

City of St. Pete Beach
Fiscal Year 2021 Adopted Budget



October 1, 2020 – September 30, 2021



September 29, 2020

City Manager's Budget Message

Like all communities, St. Pete Beach is challenged by the public health and economic concerns caused by the Covid-19 pandemic. The City is fortunate to have a diversified revenue stream, with a strong parking operation to complement a robust property tax base. Financial forecasts have improved considerably over the last several months, with General Fund revenue projected approximately \$250,000 less than budgeted. Plan reviews have been a specific boon to General Fund revenue, with several commercial projects getting underway in the fourth quarter.

The City maintains healthy General Fund reserves of \$9.4 million, approximately 50% of the General Fund expenditure budget. These balances will allow the City to absorb the unanticipated impacts of Covid-19. Longer term effects are more uncertain, but the City is in a unique position to strengthen its tax base, due to the pending sanitary sewer expansion project. The force main sewer project represents a significant milestone for the City, which will add capacity to the wastewater collection system and usher in new development and re-development projects that have been on hold for many years.

Strategic Planning Process

Over the course of the fiscal year, we initiated the development of the strategic plan for the City. Meetings were held with staff, the business community, residents, and City Commission; unfortunately, due to the limitations set by Covid-19, the process is not as far along and developed as I had intended to be.

However, there are five key elements that have risen to the top during this process: Economic Development, Internal Operations, Resiliency, Community and Neighborhoods, and Transportation.

The strategically managed framework above, while still in draft form, can begin to provide guidance for the FY 2021 budget as it represents a new opportunity to address these initiatives.

1. Economic Development: The top priorities in this area include: improve the beautification of entry points in the City; develop a marketing strategy to attract new businesses in cooperation with public/private agencies; and improve beach maintenance.
 - A. Improve beautification at entry points: The City has three main entrance points – the Bayway, 75th Ave. from South Pasadena, and the bridge from Treasure Island – and it has set aside \$335,000 for the design and construction of the entry points. A consultant has provided a series of concept options which, upon determination by the City Commission,

we will convert into final designs for bidding. Concurrently, we are negotiating with the Don Cesar Hotel to create an entry sign on the north side of their property, which would serve the dual function of shielding all their construction equipment and creating a new entrance feature for the City.

- B. Develop marketing strategy to attract new businesses working with public and private entities. The following activities are being envisioned for next fiscal year:
 - 1. Develop a streamlined process with Community Development for new businesses in permitting.
 - 2. Develop a brochure that guides a business through the permitting process.
 - 3. Identify businesses that can provide us with detailed analytics on demographics, number and type of current businesses and what we are missing.
 - 4. Complete data analysis and marketing strategy on small business and retail demographics.
 - 5. Identify vacancy throughout the city and create a marketing piece that summarizes that information to include location, size, traffic patterns, etc.
 - 6. Identify and pursue targeted businesses that would enhance our community.
 - 7. Develop an incentive/grant program for the city (i.e., façade grants, beautification, awards for excellence in remodeling/landscaping/painting, etc.)
 - 8. Compile a list of grants on state and federal level to assist new businesses to be aware of what is available to help them.

The initial phase will cost approximately \$15,000. If the City Commission approves an incentive program, a budget for that program will be approved at that time.

- C. Improve beach maintenance. It was widely recognized during the Strategic Planning process that the “Beach” is our most significant asset for both residents and businesses. It may be an asset that we have taken for granted as very limited resources go into it. Over the summer, I plan to re-evaluate what we do on the beach and how we maintain and preserve this valuable asset and present a plan by September.
- 2. Internal Operations: The top priorities in this area include: asset management planning; evaluating opportunities for cost reduction and revenue enhancement; identifying resources needed to perform at high level; identify and fund training needs; and improve landscaping on all City-owned properties.
 - A. Asset management planning: Over the past year, we began the process to document the City’s assets, determine the condition of the assets, and developed a plan to upgrade or replace the assets as needed. As a result, we now have detailed plans for Force Main and Lift Stations, road resurfacing, reclaimed water upgrades, piers, seawalls, and dune cross overs and we are still developing plans for facilities maintenance and I&I repair schedules. These plans allow us to have a long-term, organized and fiscally balanced approach to maintaining our assets.
 - B. Evaluate opportunities for cost reduction and revenue enhancement: This is an ongoing initiative, particularly during the annual budget development process. Staff will consider

- ways of institutionalizing this process and ensuring the burden does not fall on one particular department to evaluate opportunities to preserve the City's financial position.
- C. Identifying resources needed to perform at a high level: This effort is currently underway from a business processing standpoint by the City's IT Committee. This group consists of representatives from all departments and evaluates new resource opportunities.
 - D. Identify and fund training needs: This will include both required training for credentialed employees to maintain certifications and discretionary training for employees to advance their career or broaden their skill set.
 - E. Improve landscaping on City-owned properties. This reflects the City's beautification efforts and will align closely with priorities and initiatives developed under the Economic Development and Community and Neighborhoods pillars.
3. Community and Neighborhoods: The top priorities in this area include: improve beach maintenance and access; expand on community centered events; maintain business diversity and uniqueness; and promote community diversity.
- A. Beach Maintenance: This item is a priority from both the economic development and the community and neighborhood perspective (see previous description).
 - B. Expand on community centered activities: We plan to develop a special event coordinator committee or forum for all organizers to come together and develop a unified driving force for the community, sharing resources and playing off of each other's' events for the good of the community; this is an expansion of the co-sponsorship program we offer for local special events. We will expand our Lunch and Learns and informational seminars for residents from our businesses and become a designated AARP Livable Community.
 - C. Maintain business diversity and uniqueness This can be identified with analytics from Retail Academy. They can give us a breakdown of what businesses we have, and where we are lacking. This will assist in how we market to attract new businesses (economic development) and establish specific incentives, if needed.
 - D. Promote cultural diversity: We will continue to explore new ways to promote cultural diversity and develop a plan of action by the fall of 2020.
4. Transportation: The top priorities in this area include: expand micro-transit; complete parking ordinance updates; demand and collection re-assessment, explore public-private parking opportunities, create a multi-modal transportation guide; and widen sidewalks along Gulf Blvd.
- A. The micro-transit program has been very well received by the community. We have recently expanded service to County Park and are covering about half the Island. While

this initiative represents the single largest expenditure increase in the FY 2021 budget, it is mitigated by reduced expenses for PSTA bus service.

- B. We have also been working on a comprehensive update of the parking ordinance that will go into effect in FY 2020, to be followed by the implementation of a new revenue collection process in FY 2021. The Transportation and Parking Department will work with the PIO to produce informational material about transportation opportunities.
5. Resiliency /Sustainability/Sea Level Rise: The top priorities in this area include: explore federal and state grant opportunities; develop an improvement plan to address city infrastructure; develop a severe storm/hurricane resiliency plan; develop a rainstorm and king tide resiliency plan as part of multi-year sea level rise program; and ensure the continuation of a beach re-nourishment plan.
- A. A citywide asset management plan for all City facilities is currently underway and we expected to be completed later this year. The FY 2021 Capital Improvement Plan puts a strong emphasis on addressing infrastructure that has become unsafe such as piers, bridges, and seawalls.
 - B. Hurricane resiliency: Lessons learned from communities impacted by hurricanes and severe storm events indicates the need for a holistic approach to the achievement of community resiliency. Investment in infrastructure projects that address severe storm and hurricane resiliency will be a multi-year endeavor. Internal planning within multiple layers of city administration continues to ensure the ability to respond and recover from hurricane events protecting the residents, visitors, and employees within the city. These planning functions include the review and development of the city's Comprehensive Emergency Management Plan, Emergency Operations Center Plan, and individual department's Disaster Preparedness Plans and Continuity of Operations Plans.
 - C. Two of the key components of the Strategic Plan input are the need to focus on resiliency and sustainability. An additional \$25,000 installment of funding is provided for coastal resiliency studies. This will continue previous analyses to evaluate the impacts of sea level rise and flooding. Meanwhile, staff will continue to apply for disaster mitigation grant funding.

Grant Programs

Over the past year, the City has raised approximately \$285,000 in grant revenue. We also submitted requests of \$6.5 million to Tallahassee, between the Florida Job Growth Grant Fund and the annual appropriation process. Just as the budget was being prepared, the City's requests for appropriations, which were slated to bring in approximately \$2.5 million to the City, were vetoed by the Governor.

Over \$630 million is available through the State of Florida disaster mitigation program, including hardening, planning, and infrastructure projects. Applications have been submitted for the Pass-a-Grille Way seawall project, and for emergency generators at City Hall, Fire Station 23, and the Public Works facility. Grant writing consulting services are funded at \$50,000 to continue this effort. Following is a summary of recent grant activity:

Project	Funding Source	Received	Applied	Denied
Bayway landscaping	Florida Department of Transportation	\$50,282		
Fire Station 22 generator	Florida Department of Emergency Management	\$150,000	-	-
Costal Resiliency Analysis	Florida Department of Environmental Protection	\$70,000	-	-
Fire Dept. protective equipment extractor	FEMA Assistance to Firefighters	\$14,286	-	-
Sanitary sewer improvements	Job Growth Grant Fund (Vetoed)		-	\$2,000,000
Roadway restoration	Job Growth Grant Fund (Vetoed)	-	-	\$1,000,000
Sanitary sewer improvements	State Appropriation (Vetoed)	-	-	\$1,000,000
Roadway restoration	State Appropriation (Vetoed)	-	-	\$2,500,000
Library reconstruction	Public Library Construction Grants	-	-	\$500,000
Hurley Park improvements	Florida Recreation Development Assistance Program	-	-	\$200,000
Boca Ciega & Gulf Winds Drive	Forward Pinellas	-	-	\$70,000
Pass-a-Grille Way seawall	Rebuild Florida Mitigation	-	\$3,680,000	-
City Hall generator	Rebuild Florida Mitigation	-	\$189,000	-
Fire Station 23 generator	Rebuild Florida Mitigation	-	\$157,500	-
Public Works generator	Rebuild Florida Mitigation	-	\$141,750	-

Revenues and Rate Increases

Parking rates have been increased to \$3.25 per hour to help offset likely declines in sales tax-related revenue sources. The City is fortunate to have a diversified revenue stream, with parking enforcement as a strong secondary source of General Fund revenue. FY 2021 parking-related revenue is estimated at over \$3.4 million, and this is projected to grow by over \$250,000 following completion of the Upham Beach parking lot renovation project.

Wastewater Fund charges for service include a 7% fee increase, the second installment of an anticipated three-year rate increase cycle. Longer term, rate increases are also anticipated in the Stormwater Fund. Current forecasts include three sequential rate increases of 10% each, beginning in FY 2022. Meanwhile, cost containment efforts are underway in the Reclaimed Water program. To the extent the City can encourage water conservation, annual expenses to Pinellas County will decline. These fees have increased tremendously over the past two years and are anticipated to continue through FY 2023 based on Pinellas County's rate schedule. Any expenditure savings achieved will mitigate the need for future reclaimed water rate increases.

Labor Negotiations and Pension Funds

As of this report, the City is in negotiations with the IAFF Fire Union. The Fire Union contract does provide for annual step increases in the range of 2.7% to 3.5% so employees' salaries will continue to go up on a similar pace as our other employees.

FY 2021 will mark the third and final year of the CWA union contract, which calls for 3% annual pay increases after prior year increases of 3% and 2.5%, respectively. Also in FY 2021, all non-bargaining union employees will be moving towards a pay for performance plan.

Pension funding remains a long-term challenge, with the General Employees plan currently 63% funded and the Firefighters' plan 65% funded. The Police Pension fund is very close to being fully funded as a result of a bond financing that resulted in \$625,000 in General Fund savings in FY 2020 and \$130,000 annually thereafter, beginning in FY 2021.

Debt Program

The current interest rate environment provides similar opportunities for future cost savings. Wastewater debt issued in 2015 will be refinanced at a total savings of at least \$672,000 over fifteen years. The Gulf Blvd. utility undergrounding project will likely be financed in FY 2021, allowing construction to commence without regard to Pinellas County's funding schedule. This will likely be structured as a shorter-term obligation payable upon receipt of final reimbursement from the County.

Land Development Code

This year the City awarded a contract to reconcile any discrepancies between State Law requirements, Pinellas County's Comprehensive Plan, the City's Comprehensive Plan and our Land Development Code. Over the next six months, we will go through the process of making the necessary modification to ensure that all these requirements are in sync. I am allocating \$50,000 in next year's budget to have consultant support available to address things like off-street parking and the noise ordinance.

Enforcement

The City currently operates a parking enforcement unit and a zoning and code enforcement unit with 2.5 full time equivalent positions for each of those units. It became apparent during the COVID-19 pandemic that our enforcement efforts needed to work closer together to provide a more effective response to residents' concerns.

During the meeting regarding the parking enforcement situation, the City Commission and I had discussions about the shortage of parking enforcement personnel at different times of the day, and the Commission agreed to increase the parking rate to cover the cost of additional enforcement.

To this end, I am recommending that we add a full-time enforcement supervisor and one part-time enforcement officer. This will provide better responsiveness to issues such as congestion, garbage pickup, parking enforcement, and code compliance.

Staffing

The personnel count for the City increased from 123.96 to 126.66 for a total of 2.70 FTE positions, with the majority of the resources being added towards enforcement efforts (1.7 FTE) and the rest being small allocations of additional resources, such as more part-time hours for several positions.

Capital Improvement Program

General Fund contributions to the City’s capital improvement program (CIP) total \$4.1 million, however, this amount is skewed by the fact that we have transferred over \$400,000 in maintenance projects that were previously included in the CIP to the General Fund operating budget. The Capital Funds are primarily allocated to Upham Beach parking improvements, Vina del Mar bridge repairs, street resurfacing, and fishing pier maintenance.

- **Upham Beach Parking Project** is expected to cost approximately \$1.4 million, with about \$450,000 being the cost to add 66 new parking spaces. These spaces are estimated to generate over \$250,000 in new revenue annually, having a pay-back of less than two years. The remaining cost is for the re-pavement and landscaping of the existing parking area, including Beach Plaza.
- **Phase II utility undergrounding** – Funded entirely by Pinellas County in the amount of nearly \$8 million over the next five years. The second phase of funding should allow the City to bury all electric lines on Gulf Blvd.
- **Sanitary sewer improvements include over \$2.3 million** for rehabilitation of the City’s force mains and lift stations, and continued efforts to reduce inflow and infiltration (I&I). The sanitary sewer expansion project is scheduled to begin in October and will extend through the fiscal year, scheduled for completion in December 2021.
- **Stormwater projects totaling \$8.1 million** over the next five years have been identified, but the actual implementation schedule will be refined after completion of an updated stormwater master plan, which is expected by August 1, 2020. Current stormwater fees are inadequate to provide for the level of service likely to be identified in the master plan. Long-term financial forecasts presume debt issuance and fee increases to complete needed stormwater drainage improvements.
- The following projects and services previously included in the CIP are now included in the annual operating budget, which reflects the ongoing and routine nature of many of these projects:

Re-allocated from CIP:	Value	Division	Account
General Fund			
Engineering services	\$ 100,000	PW Admin	001.6101.519.5312
ADA program	\$ 50,000	Streets	001.6103.541.5469
Concrete, brick, masonry	\$ 50,000	Streets	001.6103.541.5461
Shell alleys	\$ 50,000	Streets	001.6103.541.5530
Fire station 23 painting (from facility maintenance CIP)	\$ 15,000	Facilities	001.6102.519.5461
Fire station 22 repairs (from facility maintenance CIP)	\$ 25,000	Facilities	001.6102.519.5461
Grease trap upgrades (from facility maintenance CIP)	\$ 15,000	Facilities	001.6102.519.5461
Public property beautification	\$ 50,000	Parks	001.6104.572.5527
Seawall maintenance (additional funding)	\$ 30,000	Beaches	001.6105.572.5461
Sand dune and beach property improvements program	\$ 25,000	Beaches	001.6105.572.5461
General Fund Total	<u>\$ 410,000</u>		

Re-allocated from CIP:	Value	Division	Account
Stormwater Fund			
Collection system maintenance, baffle box cleaning	\$ 115,000	Stormwater	103.6108.537.5469
Pond maintenance	\$ 20,000	Stormwater	103.6108.537.5310
Water quality	\$ 15,000	Stormwater	103.6108.537.5310
Stormwater Fund Total	<u>\$ 150,000</u>		
Wastewater Fund			
Engineering services	\$ 50,000	Wastewater	101.6107.535.5310
Wastewater Fund Total	<u>\$ 50,000</u>		
All Funds Total	<u>\$ 610,000</u>		

Reclaimed Water

Over the last year we explored the option of selling the reclaim water system to Pinellas County. After months of negotiations and analysis, we determined that the City would be better served by retaining the utility under its control. However, two items became apparent during those negotiations:

The sale of the utility would have implied that water restrictions and water metering would go into effect at the time of the sale. The City currently buys the reclaimed water from the County on a per unit basis, but it does not limit water consumption on the back end. I am recommending adding meters to the large commercial properties, limiting reclaimed water access to three times per week for residential users, and requiring new systems to have rain sensors. This program would not only be environmentally friendly, but it will also improve the profitability of the reclaimed water utility.

The other issue is that we need to improve the coordination of our road resurfacing program and the reclaimed water lateral replacement program. Nothing impacts the durability of a repaved road more than having a reclaimed water break shortly after the completion of the road. Therefore, I included funds to ramp up the replacement of service lines, with an increase in funding from \$100,000 to \$300,000 to match our road resurfacing goals.

Thank You

Thank you to all who provided input and direction on these topics and thank you to the City Commission for making the difficult choices required to execute this program.

Respectfully,

Alex Rey

Alex Rey
City Manager

City of St. Pete Beach
FY 2021 Budget
Acknowledgements

Alan Johnson, Mayor

City Commission:

Christopher Graus, District 1
Doug Izzo, District 2 – Vice Mayor
Ward Friszolowski, District 3
Melinda Pletcher, District 4

Finance and Budget Review Committee:

Mary Hacker, Chair
Rebecca Lyons, Vice Chair
Justin Hilliard
Joanne Melodayo
John Samorajczyk

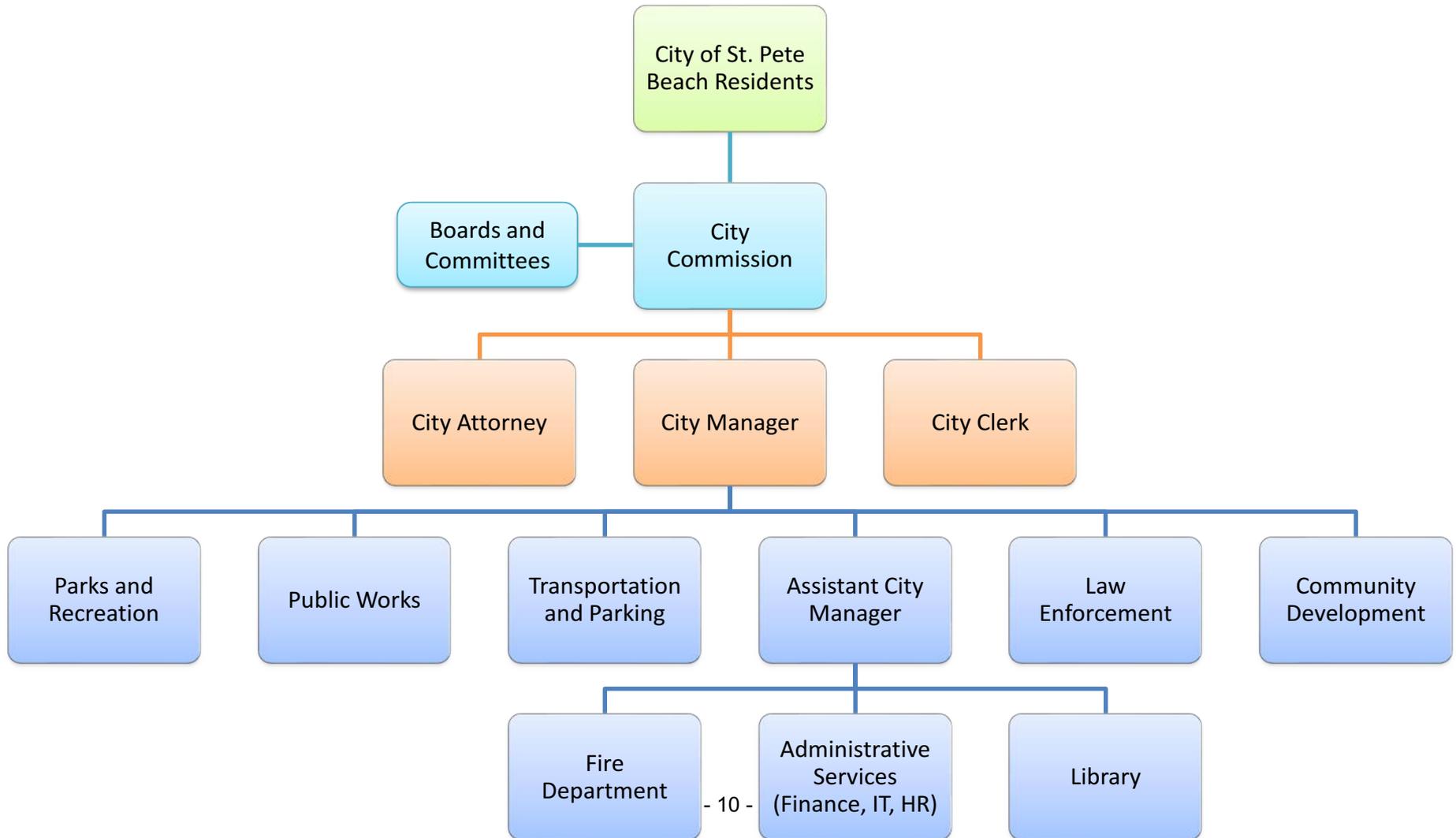
City Administration:

Alex Rey, City Manager
Andrew Dickman, City Attorney
Rebecca Haynes, City Clerk
Vincent Tenaglia, Assistant City Manager
Michael Clarke, Public Works Director
Michelle Gonzalez, Parking and Transportation Director
Betcinda Kettells, Library Director
James Kilpatrick, Fire Chief
Jennifer McMahon, Parks and Recreation Director
Wesley Wright, Community Development Director

Organizational Summary



City of St. Pete Beach FY 2021 Budget Organizational Chart



City of St. Pete Beach
FY 2021 Budget
Mission Statement

The City of St. Pete Beach and its municipal government exist to provide, promote and preserve a superior social, economic and physical environment through responsible and informed use of citizen resources and fair and professional administration and enforcement of municipal plans, statutes and regulations.

Core Values:

- ✚ A Family-Friendly Beach Community Atmosphere
- ✚ Accountable & Efficient Use of Public Resources and Sound Fiscal Management
- ✚ Environmental Sustainability
- ✚ Ethics, Integrity, Quality Service & Courageous Leadership
- ✚ Excellence
- ✚ Innovation & Creativity
- ✚ Partnership with Government, Residents & Business Community
- ✚ Public Safety
- ✚ Quality of Life
- ✚ Quality of Visual Environment
- ✚ The City's Heritage
- ✚ The Sanctity, Preservation & Protection of the Beach & Access to the Beach for All
- ✚ Transparency in Government

Budget Summary



City of St. Pete Beach
FY 2021 Budget
Summary and Analysis

Budget Overview:

The City budget serves as the foundation of the strategic and operational forecast for the upcoming fiscal year. The budget planning process facilitates the prioritization of City services, as the City's funding sources are limited and often only controllable indirectly. Revenue and expenditures are estimated based on the best information available at the time of preparation, utilizing information derived from the State of Florida, other municipal governments, historical data, and key assumptions. In the event of significant variances throughout the year, budget amendments may be authorized by the City Commission via Ordinance. The annual budget process is largely driven by State Statute and City Charter requirements, including the following key milestones for fiscal year (FY) 2021:

April 23	City Commission budget planning workshop
July 15	Finance & Budget Committee budget workshop
July 20	City Commission budget workshop
July 28	City Commission approval of preliminary millage rate
September 9	First public hearing to adopt millage and budget
September 28	Final public hearing to adopt millage and budget

The budget document is primarily organized by fund, including the General Fund which accounts for basic government services and operations as well as the following different types of funds:

 **Governmental Funds:**

- **Building Fund:** Special revenue fund reporting the proceeds generated and costs incurred by the City's administration of the Florida Building Code. Surplus revenue is retained in the fund for future year spending.
- **Fleet Fund:** The accounting mechanism by which governmental funds annually contribute to future vehicle replacements.
- **Capital Fund:** Accounts for resources accumulated specifically to complete significant capital projects and infrastructure improvements. Unexpended funds correspond to the execution of identified capital projects; balances may be carried forward from year to year to align financial resources with construction schedules.

 **Enterprise Funds:**

- **Wastewater Fund:** Accounts for the operation and maintenance of the City's sanitary sewer infrastructure. Rates are established to provide sufficient funding for annual operations and capital reinvestment.
- **Reclaimed Water Fund:** Includes the revenue and expenditures associated with the City's operation of the reclaimed water system, through a contractual agreement with Pinellas County.
- **Stormwater Fund:** Reports the financial operations of the City's stormwater drainage utility, which is funded via non-ad valorem property assessments.

City of St. Pete Beach
FY 2021 Budget
Summary and Analysis

All Funds Summary:

The FY 2021 budget is balanced at \$74,264,345, including non-operational items such as inter-fund transfers, fund balance appropriations, and external financing activity. The total budget decreased by \$5,825,390 (-7.3%) as compared to the current budget, primarily due to the magnitude of FY 2020 capital expenditures and debt activity. The following summary distinguishes revenue (i.e., recurring operational items) from other sources such as transfers, financing arrangements, and fund balance appropriations. Similarly, expenditures (i.e., personnel, operating, capital outlay, and debt service) are distinguished from other uses such as transfers and fund balance appropriations.

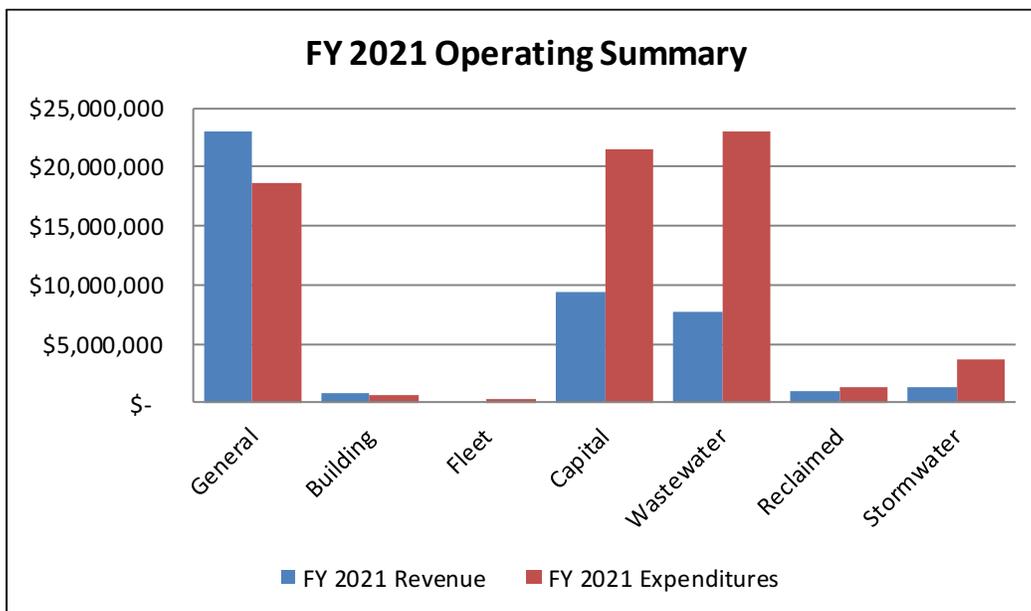
	General	Building	Fleet	Capital	Wastewater	Reclaimed	Stormwater	FY 2021	FY 2020	+ / -
Revenue:										
Ad Valorem Taxes	10,453,115	-	-	-	-	-	-	10,453,115	9,905,691	5.5%
Utility Service Taxes	2,281,965	-	-	-	-	-	-	2,281,965	2,277,900	0.2%
Franchise Fees	1,181,600	-	-	-	-	-	-	1,181,600	1,226,000	-3.6%
Local Option Taxes	-	-	-	987,000	-	-	-	987,000	1,024,900	-3.7%
Charges for Service	5,896,535	-	-	-	7,645,091	1,021,075	1,316,800	15,879,501	14,975,136	6.0%
Intergovernmental	1,480,654	-	-	8,461,727	-	-	-	9,942,381	9,309,018	6.8%
Fines & Forfeitures	177,800	-	-	-	-	-	-	177,800	126,000	41.1%
Licenses & Permits	456,000	820,000	-	-	-	-	-	1,276,000	1,140,900	11.8%
Other	1,111,215	4,700	-	15,000	16,800	13,000	20,000	1,180,715	1,510,170	-21.8%
Total	\$ 23,038,884	\$ 824,700	\$ -	\$ 9,463,727	\$ 7,661,891	\$ 1,034,075	\$ 1,336,800	\$ 43,360,077	\$ 41,495,715	4.5%
Other Sources:										
Transfers	-	-	255,470	4,100,000	-	-	-	4,355,470	5,662,764	-23.1%
Capital Leases	-	-	-	-	-	-	-	-	500,000	-100.0%
Debt Proceeds	-	-	-	-	-	-	1,600,000	1,600,000	19,930,948	-92.0%
Re-Appropriations	-	-	-	8,071,000	15,000,000	-	1,105,000	24,176,000	9,160,426	163.9%
From Reserves	-	-	11,030	-	411,121	350,647	-	772,798	3,339,882	-76.9%
Total	\$ -	\$ -	\$ 266,500	\$ 12,171,000	\$ 15,411,121	\$ 350,647	\$ 2,705,000	\$ 30,904,268	\$ 38,594,020	-19.9%
Total Sources:	\$ 23,038,884	\$ 824,700	\$ 266,500	\$ 21,634,727	\$ 23,073,012	\$ 1,384,722	\$ 4,041,800	\$ 74,264,345	\$ 80,089,735	-7.3%
Expenditures:										
Personnel Costs	9,403,146	573,182	-	-	454,511	97,214	265,479	10,793,532	16,931,022	-36.2%
Operating Costs	8,180,064	129,628	-	-	4,582,077	681,508	334,558	13,907,835	12,987,473	7.1%
Capital Outlay	547,150	-	266,500	20,657,727	17,349,000	606,000	2,751,000	42,177,377	41,516,835	1.6%
Debt Service	552,704	-	-	856,464	687,424	-	255,529	2,352,121	1,932,334	21.7%
Total	\$ 18,683,064	\$ 702,810	\$ 266,500	\$ 21,514,191	\$ 23,073,012	\$ 1,384,722	\$ 3,606,566	\$ 69,230,865	\$ 73,367,664	-5.6%
Other Uses:										
Transfers	4,348,137	7,333	-	-	-	-	-	4,355,470	5,662,764	-23.1%
To Reserves	7,683	114,557	-	120,536	-	-	435,234	678,010	1,059,307	-36.0%
Total	\$ 4,355,820	\$ 121,890	\$ -	\$ 120,536	\$ -	\$ -	\$ 435,234	\$ 5,033,480	\$ 6,722,071	-25.1%
Total Uses:	\$ 23,038,884	\$ 824,700	\$ 266,500	\$ 21,634,727	\$ 23,073,012	\$ 1,384,722	\$ 4,041,800	\$ 74,264,345	\$ 80,089,735	-7.3%

Despite the uncertainty surrounding Covid-19, total revenue is projected to increase by \$1,864,362 (4.5%), primarily due to property value growth, the Gulf Blvd. electrical undergrounding interlocal agreement, higher charges for service, and building activity, all of which are further discussed. Expenditures decreased by \$4,136,799 (-5.6%), based on the CIP schedule and the absence of one-time factors including the funding of the police pension system (\$6.6 million).

The following chart illustrates the extent to which annual revenue supports expenditures within individual funds, net of non-operational activity (e.g., transfers or borrowing). The General and Building funds are scheduled to generate surplus revenue in FY 2021; all other funds will draw upon available reserves or other financing sources. General Fund surplus revenue is used to program the Capital Improvement Plan (CIP); transfers from the General Fund to the Capital Fund total \$4.1

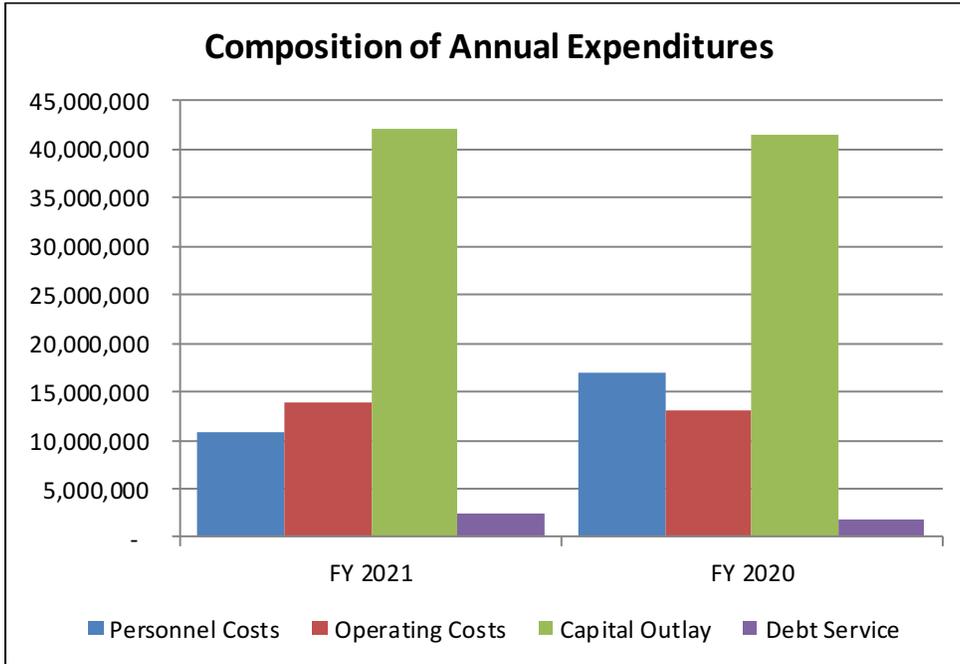
City of St. Pete Beach
 FY 2021 Budget
Summary and Analysis

million for FY 2021. Meanwhile net revenue generated by the Building Fund is restricted by State statute and will be retained exclusively for future administration of the Florida Building Code. In the event of an economic downturn, these funds may be used to support Building operations. The remaining City funds are all capital intensive and largely driven by CIP activity. Accumulated reserves and interfund transfers are sufficient to support all funds in FY 2021, with the exception of Stormwater. The proposed budget tentatively includes a \$1.6 million borrowing arrangement in the Stormwater Fund. The actual amount will be refined upon completion of an updated stormwater master plan. Virtually the entire Stormwater Fund construction schedule over the next five years is scheduled to be financed externally.

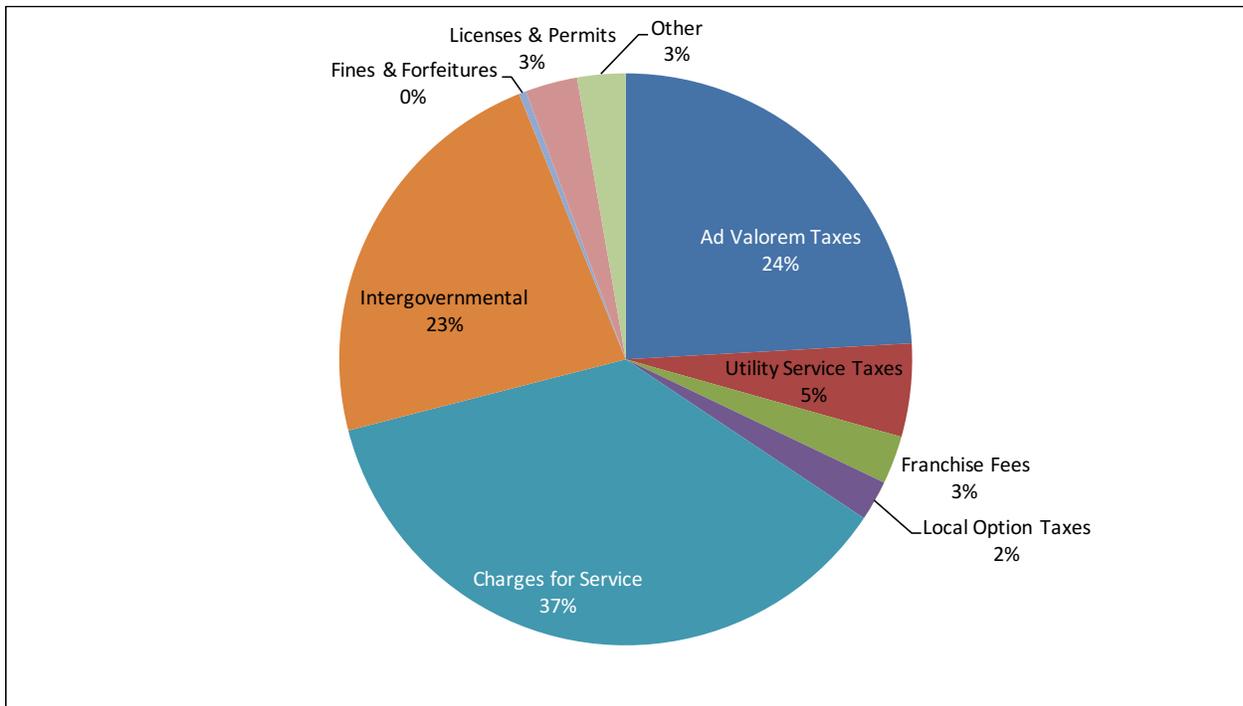


The next chart illustrates the effect of capital outlay on the annual budget and the effect of the FY 2020 police pension refinancing, which reduced personnel costs (i.e., retirement contribution) by \$681,890 and shifted \$552,704 into debt service (i.e., payments on the pension obligation loan). Meanwhile, operating expenditures increased 7.1%, as several projects were reallocated from the CIP into the annual operating budget to better reflect their ongoing nature. Collectively, such programs accounted for \$610,000 of the \$920,362 total increase in Citywide operating costs.

City of St. Pete Beach
 FY 2021 Budget
 Summary and Analysis



Revenue Summary:



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General Fund Revenue:

- ✚ Ad Valorem: Based on a 5.53% increase in property values, the City will generate \$547,424 in new revenue by maintaining the current millage rate of 3.1500.
- ✚ Transportation: Hourly parking rates were increased from \$2.75 per hour to \$3.25, which is estimated to generate nearly \$460,000 in new income between City- and County-owned lots. Parking enforcement volume has exceeded expectations over the last two years and citation revenue is projected to increase by \$46,800 (40.7%), bolstered by an additional patrol position.
- ✚ Plan reviews: Building-related activity has been unaffected by Covid-19 to date. Plan reviews are projected at \$300,000 for FY 2020 and should continue to perform well in FY 2021 with the sanitary sewer capacity improvement project ushering in new development and re-development opportunities.
- ✚ Administrative Services: The methodology for calculating general and administrative expenses has been re-evaluated, capturing expenses from administrative and internal service departments and allocating costs based on external funds' share of non-capital activity. The net effect is a \$75,019 increase in General Fund revenue, largely at the expense of the Wastewater Fund, which accounts for a concentrated share of Citywide personnel and operating costs.
- ✚ Franchise Fees and Utility Service Taxes: Estimates include slight decreases for franchise fees and utility service taxes. The City has experienced a 6.7% decrease in electric franchise fees in FY 2020, following 20% customer discounts issued by Duke Energy in May, in response to Covid-19. Electric utility service taxes have been more stable, tied to consumption rather than Duke Energy's revenue. FY 2021 estimates assume revenue will gradually moderate throughout the summer and that scheduled rate increases will take effect. Gas franchise fees spiked in FY 2020 following several large commercial properties temporarily establishing accounts with Peoples Gas. Several of these accounts have already shifted back to third-party service and gas franchise fees are therefore expected to taper back off. The 20% gas franchise fee revenue increase reflects these anticipated account-level changes.
- ✚ Sales tax-related: Half-cent sales tax revenue will be directly affected by Covid-19 and is projected to decrease 14.0% from prior year estimates. To date, Communication Services Tax revenue has held up well, as anticipated. A slight 1.6% reduction is projected for FY 2021. Revenue sharing estimates projected by the State of Florida were far more favorable than originally forecast and are nearly equivalent to FY 2017 totals. Each of these sources will continue to be monitored prior to adoption of the budget and may be revised prior to publishing the tentative budget in September.
- ✚ Local Option Gas Tax: This tax is levied on gallons sold and is therefore closely tied to consumer behavior. Estimates include a 16.3% decrease based on the assumption of prolonged effects of Covid-19. This is a lagging source that will continue to be monitored and may be subject to change.

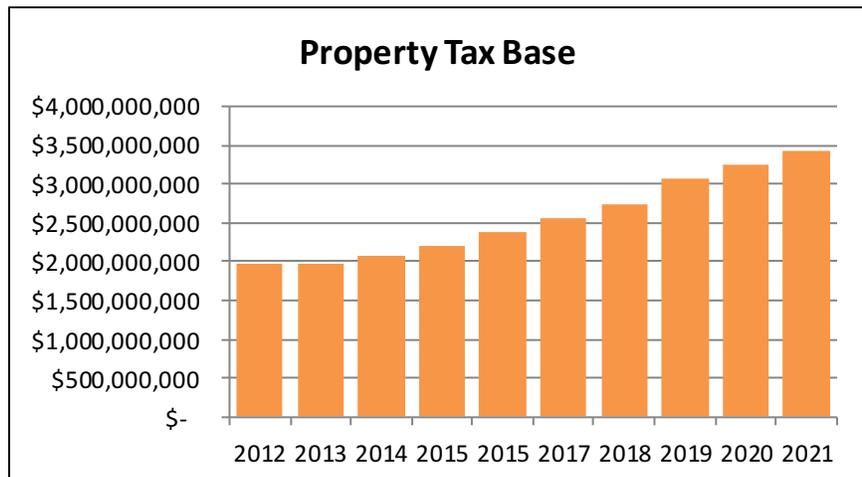
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- ✚ Interest Earnings: Based on the changes to the federal funds rate in March 2020 and the anticipated low interest rate environment, budgeted revenue declined by \$110,000 (-61.1%).
- ✚ Recreation-related: Community Center rental activity has fallen sharply, with events being regularly cancelled and rescheduled in response to Covid-19. FY 2021 estimates include a \$61,250 (-37.3%) revenue reduction in Community Center rentals. Similar reductions are reflected in virtually all recreation programs.

Millage Rate:

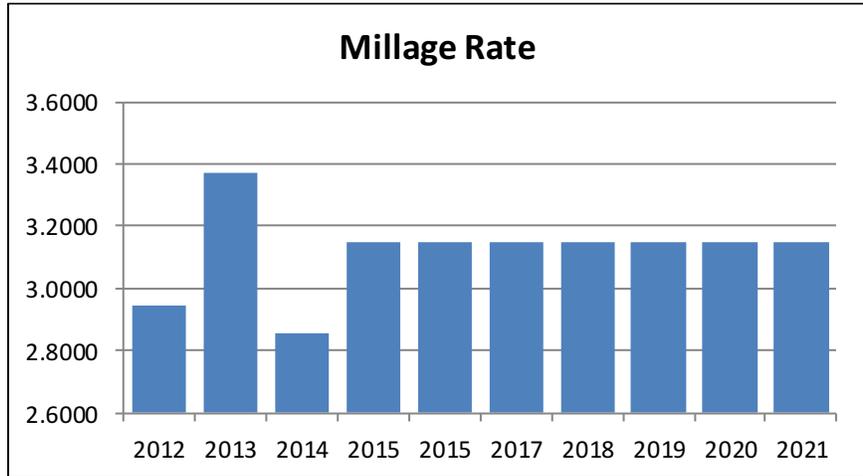
Florida voters approved an amendment to Save Our Homes legislation in January 2008, limiting property taxes by increasing property value exemptions and providing portability of exemption provisions. As illustrated in the following charts, the City of St. Pete Beach managed the impact of property tax limitations by steadily increasing its millage rate, peaking in FY 2013 to coincide with a historically low property tax base. In FY 2013, the City outsourced law enforcement services to Pinellas County Sheriff's Office, reducing General Fund expenditures to the extent that the millage rate was reduced nearly 13%. The City has since sought to rebuild from the economic recession and housing market collapse by gradually increasing staffing levels and services, with a millage rate of 3.1500 in place since FY 2015.

Property values have recovered to pre-recession levels, as the tax base exceeded \$3B for the first time in FY 2019 and has since continued to grow:

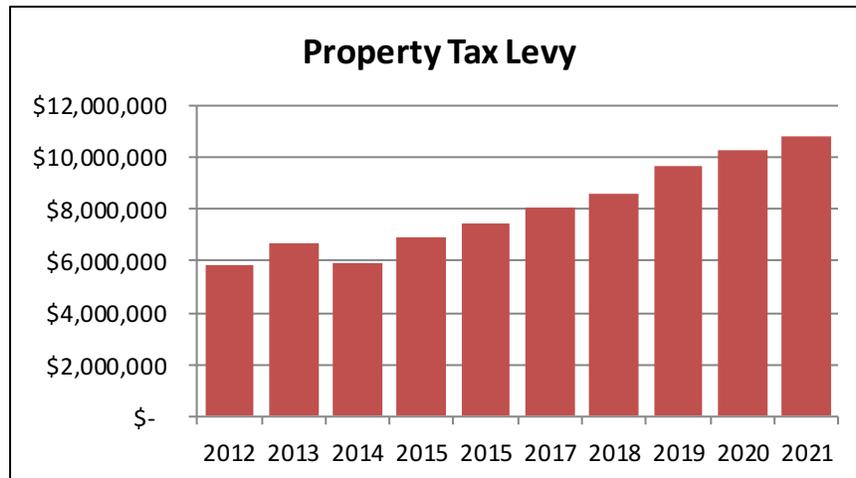


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The 5.53% property value increase in FY 2021 is the seventh consecutive increase over 5%. The FY 2021 budget maintains the 3.1500 millage rate:



Applying the same millage rate to the increased tax base will generate approximately \$547,424 in new revenue. This will allow the City to balance its budget and fund the capital projects identified in the Capital Improvement Plan.



Other Revenue Sources:

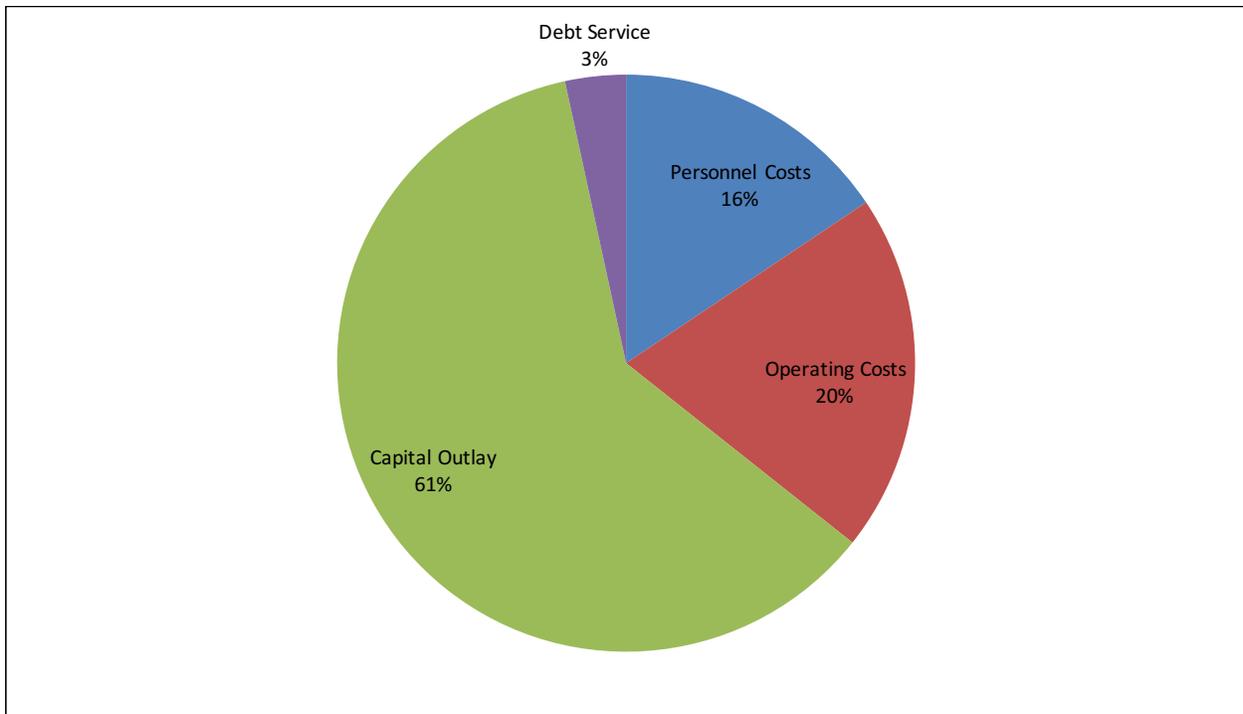
- ✚ Building Permits: FY 2020 revenue is on pace to reach \$900,000. Even with a modest decline in the event of prolonged effects due to Covid-19, the budgetary estimate of \$800,000 should be secure, particularly with the expectation of new development opportunities as a result of restoring capacity to the wastewater collection system.
- ✚ Penny for Pinellas: This is a lagging indicator that will continue to be monitored. March and April revenue declined 17% and 39%, respectively, from the prior year. Projections then assume a slow, gradual improvement through September 2020, continuing to build modestly throughout FY 2021. The estimated effect on FY 2021 is a reduction of 3.7% from a conservatively prepared prior year estimate (11% off the FY 2019 peak).

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- ✚ Interlocal Agreement: This source reports revenue associated with the second phase of Gulf Blvd. utility undergrounding. The anticipated reimbursement from Pinellas County is \$7,986,445, an increase of \$2.6 million (49.8%) from the prior year, which represented re-appropriated balances from several fiscal years totaling \$5,333,095 for the first phase.
- ✚ Charges for Service: The FY 2021 budget includes a 7% fee increase for sanitary sewer service, the second installment of an anticipated three-year rate increase cycle. Rate increases are not proposed in the Reclaimed Water or Stormwater Funds in FY 2021. Longer term, some measure of cost containment or rate increase will be needed in the Reclaimed Water Fund, while a series of 10% annual increases is contemplated in the Stormwater Fund.

Expenditure Summary:

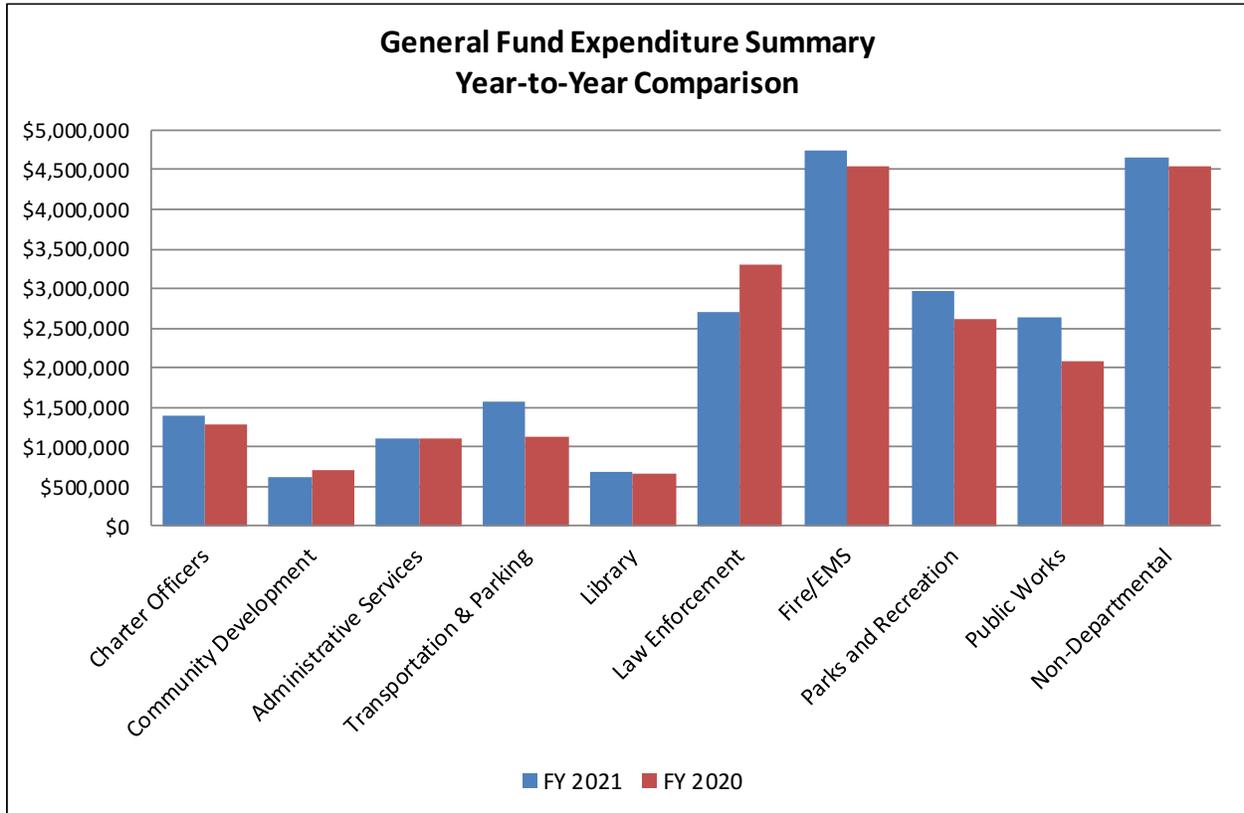
The FY 2021 budget is heavily weighted toward capital spending, in accordance with the CIP. Capital outlay comprises 61% of budgeted expenditures, despite the reallocation of \$610,000 from the CIP to the annual operating budget.



General Fund expenditures declined 21.2%, largely driven by the one-time expenditure associated with the police pension system financing. At the department level, rather than reporting annual pension contributions in the Law Enforcement division, pension obligation loan debt service expense is reported in Non-Departmental activity. Expenditure increases are reflected in most remaining cost centers. The Charter Officer program reflects recent pay increases for the City Manager and City Attorney. Transportation and Parking includes additional enforcement staffing and the expansion of

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Freebee shuttle service. Fire Department personnel costs increased based on the annually required pension contribution. The reallocated programs from the CIP directly impacted the Public Works and Parks and Recreation operating budgets.



Personnel Summary:

The FY 2021 budget includes 2.7 new full-time equivalent (FTE) positions, allocated as follows:

- ✚ Finance: +0.12 FTE increase (additional part-time hours)
- ✚ Transportation and Parking: +2.70 FTE increase (1.7FTE new, 1.00 FTE reallocation)
- ✚ Planning: -0.53 FTE decrease (+.37 additional hours, -0.9 reallocation)
- ✚ Public Works Administration: -0.45 FTE decrease (reallocation)
- ✚ Facility Maintenance: +0.46 FTE increase (additional part-time hours)
- ✚ Streets Maintenance: +1.00 FTE increase (reallocation)
- ✚ Recreation & Aquatics: +0.05 FTE increase (additional part-time hours)
- ✚ Building: -0.10 FTE decrease (reallocation)
- ✚ Wastewater: +0.25 FTE increase (reallocation)
- ✚ Reclaimed Water: +0.05 FTE increase (reallocation)
- ✚ Stormwater: -0.85 FTE decrease (reallocation)

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Citywide Expenditure Assumptions:

- + Wage increases: 3.0%
- + Defined benefit retirement plan contribution rates:
 - Fire pension: 38.1%
 - General employees' pension: 55.6%
- + Defined contribution retirement plan rates:
 - City Manager: 15%
 - Department directors: 12%
 - MAPS employees: 10%
- + Health insurance cost increase: 10.0%
- + Dental insurance cost increase: 3.0%
- + Property and casualty insurance cost increases:
 - General liability: 12% increase
 - Flood insurance: 15% increase
 - Workers' compensation: 10% increase
- + Electric utility service costs:
 - Consumption trend plus 0.2% increase for discrete facilities; 0.3% increase for streetlights
- + Water and reclaimed water utility service costs:
 - Consumption trend plus Pinellas County scheduled rate increases
- + Assumed average fuel costs:
 - Regular: \$2.09/gallon
 - Diesel: \$2.39/gallon
 - Prices are based on June 2020 U.S. Energy Information Administration data. Adjustments are incorporated for consumption trends, new vehicles, staffing changes, or other operational issues that may affect utilization.

General Fund Expenditures:

Charter Officers

- + City Commission: +0.0% increase
 - Virtually all expenditures are unchanged; new account-level detail is provided for the League of Cities appointee travel expenses.
- + City Clerk: -3.8% decrease
 - Personnel costs declined following the transition in the City Clerk position.
- + City Manager: +10.1% increase
 - Personnel costs increased 11.4% following the City Manager's salary increase approved in by the City Commission in June 2020. Contingency expenditures of \$26,419 were added for discretionary purposes.
- + City Attorney: +9.5% increase

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- Driven by 10% retainer increase approved by the City Commission in June 2020.

Community Development

✚ Planning: -20.1% decrease

- Professional and contractual services declined by \$70,550 (58.5%) following the award of a non-recurring contract for land development code consulting service. The Secretary position was re-allocated to the Transportation and Parking Department.

✚ Code Enforcement: -14.5% decrease

- This change primarily reflects the absence of a vehicle replacement budgeted in FY 2020. This was a rescheduled purchase and therefore not included in the Fleet Fund.

Administrative Services

✚ Finance: -4.4% decrease

- Several contingency items were provided in the prior budget, including financial advisor services (\$25,000), which have been unutilized for the past three years, and grant writing services, which are not expected to approach the \$100,000 allowance. Planned upgrades to the City's financial accounting system have been deferred and software expenditures declined by \$22,300. Collectively, these changes netted to nearly \$100,000 in budgetary gains and offset cost increases for employee health insurance.

✚ Information Technology: -6.7% decrease

- Re-design of the City website is currently underway. FY 2020 expenditures were heavily impacted by the implementation costs for this service. Ongoing fees associated with the website and ancillary software applications are more moderate.

Library: +1.2% increase

- Facility maintenance expenditures reflect a 22.1% increase based on the anticipation of a new janitorial service contract upon re-opening the library facility.

Transportation and Parking: +37.3% increase

- The expansion of Freebee ride-sharing service to two vehicles represents the most significant expenditure increase in the FY 2021 operating budget, which is partially funded by the reduction of PSTA bus service. Personnel costs increased 59.1% due to the addition of new enforcement positions (1.7 FTE) and the reallocation of one position from Community Development.

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Law Enforcement: -70.8% decrease

- The substantial decrease relates to the savings associated with the police pension loan refinancing. The Law Enforcement program includes no contributions to the pension; instead, debt service expenses for the pension obligation loan are reported in the Non-Departmental program. The net savings on an annual basis beginning in FY 2021 is \$129,186, following the \$625,724 cost reduction achieved in FY 2020.

Fire Department

✚ Fire Suppression: +3.4% increase

- Modest increases are based on the continuation of steps for represented employees and annually required contributions to the Fire pension system, which increased from 34.9% to 38.1% of pensionable wages. Overtime expenditures have increased significantly (45.7%) due to staff retirement and turnover. The effect of employee turnover is evident in the salary reduction of 4.5%.

✚ Emergency Medical Services: +4.5% increase

- Similar increases are proposed for the EMS division, with personnel costs budgeted for the continuation of the existing step program. Similar dynamics between overtime and salaries are apparent, with a 40.7% increase in overtime and a modest decrease in salary expenses.

Public Works

✚ Administration: +15.2% increase

- This increase is driven by several new discrete equipment purchases, including mechanic tools and a hydraulic lift. New funding is also provided for miscellaneous engineering services. Previously these services were included in the Capital Fund and reported in the CIP. On a net basis, there is no impact to fund balance, as the General Fund was ultimately funding this program. Personnel cost reductions reflect the reallocation of the mechanic position, now allocated across several cost centers based on the nature of work performed on all types of equipment.

✚ Facilities Maintenance: +20.6% increase

- Capital outlay provides for two new pieces of heavy equipment: a new scissor lift and trailer. The General Facilities Maintenance CIP project is now reported in Facilities, with a \$47,635 (127.5%) increase in facility maintenance expenses. Discrete projects for FY 2021 include: painting Fire Station 23 (\$15,000); Fire Station 22 repairs (\$25,000); and grease trap upgrades (\$15,000).

✚ Streets Maintenance: +15.2% increase

- Personnel costs increased 45.9% due to the reallocation of a full-time maintenance worker position from the Stormwater Fund. Operating expenditures increased by 14.3%, with

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annual programs for masonry and ADA improvements now reported in this division rather than the CIP. New equipment requests include \$55,000 for a stake body truck and a \$20,000 variable message board.

- ✚ Beaches and Coastal Facilities: +24.4% increase
 - CIP-related changes include the reallocation of \$30,000 for seawall maintenance and \$25,000 for dune stabilization into this program. Transfers into the Fleet Fund increased by 75.1% based on the expedited timeframe for replacement of the beach rake and tractor.

Recreation

- ✚ Recreation and Aquatics: +8.5% increase
 - This division reflects several reallocations from other departments, including PIO expenditures (\$26,500) from the City Manager's Office and holiday decorations (\$55,000) from Public Works. Transfers into the Fleet Fund increased by 375% based on the expedited timeframe for replacement of a staff vehicle.
- ✚ Parks & Grounds Maintenance: +9.3% increase
 - Capital outlay increased by \$145,000, which includes new allowances for fencing improvements (\$50,000) and as-needed playground equipment replacements (\$50,000), and the replacement of a Sand Pro tractor. The public property beautification program was reallocated from the CIP to this division in the amount of \$50,000.

Building Fund Expenditures:

Building Services: -2.2% decrease

- Professional services were previously budgeted on a contingency basis in the amount of \$60,000. These services are no longer anticipated, with both the Building Official and Deputy Building Official positions occupied, and have therefore been removed altogether. An additional, vacant inspector position remains funded in the event development activity increases beyond current staffing capacity.

Fleet Fund Expenditures:

FY 2021 planned replacements include the following:

- ✚ Fire Suppression: 2013 Ford Explorer replacement, \$40,000
- ✚ Public Works: Front end loader, \$130,000; beach rake, \$65,000
- ✚ Parks and Recreation: 2002 Ford Ranger replacement, \$31,500

Capital Fund Expenditures:

The Capital Fund includes all governmental fund capital outlay reflected in the Capital Improvement Plan (CIP). Debt service costs include the 2015 Capital Improvement Revenue Bond and a capital

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lease for Fire Engine 22. The remaining expenditures in this fund all relate directly to the CIP. Beginning in FY 2019, expenditures for individual projects were allocated by line item to improve accounting and auditing (e.g., “Merry Pier” rather than “Capital Improvements”).

Enterprise Fund Expenditures:

Wastewater Fund: -7.6% decrease

- Capital outlay funding decreased 11.8% based on the impact of the sewer capacity improvement project. Contractual costs associated with the City of St. Petersburg are scheduled to increase only slightly. Flows have leveled out over the past 30-32 months; provided similar experience in FY 2021, any major changes to the true-up balance will largely reflect St. Petersburg’s capital project execution schedule.

Reclaimed Water Fund: +36.3% increase

- Capital outlay doubled, with two new projects in the queue in addition to the recurring effort to replace reclaimed water service lines. The operating budget will continue to be affected by Pinellas County’s rate schedule for wholesale reclaimed water, which provides for a 45.3% rate increase in FY 2021.

Stormwater Fund: +10.5% increase

- Capital outlay funding increased 13.7% per the projects identified and scheduled in the CIP, much of which was simply redirected into the operating budget. Personnel costs declined 13.4%, with one full-time maintenance worker being reallocated to the Streets division.

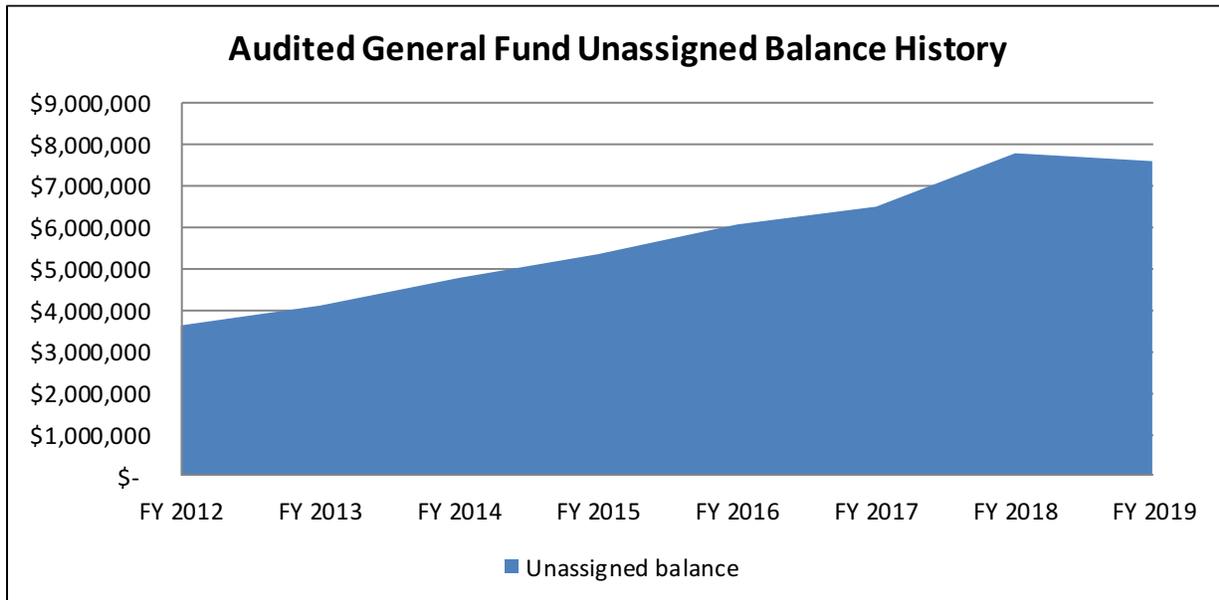
Reserves:

Following are the anticipated resulting fund balances (i.e., working capital) based on estimated FY 2020 results and budgeted FY 2021 activity:

General	\$9,407,683
Building	\$1,054,557
Fleet	\$568,970
Capital	\$128,536
Wastewater	\$458,879
Reclaimed Water	\$624,353
Stormwater	\$827,234
Total	\$13,070,212

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General Fund balance includes several designations required by accounting standards or applied by management or external sources and is therefore not considered entirely spendable. Accounting for various items such as inventory balances, reserves for accumulated compensated absences, and endowment-type arrangements helps quantify “unassigned balance” as indicated below. Unassigned balance is an industry-standard measure commonly used to evaluate whether a government has sufficient capacity and flexibility to manage unanticipated costs or budgetary shortfalls. Management considers the City of St. Pete Beach unassigned balance healthy at 42% of General Fund operating expenditures, as of the latest audit report.

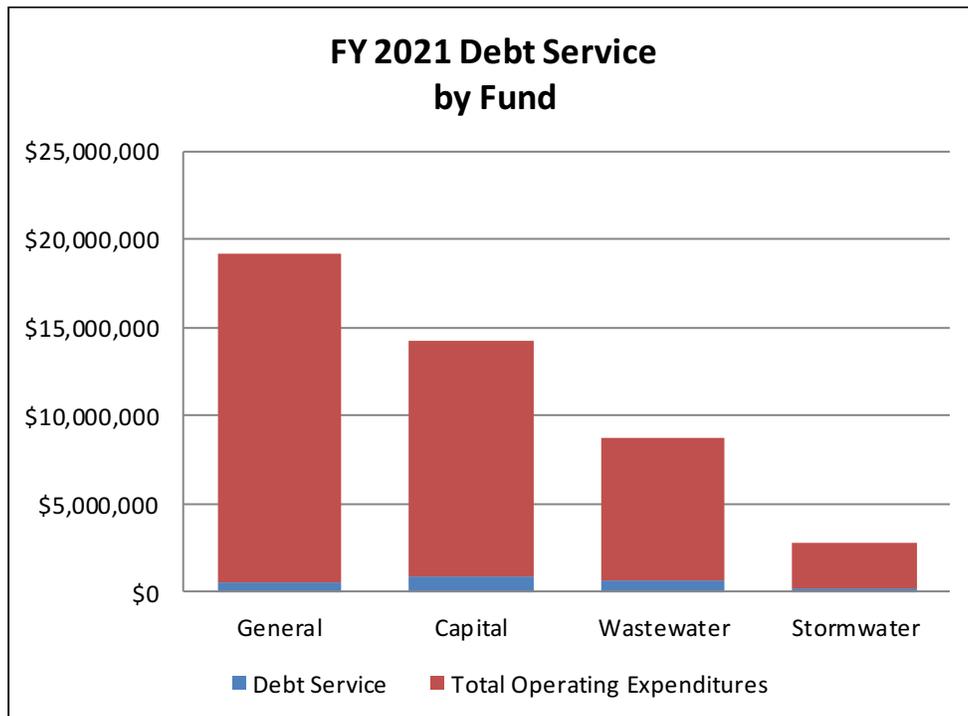


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Long-Term Obligations:

The City’s debt policy prescribes long-term borrowing will not be used to finance current operations or normal maintenance. The City shall strive to maintain a high reliance on “pay as you go” financing for capital improvements for all funds, with the exception of the enterprise funds. The City may borrow money, contract loans, and issue bonds pursuant to the provisions of the Florida Statutes. Following is a summary of the City’s outstanding debt:

Description	Fund	Balance
Police Pension Obligation Loan	General	\$ 6,608,701
Capital Improvement Revenue Bonds, Series 2015	Capital	\$ 11,665,000
Capital leases	Capital	\$ 500,000
State Revolving Loan (2003)	Wastewater	\$ 55,049
State Revolving Loan (2005)	Wastewater	\$ 1,224,450
State Revolving Loan (2020)	Wastewater	\$ 12,950,047
Wastewater Revenue Bond, Series 2015	Wastewater	\$ 4,097,000
Capital leases	Wastewater	\$ 75,166
Stormwater Revenue Bond, Series 2015	Stormwater	\$ 2,201,000
Citywide Total		<u>\$ 39,376,413</u>



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The City of St. Pete Beach maintains three separate defined benefit retirement plans, as summarized below:

	<u>Police Pension</u>	<u>Firefighters' Pension</u>	<u>General Pension</u>
Current Beneficiaries	28	29	75
Eligible Beneficiaries	6	5	47
Active Contributors	0	31	27
Net Pension Liability*	\$295,585	\$8,004,361	\$4,335,835
FY 2021 City Contribution	\$0	38.10%	55.60%

*The net pension liability for the Police plan is estimated based on the pension obligation loan authorized in FY 2020. The plan will be nearly funded, and it is estimated that any actuarial losses in the near-term will be covered by contributions from the State of Florida.

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Financial Impact Summary

	<u>General</u>	<u>Building</u>	<u>Fleet</u>	<u>Capital</u>	<u>Wastewater</u>	<u>Reclaimed</u>	<u>Stormwater</u>	<u>Total</u>
Estimated beginning balance	\$ 9,400,000	\$ 940,000	\$ 580,000	\$ 8,000	\$ 870,000	\$ 975,000	\$ 392,000	\$ 13,165,000
Funding sources:								
Revenue	\$ 23,038,884	\$ 824,700	\$ -	\$ 9,463,727	\$ 7,661,891	\$ 1,034,075	\$ 1,336,800	\$ 43,360,077
Re-appropriations	-	-	-	8,071,000	15,000,000	-	1,105,000	24,176,000
Transfers in	-	-	255,470	4,100,000	-	-	-	4,355,470
Debt proceeds	-	-	-	-	-	-	1,600,000	1,600,000
Total funding sources	<u>23,038,884</u>	<u>824,700</u>	<u>255,470</u>	<u>21,634,727</u>	<u>22,661,891</u>	<u>1,034,075</u>	<u>4,041,800</u>	<u>73,491,547</u>
Funding uses:								
Expenditures	\$ 18,683,064	\$ 702,810	\$ 266,500	\$ 21,514,191	\$ 23,073,012	\$ 1,384,722	\$ 3,606,566	\$ 69,230,865
Transfers out	4,348,137	7,333	-	-	-	-	-	4,355,470
Total funding uses	<u>23,031,201</u>	<u>710,143</u>	<u>266,500</u>	<u>21,514,191</u>	<u>23,073,012</u>	<u>1,384,722</u>	<u>3,606,566</u>	<u>73,586,335</u>
To (from) fund balance	<u>\$ 7,683</u>	<u>\$ 114,557</u>	<u>\$ (11,030)</u>	<u>\$ 120,536</u>	<u>\$ (411,121)</u>	<u>\$ (350,647)</u>	<u>\$ 435,234</u>	<u>\$ (94,788)</u>
Estimated ending balance	<u>\$ 9,407,683</u>	<u>\$ 1,054,557</u>	<u>\$ 568,970</u>	<u>\$ 128,536</u>	<u>\$ 458,879</u>	<u>\$ 624,353</u>	<u>\$ 827,234</u>	<u>\$ 13,070,212</u>

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Budgeted Full-time Equivalent (FTE) Positions

Department/Division	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
City Commission	5.00	5.00	5.00	5.00	5.00	0.00	0.0%
City Clerk	2.75	2.75	3.00	3.00	3.00	0.00	0.0%
City Manager	3.00	3.00	2.00	2.00	2.00	0.00	0.0%
Finance	3.00	3.63	4.63	5.63	5.75	0.12	2.1%
Parking Enforcement	3.35	3.25	3.25	0.00	0.00	0.00	-
Transportation & Parking	3.25	3.25	3.25	3.50	6.20	2.70	77.1%
Library	7.15	7.15	7.40	7.40	7.40	0.00	0.0%
IT	2.00	2.00	2.00	2.00	2.00	0.00	0.0%
Planning	3.90	3.90	4.53	4.73	4.20	-0.53	-11.2%
Code Enforcement	1.45	2.85	2.85	2.65	2.65	0.00	0.0%
Building Services	5.65	0.00	0.00	0.00	0.00	0.00	-
Fire & EMS	35.00	35.00	35.00	35.63	35.63	0.00	0.0%
Public Works Administration	2.35	2.35	3.35	3.50	3.05	-0.45	-12.9%
Facility Maintenance	3.00	3.00	3.00	3.00	3.46	0.46	15.3%
Streets Maintenance	2.33	2.15	2.15	2.00	3.00	1.00	50.0%
Beaches & Coastal Facilities	2.33	3.00	3.00	3.00	3.00	0.00	0.0%
Recreation & Aquatics	15.34	15.59	16.54	16.77	16.82	0.05	0.3%
Parks & Grounds Maintenance	2.30	6.00	7.00	8.00	8.00	0.00	0.0%
Total General Fund	103.15	103.87	107.95	107.81	111.16	3.35	3.1%
Building Services	0.00	5.65	5.65	5.65	5.55	-0.10	-1.8%
Total Building Fund	0.00	5.65	5.65	5.65	5.55	-0.10	-1.8%
Wastewater	5.35	5.20	5.20	5.20	5.45	0.25	4.8%
Reclaimed	1.35	1.30	1.30	1.30	1.35	0.05	3.8%
Stormwater	3.15	3.00	4.00	4.00	3.15	-0.85	-21.3%
Total Enterprise Funds	9.85	9.50	10.50	10.50	9.95	-0.55	-5.2%
TOTAL PERSONNEL	113.00	119.02	124.10	123.96	126.66	2.70	2.2%

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Personnel Costs

Department/Division	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 Change (\$)	FY 2021 Change (%)
City Commission	32,053	32,060	31,962	32,074	32,084	10	0.0%
City Clerk	178,438	195,225	198,097	233,013	230,871	(2,142)	-0.9%
City Manager	345,652	372,352	331,684	322,460	359,248	36,788	11.4%
Finance	302,559	322,315	437,583	532,599	582,908	50,309	9.4%
Parking Enforcement	247,772	255,740	274,423	-	-	-	-
Transportation & Parking	244,254	255,740	274,423	314,948	501,149	186,201	59.1%
Library	361,254	390,614	368,458	403,975	419,732	15,757	3.9%
IT	149,994	156,545	159,571	183,423	187,573	4,150	2.3%
Planning	181,419	178,696	254,106	359,547	332,585	(26,962)	-7.5%
Code Enforcement	96,866	161,944	169,614	183,991	177,478	(6,513)	-3.5%
Building Services	375,996	-	-	-	-	-	-
Law Enforcement	582,042	655,230	724,638	6,689,292	91,000	(6,598,292)	-98.6%
Fire & EMS	3,808,391	3,891,255	4,015,138	4,111,210	4,264,842	153,632	3.7%
Public Works Administration	211,055	222,955	243,989	331,381	293,116	(38,265)	-11.5%
Facility Maintenance	139,822	171,942	182,813	173,024	183,569	10,545	6.1%
Streets Maintenance	166,581	128,779	152,961	133,572	194,942	61,370	45.9%
Beaches & Coastal Facilities	108,980	152,820	159,736	200,462	188,025	(12,437)	-6.2%
Recreation & Aquatics	660,497	712,931	738,990	758,284	790,458	32,174	4.2%
Parks & Grounds Maint.	210,504	385,511	535,558	577,660	573,566	(4,094)	-0.7%
Total General Fund	\$ 8,404,129	\$ 8,642,654	\$ 9,253,744	\$ 15,540,915	\$ 9,403,146	\$ (6,137,769)	-39.5%
Building Services	-	358,801	337,023	541,973	573,182	31,209	5.8%
Total Building Fund	\$ -	\$ 358,801	\$ 337,023	\$ 541,973	\$ 573,182	\$ 31,209	5.8%
Wastewater	493,673	471,334	445,774	442,103	454,511	12,408	2.8%
Reclaimed	114,606	77,873	90,460	99,343	97,214	(2,129)	-2.1%
Stormwater	208,379	227,578	246,000	306,688	265,479	(41,209)	-13.4%
Total Enterprise Funds	\$ 816,658	\$ 776,785	\$ 782,234	\$ 848,134	\$ 817,204	\$ (30,930)	-3.6%
TOTAL PERSONNEL	\$ 9,220,787	\$ 9,778,240	\$ 10,373,001	\$ 16,931,022	\$ 10,793,532	\$ (6,137,490)	-36.2%

General Fund Revenue and Expenditures



City of St. Pete Beach
FY 2021 Budget
General Fund Revenue

Fund 001

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY20 - FY21 Change (%)	FY20 - FY21 Change (\$)
Ad Valorem Tax (3.1500 millage)	311.000	7,768,938	8,368,981	9,325,425	9,905,691	10,453,115	5.5%	547,424
Ad Valorem Tax		\$ 7,768,938	\$ 8,368,981	\$ 9,325,425	\$ 9,905,691	\$ 10,453,115	5.5%	\$ 547,424
Utility Tax: Electric	314.100	1,314,360	1,324,236	1,426,241	1,423,000	1,433,800	0.8%	10,800
Utility Tax: Water	314.300	271,422	282,240	269,760	285,000	290,000	1.8%	5,000
Utility Tax: Gas	314.400	54,127	50,408	45,812	53,900	50,400	-6.5%	(3,500)
Communication Services Tax	315.000	521,904	491,342	509,194	516,000	507,765	-1.6%	(8,235)
Utility Tax		\$ 2,161,813	\$ 2,148,226	\$ 2,251,007	\$ 2,277,900	\$ 2,281,965	0.2%	\$ 4,065
Franchise Fee: Electric	323.100	1,072,352	1,122,422	1,188,710	1,193,500	1,146,600	-3.9%	(46,900)
Franchise Fee: Gas	323.400	15,833	11,023	11,966	12,500	15,000	20.0%	2,500
Franchise Fee: Solid Waste	323.700	20,000	20,000	20,000	20,000	20,000	0.0%	-
Franchise Fees		\$ 1,108,185	\$ 1,153,445	\$ 1,220,676	\$ 1,226,000	\$ 1,181,600	-3.6%	\$ (44,400)
Half Cent Sales Tax	335.180	593,240	616,236	627,716	618,369	531,506	-14.0%	(86,863)
State Revenue Sharing	335.120	209,541	211,091	237,882	211,237	208,934	-1.1%	(2,303)
State Revenue Sharing: Motor Fuel	335.122	65,483	65,931	64,088	65,977	65,257	-1.1%	(720)
State Excise Tax: Fire Pension	312.510	176,996	186,995	183,517	186,995	183,517	-1.9%	(3,478)
State Excise Tax: Police Pension	312.520	93,815	97,990	107,421	91,000	91,000	0.0%	-
Pinellas County Gas Tax	312.410	140,468	134,953	130,188	135,000	113,000	-16.3%	(22,000)
Radon Surcharge <i>(see Building Fund)</i>	325.200	475	-	-	-	-	-	-
Property Registration Fee	329.000	12,375	6,175	3,750	3,000	3,000	0.0%	-
Federal Grant: Public Safety	331.200	-	136,574	-	-	-	-	-
Federal Grant: FEMA	331.620	79,676	234,520	-	-	-	-	-
State Grant: DOT Lights	334.490	56,153	-	-	-	-	-	-
Alcoholic Beverage Licenses	335.150	73,544	40,157	38,587	40,000	40,000	0.0%	-

City of St. Pete Beach
FY 2021 Budget
General Fund Revenue

Fund 001

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY20 - FY21 Change (%)	FY20 - FY21 Change (\$)
State Firefighter Supplemental	335.210	10,390	9,630	9,762	15,160	12,240	-19.3%	(2,920)
Fuel Tax Refund	335.490	3,237	4,382	3,785	3,600	3,400	-5.6%	(200)
Local Government Grants	337.100	6,938	6,965	6,922	7,000	7,000	0.0%	-
Pinellas Public Library Cooperative	337.700	176,326	184,272	195,152	208,700	221,800	6.3%	13,100
Intergovernmental		\$ 1,698,657	\$ 1,935,871	\$ 1,608,770	\$ 1,586,038	\$ 1,480,654	-6.6%	\$ (105,384)
Pinellas County EMS	342.400	1,628,631	1,744,914	1,797,929	1,912,908	1,970,390	3.0%	57,482
EMS Reimbursement	342.401	174,114	37,500	-	-	5,000	-	5,000
Public Safety Fees		\$ 1,802,745	\$ 1,782,414	\$ 1,797,929	\$ 1,912,908	\$ 1,975,390	3.3%	\$ 62,482
Parking Facilities	344.500	2,026,168	2,148,872	2,407,020	2,459,925	2,900,000	17.9%	440,075
Parking Facilities: Pinellas County	344.501	410,821	362,657	377,111	420,434	440,000	4.7%	19,566
Parking Decals	344.550	92,296	92,903	100,783	100,049	102,000	2.0%	1,951
Transportation		\$ 2,529,285	\$ 2,604,432	\$ 2,884,914	\$ 2,980,408	\$ 3,442,000	15.5%	\$ 461,592
Planning and Zoning Board Fees	341.200	42,934	18,022	27,607	30,000	15,000	-50.0%	(15,000)
Business Tax Receipts	316.000	98,295	95,068	94,527	98,000	90,000	-8.2%	(8,000)
Building Permits <i>(see Building Fund)</i>	322.100	712,695	-	-	-	-	-	-
Plan Review Fees	322.200	216,890	264,954	276,014	240,000	300,000	25.0%	60,000
Fire Inspection Fees	322.250	48,000	57,775	31,713	55,000	50,000	-9.1%	(5,000)
Tree Removal Permits	322.600	2,600	5,825	1,550	2,900	1,000	-65.5%	(1,900)
Miscellaneous Permits	322.700	465	2,641	453	-	-	-	-
FOG Inspection	329.301	-	-	700	-	-	-	-
Licenses and Permits		\$ 1,121,879	\$ 444,285	\$ 432,564	\$ 425,900	\$ 456,000	7.1%	\$ 30,100
Admin Service Fee: Building Fund	341.318	-	75,000	77,250	79,568	88,800	11.6%	9,232

City of St. Pete Beach
 FY 2021 Budget
General Fund Revenue

Fund 001

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY20 - FY21 Change (%)	FY20 - FY21 Change (\$)
Admin Service Fee: Wastewater	341.320	240,066	247,300	254,719	262,361	364,800	39.0%	102,439
Admin Service Fee: Reclaimed	341.340	79,295	81,700	84,151	86,676	75,400	-13.0%	(11,276)
Admin Service Fee: Stormwater	341.360	79,295	81,700	84,151	86,676	61,300	-29.3%	(25,376)
Administrative Services		\$ 398,656	\$ 485,700	\$ 500,271	\$ 515,281	\$ 590,300	14.6%	\$ 75,019
Library Fees	347.100	23,485	24,239	29,557	25,000	20,000	-20.0%	(5,000)
Pool: Admissions	347.550	38,487	45,060	44,830	50,000	45,000	-10.0%	(5,000)
Pool: Programs	347.561	22,828	21,412	20,290	20,000	15,000	-25.0%	(5,000)
Pool: Instructor Fees	347.570	20,887	19,741	21,449	22,000	20,000	-9.1%	(2,000)
Pool: Store Sales	369.100	2,258	5,316	6,750	5,000	5,400	8.0%	400
Recreation/Pool Cards	347.200	1,600	-	-	-	-	-	-
Recreation: Staff Led Program Fees	347.220	198,619	206,610	197,665	215,000	174,420	-18.9%	(40,580)
Recreation: Sports League Fees	347.230	4,753	4,770	2,800	5,000	2,400	-52.0%	(2,600)
Recreation: Instructor Fees	347.240	104,012	93,657	131,058	106,000	111,700	5.4%	5,700
Recreation: Camp Store Sales	369.110	8,672	22,786	18,006	22,000	11,000	-50.0%	(11,000)
Fitness Room/Gym: Daily Fee	347.221	26,533	30,092	28,549	30,000	24,225	-19.3%	(5,775)
Field Trip Payments	347.224	9,758	9,944	7,298	9,900	-	-100.0%	(9,900)
Special Events: Reimbursement	347.420	16,727	16,781	27,862	15,000	10,000	-33.3%	(5,000)
Special Events: Permit Fees	347.425	29,452	60,700	52,433	65,000	40,000	-38.5%	(25,000)
Culture and Recreation		\$ 508,071	\$ 561,108	\$ 588,547	\$ 589,900	\$ 479,145	-18.8%	\$ (110,755)
Court Fines	351.100	14,283	7,490	5,332	6,000	4,000	-33.3%	(2,000)
Special Magistrate	354.100	13,130	15,682	13,899	5,000	12,000	140.0%	7,000
Parking Tickets	359.200	113,201	130,655	159,417	115,000	161,800	40.7%	46,800
Other Fines	359.900	4,270	-	7,840	-	-	-	-
Court Related		\$ 144,884	\$ 153,827	\$ 186,488	\$ 126,000	\$ 177,800	41.1%	\$ 51,800

City of St. Pete Beach
 FY 2021 Budget
General Fund Revenue

Fund 001

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY20 - FY21 Change (%)	FY20 - FY21 Change (\$)
Lease: Merry Pier	362.300	40,029	40,357	40,357	41,300	42,000	1.7%	700
Lease: Concessions	362.450	124,255	143,377	171,000	185,400	186,900	0.8%	1,500
Lease: Cabanas	362.455	-	-	38,333	40,000	41,500	3.8%	1,500
Rent: Community Center	362.200	182,433	155,400	137,252	164,000	102,750	-37.3%	(61,250)
Rent: Pass-a-Grille Deck	362.460	7,462	5,580	20,202	17,580	17,580	0.0%	-
Rent: Warren Webster	362.710	3,856	2,676	8,136	5,000	6,885	37.7%	1,885
Rent: Don Vista	362.720	6,000	5,500	6,000	6,000	6,000	0.0%	-
Rent: Ballfields	362.810	-	-	-	700	2,000	185.7%	1,300
Rent: Parks	362.820	6,516	6,520	7,531	10,000	7,100	-29.0%	(2,900)
Rent: Pool	362.830	13,475	14,579	12,449	16,000	10,000	-37.5%	(6,000)
Rent: Other	362.900	1,200	1,200	1,300	-	-	-	-
Leases and Rentals		\$ 385,226	\$ 375,189	\$ 442,560	\$ 485,980	\$ 422,715	-13.0%	\$ (63,265)
Investment Income	361.100	48,552	155,906	212,998	180,000	70,000	-61.1%	(110,000)
Interest Earnings		\$ 48,552	\$ 155,906	\$ 212,998	\$ 180,000	\$ 70,000	-61.1%	\$ (110,000)
Insurance Recovery	364.490	4,172	8,014	-	-	-	-	-
Scrap Sales	365.000	2,425	8,251	9,487	7,500	5,000	-33.3%	(2,500)
Donations: Library	366.400	4,137	135,880	500	500	-	-100.0%	(500)
Donations: Library Memorials	366.450	-	395	205	200	200	0.0%	-
Donations: Recreation	366.500	2,000	4,000	16,025	2,000	-	-100.0%	(2,000)
Donations: City Projects	366.600	18,264	115	-	65,709	-	-100.0%	(65,709)
Donations: Parks (Adopt Program)	366.550	-	27,917	15,190	-	-	-	-
Donations: Fire Department	366.200	-	3,000	-	-	-	-	-
Donations: Wendy Johnson	366.426	-	2,000	2,000	-	-	-	-

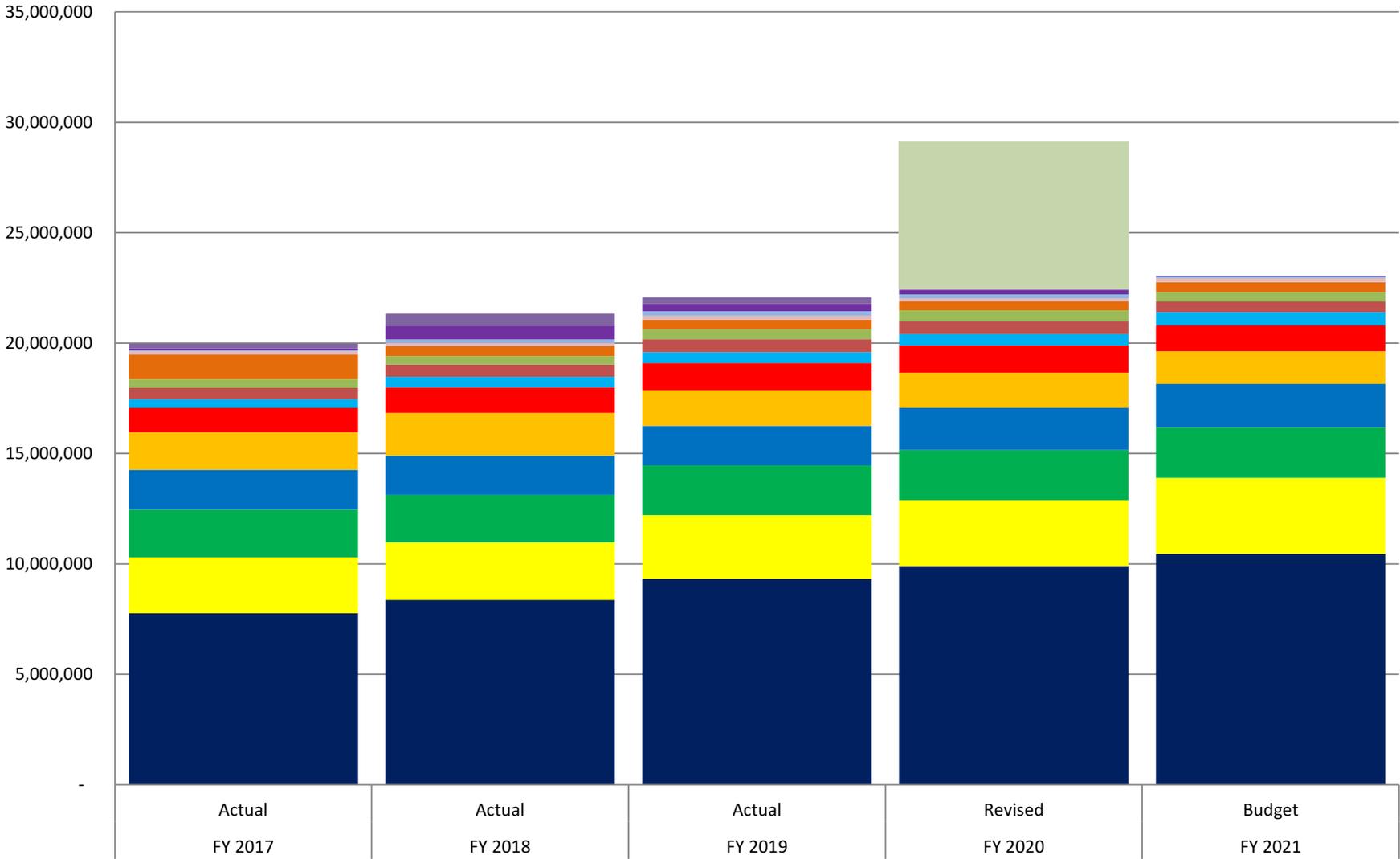
City of St. Pete Beach
 FY 2021 Budget
General Fund Revenue

Fund 001

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY20 - FY21 Change (%)	FY20 - FY21 Change (\$)
Donations: Robotics	366.576	-	-	1,099	-	-	-	-
Miscellaneous	369.000	43,222	57,635	250,251	-	-	-	-
Lien Searches	369.001	-	-	-	10,000	12,000	20.0%	2,000
Settlements	369.300	-	349,523	-	-	-	-	-
Cash Over/Short	369.400	130	-	-	-	-	-	-
Refund Prior Year Expenses	369.500	-	814	4,375	100,000	-	-100.0%	(100,000)
Workers Comp Reimbursement	369.910	9,972	2,851	7,196	-	-	-	-
Other Charges for Service	349.900	-	-	284	-	-	-	-
Copy Charges	341.310	5,152	5,715	5,545	6,000	6,000	0.0%	-
Convenience Fee	349.905	3,395	14,099	12,574	10,000	5,000	-50.0%	(5,000)
Miscellaneous		\$ 92,869	\$ 620,209	\$ 324,731	\$ 201,909	\$ 28,200	-86.0%	\$ (173,709)
Total Revenue		\$ 19,769,760	\$ 20,789,593	\$ 21,776,880	\$ 22,413,915	\$ 23,038,884	2.8%	\$ 624,969
VRP Contributions	381.001	138,650	473,475	230,250	-	-	-	-
Repayment from Reclaimed Fund	381.103	71,176	71,176	69,213	-	-	-	-
Debt Proceeds	384.000	-	-	-	6,700,000	-	-100.0%	(6,700,000)
Other Financing Sources		\$ 209,826	\$ 544,651	\$ 299,463	\$ 6,700,000	\$ -	-100.0%	\$ (6,351,740)
Total Funding Sources		\$ 19,979,586	\$ 21,334,244	\$ 22,076,343	\$ 29,113,915	\$ 23,038,884	-20.9%	\$ (6,075,031)

General Fund Revenue Sources

- Ad Valorem Tax
- Transportation
- Utility Tax
- Public Safety Fees
- Intergovernmental
- Franchise Fees
- Administrative Services
- Culture and Recreation
- Rent
- Licenses and Permits
- Court Related
- Interest Earnings
- Miscellaneous
- Interfund
- Debt Proceeds

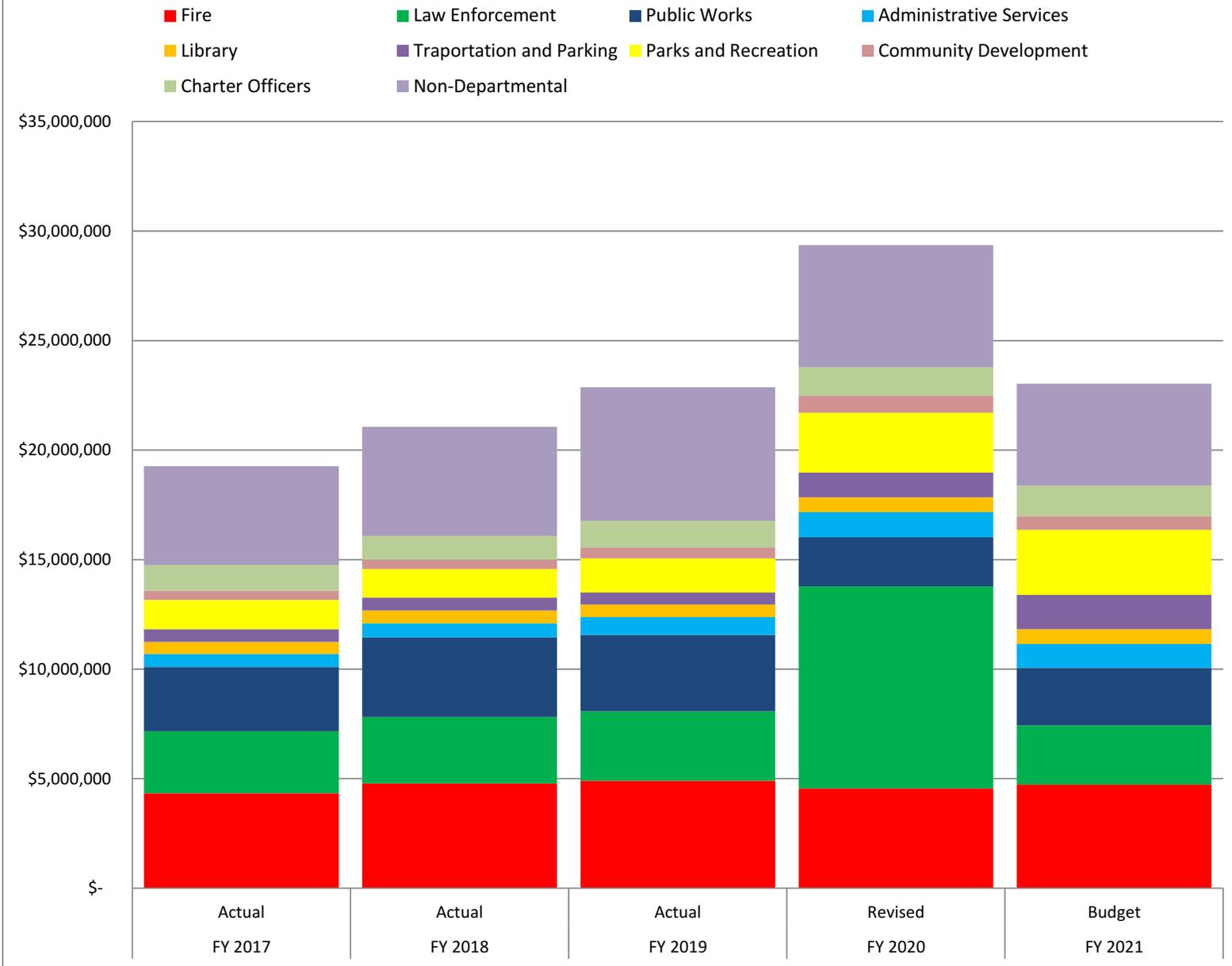


City of St. Pete Beach
 FY 2021 Budget
General Fund Expenditures

Summary

	Charter Officers	Community Development	Administrative Services	Law Enforcement	Fire Department	Parks and Recreation	Public Works	Transportation & Parking	Library Department	Non- Departmental	Total
Personnel	\$ 622,203	\$ 510,063	\$ 770,481	\$ 91,000	\$ 4,264,842	\$ 1,364,024	\$ 859,652	\$ 501,149	\$ 419,732	\$ -	\$ 9,403,146
Operating	\$ 771,085	\$ 101,783	\$ 313,362	\$ 2,602,040	\$ 403,241	\$ 1,347,743	\$ 1,481,333	\$ 953,294	\$ 206,183	\$ -	\$ 8,180,064
Capital	\$ -	\$ -	\$ 15,000	\$ -	\$ 30,000	\$ 197,100	\$ 158,000	\$ 99,250	\$ 47,800	\$ -	\$ 547,150
Transfers	\$ 5,000	\$ 5,222	\$ -	\$ -	\$ 36,309	\$ 67,275	\$ 129,750	\$ 4,581	\$ -	\$ 4,100,000	\$ 4,348,137
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 552,704	\$ 552,704
Total	\$ 1,398,288	\$ 617,068	\$ 1,098,843	\$ 2,693,040	\$ 4,734,392	\$ 2,976,142	\$ 2,628,735	\$ 1,558,274	\$ 673,715	\$ 4,652,704	\$ 23,031,201

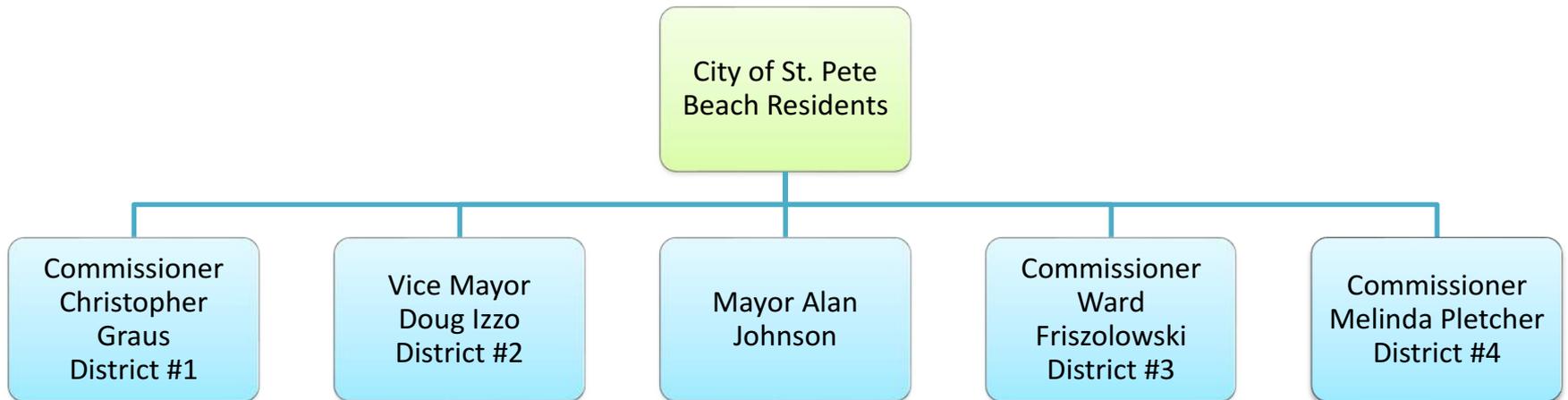
General Fund Expenditures



Charter Officers



City of St. Pete Beach
FY 2021 Budget
City Commission



City of St. Pete Beach
FY 2021 Budget
City Commission

Mission:

By the Charter of the City of St. Pete Beach, the City Commission is vested with the legislative powers of the City.

The City Commission consists of four Commissioners and a Mayor-Commissioner. Each Commissioner is elected by voters within his/her district and the Mayor is elected by voters throughout the City.

The City Commission is empowered to approve and adopt the City's annual budget; adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user fees for municipal services; authorize the borrowing of money; and appoint various Board and Committee members.

The City Commission appoints the City Manager, the City Clerk, and the City Attorney in accordance with the City Charter.

They are also responsible for the establishment of goals and direction of the City and approve all policies for the City.

The Commission is prohibited from dictating the appointment or removal of any City administrative officer or employee whom the City Manager is empowered to appoint. The Commission is prohibited from interfering with administration except for the purpose of inquiries and investigations.

Action Items:

- ✚ Develop and implement short and long term financial plans
- ✚ Develop and implement a strategic plan

City of St. Pete Beach
 FY 2021 Budget
City Commission

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Mayor	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 1	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 2	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 3	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 4	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Total	5.00	5.00	5.00	5.00	5.00	0.00	0.0%

City of St. Pete Beach
 FY 2021 Budget
 City Commission

001-5000-511

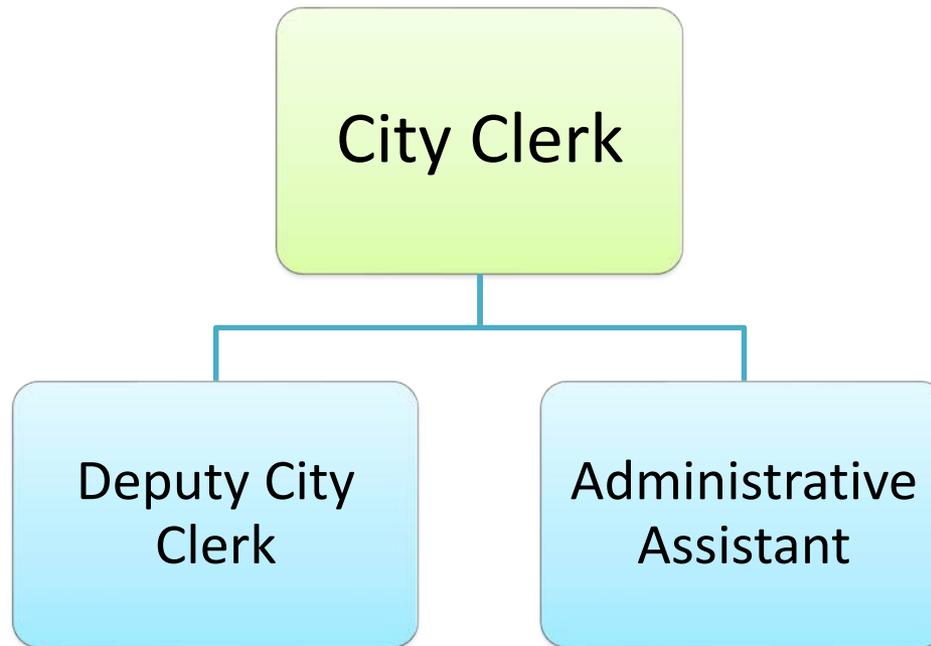
Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Executive Salaries	5110	29,700	29,700	29,598	29,700	29,700	29,700	0.0%
FICA Expense	5210	2,272	2,272	2,265	2,272	2,272	2,272	0.0%
Workers Compensation	5240	81	88	99	102	102	112	9.8%
Personnel Costs		\$ 32,053	\$ 32,060	\$ 31,962	\$ 32,074	\$ 32,074	\$ 32,084	0.0%
Professional & Contractual	5310	-	-	45,589	33,600	33,600	33,600	0.0%
Donations	5349	11,000	3,000	11,000	11,000	11,000	11,000	0.0%
Travel & Training	5400	8,745	9,624	490	-	-	-	-
Travel & Training - District 1	5401	-	-	4,313	2,000	2,000	1,600	-20.0%
Travel & Training - District 2	5402	-	-	142	2,000	2,000	1,600	-20.0%
Travel & Training - District 3	5403	-	-	165	2,000	2,000	1,600	-20.0%
Travel & Training - District 4	5404	-	-	-	2,000	2,000	1,600	-20.0%
Travel & Training - Mayor	5405	-	-	535	2,000	2,000	1,600	-20.0%
League of Cities	5406	-	-	-	-	-	2,000	-
Postage	5420	214	9	118	200	200	200	0.0%
Duplicating	5470	1,372	1,442	241	1,700	1,700	1,700	0.0%
Promotional Activities	5489	11,500	413	54	-	-	-	-
Other Expenses	5499	1,710	3,929	7,890	3,100	3,100	3,100	0.0%
Office Supplies	5510	13	392	523	1,000	1,000	1,000	0.0%
Publications & Memberships	5540	6,580	6,568	4,828	5,500	5,500	5,500	0.0%
Contingency	5599	-	-	-	10,000	10,000	10,000	0.0%
Operating Costs		\$ 41,134	\$ 25,377	\$ 75,888	\$ 76,100	\$ 76,100	\$ 76,100	0.0%
Total		\$ 73,187	\$ 57,437	\$ 107,850	\$ 108,174	\$ 108,174	\$ 108,184	0.0%

City of St. Pete Beach
FY 2021 Budget
City Commission

001-5000-511

Account Description	Account	FY 2021 Budget	Line Item Description
Executive Salaries	5110	29,700	City Commission salaries and wages per City Charter provision 3.04; monthly expenditures budgeted in the amount of \$75 for the Mayor-Commissioner and \$50 for each Commissioner
FICA Expense	5210	2,272	FICA contributions at 7.65% of salary
Workers Compensation	5240	112	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 32,084	
Professional & Contractual	5310	33,600	Professional lobbyist service at \$2,500/month plus incidentals
Donations	5349	11,000	Neighborly care network (\$8,000); Gulf Beaches Historical Museum (\$3,000)
Travel & Training - District 1	5401	1,600	Miscellaneous travel, training, and meeting expenditures
Travel & Training - District 2	5402	1,600	Miscellaneous travel, training, and meeting expenditures
Travel & Training - District 3	5403	1,600	Miscellaneous travel, training, and meeting expenditures
Travel & Training - District 4	5404	1,600	Miscellaneous travel, training, and meeting expenditures
Travel & Training - Mayor	5405	1,600	Miscellaneous travel, training, and meeting expenditures
League of Cities	5406	2,000	Travel expenses incurred for the appointed Florida League of Cities liaison
Postage	5420	200	Mailing public notices of government actions
Duplicating	5470	1,700	Printing and binding expenditures, City Commission meeting agenda packets, and other documents requested by the City Commission
Other Expenses	5499	3,100	Appreciation Dinner for Advisory Board and Committees; name plates and portraits for the City Commission for display in City Hall; candy for holiday parade; photo in Florida League of Cities' annual magazine; cooler rental; other miscellaneous expenditures
Office Supplies	5510	1,000	Routine office supplies
Publications & Memberships	5540	5,500	Barrier Island Governmental Council ("BIG-C"); Florida League of Cities; Florida League of Mayors; Florida Shore and Beach Preservation Association; Mayor's Council of Pinellas County; Suncoast League of Cities; Tampa Bay Regional Planning Council; Florida Statutes; Government in the Sunshine Manuals; other memberships and/or publications requested by the City Commission
Contingency	5599	10,000	Funds available for the City Commission to allocate for unanticipated items
Operating Costs		\$ 76,100	
Total		<u>\$ 108,184</u>	

City of St. Pete Beach
FY 2021 Budget
City Clerk's Office



City of St. Pete Beach
FY 2021 Budget
City Clerk

Mission:

The City Clerk is appointed by and reports to the City Commission as one of three charter officials.

The City Clerk is the custodian of the City Seal and public records and “shall keep and have responsibility for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission.”

The employees of the City Clerk’s Office are committed to serving the City Commission and advisory board members, city staff, residents and visitors. City Clerk personnel attend and record all public meetings, prepare legal advertising, supervise municipal elections and ensure that the City’s records are open for inspection by the public. We are committed to accountability and transparency, and to providing excellent customer service.

Programs:

Mayor/Commission: The City Clerk’s Office operates as a liaison between elected officials and their constituents. Staff members serve as administrative support to the Mayor and Commissioners and as recording secretary during public meetings for the Commission and all advisory boards and committees of the City. The City Clerk prepares and monitors the Commission and Clerk budgets.

Elections: The City Clerk serves as Election Administrator for all municipal elections in accordance with the City Charter and Florida Statutes. Municipal elections are held in accordance with the City Charter on the second Tuesday of March each year and runoff elections are held when necessary. The Clerk’s Office prepares a comprehensive informational manual, with all required forms and documents, for potential candidates that outlines the qualification process. Information on current elections is available through City Clerk’s Department on the City’s website and is updated throughout an election process.

Custodian of Public Records: The City Clerk serves as the official Custodian of Public Records. Staff electronically images the current and historical records to preserve and maintain the official records of the City. Election records, agenda packets, minutes, ordinances, and resolutions are available on our website allowing for easier and more transparent access to the public. Staff members participate in professional training on records management and continuously update the City-wide management and retention program.

Public Records Requests: The City Clerk’s Office is the City’s central location for public records requests and receives an average of three requests per day, 365 days a year. Requests are made for copies of items in any format including paper, audio and visual recordings, electronic, etc. The Clerk’s Office receives the requests for public records and processes each request as expeditiously as possible in accordance with Chapter 119 of the Florida Statutes. A form is available on our website to assist in more accurately defining records requested, but it is not mandatory the form be completed to process the request. Requests may also be placed in person or by telephone.

City of St. Pete Beach
FY 2021 Budget
City Clerk

City Commission, Committee and Board Meetings: Staff members in the City Clerk’s Office are responsible for the preparation of regular and special Commission, committee and board meetings. Staff ensures meetings are properly noticed, recorded and published through the City’s website, and available through an electronic subscription. In cooperation with the IT Division, the Clerk’s Office strives to ensure that a live broadcast and video recording of each meeting is completed and published on the City’s website, thereby providing for another layer of accessibility to the citizens of our community.

Legal Advertising and Bid Process: The City Clerk’s Office prepares and publishes legal advertising for all public hearings such as ordinance adoption, land use changes and variances; and bid notices for capital improvement projects, equipment and/or services.

Notary Service: Notary services are provided free of charge to St. Pete Beach residents and business owners and in accordance with Notary laws.

Ancillary Services: The City Clerk is the Custodian of the City’s Seal. The City Clerk staff members are responsible for managing and distributing the calendar schedule for the City Commission Chambers.

Action Items:

- ✚ Ensure adherence to legislative guidelines in accordance with Florida Statutes.
- ✚ Accurately capture the conduct of official proceedings of the Commission and advisory boards, ensuring minutes are maintained and made available to the public.
- ✚ Continue to improve transparency through the use of electronic media by increasing documents available on the website.
- ✚ Continuously update the records management system, continue to upgrade and improve the City-wide records management plan, and provide an on-going assessment of needs and a plan of action for the future.
- ✚ Continue to cross-train department employees to enable us to better serve our customers.

City of St. Pete Beach
 FY 2021 Budget
City Clerk

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
City Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Administrative Assistant	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Secretary	0.75	0.75	0.00	0.00	0.00	0.00	-
Total	2.75	2.75	3.00	3.00	3.00	0.00	0.0%

City of St. Pete Beach
 FY 2021 Budget
 City Clerk

001-5101-512

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	142,283	149,162	150,439	175,910	175,910	170,000	-3.4%
Other Wages	5130	2,452	1,825	1,445	-	-	-	-
Overtime	5140	184	-	469	-	-	-	-
FICA Tax	5210	10,722	11,026	11,227	13,457	13,457	13,000	-3.4%
Retirement	5220	13,641	14,422	16,116	19,190	19,190	18,500	-3.6%
Employee Insurance	5230	8,760	18,360	17,915	23,959	23,959	28,825	20.3%
Workers Compensation	5240	396	430	486	497	497	546	9.9%
Personnel Costs		\$ 178,438	\$ 195,225	\$ 198,097	\$ 233,013	\$ 233,013	\$ 230,871	-0.9%
Professional & Contractual	5310	12,850	13,815	14,882	14,000	27,000	14,000	-48.1%
Travel & Training	5400	4,121	4,891	7,564	5,580	5,580	6,000	7.5%
Telephone	5410	633	594	629	605	605	605	0.0%
Postage	5420	305	488	1,091	500	500	500	0.0%
Equipment Rental	5449	-	-	3,838	3,770	3,770	3,770	0.0%
R&M - Equipment	5462	-	-	418	300	300	300	0.0%
Duplicating	5470	999	1,415	2,616	1,800	1,800	2,100	16.7%
Legal Advertising	5491	12,466	9,192	7,144	12,000	12,000	12,000	0.0%
Election Expenses	5493	12,431	548	4,681	11,000	11,000	13,810	25.5%
Other Expenses	5499	706	925	1,407	650	650	650	0.0%
Office Supplies	5510	2,785	1,455	1,982	1,500	1,500	1,500	0.0%
Uniforms	5521	-	-	83	-	-	200	-
Operating Supplies	5529	45	33	417	-	-	-	-
Publications/Memberships	5540	931	884	777	775	775	800	3.2%
Operating Costs		\$ 48,272	\$ 34,240	\$ 47,529	\$ 52,480	\$ 65,480	\$ 56,235	-14.1%
Office Equipment	5643	-	-	-	-	-	-	-
Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total		\$ 226,710	\$ 229,465	\$ 245,626	\$ 285,493	\$ 298,493	\$ 287,106	-3.8%

City of St. Pete Beach
 FY 2021 Budget
City Clerk

001-5101-512

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	170,000	Staff wages including 3% merit increases
FICA Tax	5210	13,000	FICA contributions at 7.65% of salary
Retirement	5220	18,500	Contributions to staff retirement
Employee Insurance	5230	28,825	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	546	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 230,871	
Professional & Contractual	5310	14,000	Codification of ordinances, Land Development Code, and Comprehensive Plan; scheduled disposition of records; reprint of large documents in response to public records requests; records management consultant fees
Travel & Training	5400	6,000	Continuing education credits; Pinellas County Municipal Clerks Association meetings; webinars and seminars.
Telephone	5410	605	Internet and telephone service
Postage	5420	500	Routine office mail
Equipment Rental	5449	3,770	Copier lease
R&M - Equipment	5462	300	Maintenance of audio recording, transcription, and A/V equipment
Duplicating	5470	2,100	Routine office printing and binding
Legal Advertising	5491	12,000	Legal notices for all City departments including ordinances, requests for bids/qualifications/proposals, public hearings, land use changes, etc.
Election Expenses	5493	13,810	Contract costs with Pinellas County Supervisor of Elections for District 2 and District 4 elections, legal notices, and State-mandated Spanish translation of election documents
Other Expenses	5499	650	Records management update and document recording fees
Office Supplies	5510	1,500	Routine office supplies
Uniforms	5521	200	Clerk's office staff uniforms
Publications/Memberships	5540	800	International Institute of Municipal Clerks; Florida Association of City Clerks; Pinellas County Municipal Clerks' Association; Florida Records Management Association; Tampa Bay newspaper subscription
Operating Costs		\$ 56,235	
Total		<u>\$ 287,106</u>	

City of St. Pete Beach
FY 2021 Budget
City Manager's Office



City of St. Pete Beach
FY 2021 Budget
City Manager

Mission:

By the Charter of the City of St. Pete Beach, the City Manager shall be the Chief Administrative Officer of the organization. The City Manager shall be responsible to the City Commission for the administration of all city affairs placed in the manager's charge by or under the charter. The City Manager shall appoint, suspend or remove all employees and appointed administrative officials provided for under the Charter and ordinances of the City.

Programs:

City Administration: City Administration provides overall direction and supervision for all departments and is responsible for advising and carrying out policies established by the City Commission. Activities include signing of contracts on behalf of the City pursuant to the provisions of appropriations ordinances, and submitting the annual budget and capital program to the City Commission.

Action Items:

-  Complete the Strategic Plan
-  Continue the asset management approach to infrastructure maintenance and financial planning
-  Develop a sustainability plan for the City

City of St. Pete Beach
 FY 2021 Budget
City Manager

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
City Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Executive Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
HR Administrator	1.00	1.00	0.00	0.00	0.00	0.00	-
Total	3.00	3.00	2.00	2.00	2.00	0.00	0.0%

City of St. Pete Beach
 FY 2021 Budget
 City Manager

001-5201-512

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	262,452	278,201	228,463	228,838	228,838	255,902	11.8%
Auto Allowance	5125	6,000	6,000	6,762	6,600	6,600	6,600	0.0%
Other Wages	5130	2,386	2,386	32,657	23,354	23,354	25,473	9.1%
Overtime	5140	-	144	757	-	-	750	-
FICA Tax	5210	18,421	19,128	18,030	19,843	19,843	22,133	11.5%
Retirement	5220	33,827	35,850	31,969	31,853	31,853	35,565	11.7%
Employee Insurance	5230	21,841	25,976	12,157	11,322	11,322	12,113	7.0%
Workers Compensation	5240	725	788	889	650	650	712	9.5%
Unemployment	5250	-	3,879	-	-	-	-	-
Personnel Costs		\$ 345,652	\$ 372,352	\$ 331,684	\$ 322,460	\$ 322,460	\$ 359,248	11.4%
Professional & Contractual	5310	10,243	9,681	5,066	20,000	30,000	15,000	-50.0%
Travel & Training	5400	3,053	7,850	2,388	5,300	5,300	4,000	-24.5%
Citywide Tuition Reimbursement	5406	1,000	2,889	-	-	-	-	-
Telephone	5410	1,668	1,540	1,672	1,558	1,558	1,560	0.1%
Postage	5420	55	21	47	100	100	100	0.0%
Equipment Rental	5449	3,909	4,154	1,935	1,240	1,240	1,240	0.0%
Insurance	5450	66,921	66,299	74,860	80,225	80,225	87,001	8.4%
R&M - Equipment	5462	5,943	6,295	1,561	-	-	-	-
R&M - Vehicles	5463	678	381	231	750	750	500	-33.3%
Duplicating	5470	16	14	273	400	400	200	-50.0%
Employee Recognition	5497	4,608	5,802	-	-	-	-	-
Other Expenses	5499	1,549	75	4,383	2,000	13,980	2,500	-82.1%
Office Supplies	5510	2,077	894	3,770	2,800	2,800	2,500	-10.7%
Fuel	5522	463	396	350	400	400	230	-42.5%
Operating Supplies	5529	1,256	561	-	-	-	-	-
Publications & Memberships	5540	1,144	994	2,575	2,175	2,175	2,500	14.9%
Contingency	5599	-	-	-	-	-	26,419	-
Operating Costs		\$ 104,583	\$ 107,846	\$ 99,111	\$ 116,948	\$ 138,928	\$ 143,750	3.5%
Other Equipment	5649	-	2,545	-	-	-	-	-
Capital Outlay		\$ -	\$ 2,545	\$ -	\$ -	\$ -	\$ -	-
Fleet Fund	5644	-	9,000	9,000	-	-	5,000	-
Transfers Out		\$ -	\$ 9,000	\$ 9,000	\$ -	\$ -	\$ 5,000	-
Total		\$ 450,235	\$ 491,743	\$ 439,795	\$ 439,408	\$ 461,388	\$ 507,998	10.1%

City of St. Pete Beach
 FY 2021 Budget
City Manager
 001-5201-512

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	255,902	Staff wages including 3% merit increases
Auto Allowance	5125	6,600	City Manager's vehicle allowance per contract
Other Wages	5130	25,473	City Manager's health insurance opt-out benefit per contract
Overtime	5140	750	Estimated annual overtime expenditures
FICA Tax	5210	22,133	FICA contributions at 7.65% of salary
Retirement	5220	35,565	Contributions to staff retirement
Employee Insurance	5230	12,113	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	712	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 359,248	
Professional & Contractual	5310	15,000	Sustainability coordinator services
Travel & Training	5400	4,000	Professional conferences and training
Telephone	5410	1,560	Internet, telephone service, and cell phone allowance
Postage	5420	100	Routine office mail
Equipment Rental	5449	1,240	Copier and postage machine operating leases
Insurance	5450	87,001	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Vehicles	5463	500	Repairs and maintenance for the City Hall pooled vehicle
Duplicating	5470	200	Routine office printing and binding
Other Expenses	5499	2,500	Miscellaneous expenses
Office Supplies	5510	2,500	Routine office supplies
Fuel	5522	230	Estimated fuel costs based on consumption history and estimated fuel
Publications & Memberships	5540	2,500	Various memberships
Contingency	5599	26,419	Funds available for the City Manager to allocate for unanticipated items
Operating Costs		\$ 143,750	
Fleet Fund	5644	5,000	Per vehicle replacement schedule
Transfers Out		\$ 5,000	
Total		<u>\$ 507,998</u>	

City of St. Pete Beach
FY 2021 Budget
City Attorney

Mission:

The City Attorney shall have the powers, duties and responsibilities to:

- (1) Be attorney of record in all civil suits, actions and legal proceedings wherein the city, city commission, city manager, departments, boards or city officials or employees are parties by virtue of their official positions or official actions.
- (2) Institute and prosecute all eminent domain proceedings and other civil suits, actions and legal proceedings authorized by the city commission.
- (3) Defend all civil suits, actions and legal proceedings brought against the city.
- (4) Serve as legal advisor to the city commission, the city manager, and through the office of the city manager, advise personnel as designated by the city manager and city boards who are not authorized to retain separate counsel.
- (5) Render written legal opinions requested by the city commission or city manager on matters relating to city government and the interpretation, construction and meaning of the Charter, statutes, ordinances, resolutions and contracts affecting or pertaining to city government.
- (6) Prepare or review and approve as to form and legal sufficiency all city ordinances, resolutions, deeds, contract documents and other legal instruments affecting or pertaining to the city.
- (7) Attend and be present at all regular and special meetings of the city commission unless excused from attending by the mayor.
- (8) Perform such other duties, powers and responsibilities as assigned by the city commission.

City of St. Pete Beach
 FY 2021 Budget
City Attorney

001-5301-514

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Professional & Contractual	5310	2,819	-	-	-	-	-	-
Legal Services	5311	333,697	306,708	411,695	397,000	397,000	440,000	10.8%
Extra Legal - Labor	5314	2,389	972	1,224	10,000	10,000	10,000	0.0%
Extra Legal - Specialty	5315	3,658	6,713	18,242	45,000	45,000	45,000	0.0%
Settlement Costs	5321	90,000	-	-	-	-	-	-
Postage	5420	87	1	-	-	-	-	-
Operating Costs		\$ 432,650	\$ 314,394	\$ 431,161	\$ 452,000	\$ 452,000	\$ 495,000	9.5%
Total		\$ 432,650	\$ 314,394	\$ 431,161	\$ 452,000	\$ 452,000	\$ 495,000	9.5%

City of St. Pete Beach
 FY 2021 Budget
City Attorney

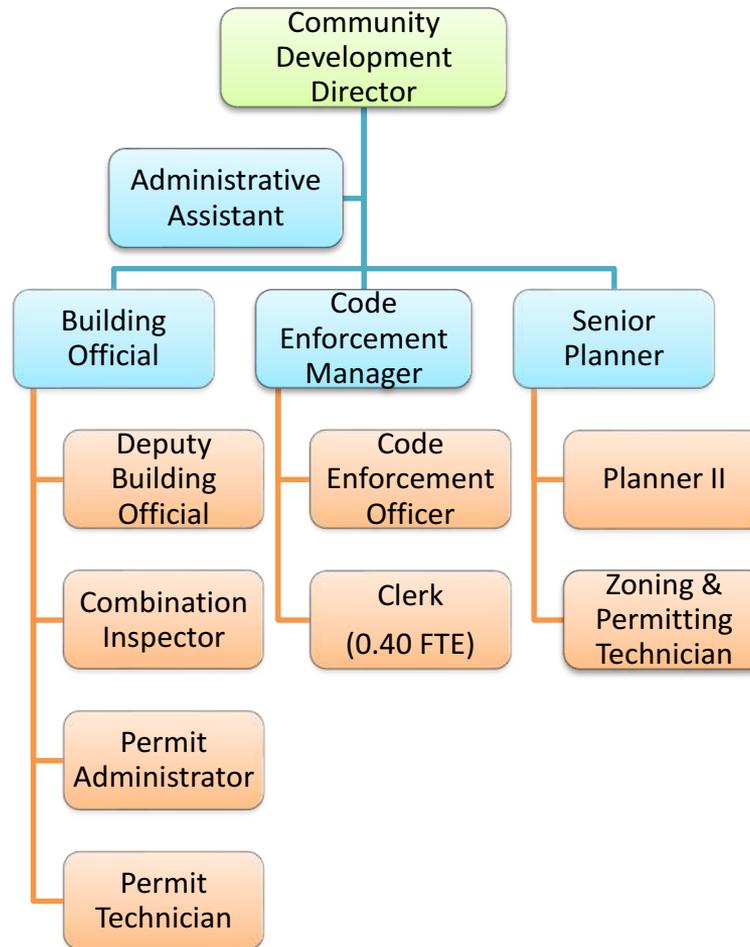
001-5301-514

Account Description	Account	FY 2021 Budget	Line Item Description
Legal Services	5311	440,000	Contractual City Attorney services: drafting ordinances, contract preparation and/or review, attendance of City Commission and/or board meetings, legal research and counseling, etc.
Extra Legal - Labor	5314	10,000	As-needed services including labor/personnel matters
Extra Legal - Specialty	5315	45,000	Research and legal support for special projects as needed
Operating Costs		\$ 495,000	
Total		<u>\$ 495,000</u>	

Community Development



City of St. Pete Beach
FY 2021 Budget
Community Development



City of St. Pete Beach
FY 2021 Budget
Community Development: Planning

Mission:

The mission of the City of St. Pete Beach Community Development Department is to ensure the future quality of life of the City residents by providing professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of Planning, Zoning, Land Use management, economic development and strategic decision making. This is accomplished through the provision of analysis and the use of professional judgment and experience to inform the public and guide the policy development process. The Department provides research and planning to assist the City Commission in determining long-range strategies for future beautification, development and redevelopment programs. The department also administers the zoning and variance processes and performs a variety of program and project planning activities which impact municipal development and growth, and the resource allocation process. The Department collects, organizes, analyzes, and interprets data and indicators regarding municipal conditions and determines consistency with City's Comprehensive Plan and Land Development Regulations. The Department formulates and recommends procedures, guidelines, alternatives, code revisions, and priorities for implementing City codes and regulations, as well as other plans and projects. The Department provides staff support to the Planning Board, the Board of Adjustment and the Historic Preservation Board and Special Magistrate Hearings.

Action Items:

- ✚ Capital Improvement Project adoption as a component of the Capital Improvement Element of the Comprehensive Plan
- ✚ Concurrency Monitoring
- ✚ Landscape code re-writes
- ✚ Updates to the sign regulation
- ✚ Evaluation of strategies for Comprehensive Plan streamlining

City of St. Pete Beach
 FY 2021 Budget
Community Development: Planning

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Community Development Director	0.50	0.50	0.50	0.50	0.50	0.00	0.0%
Senior Planner	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Planner II	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Permitting & Zoning Administrator	0.00	0.00	0.00	0.20	0.20	0.00	0.0%
Zoning Technician II	0.50	0.00	0.50	0.50	0.50	0.00	0.0%
Planner I	0.00	0.50	0.00	0.00	0.00	0.00	-
Administrative Assistant	0.00	0.00	0.63	0.63	1.00	0.37	58.7%
Secretary	0.90	0.90	0.90	0.90	0.00	-0.90	-100.0%
Total	3.90	3.90	4.53	4.73	4.20	-0.53	-11.2%

City of St. Pete Beach
 FY 2021 Budget
Community Development: Planning

001-5401-515

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	121,205	121,552	172,932	268,260	268,260	243,551	-9.2%
Other Wages	5130	1,402	4,203	1,335	2,624	2,624	2,624	0.0%
Overtime	5140	-	23	-	-	-	-	-
FICA Tax	5210	9,134	9,673	13,024	20,545	20,545	18,844	-8.3%
Retirement	5220	30,354	29,077	39,392	42,115	42,115	34,968	-17.0%
Employee Insurance	5230	18,767	13,563	24,064	25,304	25,304	31,831	25.8%
Workers Compensation	5240	557	605	683	699	699	767	9.7%
Unemployment	5250	-	-	2,676	-	-	-	-
Personnel Costs		\$ 181,419	\$ 178,696	\$ 254,106	\$ 359,547	\$ 359,547	\$ 332,585	-7.5%
Professional & Contractual	5310	53,884	16,877	6,870	100,000	120,550	50,000	-58.5%
Planning & Engineering	5312	19,687	-	-	-	-	-	-
Software	5330	-	260	7,333	3,450	3,450	-	-100.0%
Travel & Training	5400	4,643	6,055	827	6,000	6,000	6,000	0.0%
Telephone	5410	1,164	944	1,098	989	989	840	-15.1%
Postage	5420	1,924	61	40	1,500	1,500	1,500	0.0%
Equipment Rental	5449	-	-	553	1,630	2,228	2,800	25.7%
Duplicating	5470	4,854	5,112	1,260	4,640	4,669	4,000	-14.3%
Classified Advertising	5482	935	2,340	1,855	-	-	-	-
Office Supplies	5510	1,104	1,223	2,466	1,500	1,500	1,500	0.0%
Operating Supplies	5529	2,315	2,314	225	2,000	2,000	2,000	0.0%
Publications/Memberships	5540	381	1,068	527	1,000	1,000	1,000	0.0%
Operating Costs		\$ 90,891	\$ 36,254	\$ 23,054	\$ 122,709	\$ 143,886	\$ 69,640	-51.6%
Office Equipment	5643	-	-	6,950	-	-	-	-
Capital Outlay		\$ -	\$ -	\$ 6,950	\$ -	\$ -	\$ -	-
Total		\$ 272,310	\$ 214,950	\$ 284,110	\$ 482,256	\$ 503,433	\$ 402,225	-20.1%

City of St. Pete Beach
 FY 2021 Budget
Community Development: Planning

001-5401-515

FY 2021			
Account Description	Account	Budget	Line Item Description
Salaries & Wages	5120	243,551	Staff wages including 3% merit increases
Other Wages	5130	2,624	Health insurance opt-out payments
FICA Tax	5210	18,844	FICA contributions at 7.65% of salary
Retirement	5220	34,968	Contributions to staff retirement
Employee Insurance	5230	31,831	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	767	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 332,585	
Professional & Contractual	5310	50,000	Land Development Regulation update and maintenance; Future Land Use Map amendments; Comprehensive Plan technical studies; Comprehensive Zoning Map amendments; preparation of development/redevelopment proposals throughout the City.
Travel & Training	5400	6,000	Continuing education credits; Florida Chapter of the American Planning Association annual conference; Florida Planning and Zoning Association annual conference
Telephone	5410	840	Internet, telephone service, and cell phone allowance
Postage	5420	1,500	Routine office mail
Equipment Rental	5449	2,800	Allocation of Community Development copier lease and postage machine lease
Duplicating	5470	4,000	Routine office printing and binding
Office Supplies	5510	1,500	Routine office supplies
Operating Supplies	5529	2,000	Supplies as required for day-to-day operations of the division
Publications/Memberships	5540	1,000	Reference materials and professional memberships for staff and members of the Board of Adjustment, Planning Board, and Historic Preservation Board
Operating Costs		\$ 69,640	
Total		<u>\$ 402,225</u>	

City of St. Pete Beach
FY 2021 Budget
Community Development: Code Enforcement

Mission:

The Mission of the Code Enforcement Division is to serve the citizens of St Pete Beach by ensuring compliance with all adopted City codes through providing effective public contact and education, building cooperative partnerships throughout our community, and enforcing the law in an equitable and impartial manner. The Division is **community-oriented and strives to achieve voluntary compliance, through interacting with residents.**

Our goal is to promote a positive image of Code Enforcement to our community and our allied City Departments by fostering a culture that is helpful, approachable, knowledgeable and of the highest integrity.

The Division has normal working hours (including some Saturdays) and, in the event, that an issue/concern is observed outside of our normal working hours, residents and citizens can leave voice messages or emails and someone will respond within 24-48 hrs.

Programs:

Foreclosed or Vacant Properties: Code Enforcement reviews reports of vacant homes within the City of St. Pete Beach neighborhoods that are not being maintained, due to absentee owners or general neglect. Community Development will send an Officer out to address the complaint.

Neglected Properties: Code Enforcement actively addresses vacant, neglected and foreclosed homes through a comprehensive enforcement program aimed at eliminating the blight associated with these properties and working with property owners to have properties rehabilitated and re-occupied.

Neighborhood Livability: In conjunction with other City departments, Code Enforcement coordinates and investigates neighborhood livability concerns related to transient occupancy, general visual blight, unlicensed vendors, encampments and other public nuisance violations in the community.

Action Items:

- ✚ Coordination with Planning and Building Division to improve knowledge of codes and relay a consistent message to citizens of St. Pete Beach.
- ✚ Proactively patrol the internet identifying Transient or Short-Term Rentals to ensure compliance with the Land Development Code.
- ✚ Bring properties that continue to have Notice of Violation to the Special Magistrate for case judgement.
- ✚ Continue to coordinate with the Sheriff's office to develop an optimal partnership with the City of St. Pete Beach.

City of St. Pete Beach
 FY 2021 Budget
Community Development: Code Enforcement

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Community Development Director	0.25	0.25	0.25	0.25	0.25	0.00	0.0%
Permit & Zoning Administrator	0.20	0.20	0.20	0.00	0.00	0.00	-100.0%
Code Enforcement Manager	0.00	1.00	1.00	1.00	1.00	0.00	0.0%
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Code Enforcement Clerk	0.00	0.40	0.40	0.40	0.40	0.00	0.0%
Total	1.45	2.85	2.85	2.65	2.65	0.00	0.0%

City of St. Pete Beach
FY 2021 Budget
Community Development: Code Enforcement

001-5403-524

Reported in the Building Services Division prior to fiscal year 2016

Description	Account	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020	FY 2021	FY 20 to 21
		Actual	Actual	Actual	Adopted	Revised	Budget	Change (%)
Salaries & Wages	5120	76,534	105,316	114,297	124,202	124,202	126,491	1.8%
Other Wages	5130	2,187	3,222	4,076	2,625	2,625	5,249	100.0%
Overtime	5140	-	394	32	500	500	-	-100.0%
FICA Tax	5210	5,791	8,128	8,780	9,726	9,726	10,084	3.7%
Retirement	5220	7,958	33,387	32,258	35,001	35,001	30,137	-13.9%
Employee Insurance	5230	2,952	9,927	8,399	10,124	10,124	3,527	-65.2%
Workers Compensation	5240	1,444	1,570	1,772	1,813	1,813	1,990	9.8%
Personnel Costs		\$ 96,866	\$ 161,944	\$ 169,614	\$ 183,991	\$ 183,991	\$ 177,478	-3.5%
Professional & Contractual	5310	26,421	12,993	24,536	31,500	31,500	22,000	-30.2%
Software	5330	-	2,691	1,834	1,150	1,150	-	-100.0%
Travel & Training	5400	849	1,427	895	2,000	2,000	2,000	0.0%
Telephone	5410	-	31	75	300	300	75	-75.0%
Postage	5420	127	107	94	500	500	500	0.0%
Equipment Rental	5449	-	67	212	430	528	440	-16.7%
Insurance	5450	-	-	1,040	1,165	1,165	1,263	8.4%
R&M - Vehicles	5463	123	737	38	500	500	500	0.0%
Duplicating	5470	-	-	116	240	269	900	234.6%
Classified Advertising	5482	603	-	-	-	-	-	-
Other Expenses	5499	429	555	-	800	800	800	0.0%
Office Supplies	5510	214	-	747	500	500	500	0.0%
Uniforms	5521	156	371	668	500	500	750	50.0%
Fuel	5522	408	667	646	800	800	715	-10.6%
Operating Supplies	5529	1,497	1,247	1,005	1,500	1,500	1,500	0.0%
Publications/Memberships	5540	-	70	90	200	200	200	0.0%
Operating Costs		\$ 30,827	\$ 20,963	\$ 31,996	\$ 42,085	\$ 42,212	\$ 32,143	-23.9%
Vehicles	5641	20,271	18,490	-	-	19,000	-	-100.0%
Capital Outlay		\$ 20,271	\$ 18,490	\$ -	\$ -	\$ 19,000	\$ -	-100.0%
Fleet Fund	5644	-	3,500	6,055	6,056	6,056	5,222	-13.8%
Transfers Out		\$ -	\$ 3,500	\$ 6,055	\$ 6,056	\$ 6,056	\$ 5,222	-13.8%
Total		\$ 147,964	\$ 204,897	\$ 207,665	\$ 232,132	\$ 251,259	\$ 214,843	-14.5%

City of St. Pete Beach
 FY 2021 Budget
Community Development: Code Enforcement

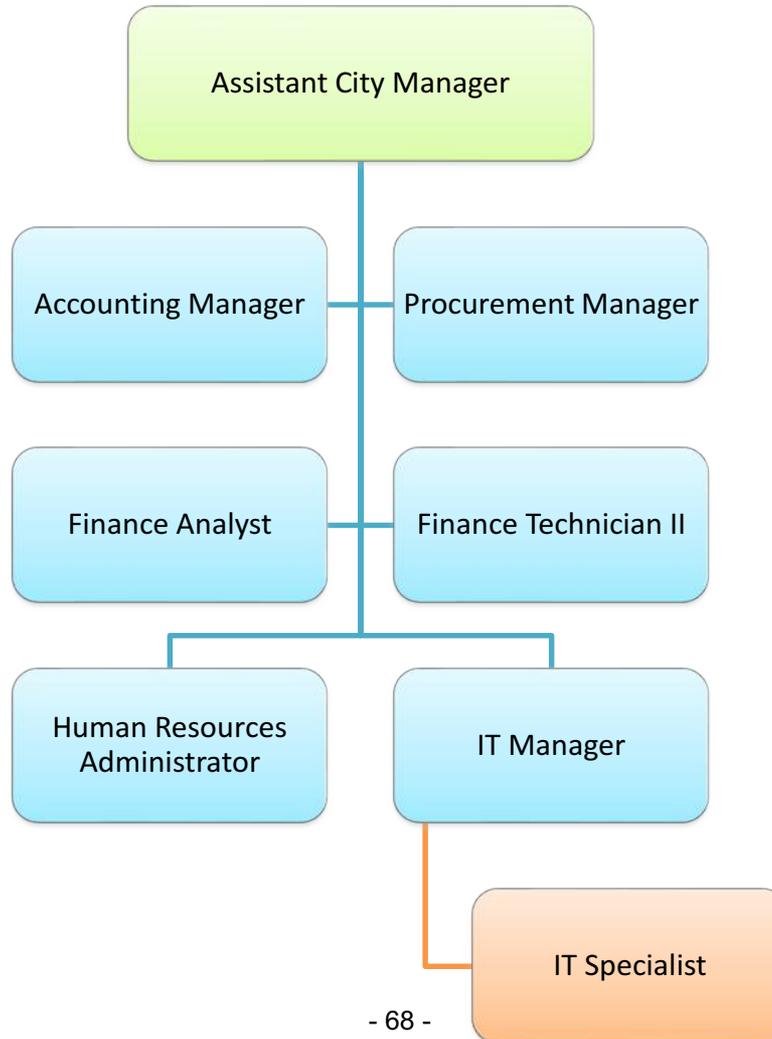
001-5403-524

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	126,491	Staff wages including 3% merit increases
Other Wages	5130	5,249	Payments to employees who opt out of the City's health insurance
FICA Tax	5210	10,084	FICA contributions at 7.65% of salary
Retirement	5220	30,137	Contributions to staff retirement
Employee Insurance	5230	3,527	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	1,990	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 177,478	
Professional & Contractual	5310	22,000	Special Magistrate contract
Travel & Training	5400	2,000	Continuing education credits
Telephone	5410	75	Internet, telephone service, and cell phone allowance
Postage	5420	500	Routine office mail
Equipment Rental	5449	440	Allocation of Community Development copier lease
Insurance	5450	1,263	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Vehicles	5463	500	Repair and maintenance of vehicles assigned to division
Duplicating	5470	900	Routine office printing and binding
Other Expenses	5499	800	Lien recording expenses
Office Supplies	5510	500	Routine office supplies
Uniforms	5521	750	Code Enforcement Officer uniforms
Fuel	5522	715	Estimated fuel costs based on consumption history and estimated fuel prices
Operating Supplies	5529	1,500	Supplies as required for day-to-day operations of the division
Memberships	5540	200	Reference materials and professional memberships for staff
Operating Costs		\$ 32,143	
Fleet Fund	5644	5,222	Per vehicle replacement schedule
Transfers Out		\$ 5,222	
Total		<u>\$ 214,843</u>	

Administrative Services



City of St. Pete Beach
FY 2021 Budget
Administrative Services



City of St. Pete Beach
FY 2021 Budget
Administrative Services: Finance

Mission:

The mission of the Finance Department is to provide comprehensive financial services for City Administration to enable all departments to work in the best interests of our community. The division provides relevant, timely financial information to the public, the City Commission, and City Management. The Finance Department is responsible for safeguarding the City's assets through appropriate controls.

Programs:

Accounting and Auditing: Development and management of internal controls; coordination of annual financial audit; application of Governmental Accounting Standards Board (GASB) statements; preparation of Comprehensive Annual Financial Report (CAFR); management of ongoing accounting and financial processes including accounts payable, accounts receivable, and payroll.

Operating and Capital Budgeting: Preparation and management of the annual budget and Capital Improvement Plan (CIP); revenue and expenditure estimates and analysis; grant management; project management; strategic financial planning to preserve the City's long-term financial position.

Treasury and Investment Management: Management of operating cash, surplus balances, and restricted cash accounts; efficient allocation of investment portfolio to achieve safe yet competitive rates of return; scheduling and managing cash inflows and outflows (e.g., debt service payments and capital project reimbursements).

Debt Management: Ongoing management of the City's debt obligations, reporting requirements to bondholders, accounting requirements per debt covenants, payment schedules, and parity requirements.

Procurement: Processing, reporting, analysis, and management of encumbrances. Administration of City's purchasing policy, including coordination of bid/RFP processes, approval of requisitions and purchase orders, and supervision of employee purchasing card program.

Human Resources Administration: Maintenance of City personnel files; formulation and implementation of practices and policies; training and development programs; compliance with all local, state, and federal labor and employment laws; orientation for new employees; benefits administration; employee relations.

Action Items:

- ✚ Achieve a balanced and competitive cash and investment portfolio
- ✚ Develop financial policies pertaining to fund balance, procurement, investments, debt management, capital assets, and revenue management
- ✚ Prepare Comprehensive Annual Financial Report (CAFR) internally, including development of financial statement templates

City of St. Pete Beach
 FY 2021 Budget
Administrative Services: Finance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Assistant City Manager	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Administrative Services Director	1.00	1.00	0.00	0.00	0.00	0.00	-100.0%
Human Resources Administrator	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Accounting Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Procurement Manager	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Finance Analyst	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Finance Technician	0.00	0.63	0.63	0.63	0.75	0.12	19.0%
Total	3.00	3.63	4.63	5.63	5.75	0.12	2.1%

City of St. Pete Beach
 FY 2021 Budget
Administrative Services: Finance

001-5601-513

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	217,719	247,641	339,125	410,191	410,191	433,088	5.6%
Other Wages	5130	17,060	905	7	-	-	-	-
Overtime	5140	2	69	7	-	-	-	-
FICA Tax	5210	17,158	18,437	24,909	31,380	31,380	33,132	5.6%
Retirement	5220	23,834	24,955	33,678	40,889	40,889	42,693	4.4%
Employee Insurance	5230	26,168	29,636	39,099	49,103	49,103	72,857	48.4%
Workers Compensation	5240	618	672	758	1,036	1,036	1,138	9.8%
Personnel Costs		\$ 302,559	\$ 322,315	\$ 437,583	\$ 532,599	\$ 532,599	\$ 582,908	9.4%
Professional & Contractual	5310	4,156	8,739	23,197	37,000	37,206	12,000	-67.7%
Accounting & Auditing	5320	17,500	15,315	14,943	20,413	20,413	15,664	-23.3%
Grant Services	5323	-	-	-	100,000	100,000	50,000	-50.0%
Software	5330	-	-	5,068	-	25,000	2,700	-89.2%
Travel & Training	5400	4,957	5,284	4,800	10,100	10,100	10,100	0.0%
Citywide Tuition Reimbursement	5406	-	-	4,381	7,500	7,500	7,500	0.0%
Telephone	5410	1,384	1,373	1,311	1,400	1,400	1,400	0.0%
Postage	5420	903	946	951	1,450	1,450	1,450	0.0%
Equipment Rental	5449	-	-	3,278	2,110	2,110	2,125	0.7%
R&M - Equipment	5462	-	-	170	-	-	-	-
Insurance	5450	-	-	2,889	2,976	2,976	2,976	0.0%
Duplicating	5470	3,022	3,656	4,002	3,840	3,840	3,600	-6.3%
Classified Advertising	5482	575	-	62	3,350	3,350	3,350	0.0%
Employee Recognition	5497	-	-	5,139	5,500	5,500	7,500	36.4%
Other Expenses	5499	2,017	619	2,717	900	900	2,500	177.8%
Office Supplies	5510	1,915	2,129	3,675	4,200	4,200	4,200	0.0%
Operating Supplies	5529	-	568	804	150	150	-	-100.0%
Memberships	5540	707	942	2,391	1,825	1,825	1,825	0.0%
Operating Costs		\$ 37,136	\$ 39,571	\$ 79,778	\$ 202,714	\$ 227,920	\$ 128,890	-43.4%
Furniture	5642	8,487	-	-	-	-	-	-
Office Equipment	5643	-	-	-	-	-	15,000	-
Capital Outlay		\$ 8,487	\$ -	\$ -	\$ -	\$ -	\$ 15,000	-
Total		\$ 348,182	\$ 361,886	\$ 517,361	\$ 735,313	\$ 760,519	\$ 726,798	-4.4%

City of St. Pete Beach
 FY 2021 Budget
Administrative Services: Finance

001-5601-513

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	433,088	Staff wages including 3% merit increases
FICA Tax	5210	33,132	FICA contributions at 7.65% of salary
Retirement	5220	42,693	Contributions to staff retirement
Employee Insurance	5230	72,857	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	1,138	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 582,908	
Professional & Contractual	5310	12,000	Professional HR consulting assistance as needed (\$10,000); armored car service (\$2,000)
Accounting & Auditing	5320	15,664	Financial auditing fees per contract as mutually agreed upon, allocated across several cost centers including: Finance, EMS, Library, Wastewater Fund, Reclaimed Water Fund, and Stormwater Fund
Grant Services	5323	50,000	Contractual grant writing and grant administration assistance
Software	5330	2,700	Financial statement preparation software - annual maintenance fee
Travel & Training	5400	10,100	Continuing education credits; Government Finance Officers Association (GFOA) annual conference; FGFOA annual conference; FGFOA School of Government Finance; Incode financial system annual conference
Citywide Tuition Reimbursement	5406	7,500	Tuition reimbursement for all City employees
Telephone	5410	1,400	Internet, telephone service, and cell phone allowance
Postage	5420	1,450	Routine office mail
Equipment Rental	5449	2,125	Copier lease
Insurance	5450	2,976	EAP insurance program
Duplicating	5470	3,600	Routine office printing and binding
Classified Advertising	5482	3,350	Annual TRIM advertisement in Tampa Bay Times (\$600); Citywide advertisements for vacant positions (\$2,750)
Employee Recognition	5497	7,500	Employee holiday party (\$3,000); longevity and recognition awards (\$3,300); luncheons (\$1,200);
Other Expenses	5499	2,500	TRIM fees billed by Pinellas County Tax Collector (\$900); office furniture (\$1,600)
Office Supplies	5510	4,200	Routine office supplies
Publications & Memberships	5540	1,825	GFOA membership and associated fees for CAFR excellence application; FGFOA membership; FGFOA Gulf Coast chapter membership; American Payroll Association membership; FPHRA and SHRM memberships
Operating Costs		\$ 128,890	
Office Equipment	5643	15,000	Installation of partitions and/or cubicles for finance staff
Capital Outlay		\$ 15,000	
Total		<u>\$ 726,798</u>	

City of St. Pete Beach
FY 2021 Budget
Administrative Services: Information Technology

Mission:

The information technology (IT) Division partners with our departments to provide valued systems and services to support the delivery of services to the St. Pete Beach community. The rapidly evolving requirements of our community require an enterprise-wide IT management strategy to achieve significant benefits through the centralized control and management of technology resources.

Programs:

Voice and Data Infrastructure: The City's network and technical infrastructure has become a critical component in the City's delivery of service to citizens. The IT Division is responsible for the operation, maintenance and replacement of the software applications and hardware components. Individual components of this infrastructure are tied together through a series of networks. These networks carry both voice and data communications. The adoption of new technologies allows for increased service delivery capabilities. The reliance placed on our network infrastructure requires continuous monitoring and updates throughout the year in order to maintain security.

Desktop Computer & Phone Support: These are the hands-on tools that employees use to service our community. The IT Division responds to all calls for support involving, hardware, software, networking, audiovisual, and peripherals. Support for phones and copiers and faxing are also addressed from installation, operation, and repair.

Application Services: The IT Division supports a wide range of network-based services including email communications, database management, as well as web services. The City's web site (www.stpetebeach.org) allows economical presentation of information to our community. The publishing of information on the Internet allows our part-time residents to stay informed while they are out of town and is also a good source of information to our many visitors.

Audio/Visual System: Upgrade city broadcast to ADA compliant Closed Captioning system. Functions also include consistent maintenance and calibration of SPB-TV broadcast equipment.

Action Items:

- ✚ Launch new websites for the city, library, and parks and recreation that are ADA compliant, and brings more online services & resources under one umbrella. This includes retroactive document compliance/remediation, and user education for future document creation, along with other new products/packages to assist employee productivity.
- ✚ Continue to enhance audio and video transmissions of commission chamber meetings and meeting rooms. This includes enabling closed captioning public meetings for ADA compliance, and support of all virtual board meetings.
- ✚ Improve disaster recovery plans and processes by moving more resources to the cloud and providing better communication tools. Assist in implementation of new and/or improved software programs in various departments.
- ✚ Continue updating City PC replacement program to allow for better turnover and warranty solutions. This includes maintenance and updates for Windows 10 and Office 365, as they become available.

City of St. Pete Beach
FY 2021 Budget

Administrative Services: Information Technology

- ✦ Continue the plan for city software consistency and licensing for productivity suites via cloud solutions.
- ✦ Provide a cloud-based backup solution to cloud-based email and files. Continue to improve the storage, archiving, and retrieval of data based on the City's record retention policy, including all cloud-based archiving and backup, with redundancy.
- ✦ Improve city network security by providing awareness training to city employees, implement additional security measures, including SentinelOne AI managed security platform. Other initiatives to include, but not limited to malware and phishing vulnerability training.
- ✦ Perform quarterly security vulnerability assessments.

City of St. Pete Beach

FY 2021 Budget

Administrative Services: Information Technology

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
IT Manager	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
IT Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
IT Specialist II	1.00	1.00	1.00	0.00	0.00	0.00	-
IT Specialist I	1.00	1.00	1.00	0.00	0.00	0.00	-
Total	2.00	2.00	2.00	2.00	2.00	0.00	0.0%

City of St. Pete Beach
 FY 2021 Budget
Administrative Services: Information Technology

001-5501-513

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	108,912	112,281	99,443	112,719	112,719	116,101	3.0%
Other Wages	5130	-	-	823	-	-	-	-
Overtime	5140	2,243	3,706	1,704	3,706	3,706	3,706	0.0%
FICA Tax	5210	8,085	8,428	8,803	8,953	8,953	8,928	-0.3%
Retirement	5220	10,876	11,198	33,269	41,768	41,768	36,749	-12.0%
Employee Insurance	5230	19,579	20,607	15,163	15,902	15,902	21,677	36.3%
Workers Compensation	5240	299	325	366	375	375	412	9.9%
Personnel Costs		\$ 149,994	\$ 156,545	\$ 159,571	\$ 183,423	\$ 183,423	\$ 187,573	2.3%
Professional & Contractual	5310	33,760	5,473	1,071	-	27,863	-	-100.0%
Software	5330	-	64,676	70,530	114,750	116,340	127,422	9.5%
Hardware	5340	-	-	22,932	34,600	23,200	35,800	54.3%
Travel & Training	5400	1,647	289	48	2,000	2,000	4,000	100.0%
Telephone	5410	6,502	7,351	7,611	8,293	8,293	17,000	105.0%
Postage	5420	-	-	40	-	-	-	-
R&M - Equipment	5462	30,788	1,167	812	-	-	-	-
Duplicating	5470	24	31	-	150	150	150	0.0%
Office Supplies	5510	113	182	601	100	100	100	0.0%
Operating Supplies	5529	18,045	29,136	5,654	-	1,181	-	-100.0%
Operating Costs		\$ 90,879	\$ 108,305	\$ 109,299	\$ 159,893	\$ 179,127	\$ 184,472	3.0%
Other Equipment	5649	3,108	-	23,223	-	-	-	-
Intangibles	5645	-	-	-	25,000	36,400	-	-100.0%
Capital Outlay		\$ 3,108	\$ -	\$ 23,223	\$ 25,000	\$ 36,400	\$ -	-100.0%
Total		\$ 243,981	\$ 264,850	\$ 292,093	\$ 368,316	\$ 398,950	\$ 372,045	-6.7%

City of St. Pete Beach

FY 2021 Budget

Administrative Services: Information Technology

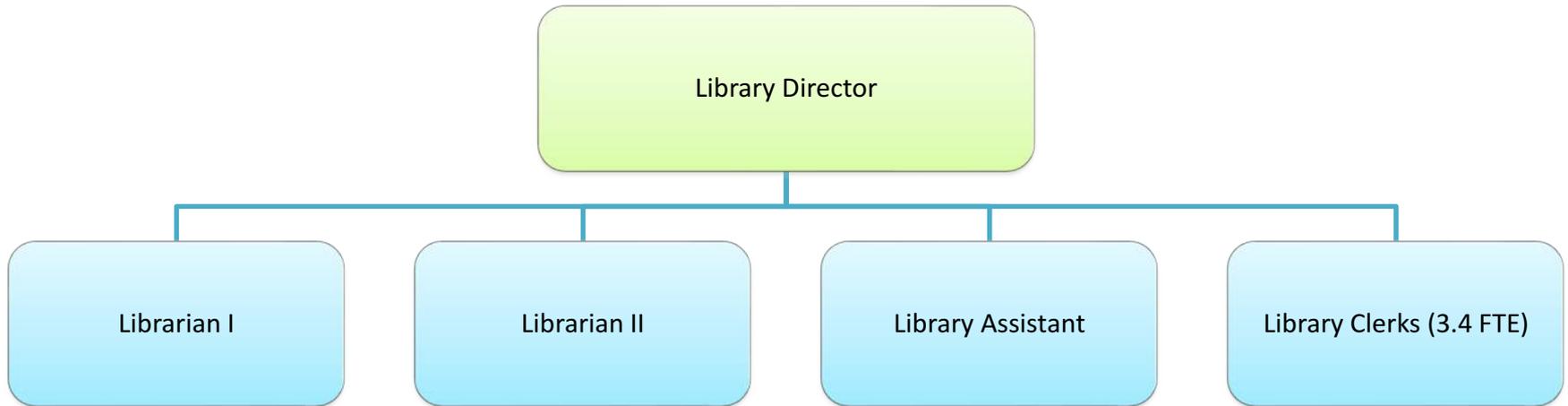
001-5501-513

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	116,101	Staff wages including 3% merit increases
Overtime	5140	3,706	Overtime hours to film public meetings
FICA Tax	5210	8,928	FICA contributions at 7.65% of salary
Retirement	5220	36,749	Contributions to staff retirement
Employee Insurance	5230	21,677	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	412	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 187,573	
Software	5330	127,422	Office 365 / Exchange Online annual fees (\$12,000); SentinelOne malware protection annual fees (\$3,400); TimeClock Plus licensing software and hosting (\$3,300); Zoho remote assist and mobile device management yearly maintenance (\$950); PDQ deploy and inventory (\$900); Zoom meetings (\$2,500); FreshService help desk (\$500); PageFreezer social media archive (\$2,100); File Request Pro (\$600); Adobe Acrobat Pro DC licenses (\$6,400); CivicEngage (\$8,950); CivicHR (\$5,625); CivicClerk (\$13,447); SeeClickFix (\$8,800); CivicReady (\$4,300); Incode annual maintenance (\$37,000); Laserfiche annual maintenance (\$5,400); Wasabi/AWS Cloud Services (\$2,500); KnowBe4 training and mitigation (\$2,000); AFI backup (\$1,500); digital signage software for City Hall lobby (\$250); software contingency (\$5,000).
Hardware	5340	35,800	Dell workstations (\$14,000); Sonicwall renewals (\$2,200); Shoretel annual maintenance (\$1,200); network switch replacements (\$2,800); battery backup replacements (\$1,500); TimeClock Plus hardware maintenance (\$1,600); tablets for Commission Chambers (\$2,500); emergency operations contingency (\$5,000); hardware contingency (\$5,000).
Travel & Training	5400	4,000	Staff training and development
Telephone	5410	17,000	City Hall internet service including transition to Frontier fiber internet connection; hot spot backup internet connections for EOC purposes; employee phone allowances
Duplicating	5470	150	Routine office printing and binding
Office Supplies	5510	100	Routine office supplies
Operating Costs		\$ 184,472	
Total		<u>\$ 372,045</u>	

Library Department



City of St. Pete Beach
FY 2021 Budget
Library



City of St. Pete Beach
FY 2021 Budget
Library Department

Mission:

The St. Pete Beach Library contributes to the quality of life by providing the community with intellectual, recreational, civic, and cultural engagement.

Programs:

Physical Collections: The St. Pete Beach Library provides residents with access to materials to satisfy their informational and recreational needs, support educational programs, and promote lifelong learning. Membership in the Pinellas Public Library Cooperative ensures a reciprocal borrowing program among the 14 member libraries through a shared online catalog.

Digital Collections and Databases: The Library invests in shared digital materials and databases with the Cooperative as well as a selection of resources solely offered to St. Pete Beach Library cardholders. These materials and databases comprise a vast range including access to historic newspapers, genealogical information, e-books in many genres, audio and video materials, language and art learning databases, and more.

Programming: A variety of programming is offered, including preschool story time, summer reading programs; adult book discussion groups, authors' visits, tech forums, relevant, topical presentations, special events, and thematic displays focused on Library collections and culture.

Engagement: The Library encourages civic participation via the Library Advisory Committee, the Friends of St. Pete Beach Library, and offers various volunteer opportunities.

Services: A full range of library services are available including circulation, reference assistance, reader's advisory, access to and assistance with electronic/internet resources and technological devices; and current periodical subscriptions. The Library is open 6 days a week, year round. Visitors have access to materials and technologies, and are invited to programs. The Library maintains the webpage SPBLibrary.com and participates in Facebook, both of which are frequently updated with current information and links to useful resources.

Action Items:

-  Complete the library renovation project
-  Promote and enhance public access to knowledge and ideas
-  Advance digital literacy
-  Provide an enriched, relevant, comfortable, and safe environment
-  Foster civic engagement
-  Seek strategic partnerships
-  Ensure equitable access

City of St. Pete Beach
 FY 2021 Budget
Library Department

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Library Director	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Library Administrator	1.00	1.00	1.00	0.00	0.00	0.00	-
Librarian	2.00	2.00	2.00	0.00	0.00	0.00	-
Librarian I	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Librarian II	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Library Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Library Clerk	3.15	3.15	3.40	3.40	3.40	0.00	0.0%
Total	7.15	7.15	7.40	7.40	7.40	0.00	0.0%

City of St. Pete Beach
FY 2021 Budget
Library Department

001-5602-571

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	246,802	264,055	253,054	281,472	281,472	275,895	-2.0%
Other Wages	5130	-	-	4,407	-	-	-	-
Overtime	5140	150	55	-	50	50	-	-100.0%
FICA Tax	5210	18,022	19,266	18,521	21,537	21,537	21,106	-2.0%
Retirement	5220	54,735	61,529	52,616	52,484	52,484	65,611	25.0%
Employee Insurance	5230	40,804	44,903	38,951	47,502	47,502	56,099	18.1%
Workers Compensation	5240	741	806	909	930	930	1,021	9.8%
Personnel Costs		\$ 361,254	\$ 390,614	\$ 368,458	\$ 403,975	\$ 403,975	\$ 419,732	3.9%
Professional & Contractual	5310	31,219	31,176	24,406	30,000	31,239	22,200	-28.9%
Contractual Instructors	5317	-	-	2,100	2,800	2,800	2,800	0.0%
Accounting & Auditing	5320	803	620	652	644	644	506	-21.4%
Software	5330	-	3,559	4,376	5,650	5,650	4,400	-22.1%
Travel & Training	5400	5,106	2,530	1,460	6,000	6,000	6,000	0.0%
Telephone	5410	4,347	4,393	4,649	4,809	4,809	4,809	0.0%
Postage	5420	102	146	216	200	200	200	0.0%
Electricity	5431	19,906	23,304	23,398	22,500	22,500	24,900	10.7%
Water & Sewer	5432	749	663	712	1,100	1,100	1,000	-9.1%
Reclaimed Water	5433	248	212	213	220	220	260	18.2%
Solid Waste Disposal	5435	-	-	-	-	681	840	23.3%
Audio Book Rental	5445	3,952	5,668	6,404	4,000	5,950	5,950	0.0%
Equipment Rental	5449	-	-	-	-	-	2,500	-
Insurance	5450	43,130	50,458	55,623	63,172	63,172	73,968	17.1%
Facility Maintenance	5461	10,311	22,571	10,948	23,000	24,580	30,000	22.1%
R&M - Equipment	5462	-	-	662	-	-	-	-
Duplicating	5470	300	-	215	2,000	2,000	2,000	0.0%
Promotional Activities	5489	2,456	1,311	2,301	4,500	4,500	4,500	0.0%
Other Expenses	5499	2,895	2,944	86	-	-	-	-
Office Supplies	5510	4,769	3,801	3,942	6,000	8,200	8,200	0.0%
Operating Supplies	5529	5,798	7,466	4,288	4,500	7,506	10,000	33.2%
Credit Card Processing Fees	5530	-	237	251	-	-	300	-
Publications & Memberships	5540	979	729	906	750	750	850	13.3%
Operating Costs		\$ 137,070	\$ 161,788	\$ 147,808	\$ 181,845	\$ 192,501	\$ 206,183	7.1%
Other Equipment	5649	-	-	-	6,500	6,500	-	-100.0%
Books for Circulation	5660	47,651	39,860	52,340	61,900	59,950	45,000	-24.9%
Memorial Books	5662	3,706	2,780	428	3,100	3,100	2,800	-9.7%
Capital Outlay		\$ 51,357	\$ 42,640	\$ 52,768	\$ 71,500	\$ 69,550	\$ 47,800	-31.3%
Total		\$ 549,681	\$ 595,042	\$ 569,034	\$ 657,320	\$ 666,026	\$ 673,715	1.2%

City of St. Pete Beach
 FY 2021 Budget
Library Department

001-5602-571

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	275,895	Staff wages including 3% merit increases
FICA Tax	5210	21,106	FICA contributions at 7.65% of salary
Retirement	5220	65,611	Contributions to staff retirement
Employee Insurance	5230	56,099	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	1,021	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 419,732	
Professional & Contractual	5310	22,200	Estimated service for Kanopy (\$5,000); Hoopla (\$3,000); Newsbank (\$1,600); databases and e-books via PPLC (\$7,600); contingency (\$5,000)
Contractual Instructors	5317	2,800	Hired instructors to improve programming level of service
Accounting & Auditing	5320	506	Allocated fees for the City's annual financial audit
Software	5330	4,400	SirsiDynix integrated library system (\$2,500); Envisionware (\$1,600); DeepFreeze and Web Clarity (\$300)
Travel & Training	5400	6,000	Florida Library Association conference; American Library Association conference; Public Library Association conference; Florida Public Library Directors annual meeting; mileage to attend PPLC meetings and workshops; Countywide Staff Development Day
Telephone	5410	4,809	Internet and telephone service
Postage	5420	200	Routine office mail
Electricity	5431	24,900	Projected annual cost of electric service
Water & Sewer	5432	1,000	Projected annual cost of water and sewer service based on consumption history
Reclaimed Water	5433	260	Projected annual cost of reclaimed water service
Solid Waste Disposal	5435	840	Direct billing for contractual waste removal service
Audio Book Rental	5445	5,950	Rental of audiobooks in Playaway format
Equipment Rental	5449	2,500	Copier lease
Insurance	5450	73,968	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	30,000	Examples include: air conditioning system, cleaning service, security monitoring, pest control, carpet cleaning, plumbing, electrical, lighting, fire alarm, door maintenance, and replacement of furnishings
Duplicating	5470	2,000	Routine office printing and binding
Promotional Activities	5489	4,500	Library brochures, bookmarks, and materials for programs (e.g., refreshments, craft supplies)
Office Supplies	5510	8,200	Routine office supplies
Operating Supplies	5529	10,000	Supplies as required for day-to-day operations of the division
Credit Card Processing Fees	5530	300	Fees incurred to process credit card transactions
Publications & Memberships	5540	850	American Library Association; Public Library Association; Florida Library Association; Amazon Prime; Florida Humanities Council; Corey Avenue Business Association
Operating Costs		\$ 206,183	

City of St. Pete Beach
 FY 2021 Budget
Library Department

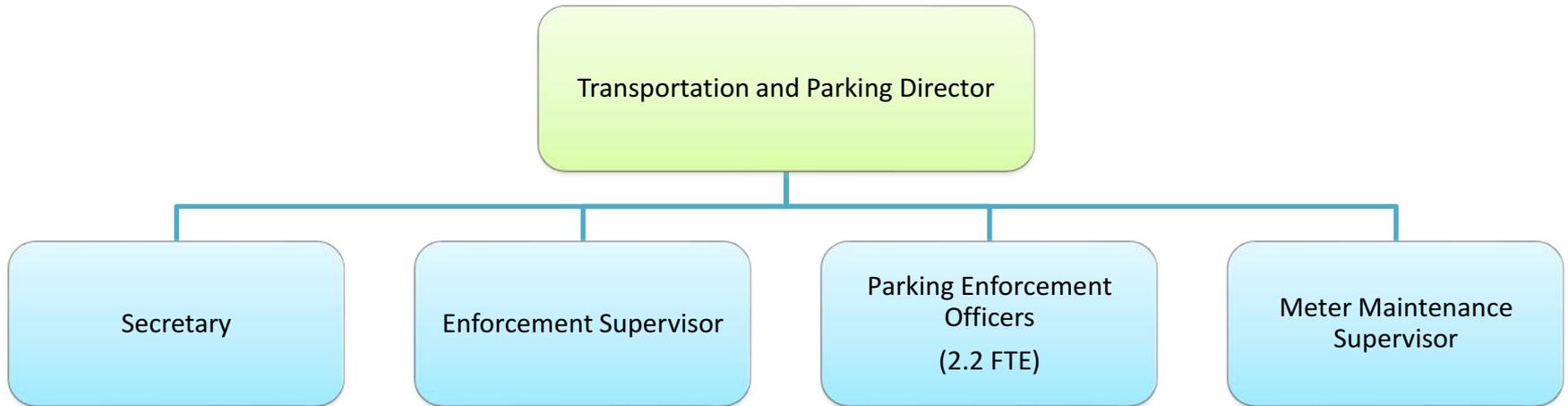
001-5602-571

Account Description	Account	FY 2021 Budget	Line Item Description
Books for Circulation	5660	45,000	"Best sellers", new and replacement adult titles - both fiction and non-fiction, juvenile picture books, easy readers, board books, juvenile and young adult fiction and non-fiction, Florida collection, large-print, periodicals, media including DVDs, music CDs, and books on CD.
Memorial Books	5662	2,800	Bobsin Trust Collection
Capital Outlay		\$ 47,800	
Total		<u>\$ 673,715</u>	

Transportation and Parking



City of St. Pete Beach
FY 2021 Budget
Transportation and Parking



City of St. Pete Beach
FY 2021 Budget
Transportation and Parking

Mission:

The mission of the Transportation and Parking Department is to provide a safe, effective, and efficient use of City transportation and parking resources. This mission is a combined effort of developing safe and effective modes of alternative transportation, parking regulation, enforcement, parking meter maintenance and collection, parking space allocation, payment processing and issuance of parking citations.

Programs:

Bus and Shuttle Service: Includes Pinellas Suncoast Transit Authority (PSTA) bus service and Freebee on-demand shuttle services.

Customer Service: Provide directional assistance, signage, and markings as necessary to facilitate an intuitive parking experience for visitors and tourists.

Maintenance and Repair: Ongoing management of 125 single and double space parking meters, and 35 multi-space parking pay stations.

Collections: Counting and sorting coins from pay stations and parking meters to be deposited to the City's bank account.

Enforcement: Consistent, equitable, and efficient patrol of the City's parking operation, including issuance and processing of citations.

Action Items:

- ✚ Complete the expansion of Freebee service.
- ✚ Continue to provide a positive parking experience while maintaining the parking system and enforcing, in a fair and equitable manner.
- ✚ Continue to find, create and implement improved transportation and parking solutions throughout the City.

City of St. Pete Beach
 FY 2021 Budget
Transportation and Parking

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Transportation & Parking Director	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Administrative Services Supervisor	0.75	0.75	0.75	0.00	0.00	0.00	-
Enforcement Supervisor	0.00	0.00	0.00	0.00	1.00	1.00	-
Meter Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Parking Enforcement Officer	1.50	1.50	1.50	1.50	2.20	0.70	46.7%
Secretary	0.00	0.00	0.00	0.00	1.00	1.00	-
Total	3.25	3.25	3.25	3.50	6.20	2.70	77.1%

City of St. Pete Beach
 FY 2021 Budget
Transportation and Parking

001-5605-521

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	142,448	148,189	149,163	191,170	199,470	316,175	58.5%
Automobile Allowance	5125	-	-	-	-	-	900	-
Other Wages	5130	599	-	1,452	1,210	1,210	1,452	20.0%
Overtime	5140	4,831	2,515	3,626	3,500	3,500	3,750	7.1%
FICA Tax	5210	10,724	10,900	11,179	15,008	15,008	24,678	64.4%
Retirement	5220	57,437	62,725	79,575	64,087	64,087	89,526	39.7%
Employee Insurance	5230	25,224	28,159	25,757	27,917	27,917	60,546	116.9%
Workers Compensation	5240	2,991	3,252	3,671	3,756	3,756	4,122	9.7%
Personnel Costs		\$ 244,254	\$ 255,740	\$ 274,423	\$ 306,648	\$ 314,948	\$ 501,149	59.1%
Professional & Contractual	5310	29,443	29,803	21,441	14,000	14,000	18,000	28.6%
Bus Service Support	5343	-	-	-	484,444	449,434	366,000	-18.6%
Micro-transit Service	5351	-	-	-	60,000	95,010	312,732	229.2%
Training	5400	-	209	-	200	200	400	100.0%
Telephone	5410	26,300	33,075	21,278	38,074	38,074	38,000	-0.2%
Insurance	5450	1,008	969	1,121	1,256	1,256	1,362	8.4%
R&M - Equipment	5462	34,785	34,005	54,147	47,700	47,700	23,700	-50.3%
R&M - Vehicles	5463	563	1,531	1,580	1,500	1,500	1,500	0.0%
Duplicating	5470	-	-	-	100	100	100	0.0%
Other Expense	5499	614	1,813	2,742	2,500	2,500	2,500	0.0%
Office Supplies	5510	290	138	362	400	400	400	0.0%
Uniforms	5521	940	215	662	600	600	400	-33.3%
Fuel	5522	4,414	4,749	4,953	4,700	4,700	5,200	10.6%
Operating Supplies	5529	159,928	913	2,047	-	-	-	-
Credit Card Processing Fees	5531	-	158,110	165,481	160,000	160,000	183,000	14.4%
Operating Costs		\$ 258,285	\$ 265,530	\$ 275,814	\$ 815,474	\$ 815,474	\$ 953,294	16.9%
Intangibles	5645	-	-	-	-	-	10,000	-
Other Equipment	5649	74,230	66,672	-	-	-	89,250	-
Capital Outlay		\$ 74,230	\$ 66,672	\$ -	\$ -	\$ -	\$ 99,250	-
Fleet Fund	5644	5,800	4,580	4,580	4,580	4,580	4,581	0.0%
Transfers Out		\$ 5,800	\$ 4,580	\$ 4,580	\$ 4,580	\$ 4,580	\$ 4,581	0.0%
Total		\$ 582,569	\$ 592,522	\$ 554,817	\$ 1,126,702	\$ 1,135,002	\$ 1,558,274	37.3%

City of St. Pete Beach
 FY 2021 Budget
Transportation and Parking

001-5605-521

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	316,175	Staff wages including 3% merit increases, two new positions, and the re-allocation of one position from Community Development
Automobile Allowance	5125	900	Transportation and Parking Director's auto allowance
Other Wages	5130	1,452	Lump-sum merit payment for employees reaching pay grade maximum
Overtime	5140	3,750	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	24,678	FICA contributions at 7.65% of salary
Retirement	5220	89,526	Contributions to staff retirement
Employee Insurance	5230	60,546	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	4,122	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 501,149	
Professional & Contractual	5310	18,000	Parking citation program including fees for ticket collection and processing, ticket enforcement hardware, and 24-hour automated payment/information system
Bus Support Service	5343	366,000	Bus service per Pinellas Suncoast Transit Authority contract
Micro-transit Service	5351	312,732	Freebee shuttle service, including expansion to two vehicles
Training	5400	400	Staff development and training
Telephone	5410	38,000	Parking pay station cellular line connections for 35 pay stations and 115 single/double space meters; wireless connection fees for meter alarms and diagnostics; wireless service for citation issuance devices; staff cell phones; supervisor cell phone allowance
Insurance	5450	1,362	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Equipment	5462	23,700	Pay station extended warranty program for 35 stations; receipt paper; miscellaneous repairs and parts; batteries; coin counter/sorter maintenance
R&M - Vehicles	5463	1,500	Repair and maintenance of vehicles assigned to division
Duplicating	5470	100	Routine office printing and binding
Other Expense	5499	2,500	Examples include: replacement of worn or damaged parking informational signs, parking restriction signs, and repainting parking space lettering/numbering as needed
Office Supplies	5510	400	Routine office supplies
Uniforms	5521	400	Parking Enforcement Officer uniforms
Fuel	5522	5,200	Estimated fuel costs based on consumption history and estimated fuel prices
Credit Card Processing Fees	5531	183,000	Fees incurred to process credit card transactions
Operating Costs		\$ 953,294	
Intangibles	5645	10,000	GIS layers
Other Equipment	5649	89,250	Pay station equipment upgrades
Capital Outlay		\$ 99,250	
Fleet Fund	5644	4,581	Per vehicle replacement schedule
Transfers Out		\$ 4,581	
Total		\$ 1,558,274	

Law Enforcement



City of St. Pete Beach
FY 2021 Budget
Law Enforcement

Mission:

The City of St. Pete Beach entered into a contract with the Pinellas County Sheriff's Office effective January 6, 2013. The contract is administered to ensure the health, safety, and welfare of the community through the enforcement of laws, ordinances and criminal codes, and education of the citizenry.

There are deputies on duty in St. Pete Beach twenty-four hours a day, seven days a week. There are also two community policing officers assigned to our City.

Duties include responding to requests for service, performing preliminary investigations, and enforcement of traffic laws. Deputies promote public safety programs, and provide for investigation of crimes and attempted crimes against persons and property. Services also include the identification and apprehension of criminals, the preparation of court cases for the prosecution of criminal offenders, and the recovery of stolen property. In addition, the Pinellas County Sheriff's Office is also responsible for the collection, preservation and identification of physical evidence for use in court.

City of St. Pete Beach
 FY 2021 Budget
Law Enforcement

001-5701-521

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Retirement	5220	488,227	557,240	617,217	681,890	6,598,292	-	-100.0%
Police Pension State Funds	5225	93,815	97,990	107,421	91,000	91,000	91,000	0.0%
Personnel Costs		\$ 582,042	\$ 655,230	\$ 724,638	\$ 772,890	\$ 6,689,292	\$ 91,000	-98.6%
Professional & Contractual	5310	2,246,688	2,302,842	2,373,144	2,441,460	2,441,460	2,507,868	2.7%
Special Event Service	5325	-	26,100	22,735	45,043	45,043	45,000	-0.1%
Beach Patrol Service	5326	-	46,005	42,804	49,200	49,200	49,000	-0.4%
Telephone	5410	167	169	169	172	172	172	0.0%
Postage	5420	52	1	-	100	100	-	-100.0%
R&M - Buildings & Grounds	5461	1,550	-	-	-	-	-	-
Duplicating	5470	10	11	-	100	100	-	-100.0%
Operating Costs		\$ 2,248,467	\$ 2,375,128	\$ 2,438,852	\$ 2,536,075	\$ 2,536,075	\$ 2,602,040	2.6%
Total		\$ 2,830,509	\$ 3,030,358	\$ 3,163,490	\$ 3,308,965	\$ 9,225,367	\$ 2,693,040	-70.8%

City of St. Pete Beach
 FY 2021 Budget
Law Enforcement

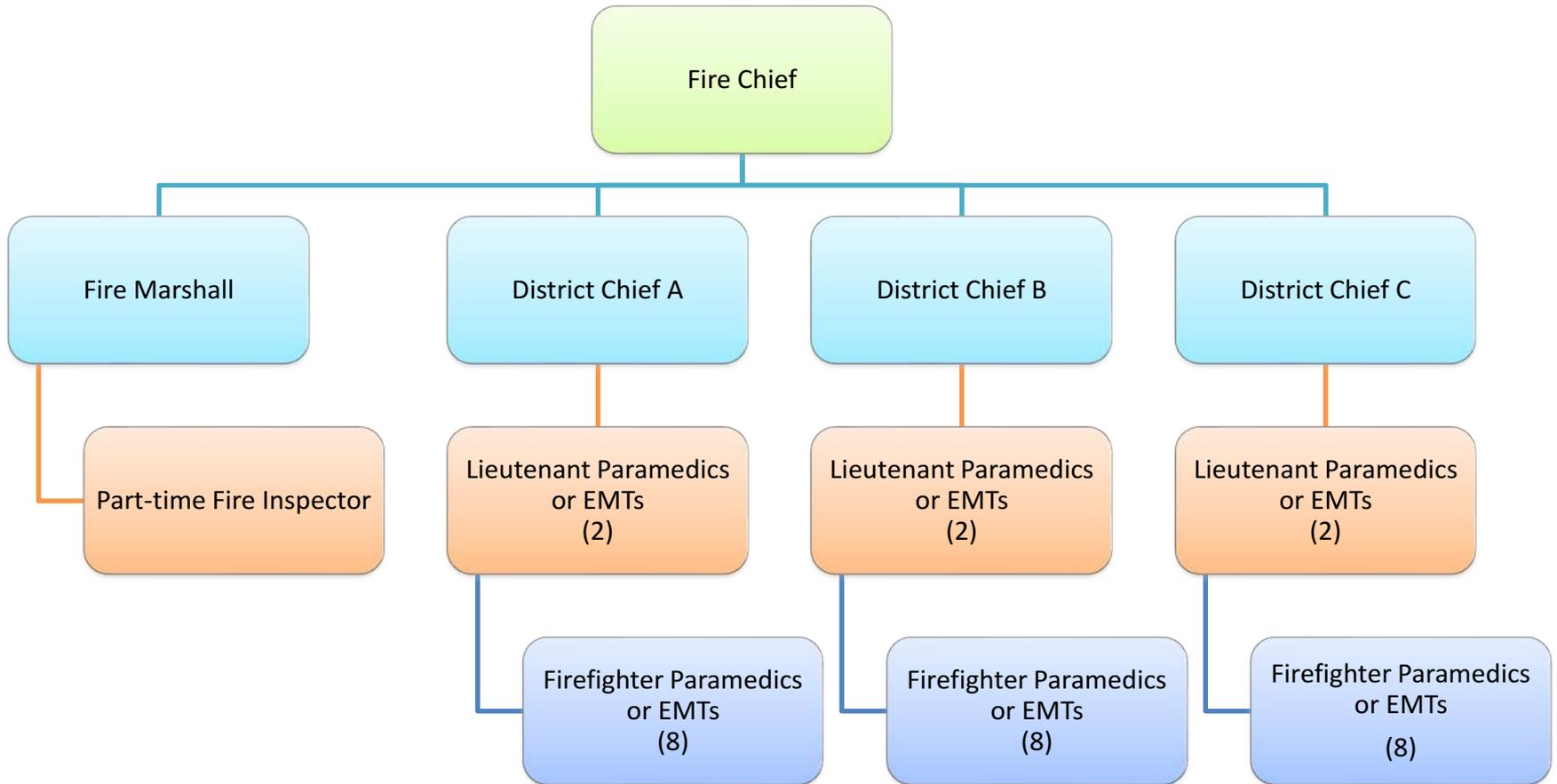
001-5701-521

Account Description	Account	FY 2021 Budget	Line Item Description
Police Pension State Funds	5225	91,000	Pass-through funding contributed to the police pension fund; equivalent amount is recognized as General Fund revenue
Personnel Costs		\$ 91,000	
Professional & Contractual	5310	2,507,868	Annual law enforcement contract with Pinellas County Sheriff's Office (PCSO)
Special Event Service	5325	45,000	Funding provided to supplement the City's contract with PCSO for special event coverage
Beach Patrol Service	5326	49,000	Funding provided to supplement the City's contract with PCSO for peak-season beach patrol
Telephone	5410	172	Call forwarding from the former City of St. Pete Beach police line to PCSO
Operating Costs		\$ 2,602,040	
Total		<u>\$ 2,693,040</u>	

Fire Department



City of St. Pete Beach
FY 2021 Budget
Fire Department



City of St. Pete Beach
FY 2021 Budget
Fire Department

Mission:

To protect the public through reducing or preventing personal injury or property damage due to fire, medical emergency, disaster, or other life hazard by providing public education, incident prevention and emergency response services.

Vision:

To set the standard for health, safety, and professionalism in public safety.

Programs:

Fire Prevention/Disaster Education: The Fire Department is dedicated to providing programs to the public concerning fire prevention, safety education and disaster planning. Annually, the Department attempts to reach as many residents and visitors with our safety message as possible.

Tactical Survey and Smoke Detector Programs: The Tactical Survey program is designed to allow fire fighters to visit each commercial building in the City annually. The fire crews use this opportunity to be familiar each commercial building and to update tactical pre-plan drawings. The Smoke Detector Program provides smoke detectors for our residents.

Emergency Management Program: The Fire Rescue Department is the lead agency within the City for managing the City's Emergency Management Plan (CEMP). During declared disasters, the Fire Chief functions as the City's Emergency Manager, providing direction to all City Departments.

Fire Prevention/Suppression: In calendar year 2019, Fire Department personnel were dispatched to 736 response requests which included fire alarms, structure fires, vehicle fires and other service calls.

Emergency Medical Services: In calendar year 2019, Fire Department crews were dispatched to 2,471 response requests which included medical emergency calls, auto crashes, water rescues and other related EMS calls.

Fire & EMS Training: All Fire Department personnel are required to attend continuing medical and fire fighting training programs to maintain licensure and proficiencies. Emergency Medical Technicians and Paramedics attend required training programs provided by Pinellas County EMS under the direction of the County Medical Director.

Fire training is managed through our participation in several programs which include in-house through company drills, computer based fire training programs and through the Pinellas County Training group. These continuing education training programs provide the Fire Department personnel with the required training needed to be efficient and effective.

City of St. Pete Beach
FY 2021 Budget
Fire Department

Action Items:

- ✦ Complete staff training and place marine unit into service.
- ✦ Perform annual Tactical Surveys of all commercial properties.
- ✦ Enhance Firefighter training through participation in the multi-jurisdictional mid-county fire training consortium.
- ✦ Provide enhanced officer (command level) training for personnel through our participation in the National Fire Academy.

Call Volume 2019:

Medical Calls: 2,279
Structure Responses: 736
Auto Crash: 139
Water Rescue: 53

City of St. Pete Beach
 FY 2021 Budget
Fire Department

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Fire Chief	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
District Chief	3.00	3.00	3.00	3.00	3.00	0.00	0.0%
Lieutenant Paramedic	4.00	4.00	4.00	4.00	4.00	0.00	0.0%
Lieutenant EMT	2.00	2.00	2.00	2.00	2.00	0.00	0.0%
Fire Marshall	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Part-time Fire Inspector	0.00	0.00	0.00	0.63	0.63	0.00	0.0%
Firefighter Paramedic	14.00	14.00	14.00	14.00	14.00	0.00	0.0%
Firefighter EMT	10.00	10.00	10.00	10.00	10.00	0.00	0.0%
Total	35.00	35.00	35.00	35.63	35.63	0.00	0.0%

City of St. Pete Beach
 FY 2021 Budget
Fire Department: Fire Suppression

001-5801-522

Description	Account	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020	FY 2021	FY 20 to 21
		Actual	Actual	Actual	Adopted	Revised	Budget	Change (%)
Salaries & Wages	5120	960,389	1,021,729	976,552	1,003,571	1,010,871	967,500	-4.3%
Other Wages	5130	38,795	52,022	39,504	35,361	35,361	32,000	-9.5%
Overtime	5140	69,165	55,567	104,016	60,000	60,000	87,418	45.7%
Overtime - Inspections	5141	23,021	20,977	8,501	-	-	8,512	-
Overtime - Reimbursable	5145	3,604	5,182	7,136	10,000	10,000	6,106	-38.9%
FICA Tax	5210	95,551	104,429	108,216	113,389	113,389	112,211	-1.0%
Retirement	5220	506,041	463,249	490,622	473,585	473,585	559,700	18.2%
Fire Pension State Funds	5225	176,996	186,995	183,517	186,995	186,995	183,517	-1.9%
Employee Insurance	5230	169,407	205,493	188,934	199,505	199,505	182,606	-8.5%
Workers Compensation	5240	79,379	83,590	94,349	96,527	96,527	109,952	13.9%
Personnel Costs		\$ 2,122,348	\$ 2,199,233	\$ 2,201,347	\$ 2,178,933	\$ 2,186,233	\$ 2,249,522	2.9%
Professional & Contractual	5310	15,744	10,239	10,368	14,000	14,000	19,750	41.1%
Software	5330	-	6,791	2,158	2,200	2,200	2,200	0.0%
Travel & Training	5400	9,786	12,199	10,059	12,500	12,500	14,000	12.0%
Telephone	5410	5,802	5,896	6,499	7,130	7,130	7,200	1.0%
Postage	5420	628	993	239	600	600	600	0.0%
Electricity	5431	17,977	19,219	19,521	19,200	19,200	20,500	6.8%
Water & Sewer	5432	5,477	7,820	4,262	6,000	6,000	4,500	-25.0%
Reclaimed	5433	496	425	443	430	430	550	27.9%
Stormwater	5434	-	-	-	-	900	-	-100.0%
Solid Waste Disposal	5435	-	-	-	-	3,525	2,200	-37.6%
Rentals	5449	75	75	1,105	900	705	1,000	41.8%
Insurance	5450	40,254	48,195	54,734	65,283	65,283	73,146	12.0%
Facility Maintenance	5461	26,157	32,807	33,087	30,000	30,680	31,000	1.0%
R&M - Equipment	5462	11,495	12,244	15,759	16,000	16,000	16,000	0.0%
R&M - Vehicles	5463	14,456	32,292	46,656	35,000	35,000	35,000	0.0%
Duplicating	5470	1,207	1,300	687	400	441	400	-9.3%
Classified Advertising	5482	145	-	-	-	-	-	-
Other Expenses	5499	44	713	439	-	-	-	-
Office Supplies	5510	1,435	1,313	1,492	2,000	2,000	2,000	0.0%
Uniforms	5521	9,644	6,252	8,143	11,300	11,300	11,300	0.0%
Fuel	5522	14,337	17,187	19,186	21,300	21,300	15,000	-29.6%
Small Tools	5524	445	2,101	735	1,000	1,000	1,000	0.0%
Safety Gear	5526	16,870	27,172	27,232	32,000	32,000	38,400	20.0%
Operating Supplies	5529	12,595	10,925	12,504	20,000	20,000	20,000	0.0%
Emergency Management	5531	239	1,452	1,916	1,500	1,500	2,000	33.3%
Publications & Memberships	5540	4,875	4,476	963	8,000	8,000	8,000	0.0%
Operating Costs		\$ 210,183	\$ 262,086	\$ 278,187	\$ 306,743	\$ 311,694	\$ 325,746	4.5%
Buildings	5621	8,009	-	22,180	-	-	-	-
Vehicles	5641	-	-	39,692	-	-	-	-
Other Equipment	5649	-	143,762	-	10,000	10,000	24,000	140.0%
Equipment Reserve	5655	-	-	-	-	-	-	-
Capital Outlay		\$ 8,009	\$ 143,762	\$ 61,872	\$ 10,000	\$ 10,000	\$ 24,000	140.0%

City of St. Pete Beach
 FY 2021 Budget
Fire Department: Fire Suppression

001-5801-522

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Fleet Fund	5644	81,500	369,890	43,335	20,477	20,477	15,476	-24.4%
Capital Fund	5695	-	-	428,057	-	-	-	-
Transfers Out		\$ 81,500	\$ 369,890	\$ 471,392	\$ 20,477	\$ 20,477	\$ 15,476	-24.4%
Total		\$ 2,422,040	\$ 2,974,971	\$ 3,012,798	\$ 2,516,153	\$ 2,528,404	\$ 2,614,744	3.4%

City of St. Pete Beach
 FY 2021 Budget
Fire Department: Fire Suppression

001-5801-522

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	967,500	Staff wages per contract, including new part-time Fire Inspector position, less relief staffing allocation for EMS division per Pinellas County funding agreement
Other Wages	5130	32,000	Health insurance opt-out payments; IAFF contractual payments including educational incentive pay, Acting Lieutenant pay, Shift Commander pay, Driver pay, and FLSA pay
Overtime	5140	87,418	Estimated annual overtime to provide maintain minimum staffing during scheduled and unscheduled employee absences
Overtime - Inspections	5141	8,512	Overtime paid to firefighters performing inspections on off-shift days
Overtime - Reimbursable	5145	6,106	Reimbursable overtime for special events
FICA Tax	5210	112,211	FICA contributions at 7.65% of salary
Retirement	5220	559,700	Pension plan contributions at 38.1% of pensionable wages (up from 34.9%)
Fire Pension State Funds	5225	183,517	Pass-through funding contributed to the fire pension fund; equivalent amount is recognized as General Fund revenue
Employee Insurance	5230	182,606	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	109,952	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 2,249,522	
Professional & Contractual	5310	19,750	Firefighter annual physicals and flu shots (22.25 FTEs); drug screens; contractual fire inspection service as needed (\$5,000)
Software	5330	2,200	MobileEyes inspection software
Travel & Training	5400	14,000	Continuing education to maintain and develop job skills
Telephone	5410	7,200	Internet, telephone, and cell phone service
Postage	5420	600	Routine office mail
Electricity	5431	20,500	Projected annual cost of electric service
Water & Sewer	5432	4,500	Projected annual cost of water and sewer service based on consumption history
Reclaimed	5433	550	Projected annual cost of reclaimed water service
Solid Waste Disposal	5435	2,200	Direct billing for contractual waste removal service
Equipment Rental	5449	1,000	Copier lease
Insurance	5450	73,146	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	31,000	Examples include: elevator maintenance, electrical appliances, refrigerators, vacuums, ceiling fans, emergency generator servicing and repairs, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, elevator, fire alarm, sprinkler and extinguisher testing, vehicle bay door servicing and repairs, and pest control
R&M - Equipment	5462	16,000	Repair and maintenance of Motorola radio system per contract; testing for air tank filling system per contract; Scott SCBA flow tests and fit test
R&M - Vehicles	5463	35,000	Repair and maintenance of apparatus and rescue vehicles via external fleet maintenance vendors; mandated yearly pump certifications; aerial and ground ladder certifications
Duplicating	5470	400	Routine office printing and binding

City of St. Pete Beach

FY 2021 Budget

Fire Department: Fire Suppression

001-5801-522

Account Description	Account	FY 2021 Budget	Line Item Description
Office Supplies	5510	2,000	Routine office supplies
Uniforms	5521	11,300	Firefighter uniforms and cleaning
Fuel	5522	15,000	Estimated fuel costs based on consumption history and estimated fuel prices
Small Tools	5524	1,000	Specialty tools required for day-to-day operations including Fire Marshall-specific items
Safety Gear	5526	38,400	Acquisition of two sets of bunker gear per firefighter based on industry standards, including estimated 10% cost increase, and related maintenance service; purchase of boots, helmets, hoods, and gloves
Operating Supplies	5529	20,000	Supplies as required for day-to-day operations of the division
Emergency Management	5531	2,000	Emergency management training and equipment
Publications & Memberships	5540	8,000	Memberships include: Target Safety Solutions training, Florida Chiefs Association, Pinellas County Chiefs Association, Bay Area Infection Control, Pinellas Advanced Life Support, NFPA, Fire Marshall memberships, and Life Safety Codes. Publications include: Journal of Emergency Medical Services, building and fire code books and subscription updates, IFSTA Manual updates, and State license re-certifications.
Operating Costs		\$ 325,746	
Other Equipment	5649	24,000	Thermal Imaging Camera; Gas Meter Replacement; Panasonic Toughbook laptop replacements
Capital Outlay		\$ 24,000	
Fleet Fund	5644	15,476	Per vehicle replacement schedule
Transfers Out		\$ 15,476	
Total		<u>\$ 2,614,744</u>	

City of St. Pete Beach
 FY 2021 Budget
Fire Department: Emergency Medical Services

001-5802-522

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	1,047,005	1,055,801	1,084,121	1,197,049	1,197,049	1,196,701	0.0%
Other Wages	5130	21,369	23,702	34,854	33,454	33,454	19,399	-42.0%
Overtime	5140	63,803	57,943	120,119	70,000	70,000	98,460	40.7%
Overtime - Reimbursable	5145	3,757	4,116	3,666	4,780	4,780	7,379	54.4%
FICA Tax	5210	57,932	62,412	66,041	71,798	71,798	76,010	5.9%
Retirement	5220	288,806	280,871	300,941	324,890	324,890	363,672	11.9%
Employee Insurance	5230	109,484	107,227	91,326	107,681	107,681	128,613	19.4%
Workers Compensation	5240	93,887	99,950	112,723	115,325	115,325	125,086	8.5%
Personnel Costs		\$ 1,686,043	\$ 1,692,022	\$ 1,813,791	\$ 1,924,977	\$ 1,924,977	\$ 2,015,320	4.7%
Professional & Contractual	5310	6,185	6,734	7,196	7,542	7,542	8,500	12.7%
Accounting & Auditing	5320	2,500	1,550	1,808	1,944	1,944	1,530	-21.3%
Travel & Training	5400	280	-	-	-	-	-	-
Telephone	5410	128	128	129	131	131	131	0.0%
Insurance	5450	10,834	9,037	12,434	15,625	15,625	14,634	-6.3%
R&M - Equipment	5462	7,640	4,768	4,827	5,150	5,150	5,000	-2.9%
R&M - Vehicles	5463	11,296	14,944	30,285	20,698	20,698	25,000	20.8%
R&M - Marine Unit	5466	-	-	-	-	-	5,000	-
Uniforms	5521	6,080	6,859	6,595	7,202	7,202	7,500	4.1%
Fuel	5522	6,130	5,332	4,614	4,300	4,300	7,700	79.1%
Memberships	5540	1,450	1,529	1,450	2,500	2,500	2,500	0.0%
Operating Costs		\$ 52,523	\$ 50,881	\$ 69,338	\$ 65,092	\$ 65,092	\$ 77,495	19.1%
Vehicles	5641	163,463	63,731	-	-	-	-	-
Other Equipment	5649	9,733	-	-	10,000	10,000	6,000	-40.0%
Capital Outlay		\$ 173,196	\$ 63,731	\$ -	\$ 10,000	\$ 10,000	\$ 6,000	-40.0%
Fleet Fund	5644	-	30,000	12,500	27,500	27,500	20,833	-24.2%
Transfers Out		\$ -	\$ 30,000	\$ 12,500	\$ 27,500	\$ 27,500	\$ 20,833	-24.2%
Total		\$ 1,911,762	\$ 1,806,634	\$ 1,895,629	\$ 2,027,569	\$ 2,027,569	\$ 2,119,648	4.5%

City of St. Pete Beach

FY 2021 Budget

Fire Department: Emergency Medical Services

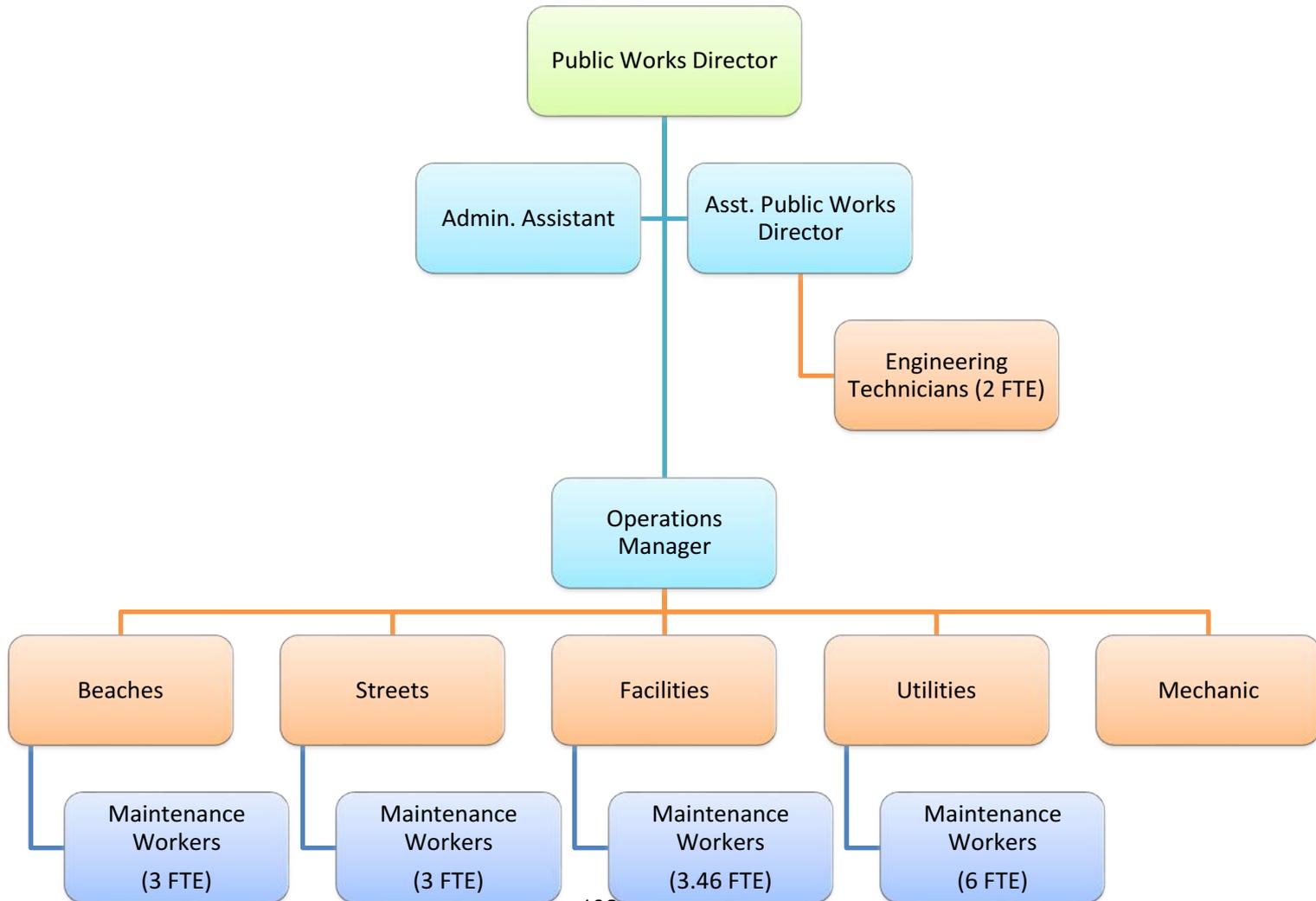
001-5802-522

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	1,196,701	Staff wages per contract, plus relief staffing allocation for EMS division per Pinellas County funding agreement
Other Wages	5130	19,399	Health insurance opt-out payments; IAFF contractual payments including educational incentive pay, Acting Lieutenant pay, Shift Commander pay, Driver pay, and FLSA pay
Overtime	5140	98,460	Estimated annual overtime to provide maintain minimum staffing during scheduled and unscheduled employee absences
Overtime - Reimbursable	5145	7,379	Reimbursable overtime for special events
FICA Tax	5210	76,010	FICA contributions at 7.65% of salary
Retirement	5220	363,672	Pension plan contributions at 38.1% of pensionable wages (up from 34.9%)
Employee Insurance	5230	128,613	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	125,086	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 2,015,320	
Professional & Contractual	5310	8,500	Firefighter physicals and flu shots (12.75 FTEs); drug screens
Accounting & Auditing	5320	1,530	Allocated fees for the City's annual financial audit
Telephone	5410	131	Internet, telephone, and cell phone service
Insurance	5450	14,634	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Equipment	5462	5,000	Repair and maintenance of EMS equipment
R&M - Vehicles	5463	25,000	Repair and maintenance of Rescue apparatus and EMS Coordinator
R&M - Marine Unit	5466	5,000	Reimbursable maintenance expenses
Uniforms	5521	7,500	Firefighter uniforms and cleaning
Fuel	5522	7,700	Estimated fuel costs based on consumption history and estimated fuel prices
Publications & Memberships	5540	2,500	State EMS license; vehicle permits; ACLS; ITLS certifications
Operating Costs		\$ 77,495	
Other Equipment	5649	6,000	AED replacement - Phillips (SR-23 and D-23)
Capital Outlay		\$ 6,000	
Fleet Fund	5644	20,833	Per vehicle replacement schedule
Transfers Out		\$ 20,833	
Total		<u>\$ 2,119,648</u>	

Public Works



City of St. Pete Beach FY 2021 Budget **Public Works**



City of St. Pete Beach
FY 2021 Budget
Public Works: Administration

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Administrative Division provides senior management and administrative support to all Department functions in the form of leading, planning, organizing, purchasing, payroll and staffing. Functional areas include administration; capital improvement program management; Fats, Oil and Grease program; maintenance of City streets, beaches, facilities; maintenance and operations of the wastewater, stormwater and reclaimed water systems; and municipal custodial services. The Division also performs the following services:

- Emergency planning, response and recovery for hurricanes, storm events, red tide and other disasters.
- Participate in the ongoing development of the City Strategic Plan
- Continue planning and analysis for coastal resiliency and sea level rise.
- Program Management of the Capital Improvement Program
- Personnel management, staff development and training.
- Work Order Management and Geographical Information System capabilities integration.
- Management of the asset inventory and maintenance planning and programming.
- Issuance of right of way permits.
- Engineering coordination and cooperation with external organizations including FDOT, FDEP, MPO, Pinellas County, City of St. Petersburg, Corps of Engineers and other agencies as required.
- General engineering and maintenance support for any other requirements internal or external to the organization.
- Contract management of solid waste, bulk waste, brush and recycling collection.
- Manage contracts for elevator inspection and maintenance, fire alarm and extinguisher maintenance, HVAC systems maintenance, facility security, cleaning supplies and pest control services.
- Contract for and manage street resurfacing, concrete, brick and masonry repairs, shell alley maintenance, street cleaning, asphalt patching, striping, street light, traffic signal and cross walk signal maintenance and regulatory sign management.
- Oversight and preservation of public beaches, the sand dune system and coastal facilities including cleaning and maintenance of the 47 public dune walk-overs and access pathways, removal of sea debris, assistance with endangered species management, maintenance of seawalls, boat ramps, piers and the 1st Avenue Jetty.
- Maintenance management of the City owned wastewater collection system, coordination of contract support as required.
- Contract management for the maintenance and repair of the City owned reclaimed water distribution system.
- Management of the National Pollutant Discharge Elimination Permit and stormwater retention pond certification and maintenance.

City of St. Pete Beach
FY 2021 Budget
Public Works: Administration

Action Items:

- ✦ Develop a Capital Improvement Program and Operational Support Program that reflects the priorities of the City Commission as outlined in the Strategic Plan.
- ✦ Execute the Capital Improvement Program in the fiscal year of authorization.
- ✦ Continue to refine our standardization of infrastructure maintenance requirements within the Capital Improvement Plan and the Operations Program.
- ✦ Maintain the Work Order and GIS interface system.
- ✦ Continue the process of American Public Works Association accreditation.
- ✦ Continue to review and update the City infrastructure asset inventory.
- ✦ Continue to hire highly qualified personnel who share our values of public service.
- ✦ Develop clear training and other qualification requirements for promotion opportunities.
- ✦ Promote training and certification.
- ✦ Outfit the working divisions with the vehicles, tools and equipment to maximize efficiency, improve safety and streamline productivity.
- ✦ Improve supply acquisition to reduce redundancy costs.
- ✦ Continue planning efforts for Sea Level Rise.
- ✦ Incorporate technology advancement opportunities in engineering and operations.

City of St. Pete Beach
 FY 2021 Budget
Public Works: Administration

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Public Works Director	0.55	0.55	0.55	0.55	0.55	0.00	0.0%
Assistant Public Works Director	0.00	0.00	0.00	0.35	0.35	0.00	0.0%
Operations Manager	0.55	0.55	0.55	0.55	0.55	0.00	0.0%
Administrative Assistant	0.55	0.55	0.55	0.55	0.55	0.00	0.0%
Mechanic	0.00	0.00	1.00	1.00	0.55	-0.45	-45.0%
Sr. Engineering Technician	0.35	0.35	0.35	0.35	0.35	0.00	0.0%
FOG & Construction Inspector	0.00	0.00	0.00	0.15	0.15	0.00	0.0%
City Engineer	0.35	0.35	0.35	0.00	0.00	0.00	-
Total	2.35	2.35	3.35	3.50	3.05	-0.45	-12.9%

City of St. Pete Beach
FY 2021 Budget
Public Works: Administration

001-6101-519

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	150,515	165,994	174,830	228,408	230,708	217,078	-5.9%
Automobile Allowance	5125	1,371	1,320	1,320	1,320	1,320	1,320	0.0%
Other Wages	5130	6,680	2,386	6,956	3,624	3,624	4,207	16.1%
Overtime	5140	-	-	84	3,421	3,421	3,180	-7.0%
FICA Tax	5210	11,528	12,323	13,537	18,134	18,134	17,273	-4.7%
Retirement	5220	15,563	17,612	31,405	51,034	51,034	34,900	-31.6%
Employee Insurance	5230	24,976	22,861	15,339	22,611	22,611	14,577	-35.5%
Workers Compensation	5240	422	459	518	529	529	581	9.8%
Personnel Costs		\$ 211,055	\$ 222,955	\$ 243,989	\$ 329,081	\$ 331,381	\$ 293,116	-11.5%
Professional & Contractual	5310	149	9,040	544	-	-	-	-
Planning & Engineering	5312	27,855	25,611	16,040	40,000	50,160	125,000	149.2%
Software	5330	-	11,959	6,663	12,600	13,462	5,900	-56.2%
Bus Service Support	5343	501,021	531,516	568,978	-	-	-	-
Travel & Training	5400	1,963	5,749	6,640	6,000	6,000	6,000	0.0%
Telephone	5410	5,879	13,843	13,398	15,302	15,302	15,407	0.7%
Postage	5420	60	162	424	200	200	200	0.0%
Electricity	5431	6,195	7,049	7,296	7,200	7,200	9,500	31.9%
Water & Sewer	5432	810	998	1,844	2,120	2,120	1,500	-29.2%
Reclaimed Water	5433	-	-	18	60	60	260	333.3%
Solid Waste Disposal	5434	-	-	-	-	23,682	42,000	77.3%
Submerged Land Lease	5447	4,152	2,120	2,150	6,450	6,450	2,500	-61.2%
Equipment Rental	5449	-	-	510	-	-	7,000	-
Insurance	5450	24,474	28,075	31,093	35,254	35,254	40,851	15.9%
Facility Maintenance	5461	5,121	13,812	7,769	5,000	5,630	10,000	77.6%
R&M - Equipment	5462	1,381	-	3,072	2,100	2,100	2,000	-4.8%
R&M - Vehicles	5463	-	-	3,954	5,000	5,000	5,000	0.0%
Duplicating	5470	667	1,032	599	500	500	700	40.0%
Classified Advertising	5482	3,831	907	2,906	1,000	1,000	1,000	0.0%
Other Expenses	5499	1,142	2,248	1,441	1,500	1,500	1,500	0.0%
Office Supplies	5510	3,174	3,468	6,456	4,000	4,000	4,000	0.0%
Uniforms	5521	15	302	33	1,000	1,000	2,000	100.0%
Fuel	5522	-	-	715	1,500	1,500	2,150	43.3%
Small Tools	5524	-	223	158	-	-	-	-
Operating Supplies	5529	4,188	18,329	3,548	4,000	5,705	4,000	-29.9%
Publications & Memberships	5540	957	2,232	1,123	1,500	1,500	1,500	0.0%
Operating Costs		\$ 593,034	\$ 678,675	\$ 687,372	\$ 152,286	\$ 189,325	\$ 289,968	53.2%

City of St. Pete Beach
 FY 2021 Budget
Public Works: Administration

001-6101-519

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Vehicles	5641	-	28,189	-	-	-	-	-
Other Equipment	5643	-	10,824	-	25,000	25,000	40,000	60.0%
Intangibles	5645	-	-	-	-	-	6,000	-
Capital Outlay		\$ -	\$ 39,013	\$ -	\$ 25,000	\$ 25,000	\$ 46,000	84.0%
Fleet Fund	5644	-	-	27,793	12,493	12,493	13,829	10.7%
Transfers Out		\$ -	\$ -	\$ 27,793	\$ 12,493	\$ 12,493	\$ 13,829	10.7%
Total		\$ 804,089	\$ 940,643	\$ 959,154	\$ 518,860	\$ 558,199	\$ 642,913	15.2%

City of St. Pete Beach

FY 2021 Budget

Public Works: Administration

001-6101-519

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	217,078	Staff wages including 3% merit increases
Automobile Allowance	5125	1,320	Public Works Director's auto allowance
Other Wages	5130	4,207	Payments to employees who opt out of the City's health insurance program
Overtime	5140	3,180	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	17,273	FICA contributions at 7.65% of salary
Retirement	5220	34,900	Contributions to staff retirement
Employee Insurance	5230	14,577	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	581	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 293,116	
Planning & Engineering	5312	125,000	Consulting, engineering, design and development site plan review services as needed (\$100,000); coastal resiliency planning (\$25,000).
Software	5330	5,900	Allocation of GIS licenses and work order management system
Travel & Training	5400	6,000	Staff development and training
Telephone	5410	15,407	Internet, telephone, and cell phone service; cell phone allowance; wireless connections for 20 tablet computers
Postage	5420	200	Routine office mail
Electricity	5431	9,500	Projected annual cost of electric service at Public Works building
Water & Sewer	5432	1,500	Projected annual cost of water and sewer service based on consumption history
Reclaimed Water	5433	260	Projected annual cost of reclaimed water service
Solid Waste Disposal	5434	42,000	Direct billing for contractual waste removal service
Submerged Land Lease	5447	2,500	State of Florida fees for Merry Pier submerged land lease
Equipment Rental	5449	7,000	Plotter lease
Insurance	5450	40,851	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	10,000	Maintenance for the Public Works campus, including: elevator maintenance and inspections, fire alarm maintenance, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, pest control, fire extinguisher testing, facility power washing.
R&M - Equipment	5462	2,000	Repairs and maintenance of equipment as needed, including: computer, plotter, and engineering equipment
R&M Vehicles	5463	5,000	Repair and maintenance of vehicles assigned to division
Duplicating	5470	700	Routine office printing and binding; scanning of as-builts for hard copy updates
Classified Advertising	5482	1,000	Advertising costs for vacant positions as necessary
Other Expenses	5499	1,500	Miscellaneous expenses for as-needed items
Office Supplies	5510	4,000	Routine office supplies and tablet replacement
Uniforms	5521	2,000	Uniforms for staff allocated to this division
Fuel	5522	2,150	Estimated fuel costs based on consumption history and estimated fuel prices
Operating Supplies	5529	4,000	Miscellaneous hardware and computer equipment

City of St. Pete Beach
 FY 2021 Budget
Public Works: Administration

001-6101-519

Account Description	Account	FY 2021 Budget	Line Item Description
Publications & Memberships	5540	1,500	International City/County Management Association, American Public Works Association publications and memberships, technical publications, and reference materials as needed
Operating Costs		\$ 289,968	
Other Equipment	5643	40,000	Mechanic tools (\$7,000); four-point hydraulic lift (\$33,000)
Intangibles	5645	6,000	GIS layers
Capital Outlay		\$ 46,000	
Fleet Fund	5644	13,829	Per vehicle replacement schedule
Transfers Out		\$ 13,829	
Total		<u>\$ 642,913</u>	

City of St. Pete Beach
FY 2021 Budget
Public Works: Facilities Maintenance

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Facilities Maintenance Division maintains the public buildings including:

- City Hall
- Public Works
- Community Center
- Aquatic Center
- Warren Webster Building
- Don Vista Cultural Arts Center
- Upham Beach Concession Stand
- Library
- Fire Station No. 22
- Fire Station No. 23
- Pass-a-Grille Beach Concession Stand
- Park Restrooms
- Park Pavilions
- Merry Pier
- Shuffleboard Court Building

City Hall facility maintenance is funded out of this cost center. Maintenance costs for all other public facilities are allocated to the appropriate user department.

Action Items:

- ✚ Work with all City Departments to monitor and maintain facilities in a cost effective manner.
- ✚ Develop an energy efficiency and savings portfolio for all primary facilities and implement a long range plan to optimize energy efficiency.
- ✚ Develop a facility maintenance portfolio for routine and capital maintenance and repair requirements for each facility.
- ✚ Perform preventative maintenance for building systems including HVAC and controls, electrical, security, doors and plumbing.
- ✚ Monitor routine maintenance contract performance including fire extinguisher, sprinkler head and alarm checks, elevator inspections, pest control, water and air filter changes, window cleaning and carpet cleaning.
- ✚ Perform custodial services.
- ✚ Order, receive, store and distribute supplies.
- ✚ Systematically rehabilitate all exterior electrical outlets and lighting retrofitting with LED.

City of St. Pete Beach

FY 2021 Budget

Public Works: Facilities Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Public Properties Crew Chief	1.00	1.00	0.00	0.00	0.00	0.00	-
Facility Maintenance Worker III	0.00	0.00	0.00	2.00	2.00	0.00	0.0%
Facility Maintenance Worker II	0.00	0.00	2.00	0.00	0.00	0.00	-
Facility Maintenance Worker I	1.00	1.00	0.00	0.00	0.00	0.00	-
Facility Maintenance Worker (P/T)	1.00	1.00	1.00	1.00	1.46	0.46	46.0%
Total	3.00	3.00	3.00	3.00	3.46	0.46	15.3%

City of St. Pete Beach
 FY 2021 Budget
Public Works: Facilities Maintenance

001-6102-519

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	70,613	77,869	98,103	95,988	95,988	111,799	16.5%
Other Wages	5130	305	2,843	2,620	2,386	2,386	2,386	0.0%
Overtime	5140	3,728	3,583	298	2,265	2,265	320	-85.9%
FICA Tax	5210	5,687	5,907	6,949	7,699	7,699	8,760	13.8%
Retirement	5220	43,946	55,388	56,167	45,234	45,234	39,059	-13.7%
Employee Insurance	5230	9,579	19,867	11,356	11,963	11,963	13,025	8.9%
Workers Compensation	5240	5,964	6,485	7,320	7,489	7,489	8,220	9.8%
Personnel Costs		\$ 139,822	\$ 171,942	\$ 182,813	\$ 173,024	\$ 173,024	\$ 183,569	6.1%
Professional & Contractual	5310	6,692	3,959	5,158	5,000	5,000	5,000	0.0%
Telephone	5410	607	1,644	2,635	2,384	2,384	2,384	0.0%
Electricity	5431	19,746	22,657	25,589	24,300	24,300	24,600	1.2%
Water & Sewer	5432	1,439	1,684	2,266	1,980	1,980	2,900	46.5%
Reclaimed Water	5433	-	189	139	490	490	1,600	226.5%
Solid Waste Disposal	5435	-	-	-	-	4,230	-	-100.0%
Insurance	5450	94,035	91,543	105,068	117,746	117,746	127,568	8.3%
Facility Maintenance	5461	22,438	32,351	31,552	35,000	37,365	85,000	127.5%
R&M - Vehicles	5463	2,404	10,519	2,231	4,500	4,500	4,500	0.0%
Classified Advertising	5482	644	-	470	-	-	-	-
Other Expenses	5499	199	-	179	-	-	-	-
Office Supplies	5510	89	-	471	-	-	-	-
Uniforms	5521	1,434	1,369	1,350	1,350	1,350	2,000	48.1%
Fuel	5522	1,969	2,392	3,172	5,100	5,100	2,600	-49.0%
Small Tools	5524	77	4,685	4,280	9,000	9,000	4,000	-55.6%
Operating Supplies	5529	21,070	22,769	18,875	25,000	26,505	25,000	-5.7%
Operating Costs		\$ 172,843	\$ 195,761	\$ 203,435	\$ 231,850	\$ 239,950	\$ 287,152	19.7%
Vehicles	5641	-	20,639	20,639	-	-	37,000	-
Other Equipment	5643	-	-	-	4,000	4,000	-	-100.0%
Capital Outlay		\$ -	\$ 20,639	\$ 20,639	\$ 4,000	\$ 4,000	\$ 37,000	825.0%
Fleet Fund	5644	17,000	-	12,433	12,433	12,433	10,166	-18.2%
Transfers Out		\$ 17,000	\$ -	\$ 12,433	\$ 12,433	\$ 12,433	\$ 10,166	-18.2%
Total		\$ 329,665	\$ 388,342	\$ 419,320	\$ 421,307	\$ 429,407	\$ 517,887	20.6%

City of St. Pete Beach
 FY 2021 Budget
Public Works: Facilities Maintenance

001-6102-519

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	111,799	Staff wages including 3% merit increases
			Payments to employees who opt out of the City's health insurance
Other Wages	5130	2,386	program
Overtime	5140	320	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	8,760	FICA contributions at 7.65% of salary
Retirement	5220	39,059	Contributions to staff retirement
			Estimated insurance cost assuming 10% medical increase; 3% dental
Employee Insurance	5230	13,025	increase
Workers Compensation	5240	8,220	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 183,569	
			Professional services as required for City Hall security system and
Professional & Contractual	5310	5,000	maintenance
Telephone	5410	2,384	Internet, telephone, and cell phone service
Electricity	5431	24,600	Projected annual cost of electric service at City Hall
			Projected annual cost of water and sewer service based on consumption
Water & Sewer	5432	2,900	history
Reclaimed Water	5433	1,600	Projected annual cost of reclaimed water service
			Allocation of property, liability, auto, pollution, and flood insurance
Insurance	5450	127,568	premiums
			Examples include: exterior window cleaning, carpet cleaning, facility
			power washing, elevator maintenance and inspections, air conditioning
			system, electrical, plumbing, windows, doors, painting and roof repairs,
			pest control, and fire extinguisher testing (collectively, \$30,000). FY21
			includes specific funding for FS 23 exterior painting (\$15,000), FS 22
Facility Maintenance	5461	85,000	repairs (\$25,000), and grease trap upgrades (\$15,000)
			Repair and maintenance of vehicles assigned to division (\$2,000);
R&M - Vehicles	5463	4,500	emergency vehicle equipment outfitting (\$2,500)
Uniforms	5521	2,000	Uniforms for staff allocated to this division
			Estimated fuel costs based on consumption history and estimated fuel
Fuel	5522	2,600	prices
			Items used to maintain City facilities, such as: power tools, meters, test
			equipment, shovels, drills, wrenches, saws, ladders, and vacuums
Small Tools	5524	4,000	(collectively, \$2,000); bead sand blaster (\$2,000)
			Examples include: light bulbs, ballasts, paper supplies, trash liners, soaps,
Operating Supplies	5529	25,000	deodorants, personnel protection equipment, and cleaners
Operating Costs		\$ 287,152	
Vehicles	5641	37,000	New scissor lift (\$25,000); trailer (\$12,000)
Capital Outlay		\$ 37,000	
Fleet Fund	5644	10,166	Per vehicle replacement schedule
Transfers Out		\$ 10,166	
Total		<u>\$ 517,887</u>	

City of St. Pete Beach
FY 2021 Budget
Public Works: Streets Maintenance

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Streets Maintenance Division maintains the City-owned street system including signage, asphalt and concrete streets, curbs, gutters, sidewalks, aprons and alley ways.

Action Items:

- ✚ Perform street maintenance including pothole repair and striping.
- ✚ Develop a sign inventory to maintain, replace, remove and install street regulatory, optional and parking signage.
- ✚ Repair minor concrete sidewalks, curb and gutter damage and correct trip hazards.
- ✚ Coordinate the repair of street lights, cross walk lights and traffic signal devices.
- ✚ Implement appropriate maintenance of traffic signage and control when needed.
- ✚ Install and remove holiday banners, flags, lights and signs.
- ✚ Install and maintain appropriate pole brackets for banners, lights and signs.
- ✚ Perform shell alley maintenance.
- ✚ Remove graffiti from street facilities; coordinate with the Sheriff's department for gang identification.
- ✚ Coordinate for the correction of man hole cover elevations with appropriate utility owners.
- ✚ Remove dead animals from city streets and right of way.

City of St. Pete Beach
 FY 2021 Budget

Public Works: Streets Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Public Properties Crew Chief	0.33	0.00	0.00	0.00	0.00	0.00	-
Streets Maintenance Worker II	1.00	0.00	0.00	2.00	1.00	-1.00	-50.0%
Streets Maintenance Worker I	1.00	2.00	2.00	0.00	2.00	2.00	-
FOG & Construction Inspector	0.00	0.15	0.15	0.00	0.00	0.00	-
Total	2.33	2.15	2.15	2.00	3.00	1.00	50.0%

City of St. Pete Beach
 FY 2021 Budget
Public Works: Streets Maintenance

001-6103-541

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	70,764	53,576	62,211	59,781	59,781	90,527	51.4%
Other Wages	5130	199	-	-	-	-	2,705	-
Overtime	5140	1,853	3,034	2,770	200	200	2,000	900.0%
FICA Tax	5210	5,423	3,879	4,992	4,590	4,590	7,285	58.7%
Retirement	5220	53,466	33,175	53,023	40,413	40,413	52,597	30.1%
Employee Insurance	5230	23,674	24,022	17,444	15,778	15,778	25,767	63.3%
Workers Compensation	5240	11,202	11,093	12,521	12,810	12,810	14,061	9.8%
Personnel Costs		\$ 166,581	\$ 128,779	\$ 152,961	\$ 133,572	\$ 133,572	\$ 194,942	45.9%
Professional & Contractual	5310	72,264	62,221	65,358	55,000	91,000	55,000	-39.6%
Holiday Decorations	5399	-	-	-	55,000	55,000	-	-100.0%
Travel & Training	5400	872	-	654	1,000	1,000	1,000	0.0%
Telephone	5410	1,195	1,031	1,275	1,845	1,845	1,845	0.0%
Electricity	5431	323,432	328,708	340,115	335,600	335,600	348,200	3.8%
Solid Waste Disposal	5434	44,709	158,858	12,575	20,000	63,222	71,783	13.5%
Insurance	5450	11,166	10,738	12,420	13,910	13,910	15,085	8.4%
R&M - Equipment	5462	51	1,360	1,143	1,500	1,500	1,500	0.0%
R&M - Vehicles	5463	4,363	32,130	6,828	20,000	31,025	30,000	-3.3%
R&M - Other	5469	189,749	34,703	27,268	25,000	28,808	150,000	420.7%
Classified Advertising	5482	623	-	93	-	-	-	-
Other Expenses	5499	-	473	-	-	-	-	-
Uniforms	5521	900	1,929	900	900	900	1,000	11.1%
Fuel	5522	7,078	9,329	6,883	6,600	6,600	2,200	-66.7%
Small Tools	5524	757	844	1,409	1,500	1,500	1,500	0.0%
Operating Supplies	5529	35,628	33,171	37,460	35,000	36,437	35,000	-3.9%
Road Materials	5530	-	-	311	-	-	50,000	-
Operating Costs		\$ 692,787	\$ 675,495	\$ 514,692	\$ 572,855	\$ 668,347	\$ 764,113	14.3%
Vehicles	5641	-	48,019	22,108	-	-	75,000	-
Equipment	5643	-	-	28,552	40,700	56,960	-	-100.0%
Capital Outlay		\$ -	\$ 48,019	\$ 50,660	\$ 40,700	\$ 56,960	\$ 75,000	31.7%
Fleet Fund	5644	19,250	18,107	17,996	59,829	59,829	24,603	-58.9%
Transfers Out		\$ 19,250	\$ 18,107	\$ 17,996	\$ 59,829	\$ 59,829	\$ 24,603	-58.9%
Total		\$ 878,618	\$ 870,400	\$ 736,309	\$ 806,956	\$ 918,708	\$ 1,058,658	15.2%

City of St. Pete Beach
 FY 2021 Budget
Public Works: Streets Maintenance

001-6103-541

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	90,527	Staff wages including 3% merit increases and the reallocation of one maintenance position from the Stormwater Fund
Other Wages	5130	2,705	Callback standby pay
Overtime	5140	2,000	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	7,285	FICA contributions at 7.65% of salary
Retirement	5220	52,597	Contributions to staff retirement
Employee Insurance	5230	25,767	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	14,061	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 194,942	
Professional & Contractual	5310	55,000	Pavement striping and marking (\$35,000); City-owned traffic signal maintenance (\$5,000); street sign inventory for district 2 (\$10,000); miscellaneous (\$5,000)
Travel & Training	5400	1,000	Staff development and training
Telephone	5410	1,845	Internet, telephone, and cell phone allowance
Electricity	5431	348,200	Projected annual cost of electric service for street lights and traffic signals
Solid Waste Disposal	5434	71,783	Direct billing for contractual waste removal service
Insurance	5450	15,085	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Equipment	5462	1,500	Examples include: oils, lubricants, tires, batteries, pavement saws, cement mixer maintenance, and generator maintenance
R&M - Vehicles	5463	30,000	Repair and maintenance of vehicles assigned to division, including two high maintenance vehicles: front-end loader and bucket truck
R&M - Other	5469	150,000	Street sign replacement (\$15,000); miscellaneous (\$10,000); concrete, brick and masonry (\$50,000); removal of 21st Ave traffic signals (\$25,000); sidewalk and ADA repairs (\$50,000)
Uniforms	5521	1,000	Uniforms for staff allocated to this division
Fuel	5522	2,200	Estimated fuel costs based on consumption history and estimated fuel prices
Small Tools	5524	1,500	Asphalt seal equipment including dust control
Operating Supplies	5529	35,000	Examples include: cement, mortar, nails, nuts, bolts, lumber, chalk, stain, sealer, plywood, wire ties, rain gear, safety vests, goggles, flash lights, barricades, cones, sand bags, swivels, fencing, metals, rivets, pipes, brackets, and signs
Road Materials	5530	50,000	Cold patches and shell
Operating Costs		\$ 764,113	
Vehicles	5641	75,000	New stake body truck with lift gate (\$55,000); variable message board (\$20,000)
Capital Outlay		\$ 75,000	
Fleet Fund	5644	24,603	Per vehicle replacement schedule
Transfers Out		\$ 24,603	
Total		\$ 1,058,658	

City of St. Pete Beach
FY 2021 Budget
Public Works: Beaches and Coastal Facilities

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Beach and Coastal Facilities Maintenance Division maintains the public beaches, sand dunes and associated facilities including sand dune walk-overs, showers, trash containers, benches, signs, walls, piers, boat ramps, seawalls and the associated infrastructure at the Pass-a-Grille and Upham beaches and locations in parks and City owned properties throughout the City.

Action Items:

- ✦ Coordinate with Pinellas County, Florida Fish and Wildlife, Sheriff Representatives and others to ensure all activities on the beach are conducted in accordance with applicable laws and ordinances.
- ✦ Perform daily garbage collection on the sand beach. Perform a second daily pick-up on weekends from Memorial Day weekend to Labor Day weekend.
- ✦ Remove sea deposited debris including crab traps, wood, dead fish and other aquatic detritus washed onto the beach by tidal action at the high water mark on weekdays.
- ✦ Manage the sand dunes planting restoration program including sea oat planting and invasive species removal.
- ✦ Remove debris and trash blown or thrown onto the sand dunes.
- ✦ Maintain the dune walkovers and showers.
- ✦ Work with Parking Enforcement staff to help maintain beach parking areas at Pass-a-Grille and Upham, monitoring garbage removal, pay stations, and other beach infrastructure.
- ✦ Be involved in public education and answer questions about ordinance prohibitions and protection of the beach and dune environment.
- ✦ Monitor and maintain coastal facilities throughout the City.

City of St. Pete Beach
 FY 2021 Budget
Public Works: Beaches and Coastal Facilities

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Public Properties Crew Chief	0.33	0.00	0.00	0.00	0.00	0.00	-
Beach Maintenance Worker III	0.00	0.00	1.00	2.00	2.00	0.00	0.0%
Beach Maintenance Worker II	1.00	1.00	1.00	0.00	0.00	0.00	-
Beach Maintenance Worker I	1.00	2.00	1.00	1.00	1.00	0.00	0.0%
Total	2.33	3.00	3.00	3.00	3.00	0.00	0.0%

City of St. Pete Beach
 FY 2021 Budget
Public Works: Beaches and Coastal Facilities

001-6105-572

Reported in the Streets Division prior to fiscal year 2017

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	73,106	87,488	76,173	92,954	92,954	92,802	-0.2%
Other Wages	5130	483	86	2,440	-	-	-	-
Overtime	5140	631	4,077	2,568	2,414	2,414	2,300	-4.7%
FICA Tax	5210	5,201	6,414	5,751	7,296	7,296	7,276	-0.3%
Retirement	5220	22,596	32,596	45,671	64,744	64,744	53,918	-16.7%
Employee Insurance	5230	2,643	17,462	21,831	27,630	27,630	25,775	-6.7%
Workers Compensation	5240	4,320	4,697	5,302	5,424	5,424	5,954	9.8%
Personnel Costs		\$ 108,980	\$ 152,820	\$ 159,736	\$ 200,462	\$ 200,462	\$ 188,025	-6.2%
Travel & Training	5400	-	-	-	1,000	1,000	2,000	100.0%
Waste Disposal	5435	54,000	56,496	68,224	10,000	10,000	14,000	40.0%
Equipment Rental	5449	-	-	-	1,000	1,000	1,000	0.0%
Facility Maintenance	5461	3,258	16,785	2,061	5,000	7,432	56,500	660.2%
R&M - Equipment	5462	4,061	29,107	21,306	15,000	9,125	15,000	64.4%
R&M - Vehicles	5463	-	5,420	25,745	7,500	7,500	7,500	0.0%
Buoy Maintenance	5464	-	-	-	8,500	8,500	8,500	0.0%
Other Expenses	5499	-	375	2,091	1,000	1,000	1,000	0.0%
Uniforms	5521	900	1,341	900	900	900	1,000	11.1%
Fuel	5522	1,495	2,409	4,255	4,200	4,200	7,600	81.0%
Small Tools	5524	929	675	640	600	600	1,000	66.7%
Operating Supplies	5529	8,141	33,096	35,189	25,000	25,027	25,000	-0.1%
Operating Costs		\$ 72,784	\$ 145,704	\$ 160,411	\$ 79,700	\$ 76,284	\$ 140,100	83.7%
Vehicles	5641	-	175,699	-	-	-	-	-
Other Equipment	5649	-	-	-	-	5,875	-	-100.0%
Capital Outlay		\$ -	\$ 175,699	\$ -	\$ -	\$ 5,875	\$ -	-100.0%
Fleet Fund	5644	6,100	8,080	28,001	46,334	46,334	81,152	75.1%
Transfers Out		\$ 6,100	\$ 8,080	\$ 28,001	\$ 46,334	\$ 46,334	\$ 81,152	75.1%
Total		\$ 187,864	\$ 482,303	\$ 348,148	\$ 326,496	\$ 328,955	\$ 409,277	24.4%

City of St. Pete Beach
 FY 2021 Budget
Public Works: Beaches and Coastal Facilities

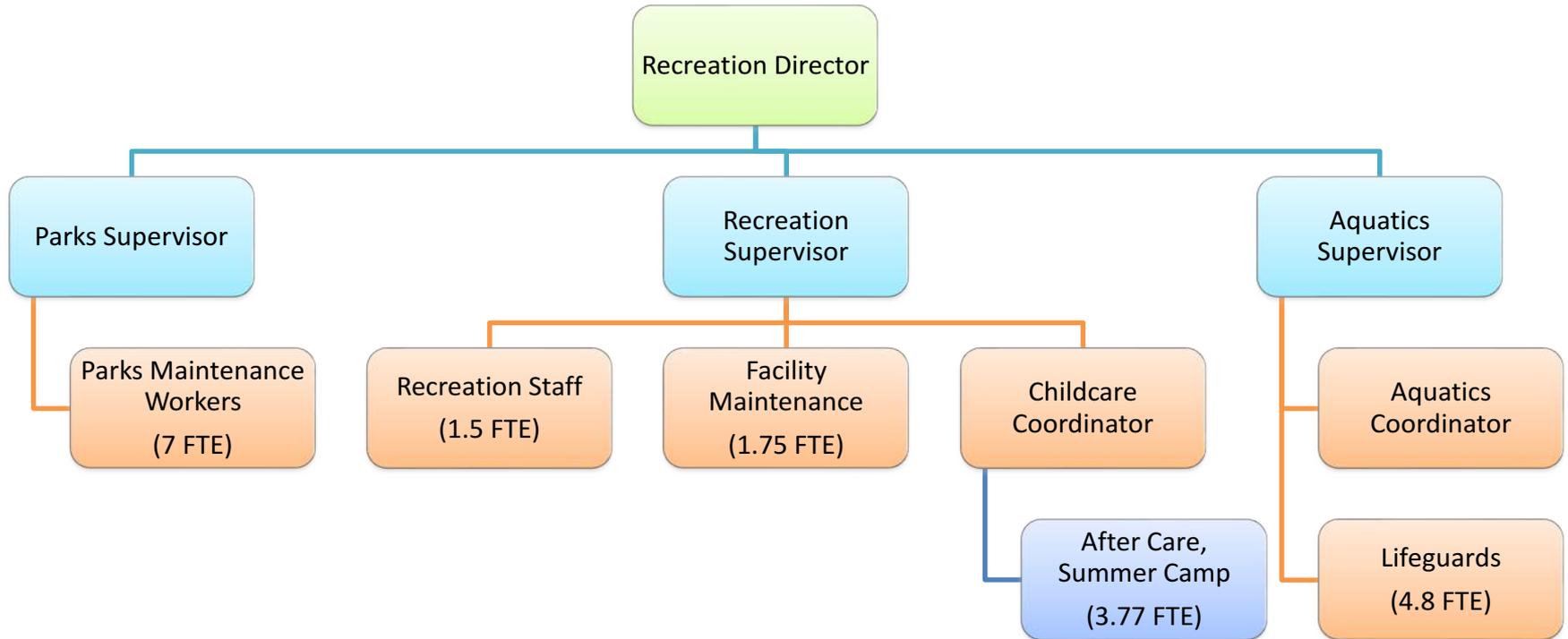
001-6105-572

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	92,802	Staff wages including 3% merit increases
Overtime	5140	2,300	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	7,276	FICA contributions at 7.65% of salary
Retirement	5220	53,918	Contributions to staff retirement
Employee Insurance	5230	25,775	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	5,954	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 188,025	
Travel & Training	5400	2,000	Staff training programs for CDL, MOT, OSHA, structures, etc.
Waste Disposal	5435	14,000	Direct billing for contractual waste removal service
Equipment Rental	5449	1,000	Temporary tractor rentals as needed
Facility Maintenance	5461	56,500	Seawall maintenance (\$30,000); dune stabilization efforts, including landscaping and plantings (\$25,000); miscellaneous repairs (\$1,500). Repair and maintenance of the beach tractor, beach rake, and other equipment
R&M - Equipment	5462	15,000	
R&M - Vehicles	5463	7,500	Repair and maintenance of vehicles assigned to division
Buoy Maintenance	5464	8,500	As-needed buoy replacements including temporary barge rentals
Other Expenses	5499	1,000	Miscellaneous expenses for as-needed items
Uniforms	5521	1,000	Uniforms for staff allocated to this division
Fuel	5522	7,600	Estimated fuel costs based on consumption history and estimated fuel prices
Small Tools	5524	1,000	Funding available if needed
Operating Supplies	5529	25,000	Materials needed for dune maintenance and trash removal, invasive species control supplies, trash cans, beach signage, fencing, and beach shower supplies
Operating Costs		\$ 140,100	
Fleet Fund	5644	81,152	Per vehicle replacement schedule
Transfers Out		\$ 81,152	
Total		<u>\$ 409,277</u>	

Parks and Recreation



City of St. Pete Beach
FY 2021 Budget
Parks and Recreation



City of St. Pete Beach
FY 2021 Budget
Parks and Recreation

Mission:

In partnership with our citizens, the Recreation Division provides a plethora of comprehensive recreational programs, facilities and services that strive to enrich the quality of life for present and future generations.

Programs:

Children's Programs: Children's Programs provide care through various organized activities for the children of St. Pete Beach and the surrounding communities during the time that the children are out of school. There is a licensed after school program and summer program open to youth who have completed kindergarten through 8th Grade. The pool offers swimming lessons and exercise classes for all ages.

Athletics Programs: The Recreation Division organizes team sports for St. Pete Beach residents and the surrounding communities, which include pickle ball, table tennis, tennis, pee-wee sports, adult and child basketball leagues. The pool will host the St. Pete Beach (West Coast Aquatics) swim team and a Master Swim Team.

Programs: Physical fitness, yoga, dance, music, SilverSneakers, tae kwon do, karate, zumba, art programs, and much more. Water exercise instruction and/or supervision, swimming lessons, scuba lessons, and much more are offered at our aquatics facility.

Special Events: Concerts in the Park, Movies at the Beach, 4th of July Fireworks, Beach Clean-Ups, Holiday Land Parade, Trunk or Treat, Tree Lighting, Yard Sales, Senior Excursions, Music in the Afternoons, and at our aquatics facility there is Underwater Egg Hunt, Family Fun Days, and Splash and Dash.

Parks: 69 open green spaces and parks run throughout the City of St. Pete Beach. They are maintained with in-house staff and through contractual work. Amenities in the parks include: 9 tennis courts, 3 basketball courts, 3 ball fields, 5 playgrounds, 2 dog parks, 5 pavilions, 1 gazebo, and 2 boat ramps.

City of St. Pete Beach
FY 2021 Budget

Parks and Recreation: Parks and Grounds Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Parks Supervisor	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Parks Maintenance Worker III	0.00	1.00	1.00	1.00	1.00	0.00	0.0%
Parks Maintenance Worker II	1.00	3.00	3.00	2.00	2.00	0.00	0.0%
Parks Maintenance Worker I	1.00	2.00	2.00	1.00	1.00	0.00	0.0%
Landscape Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Irrigation Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Aesthetic Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Parks Foreman	0.00	0.00	1.00	0.00	0.00	0.00	-
Public Properties Crew Chief	0.33	0.00	0.00	0.00	0.00	0.00	-
Total	2.33	6.00	7.00	8.00	8.00	0.00	0.0%

City of St. Pete Beach

FY 2021 Budget

Parks and Recreation: Parks and Grounds Maintenance

001-6104-572

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	93,866	177,936	209,926	303,127	303,127	313,306	3.4%
Other Wages	5130	541	3,217	5,539	2,386	2,386	2,386	0.0%
Overtime	5140	6,762	6,787	7,375	7,848	7,848	9,250	17.9%
FICA Tax	5210	6,985	13,239	15,606	23,972	23,972	24,858	3.7%
Retirement	5220	69,415	144,019	168,397	175,513	175,513	153,156	-12.7%
Employee Insurance	5230	28,941	35,967	41,570	59,795	59,795	65,101	8.9%
Workers Compensation	5240	3,994	4,346	4,906	5,019	5,019	5,509	9.8%
Unemployment	5250	-	-	3,300	-	-	-	-
Personnel Costs		\$ 210,504	\$ 385,511	\$ 456,619	\$ 577,660	\$ 577,660	\$ 573,566	-0.7%
Professional & Contractual	5310	194,556	238,943	249,216	233,188	252,252	174,000	-31.0%
Travel & Training	5400	300	847	2,881	3,000	3,000	5,000	66.7%
Telephone	5410	518	714	1,357	1,081	1,081	1,081	0.0%
Electricity	5431	9,756	9,975	11,023	10,300	10,300	10,800	4.9%
Water & Sewer	5432	29,331	28,675	40,193	34,700	34,700	38,500	11.0%
Reclaimed Water	5433	71,136	60,460	59,666	61,600	61,600	67,800	10.1%
Stormwater Assessment	5434	-	1,138	757	1,038	1,038	-	-100.0%
Solid Waste Disposal	5435	-	-	-	-	27,688	14,126	-49.0%
Equipment Rental	5449	3,901	162	1,558	1,500	1,500	3,000	100.0%
Insurance	5450	15,795	20,586	22,145	19,956	19,956	30,300	51.8%
Facility Maintenance	5461	55,435	68,029	64,319	70,000	78,420	75,000	-4.4%
R&M - Equipment	5462	2,588	8,299	8,781	6,000	6,000	6,000	0.0%
R&M - Vehicles	5463	4,646	8,763	16,180	15,000	15,000	15,000	0.0%
Other Expenses	5499	-	606	1,300	5,000	5,000	-	-100.0%
Uniforms	5521	1,041	2,665	3,147	3,150	3,150	3,150	0.0%
Fuel	5522	6,436	8,752	6,935	8,600	8,600	8,700	1.2%
Small Tools	5524	1,882	2,817	3,150	3,000	3,000	3,000	0.0%
Agricultural Supplies	5527	17,790	24,936	13,012	25,000	25,000	75,000	200.0%
Adoption Supplies	5528	3,690	2,499	1,684	2,500	2,500	2,500	0.0%
Operating Supplies	5529	32,946	38,054	28,229	40,000	41,650	40,000	-4.0%
Publications/Memberships	5540	-	-	25	500	500	500	0.0%
Operating Costs		\$ 451,747	\$ 526,920	\$ 535,558	\$ 545,113	\$ 601,935	\$ 573,457	-4.7%
Vehicles	5641	34,912	35,269	-	-	-	-	-
Other Equipment	5649	27,164	-	-	5,000	5,000	125,000	2400.0%
Other Improvements	5700	-	-	-	-	-	25,000	-
Capital Outlay		\$ 62,076	\$ 35,269	\$ -	\$ 5,000	\$ 5,000	\$ 150,000	2900.0%
Fleet Fund	5644	9,000	13,984	41,724	49,552	49,552	51,442	3.8%
Transfers Out		\$ 9,000	\$ 13,984	\$ 41,724	\$ 49,552	\$ 49,552	\$ 51,442	3.8%
Total		\$ 733,327	\$ 961,684	\$ 1,033,901	\$ 1,177,325	\$ 1,234,147	\$ 1,348,465	9.3%

City of St. Pete Beach
FY 2021 Budget

Parks and Recreation: Parks and Grounds Maintenance

001-6104-572

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	313,306	Staff wages including 3% merit increases
Other Wages	5130	2,386	Payments to employees who opt out of the City's health insurance
Overtime	5140	9,250	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	24,858	FICA contributions at 7.65% of salary
Retirement	5220	153,156	Contributions to staff retirement
Employee Insurance	5230	65,101	Estimated insurance cost assuming 10% medical increase; 3% dental
Workers Compensation	5240	5,509	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 573,566	
Professional & Contractual	5310	174,000	Contractual parks maintenance in District 3 & 4 (\$129,000); tree trimming (\$45,000)
Travel & Training	5400	5,000	Staff development and training
Telephone	5410	1,081	Staff cell phone service
Electricity	5431	10,800	Projected annual cost of electric service for parks, park shelters, park lighting, and irrigation time clocks
Water & Sewer	5432	38,500	Projected annual cost of water and sewer service based on consumption history at water fountains, restrooms, and fish cleaning tables at public parks
Reclaimed Water	5433	67,800	Projected annual cost of reclaimed water service at approximately 150 sites with associated irrigation systems in City parks, medians, rights-of-way, and facilities
Solid Waste Disposal	5435	14,126	Direct billing for contractual waste removal service
Equipment Rental	5449	3,000	Examples include: skid loader, trencher, lifts, roller, and auger
Insurance	5450	30,300	Allocation of property, liability, auto, pollution, and flood insurance
Facility Maintenance	5461	75,000	Citywide irrigation supplies; hardware, electrical, sign materials, benches, lumber, clay, and bases for 3 fields; tennis nets for 9 courts; basketball goals and nets for 3 courts; miscellaneous repairs for all facilities, including items such as: park restroom maintenance, general electrical, plumbing, windows, doors, painting and roof repairs, wood deck and rail waterproofing, dock and piling repair for Merry Pier, beach showers, fire extinguisher testing, fire alarm maintenance, public restroom floor tile and grout restoration, and pest control.
R&M - Equipment	5462	6,000	Repair and maintenance of small power equipment: Toro ball field machine, John Deere 4600 tractor, Gator utility vehicle, turf spreader/sprayer, chain saws, and trimmers
R&M - Vehicles	5463	15,000	Repair and maintenance of vehicles assigned to division (\$10,000); emergency equipment outfitting of vehicles (\$5,000)
Uniforms	5521	3,150	Uniforms for staff allocated to this division
Fuel	5522	8,700	Estimated fuel costs based on consumption history and estimated fuel prices
Small Tools	5524	3,000	Examples include: power blowers, power spreaders, hand power tools, shovels, rakes, brooms, chain saws, and hedge trimmers
Agricultural Supplies	5527	75,000	Plant, turf, and tree care/replacement (\$25,000); public property beautification (\$50,000).
Adoption Supplies	5528	2,500	Memorial benches at public parks
Operating Supplies	5529	40,000	Examples include: park and facility accessories, hardware, flags, picnic tables, grills, drinking fountains, and trash receptacles

City of St. Pete Beach
FY 2021 Budget

Parks and Recreation: Parks and Grounds Maintenance

001-6104-572

Account Description	Account	FY 2021 Budget	Line Item Description
Publications/Memberships	5540	500	Florida Nursery and Allied Trades Society; Florida Institute of Parks Personnel; International Society of Arboriculture
Operating Costs		\$ 573,457	
Other Equipment	5649	125,000	Sand Pro (\$25,000) citywide fencing (\$50,000); Playground Replacement Equipment (\$50,000)
Other Improvements	5700	25,000	New tree plantings
Capital Outlay		\$ 150,000	
Fleet Fund	5644	51,442	Per vehicle replacement schedule
Transfers Out		\$ 51,442	
Total		<u>\$ 1,348,465</u>	

City of St. Pete Beach
FY 2021 Budget

Parks and Recreation: Recreation and Aquatics

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Recreation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Recreation Supervisor	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Recreation Leader II	0.00	0.00	0.00	0.75	1.50	0.75	100.0%
Childcare Coordinator	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Aquatics Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Aquatics Facility Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Rec Aide (part-time)	4.33	4.33	4.33	3.30	2.67	-0.63	-19.1%
Summer Enrichment Staff	0.77	0.77	0.77	1.10	1.10	0.00	0.0%
Lifeguard (part-time)	3.74	3.74	3.94	4.80	4.80	0.00	0.0%
Facility Maintenance Worker	1.50	1.75	1.75	1.75	1.75	0.00	0.0%
Bus Driver	0.00	0.00	0.00	0.07	0.00	-0.07	-100.0%
Recreation Facility Assistant	0.00	0.00	0.75	0.00	0.00	0.00	-
Facility Coordinator	1.00	1.00	1.00	0.00	0.00	0.00	-
Program Coordinator	1.00	1.00	1.00	0.00	0.00	0.00	-
Total	15.34	15.59	16.54	16.77	16.82	0.05	0.3%

City of St. Pete Beach

FY 2021 Budget

Parks and Recreation: Recreation and Aquatics

001-6106-572

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages - Recreation	5120	418,388	367,209	369,107	355,335	368,335	384,300	4.3%
Salaries & Wages - Aquatics	5121	106,218	195,506	204,243	212,680	212,680	215,484	1.3%
Other Wages	5130	2,019	1,658	2,604	-	-	-	-
Overtime - Recreation	5140	351	228	1,053	500	500	130	-74.0%
Overtime - Aquatics	5141	67	14	310	300	300	300	0.0%
FICA Tax	5210	39,463	41,948	46,714	43,538	43,538	45,904	5.4%
Retirement	5220	25,663	27,577	29,939	48,120	48,120	46,906	-2.5%
Employee Insurance	5230	52,875	63,165	67,382	66,766	66,766	77,627	16.3%
Workers Compensation	5240	15,453	15,626	17,638	18,045	18,045	19,807	9.8%
Personnel Costs		\$ 660,497	\$ 712,931	\$ 738,990	\$ 745,284	\$ 758,284	\$ 790,458	4.2%
Professional & Contractual	5310	42,965	26,400	28,233	24,000	24,000	50,500	110.4%
Instructors - Aquatics	5316	-	-	9,334	15,400	15,400	14,000	-9.1%
Instructors - Recreation	5317	92,742	90,781	105,531	74,200	74,200	78,190	5.4%
Software	5330	-	13,973	13,973	14,200	14,200	14,200	0.0%
Holiday Decorations	5399	-	-	-	-	-	65,000	-
Travel & Training	5400	5,894	5,576	7,766	8,000	8,000	8,000	0.0%
Telephone	5410	3,018	3,177	3,795	4,116	4,116	4,055	-1.5%
Postage	5420	160	171	46	200	200	200	0.0%
Electricity	5431	67,639	82,087	86,815	86,500	86,500	81,100	-6.2%
Water & Sewer	5432	27,858	28,334	32,244	30,000	30,000	40,000	33.3%
Reclaimed Water	5433	-	-	-	850	850	4,400	417.6%
Solid Waste Disposal	5434	-	-	-	-	4,615	16,200	251.0%
Vehicle Rental	5441	16,296	14,938	13,580	-	-	-	-
Equipment Rental	5449	3,762	3,229	4,420	2,831	2,831	1,800	-36.4%
Insurance	5450	60,579	60,001	67,552	76,243	76,243	86,291	13.2%
Facility Maintenance	5461	35,413	60,778	64,172	82,000	134,060	70,000	-47.8%
R&M - Equipment	5462	19,933	12,406	9,677	13,000	13,000	13,000	0.0%
R&M - Vehicles	5463	1,670	3,375	3,296	3,000	3,000	3,000	0.0%
Duplicating	5470	-	1	1,147	1,440	1,440	1,800	25.0%
Classified Advertising	5482	1,268	1,425	1,446	-	-	-	-
Promotional	5489	21,966	17,367	18,013	27,000	28,397	27,000	-4.9%
Promotional - SPB Classic	5490	-	-	-	-	-	-	-
Other Expenses - Anniversary	5498	19,609	-	-	-	-	-	-
Other Expenses	5499	45,837	8,439	8,190	3,500	3,500	5,000	42.9%
Office Supplies	5510	3,483	4,475	4,732	4,000	4,000	4,500	12.5%
Uniforms	5521	1,976	1,507	3,406	4,000	4,000	4,000	0.0%
Fuel	5522	2,575	3,303	2,826	3,300	3,300	3,200	-3.0%
Operating Supplies - Aquatics	5528	-	22,826	17,124	22,000	25,467	22,000	-13.6%
Operating Supplies - Recreation	5529	57,880	33,337	27,880	31,000	28,500	31,000	8.8%
Field Trip Supplies	5530	10,701	11,643	8,293	10,000	10,000	10,000	0.0%
Credit Card Processing Fees	5531	-	9,968	9,985	8,400	8,400	7,600	-9.5%
Camp Store - Aquatics	5532	-	1,805	2,811	2,000	2,000	3,000	50.0%
Camp Store - Recreation	5533	10,456	10,223	9,504	10,000	10,000	10,000	0.0%
Publications & Memberships	5540	6,775	6,905	2,924	7,205	7,205	10,250	42.3%
Special Events	5550	-	43,422	61,688	85,000	85,000	85,000	0.0%
Operating Costs		\$ 560,455	\$ 581,872	\$ 630,403	\$ 653,385	\$ 712,424	\$ 774,286	8.7%

City of St. Pete Beach

FY 2021 Budget

Parks and Recreation: Recreation and Aquatics

001-6106-572

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Vehicles	5643	25,331	-	128,322	-	-	-	-
Other Equipment	5649	87,944	9,866	31,000	25,500	25,500	47,100	84.7%
Capital Outlay		\$ 113,275	\$ 9,866	\$ 159,322	\$ 25,500	\$ 25,500	\$ 47,100	84.7%
Fleet Fund	5644	-	3,333	23,333	3,333	3,333	15,833	375.0%
Transfers Out		\$ -	\$ 3,333	\$ 23,333	\$ 3,333	\$ 3,333	\$ 15,833	375.0%
Total		\$1,334,227	\$1,308,002	\$1,552,048	\$1,427,502	\$1,499,541	\$1,627,677	8.5%

City of St. Pete Beach

FY 2021 Budget

Parks and Recreation: Recreation and Aquatics

001-6106-572

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages - Recreation	5120	384,300	Recreation staff wages including 3% merit increases
Salaries & Wages - Aquatics	5121	215,484	Aquatics staff wages including 3% merit increases
Overtime - Recreation	5140	130	Estimated annual overtime expenditures for hourly employees
Overtime - Aquatics	5141	300	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	45,904	FICA contributions at 7.65% of salary
Retirement	5220	46,906	Contributions to staff retirement
Employee Insurance	5230	77,627	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	19,807	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 790,458	
Professional & Contractual	5310	50,500	Public information officer (PIO) expenses previously reported in the City Manager's office (\$26,500); Umpires/referees and scorekeepers (\$11,000); employee drug testing (\$150); staff finger printing (\$400); Authors and Publishers (ASCAP) fees (\$350); miscellaneous photographer, graphic designer, electrical, After Care, Camp Specialty Instructors (\$8,700); health department permitting (\$3,000); miscellaneous (\$400)
Instructors - Aquatics	5316	14,000	70% of gross fees collected (\$20,000) for aquatics instruction programs
Instructors - Recreation	5317	78,190	70% of gross fees collected (\$111,700) for contracted classes held at City facilities
Software	5330	14,200	RecTrack software maintenance and support (\$13,900); website hosting (\$300)
Holiday Decorations	5399	65,000	Ornaments and decorations previously budgeted in the Public Works Streets Maintenance Division
Travel & Training	5400	8,000	FRPA local district workshops and yearly conferences (\$4,000); CPR certifications (\$200); CDA course (\$200); Directors credential (\$200); CDL renewals (\$300); After Care trainings (\$500); additional lifeguard training as required (\$500); miscellaneous (\$2,100)
Telephone	5410	4,055	Internet, telephone, and cell phone allowance
Postage	5420	200	Routine office mail
Electricity	5431	81,100	Projected annual cost of electric service at the Community Center Complex and Warren Webster building
Water & Sewer	5432	40,000	Projected annual cost of water and sewer service based on consumption history at the Community Center Complex and Warren Webster building
Reclaimed Water	5433	4,400	Projected annual cost of reclaimed water service
Solid Waste Disposal	5434	16,200	Direct billing for contractual waste removal service
Equipment Rental	5449	1,800	Copier lease (\$1,300); lift rentals for facility maintenance (\$500)
Insurance	5450	86,291	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	70,000	Repair and maintenance at the Community Center Complex, Warren Webster building, and Don Vista building including: elevator annual maintenance and inspections, fire alarm maintenance, air condition system, general building repairs, pest control, LED lighting, and power washing.

City of St. Pete Beach

FY 2021 Budget

Parks and Recreation: Recreation and Aquatics

001-6106-572

Account Description	Account	FY 2021 Budget	Line Item Description
R&M - Equipment	5462	13,000	Repair and maintenance for recreation equipment, such as basketball goals, volleyball equipment, and weight room equipment
R&M - Vehicles	5463	3,000	Repair and maintenance of vehicles assigned to division
Duplicating	5470	1,800	Routine office printing and binding
Promotional	5489	27,000	Advertising: inserts (\$5,000); brochure printing (\$4,000); banners (\$500); social media ads (\$350); flyers (\$600); concerts (\$8,000); holiday events (\$2,000); after care and summer camp (\$2,000); classifieds (\$200); program/classes (\$1,000); miscellaneous (\$3,350)
Other Expenses	5499	5,000	Various costs associated with the aquatics facility
Office Supplies	5510	4,500	Routine office supplies
Uniforms	5521	4,000	Recreation staff polo shirts, summer camp and year-round staff shirts, and lifeguard swimsuits
Fuel	5522	3,200	Estimated fuel costs based on consumption history and estimated fuel prices
Operating Supplies - Aquatics	5528	22,000	Pool chemicals (\$13,000); tables/chairs (\$1,000); safety equipment (\$1,000); program equipment (\$2,000); miscellaneous (\$2,000); certification for classes offered (\$3,000)
Operating Supplies - Recreation	5529	31,000	After care supplies (\$4,000); t-shirts for summer camp (\$3,000); camp supplies (\$4,000); sports equipment (\$3,000); tables/chairs (\$5,000); trophies (\$1,500); miscellaneous (\$10,500)
Field Trip Supplies	5530	10,000	Field trip supplies, offset by revenue recorded separately
Credit Card Processing Fees	5531	7,600	Fees incurred to process credit card transactions
Camp Store - Aquatics	5532	3,000	Cost of snack items purchased for resale to pool patrons
Camp Store - Recreation	5533	10,000	Cost of snack items purchased for resale to summer camp and after school program participants
Publications & Memberships	5540	10,250	FRPA membership (\$1,100); three National Recreation and Parks Association memberships (\$525); Florida Festivals and Event Association membership (\$225); Constant Contact (\$400); Wedding Wire (\$8,000).
Special Events	5550	85,000	Entertainment for City events (\$10,000); valet service (\$2,500); event supplies and equipment (\$4,000); July 4 fireworks (\$30,000); Beach Goes "Trop" (\$12,500); concession events/entertainment (\$6,000); 4th of July barge (\$15,000); contingency (\$5,000)
Operating Costs		\$ 774,286	
Other Equipment	5649	47,100	Gym wall mats (\$6,000); Replace Ceiling tiles in ballroom (\$10,000); replace fencing under building (\$25,000); Insulated blanket for lap pool (\$6,100)
Capital Outlay		\$ 47,100	
Fleet Fund	5644	15,833	Per vehicle replacement schedule
Transfers Out		\$ 15,833	
Total		\$ 1,627,677	

Non-Departmental



City of St. Pete Beach
 FY 2021 Budget
Non-Departmental

001-9618-581

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Land Improvements	5630	-	-	600,155	-	-	-	-
Capital Outlay		\$ -	\$ -	\$ 600,155	\$ -	\$ -	\$ -	-
Transfer to Fleet Fund	5990	-	-	-	550,968	550,968	-	-100.0%
Transfer to Stormwater Fund	5996	100,000	-	-	-	-	-	-
Transfer to Building Fund	5997	-	14,500	-	-	-	-	-
Transfer to Wastewater Fund	5998	1,200,000	-	-	-	-	-	-
Transfer to Capital Fund	5999	3,209,836	2,794,575	4,330,000	4,000,000	4,865,709	4,100,000	-15.7%
Transfers Out		\$ 4,509,836	\$ 2,809,075	\$ 4,330,000	\$ 4,550,968	\$ 5,416,677	\$ 4,100,000	-24.3%
Cost of Issuance	5734	-	-	-	-	66,575	-	-100.0%
Principal	5714	-	-	-	-	-	362,354	-
Interest	5724	-	-	-	-	91,299	190,350	108.5%
Debt Service		\$ -	\$ -	\$ -	\$ -	\$ 157,874	\$ 552,704	250.1%
Special Items	6000	-	2,165,195	1,167,988	-	-	-	-
Special Items		\$ -	\$ 2,165,195	\$ 1,167,988	\$ -	\$ -	\$ -	-
Total		\$ 4,509,836	\$ 4,974,270	\$ 6,098,143	\$ 4,550,968	\$ 5,574,551	\$ 4,652,704	-16.5%

City of St. Pete Beach
 FY 2021 Budget
Non-Departmental

001-9618-581

Account Description	Account	FY 2021 Budget	Line Item Description
Transfer to Capital Fund	5999	4,100,000	General Fund contributions to support the CIP
Transfers Out		\$ 4,100,000	
Principal	5714	362,354	Principal payment on police pension obligation loan
Interest	5724	190,350	Interest expense on police pension obligation loan
Debt Service		\$ 552,704	
Total		<u>\$ 4,652,704</u>	

Building Fund



City of St. Pete Beach
FY 2021 Budget
Building Fund

Mission:

The Building Division's mission is to protect the lives and safety of the public, preserve quality of live, and contribute to the economic development through interpretation and enforcement of the Florida Building Codes and City Ordinances. We will provide polite, prompt, and professional service for our community. We will demonstrate honesty, integrity and fairness in all aspects of our responsibilities. We will constantly strive for excellence in our ethical conduct while performing plan review, field inspections, and permitting for all residential, commercial and industrial construction within St. Pete Beach. The Community Development Director, who reports directly to the City Manager, oversees the division.

Programs:

Building Plan Review and Inspections: Duties include plan review of construction drawings and on-site field inspections for compliance with applicable Florida Building Codes and City Ordinances. Other inspections include seawalls, docks, and landscape. This department issues Certificate of Occupancy and Certificates of Completion. Responsible for coordinating inspection services of a private provider.

Pre-Construction and Development Meetings: Meet with developers, architects, engineers, and contractors to assist in the planning stages of future construction projects to help move forward the economic development in the community

Business Tax / Contractor Licensing: Responsible for licensing of all business operations within the City of St. Pete Beach. This includes the collection of taxes, registration, inspections of businesses and contractor registration. Other duties include the registration of businesses outside the city limits, issuance of solicitation, vehicle for hire permits and water sports permits.

Parking Permits: Issue parking decals, hang tags and passes.

Hurricane Re-Entry Passes: Issue passes for re-entry into the city after a hurricane.

Action Items:

-  Implementation of new building software which will provide more efficient customer service.
-  Close out expired permits by reinstatement of fees and final inspections.
-  Work with the Community Rating System to insure that we keep our current classification of "6" for a 20% reduction on Flood Insurance and pursue further activities to obtain a classification of "5" for a 25% reduction.

City of St. Pete Beach
 FY 2021 Budget
Building Fund Revenue

Fund 201

Reported in the General Fund prior to FY 2018

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY20 - FY21 Change (%)	FY20 - FY21 Change (\$)
Building Permits	322.100	-	900,827	849,610	700,000	800,000	14.3%	100,000
Radon Surcharge	325.200	-	3,870	32,377	15,000	20,000	33.3%	5,000
Licenses and Permits		\$ -	\$904,697	\$881,987	\$715,000	\$820,000	14.7%	\$ 105,000
Interest Earnings	361.100	-	271	4,502	5,000	4,700	-6.0%	(300)
Interest Earnings		\$ -	\$ 271	\$ 4,502	\$ 5,000	\$ 4,700	-6.0%	\$ (300)
Total Revenue		\$ -	\$904,968	\$886,489	\$720,000	\$824,700	14.5%	\$ 104,700
Transfer from General Fund	381.001	-	14,500	-	-	-	-	-
Other Financing Sources		\$ -	\$ 14,500	\$ -	\$ -	\$ -	-	\$ -
Total Funding Sources		\$ -	\$919,468	\$886,489	\$720,000	\$824,700	14.5%	\$ 104,700

City of St. Pete Beach
 FY 2021 Budget
Building Fund

Budgeted Full-time Equivalent (FTE) Positions
Reported in the General Fund prior to FY 2018

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Community Development Director	0.25	0.25	0.25	0.25	0.25	0.00	0.0%
Building Official	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Permit and Zoning Administrator	0.80	0.80	0.80	0.80	0.80	0.00	0.0%
Secretary	0.10	0.10	0.10	0.10	0.00	-0.10	-100.0%
Deputy Building Official	0.00	1.00	1.00	1.00	1.00	0.00	0.0%
Building Inspector	2.00	1.00	1.00	1.00	1.00	0.00	0.0%
Planner I	0.00	0.50	0.00	0.00	0.00	0.00	-
Zoning Technician II	0.50	0.00	0.50	0.50	0.50	0.00	0.0%
Permit Technician II	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Total	5.65	5.65	5.65	5.65	5.55	-0.10	-1.8%

City of St. Pete Beach
 FY 2021 Budget
Building Fund Expenditures

201-5402-524

Reported in the General Fund prior to fiscal year 2018

Description	Account	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020	FY 2021	FY 20 to 21
		Actual	Actual	Actual	Adopted	Revised	Budget	Change (%)
Salaries & Wages	5120	232,084	205,414	170,215	323,609	323,609	351,333	8.6%
Other Wages	5130	28	836	47	-	-	2,386	-
Overtime	5140	32	283	75	100	100	-	-100.0%
FICA Tax	5210	16,793	15,014	12,031	24,787	24,787	27,065	9.2%
Retirement	5220	82,464	93,279	119,347	136,442	136,442	134,541	-1.4%
Employee Insurance	5230	38,675	37,539	28,043	49,602	49,602	49,699	0.2%
Workers Compensation	5240	5,920	6,436	7,265	7,433	7,433	8,158	9.8%
Personnel Costs		\$ 375,996	\$ 358,801	\$ 337,023	\$ 541,973	\$ 541,973	\$ 573,182	5.8%
Professional & Contractual	5310	25,637	96,529	133,651	60,000	60,000	-	-100.0%
Accounting & Auditing	5320	-	-	731	714	714	559	-21.7%
Software	5330	-	12,771	7,333	6,900	6,900	12,500	81.2%
Travel & Training	5400	2,112	3,704	520	4,000	3,500	3,500	0.0%
Telephone	5410	2,596	2,511	2,859	3,462	3,462	3,275	-5.4%
Postage	5420	11,427	4,823	3,903	4,000	4,000	4,000	0.0%
Equipment Rental	5449	-	66	173	430	430	435	1.2%
Insurance	5450	2,213	1,956	2,804	2,756	2,756	2,989	8.5%
R&M - Equipment	5462	140	-	29	-	-	-	-
R&M - Vehicles	5463	3,107	393	202	2,500	2,500	2,500	0.0%
Duplicating	5470	2,264	2,523	5,437	1,240	1,240	2,100	69.4%
Classified Advertising	5482	1,211	558	648	-	-	750	-
Office Supplies	5510	1,118	2,755	2,549	1,500	1,500	1,500	0.0%
Uniforms	5521	601	576	362	1,000	1,000	1,000	0.0%
Fuel	5522	1,290	741	279	800	800	600	-25.0%
Small Tools	5524	129	-	-	200	200	900	350.0%
Operating Supplies	5529	3,596	2,831	2,175	1,000	1,500	-	-100.0%
Credit Card Processing Fees	5531	-	8,618	7,577	9,700	9,700	2,220	-77.1%
Publications/Memberships	5540	2,329	1,071	239	1,125	1,125	2,000	77.8%
Administration Fee	5910	-	75,000	77,250	79,568	79,568	88,800	11.6%
Operating Costs		\$ 59,770	\$ 217,426	\$ 248,721	\$ 180,895	\$ 180,895	\$ 129,628	-28.3%
Vehicles	5641	18,656	-	-	-	-	-	-
Office Equipment	5643	7,600	-	-	-	-	-	-
Capital Outlay		\$ 26,256	\$ -	-				
Fleet Fund	5644	-	13,000	3,500	3,500	3,500	7,333	109.5%
Transfers Out		\$ -	\$ 13,000	\$ 3,500	\$ 3,500	\$ 3,500	\$ 7,333	109.5%
Total		\$ 462,022	\$ 589,227	\$ 589,244	\$ 726,368	\$ 726,368	\$ 710,143	-2.2%

City of St. Pete Beach
 FY 2021 Budget
Building Fund Expenditures

201-5402-524

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	351,333	Staff wages including 3% merit increases
Other Wages	5130	2,386	Health insurance opt-out benefits
FICA Tax	5210	27,065	FICA contributions at 7.65% of salary
Retirement	5220	134,541	Contributions to staff retirement
Employee Insurance	5230	49,699	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	8,158	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 573,182	
Accounting & Auditing	5320	559	Allocated fees for the City's annual financial audit
Software	5330	12,500	IworQ building permit software
Travel & Training	5400	3,500	Continuing education credits; building technology courses; local seminars for building officials and floodplain managers
Telephone	5410	3,275	Internet, telephone service, and cell phone allowance
Postage	5420	4,000	Routine office mail
Equipment Rental	5449	435	Allocation of Community Development copier lease
Insurance	5450	2,989	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Vehicles	5463	2,500	Repair and maintenance of vehicles assigned to division
Duplicating	5470	2,100	Routine office printing and binding
Classified Advertising	5482	750	Legal notices and mailings
Office Supplies	5510	1,500	Routine office supplies
Uniforms	5521	1,000	Uniforms for staff allocated to this division
Fuel	5522	600	Estimated fuel costs based on consumption history and estimated fuel prices
Small Tools	5524	900	Inspection tools as needed
Credit Card Processing Fees	5531	2,220	Fees incurred to process credit card transactions
Publications/Memberships	5540	2,000	Memberships including: Building Association of Florida, International Code Council, American Society of Floodplain Managers, Florida Association of Occupational Licensing Officials, and NFPA. Publications as a required component of CRS criteria.
Administration Fee	5910	88,800	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		\$ 129,628	
Fleet Fund	5644	7,333	Per vehicle replacement schedule
Transfers Out		\$ 7,333	
Total		<u>\$ 710,143</u>	

Fleet Fund



City of St. Pete Beach
FY 2021 Budget
Fleet Fund

Description:

The Fleet Fund is a special revenue fund that reports the City's vehicle replacement activity. Prior to FY 2020, vehicle replacement contributions were treated as a sinking fund within the General Fund, with self-liquidating balances rather than formal transfers to a separate fund. The Fleet Fund is the accounting mechanism by which governmental funds make contributions to plan for future vehicle replacements.

City of St. Pete Beach
 FY 2021 Budget
Fleet Fund Revenue

Fund 205

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY20 - FY21 Change (%)	FY20 - FY21 Change (\$)
Interest Earnings	361.100	-	-	-	-	-	-	-
Interest Earnings		\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Transfer from General Fund	381.001	-	-		550,968	248,137	-55.0%	(302,831)
Transfer from General Fund	381.001	-	-		242,587	-	-100.0%	(242,587)
Transfer from Building Fund	381.201	-	-		3,500	7,333	109.5%	3,833
Other Financing Sources		\$ -	\$ -	\$ -	\$ 797,055	\$ 255,470	-67.9%	(541,585)
Total Funding Sources		\$ -	\$ -	\$ -	\$ 797,055	\$ 255,470	-67.9%	\$ (541,585)

City of St. Pete Beach
FY 2021 Budget

Fleet Fund Expenditures
205-8000-590

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget
Administration	5641	-	-	-	18,000	18,000	-
Community Development	5641	-	-	-	-	-	-
Parking Enforcement	5641	-	-	-	-	-	-
Fire Suppression	5641	-	-	-	50,000	50,000	40,000
EMS	5641	-	-	-	65,000	65,000	-
Public Works	5641	-	-	-	15,300	15,300	195,000
Parks and Recreation	5641	-	-	-	68,700	68,700	31,500
Capital Outlay		\$ -	\$ -	\$ -	\$ 217,000	\$ 217,000	\$ 266,500
Total		\$ -	\$ -	\$ -	\$ 217,000	\$ 217,000	\$ 266,500

City of St. Pete Beach
 FY 2021 Budget
Fleet Fund Expenditures

205-8000-590

Account Description	Account	FY 2021 Budget	Line Item Description
Administration	5641	-	
Community Development	5641	-	
Parking Enforcement	5641	-	
Fire Suppression	5641	40,000	2013 Ford Explorer (SB400)
EMS	5641	-	
Public Works	5641	195,000	Streets Division Front End Loader (\$130,000); Beach Rake (\$65,000)
Parks and Recreation	5641	31,500	2002 Ford Ranger
Capital Outlay		\$ 266,500	
Total		<u>\$ 266,500</u>	

City of St. Pete Beach
Vehicle Replacement Plan

Fleet Summary

Vehicle Description	Vehicle ID	Fund	Department/Division	Replacement Year	Replacement Cost
2011 Ford Fusion Replacement*	-	General	City Manager	FY 2027	\$ 30,000
2017 Nissan Frontier	-	Building	Building Services	FY 2026	\$ 28,000
2017 Ford Escape	-	Building	Building Services	FY 2027	\$ 23,000
2018 Ford Escape	-	General	Code Enforcement	FY 2028	\$ 23,000
2006 Ford Ranger Replacement*	-	General	Code Enforcement	FY 2027	\$ 25,000
2016 Nissan Frontier	102	General	Transportation	FY 2025	\$ 20,000
2016 Nissan Frontier	140	General	Transportation	FY 2026	\$ 20,000
2013 Ford Explorer	SB 400	General	Fire	FY 2021	\$ 40,000
2020 Chevrolet Tahoe	SB 100	General	Fire	FY 2027	\$ 50,000
2019 Ford F-250	-	General	Fire	FY 2027	\$ 50,000
2013 Squad (CIP)	S 22	Capital	Fire	FY 2023	\$ 500,000
2012 E-1 Ladder (CIP)	T 23	Capital	Fire	FY 2022	\$ 950,000
2020 E-One Rescue Pumper	E 22	Capital	Fire	FY 2027	\$ 650,000
2020 Chevrolet Tahoe	SB 401	General	EMS	FY 2027	\$ 50,000
2020 Ford F-550	R 23	Capital	EMS	FY 2027	\$ 190,000
2017 Ford Rescue (CIP)	M 22	Capital	EMS	FY 2024	\$ 180,000
2018 Chevy Tahoe	D 23	General	EMS	FY 2025	\$ 75,000
2013 Ford Explorer	185	General	Recreation	FY 2023	\$ 25,000
2017 GMC Savana	-	General	Recreation	FY 2027	\$ 30,000
2018 Ford F-150	111	General	Public Works Admin	FY 2028	\$ 31,500
2016 Ford F-150	112	General	Public Works Admin	FY 2026	\$ 29,700
2015 Ford F-150	113	General	Public Works Admin	FY 2026	\$ 28,500
2020 John Deere Gator	114	General	Public Works Admin	FY 2028	\$ 16,000
2007 Ford F-250	121	General	Facilities Maintenance	FY 2022	\$ 42,300
2018 Ford Transit Van	122	General	Facilities Maintenance	FY 2028	\$ 24,300
2006 Ford E-350	123	General	Facilities Maintenance	NA	\$ -
2017 Ford T-350 Cargo Van	164	General	Facilities Maintenance	FY 2027	\$ 51,200
2011 Ford F-550 Bucket	131	General	Streets Maintenance	FY 2023	\$ 81,650
2008 John Deere Loader	NA	General	Streets Maintenance	FY 2021	\$ 130,000
2010 John Deere Tractor	NA	General	Streets Maintenance	FY 2024	\$ 25,000
2018 John Deere Skid Steer	231	General	Streets Maintenance	FY 2028	\$ 50,000
2005 Ford F-150	151	General	Beach Maintenance	FY 2023	\$ 28,000
2018 Ford F-450	152	General	Beach Maintenance	FY 2028	\$ 48,300
2013 Ford F-250 Crane Truck	161	General	Beach Maintenance	FY 2023	\$ 56,300
2010 John Deere Beach Rake Tractor	252	General	Beach Maintenance	FY 2023	\$ 50,000
2010 Barber HD600 Beach Rake	253	General	Beach Maintenance	FY 2023	\$ 65,000
2018 Broyhill Beach Cleaner	153	General	Beach Maintenance	FY 2030	\$ 193,100
1999 John Deere 4600 Backhoe	251	General	Parks & Grounds	FY 2022	\$ 20,000
2015 Ford F-250	141	General	Parks & Grounds	FY 2025	\$ 39,300
2020 Ford F-350	142	General	Parks & Grounds	FY 2027	\$ 55,000
2009 Ford F-350	143	General	Parks & Grounds	FY 2024	\$ 46,500
2002 Ford Ranger	144	General	Parks & Grounds	FY 2021	\$ 31,500
2015 Ford F-350	145	General	Parks & Grounds	FY 2025	\$ 44,300
John Deere Gator	146	General	Parks & Grounds	FY 2028	\$ 13,300
2018 Ford F-350	147	General	Parks & Grounds	FY 2028	\$ 42,500
2016 Freightliner (CIP)	263	Wastewater	Wastewater	FY 2026	\$ 435,000
2018 Ford Transit TV Van	165	Wastewater	Wastewater	FY 2028	\$ 23,500
2000 Ford F-750	166	Wastewater	Wastewater	FY 2021	\$ 92,700
2004 Chevy Silverado	132	Stormwater	Stormwater	FY 2023	\$ 31,500
2011 Ford F-350 Crane	162	Stormwater	Stormwater	FY 2021	\$ 61,700
Total Vehicles:	50			Total Cost:	\$ 4,846,650

*Vehicle delivery pending or replacement planned as of this report

City of St. Pete Beach
Vehicle Replacement Plan

Funding Schedule

Department/Division	Fund	Vehicle No.	Replacement Year	Beginning Balance	FY 2021 Adjustments	FY 2021 Budget	FY 2022 Planned	FY 2023 Planned	FY 2024 Planned	FY 2025 Planned	FY 2026 Planned	FY 2027 Planned	FY 2028 Planned	FY 2029 Planned	FY 2030 Planned	Net Total
City Manager																
2011 Ford Fusion Replacement*	General	NA	FY 2027	-	-	5,000	5,000	5,000	5,000	5,000	5,000	(30,000)	-	-	-	-
City Manager Total				-	-	5,000	5,000	5,000	5,000	5,000	5,000	(30,000)	-	-	-	-
Building Services																
2017 Nissan Frontier	Building	NA	FY 2026	10,500	-	3,500	3,500	3,500	3,500	3,500	(28,000)	-	-	-	-	-
2017 Ford Escape	Building	NA	FY 2027	-	-	3,833	3,833	3,833	3,833	3,833	3,835	(23,000)	-	-	-	-
Building Services Total				10,500	-	7,333	7,333	7,333	7,333	7,333	(24,165)	(23,000)	-	-	-	-
Code Enforcement																
2018 Ford Escape	General		FY 2028	15,612	-	1,055	1,055	1,055	1,055	1,055	1,055	1,058	(23,000)	-	-	-
2006 Ford Ranger Replacement*	General		FY 2027	-	-	4,167	4,167	4,167	4,167	4,167	4,165	(25,000)	-	-	-	-
Code Enforcement Total				15,612	-	5,222	5,222	5,222	5,222	5,222	5,220	(23,942)	(23,000)	-	-	-
Transportation																
2015 Nissan Frontier	General	102	FY 2025	10,229	-	2,443	2,443	2,443	2,442	(20,000)	-	-	-	-	-	-
2016 Nissan Frontier	General	140	FY 2026	9,313	-	2,138	2,138	2,138	2,138	2,135	(20,000)	-	-	-	-	-
Parking Enforcement Total				19,542	-	4,581	4,581	4,581	4,580	(17,865)	(20,000)	-	-	-	-	-
Fire																
2013 Squad (CIP)	Capital	S 22	FY 2023	-	-	-	-	-	-	-	-	-	-	-	-	-
2012 E-1 Ladder (CIP)	Capital	T 23	FY 2022	-	-	-	-	-	-	-	-	-	-	-	-	-
2020 E-One Rescue Pumper (CIP)*	Capital	E 22	FY 2027	-	-	-	-	-	-	-	-	-	-	-	-	-
2013 Ford Explorer	General	SB 400	FY 2021	40,000	-	(40,000)	-	-	-	-	-	-	-	-	-	-
2020 Chevrolet Tahoe*	General	SB 100	FY 2027	-	-	8,333	8,333	8,333	8,333	8,333	8,335	(50,000)	-	-	-	-
2019 Ford F-250	General	-	FY 2027	7,143	-	7,143	7,143	7,143	7,143	7,143	7,142	(50,000)	-	-	-	-
Fire Total				47,143	-	(24,524)	15,476	15,476	15,476	15,476	15,477	(100,000)	-	-	-	-
EMS																
2020 Chevrolet Tahoe*	General	SB 401	FY 2027	-	-	8,333	8,333	8,333	8,333	8,333	8,335	(50,000)	-	-	-	-
2020 Ford F-550	Capital	R 23	FY 2027	-	-	-	-	-	-	-	-	-	-	-	-	-
2017 Ford Rescue (CIP)	Capital	M 22	FY 2024	-	-	-	-	-	-	-	-	-	-	-	-	-
2018 Chevy Tahoe	General	D 23	FY 2025	25,000	-	12,500	12,500	12,500	12,500	(75,000)	-	-	-	-	-	-
EMS Total				25,000	-	20,833	20,833	20,833	20,833	(66,667)	8,335	(50,000)	-	-	-	-

City of St. Pete Beach
Vehicle Replacement Plan

Funding Schedule

Department/Division	Fund	Vehicle No.	Replacement Year	Beginning Balance	FY 2021 Adjustments	FY 2021 Budget	FY 2022 Planned	FY 2023 Planned	FY 2024 Planned	FY 2025 Planned	FY 2026 Planned	FY 2027 Planned	FY 2028 Planned	FY 2029 Planned	FY 2030 Planned	Net Total
Recreation																
2013 Ford Explorer	General	185	FY 2023	-	-	12,500	12,500	(25,000)	-	-	-	-	-	-	-	-
2017 GMC Savana	General	-	FY 2027	10,000	-	3,333	3,333	3,333	3,333	3,333	3,335	(30,000)	-	-	-	-
Recreation Total				10,000	-	15,833	15,833	(21,667)	3,333	3,333	3,335	(30,000)	-	-	-	-
Public Works Administration																
2018 Ford F-150	General	111	FY 2028	7,000	-	3,500	3,500	3,500	3,500	3,500	3,500	3,500	(31,500)	-	-	-
2016 Ford F-150	General	112	FY 2026	8,486	-	4,243	4,243	4,243	4,243	4,242	(29,700)	-	-	-	-	-
2015 Ford F-150	General	113	FY 2026	9,500	-	3,800	3,800	3,800	3,800	3,800	(28,500)	-	-	-	-	-
2020 John Deere Gator	General	114	FY 2028	-	-	2,286	2,286	2,286	2,286	2,286	2,286	2,284	(16,000)	-	-	-
Public Works Administration Total				24,986	-	13,829	13,829	13,829	13,829	13,828	(52,414)	5,784	(47,500)	-	-	-
Facilities Maintenance																
2007 Ford F-250	General	121	FY 2022	40,667	-	1,633	(42,300)	-	-	-	-	-	-	-	-	-
2018 Ford Transit Van	General	122	FY 2028	5,400	-	2,700	2,700	2,700	2,700	2,700	2,700	2,700	(24,300)	-	-	-
2006 Ford E-350	General	123	Dispose	16,200	(16,200)	-	-	-	-	-	-	-	-	-	-	-
2017 Ford T-350 Cargo Van	General	164	FY 2027	-	16,200	5,833	5,833	5,833	5,833	5,833	5,835	(51,200)	-	-	-	-
Facilities Maintenance Total				62,267	-	10,166	(33,767)	8,533	8,533	8,533	8,535	(48,500)	(24,300)	-	-	-
Streets Maintenance																
2011 Ford F-550 Bucket	General	131	FY 2023	49,825	-	15,913	15,912	(81,650)	-	-	-	-	-	-	-	-
2004 Chevy Silverado	General	132	Transfer	23,167	(23,167)	-	-	-	-	-	-	-	-	-	-	-
2008 John Deere J304 Loader	General	NA	FY 2021	53,833	76,167	(130,000)	-	-	-	-	-	-	-	-	-	-
2010 John Deere Tractor	General	NA	FY 2024	13,750	-	3,750	3,750	3,750	(25,000)	-	-	-	-	-	-	-
2018 John Deere 324G Skid Steer	General	231	FY 2028	15,417	-	4,940	4,940	4,940	4,940	4,940	4,940	4,943	(50,000)	-	-	-
Streets Maintenance Total				155,992	53,000	(105,397)	24,602	(72,960)	(20,060)	4,940	4,940	4,943	(50,000)	-	-	-
Beach Maintenance																
2005 Ford F-150	General	151	FY 2023	17,840	-	5,080	5,080	(28,000)	-	-	-	-	-	-	-	-
2018 Ford F-450	General	152	FY 2028	10,733	-	5,367	5,367	5,367	5,367	5,367	5,367	5,365	(48,300)	-	-	-
2013 Ford F-250 Crane Truck	General	161	FY 2023	-	-	28,150	28,150	(56,300)	-	-	-	-	-	-	-	-
2010 John Deere 5083 Beach Rake Tractor	General	252	FY 2023	-	-	25,000	25,000	(50,000)	-	-	-	-	-	-	-	-
2010 Barber HD600 Beach Rake	General	253	FY 2021	28,333	36,667	(65,000)	-	-	-	-	-	-	-	-	-	-
2018 Broyhill Beach Cleaner	General	153	FY 2030	35,109	-	17,555	17,555	17,555	17,555	17,555	17,555	17,555	17,555	17,551	(193,100)	-
Beach Maintenance Total				92,015	36,667	16,152	81,152	(111,378)	22,922	22,922	22,922	22,920	(30,745)	17,551	(193,100)	-
Parks & Grounds Maintenance																
1999 John Deere 4600 Backhoe	General	251	FY 2022	-	-	20,000	(20,000)	-	-	-	-	-	-	-	-	-
2015 Ford F-250	General	141	FY 2025	20,719	-	4,645	4,645	4,645	4,646	(39,300)	-	-	-	-	-	-
2020 Ford F-350*	General	142	FY 2027	-	-	9,167	9,167	9,167	9,167	9,167	9,165	(55,000)	-	-	-	-

City of St. Pete Beach
Vehicle Replacement Plan

Funding Schedule

Department/Division	Fund	Vehicle No.	Replacement Year	Beginning Balance	FY 2021 Adjustments	FY 2021 Budget	FY 2022 Planned	FY 2023 Planned	FY 2024 Planned	FY 2025 Planned	FY 2026 Planned	FY 2027 Planned	FY 2028 Planned	FY 2029 Planned	FY 2030 Planned	Net Total
2009 Ford F-350	General	143	FY 2024	27,100	-	6,467	6,467	6,466	(46,500)	-	-	-	-	-	-	-
2002 Ford Ranger	General	144	FY 2021	31,500	-	(31,500)	-	-	-	-	-	-	-	-	-	-
2015 Ford F-350	General	145	FY 2025	23,338	-	5,241	5,241	5,241	5,239	(44,300)	-	-	-	-	-	-
John Deere Gator	General	146	FY 2028	4,900	-	1,200	1,200	1,200	1,200	1,200	1,200	1,200	(13,300)	-	-	-
2018 Ford F-350	General	147	FY 2028	9,444	-	4,722	4,722	4,722	4,722	4,722	4,722	4,724	(42,500)	-	-	-
Parks Maintenance Total				117,001	-	19,942	11,442	31,441	(21,526)	(68,511)	15,087	(49,076)	(55,800)	-	-	-
Net Total				\$ 580,058	\$ 89,667	\$ (11,030)	\$ 171,536	\$ (93,757)	\$ 65,475	\$ (66,456)	\$ (7,728)	\$ (320,871)	\$ (231,345)	\$ 17,551	\$ (193,100)	\$ -

*Vehicle delivery pending or replacement planned as of this report

Capital Fund



City of St. Pete Beach
FY 2021 Budget
Capital Fund

Description:

The Capital Fund accounts for debt service and capital outlay associated with the City's governmental funds (i.e., General Fund and Building Fund). It is closely aligned with the Capital Improvement Plan (CIP), yet stands alone as its own self-balancing set of accounts.

Revenue sources include the City's allocated share of Penny for Pinellas sales tax proceeds, transfers in from the General Fund, and non-recurring items such as interlocal agreements and grant awards.

Expenditures include planning and engineering services required to initiate major construction projects, capital outlay identified in the CIP, and debt service.

City of St. Pete Beach
 FY 2021 Budget
Capital Fund Revenue

Fund 301

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY20 - FY21 Change (%)	FY20 - FY21 Change (\$)
Penny for Pinellas	312.100	997,929	1,045,701	1,111,847	1,024,900	987,000	-3.7%	(37,900)
Interlocal Agreement	312.101	17,127	142,959	163,806	5,333,095	7,986,445	49.8%	2,653,350
Local Option Sales Tax		\$ 1,015,056	\$ 1,188,660	\$ 1,275,653	\$ 6,357,995	\$ 8,973,445	41.1%	2,615,450
County Reimbursement	337.300	1,000,238	1,014,042	2,149,081	795,493	-	-100.0%	(795,493)
EMS Capital Reimbursement	342.401	-	-	-	400,000	-	-100.0%	(400,000)
State Grants	334.390	-	-	1,000,000	825,000	425,000	-48.5%	(400,000)
State Grant: FDOT	334.400	-	76,482	63,281	-	50,282	-	50,282
State Grant: FDEP	334.401	-	-	-	70,000	-	-100.0%	(70,000)
Local Grant: Other	337.000	-	13,818	-	49,000	-	-100.0%	(49,000)
Intergovernmental		\$ 1,000,238	\$ 1,104,342	\$ 3,212,362	\$ 2,139,493	\$ 475,282	-77.8%	(1,664,211)
Private Contributions	369.000	-	20,000	-	-	-	-	-
Miscellaneous		\$ -	\$ 20,000	\$ -	\$ -	\$ -	-	-
Interest Earnings	361.100	101,602	141,323	107,582	40,000	15,000	-62.5%	(25,000)
Interest Earnings		\$ 101,602	\$ 141,323	\$ 107,582	\$ 40,000	\$ 15,000	-62.5%	(25,000)
Total Revenue		\$ 2,116,896	\$ 2,454,325	\$ 4,595,597	\$ 8,537,488	\$ 9,463,727	10.8%	926,239
Capital Lease	383.000	-	-	-	500,000	-	-100.0%	(500,000)
Transfer from General Fund (CIP)	381.001	3,209,836	2,794,575	4,758,057	4,865,709	4,100,000	-15.7%	(765,709)
Transfer from Wastewater Fund	381.101	2,967,896	418,994	-	-	-	-	-

City of St. Pete Beach
 FY 2021 Budget
Capital Fund Revenue

Fund 301

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY20 - FY21 Change (%)	FY20 - FY21 Change (\$)
Transfer from Reclaimed Water Fund	381.102	481,785	691,485	-	-	-	-	-
Transfer from Stormwater Fund	381.103	5,281,133	600,000	-	-	-	-	-
Other Financing Sources		\$ 11,940,650	\$ 4,505,054	\$ 4,758,057	\$ 5,365,709	\$ 4,100,000	-23.6%	(1,265,709)
Total Funding Sources		\$ 14,057,546	\$ 6,959,379	\$ 9,353,654	\$ 13,903,197	\$ 13,563,727	-2.4%	(339,470)

City of St. Pete Beach
FY 2021 Budget

Capital Fund Expenditures
301-8000-590

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget
Non-capitalized expenditures	5466	-	-	46,718	-	-	-
Operating		\$ -	\$ -	\$ 46,718	\$ -	\$ -	\$ -
Professional & Contractual	5310	22,650	161,968	187,915	100,000	310,159	-
Other Equipment	5649	-	-	-	-	-	-
Capital Improvements	5650	6,109,092	11,042,588	13,138,584	-	2,536,079	-
Merry Pier	0000	-	-	13,400	869,875	885,975	-
City Hall HVAC	0001	-	-	-	-	-	-
Facility Security Improvements	0002	-	-	-	30,000	30,000	30,000
General Facility Improvements	0003	-	-	9,720	50,000	101,060	-
Rec Center HVAC	0004	-	-	-	-	-	-
Office Building at PAG Park	0005	-	-	6,563	-	28,437	-
Garbage Dumpster Enclosures	0006	-	-	5,300	25,000	34,700	-
Public Works Yard Expansion	0007	-	-	-	-	-	-
ADA Program	0008	-	-	-	50,000	70,250	-
Library Improvements ¹	0009	-	-	-	1,843,576	2,296,671	1,200,000
Upham Beach Parking Lot	0010	-	-	68,000	350,000	-	1,410,000
Gulf Winds Drive	0011	-	-	-	-	-	-
Shell Alleys	0012	-	-	19,089	100,000	180,911	-
Street Rehabilitation	0013	-	-	411,482	550,000	882,964	650,000
Gulf Way Resurfacing	0014	-	-	-	-	-	-
Corey Ave. Electrical Service	0015	-	-	-	-	22,000	-
Corey Ave. Street Rehabilitation	0016	-	-	13,995	-	341,005	-
Misc. Concrete, Brick & Masonry	0017	-	-	23,710	100,000	112,356	-
Bridge Repairs ²	0018	-	-	106,119	500,000	591,880	1,300,000
Decorative Street Signage ³	0019	-	-	-	50,000	135,000	185,000
Seawall: Pass-a-Grille Way	0020	-	-	-	-	100,000	250,000
Seawall Maintenance ⁴	0021	-	-	-	280,000	529,615	425,000
Placemaking Improvements ⁵	0022	-	-	-	100,000	335,000	215,282
Property Beautification	0023	-	-	35,057	50,000	26,817	-
Hurley Park ⁶	0024	-	-	17,000	400,000	608,000	475,000
Playground Equipment	0025	-	-	-	-	138,000	-
Public Restrooms	0026	-	-	15,000	80,000	236,000	-
Dune & Beach Improvements	0027	-	-	-	25,000	25,000	-
Portable Radios	0028	-	-	61,288	-	-	-
Generator Power ⁷	0029	-	-	-	162,500	245,880	400,000
Communications Equipment	0030	-	-	-	-	18,768	-

City of St. Pete Beach
FY 2021 Budget

Capital Fund Expenditures
301-8000-590

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget
Blind Pass Road	0031	-	-	67,840	100,000	731,107	-
Dune Crossover Replacements ⁸	0032	-	-	-	94,166	94,166	80,000
Fishing Piers ⁹	0033	-	-	-	50,000	175,000	1,225,000
SCBA Compressor System	0034	-	-	-	50,000	80,000	-
EMS Rescue Boat & Lift	0035	-	-	-	220,000	220,000	-
Grease Trap Upgrades	0036	-	-	-	25,000	25,000	-
Warren Webster Facility ¹⁰	0037	-	-	-	50,000	50,000	50,000
Fire Station 22 Facility ¹¹	0038	-	-	-	25,000	67,937	67,000
Fire Station 23 Facility ¹²	0039	-	-	-	60,000	60,000	109,000
Environmental Containment	0040	-	-	-	50,000	50,000	-
Court Resurfacing	0041	-	-	-	50,000	220,000	-
Lido Park	0042	-	-	-	100,000	15,000	-
Egan Park	0043	-	-	-	8,000	8,000	50,000
Pass-a-Grille Way, Phase II	0044	-	-	-	200,000	266,495	-
Asset Management	0045	-	-	-	60,000	60,000	-
Apparatus Replacements	0046	-	-	-	700,000	800,000	-
Gulf Blvd. Undergrounding ¹³	0047	-	-	-	4,908,947	4,908,947	12,486,445
Electrical Vehicle Stations	0048	-	-	-	-	-	50,000
Capital Outlay		\$ 6,131,742	\$ 11,204,556	\$ 14,200,062	\$ 12,467,064	\$ 18,654,179	\$ 20,657,727
Transfer to Wastewater Fund	5697	2,000,000	-	-	-	-	-
Transfers Out		\$ 2,000,000	\$ -				
Fire Truck Lease (Principal)	5700	76,383	78,171	-	80,000	80,000	105,294
Fire Truck Lease (Interest)	5740	3,617	1,830	-	2,013	2,013	2,700
Community Center (Principal)	5719	400,000	420,000	-	-	-	-
Community Center (Interest)	5729	41,000	21,000	-	-	-	-
Community Center (Fees)	5736	1,598	297	-	-	-	-
CIRB Series 2015 (Principal)	5735	245,000	250,000	260,000	265,000	265,000	275,000
CIRB Series 2015 (Interest)	5730	501,769	496,869	489,369	481,569	481,569	470,970
CIRB Series 2015 (Fees)	5737	354	2,500	2,500	2,500	2,500	2,500
Debt Service		\$ 1,269,721	\$ 1,270,667	\$ 751,869	\$ 831,082	\$ 831,082	\$ 856,464
Total		\$ 9,401,463	\$ 12,475,223	\$ 14,998,649	\$ 13,298,146	\$ 19,485,261	\$ 21,514,191

Re-appropriated project balances from FY 2020 include the following:

1) Library Improvements \$ 1,000,000

City of St. Pete Beach
FY 2021 Budget

Capital Fund Expenditures
301-8000-590

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget
2) Bridge Repairs							\$ 300,000
3) Decorative Street Signage							\$ 135,000
4) Seawall Maintenance							\$ 425,000
5) Placemaking Improvements							\$ 165,000
6) Hurley Park							\$ 300,000
7) Generator Power							\$ 200,000
8) Dune Crossover Replacements							\$ 80,000
9) Fishing Piers							\$ 800,000
10) Warren Webster Facility							\$ 50,000
11) Fire Station 22							\$ 67,000
12) Fire Station 23							\$ 49,000
13) Gulf Blvd. Undergrounding							\$ 4,500,000
Total							<u>\$ 8,071,000</u>

Wastewater Fund



City of St. Pete Beach
FY 2021 Budget
Wastewater Fund

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Wastewater Division operates, maintains and repairs the City owned wastewater collection system which consists of 2.8 miles of force main, 41.5 miles of gravity lines, 751 manholes, 3 pump stations and 14 lift stations. The system transmits an average of 2.64 million gallons per day to the Water Reclamation Facility in the City of St. Petersburg.

Action Items:

- ✚ Perform pump station maintenance including fats, oils and grease removal.
- ✚ Develop and implement a manhole inspection program.
- ✚ Develop and implement a pipe inspection program.
- ✚ Utilize task order maintenance program for system maintenance and repairs.
- ✚ Respond to property owner requests for assistance with blockages.
- ✚ Respond to property owner requests for system locates.
- ✚ Maintain operational coordination with Treasure Island, Pinellas County and St. Petersburg.

City of St. Pete Beach
FY 2021 Budget
Wastewater Fund Revenue

Fund 101

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY20 - FY21 Change (%)	FY20 - FY21 Change (\$)
Service Charges*	343.510	6,047,553	6,677,519	6,554,431	7,144,945	7,645,091	7.0%	500,146
Connection Fee - Residential	324.210	1,420	-		-	-	-	-
Charges for Service		\$ 6,048,973	\$ 6,677,519	\$ 6,554,431	\$ 7,144,945	\$ 7,645,091	7.0%	\$ 500,146
FEMA Reimbursement	331.620	198,301	211,839	-	-	-	-	-
Sale of Surplus Assets	365.000	-	55,685	-	-	-	-	-
Miscellaneous	369.000	135	50	125	-	-	-	-
State Appropriation	369.005		-	880,781	119,219	-	-100.0%	(119,219)
Miscellaneous		\$ 198,436	\$ 267,574	\$ 880,906	\$ 119,219	\$ -	-100.0%	\$ (119,219)
Interest Earnings	361.100	44,435	70,116	83,833	25,000	16,800	-32.8%	(8,200)
Interest Earnings		\$ 44,435	\$ 70,116	\$ 83,833	\$ 25,000	\$ 16,800	-32.8%	\$ (8,200)
Total Revenue		\$ 6,291,844	\$ 7,015,209	\$ 7,519,170	\$ 7,289,164	\$ 7,661,891	5.1%	\$ 372,727
Debt Proceeds	384.000	-	-	-	13,230,948	-	-100.0%	(13,230,948)
Transfer from Capital Fund	381.301	2,000,000	-	-	-	-	-	-
Transfer from General Fund	381.902	1,200,000	-	-	-	-	-	-
Other Financing Sources		\$ 3,200,000	\$ -	\$ -	\$ 13,230,948	\$ -	-100.0%	\$ (13,230,948)
Total Funding Sources		\$ 9,491,844	\$ 7,015,209	\$ 7,519,170	\$ 20,520,112	\$ 7,661,891	-62.7%	\$ (12,858,221)

*Service charges reflect a proposed 7% rate increase.

City of St. Pete Beach
 FY 2021 Budget
Wastewater Fund

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Public Works Director	0.25	0.25	0.25	0.25	0.25	0.00	0.0%
Assistant Public Works Director	0.00	0.00	0.00	0.40	0.40	0.00	0.0%
Operations Manager	0.25	0.25	0.25	0.25	0.25	0.00	0.0%
Administrative Assistant	0.25	0.25	0.25	0.25	0.25	0.00	0.0%
Senior Engineering Technician	0.40	0.40	0.40	0.40	0.40	0.00	0.0%
FOG & Construction Inspector	0.00	0.65	0.65	0.65	0.65	0.00	0.0%
Sanitary Sewer Maintenance Worker III	1.00	1.00	2.00	2.00	1.00	-1.00	-50.0%
Sanitary Sewer Maintenance Worker II	2.00	2.00	1.00	0.00	1.00	1.00	-
Sanitary Sewer Maintenance Worker I	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Mechanic	0.00	0.00	0.00	0.00	0.25	0.25	-
City Engineer	0.40	0.40	0.40	0.00	0.00	0.00	-
Crew Chief	0.80	0.00	0.00	0.00	0.00	0.00	-
Total	5.35	5.20	5.20	5.20	5.45	0.25	4.8%

City of St. Pete Beach
FY 2021 Budget
Wastewater Fund Expenditures

101-6107-535

Description	Account	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020	FY 2021	FY 20 to 21
		Actual	Actual	Actual	Adopted	Revised	Budget	Change (%)
Salaries & Wages	5120	220,266	253,693	239,136	272,661	272,661	269,338	-1.2%
Vehicle Allowance	5125	623	600	600	600	600	600	0.0%
Other Wages	5130	8,339	16,078	13,132	5,372	5,372	18,279	240.3%
Overtime	5140	3,102	4,567	3,591	5,150	5,150	6,970	35.3%
FICA Tax	5210	15,955	19,812	18,308	21,729	21,729	22,597	4.0%
Retirement	5220	102,420	113,453	110,894	71,140	71,140	80,923	13.8%
Employee Insurance	5230	49,250	54,497	50,367	55,480	55,480	44,860	-19.1%
Workers Compensation	5240	6,596	8,634	9,746	9,971	9,971	10,944	9.8%
Personnel Costs		\$ 406,551	\$ 471,334	\$ 445,774	\$ 442,103	\$ 442,103	\$ 454,511	2.8%
Professional & Contractual	5310	206,265	104,348	104,689	100,000	100,028	110,000	10.0%
Planning & Engineering	5312	-	-	-	-	-	50,000	-
Accounting & Auditing	5320	1,491	8,370	9,387	12,523	12,523	19,225	53.5%
Software	5330	-	1,058	10,593	10,700	11,562	9,600	-17.0%
Travel & Training	5400	176	2,160	3,633	3,000	3,000	6,000	100.0%
Telephone	5410	3,071	3,206	4,940	5,716	5,716	3,715	-35.0%
Electricity	5431	65,497	64,387	86,969	82,900	82,900	84,000	1.3%
Water	5432	4,692	4,212	4,442	4,245	4,245	4,500	6.0%
Reclaimed	5433	-	-	-	-	-	500	-
Wastewater Treatment	5434	2,752,144	3,372,324	3,649,571	3,490,305	3,490,305	3,704,840	6.1%
True Up - St. Pete Treatment	5435	(507,946)	138,425	(601,747)	-	-	-	-
Solid Waste Disposal	5436	-	-	-	-	702	-	-100.0%
Equipment Rental	5449	15,526	-	2,734	5,000	5,000	3,000	-40.0%
Insurance	5450	33,483	29,266	40,301	36,125	36,125	42,847	18.6%
Facility Maintenance	5461	(92,120)	12,991	16,893	10,000	10,000	10,000	0.0%
R&M - Equipment	5462	18,452	25,533	74,998	100,000	107,218	125,000	16.6%
R&M - Vehicles	5463	3,899	6,255	6,882	7,500	7,500	10,000	33.3%
Other Expenses	5499	1,302	5,218	1,734	-	-	-	-
Office Supplies	5510	53	642	2,574	500	500	500	0.0%
Uniforms	5521	1,350	1,280	1,350	1,350	1,350	1,500	11.1%
Fuel	5522	6,686	6,240	7,988	7,000	7,000	5,050	-27.9%
Small Tools	5524	863	294	620	1,000	1,000	1,500	50.0%
Operating Supplies	5529	27,561	10,928	8,974	20,000	24,450	25,000	2.2%
Publications & Memberships	5540	-	-	155	500	500	500	0.0%
Administration Fee	5910	240,066	247,300	254,719	262,361	262,361	364,800	39.0%
Operating Costs		\$ 2,782,511	\$ 4,044,437	\$ 3,692,399	\$ 4,160,725	\$ 4,173,985	\$ 4,582,077	9.8%
Information Technology	5629	-	100,658	-	-	-	-	-
Lift Station R&R	5632	931,403	52,416	41,802	1,058,000	1,759,304	1,048,000	-40.4%
Inflow & Infiltration Repairs	5633	1,676,379	1,353,046	550,586	540,000	621,842	540,000	-13.2%
Sub-Aqueous Improvements	5634	-	188,303	-	-	3,151	-	-100.0%
Force Mains	5635	-	-	-	110,000	110,000	730,000	563.6%
Lift Station Emergency Ops	5637	-	-	19,525	-	-	-	-
Valve Vault Repair	5638	24,128	45,221	431,275	-	-	-	-
Sewer Expansion North	5639	-	35,638	411,641	-	-	-	-
Sewer Expansion South	5640	16,591	86,355	608,023	-	9,585	-	-100.0%
Vehicles	5641	-	47,434	-	-	-	-	-
Intangibles	5645	-	-	-	-	-	6,000	-
Other Equipment	5649	9,010	-	4,781	-	6,200	-	-100.0%

City of St. Pete Beach
 FY 2021 Budget
Wastewater Fund Expenditures

101-6107-535

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Asset Mgmt & Master Plan	5668	-	-	-	60,000	60,000	25,000	-58.3%
Sewer Expansion ¹	5669	-	-	-	12,950,047	17,089,002	15,000,000	-12.2%
Capital Outlay		\$ 2,657,511	\$ 1,909,071	\$ 2,067,633	\$ 14,718,047	\$ 19,659,084	\$ 17,349,000	-11.8%
Transfer to Capital Fund	5695	2,967,896	418,994	-	-	-	-	-
Transfers Out		\$ 2,967,896	\$ 418,994	\$ -	\$ -	\$ -	\$ -	-
Capital Lease Principal	5700	67,670	69,471	71,319	73,218	73,218	75,166	2.7%
Capital Lease Interest	5726	8,415	6,569	5,846	3,948	3,948	2,000	-49.3%
2003 DEP Loan - Principal	5714	16,039	16,469	16,845	17,363	17,363	17,897	3.1%
2003 DEP Loan - Interest	5724	3,410	2,981	2,604	2,087	2,087	1,553	-25.6%
2005 DEP Loan Principal	5727	174,197	177,022	181,673	186,446	186,446	191,346	2.6%
2005 DEP Loan - Interest	5725	47,909	45,084	40,434	35,662	35,662	30,762	-13.7%
Bank Note - Principal	5728	174,000	182,000	189,000	196,000	196,000	204,000	4.1%
Bank Note - Interest	5729	188,883	184,367	176,990	172,579	172,579	164,700	-4.6%
2019 SRF Loan Program	5731	-	-	-	531,142	-	-	-
Debt Service		\$ 680,523	\$ 683,963	\$ 684,711	\$ 1,218,445	\$ 687,303	\$ 687,424	0.0%
Total		\$ 9,494,992	\$ 7,527,799	\$ 6,890,517	\$ 20,539,320	\$ 24,962,475	\$ 23,073,012	-7.6%

Re-appropriated project balances from FY 2020 include the following:

1) Sanitary Sewer Expansion	<u>\$ 15,000,000</u>
Total	<u><u>\$ 15,000,000</u></u>

City of St. Pete Beach
 FY 2021 Budget
Wastewater Fund Expenditures

101-6107-535

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	269,338	Staff wages including 3% merit increases
Vehicle Allowance	5125	600	Public Works Director's allowance per contract
Other Wages	5130	18,279	Health insurance opt-out; lump sum payments at pay range max; stand by pay
Overtime	5140	6,970	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	22,597	FICA contributions at 7.65% of salary
Retirement	5220	80,923	Contributions to staff retirement
Employee Insurance	5230	44,860	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	10,944	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 454,511	
Professional & Contractual	5310	110,000	Contractual services for routine and/or emergency repairs; Pinellas County utility billing fees
Planning & Engineering	5312	50,000	Professional engineering services unrelated to CIP projects
Accounting & Auditing	5320	19,225	Allocated fees for the City's annual financial audit
Software	5330	9,600	Allocation of GIS services and work order management system (\$5,900); PumpWatch (\$1,200); FOG software (\$2,500)
Travel & Training	5400	6,000	Staff development and training to maintain or achieve certification as Wastewater Collection System Technicians via Florida Water & Pollution Control Operators Association
Telephone	5410	3,715	Internet, telephone, and cell phone service; cell phone allowance; service for 3 auto alarm systems at master stations; Supervisory Control and Data Acquisition system service
Electricity	5431	84,000	Projected annual cost of electric service for 17 pump/lift stations
Water	5432	4,500	Projected annual cost of water and sewer service, including daily consumption at Master Pump Station to furnish water for the odor control system; wet well wash-downs at the other 16 pump/lift stations; metered usage during wastewater line cleaning with the jet-truck.
Reclaimed Water	5433	500	Projected annual cost of reclaimed water service
Wastewater Treatment	5434	3,704,840	Estimated wastewater treatment expenses per agreement with the City of St. Petersburg. Assumption reflects estimated flows of 2.61 MGD and an approximate 1.81% rate increase by the City of St. Petersburg.
Equipment Rental	5449	3,000	Temporary, storm-related equipment rentals
Insurance	5450	42,847	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	10,000	Plumbing, electrical, and landscaping supplies at the 17 pump/lift stations.
R&M - Equipment	5462	125,000	Repair and maintenance including preventive and scheduled service at 17 pump/lift stations (pumps, motors, controls, valves, pipes, rails, electrical systems, and grease removal equipment) and other equipment (point repairs, camera equipment, and jet-truck equipment), as well as grease removal program to treat lift stations.
R&M - Vehicles	5463	10,000	Repair and maintenance of vehicles assigned to division
Office Supplies	5510	500	Routine office supplies
Uniforms	5521	1,500	Uniforms for staff allocated to this division

City of St. Pete Beach
 FY 2021 Budget
Wastewater Fund Expenditures

101-6107-535

Account Description	Account	FY 2021 Budget	Line Item Description
Fuel	5522	5,050	Estimated fuel costs based on consumption history and estimated fuel prices
Small Tools	5524	1,500	Purchase and/or replacement of tools and minor equipment as needed
Operating Supplies	5529	25,000	Examples include: mineral spirits, degreaser, deodorizer for daily use at all stations, welding and cutting supplies, lubricants, test kit supplies, traffic control devices, TV camera bulbs and CDs, gloves, sterile hand towels, soaps, fittings, manhole rings, risers and covers, fertilizer for odor control system, grease control bacteria enzymes to meet state and federal standards, PVC pipe and fittings, and cast iron pipe
Publications & Memberships	5540	500	Florida Water Pollution Control Operators Association; American Public Works Association; trade manuals and publications
Administration Fee	5910	364,800	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		\$ 4,582,077	
Lift Station R&R	5632	1,048,000	Per CIP
Inflow & Infiltration Repairs	5633	540,000	Per CIP
Force Main	5635	730,000	Per CIP
Intangibles	5645	6,000	GIS layers
Asset Mgmt & Master Plan	5668	25,000	Per CIP
Sewer Expansion	5669	15,000,000	Re-appropriation from FY 2020
Capital Outlay		\$ 17,349,000	
Capital Lease Principal	5700	75,166	Final lease payment for vac truck
Capital Lease Interest	5726	2,000	Final lease payment for vac truck
2003 DEP Loan - Principal	5714	17,897	Scheduled debt service on 2003 State Revolving Fund loan
2003 DEP Loan - Interest	5724	1,553	Scheduled debt service on 2003 State Revolving Fund loan
2005 DEP Loan Principal	5727	191,346	Scheduled debt service on 2005 State Revolving Fund loan
2005 DEP Loan - Interest	5725	30,762	Scheduled debt service on 2005 State Revolving Fund loan
Bank Note - Principal	5728	204,000	Scheduled debt service on 2015 CenterState bank loan
Bank Note - Interest	5729	164,700	Scheduled debt service on 2015 CenterState bank loan
Debt Service		\$ 687,424	
Total		<u>\$ 23,073,012</u>	

Reclaimed Water Fund



City of St. Pete Beach
FY 2021 Budget
Reclaimed Water Fund

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Reclaimed Water Division operates, repairs, and maintains the reclaimed water system through a contractual arrangement with Pinellas County Utilities. The system services approximately 2,900 customers delivering an average of 3.0 million gallons per day of irrigation water. Utilization of Reclaimed Water reduces the consumption of potable water resulting in considerable savings for property owners and reduces the island's dependency on the regional drinking water supply.

Action Items:

- ✚ Issue permits to hook up or disconnect to the reclaimed water system.
- ✚ Perform utility locates for construction projects.
- ✚ Coordinate with road construction projects to replace service lines prior to major road paving projects.
- ✚ Provide hose bib fitting assembly for customers.

City of St. Pete Beach
 FY 2021 Budget
Reclaimed Water Fund Revenue

Fund 102

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)	FY 20 to 21 Change (\$)
Service Charges	343.310	832,196	849,896	840,651	1,019,875	1,019,875	0.0%	-
Connection Fees	324.210	3,845	1,350	2,647	1,200	1,200	0.0%	-
Reclaimed Water Permits	329.100	875	980	1,155	-	-	-	-
Charges for Service		\$ 836,916	\$ 852,226	\$ 844,453	\$ 1,021,075	\$ 1,021,075	0.0%	\$ -
FEMA Reimbursement	331.620	384	-	-	-	-	-	-
County Electric Reimbursement	369.200	12,712	11,045	9,210	12,000	10,000	-16.7%	(2,000)
Miscellaneous		\$ 13,096	\$ 11,045	\$ 9,210	\$ 12,000	\$ 10,000	-16.7%	\$ (2,000)
Interest Earnings	361.100	3,679	7,468	12,400	10,000	3,000	-70.0%	(7,000)
Interest Earnings		\$ 3,679	\$ 7,468	\$ 12,400	\$ 10,000	\$ 3,000	-70.0%	\$ (7,000)
Total Revenue		\$ 853,691	\$ 870,739	\$ 866,063	\$ 1,043,075	\$ 1,034,075	-0.9%	\$ (9,000)

City of St. Pete Beach

FY 2021 Budget

Reclaimed Water Fund

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Public Works Director	0.05	0.05	0.05	0.05	0.05	0.00	0.0%
Assistant Public Works Director	0.00	0.00	0.00	0.05	0.05	0.00	0.0%
Operations Manager	0.05	0.05	0.05	0.05	0.05	0.00	0.0%
Administrative Assistant	0.05	0.05	0.05	0.05	0.05	0.00	0.0%
Senior Engineering Technician	0.05	0.05	0.05	0.05	0.05	0.00	0.0%
FOG & Construction Inspector	0.00	0.05	0.05	0.05	0.05	0.00	0.0%
Utilities Maintenance Worker III	0.00	0.00	0.00	1.00	0.00	-1.00	-100.0%
Utilities Maintenance Worker II	1.00	1.00	1.00	0.00	0.00	0.00	-
Utilities Maintenance Worker I	0.00	0.00	0.00	0.00	1.00	1.00	-
Mechanic	0.00	0.00	0.00	0.00	0.05	0.05	-
City Engineer	0.05	0.05	0.05	0.00	0.00	0.00	-
Crew Chief	0.10	0.00	0.00	0.00	0.00	0.00	-
Total	1.35	1.30	1.30	1.30	1.35	0.05	3.8%

City of St. Pete Beach
 FY 2021 Budget
Reclaimed Water Fund Expenditures

102-6108-537

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	49,340	50,415	46,200	54,421	54,421	55,817	2.6%
Vehicle Allowance	5125	125	120	120	120	120	120	0.0%
Other Wages	5130	1,177	245	1,136	940	940	860	-8.5%
Overtime	5140	228	186	444	1,842	1,842	1,060	-42.5%
FICA Tax	5210	3,776	3,754	3,517	4,404	4,404	4,428	0.5%
Retirement	5220	1,688	9,925	28,247	25,361	25,361	21,778	-14.1%
Employee Insurance	5230	10,122	11,340	8,665	10,075	10,075	10,758	6.8%
Workers Compensation	5240	1,666	1,888	2,131	2,180	2,180	2,393	9.8%
Personnel Costs		\$ 68,122	\$ 77,873	\$ 90,460	\$ 99,343	\$ 99,343	\$ 97,214	-2.1%
Professional & Contractual	5310	304,575	175,743	205,592	240,000	255,632	230,000	-10.0%
Accounting & Auditing	5320	1,728	930	1,120	836	836	782	-6.5%
Software	5330	-	698	-	700	700	-	-100.0%
Travel & Training	5400	-	-	478	-	-	500	-
Telephone	5410	227	123	146	377	377	185	-50.9%
Electricity	5431	40,361	34,699	30,638	40,000	40,000	42,200	5.5%
Reclaimed Water	5433	116,165	116,747	122,179	224,000	224,000	325,400	45.3%
Insurance	5450	1,854	1,673	2,363	2,343	2,343	2,541	8.5%
R&M - Vehicles	5463	92	2,591	315	1,000	1,000	1,000	0.0%
Duplicating	5470	786	-	-	-	-	-	-
Other Expenses	5499	18	-	-	-	-	-	-
Uniforms	5521	450	317	500	500	500	500	0.0%
Fuel	5522	1,126	1,511	688	1,100	1,100	-	-100.0%
Small Tools	5524	33	-	121	-	-	-	-
Operating Supplies	5529	2,448	3,354	1,398	3,500	3,500	3,000	-14.3%
Administration Fee	5910	79,295	81,700	84,151	86,676	86,676	75,400	-13.0%
Operating Costs		\$ 549,158	\$ 420,086	\$ 449,689	\$ 601,032	\$ 616,664	\$ 681,508	10.5%
Intangibles	5645	-	-	-	-	-	6,000	-
Capital Improvements	5655	-	-	-	100,000	300,000	600,000	100.0%
Capital Outlay		\$ -	\$ -	\$ -	\$ 100,000	\$ 300,000	\$ 606,000	102.0%
Transfer to Capital Fund	5695	481,785	691,485	-	-	-	-	-
Repayment to General Fund	5696	71,176	71,176	-	-	-	-	-
Transfers Out		\$ 552,961	\$ 762,661	\$ -	\$ -	\$ -	\$ -	-
Total		\$ 1,170,241	\$ 1,260,620	\$ 540,149	\$ 800,375	\$ 1,016,007	\$ 1,384,722	36.3%

City of St. Pete Beach
 FY 2021 Budget
Reclaimed Water Fund Expenditures

102-6108-537

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	55,817	Staff wages including 3% merit increases
Vehicle Allowance	5125	120	Public Works Director's allowance per contract
Other Wages	5130	860	Health insurance opt-out pay; standby pay
Overtime	5140	1,060	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	4,428	FICA contributions at 7.65% of salary
Retirement	5220	21,778	Contributions to staff retirement
Employee Insurance	5230	10,758	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	2,393	Estimated expenditures assuming 10% increase
Personnel Costs		\$ 97,214	
Professional & Contractual	5310	230,000	Operation and maintenance billing from Pinellas County per interlocal agreement; Pinellas County utility billing fees
Accounting & Auditing	5320	782	Allocated fees for the City's annual financial audit
Travel & Training	5400	500	Staff development and training to maintain or achieve certifications
Telephone	5410	185	Internet, telephone, and cell phone service; cell phone allowance; service for remote telemetry unit to send pump station information to Pinellas County
Electricity	5431	42,200	Projected annual cost of electric service to operate the booster pump station, motors, air conditioning system, and monitoring equipment in accordance with an interlocal agreement
Reclaimed Water	5433	325,400	Interlocal agreement to provide treated reclaimed water pumped from Pinellas County South Cross Bayou Wastewater Treatment Facility; FY 2021 estimate reflects planned 45.3% fee increase to be implemented by Pinellas County.
Insurance	5450	2,541	Property insurance for motor control building
R&M - Vehicles	5463	1,000	Repair and maintenance of vehicles assigned to division
Uniforms	5521	500	Uniforms for staff allocated to this division
Operating Supplies	5529	3,000	Examples include: "band-it" supplies, service boxes, hose connection assemblies, paint, signs, glue, washers, and fittings
Administration Fee	5910	75,400	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		\$ 681,508	
Intangibles	5645	6,000	GIS layers
Capital Improvements	5655	600,000	Per CIP
Capital Outlay		\$ 606,000	
Total		<u>\$ 1,384,722</u>	

Stormwater Fund



City of St. Pete Beach
FY 2021 Budget
Stormwater Fund

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Stormwater Water Division operates, repairs, and maintains the stormwater system consisting of storm drain inlets, manholes, a pipe conveyance system, baffle boxes, tide flex valves, outfall devices and rock gardens. Maintain bio-swailes and retention basins and ponds designed to hold back stormwater to improve water quality by allowing solids, floating debris and chemicals to be cleaned out or absorbed in a natural water purification process before entering the ground water system or the bay.

Action Items:

- ✚ Inspect, clean and maintain the storm drains, pipe system, outfalls, catch basins and check valves.
- ✚ Inspect, clean and maintain the baffle boxes, rock gardens, bio-swailes and retention basins and ponds.
- ✚ Implement a comprehensive system maintenance plan.
- ✚ Assist with property owner requests for assistance with blockages in the system.
- ✚ Meet our National Pollutant Discharge Elimination System (NPDES) permit requirements.

City of St. Pete Beach
 FY 2021 Budget
Stormwater Fund Revenue

Fund 103

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)	FY 20 to 21 Change (\$)
Tier 1 Assessment	343.510	425,642	438,923	451,273	482,976	464,900	-3.7%	(18,076)
Tier 2 Assessment	343.520	579,645	660,202	738,961	842,924	851,900	1.1%	8,976
Charges for Service		\$1,005,287	\$1,099,125	\$1,190,234	\$1,325,900	\$1,316,800	-0.7%	(9,100)
Mitigation Application Fee	345.900	100	-	-	-	-	-	-
FEMA Reimbursement	331.620	1,153	5,907	-	-	-	-	-
State Grants	334.620	667,179	2,050,091	1,367,334	131,173	-	-100.0%	(131,173)
Debt Proceeds	381.100	-	-	-	-	1,600,000	-	1,600,000
Miscellaneous		\$ 668,432	\$2,055,998	\$1,367,334	\$ 131,173	\$1,600,000	1119.8%	1,468,827
Interest Earnings	361.100	15,297	26,500	41,524	35,000	20,000	-42.9%	(15,000)
Interest Earnings		\$ 15,297	\$ 26,500	\$ 41,524	\$ 35,000	\$ 20,000	-42.9%	(15,000)
Total Revenue		\$1,689,016	\$3,181,623	\$2,599,092	\$1,492,073	\$2,936,800	96.8%	\$ 1,444,727
Transfer from General Fund	381.901	100,000	-	-	-	-	-	-
Transfers In		\$ 100,000	\$ -	\$ -	\$ -	\$ -	-	-
Total Funding Sources		\$1,789,016	\$3,181,623	\$2,599,092	\$1,492,073	\$2,936,800	96.8%	\$ 1,444,727

City of St. Pete Beach
 FY 2021 Budget
Stormwater Fund

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021 +/- (FTE)	FY 2021 +/- (%)
Public Works Director	0.15	0.15	0.15	0.15	0.15	0.00	0.0%
Assistant Public Works Director	0.00	0.00	0.00	0.20	0.20	0.00	0.0%
Operations Manager	0.15	0.15	0.15	0.15	0.15	0.00	0.0%
Administrative Assistant	0.15	0.15	0.15	0.15	0.15	0.00	0.0%
Senior Engineering Technician	0.20	0.20	0.20	0.20	0.20	0.00	0.0%
FOG & Construction Inspector	0.00	0.15	0.15	0.15	0.15	0.00	0.0%
Stormwater Maintenance Worker III	0.00	0.00	0.00	0.00	1.00	1.00	-
Stormwater Maintenance Worker II	0.00	1.00	2.00	2.00	1.00	-1.00	-50.0%
Stormwater Maintenance Worker I	2.00	1.00	1.00	1.00	0.00	-1.00	-100.0%
Mechanic	0.00	0.00	0.00	0.00	0.15	0.15	-
Secretary	0.00	0.00	0.00	0.00	0.00	0.00	-
CIP Construction Manager	0.00	0.00	0.00	0.00	0.00	0.00	-
City Engineer	0.20	0.20	0.20	0.00	0.00	0.00	-
Project Manager	0.20	0.00	0.00	0.00	0.00	0.00	-
Crew Chief	0.10	0.00	0.00	0.00	0.00	0.00	-
Total	3.15	3.00	4.00	4.00	3.15	-0.85	-21.3%

City of St. Pete Beach
FY 2021 Budget
Stormwater Fund Expenditures

103-6108-537

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Salaries & Wages	5120	105,494	125,585	129,331	166,792	166,792	149,493	-10.4%
Vehicle Allowance	5125	374	360	360	360	360	360	0.0%
Other Wages	5130	11,360	10,595	9,340	11,311	11,311	18,093	60.0%
Overtime	5140	4,786	5,564	5,491	6,666	6,666	7,890	18.4%
FICA Tax	5210	8,860	10,365	10,972	14,180	14,180	13,459	-5.1%
Retirement	5220	43,775	52,399	67,480	71,898	71,898	51,256	-28.7%
Employee Insurance	5230	20,199	22,540	22,834	35,284	35,284	24,712	-30.0%
Workers Compensation	5240	2,457	170	192	197	197	216	9.6%
Personnel Costs		\$ 197,305	\$ 227,578	\$ 246,000	\$ 306,688	\$ 306,688	\$ 265,479	-13.4%
Professional & Contractual	5310	107,770	67,524	86,902	130,000	130,000	96,000	-26.2%
Planning & Engineering	5312	239	2,250	-	12,000	12,000	12,000	0.0%
Environmental Compliance	5313	15,716	9,820	16,137	16,500	17,623	20,000	13.5%
Accounting & Auditing	5320	6,728	4,650	4,909	2,701	2,701	2,513	-7.0%
Software	5330	-	698	6,107	9,600	10,462	5,900	-43.6%
Travel & Training	5400	211	1,953	328	2,500	2,500	3,000	20.0%
Telephone	5410	507	303	326	513	513	445	-13.3%
Postage	5420	45	-	-	-	-	-	-
Equipment Rental	5449	1,437	-	96	-	-	-	-
R&M - Vehicles	5463	891	892	743	2,000	2,000	2,000	0.0%
R&M - Other	5469	-	-	750	-	-	115,000	-
Other Expenses	5499	-	-	620	-	-	-	-
Uniforms	5521	900	969	894	900	900	1,500	66.7%
Fuel	5522	811	-	4,657	5,300	5,300	4,400	-17.0%
Small Tools	5524	1,839	410	-	-	-	-	-
Operating Supplies	5529	3,604	5,543	10,464	10,000	10,000	10,000	0.0%
Publications & Memberships	5540	500	-	-	500	500	500	0.0%
Administration Fee	5910	79,295	81,700	84,151	86,676	86,676	61,300	-29.3%
Operating Costs		\$ 220,493	\$ 176,712	\$ 217,084	\$ 279,190	\$ 281,175	\$ 334,558	19.0%
IT	5629	-	37,493	-	-	-	-	-
Intangibles	5645	-	-	-	-	-	6,000	-
Other Equipment	5649	-	8,843	-	-	-	15,000	-
Capital Improvements	5655	16,091	314,146	83,310	-	360,825	2,670,000	640.0%
Conveyance Improvements	5656	-	-	40,481	180,000	339,521	-	-100.0%
Basin Connections	5657	-	-	9,998	-	-	-	-
Local Flooding Mitigation	5658	-	-	25,474	470,000	605,997	-	-100.0%
Water Quality Improvements	5659	-	-	18,770	200,000	203,900	-	-100.0%
Alley Improvements	5665	-	-	-	-	-	-	-
Intersection Improvements	5666	-	-	23,416	110,000	196,585	-	-100.0%
Resiliency	5667	-	-	25,000	-	-	-	-
Asset Mgmt & Master Plan	5668	-	-	-	160,000	160,000	60,000	-62.5%
Boca Ciega Isle Drive	5669	-	-	-	313,930	552,459	-	-100.0%
Capital Outlay		\$ 16,091	\$ 360,482	\$ 226,449	\$ 1,433,930	\$ 2,419,287	\$ 2,751,000	13.7%
Transfer to Capital Fund	5695	5,281,133	600,000	-	-	-	-	-
Transfers Out		\$ 5,281,133	\$ 600,000	\$ -	\$ -	\$ -	\$ -	-
Bank Note - Principal	5715	171,000	176,000	181,000	187,000	187,000	192,000	2.7%

City of St. Pete Beach
 FY 2021 Budget
Stormwater Fund Expenditures

103-6108-537

Description	Account	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Revised	FY 2021 Budget	FY 20 to 21 Change (%)
Bank Note - Interest	5716	82,450	77,531	72,234	69,075	69,075	63,529	-8.0%
Debt Service		\$ 253,450	\$ 253,531	\$ 253,234	\$ 256,075	\$ 256,075	\$ 255,529	-0.2%
Total		\$ 5,968,472	\$ 1,618,303	\$ 942,767	\$ 2,275,883	\$ 3,263,225	\$ 3,606,566	10.5%

Re-appropriated project balances from FY 2020 include the following:

1) Stormwater Improvements	\$1,045,000
2) Asset Management & Master Plan	<u>\$ 60,000</u>
Total	<u>\$1,105,000</u>

City of St. Pete Beach
 FY 2021 Budget
Stormwater Fund Expenditures
 103-6108-537

Account Description	Account	FY 2021 Budget	Line Item Description
Salaries & Wages	5120	149,493	Staff wages including 3% merit increases
Vehicle Allowance	5125	360	Public Works Director's allowance per contract
Other Wages	5130	18,093	Health insurance opt-out pay; standby pay
Overtime	5140	7,890	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	13,459	FICA contributions at 7.65% of salary
Retirement	5220	51,256	Contributions to staff retirement
Employee Insurance	5230	24,712	Estimated insurance cost assuming 10% medical increase; 3% dental increase
Workers Compensation	5240	216	Estimated expenditures assuming 10% increase
Personnel Costs		265,479	
Professional & Contractual	5310	96,000	Street sweeping contract (\$34,000); pond maintenance (\$20,000); water quality study (\$15,000); Pinellas County fees relating to annual stormwater assessments (\$27,000)
Planning & Engineering	5312	12,000	Miscellaneous engineering services as needed, unrelated to CIP projects
Environmental Compliance	5313	20,000	National Pollutant Discharge Elimination System (NPDES) permit compliance; Ambient Water Quality Monitoring Program
Accounting & Auditing	5320	2,513	Allocated fees for the City's annual financial audit
Software	5330	5,900	Allocation of GIS services and FacilityDude work order management system
Travel & Training	5400	3,000	Staff development and training required under NPDES permit
Telephone	5410	445	Internet, telephone, and cell phone service
R&M - Vehicles	5463	2,000	Repair and maintenance of vehicles assigned to division
R&M - Other	5469	115,000	Stormwater outfall clearing/cleaning; routine and emergency stormwater collection system repairs (\$85,000); Baffle box cleaning (\$30,000)
Uniforms	5521	1,500	Uniforms for staff allocated to this division
Fuel	5522	4,400	Estimated fuel costs based on consumption history and estimated fuel prices
Operating Supplies	5529	10,000	Metals and supplies for minor stormwater collection system repairs that can be performed in-house by staff; systematic replacement of broken curbs and grates of various lengths
Publications & Memberships	5540	500	Membership in regional trade group
Administration Fee	5910	61,300	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		\$ 334,558	
Intangibles	5645	6,000	GIS layers
Other Equipment	5649	15,000	Whip chain cutters to maintain conveyance system
Capital Improvements	5650	2,670,000	Per CIP, including re-appropriations of \$1,045,000 from FY 2020
Asset Management & Master Plan	5668	60,000	Re-appropriation from FY 2020
Capital Outlay		\$ 2,751,000	

City of St. Pete Beach
FY 2021 Budget
Stormwater Fund Expenditures

103-6108-537

Account Description	Account	FY 2021 Budget	Line Item Description
Bank Note - Principal	5715	192,000	Scheduled debt service on 2015 CapitalOne bank loan
Bank Note - Interest	5716	63,529	Scheduled debt service on 2015 CapitalOne bank loan
Debt Service		\$ 255,529	
Total		<u>\$ 3,606,566</u>	

Capital Improvement Plan



City of St. Pete Beach
FY 2021 – FY 2025 Capital Improvement Plan

Introduction

The City Charter requires the City Manager to prepare and submit to the City Commission a Capital Improvement Plan (CIP) every year. The CIP is a five-year planning document for significant capital projects scheduled over a five-year planning period. Project proposal sheets describe the projects and illustrate whether expenditures are intended for acquisition, design, engineering, or construction. Funding sources are matched for each project and, when applicable, the associated operating costs of a project are identified.

In order to ensure that sufficient funds will be available, staff begins the CIP process by calculating working capital projections and evaluating the impact of current spending on fund balance. This financial planning process has transformed the orientation of both staff and elected officials to having a long-term rather than single year focus. When available funds are insufficient to support an identified project, new revenue must be generated or the project will be deferred to a later year.

Funding Sources:

General Fund: The General Fund is managed to generate net revenue of over \$4 million annually, which is transferred out to the support the CIP. Several CIP projects also include future maintenance costs that will be allocated to the General Fund.

Capital Fund: Funding is derived primarily from two sources: General Fund transfers as described above, and Penny for Pinellas revenue. The Penny for Pinellas is a local option sales tax levied by Pinellas County. The City of St. Pete Beach receives a portion of the proceeds, which are restricted for the purpose of infrastructure improvements and public safety vehicles with estimated useful lives exceeding five years. The Penny for Pinellas tax was renewed on November 7, 2017.

Enterprise Funds: Each of the Wastewater, Reclaimed Water, and Stormwater Funds are established to recover their cost of operations, including associated capital improvements. Rates or fees must be managed at sufficient levels to fund projects financed by enterprise funds.

Debt Proceeds: External borrowing is utilized when current financial resources, including both accumulated balances and projected net revenue, are insufficient to complete a critical project fund.

Interlocal Agreement: Funding provided by other governmental agencies.

Grants: Grants are sought to aide in the funding of projects and are often used as a match for capital improvement projects. Grant-funded projects are pursued only if grant funding is secured.

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Financial Summary							
	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	1,060,395	1,108,000	305,000	230,000	840,000	190,000	3,733,395
Construction	11,988,831	15,996,445	8,800,000	7,500,000	5,420,000	7,390,000	57,095,276
Capital Equipment	800,000	-	975,000	500,000	180,000	-	2,455,000
Total	\$ 13,849,226	\$ 17,104,445	\$ 10,080,000	\$ 8,230,000	\$ 6,440,000	\$ 7,580,000	\$ 63,283,671
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	15,000	17,000	19,000	19,000	70,000
Total	\$ -	\$ -	\$ 15,000	\$ 17,000	\$ 19,000	\$ 19,000	\$ 70,000
Funding Sources							
General Fund	-	-	8,000	10,000	12,000	12,000	42,000
Capital Fund (GF Transfer)	4,119,769	3,138,000	1,785,000	3,950,000	2,770,000	3,390,000	19,152,769
Capital Fund (Penny for Pinellas)	357,000	987,000	950,000	1,140,000	-	2,000,000	5,434,000
Wastewater Fund	2,551,146	2,343,000	1,872,500	1,167,500	1,267,500	1,067,500	10,269,146
Reclaimed Water Fund	300,000	600,000	302,000	302,000	302,000	302,000	2,108,000
Stormwater Fund	1,166,484	25,000	27,500	27,500	27,500	27,500	1,301,484
Debt Proceeds	-	1,600,000	4,900,000	1,400,000	1,900,000	800,000	10,600,000
Interlocal Agreement	5,108,947	7,986,445	-	-	180,000	-	13,275,392
Grant	245,880	425,000	250,000	250,000	-	-	1,170,880
Total	\$ 13,849,226	\$ 17,104,445	\$ 10,095,000	\$ 8,247,000	\$ 6,459,000	\$ 7,599,000	\$ 63,353,671

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Schedule Summary

Description	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Funding Sources:							
General Fund	-	-	8,000	10,000	12,000	12,000	42,000
Capital Fund (GF Transfer)	4,119,769	3,138,000	1,785,000	3,950,000	2,770,000	3,390,000	19,152,769
Capital Fund (Penny for Pinellas)	357,000	987,000	950,000	1,140,000	-	2,000,000	5,434,000
Wastewater Fund	2,551,146	2,343,000	1,872,500	1,167,500	1,267,500	1,067,500	10,269,146
Reclaimed Water Fund	300,000	600,000	302,000	302,000	302,000	302,000	2,108,000
Stormwater Fund	1,166,484	25,000	27,500	27,500	27,500	27,500	1,301,484
Debt Proceeds	-	1,600,000	4,900,000	1,400,000	1,900,000	800,000	10,600,000
Interlocal Agreement	5,108,947	7,986,445	-	-	180,000	-	13,275,392
Grant	245,880	425,000	250,000	250,000	-	-	1,170,880
Total	\$ 13,849,226	\$ 17,104,445	\$10,095,000	\$ 8,247,000	\$ 6,459,000	\$ 7,599,000	\$ 63,353,671
Administration: Asset Management Plan Development	280,000	50,000	55,000	55,000	55,000	55,000	550,000
Administration: City Hall Audio/Visual Room Equipment	-	-	25,000	-	-	-	25,000
Administration: Apparatus Replacements	800,000	-	950,000	500,000	180,000	-	2,430,000
Beaches and Coastal Facilities: Dune Crossover Replacement Program	143,900	-	75,000	75,000	75,000	75,000	443,900
Beaches and Coastal Facilities: Pass-a-Grille Way from 1st Ave to 12th Ave	100,000	250,000	-	1,450,000	-	-	1,800,000
Beaches and Coastal Facilities: Seawall Maintenance Program	543,378	-	200,000	200,000	20,000	200,000	1,163,378
Beaches and Coastal Facilities: Dock, Pier and Boat Ramp Maintenance	1,060,975	425,000	25,000	25,000	25,000	15,000	1,575,975
Facilities Maintenance: Security Assessment and Improvement Program	30,000	30,000	32,000	3,000	4,000	4,000	103,000
Facilities Maintenance: Library Parking Lot Improvements	-	200,000	-	-	-	-	200,000
Facilities Maintenance: HVAC Equipment Replacement	-	-	-	50,000	400,000	600,000	1,050,000
Facilities Maintenance: Fire Station 23 Improvements	60,000	60,000	-	-	-	-	120,000
Facilities Maintenance: Public Restroom Renovations (Unfunded)	239,952	-	-	-	-	-	239,952
Facilities Maintenance: Generator Power for City Facilities	245,880	200,000	201,000	202,000	3,000	3,000	854,880
Facilities Maintenance: Fire Station 22 Reconstruction	-	-	-	-	250,000	2,500,000	2,750,000
Streets Maintenance: Upham Beach Parking Lot Renovation	45,395	1,410,000	5,000	5,000	5,000	5,000	1,475,395
Streets Maintenance: Street Rehabilitation Program	866,289	650,000	1,400,000	2,150,000	2,000,000	2,000,000	9,066,289
Streets Maintenance: Electric Vehicle Charging Stations	-	50,000	50,000	50,000	-	-	150,000
Streets Maintenance: Decorative Street Signage	135,000	50,000	-	-	-	-	185,000
Streets Maintenance: Vina del Mar Sub-Aqueous Bridge Repairs	591,880	1,000,000	-	-	-	-	1,591,880
Streets Maintenance: Gulf Blvd. Utility Undergrounding, Phase II	4,908,947	7,986,445	-	-	-	-	12,895,392
Parks & Grounds: Hurley Park Press Box Restoration	-	175,000	-	-	-	-	175,000
Parks & Grounds: Pass-a-Grille Park Gulf to Bay Corridor Improvements	-	-	30,000	640,000	-	-	670,000
Parks & Grounds: Egan Park Ball Field Fence Replacement	-	50,000	-	-	-	-	50,000
Sanitary Sewer: Force Main Repair and Replacement	110,000	730,000	355,000	200,000	400,000	-	1,795,000

City of St. Pete Beach
 FY 2021 - FY 2025 Capital Improvement Plan

Schedule Summary

Description	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Sanitary Sewer: Inflow and Infiltration Repairs Program	621,842	540,000	540,000	940,000	840,000	1,040,000	4,521,842
Sanitary Sewer: Lift Station Repair & Replacement	1,759,304	1,048,000	4,450,000	-	-	-	7,257,304
Stormwater: System Improvements	1,006,484	1,600,000	1,400,000	1,400,000	1,900,000	800,000	8,106,484
Reclaimed Water: System Repair & Replacement	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Reclaimed Water: Transmission Main Replacement	-	200,000	-	-	-	-	200,000
Reclaimed Water: Meter Installation Program	-	100,000	2,000	2,000	2,000	2,000	108,000
Total	\$ 13,849,226	\$ 17,104,445	\$10,095,000	\$ 8,247,000	\$ 6,459,000	\$ 7,599,000	\$ 63,353,671

City of St. Pete Beach
 FY 2021 - FY 2025 Capital Improvement Plan

General Fund Summary

Description	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Funding Sources:							
General Fund	-	-	8,000	10,000	12,000	12,000	42,000
Total	\$ -	\$ -	\$ 8,000	\$ 10,000	\$ 12,000	\$ 12,000	\$ 42,000
Facilities Maintenance: Security Assessment and Improvement Program	-	-	2,000	3,000	4,000	4,000	13,000
Facilities Maintenance: Generator Power for City Facilities	-	-	1,000	2,000	3,000	3,000	9,000
Streets Maintenance: Upham Beach Parking Lot Renovation	-	-	5,000	5,000	5,000	5,000	20,000
Total	\$ -	\$ -	\$ 8,000	\$ 10,000	\$ 12,000	\$ 12,000	\$ 42,000

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Capital Fund Summary

Description	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Funding Sources:							
Capital Fund (GF Transfer)	4,119,769	3,138,000	1,785,000	3,950,000	2,770,000	3,390,000	19,152,769
Capital Fund (Penny for Pinellas)	357,000	987,000	950,000	1,140,000	-	2,000,000	5,434,000
Interlocal Agreement	5,108,947	7,986,445	-	-	180,000	-	13,275,392
Grant	245,880	425,000	250,000	250,000	-	-	1,170,880
Total	\$ 9,831,596	\$ 12,536,445	\$ 2,985,000	\$ 5,340,000	\$ 2,950,000	\$ 5,390,000	\$ 39,033,041
Administration: Asset Management Plan Development	60,000	-	-	-	-	-	60,000
Administration: City Hall Audio/Visual Room Equipment	-	-	25,000	-	-	-	25,000
Administration: Apparatus Replacements	800,000	-	950,000	500,000	180,000	-	2,430,000
Beaches and Coastal Facilities: Dune Crossover Replacement Program	143,900	-	75,000	75,000	75,000	75,000	443,900
Beaches and Coastal Facilities: Pass-a-Grille Way from 1st Ave to 12th Ave	100,000	250,000	-	1,450,000	-	-	1,800,000
Beaches and Coastal Facilities: Seawall Maintenance Program	543,378	-	200,000	200,000	20,000	200,000	1,163,378
Beaches and Coastal Facilities: Dock, Pier and Boat Ramp Maintenance	1,060,975	425,000	25,000	25,000	25,000	15,000	1,575,975
Facilities Maintenance: Security Assessment and Improvement Program	30,000	30,000	30,000	-	-	-	90,000
Facilities Maintenance: Library Parking Lot Improvements	-	200,000	-	-	-	-	200,000
Facilities Maintenance: HVAC Equipment Replacement	-	-	-	50,000	400,000	600,000	1,050,000
Facilities Maintenance: Fire Station 23 Improvements	60,000	60,000	-	-	-	-	120,000
Facilities Maintenance: Public Restroom Renovations	239,952	-	-	-	-	-	239,952
Facilities Maintenance: Generator Power for City Facilities	245,880	200,000	200,000	200,000	-	-	845,880
Facilities Maintenance: Fire Station 22 Reconstruction	-	-	-	-	250,000	2,500,000	2,750,000
Streets Maintenance: Upham Beach Parking Lot Renovation	45,395	1,410,000	-	-	-	-	1,455,395
Streets Maintenance: Street Rehabilitation Program	866,289	650,000	1,400,000	2,150,000	2,000,000	2,000,000	9,066,289
Streets Maintenance: Electric Vehicle Charging Stations	-	50,000	50,000	50,000	-	-	150,000
Streets Maintenance: Decorative Street Signage	135,000	50,000	-	-	-	-	185,000
Streets Maintenance: Vina del Mar Sub-Aqueous Bridge Repairs	591,880	1,000,000	-	-	-	-	1,591,880
Streets Maintenance: Gulf Blvd. Utility Undergrounding, Phase II	4,908,947	7,986,445	-	-	-	-	12,895,392
Parks & Grounds: Hurley Park Press Box Restoration	-	175,000	-	-	-	-	175,000
Parks & Grounds: Pass-a-Grille Park Gulf to Bay Corridor Improvements	-	-	30,000	640,000	-	-	670,000
Parks & Grounds: Egan Park Ball Field Fence Replacement	-	50,000	-	-	-	-	50,000
Total	\$ 9,831,596	\$ 12,536,445	\$ 2,985,000	\$ 5,340,000	\$ 2,950,000	\$ 5,390,000	\$ 39,033,041

City of St. Pete Beach
 FY 2021 - FY 2025 Capital Improvement Plan

Wastewater Fund Summary

Description	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Funding Sources:							
Wastewater Fund	2,551,146	2,343,000	1,872,500	1,167,500	1,267,500	1,067,500	10,269,146
Debt Proceeds	-	-	3,500,000	-	-	-	3,500,000
Total	\$ 2,551,146	\$ 2,343,000	\$ 5,372,500	\$ 1,167,500	\$ 1,267,500	\$ 1,067,500	\$ 13,769,146
Administration: Asset Management Plan Development	60,000	25,000	27,500	27,500	27,500	27,500	195,000
Sanitary Sewer: Force Main Repair and Replacement	110,000	730,000	355,000	200,000	400,000	-	1,795,000
Sanitary Sewer: Inflow and Infiltration Repairs Program	621,842	540,000	540,000	940,000	840,000	1,040,000	4,521,842
Sanitary Sewer: Lift Station Repair & Replacement	1,759,304	1,048,000	4,450,000	-	-	-	7,257,304
Total	\$ 2,551,146	\$ 2,343,000	\$ 5,372,500	\$ 1,167,500	\$ 1,267,500	\$ 1,067,500	\$ 13,769,146

City of St. Pete Beach
 FY 2021 - FY 2025 Capital Improvement Plan

Reclaimed Water Fund Summary

Description	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Funding Sources:							
Reclaimed Water Fund	300,000	600,000	302,000	302,000	302,000	302,000	2,108,000
Total	\$ 300,000	\$ 600,000	\$ 302,000	\$ 302,000	\$ 302,000	\$ 302,000	\$ 2,108,000
Reclaimed Water: System Repair & Replacement	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Reclaimed Water: Transmission Main Replacement	-	200,000	-	-	-	-	200,000
Reclaimed Water: Meter Installation Program	-	100,000	2,000	2,000	2,000	2,000	108,000
Total	\$ 300,000	\$ 600,000	\$ 302,000	\$ 302,000	\$ 302,000	\$ 302,000	\$ 2,108,000

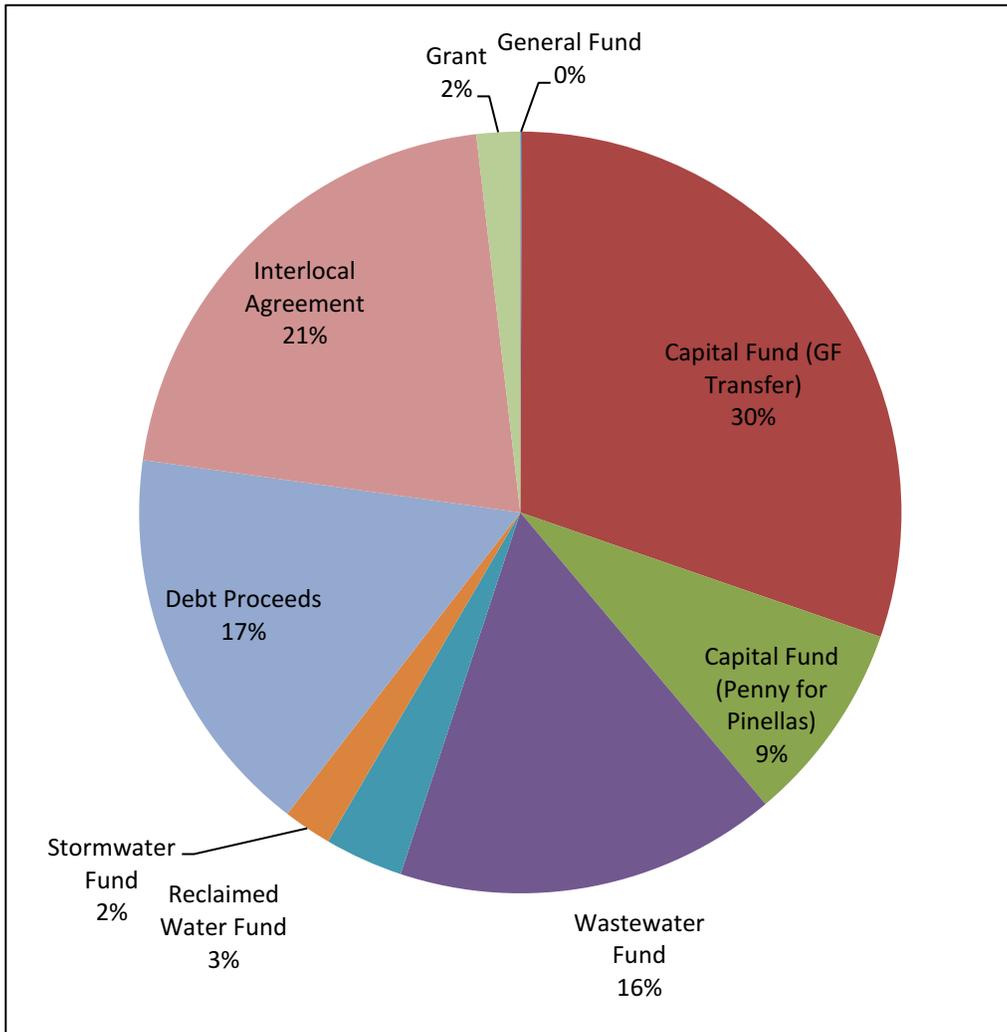
City of St. Pete Beach
 FY 2021 - FY 2025 Capital Improvement Plan

Stormwater Fund Summary

Description	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Funding Sources:							
Stormwater Fund	1,166,484	25,000	27,500	27,500	27,500	27,500	1,301,484
Debt Proceeds	-	1,600,000	1,400,000	1,400,000	1,900,000	800,000	7,100,000
Grant							-
Total	\$ 1,166,484	\$ 1,625,000	\$ 1,427,500	\$ 1,427,500	\$ 1,927,500	\$ 827,500	\$ 8,401,484
Administration: Asset Management Plan Development	160,000	25,000	27,500	27,500	27,500	27,500	295,000
Stormwater: System Improvements	1,006,484	1,600,000	1,400,000	1,400,000	1,900,000	800,000	8,106,484
Total	\$ 1,166,484	\$ 1,625,000	\$ 1,427,500	\$ 1,427,500	\$ 1,927,500	\$ 827,500	\$ 8,401,484

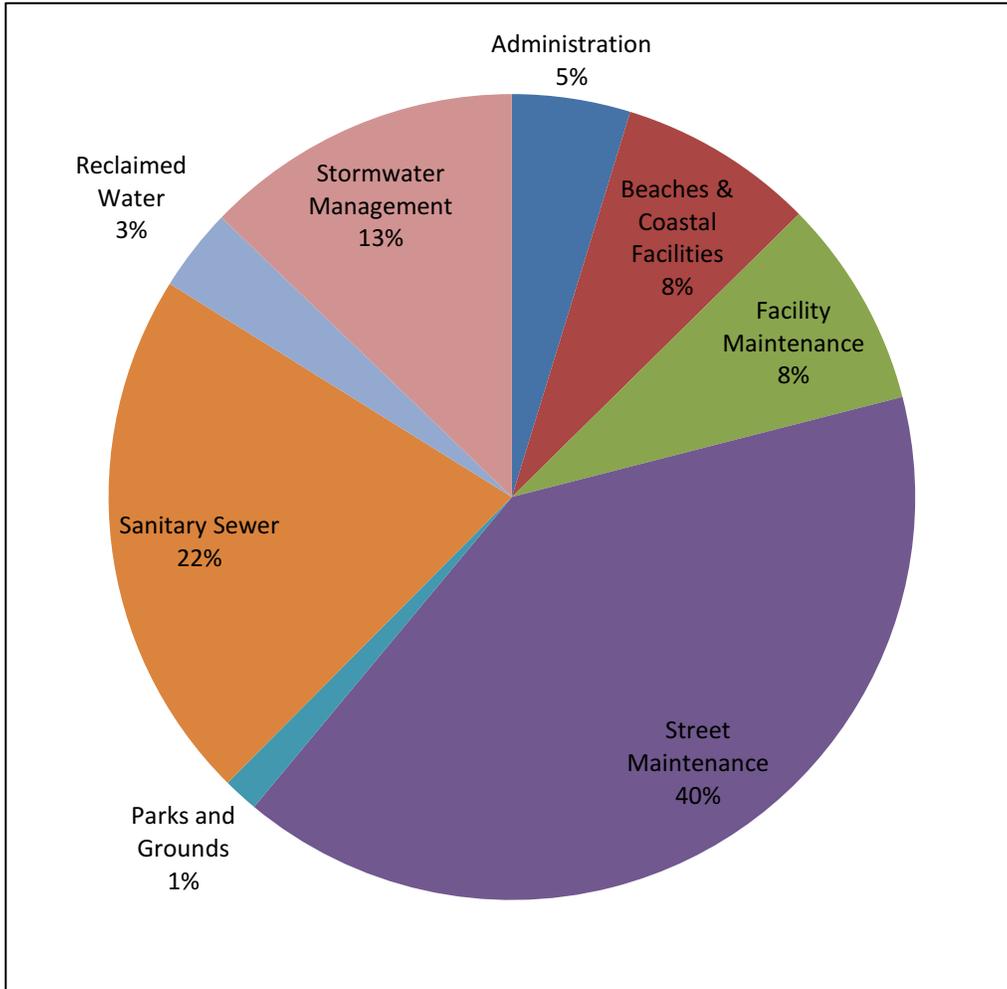
City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Funding Sources



City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Funding Uses



City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Administration: Asset Management Plan Development

Priority Rank: 13
Total Cost: \$550,000
Project Type: Infrastructure
Useful Life: 11 - 15 years
Department/Division: Administration

Description:

Asset management is a systematic approach to the realization of value of the City's infrastructure from a life-cycle management perspective. This program will evaluate the City's sanitary sewer associated assets to identify long-term repair and replacement strategies, and incorporate the results into a master action plan. Ongoing operating expenses will include a combination of new software and additional maintenance expense.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	280,000	50,000	50,000	50,000	50,000	50,000	530,000
Construction	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 280,000	\$ 50,000	\$ 530,000				
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	5,000	5,000	5,000	5,000	20,000
Total	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	60,000	-	-	-	-	-	60,000
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	60,000	25,000	27,500	27,500	27,500	27,500	195,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	160,000	25,000	27,500	27,500	27,500	27,500	295,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 280,000	\$ 50,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 550,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	3	6.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	4	0.40
Cost of Project	0.10	4	0.40
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	3	4.50
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	4	8.00
Public Demand	2.10	4	8.40
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	4	6.60
Total			66.10

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Administration: City Hall Audio/Visual Room Equipment

Priority Rank: 23
Total Cost: \$25,000
Project Type: Vehicles/equipment
Useful Life: 11 - 15 years
Department/Division: Administration

Description:

The equipment in the City Hall A/V room is now on its sixth year of useful life and showing signs of age. Anticipated upgrades and replacements would include new cameras, better computing equipment, new software, and new monitors.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Capital Equipment	-	-	25,000	-	-	-	25,000
Total	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	25,000	-	-	-	25,000
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

Priority Ranking			
Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	1	2.00
Employee Health & Safety	2.00	1	2.00
Regulatory Mandate	2.00	1	2.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	1	1.50
Ongoing Operation Costs	1.50	1	1.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	3	1.20
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			42.00

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Administration: Apparatus Replacements

Priority Rank: 15
Total Cost: \$2,430,000
Project Type: Vehicles/equipment
Useful Life: 11 - 15 years
Department/Division: Fire/EMS

Description:

Public safety apparatus replacements, including: 2012 E-1 Ladder (FY 2022); 2013 Squad (FY 2023); 2017 Ford Rescue (FY 2024). The Ladder and Squad replacements will likely be financed on a lease-purchase basis, similar to the agreement for Fire Engine 22 in FY 2020.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Capital Equipment	800,000	-	950,000	500,000	180,000	-	2,430,000
Total	\$ 800,000	\$ -	\$ 950,000	\$ 500,000	\$ 180,000	\$ -	\$ 2,430,000

Operational Impact

Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources

General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	600,000	-	-	-	-	-	600,000
Capital Fund (Penny for Pinellas)	-	-	950,000	500,000	-	-	1,450,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	200,000	-	-	-	180,000	-	380,000
Grant	-	-	-	-	-	-	-
Total	\$ 800,000	\$ -	\$ 950,000	\$ 500,000	\$ 180,000	\$ -	\$ 2,430,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	3	0.30
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	1	1.50
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	3	4.95
Comprehensive Plan Component	1.65	0	0.00
Total			60.65

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Beaches and Coastal Facilities: Dune Crossover Replacement Program

Priority Rank: 10
Total Cost: \$443,900
Project Type: Infrastructure
Useful Life: 11 - 15 years
Department/Division: Beaches

Description:

As the sand dune systems move, the existing dune crossovers become buried in the shifting sand. This program removes, elevates, and replaces the existing dune crossovers with new ones in the same location. Over time, the wood fibers around the decking screws deteriorate, creating a safety hazard. Therefore, redecking of existing crossovers with worn and deteriorated decks is part of this program.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	143,900	-	75,000	75,000	75,000	75,000	443,900
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 143,900	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 443,900

Operational Impact

Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources

General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	143,900	-	75,000	75,000	75,000	75,000	443,900
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 143,900	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 443,900

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	3	6.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	3	0.30
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	2	3.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	4	7.60
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	3	4.95
Total			70.95

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Beaches and Coastal Facilities: Pass-a-Grille Way from 1st Ave to 12th Ave

Priority Rank: 4
Total Cost: \$1,800,000
Project Type: Resiliency
Useful Life: 20+ years
Department/Division: Beaches

Description:

Investigation during the Pass-a-Grille Way roadway reconstruction project revealed that approximately 60% of the soil under the sidewalk is compromised. Further investigation revealed that the seawall face is deteriorated and the base is being undermined by tidal movement. Investigations continued in FY 2020 to examine repair or replacement methodologies. The current funding level provides for a traditional rehabilitation strategy, but staff is pursuing grant opportunities to incorporate more innovative concepts.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	100,000	250,000	-	-	-	-	350,000
Construction	-	-	-	1,450,000	-	-	1,450,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 100,000	\$ 250,000	\$ -	\$ 1,450,000	\$ -	\$ -	\$ 1,800,000

Operational Impact

Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources

General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	250,000	-	1,450,000	-	-	1,700,000
Capital Fund (Penny for Pinellas)	100,000	-	-	-	-	-	100,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 100,000	\$ 250,000	\$ -	\$ 1,450,000	\$ -	\$ -	\$ 1,800,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	2	4.00
Frequent Problems	1.00	4	4.00
Ability to Finance	0.10	3	0.30
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	3	4.50
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	4	1.60
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			85.60

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Beaches and Coastal Facilities: Seawall Maintenance Program

Priority Rank: 4
Total Cost: \$1,163,378
Project Type: Resiliency
Useful Life: 20+ years
Department/Division: Beaches

Description:

The City owns and maintains 57 seawalls, many of which have failed or are significantly degraded and no longer function properly. This program continues an ongoing repair and replacement effort, with approximately 5-8 seawalls anticipated to be completed each year at this funding level. This program also aims to increase the elevation of the City's seawalls in response to the anticipated increase in sea level over the next 30 years.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	30,000	-	-	-	-	-	30,000
Construction	513,378	-	200,000	200,000	20,000	200,000	1,133,378
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 543,378	\$ -	\$ 200,000	\$ 200,000	\$ 20,000	\$ 200,000	\$ 1,163,378

Operational Impact

Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources

General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	543,378	-	200,000	200,000	20,000	200,000	1,163,378
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 543,378	\$ -	\$ 200,000	\$ 200,000	\$ 20,000	\$ 200,000	\$ 1,163,378

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	2	4.00
Frequent Problems	1.00	4	4.00
Ability to Finance	0.10	3	0.30
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	3	4.50
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	4	1.60
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			85.60

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Beaches and Coastal Facilities: Dock, Pier and Boat Ramp Maintenance

Priority Rank: 9
Total Cost: \$1,575,975
Project Type: Infrastructure
Useful Life: 11 - 15 years
Department/Division: Beaches

Description:

The City owns 11 total docks, piers, and boat ramps, of which 6 are failing or have already failed. This program aims to replace the docks/piers that have failed and perform minor repairs on those that have not yet failed. Current year funding reflects scheduled rehabilitation at Merry Pier and the 7th and 11th Avenue fishing piers.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	307,000	50,000	-	-	-	-	357,000
Construction	753,975	375,000	25,000	25,000	25,000	15,000	1,218,975
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 1,060,975	\$ 425,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 15,000	\$ 1,575,975

Operational Impact

Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources

General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	803,975	425,000	25,000	25,000	25,000	15,000	1,318,975
Capital Fund (Penny for Pinellas)	257,000	-	-	-	-	-	257,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 1,060,975	\$ 425,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 15,000	\$ 1,575,975

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	2	4.00
Frequent Problems	1.00	4	4.00
Ability to Finance	0.10	4	0.40
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	1	0.10
Generates Cost Savings	1.50	1	1.50
Ongoing Operation Costs	1.50	4	6.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	2	0.80
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	3	4.95
Total			75.35

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Facilities Maintenance: Security Assessment and Improvement Program

Priority Rank: 20
Total Cost: \$103,000
Project Type: Infrastructure
Useful Life: 6 - 10 years
Department/Division: Facilities

Description:

This program continues the planning and installation of facility security measures for the Community Center (FY 2021) and Public Works campus (FY 2022). New operating expenses will include estimated costs for software and monitoring systems.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	5,000		-	-	-	-	5,000
Construction	25,000	30,000	30,000	-	-	-	85,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 90,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	2,000	3,000	4,000	4,000	13,000
Total	\$ -	\$ -	\$ 2,000	\$ 3,000	\$ 4,000	\$ 4,000	\$ 13,000
Funding Sources							
General Fund	-	-	2,000	3,000	4,000	4,000	13,000
Capital Fund (GF Transfer)	30,000	30,000	30,000	-	-	-	90,000
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 30,000	\$ 30,000	\$ 32,000	\$ 3,000	\$ 4,000	\$ 4,000	\$ 103,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	1	1.50
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	3	4.95
Comprehensive Plan Component	1.65	0	0.00
Total			47.95

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Facilities Maintenance: Library Parking Lot Improvements

Priority Rank: 14
Total Cost: \$200,000
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Facilities

Description:

The St. Pete Beach Public Library parking lot is overdue for resurfacing. During the pending library roof reconstruction project, the parking lot will be used to stage material and equipment. Following the renovation, the parking lot will be refinished and brought up to current standards for a public facility. This includes the adjacent, east-end parking lot, which was acquired by the City in FY 2019.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	20,000	-	-	-	-	20,000
Construction	-	180,000	-	-	-	-	180,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	200,000	-	-	-	-	200,000
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	4	8.00
Employee Health & Safety	2.00	4	8.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	3	0.30
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	4	7.60
Public Benefit	2.00	4	8.00
Public Demand	2.10	4	8.40
Synergy with Other Projects	0.40	4	1.60
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	3	4.95
Total			60.95

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Facilities Maintenance: HVAC Equipment Replacement

Priority Rank: 18
Total Cost: \$1,050,000
Project Type: Infrastructure
Useful Life: 16 - 20 years
Department/Division: Facilities

Description:

The HVAC systems servicing City Hall and the Community Center were installed original to each facility and the systems have proven to be cumbersome and inefficient over the years. Evaluations of the HVAC systems were performed in FY 2019. Replacement systems are recommended to include variable air control valves and upgraded ducting and controls. Scheduled replacements include Don Vista in FY 2023, Community Center in FY 2024, City Hall in FY 2025.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	50,000	400,000	600,000	1,050,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 50,000	\$ 400,000	\$ 600,000	\$ 1,050,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	50,000	400,000	600,000	1,050,000
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 50,000	\$ 400,000	\$ 600,000	\$ 1,050,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	3	6.00
Employee Health & Safety	2.00	3	6.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	2	3.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	4	7.60
Public Benefit	2.00	3	6.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	3	4.95
Total			56.05

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Facilities Maintenance: Fire Station 23 Improvements

Priority Rank: 25
Total Cost: \$120,000
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Facilities
Description:

Fire Station 23 currently houses all firefighters in one team room. This project will construct individual bunk rooms, which is scheduled to begin in FY 2020.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	60,000	60,000	-	-	-	-	120,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	60,000	60,000	-	-	-	-	120,000
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	3	6.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	2	4.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	3	6.00
Public Demand	2.10	0	0.00
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			35.70

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Facilities Maintenance: Public Restroom Renovations (Unfunded)

Priority Rank: 16
Total Cost: \$239,952
Project Type: Infrastructure
Useful Life: 11 - 15 years
Department/Division: Facilities

Description:

The City has nine public restrooms. This program renovates the fixtures, floors, lights, electrical systems, walls, and ceilings as needed for a safe and sanitary use, and will bring the facilities up to ADA and Building Code standards. Paradise Grille, Hurley Park, and Upham Beach restrooms are scheduled for renovation in FY 2020. Remaining restrooms to be completed include City Hall, McKenney Park, and Vina del Mar Park, which are all currently unfunded but will be re-evaluated during the budget process.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	239,952	-	-	-	-	-	239,952
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 239,952	\$ -	\$ 239,952				

Operational Impact

Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources

General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	239,952	-	-	-	-	-	239,952
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 239,952	\$ -	\$ 239,952				

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	3	6.00
Employee Health & Safety	2.00	3	6.00
Regulatory Mandate	2.00	3	6.00
Frequent Problems	1.00	2	2.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	1	1.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	3	4.95
Total			60.15

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Facilities Maintenance: Generator Power for City Facilities

Priority Rank: 17
Total Cost: \$854,880
Project Type: Resiliency
Useful Life: 16 - 20 years
Department/Division: Facilities

Description:

Installation of generators for emergency power of the City's critical infrastructure. An evaluation was performed in FY 2019 and design in FY 2020, with cost estimates provided for Fire Stations 22 and 23, City Hall, and Public Works. Costs include estimated electrical system retrofitting, equipment acquisition, and installation. Staff will pursue various grant opportunities, which may affect funding schedules. Staff anticipates a grant for Fire Station 22 in FY 2020, leaving the remaining three critical facilities.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	100,000	-	-	-	-	-	100,000
Construction	145,880	200,000	200,000	200,000	-	-	745,880
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 245,880	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 845,880
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	1,000	2,000	3,000	3,000	9,000
Total	\$ -	\$ -	\$ 1,000	\$ 2,000	\$ 3,000	\$ 3,000	\$ 9,000
Funding Sources							
General Fund	-	-	1,000	2,000	3,000	3,000	9,000
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	245,880	200,000	200,000	200,000	-	-	845,880
Total	\$ 245,880	\$ 200,000	\$ 201,000	\$ 202,000	\$ 3,000	\$ 3,000	\$ 854,880

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	1	1.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	4	6.00
Age or Condition of Existing	1.90	4	7.60
Public Benefit	2.00	4	8.00
Public Demand	2.10	4	8.40
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	3	4.95
Total			59.65

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Facilities Maintenance: Fire Station 22 Reconstruction

Priority Rank: 12
Total Cost: \$2,750,000
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Facilities
Description:

This project represents a complete renovation of Fire Station 22. The entire scope and concept is currently undeveloped, but potentially includes an entire rebuild of the existing 7,000 sf facility.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	250,000	-	250,000
Construction	-	-	-	-	-	2,500,000	2,500,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 2,500,000	\$ 2,750,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -				
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	250,000	500,000	750,000
Capital Fund (Penny for Pinellas)	-	-	-	-	-	2,000,000	2,000,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 2,500,000	\$ 2,750,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	3	0.30
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	3	4.50
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	5	10.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	2	3.30
Total			67.40

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Streets Maintenance: Upham Beach Parking Lot Renovation

Priority Rank: 22
Total Cost: \$1,475,395
Project Type: Beautification
Useful Life: 11 - 15 years
Department/Division: Streets

Description:

The Upham Beach parking lot renovation includes a revised parking layout, improved stormwater management, landscaping and aesthetic improvements, a round-about main entrance, heat reduction pavement features, remodeling of the existing honor wall, and the addition of a Medal of Honor Memorial, which will be provided through third-party fundraising. Additional parking will include 66 new spaces and generate estimated annual revenue in excess of \$250,000.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	45,395	-	-	-	-	-	45,395
Construction	-	1,410,000	-	-	-	-	1,410,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 45,395	\$ 1,410,000	\$ -	\$ -	\$ -	\$ -	\$ 1,455,395
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	5,000	5,000	5,000	5,000	20,000
Total	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000
Funding Sources							
General Fund	-	-	5,000	5,000	5,000	5,000	20,000
Capital Fund (GF Transfer)	45,395	423,000	-	-	-	-	468,395
Capital Fund (Penny for Pinellas)	-	987,000	-	-	-	-	987,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 45,395	\$ 1,410,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,475,395

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	3	6.00
Employee Health & Safety	2.00	3	6.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	2	2.00
Ability to Finance	0.10	3	0.30
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	3	0.30
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	2	3.00
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	3	6.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	3	4.95
Total			44.05

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Streets Maintenance: Street Rehabilitation Program

Priority Rank: 8
Total Cost: \$9,066,289
Project Type: Infrastructure
Useful Life: 16 - 20 years
Department/Division: Streets

Description:

Citywide street, previously paved alleyways and public parking lot asphalt, concrete and brick paving including full depth reconstruction, mill and fill, overlay, various levels of seal coating for designated areas and specified concrete and brick locations. Streets are selected using the Pavement Condition Index, which was last updated in FY 2019. Street paving is coordinated with sanitary sewer, reclaimed water, and other sub-surface utility repairs.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	866,289	650,000	1,400,000	2,150,000	2,000,000	2,000,000	9,066,289
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 866,289	\$ 650,000	\$ 1,400,000	\$ 2,150,000	\$ 2,000,000	\$ 2,000,000	\$ 9,066,289

Operational Impact

Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources

General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	866,289	650,000	1,400,000	2,150,000	2,000,000	2,000,000	9,066,289
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 866,289	\$ 650,000	\$ 1,400,000	\$ 2,150,000	\$ 2,000,000	\$ 2,000,000	\$ 9,066,289

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	3	6.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	3	0.30
Generates Cost Savings	1.50	5	7.50
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	4	8.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	3	1.20
Strategic Goal	1.65	3	4.95
Comprehensive Plan Component	1.65	3	4.95
Total			75.90

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Streets Maintenance: Electric Vehicle Charging Stations

Priority Rank: 26
Total Cost: \$150,000
Project Type: Transportation
Useful Life: 6 - 10 years
Department/Division: Streets

Description:

This program begins the electric vehicle charging station installation program. The program will aim to install electric vehicle charging stations at City facilities and various strategic locations throughout the City, contingent on grant funding.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	50,000	50,000	50,000	-	-	150,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 150,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	50,000	50,000	50,000	-	-	150,000
Total	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 150,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	0	0.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	4	0.40
Cost of Project	0.10	1	0.10
Generates Revenue	0.10	3	0.30
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	3	6.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	5	8.25
Total			29.15

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Streets Maintenance: Decorative Street Signage

Priority Rank: 30
Total Cost: \$185,000
Project Type: Beautification
Useful Life: 16 - 20 years
Department/Division: Streets
Description:

This program continues the decorative street sign transformation throughout the City, including stop signs and roadway signs.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	135,000	50,000	-	-	-	-	185,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 135,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 185,000

Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	135,000	50,000	-	-	-	-	185,000
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 135,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 185,000

Priority Ranking			
Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	0	0.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	0	0.00
Public Demand	2.10	2	4.20
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			5.20

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Streets Maintenance: Vina del Mar Sub-Aqueous Bridge Repairs

Priority Rank: 7
Total Cost: \$1,591,880
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Streets

Description:

The City owns two bridges: Vina del Mar and Boca Ciega. The bridges are inspected as part of the FDOT state program. The Vina bridge is scour critical from the fast currents that run under the bridge, removing sediment and sand from the channel. Following the deck repairs scheduled for FY 2020, this project will mitigate the scour occurring under the Vina del Mar bridge, and stabilize the soil to prevent undermining of the bridge foundation.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	18,000	100,000	-	-	-	-	118,000
Construction	573,880	900,000	-	-	-	-	1,473,880
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 591,880	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,591,880

Operational Impact

Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources

General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	591,880	1,000,000	-	-	-	-	1,591,880
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 591,880	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,591,880

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	4	4.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	4	6.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	3	4.95
Comprehensive Plan Component	1.65	0	0.00
Total			75.95

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Streets Maintenance: Gulf Blvd. Utility Undergrounding, Phase II

Priority Rank: 19
Total Cost: \$12,895,392
Project Type: Resiliency
Useful Life: 16 - 20 years
Department/Division: Streets

Description:

This project represents the second installment of utility undergrounding on Gulf Blvd., as funded by Pinellas County via "Penny IV". Phase II includes undergrounding the overhead utilities on Gulf Blvd., from 75th Avenue to 35th Avenue.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	4,908,947	7,986,445	-	-	-	-	12,895,392
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 4,908,947	\$ 7,986,445	\$ -	\$ -	\$ -	\$ -	\$ 12,895,392
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	4,908,947	7,986,445	-	-	-	-	12,895,392
Grant	-	-	-	-	-	-	-
Total	\$ 4,908,947	\$ 7,986,445	\$ -	\$ -	\$ -	\$ -	\$ 12,895,392

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	3	6.00
Employee Health & Safety	2.00	3	6.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	2	2.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	1	1.50
Ongoing Operation Costs	1.50	4	6.00
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	3	6.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	3	1.20
Strategic Goal	1.65	3	4.95
Comprehensive Plan Component	1.65	4	6.60
Total			53.05

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Parks & Grounds: Hurley Park Press Box Restoration

Priority Rank: 28
Total Cost: \$175,000
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Facilities

Description:

Hurley Park had been used as the Pass-a-Grille Way roadway reconstruction project lay-down yard since 2015. The roadway and water infrastructure replacement projects are now complete, and the restoration of the ball field began in FY 2020. The press box was inspected and found to require extensive interior and exterior renovations and repairs. Staff will apply for grant funding for this project.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	175,000	-	-	-	-	175,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	175,000	-	-	-	-	175,000
Total	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	0	0.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	4	0.40
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	2	3.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	3	6.00
Public Demand	2.10	2	4.20
Synergy with Other Projects	0.40	2	0.80
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			27.10

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Parks & Grounds: Pass-a-Grille Park Gulf to Bay Corridor Improvements

Priority Rank: 27
Total Cost: \$670,000
Project Type: Beautification
Useful Life: 20+ years
Department/Division: Parks

Description:

This program will evaluate the feasibility and develop concepts for establishing a re-imagined Pass-a-Grille Park, enhancing Gulf to Bay connectivity and promoting pedestrian friendly amenities. Preliminary funds will be utilized to develop concepts and feasibility, with design and construction tentatively scheduled for FY 2023.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	30,000	40,000	-	-	70,000
Construction	-	-	-	600,000	-	-	600,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 30,000	\$ 640,000	\$ -	\$ -	\$ 670,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	30,000	-	-	-	30,000
Capital Fund (Penny for Pinellas)	-	-	-	640,000	-	-	640,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 30,000	\$ 640,000	\$ -	\$ -	\$ 670,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	3	6.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	4	6.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	2	4.00
Public Demand	2.10	2	4.20
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	3	4.95
Total			28.85

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Parks & Grounds: Egan Park Ball Field Fence Replacement

Priority Rank: 21
Total Cost: \$50,000
Project Type: Infrastructure
Useful Life: 11 - 15 years
Department/Division: Parks
Description:

The Egan Park ball field fence is corroding and rusting at the interface between the main fence posts and the grounds surface.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	50,000	-	-	-	-	50,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	50,000	-	-	-	-	50,000
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Priority Ranking							
Criteria:	Weighting	Priority	Score				
Public Health & Safety	2.00	3	6.00				
Employee Health & Safety	2.00	3	6.00				
Regulatory Mandate	2.00	1	2.00				
Frequent Problems	1.00	2	2.00				
Ability to Finance	0.10	4	0.40				
Cost of Project	0.10	4	0.40				
Generates Revenue	0.10	1	0.10				
Generates Cost Savings	1.50	1	1.50				
Ongoing Operation Costs	1.50	5	7.50				
Age or Condition of Existing	1.90	4	7.60				
Public Benefit	2.00	3	6.00				
Public Demand	2.10	3	6.30				
Synergy with Other Projects	0.40	0	0.00				
Strategic Goal	1.65	1	1.65				
Comprehensive Plan Component	1.65	0	0.00				
Total			47.45				

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Sanitary Sewer: Force Main Repair and Replacement

Priority Rank: 3
Total Cost: \$1,795,000
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Wastewater

Description:

The Sanitary Sewer force main assessment, conducted in FY 2018, identified Force Main 1, 6, 8, 9, 10 and 16 to be at the end of these assets' remaining service life. These projects will design the replacement and provide for construction. Force Main 6, 9, and 16 are scheduled for construction in FY 2021. Force Main 8 is scheduled for construction in FY 2022. Force Main 10 is scheduled for construction in FY 2023. Force Main 1 is scheduled for design in 2024, with construction in 2026 or later.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	60,000	230,000	35,000	-	400,000	-	725,000
Construction	50,000	500,000	320,000	200,000	-	-	1,070,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 110,000	\$ 730,000	\$ 355,000	\$ 200,000	\$ 400,000	\$ -	\$ 1,795,000

Operational Impact

Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources

General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	110,000	730,000	355,000	200,000	400,000	-	1,795,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 110,000	\$ 730,000	\$ 355,000	\$ 200,000	\$ 400,000	\$ -	\$ 1,795,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	4	0.40
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	3	4.50
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	4	1.60
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	4	6.60
Total			89.50

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Sanitary Sewer: Inflow and Infiltration Repairs Program

Priority Rank: 1
Total Cost: \$4,521,842
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Wastewater

Description:

The sanitary sewer system consists multiple sizes of pipe, connecting through a grid of manholes to a single pump station where the flow is discharged off the island for treatment. An I&I Study completed in 2016 concluded that the majority of the collection system pipes and manholes are compromised and require a repair. Averaging the cost of repairs done over the past three years shows that the entire system will require in excess of \$16M to bring I&I flow down to acceptable industry standards.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	40,000	40,000	40,000	40,000	40,000	200,000
Construction	621,842	500,000	500,000	900,000	800,000	1,000,000	4,321,842
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 621,842	\$ 540,000	\$ 540,000	\$ 940,000	\$ 840,000	\$ 1,040,000	\$ 4,521,842

Operational Impact

Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources

General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	621,842	540,000	540,000	940,000	840,000	1,040,000	4,521,842
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 621,842	\$ 540,000	\$ 540,000	\$ 940,000	\$ 840,000	\$ 1,040,000	\$ 4,521,842

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	1	0.10
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	4	6.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			97.60

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Sanitary Sewer: Lift Station Repair & Replacement

Priority Rank: 2
Total Cost: \$7,257,304
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Wastewater

Description:

The City owns and operates 3 large pump stations and 14 smaller lift stations throughout the City of St. Pete Beach. In accordance with long range planning, two lift stations per year are programmed for rehabilitation. In addition, the capacity of pump station 1 will be evaluated in FY 2021, with any required upgrades being implemented in FY 2022.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	75,000	248,000	50,000	-	-	-	373,000
Construction	1,684,304	800,000	4,400,000	-	-	-	6,884,304
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 1,759,304	\$ 1,048,000	\$ 4,450,000	\$ -	\$ -	\$ -	\$ 7,257,304
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	1,759,304	1,048,000	950,000	-	-	-	3,757,304
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	3,500,000	-	-	-	3,500,000
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 1,759,304	\$ 1,048,000	\$ 4,450,000	\$ -	\$ -	\$ -	\$ 7,257,304

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	3	0.30
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	3	4.50
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	4	8.40
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			91.00

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Stormwater: System Improvements

Priority Rank: 6
Total Cost: \$8,106,484
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Stormwater

Description:

Ongoing design, repairs, replacement, and improvements to the City's stormwater infrastructure including pipe, outfalls, and detention/retention basins, and water quality improvements. This program also funds local stormwater flood reduction construction projects and sea level rise mitigation and adaptation. City staff will pursue funding arrangements with SWFWMD and other grant agencies for assistance. Long-term debt financing will be required to support this level of activity.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	40,000	100,000	100,000	100,000	100,000	100,000	540,000
Construction	966,484	1,500,000	1,300,000	1,300,000	1,800,000	700,000	7,566,484
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 1,006,484	\$ 1,600,000	\$ 1,400,000	\$ 1,400,000	\$ 1,900,000	\$ 800,000	\$ 8,106,484
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -				
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	1,006,484	-	-	-	-	-	1,006,484
Debt Proceeds	-	1,600,000	1,400,000	1,400,000	1,900,000	800,000	7,100,000
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 1,006,484	\$ 1,600,000	\$ 1,400,000	\$ 1,400,000	\$ 1,900,000	\$ 800,000	\$ 8,106,484

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	4	8.00
Regulatory Mandate	2.00	4	8.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	1	1.50
Ongoing Operation Costs	1.50	4	6.00
Age or Condition of Existing	1.90	4	7.60
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			85.50

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Reclaimed Water: System Repair & Replacement

Priority Rank: 11
Total Cost: \$1,800,000
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Reclaimed Water
Description:

This program funds reclaimed water repairs throughout the City. Additionally, this program replaces failing reclaimed water service lines in coordination with the City's annual street resurfacing program.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ 300,000	\$ 1,800,000					

Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -						

Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ 300,000	\$ 1,800,000					

Priority Ranking			
Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	3	0.30
Generates Cost Savings	1.50	5	7.50
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	4	8.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	3	1.20
Strategic Goal	1.65	3	4.95
Comprehensive Plan Component	1.65	3	4.95
Total			69.90

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Reclaimed Water: Transmission Main Replacement

Priority Rank: 24
Total Cost: \$200,000
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Reclaimed Water

Description:

This project is a cost sharing effort, as specified in the Interlocal Agreement between Pinellas County, South Pasadena, and St. Pete Beach for the reclaimed water transmission main replacement on SR699/ Corey Causeway Bridge. The existing transmission main is in need of replacement.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	200,000	-	-	-	-	200,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	200,000	-	-	-	-	200,000
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	1	2.00
Employee Health & Safety	2.00	1	2.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	2	2.00
Ability to Finance	0.10	3	0.30
Cost of Project	0.10	4	0.40
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	4	6.00
Age or Condition of Existing	1.90	4	7.60
Public Benefit	2.00	3	6.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	0	0.00
Total			35.90

City of St. Pete Beach
FY 2021 - FY 2025 Capital Improvement Plan

Reclaimed Water: Meter Installation Program

Priority Rank: 29
Total Cost: \$108,000
Project Type: Infrastructure
Useful Life: 20+ years
Department/Division: Reclaimed Water

Description:

This program promotes water conservation by metering commercial, multi-family, and City-owned properties that utilize high volumes of reclaimed water. The program will begin with properties that have large landscape watering requirements, and will help recover the City's cost of purchasing reclaimed water from Pinellas County, which is the most significant operational expense in the Reclaimed Water Fund. Operational impacts would include higher utility billing administration costs.

	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Capital Outlay							
Planning/Engineering	-	20,000	-	-	-	-	20,000
Construction	-	80,000	-	-	-	-	80,000
Capital Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	2,000	2,000	2,000	2,000	8,000
Total	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 8,000
Funding Sources							
General Fund	-	-	-	-	-	-	-
Capital Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	100,000	2,000	2,000	2,000	2,000	108,000
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 100,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 108,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	0	0.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	2	2.00
Ability to Finance	0.10	4	0.40
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	3	0.30
Generates Cost Savings	1.50	2	3.00
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	2	4.00
Public Demand	2.10	2	4.20
Synergy with Other Projects	0.40	2	0.80
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	2	3.30
Total			26.30