

**CITY OF ST. PETE BEACH, FLORIDA
ORDINANCE 2011-05**

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA AMENDING THE CODE OF ORDINANCES, CHAPTER 2, ARTICLE 3 FINANCE, DIVISION 1, DISPOSAL OF SURPLUS CITY PROPERTY, SECTION 2-186 (A) DEFINITION OF PERSONAL PROPERTY ; DIVISION 4, PURCHASES AND CONTRACTS, SECTION 2-282 CITY MANAGER'S DUTIES; BIDDING PROCEDURES, BY INCREASING THE BIDDING EXEMPTION FROM \$10,000 TO \$25,000; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS OF ORDINANCES, IN CONFLICT HEREWITH, TO THE EXTENT OF SUCH CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH, FLORIDA, DOES HEREBY ORDAIN:

Section 1. The Code of Ordinances, City of St. Pete Beach, Florida, Chapter 2, Article 3 Finance, Division 1 Disposal of Surplus City Property, Section 2-186(a) Personal Property, is hereby amended as follows:

- (a) *Personal* Property includes every species of property except real property with a current value greater than \$1,000 or any property with a fixed asset tag.

Section 2. The Code of Ordinances, City of St. Pete Beach, Florida, Chapter 2, Article 3 Finance, Division 4, Purchases and Contracts, Section 2-282 City Manager's Duties; Bidding Procedures, is hereby amended as follows:

- (a) The city manager shall approve purchases and let contracts necessary for the operation and maintenance of city services, including the execution of change orders for city projects for amounts up to and including ~~\$10,000~~ \$25,000, without bids, and shall receive sealed bids for purchases or contracts in excess of ~~\$10,000~~ \$25,000 and present the bids to the city commission with his recommendation. If the city manager recommends the acceptance of a bid other than the bid with the lowest total price, the reason for the recommendation shall be given. Purchases and contracts which by their nature are impractical to award by competitive bid are exempt from the bidding requirement. Examples of this type of purchase or contract include but are not limited to the following:
- (1) Salaries and wages.
 - (2) Professional services, including but not limited to legal, medical services, accounting services, consultants, and insurance policies. This subsection is subject to F.S. Ch. 287 and any other applicable law.
 - (3) Any item or service which is available from only one source.
 - (4) Purchases of supplies, such as gasoline and vehicle repair parts, which are purchased as needed in quantities costing ~~\$10,000~~ \$25,000 or less at a given time.

- (5) Emergency purchases or contracts, the delay of which would delay the delivery of city services, stop work, or threaten life or property. The city manager shall notify the city commission of such purchases or contracts at its next meeting.
 - (6) Purchases made through the utilization of state contracts or contracts negotiated by other governmental entities or associations affiliated with government.
- (b) Where the city commission determines that it is in the best interest of the city, it may authorize the city manager to purchase insurance by negotiation, but this shall be done only under conditions most favorable to the public interest and upon a showing that the purchase shall result in the lowest ultimate cost of the coverage obtained.
- (c) Individual items costing ~~\$10,000~~ \$25,000 or less will not be subject to the bid limit, even if several items purchased together total more than ~~\$10,000~~ \$25,000.
- (d) It is the intent that bidding procedures in this section shall not be circumvented by issuing several purchase orders or checks to cover the purchase of a single item or service.

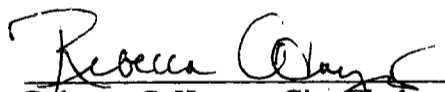
Section 3. This ordinance shall become effective immediately upon final passage.



 Steve McFarlin, MAYOR

FIRST READING	:	<u>5/24/2011</u>
PUBLISHED	:	<u>5/28/2011</u>
SECOND READING	:	<u>6/14/2011</u>
PUBLIC HEARING	:	<u>6/14/2011</u>

I, Rebecca C. Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this 15th day of June, 2011.



 Rebecca C. Haynes, City Clerk