

CITY OF ST. PETE BEACH, FLORIDA



Budget for Fiscal Year Ending

September 30, 2013

Acknowledgements

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- City Commission:

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MISSION STATEMENT

The City of St. Pete Beach and its municipal government exist to provide, promote and preserve a superior social, economic and physical environment through responsible and informed use of citizen resources and fair and professional administration and enforcement of municipal plans, statutes and regulations.

CORE VALUES

- A Family-Friendly Beach Community Atmosphere
- Accountable & Efficient Use of Public Resources and Sound Fiscal Management
- Environmental Sustainability
- Ethics, Integrity, Quality Service & Courageous Leadership
- Excellence
- Innovation & Creativity
- Partnership with Government, Residents & Business Community
- Public Safety
- Quality of Life
- Quality of Visual Environment
- The City's Heritage
- The Sanctity, Preservation & Protection of the Beach & Access to the Beach for All
- Transparency in Government

Budget Document Overview

The budget document is prepared to provide the reader with financial, policy, organizational and operational information about the City. It begins with a letter by the City Manager briefly outlining the major developments that were considered in this year's budget, and is followed by sections (described below) that explain each component of the budget. For convenience, there is also a glossary of key terms attached at the end of the document.

Introduction

The first section of the budget is the Introduction. This provides a summary of this year's budget (Budget-in-Brief) and relates important information concerning the City's form of government, budgetary process, budget and financial management policies, short and long term goals for the City. A complete review of this section will give the reader a firm understanding of City operations.

Community Information

The next section is meant to acquaint the reader with the community. Here you will find a wealth of information about the City's history, demographics, major employers, neighborhoods, facilities and parks.

Revenue and Expenditure Data

This section conveys revenue and expenditure data for the three budgets that comprise the City's total annual budget: operating, enterprise, and capital. Included herein is a description of each major revenue and expenditure stream, followed by a historical account of each.

Departmental Budgets

Public services are provided through the following departments: City Commission, City Clerk, City Manager and Attorney, Finance and Library, Information Technology, Community Development, Police, Fire, and Public Services. This section outlines the responsibilities and documents the line-item budgets by each department.

Enterprise Budgets

There are several public services that are supported almost entirely by service charges: reclaimed water, wastewater and stormwater. This section outlines the responsibilities and documents the line-item budgets for these services.

Capital Improvement Program

The final section of the budget covers capital investment. Planned five years in advance, the Program includes capital projects and purchases in excess of \$25,000. This may include items such as infrastructure, vehicles or computer equipment.

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September 28, 2012

Honorable Mayor and City Commissioners:

I am pleased to submit the Fiscal Year 2013 operating budget for the City of St. Pete Beach. The format presented is similar to that used previously and details the \$23,431,343 in revenue and \$22,540,489 in expenditures projected for the coming year. The City of St. Pete Beach budget development is a year round process, with City departments constantly reviewing revenue and expenditures. The following is a summary of changes to the various funds:

General Fund

Revenues

- The FY2012/13 budget provides for an increase in the current operating millage rate which is 15.02% higher than the City's roll-back rate. This increase will generate approximately \$830,000 more in property taxes, primarily needed to cover a \$752,000 increase in pension costs. The second largest source of funding are the franchise fees and utility taxes which actually are projected to decrease from the amount budgeted the previous year due primarily to the lower electric consumption during the mild winter. EMS funding from Pinellas County is higher than the previous fiscal year due to an increase in pension costs and the purchase of a new rescue vehicle.
- All other revenue sources increase or decrease slightly, resulting in a net increase of revenues of \$936,434.

Expenses

The FY2012/13 budget provides for an increase in 1.25 FTE positions. The Human Resource position has been reinstated into a full time position and there has been an increase in part time positions in the recreation department.

- People Cost – The collective bargaining agreements (CBA) for police and general employees have been extended for one additional year at status quo with no pay increases. The fire union contract is under negotiation and employees are eligible for a step increase on their anniversary date unless changed by a new agreement. All non-union employees will not receive a pay increase. The contributions to the three defined benefit pension plans as required by our actuarial study to meet our funding obligations results in a \$752,000 cost increase with no increase in benefits due primarily to poor investment return history. The city has negotiated a major change in the general employee's pension effective October 1, 2012. A hybrid plan has been established with reduced benefits in the defined benefit plan and a defined contribution plan offered in conjunction with the revised defined benefit plan. The fire and police pension plans are proposed to undergo similar changes with implementation set for January and February 2013 respectively. None of these changes are expected to significantly impact city costs due to the large amount of unfunded liability that needs to be eliminated. Employee health insurance is budgeted at the same amount as the current year. Renewal is not scheduled until January 1, 2013 and any increase in cost will require a reduction in benefit, some agreed upon contribution by the employee or funding from another area of the budget. Unemployment costs have leveled out slightly after a number of years with considerable employee layoffs.

Currently the city charter does not allow outsourcing of the police department. There is a referendum on the November 2012 ballot which would allow the City Commission to make this decision. The Pinellas County Sheriff has proposed providing police services to the City with a cost savings of approximately \$1.2 million annually. If this change should occur, it would likely go into effect January 2013; however, without knowing the outcome of the November vote, the city has elected to fully fund the police department budget as presented.

- Operating Costs – Credit card processing fees have been negotiated at a lower rate for monies collected at city parking pay stations. This resulted in a decrease of \$20,000 in fees. The crime scene and evidence storage currently charged by the Pinellas County Sheriff has been reduced \$20,000 from the previous year. Street sweeping has been moved from the streets budget to the stormwater fund resulting in a reduction of \$27,500 in general fund expenditures. The recreation department will pay contractors a percentage of the fees collected by the City for their recreation programs offered. Previously, the instructor would collect all fees from participants and remit a percentage to the city. This new method will allow for a more accurate accounting of revenues collected.

The recreation department will rent an additional bus for a total of two buses in lieu of purchasing a bus for departmental activities. Fuel costs are increased \$14,000 in anticipation of increased gas prices.

- Capital – The majority of our capital expenditures are in the CIP budget. The capital projects in the General Fund include replacement of radios at fire stations 22 and 23 (\$15,800), traffic homicide equipment (\$20,000), replacement of the 2002 fire rescue truck (\$150,000); acoustics for gymnasium and Upham rooms at the recreation complex (\$14,000) and two each of treadmills and cycles (\$16,275).
- Debt – The final debt service payment will be made on the police station. This is paid for by voted debt service and is \$168,400 in fiscal year 2013.

Wastewater Fund

Revenues

- The budget does not reflect a rate increase.

Expenditures

- Wastewater Treatment reflects a decrease but is subject to an adjustment after the “true up” of costs at the end of the fiscal year.
- Funds are budgeted for repayment of the loan from the general fund, repairs to lift station 2 and force main 3 and planning for other long range improvement projects. The final payment of \$35,000 on the Vactor machine was made in fiscal year 2012.

Reclaimed Water Fund

Revenues

- The budget does not reflect a rate increase.

Expenses

- A slight increase in charges for reclaimed water received from Pinellas County is budgeted.
- All other expenses change very little from the previous year.

Stormwater Fund

Revenues

- The City established a stormwater fund mid-year in fiscal year 2010. A \$36 non-ad valorem assessment has been placed on all properties located in the City of St. Pete Beach. Estimated revenues to be received from the assessment are \$255,475. During fiscal year 2012 the second tier of the assessment was initiated based on impervious surface areas of properties. Monies generated from the second tier will help fund the operation and maintenance of the stormwater collection system.

Expenses

- The operating costs relating to stormwater management previously located in the General Fund have been moved to this fund. An update of the twenty year old stormwater master plan is being conducted which will assist in identifying future projects and funding priorities.

Capital Improvement Program (CIP) Fund

Revenues

- The CIP Program is funded primarily by the Penny for Pinellas, General Fund transfer and grants. The proposed CIP reflects a modest increase in revenues from the Penny for Pinellas sales tax revenues. The general Fund transfer is \$925,000 which is the same as the previous fiscal year transfer. Grant monies of \$60,000 are anticipated. The current plan does not spend any reserves.

Expenses

- One of the larger expenditures from the CIP is for the debt service on the Community Center which totals \$445,000. Funds have been increased to \$700,000 for street rehabilitation on the city-owned portion of Blind Pass Road. A Florida Department of Transportation bridge inspection indicated needed repairs to the Vina Del Mar Bridge estimated to cost \$110,900. An inspection report called for the roof replacement on various city facilities totaling \$136,950. In addition, the roof on the gymnasium needs to be replaced. Roof leaks and other water infiltration have caused the need for a new gym floor bringing the total cost of this project to \$190,000. Seawall repairs continue at a slightly higher funding level of \$80,000.

Conclusion

Local governments face three distinctly different challenges in these difficult financial times; 1) direct provision of municipal services; 2) maintenance of municipal infrastructure; and 3) planning, coordinating and providing for ongoing community improvements. The extent to which these three areas are balanced is critical to the ongoing quality of life for the residents. The FY2012/13 budget reflects such an effort. Everyone continues to work hard to manage costs without severely impacting the level of service to the community. Critical areas such as public safety continue to be a priority without sacrificing community aesthetics or other services so critical to maintaining our small town fabric. The coming years will certainly present additional challenges but they will be lessened by the decisions and sacrifices made by the elected officials, staff and community in recent years.

I wish to thank the City Commission for your ongoing support and guidance in helping develop this budget. In addition, I wish to acknowledge and thank the Finance and Budget Review Committee for the time spent reviewing this document and their input. Special appreciation is extended to Elaine Edmunds, Administrative Services Director for coordinating the budget process and to all the City employees that participated in preparing this document.

Respectfully Submitted,

Michael P. Bonfield
City Manager



Budget Process

Preparation of the budget is a major responsibility that claims long hours of staff time and the full attention of the department directors and City Manager during several months of the year. The document's principal aim is to give an accurate account of government finances. However, it also serves as the blueprint for current and future year activities; short and long term goals are reflected in the numbers that make up the budget. Simply put, the budget represents the City Manager, Staff, and Commission's best effort at aligning community resources and priorities.

The process moves through five basic stages: Preparation, Adoption, Execution and Review. The Budget Schedule details the timeline and procedures for the preparation and adoption of the FY13 budget. A summary of the stages is as follows:

Preparation - Departments submit budgetary requests to the Administrative Services Director and City Manager. The Administrative Services Director and City Manager then meet with the Department Directors to review priorities and evaluate the initial budget requests. After revisions are made the City Manager's proposed budget is submitted to the Finance & Budget Committee. Members of this committee perform an in-depth review of a department assigned to them. The committee then holds public workshops. A recommendation is then made from the committee to the City Commission with regards to any changes to the City Manager's proposed budget. The budget documents, along with the Finance & Budget Committee's recommendations are then forwarded to the City Commission.

Adoption - Public workshops are held by the City Commission to review the budget proposal. The City Manager and Department Directors review their budget proposals and answer questions from the Commission. Subsequently, public hearings are conducted by the Commission to solicit input from stakeholders. Changes to the budget proposal are made, if necessary, and the final budget is approved.

Execution – The budget is adopted by ordinance at the departmental level using the line-item budget format. Throughout the year revenues and expenditures are monitored to insure efficiency, transparency, and solvency.

Amendments – The City Manager is authorized to administratively approve transfers within the same department or line items within any department or division. The City Commission is also authorized to transfer funds by ordinance to any department: when appropriations to a department are insufficient, revenues exceed expectations, or funds from a previous fiscal year become available.

Review (Audit) - Appropriations lapse at year end (September 30). Budgeted amounts are as originally adopted, or as amended in accordance with City ordinances. A

financial audit is conducted by an independent accounting firm appointed by the City Commission.

Budget Format and Policies

Format

The presentation, or format, of the budget is key to what it ultimately communicates to the public. As with past years, the City has elected to use a line-item format; planned expenditures are specified line by line (i.e. Postage \$500). Such a format places strong controls on spending, ensures a high level of transparency, and is relatively easy to administer.

The annual budget is organized on several different levels. First, the operating, enterprise, and capital budgets are segregated. This is because each has a distinct purpose and revenue stream: the operating budget covers general services and is supported principally by recurring tax revenues (i.e. parks maintenance); enterprise budgets cover specific, traditionally user fee supported services (i.e. wastewater); and the capital budget provides the funds to implement the annual capital improvements program (i.e. road construction).

In addition, the operating budget is also organized by department; capital improvement program by project; and the enterprise budgets are organized by the service they provide.

Policies

Budget policies are the guiding principles used in developing and implementing the annual budget. The City of St. Pete Beach must present a balanced budget to comply with Florida state law. Notwithstanding state law, however, the Commission and City Manager collaborate to devise budget policies that will advance City goals. The City Manager is responsible for maintaining financial procedures that are consistent with these policies.

Revenues - Project revenues conservatively; diversify revenue base; seek alternative funding sources in order to keep property taxes low; fund programs with user fees when appropriate; use the unreserved fund balance only when necessary and an adequate balance exists.

Unassigned Fund Balance - Maintain an unassigned fund balance for use in case of economic downturns, unanticipated expenditures or unexpected events, such as natural disasters.

Debt - Restrict the use of debt for short term recurring capital expenditures as much as possible and reserve the use of debt financing for large scale capital improvements. Repayment terms on debt should not exceed the useful life of the capital purchase.

Operating Budget - Provide adequate appropriations to maintain current service levels; improve operational efficiencies through productivity improvements; estimate and provide for additional operating expenditures as needed to support the Capital Improvements Program.

Capital Improvements Program - The City maintains a five year capital improvement program. During the budget process departments submit requests for capital improvements. These requests are evaluated independently from the operating and enterprise budgets. Approval of requests is dependent on long term capital needs, equity, and funding availability.

Undesignated Revenues - If excess revenues are received during the budget year, they will be used to meet fund balance requirements and then capital funds or other non-recurring expenditures.

Investment - The City has structured its investment objectives to include the safety of capital, liquidity of funds, and investment income. Surplus public funds may be invested or reinvested in securities on the "Authorized Investments" list. Additionally, internal controls to prevent losses, fraud, employee error, misrepresentation by third parties, or imprudent actions by investment administrators, have been established and are updated periodically.

Personnel

The City has 104 full time and 20 part time positions. Altogether, the city has eliminated 29 positions since fiscal year 2007. Previous positions eliminated were in a variety of divisions and were the result of the action by the State Legislature to reduce property taxes combined with decreasing property values.

The current organizational structure is comprised of seven Departments, City Clerk, Finance, Information Technology, Community Development, Public Services, Police and Fire/Rescue reporting to the City Manager.

Capital Improvement Program

A five year capital improvement plan was developed and submitted during the budget process for inclusion in the Annual Budget. The process allows for a separate evaluation, review and selection of capital projects, as well as the identification of revenue sources to be used. This process enables the administration and City Commission to evaluate the long term capital needs of our community and subsequently enhance the objective decision-making in the selection and financing of capital projects.

General Fund

Revenues

The FY13 Budget is based on a millage rate of 3.2819. This is an increase of .425 mills over the previous year's millage, and is higher than City's calculated "roll-back" rate for ad valorem tax. The "roll-back" rate is the millage rate that is required to generate the same amount of revenue as the previous year. This increase in ad valorem taxes has resulted in an \$830,000 of additional revenue from property taxes. Additionally, increases in EMS funding, parking ticket revenue and recreation revenue total \$142,500. These increases are partially offset by a decrease in franchise and utility tax revenues, grant revenue, and court related revenue totaling \$278,000. The budget as presented provides for no increase or decrease to the general fund's unassigned reserves. The City was able to balance the budget by adopting a tax rate 15.02% higher than the calculated roll back rate. The City uses a variety of methods to estimate revenues. The majority of the intergovernmental revenues is established contractual amounts or based on estimates provided by the State of Florida. The Franchise, Utility and Telecommunications taxes are based on prior year revenues and modified based on anticipated rate increases of the utility providers. The recreational revenues are based on prior year usage and modified by anticipated changes in the quantity of programs planned or changes in the fee structure. The permit estimates are based on known projects with an estimated timetable for their completion.

Expenditures

Expenditures are classified in four general categories: People Costs, Operational Costs Capital Outlay and Debt Service. Overall, expenditures for FY 13 are budgeted at 6.3% higher than the previous year. No salary increases are budgeted in fiscal year 2013. The fire department employees covered by the IAFF CBA are eligible for a step increase on their anniversary date. The IAFF contract is still in negotiation and therefore steps are required to keep the status quo. Health Insurance premiums will be held at the same rate as the previous year. There is an increase in retirement costs for those employees participating in one of the three defined benefit plans offered by the City of St. Pete Beach. The total increase in defined benefit costs for all three pension plans is projected to be \$752,000.

Fund Balance Analysis

In compliance with Governmental Account Standards Board (GASB) 54, the General Fund Balance is segregated into five categories: Non-spendable, restricted, committed, assigned and unassigned. "Non-Spendable and Restricted Fund Balances" are used to segregate net financial assets that are not spendable or available for appropriation. Examples of reserves are debt service, inventory, prepaid expenditures and long term accounts receivables. "Committed Fund Balance" is amounts where the City Commission has taken formal action to reserve monies for a specific purpose. "Assigned Fund Balance" are monies earmarked for a specific purpose by management. The remaining amount of the fund balance is the "Unassigned Fund Balance." At the end of FY11, the total unassigned portion of the fund balance was \$3,229,855. The unassigned funds are explained in the next section, along with projected balances. The unassigned portion which is available for appropriation is explained as follows.

GENERAL FUND BALANCE ANALYSIS

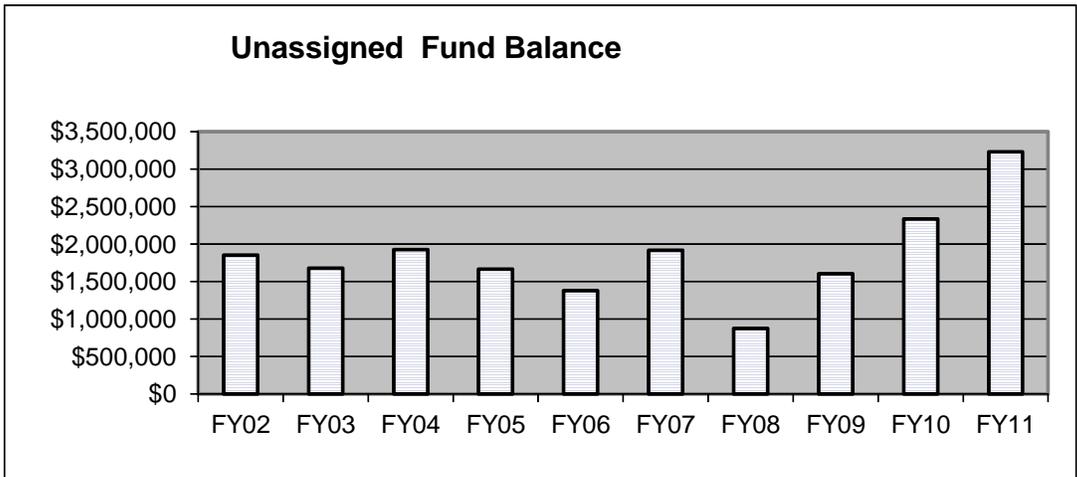
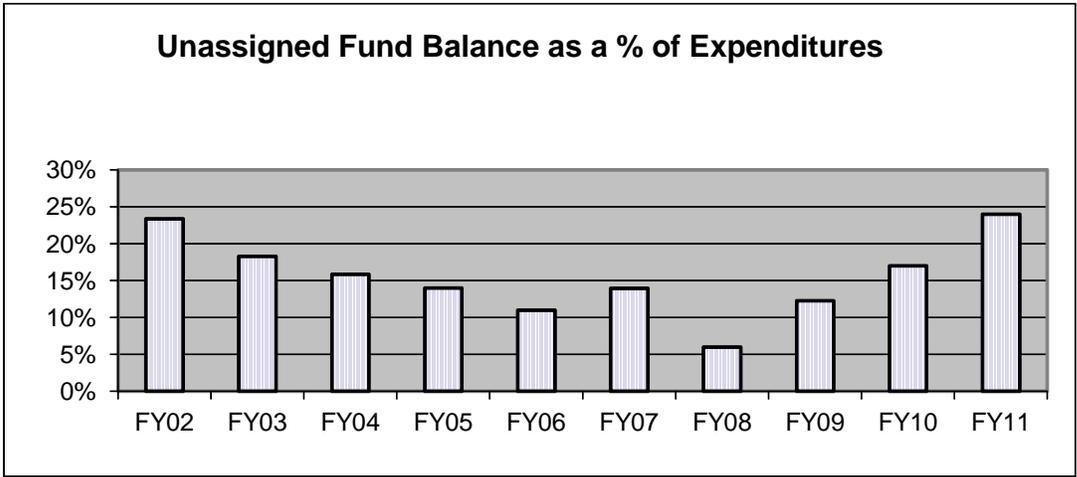
General Fund	FY06	FY07	FY08	FY09	FY10	FY11
Non Spendable/ Restricted	\$643,156	\$1,043,929	\$1,676,977	\$1,567,841	\$1,332,323	\$1,119,024
Assigned	\$1,046,199	\$875,358	\$849,870	\$794,400	\$668,445	\$565,656
Unassigned Fund Balance	\$1,382,313	\$1,918,278	\$875,024	\$1,606,868	\$2,337,289	\$3,229,855
Expenditures	\$12,980,952	\$13,973,895	\$13,924,182	\$13,101,146	\$13,506,515	\$13,311,152
Unassigned fund balance as a % of Expenditures	11%	14%	6%	12%	17%	24%

Assigned Funds - The City Manager continues to develop a long-term approach to financial security through the establishment of various assigned funds, a mechanism to provide necessary and anticipated funds for future needs. The Assignment in the Fund Balance as shown in the last City Audit of \$565,656 is for future compensated absences.

Assignments are intended to serve two purposes:

1. To establish a designation providing a stream of investment revenue for future use.
2. To isolate future expenditures so that focus on policy issues and programs is readily discernible.

The chart below expresses the city's fund balance as a percentage of expenditures. The second chart shows the actual fund balance from FY02 to FY11.



Debt Schedule

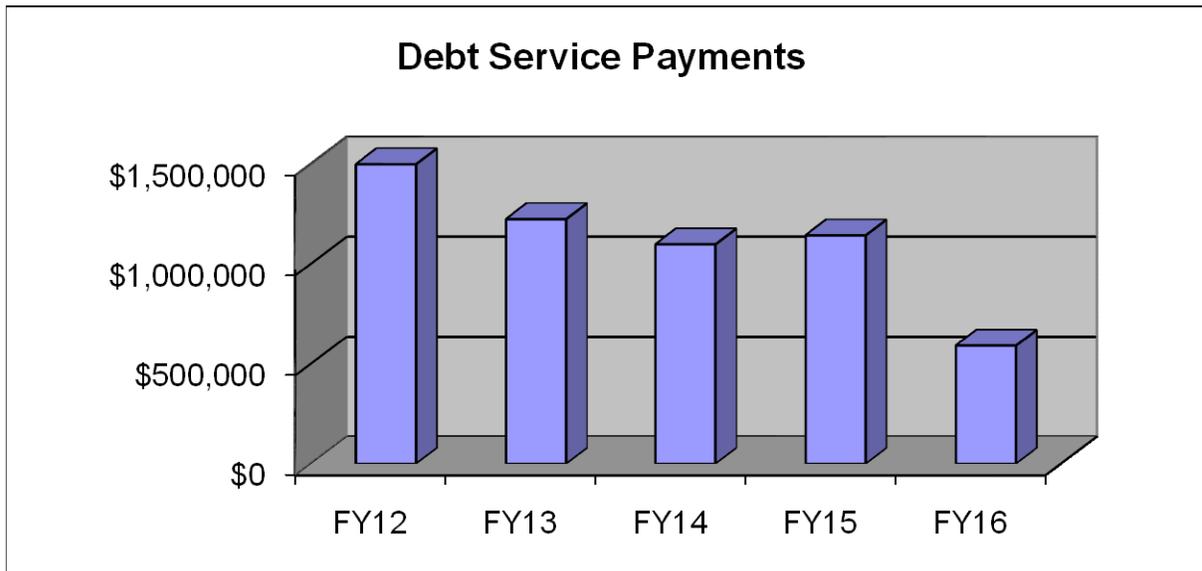
The outstanding debts of the City of St. Pete Beach are administered through the annual appropriation process. The City's estimated total general long term debt (\$8,339,898) as a percentage of taxable assessed valuation (\$1,986,229,143) at the end of the most recent audited year of FY11 was .42%. Another ratio to consider is the ratio of debt service to operating revenues which historically has ranged from 3 to 5% up until FY07 when the City took on debt for the Community Center. This additional debt has resulted in an increase in the debt service to operating revenues to 7.2%. The City has debt effective FY13 of \$6,842,000 which is .34% of FY13 taxable assessed valuation.

Debt payments are budgeted in the General Fund, Capital Projects Fund, Wastewater Fund and Reclaimed Water Fund. The following chart summarizes the City's debt schedule payments:

Estimated City of St. Pete Beach Debt Service Payments

Debt	Revenue Source	FY12	FY13	FY14	FY15	FY16	FY17-FY21	FY22-FY25
U.S. Bank, N.A.	General Fund General Obligation Bond	\$155,000	\$160,000	\$0	\$0	\$0	\$0	\$0
Florida Municipal Loan Council	Penny for Pinellas	\$285,000	\$0	\$0	\$0	\$0	\$0	\$0
Florida Dept. of Environmental Protection	Reclaimed Water & Debt Service Funds	\$519,287	\$537,734	\$556,836	\$576,617	\$0	\$0	\$0
Florida Dept. of Environmental Protection	Wastewater Fund	\$13,580	\$14,000	\$14,433	\$14,879	\$15,339	\$84,114	\$37,880
Florida Dept. of Environmental Protection	Wastewater Fund	\$172,194	\$176,700	\$181,324	\$186,069	\$190,939	\$1,032,310	\$812,826
Florida Municipal Loan Council	Penny for Pinellas	\$320,000	\$335,000	\$345,000	\$365,000	\$385,000	\$820,000	\$0
Various Capital Leases	General Fund	\$32,837	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$1,497,898	\$1,223,434	\$1,097,593	\$1,142,565	\$591,278	\$1,936,424	\$850,706

The chart below shows the debt requirements for the City.



FINANCIAL MANAGEMENT POLICIES

Balanced Budget Policy

The City of St. Pete Beach recognizes the need for fiscal responsibility and that a balanced operating budget is the cornerstone of fiscal responsibility. Annual operating expenditures which include personnel costs, operating expenses, capital expenses and transfers will be fiscally balanced with revenues or income estimates that can be reasonable and normally projected to be received during the fiscal year. New programs or changes in policies that would require the expenditure of additional operating funds will be funded through reduction in programs existing programs of lower priority or through adjustments to rates, service charges or taxes.

Fund Balance Policy

Since the City of St. Pete Beach is a barrier island community, it is imperative that the City maintain an adequate fund balance. The City's fund balance had been depleted in previous years and it is difficult to build reserves in the current economic environment. An unassigned fund balance of three months of operating appropriations for the general fund has been established as a goal so that the city will be prepared in the event of a natural disaster. The City of St. Pete Beach estimated unassigned fund balance amount of \$3,552,561 at the end of fiscal year 2012 represents slightly less than 12 weeks of reserve (24%). Through sound fiscal management, the City hopes to conservatively add to this balance until the economy recovers.

Debt Policy

Long term borrowing will not be used to finance current operations or normal maintenance. The City shall strive to maintain a high reliance on pay-as-you-go financing for capital improvements for all funds with the exception of the wastewater and reclaimed water funds. The City may borrow money, contract loans and issue bonds pursuant to the provisions of the Florida Statutes.

Capital Improvement Program Policy

A five year capital improvement plan is developed annually to analyze all anticipated capital expenditures by year and identify associated funding sources. The plan is reviewed annually and adjusted for any funding source deviations from the original projection. Additionally all forecasted capital expenditures are reviewed to ensure that the improvement is necessary in the projected timeframe.

The Mayor and City Commission formally authorize each individual expenditure from the Capital Improvement Fund prior to the actual commencement of the project.

Investment Policy

It is the policy of the City of St. Pete Beach to manage and invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs and conforming to all state statutes governing the investment of public funds.

The City is empowered by Florida Statute 218.415(16) and the Code of Ordinances to invest in the following types of securities which shall be invested to provide sufficient liquidity to pay obligations as they come due:

1. The State of Florida Local Government Surplus Funds Trust Fund (SBA – State Board of Administration).
2. Florida Municipal Investment Trust Funds (FMIVT)
3. Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
4. Investment-bearing time deposits or savings accounts in qualified public depositories.
5. Direct obligation of the U.S. Government Treasury.
6. Certificates, notes, bonds, or bills of the United States, or other obligations of the United States or its Agencies.

7. Obligation of government-sponsored corporations which are eligible as collateral for advances to member banks as determined by the Board of Governors of the Federal Reserve.
8. Collateralized Mortgage Obligations with very accurately defined maturities issued by the Federal Agencies and Instrumentalities.
9. Bankers Acceptance guaranteed by banking institutions with bank rating of "AA" on its long-term debt.
10. Commercial paper having received an A1/P1 or higher rating by a nationally recognized rating agency.
11. Non-negotiable Certificates of Deposit and Bank Investment Contracts which can be insured collateralized at the Federal Reserve or Qualify as state qualified public deposits as defined by the Florida Statutes.
12. Taxable or tax-exempt government bonds, notes or other obligations of investment grade quality.
13. Repurchase agreements with primary dealers with the City's primary state certified qualified public depository.

Periodic training and education opportunities will be provided to those staff members responsible for the investment function of the City of St. Pete Beach. Those officials responsible for making investment decisions must complete no less than eight (8) hours of continuing education in subjects or courses of study related to investment practices and products on an annual basis.

The Administrative Services Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal controls structure shall be designed to provide reasonable assurance that these objectives are met.

Significant Accounting Policies

The accounting policies of the City of St. Pete Beach conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Organization of Accounts

The City organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. These funds are grouped into three fund types and ten account group categories as follows:

Governmental Funds Types:

- General Fund – accounts for financial resources which are not required to be accounted for in another fund.

- Special Revenue Funds – Account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specific purposes.
 - ❖ Capital Projects Fund
 - ❖ Police Confiscation Fund
 - ❖ Transportation Impact Fee Fund

Proprietary Fund Types:

- Enterprise Funds – An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services.
 - ❖ Wastewater Fund
 - ❖ Reclaimed Water Fund
 - ❖ Stormwater Fund

Fiduciary Funds Types:

- Fiduciary Funds – Account for the assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units.
 - ❖ Police Pension Fund
 - ❖ Firefighter Pension Fund
 - ❖ General Employee Pension Fund

Measurement and Focus

Governmental Fund Types:

- General and Special Revenue Funds are accounts for on a “spending” or “financial flow” measurement focus. Accordingly, reported undesignated fund balances represent available, spendable or appropriable resources.

Proprietary Fund Types:

- These funds are accounted for using the flow of economic resources measurement focus. Enterprise funds are used to account for those operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that a periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital

maintenance, public policy, management control, accountability, or other purposes.

Fiduciary Fund Types:

- Agency and Expendable Trust Funds are accounted for like Governmental Fund Types. Pension Trust Funds are accounted for on a cost of services or “capital maintenance” measurement focus. Agency Funds are custodial in nature and do not involve operations. Operating statements for Pension Trust Funds use an income determination measurement focus and therefore report increases (revenues) and decreases (expenses) in total economic net worth.

Basis for Accounting

Basis for accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The modified accrual basis of accounting is followed by all Governmental Fund types. Fiduciary Fund Types and Proprietary Fund Types use a full accrual basis for accounting.

Under the modified accrual basis, expenditures other than un-matured interest on general long-term debt are recognized at the time liabilities are incurred, if measurable. Revenues are recognized in the accounting period when they become measurable and available. Revenues susceptible to accrual are utility charges for services and interest income. Under the full accrual basis, revenues are recognized when earned and expenses recognized when incurred.

Reserves/Restrictions

Reserves/Restrictions indicate that a portion of the fund balance is not appropriate for expenditure or is legally segregated for a specific future use.

Committed

Committed funds are self-imposed limitations set in place prior to the end of the period. The limitation imposed is at the highest level of decision making that requires formal action at the same level to remove. This level for St. Pete Beach is reached by ordinance.

Assignments

Assignments are limitations resulting from an intended use. These limitations are typically usually determined by management.

Pensions

All of the government's full time employees participate in separate retirement plans which are single employer defined benefit pension plans. They systems also provide disability and survivor's benefits. Benefits are determined by category and length of services as follows:

- Police Officers – normal retirement at the earlier of age 55 or the completion of 25 years of service; 3.2% of average monthly earnings times years of service.
- Firefighters – normal retirement at the earlier of age 55 or the completion of 25 years of service; 3.4% of average monthly earnings times years of service.
- General Employees - normal retirement at the earlier of age 55 or the completion of 25 years of service; 2.25% of average monthly earnings times years of service.

The pension benefit obligations are determined as part of an actuarial valuation of the plan for all employees. The City's funding policy is to provide for periodic employer contributions as actuarially determined rates. These rates are expressed as percentages of annual covered payroll which, when combined with the employee and state contributions, are designed to accumulate to pay benefits when due.

Certain management employees have opted to participate in a self directed 401a plan. The City contributes between 10% and 15% dependent on the position. Employees are immediately vested in the plan.

FINANCIAL STRUCTURE

Fund Description

The City of St. Pete Beach utilizes a fund structure as outlined in the accounting regulations that govern units of local government. A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Funds are divided into various types according to the legal restrictions imposed upon them by their uses. The following is the fund structure contained in the Fiscal Year 2013 Budget for the City of St. Pete Beach.

1. Governmental Funds – accounted for on a “spending” or current “financial flow” measurement focus. Accordingly, the budgeted fund balances provide an indicator of available, spendable, or appropriate resources.

A. General Fund – The general fund of a government unit serves as the primary reporting vehicle for current government operations including police, fire, parks, recreation, library, public works and general administration. The general fund accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.

B. Special Revenue Funds – The special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The special revenue fund budgeted and included in this document is the Capital Projects Fund.

Although the following special revenue funds are part of the City’s fund structure, they are **not budgeted** and therefore, are not presented in this document.

- Police Confiscation Fund
- Debt Service Fund
- Transportation Impact Fee Fund

2. Proprietary Funds – The Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The Enterprise funds budgeted and included in this document are:

- Wastewater Fund
- Reclaimed Water Fund
- Stormwater Fund

3. Fiduciary Funds – Fiduciary Funds account for assets held by the City in a trustee capacity. Trust funds account for assets held by the government under the terms of a formal trust agreement. Pension Trust Funds are accounted for using a current financial resources measurement focus. Although the following Fiduciary funds are part of the City’s fund structure, they are **not budgeted** and therefore, are not presented in this document.

- Police Officer Pension Fund
- Firefighter Pension Fund
- General Employee Pension Fund

*RELATED FINANCIAL
INFORMATION*

BUDGET SUMMARY TOTAL FOR CITY
--

Estimated Revenues:	Actual FY 2011	Budgeted FY 2012	Budgeted FY 2013
Taxes			
Ad Valorem	5,659,946	5,628,059	6,458,854
Special Assessment	-	255,475	605,475
Franchise Fees	1,198,408	1,332,000	1,250,000
Utility Taxes	1,542,300	1,638,000	1,595,000
Communication Service Tax	582,627	605,000	590,000
Licenses & Permits	459,849	464,700	477,600
Impact Fees	9,939	13,200	13,425
Intergovernmental Revenues	3,579,651	3,924,266	3,663,271
Charges for Services	7,313,074	7,062,354	7,326,662
Fines & Forfeitures	221,530	197,800	147,100
Miscellaneous	404,240	425,346	358,956
Debt Proceeds	-	-	-
Sale of Surplus Capital Assets	16,296	40,000	20,000
Transfers	475,000	925,000	925,000
Total Revenues	<u>21,462,860</u>	<u>22,511,200</u>	<u>23,431,343</u>
Cash & Restricted Balances brought Forward (Appropriated)	<u>-</u>	<u>337,261</u>	<u>109,146</u>
Total Estimated Revenues & Balances	<u><u>21,462,860</u></u>	<u><u>22,848,461</u></u>	<u><u>23,540,489</u></u>
Appropriated Expenditures:			
General Government	2,087,258	1,731,705	2,173,544
Community Development	576,126	751,766	610,223
Library	555,667	519,670	552,527
Public Safety	7,107,465	7,545,113	8,175,954
Physical Environment	4,210,663	4,473,083	5,466,466
Public Services	1,768,972	3,021,573	1,816,782
Parks & Recreation	1,426,925	1,666,391	1,972,121
Debt Service	1,945,749	2,214,160	1,847,872
Transfer to Other Funds	475,000	925,000	925,000
Total Appropriated Expenditures:	<u><u>20,153,825</u></u>	<u><u>22,848,461</u></u>	<u><u>23,540,489</u></u>

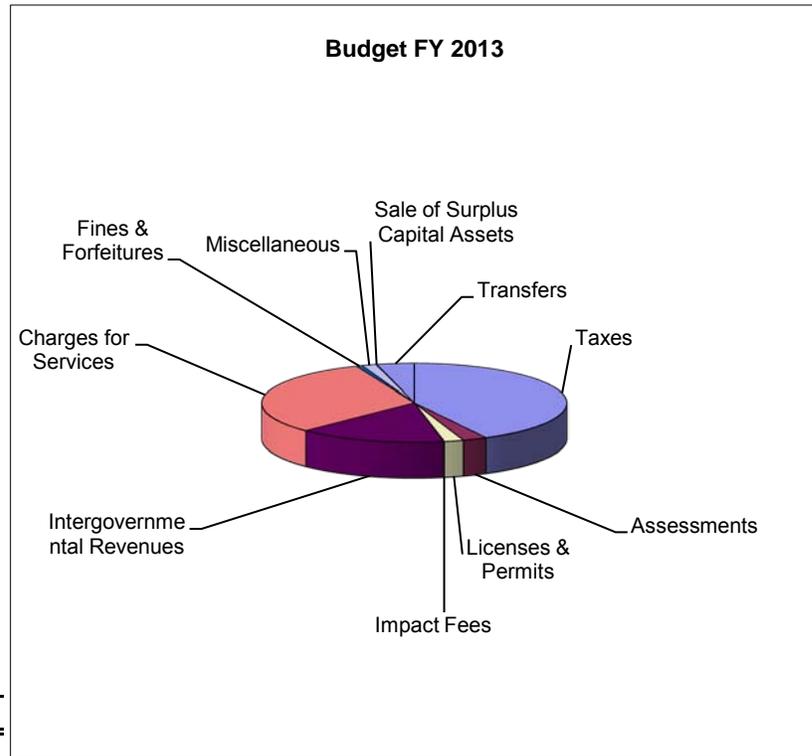
**TOTAL CITY
REVENUES BY SOURCE**

COMPARISON BY SOURCE

Revenue Classification	Budgeted FY 2012	Budgeted FY 2013	Dollar Change	Percentage Change
Taxes				
Ad Valorem	5,628,059	6,458,854	830,795	14.76%
Assessments	255,475	605,475	350,000	137.00%
Franchise Fees	1,332,000	1,250,000	(82,000)	-6.16%
Utility Taxes	1,638,000	1,595,000	(43,000)	-2.63%
Communication Service Tax	605,000	590,000	(15,000)	-2.48%
Licenses & Permits	464,700	477,600	12,900	2.78%
Impact Fees	13,200	13,425	225	1.70%
Intergovernmental Revenues	3,924,266	3,663,271	(260,995)	-6.65%
Charges for Services	7,062,354	7,326,662	264,308	3.74%
Fines & Forfeitures	197,800	147,100	(50,700)	-25.63%
Miscellaneous	425,346	358,956	(66,390)	-15.61%
Debt Proceeds	-	-	-	0.00%
Sale of Surplus Capital Assets	40,000	20,000	(20,000)	-50.00%
Transfers	925,000	925,000	-	0.00%
Total	\$ 22,511,200	23,431,343	\$ 920,143	4.09%

PERCENTAGE OF REVENUES BY SOURCE:

Revenue Classification	%
Taxes	42.22%
Assessments	2.58%
Licenses & Permits	2.04%
Impact Fees	0.06%
Intergovernmental Revenues	15.63%
Charges for Services	31.27%
Fines & Forfeitures	0.63%
Miscellaneous	1.53%
Sale of Surplus Capital Assets	0.09%
Transfers	3.95%



100.00%

**TOTAL CITY
SUMMARY BY CATEGORY & FUNCTION**

Expenditure Classification	Actual FY 2010	Actual FY 2011	Budgeted FY 2012	Budgeted FY 2013
Personnel Services	9,825,919	9,661,254	10,259,880	10,946,821
Operating Expenses	6,768,374	6,460,305	7,143,893	7,117,746
Capital Outlay	1,776,934	1,611,517	2,305,528	3,098,866
Debt Service	2,120,639	1,945,749	2,214,160	1,452,056
Transfers - Interfund	475,000	475,000	925,000	925,000
Reserves/Other	-	-	-	-
Total Expenditures	\$ 20,966,866	\$ 20,153,825	\$ 22,848,461	\$ 23,540,489

Percentage of Total Expenditures:

Personnel Services	46.86%	47.94%	44.90%	46.50%
Operating Expenses	32.28%	32.05%	31.27%	30.24%
Capital Outlay	8.47%	8.00%	10.09%	13.16%
Debt Service	10.11%	9.65%	9.69%	6.17%
Transfers - Interfund	2.27%	2.36%	4.05%	3.93%
Reserves/Other	0.00%	0.00%	0.00%	0.00%
Total	100.00%	100.00%	100.00%	100.00%

SUMMARY BY FUNCTION

Expenditure Classification	Actual FY 2010	Actual FY 2011	Budgeted FY 2012	Budgeted FY 2013
General Government	2,117,335	2,087,258	1,731,705	2,173,544
Community Development	581,496	576,126	751,766	610,223
Library	534,198	555,667	519,670	552,527
Public Safety	7,002,115	7,107,465	7,545,113	8,175,954
Physical Environment	4,023,719	4,210,663	4,473,083	5,466,466
Public Services	2,918,229	1,768,972	3,021,573	1,816,782
Parks & Recreation	1,314,165	1,426,925	1,666,391	1,972,121
Debt Service	2,000,609	1,945,749	2,214,160	1,847,872
Transfer to Other Funds	475,000	475,000	925,000	925,000
	20,966,866	20,153,825	22,848,461	23,540,489

Percentage of Total Expenditures:

General Government	10.10%	10.36%	7.58%	9.23%
Community Development	2.77%	2.86%	3.29%	2.59%
Library	2.55%	2.76%	2.27%	2.35%
Public Safety	33.40%	35.27%	33.02%	34.73%
Physical Environment	19.19%	20.89%	19.58%	23.22%
Public Services	13.92%	8.78%	13.22%	7.72%
Parks & Recreation	6.27%	7.08%	7.29%	8.38%
Debt Service	9.54%	9.65%	9.69%	7.85%
Transfer to Other Funds	2.27%	2.36%	4.05%	3.93%
	100.00%	100.00%	100.00%	100.00%

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE TOTAL CITY
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Expenditure Classification	Actual FY 2010	Actual FY 2011	Budgeted FY 2012	Budgeted FY 2013
Beginning Fund Balance	\$6,912,281	\$7,507,080	\$7,248,372	\$9,097,443
Revenues:				
Taxes				
Ad Valorem	5,655,614	5,659,946	5,628,059	6,458,854
Special Assessment	-	-	255,475	605,475
Franchise Fees	1,291,867	1,198,408	1,332,000	1,250,000
Utility Taxes	1,635,698	1,542,300	1,638,000	1,595,000
Communication Service Tax	602,344	582,627	605,000	590,000
Licenses & Permits	494,634	459,849	464,700	477,600
Impact Fees	17,898	9,939	13,200	13,425
Intergovernmental Revenues	3,678,096	3,579,651	3,924,266	3,663,271
Charges for Services	6,655,067	7,313,074	7,062,354	7,326,662
Fines & Forfeitures	148,132	221,530	197,800	147,100
Miscellaneous	487,979	404,240	425,346	358,956
Debt Proceeds	875,000	-	-	-
Sale of Surplus Capital Assets	52,231	16,296	40,000	20,000
Transfers	475,000	475,000	925,000	925,000
Total Revenues	<u>22,069,560</u>	<u>21,462,860</u>	<u>22,511,200</u>	<u>23,431,343</u>
Expenditures:				
General Government	2,117,335	2,087,258	1,731,705	2,173,544
Community Development	581,496	576,126	751,766	610,223
Library	534,198	555,667	519,670	552,527
Public Safety	7,002,115	7,107,465	7,545,113	8,175,954
Physical Environment	4,023,719	4,210,663	4,473,083	5,466,466
Public Services	2,918,229	1,768,972	3,021,573	1,816,782
Parks & Recreation	1,314,165	1,426,925	1,666,391	1,972,121
Debt Service	2,000,609	1,945,749	2,214,160	1,847,872
Transfer to Other Funds	475,000	475,000	925,000	925,000
Total Expenditures	<u>20,966,866</u>	<u>20,153,825</u>	<u>22,848,461</u>	<u>23,540,489</u>
Ending Fund Balance:				
Non-Spendable	1,195,467	920,961	352,324	352,324
Restricted	3,142,057	2,730,066	4,579,476	4,579,476
Committed				
Assigned	668,445	565,656	613,082	613,082
Unassigned	2,501,111	3,031,689	\$3,552,561	\$3,443,415
Total	<u>\$7,507,080</u>	<u>\$7,248,372</u>	<u>\$9,097,443</u>	<u>\$8,988,297</u>

BUDGET SUMMARY GENERAL FUND
--

Estimated Revenues:	<u>Actual FY 2011</u>	<u>Budgeted FY 2012</u>	<u>Budgeted FY 2013</u>
Taxes			
Ad Valorem	5,659,946	5,628,059	6,458,854
Franchise Fees	1,198,408	1,332,000	1,250,000
Utility Taxes	1,542,300	1,638,000	1,595,000
Communication Service Tax	582,627	605,000	590,000
Licenses & Permits	459,849	464,700	477,600
Intergovernmental Revenues	2,584,294	2,711,341	2,837,601
Charges for Services	1,768,756	1,753,008	1,995,579
Fines & Forfeitures	221,530	197,800	147,100
Interest	2,536	3,000	8,600
Rental Income	234,945	280,296	305,854
Miscellaneous	107,439	169,550	53,000
Debt Proceeds	-	-	-
Transfers	-	-	-
Total Revenues	<u>14,362,630</u>	<u>14,782,754</u>	<u>15,719,188</u>
Cash & Restricted Balances brought Forward (Appropriated)	<u>-</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues & Balances	<u><u>\$ 14,362,630</u></u>	<u><u>\$ 14,782,754</u></u>	<u><u>\$ 15,719,188</u></u>
Appropriated Expenditures:			
General Government	1,807,064	1,731,705	1,779,994
Community Development	576,126	601,766	610,223
Library	545,858	519,670	552,527
Public Safety	7,002,598	7,470,113	8,175,954
Public Services	1,727,074	1,771,573	1,749,969
Parks & Recreation	1,426,925	1,591,390	1,757,121
Debt Service	225,507	171,537	168,400
Transfer to Other Funds	475,000	925,000	925,000
Total Appropriated Expenditures:	<u><u>\$ 13,786,152</u></u>	<u><u>\$ 14,782,754</u></u>	<u><u>\$ 15,719,188</u></u>

GENERAL FUND SUMMARY BY CATEGORY

Expenditure Classification	Actual FY 2010	Actual FY 2011	Budgeted FY 2012	Budgeted FY 2013
Personnel Services	9,318,149	9,116,737	9,645,488	10,322,850
Operating Expenses	3,656,685	3,727,471	3,723,201	3,823,438
Capital Outlay	190,256	241,437	317,528	479,500
Debt Service	341,425	225,507	171,537	168,400
Transfers - Interfund	475,000	475,000	925,000	925,000
Reserves/Other	-	-	-	-
Total Expenditures	<u><u>\$ 13,981,515</u></u>	<u><u>\$ 13,786,152</u></u>	<u><u>\$ 14,782,754</u></u>	<u><u>\$ 15,719,188</u></u>

Percentage of Total Expenditures:

Personnel Services	66.65%	66.13%	65.25%	65.67%
Operating Expenses	26.15%	27.04%	25.19%	24.32%
Capital Outlay	1.36%	1.75%	2.15%	3.05%
Debt Service	2.44%	1.64%	1.16%	1.07%
Transfers - Interfund	3.40%	3.45%	6.26%	5.88%
Reserves/Other	0.00%	0.00%	0.00%	0.00%
Total	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>

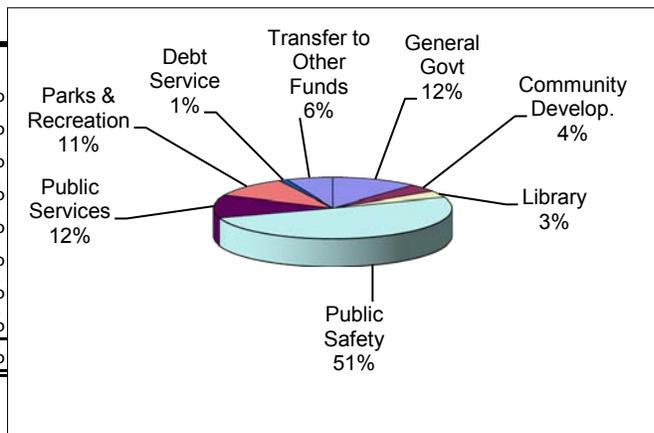
**GENERAL FUND
EXPENDITURES BY FUNCTION**

COMPARISON BY FUNCTION

Expenditure Classification	Budgeted FY 2012	Budgeted FY 2013	Dollar Change	Percentage Change
General Government	1,731,705	1,779,994	48,289	2.79%
Community Development	601,766	610,223	8,457	1.41%
Library	519,670	552,527	32,857	6.32%
Public Safety	7,470,113	8,175,964	705,851	9.45%
Public Services	1,771,573	1,749,969	(21,604)	-1.22%
Parks & Recreation	1,591,390	1,757,121	165,731	10.41%
Debt Service	171,537	168,400	(3,137)	-1.83%
Transfer to Other Funds	925,000	925,000	-	0.00%
	<u>14,782,754</u>	<u>15,719,198</u>	<u>936,444</u>	<u>6.33%</u>

PERCENTAGES OF EXPENDITURES BY FUNCTION

Expenditure Classification	Percentage
General Govt	11.71%
Community Develop.	4.07%
Library	3.52%
Public Safety	50.53%
Public Services	11.98%
Parks & Recreation	10.77%
Debt Service	1.16%
Transfer to Other Funds	6.26%
Total Expenditures	<u>100.00%</u>



SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GENERAL FUND
--

Expenditure Classification	Actual FY 2010	Actual FY 2011	Budgeted FY 2012	Budgeted FY 2013
Beginning Fund Balance	\$3,969,109	\$4,338,057	\$ 4,684,535	\$4,716,030
Revenues:				
Taxes				
Ad Valorem	5,655,614	5,659,946	5,628,059	6,458,854
Franchise Fees	1,291,867	1,198,408	1,332,000	1,250,000
Utility Taxes	1,635,698	1,542,300	1,638,000	1,595,000
Communication Service Tax	602,344	582,627	605,000	590,000
Licenses & Permits	494,634	459,849	464,700	477,600
Intergovernmental Revenues	2,694,399	2,584,294	2,711,341	2,837,601
Charges for Services	1,512,469	1,768,756	1,753,008	1,995,579
Fines & Forfeitures	148,132	221,530	197,800	147,100
Interest	6,260	2,536	3,000	8,600
Rental Income	210,320	234,945	280,296	305,854
Miscellaneous	98,726	107,439	169,550	53,000
Transfers	-	-	-	-
Total Revenues	<u>14,350,463</u>	<u>14,362,630</u>	<u>14,782,754</u>	<u>15,719,188</u>
Expenditures:				
General Government	2,117,335	1,807,064	1,731,705	1,779,994
Community Development	581,496	576,126	601,766	610,223
Library	534,198	545,858	519,670	552,527
Public Safety	6,841,625	7,002,598	7,470,113	8,175,954
Public Services	1,776,271	1,727,074	1,771,573	1,749,969
Parks & Recreation	1,314,165	1,426,925	1,591,390	1,757,121
Debt Service	341,425	225,507	171,537	168,400
Transfer to Other Funds	475,000	475,000	925,000	925,000
Total Expenditures	<u>13,981,515</u>	<u>13,786,152</u>	<u>14,782,754</u>	<u>15,719,188</u>
Ending Fund Balance:				
Non-Spendable	1,134,260	690,961	352,324	281,148
Restricted	198,063	198,063	198,063	198,063
Committed	-	-	-	-
Assigned	668,445	565,656	613,082	613,082
Unassigned	\$2,337,289	\$3,229,855	\$3,552,561	\$3,623,737
Total	<u>\$4,338,057</u>	<u>\$4,684,535</u>	<u>\$4,716,030</u>	<u>\$4,716,030</u>

CITY OF ST. PETE BEACH

DATE INCORPORATED:	1957
FORM OF GOVERNMENT:	Council/Manager
AREA:	2.25 square miles
POPULATION:	10,063
GOVERNING BODY:	City Commission Mayor with a 3 year term and 4 Commissioners with 2 year over- lapping terms.
ADMINISTRATION:	City Manager, City Clerk and City Attorney appointed by the City Commission.
SERVICES:	A full service city including professional administration, community development finance, library, parks, recreation, fire, police, public works, wastewater and reclaimed water. Wastewater is treated by the City of St. Petersburg. Sanitation and recycling are contracted through Waste Services, Inc. and public transportation is provided by a county wide public transportation system. In 1990, the City joined the Pinellas County Public Library Cooperative and residents have access to county wide library facilities at no extra cost. Water is provided by Pinellas County.
LOCATION:	On the west coast of Florida, The City of St. Pete Beach is located in southern Pinellas County. The City is located on the beautiful beaches of the Gulf of Mexico.
REGISTERED VOTERS:	7,304
PERCENT VOTED IN LAST ELECTION:	81%

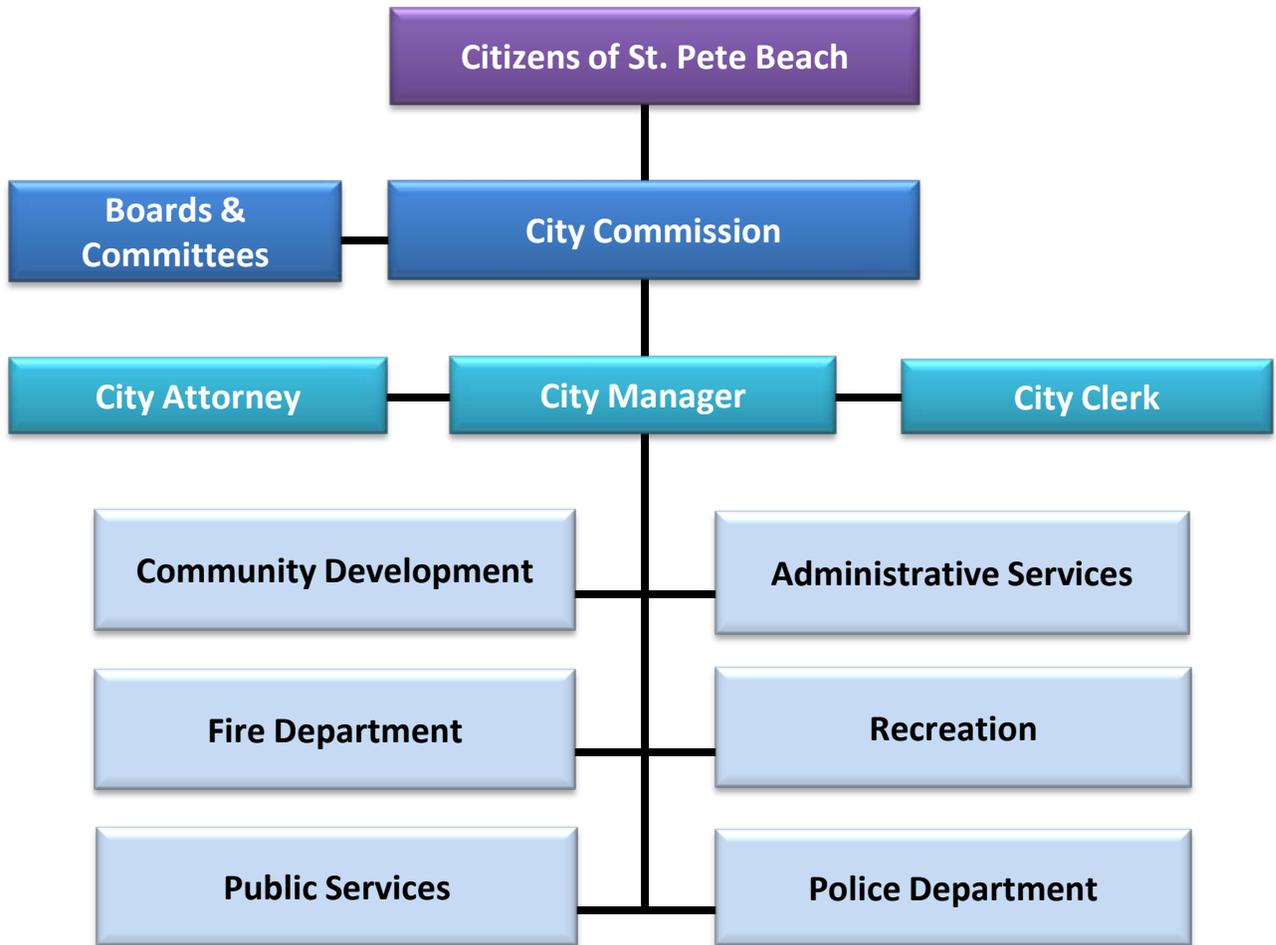
**CITY OF ST. PETE BEACH
DEMOGRAPHIC AND ECONOMIC STATISTICS
10 YEAR COMPARISON**

Year	Population	Per Capita Personal Income	Median Age	Unemployment Rate
2011	10,063	\$ 44,658	56.8	10.8%
2010	10,026	\$ 49,260	56.8	12.1%
2009	10,121	\$ 48,518	56.4	11.1%
2008	10,192	\$ 47,090	55.9	7.1%
2007	10,085	\$ 38,085	44.1	4.3%
2006	10,032	\$ 35,607	44.2	3.4%
2005	9,989	\$ 39,513	44.0	3.8%
2004	9,985	\$ 35,938	43.6	4.4%
2003	9,978	\$ 32,408	43.4	5.2%
2002	9,960	\$ 31,321	43.6	5.5%

PRINCIPAL EMPLOYERS

Employer	Employees	Rank
Tradewinds Island Resorts	650	1
Don Cesar Beach Resort	550	2
Sirata Beach Resort	300	3
Publix Super Markets	200	4
Stucco Texture & Plaster	150	5
City of St. Pete Beach	119	6
Fortune Hotels, Inc.	100	7
Grand Plaza Hotel	100	8
Hurricane Lounge, Inc.	100	8
Sandpiper Hotel & Suites	99	10

**City of St. Pete Beach
Organization Chart**



**CITY OF ST. PETE BEACH
FY 13 PERSONNEL SUMMARY**

DEPARTMENT/ DIVISION	FY08	FY09	FY10	FY11	FY12	FY13	FY12 to FY13 Change	% chg in Dept
City Clerk	4.5	3.5	3.625	3.125	3.125	3.125	0	0%
City Manager	4	3	3	3	2.5	3	0.5	20%
Finance	4	3	3	4	4	4	0	0%
Parking Enforcement	0	0	0	2	2	2	0	0%
Library	7	7	6	6.5	6.5	6.5	0	0%
Information Technology	2.2	2.8	2.8	1.8	1.8	1.8	0	0%
Planning	3	3	2	2	2	2	0	0%
Building Services	6	4.625	4	4	4	4	0	0%
Police	44	37	36	33	33	33	0	0%
Fire	32	30	29.75	29.75	29.75	29.75	0	0%
Public Services - Administration	1.25	2.8	2.8	1.75	1.7	1.7	0	0%
Building Maintenance	3	2.25	3.125	3.125	3.125	3.125	0	0%
Streets	5	2.5	3	3	3	3	0	0%
Parks	6	5	4	4	3	3	0	0%
Recreation	14.5	13.2	11.61	10.8	10.61	11.36	0.75	7%
TOTAL FOR GENERAL FUND IN FULL TIME EQUIVALENTS	136.45	119.675	114.71	111.85	110.11	111.36	1.25	1%
Wastewater	6.8	3.375	5.95	5.45	5.35	5.35	0	0%
Reclaimed	0.75	2.375	1.45	1.9	1.5	1.5	0	0%
Stormwater	0	1.65	0	0.1	0.65	0.65	0	N/A
TOTAL ALL FUNDS IN FULL TIME EQUIVALENTS	144	127.075	122.11	119.3	117.61	118.86	1.25	1%

CITY OF ST. PETE BEACH
2012/2013 Budget Preparation Schedule

January 27, 2012	Departments given CIP & VRP for review & update
February 10, 2012	CIP & VRP Sheets due to Finance for review
February 24, 2012	E-mail Departments forms for budget submittals
March 13, 2012	Budget sheets due to Finance for review
March 30, 2012	Budget due from Finance to City Manager
April 9 – 13, 2012	City Manager to review budget with Departments
June 1, 2012	Property Appraiser delivers estimate of taxable values
June 7, 2012	Finance to have completed changes to budget
June 29, 2012	Deliver Budget to City Commission & F & B Committee
July 1, 2012	Property Appraiser delivers preliminary taxable values
July 10, 2012	City Commission to adopt tentative millage rate
July 16 – July 27, 2012	Finance & Budget Review Committee meetings to formulate recommendations for City Commission
August 4, 2012	Advise Property Appraiser of tentative millage rate
August 2012	Commission to workshop budget
September 12, 2012	First Public Hearing on Budget (Special Meeting)
September 23, 2012	Budget ad to adopt final budget & millage placed
September 25, 2012	Final Hearing on Budget (Special Meeting)
September 28, 2012	Forward ordinance adopting final millage to P/A & T/C
October 5, 2012	Certification of final tax roll received from Property Appraiser
October 5, 2012	Send final millage rate to Property Appraiser’s Office
October 12, 2012	Certify compliance to Department of Revenue

ORDINANCE NO. 2012-18

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA; ADOPTING A FINAL MILLAGE RATE FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2013; PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETE BEACH, FLORIDA, DOES ORDAIN:

Section 1. That a millage levy of 3.2819 general and operative levy and 0.0878 debt service levy is hereby fixed and adopted for the fiscal year of the City ending on September 30, 2013 and shall be placed upon the total taxable assessed valuation of property of any kind liable for and subject to taxation by the City of St. Pete Beach, Florida, including real and personal property, lying within the City of St. Pete Beach, Florida.

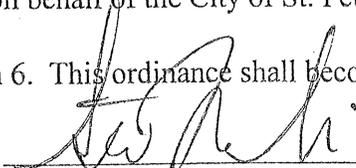
Section 2. Said monies as raised by the levy of 3.2819 mills, estimated at \$6,290,454 shall be used for the general operation of the City of St. Pete Beach including, but not limited to, salaries, insurance and energy costs and transfers for capital projects for the afore-mentioned fiscal period.

Section 3. Said monies as raised by the levy of 0.0878 mills, estimated at \$168,400, shall be used to pay debt service on the general obligation bonds issued by the City for the Police Building.

Section 4. The fiscal year 2013 operating millage rate of 3.2819 mills is greater than the rolled-back rate of 2.8533 mills by 15.02%.

Section 5. That a certified copy of this ordinance shall be forwarded to the Tax Assessor of Pinellas County, Florida, together with a request that the aforementioned levies be made by his/her office on behalf of the City of St. Pete Beach for the Fiscal Year 2012-2013.

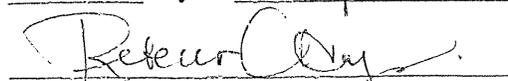
Section 6. This ordinance shall become effective immediately upon its final passage.



Steve McFarlin, Mayor

FIRST READING:	<u>9/12/2012</u>
PUBLISHED	<u>9/15/2012</u>
FINAL READING:	<u>9/25/2012</u>
PUBLIC HEARING:	<u>9/25/2012</u>

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this 25th day of September, 2012.



Rebecca Haynes, City Clerk

ORDINANCE NO. 2012-19

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA; ADOPTING A BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2013; PROVIDING APPROPRIATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 166.241 Florida Statute requires each municipality to adopt a budget and make appropriations for each fiscal year; and

WHEREAS, Section 2.218(b) City Charter provides that the appropriation ordinance shall state in clear and precise terms that the budget is adopted by reference and is made a part of the ordinance and that the amounts therein are appropriated for the purposes and for the accounts indicated; and

WHEREAS, the City Manager has submitted a proposed annual budget to the City Commission as required by Section 4.04(e) of the City Charter; and

WHEREAS, the City Commission deems the proposed expenditures necessary and proper for the operation of the City Government and to provide for the health, safety, and welfare of its citizens.

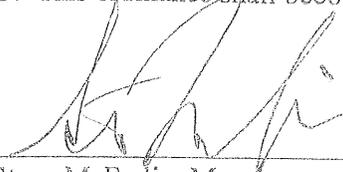
THE CITY OF ST. PETE BEACH, FLORIDA, DOES ORDAIN:

Section 1. The annual budget for the Fiscal Year beginning October 1, 2012 and ending September 30, 2013, as attached hereto as Exhibit "A" ("the Budget") is adopted by reference and is made a part of this ordinance and the amounts thereon are appropriated for the purposes and for the accounts thereon indicated. The Budget adopts and appropriates the sums of money appropriated for expenditures within each fund as indicated below and as further described in as Exhibit A for the Fiscal Year ending on September 30, 2013:

General Fund	\$15,719,188
Wastewater Fund	\$ 4,277,258
Reclaimed Water	\$ 1,190,817
Stormwater Fund	\$ 605,376
Capital Improvement	\$ 1,747,850

Section 2. That for the period of October 1, 2012 through September 30, 2013 all monies of the City shall be expended as appropriated herein and in accordance with the City Charter and ordinances of the City.

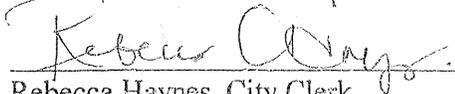
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Steve McFarlin, Mayor

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I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this 25th day of September, 2012.



Rebecca Haynes, City Clerk



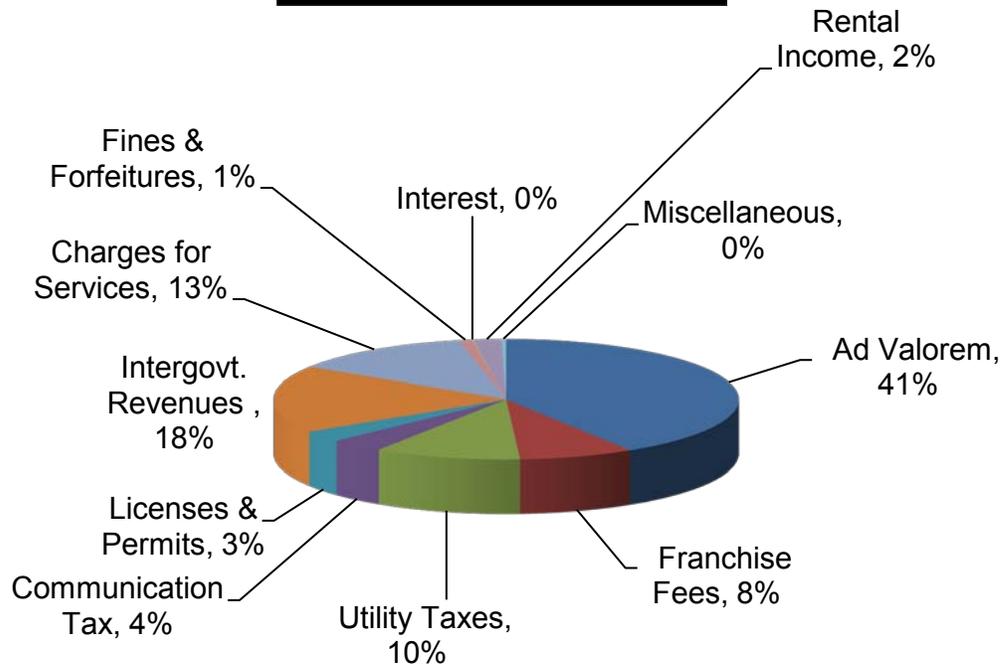
FY 2013 GENERAL FUND REVENUES

Account #	DESCRIPTION	FY08	FY09	FY 10	FY 11	FY12	FY13	% of FY13	% chg.
		Actual	Actual	Actual	Actual	Budget	Budget	Budget	FY12 to 13
.001.311.000	Ad Valorem Tax	6,492,590	5,888,489	5,487,289	5,490,797	5,456,522	6,290,454	40.0%	15.3%
.001.311.000	Ad Valorem Tax - Debt Service	170,383	169,133	168,325	169,150	171,537	168,400	1.1%	-1.8%
	Total-Ad Valorem	6,662,973	6,057,622	5,655,614	5,659,947	5,628,059	6,458,854	41.1%	14.8%
.001.312.410	Pinellas Co. Gas Tax	133,095	128,949	139,354	126,339	135,000	127,000	0.8%	-5.9%
.001.312.510	State Excise Tax - Fire Pen	217,261	148,341	201,907	171,912	178,000	171,912	1.1%	-3.4%
.001.312.520	State Excise Tax - Police Pen	117,090	76,519	74,058	72,175	74,000	72,175	0.5%	-2.5%
	General Govt. Taxes	467,446	353,809	415,319	370,426	387,000	371,087	2.4%	-4.1%
.001.314.100	Utility Tax-Elect	1,094,847	1,135,150	1,336,815	1,256,642	1,340,000	1,300,000	8.3%	-3.0%
.001.314.300	Utility Tax-Water	222,673	211,437	245,870	237,844	245,000	245,000	1.6%	0.0%
.001.314.400	Utility Tax-Gas	59,142	55,173	53,013	47,814	53,000	50,000	0.3%	-5.7%
.001.315.000	Telecomm Tax	655,744	655,803	602,344	582,627	605,000	590,000	3.8%	-2.5%
	Total-Utility Taxes	2,032,406	2,057,562	2,238,042	2,124,927	2,243,000	2,185,000	13.9%	-2.6%
.001.316.000	Business Tax Receipts	108,779	107,350	105,469	102,734	100,000	102,000	0.6%	2.0%
.001.322.100	Building Permits	269,711	247,600	279,293	263,491	275,000	270,000	1.7%	-1.8%
.001.322.200	Plan Review Fees	102,002	67,109	75,442	74,354	80,000	75,000	0.5%	-6.3%
.001.322.250	Fire Inspect Fees	28,220	8,520	6,102	15,845	8,500	30,000	0.2%	252.9%
.001.322.400	Sign Permits	24,308	23,616	22,902	0	0	0	0.0%	#DIV/0!
.001.322.600	Tree Removal Permits	1,075	1,200	1,150	575	1,200	600	0.0%	-50.0%
	Total-Licences & Permits	534,095	455,394	490,358	456,999	464,700	477,600	3.0%	2.8%
.001.323.100	Franchise Fee-Elect	1,078,828	1,185,052	1,260,830	1,168,407	1,300,000	1,220,000	7.8%	-6.2%
.001.323.400	Franchise Fee-Gas	24,828	25,412	21,038	20,001	22,000	20,000	0.1%	-9.1%
.001.323.700	Franchise Fee-Solid Waste	10,529	10,006	10,000	10,000	10,000	10,000	0.1%	0.0%
	Total-Franchise Fees	1,114,185	1,220,470	1,291,867	1,198,408	1,332,000	1,250,000	8.0%	-6.2%
.001.325.200	Radon Surcharge	102	31	428	3,706	500	500	0.0%	0.0%
.001.329.000	Property Registration Fee			4,275	2,850	4,275	2,850	0.0%	-33.3%
.001.331.200	Federal Grant		-	61,509	73,541	81,531	-	0.0%	-100.0%
.001.334.200	State Grant-Public Safety	70,955	71,435	69,296	9,751	-	-	0.0%	#DIV/0!
.001.334.490	State DOT Lights Grant	47,858	49,532	52,095	53,995	53,000	54,000	0.3%	1.9%
.001.334.720	State Aid-Library	7,590	785	0	0	0	-	0.0%	#DIV/0!
.001.335.120	State Revenue Share	194,602	187,484	187,092	188,792	190,000	190,000	1.2%	0.0%
.001.335.122	State Rev. Share Motor	72,604	75,230	76,525	76,204	76,330	76,330	0.5%	0.0%
.001.335.150	Alcoholic Bev Lic	37,145	43,051	33,839	33,482	33,000	35,000	0.2%	6.1%
.001.335.180	State Sales Tax	530,500	484,524	480,771	485,227	490,000	490,000	3.1%	0.0%
.001.335.210	State FireFighter Supp.	5,640	6,240	7,330	6,729	9,000	9,000	0.1%	0.0%
.001.335.490	Fuel Tax Refund		3,326	3,891	5,491	4,000	4,500	0.0%	12.5%
.001.337.100	Local Government Grants	7,527	7,591	31,930	5,476	0	0	0.0%	#DIV/0!
.001.337.700	Pinellas Library Coop	238,666	216,185	189,759	173,606	166,633	161,485	1.0%	-3.1%
	Total-Intergovt. Revenue	1,213,189	1,145,415	1,198,739	1,118,848	1,108,269	1,023,665	6.5%	-7.6%
.001.341.100	Record Legal Inst	-	-	-	211	0	0	0.0%	#DIV/0!
.001.341.200	P & Z Board Fees	9,150	11,785	9,117	6,737	9,000	10,000	0.1%	11.1%
.001.341.300	Sale of Maps	-	19	104	25	0	0	0.0%	#DIV/0!
.001.341.310	Copy Charges	7,851	7,139	6,747	6,661	6,500	6,800	0.0%	4.6%
.001.341.320	Admin Fee-Sewer	183,990	189,510	195,195	201,051	207,083	213,295	1.4%	3.0%
.001.341.340	Admin Fee-Reclaimed Water	110,196	113,502	116,907	120,414	124,026	70,452	0.4%	-43.2%
.001.341.360	Admin Fee - Stormwater	-	-	10,879	10,700	12,774	70,452	0.4%	451.5%
	Total-General Govt Revenue	311,187	321,955	338,948	345,799	359,383	370,999	2.4%	3.2%
.001.342.100	Police Services	80,563	41,031	57,217	46,057	50,000	55,000	0.3%	10.0%
.001.342.200	Fire Services	11,394	3,474	2,678	4,736	3,375	5,180	0.0%	53.5%
.001.342.400	County EMS Reimbur	1,177,018	1,227,747	1,108,691	1,101,575	1,216,072	1,445,699	9.2%	18.9%
.001.342.402	County EMS Incentive	5,875	9,200	-	-	-	-	0.0%	#DIV/0!
.001.343.910	Lot Mowing	368	125	-	-	-	-	0.0%	#DIV/0!
	Total-Public Safety Fees	1,275,218	1,281,577	1,168,586	1,152,367	1,269,447	1,505,879	9.6%	18.6%
.001.344.500	Parking Facilities	663,939	725,570	664,587	817,966	844,000	854,000	5.4%	1.2%
.001.344.501	Parking Facil.-Co.	128,481	138,145	117,634	148,263	145,000	145,000	0.9%	0.0%
.001.344.550	Parking Decals	78,196	77,943	83,005	79,429	103,000	103,000	0.7%	0.0%
	Total-Transport Revenue	870,616	941,658	865,226	1,045,658	1,092,000	1,102,000	7.0%	0.9%
.001.347.100	Library Fees	28,069	30,183	27,427	25,048	27,000	28,000	0.2%	3.7%
.001.347.200	Rec/Pool Cards	50,945	20,556	10,625	16,803	15,000	15,000	0.1%	0.0%
.001.347.220	Rec Fees-Staff led programs	110,107	94,270	90,407	90,774	90,000	140,000	0.9%	55.6%
.001.347.221	Fitnees Room/Gym-Daily Fee	-	-	5,252	7,743	5,000	6,000	0.0%	20.0%
.001.347.230	Rec Fees-Sports Leagues	11,615	15,970	12,600	21,400	17,000	17,000	0.1%	0.0%
.001.347.240	Rec Fees-Instructors	12,590	38,263	26,871	29,914	30,000	75,000	0.5%	150.0%
.001.347.310	Art/Goods Sales Revenue	426	1,736	380	0	1,000	0	0.0%	-100.0%
.001.347.400	SPB Classic				39,090	96,550	96,550	0.6%	0.0%
.001.347.500	Facility Cleanup/Staffing Fee	6,235	8,548	5,089	6,800	7,000	12,600	0.1%	80.0%
.001.347.550	Pool Admissions	33,703	23,588	27,211	40,916	20,000	36,000	0.2%	80.0%
.001.347.561	Pool Programs	10,205	18,629	28,050	32,328	35,000	35,000	0.2%	0.0%
	Total-Culture and Recreation	263,894	251,743	233,911	310,814	343,550	461,150	2.9%	34.2%
.001.349.900	Other Charges	1,520	1,538	1,249	1,105	1,250	1,250	0.0%	0.0%

FY 2013 GENERAL FUND REVENUES

Account #	DESCRIPTION	FY08	FY09	FY 10	FY 11	FY12	FY13	% of FY13	% chg.
		Actual	Actual	Actual	Actual	Budget	Budget	Budget	FY12 to 13
	Total-Other Charges for Service	1,520	1,538	1,249	1,105	1,250	1,250	0.0%	0.0%
.001.351.100	Court Fines	95,484	76,936	65,725	46,772	65,000	36,000	0.2%	-44.6%
.001.351.300	Police Education	5,415	4,340	3,769	2,806	3,800	2,100	0.0%	-44.7%
.001.354.100	Special Master	2,800	300	1,425	4,125	4,000	9,000	0.1%	125.0%
.001.359.200	Parking Tickets	81,239	71,405	63,308	98,225	110,000	80,000	0.5%	-27.3%
.001.359.900	Other Fines	21,864	11,096	15,330	73,727	15,000	20,000	0.1%	33.3%
	Total-Court Related Revenue	206,802	164,077	149,557	225,655	197,800	147,100	0.9%	-25.6%
.001.361.100	Interest	72,555	6,044	6,260	2,537	3,000	8,600	0.1%	186.7%
.001.362.200	Rent-Community Center	45,162	54,865	53,123	60,960	100,000	100,000	0.6%	0.0%
.001.362.300	Rent- Merry Pier	32,454	30,501	32,275	35,051	35,453	36,340	0.2%	2.5%
.001.362.450	Rent-PAG/Upham Concess	72,148	52,878	93,849	101,228	106,344	110,664	0.7%	4.1%
.001.362.460	Rent-PAG Deck Area	5,026	13,358	10,387	12,396	12,000	12,000	0.1%	0.0%
.001.362.710	Rent-Warren Webster	6,457	7,228	3,600	9,180	5,000	7,000	0.0%	40.0%
.001.362.720	Rent-Don Vista	7,944	1,074	7,201	7,040	6,000	7,000	0.0%	16.7%
.001.362.800	Rent-Gym	100	2,083	4,425	2,300	-	-	0.0%	#DIV/0!
.001.362.810	Rent-Ballfields	30	105	140	150	-	-	0.0%	#DIV/0!
.001.362.820	Rent-Parks	5,054	5,655	5,320	5,940	5,500	10,000	0.1%	81.8%
.001.362.830	Rent - Pool	7,888	5,079	11,399	12,912	10,000	20,000	0.1%	100.0%
	Total-Rent/Interest Revenue	254,818	178,869	227,979	249,693	283,297	311,604	2.0%	10.0%
.001.364.490	Insurance Recover				3,800		0	0.0%	#DIV/0!
.001.365.000	Scrap Sales	9,221	31,746	52,231	16,296	40,000	20,000	0.1%	-50.0%
.001.366.200	Donations-Fire	-	2,500		0	0	0	0.0%	#DIV/0!
.001.366.300	Donations-Police	126	-	-	-	-	-	0.0%	#DIV/0!
.001.366.400	Donations-Library	1,238	1,260	3,937	24,011	2,000	2,000	0.0%	0.0%
.001.366.450	Library- (Memorials)	2,603	2,158	405	955	500	500	0.0%	0.0%
.001.366.500	Donations-Recreation	2,106	13,679	1,900	864	2,000	2,000	0.0%	0.0%
.001.366.550	Donations-Parks(Adopt-program)	6,386	3,395	6,200	7,500	5,000	5,000	0.0%	0.0%
.001.366.560	Donations-Parks	2,000	174	370		500	500	0.0%	0.0%
.001.366.575	SPB Classic	-	-	-	11,950			0.0%	#DIV/0!
.001.366.650	Donations-Sister City	61	200	-	-	-	-	0.0%	#DIV/0!
.001.366.600	Donations-City Projects	6,500	14,426		-	-	-	0.0%	#DIV/0!
.001.366.720	Priv.Grants-LS-Parks	-	-	-	439	-	-	0.0%	#DIV/0!
.001.366.730	Priv.Grants-LS-Library	2,000	2,000	100	0	0	0	0.0%	#DIV/0!
.001.369.000	Miscellaneous	9,569	15,000	7,714	0	8,000	8,000	0.1%	0.0%
.001.369.150	Hurricane Reimburse	-	-	(5,263)	6,354	-	-	0.0%	#DIV/0!
.001.369.910	Wcomp. Reimbursement	17,954	7,618	31,117	12,816	15,000	15,000	0.1%	0.0%
	Total-Donations/Misc. Revenues	41,810	86,538	67,594	84,985	73,000	53,000	0.3%	-27.4%
.001.384.000	Loan & Bond Proceeds	-	-	-	-	-	-	0.0%	#DIV/0!
	Total-Loan & Bond Proceeds	-	-	0	0	0	0	0.0%	#DIV/0!
TOTAL - REVENUES		15,250,159	14,518,228	14,342,989	14,345,631	14,782,754	15,719,188	100.0%	6.3%
.001.271.000	Unres. Fund - undesignated							0.0%	#DIV/0!
.001.271.000	Transfer from Trans. Impact Fund							0.0%	#DIV/0!
.001.271.020	Unres. Fund- vehicle replacemen	-						0.0%	#DIV/0!
.001.271.040	Unres. Fund - equip. replacement	-						0.0%	#DIV/0!
.001.271.060	Merry Pier Sinking Fund							0.0%	#DIV/0!
.001.381.103	Transfer from Police Confisc.				17,000				
.001.271.000	Unres. Fund - GO Bond Carryover							0.0%	#DIV/0!
	Total-Transfers In				17,000			0.0%	#DIV/0!
TOTAL - ALL FUNDING SOURCES		15,250,159	14,518,228	14,342,989	14,362,631	14,782,754	15,719,188	100.0%	6.3%

FY 13 General Fund Sources



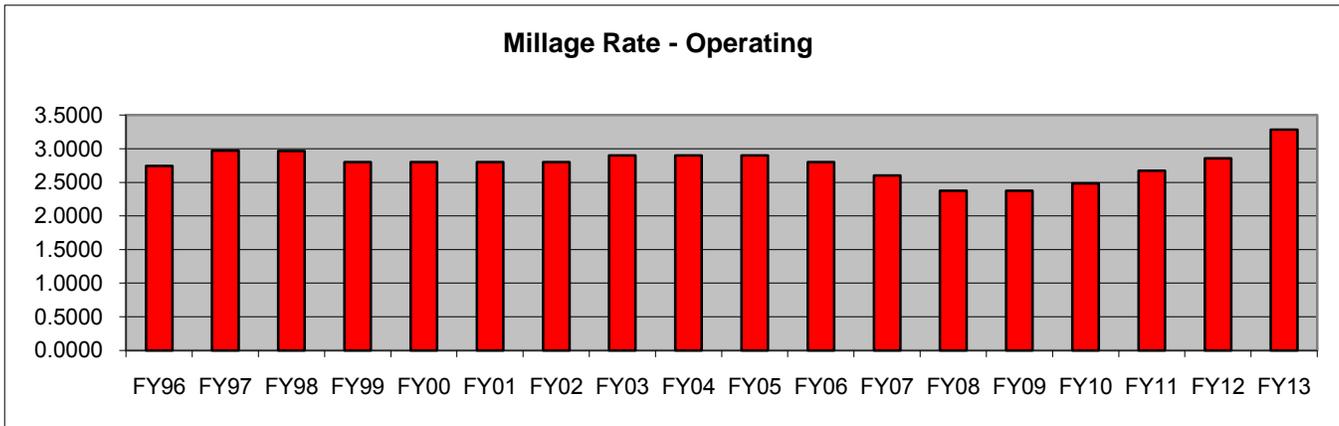
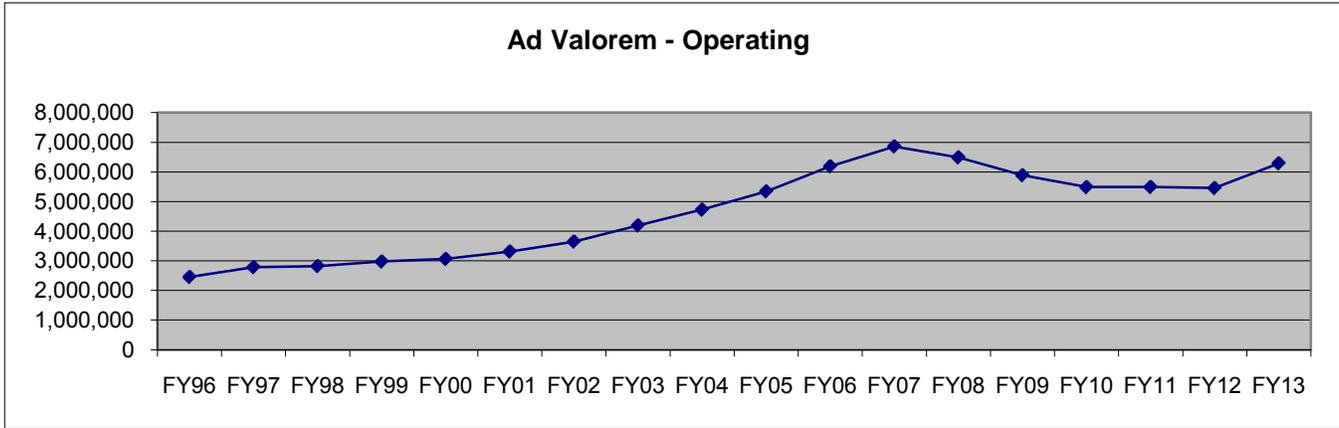
This chart shows the source of funding for General Fund expenses. The largest sources are ad valorem taxes, intergovernmental revenues and utility taxes.

REVENUE TYPE
Ad Valorem Taxes

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.311.000	Ad Valorem	\$6,492,590	\$5,888,489	\$5,487,289	\$5,490,797	\$5,456,522	\$6,290,454
.001.311.100	Ad Valorem - Debt Svce.	\$170,383	\$169,133	\$168,325	\$169,150	\$171,537	\$168,400
	Total Ad Valorem	\$6,662,973	\$6,057,622	\$5,655,614	\$5,659,947	\$5,628,059	\$6,458,854
	City Millage	2.6000	2.3764	2.3764	2.4834	2.6718	3.2819
	Debt Service Millage	0.0656	0.0599	0.0661	0.0754	0.0894	0.0878
	Total Millage	2.6656	2.4363	2.4425	2.5588	2.7612	3.3697

Ad Valorem taxes are assessed by applying the millage rate to every \$1,000 of taxable property. The operating millage rate for FY 13 is 3.2819. The FY 13 millage rate is 15.3% higher than the previous year. The Debt Service millage pertains to construction of a new police department building. This millage was approved by the voters in 1999. Estimated revenues are projected at 96.5% of total estimated revenues to allow for discounts for early payment.

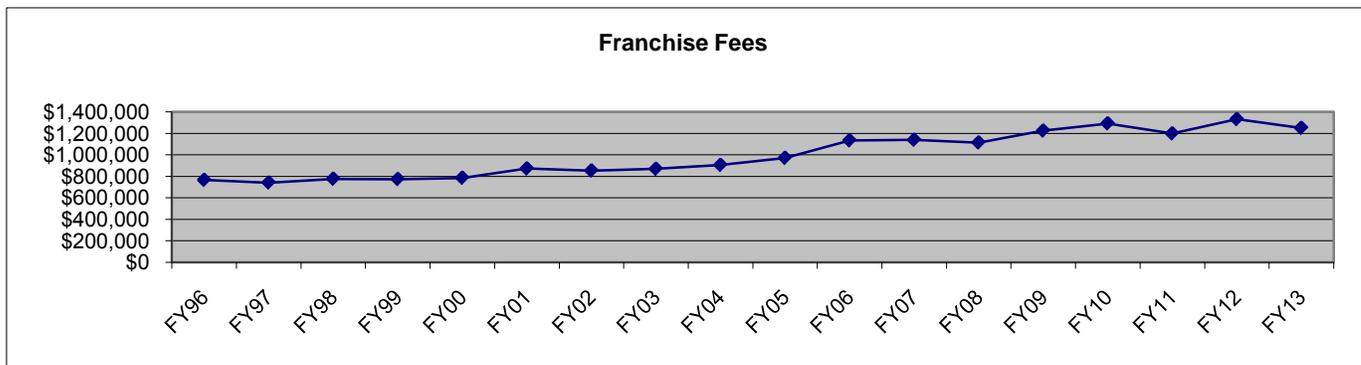
The total estimated taxable property value in the city is \$1,986,229,143. This includes new construction of \$3,001,167. This is a .27% increase from the previous year.



REVENUE TYPE
Franchise Fees

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.323.100	Electric	\$1,078,828	\$1,185,053	\$1,260,830	\$1,168,407	\$1,300,000	\$1,220,000
.001.323.400	Gas	\$24,828	\$29,274	\$21,037	\$20,001	\$22,000	\$20,000
.001.323.700	Solid Waste	\$10,529	\$10,006	\$10,000	\$10,000	\$10,000	\$10,000
	Total	\$1,114,185	\$1,224,333	\$1,291,867	\$1,198,408	\$1,332,000	\$1,250,000

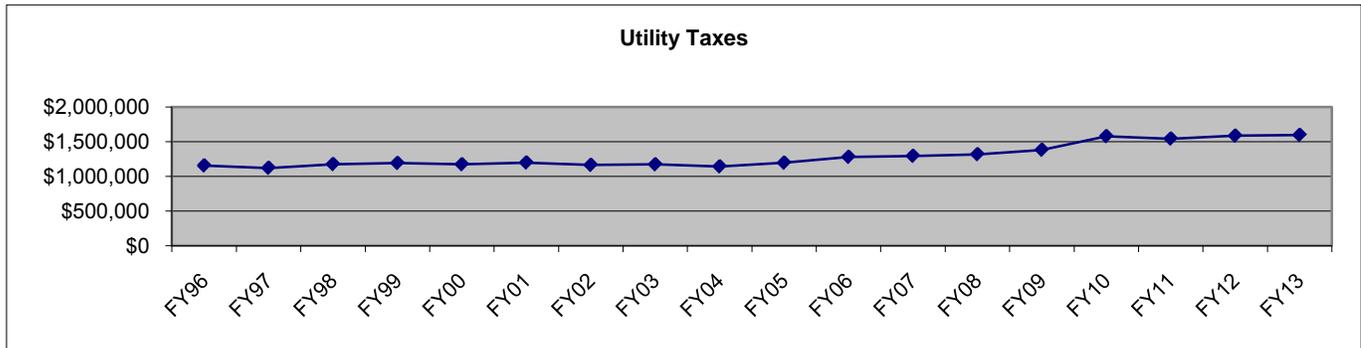
Franchise fees are paid by the utility companies for the right to do business in the city. Revenues are derived from the following franchises:
 Progress Energy - 6% of gross receipts Waste Services - Flat Dollar Fee of \$10,000 for city franchise
 Peoples Gas - 6% of gross receipts



REVENUE TYPE
Utility Taxes

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.314.100	Electric	\$1,094,847	\$1,135,149	\$1,336,815	\$1,256,642	\$1,340,000	\$1,300,000
.001.314.300	Water	\$222,673	\$211,437	\$245,870	\$237,844	\$245,000	\$245,000
.001.314.400	Gas	\$59,142	\$55,173	\$53,013	\$47,814	\$53,000	\$50,000
	Total	\$1,376,662	\$1,401,759	\$1,635,698	\$1,542,300	\$1,638,000	\$1,595,000

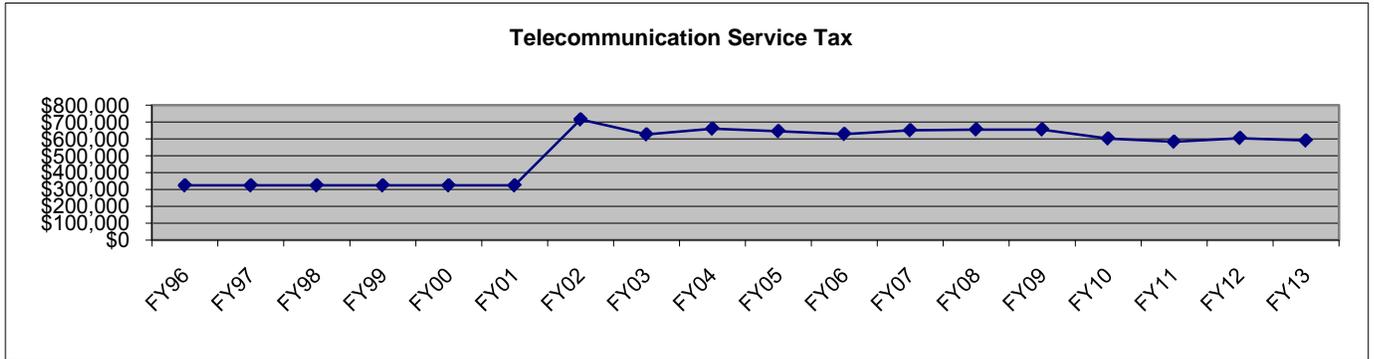
Utility taxes are levied on the purchase of utilities within the city. Revenues are based on the following:
 Electric - 10% Water - 10% Gas - 10%



REVENUE TYPE
Telecommunication Services Tax

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.315.000	Telecommunications Tax	\$655,744	\$655,803	\$602,344	\$582,627	\$605,000	\$590,000
	Total	\$655,744	\$655,803	\$602,344	\$582,627	\$605,000	\$590,000

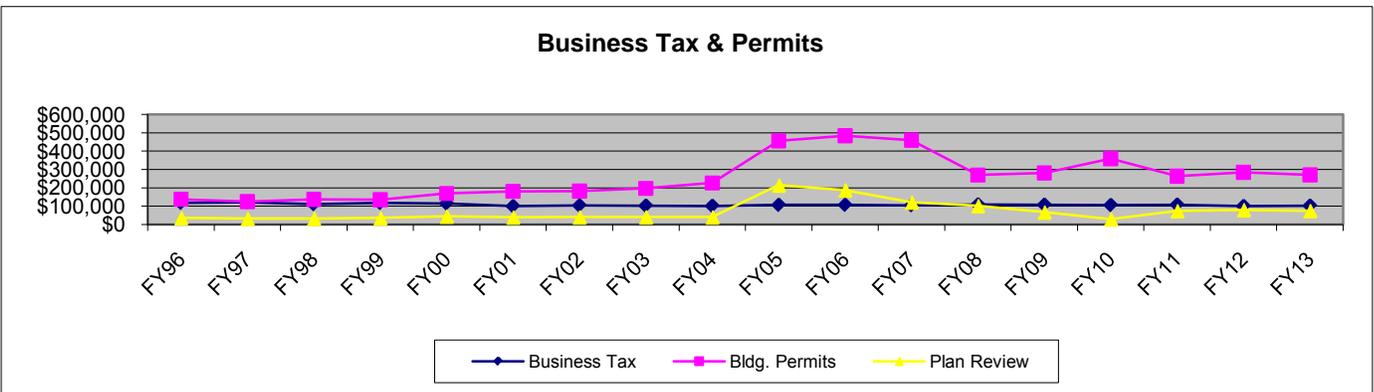
Telecommunication service tax is a 6.3% tax on all telecommunication services including telephone, cable, satellite, cellular and pagers.



REVENUE TYPE
Licenses & Permits

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.321.000	Business Tax Receipts	\$108,779	\$107,350	\$105,469	\$102,734	\$100,000	\$102,000
.001.322.100	Building Permits	\$269,711	\$280,935	\$359,607	\$263,491	\$284,700	\$270,000
.001.322.200	Plan Review	\$102,002	\$67,109	\$29,558	\$74,354	\$80,000	\$75,000
	Total	\$480,492	\$455,394	\$494,634	\$440,579	\$464,700	\$447,000

Business Tax Receipts are charged for all businesses, professions, and occupations operating within the city as specified in the Municipal Code of Ordinances, Chapter 78. Building permits are issued by the Building Services division for the construction, alteration, or addition to any building or structure in the City. Plan review fees are charged for the review of site plans. License and permit fees are used to regulate business activities in the city as well as to produce revenue.



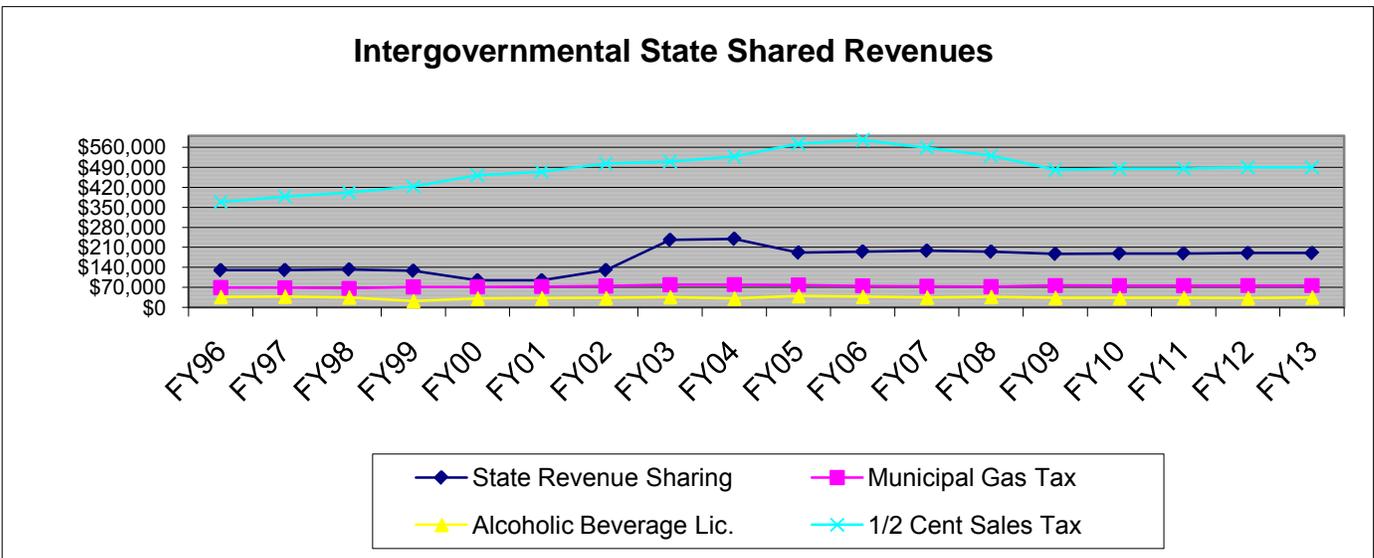
REVENUE TYPE
Intergovernmental Revenues

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.335.120	State Revenue Sharing	\$194,602	\$187,092	\$188,792	\$188,792	\$190,000	\$190,000
.001.335.122	Municipal Gas Tax	\$72,604	\$76,525	\$76,204	\$76,204	\$76,330	\$76,330
.001.335.140	Alcoholic Beverage Lic.	\$37,145	\$33,839	\$33,482	\$33,482	\$33,000	\$35,000
.001.335.180	1/2 Cent Sales Tax	\$530,500	\$480,771	\$485,227	\$485,227	\$490,000	\$490,000
.001.335.230	Firefighter Education	\$5,640	\$7,330	\$6,729	\$0	\$9,000	\$9,000
State Revenues		\$840,491	\$785,557	\$790,434	\$783,705	\$798,330	\$800,330
.001.337.310	Local Option Gas Tax	\$88,496	\$133,095	\$128,949	\$126,339	\$135,000	\$127,000
.001.337.700	Pinellas Library Coop	\$250,929	\$238,666	\$216,185	\$173,606	\$173,525	\$161,485
.001.342.400	County EMS Reimburse.	\$898,235	\$1,177,018	\$1,227,747	\$1,101,575	\$1,101,575	\$1,445,699
Local Govt. Revenues		\$1,237,660	\$1,548,779	\$1,572,881	\$1,401,520	\$1,410,100	\$1,734,184
Total		\$2,078,151	\$2,334,336	\$2,363,315	\$2,185,225	\$2,208,430	\$2,534,514

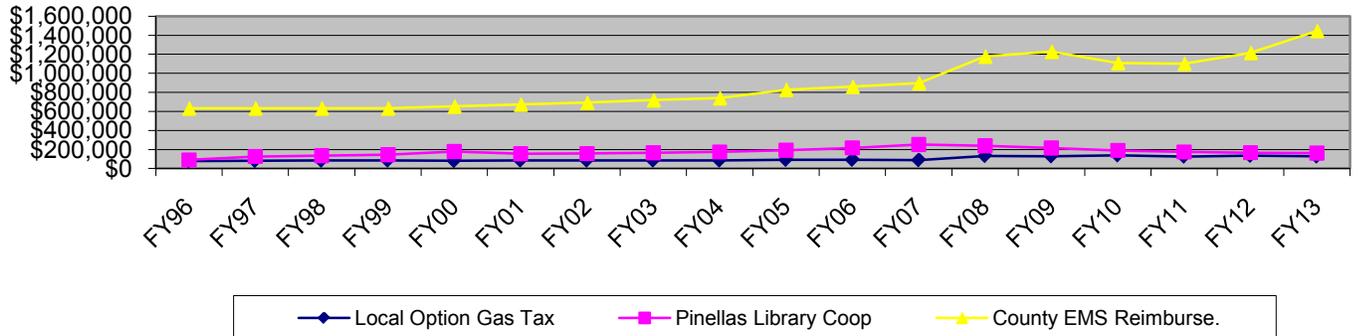
Intergovernmental revenues are categorized above in two broad categories: state revenues and local government revenues.

State revenue sharing is comprised of 1.3409% of sales tax collection, 12.5% of state alternative fuel user decal fee collections, and the net collection from the one cent municipal fuel tax. Revenues are distributed based on population. The alcoholic beverage license tax is assessed on manufacturers, distributors, vendors and sales agents of alcoholic beverages. 38% of the proceeds collected within the municipality are returned to the municipality. The state distributes 9.5% of the 1/2 cent sales tax to cities and counties based on population. The sales tax is sensitive to economic conditions.

The Pinellas County Local Option Gas Tax is distributed by the county based on population. The City joined the Pinellas Public Library Cooperative in October 1990 and revenues are received for use at the library based on circulation and history of library expenditures. Pinellas County EMS reimbursement is based on the First Responder Agreement with Pinellas County for providing emergency medical services.



Local Intergovernmental Revenues

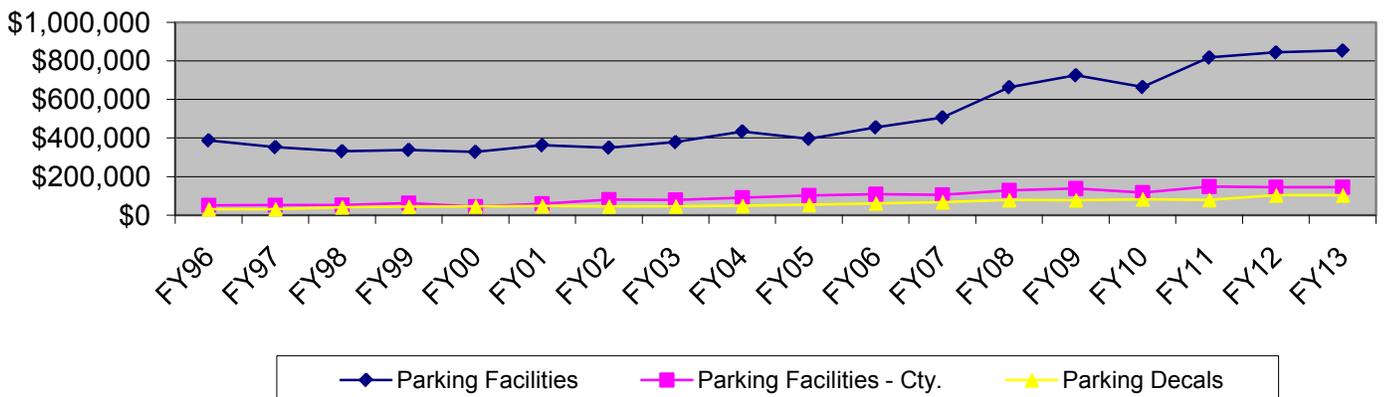


REVENUE TYPE: Transportation Revenue

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.344.500	Parking Facilities	\$663,939	\$725,570	\$664,587	\$817,966	\$844,000	\$854,000
.001.344.501	Parking Facilities - Cty.	\$128,481	\$138,145	\$117,634	\$148,263	\$145,000	\$145,000
.001.344.550	Parking Decals	\$78,196	\$77,943	\$83,005	\$79,429	\$103,000	\$103,000
Total		\$870,616	\$941,658	\$865,226	\$1,045,658	\$1,092,000	\$1,102,000

Transportation revenue is derived from parking meter pay stations and parking decals sold by the City. There are 1,336 metered parking spaces in the City. Annual parking decals are also sold to residents and non-residents for use in metered parking spaces. The City shares pay station revenues received from the Pinellas County lot with Pinellas County on a 50% city/50% county split. The City's share is to offset costs associated with maintenance of the parking lot as well as collection of revenues from the pay stations. Revenues are affected by weather conditions.

Transportation Revenue



REVENUE TYPE: **Recreation Fees**

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.347.200	Memberships	\$50,945	\$20,556	\$10,625	\$16,803	\$15,000	\$15,000
.001.347.220	Children's Programs	\$110,107	\$94,270	\$90,407	\$90,774	\$90,000	\$140,000
.001.347.230	Sports Leagues	\$11,615	\$15,970	\$12,600	\$21,400	\$17,000	\$17,000
.001.347.240	Contracted Classes	\$12,590	\$38,263	\$26,871	\$29,914	\$30,000	\$75,000
.001.347.560	Pool Programs	\$43,908	\$42,217	\$55,261	\$73,244	\$55,000	\$71,000
Total		\$229,165	\$211,276	\$195,764	\$232,135	\$207,000	\$318,000

A new Community Center was constructed and opened during fiscal year 2007. The facility includes an aquatics center and increased areas for recreation programs.

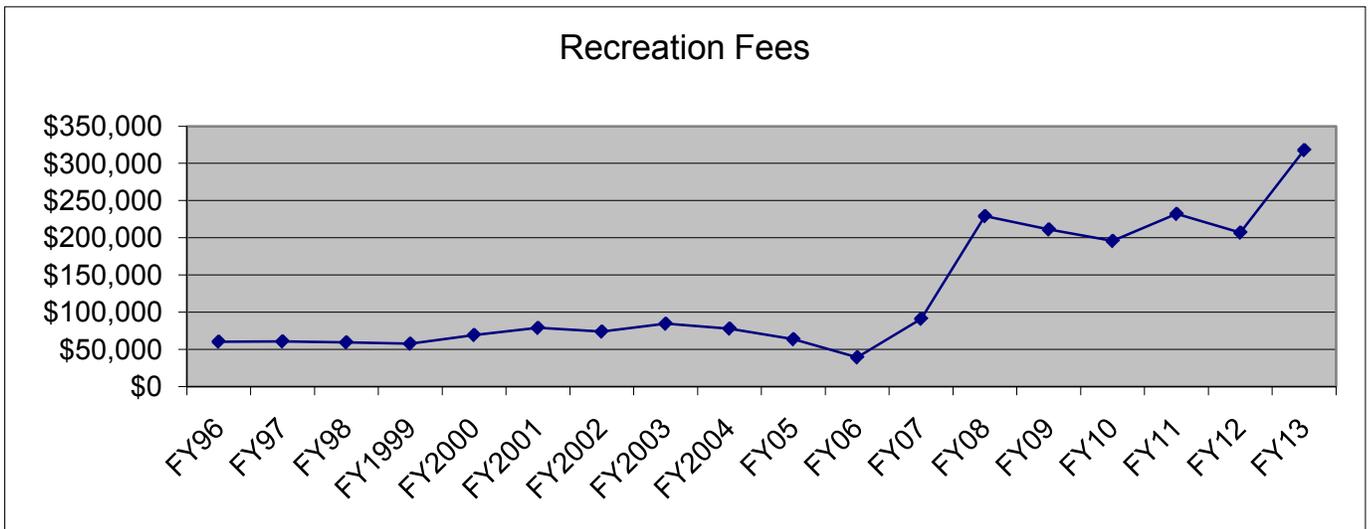
Recreation Membership cards are sold to residents and non-residents to allow them to access the pool.

Children's programs include staff led programs for after school, school break periods and summer camp.

Sports Leagues are adult leagues coordinated by the City.

Contracted class fees are based on registration for classes run by instructors who the City contracts with to run a specific program. In FY 13 method of payment has been modified from instructors collecting money and remitting percentage to City to the City collecting the money and remitting a percentage to the instructor.

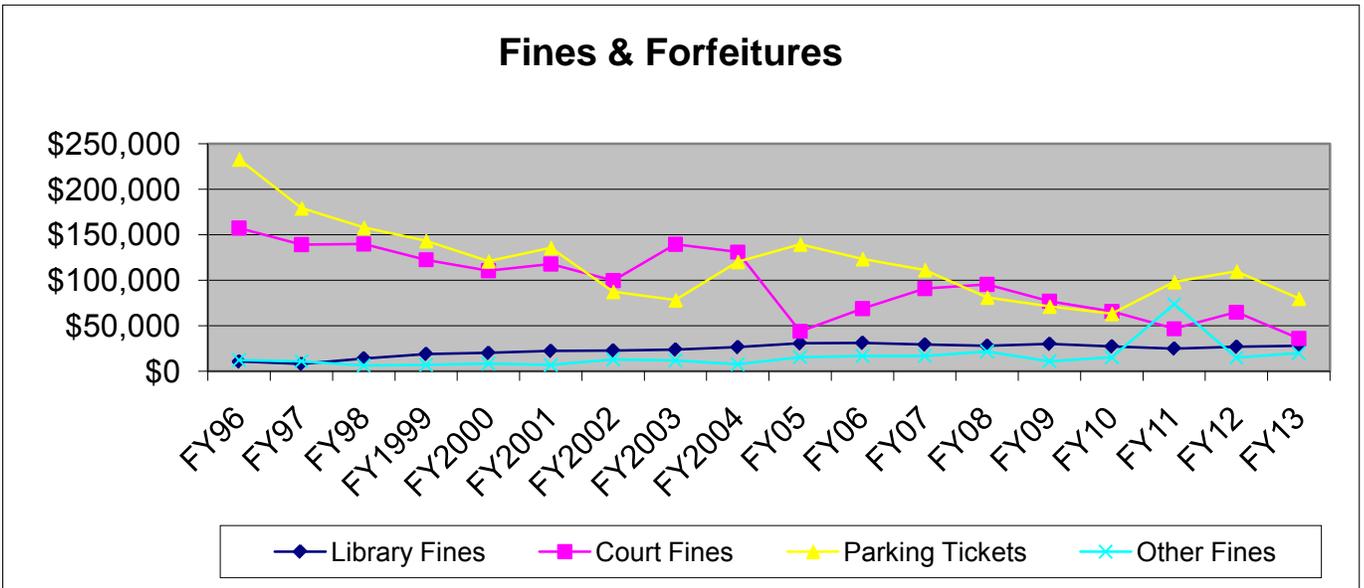
Pool programs include swim lessons, junior lifeguard lessons and various other aquatic programs.



REVENUE TYPE
Fines & Forfeitures

Account #	Description	FY08 Actual	FY09 Actual	FY09 Budget	FY11 Actual	FY12 Budget	FY13 Budget
.001.347.100	Library Fines	\$28,069	\$30,183	\$27,427	\$25,048	\$27,000	\$28,000
.001.351.100	Court Fines	\$95,484	\$76,936	\$65,725	\$46,772	\$65,000	\$36,000
.001.359.200	Parking Tickets	\$81,239	\$71,405	\$63,308	\$98,225	\$110,000	\$80,000
.001.359.900	Other Fines	\$21,864	\$11,096	\$15,330	\$73,727	\$15,000	\$20,000
	Total	\$226,656	\$189,620	\$171,790	\$243,772	\$217,000	\$164,000

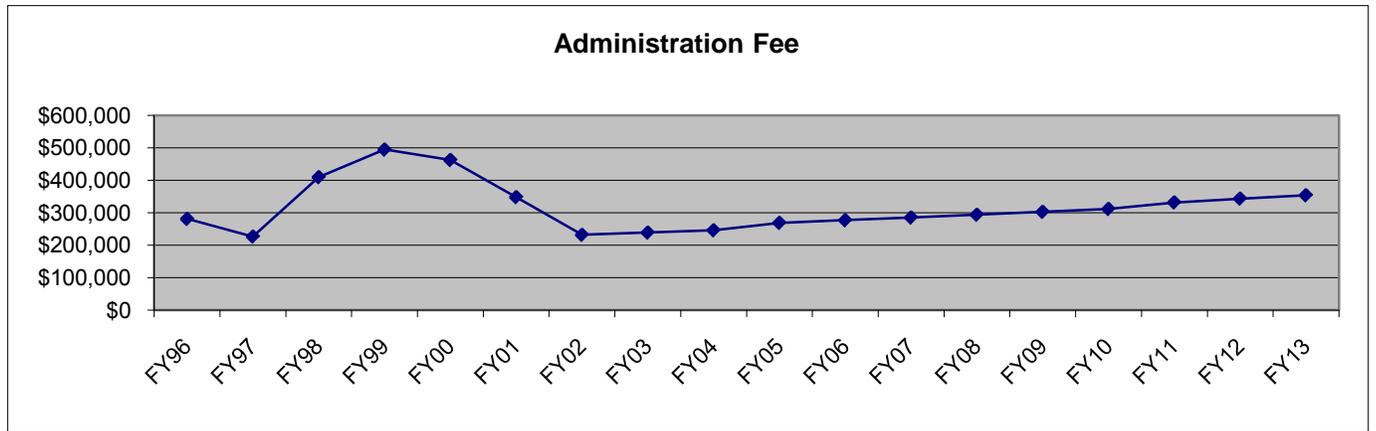
Library fines are based on penalties for library circulation materials returned late, lost or damaged.
 Court fines are revenues received from violations issued by the City of St. Pete Beach police department.
 Parking tickets are revenues received from violations issued by the parking enforcement officer as well as the officers of the police department.
 Other fines are fines associated with code enforcement infractions.



REVENUE TYPE
Administration Fee

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
001.349.200	Wastewater	\$183,990	\$189,510	\$195,195	\$201,051	\$207,083	\$213,295
.001.349.300	Reclaimed	\$110,196	\$113,502	\$116,907	\$120,414	\$124,026	\$70,452
.001.349.360	Stormwater	\$0	\$0	\$10,879	\$10,700	\$12,774	\$70,452
Total		\$294,186	\$303,012	\$322,981	\$332,165	\$343,883	\$354,199

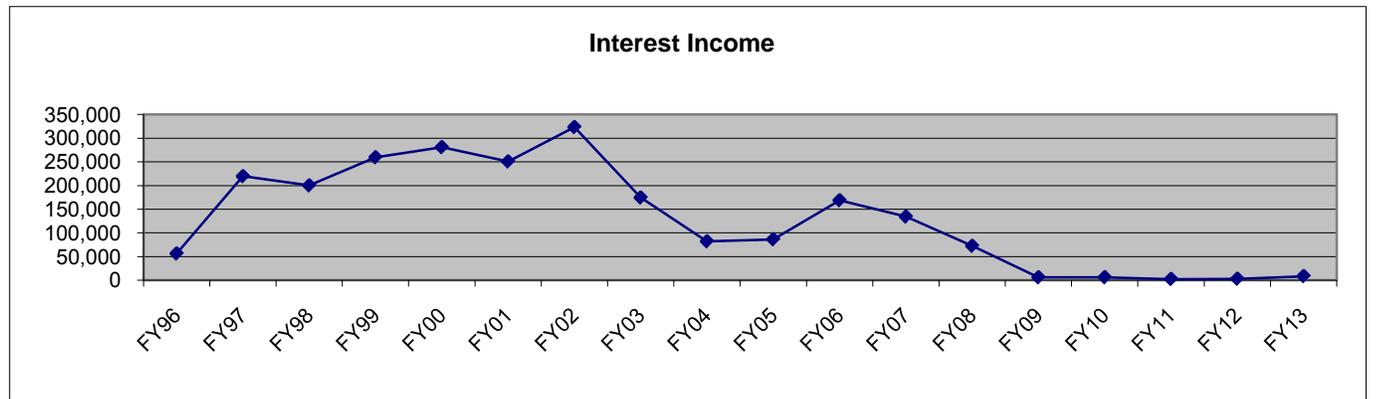
The wastewater, reclaimed, and stormwater funds are charged an administration fee to offset costs for various support departments such as the City Manager, Finance and Information Technology. The amount charged has been increased 3% annually starting in FY 2000.



REVENUE TYPE
Interest Income

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.361.100	Interest Income	\$72,555	\$6,044	\$6,260	\$2,537	\$3,000	\$8,600
Total		\$72,555	\$6,044	\$6,260	\$2,537	\$3,000	\$8,600

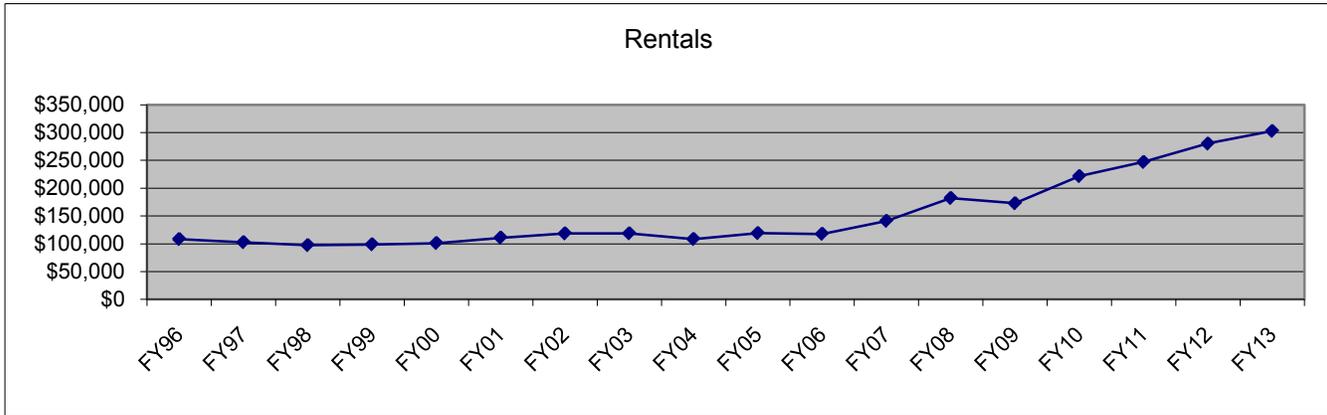
Interest earned in the General Fund is dependent on rates and the fund balance. The decrease in recent fiscal years is due to a lower amount of fund balance available as well as the downturn in the economy.



REVENUE TYPE
Rental Income

Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.362.300	Merry Pier	\$32,454	\$30,501	\$32,275	\$35,051	\$35,453	\$36,340
001.349.200	PAG/Upham Concession	\$72,148	\$52,878	\$93,849	\$113,624	\$106,344	\$122,664
.001.362.900	Community Center	\$45,162	\$54,865	\$53,123	\$60,960	\$100,000	\$100,000
.001.362.830	Community Pool	\$7,888	\$5,079	\$11,399	\$12,912	\$10,000	\$20,000
	Other Miscellaneous	\$24,611	\$29,502	\$31,073	\$24,610	\$28,500	\$24,000
	Total	\$182,263	\$172,825	\$221,719	\$247,157	\$280,297	\$303,004

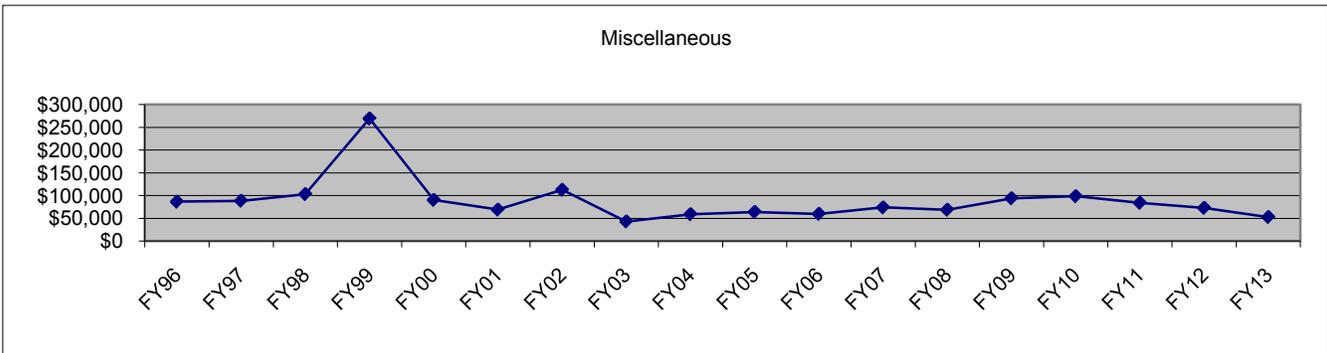
The City has various facilities available for rental. The miscellaneous line item listed above includes Pass-A-Grille deck area, the Warren Webster and Don Vista facilities, the gymnasium, ballfields and parks.



REVENUE TYPE
Miscellaneous

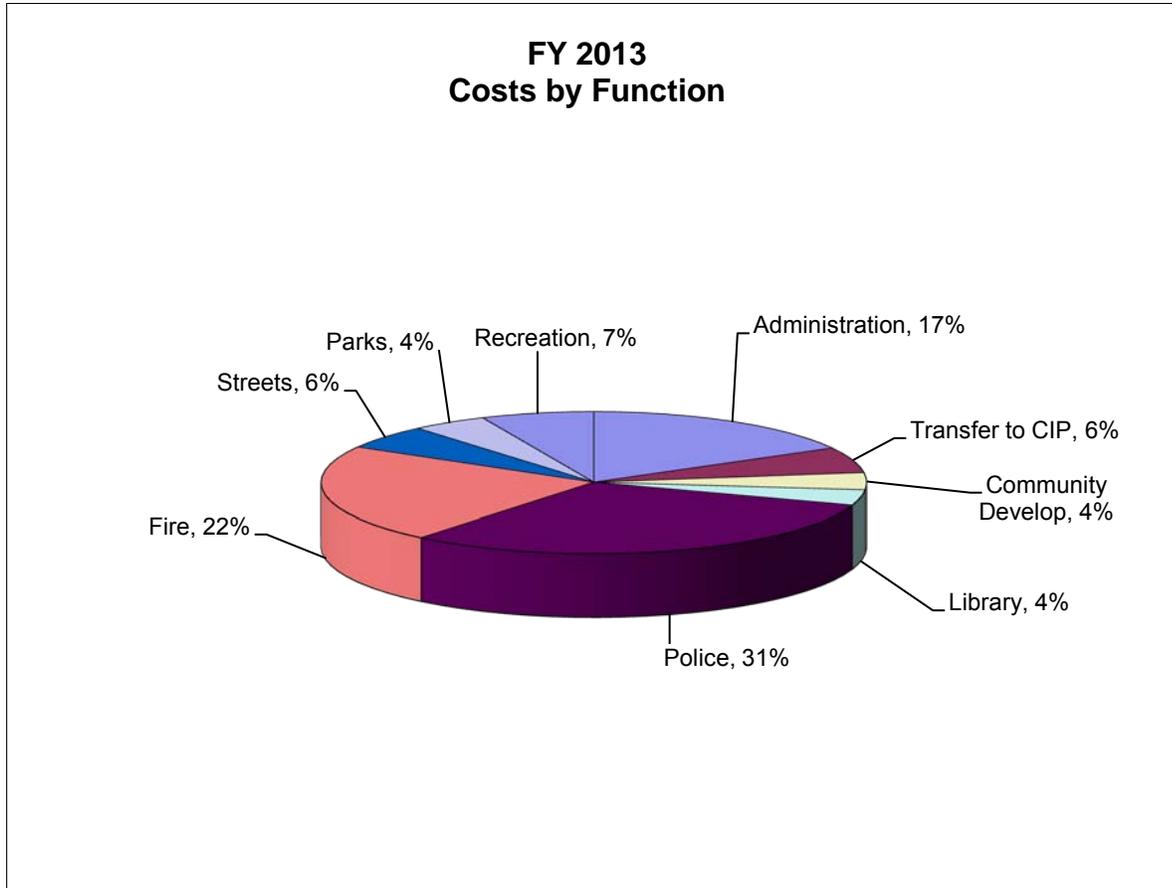
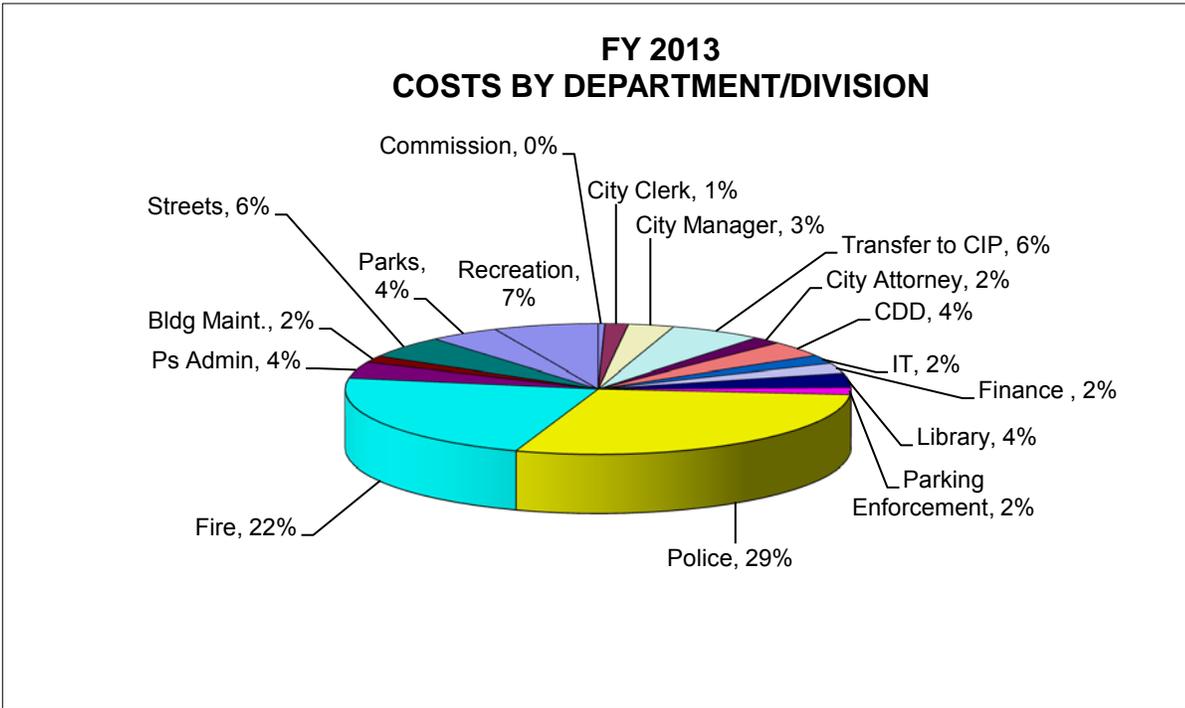
Account #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.001.363.260	Workers Comp. Reimb.	\$17,954	\$7,618	\$31,117	\$12,816	\$15,000	\$15,000
.001.365.000	Scrap Sales	\$9,221	\$31,746	\$52,231	\$16,296	\$40,000	\$20,000
.001.366.000	Donations	\$32,241	\$39,792	\$12,912	\$44,764	\$10,000	\$10,000
.001.369.000	Miscellaneous	\$9,569	\$15,000	\$2,451	\$10,154	\$8,000	\$8,000
	Total	\$68,985	\$94,156	\$98,711	\$84,030	\$73,000	\$53,000

Workers Compensation reimbursements are received from the insurance company to offset the cost of salaries paid to employees on a workers compensation claim. Scrap Sale revenues are derived from the sale of goods which are no longer usable to the city. Donations may be dedicated toward a particular purchase. Miscellaneous revenue includes hurricane re-entry tags, title searches, and vending machine commissions.



	A	B	Q	S	T	U	V	W
1	FY2013	General	CS Parks	CS Admin	CS Bldg	CS Street	GEN FUND	% FY13
2	Proposed	Fund	6104	6101	6102	6103	FY13 TOTAL	Budget
3	Exec. Salary	5110	0	0	0	0	29,700	0.2%
4	Salaries	5120	121,443	113,557	104,229	96,822	5,756,671	36.6%
6	Other Wages	5130	0	0	0	2,585	213,537	1.4%
7	Overtime	5140	1,314	0	513	494	202,618	1.3%
8	Reimbursable Overtim	5145	0	0	0	0	34,867	0.2%
12	F I C A	5210	9,391	8,687	8,013	7,642	476,293	3.0%
13	Retirement	5220	78,816	9,365	30,789	62,837	2,425,563	15.4%
14	Pension - State Fds	5225	0	0	0	0	244,087	1.6%
15	Employee Ins.	5230	28,421	16,555	7,366	14,986	766,608	4.9%
16	Worker Comp.	5240	4,928	1,629	2,822	7,475	162,905	1.0%
17	Unemployment	5250	0	0	0	0	10,000	0.1%
18	People Costs		244,313	149,793	153,732	192,841	10,322,850	65.7%
19	Pro. & Contract	5310	241,373	0	12,000	95,000	538,970	3.4%
20	Legal Retainer	5311	0	0	0	0	65,500	0.4%
21	Planning & Engineer	5312	0	2,000	0	0	3,500	0.0%
23	Extra Legal - Labor	5314	0	0	0	0	25,000	0.2%
24	Extra Legal Fees	5315	0	0	0	0	205,000	1.3%
25	Contract Instructors	5317	0	0	0	0	52,500	0.3%
26	Auditing	5320	0	0	0	0	21,242	0.1%
28	Bus Subsidy	5343	0	420,000	0	0	420,000	2.7%
29	Donations	5349	0	0	0	0	18,250	0.1%
30	Travel & Training	5400	1,000	2,000	0	1,000	56,300	0.4%
31	T&T 2nd \$	5402	0	0	0	0	4,000	0.0%
33	Citywide Tuition Reim	5406	0	0	0	0	0	0.0%
34	Telephone	5410	5,200	2,500	750	1,500	91,497	0.6%
35	Postage	5420	0	1,100	0	0	11,110	0.1%
36	Electric	5431	14,798	6,583	24,002	352,814	565,708	3.6%
37	Water	5432	19,122	782	924	0	42,641	0.3%
38	Reclaimed Water	5433	48,792	0	0	0	49,752	0.3%
39	Solid waste disposal	5434	1,370	0	965	63,800	70,470	0.4%
41	Vehicle Rental	5441	0	0	0	0	18,000	0.1%
42	Audio Book Rental	5445	0	0	0	0	8,000	0.1%
43	Submerged Land Leas	5447	0	2,530	0	0	2,530	0.0%
44	Equip. Rent	5449	1,500	1,450	0	0	12,998	0.1%
45	Insurance	5450	12,136	8,124	34,177	11,577	341,771	2.2%
46	R&M Buildings	5461	50,000	5,000	12,000	0	138,900	0.9%
47	R&M Equip.	5462	2,000	0	0	500	145,582	0.9%
48	R&M Vehicles	5463	1,500	0	500	8,500	78,100	0.5%
49	R&M Marine	5465	0	0	0	0	2,000	0.0%
51	R&M Other	5469	0	0	0	100,000	100,000	0.6%
52	Duplicating	5470	0	375	0	0	18,525	0.1%
53	Classified Advert.	5482	0	0	0	0	11,750	0.1%
54	Promotional Act.	5489	0	22,000	0	0	48,000	0.3%
55	Promo - City Events	5490	0	0	0	0	86,600	0.6%
56	Legal Advert.	5491	0	0	0	0	8,500	0.1%
57	Election Expense	5493	0	0	0	0	20,000	0.1%
58	Spec. Investig.	5495	0	0	0	0	1,000	0.0%
59	Prisoners Board	5496	0	0	0	0	100	0.0%
60	Employee Recog	5497	0	0	0	0	3,000	0.0%
61	Other Expenses	5499	0	0	0	0	47,940	0.3%
62	Office Supplies	5510	0	2,000	0	0	37,500	0.2%
63	Uniforms	5521	1,800	0	1,050	1,350	42,670	0.3%
64	Fuel	5522	8,000	0	2,200	8,000	124,087	0.8%
65	Small Tools	5524	1,250	0	800	1,000	4,300	0.0%
66	K-9 Expense	5525	0	0	0	0	0	0.0%
67	Safety Gear	5526	0	0	0	0	15,700	0.1%
68	Agricult Supplies	5527	15,400	0	0	0	15,400	0.1%
69	Adoption Supples	5528	4,000	0	0	0	4,000	0.0%
70	Operating Supp.	5529	10,000	500	13,500	28,000	215,877	1.4%
72	Emergency Mgt. Fund	5531	0	0	0	0	500	0.0%
73	Pubs & Memberships	5540	500	750	0	0	28,668	0.2%
76	Operating Costs		439,741	477,694	102,868	673,041	3,823,438	24.3%
78	Buildings	5621	0	0	0	0	0	0.0%
79	Vehicles	5641	0	0	0	0	264,500	1.7%
80	Furniture	5642	0	0	0	0	0	0.0%
81	Office Equip.	5643	0	0	0	0	0	0.0%
82	EMS Incentive	5647	0	0	0	0	0	0.0%
83	Other Equip.	5649	0	0	0	0	135,000	0.9%
85	Other Than Buildings	5653	20,000	0	0	0	20,000	0.1%
86	Books-Circulation	5660	0	0	0	0	55,000	0.3%
87	Books-Circulation	5661	0	0	0	0	0	0.0%
88	Memorial Books	5662	0	0	0	0	5,000	0.0%
89	Trans. to C.I.P. Fund	5695	0	0	0	0	0	0.0%
90	Capital Outlay		20,000	0	0	0	479,500	3.1%
91	Equip Loan	5700	0	0	0	0	0	0.0%
93	Parking System Lease	5708	0	0	0	0	0	0.0%
94	Prin.-GO Bond	5712	0	0	0	0	160,000	1.0%
96	Int.-GO Bond	5722	0	0	0	0	8,400	0.1%
106	Capital Transfer	5911	0	0	0	0	925,000	5.9%
107	Debt Service		0	0	0	0	1,093,400	7.0%
108	Department Total		704,054	627,487	256,600	865,882	15,719,188	100.0%

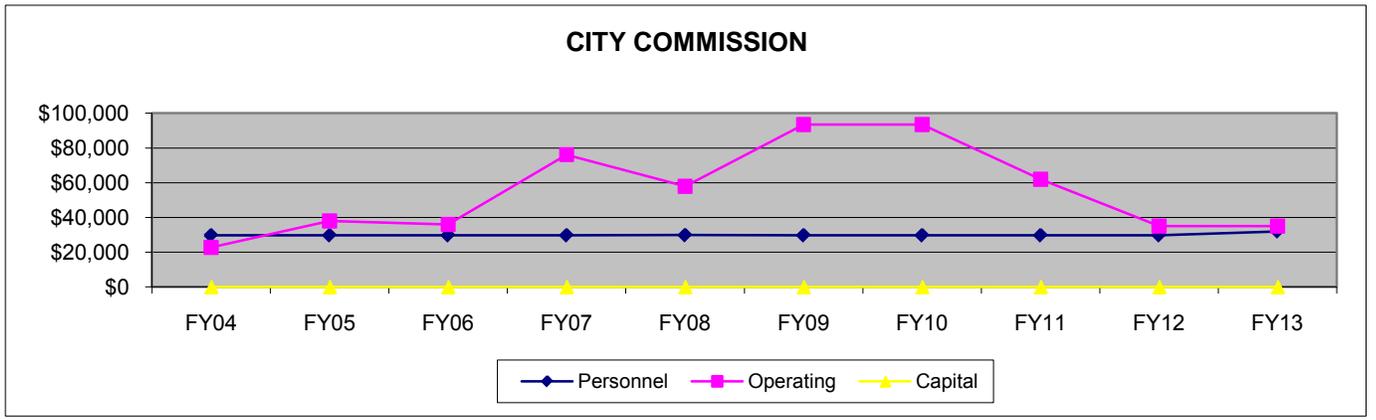
WHERE THE MONEY GOES



EXPENDITURES
City Commission

Division #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.5000.511.	Personnel	\$29,784	\$29,700	\$29,700	\$29,700	\$29,700	\$31,972
.5000.511.	Operating	\$57,920	\$93,470	\$93,470	\$61,989	\$35,001	\$35,001
.5000.511.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$87,704	\$123,170	\$123,170	\$91,689	\$64,701	\$66,973

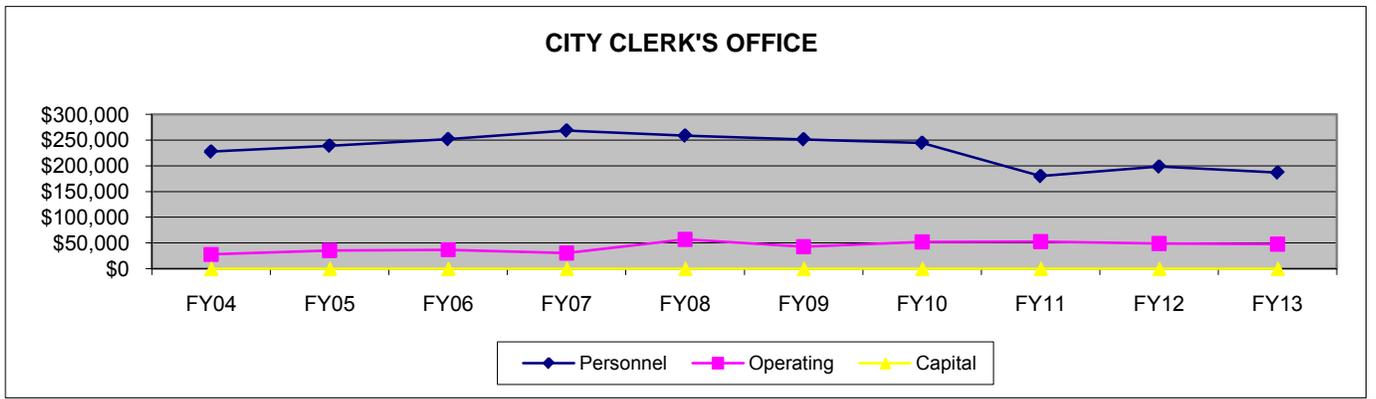
The City Commission is vested with all of the legislative powers of the City. The commission consists of four commissioners and a mayor-commissioner.



EXPENDITURE
City Clerk's Office

Division #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.5101.512.	Personnel	\$258,776	\$251,600	\$244,736	\$179,914	\$198,509	\$186,885
.5101.512.	Operating	\$56,865	\$42,676	\$51,853	\$52,433	\$48,750	\$47,782
.5101.512.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$315,641	\$294,276	\$296,589	\$232,347	\$247,259	\$234,667

The City Clerk's office is responsible for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission.

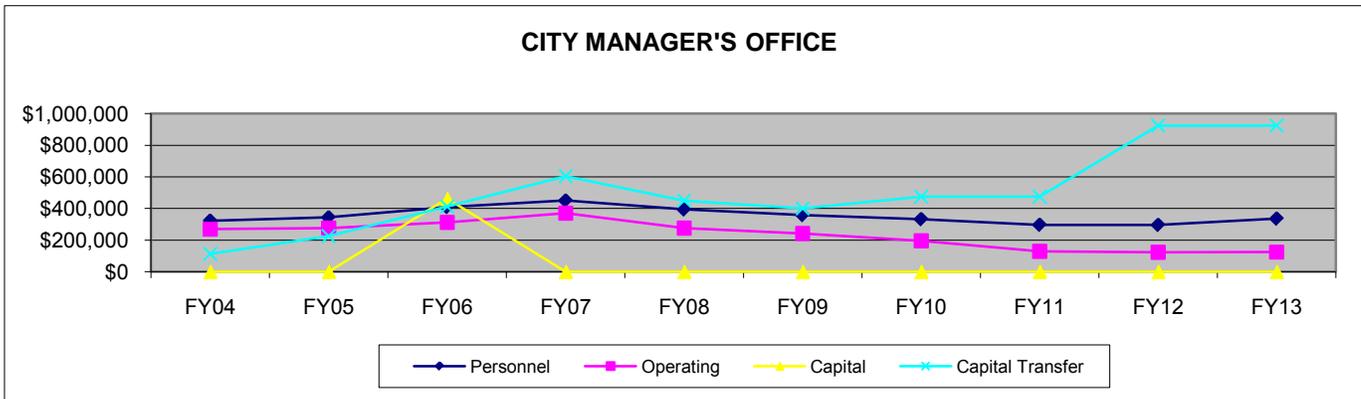


EXPENDITURES

City Manager's Office

Division #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.5201.512.	Personnel	\$393,830	\$358,246	\$332,270	\$296,318	\$295,478	\$335,623
.5201.512.	Operating	\$276,438	\$241,268	\$194,886	\$128,487	\$122,713	\$124,060
.5201.512.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
.5201.512.	Capital Transfer	\$450,000	\$400,000	\$475,000	\$475,000	\$925,000	\$925,000
Total		\$1,120,268	\$999,514	\$1,002,156	\$899,805	\$1,343,191	\$1,384,683

By Charter the City Manager is the chief administrative office of the city. The City Manager is responsible to the commission for administration of all city affairs.

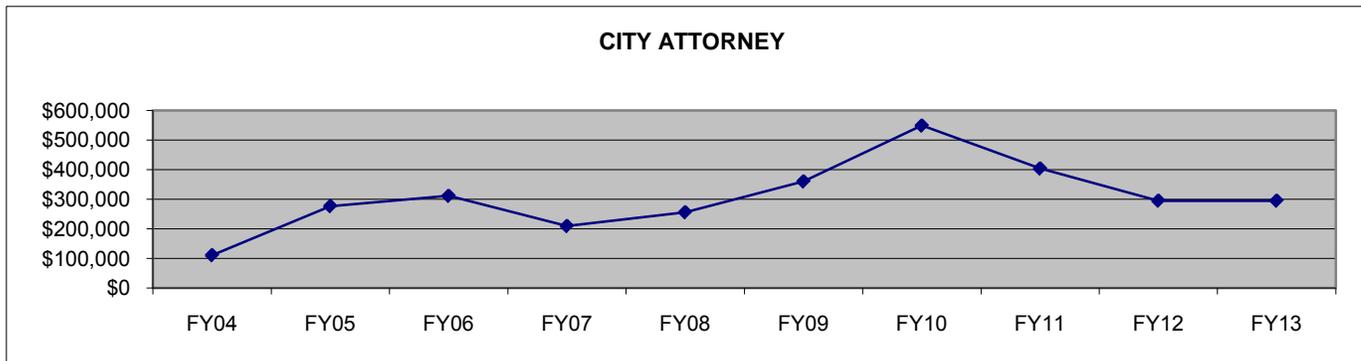


EXPENDITURE

CITY ATTORNEY

Division #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.5301.514.	Basic Legal	\$64,799	\$61,519	\$63,236	\$73,908	\$65,000	\$65,000
.5301.514.	Extra Legal	\$189,793	\$298,744	\$481,814	\$330,207	\$205,000	\$205,000
.5301.514.	Other	\$1,384	\$0	\$4,127	\$0	\$25,000	\$25,000
Total		\$255,976	\$360,263	\$549,177	\$404,115	\$295,000	\$295,000

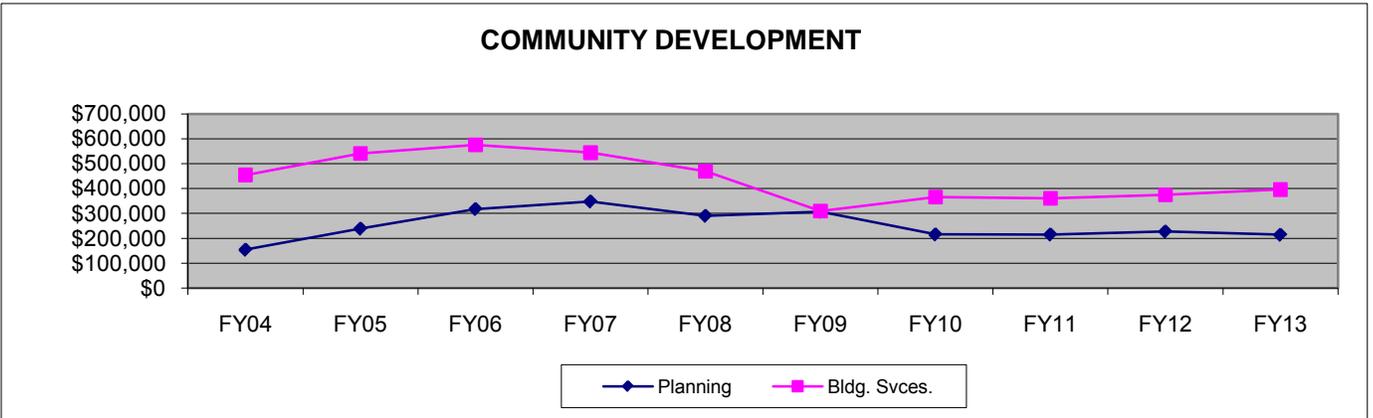
The City Attorney drafts ordinances, contract preparation and review and attends City Commission or other board meetings. The Attorney also defends the City in any lawsuits that may be brought against the City.



EXPENDITURES
Community Development

Division #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.5401.515	Planning	\$290,372	\$307,564	\$215,629	\$215,285	\$227,240	\$214,231
.5402.524	Building Services	\$469,624	\$309,266	\$365,868	\$360,841	\$374,526	\$395,992
		\$759,996	\$616,830	\$581,497	\$576,126	\$601,766	\$610,223

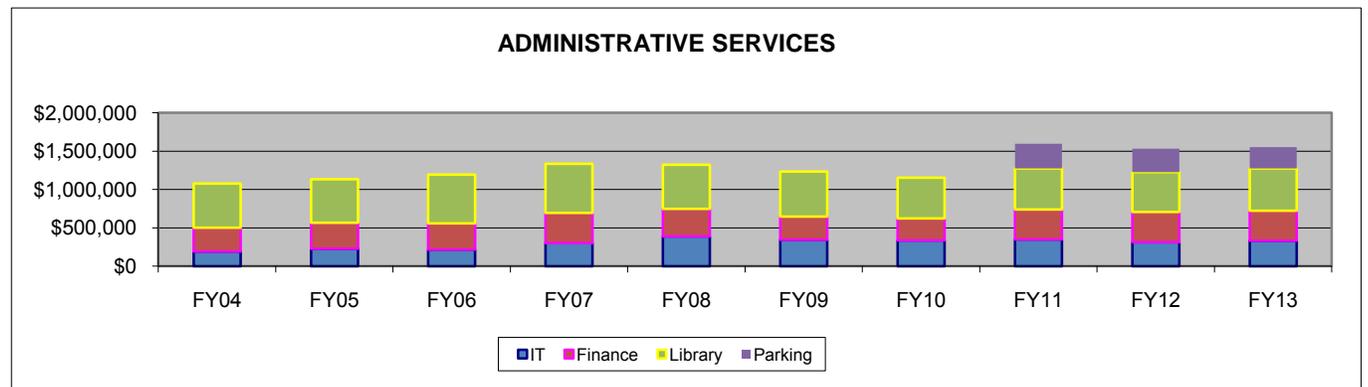
The Community Development Department provides assistance in planning, zoning and land use management. It also provides permitting, collection of business tax receipts, construction inspections and code enforcement.



EXPENDITURE
Administrative Services

Division #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.5501.513	Information Technology	\$390,501	\$346,134	\$336,380	\$285,810	\$314,383	\$334,847
.5601.513	Finance	\$358,590	\$299,417	\$284,366	\$368,297	\$392,171	\$388,824
.5602.571	Library	\$574,366	\$587,953	\$534,198	\$545,858	\$519,670	\$552,527
.5603.521	Parking Enforcement	\$0	\$0	\$0	\$323,426	\$307,359	\$276,940
	Total	\$1,323,457	\$1,233,504	\$1,154,944	\$1,523,391	\$1,533,583	\$1,553,138

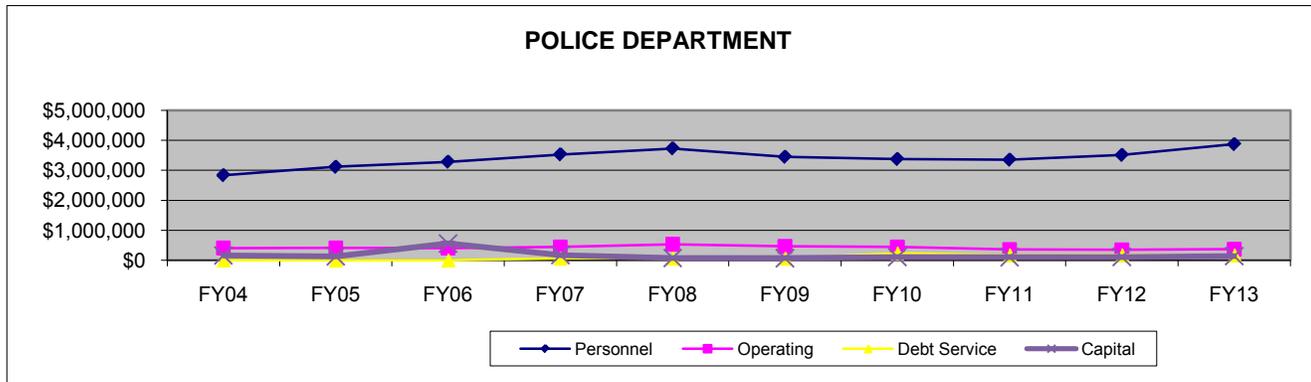
The Information Technology division works with city departments to provide systems and services to support the delivery of services to the St. Pete Beach community. Finance division is responsible for the administration of the City. The Library Division furnishes programs, print and non-print materials to residents and non-residents. Parking Enforcement empties and maintains the city's parking meters, issues parking citations and sells parking passes.



EXPENDITURE
Police

Division #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.5501.513	Personnel	\$3,730,937	\$3,450,276	\$3,376,494	\$3,354,312	\$3,512,141	\$3,872,187
.5501.513	Operating	\$533,635	\$462,786	\$442,357	\$357,118	\$348,778	\$365,366
.5501.513	Debt Service	\$60,599	\$60,596	\$232,907	\$169,958	\$171,537	\$368,400
.5501.513	Capital	\$70,771	\$69,216	\$104,710	\$99,656	\$110,000	\$134,500
Total		\$4,395,942	\$4,042,874	\$4,156,468	\$3,981,044	\$4,142,456	\$4,740,453

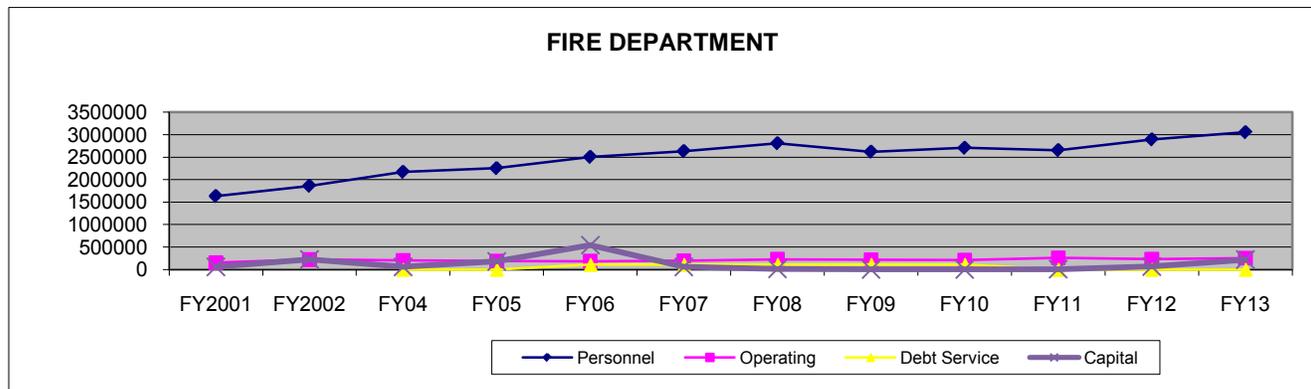
The Police Department is a full-service department providing patrol, detective, marine patrol, community response advisory line, special and support services to the City.



EXPENDITURES
Fire

Division #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.5801.522	Personnel	\$2,809,040	\$2,620,814	\$2,707,275	\$2,656,389	\$2,894,646	\$3,054,784
.5801.522	Operating	\$225,626	\$213,360	\$209,422	\$260,586	\$231,989	\$253,178
.801.522	Debt Service	\$108,517	\$108,517	\$108,517	\$0	\$0	\$0
.5801.522	Capital	\$9,838	\$1,839	\$1,367	\$6,660	\$65,200	\$219,000
Total		\$3,153,021	\$2,944,530	\$3,026,581	\$2,923,635	\$3,191,835	\$3,526,962

The Fire Department provides the community with emergency medical service, fire protection and suppression services.

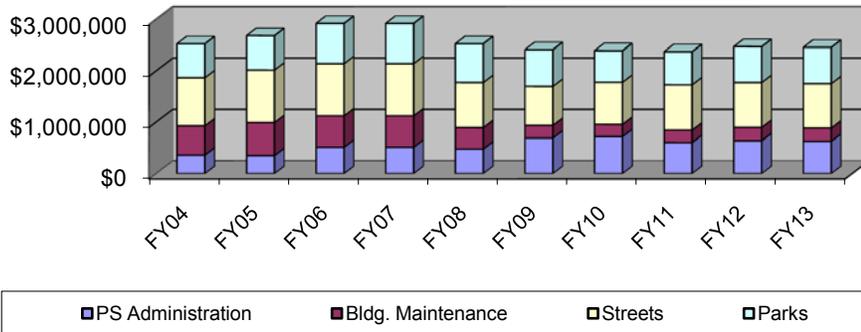


EXPENDITURE

Public Services - All Divisions

Division #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.6101.519	Administration	\$477,848	\$689,811	\$716,215	\$603,534	\$638,249	\$627,487
.6102.519	Building Maintenance	\$414,156	\$245,245	\$238,053	\$239,094	\$258,053	\$256,600
.6103.541	Streets	\$879,912	\$762,005	\$822,004	\$884,446	\$875,271	\$865,882
.6104.572	Parks	\$752,085	\$712,645	\$613,596	\$643,605	\$696,494	\$704,054
	Total	\$2,524,001	\$2,409,706	\$2,389,868	\$2,370,679	\$2,468,067	\$2,454,023

PUBLIC SERVICES



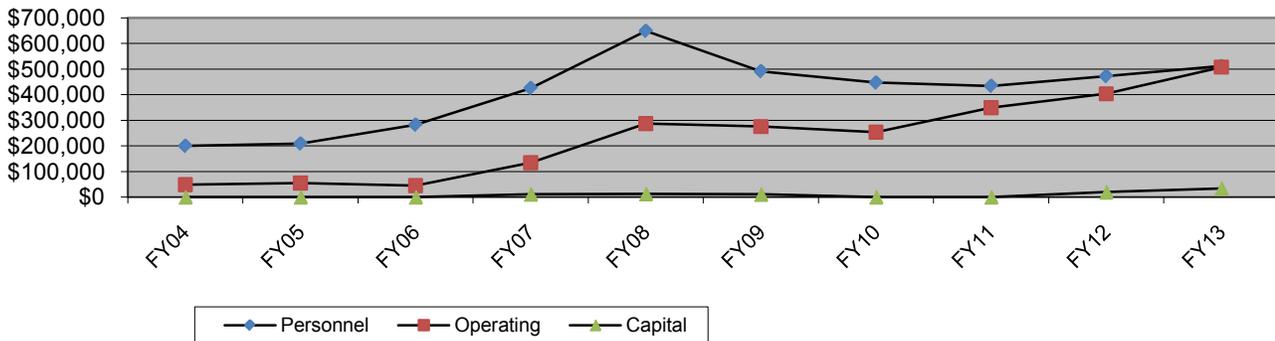
EXPENDITURE

Recreation

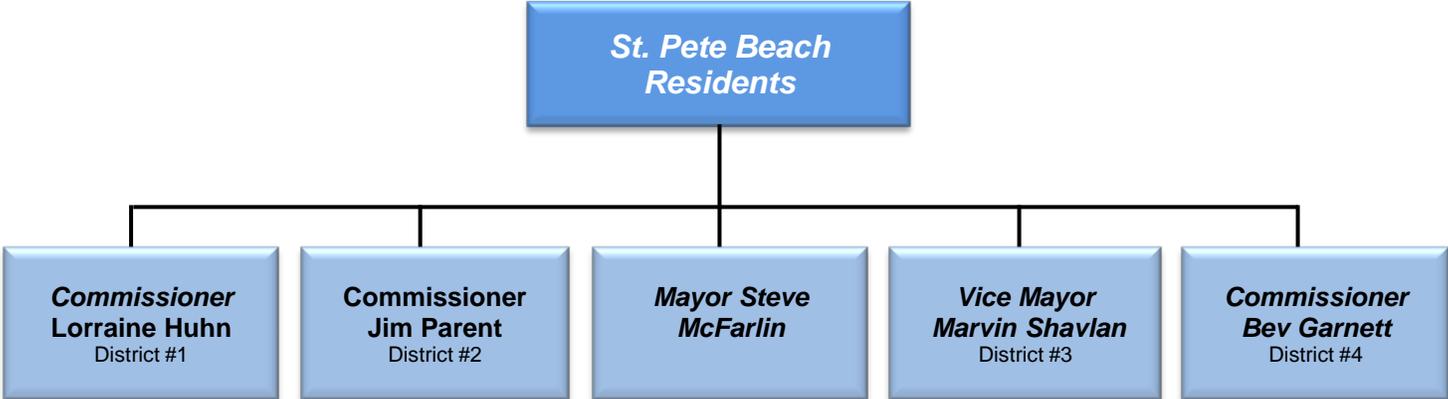
The Recreation Department provides recreational opportunities for children and adults and plans special events for community enjoyment.

Division #	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget
.6106.572	Personnel	\$648,707	\$491,400	\$446,800	\$434,160	\$472,184	\$511,549
.6106.572	Operating	\$287,239	\$275,408	\$253,769	\$349,160	\$403,385	\$507,518
.6106.572	Capital	\$12,870	\$10,667	\$0	\$0	\$19,328	\$34,000
	Total	\$948,816	\$777,475	\$700,569	\$783,320	\$894,897	\$1,053,067

RECREATION



CITY COMMISSION



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY COMMISSION**

MISSION

By the Charter of the City of St. Pete Beach, the City Commission is vested with all of the legislative powers of the City. The City Commission consists of four Commissioners and a Mayor-Commissioner. The City Commission is empowered to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user fees for municipal services; authorize the borrowing of money; and appoint various Board and Committee members. The City Commission also appoints the City Clerk, the City Manager and the City Attorney in accordance with the City Charter. They are also responsible for the establishment of goals and direction of the City, and approval of all policies for the City.

The Commission is prohibited from dictating the appointment or removal of any City administrative officer or employee whom the City Manager is empowered to appoint. The Commission is prohibited from interfering with administration except for the purpose of inquiries and investigations.

Action Items

- Develop and implement short and long term financial plan
- Develop and implement strategic plan

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 CITY COMMISSION**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Mayor	1	1	1	1	1	1
Commissioner District 1	1	1	1	1	1	1
Commissioner District 2	1	1	1	1	1	1
Commissioner District 3	1	1	1	1	1	1
Commissioner District 4	1	1	1	1	1	1
TOTAL	5	5	5	5	5	5

CITY OF ST. PETE BEACH
FY2013 Budget
City Commission
001-5000-511

ACCOUNT	Dept Acct. # 5000-511	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Adopted Budget	% Change FY12 adj To FY13
Executive Salaries	5110	29,784	29,700	29,700	29,700	29,700	29,700	29,700	29,700	0.0%
FICA Expense	5210	0	0	0	0	0	0	2,272	2,272	#DIV/0!
People Costs		29,784	29,700	29,700	29,700	29,700	29,700	31,972	31,972	7.7%
Professional/Contractual	5310	48,687	60,000	60,000	33,390	0	0	0	0	#DIV/0!
Donations	5349	13,250	13,250	13,250	18,300	18,250	18,250	18,250	18,250	0.0%
Travel & Training	5400	3,171	6,045	9,602	2,818	6,000	6,000	6,000	6,000	0.0%
Postage	5420	726	1,462	444	165	800	800	800	800	0.0%
Duplicating	5470	2,977	1,457	2,136	1,615	2,300	2,300	2,300	2,300	0.0%
Promotional Activities	5489	796	4,722	0	0	0	0	0	0	#DIV/0!
Other Expenses	5499	1,032	1,493	1,028	1,247	1,500	1,500	1,500	1,500	0.0%
Office Supplies	5510	1,287	249	700	169	1,000	1,000	1,000	1,000	0.0%
Publications & Memberships	5540	4,199	4,876	5,096	4,286	5,151	5,151	5,151	5,151	0.0%
Operational Costs		76,125	93,554	92,256	61,989	35,001	35,001	35,001	35,001	0.0%
Capital Outlay		0	0	0	0	0	0	0	0	#DIV/0!
DEPARTMENT TOTAL		105,909	123,254	121,956	91,689	64,701	64,701	66,973	66,973	3.5%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY COMMISSION**

People Costs

.5110 Executive Salaries \$29,700

This estimate is based on the Charter provision contained in Section 3.04 which states that each City Commissioner shall receive salaries of \$400 per month and the Mayor-Commissioner shall receive \$600 per month. Monthly expenses of \$75 for the Mayor-Commissioner and \$50 are also provided for each Commissioner.

.5210 FICA Expense \$2,272

FICA is budgeted at 7.65% of salaries.

Operating Costs

.5310 Professional/Contractual \$0

No monies budgeted for lobbyist this fiscal year.

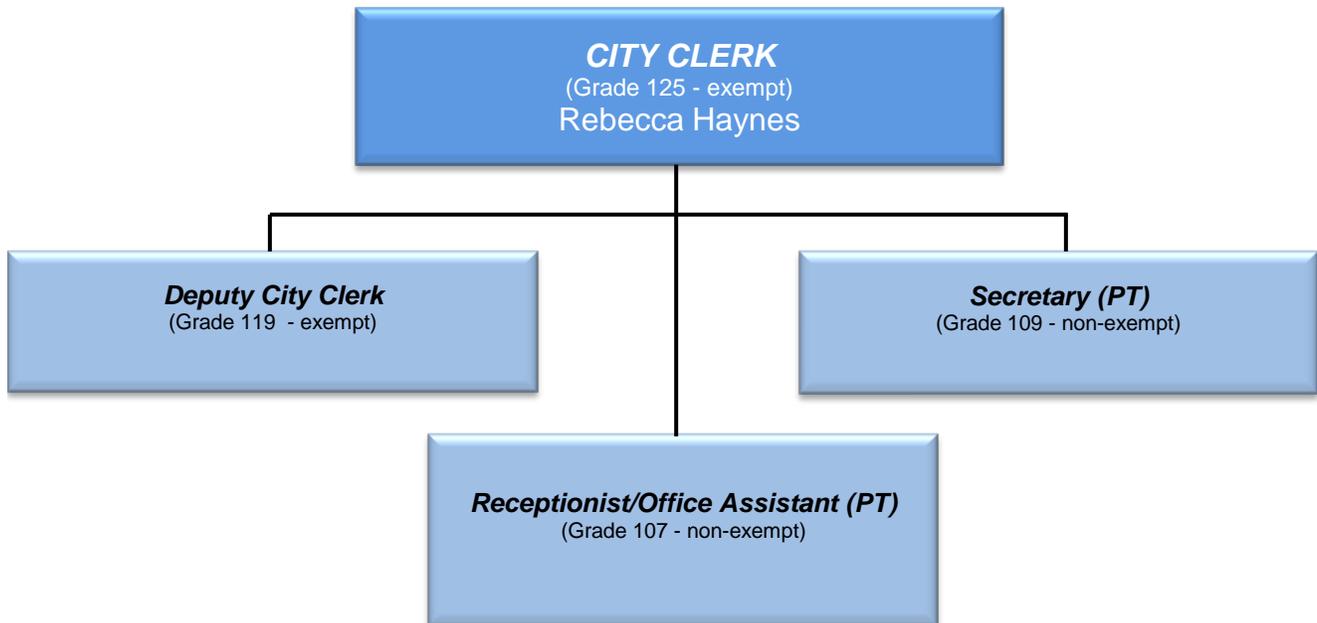
.5349 Donations \$18,250

This account is for the following donations: SPCA (\$750); the Gulf Beaches Historical Museum (\$3,000); Neighborly Care Network (\$8,000) Pinellas Safe Harbor (\$5,000) and Tampa Bay Beaches Chamber of Commerce (\$1,500).

.5400 Travel and Training \$6,000

This account is for registration fees, hotel accommodations, travel expenses and per diem costs for various conferences, seminars and meetings. This estimate is based on historical expenditures and may include attendance at the following: National Hurricane Conference, Florida League of Cities, Legislative Action Day, Florida Shore and Beach Preservation, Barrier Island Governmental Council (BIG C), Public Risk Management, Suncoast League of Municipalities, Institute of Government for Elected Officials, and other local meetings and/or seminars.

CITY CLERK'S OFFICE



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY CLERK**

MISSION

By the Charter of the City of St. Pete Beach, "the City Clerk shall keep and have responsibility for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission." It is our mission to receive, organize, maintain, preserve and disseminate this knowledge. We strive to do this accurately, effectively and efficiently. The office staff members distribute agenda packets, create and maintain a library of all meetings, maintain the municipal code, coordinate a records management program, prepare legal notices, coordinate the Commission Chambers calendar and provide administrative support where needed.

PROGRAMS

MAYOR/COMMISSION – The office acts as a liaison for the citizens in their communications to the Mayor and Commission. Staff members serve as administrative support to the Mayor and Commission, prepare and monitor the City Commission budget and serve as recording secretary for all boards and committees of the City.

AGENDA POSTING AND DISTRIBUTION – City Clerk staff members post the meeting agendas for the City Commission, boards and committees on the city website, on the bulletin boards at City Hall and the Library, and in the City Hall lobby. The entire agenda packet is also sent to subscribers via electronic mail.

ELECTIONS – City Elections are held on the second Tuesday of March each year and runoff elections are held when necessary. The City Clerk serves as the Supervisor of Elections and coordinates the election process with the Pinellas County Supervisor of Elections Division. The Clerk's Office prepares an informational manual for potential candidates that outlines the qualification process, and provides Florida statute guidelines to political action committees and the process of a citizen's petition initiative. Information on current elections is now located under the City Clerk's Department of the city's website.

RECORDS MANAGEMENT PROGRAM – The Clerk's staff has embarked on a project of document imaging the current and historical records in the custody of the City Clerk. To date more than 60,000 pages have been scanned and indexed into the system. Agenda packets, minutes, ordinances and resolutions are now available on our website allowing for easier and more transparent access to the public.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY CLERK**

PUBLIC RECORDS REQUESTS – The City Clerk’s Office is the central location for public records requests for the City. Requests are made for copies of items, in any format including paper, audio recordings, visual recordings, maps and email messages. The Clerk’s Office receives the requests for public records and processes each request as expeditiously as possible in accordance with Chapter 119 of the Florida Statutes. A new form is available through our website to assist in more accurately defining records requested, but it is not mandatory the form be completed.

CITY COMMISSION, COMMITTEE AND BOARD MEETINGS – Staff members in the City Clerk’s Office are responsible for the preparation of regular and special Commission, committee and board meetings. Staff ensures meetings are recorded and made available through the City’s website. In cooperation with the Information Technology Department, the Clerk’s Office strives to ensure that a live broadcast and video recording of each meeting is completed providing for another layer of accessibility to the citizens of our community.

PUBLIC SERVICE BULLETIN BOARD – Staff is responsible for maintaining portions of the bulletin board viewed on public access television, Channel 615. Notices of all City meetings are also posted on a bulletin board outside City Hall and at the St. Pete Beach Public Library.

BID PROCESS – The City Clerk prepares, mails and publishes the Notice of Bids for various capital improvement projects, equipment and/or services. The bid packages are made available on-line and are also distributed by the City Clerk’s Office. The sealed bids are received, opened and maintained by the City Clerk.

COMMISSION CHAMBERS – The City Clerk staff members are responsible for managing and distributing the calendar schedule for the City Commission Chambers.

NOTARY SERVICE – Employees are Notaries Public and can perform notary services.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY CLERK**

Action Items

- Continue to provide high quality services while maintaining fiscally responsible standards. We are committed to fulfilling this goal by keeping abreast of current issues, cutting red tape and going the extra mile to provide quality service to our customers.
- Continue to produce action-oriented minutes of all commission, board and committee meetings.
- Update and continue a city-wide records management plan which will include an inventory of all City records, an assessment of needs and a plan of action for the next five years.
- Continue to update the new Policies and Procedures Manual with new and/or revised actions that the office is mandated to perform.
- Revise job descriptions for each position in the department to more accurately define responsibilities, and further cross-train all employees.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 CITY CLERK**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Secretary	1	0	1	0.75	0.75	0.75
Secretary	1	1	0	0	0	0
Receptionist	0.5	0.5	0.5	0.375	0.375	0.375
TOTAL	4.5	3.5	3.5	3.125	3.125	3.125

CITY OF ST. PETE BEACH
FY2013 Budget
City Clerk
001-5101-512

ACCOUNT	Dept	FY08	FY09	FY10	FY11	FY12	FY12	FY13	FY13	% Change FY12 adj To FY13
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5101-512	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	172,236	171,653	166,792	127,018	157,457	157,457	150,205	150,205	-4.6%
Other Wages	5130	8,720	97	947	17,185	300	300	0	0	-100.0%
Overtime	5140	0	0	0	0	0	0	0	0	0.0%
FICA Tax	5210	12,442	11,988	11,718	10,433	12,068	12,068	11,491	11,491	-4.8%
Retirement	5220	32,974	45,500	35,878	9,413	7,850	7,850	7,144	7,144	-9.0%
Employee Insurance	5230	31,726	21,814	20,382	15,513	20,385	20,385	17,597	17,597	-13.7%
Workers Compensation	5240	678	548	387	352	448	448	448	448	0.0%
People Costs		258,776	251,600	236,103	179,914	198,508	198,508	186,885	186,885	-5.9%
Professional & Contractu	5310	7,498	27,353	19,552	10,556	11,000	11,000	11,000	11,000	0.0%
Travel & Training	5400	2,829	2,198	2,945	634	2,500	2,500	1,800	1,800	-28.0%
Telephone	5410	814	903	834	1,280	1,500	1,500	1,500	1,500	0.0%
Postage	5420	285	173	129	194	500	500	500	500	0.0%
R&M Equipment	5462	50	196	0	295	300	300	300	300	0.0%
Duplicating	5470	3,494	667	344	546	1,000	1,000	1,000	1,000	0.0%
Legal Advertising	5491	10,815	8,458	7,300	7,751	8,500	8,500	8,500	8,500	0.0%
Election Expenses	5493	24,770	304	27,984	28,425	20,000	20,000	20,000	20,000	0.0%
Other Expenses	5499	1,212	26	581	386	400	400	400	400	0.0%
Office Supplies	5510	2,783	1,553	1,051	1,196	1,800	1,800	1,500	1,500	-16.7%
Operating Supplies	5529	1,581	264	1,035	77	500	500	500	500	0.0%
Publications & Membersf	5540	734	583	440	1,093	750	750	782	782	4.3%
Operational Costs		56,865	42,676	62,196	52,433	48,750	48,750	47,782	47,782	-2.0%
Office Equipment	5643	0				0	0	0	0	#DIV/0!
Capital Outlays		0	N/A							
DEPARTMENT TOTAL		315,641	294,276	298,299	232,347	247,258	247,258	234,667	234,667	-5.1%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY CLERK**

Operating Costs

.5310 Professional/Contractual \$11,000

Contract cost to Municipal Code for Codification of Ordinances (\$9,000); Scanning/microfilming of large documents (\$500); Videographer to run equipment for various meetings (\$1,500).

.5400 Travel/Training \$1,800

Florida Association of City Clerks (\$1,000); Pinellas County Municipal Clerks Association (\$300); Seminars and Webinars as they come up during the year (\$500).

.5410 Telephone \$1,500

Regular and long distance telephone service.

.5420 Postage \$500

This account is for routine office mail.

.5462 R & M Equipment \$300

This account is for maintenance of the streaming video on the webpage, audio recording and transcription equipment and other office equipment.

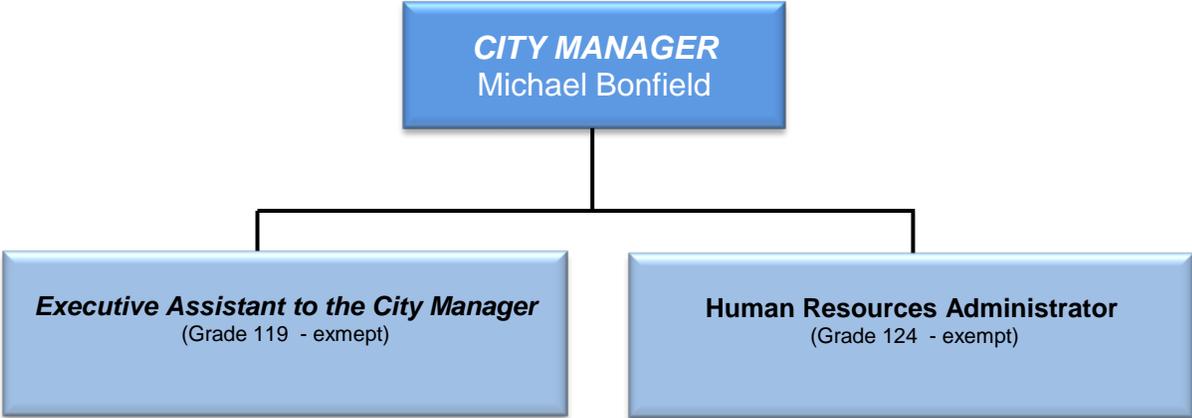
.5470 Duplicating \$1,000

This account is for routine office duplicating.

.5491 Legal Advertising \$8,500

This account is for the placement of routine legal notices for ordinances, public hearings, etc. in local newspapers.

CITY MANAGER'S OFFICE



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY MANAGER**

MISSION

By the Charter of the City of St. Pete Beach, the City Manager shall be the Chief Administrative Officer of the city. The City Manager is responsible to the City Commission for administration of all city affairs placed in the manager's charge by or under the charter. The City Manager shall appoint, suspend or remove all city employees and appointed administrative officials provided for under the Charter and ordinances of the City.

PROGRAMS

CITY ADMINISTRATION - The Administration provides overall direction and supervision for all city departments and is responsible for advising and carrying out policies established by the City Commission. Activities include: signing of contracts on behalf of the City pursuant to the provisions of appropriations ordinances; prepare and submit the annual budget and capital program to the City Commission.

HUMAN RESOURCES ADMINISTRATION - This division is responsible for the utilization of the city's human resources. Activities include: maintenance of city personnel files; formulation and implementation of practices and policies; training and development programs; compliance with all local, state and federal labor and employment laws; provides orientation for new employees; processes, administers, explains and updates benefits; coordinate with the Finance Department regarding payroll information and insurance billings; and promotes good employee relations and actively discourages discrimination at all levels.

Action Items

- Continually seek grants and other sources of funding to offset cost and/or to maintain or increase the quality of life for St. Pete Beach residents and visitors.
- Assist employees in adjusting to the departmental reorganizations after analysis.
- Promote partnering with other communities/organizations to pool resources to offset cost and aid in maintaining or increasing levels of service.
- Promote an "open door" policy for all residents and employees to maintain a good working relationship.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 CITY MANAGER**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
City Manager	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1
Public Information Officer	0	0	0	0	0	0
Human Resources Administrator	1	1	1	1	0.5	1
Secretary	1	0	0	0	0	0
TOTAL	4	3	3	3	2.5	3

CITY OF ST. PETE BEACH
FY2013 Budget
City Manager
001-5201-512

ACCOUNT	Dept	FY08	FY09	FY10	FY11	FY12	FY12	FY13	FY13	% Change FY12 adj To FY13
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5201-512	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	257,597	237,672	233,077	214,139	210,189	210,189	239,429	239,429	13.9%
Other Wages	5130	6,403	18	795	0	300	300	0	0	-100.0%
Overtime	5140	0	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	18,729	17,156	16,514	15,515	15,192	15,192	17,849	17,849	17.5%
Retirement	5220	33,132	30,036	29,224	25,274	23,751	23,751	30,039	30,039	26.5%
Employee Insurance	5230	45,705	39,108	36,501	31,618	30,419	30,419	37,678	37,678	23.9%
Workers' Compensation	5240	894	763	542	535	628	628	628	628	0.0%
Unemployment	5250	31,370	33,493	15,618	9,236	15,000	15,000	10,000	10,000	-33.3%
People Costs		393,830	358,246	332,270	296,318	295,479	295,479	335,623	335,623	13.6%
Professional & Contractua	5310	11,291	15,772	7,975	17,412	5,000	5,000	6,500	6,500	30.0%
Travel & Training	5400	3,304	1,977	3,220	3,204	3,600	3,600	3,600	3,600	0.0%
Citywide Tuition Reimb	5406	6,408	2,335	1,779	0	0	0	0	0	#DIV/0!
Telephone	5410	1,807	1,304	1,458	1,502	1,500	1,500	1,500	1,500	0.0%
Postage	5420	783	637	239	447	800	800	500	500	-37.5%
Equipment Rental	5449	6,192	6,292	3,728	4,213	3,048	3,048	3,048	3,048	0.0%
Insurance	5450	192,619	186,312	145,951	71,074	69,967	69,967	69,967	69,967	0.0%
R&M Equipment	5462	-1,769	465	454	1,144	2,500	2,500	2,500	2,500	0.0%
R&M Vehicles	5463	64	148	1,031	382	1,000	1,000	1,000	1,000	0.0%
Duplicating	5470	1,042	1,214	823	639	1,500	1,500	1,000	1,000	-33.3%
Promotional Activities	5489	2,435	350	0	0	3,000	3,000	3,000	3,000	0.0%
Employee Recognition	5497	1,710	2,018	790	1,539	3,000	3,000	3,000	3,000	0.0%
Other Expenses	5499	41,003	17,452	20,751	20,286	19,865	19,865	19,865	19,865	0.0%
Office Supplies	5510	2,585	1,652	3,089	2,312	3,000	3,000	3,000	3,000	0.0%
Fuel	5522	2,232	1,044	1,473	2,123	1,903	1,903	2,200	2,200	15.6%
Operating Supplies	5529	2,574	37	318	366	500	500	500	500	0.0%
Publications & Membershi	5540	2,158	2,259	1,808	1,844	2,530	2,530	2,880	2,880	13.8%
Operational Costs		276,438	241,268	194,886	128,487	122,713	122,713	124,060	124,060	1.1%
Buildings	5621	0	0	0	0	0	0	0	0	0.0%
Other Equipment	5649	0	0	0	0	0	0	0	0	0.0%
Capital Transfer	5911	450,000	400,000	475,000	475,000	925,000	925,000	925,000	925,000	0.0%
Capital Outlay		450,000	400,000	475,000	475,000	925,000	925,000	925,000	925,000	0.0%
DEPARTMENT TOTAL		1,120,268	999,514	1,002,157	899,805	1,343,192	1,343,192	1,384,683	1,384,683	3.1%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY MANAGER**

Operating Costs

.5310 Professional/Contractual \$6,500

Contract for ten new general employee medical exams (\$2,100); 10 commercial driver random drug testing (\$350); fifteen new employee FDLE background checks (\$345); two after hours on call drug screens (\$200) plus allowance for consultants as needed (\$3,505).

.5400 Travel/Training \$3,600

Florida City Managers Association conference (\$1,000); International City Manager's Conference (\$2,000); local seminars for Human Resource Administrator (\$300); local seminars for Executive Assistant (\$300).

.5406 Citywide Tuition Reimbursement \$0

This account is for tuition reimbursement allowance for all city employees. No reimbursement budgeted for this fiscal year.

.5410 Telephone \$1,500

This account is for regular and long distance telephone service.

.5420 Postage \$500

This account is for routine office mail.

.5449 Equipment Rental \$3,048

This account is for the operating lease for one copier.

.5450 Insurance \$69,987

This account is for comprehensive general liability, errors and omissions and auto insurance (\$67,137); employee assistance program (\$2,850).

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY MANAGER**

.5462 R & M Equipment \$2,500

This account is for maintenance of the postage meter (\$2,360) and miscellaneous repairs (\$140).

.5463 R & M Vehicles \$1,000

This account is for general repairs and maintenance for the City Manager's vehicle and City Hall pool vehicle.

.5470 Duplicating \$1,000

This account is for routine office duplicating.

.5489 Promotional Activities \$3,000

Annual Report.

.5497 Employee Recognition \$3,000

This account is for employee awards (\$1,000) and safety incentive awards (\$2,000).

.5499 Other Expenses \$19,865

This account is for an employee holiday party (\$3,000); volunteer party (\$700); and Beach Goes Pops (\$15,965).

.5510 Office Supplies \$3,000

This account is for purchasing of routine office supplies.

.5522 Fuel \$2,200

This account is for fuel costs related to the City Manager's vehicle (\$4.00 after tax reductions).

.5529 Operating Supplies \$500

This account is used to purchase computer software.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY MANAGER**

.5540	Publications/Memberships	\$2,880
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Memberships including International City Manager's Association (\$1,500); Suncoast Public Management (\$25); Florida City and County Manager's Association (\$320); and Public Risk Insurance Management Association (\$400).

Publications including subscription to ICMA (\$400); and miscellaneous publications and books (\$235).

CAPITAL OUTLAY

.5911	Capital Transfer	\$925,000
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Monies transferred to the Capital Improvement Fund for various city projects.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY ATTORNEY**

MISSION

The City Attorney is the chief legal advisor of the City. The City Attorney provides legal counsel to the City Commission and the Administration with respect to legal matters that affect government operations. The City Attorney either represents the City in administrative or court litigation, or is responsible for securing other legal counsel to represent the City.

The City Attorney shall review all documents, bonds and other instruments pertaining to City business and shall approve or disapprove as to form, sufficiency, and correctness. No contract with the City shall take effect until it has been endorsed and approved by the City Attorney.

CITY OF ST. PETE BEACH
FY2013 Budget
City Attorney
001-5301-514

ACCOUNT	Dept Acct.# 5301-514	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Approved Budget	% Change FY12 adj To FY13
Professional/Contract	5310	0	0	3,905	0	0	0	0	0	
Basic Legal Services	5311	64,799	61,519	63,236	73,908	65,000	65,000	65,000	65,000	0.0%
Extra Legal - Labor	5314	0	0	0	0	25,000	25,000	25,000	25,000	0.0%
Extra Legal	5315	189,793	298,744	481,814	330,207	205,000	205,000	205,000	205,000	0.0%
Settlement Costs	5321	0	0	0	0	0	0	0	0	#DIV/0!
Postage	5420	0	0	85	0	0	0	0	0	-100.0%
Duplicating	5470	1,384	0	137	0	0	0	0	0	#DIV/0!
DEPARTMENT TOTAL		255,976	360,263	549,177	404,116	295,000	295,000	295,000	295,000	0.0%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CITY ATTORNEY**

Operating Costs

.5311 Basic Legal Services \$65,000

Services for general operations include a variety of services associated with day to day administrative and Commission operations, such as drafting City ordinances, contract preparation or review, attendance of City Commission or other board meetings, administrative and Commission legal counseling, legal research and opinion drafting, and other miscellaneous services that may arise from time to time from daily government operations.

.5314 Extra Legal - Labor \$25,000

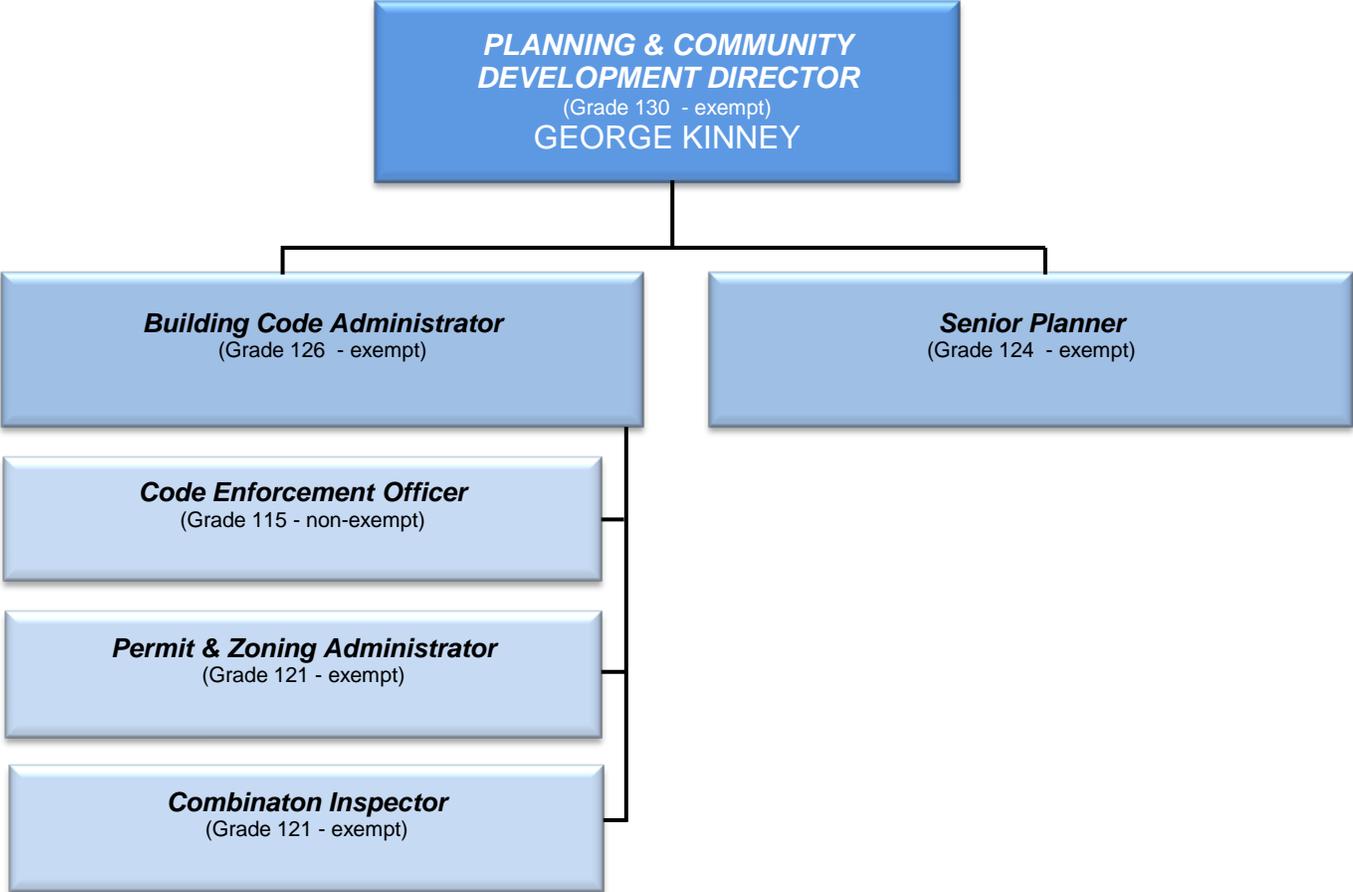
This account is for special counsel retained to assist in collective bargaining and pension issues. All three union contracts expire at the end of FY 2012.

.5349 Extra Legal \$205,000

This account is for the City Attorney defending the City of St. Pete Beach in any lawsuits that may be brought against the city that are not covered by insurance. This account also includes any additional legal work from the labor attorney or pension attorney.



COMMUNITY DEVELOPMENT DEPARTMENT





**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
COMMUNITY DEVELOPMENT – PLANNING**

MISSION

The mission of the City of St. Pete Beach Community Development Department is to ensure the future quality of life of the City by providing professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of Planning, Zoning, Land Use management, economic development and strategic decision making. This is accomplished through the provision of analysis and the use of professional judgment and experience to inform the public and guide the policy development process. The Department provides research and planning to assist the City Commission in determining long-range strategies for future beautification, development and redevelopment programs. The department also administers the zoning and variance processes and performs a variety of program and project planning activities which impact municipal development and growth, and the resource allocation process. The Department collects, organizes, analyzes, and interprets data and indicators regarding municipal conditions and determines consistency with City's Comprehensive Plan and Land Development Regulations. The Department formulates and recommends procedures, guidelines, alternatives, code revisions, and priorities for implementing City codes and regulations, as well as other plans and projects. The Department provides staff support to the Planning Board, the Board of Adjustment and the Historic Preservation Board.

Action Items

- Development of strategies and plans for aesthetic and pedestrian mobility improvement in the Gulf Blvd. and Cory Avenue corridors.
- Development and implementation of statutes and procedures to facilitate and regulate environmentally sustainable development practices, including "Green Building Programs."
- Development and implementation of revised land development regulations to address policy changes associated with the amended Comprehensive Plan adopted by voters in June 2008.
- Development and implementation of design standards for new commercial and residential development in the Pass-a-Grille area of the City.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 PLANNING**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Community Development Director	1	1	1	1	1	1
Senior Planner	1	1	1	1	1	1
Zoning Administrator	1	1	0	0	0	0
TOTAL	3	3	2	2	2	2

CITY OF ST. PETE BEACH
FY2013 Budget
Community Development - Planning
001-5401-515

ACCOUNT	Div	FY08	FY09	FY10	FY11	FY12	FY12	FY13	FY13	% Change
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	FY12 adj
	5401-515	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	To FY13
Salaries & Wages	5120	194,248	213,649	153,257	153,247	162,852	162,852	148,849	148,849	-8.6%
Vehicle Allowance	5125	54	0	0	0	0	0	0	0	N/A
Other Wages	5130	679	0	770	0	0	0	0	0	N/A
FICA Tax	5210	13,879	15,819	11,187	11,368	12,458	12,458	11,410	11,410	-8.4%
Retirement	5220	25,198	34,977	17,166	17,113	18,219	18,219	16,538	16,538	-9.2%
Employee Insurance	5230	26,934	24,791	17,693	16,125	16,252	16,252	17,676	17,676	8.8%
Workers Compensation	5240	678	669	483	476	559	559	615	559	0.0%
People Costs		261,670	289,906	200,555	198,330	210,340	210,340	195,087	195,031	-7.3%
Professional & Contractu	5310	12,011	5,500	3,213	0	0	0	0	0	#DIV/0!
Planning & Engineering	5312	0	135	0	135	1,500	1,500	1,500	1,500	0.0%
Travel & Training	5400	1,577	3,108	835	2,877	2,250	2,250	2,250	2,250	0.0%
Telephone	5410	178	186	204	543	900	900	900	900	0.0%
Postage	5420	475	32	69	753	1,000	1,000	1,000	1,000	0.0%
R&M Equipment	5462	0	0	0	0	500	500	0	0	-100.0%
Duplicating	5470	666	773	782	861	1,200	1,200	1,000	1,000	-16.7%
Classified Advertising	5482	8,500	5,378	8,204	8,931	5,500	5,500	6,000	9,000	63.6%
Office Supplies	5510	163	135	0	291	300	300	300	300	0.0%
Operating Supplies	5529	3,282	330	0	712	1,500	1,500	1,000	1,000	-33.3%
Publications & Membersh	5540	1,850	2,081	1,768	1,854	2,250	2,250	2,250	2,250	0.0%
Operational Costs		28,702	17,659	15,073	16,955	16,900	16,900	16,200	19,200	13.6%
Capital Outlays		0	0.0%							
DIVISION TOTAL		290,372	307,564	215,629	215,285	227,240	227,240	211,287	214,231	-5.7%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
COMMUNITY DEVELOPMENT – PLANNING**

Operating Costs

.5310 Professional/Contractual \$0

.5312 Planning/ Engineering \$1,500

These funds are for ongoing planning studies and are used for Land Development Regulation Update and Maintenance, Future Land Use Map Amendments, Comprehensive Plan Technical Studies, Comprehensive Zoning Map Amendments and preparation of development/redevelopment proposals throughout the city. (Note: Planning and Engineering services will be required on an ad hoc basis for projects which will only be identified during the course of the fiscal year).

.5400 Travel/Training \$2,250

These figures are based on estimated annual conference expenditures and new obligations for mandatory professional training for two employees. Specific training opportunities include the Florida Chapter of the American Planning Association Annual Conference, the Florida Planning and Zoning Association Annual Conference and the Florida Department of Community Affairs Annual Growth Management Training.

.5410 Telephone \$900

Regular and long distance telephone service as well as \$300 phone allowance for director.

.5420 Postage \$1,000

This account is for routine office mail and postage costs associated with the Board of Adjustment, the Planning Board and the Historic Preservation Board.

.5462 R & M Equipment \$0

This account is for maintenance of equipment such as copiers and fax machines.

.5470 Duplicating \$1,000

This account is for routine office duplicating.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
COMMUNITY DEVELOPMENT – PLANNING**

.5482 Classified Advertising \$9,000

Advertising costs for re-zonings, variances, conditional uses and Comprehensive Plan amendments.

.5510 Office Supplies \$300

This account is for purchasing of routine office supplies.

.5521 Uniforms \$0

.5529 Operating Supplies \$1,000

This account is for such supplies as drafting and other specialty items, including computer software.

.5540 Publications/Memberships \$2,250

These funds provide for the acquisition of reference materials and professional memberships for the department staff and members of the Board of Adjustment, the Planning Board and Historic Preservation Board.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

MISSION

The mission of the Community Development Department, Building Division is to ensure the health, safety and welfare of the community through the application of planning and engineering processes and techniques.

BUILDING SERVICES PROGRAMS

SITE INSPECTION COORDINATION SERVICES - Responsible for coordinating the site plan review and inspection services of a private provider. This scope of services will include the review of site construction drawings for consistency with the development order granting variances to land development regulations, the review of site construction drawings for consistency with the City's civil engineering standards, periodic inspections to verify that site construction is proceeding in accordance with the approved site construction drawings and the City's civil engineering standards and final site and landscape design inspection prior to the issuance of the final Certificate of Occupancy (CO).

BUILDING PLAN REVIEW AND INSPECTIONS – Responsible for the enforcement of Federal, State and City construction and building codes. Duties include plan review, field inspections for compliance with applicable codes, regulations and laws and policy recommendations/implementation.

BUSINESS TAX/CONTRACTOR LICENSING - Responsible for licensing of all business operations within the City of St. Pete Beach. This includes the collection of taxes, registration of businesses located outside of the corporate limits and contractor registration. Other items duties include the issuance of special event, solicitation, vehicle for hire permits and signage renewals.

CODE ENFORCEMENT – Responsible for assuring city properties comply with various code provisions designed to abate nuisance activity. Duties include field assessments, issue of notices where appropriate, and utilization of the special magistrate process when warranted. This program serves to maintain or improve property values and quality of life.

Action Items

- Perform a sign study of all commercial properties.
- Continue to close out expired permits by reinstatement of fees and final inspections.
- Respond to any FEMA final report outstanding substantial improvement violations to maintain a Community Rating System class of 7, providing a 15% discount on flood insurance.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 BUILDING SERVICES**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Building Services Supervisor	1	1	1	1	1	1
Code Enforcement Inspector	1	1	1	1	1	1
Administrative Assistant	1	0	0	0	0	0
Zoning/Permit Clerk	0	0	1	1	1	1
Building Inspector	1	1	1	1	1	1
Permit Technician II	1	1	0	0	0	0
Permit Technician I	0	0.625	0	0	0	0
CRS/Licensing Administrator	1	0	0	0	0	0
TOTAL	6	4.625	4	4	4	4

CITY OF ST. PETE BEACH
FY2013 Budget
Community Development - Building Services
001-5402-524

ACCOUNT	Div Acct. # 5402-524	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Adopted Budget	% Change FY12 adj To FY13
Salaries & Wages	5120	236,458	181,634	218,688	223,510	229,901	229,901	229,886	229,886	0.0%
Other Wages	5130	25,415	4,014	1,089	60	1,235	1,235	0	0	-100.0%
Overtime	5140	0	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	18,851	13,710	15,993	16,238	17,682	17,682	17,586	17,586	-0.5%
Retirement	5220	43,978	45,292	55,199	44,100	44,686	44,686	66,165	66,165	48.1%
Employee Insurance	5230	42,369	31,350	38,363	34,262	36,429	36,429	36,436	36,436	0.0%
Workers Compensation	5240	4,817	5,495	4,012	3,963	4,649	4,649	5,114	4,649	0.0%
People Costs		371,888	281,493	333,345	322,132	334,582	334,582	355,187	354,722	6.0%
Professional & Contractu	5310	24,770	4,530	11,979	8,743	10,000	10,000	10,000	15,000	50.0%
Extra Legal Fees	5315	324	196	0	0	0	0	0	0	#DIV/0!
Travel & Training	5400	3,952	1,013	650	3,126	3,000	3,000	3,000	3,000	0.0%
Telephone	5410	2,994	2,902	2,624	2,364	3,540	3,540	2,500	2,500	-29.4%
Postage	5420	2,048	2,332	3,667	2,894	2,250	2,250	2,250	2,250	0.0%
Insurance	5450	0	0	0	1,286	1,570	1,570	1,727	1,570	0.0%
R&M Equipment	5462	4	0	0	0	1,250	1,250	500	500	-60.0%
R&M Vehicles	5463	1,379	924	1,149	701	2,250	2,250	2,000	2,000	-11.1%
Duplicating	5470	3,344	1,799	4,156	2,280	3,000	3,000	3,000	3,000	0.0%
Classified Advertising	5482	800	1,317	614	0	1,000	1,000	500	500	-50.0%
Office Supplies	5510	1,693	668	2,515	1,322	2,500	2,500	2,000	2,000	-20.0%
Uniforms	5521	0	0	80	725	500	500	500	500	0.0%
Fuel	5522	4,710	2,671	3,655	3,932	4,985	4,985	5,000	5,000	0.3%
Small Tools	5524	178	6	0	0	250	250	250	250	0.0%
Operating Supplies	5529	7,352	857	973	1,694	2,650	2,650	2,000	2,000	-24.5%
Publications & Member	5540	570	2,209	461	1,052	1,200	1,200	1,200	1,200	0.0%
Operational Costs		54,118	21,423	32,523	30,119	39,945	39,945	36,427	41,270	3.3%
Office Equipment	5643	43,618	6,350	0	0	0	0	0	0	#DIV/0!
Other Equipment	5649				8,590	0	0			#DIV/0!
Capital Outlays		43,618	6,350	0	8,590	0	0	0	0	#DIV/0!
DIVISION TOTAL		469,624	309,266	365,868	360,841	374,527	374,527	391,614	395,992	5.7%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

Operating Costs

.5310 Professional/Contractual \$15,000

These funds are designated for professional services related to processing and sending out business tax notices (\$2,300); Special Magistrate fees to hear cases that go before the code enforcement board (\$11,300) and miscellaneous plan review and inspection services on an as needed basis when inspectors are on vacation or out sick (\$1,400).

.5400 Travel/Training \$3,000

These funds are for Code Enforcement annual certification (\$750); code and building technology courses for continuing education credits (\$1,500) and miscellaneous local seminars (\$750).

.5410 Telephone \$2,500

Regular and long distance telephone service plus charges for four Nextel phones.

.5420 Postage \$2,250

This account is for routine office mail which includes mailings for renewal notices for business tax receipts.

.5450 Insurance \$1,570

This account is automobile insurance on three vehicles used in this department.

.5462 R & M Equipment \$500

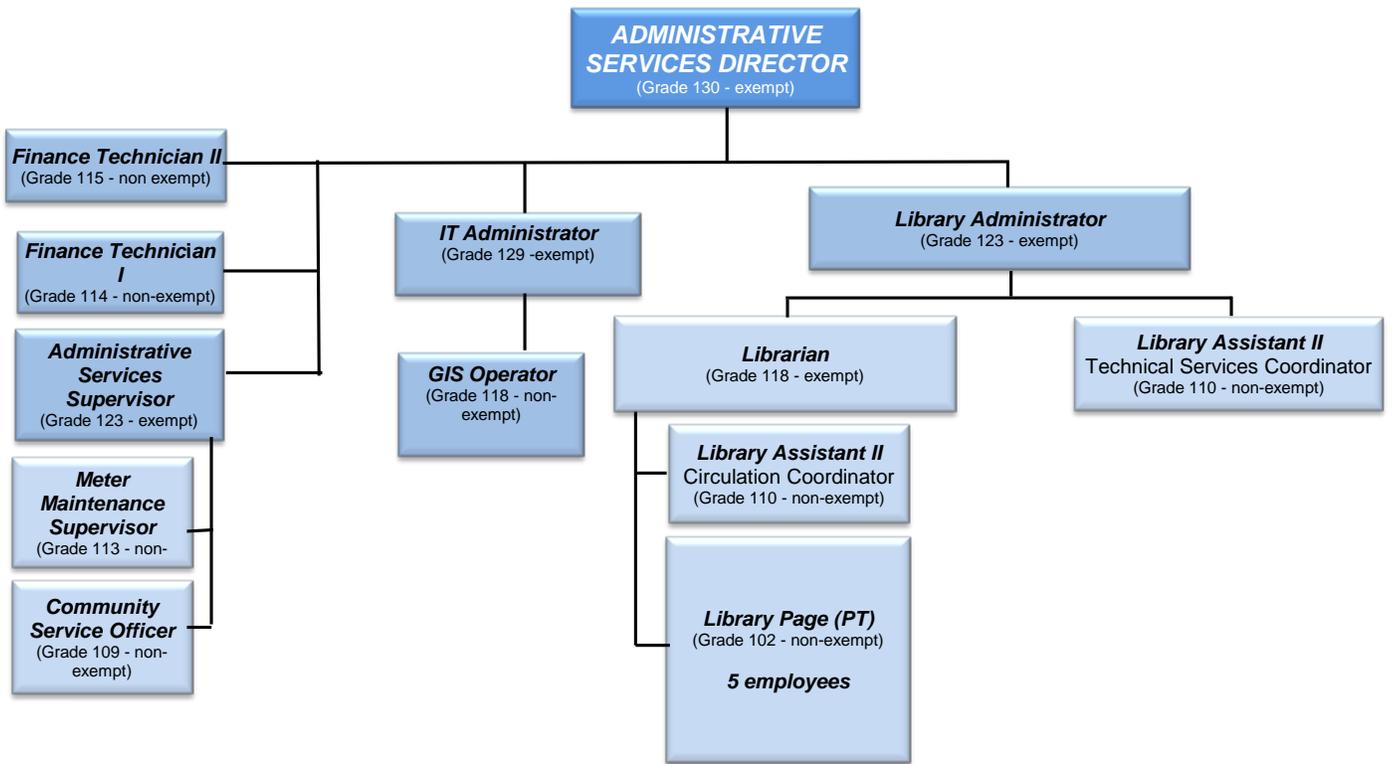
This account is for maintenance of equipment such as copiers and fax machines.

.5462 R & M Vehicles \$2,000

This account is for maintenance of three departmental vehicles.



ADMINISTRATIVE SERVICES DEPARTMENT





**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
INFORMATION TECHNOLOGY**

MISSION

The Information Technology Division partners with our city departments to provide valued systems and services to support the delivery of services to the St Pete Beach community. The rapidly evolving requirements of our community require an enterprise-wide information technology management strategy to achieve significant benefits through the centralized control and management of technology resources.

PROGRAMS

VOICE AND DATA INFRASTRUCTURE

The City's network and technical infrastructure has become a critical component in the City's delivery of service to citizens. The Technology Division is responsible for the operation, maintenance and replacement of the software applications and hardware components. Individual components of this infrastructure are tied together through a series of networks. These networks carry both voice and data communications. The adoption of new technologies allows increased capabilities while reducing the cost of operations.

The reliance placed on our network infrastructure requires continuous monitoring and updates throughout the year in order to recognize and eliminate attacks. The City's network is actively monitored and staff trained to keep current on new hacking methodologies and protection schemes.

DESKTOP COMPUTER & PHONE SUPPORT

These are the hands-on tools that employees use to service our community. The Technology Department responds to all calls for support involving, hardware, software and peripherals. Support for phones, fax machines and copiers are also addressed from installation, operation, and repair.

APPLICATION SERVICES

The Technology Department supports a wide range of network-based services including Email communications, database management as well as web services. The City's web site (www.stpetebeach.org) allows economical presentation of information to our community. The publishing of information on the Internet allows our part-time residents to stay informed while they are out of town and is also a good source of information to our many visitors.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
INFORMATION TECHNOLOGY**

AUDIO / VISUAL SYSTEM

Functions include maintenance and calibration of SPB-TV 615 broadcast equipment.

Action Items

- Strengthen communications between internal and external stakeholders by incorporating innovative technology to the City systems.
- Increase productivity by integrating innovative technology and evaluating business functions and processes to provide ease of access to information shared by internal and external stakeholders.
- Reduce the amount of “down time” to the City systems due to power outages and hardware failures.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 INFORMATION TECHNOLOGY**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Information Technology Director	1	1	1	1	1	1
Desktop Support Technician	1	1	1	0	0	0
G.I.S. Technician	0.2	0.8	0.8	0.8	0.8	0.8
TOTAL	2.2	2.8	2.8	2.8	1.8	1.8

CITY OF ST. PETE BEACH
FY2013 Budget
Information Technology Department
001-5501-513

ACCOUNT	Dept	FY08	FY09	FY10	FY11	FY12	FY12	FY13	FY13	% Change FY12 adj To FY13
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Approved	
	5501-513	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	120,134	165,235	162,848	122,575	126,198	126,198	126,197	126,197	0.0%
Other Wages	5130	941	1,061	3,122	0	988	988	0	0	-100.0%
Overtime	5140	0	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	8,398	12,153	12,162	8,873	9,730	9,730	9,654	9,654	-0.8%
Retirement	5220	19,716	27,010	28,653	26,056	29,472	29,472	41,280	41,280	40.1%
Employee Insurance	5230	20,134	24,985	23,078	16,104	17,018	17,018	17,020	17,020	0.0%
Workers Compensation	5240	418	509	374	205	240	240	264	240	0.0%
People Costs		169,741	230,953	230,237	173,813	183,646	183,646	194,415	194,391	5.9%
Professional & Contractual	5310	259	0	0	16,511	17,000	17,000	27,530	27,530	61.9%
Travel & Training	5400	3,892	2,414	2,256	0	3,000	3,000	3,000	3,000	0.0%
Telephone	5410	1,639	1,028	1,181	670	900	900	900	900	0.0%
Postage	5420	50	0	18	1	100	100	100	100	0.0%
R&M Equipment	5462	18,768	58,354	60,731	50,708	51,409	51,409	52,874	52,874	2.8%
Duplicating	5470	98	41	62	29	300	300	300	300	0.0%
Classified Advertising	5482	0	0	0	0	0	0	0	0	#DIV/0!
Office Supplies	5510	10,310	321	559	250	700	700	700	700	0.0%
Operating Supplies	5529	22,299	45,256	23,610	22,959	44,654	45,654	42,377	42,377	-7.2%
Publications & Memberships	5540	162	225	175	574	675	675	675	675	0.0%
Operational Costs		57,477	107,639	88,592	91,703	118,738	119,738	128,456	128,456	7.3%
Furniture	5642	0	0	0	0	0	0			N/A
Office Equipment	5643	0	0	0	0	0	0			0.0%
Other Equipment	5649	163,283	7,542	17,551	20,295	12,000	19,800	12,000	12,000	-39.4%
Capital Outlay		163,283	7,542	17,551	20,295	12,000	19,800	12,000	12,000	-39.4%
DEPARTMENT TOTAL		390,501	346,135	336,380	285,810	314,384	323,184	334,871	334,847	3.6%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
INFORMATION TECHNOLOGY**

Operating Costs

.5310 Professional/Contractual \$27,530

Expenditures in this account are associated with contractual services with Granicus hosting of the streaming video (\$10,200); Granicus Media Vault Service (\$1,200), IT Consulting Services (\$10,000), Tyler Technology supporting online data disaster recovery for INCODE system (\$5,830), hosting of the City's website (\$300).

.5400 Travel/Training \$3,000

This account includes technology conferences (\$2,000) and IT staff training (\$1,000).

.5410 Telephone \$900

This account is for regular and long distance telephone service.

.5420 Postage \$100

This account is for routine office mail.

.5462 R & M Equipment \$52,874

This account is for service contracts for hardware and software support such as AV system Maintenance (\$9,250); PBX Phone System Maintenance (\$5,824); Incode (financial \$19,250 and work order \$2,750); GeoDecision for Community Development (\$2,000); LaserFiche Document Imaging (\$2,800), LaserFiche Agenda Manager (\$1,700); GIS system maintenance (\$10,500 less \$4,200 charged to wastewater) and miscellaneous hardware (\$3,000).

.5470 Duplicating \$300

This account is for routine office duplicating.



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FINANCE**

MISSION

Under the supervision of the Finance Director, the mission of the Finance Department is to provide competent and comprehensive financial services for the City Administration to enable all departments to work in the best interests of our community. The division provides relevant, timely financial information to the public, decision makers and to City management. The Finance division is responsible for safeguarding of the City's assets through appropriate controls. Grant administration and risk management is also managed by the finance department.

PROGRAMS

BUDGETING COMPLIANCE - Expenditure and encumbrance level and authority monitoring as well as compliance for supplemental appropriations and transfers.

BUDGET PREPARATION - Preparation of the budget packets, draft, and final published versions of the budget. It includes oversight of the document flow. It also involves helping the departments meet their program requirements in the most cost-effective ways possible and such management studies as are assigned throughout the fiscal year.

CASH RECEIPTS PROCESSING - Processing of city cash receipts as well as accounting and reconciling.

ACCOUNTS RECEIVABLE – invoices for all departments are generated by the finance division. Aging and collection of accounts receivable is monitored.

INVESTMENTS – The Finance Director is responsible for managing and investing public funds in a manner that preserves principal while maintaining liquidity and generating income to meet the City projected cash needs.

FIXED ASSET CONTROL - This program controls expenditures for fixed assets, additions, deletions, perpetual inventory, data base preparation and oversight of annual physical inventory required by state law. Coordinate the disposal of fixed assets city-wide through auction.

FINANCIAL REPORTING - providing monthly revenue, expenditure & encumbrance reports, and balance sheets. Annual oversight and coordination of the annual audit and comprehensive annual financial report.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FINANCE**

PAYROLL provides auditing of all departments' time sheets, master file maintenance, preparation and transmittal of payroll input, and reconciliation of output and tax reports. Also includes the tracking of pension information and unemployment/worker compensation reporting.

PURCHASING/CASH DISBURSEMENTS – This program involves verification and inputting of purchase orders, invoices, and authorization for payment, reconciliation of vendor accounts, preparation of payments and reconciliation of bank accounts. Serve as purchasing agent for items purchased city-wide to ensure the best possible pricing. Seek out and assist on best prices for larger items purchased by the City.

UTILITY BILLING provides changes in service, complete rate changes, maintenance of approximately 7,000 record database, inquiry coordination and refunds for the Wastewater and Reclaimed Water Systems.

ASSESSMENTS – Assessments are invoiced and collected by the finance division.

GRANT MANAGEMENT – search for grant opportunities city-wide. Assist departments in preparation of grant applications. Monitor and follow up with paperwork and requests for payments for all grants in the City.

RISK MANAGEMENT – the finance division is responsible for risk management including automobile, property and general liability claims as well as workers compensation claims.

PARKING ENFORCEMENT – oversee parking enforcement division including personnel, pay stations and parking ticket collections.

Action Items

- Develop formal cash flow analysis
- Institute on line payments for customer convenience
- Develop Finance Department Procedures Manual

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 FINANCE**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Finance Director	1	1	1	1	1	1
Finance Assistant	1	0	0	0	0	0
Administrative Svces Supervisor*	0	0	0	1	1	1
Finance Technician II	1	1	1	1	1	1
Finance Technician I	1	1	1	1	1	1
TOTAL	4	3	3	3	4	4

* Transfer of a position from the Police Department

CITY OF ST. PETE BEACH
FY2013 Budget
Finance Department
001-5601-513

ACCOUNT	Div	FY08	FY09	FY10	FY11	FY12	FY12	FY13	FY13	% Change FY12 adj To FY13
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Approved	
	5601-513	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	204,251	191,886	188,874	249,375	255,786	255,786	248,407	248,407	-2.9%
Other Wages	5130	23,001	1,718	1,508	2,515	9,351	9,351	0	0	-100.0%
FICA Tax	5210	16,227	13,845	14,072	18,529	19,317	19,317	19,026	19,026	-1.5%
Retirement	5220	27,397	26,437	27,707	21,494	22,722	22,722	42,618	42,618	87.6%
Employee Insurance	5230	33,927	27,854	21,848	30,188	34,835	34,835	33,712	33,712	-3.2%
Workers Compensation	5240	766	613	432	578	678	678	746	678	0.0%
People Costs		305,569	262,354	254,442	322,678	342,689	342,689	344,510	344,442	0.5%
Professional & Contractual	5310	0	7,002	2,638	8,269	15,000	15,000	8,500	8,500	-43.3%
Accounting & Auditing	5320	20,250	18,600	16,813	21,542	18,692	18,692	18,692	18,692	0.0%
Travel & Training	5400	2,317	2,495	1,312	3,936	2,900	2,900	3,530	3,530	21.7%
Telephone	5410	281	186	429	930	1,200	1,200	1,300	1,300	8.3%
Postage	5420	1,343	1,167	1,259	1,380	1,440	1,440	1,860	1,860	29.2%
R&M Equipment	5462	8,846	329	332	335	400	400	400	400	0.0%
Duplicating	5470	1,104	1,143	1,668	2,914	1,800	1,800	2,550	2,550	41.7%
Classified Advertising	5482	715	585	736	736	750	750	750	750	0.0%
Other Expenses	5499	8,392	534	573	641	800	800	800	800	0.0%
Office Supplies	5510	5,269	3,876	2,434	2,824	4,000	4,000	3,500	3,500	-12.5%
Operating Supplies	5529	2,719	43	771	835	1,000	1,000	1,000	1,000	0.0%
Publications & Membership	5540	1,785	1,103	960	1,276	1,500	1,500	1,500	1,500	0.0%
Operational Costs		53,021	37,064	29,924	45,619	49,482	49,482	44,382	44,382	-10.3%
Capital Outlay		0	#DIV/0!							
DEPARTMENT TOTAL		358,590	299,417	284,366	368,297	392,171	392,171	388,892	388,824	-0.9%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FINANCE**

People Costs

.5120 Salaries & Wages \$248,407

The request is based on four full time positions. Salaries are determined by the CWA union agreement and the MAPS employee pay plan.

.5130 Other Wages \$0

.5210 FICA Tax \$19,026

FICA is budgeted at 7.65% of salaries.

.5220 Retirement \$42,618

Retirement is budgeted at the current actuarial valuation of 64.9% of total pay for one employee, 10% for one employee participating in the defined contribution plan and 12% for the Finance Director participating in a defined contribution plan. One employee is enrolled in the DROP program and therefore requires no contribution.

.5230 Employee Insurance \$33,712

Insurance is budgeted at projected rates for health, life and dental insurance for three full time employees.

.5240 Workers Compensation \$678

This is the estimated rate for office personnel.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FINANCE**

Operating Costs

.5320 Professional/Contractual \$8,500

Estimated amount required to an actuary to prepare information required for Other Post Employment Benefits Report. An actuary report is required to be performed every two years.

.5320 Accounting/Auditing \$18,692

Audit fee for annual audit required by Florida Statute totals \$29,800. This balance of the fee is recorded in the library (\$831); EMS division of fire (\$1,719); wastewater fund (\$6,851), reclaimed water fund (\$962) and stormwater (\$745).

.5400 Travel/Training \$3,530

Florida Government Finance Officer's Association conference (\$800); Grant seminars (\$430); Public Risk Management conference (\$400); Incode training (\$1,500) and miscellaneous seminars (\$400).

.5410 Telephone \$1,300

This account is for regular and long distance telephone service as well as \$25/mo. phone allowance for the Finance Director.

.5420 Postage \$1,860

This account is for routine office mail.

.5462 R & M Equipment \$400

This account is for service contract for invoice perforator (\$330) and miscellaneous repairs.

.5470 Duplicating \$2,550

This account is for routine office duplicating, printing of annual budget and Comprehensive Annual Financial Report.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FINANCE**

.5482 Classified Advertising \$750

Cost of TRIM advertisement in local newspaper.

.5499 Other Expenses \$800

TRIM notice mailing costs billed by Pinellas County Tax Collector.

.5510 Office Supplies \$3,500

This account is for purchasing of routine office supplies and printed forms.

.5529 Operating Supplies \$1,000

This account is used to purchase computer software.

.5540 Publications/Memberships \$1,500

Memberships including Government Finance Officers Association (\$170); submittal of budget for review (\$435); submittal of Comprehensive Annual Financial Report for review by GFOA (\$435); Florida Government Finance Officers Association (\$40); Florida Government Finance Officers Association Gulf Coast Chapter – three employees (\$60); Florida Records Management (\$80); American Payroll Association (\$219) and membership in Sam’s Club for city (\$35).

Publications including subscriptions to finance periodicals (\$25).



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
LIBRARY**

MISSION

The St. Pete Beach Library exists to provide residents of all ages with activities and access to materials which will satisfy their informational and recreational needs and promote education.

Library services are available to residents of St. Pete Beach, qualified property owners and, as a result of a special Inter-local Agreement first signed in 1989, persons living in areas participating in the Pinellas Public Library Cooperative (PPLC). Non-residents can purchase full borrowing privileges for an annual fee of \$100, or \$25 per quarter. Membership in the PPLC affords St. Pete Beach patrons a robust reciprocal borrowing program among public libraries throughout the county. The online catalog is the gateway to the St. Pete Beach Library's collections as well as materials in other Pinellas County libraries and affords remote access to our patrons via the World Wide Web: www.spblibrary.org.

The City of St. Pete Beach has full control of the funding and operation of the Library. The Library is a division of the Finance Department, with the Library Administrator reporting directly to the Finance Director. A *Library Advisory Committee* (LAC) was established via City Code Article V, Section 22-136 through 22-143. The LAC membership is made up of one representative from each of the four city districts and one at-large representative appointed by the mayor. The Library also has a very active *Friends of the Library* support organization as well as an effective volunteer program.

PROGRAMS

A full range of library services are available for patrons, including Circulation, Reciprocal borrowing from county-wide consortial network, Reference Assistance, Readers Advisory, access to and assistance with electronic/internet resources, current periodicals subscriptions and print and media collections developed to fulfill specific needs of our community users. The Library is currently open 6 days a week, with hours of operation very much dependent on staffing levels.

A variety of programming is offered, including Toddler Storytime, Summer Reading programs customized to youth grade-levels, Book Discussion groups, Authors' visits, Tech Talk Series, and occasional special events and thematic displays focused on literature and culture. A 3-month calendar of programs is available in print, on the Library's webpage, and appears in several local publications.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
LIBRARY**

Action Items

- To seek resources, technologies, and policies which advance patron empowerment
- To refocus customer services to better address information, technical, and literacy needs of defined patron audiences
- To facilitate staff learning to further an organizational team environment
- To improve/streamline data-gathering and reporting techniques
- To pursue efficiencies and reduce redundancy in order to gain increased commonality and uniformity
- To establish further communication with and involvement in the community
- To improve participation in and contributions to regional initiatives and various professional organizations/associations
- To initiate improvements to the physical environment which better address 21st century library user needs

**CITY OF ST. PETE BEACH
FY 13 PERSONNEL SUMMARY
LIBRARY**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Library Administrator	1	1	1	1	1	1
Librarian	1	1	1	1	1	1
Librarian I	1	1	1	1	1	0
Library Assistant II	2	2	1	1	1	2
Library Page	2	2	2	2.5	2.5	2.5
TOTAL	7	7	6	6.5	6.5	6.5

CITY OF ST. PETE BEACH
FY2013 Budget
Library Division
001-5602-571

ACCOUNT	Div. Acct.#	FY08 Actual 5602-571 Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Adopted Budget	% Change FY12 adj To FY13
Salaries & Wages	5120	273,189	284,366	234,651	251,244	252,352	252,352	253,141	253,141	0.3%
Other Wages	5130	998	8,382	15,820	2,656	3,652	3,652	2,585	2,585	-29.2%
Overtime	5140	0	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	20,383	21,839	18,728	19,017	19,584	19,584	19,563	19,563	-0.1%
Retirement	5220	33,871	56,729	49,137	35,313	36,975	36,975	57,741	57,741	56.2%
Employee Insurance	5230	40,365	38,719	25,376	23,777	25,252	25,252	25,265	25,265	0.0%
Workers Compensation	5240	907	877	632	623	731	731	804	731	0.0%
People Costs		369,713	410,911	344,344	332,630	338,546	338,546	359,098	359,025	6.0%
Professional & Contractual	5310	37,478	14,886	19,369	25,937	24,000	24,000	26,466	26,466	10.3%
Basic Legal Services	5311	500	500	0	0	500	500	500	500	0.0%
Auditing	5320	1,600	1,600	1,485	1,530	831	831	831	831	0.0%
Travel & Training	5400	1,477	91	338	726	2,000	2,000	1,500	1,500	-25.0%
Telephone	5410	8,861	8,394	7,513	8,750	9,000	9,000	9,000	9,000	0.0%
Postage	5420	551	236	299	271	500	500	500	500	0.0%
Electricity	5431	20,016	26,646	29,740	27,360	24,523	24,523	27,976	27,976	14.1%
Water	5432	197	186	192	543	500	500	517	517	3.4%
Reclaimed Water	5433	138	138	139	173	140	140	198	198	41.4%
Stormwater	5434	0	0	0	0	0	0	465	465	#DIV/0!
Audio Book Rental	5445	7,996	7,500	0	11,349	7,500	7,500	8,000	8,000	6.7%
Insurance	5450	46,478	42,396	41,259	26,779	26,130	26,130	28,743	30,549	16.9%
Facility Maintenance	5461	6,315	3,447	9,242	9,044	5,000	5,000	5,000	5,000	0.0%
R&M Equipment	5462	0	360	0	1,013	400	400	400	400	0.0%
Duplicating	5470	6,053	9,956	7,204	7,912	7,500	7,500	5,000	5,000	-33.3%
Classified Advertising	5482	0	0	0	367	0	0	0	0	#DIV/0!
Promotional Activities	5489	5,588	2,026	2,286	5,101	3,000	3,000	3,000	3,000	0.0%
Other Expenses	5499	5	0	1,789	0	5,000	5,000	2,000	2,000	-60.0%
Office Supplies	5510	3,134	3,519	2,938	4,211	4,000	4,000	4,000	4,000	0.0%
Operating Supplies	5529	7,295	3,042	8,508	5,719	5,000	5,000	7,000	7,000	40.0%
Publications & Memberships	5540	685	695	75	860	600	600	600	600	0.0%
Operational Costs		154,367	125,617	132,376	137,645	126,124	126,124	131,696	133,502	5.8%
Other Equipment	5649	0	0	3,894	16,427	0	9,397	0	0	-100.0%
Capital Improvements	5650				0	0	0	0	0	#DIV/0!
Books for Circulation	5660	46,899	47,091	49,939	55,350	50,000	50,000	55,000	55,000	10.0%
Books for Circulation	5661	1,284	0	0	0	0	0	0	0	#DIV/0!
Memorial Books	5662	2,103	4,333	3,645	3,806	5,000	5,000	5,000	5,000	0.0%
Capital Outlays		50,286	51,424	57,478	75,583	55,000	64,397	60,000	60,000	-6.8%
DIVISION TOTAL		574,366	587,953	534,198	545,858	519,670	529,067	550,794	552,527	4.4%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
LIBRARY DIVISION**

Operating Costs

.5310 Professional/Contractual \$26,466

Contracts for lawn and pest control services, security monitoring, all cataloging/processing, cleaning service and staff parking. Additional costs this fiscal year include the City's share of costs for data base costs (\$1,795), Overdrive e-book costs (\$671).

.5311 Basic Legal Services \$500

This account is to pay the City Attorney for library related expenses.

.5320 Accounting/Auditing \$831

The library's share of the annual audit.

.5400 Travel/Training \$1,500

Florida Library Association conference; Florida Public Library Directors Conference and mileage to PPLC meetings and free workshops. Travel expense reduced \$500 in an effort to contain overall costs.

.5410 Telephone \$9,000

This account is for regular and long distance telephone service and direct access to the Internet via cable modem.

.5420 Postage \$500

This account is for routine office mail.

.5431 Electricity \$27,976

Projected annual cost of electric service to the library anticipating an increase per Progress Energy.

.5432 Water \$517

Projected annual cost of water and sewer service to the library.

.5433 Reclaimed \$198

Projected annual cost of reclaimed water service to the library.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
PARKING ENFORCEMENT DIVISION**

MISSION

The Finance Department oversees the operations of the Parking Enforcement Division to provide a safe, effective, and efficient use of City parking resources in coordination with pedestrian, vehicular, and alternative forms of transportation. This mission is a combined effort of parking regulation enforcement, parking meter and space allocation, and payment processing.

PROGRAMS

The Parking Enforcement Division performs the services listed below:

- Maintain and repair parking meters throughout the City.
- Maintain pay stations located throughout the City.
- Collect monies from pay stations and parking meters to be deposited to City account.
- Issue parking tickets for parking violations throughout the City.

Action Items

- Continue the program of upgrading the parking meters which will result in fewer malfunctioning and inoperable meters and fewer meter complaints.
- Continue to work with Cale Parking for improved maintenance on the city pay stations.
- Continue to monitor and issue tickets for parking violations.
- Find, create and implement parking solutions throughout the City.
- Implement the availability of parking permit purchases online.
- Concentrate on improvement in three areas; customer service, educating the public and productivity.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 PARKING ENFORCEMENT**

POSITION	FY07	FY08	FY09	FY11	FY12	FY13
Meter Maintenance Worker*				1	1	1
Community Service Worker*				1	1	1
TOTAL	0	0	0	2	2	2

* Previously reported in Police Department

CITY OF ST. PETE BEACH
FY2013 Budget
Parking Enforcement
001-5603-521

ACCOUNT	Dept Acct. #	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Adopted Budget	% Change FY12 adj To FY13
Salaries & Wages	5120				75,097	79,678	79,678	79,061	79,061	-0.8%
Other Wages	5130				518	748	748	722	722	-3.5%
Overtime	5140				361	869	869	887	887	2.1%
Reimbursable Overtime	5145	<i>Division previously included in Police Department</i>			0	0	0	0	0	#DIV/0!
FICA Tax	5210				4,957	6,219	6,219	6,171	6,171	-0.8%
Retirement	5220				19,561	18,517	18,517	29,022	29,022	56.7%
Employee Insurance	5230				16,033	21,063	21,063	25,265	25,265	19.9%
Workers Compensation	5240				369	433	433	433	433	0.0%
People Costs		0	0	0	116,895	127,527	127,527	141,560	141,560	11.0%
Professional & Contractual	5310				20,257	15,000	15,000	13,000	13,000	-13.3%
Telephone	5410				24,196	24,500	24,500	25,335	25,335	3.4%
Insurance	5450				856	1,045	1,045	1,045	1,045	0.0%
R&M Equipment	5462				33,142	42,500	41,670	40,000	40,000	-4.0%
R&M Vehicles	5463				881	1,000	1,000	1,000	1,000	0.0%
Other Expense	5499				0	9,000	9,830	2,000	2,000	-79.7%
Office Supplies	5510				9	500	500	500	500	0.0%
Uniforms	5521				84	500	500	500	500	0.0%
Fuel	5522				1,982	2,786	2,786	4,000	4,000	43.6%
Operating Supplies	5529				69,574	57,000	76,710	48,000	48,000	-37.4%
Publications & Membership	5540				0	0	0	0	0	#DIV/0!
Operational Costs		0	0	0	150,982	153,831	173,541	135,380	135,380	-22.0%
Vehicle Replac Plan	5641					0	0	0	0	#DIV/0!
Other Equipment	5649					26,000	6,290	0	0	-100.0%
Capital Outlays		0	0	0	0	26,000	6,290	0	0	-100.0%
Parking System Lease	5708				55,549	0	5,039	0	0	-100.0%
Interest Parking System	5723					0	0	0	0	#DIV/0!
Debt and Other		0	0	0	55,549	0	5,039	0	0	-100.0%
DEPARTMENT TOTAL		0	0	0	323,426	307,358	312,397	276,940	276,940	-11.3%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013**

PARKING ENFORCEMENT DIVISION

Operating Costs

.5310 Professional/Contractual \$13,000

Parking citation program costs to include fees for ticket collection, ticket processing equipment and a web hosting site.

.5410 Telephone \$25,335

Annual parking and pay station web hosting and cellular line connections for 34 pay stations (23,760), cellular phones and related connection fees for enforcement officer's citation issuance devices (\$1,575).

.5450 Insurance \$1,045

This account is auto insurance on two parking enforcement vehicles.

.5462 R & M Equipment \$40,000

Annual maintenance contract and paper replacement for 34 pay stations (\$36,000); and miscellaneous parts for pay stations, meters and other related equipment not covered by contract (\$4,000).

.5463 R & M Vehicles \$1,000

Account expenditures include the cost to maintain vehicles not covered under maintenance agreements.

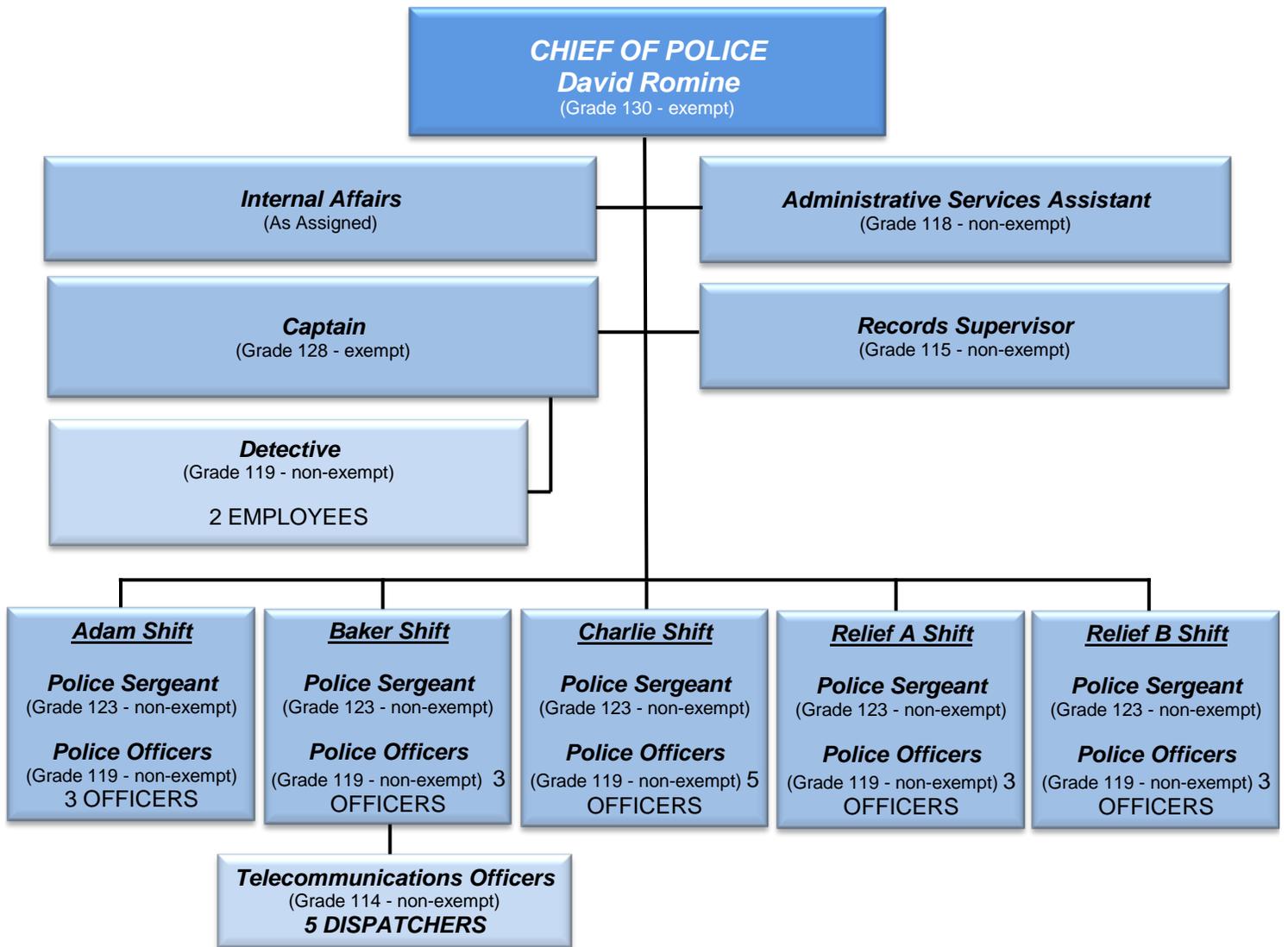
.5499 Other Expense \$2,000

Lift gate purchase and installation for the Parking Enforcement pick up truck.

.5510 Office Supplies \$500

This account is for purchasing of routine office supplies.

POLICE DEPARTMENT



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
POLICE**

MISSION

The St. Pete Beach Police Department is a full-service police department providing patrol, detective, marine patrol, Community Response, Police Advisory Line, Special, and support services to the city. The Police Department is under the direction of the Chief of Police. Activities of the department are conducted to ensure the health, safety, and welfare of the community through the enforcement of laws, ordinances and criminal codes, and education of the citizenry. The Chief of Police reports to the City Manager.

PROGRAMS

OPERATIONS - The Operations Bureau consists of the Uniformed and Detective Divisions of the Police Department. Their responsibilities include response to calls for service, preliminary and follow-up investigation, traffic law enforcement, beach patrol, marine patrol, police advisory line, Community Response, and other aspects of uniformed and plainclothes law enforcement.

NARCOTICS INVESTIGATIONS - Narcotics enforcement includes the use of covert and overt means to ensure that the City is relatively free from narcotics law violations. Tactics include, but are not limited to, participation in regional task forces to maximize the use of resources and grant-funded Drug and Alcohol Interdiction Projects.

JUVENILE SERVICES - Provides specific services for juveniles including intake and diversion, in-school programs relating to law enforcement and safety, and the D.A.R.E. program. School programs reach all age brackets.

SUPPORT SERVICES - Functions include Telecommunications, records parking permit sales, and Uniform Crime Reporting.

COMMUNITY RESPONSE - Educates the public in law enforcement matters relating to public safety and welfare. The Community Response function includes informing the public of law enforcement related programs and strategies, public information release via the media, and crime prevention and educational programs. Public Information, Crime Watch, School Education Programs, Citizens Police Academy, and security inspections are examples of the types of programs provided.

ADMINISTRATION - Functions include budgeting, planning, recruitment, training, policy formation and compliance measures.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
POLICE**

Action Items

- Promote a positive image through neighborhood patrols and business checks.
- Maintain a high level of citizen involvement and public awareness through crime prevention programs and civic association(s) partnerships.
- Maintain or exceed the current levels of response time to emergency and non emergency calls. Increase uniform patrol presence in residential neighborhoods.
- Enhance law enforcement mutual aid activities, for example, participation in the multi-agency county wide narcotic task force, partnership with neighboring jurisdictions for Marine Patrol Law Enforcement services.
- Increase community awareness and compliance to traffic safety regulations with crosswalk details, safety checkpoints, and other selective traffic enforcement details.

**CITY OF ST. PETE BEACH
FY 13 PERSONNEL SUMMARY
POLICE**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Police Chief	1	1	1	1	1	1
Deputy Chief	1	1	0	0	0	0
Captain	0	0	1	1	1	1
Administrative Service Supervisor	1	1	1	0	0	0
Administrative Services Assistant*	1	1	1	1	1	1
Investigative Services Secretary	1	0	0	0	0	0
Administrative Sergeant	1	0	0	0	0	0
Sergeants	5	5	5	5	5	5
Detective Sergeant	1	1	0	0	0	0
Detectives	3	2	2	2	2	2
K-9 Officer	1	1	0	0	0	0
Police Officers	18	16	17	17	17	17
Telecommunications Officer	5	5	5	5	5	5
Records Supervisor	1	1	1	1	1	1
Records Assistant	1	0	0	0	0	0
Meter Maintenance Supervisor*	1	1	1	0	0	0
Community Services Officer*	2	1	1	0	0	0
TOTAL	44	37	36	33	33	33

* - positions transferred to Administrative Services Department

CITY OF ST. PETE BEACH
FY2013 Budget
Police
001-5701-521

ACCOUNT	Dept Acct. #	FY08	FY09	FY10	FY11	FY12	FY12	FY13	FY13	% Change FY12 adj To FY13
		Actual Expend	Actual Expend	Actual Expend	Actual Expend	Approved Budget	Adjusted Budget	Manager Proposed	Approved Budget	
Salaries & Wages	5120	2,121,342	2,004,543	1,977,959	1,844,178	1,867,153	1,867,153	1,809,855	1,809,855	-3.1%
Other Wages	5130	213,627	183,298	113,500	182,963	143,778	143,778	150,485	150,485	4.7%
Overtime	5140	95,223	112,384	86,555	110,450	90,885	90,885	113,957	113,957	25.4%
Reimbursable Overtime	5145	66,734	32,267	40,805	37,843	32,621	32,621	30,311	30,311	-7.1%
FICA Tax	5210	181,706	170,448	161,713	159,163	163,193	163,193	160,488	160,488	-1.7%
Retirement	5220	497,313	486,865	578,720	641,913	822,241	822,241	1,222,329	1,222,329	48.7%
Police Pension St. Funds	5225	117,090	76,519	74,058	72,175	74,000	74,000	72,175	72,175	-2.5%
Employee Insurance	5230	359,075	314,352	292,903	255,546	259,506	259,506	253,823	253,823	-2.2%
Workers Compensation	5240	78,827	69,599	50,280	50,081	58,764	58,764	64,640	58,764	0.0%
People Costs		3,730,937	3,450,276	3,376,494	3,354,312	3,512,141	3,512,141	3,878,063	3,872,187	10.3%
Professional & Contractual	5310	105,485	75,907	65,996	72,234	66,200	66,200	44,518	44,518	-32.8%
Travel & Training	5400	21,197	9,341	7,499	14,307	13,000	13,000	13,000	13,000	0.0%
Travel & Training 2nd \$	5402	2,408	945	846	884	4,000	4,000	4,000	4,000	0.0%
Telephone	5410	34,900	43,306	42,543	23,454	26,420	26,420	27,612	27,612	4.5%
Postage	5420	1,725	1,073	893	497	1,400	1,400	1,400	1,400	0.0%
Electricity	2431	58,194	60,685	47,683	44,029	42,125	42,125	43,073	43,073	2.3%
Water	5432	396	390	399	1,104	1,085	1,085	1,122	1,122	3.4%
Reclaimed	5433	258	258	259	323	325	325	366	366	12.6%
Stormwater	5434	0	0	0	0	0	0	2,575	2,575	#DIV/0!
Equipment Rentals	5449	4,038	3,989	5,077	4,918	5,000	5,000	5,000	5,000	0.0%
Insurance	5450	19,436	16,700	13,238	36,206	36,468	36,468	40,115	40,115	10.0%
R&M Bldgs & Grounds	5461	0	14,525	11,535	13,186	12,000	12,000	22,600	22,600	88.3%
R&M Equipment	5462	54,342	57,616	63,685	23,903	14,150	14,150	18,558	18,558	31.2%
R&M Vehicles	5463	28,379	28,883	29,237	31,461	30,000	24,000	30,000	30,000	25.0%
R&M Vehicles-Marine	5465	7,012	1,084	979	2,419	2,000	2,000	2,000	2,000	0.0%
Duplicating	5470	583	29	21	81	500	500	500	500	0.0%
Classified advertising	5482	0	992	-99	679	500	500	500	500	0.0%
Special Investigations	5495	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0.0%
Prisoners Board	5496	81	32	0	0	100	100	100	100	0.0%
Other Expense	5499	3,002	2,253	2,179	1,845	4,000	4,000	4,000	4,000	0.0%
Office Supplies	5510	14,353	10,658	12,423	7,473	11,000	11,000	11,000	11,000	0.0%
Uniforms	5521	13,260	10,972	13,295	9,273	12,000	12,000	18,500	18,500	54.2%
Fuel	5522	83,570	43,683	46,741	50,224	58,350	58,350	66,672	66,672	14.3%
K-9 Expense (Note 081-A)	5525	509	0	0	0	0	0	0	0	#DIV/0!
Operating Supplies	5529	78,047	76,646	74,557	14,875	5,500	5,500	5,500	5,500	0.0%
Publications & Membership	5540	1,460	1,818	2,369	2,744	1,655	1,655	1,655	1,655	0.0%
Operational Costs		533,635	462,786	442,357	357,118	348,778	342,778	365,366	365,366	6.6%
Buildings	5621	10,087	0	0	0	0	0	0	0	#DIV/0!
Vehicle Replac Plan	5641	27,403	24,915	38,080	60,751	90,000	96,000	194,500	114,500	19.3%
Other Equipment	5649	33,281	44,301	66,630	38,905	20,000	20,000	20,000	20,000	0.0%
Capital Outlays		70,771	69,216	104,710	99,656	110,000	116,000	214,500	134,500	15.9%
Parking System Lease	5708	51,000	53,606	56,352	0	0	0	0	0	#DIV/0!
1993 GO Bond Principal	5712	0	0	140,000	145,000	155,000	155,000	160,000	160,000	3.2%
1993 GO Bond Interest	5722	0	0	32,308	24,958	16,537	16,537	8,400	8,400	-49.2%
Interest Parking System	5723	9,599	6,990	4,247	0	0	0	0	0	#DIV/0!
Debt and Other		60,599	60,596	232,907	169,958	171,537	171,537	168,400	168,400	-1.8%
DEPARTMENT TOTAL		4,395,942	4,042,874	4,156,468	3,981,043	4,142,456	4,142,456	4,626,329	4,540,453	9.6%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
POLICE**

.5140 Overtime \$113,957

COURT TIME: Pay for court attendance, court stand-by, attending depositions and State Attorney Investigations.

NON-CALL RELATED: Used to cover staff shortages due to illness and unexpected absences, staff meetings, and special assignments not related to calls for service.

CALL RELATED: Results directly from the investigation of calls for service and enforcement action that carries over past the check-off time for the employee(s) involved. Controls include staff approval of each call and payroll clerk and Chief's review. Also included is overtime for hours spent on directed patrols to address, investigate, and enforce specific issues and areas of concern.

.5145 Reimbursable Overtime \$30,311

Reimbursable overtime, estimated at 990 hours for FY 2012, this amount is completely offset by corresponding revenue. The billable rate for off-duty police officers is \$53 per hour.

.5210 FICA Tax \$160,488

FICA is budgeted at 7.65% of salaries.

.5220 Retirement \$1,222,329

Retirement is budgeted at 73.3% for sworn officers and 64.9% of pay for general employees participating in the defined benefit plan.

.5225 Police Pension – State Funds \$72,175

This is funding received from the state that is passed through to the pension funds. An equal amount is recognized as revenue.

.5230 Employee Insurance \$253,823

Insurance is budgeted at projected rates for health, life and dental insurance for four full time employees.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
POLICE**

.5240	Workers Compensation	\$58,764
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This is the estimated rate for personnel based on the various risk levels associated with each job classification.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
POLICE**

Operating Costs

.5310 Professional/Contractual \$44,518

This account covers pre-employment screening, background investigations, psychological evaluations, and medical exams (\$1,600). Also included are the costs for blood and urine tests and requisition of medical records for court cases, as well as expenses for court transcripts, criminal history records checks, and outside experts in special investigations as they pertain to departmental needs. Other expenditures include bio-hazardous cleanups in vehicles and cell blocks and other miscellaneous contractual services (\$4,000), contracting with the Pinellas County Sheriff's office for crime scene and evidence storage (\$20,000) and booking of juveniles (\$3,500). ACISS (Records Management System RMS) Annual Maintenance (\$10,000), Tri-Tech (CAD System Software) Annual Maintenance (\$2,100). APS (Advanced Public Safety) software for vehicle application of Quick Voice, (\$1,192) and Quick Ticket, (\$806). E-agent, an approved state vendor, (FCIC software) to run tags, wants, warrants from the vehicles (\$1,320).

.5400 Travel/Training \$13,000

This account provides for seminars and training programs for all sworn officers (\$4,000), seminars and training for all dispatchers (\$500) and range use and ammunition (\$5,000). Dispatch training pursuant to State Law (\$3,500).

**.5402 Travel/Training – 2nd
Dollar Fund \$4,000**

Funding is provided by the State through "second dollar" funds from traffic fines. The manner in which funds are to be expended from this account is prescribed by State Law. Illustrative examples include Gould Law Enforcement Handbooks issued to each officer (\$1,500). Other examples include sworn officer retraining requirements and certifications, continuing education for qualification and periodic recertification for all department radar and laser operators, breath testing equipment operators, firearm instructors, driving instructor high liability training instructors (\$2,500).

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
POLICE**

.5410 Telephone \$27,612

This account is for regular and long distance telephone service, line charges for dedicated lines to radio towers and repeaters, optical line charges for computers, cellular and fax telephone lines (\$10,000), wireless connections (\$8,000) and additional T1 line new dispatch console (\$9,612).

.5420 Postage \$1,400

This account is for routine office mail.

.5431 Electricity \$43,073

Projected annual cost of electric service to the police station plus 5% increase per Progress Energy.

.5432 Water \$1,122

Projected annual cost of water and sewer service to the police station.

.5433 Reclaimed \$366

Projected annual cost of reclaimed water service to the police station.

.5434 Stormwater \$2,575

Annual cost of city assessment for police building.

.5449 Equipment Rental \$5,000

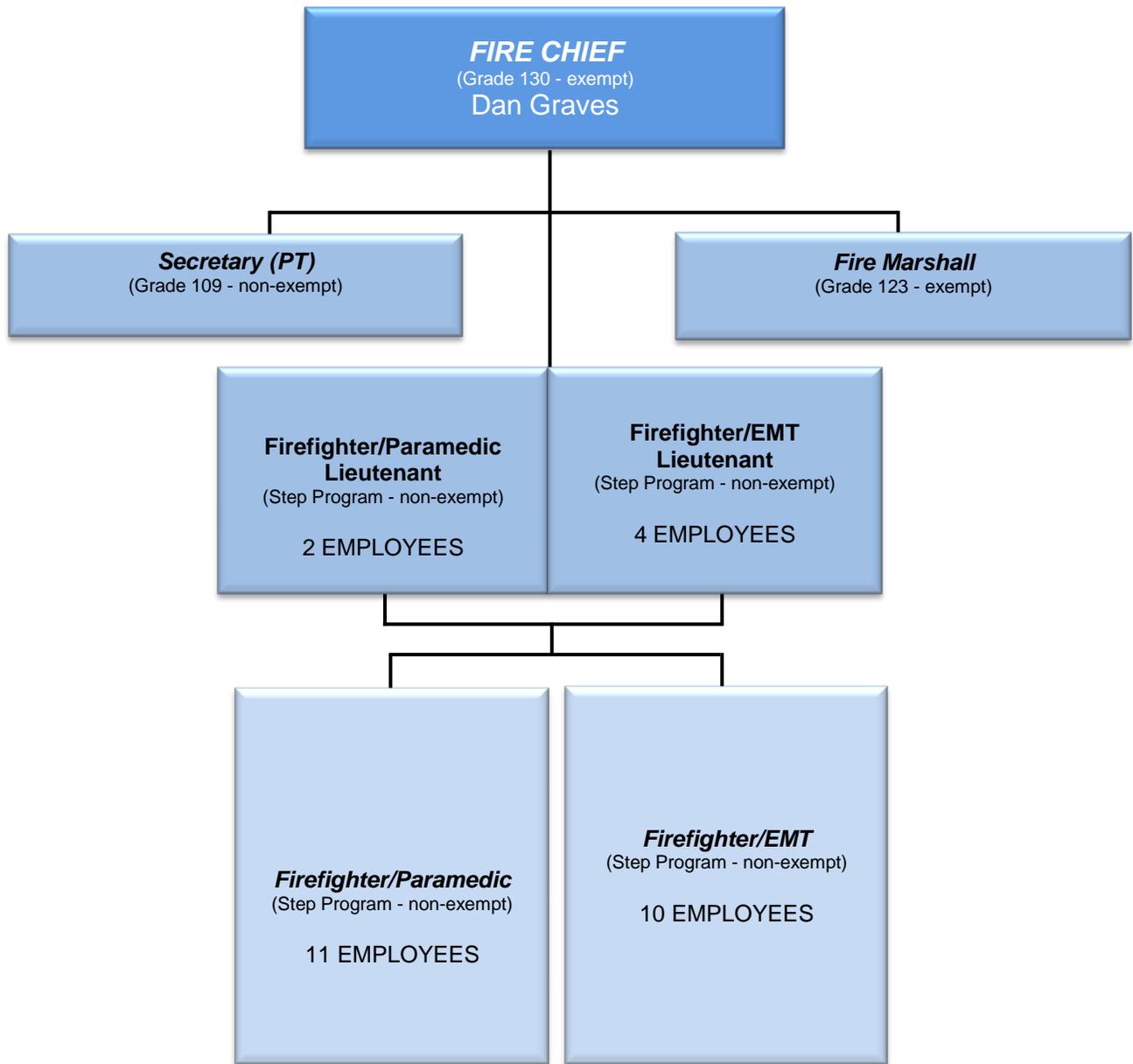
This account is for leasing the existing copiers in records, investigations and police administration.

.5450 Insurance \$40,115

This account is for comprehensive auto liability, property, flood and wind.



FIRE DEPARTMENT





**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FIRE DEPARTMENT**

MISSION

To Protect the Public Through Reducing or Preventing Personal Injury or Property Damage Due to Fire, Medical Emergency, Disaster, or other Life Hazard by Providing Public Education, Incident Prevention and Emergency Response Services.

PROGRAMS

FIRE PREVENTION/DISASTER EDUCATION - The Fire Department is dedicated to providing programs to the public concerning fire prevention, safety education and disaster planning. Annually the Department attempts to reach as many residents and visitors with our safety message as possible.

TACTICAL SURVEY AND SMOKE DETECTOR PROGRAMS - The Tactical Survey program is designed to allow fire fighters to visit each commercial building in the City annually. The fire crews use this opportunity to be familiar each commercial building and to update tactical pre-plan drawings. The Smoke Detector Program provides smoke detectors for our residents.

EMERGENCY MANAGEMENT PROGRAM - The Fire Rescue Department is the lead agency within the City for managing the City's Emergency Management Plan (CEMP). During declared disasters, the Fire Chief functions as the City's Emergency Manager providing direction to all City Departments. The City's new Comprehensive Emergency Management Plan was adopted by the City Commission this year.

FIRE PREVENTION/SUPPRESSION - In calendar year 2011, Fire Department personnel were dispatched to 668 response requests which include fire alarms, structure fires, vehicle fires and other service calls.

EMERGENCY MEDICAL SERVICES – In calendar year 2011 Fire Department crews were dispatched to 1,985 response requests which include medical emergency calls, auto crashes, water rescues and other related EMS calls.

FIRE & EMS TRAINING – All Fire Department personnel are required to attend continuing medical and fire fighting training programs to maintain licensure and proficiencies. Emergency Medical Technicians and Paramedics attend required training programs provided by the St. Petersburg College under the direction of the County Medical Director.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FIRE DEPARTMENT**

Fire training is managed through our participation in several programs which include in-house through company drills, computer based fire training programs and through the Pinellas County Training group. These continuing education training programs provide the Fire Department personnel with the required training needed to be efficient and effective.

Action Items

- Perform annual Tactical Surveys of all commercial properties.
- Update Tactical Survey drawings.
- Provide CEMP training to all City Departments
- Enhance Fire Fighter training through participation in the multijurisdictional mid-county fire training consortium.
- Provide for critical infrastructure analysis to determine the feasibility of hardening the two current fire stations to withstand significant weather events.
- Develop specifications for the replacement of the City's 1990 75' ladder truck with a new Advanced Life Support (ALS) capable vehicle.
- Provide enhanced officer (command level) training for personnel through our participation with the National Fire Academy.

**CITY OF ST. PETE BEACH
FY 13 PERSONNEL SUMMARY
FIRE**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Fire Chief	1	1	1	1	1	1
Deputy Fire Chief	1	1	1	0	0	0
Lieutenant Paramedics	2	2	2	2	2	2
Lieutenant EMT	4	4	4	4	4	4
Fire Marshall	1	1	1	1	1	1
Fire Inspector	1	0	0	0	0	0
Firefighter/Paramedic	10	10	10	10	10	11
Firefighter/EMT	11	11	11	11	11	10
Administrative Assistant	1	0	0	0	0	0
Secretary	0	0	0.75	0.75	0.75	0.75
TOTAL	32	30	30.75	29.75	29.75	29.75

CITY OF ST. PETE BEACH
FY2013 Budget
Fire Department - Fire Suppression
001-5801-522

ACCOUNT	Dept	FY08	FY09	FY10	FY11	FY12	FY12	FY13	FY13	% Chg
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	FY12 adj
	5801-522	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	To FY13
Salaries & Wages	5120	1,702,712	1,664,048	881,247	881,831	900,101	900,101	840,840	840,840	-6.6%
Vehicle Allowance	5125	54	0	0	0	0	0	0	0	#DIV/0!
Other Wages	5130	100,795	72,180	73,654	66,198	44,136	44,136	42,755	42,755	-3.1%
Overtime	5140	55,298	61,911	41,738	28,885	36,798	36,798	44,719	44,719	21.5%
Overtime - Inspections		0	0	0	3,065	0	0	10,000	10,000	
Reimbursable Overtime	5145	2,410	2,466	3,253	1,680	2,660	2,660	2,854	2,854	7.3%
FICA Tax	5210	134,329	132,101	85,727	85,697	89,733	89,733	89,082	89,082	-0.7%
Retirement	5220	264,669	257,922	214,204	211,472	315,280	315,280	430,246	430,246	36.5%
Fire Pension State Tax	5225	217,261	148,341	178,259	171,912	178,000	178,000	171,912	171,912	-3.4%
Employee Insurance	5230	238,714	208,783	119,875	114,848	124,873	124,873	118,991	118,991	-4.7%
Workers Compensation	5240	92,798	73,063	36,193	32,154	41,932	41,932	46,125	41,932	10.0%
People Costs		2,809,040	2,620,814	1,634,149	1,597,742	1,733,513	1,733,513	1,797,525	1,793,332	3.7%
Professional & Contractual	5310	38,085	23,175	350	6,627	1,780	1,780	7,821	7,821	339.4%
Travel & Training	5400	6,691	5,243	5,987	8,005	9,240	9,240	9,620	9,620	4.1%
Telephone	5410	6,767	5,859	9,042	5,106	7,000	7,000	7,000	7,000	0.0%
Postage	5420	372	269	373	584	600	600	600	600	0.0%
Electric	5431	19,261	22,642	22,939	20,384	22,660	22,660	23,170	23,170	2.3%
Water	5432	992	1,006	1,124	3,309	2,400	2,400	4,122	4,122	71.8%
Reclaimed	5433	276	276	277	346	350	350	396	396	13.1%
Stormwater Fee	5434	0	0	0	0	0	0	680	680	#DIV/0!
Insurance	5450	19,902	21,903	19,931	32,283	25,976	25,976	35,512	25,975	36.7%
Facility Maintenance	5461	7,099	21,776	18,981	25,526	19,450	19,450	20,200	20,200	3.9%
R&M Equipment	5462	11,350	18,143	14,949	13,705	16,800	15,406	16,800	16,800	9.0%
R&M Vehicles	5463	27,370	19,812	26,006	16,705	16,650	16,650	16,650	16,650	0.0%
Duplicating	5470	955	21	1	8	500	500	500	500	0.0%
Classified Advertising	5482	0	0	0	966	1,000	1,000	1,000	1,000	0.0%
Other Expenses	5499	0	585	0	0	1,875	1,875	625	625	-66.7%
Office Supplies	5510	4,378	4,676	3,105	4,071	1,500	1,500	2,000	2,000	33.3%
Uniforms	5521	21,705	11,985	11,720	12,108	10,497	10,497	10,500	10,500	0.0%
Fuel	5522	17,198	13,129	9,557	10,696	8,360	8,360	11,845	11,845	41.7%
Small Tools	5524	567	679	0	193	1,000	1,000	1,000	1,000	0.0%
Safety Gear	5526	10,626	10,929	12,118	16,759	15,700	15,700	15,700	15,700	0.0%
Operating Supplies	5529	27,450	24,972	15,566	29,028	20,000	20,000	20,000	20,000	0.0%
Emergency Mgt Supplies	5531	0	338	0	0	500	500	500	500	0.0%
Publications & Membership	5540	4,582	5,943	1,582	1,860	4,190	4,190	6,415	6,415	53.1%
Operational Costs		225,626	213,360	173,608	208,270	188,028	186,634	212,656	203,119	13.9%
Veh/Equip. Replac Plan	5641	0	0	0	0	13,500	45,894	0	0	-100.0%
EMS Incentive	5647	9,838	1,838	1,367	0	0	0	0	0	#DIV/0!
Other Equipment	5649	0	0	0	6,660	38,200	32,200	69,000	69,000	114.3%
Capital Outlays		9,838	1,838	1,367	6,660	51,700	78,094	69,000	69,000	-11.6%
Veh/Equip Lease Prin	5700	95,586	99,716	104,023	0	0	0	0	0	#DIV/0!
Veh/Equip Lease Inte	5740	12,931	8,802	4,494	0	0	0	0	0	#DIV/0!
Debt Service		108,517	108,517	108,517	0	0	0	0	0	#DIV/0!
DEPARTMENT TOTAL		3,153,021	2,944,530	1,917,641	1,812,672	1,973,241	1,998,241	2,079,180	2,065,451	4.1%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FIRE DEPARTMENT – FIRE SUPPRESSION**

.5225	Fire Pension – State Funds	\$171,912
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This is funding received from the state that is passed through to the pension funds. An equal amount is recognized as revenue.

.5230	Employee Insurance	\$118,991
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Insurance is budgeted at projected rates for health, life and dental insurance for full time employees.

.5240	Workers Compensation	\$41,932
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This is the estimated rate for personnel based on the various risk levels associated with each job classification.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FIRE DEPARTMENT – FIRE SUPPRESSION**

Operating Costs

.5310 Professional/Contractual \$7,821

This account is the estimated cost of medical exams for new personnel (\$1,120) as well as workers compensation related drug testing (\$410), required annual fire fighter physicals (\$385.00 each) and the availability of flu shots for personnel (\$250.00).

.5400 Travel/Training \$9,620

The Department has a training program for field personnel, officers and command staff to enable personnel to maintain proficiency in current job skills as well as enhancement of job skills through conference and training seminars. Training programs are designed to meet or exceed required training to maintain the City's current ISO rating of 4. Approximations for training are as follows: Fire Chief (\$1,300), Fire Marshal (\$1,220), Fire Officer Training (\$1,100) and fire suppression training for fire personnel (\$6,000).

.5410 Telephone \$7,000

This account is for regular and long distance telephone service and cellular telephones for personnel and units.

.5420 Postage \$600

This account is for routine office mail.

.5431 Electricity \$23,170

This category covers the projected annual cost of electric service to fire stations #22 and #23.

.5432 Water \$4,122

This category covers the projected annual cost of potable water service to fire Stations #22 and #23.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FIRE DEPARTMENT – FIRE SUPPRESSION**

CAPITAL OUTLAY

.5641	Vehicle/Equipment Replacement Plan	\$0
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This category is for future replacement of fire engines, Self Contained Breathing Apparatus (SCBA) and radios. No funding is being provided at this time due to budget constraints.

.5643	Capital Outlay - Other	\$69,000
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This category covers the capital cost to replace 50% of the Department's SCBA bottles which will expire in FY 2012, a replacement vehicle computer for a Fire vehicle and replacement radios for station 22 & 23 (\$54,000). Also included is \$15,000 for additional equipment for new ladder truck.



CITY OF ST. PETE BEACH
FY2013 Budget
Fire Department - Emergency Medical Services
001-5802-522

ACCOUNT	Div.	FY08	FY09	FY10	FY11	FY12	FY12	FY13	FY13	% Change To FY13
	Acct.#	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5802-522	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120			767,086	741,076	787,533	787,533	801,395	801,395	1.8%
Other Wages	5130			20,440	23,718	13,282	13,282	14,406	14,406	8.5%
Overtime	5140	<i>PREVIOUSLY IN</i>		26,010	16,376	24,985	24,985	30,735	30,735	23.0%
Reimbursable Overtime	5145	<i>SUPPRESSION</i>		315	898	525	525	1,702	1,702	224.2%
FICA Tax	5210			46,072	44,074	48,359	48,359	47,876	47,876	-1.0%
Retirement	5220			128,592	138,528	188,036	188,036	258,781	258,781	37.6%
Employee Insurance	5230			66,787	69,738	74,171	74,171	79,893	79,893	7.7%
Workers Compensation	5240			17,824	24,240	24,240	24,240	26,664	26,664	10.0%
People Costs		0	0	1,073,126	1,058,647	1,161,131	1,161,131	1,261,452	1,261,452	8.6%
Professional & Contractual	5310			0	0	0	0	5,262	5,262	#DIV/0!
Accounting/Auditing	5321			1,247	1,284	1,719	1,719	1,719	1,719	0.0%
Travel & Training	5400			0	0	0	0	0	0	#DIV/0!
Telephone	5410			0	0	0	0	0	0	#DIV/0!
Postage	5420			0	0	0	0	0	0	#DIV/0!
Insurance	5450			8,877	7,204	7,207	7,207	7,927	7,927	10.0%
R&M Equipment	5462			0	8,031	4,250	4,250	4,250	4,250	0.0%
R&M Vehicles	5463			12,808	15,894	13,950	13,950	13,950	13,950	0.0%
Duplicating	5470			0	0	0	0	0	0	#DIV/0!
Classified Advertising	5482			0	0	0	0	0	0	#DIV/0!
Promotional Activities	5489			0	0	0	0	0	0	#DIV/0!
Other Expenses	5499			221	0	0	0	0	0	#DIV/0!
Office Supplies	5510			0	0	0	0	0	0	#DIV/0!
Uniforms	5521			4,739	5,733	4,470	4,470	4,470	4,470	0.0%
Fuel	5522			7,922	11,262	10,890	10,890	11,170	11,170	2.6%
Operating Supplies	5529			0	0	0	0	0	0	#DIV/0!
Publications & Memberships	5540			0	2,908	1,475	1,475	1,310	1,310	-11.2%
Operational Costs		0	0	35,814	52,316	43,961	43,961	50,058	50,058	13.9%
Buildings	5620		0	0	0	0	0	0	0	#DIV/0!
Vehicles	5641		0	0	0	0	13,500	150,000	150,000	1011.1%
Furniture	5642		0	0	0	0	0	0	0	#DIV/0!
Office Equipment	5643		0	0	0	0	0	0	0	#DIV/0!
Other Equipment	5649		0	0	0	0	0	0	0	#DIV/0!
Capital Improvements	5650		0	0	0	0	0	0	0	#DIV/0!
Capital Outlays		0	0	0	0	0	13,500	150,000	150,000	1011.1%
DIVISION TOTAL		0	0	1,108,940	1,110,963	1,205,092	1,218,592	1,461,510	1,461,510	19.9%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
FIRE DEPARTMENT – EMERGENCY MEDICAL SERVICES**

.5230 Employee Insurance \$79,893

Insurance is budgeted at projected rates for health, life and dental insurance for full time employees.

.5240 Workers Compensation \$26,664

This is the estimated rate for personnel based on the various risk levels associated with each job classification.

Operating Costs

.5310 Professional/Contractual \$5,262

This account is the estimated cost of medical exams for new personnel (\$560) as well as workers compensation related drug testing (\$114), required annual fire fighter physicals (\$385.00 each) and the availability of flu shots for personnel (\$150.00).

.5321 Accounting/Auditing \$1,719

This account is for the auditing expenses associated with providing EMS through a contract with Pinellas County. This expense is calculated at 6% of overall budget less fire state pension monies.

.5450 Insurance \$7,927

This account is for comprehensive general liability insurance.

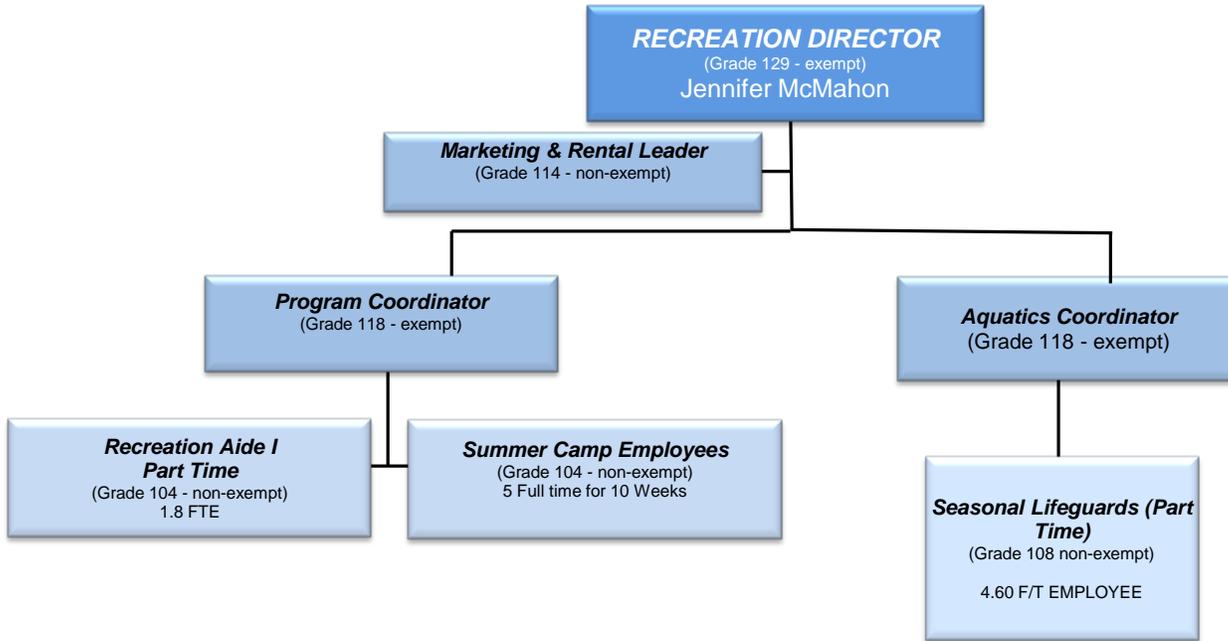
.5462 R & M Equipment \$4,250

This account covers the cost of repairs to EMS equipment.

.5463 R & M Vehicles \$13,950

This account is for 80% of engine repairs (\$13,600) and normal maintenance costs for EMS coordinator's vehicle (\$350).

RECREATION DEPARTMENT



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
RECREATION DEPARTMENT**

MISSION

The Recreation Department proudly serves our island community by enhancing the quality of life and creating memorable experiences for all of our Residents.

PROGRAMS

CHILDREN'S PROGRAMS: Children's Programs provide care through various organized activities for the children of St. Pete Beach and the surrounding communities during the time that the children are out of school. The summer program is open to youth who have completed kindergarten through 8th Grade. The pool will offer swimming lessons and exercise classes for all ages.

ATHLETICS PROGRAMS: The Recreation Division organizes team sports for St. Pete Beach residents and the surrounding communities, which include pickle ball, table tennis, adult basketball leagues, and adult softball leagues. The pool will host the St. Pete Beach (West Coast Aquatics) swim team and a Master Swim Team.

STAFF and/or CONTRACT INSTRUCTORS: Physical fitness, yoga, dance, water exercise instruction and/or supervision, language classes, children's play groups, tae kwon do, swimming lessons, scuba lessons, art programs, etc.

SPECIAL EVENTS: Concerts in the Park, Beach Clean-Ups, Holiday Land & Marine Parade, Tree Lighting, Halloween Egg Hunt, Yard Sales, Senior Excursions, St. Pete Beach Classic, Dive-In-Movies, Underwater Egg Hunt and The 100 Artist Show for local artists and more.

**CITY OF ST. PETE BEACH
FY 13 PERSONNEL SUMMARY
RECREATION DEPARTMENT**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Recreation Administrator	1	1	1	1	1	0
Recreation Director	0	0	0	0	0	1
Administrative Assistant	1	0	0	0	0	0
Rec Leader II	2	0	0	0	0	0
Marketing & Rental Leader	0	1	1	1	1	1
Recreation Leader I	1	0	0	0	0	0
Arts Coordinator	1	0	0	0	0	0
Program Coordinator	1	1	1	1	1	1
Aquatics Coordinator	1	1	1	1	1	1
Recreation Assistant	0	1	1	0	0	0
Part Time Rec Aide I	1.25	2.4	2.1	1.7	1.5	1.8
Summer Enrichment Staff	1.5	1.5	0.96	0.96	0.96	0.96
Lifeguard	1	1	0.65	0	0	0
Lifeguards Part time	2.75	3.3	2.9	4.15	4.15	4.6
TOTAL	14.5	13.2	11.61	10.81	10.61	11.36

CITY OF ST. PETE BEACH
FY2013 Budget
Recreation Department
001-6106-572

ACCOUNT	Div. Acct.# 6106-572	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Approved Budget	% Change FY12 adj To FY13
Salaries & Wages	5120	472,960	379,986	359,718	347,504	352,589	352,589	393,354	393,354	11.6%
Other Wages	5130	34,153	181	2,505	246	22,617	22,617	0	0	-100.0%
Overtime	5140	315	0	435	222	0	0	0	0	#DIV/0!
FICA Tax	5210	38,454	28,574	27,438	26,137	28,706	28,706	30,092	30,092	4.8%
Retirement	5220	41,250	38,081	19,951	21,103	25,701	25,701	41,854	41,854	62.8%
Employee Insurance	5230	54,412	37,046	27,841	30,150	32,245	32,245	35,925	35,925	11.4%
Workers Compensation	5240	7,162	11,069	8,912	8,799	10,325	10,325	11,358	10,325	0.0%
People Costs		648,706	494,937	446,801	434,160	472,183	472,183	512,582	511,549	8.3%
Professional & Contractual	5310	29,704	17,756	18,982	19,656	20,000	20,000	25,000	25,000	25.0%
Contract Instructors	5315	0	0	0	0	0	0	52,500	52,500	#DIV/0!
Travel & Training	5400	1,025	335	236	1,154	2,380	2,380	5,000	5,000	110.1%
Telephone	5410	3,848	3,429	2,346	3,154	4,000	4,000	4,000	4,000	0.0%
Postage	5420	466	424	348	279	500	500	500	500	0.0%
Electricity	5431	70,427	82,126	76,888	65,743	71,680	71,680	73,293	73,293	2.3%
Water/Sewer	5432	6,887	5,744	6,458	19,114	9,600	9,600	16,052	16,052	67.2%
Stormwater	5434	0	0	0	0	0	0	615	615	
Vehicle Rental	5441	1,315	0	0	0	12,000	12,000	18,000	18,000	50.0%
Equipment Rental	5449	839	1,765	923	1,258	5,500	5,500	2,000	2,000	-63.6%
Insurance	5450	70,133	59,185	58,905	88,003	79,165	79,165	96,803	98,608	24.6%
R&M Buildings & Grounds	5461	6,327	26,061	21,263	25,155	24,100	24,100	24,100	24,100	0.0%
R&M Equipment	5462	2,452	12,059	4,718	3,734	5,500	5,500	6,500	6,500	18.2%
R&M Vehicles	5463	3,500	1,488	1,356	2,273	2,000	2,000	3,000	3,000	50.0%
Duplicating	5470	1,143	7	3	821	500	500	1,000	1,000	100.0%
Classified Advertising	5482	3,041	0	0	0	0	0	0	0	#DIV/0!
Promotional	5489	9,253	16,174	12,906	14,574	15,000	15,000	20,000	20,000	33.3%
Promotional - SPB Classic	5490	0	0	0	54,429	86,600	86,600	86,600	86,600	0.0%
Other Expenses	5499	21,285	13,060	14,231	9,077	15,000	16,750	16,750	16,750	0.0%
Office Supplies	5510	7,007	2,931	2,250	2,758	5,200	5,200	6,000	6,000	15.4%
Uniforms	5521	1,837	1,253	1,890	2,544	2,750	2,750	4,000	4,000	45.5%
Fuel	5522	2,073	1,584	2,366	2,728	3,175	3,175	5,000	5,000	57.5%
Operating Supplies	5529	44,306	29,359	27,052	31,967	36,000	36,000	36,000	36,000	0.0%
Publications & Memberships	5540	370	669	651	740	2,735	2,735	3,000	3,000	9.7%
Operational Costs		287,238	275,409	253,769	349,160	403,385	405,135	505,713	507,518	25.3%
Vehicle	5641	0	0	0	0	0	0	0	0	#DIV/0!
Furniture	5642	0	0	0	0	0	0	0	0	#DIV/0!
Office Equipment	5643	0	0	0	0	0	0	0	0	#DIV/0!
Other Equipment	5649	12,870	10,667	0	0	19,328	17,578	34,000	34,000	93.4%
Capital Outlays		12,870	10,667	0	0	19,328	17,578	34,000	34,000	93.4%
DIVISION TOTAL		948,814	781,013	700,570	783,321	894,896	894,896	1,052,294	1,053,067	17.7%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
RECREATION DEPARTMENT**

Operating Costs

.5310 Professional/Contractual \$25,000

This account is for umpires/referees and scorekeepers needed for softball and basketball leagues, summer camp and lifeguard employee drug testing; yearly staff finger printing, yearly permitting for the pool, Senior Bus driver and American Society of Composers, Authors and Publishers (ASCAP) fees, Digital EEL Website Host and City sponsored event cleaning.

.5315 Contract Instructors \$52,500

This amount is equal to 70% of the gross amount collected (\$75,000) for contract classes held at city facilities.

.5400 Travel & Training \$5,000

Florida Parks and Recreation Association (FRPA) local district workshops and yearly conference, cardiopulmonary resuscitation (CPR) certifications and additional pool lifeguard training as needed or required.

.5410 Telephone \$4,000

This account is for regular and long distance telephone service and cell phone service for this Division.

.5420 Postage \$500

This account is for general correspondence done specifically for the division.

.5431 Electricity \$73,293

Projected annual cost for the Community Center Complex and Warren Webster building including 3% projected increase from Progress Energy less savings from energy efficiency grant (\$5,570).

.5432 Water & Wastewater \$16,052

Annual cost for the Community Center Complex and Warren Webster building.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
RECREATION DEPARTMENT**

.5540	Publications & Memberships	\$3,000
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This account is for three (3) memberships in the Florida Recreation and Parks Association. Yearly Chamber of Commerce and Wedding Wire memberships.

.5641	Vehicles	\$0
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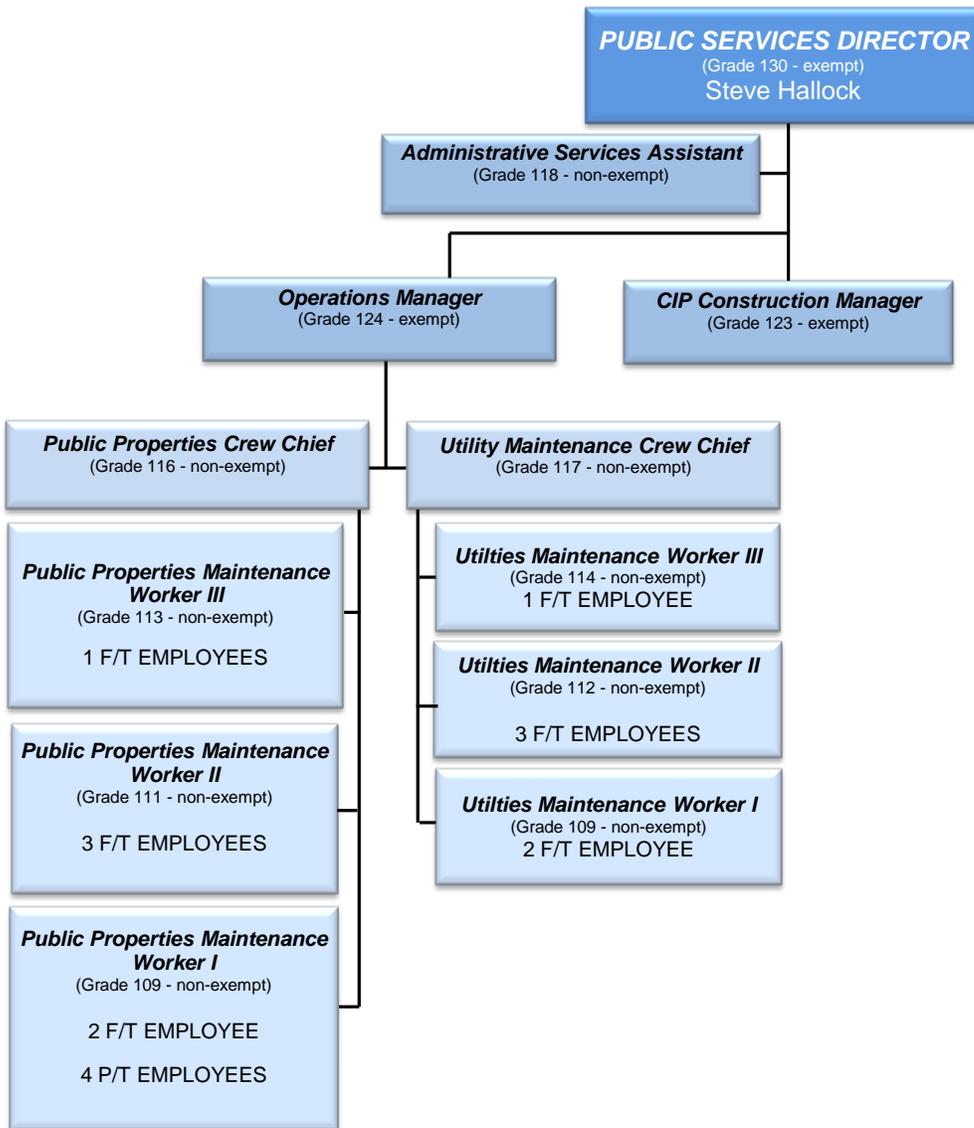
No vehicles being replaced this year. City is leasing bus to replace old one.

.5649	Other Equipment	\$34,000
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Acoustics for Gym/Upham Room (\$14,000) two treadmills and two cycles (\$16,275) with the balance being used toward weight lifting equipment.



PUBLIC SERVICES DEPARTMENT





**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
PUBLIC SERVICES – ADMINISTRATION**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Administrative Division provides senior management and administrative support to all Department Divisions in the form of planning, organizing, staffing, leading and controlling. The Division also performs the services listed below:

- Divisions entail Administration, Building Maintenance, Streets, Parks, Wastewater, Reclaimed Water, Stormwater and most Capital Improvement Projects (CIPs).
- Hurricane, storm event and red tide planning, response and recovery.
- Beach maintenance and cleaning operations.
- Solid waste and recycling contract management and programs.
- PSTA bus contract management and programs.
- Asset management inventories and Geographic Information System (GIS) layers of all physical properties and infrastructure of the City.
- Management and oversight of major construction projects.
- General support services internal and external of the organization.
- Coordination and cooperation with outside organizations (e.g. FDOT, FDEP, MPO, Pinellas County, City of St. Petersburg, etc.) as needed and appropriate to address City concerns.

Action Items

- This is the second year of operation for the new stormwater utility. Make sure level of service and goals are met.
- Manage and oversee all CIP projects so that they are well planned and constructed within budget and timeline.
- Continue to seek efficiencies and cost saving throughout the Department while maintaining service level.
- Continue asset management program to inventory and evaluate all City assets so that best management practices can be utilized and short and long range plans updated.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 PUBLIC SERVICES - ADMINISTRATION**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Public Services Director	0.25	0.6	0.6	0.55	0.5	0.5
Administrative Assistant	1	0.6	0.6	0.6	0.5	0.5
Operations Manager	0	0.6	0.6	0.6	0.5	0.5
CIP Construction Manager	0	1	1	0	0.2	0.2
TOTAL	1.25	2.8	2.8	1.75	1.7	1.7

CITY OF ST. PETE BEACH
FY2013 Budget
Public Services - Administration
001-6101-519

ACCOUNT	Div. Acct.#	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Approved Budget	% Change FY12 adj To FY13
Salaries & Wages	5120	75,657	191,907	163,517	111,411	116,186	116,186	113,557	113,557	-2.3%
Automobile Allowance	5125	21	0	0	0	0	0	0	0	#DIV/0!
Other Wages	5130	-11	6,277	44,245	3,929	0	0	0	0	#DIV/0!
FICA Tax	5210	5,649	13,169	15,153	8,427	8,888	8,888	8,687	8,687	-2.3%
Retirement	5220	11,945	35,978	16,259	15,405	18,119	18,119	9,365	9,365	-48.3%
Employee Insurance	5230	10,576	23,202	20,908	14,935	18,682	18,682	16,555	16,555	-11.4%
Workers Compensation	5240	250	1,801	1,406	1,388	1,629	1,629	1,792	1,629	10.0%
People Costs		104,087	272,335	261,489	155,495	163,504	163,504	149,956	149,793	-8.3%
Planning & Engineering	5312	761	406	5,919	1,340	2,500	2,500	2,000	2,000	-20.0%
Bus Service Support	5343	351,821	373,587	421,233	403,579	420,000	420,000	420,000	420,000	0.0%
Travel & Training	5400	1,974	1,003	1,227	1,865	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	2,191	1,746	2,317	2,645	2,500	2,500	2,500	2,500	0.0%
Postage	5420	483	239	202	1,100	300	300	1,100	1,100	266.7%
Electricity	5431	7,783	8,578	7,895	7,397	6,438	6,438	6,583	6,583	2.2%
Water/Sewer	5432	226	212	247	714	432	432	782	782	81.1%
Submerged Land Lease	5447	0	23,629	468	8,431	0	0	2,530	2,530	#DIV/0!
Equipment Rental	5449	1,729	432	1,297	756	1,450	1,450	1,450	1,450	0.0%
Insurance	5450	0	0	0	7,763	8,124	8,124	8,936	8,124	10.0%
Facility Maintenance	5461	8	2,663	8,781	6,273	6,000	6,000	5,000	5,000	-16.7%
Duplicating	5470	77	20	439	363	250	250	375	375	50.0%
Classified Advertising	5482	0	873	0	1,378	0	0	0	0	#DIV/0!
Other Expenses	5499	0	0	2,367	9	21,000	21,000	22,000	22,000	4.8%
Office Supplies	5510	1,831	1,658	1,347	2,640	2,250	2,250	2,000	2,000	-11.1%
Operating Supplies	5529	683	217	136	99	750	750	500	500	-33.3%
Publications & Memberships	5540	534	742	852	288	750	750	750	750	0.0%
Operational Costs		370,101	416,003	454,726	446,639	474,744	474,744	478,506	477,694	0.8%
Furniture	5642	0	0	0	0	0	0	0	0	#DIV/0!
Office Equipment	5643	3,660	1,473	0	1,400	0	0	0	0	#DIV/0!
Capital Outlays		3,660	1,473	0	1,400	0	0	0	0	#DIV/0!
DIVISION TOTAL		477,848	689,811	716,215	603,534	638,248	638,248	628,462	627,487	-1.5%



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
PUBLIC SERVICES DEPARTMENT – BUILDING MAINTENANCE**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Building Maintenance performs the services listed below:

- Troubleshoot electric and plumbing problems.
- Change out and repair locks and security mechanisms.
- Perform rough and finished carpentry.
- Contract with outside service providers for tasks as needed.
- Monitor and make necessary adjustments to building environment controls.
- Perform routine janitorial work on all City facilities.

Action Items

- Work with all City Departments to ensure that all facilities are operating at the highest energy efficiency.
- Work with all City Departments to monitor and maintain facilities in a cost effective manner.
- Utilize environmentally sensitive cleaning equipment and products whenever and wherever appropriate.
- Promote recycling activities in all City facilities.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 PUBLIC SERVICES - BUILDING MAINTENANCE**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Public Properties Maintenance Worker III	1	1	1	1	1	1
Public Properties Maintenance Worker II	1	0	0	0	0	0
Public Properties Maintenance Worker I	0	1.25	2.125	2.125	2.125	2.125
TOTAL	2	2.25	3.125	3.125	3.125	3.125

CITY OF ST. PETE BEACH
FY2013 Budget
Public Services - Building Maintenance
001-6102-519

ACCOUNT	Div.	FY08	FY09	FY10	FY11	FY12	FY12	FY13	FY13	% Change FY12 adj To FY13
	Acct.#	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Approved	
	6102-519	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	143,500	93,325	101,361	100,695	105,377	105,377	104,229	104,229	-1.1%
Other Wages	5130	12,085	890	1,658	266	0	0	0	0	#DIV/0!
Overtime	5140	1,121	263	254	1,107	523	523	513	513	-1.9%
FICA Tax	5210	11,284	8,376	8,011	7,846	8,101	8,101	8,013	8,013	-1.1%
Retirement	5220	19,394	13,163	15,045	16,553	19,773	19,773	30,789	30,789	55.7%
Employee Insurance	5230	24,479	7,610	6,894	6,859	7,367	7,367	7,366	7,366	0.0%
Workers Compensation	5240	6,562	3,648	2,436	2,405	2,822	2,822	3,104	2,822	0.0%
People Costs		218,425	127,275	135,660	135,730	143,963	143,963	154,014	153,732	6.8%
Professional & Contractual	5310	13,996	12,129	4,378	11,000	31,350	31,350	12,000	12,000	-61.7%
Telephone	5410	2,497	1,548	1,601	788	750	750	750	750	0.0%
Postage	5420	0	304	0	101	0	0	0	0	#DIV/0!
Electricity	5431	33,259	35,214	34,287	28,664	23,474	23,474	24,002	24,002	2.3%
Water/Sewer	5432	297	244	326	722	394	394	924	924	134.5%
Stormwater	5434	0	0	0	0	300	300	965	965	221.7%
Insurance	5450	40,667	36,268	29,262	31,070	30,011	30,011	34,177	34,177	13.9%
Facility Maintenance	5461	91,019	11,881	12,659	13,446	12,000	12,000	12,000	12,000	0.0%
R&M Equipment	5462	-1,338	0	0	194	0	0	0	0	#DIV/0!
R&M Vehicles	5463	45	172	125	90	600	600	500	500	-16.7%
Classified Advertising	5482		400	0	0	0	0	0	0	#DIV/0!
Office Supplies	5510	961	0	0	-31	0	0	0	0	#DIV/0!
Uniforms	5521	624	722	1,100	688	1,050	1,050	1,050	1,050	0.0%
Fuel	5522	1,793	861	1,299	1,862	3,160	3,160	2,200	2,200	-30.4%
Small Tools	5524	788	862	685	1,000	1,000	1,000	800	800	-20.0%
Operating Supplies	5529	7,463	15,892	16,668	13,768	10,000	10,000	13,500	13,500	35.0%
Operational Costs		192,071	116,497	102,392	103,364	114,089	114,089	102,868	102,868	-9.8%
Vehicles	5641	0	0	0	0	0	0	0	0	#DIV/0!
Office Equipment	5643	3,660	1,473	0	0	0	0	0	0	#DIV/0!
Capital Outlays		3,660	1,473	0	0	0	0	0	0	#DIV/0!
DIVISION TOTAL		414,156	245,245	238,053	239,094	258,052	258,052	256,882	256,600	-0.6%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
PUBLIC SERVICES DEPARTMENT – BUILDING MAINTENANCE**

Operating Costs

.5310 Professional/Contractual \$12,000

This account is exterior window cleaning, carpet cleaning, and other emergency professional services as required for City Hall. Window cleaning is twice a year instead of once now.

.5410 Telephone \$750

This account is for regular and long distance telephone service and cell phone service for this Division.

.5431 Electricity \$24,002

Projected annual cost for electric for City Hall including 5% increase per Progress Energy.

.5432 Water & Wastewater \$924

Projected annual cost of water and wastewater service to City Hall.

.5434 Stormwater \$965

Annual assessment for city hall property.

.5450 Insurance \$34,177

This account is for the comprehensive general liability, property, flood and wind insurance for City Hall.

.5461 Facility Maintenance \$12,000

This account is for the following maintenance activities at City Hall: annual inspection of the elevator; general air conditioning, electrical, plumbing, windows, doors, painting and repairs; pest control service; inspections and treatments and fire alarm, sprinkler and extinguisher testing; alarm monitoring services and miscellaneous repairs.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
PUBLIC SERVICES DEPARTMENT – STREETS**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Streets Division performs the services listed below:

- Beach and waterfront cleaning, maintenance and trash collection.
- Street system operation, maintenance and repair.
- Pedestrian and bicycle system operation, maintenance and repair.
- Maintenance and repair of all street lighting, signage and signals.

Action Items

- Beach remains the top priority and they have never looked better. Seek ways to increase the level of service even more.
- Using street, alley and sidewalk inventories prioritize and complete minor repairs and assist with development of major projects.
- Using street sign inventory continue replacing signage to meet new FHWA recommendations.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 PUBLIC SERVICES - STREETS**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Public Properties Crew Chief	0	0	1	1	1	1
Streets Crew Chief	1	0	0	0	0	0
Maintenance Worker III	1	0.5	1	1	1	0
Maintenance Worker II	3	2	0	0	0	1
Maintenance Worker I	0	0	1	1	1	1
TOTAL	5	2.5	3	3	3	3

CITY OF ST. PETE BEACH
FY2013 Budget
Public Works - Streets
001-6103-541

ACCOUNT	Div.	FY08	FY09	FY10	FY11	FY12	FY12	FY13	FY13	% Change
	Acct.#	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Approved	
	6103-541	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	FY12 adj To FY13
Salaries & Wages	5120	151,332	105,235	113,463	114,210	117,152	117,152	96,822	96,822	-17.4%
Other Wages	5130	800	1,506	4,283	2,616	6,809	6,809	2,585	2,585	-62.0%
Overtime	5140	21,040	3,524	611	768	492	492	494	494	0.3%
Reimbursable Overtime	5145	804	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	11,857	8,174	9,098	9,037	9,521	9,521	7,642	7,642	-19.7%
Retirement	5220	32,913	18,892	21,588	23,656	28,194	28,194	62,837	62,837	122.9%
Employee Insurance	5230	39,280	23,257	24,792	15,814	15,034	15,034	14,986	14,986	-0.3%
Workers Compensation	5240	12,290	9,242	6,038	6,371	7,475	7,475	8,223	7,475	0.0%
People Costs		270,316	169,830	179,873	172,472	184,677	184,677	193,589	192,841	4.4%
Professional/Contractual	5310	98,368	124,644	88,970	110,425	117,500	117,500	95,000	95,000	-19.1%
NPDES Consulting	5313	9,482	8,590	0	409	0	0	0	0	#DIV/0!
Travel & Training	5400	0	0	0	180	1,000	1,000	1,000	1,000	0.0%
Telephone	5410	4,297	2,830	2,765	1,371	1,500	1,500	1,500	1,500	0.0%
Postage	5420	0	0	0	0	0	0	0	0	#DIV/0!
Electricity	5431	315,063	325,890	335,540	332,366	345,050	345,050	352,814	352,814	2.3%
Solid Waste Disposal	5434	24,338	55,337	60,377	61,167	65,000	65,000	63,800	63,800	-1.8%
Equipment Rental	5449	31,000	0	0	150	0	0	0	0	#DIV/0!
Insurance	5450	0	0	0	11,577	11,690	11,690	12,735	11,577	-1.0%
R&M Equipment	5462	0	499	453	243	500	500	500	500	0.0%
R&M Vehicles	5463	8,736	10,177	7,792	7,300	8,500	8,500	8,500	8,500	0.0%
R&M Other	5469	23,948	31,842	45,831	58,843	100,000	100,000	100,000	100,000	0.0%
Classified Advertising	5482	249	0	0	187	0	0	0	0	#DIV/0!
Office Supplies	5510	250	0	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	1,960	1,789	1,126	1,180	1,350	1,350	1,350	1,350	0.0%
Fuel	5522	12,199	4,466	7,576	9,286	9,505	9,505	8,000	8,000	-15.8%
Small Tools	5524	0	157	246	1,130	1,000	1,000	1,000	1,000	0.0%
Operating Supplies	5529	28,342	24,482	27,353	27,752	28,000	28,000	28,000	28,000	0.0%
Road Materials and Suppli	5530	9,972	0	0	0	0	0	0	0	#DIV/0!
Publications & Membershi	5540	232	0	0	0	0	0	0	0	#DIV/0!
Operational Costs		568,436	590,702	578,030	623,564	690,595	690,595	674,199	673,041	-2.5%
Land Improvements	5630	0	0	0	0	0	0	0	0	#DIV/0!
Vehicles	5641	37,500	0	64,101	88,410	0	0	0	0	#DIV/0!
Office Equipment	5643	3,660	1,473	0	0	0	0	0	0	#DIV/0!
Capital Lease-Vehicles	5700	0	0	0	0	0	0	0	0	#DIV/0!
Capital Outlays		41,160	1,473	64,101	88,410	0	0	0	0	#DIV/0!
DIVISION TOTAL		879,912	762,005	822,004	884,446	875,272	875,272	867,788	865,882	-1.1%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
PUBLIC SERVICES DEPARTMENT – STREETS**

Operating Costs

.5310 Professional/Contractual \$95,000

Traffic signal maintenance (\$60,000) and Holiday decorations (\$35,000).

.5400 Travel & Training \$1,000

Professional public works training for personnel.

.5410 Telephone \$1,500

This account is for regular and long distance telephone service and cell phone service for this Division.

.5431 Electricity \$352,814

Projected annual cost for streetlights and traffic signals including 5% increase per Progress Energy.

.5434 Solid Waste Disposal \$63,800

Waste Service Incorporated (WSI) beach and street trash can collection contract (\$60,000) and miscellaneous beach cleaning and trash collection (\$3,800).

.5450 Insurance \$11,577

Portion of property insurance assigned to assets pertaining to streets as well as auto liability insurance.

.5462 R & M Equipment \$500

This account is for oils, lubricants, tires, batteries etc for chain saws, generator, pavement saws, and cement mixer.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
PUBLIC SERVICES DEPARTMENT – PARKS**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Parks Division performs the services listed below:

- Operation, maintenance and repair of all City owned parks, athletic fields, tennis/basketball courts, playgrounds, right-of-ways, medians, beach landscaping, building landscaping, irrigation, lighting, and restrooms.

Action Items

- Focus on being more proactive with landscape maintenance so that all green spaces are safe, inviting and friendly to all user groups.
- Build partnerships with stakeholders, e.g. Southwest Little League and community groups, to maintain or improve the City's green space.
- Using tree and park inventories prioritize and complete minor repairs and assist with development of major projects.
- Identify and create new parks throughout the City whenever the opportunity arises.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 PUBLIC SERVICES - PARKS**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Operations Manager	1	0	0	0	0	0
Public Properties Crew Chief	1	1	0	0	0	0
Public Properties Worker II	3	3	3	3	3	3
Public Properties Worker III	1	1	1	1	0	0
TOTAL	6	5	4	4	3	3

CITY OF ST. PETE BEACH
FY2013 Budget
Public Services - Parks
001-6104-572

ACCOUNT	Div. Acct.#	FY08 Actual 6104-572 Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Approved Budget	% Change FY12 adj To FY13
Salaries & Wages	5120	229,148	179,480	146,863	138,508	122,562	122,562	121,443	121,443	-0.9%
Other Wages	5130	2,691	3,560	1,459	63	0	0	0	0	#DIV/0!
Overtime	5140	437	1,732	581	1,197	1,340	1,340	1,314	1,314	-2.0%
Reimbursable Overtime	5145	547	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	16,280	13,340	10,568	9,752	9,478	9,478	9,391	9,391	-0.9%
Retirement	5220	35,549	52,919	49,237	49,091	50,250	50,250	78,816	78,816	56.8%
Employee Insurance	5230	48,678	39,179	33,570	31,722	24,797	24,797	28,421	28,421	14.6%
Workers Compensation	5240	15,954	8,340	5,505	5,436	4,928	4,928	5,421	4,928	0.0%
People Costs		349,284	298,550	247,783	235,769	213,355	213,355	244,806	244,313	14.5%
Professional & Contractual	5310	240,809	207,453	209,088	208,820	267,100	241,023	241,373	241,373	0.1%
Travel & Training	5400	3,688	1,362	1,649	749	1,000	1,000	1,000	1,000	0.0%
Telephone	5410	4,026	4,044	7,432	7,283	7,500	7,500	5,200	5,200	-30.7%
Electric	5431	11,771	12,967	13,249	14,420	14,472	14,472	14,798	14,798	2.3%
Water	5432	3,423	3,946	4,121	21,720	12,480	12,480	19,122	19,122	53.2%
Reclaimed Water	5433	39,719	39,823	39,745	43,680	46,000	46,000	48,792	48,792	6.1%
Stormwater	5434	0	0	0	0	0	0	1,370	1,370	#DIV/0!
Equipment Rental	5449	928	861	596	1,476	1,500	1,500	1,500	1,500	0.0%
Insurance	5450	0	0	0	12,136	12,372	12,372	13,350	12,136	-1.9%
Facility Maintenance	5461	35,658	57,739	53,763	50,132	50,000	50,000	50,000	50,000	0.0%
R&M Equipment	5462	1,188	1,934	1,989	3,267	2,000	2,000	2,000	2,000	0.0%
R&M Vehicles	5463	1,999	1,900	1,892	1,402	1,500	1,500	1,500	1,500	0.0%
Other Expenses	5499	9	0	0	0	0	0	0	0	#DIV/0!
Office Supplies	5510	396	0	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	2,003	2,219	1,761	1,270	1,800	1,800	1,800	1,800	0.0%
Fuel	5522	9,194	5,464	5,968	7,994	7,015	7,015	8,000	8,000	14.0%
Small Tools	5524	4,350	1,269	1,205	1,679	1,250	1,250	1,250	1,250	0.0%
Agricultural Supplies	5527	22,865	28,960	11,750	15,530	15,400	15,400	15,400	15,400	0.0%
Adoption Supplies	5528	4,024	1,173	1,889	4,050	2,000	2,000	4,000	4,000	100.0%
Operating Supplies	5529	6,900	8,893	9,238	11,750	9,250	9,250	10,000	10,000	8.1%
Publications & Memberships	5540	51	318	480	480	500	500	500	500	0.0%
Operational Costs		393,001	380,325	365,813	407,836	453,139	427,062	440,955	439,741	3.0%
Vehicles	5641	0	33,770	0	0	20,000	16,500	0	0	-100.0%
Other Equipment	5649	0	0	0	0	10,000	13,161	0	0	-100.0%
Improv. O/T. Buildings	5700	9,800	0	0	0	0	16,416	20,000	20,000	21.8%
Capital Outlays		9,800	33,770	0	0	30,000	46,077	20,000	20,000	-56.6%
DIVISION TOTAL		752,085	712,645	613,596	643,605	696,494	686,494	705,761	704,054	2.6%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
PUBLIC SERVICES DEPARTMENT – PARKS**

Operating Costs

.5310 Professional/Contractual \$241,373

This account is general maintenance of parks and public green spaces, medians, and right-of-ways (\$125,000); tree trimming (\$53,750); trimming Washingtonias (\$27,000); park restroom security; mulch blowing; Horan and Egan Park fertilizing and pest control, and miscellaneous professional services such as electrical, plumbing and facility repairs.

.5400 Travel & Training \$1,000

Various annual seminars and workshops for personnel to stay current on up-to-date Best Management Practices as well as continuing education to maintain certifications.

.5410 Telephone \$5,200

This account is for regular and long distance telephone service and cell phone service for this Division. Also included is additional telephone service to monitor irrigation system.

.5431 Electricity \$14,798

Projected annual cost for parks including shelter and park lighting and irrigation time clocks including 5% increase per Progress Energy.

.5432 Water & Wastewater \$19,122

This account is to supply park facilities containing water fountains, restrooms and fish cleaning tables with potable water.

.5433 Reclaimed Water \$48,792

This account is to supply approximately 50 sites with 85 irrigation systems in city parks, medians, right-of-ways and facilities. Adjusted for rate adjustments.

.5434 Stormwater \$1,370

Annual city assessment for park facilities.



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
WASTEWATER FUND**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Wastewater Division responsibilities include the construction, operation, maintenance and repair of the City owned wastewater collection system. The wastewater collection system consists of 38.7 miles of gravity sewer, 751 manholes, 2.8 miles of force main, 2 pump stations, 14 lift stations, and averages 2.58 Million Gallons per Day (MGD). Wastewater Treatment is performed at the City of St. Petersburg's Northwest Water Reclamation Facility. Wastewater flows have continued to trend downward since 1996 due to water conservation and Inflow & Infiltration (I&I) reduction efforts.

Action Items

- Reconstruction of lift station #2 is the highest priority; all capital dollars will be focused on it.
- Coordinate with street projects to try and prevent cutting newly installed pavement due to needed wastewater projects.
- Pay back the general fund and other loans as scheduled; maintain financial health and stability within the enterprise fund.
- Rate adjustment based on increase or decrease in treatment cost identified in the FY 2011 True-Up.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 PUBLIC SERVICES - WASTEWATER**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Public Services Director	0.5	0.225	0.25	0.25	0.25	0.25
Operations Manager	0	0.225	0.25	0.25	0.25	0.25
Administrative Services Asst.	0	0.225	0.25	0.25	0.25	0.25
Utility Permit Administrator	0.5	0.5	1	0	0	0
CIP Construction Manager	0	0	0	0.5	0.4	0.4
Utility Crew Chief	1	0.5	1	1	1	1
Maintenance Worker III	2	1	1	1	1	1
Maintenance Worker II	2	0.5	2	2	2	2
Special Project Coordinator	0	0	0	0	0	0
GIS Technician	0.8	0.2	0.2	0.2	0.2	0.2
TOTAL	6.8	3.375	5.95	5.45	5.35	5.35

**CITY OF ST. PETE BEACH
FY 2013 BUDGET
WASTEWATER REVENUES**

ACCOUNT #	DESCRIPTION	FY2008	FY2009	FY2010	FY2011	FY 2012	FY2013	% of Revenue	% Change FY12 to FY13
		Actual	Actual	Actual	Actual	Budget	Budget		
101.331.350	Federal Grant					0	0	0.0%	#DIV/0!
101.343.510	Sewer Service Charge	3,222,774	3,719,270	4,541,288	4,596,119	4,598,838	4,598,838	99.7%	0.0%
101.361.100	Interest Income	0	953	497	0	100	100	0.0%	0.0%
101.363.210	Impact Fees-Residential	11,200	33,920	6,000	4,000	2,000	2,000	0.0%	0.0%
101.363.220	Impact Fees-Commercial	0	0	9,468	4,514	10,000	10,000	0.2%	0.0%
101.369.000	Misc. Revenues	0	0	0	378	0	0	0.0%	#DIV/0!
101.246.000	Vehicle Replace Plan	0	0	0	0	0	0	0.0%	#DIV/0!
101.271.000	Unreserved Fund Balance	36,424	0	0	0	0	0	0.0%	#DIV/0!
TOTAL REVENUES		3,270,398	3,754,143	4,557,252	4,605,011	4,610,938	4,610,938	100.0%	0.0%

In FY 2009 a rate study was conducted, a computer model was created and the Wastewater Fund was changed from a Special Revenue Fund to an Enterprise Fund. Based on this extensive study wastewater rates were adjusted by 30% as of January 1, 2009 and adjusted by 7.5% in 2010 and 2011. Total revenue for 2012 and 2013 are projected from the rate model with no rate increase. In future years, rates are projected to only be adjusted (increased or decreased) based on price index and pass-through costs of wastewater treatment to ensure adequate revenue to offset needed expenditures.

CITY OF ST. PETE BEACH
FY2013 Budget
Public Services - Wastewater Fund
101-6107-535

ACCOUNT	Div. Acct.#	FY08 Actual 6107-535 Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Approved Budget	% Change FY12 adj To FY13
Salaries & Wages	5120	268,180	175,531	277,304	237,602	240,060	240,060	239,886	239,886	-0.1%
Vehicle Allowance	5125	21	0	0	0	0	0	0	0	0.0%
Other Wages	5130	23,123	19,550	29,084	23,551	23,609	23,609	18,739	18,739	-20.6%
Overtime	5140	5,810	5,004	9,280	14,168	8,544	8,544	8,517	8,517	-0.3%
Reimbursable Overtime	5145	860	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	22,135	15,313	22,473	20,202	20,824	20,824	20,436	20,436	-1.9%
Retirement	5220	38,763	52,239	61,271	68,027	79,134	79,134	114,920	114,920	45.2%
Employee Insurance	5230	49,301	22,758	25,488	38,111	40,349	40,349	55,100	55,100	36.6%
Workers Compensation	5240	3,475	3,466	2,520	2,488	2,912	2,912	2,912	2,912	0.0%
People Costs		411,668	293,860	427,421	404,147	415,432	415,432	460,510	460,510	10.9%
Professional & Contractual	5310	86,045	29,457	23,430	43,586	51,250	55,950	56,000	56,000	0.1%
Extra Legal Fees	5315	473	0	0	0	0	0	0	0	#DIV/0!
Accounting & Auditing	5320	3,000	3,000	4,455	5,589	6,851	6,851	6,851	6,851	0.0%
Travel & Training	5400	1,220	6,579	1,844	629	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	4,725	4,185	3,958	3,895	4,225	4,225	4,225	4,225	0.0%
Postage	5420	22	12	0	0	0	0	0	0	#DIV/0!
Electricity	5431	67,673	80,248	79,873	76,629	78,512	78,512	80,279	80,279	2.3%
Water	5432	1,659	1,963	2,462	2,586	3,000	3,000	4,532	4,532	51.1%
Wastewater Treatment	5434	2,440,250	2,502,482	2,311,114	1,948,628	2,442,973	2,442,973	2,195,187	2,195,187	-10.1%
Insurance	5450	49,657	44,014	47,556	31,884	33,132	33,132	31,884	31,884	-3.8%
Facility Maintenance	5461	1,897	1,238	1,625	1,092	2,000	2,000	2,000	2,000	0.0%
R&M Equipment	5462	16,836	25,871	43,332	22,279	35,000	35,000	30,000	30,000	-14.3%
R&M Vehicles	5463	1,683	1,420	8,158	5,391	5,450	5,450	6,000	6,000	10.1%
Duplicating	5470	872	2,446	1,191	1,543	1,500	1,500	1,600	1,600	6.7%
Classified Advertising	5482	1,591	0	635	145	0	0	0	0	#DIV/0!
Other Expenses	5499	2,593	6,625	1,708	0	4,000	4,000	2,500	2,500	-37.5%
Office Supplies	5510	895	1,016	209	100	1,600	1,600	750	750	-53.1%
Uniforms	5521	1,406	1,898	2,807	2,128	2,250	2,250	2,250	2,250	0.0%
Fuel	5522	6,637	5,312	6,182	6,069	8,425	8,425	9,500	9,500	12.8%
Small Tools	5524	729	936	625	299	1,000	1,000	1,000	1,000	0.0%
Operating Supplies	5529	21,387	17,428	20,950	10,860	21,000	21,000	19,000	19,000	-9.5%
Publications & Memberships	5540	91	476	536	896	1,500	1,500	1,200	1,200	-20.0%
Operational Costs		2,711,341	2,736,607	2,562,650	2,164,227	2,705,668	2,710,368	2,456,757	2,456,758	-9.4%
Manhole Replacement	5631	0	20,625	0	0	100,000	100,000	0	0	-100.0%
Lift Station R & R	5632		7,980	146,923	13,590	100,000	105,330	575,000	575,000	445.9%
Sub Aqueous	5634	0	0	0	251,646	0	0	0	0	#DIV/0!
Vehicles	5641	35,184	0	0	45,787	5,500	5,500	5,500	5,500	0.0%
Other Equipment	5649	20,227	18,493	0	11,285	10,000	10,000	0	0	-100.0%
Sewer I & I	5695	0	0	137,308	7,470	175,000	175,000	0	0	-100.0%
Repayment to General Fd.	5696	0	100,000	238,566	238,566	285,270	285,270	324,640	324,640	
Capital Lease - Vehicles	5700	27,095	28,428	29,827	31,294	35,000	35,000	0	0	-100.0%
DEP Loan Debt Service	5714	12,075	12,446	12,828	13,222	13,172	13,172	13,580	13,580	3.1%
Interest - DEP Loan	5724	7,306	6,988	6,621	6,471	6,227	6,227	5,869	5,869	-5.7%
Interest - Master Lift	5725	76,502	77,870	78,959	74,943	74,825	74,825	66,610	66,610	-11.0%
Interest Expense - VAC	5726	7,354	6,021	4,623	3,155	0	0	0	0	#DIV/0!
DEP Loan Debt 2005	5727	166,443	164,871	163,217	167,505	167,803	167,803	155,496	155,496	-7.3%
Automation Share	5900	3,660	1,473	0	0	0	0	0	0	#DIV/0!
Administration Fee	5910	183,990	189,510	195,195	201,051	207,083	207,083	213,295	213,295	3.0%
Capital Outlays		539,836	634,706	1,014,067	1,065,986	1,179,880	1,185,210	1,359,990	1,359,990	14.7%
DIVISION TOTAL		3,662,845	3,665,172	4,004,138	3,634,360	4,300,980	4,311,010	4,277,258	4,277,258	-0.8%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
WASTEWATER FUND**

Operating Costs

.5310 Professional/Contractual \$56,000

This account is for professional and contractual services by vendors for routine and emergency repairs for the entire wastewater collection system, billing services from Pinellas County and Geographic Information Software (GIS) costs.

.5320 Accounting & Auditing \$6,851

Wastewater fund's portion of annual audit fee.

.5400 Travel & Training \$2,000

Seminars and training programs needed for receiving and retaining certification as Wastewater Collection System Technicians through the Florida Water & Pollution Control Operators Association.

.5410 Telephone \$4,225

Funds in this account are expended on local, long distance and cell phone service for this Division. In addition to standard telephone service three (3) auto alarm systems for master stations, and other communication equipment, such as Supervisory Control and Data Acquisition systems are included in this line item.

.5420 Postage \$0

Equipment deliveries and freight shipments, and costs associated with customer correspondence.

.5431 Electricity \$80,279

Electrical consumption for seventeen (17) pump stations including 3% increase per Progress Energy.

.5432 Water \$4,532

This line item is for daily water usage at Master Pump Station #1 to furnish water for the odor control system. The remainder of the account is for wet well wash downs at the other sixteen (16) pump stations and for metered usage during wastewater line cleaning with the Jet-Truck.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
WASTEWATER FUND**

.5434 Wastewater Treatment \$2,195,187

The City is obligated by an agreement with the City of St. Petersburg to pay this rate and it is a fixed cost. True-ups are done each year to verify actual costs the City must pay.

.5450 Insurance \$31,884

Property, automobile and pollution liability insurance for the Wastewater division.

.5461 Facility Maintenance \$2,000

Funding in this account is for plumbing, electrical, painting and landscaping supplies at the seventeen (17) pump stations.

.5462 R & M Equipment \$30,000

This account is for the following:

- Routine maintenance and repair of 17 lift stations (Preventive and normal maintenance of pumps, motors, controls, valves, pipes, rails, related electrical systems, and grease removal equipment.)
- Routine maintenance and repair of other equipment (e.g. point repairs, camera equipment, and jet-truck equipment.)

.5463 R & M Vehicles \$6,000

Line item provides funding for general maintenance of three vehicles including the Jet-Truck.

.5470 Duplicating \$1,600

These funds provide money for one half of the copier lease for the Public Services Building. The balance is funded out of the Administration Division (Equipment Rental – 5449.)

.5499 Other Expenses \$2,500

This line item is used for jet-truck disposal of waste removed from Wastewater lines and pump stations, replacement of defective City laterals and miscellaneous expenses.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
WASTEWATER FUND**

.5510 Office Supplies \$750

This account is for half of the basic office supplies for the department.

.5521 Uniforms \$2,250

This account is for uniforms including safety shoes for five full time employees that work in the field.

.5522 Fuel \$9,500

Budgeted at \$3.75 per gallon diesel and \$4.00 per gallon for regular.

.5524 Small Tools \$1,000

This account is for the purchase of tools and minor equipment that has been worn out.

.5529 Operating Supplies \$19,000

This account includes the purchase of mineral spirits and degreaser and deodorizer for daily use at all stations. Welding and cutting supplies, lubricants, test kit supplies, traffic control devices, TV camera bulbs and compact discs, gloves, sterile hand towels, soaps, steel fittings, computer software, Manhole rings, risers and covers, fertilizer for odor control system, grease control bacteria enzymes to meet state and federal standards, polyvinyl chloride (PVC) pipe and fittings, Fernco adapters to connect Vitreous Clay Pipe to PVC and cast iron pipe. This line item is literally the "nuts and bolts" of the wastewater division.

.5540 Publications & Memberships \$1,200

This line item is for a percentage of memberships in the Florida Water Pollution Control Operators Association (FWPCPA), American Public Works Association (APWA) and trade manuals and publications.

.5632 Lift Station R&R \$575,000

Reconstruction of Lift station #2 is the highest priority; all capital dollars will be focused on it.



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
RECLAIMED WATER FUND**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Reclaimed Water Division is responsible for the operation and maintenance of the system through a contractual arrangement with Pinellas County Utilities. In addition, we maintain a customer database and issue permits allowing residents and occupants to use reclaimed water. The reclaimed water system services approximately 2,900 customers. The program averages 3.0 Million Gallons per Day (MGD) and has resulted in a substantial decrease of potable (drinking) water usage within the City since it was established. This has saved City property owners substantial money toward irrigation and proven the City is a good environmental steward by reducing our usage of the region's drinking water supply.

Action Items

- Coordinate with street projects to try and prevent cutting newly installed pavement due to reclaimed water breaks.
- Pay back the general fund and other loans as scheduled; maintain financial health and stability within the enterprise fund.
- Rate adjustment of 3.5% due to increased expenditures on repairing pipe breaks, replacing suspect pipe and the cost of purchasing reclaimed water.

**CITY OF ST. PETE BEACH
FY 13 PERSONNEL SUMMARY
PUBLIC SERVICES - RECLAIMED**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Public Services Director	0.25	0.125	0.15	0.15	0.1	0.1
Operations Manager	0	0.125	0.15	0.15	0.1	0.1
Administrative Services Asst.	0	0.125	0.15	0.15	0.1	0.1
CIP Construction Manager	0	0	0	0.45	0.2	0.2
Water Pollution Control Super.	0.5	0.5	0	0	0	0
Utility Crew Chief	0	0.375	0	0	0	0
Utility Maintenance Worker III	0	0.375	0	0	0	0
Utility Maintenance Worker II	0	0.75	1	1	1	1
TOTAL	0.75	2.375	1.45	1.9	1.5	1.5

CITY OF ST. PETE BEACH
 FY 2013 BUDGET
 RECLAIMED WATER REVENUES

ACCOUNT#	DESCRIPTION	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	% of	% Change
		Actual	Actual	Actual	Actual	Budget	Budget	Revenue	FY12 to FY13
102.329.100	Recl Wtr Permits	710	180	150	0	300	0	0.0%	-100.0%
102.329.200	Connection Related Fee	0	0	0	0	1,000	0		
102.343.310	Recl Wtr Service Charges	545,836	525,084	591,590	683,605	707,483	732,245	97.9%	3.5%
102.361.100	Interest Income	891	57	56	0	100	100	0.0%	0.0%
102.369.000	Misc.	0	0	0	0	0	0	0.0%	#DIV/0!
102.363.210	Impact Fees-Residential	2,400	2,200	2,230	1,350	1,000	1,350	0.2%	35.0%
102.363.220	Impact Fees-Commercial	0	0	200	75	200	75	0.0%	-62.5%
102.369.200	Pine Co. Electric Reimb	15,982	21,435	9,571	14,122	9,750	14,122	1.9%	44.8%
								0.0%	#DIV/0!
TOTAL ALL FUNDING SOURCES		565,819	548,956	603,797	699,152	719,833	747,892	100.0%	3.9%

In FY 2010 a rate study was conducted, a computer model was created and the Reclaimed Water Fund was changed from a Special Revenue Fund to an Enterprise Fund. Based on this extensive study reclaimed water rates were adjusted by 25% as of October 1, 2010 and will be adjusted by 14% on October 1, 2011. Total revenue for 2013 is projected from the rate model. The Reclaimed Water Fund has US Treasure Strips. These used to be accounted for under a Debt Service Fund. When the Reclaimed Water Fund was made an Enterprise Fund, the Debt Service Fund was eliminated and all financials related to the Reclaimed Water Fund are now accounted for here.

CITY OF ST. PETE BEACH
FY2013 Budget
RECLAIMED WATER FUND Public Services - Reclaimed Water
102-6108-537

ACCOUNT	Div. Acct.# 6108-537	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Approved Budget	% Change FY12 adj To FY13
Salaries & Wages	5120	61,004	139,390	57,430	81,561	91,809	91,809	63,392	63,392	-31.0%
Vehicle Allowance	5125	262	0	0	0	0	0	0	0	#DIV/0!
Other Wages	5130	1,367	18,421	1,975	3,543	0	0	0	0	#DIV/0!
Overtime	5140	0	4,718	1,263	2,356	1,451	1,451	1,422	1,422	-2.0%
FICA Tax	5210	4,481	11,781	4,564	6,410	7,134	7,134	4,958	4,958	-30.5%
Retirement	5220	9,545	30,786	13,167	17,342	21,400	21,400	23,689	23,689	10.7%
Employee Insurance	5230	8,414	21,596	10,725	14,620	16,589	16,589	12,388	12,388	-25.3%
Workers Compensation	5240	131	1730	1761	1734	2,030	2,030	2,030	2,030	0.0%
People Costs		85,204	228,422	90,886	127,565	140,413	140,413	107,880	107,880	-23.2%
Professional & Contractual	5310	79,659	76,433	125,458	105,918	95,000	95,000	125,000	125,000	31.6%
Accounting & Auditing	5320	4,000	2,350	4,000	9,120	962	962	962	962	0.0%
Travel & Training	5400	0	37	0	0	500	500	100	100	-80.0%
Telephone	5410	500	452	375	326	500	500	450	450	-10.0%
Postage	5420	30	46	35	0	75	75	50	50	-33.3%
Electricity	5431	38,484	37,389	26,333	33,558	28,186	28,186	28,820	28,820	2.3%
Reclaimed Water	5433	78,375	63,769	66,185	95,296	84,000	84,000	95,000	95,000	13.1%
Insurance	5450	0	0	0	2,449	3,437	3,437	2,226	2,226	-35.2%
R&M Bldgs & Grounds	5461	0	159	0	0	500	500	100	100	-80.0%
R&M Vehicles	5463	312	0	0	54	400	400	300	300	-25.0%
Duplicating	5470	0	0	0	2	0	0	0	0	#DIV/0!
Office Supplies	5510	0	0	91	0	200	200	100	100	-50.0%
Uniforms	5521	0	0	0	195	0	0	400	400	#DIV/0!
Fuel	5522	1,256	957	1,139	1,941	1,725	1,725	2,500	2,500	44.9%
Operating Supplies	5529	708	1,084	1,641	731	1,500	1,500	1,000	1,000	-33.3%
Publications & Memberships	5540	0	35	0	0	0	0	0	0	#DIV/0!
Transfer to Reserves	5590	0	0	0	0	15,000	15,000	12,000	12,000	-20.0%
Operational Costs		203,324	182,711	225,258	249,591	231,985	231,985	269,009	269,008	16.0%
Vehicle	5641		0	0	0	6,500	6,500	26,500	26,500	307.7%
Other Equipment	5649	0	16,523	0	15,626	0	0	0	0	#DIV/0!
Capital Improvements	5655		0	0	0	41,000	41,000	48,700	48,700	18.8%
Transfer to CIP	5695	0	0	0	0	0	0	0	0	#DIV/0!
Repayment to General Fund	5696	0	0	0	0	71,176	71,176	71,176	71,176	0.0%
Debt Service Payment	5700	97,101	97,101	97,101	82,267	597,101	597,101	597,101	597,101	0.0%
Automation Share	5900	3,660	1,473	0	0	0	0	0	0	#DIV/0!
Administration Fee	5910	110,196	113,502	116,907	120,414	124,026	124,026	70,452	70,452	-43.2%
Capital Outlays		210,957	228,599	214,008	218,306	839,803	839,803	813,929	813,929	-3.1%
DIVISION TOTAL		499,485	639,732	530,152	595,463	1,212,201	1,212,201	1,190,817	1,190,817	-1.8%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
RECLAIMED WATER FUND**

Operating Costs

.5310 Professional/Contractual \$125,000

This account is to pay Pinellas County for the operation and maintenance per inter-local agreement and other contractors as necessary. Their maintenance includes leak repair and weekly emergency generator tests. Operations include treatment, pumping, engineering, inspections and utility billing.

.5320 Accounting & Auditing \$962

Reclaimed Water Fund's portion of annual audit fee.

.5400 Travel & Training \$100

This account provides funding for attending state and local conferences and workshops directly related to the reclaimed water system.

.5410 Telephone \$450

Funds in this account are expended on local, long distance and cell phone service for this Division. In addition to standard telephone service one (1) additional line for a remote telemetry unit to send pump station information to Pinellas County is funded.

.5420 Postage \$50

Funds in this line item are for mailing contracts, brochures, intercity correspondence and miscellaneous postage.

.5431 Electricity \$28,820

These funds are for the annual estimated shared cost with Pinellas County to operate the booster pump station, motors, air conditioning and monitoring equipment in accordance with an inter local agreement including 3% increase per Progress Energy.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
RECLAIMED WATER FUND**

.5433	Reclaimed Water Treatment	\$95,000
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This line item pays for treated reclaimed water pumped from Pinellas County South Cross Bayou Wastewater Treatment Facility.

.5450	Insurance	\$2,226
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Property insurance costs related to the motor control building.

.5461	Facility Maintenance	\$100
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Repair and maintenance in Public Services Yard related to reclaimed water system.

.5463	R & M Vehicles	\$300
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This line item provides funding for two vehicles used for locates and reclaimed water matters.

.5510	Office Supplies	\$100
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This account is for basic office supplies.

.5521	Uniforms	\$400
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This account is for uniforms including safety shoes for one full time employee that work in the field.

.5522	Fuel	\$2,500
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Budget based on \$4.00 per gallon for regular.

.5529	Operating Supplies	\$1,000
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This account is to be used to purchase "Band-it" supplies, service boxes, hose connection assemblies, paint, signs, glue, washers and fittings.

.5590	Transfer to Reserves	\$12,000
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This account is for replacement of capital items and future major repairs.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
STORMWATER FUND**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

Realizing that much of the stormwater collection system is outdated, ineffective, or nearing the end of its lifespan and a significant investment is needed to maintain, repair and improve it, the City put in place a special assessment to fund a stormwater utility. This mechanism ensures a dedicated funding source is in place to properly operate and maintain the stormwater collection system and provide related essential municipal services. The special assessment is two tiered to cover fixed and variable costs and the money can only be used for the stormwater utility. An extensive study was done in 2011 to ensure that the special assessment is as fair and equitable as possible.

Action Items:

- Meet current and pending National Pollutant Discharge Elimination System (NPDES) stormwater permit requirements.
- An inventory of all stormwater discharges was completed in 2012. This showed significant blockage in many discharges. The top priority is to clean and televise all discharges which should immediately improve drainage in many of the city's drainage basins.
- The 20 year old Stormwater Master Plan was updated in 2012. This included a list of needed capital improvements that will be completed in this and future fiscal years.
- The City has 175 separate drainage basins of various sizes. At this time we are focusing on the original 25 that were studied 20 years ago because it is cost prohibitive to model all 175. However, we plan to budget money in future years to model some basins every fiscal year until the entire City has been completed.
- Start performing street sweeping in-house and greatly increase the level of service. The American Public Works Association (APWA) Manual places a high level of importance on street cleaning activities. *“Street sweeping services is one of the most visible of all government activities. Consciously and unconsciously, residents allow their opinions of the effectiveness of the street cleaning program to influence their feelings towards their communities and local government. Street cleaning should be an essential element in a storm management program.”*
- Stormwater collection system repairs and maintenance, including slip lining of pipes, and repair, replacement and installation of catch basins, manholes, pipes and French drains.
- Environmental awareness and protection of the stormwater collection system, e.g. posting signage on catch basin to discourage illegal dumping and following up on reports of illegal dumping.

**CITY OF ST. PETE BEACH
 FY 13 PERSONNEL SUMMARY
 PUBLIC SERVICES - STORMWATER**

POSITION	FY08	FY09	FY10	FY11	FY12	FY13
Public Services Director	0	0	0	0.05	0.15	0.15
Operations Manager	0	0	0	0	0.15	0.15
Administrative Assistant	0	0	0	0	0.15	0.15
CIP Construction Manager	0	0	0	0.05	0.2	0.2
TOTAL	0	0	0	0.1	0.65	0.65

CITY OF ST. PETE BEACH
FY 2013 BUDGET
STORMWATER REVENUES

ACCOUNT #	DESCRIPTION	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	% of Revenue
		Actual	Actual	Actual	Actual	Budget	Budget	
103.343.510	Stormwater Assess.	0	0	0	264,560	255,475	255,475	42.2%
103.343.520	Stormwater 2nd Tier	0	0	0	0	350,000	350,000	57.8%
103.361.100	Interest Income	0	0	0	0	0	0	0.0%
103.363.210	Impact Fees	0	0	0	0	0	0	0.0%
103.369.000	Misc. Revenues	0	0	0	0	0	0	0.0%
103.271.000	Unreserved Fund Bc	0	0	0	0	0	0	0.0%
TOTAL REVENUES		0	0	0	264,560	605,475	605,475	100.0%

CITY OF ST. PETE BEACH
FY2013 Budget
STORMWATER FUND Public Services - Stormwater
103-6108-537

ACCOUNT	Div. Acct.#	FY08 Actual 6108-537 Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Approved Budget	FY12 Adjusted Budget	FY13 Manager Proposed	FY13 Approved Budget	% Change FY12 adj To FY13
Salaries & Wages	5120	0	0	8,713	6,089	41,692	45,892	41,377	41,377	-9.8%
Vehicle Allowance	5125	0	0	0	357	0	0	0	0	#DIV/0!
Other Wages	5130	0	0	0	0	0	0	0	0	#DIV/0!
Overtime	5140	0	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	0	0	667	381	3,189	3,514	3,165	3,165	-9.9%
Retirement	5220	0	0	871	671	6,167	6,167	3,540	3,540	-42.6%
Employee Insurance	5230	0	0	0	86	6,508	6,508	6,508	6,508	0.0%
Workers Compensation	5240	0	0	415	865	990	990	990	990	0.0%
People Costs		0	0	10,666	8,449	58,546	63,071	55,580	55,580	-11.9%
Professional & Contractual	5310	0	0	79,534	127,321	15,000	20,375	59,824	59,824	193.6%
Planning & Engineering	5312	0	0	0	0	108,380	108,380	40,000	40,000	-63.1%
NPDES Consulting	5313	0	0	8,798	6,300	10,775	10,775	10,775	10,775	0.0%
Accounting/Auditing	5320	0	0	0	0	4,000	4,000	745	745	-81.4%
Travel & Training	5400	0	0	0	0	0	0	0	0	#DIV/0!
Telephone	5410	0	0	0	0	0	0	0	0	#DIV/0!
Postage	5420	0	0	0	0	1,000	6,000	0	0	-100.0%
Electricity	5431	0	0	0	0	0	0	0	0	#DIV/0!
Reclaimed Water	5433	0	0	0	0	0	0	0	0	#DIV/0!
Insurance	5450	0	0	0	0	0	0	0	0	#DIV/0!
R&M Bldgs & Grounds	5461	0	0	0	0	0	0	0	0	#DIV/0!
R&M Vehicles	5463	0	0	0	0	0	0	0	0	#DIV/0!
R&M - Other	5469	0	0	0	0	0	0	0	0	#DIV/0!
Duplicating	5470	0	0	0	0	0	0	0	0	#DIV/0!
Advertising	5482	0	0	0	0	0	0	0	0	#DIV/0!
Office Supplies	5510	0	0	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	0	0	0	0	0	0	0	0	#DIV/0!
Fuel	5522	0	0	0	0	0	0	0	0	#DIV/0!
Small Tools	5524	0	0	0	0	0	0	0	0	#DIV/0!
Operating Supplies	5529	0	0	0	0	0	0	18,000	18,000	#DIV/0!
Publications & Memberships	5540	0	0	0	0	0	0	0	0	#DIV/0!
Transfer to Reserves	5590	0	0	0	0	0	0	0	0	#DIV/0!
Operational Costs		0	0	88,332	133,621	139,155	149,530	129,344	129,344	-13.5%
Vehicle	5641	0	0	0	0	0	0	0	0	#DIV/0!
Other Equipment	5649	0	0	0	0	0	7,300	0	0	-100.0%
Repayment to General Fund	5650	0	0	0	0	45,000	45,000	0	0	-100.0%
Capital Improvements	5655	0	0	0	0	0	330,000	350,000	350,000	6.1%
Transfer to CIP	5695	0	0	0	0	0	0	0	0	#DIV/0!
Administration Fee	5910	0	0	10,879	10,700	12,774	12,774	70,452	70,452	451.5%
Capital Outlays		0	0	10,879	10,700	57,774	395,074	420,452	420,452	6.4%
DIVISION TOTAL		0	0	109,877	152,770	255,475	607,675	605,376	605,376	-0.4%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
STORMWATER FUND**

Operating Costs

.5310 Professional/Contractual \$59,824

This account pays contract work in relation to the needs of the stormwater fund.

.5312 Planning/Engineering \$40,000

The City has 175 separate drainage basins of various sizes. We modeled 25 in FY2012 and we plan to model some drainage basins every year until the entire City has been completed.

.5313 NPDES Consulting \$10,775

Compliance for National Pollutant Discharge Elimination System (NPDES) permit.

.5320 Accounting & Auditing \$745

Stormwater Fund's portion of annual audit fee.

.5420 Postage \$0

No direct mailings required this year since the assessment remains the same.

.5450 Insurance \$0

No insurance requirement at this time.

.5462 R&M Equipment \$0

No expected expenditures at this time but may be needed in future years.

.5469 R&M Other \$0

No expected expenditures at this time but may be needed in future years.

.5499 Other Expenses \$0

No expected expenditures at this time but may be needed in future years.



**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CAPITAL IMPROVEMENT PLAN**

Introduction

The City Charter requires the City Manager to prepare and submit to the City Commission a Capital Improvement Plan (CIP) every year. The CIP shows all the projects scheduled for the next five years.

The Capital Improvement Plan (CIP) has been separated into two parts. The first part pertains to general fund type activities. The second part pertains to the Enterprise Funds. The funding sources for the CIP five year program are from designated funds which are restricted for certain purposes such as infrastructure, new capital facilities, etc. Descriptions of these funds are listed on the following page. The projects proposal sheets name the projects and give a description of the project, show if the expenditures are for acquisition, design engineering or construction. The page also shows the funding sources for each project and any increase operating costs associated with the project.

CIP Fiscal year 2013 to 2017

The adopted CIP for FY 2013 to 2017 includes projects totaling \$16,903,350 for general fund type activities and \$6,493,700 for enterprise fund projects for a total amount of \$23,397,050. Of this amount \$1,747,850 and \$973,700 are included in FY 2013 for general fund type activities and enterprise funds respectively. This document includes Expenditure/Project summary with offsetting funding sources.

The CIP is a five year planning document for significant capital projects. Projects are not included unless they have the full support of the City Commission and have an identified funding source. In order to ensure that sufficient funds will be available, the CIP process begins with the formulation of the detailed revenue, expenditure and working capital projections for all CIP projects for the five year period of the CIP. When sufficient funding is not available, the project is either deferred to a later year, deleted, or additional funding is identified. The latter may include a new revenue source or an increase in an existing revenue.

Projecting revenues, expenditures and working capital for a five-year period, developing a capital improvement program for the same period, and then developing an annual operating budget based, in part, on these two processes, form the components of a five-year financial plan that is updated annually. This financial planning process has transformed the orientation of both the staff and elected officials to having a multi-year rather than a one year focus.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CAPITAL IMPROVEMENT PLAN**

Capital Outlay

The Capital Project section which follows the CIP Revenue section lists all capital items which have been requested by departments for Fiscal Year 2013 and is sorted by year and department.

Funding Source Descriptions

Transportation Impact Fee – The Transportation Impact Fee is established as a Special Revenue Fund which accounts for the receipt and expenditure of the City's share of the County-wide Transportation Impact Fee Levied on new construction. The City collects the funds and remits 48% to the County, the City retaining 52%. Out of the City share 48% remains in the Special Revenue Fund and 4% is administration fee which is accounted for in the General Fund. These funds may only be used for new capital growth related to transportation facilities.

Local Option Sales Tax (Penny for Pinellas) – The Local Option Sales Tax is established as a Capital Project Fund which accounts for the receipt and expenditure of the City's portion of the Local Option Infrastructure Surtax (One cent sales tax) levied by Pinellas County. The City receives a portion of the proceeds based on an interlocal agreement between the City and the County. The proceeds can only be utilized for infrastructure projects and to purchase public safety vehicles with useful lives of at least five years.

Grants – Grants are sought to aide in the funding of projects. This is often used as a match for capital improvement projects. The project is only pursued if the grant is secured.

SRF Loans – This refers to the State Revolving Loan program. Monies received from this program are used toward wastewater projects.

Interfund Transfer – Revenues received from an interfund transfer are from the general fund each year. These funds are dedicated to items approved by the City Commission in the Capital Improvement Plan.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2013
CAPITAL IMPROVEMENT PLAN**

MAJOR PROJECT DESCRIPTIONS

Following is a description of the projects included in the FY13 Capital Improvement budget. Capital projects are defined as projects that have an estimated cost of \$25,000 or more or require more than one year for completion.

<u>Project</u>	<u>Amount</u>	<u>Description</u>
Vina Del Mar Bridge	\$110,900	Repairs required per FDOT inspection report
City Facility Roofing	\$136,950	Development of an overall Gulf Blvd. plan for the Community Redevelopment District.
Street Rehabilitation	\$700,000	Repairs to specific areas as outlined on detailed capital improvement worksheet.
Gymnasium Rehabilitation	\$190,000	Improvements and repairs to existing gym.
Hurley Park Playground	\$25,000	Replacement of playground equipment.
Seawall Repairs	\$80,000	Repairs to specific areas as outlined on detailed capital improvement worksheet.
Florida Department of Transportation Landscaping	\$60,000	Reimbursement agreement for city-wide rehabilitation of existing state road landscape projects.
Community Center Debt	\$445,000	Annual Debt Payment – loan thru 2018
Lift Station 2 & 3 Force Main	\$575,000	Ongoing program.
Reclaimed Water System Repairs	\$48,700	Ongoing program.
Stormwater Master Plan	\$350,000	Maintenance projects to be determined.



**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

General Fund Totals:

DEPARTMENT: All Departments

PROJECT COST SCHEDULE							
	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	TOTAL FY13-17
CAPITAL COSTS							
Plan /Engineer/Design	65,000	25,000	90,000	665,000	560,000	10,000	1,350,000
Documents/permits	50,000	0	0	0	0	0	0
Land acquisition	25,000	0	0	0	0	0	0
Loan Payments	445,000	445,000	445,000	445,000	445,000	445,000	2,225,000
Construction	590,000	1,252,850	1,559,000	672,500	7,367,500	2,320,000	13,171,850
Capital Equipment	0	25,000	130,500	0	0	0	155,500
Other (Specify):							0
SUBTOTAL	1,175,000	1,747,850	2,224,500	1,782,500	8,372,500	2,775,000	16,902,350

FUNDING Requested							
General Fund	500,000	925,000	925,000	913,192	638,913	841,406	4,243,511
Penny for Pinellas	530,000	762,850	785,736	809,308	833,587	858,594	4,050,075
TIF Funds	0	0	0	0	0	0	0
Grant Monies	60,000	60,000	480,000	60,000	0	75,000	675,000
Short Term Loan	0	0	0	0	0	0	0
Debt Svce	0	0	0	0	6,900,000	600,000	7,500,000
CIP Reserves	85,000	0	33,764	0	0	400,000	433,764
TOTAL	1,175,000	1,747,850	2,224,500	1,782,500	8,372,500	2,775,000	16,902,350

FUNDING Available							
General Fund	925,000	925,000	925,000	925,000	925,000	925,000	
Penny for Pinellas	762,200	762,850	785,736	809,308	833,587	858,594	
TIF Funds	0	0	0	0	0	0	
Grant Monies	285,000	60,000	480,000	60,000	0	75,000	
Bond					6,900,000		
CIP Reserves	(198,166)	189,546	189,546	155,782	167,589	453,676	
Due from Pinellas County	170,000	0	0	0	0	0	
	0	0	0	0	0	0	
TOTAL	1,944,034	1,937,396	2,380,282	1,950,089	8,826,176	2,312,270	

FUNDING Difference							
General Fund	425,000	0	0	11,808	286,087	83,594	
Penny for Pinellas	232,200	0	(1)	(0)	(0)	0	
TIF Funds	0	0	0	0	0	0	
Grant Monies	225,000	0	0	0	0	0	
Voted Debt Service	0	0	0	0	0	0	
CIP Reserves	(283,166)	189,546	155,782	155,782	167,589	53,676	
Due from Pinellas County	0	0	0	0	0	0	
TOTAL	599,034	189,546	155,782	167,589	453,676	137,270	

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Street Rehab

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

FY 13 - Blind Pass Road - Mill & resurface road, move curb, install sidewalks and new lighting - utilities currently under review and any work will be covered by appropriate enterprise fund.

FY 14 to FY 17 projects to be determined.

LOCATION: Various

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction	470,000	\$ 700,000	\$ 545,000	\$ 545,000	\$ 545,000	\$ 545,000	\$ 2,880,000
Alleys							\$ -
Other (Specify):		\$ -					\$ -
SUBTOTAL	\$ 470,000	\$ 700,000	\$ 545,000	\$ 545,000	\$ 545,000	\$ 545,000	\$ 2,880,000

OPERATING COSTS (Itemize)

TOTAL							

FUNDING SOURCES (Itemize)

General Revenue	325,000	\$ 382,150	\$ 170,500	\$ 180,692	\$ 156,413	\$ 131,406	\$ 1,021,161
Reclaimed Water Fund		\$ -					\$ -
Trans. Impact Fee							
CIP Reserves	60,000		\$ 33,764				\$ 33,764
Penny for Pinellas	85,000	\$ 317,850	\$ 340,736	\$ 364,308	\$ 388,587	\$ 413,594	\$ 1,825,075
TOTAL	470,000	\$ 700,000	\$ 545,000	\$ 545,000	\$ 545,000	\$ 545,000	\$ 2,880,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Pass-A-Grille Way Reconstruction

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION: Complete reconstruction of Pass-A-Grille Way from Maritana to 19th Ave. Proposed project will provide 2 traffic lanes, while installing new sidewalks and bikelanes to greatly enhance the intermodal transportation options available.

LOCATION: Roadway between Maritana and 19th Avenue

LIFE EXPECTANCY OF PROJECT: 30 Years

COST ESTIMATE METHOD (SOURCE): Staff Estimate

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design	\$50,000			\$ 250,000			\$ 250,000
Legal/permits							
Land acquisition							
Land preparation							
Construction					\$ 3,000,000		\$ 3,000,000
Capital Equipment							
Other (Explain):							\$ -
SUBTOTAL	\$50,000	\$ -	\$ -	\$ -	\$ 3,000,000		\$ 3,250,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General revenue	\$50,000			\$ 250,000			\$ -
Debt Service				\$ -	\$ 3,000,000		\$ 3,000,000
TOTAL	\$50,000	\$ -	\$ -	\$ -	\$ 3,000,000		\$ 3,250,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Seawall Repairs

DEPARTMENT: Public Services
DIVISION: Streets

PROJECT DESCRIPTION: Level effort to repair seawalls citywide.

FY 13: 84th/85th Ave & Boca Ciega Drive - Rip Rap to prevent erosion \$80,000

LOCATION: Citywide
LIFE EXPECTANCY OF PROJECT: 20 years
COST ESTIMATE METHOD (SOURCE): Construction pricing

PROJECT COST SCHEDULE							
	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Plan /Engineer/Design Legal/permits Land acquisition Land preparation	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Construction Capital Equipment Other (Specify):	\$ 65,000	\$70,000	\$70,000	\$72,500	\$72,500	\$75,000	\$ 360,000
SUBTOTAL	\$ 75,000	\$ 80,000	\$ 80,000	\$ 82,500	\$ 82,500	\$ 85,000	\$ 410,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Revenue Penny for Pinellas	\$ 75,000	\$ 80,000	\$ 80,000	\$ 82,500	\$ 82,500	\$ 85,000	\$ 410,000 \$ -
TOTAL	\$ 75,000	\$ 80,000	\$ 80,000	\$ 82,500	\$ 82,500	\$ 85,000	\$ 410,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Vina Del Mar Bridge Repairs
PROJECT #

DEPARTMENT: Public Services
DIVISION: Streets

PROJECT DESCRIPTION: As per the FDOT bridge inspection on 10/25/11, indicated needed repairs include:
Repair compression joint seal at abutment 7 header.
Repair pile jackets 4-2,5-2,6-2,3-3
Repair sealant at NE approach sidewalk/abutment
Repair spall in the SW approach sidewalk

LOCATION:

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 110,900					\$ 110,900
Capital Equipment							
Other (Specify):							
SUBTOTAL		\$ 110,900	\$ -				\$ 110,900
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund		\$ 110,900					\$ 110,900
Grant			\$ -				\$ -
TOTAL		\$ 110,900	\$ -	\$ -			\$ 110,900

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: FDOT Landscaping

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

Highway Landscape Reimbursement Agreement with FDOT for City-wide rehabilitation of existing state road landscape projects.

Funding has been secured for FY 2011 only, with an option to renew funding if state funds are available.

LOCATION:

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Contractor pricing

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000			\$ 15,000
Legal/permits							
Land acquisition							
Land preparation							
Construction	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000			\$ 165,000
Capital Equipment							
Contingency							\$ -
SUBTOTAL	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 180,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
FDOT Grant	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000			\$ 180,000
General Fund							\$ -
TOTAL	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 180,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Egan Park
PROJECT #

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:

FY14 Complete design documents & obtain permits
Construction of boat ramp, stormwater improvements, parking etc.

LOCATION:

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design			\$ 75,000				\$ 75,000
Legal/permits							
Land acquisition	\$25,000						
Land preparation							
Construction			\$ 595,000				\$ 595,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$25,000	\$ -	\$ 670,000	\$ -	\$ -		\$ 670,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
General Fund			\$ 470,000				\$ 470,000
Grant			\$ 200,000				\$ 200,000
CIP Reserves	\$25,000						\$ -
TOTAL	\$25,000	\$ -	\$ 670,000	\$ -	\$ -		\$ 670,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Municipal Marina

DEPARTMENT: Public Services
DIVISION: Recreation

PROJECT DESCRIPTION: 12 transient docks with utilities

LOCATION: Adjacent to community center

LIFE EXPECTANCY OF PROJECT: 20 Years
COST ESTIMATE METHOD (SOURCE): Staff Estimate

PROJECT COST SCHEDULE							
	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design							\$ -
Legal/permits	\$50,000						\$ -
Land acquisition							
Land preparation							
Construction			\$ 294,000				\$ 294,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$50,000	\$ -	\$ 294,000	\$ -			\$ 294,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
Grant Funding			\$ 220,000				\$ 220,000
General revenue	\$50,000		\$ 74,000				\$ 74,000
Penny for Pinellas							\$ -
CIP Reserves							\$ -
TOTAL	\$50,000	\$ -	\$ 294,000	\$ -			\$ 294,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Community Center

DEPARTMENT: Recreation

DIVISION:

PROJECT DESCRIPTION: Annual Debt Payment for Community Center Complex
Loan Payments thru 2018

LOCATION: 7701 Boca Ciega Drive

LIFE EXPECTANCY OF PROJECT: 40+ years

COST ESTIMATE METHOD (SOURCE): Actual construction costs and debt

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment							
Loan Payments	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$2,225,000
SUBTOTAL	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$2,225,000
OPERATING COSTS (Itemize)							
TOTAL Expenses (Net)							
FUNDING SOURCES (Itemize)							
Penny for Pinellas	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$2,225,000
CIP Reserve							
Grants							
Loan							
TOTAL	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$2,225,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: City Facility Roofing
PROJECT #

DEPARTMENT: Public Services
DIVISION: Various

PROJECT DESCRIPTION: Based upon the 2011 roofing inspection report, the following roofs need immediate replacement:

Library	\$81,000	Shuffleboard Court Building	\$2,150
Hurley Park Restrooms	\$2,000	Lido Park Pavilion	\$2,800
Egan Park Restrooms	\$8,500	Lazarillo Park Pavilion	\$3,700
Vina Del Mark Pk Pavilion	\$5,000	Warren Webster	\$10,000
Upham Beach Concession	\$5,300	McKenney Pk Pavilion	\$6,500

LOCATION:

LIFE EXPECTANCY OF PROJECT:
COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design		\$ 10,000					\$ 10,000
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 126,950					\$ 126,950
Capital Equipment							
Other (Specify):							
SUBTOTAL		\$ 136,950	\$ -			\$ -	\$ 136,950
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund		\$ 136,950					\$ 136,950
Grant							\$ -
CIP Reserves							\$ -
Penny for Pinellas							\$ -
TOTAL		\$ 136,950	\$ -	\$ -			\$ 136,950

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Gym Rehabilitation

DEPARTMENT: Recreation
DIVISION:

PROJECT DESCRIPTION:
Improvements & repairs to existing gym. The roof on the gym needs to be replaced. Roof leaks and other water infiltration have caused need for a new gym floor.

Roof: \$120,000 12,240 SF
Gym Floor \$70,000 6,364 SF

LOCATION:

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 190,000					\$ 190,000
Capital Equipment							
Other (Specify):							
SUBTOTAL		\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ 190,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Penny for Pinellas							\$ -
General Fund		\$ 190,000					\$ 190,000
CIP Reserves							
TOTAL	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ 190,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Hurley Park Playground

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:

Staff has indicated that the playground equipment at Hurley Park is in need of replacement. The current equipment has come to the end of its lifespan.

LOCATION: 1506 Gulf Way

LIFE EXPECTANCY OF PROJECT: 10-15 years

COST ESTIMATE METHOD (SOURCE): Staff Estimate

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design							\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment		\$ 25,000					\$ 25,000
Other (Specify):							
SUBTOTAL	\$0	\$ 25,000	\$ -				\$ 25,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)

General Fund		\$ 25,000	\$ -				\$ - \$ 25,000
TOTAL	\$0	\$ 25,000	\$ -				\$ 25,000

CITY OF ST. PETE BEACH
 CAPITAL IMPROVEMENT PROJECT PROPOSAL
 FY2013 - FY2017

PROJECT TITLE: Egan Park Lights

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:
 Replace lights, poles and wiring

LOCATION:

LIFE EXPECTANCY OF PROJECT: 10-15 years

COST ESTIMATE METHOD (SOURCE): Staff Estimate

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design							\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment			\$ 80,000				\$ 80,000
Other (Specify):							
SUBTOTAL	\$0	\$ -	\$ 80,000				\$ 80,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund		\$ -	\$ 80,000				\$ - \$ 80,000
TOTAL	\$0	\$ -	\$ 80,000				\$ 80,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Tennis Court Resurface

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:

Resurface 7 tennis courts (\$3,500 per court)
Replace Tennis Court fencing at Hurley and Egan Parks

LOCATION:

LIFE EXPECTANCY OF PROJECT: 10-15 years

COST ESTIMATE METHOD (SOURCE): Staff Estimate

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design							\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment			\$ 50,500				\$ 50,500
Other (Specify):							
SUBTOTAL	\$0	\$ -	\$ -				\$ 50,500
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)

General Fund		\$ -	\$ 50,500				\$ - \$ 50,500
TOTAL	\$0	\$ -	\$ 50,500				\$ 50,500

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Fire Station #23 Imp.

DEPARTMENT: Fire
DIVISION:

PROJECT DESCRIPTION:
Fire Sttion #23 Improvements

LOCATION: 7301 Gulf Blvd

LIFE EXPECTANCY OF PROJECT: 40+ years

COST ESTIMATE METHOD (SOURCE): Previous preliminary architect estimates with escalator

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design					\$ 400,000		\$ 400,000
Legal/permits							
Land acquisition							
Land preparation							
Construction						\$1,600,000	\$ 1,600,000
Capital Equipment							\$ -
Other (Specify):							
SUBTOTAL	\$0	\$ -	\$ -		\$ 400,000	\$1,600,000	\$ 2,000,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
CIP Reserves						\$ 400,000	\$ 400,000
General Fund					\$ 400,000	\$ 600,000	\$ 1,000,000
Debt Service						\$ 600,000	\$ 600,000
TOTAL	\$0	\$ -	\$ -	\$ -	\$ 400,000	\$1,600,000	\$ 2,000,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Fire Station # 22 Improv

DEPARTMENT: Fire
DIVISION:

PROJECT DESCRIPTION:

Fire Station #22 Improvements

LOCATION: 1950 Pass-A-Grille Way

LIFE EXPECTANCY OF PROJECT: 40+ years

COST ESTIMATE METHOD (SOURCE): Previous preliminary architect estimates with escalator

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design				\$ 400,000			\$ 400,000
Legal/permits							
Land acquisition							
Land preparation							
Construction					\$ 2,600,000		\$ 2,600,000
Capital Equipment							\$ -
Other (Specify):							
SUBTOTAL	\$0	\$ -	\$ -	\$ 400,000	\$ 2,600,000		\$ 3,000,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund		\$ -	\$ -	\$ 400,000			\$ -
Debt Svce					\$ 2,600,000		\$ 2,600,000
TOTAL	\$0	\$ -	\$ -	\$ 400,000	\$ 2,600,000		\$ 3,000,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Library Expansion

DEPARTMENT: Finance
DIVISION: Library

PROJECT DESCRIPTION:
Small expansion and renovation of existing library
New parking area to support library & Corey Avenue Stores

LOCATION: 365 73rd Avenue

LIFE EXPECTANCY OF PROJECT: 30 years

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design					\$ 150,000		\$ 150,000
Legal/permits							
Land acquisition							
Land preparation							
Construction					\$ 1,150,000		\$ 1,150,000
Capital Equipment							\$ -
Other (Specify):							
SUBTOTAL	\$0	\$ -	\$ -		\$ 1,300,000		\$ 1,300,000

OPERATING COSTS (Itemize)							
Voted Debt Svce							
TOTAL					\$ -		\$ -

FUNDING SOURCES (Itemize)							
General Fund		\$ -	\$ -				\$ -
Debt Svce					\$ 1,300,000		\$ 1,300,000
TOTAL	\$0	\$ -	\$ -		\$ 1,300,000		\$ 1,300,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Baseball Field Renovation

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:

Renovate Hurley Park baseball field, replace bleachers, create storage, replace fencing, reconfigure restrooms, sod field and rehabilitate dugouts.

LOCATION: 1501 Gulf Way

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Similar Projects

PROJECT COST SCHEDULE

	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction						\$ 100,000	\$ 100,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$0	\$ -	\$ -		\$ -	\$ 100,000	\$ 100,000
OPERATING COSTS (Itemize)							
							\$ -
TOTAL					\$ -		\$ -

FUNDING SOURCES (Itemize)							
	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
General Fund		\$ -	\$ -			\$ 25,000	\$ 25,000
FRDAP Grant						\$ 75,000	\$ 75,000
TOTAL	\$0	\$ -	\$ -			\$ 100,000	\$ 100,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

Wastewater Summary

DEPARTMENT: Public Services
DIVISION: Wastewater

PROJECT DESCRIPTION:

LOCATION:

LIFE EXPECTANCY: Ongoing

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE

	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Plan /Engineer/Design		\$ 100,000	\$ 200,000	\$ 100,000	\$ -	\$ -	\$ 400,000
Legal/permits		\$ 25,000	\$ 75,000	\$ 20,000	\$ -	\$ -	\$ 120,000
Land acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land preparation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 450,000	\$ 1,100,000	\$ 480,000	\$ -	\$ -	\$ 2,030,000
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify):	\$ 375,000	\$ -	\$ 510,000	\$ 550,000	\$ 560,000	\$ 525,000	\$ 2,145,000
SUBTOTAL	\$ 375,000	\$ 575,000	\$ 1,885,000	\$ 1,150,000	\$ 560,000	\$ 525,000	\$ 4,695,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Wastewater Fund	\$ 375,000	\$ 575,000	\$ 510,000	\$ 535,000	\$ 560,000	\$ 525,000	\$ 2,705,000
Grants	\$ -	\$ -	\$ 275,000	\$ 615,000	\$ -	\$ -	\$ 890,000
SRF Loan	\$ -	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -	\$ 1,100,000
TOTAL	\$ 375,000	\$ 575,000	\$ 1,885,000	\$ 1,150,000	\$ 560,000	\$ 525,000	\$ 4,695,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Sewer I & I Repairs

DEPARTMENT: Public Services
DIVISION: Wastewater

PROJECT DESCRIPTION:
2013 Funds being transferred for use for Force Main #2 Replacement
2014-2017 TBD

LOCATION: Citywide

LIFE EXPECTANCY OF PROJECT: Ongoing

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment							
Other (Specify):	\$ 200,000		\$ 250,000	\$ 275,000	\$ 300,000	\$ 325,000	\$1,150,000
SUBTOTAL	\$ 200,000	\$ -	\$ 250,000	\$ 275,000	\$ 300,000	\$ 325,000	\$1,150,000

OPERATING COSTS (Itemize)							
	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
TOTAL							

FUNDING SOURCES (Itemize)							
	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
Wastewater Fund	\$ 200,000	\$ -	\$ 250,000	\$ 275,000	\$ 300,000	\$ 325,000	\$1,150,000
Grants							
SRF Loan							
TOTAL	\$ 200,000	\$ -	\$ 250,000	\$ 275,000	\$ 300,000	\$ 325,000	\$1,150,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Manhole Replacement

DEPARTMENT: Public Services

DIVISION: Wastewater

PROJECT DESCRIPTION:

2013 Funds being transferred to Force Main # 2 Project.
2014-2017 TBD

LOCATION: Citywide

LIFE EXPECTANCY OF PROJECT Ongoing

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE

	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment							
Other (Specify):	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
SUBTOTAL	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000

OPERATING COSTS (Itemize)

TOTAL							

FUNDING SOURCES (Itemize)

Wastewater Fund	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Grants							
SRF Loan							
TOTAL	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Lift Station R & R

DEPARTMENT: Public Services

DIVISION: Wastewater

PROJECT DESCRIPTION:

2013 Funds being transferred to Force Main #2 Project
2014-2017 TBD

LOCATION: Citywide

LIFE EXPECTANCY OF PROJECT Ongoing

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE

	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment							
Other (Specify):	\$ 100,000		\$ 160,000	\$ 160,000	\$ 160,000	\$ 100,000	\$ 580,000
SUBTOTAL	\$ 100,000	\$ -	\$ 160,000	\$ 160,000	\$ 160,000	\$ 100,000	\$ 580,000

OPERATING COSTS (Itemize)

	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
TOTAL							

FUNDING SOURCES (Itemize)

	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
Wastewater Fund	\$ 100,000	\$ -	\$ 160,000	\$ 160,000	\$ 160,000	\$ 100,000	\$ 580,000
Grants							
SRF Loan							
TOTAL	\$ 100,000	\$ -	\$ 160,000	\$ 160,000	\$ 160,000	\$ 100,000	\$ 580,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Lift Station 2&3 Force Main

DEPARTMENT: Public Services
DIVISION: Wastewater

PROJECT DESCRIPTION: This project has been identified for several years now based on pipe assessments and actual breakages in the pipes. Force Main # 2 is a high priority followed by LS # 2, Force Main #3 & Lift Station #3.

FY13	Force Main # 2	575,000
FY14	Lift Station # 2	1,375,000
FY15	Force Main # 3 Mapping	15,000
FY15	Lift Station # 3	600,000

LOCATION: DeBazan Ave and 55th Ave

LIFE EXPECTANCY OF PROJECT: 50 years

COST ESTIMATE METHOD (SOURCE): Staff Review/Current Market Pricing

PROJECT COST SCHEDULE

	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Plan /Engineer/Design		\$ 100,000	\$ 200,000	\$ 100,000			\$ 400,000
Legal/permits		\$ 25,000	\$ 75,000	\$ 20,000			\$ 120,000
Land acquisition							
Land preparation							
Construction		\$ 450,000	\$ 1,100,000	\$ 480,000			\$ 2,030,000
Capital Equipment							
Other (Specify):				\$ 15,000			\$ 15,000
SUBTOTAL		\$ 575,000	\$ 1,375,000	\$ 615,000	\$ -		\$ 2,565,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Wastewater Fund		\$ 575,000					
Grant			\$ 275,000	\$ 615,000			\$ 890,000
SRF loan			\$ 1,100,000				\$ 1,100,000
TOTAL		\$ 575,000	\$ 1,375,000	\$ 615,000	\$ -		\$ 1,990,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Reclaimed Water Reprs

DEPARTMENT: Public Services
DIVISION: Reclaimed Water

PROJECT DESCRIPTION:

Repair Reclaimed Water services as needed in conjunction with street projects. Price includes traffic control, part to repair service, final top dressing and sod.
(\$974/connection)

LOCATION: 7581 Boca Ciega Dr.

LIFE EXPECTANCY OF PROJECT: 15 years

COST ESTIMATE METHOD (SOURCE): Pinellas County

PROJECT COST SCHEDULE

	Current FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017	TOTAL FY13-17
CAPITAL COSTS							
Engineering/Design		\$ -					\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 48,700					\$ 48,700
Capital Equipment							
Other (Specify):							\$ -
SUBTOTAL		\$ 48,700	\$ -				\$ 48,700
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Reclaimed Water Fd.		\$ 48,700	\$ -				\$ -
							\$ 48,700
							\$ -
TOTAL	\$0	\$ 48,700	\$ -	\$ -	\$ -		\$ 48,700

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2013 - FY2017**

PROJECT TITLE: Master Plan

DEPARTMENT: Public Services
DIVISION: Stormwater

PROJECT DESCRIPTION:

2013-2017 Capital maintenance projects TBD

LOCATION: As indicated above

LIFE EXPECTANCY OF PROJECT: 50 years

COST ESTIMATE METHOD (SOURCE): Staff Review/Current Market Pricing

PROJECT COST SCHEDULE							
	Current FY 2012	FY2013	FY2014	FY2015	FY2016	FY2017	TOTAL FY13-17
CAPITAL COSTS							
Plan /Engineer/Design	\$100,000						
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$100,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Stormwater Funds	\$100,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000
Grants							
SRF loan							
TOTAL	\$100,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2013 - FY2017**

TOTAL NUMBER OF VEHICLES: 51
(7 vehicles not being replaced)

DEPARTMENT: General Fund Summary

COST SCHEDULE

Department:	Total # of Vehicles	# of Take Home Cars	Replace. Year	FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
City Manager	2	1	Var.	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Community Develop	3	1	Var.	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ 45,000
Parking Enforcement	2	0	Var.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire	9	2	Var.	\$ 50,000	\$ 150,000	\$ 137,500	\$ 137,500	\$ 147,500	\$ 112,500	\$ 685,000
Police	19	3	Var.	\$ 96,000	\$ 114,500	\$ 128,000	\$ 50,000	\$ 103,500	\$ 74,500	\$ 470,500
Public Svce - Bldgs	2	0	Var.	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Public Svce - Streets	7	0	Var.	\$ 35,000	\$ -	\$ 30,000	\$ -	\$ 75,000	\$ -	\$ 105,000
Public Svce - Parks	5	0	Var.	\$ -	\$ -	\$ 35,000	\$ 31,000	\$ -	\$ -	\$ 66,000
Public Svce - Recrea	2	0	Var.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	51	7		\$181,000	\$264,500	\$395,500	\$218,500	\$341,000	\$202,000	\$ 1,421,500

FUNDING SOURCES (Itemize)										
Penny for Pinellas				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund				\$181,000	\$ 114,500	\$ 395,500	\$ 218,500	\$ 341,000	\$ 202,000	\$ 1,271,500
County EMS					\$ 150,000					\$ 150,000
TOTAL				\$181,000	\$264,500	\$395,500	\$218,500	\$341,000	\$202,000	\$ 1,421,500

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2013 - FY2017**

TOTAL NUMBER OF VEHICLES: 2
(1 vehicle not being replaced)

DEPARTMENT: City Manager
DIVISION:

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
129/4872	2007 Ford Escape	CM	62,980	2014	\$ -		\$20,000				\$ 20,000
100/4648	2002 Ford Expedition	Pool Car	64,022	no replac	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUBTOTAL					\$ -	\$ -	\$20,000	\$ -	\$ -	\$ -	\$ 20,000

FUNDING SOURCES (Itemize)											
	General Fund				\$ -	\$ -	\$20,000	\$ -	\$ -	\$ -	\$ 20,000
TOTAL					\$ -	\$ -	\$20,000	\$ -	\$ -	\$ -	\$ 20,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2013 - FY2017**

TOTAL NUMBER OF VEHICLES: 3

DEPARTMENT: Community Develop
DIVISION: Building Services

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
140/8062	2004 Ranger Pickup	Bldg. Inspector	40,388	2014	\$ -		\$15,000				\$ 15,000
141/7953	2007 Ford Explorer	Bldg. Official	32,557	2017	\$ -					\$15,000	\$ 15,000
142/8415	2008 Ranger Pickup	Code Enforce.	18,900	2016	\$ -				\$15,000		\$ 15,000
SUBTOTAL					\$ -	\$ -	\$15,000	\$ -	\$15,000	\$15,000	\$ 45,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas General Fund				\$ -	\$ -	\$ -	\$ -	\$ -	\$15,000	\$ -
TOTAL					\$ -	\$ -	\$15,000	\$ -	\$15,000	\$15,000	\$ 45,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2013 - FY2017**

TOTAL NUMBER OF VEHICLES: 2

DEPARTMENT: Finance
DIVISION: Parking Enforcement

COST SCHEDULE

Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
1383 102/8374	2010 Gem Electric 2005 Ford Ranger	Parking Parking	n/a 50,659	2017 2016	\$ - \$ -				\$ 15,000		\$ - \$ 15,000
SUBTOTAL					\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000

FUNDING SOURCES (Itemize)											
Penny for Pinellas					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund					\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
TOTAL					\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000

**CITY OF ST. PETE BEACH
EQUIPMENT REPLACEMENT PLAN
FY2013 - FY2017**

TOTAL NUMBER OF VEHICLES: 9
(2 vehicles not being replaced)

DEPARTMENT: Fire
DIVISION:

COST SCHEDULE

Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
SB400/6995	2013 Ford Explorer	Fire Marshall	new	2021	\$25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SB401/9952	2001 Ford Expedition	District Chief	61,749	2016	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ 35,000
SB100/4556	2013 Ford Explorer	Fire Chief	new	2021	\$25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E23/570	1996 Pierce Engine	Station # 22	48,446	no replac	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
R23/7866	2001 Rescue Vehicle*	Station # 23	39,571	2013	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
T23/3054	1990 Ladder Truck	Station # 23	42,258	2013	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
E22/	2006 Pierce Engine	Station # 22	27,872	2021	\$ -	\$ -	\$ 62,500	\$ 62,500	\$ 62,500	\$ 62,500	\$ 250,000
U23/3257	2005 Chevy Suburban	Station # 23	14,468	2015	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
U22/	2000 Ford 250 P/U	Station # 22	18,416	2014	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
	SUBTOTAL				\$50,000	\$150,000	\$137,500	\$137,500	\$147,500	\$112,500	\$685,000

* Originally slated for no replacement

FUNDING SOURCES (Itemize)											
Penny for Pinellas General Fund				\$ -							\$ -
County EMS				\$50,000	\$150,000	\$137,500	\$137,500	\$147,500	\$112,500	\$150,000	\$535,000
TOTAL				\$50,000	\$150,000	\$137,500	\$137,500	\$147,500	\$112,500	\$150,000	\$685,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2013- FY2017**

TOTAL NUMBER OF VEHICLES: 19
(2 vehicles not being replaced)

DEPARTMENT: Police
DIVISION:

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
Marked Patrol											
901/2462	2009 Ford Explorer	Patrol	48,425	2014	\$ -	\$ -	\$ 32,000				\$ 32,000
103/5773	2010 Ford Explorer	Patrol	24,911	2014	\$ -		\$ 32,000				\$ 32,000
601/3168	2012 Ford Explorer	Patrol	NEW	2016	\$ 32,000				\$ 32,000		\$ 32,000
111/3831	2011 Crown Vic	Patrol	10,095	2015		\$ -	\$ -	\$ 25,000			\$ 25,000
800/8633	2008 Ford Explorer	Sargeant	56,779	2013	\$ -	\$ 32,000				\$ 32,000	\$ 64,000
701/3057	2012 Ford Explorer	Patrol	NEW	2016	\$ 32,000		\$ -		\$ 32,000		\$ 32,000
702/3058	2012 Ford Explorer	Patrol	NEW	2016	\$ 32,000				\$ 32,000		\$ 32,000
602/4033	2006 Ford Expedition	Patrol	54,023	2014	\$ -		\$ 32,000		\$ -		\$ 32,000
Unmarked:											
400/2001	2004 Ford Explorer	Police Chief	91,499	2013	\$ -		\$ 32,000				\$ 32,000
L2/0108	2002 Ford Escape	CID	94,964	2013	\$ -	\$ 20,000				\$ 20,000	\$ 40,000
L3/9054	2011 Ford Fusion	Detective	7,100	2022							\$ -
L4/9055	2011 Ford Fusion	Detective	6,866	2022							\$ -
703/876	2007 Dodge Charger	Traffic	57,875	2015	\$ -	\$ -		\$ 25,000			\$ 25,000
Special Purpose:											
501/3131	1995 Chevy Suburban	Marine	46,432	no replac	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
192/5543	2007 Harley	Cycle	43,986	2013	\$ -	\$ 15,000				\$ 15,000	\$ 30,000
ATV2/2440	2007 All Terrain Veh.	Beach		2016	\$ -	\$ -	\$ -		\$ 7,500		\$ 7,500
ATV1/3402	2001 All Terrain Veh.	Beach		2013	\$ -	\$ 7,500	\$ -			\$ 7,500	\$ 15,000
Dare2/1252	1995 Cadillac	Dare		no replac	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Boat:											
Marin5/G900	2000 Marine 5 Century	Marine		2015	\$ -	\$ 40,000					\$ 40,000
SUBTOTAL					\$ 96,000	\$ 114,500	\$ 128,000	\$ 50,000	\$ 103,500	\$ 74,500	\$ 470,500
FUNDING SOURCES (Itemize)											
Penny for Pinellas					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund					\$ 96,000	\$ 114,500	\$ 128,000	\$ 50,000	\$ 103,500	\$ 74,500	\$ 470,500
TOTAL					\$ 96,000	\$ 114,500	\$ 128,000	\$ 50,000	\$ 103,500	\$ 74,500	\$ 470,500

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2013 - FY2017**

TOTAL NUMBER OF VEHICLES: 2

DEPARTMENT: Public Services
DIVISION: Building Maintenance

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
141/8184	2008 Ford F-250	Building Maint.	18,823	2018	\$ -						\$ -
171/2984	2004 Chevy Silverado	Building Maint.	32,337	2014	\$ -		\$30,000				\$ 30,000
SUBTOTAL					\$ -	\$ -	\$30,000	\$ -	\$ -	\$ -	\$ 30,000

FUNDING SOURCES (Itemize)				FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL
Penny for Pinellas General Fund				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$30,000	\$ -	\$ -	\$ -	\$ 30,000
TOTAL				\$ -	\$ -	\$30,000	\$ -	\$ -	\$ -	\$ 30,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2011 - FY2015**

TOTAL NUMBER OF VEHICLES: 7
(1 vehicle not being replaced)

DEPARTMENT: Public Services
DIVISION: Streets

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
139/2767	2001 Ford F750 Dump	Streets	10,420	2016	\$ -	\$ -	\$ -		\$ 75,000		\$ 75,000
132/4976	2004 Ford 350 Utility	Streets	37,548	no replac	\$ -	\$ -	\$ -				\$ -
BC/2412	2010 Beach Cleaner	Streets		2025							\$ -
131/6069	2005 Ford F-150 PU	Streets	50,365	2014			\$ 30,000				\$ 30,000
138/2698	2008 John Deere Loader	Streets		2023	\$ -						\$ -
144/5113	2011 Bucket Truck	Streets	new	2021	\$ 35,000						\$ -
0585	2010 John Deere Tractor	Streets		2025							\$ -
SUBTOTAL					\$ 35,000	\$ -	\$ 30,000	\$ -	\$ 75,000	\$ -	\$105,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	General Fund				\$ 35,000	\$ -	\$ 30,000	\$ -	\$ 75,000	\$ -	\$105,000
TOTAL					\$ 35,000	\$ -	\$ 30,000	\$ -	\$ 75,000		\$105,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2013 - FY2017**

TOTAL NUMBER OF VEHICLES: 5

DEPARTMENT: Public Services
DIVISION: Parks

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
175/8185	2009 Ford - F350 PU	Parks	12,115	2018	\$ -						\$ -
178/8969	2003 Silverado 2500HD	Parks	56,923	2014	\$ -		\$35,000				\$ 35,000
Cart/3137	2011 Gator Utility Veh	Parks	NEW	2022	\$ -						\$ -
Tract/1425	1999 John Deere Tractor	Parks	587	2014	\$ -			\$31,000			\$ 31,000
177/2100	2009 Ford 350 Utility	Parks	4,856	2024							\$ -
SUBTOTAL					\$ -	\$ -	\$35,000	\$31,000	\$ -	\$ -	\$ 66,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	General Fund				\$ -	\$ -	\$35,000	\$31,000	\$ -	\$ -	\$ 66,000
TOTAL					\$ -	\$ -	\$35,000	\$31,000	\$ -	\$ -	\$ 66,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2013 - FY2017**

TOTAL NUMBER OF VEHICLES: 2
(2 vehicles not being replaced)

DEPARTMENT: Public Services
DIVISION: Recreation

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2012	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
184/9891	1999 Chevy Van	Recreation	36,798	no replac	\$ -						
185/623	2001 Chevy Suburban	Recreation	45,070	no replac							\$ -
SUBTOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES (Itemize)											
Penny for Pinellas					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2011 - FY2015**

TOTAL NUMBER OF VEHICLES: 3

DEPARTMENT: Public Services
DIVISION: Wastewater

COST SCHEDULE

Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	Balance Forward	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
160/6422	2012 Ford F-250 PU	Staff	1,780	2022	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 15,000
166/6493	2005 Ford Sewer Cleaner	Staff	8,020	Lease	\$ 105,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
145/5807	2006 Ford E - 350 (transferred from Streets)	Staff	11,706	2016	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 32,500	\$ 4,000	\$ 44,000
SUBTOTAL					\$ 108,000	\$ 40,500	\$ 40,500	\$ 40,500	\$ 70,500	\$ 42,000	\$ 234,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Wastewater Fund				\$ 108,000	\$ 40,500	\$ 40,500	\$ 40,500	\$ 70,500	\$ 42,000	\$ 234,000
	Wastewater Vehicle Reserves										
TOTAL					\$ 108,000	\$ 40,500	\$ 40,500	\$ 40,500	\$ 70,500	\$ 42,000	\$ 234,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2013 - FY2017**

TOTAL NUMBER OF VEHICLES: 1

DEPARTMENT: Public Services
DIVISION: Reclaimed Water

COST SCHEDULE

Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	Balance Forward	FY2013	FY2014	FY2015	FY 2016	FY 2017	TOTAL FY13-2017
180/7267	2002 Ford Ranger	Staff	65,023	No Replac			\$25,000				\$ 25,000
162/7599	2003 Ford F-150	Staff	66,473	2013	\$16,500	\$26,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 36,500
	SUBTOTAL				\$16,500	\$26,500	\$27,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 61,500

FUNDING SOURCES (Itemize)											
	Reclaimed Fund				\$16,500	\$10,000	\$27,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 45,000
	Reclaimed Reserve					\$16,500					\$ 16,500
	TOTAL				\$16,500	\$26,500	\$27,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 61,500

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2013 - FY2017**

TOTAL NUMBER OF VEHICLES: 0

DEPARTMENT: Public Services
DIVISION: Stormwater

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	Balance Forward	FY2013	FY2014	FY 2015	FY 2016	FY 2017	TOTAL FY13-2017
											\$ -
SUBTOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES (Itemize)	Assigned To:	Current Mileage	Replace. Year	Balance Forward	FY2013	FY2014	FY 2015	FY 2016	FY 2017	TOTAL
Stormwater Fund				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Glossary

Accrual Basis - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax - A tax levied on the assessed value of real property. This tax is also known as property tax.

Amortization - (1) Gradual reduction, redemption or liquidation of the balance of an account according to a specified schedule of times and amounts. (2) Provision for the extinguishment of a debt by means of a Debt Service Fund.

Appropriation - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose. An appropriation is usually limited in amount and as to the time when it may be expended.

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes.

Available Fund Balance - This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget - A budget in which planned funds available equal planned expenditures.

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Improvement Budget - A budget including those approved capital improvement projects contained in the five-year Capital Improvement Program.

Capital Improvement Project - A project involving the construction, purchase or renovation of land, buildings, streets, or other physical structures resulting in a fixed

asset or an improvement to a fixed asset with a life expectancy of at least five years which has a one-time acquisition cost of \$25,000 or more.

Capital Improvement Element - That portion of the Capital Improvements Plan which is necessary to meet the requirements of the Growth Management Act.

Capital Improvement Program - A comprehensive long-range schedule of approved capital improvements indicating priority in terms of need and ability to finance.

Capital Expenditure - The purchase, acquisition or construction of any item having a unit cost of \$2,500 or more with a useful life of at least one year. Typical capital outlay includes vehicles, computers, equipment, facilities, etc.

Consumer Price Index - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of cost of living and economic inflation.

Debt Limit - The maximum amount of gross or net debt which is legally permitted.

Debt Service - The payment of principal and interest on borrowed funds, such as bonds.

Department - An organizational unit responsible for carrying out a major governmental function, such as Fire or Public Services.

Encumbrance - An amount of money committed for the payment of goods and services not yet received or paid for.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. For the City this ranges from October 1 through September 30.

Fixed Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Full Faith and Credit - A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full faith and credit bonds.

Full-Time Position - A position which qualifies for full City benefits, required to work 40 hours per week. Also included are full-time fire personnel working 56 hours per week.

Fund - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose.

Fund Balance - Unspent funds that can be included as a funding source in the following year's budget.

Fund Type - In governmental accounting, all funds are classified into eight generic fund types; General; Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

GAAP - Generally accepted accounting principles as propagated by the Governmental Accounting Standards Board.

General Fund - A fund containing revenues such as property taxes not designated by law for a special purpose. Some of the departments that are part of the General Fund include City Manager's Office, Fire and Public Services.

General Obligation Bonds - Bonds for payment of which the full faith and credit of the issuing government are pledged.

Goal - A long-range desirable results attained by achieving objectives designed to implement a strategy.

Grants - Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.

Homestead Exemption - Pursuant to the Florida State Constitution, the first \$50,000 of assessed value of a home which the owner occupies as a principal residence is exempt from the property tax.

Impact Fee - A charge to a developer for infrastructure improvements that must be provided by the local government to serve the new development.

Interfund Transfer - Payment from one fund to another fund primarily for services provided.

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlement, shared revenues or payments in lieu of taxes.

Line Item - A specific item or group of similar items defined in a unique account in the financial records. Revenue and expenditures are anticipated and appropriated at this

level. This is the lowest level of detail at which justification is reviewed and decisions are made.

Millage - The tax rate on real property based on \$1 per \$1,000 of assessed property value.

Objective - Something to be accomplished that is described in specific, well-defined, and measurable terms.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled. The use of an annual operating budget is required by law.

Operating Costs - Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution.

Part-Time Position - Part-time employees work less than forty hours per week and are not entitled to full-time employee benefits.

People Cost - Refers to all costs directly associated with employees, including salaries and fringe benefits.

Performance Measures - Specific quantitative and qualitative measures of work performed toward meeting an objective of the department.

Program - A distinct function of city government provided to the public or a function providing support to the direct services of other departments.

Property Tax - A tax levied on the assessed value of real property. This tax is also known as ad valorem tax.

Reclassification - The moving of an existing position from one personnel classification (title) to another based on study by the Human Resources Administrator that the person is performing the duties of a classification other than that in which the employee is currently placed.

Reserve - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriated for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution - A special or temporary order of a legislative body; and order of a legislative body requiring less legal formality than an ordinance or statute.

Revenues - An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in internal service funds.

Rolled-Back Rate - Under Florida law, as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

Special Assessment - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund - A type of fund used to account for the proceeds of a specific revenue source that are legally restricted to expenditures for specified purposes.

Taxable Value - The assessed value of property minus the homestead exemption and any other exemptions which may be applicable.

Temporary Position - A temporary position is filled for a specified period of time, is not permanent in nature, and does not qualify for regular City benefits.

TRIM - Truth in millage.

Trust and Agency Fund - A type of fund used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other government and/or other funds.

Trust Funds - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other government and/or other funds.

User Charges - The payment of a fee for direct receipt of a public service by the party benefitting from the service.

Utility Tax - A tax levied by the City on the customers of various utilities such as electricity, telephone, gas and water.



THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
Classification & Compensation Plan
October 1, 2012 through September 30, 2013
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>
101	Annual	\$ 17,815.20	\$ 26,954.72	<i>No positions in this classification</i>	
	Hourly	\$ 8.565	\$ 12.959		
102	Annual	\$ 18,705.44	\$ 28,296.32	Library Page	CWA
	Hourly	\$ 8.993	\$ 13.604		
103	Annual	\$ 19,641.44	\$ 29,714.88	<i>No positions in this classification</i>	
	Hourly	\$ 9.443	\$ 14.286		
104	Annual	\$ 20,623.20	\$ 31,185.44	Recreation Aide I	CWA
	Hourly	\$ 9.915	\$ 14.993		
105	Annual	\$ 21,654.88	\$ 32,755.84	Recreation Aide II	CWA
	Hourly	\$ 10.411	\$ 15.748		
106	Annual	\$ 22,736.48	\$ 34,401.12	<i>No positions in this classification</i>	
	Hourly	\$ 10.931	\$ 16.539		
107	Annual	\$ 23,874.24	\$ 36,125.44	Library Assistant I	CWA
	Hourly	\$ 11.478	\$ 17.368	Receptionist/Office Assistant	CWA
				Recreation Assistant	CWA
108	Annual	\$ 25,068.16	\$ 37,924.64	Parking Enforcement Officer	CWA
	Hourly	\$ 12.052	\$ 18.233	Seasonal Lifeguards	CWA
109	Annual	\$ 26,322.40	\$ 39,821.60	Public Properties Maintenance Worker I	CWA
	Hourly	\$ 12.655	\$ 19.145	Utilities Maintenance Worker I	CWA
				Community Service Officer	CWA
				Secretary	CWA
110	Annual	\$ 27,639.04	\$ 41,799.68	Library Assistant II	CWA
	Hourly	\$ 13.288	\$ 20.096		
111	Annual	\$ 29,020.16	\$ 43,902.56	Public Properties Maintenance Worker II	CWA
	Hourly	\$ 13.952	\$ 21.107		
112	Annual	\$ 30,469.92	\$ 46,080.32	Utilities Maintenance Worker II	CWA
	Hourly	\$ 14.649	\$ 22.154		

City of St. Pete Beach
Classification & Compensation Plan
October 1, 2011 through September 30, 2012
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>
113	Annual	\$ 31,994.56	\$ 48,384.96	Public Properties Maintenance Worker III	CWA
	Hourly	\$ 15.382	\$ 23.262	Meter Maintenance Supervisor	CWA
114	Annual	\$ 33,594.08	\$ 50,816.48	Finance Technician I	CWA
	Hourly	\$ 16.151	\$ 24.431	Recreation Marketing and Rental Leader	CWA
				Telecommunication Officer	FOP
				Utilities Maintenance Worker III	CWA
115	Annual	\$ 35,274.72	\$ 53,349.92	Finance Technician II	CWA
	Hourly	\$ 16.959	\$ 25.649	Records Supervisor	CWA
				Code Enforcement Administrator	CWA
116	Annual	\$ 37,036.48	\$ 56,010.24	Public Properties Crew Chief	CWA
	Hourly	\$ 17.806	\$ 26.928		
117	Annual	\$ 38,889.76	\$ 58,824.48	Utilities Maintenance Crew Chief	CWA
	Hourly	\$ 18.697	\$ 28.281		CWA
118	Annual	\$ 40,834.56	\$ 61,761.44	Administrative Services Assistant	MAPS
	Bi-Weekly	\$ 1,570.56	\$ 2,375.44	Librarian	MAPS
	Hourly	\$ 19.632	\$ 29.693	GIS Operator	CWA
				Recreation Program Coordinator	MAPS
				Aquatics Coordinator	MAPS
				Zoning & Permitting Administrator	MAPS
119	Annual	\$ 42,875.04	\$ 64,850.24	Police Officer	FOP
	Bi-Weekly	\$ 1,649.04	\$ 2,494.24	Deputy City Clerk	MAPS
	Hourly	\$ 20.613	\$ 31.178	Executive Assistant to the City Manager	MAPS
120	Annual	\$ 45,019.52	\$ 68,095.04	<i>No positions in this classification</i>	
	Bi-Weekly	\$ 1,731.52	\$ 2,619.04		
	Hourly	\$ 21.644	\$ 32.738		
121	Annual	\$ 47,261.76	\$ 71,487.52	Combination Inspector	MAPS
	Bi-Weekly	\$ 1,817.76	\$ 2,749.52		
	Hourly	\$ 22.722	\$ 34.369		
122	Annual	\$ 49,624.64	\$ 75,060.96	Information Technology Specialist	MAPS
	Bi-Weekly	\$ 1,908.64	\$ 2,886.96		
	Hourly	\$ 23.858	\$ 36.087		

City of St. Pete Beach
Classification & Compensation Plan
October 1, 2011 through September 30, 2012
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>
123	Annual	\$ 52,106.08	\$ 78,815.36	Administrative Services Supervisor	MAPS
	Bi-Weekly	\$ 2,004.08	\$ 3,031.36	Fire Marshall	MAPS
	Hourly	\$ 25.051	\$ 37.892	Library Administrator	MAPS
				Police Sergeant	FOP
				CIP Construction Manager	MAPS
124	Annual	\$ 53,639.04	\$ 81,132.48	Human Resources Administrator	MAPS
	Bi-Weekly	\$ 2,063.04	\$ 3,120.48	Senior Planner	MAPS
	Hourly	\$ 25.788	\$ 39.006	Operations Manager	MAPS
125	Annual	\$ 56,320.16	\$ 85,190.56	City Clerk	MAPS
	Bi-Weekly	\$ 2,166.16	\$ 3,276.56		
	Hourly	\$ 27.077	\$ 40.957		
126	Annual	\$ 59,134.40	\$ 89,448.32	Building Code Administrator	MAPS
	Bi-Weekly	\$ 2,274.40	\$ 3,440.32	Police Captain	MAPS
	Hourly	\$ 28.430	\$ 43.004		
127	Annual	\$ 62,092.16	\$ 93,920.32	<i>No positions in this classification</i>	
	Bi-Weekly	\$ 2,388.16	\$ 3,612.32		
	Hourly	\$ 29.852	\$ 45.154		
128	Annual	\$ 65,197.60	\$ 98,616.96	<i>No positions in this classification</i>	
	Bi-Weekly	\$ 2,507.60	\$ 3,792.96		
	Hourly	\$ 31.345	\$ 47.412		
129	Annual	\$ 68,456.96	\$ 103,546.56	Recreation Director	MAPS
	Bi-Weekly	\$ 2,632.96	\$ 3,982.56	Information Technology Director	MAPS
	Hourly	\$ 32.912	\$ 49.782		
130	Annual	\$ 71,880.64	\$ 108,725.76	Fire Chief	MAPS
	Bi-Weekly	\$ 2,764.64	\$ 4,181.76	Planning & Community Development Directo	MAPS
	Hourly	\$ 34.558	\$ 52.272	Police Chief	MAPS
				Public Services Director	MAPS
				Administrative Services Director	MAPS

Appendix I

Firefighter/EMT															
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
\$ 37,553.15	\$ 39,431.39	\$ 41,402.82	\$ 43,473.25	\$ 45,645.60	\$ 47,928.61	\$ 50,325.18	\$ 50,325.18	\$ 50,325.18	\$ 51,833.60	\$ 51,833.60	\$ 51,833.60	\$ 53,566.24	\$ 53,566.24	\$ 53,566.24	\$ 55,173.23
\$ 12.90	\$ 13.541	\$ 14.218	\$ 14.929	\$ 15.675	\$ 16.459	\$ 17.282	\$ 17.282	\$ 17.282	\$ 17,800	\$ 17,800	\$ 17,800	\$ 18,395	\$ 18,395	\$ 18,395	\$ 18,947

Firefighter/Paramedic															
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
\$ 42,346.30	\$ 44,463.33	\$ 46,688.10	\$ 49,020.61	\$ 51,472.51	\$ 54,046.72	\$ 56,749.06	\$ 56,749.06	\$ 56,749.06	\$ 58,452.58	\$ 58,452.58	\$ 60,365.76	\$ 60,179.39	\$ 60,179.39	\$ 60,179.39	\$ 61,984.77
\$ 14.54	\$ 15.269	\$ 16.033	\$ 16.834	\$ 17.676	\$ 18.560	\$ 19.488	\$ 19.488	\$ 19.488	\$ 20,073	\$ 20,073	\$ 20,730	\$ 20,666	\$ 20,666	\$ 20,666	\$ 21.286

Lieutenant Firefighter/EMT				
A	B	C	D	G
\$ 53,953.54	\$ 55,572.61	\$ 57,238.27	\$ 58,956.35	\$ 61,315.07
\$ 18.528	\$ 19.084	\$ 19.656	\$ 20.246	\$ 21.802

Lieutenant Firefighter/Paramedic				
A	B	C	D	G
\$ 56,650.05	\$ 58,350.66	\$ 60,100.77	\$ 61,903.50	\$ 64,378.50
\$ 19.454	\$ 20.038	\$ 20.639	\$ 21.258	\$ 22.892

Inspector															
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
\$ 39,248.51	\$ 41,210.93	\$ 43,271.48	\$ 45,435.05	\$ 47,706.81	\$ 50,092.15	\$ 52,596.75	\$ 52,596.75	\$ 52,596.75	\$ 54,174.66	\$ 54,174.66	\$ 54,174.66	\$ 55,799.90	\$ 55,799.90	\$ 55,799.90	\$ 57,473.89
\$ 18.869	\$ 19.813	\$ 20.804	\$ 21.844	\$ 22.936	\$ 24.083	\$ 25.287	\$ 25.287	\$ 25.287	\$ 26,046	\$ 26,046	\$ 26,046	\$ 26,827	\$ 26,827	\$ 26,827	\$ 27.632