

**City of St. Pete Beach**  
**Fiscal Year 2019 Adopted Budget**

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**October 1, 2018 – September 30, 2019**

City of St. Pete Beach  
FY 2019 Budget  
**Acknowledgements**

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**Alan Johnson, Mayor**

**City Commission:**

Teresa Finnerty, District 1

Domonick Falkenstein, District 2

Ward Friszolowski, District 3

Melinda Pletcher, District 4 – Vice Mayor

**Finance and Budget Review Committee:**

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Joanne Melodayo, Vice Chair

Harold Hale

Rebecca Lyons

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Andrew Dickman, City Attorney

Rebecca Haynes, City Clerk

Wesley Wright, Community Development Director

Michael Clarke, Public Works Director

James Kilpatrick, Fire Chief

Jennifer McMahon, Recreation Director

Vincent Tenaglia, Assistant City Manager

City of St. Pete Beach  
FY 2019 Budget  
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# Introduction

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City of St. Pete Beach  
FY 2019 Budget  
**City Manager's Budget Message**

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October 1, 2018

I am pleased to present the annual budget for the City of St. Pete Beach. The budget is the most important document that the City Commission adopts on an annual basis. It has been prepared in accordance with all applicable City, State and Federal requirements and government finance standards. The budget document represents the City's financial plan for the continuing operation of the City and provides adequate funding for the continuation of services to our residents and businesses at or above the current levels of service.

Preparation of the City budget was made possible by the efforts of all department directors and everyone's efforts are greatly appreciated. I also extend my sincere appreciation to the City Commission of the City of St. Pete Beach for their dedication and support.

Respectfully Submitted,

*Wayne Saunders*

Wayne Saunders  
City Manager

City of St. Pete Beach  
FY 2019 Budget  
**Budget Calendar**

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|                     |   |
|---------------------|---|
| <b>March 12</b>     | Capital improvement, vehicle replacement, and IT forms distributed to departments |
| <b>March 26</b>     | Operating budget forms distributed to departments                                 |
| <b>April 13</b>     | City Commission goal-setting workshop   |
| <b>April 20</b>     | Completed forms due from departments to Assistant City Manager                    |
| <b>May 11</b>       | Preliminary budget due from Assistant City Manager to City Manager                |
| <b>May 14-25</b>    | Departmental budget reviews with City Manager and Assistant City Manager          |
| <b>June 1</b>       | Property Appraiser delivers estimate of taxable values                            |
| <b>June 6</b>       | Finance & Budget Committee special meeting to review and rank CIP projects        |
| <b>June 8</b>       | Final draft budget due from Assistant City Manager to City Manager                |
| <b>June 29</b>      | Proposed budget delivered to City Commission and Finance & Budget Committee       |
| <b>July 1</b>       | Property Appraiser delivers preliminary taxable values                            |
| <b>July 6</b>       | Adjust budget for changes in taxable value  |
| <b>July 12</b>      | Finance & Budget Committee budget workshops                                       |
| <b>July 19</b>      | City Commission budget workshops  |
| <b>July 24</b>      | City Commission to adopt tentative millage rate                                   |
| <b>August 3</b>     | Tentative millage rate due to Property Appraiser                                  |
| <b>August 20</b>    | Property Appraiser mails TRIM notices   |
| <b>September 4</b>  | First public hearing on millage and budget  |
| <b>September 14</b> | Notice of budget and millage adoption advertised                                  |
| <b>September 18</b> | Final public hearing on millage and budget  |
| <b>September 21</b> | Millage and budget ordinances due to Property Appraiser and Tax Collector         |
| <b>October 2</b>    | First certification of tax roll expected from Property Appraiser (tentative)      |
| <b>October 4</b>    | Form DR-422 (final millage) due to Property Appraiser                             |
| <b>October 31</b>   | Certify compliance to Department of Revenue                                       |

City of St. Pete Beach  
FY 2019 Budget  
**City Profile**

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**City of St. Pete Beach:**

|                            |   |
|----------------------------|---|
| <b>Date Incorporated:</b>  | 1957  |
| <b>Form of Government:</b> | Commission/Manager  |
| <b>Area:</b>               | 2.25 square miles   |
| <b>Population:</b>         | 9,739   |
| <b>Governing Body:</b>     | City Commission: Mayor, 3-year term; four Commissioners, 2-year overlapping terms.  |
| <b>Administration:</b>     | City Manager, City Clerk, and City Attorney appointed by City Commission.   |
| <b>Services:</b>           | Full-service City including professional administration, community development, finance, library, parks, recreation, fire, public works, wastewater collection, reclaimed water, and stormwater drainage utility. The City contracts with the Pinellas County Sheriff's Office for law enforcement service. Wastewater treatment is provided the City of St. Petersburg. Sanitation and recycling service are contracted with a private vendor. Public transportation is provided regionally by Pinellas Suncoast Transit Authority. Water service is provided and operated by Pinellas County. |
| <b>Location:</b>           | Southern Pinellas County on the west coast of Florida.  |
| <b>Registered Voters:</b>  | 7,492   |

City of St. Pete Beach  
FY 2019 Budget  
**Demographics and Economics**

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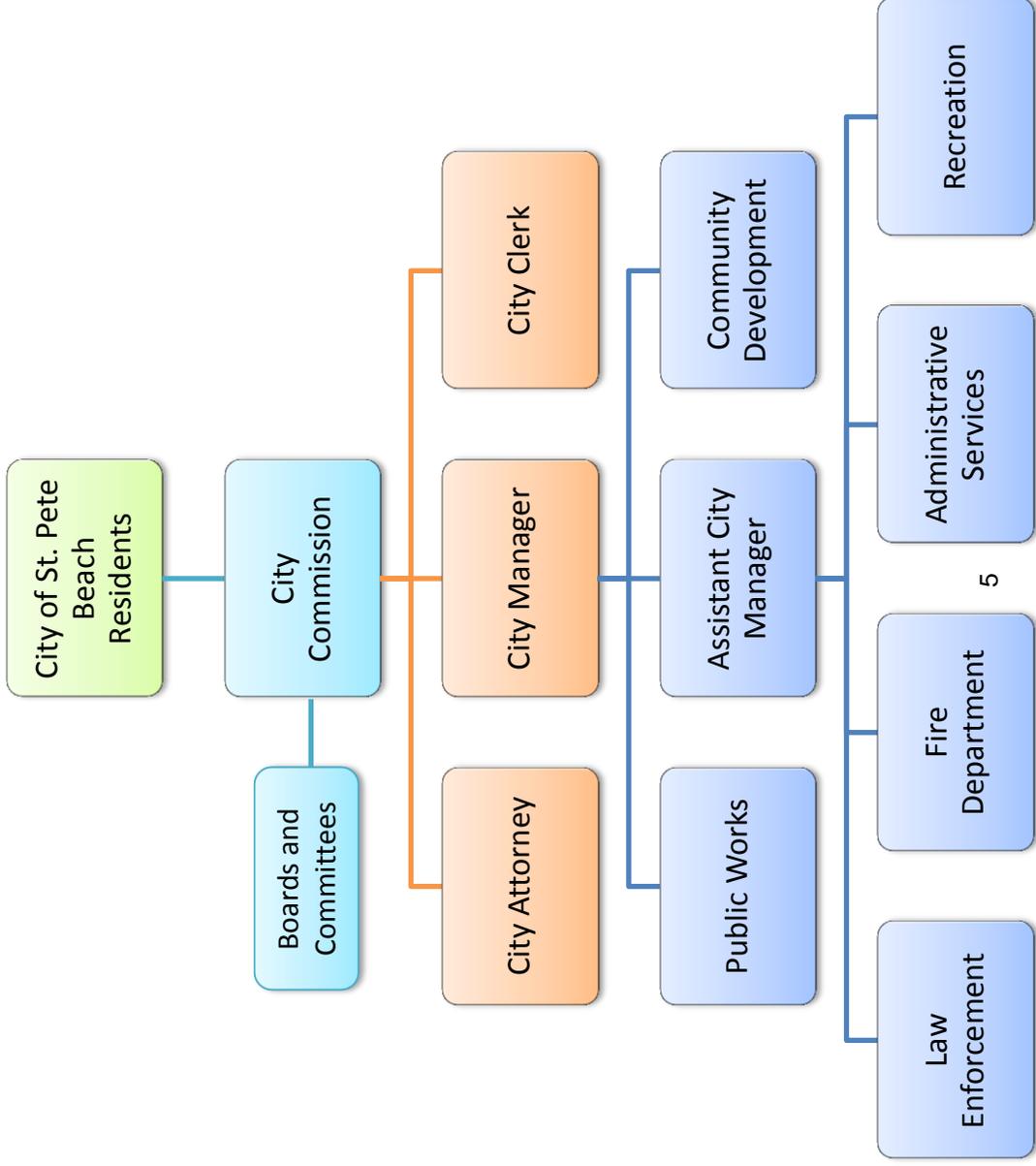
**City of St. Pete Beach:**

|                                       |          |
|---------------------------------------|----------|
| <b>Population:</b>                    | 9,739    |
| <b>Households:</b>                    | 5,256    |
| <b>Families:</b>                      | 2,612    |
| <b>Average Household Size:</b>        | 1.85     |
| <b>Owner Occupied Housing Units:</b>  | 3,301    |
| <b>Renter Occupied Housing Units:</b> | 1,960    |
| <b>Median Age:</b>                    | 59.4     |
| <b>Per Capita Income:</b>             | \$55,369 |

**Top Employers:**

- ✚ Tradewinds Island Resorts
- ✚ The Don Cesar Beach Resort
- ✚ Grand Plaza Hotel & Resort
- ✚ Sirata Beach Resort
- ✚ Castle Hotel
- ✚ Publix Supermarket
- ✚ City of St. Pete Beach
- ✚ Winn Dixie Supermarket
- ✚ Hurricane Lounge, Inc.
- ✚ Sandpiper Beach Resort

# City of St. Pete Beach FY 2019 Budget Organizational Chart



City of St. Pete Beach  
FY 2019 Budget  
**Mission Statement**

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The City of St. Pete Beach and its municipal government exist to provide, promote and preserve a superior social, economic and physical environment through responsible and informed use of citizen resources and fair and professional administration and enforcement of municipal plans, statutes and regulations.

**Core Values:**

- ✚ A Family-Friendly Beach Community Atmosphere
- ✚ Accountable & Efficient Use of Public Resources and Sound Fiscal Management
- ✚ Environmental Sustainability
- ✚ Ethics, Integrity, Quality Service & Courageous Leadership
- ✚ Excellence
- ✚ Innovation & Creativity
- ✚ Partnership with Government, Residents & Business Community
- ✚ Public Safety
- ✚ Quality of Life
- ✚ Quality of Visual Environment
- ✚ The City's Heritage
- ✚ The Sanctity, Preservation & Protection of the Beach & Access to the Beach for All
- ✚ Transparency in Government

# Financial Summaries

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City of St. Pete Beach  
 FY 2019 Budget  
**Summary and Analysis**

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**Budget Overview:**

The City budget serves as the foundation of the strategic and operational forecast for the upcoming fiscal year. The budget planning process facilitates the prioritization of City services, as the City’s funding sources are limited and often only controllable indirectly. Revenue and expenditures are estimated based on the best information available at the time of preparation, utilizing information derived from the State of Florida, other municipal governments, historical data, and key assumptions. In the event of significant variances throughout the year, budget amendments may be authorized by the City Commission via Ordinance. The annual budget process is largely driven by State Statute and City Charter requirements, including the following key milestones for fiscal year (FY) 2019:

|                     |   |
|---------------------|---|
| <b>April 13</b>     | City Commission budget planning and goal setting workshop                   |
| <b>June 29</b>      | Proposed budget delivered to City Commission and Finance & Budget Committee |
| <b>July 12</b>      | Finance & Budget Committee budget review workshops                          |
| <b>July 19</b>      | City Commission budget review workshop                                      |
| <b>September 4</b>  | First public hearing to adopt millage and budget                            |
| <b>September 18</b> | Final public hearing to adopt millage and budget                            |

The budget document is primarily organized by fund, including the General Fund which accounts for basic government services and operations as well as the following different types of funds:

 Governmental Funds:

- Building Fund: Special revenue fund reporting the proceeds generated and costs incurred by the City’s administration of the Florida Building Code. Surplus revenue is retained in the fund for future year spending.
- Capital Projects Fund: Accounts for resources accumulated specifically to complete significant capital projects and infrastructure improvements. Unexpended funds correspond to the execution of identified capital projects; balances may be carried forward from year to year to align financial resources with construction schedules.

 Enterprise Funds:

- Wastewater Fund: Accounts for the operation and maintenance of the City’s sewer infrastructure. Rates are established to provide sufficient funding for annual operations and capital reinvestment.
- Reclaimed Water Fund: Includes the revenue and expenditures associated with the City’s operation of the reclaimed water system through a contractual agreement with Pinellas County.
- Stormwater Fund: Reports the financial operations of the City’s stormwater drainage utility, which is funded via non-ad valorem property assessments.

City of St. Pete Beach  
FY 2019 Budget  
Summary and Analysis

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**All Funds Summary:**

The FY 2019 budget is balanced at \$39,513,254, including non-operational financial activity such as inter-fund transfers, fund balance appropriations, and debt issuance. The budget decreased \$33,493,328 (45.9%) from the previous year due to the impact of non-recurring capital expenditures.

Capital outlay declined 78.1% as the FY 2018 budget included over \$20M for the Pass-a-Grille Way and Blind Pass Road reconstruction projects and \$4.5M for Gulf Blvd. electrical undergrounding. Current revenue declined 28.1% in tandem with the Capital Improvement Plan; local option taxes, intergovernmental contributions, and miscellaneous sources such as grants and state appropriations were tied to the roadway reconstruction projects. Additional revenue includes \$952,076 generated by higher property values and \$514,058 in new parking revenue, following recent rate increases.

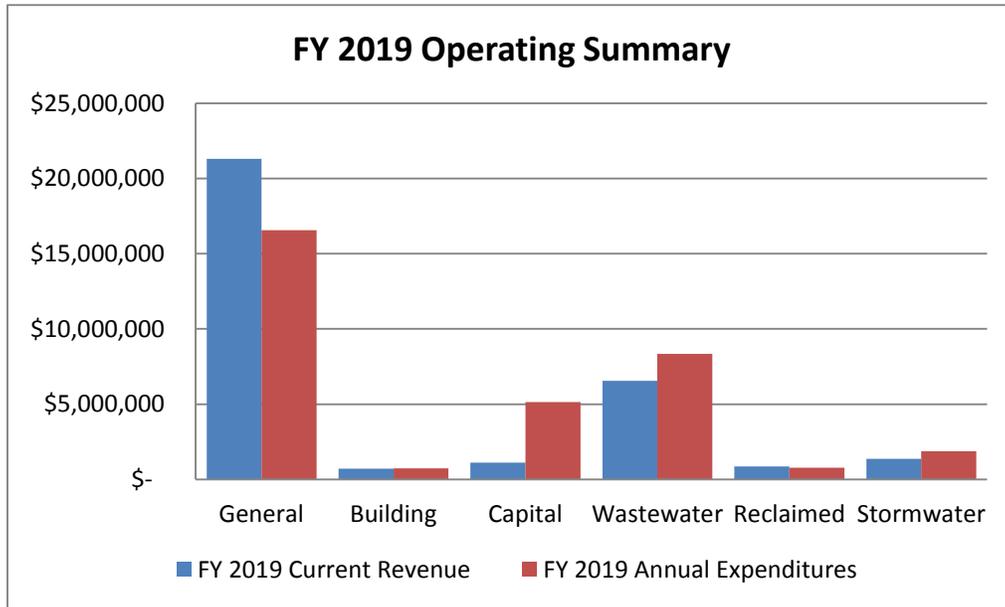
Personnel costs increased 6.5%, driven by the addition of three new Public Works positions and 3% salary increases for City employees. Debt service expenses decreased 23.5%, as the City retired its obligations on the Community Center in September 2018.

|                             | General Fund         | Building Fund     | Capital Fund        | Wastewater Fund     | Reclaimed Fund    | Stormwater Fund     | FY 2019 Total        | FY 2018 Total        | Increase/Decrease |
|-----------------------------|----------------------|-------------------|---------------------|---------------------|-------------------|---------------------|----------------------|----------------------|-------------------|
| <b>Current Revenue:</b>     |                      |                   |                     |                     |                   |                     |                      |                      |                   |
| Ad Valorem Taxes            | 9,277,546            | -                 | -                   | -                   | -                 | -                   | 9,277,546            | 8,325,470            | 11.4%             |
| Franchise Fees              | 1,173,291            | -                 | -                   | -                   | -                 | -                   | 1,173,291            | 1,122,600            | 4.5%              |
| Utility Service Taxes       | 2,223,187            | -                 | -                   | -                   | -                 | -                   | 2,223,187            | 2,163,400            | 2.8%              |
| Local Option Taxes          | -                    | -                 | 995,000             | -                   | -                 | -                   | 995,000              | 5,482,500            | -81.9%            |
| Charges for Service         | 5,310,136            | -                 | -                   | 6,537,668           | 846,600           | 1,231,700           | 13,926,104           | 13,254,234           | 5.1%              |
| Intergovernmental           | 1,214,751            | -                 | 100,000             | -                   | -                 | -                   | 1,314,751            | 6,580,940            | -80.0%            |
| Fines & Forfeitures         | 150,400              | -                 | -                   | -                   | -                 | -                   | 150,400              | 153,500              | -2.0%             |
| Licenses & Permits          | 393,000              | 715,000           | -                   | -                   | -                 | -                   | 1,108,000            | 1,090,700            | 1.6%              |
| Miscellaneous               | 1,564,453            | -                 | 20,000              | 23,000              | 16,000            | 134,000             | 1,757,453            | 6,234,644            | -71.8%            |
| Subtotal                    | <b>\$ 21,306,764</b> | <b>\$ 715,000</b> | <b>\$ 1,115,000</b> | <b>\$ 6,560,668</b> | <b>\$ 862,600</b> | <b>\$ 1,365,700</b> | <b>\$ 31,925,732</b> | <b>\$ 44,407,988</b> | <b>-28.1%</b>     |
| <b>Other Sources:</b>       |                      |                   |                     |                     |                   |                     |                      |                      |                   |
| Transfers                   | 299,463              | -                 | 4,758,057           | -                   | -                 | -                   | 5,057,520            | 5,064,205            | -0.1%             |
| Debt Proceeds               | -                    | -                 | -                   | 2,000,000           | -                 | -                   | 2,000,000            | -                    | -                 |
| From Reserves               | -                    | 18,812            | -                   | -                   | -                 | 511,190             | 530,002              | 23,534,389           | -97.7%            |
| Subtotal                    | <b>\$ 299,463</b>    | <b>\$ 18,812</b>  | <b>\$ 4,758,057</b> | <b>\$ 2,000,000</b> | <b>\$ -</b>       | <b>\$ 511,190</b>   | <b>\$ 7,587,522</b>  | <b>\$ 28,598,594</b> | <b>-73.5%</b>     |
| <b>Total Sources:</b>       | <b>\$ 21,606,227</b> | <b>\$ 733,812</b> | <b>\$ 5,873,057</b> | <b>\$ 8,560,668</b> | <b>\$ 862,600</b> | <b>\$ 1,876,890</b> | <b>\$ 39,513,254</b> | <b>\$ 73,006,582</b> | <b>-45.9%</b>     |
| <b>Annual Expenditures:</b> |                      |                   |                     |                     |                   |                     |                      |                      |                   |
| Personnel Costs             | 9,309,827            | 554,398           | -                   | 531,518             | 99,898            | 313,675             | 10,809,316           | 10,147,700           | 6.5%              |
| Operating Costs             | 6,923,617            | 156,914           | -                   | 3,972,530           | 481,908           | 242,757             | 11,777,726           | 11,250,469           | 4.7%              |
| Capital Outlay              | 324,000              | 19,000            | 4,391,500           | 3,142,000           | 200,000           | 1,065,000           | 9,141,500            | 41,832,150           | -78.1%            |
| Debt Service                | -                    | -                 | 749,369             | 687,898             | -                 | 255,458             | 1,692,725            | 2,212,846            | -23.5%            |
| Subtotal                    | <b>\$ 16,557,444</b> | <b>\$ 730,312</b> | <b>\$ 5,140,869</b> | <b>\$ 8,333,946</b> | <b>\$ 781,806</b> | <b>\$ 1,876,890</b> | <b>\$ 33,421,267</b> | <b>\$ 65,443,165</b> | <b>-48.9%</b>     |
| <b>Other Uses:</b>          |                      |                   |                     |                     |                   |                     |                      |                      |                   |
| Transfers                   | 4,984,807            | 3,500             | -                   | -                   | 69,213            | -                   | 5,057,520            | 5,064,205            | -0.1%             |
| To Reserves                 | 63,976               | -                 | 732,188             | 226,722             | 11,581            | -                   | 1,034,467            | 2,499,212            | -58.6%            |
| Total                       | <b>\$ 5,048,783</b>  | <b>\$ 3,500</b>   | <b>\$ 732,188</b>   | <b>\$ 226,722</b>   | <b>\$ 80,794</b>  | <b>\$ -</b>         | <b>\$ 6,091,987</b>  | <b>\$ 7,563,417</b>  | <b>-19.5%</b>     |
| <b>Total Uses:</b>          | <b>\$ 21,606,227</b> | <b>\$ 733,812</b> | <b>\$ 5,873,057</b> | <b>\$ 8,560,668</b> | <b>\$ 862,600</b> | <b>\$ 1,876,890</b> | <b>\$ 39,513,254</b> | <b>\$ 73,006,582</b> | <b>-45.9%</b>     |

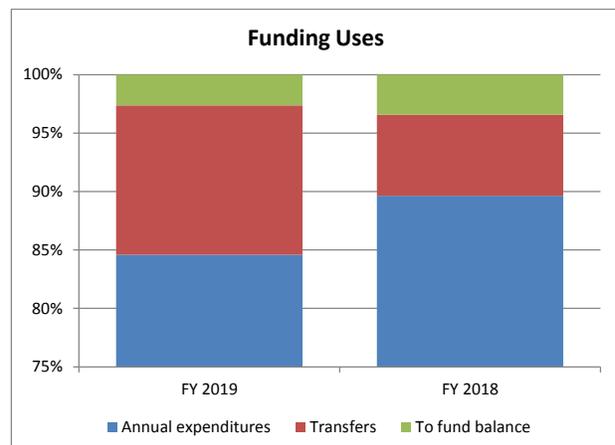
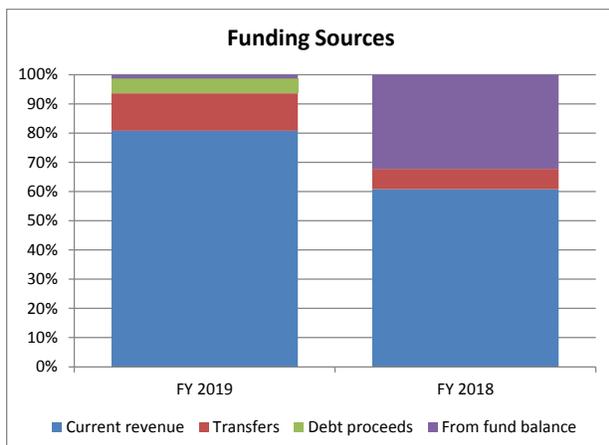
City of St. Pete Beach  
 FY 2019 Budget  
**Summary and Analysis**

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The charts below illustrate the extent to which current revenue supports annual expenditures within individual funds, net of non-operational financial activity. Significant variances reflect General Fund transfers into the Capital Improvement Fund to support the Capital Improvement Plan (CIP); appropriations to fund balance to build reserves for future CIP projects; new debt planned to finance sanitary sewer improvements; and appropriations from fund balance to support stormwater drainage CIP projects.



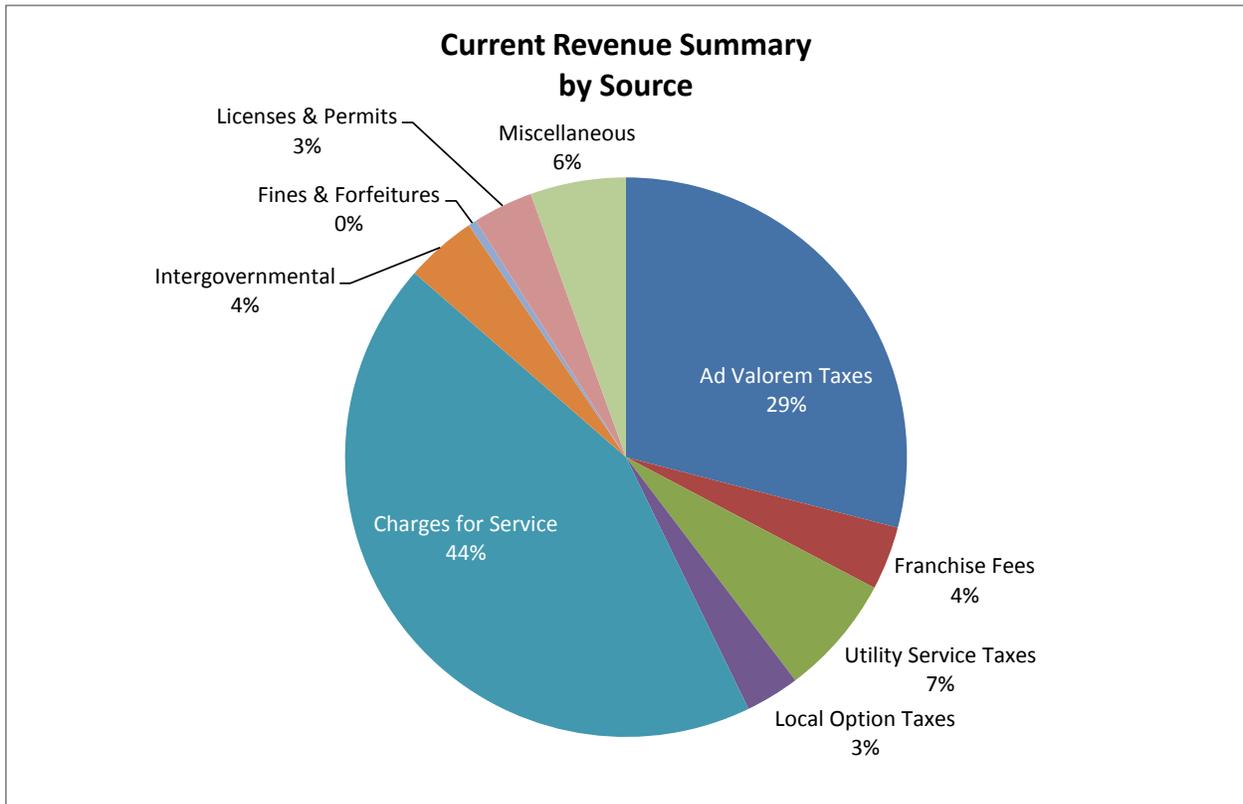
The adopted budget utilizes fewer reserves than the prior year, as FY 2018 projects were funded largely via previously-issued debt and re-appropriations from FY 2017. Transfers represent a greater portion of the budget, with General Fund contributions into the Capital Improvement Fund being utilized to finance current CIP projects and build reserves for future projects. New debt is forecasted in the Wastewater Fund to finance the remaining unfunded portion of the Sanitary Sewer expansion project. Staff will exhaust all funding alternatives prior to relying on new borrowing.



City of St. Pete Beach  
FY 2019 Budget  
**Summary and Analysis**

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**Revenue Summary:**



**Millage Rate:**

Florida voters approved an amendment to Save Our Homes legislation in January 2008, limiting property taxes by increasing property value exemptions and providing portability of exemption provisions. As illustrated in the following charts, the City of St. Pete Beach managed the impact of property tax limitations by steadily increasing its millage rate, peaking in FY 2013 to coincide with a historically low property tax base. Effective FY 2014, the City outsourced law enforcement services to Pinellas County Sheriff's Office, reducing General Fund expenditures to the extent that the millage rate was reduced nearly 13%. The City has since sought to rebuild from the economic recession and housing market collapse by gradually increasing staffing levels and services, with a millage rate of 3.1500 in place since FY 2015.

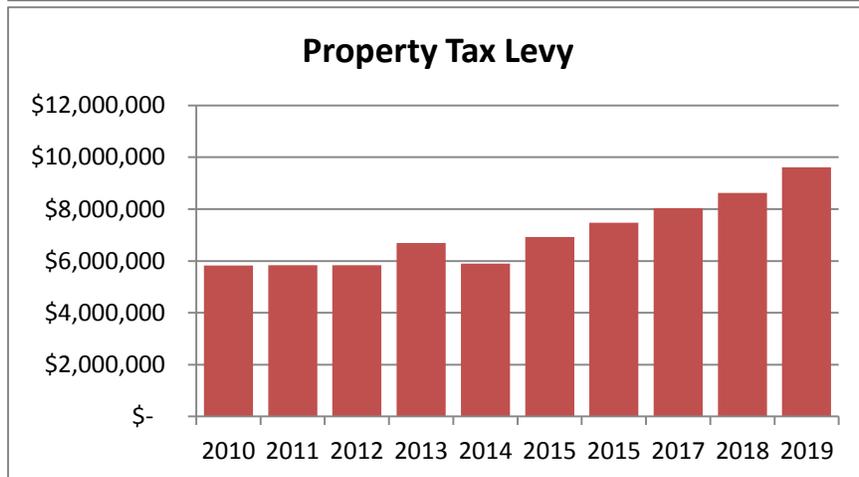
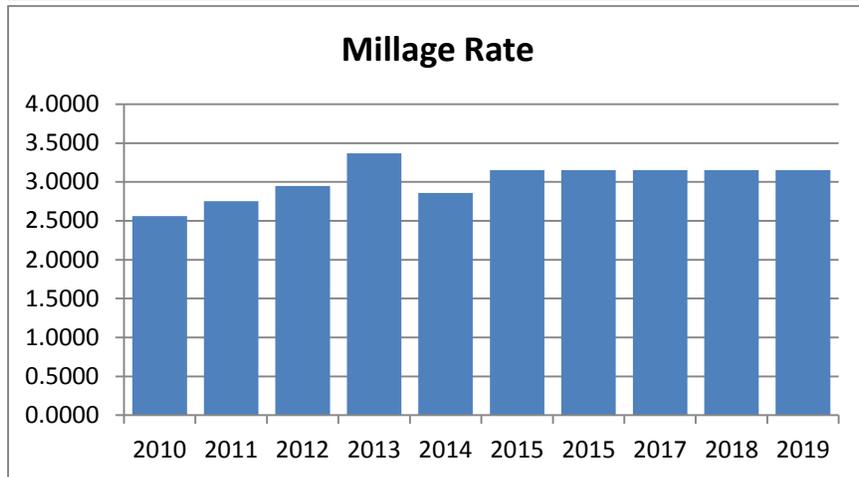
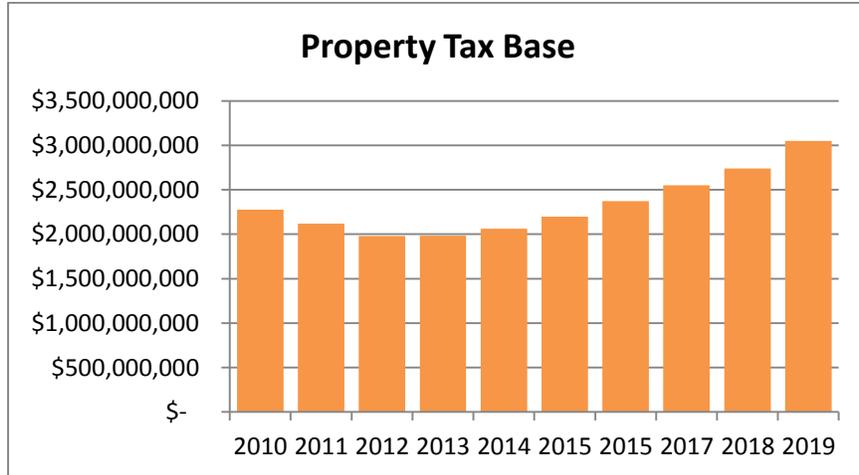
Property values have recovered to pre-recession levels, with the tax base exceeding \$3B for the first time in FY 2019. The 11.57% property value increase in FY 2019 is the highest rate of growth in Pinellas County.

The FY 2019 budget maintains the 3.1500 millage rate. This will allow the City to balance its budget, fund the capital projects identified in the Capital Improvement Plan, and build reserves for

City of St. Pete Beach  
 FY 2019 Budget  
**Summary and Analysis**

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future capital projects. Applying the same millage rate to the increased tax base will generate over \$950,000 in new revenue.



City of St. Pete Beach  
FY 2019 Budget  
**Summary and Analysis**

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**General Fund Revenue:**

- ✚ Ad Valorem: The City of St. Pete Beach experienced the highest rate of property value growth among Pinellas County municipalities. Based on an 11.57% increase in property values, the City will generate over \$952,000 in new revenue by maintaining the current millage rate of 3.1500.
- ✚ Franchise Fees: 4.5% estimated increase. The City has experienced a 9% increase in electric franchise fees in fiscal year (FY) 2018, following rate increases by Duke Energy.
- ✚ Intergovernmental: FY 2018 included \$136,754 in non-recurring grant funds for Fire Department air tanks. Absent this grant, FY 2019 estimated revenue will decline 8.2%.
- ✚ Transportation: 20.8% revenue increase due to the hourly parking fee increase from \$2.25 to \$2.75. Staff estimates are prepared assuming fairly stable tourism activity.
- ✚ Rent: 14.3% increase corresponding to anticipated new agreements for concession and cabana services.
- ✚ Interest Earnings: Based on higher prevailing market rates and staff's prioritization of treasury functions, Finance estimates a 283% revenue increase. Upon completion of a new banking services agreement, surplus balances will be invested at more competitive rates.
- ✚ Miscellaneous: 9.0% increase due to the volume of credit card transactions – and corresponding convenience fees – at City Hall.

**Building Fund Revenue:**

- ✚ Building Permits: \$700,000 estimated revenue. The City of St. Pete Beach continues to experience thriving construction activity. FY 2018 revenue exceeded \$763,000 through July.

**Capital Improvement Fund Revenue:**

- ✚ Penny for Pinellas: 1.3% estimated increase. After experiencing fairly stable collections last year, FY 2018 revenue has increased 6.2%. March 2018 collections were the highest ever recorded by the City of St. Pete Beach. Budgetary estimates assume a more modest experience in FY 2019.
- ✚ Intergovernmental: 98.1% decrease. This revenue source is entirely contingent upon non-recurring grant schedules. FY 2019 revenue assumes a \$100,000 FEMA grant for emergency generators.
- ✚ Interest Earnings: \$20,000 estimated revenue. Revenue will continue to be generated on unexpended debt proceeds and available reserves through the construction phase of capital projects.

**Wastewater Fund Revenue:**

- ✚ Charges for Service: The City completed its three-year phased in rate increase in FY 2018. Estimated revenue is unchanged from the prior year.

City of St. Pete Beach  
FY 2019 Budget  
**Summary and Analysis**

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- Miscellaneous: FY 2018 revenue included a non-recurring State of Florida appropriation in the amount of \$1,000,000. Absent this appropriation, miscellaneous revenue will decrease 100%.

**Reclaimed Water Fund Revenue:**

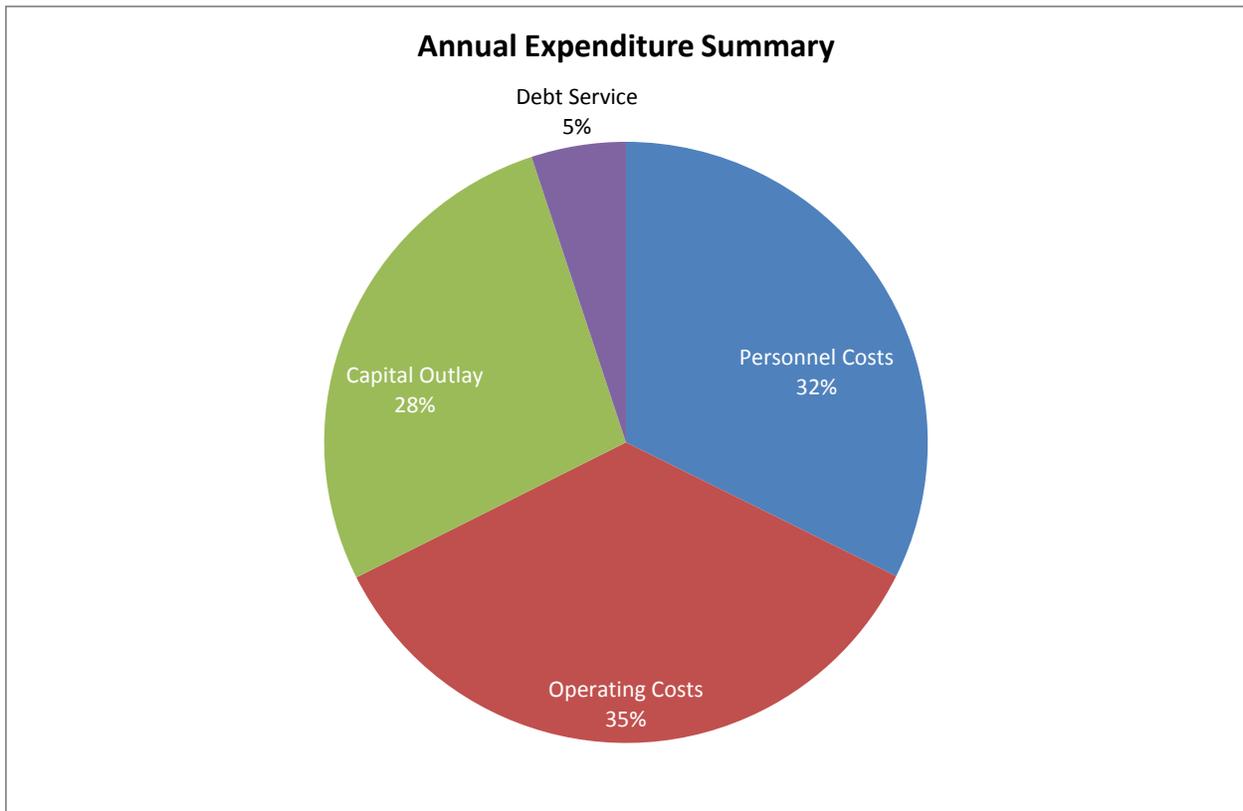
- Total estimated revenue is virtually unchanged, with the exception of a 14.3% decrease in electric reimbursements from Pinellas County based on current and prior year experience.

**Stormwater Fund Revenue:**

- Charges for Service: 13.3% increase, assuming adoption of planned rate increases (3% for Tier 1 and 12.0% for Tier 2) in accordance with the City's rate model.

**Expenditure Summary:**

The FY 2019 budget is evenly distributed, with personnel, operating, and capital outlay each representing nearly 1/3 of the annual budget while debt service costs declined from the prior year.



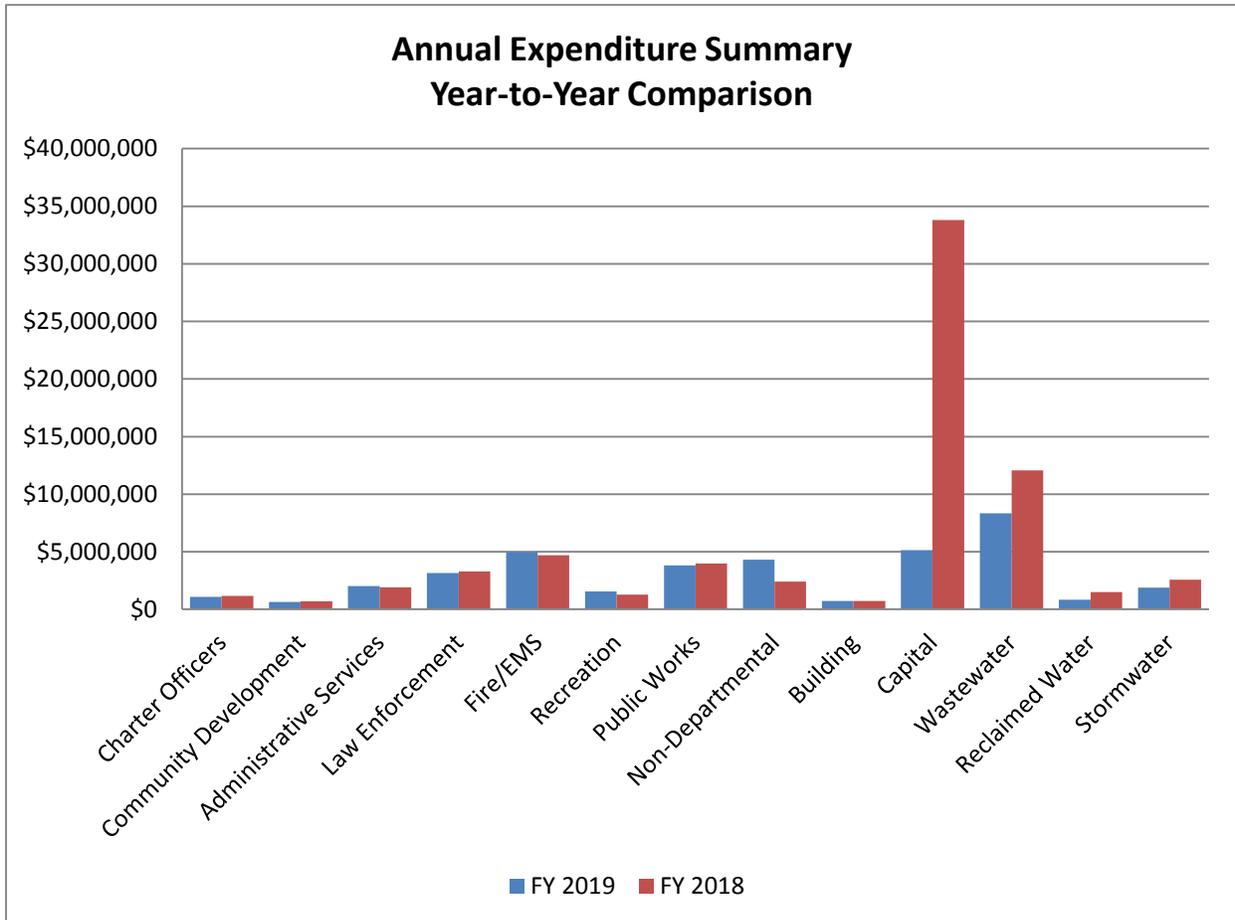
General Fund expenditures are fairly stable, increasing 1.2% net of transfers, with the most significant exceptions reflected in the Fire/EMS and Recreation departments. Budget increases for both departments relate to vehicle replacement planning; over \$400,000 will be transferred from the

City of St. Pete Beach  
 FY 2019 Budget  
**Summary and Analysis**

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Fire Department to the Capital Improvement Fund to support future apparatus replacements, while Recreation buses previously leased will instead be purchased outright.

The impact of the CIP schedule, as previously described, is illustrated in the City’s Capital Improvement Fund and enterprise funds. Capital Improvement Fund expenditures declined 85% while the enterprise funds each decreased corresponding to previous transfers supporting roadway reconstruction projects.



**Personnel Summary:**

The FY 2019 budget includes 5.08 new full-time equivalent (FTE) positions, allocated as follows:

- ✚ City Clerk: 0.25 FTE increase
- ✚ City Manager: -1.00 FTE decrease (reallocation)
- ✚ Finance: 1.00 FTE increase (reallocation)
- ✚ Library: 0.25 FTE increase
- ✚ Planning: 0.63 FTE increase

City of St. Pete Beach  
FY 2019 Budget  
**Summary and Analysis**

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- ✚ Public Works
  - Administration: 1.00 FTE increase
  - Parks & Grounds Maintenance: 1.00 FTE increase
- ✚ Recreation: 0.95 FTE increase
- ✚ Stormwater Fund: 1.00 FTE increase

Total personnel costs including wage increases, retirement contributions, health insurance premiums, overtime, and other pay are estimated to increase \$802,321 (9.0%).

**Citywide Expenditure Assumptions:**

- ✚ Wage increases: 3%
- ✚ Defined benefit retirement plan contribution rates:
  - Fire pension: 35.5%
  - General employees' pension: 99.5%
  - Police pension (total contribution): \$628,531
- ✚ Defined contribution retirement plan rates:
  - City Manager: 15%
  - Department directors: 12%
  - MAPS employees: 10%
- ✚ Health insurance cost increase: 5.0%
- ✚ Dental insurance cost increase: 3.0%
- ✚ Property and casualty insurance cost increases:
  - Flood insurance: 15% increase
  - General liability: 12% increase
  - Workers' compensation: 10% increase
- ✚ Electric utility service costs: 4.1% increase
- ✚ Water and wastewater utility service costs:
  - Based on FY 2018 experience, which was the final year of Pinellas County's four-year phased in water rate increase.
- ✚ Reclaimed water utility service costs:
  - Based on current year rates
- ✚ Assumed average fuel costs:
  - Regular: \$2.59/gallon
  - Diesel: \$2.87/gallon
  - Prices are based on U.S. Energy Information Administration data, which reflect an anticipated spike in the final quarter of FY 2018 and a gradual tapering in FY 2019. Regular gasoline prices are projected to increase 0.83% for FY 2019, following a 12% increase in the final quarter of FY 2018. Diesel fuel prices are estimated to decrease 0.3%, following a 2% increase in the final quarter of FY 2018. Adjustments are

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incorporated for historical experience, new vehicles, staffing changes, or other operational issues that may affect consumption.

**General Fund Expenditures:**

Charter Officers

- ✚ City Commission: 6.0% increase
  - Expenditures for travel and training have been reallocated by district, increasing 33%.
- ✚ City Clerk: 27.7% increase
  - Personnel costs include the reclassification of a part-time Secretary position to full-time Administrative Assistant.
- ✚ City Manager: 25.1% decrease
  - The Human Resources Administrator position and HR-related operating budget expenditures have been reallocated to the Administrative Services Department.
  - Copier leases for devices located in the City Manager's Office, City Clerk's Office, and Finance Division were all previously reported in the City Manager's Office. Effective FY 2019, costs have been reallocated to the appropriate divisions.
- ✚ City Attorney: 6.7% decrease
  - Settlement costs associated with the Anderson case are complete, reducing expenditures by \$90,000.

Community Development

- ✚ Planning: 17.4% decrease
  - Professional services funding previously included a contingency for as-needed consulting, which was not spent in prior years and is not anticipated in FY 2019, resulting in a reduction of nearly \$125,000.
- ✚ Code Enforcement: 9.0% increase
  - Personnel costs increased 18.8% due to a position being reclassified from a defined contribution retirement plan to a traditional pension.

Administrative Services

- ✚ Finance: 42.6% increase
  - Personnel costs increased 37.7% due to the reallocation of the Human Resources Administrator position from the City Manager's Office and the reclassification of the Administrative Services Director position to Assistant City Manager.
  - The operating budget increased in scope to include HR-related items reallocated from the City Manager's Office, such as EAP insurance, Citywide tuition reimbursement, and employee recognition programs.

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✚ Information Technology: 4.6% decrease

- Operating costs have been consolidated primarily into hardware and software accounts, allowing for better analytics and identification of recurring costs. New funding to update the City's financial accounting software (\$29,000) was offset by capital outlay budget reductions.

✚ Library: 7.2% increase

- Personnel costs include the addition of 520 part-time Clerk hours (0.25 FTE) to provide sufficient scheduling during PTO events. Facility maintenance costs increased 14.1% to ensure funding is available in the event of further air conditioning failures.

✚ Parking Enforcement: 11.4% decrease

- Parking ticket processing costs declined 45% following the transition to a new vendor, as authorized by the City Commission in January 2018.

Law Enforcement: 4.2% decrease

- The Pinellas County Sheriff's Office contract increased 3%, in line with annual expectations. The 4.2% decrease for this department is due only to a pension accounting issue; funds were included in the FY 2018 revised budget unnecessarily, as the underlying expenditures were instead recorded as an FY 2017 year-end accrual.

Fire Department

✚ Fire Suppression: 4.1% increase

- The primary driver of this increase is a transfer out to the Capital Improvement Fund in the amount of \$428,057. These funds were previously accumulated in the General Fund for fire apparatus replacements; they will be combined with future Penny for Pinellas revenue to fund replacements when due.

✚ Emergency Medical Services: 8.3% increase

- Personnel costs include a 12.3% increase largely due to pension contribution rates. Budgeted retirement contribution rates increased from 31.4% to 35.5%.

Public Works

✚ Administration: 9.7% increase

- This division includes one additional full-time Mechanic position (1.00 FTE) to repair and maintain City vehicles and equipment.
- Several Public Works vehicles have been acquired or reclassified to the Administration division, introducing new vehicle replacement plan expenditures of \$27,793.
- Maintenance expenditures include new funding for LED lighting replacements (\$15,000) at the Public Works facility.

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✚ Facilities Maintenance: 7.0% increase

- Budgeted additions include \$46,000 for LED lighting replacements at City Hall and ongoing monitoring expenditures for recent security enhancements.

✚ Streets Maintenance: 19.9% decrease

- The City's concrete and sidewalk repair program has been reallocated from the operating budget to the CIP, reducing Streets Maintenance division expenditures by \$100,000. New funding includes \$18,000 for Gulf Way brick pavers and sidewalk improvements.

✚ Parks & Grounds Maintenance: 3.9% increase

- Personnel costs increased 14.9% due to the addition of a Public Properties Worker position and the contributions required by the City's general employee pension fund. Pension contribution rates increased from 80.4% to 99.5%.
- Funding previously included for restroom improvements (\$80,000) has been reallocated to the CIP as a standalone project.

✚ Beach Maintenance: 25.8% decrease

- Non-recurring FY 2018 funding included \$180,000 for a new beach garbage truck, which has been acquired. Capital outlay expenditures consequently declined 79.4%.

Recreation: 21.9% increase

- The primary driver of this increase is the planned replacement of two 25-passenger buses, which are currently under lease. Staff is proposing to purchase two new vehicles outright in September 2019, upon expiration of an extended lease term.
- Operating expenditures increased 16.2%, driven by facility maintenance and repairs; new funding is included for exterior painting of the entire Community Center (\$50,000), LED light replacement (\$16,000), and sand filter maintenance (\$11,500).
- Personnel costs reflect the addition of a part-time Recreation Facility Assistant (0.75 FTE) and 416 additional part-time Lifeguard hours (0.20 FTE).
- Recreation expenditures are partially offset by operating revenue totaling \$735,093.

**Building Fund Expenditures:**

Building Services: 2.3% increase

- Contractual service includes funding for third-party inspections in the event of vacancies or other contingency situations. Due to recent staff turnover, this line item includes \$13,000 in new funding. In the event of any extended vacancies, additional funds may be transferred administratively by the City Manager from personnel savings.

**Capital Improvement Fund Expenditures:**

The Capital Improvement Fund includes all governmental fund capital outlay reflected in the Capital Improvement Plan (CIP). Effective FY 2019, expenditures for individual projects are allocated by

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line item to improve accounting and auditing (e.g., “Merry Pier” rather than “Capital Improvements”). Professional and contractual service includes \$100,000 in new funding for preliminary engineering studies. Debt service costs associated with the Community Center and a 1996 Pierce Fire Engine lease both expired in FY 2018, leaving the 2015 Capital Improvement Revenue Bond as the City’s only governmental fund debt obligation.

**Enterprise Fund Expenditures:**

Wastewater Fund: 31.0% decrease

- Operating expenditures include the following new funding requests:
  - Grease removal program to treat lift stations (\$100,000)
  - Block wall maintenance at pump station nos. 1 and 2 (\$55,000)
  - Hydraulic lift for equipment maintenance (\$10,000)
- Capital outlay funding decreased 54.3% per the projects identified and scheduled in the CIP. Requests include:
  - Lift station renovations: \$44,000
  - Inflow and infiltration program: \$540,000
  - Sub-aqueous improvements: \$350,000
  - Pump rehabilitation: \$20,000
  - Lift station emergency operations: \$108,000
  - Sewer expansion south: \$2,000,000
  - Force main maintenance: \$50,000
  - Pump rebuilds at lift station 7 and 17: \$20,000
  - Hydraulic lift: \$10,000

Reclaimed Water Fund: 43.5% decrease

- Absent the transfer associated with the FY 2018 Blind Pass Road construction project, transfers declined 90.9%.
- The FY 2018 estimate for reuse flow expenditures was based on dated historical averages. More recently, average annual costs have increased 24%. FY 2019 expenditures reflect an increase of over \$50,000.

Stormwater Fund: 27.0% decrease

- Transfers decreased by \$600,000 due to the one-time transfer for Blind Pass Road in FY 2018.
- Personnel costs reflect the addition of a full-time Utilities Maintenance Worker (1.00 FTE). Retirement expenditures increased 70.1% due to the impact of the additional position and the increased pension contribution requirements described previously.

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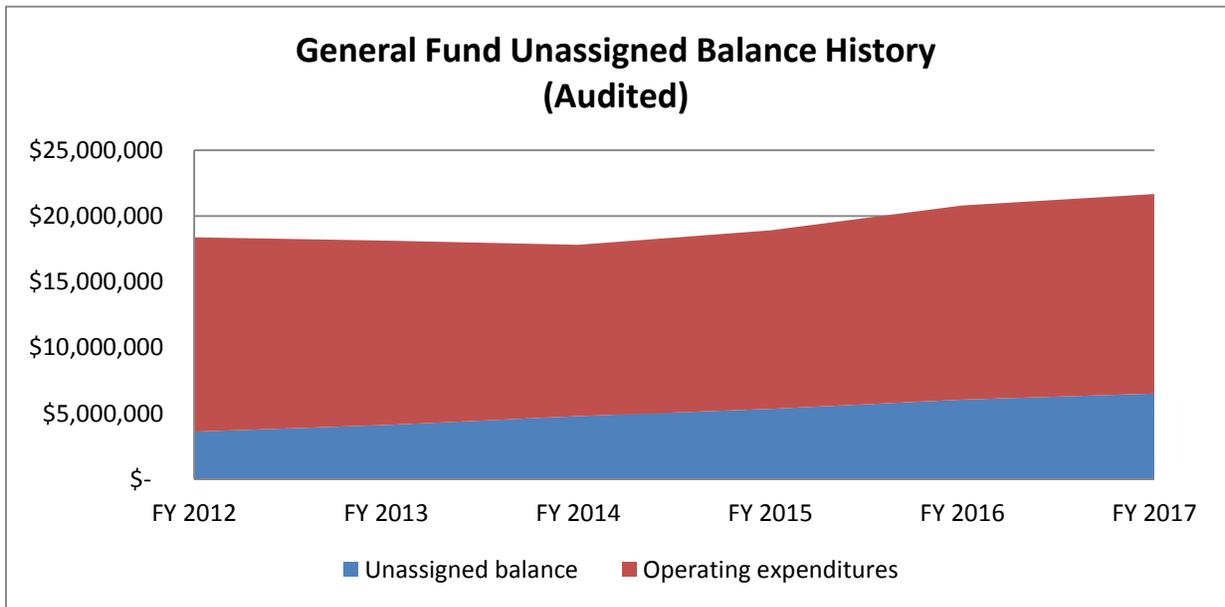
- Capital outlay funding decreased 14.4% per the projects identified and scheduled in the CIP. Planned programs include:
  - Conveyance system and pond storage maintenance: \$200,000
  - Blind Pass stormwater basin connections: \$10,000
  - Local street flooding mitigation: \$400,000
  - Stormwater quality improvements: \$210,000
  - Alley improvements: 21<sup>st</sup> Ave. to 22<sup>nd</sup> Ave.: \$110,000
  - Tidal influenced intersection improvements: \$110,000
  - Coastline resiliency planning: \$25,000

**Reserves:**

Following are the estimated ending fund balances based on the FY 2019 budget:

- ✚ General Fund: \$7,116,346
- ✚ Building Fund: \$81,188
- ✚ Capital Improvement Fund: \$787,118
- ✚ Wastewater Fund: \$1,030,769
- ✚ Reclaimed Water Fund: \$447,189
- ✚ Stormwater Fund: \$654,843

General Fund unassigned balance is commonly used to evaluate whether a government has sufficient capacity and flexibility to manage unanticipated costs or budgetary shortfalls. Projected ending balance for FY 2019 represents 43% of General Fund expenditures.



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Management continues to plan for contingencies via assigned balance. Funds have been set aside for the following intended uses:

- ✚ Capital improvement projects: \$87,566
- ✚ Compensated absences: \$429,745
- ✚ Insurance stabilization: \$51,454

**Debt Management:**

The City's total debt liability through FY 2045 is \$31,649,342, supported by three different funds and comprised of several individual amortization schedules. Following are the City's scheduled debt service and capital lease obligations:

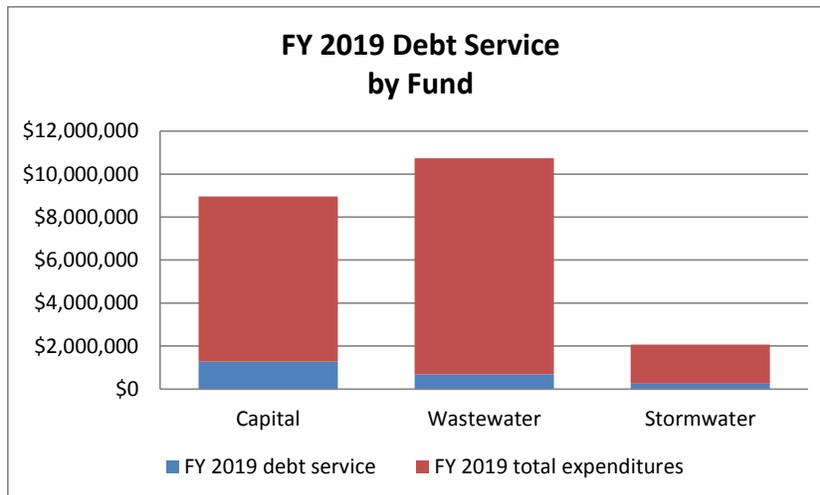
| <b>Governmental Funds</b>                 |         | <b>Fund</b>       | <b>FY 2019</b>    | <b>FY 2020</b>    | <b>FY 2021</b>    | <b>FY 2022</b>    | <b>FY 2023</b>       | <b>FY 2024 -2045</b> | <b>Total</b> |
|---|---------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|----------------------|--------------|
| Fire truck capital lease (principal)      | Capital | -                 | -                 | -                 | -                 | -                 | -                    | -                    | -            |
| Fire truck capital lease (interest)       | Capital | -                 | -                 | -                 | -                 | -                 | -                    | -                    | -            |
| Community Center debt service (principal) | Capital | -                 | -                 | -                 | -                 | -                 | -                    | -                    | -            |
| Community Center debt service (interest)  | Capital | -                 | -                 | -                 | -                 | -                 | -                    | -                    | -            |
| Community Center debt service (fees)      | Capital | -                 | -                 | -                 | -                 | -                 | -                    | -                    | -            |
| Series 2015 Revenue Bonds (principal)     | Capital | 260,000           | 265,000           | 275,000           | 290,000           | 305,000           | 10,795,000           | 12,190,000           |              |
| Series 2015 Revenue Bonds (interest)      | Capital | 489,369           | 481,569           | 470,969           | 459,969           | 445,469           | 5,664,381            | 8,011,725            |              |
|   |         | <b>\$ 749,369</b> | <b>\$ 746,569</b> | <b>\$ 745,969</b> | <b>\$ 749,969</b> | <b>\$ 750,469</b> | <b>\$ 16,459,381</b> | <b>\$ 20,201,725</b> |              |

| <b>Enterprise Funds</b>             |            | <b>Fund</b>       | <b>FY 2019</b>    | <b>FY 2020</b>    | <b>FY 2021</b>    | <b>FY 2022</b>    | <b>FY 2023</b>      | <b>FY 2023 -2045</b> | <b>Total</b> |
|-------------------------------------|------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|----------------------|--------------|
| Vac truck capital lease (principal) | Wastewater | 71,320            | 73,218            | 75,166            | -                 | -                 | -                   | -                    | 219,704      |
| Vac truck capital lease (interest)  | Wastewater | 5,846             | 3,949             | 2,000             | -                 | -                 | -                   | -                    | 11,795       |
| 2003 DEP loan (principal)           | Wastewater | 16,845            | 17,363            | 17,897            | 18,447            | 19,013            | -                   | -                    | 89,564       |
| 2003 DEP loan (interest)            | Wastewater | 2,604             | 2,087             | 1,553             | 1,003             | 436               | -                   | -                    | 7,683        |
| 2005 DEP loan (principal)           | Wastewater | 181,673           | 186,446           | 191,344           | 196,370           | 201,529           | 636,914             | 1,594,276            |              |
| 2005 DEP loan (interest)            | Wastewater | 40,434            | 35,661            | 30,763            | 25,736            | 20,577            | 29,406              | 182,578              |              |
| Wastewater bank note (principal)    | Wastewater | 189,000           | 196,000           | 204,000           | 213,000           | 221,000           | 3,459,000           | 4,482,000            |              |
| Wastewater bank note (interest)     | Wastewater | 180,176           | 172,579           | 164,699           | 156,499           | 147,936           | 968,941             | 1,790,830            |              |
| Stormwater bank note (principal)    | Stormwater | 181,000           | 187,000           | 192,000           | 198,000           | 204,000           | 1,607,000           | 2,569,000            |              |
| Stormwater bank note (interest)     | Stormwater | 74,458            | 69,074            | 63,528            | 57,820            | 51,935            | 183,372             | 500,187              |              |
|                                     |            | <b>\$ 943,357</b> | <b>\$ 943,376</b> | <b>\$ 942,950</b> | <b>\$ 866,875</b> | <b>\$ 866,427</b> | <b>\$ 6,884,633</b> | <b>\$ 11,447,616</b> |              |

|              |  |                  |                  |                  |                  |                  |                   |                   |  |
|--------------|--|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|--|
| <b>Total</b> |  | <b>1,692,725</b> | <b>1,689,945</b> | <b>1,688,919</b> | <b>1,616,844</b> | <b>1,616,896</b> | <b>23,344,014</b> | <b>31,649,342</b> |  |
|--------------|--|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|--|



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**Summary and Analysis**

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**Pension Obligations:**

The City of St. Pete Beach maintains three separate defined benefit retirement plans, as summarized below:

|                           | Police<br>Pension | Firefighters'<br>Pension | General<br>Pension |
|---------------------------|-------------------|--------------------------|--------------------|
| Current Beneficiaries     | 28                | 23                       | 73                 |
| Eligible Beneficiaries    | 6                 | 6                        | 45                 |
| Active Contributors       | 0                 | 33                       | 18                 |
| Net Pension Liability     | \$6,140,496       | \$8,112,317              | \$4,819,108        |
| FY 2019 City Contribution | \$628,531         | 35.50%                   | 99.50%             |

**Financial Planning:**

**Long Term Planning:**

In addition to annual line item budgeting by fund, the City of St. Pete Beach incorporates longer-term decision making into the annual budget process. The Capital Improvement Plan (CIP) and Vehicle Replacement Plan (VRP) identify projected expenditures over a five year period to ensure funds are available when particular projects or replacements are scheduled. The plans are reviewed annually and adjusted for any operational changes, scope revisions, or funding discrepancies. Each plan is included as a separate section within this document and integrated into the annual budget adoption process.

**Financial Policies:**

- ✚ Debt Policy: Long-term borrowing will not be used to finance current operations or normal maintenance. The City shall strive to maintain a high reliance on “pay as you go” financing for capital improvements for all funds, with the exception of the enterprise funds. The City may borrow money, contract loans, and issue bonds pursuant to the provisions of the Florida Statutes.
  
- ✚ Investment Policy: It is the policy of the City of St. Pete Beach to manage and invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City’s projected cash needs, while conforming to all state statutes governing the investment of public funds. The City is empowered by Florida Statute 218.415(16) and the Code of Ordinances to invest in specifically identified types of securities, which shall be invested to provide sufficient liquidity to pay obligations as they come due. The Assistant City Manager is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the City are protected from loss, theft, or misuse.

City of St. Pete Beach  
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**Financial Impact Summary**

|                             | General<br>Fund     | Building<br>Fund   | Capital<br>Improvement<br>Fund | Wastewater<br>Fund  | Reclaimed<br>Water<br>Fund | Stormwater<br>Fund  | Total                |
|-----------------------------|---------------------|--------------------|--------------------------------|---------------------|----------------------------|---------------------|----------------------|
| Estimated beginning balance | \$ 7,052,370        | \$ 100,000         | \$ 54,930                      | \$ 804,047          | \$ 435,608                 | \$ 1,166,033        | \$ 9,612,988         |
| FY 2019 budget summary:     |                     |                    |                                |                     |                            |                     |                      |
| Funding sources:            |                     |                    |                                |                     |                            |                     |                      |
| Revenue                     | 21,306,764          | 715,000            | 1,115,000                      | 6,560,668           | 862,600                    | 1,365,700           | 31,925,732           |
| Transfers in                | 299,463             | -                  | 4,758,057                      | -                   | -                          | -                   | 5,057,520            |
| Debt proceeds               | -                   | -                  | -                              | 2,000,000           | -                          | -                   | 2,000,000            |
| Total funding sources       | <b>21,606,227</b>   | <b>715,000</b>     | <b>5,873,057</b>               | <b>8,560,668</b>    | <b>862,600</b>             | <b>1,365,700</b>    | <b>38,983,252</b>    |
| Funding uses:               |                     |                    |                                |                     |                            |                     |                      |
| Expenditures                | (16,557,444)        | (730,312)          | (5,140,869)                    | (8,333,946)         | (781,806)                  | (1,876,890)         | (33,421,267)         |
| Transfers out               | (4,984,807)         | (3,500)            | -                              | -                   | (69,213)                   | -                   | (5,057,520)          |
| Total funding uses          | <b>(21,542,251)</b> | <b>(733,812)</b>   | <b>(5,140,869)</b>             | <b>(8,333,946)</b>  | <b>(851,019)</b>           | <b>(1,876,890)</b>  | <b>(38,478,787)</b>  |
| To (from) fund balance      | <b>\$ 63,976</b>    | <b>\$ (18,812)</b> | <b>\$ 732,188</b>              | <b>\$ 226,722</b>   | <b>\$ 11,581</b>           | <b>\$ (511,190)</b> | <b>\$ 504,465</b>    |
| Estimated ending balance    | <b>\$ 7,116,346</b> | <b>\$ 81,188</b>   | <b>\$ 787,118</b>              | <b>\$ 1,030,769</b> | <b>\$ 447,189</b>          | <b>\$ 654,843</b>   | <b>\$ 10,117,453</b> |

City of St. Pete Beach  
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**Personnel Summary**

**Budgeted Full-time Equivalent (FTE) Positions**

| Department/Division           | FY 2014      | FY 2015      | FY 2016      | FY 2017       | FY 2018       | FY 2019       | FY 2019<br>Change (FTE) | FY 2019<br>Change (%) |
|-------------------------------|--------------|--------------|--------------|---------------|---------------|---------------|-------------------------|-----------------------|
| City Commission               | 5.00         | 5.00         | 5.00         | 5.00          | 5.00          | 5.00          | 0.00                    | 0.0%                  |
| City Clerk                    | 2.88         | 2.88         | 2.73         | 2.75          | 2.75          | 3.00          | 0.25                    | 9.1%                  |
| City Manager                  | 3.00         | 3.00         | 3.00         | 3.00          | 3.00          | 2.00          | -1.00                   | -33.3%                |
| Finance                       | 4.00         | 4.00         | 4.00         | 3.00          | 3.63          | 4.63          | 1.00                    | 27.5%                 |
| Parking Enforcement           | 2.00         | 2.20         | 3.00         | 3.35          | 3.35          | 3.35          | 0.00                    | 0.0%                  |
| Library                       | 7.43         | 7.15         | 7.15         | 7.15          | 7.15          | 7.40          | 0.25                    | 3.5%                  |
| IT                            | 1.00         | 1.00         | 2.00         | 2.00          | 2.00          | 2.00          | 0.00                    | 0.0%                  |
| Planning                      | 2.00         | 2.00         | 2.70         | 3.90          | 3.90          | 4.53          | 0.63                    | 16.2%                 |
| Code Enforcement              | 0.00         | 0.00         | 0.00         | 1.45          | 2.85          | 2.85          | 0.00                    | 0.0%                  |
| Building Services             | 2.00         | 2.00         | 2.30         | 5.65          | 0.00          | 0.00          | 0.00                    | -                     |
| Fire & EMS                    | 29.70        | 32.00        | 32.00        | 35.00         | 35.00         | 35.00         | 0.00                    | 0.0%                  |
| Public Works Admin.           | 1.70         | 1.70         | 1.70         | 2.35          | 2.35          | 3.35          | 1.00                    | 42.6%                 |
| Facility Maintenance          | 2.00         | 2.00         | 2.50         | 3.00          | 3.00          | 3.00          | 0.00                    | 0.0%                  |
| Streets Maintenance           | 2.00         | 2.00         | 3.65         | 2.33          | 2.15          | 2.15          | 0.00                    | 0.0%                  |
| Parks & Grounds Maintenance   | 3.00         | 3.00         | 3.10         | 2.30          | 6.00          | 7.00          | 1.00                    | 16.7%                 |
| Beach Maintenance             | 0.00         | 0.00         | 0.00         | 2.33          | 3.00          | 3.00          | 0.00                    | 0.0%                  |
| Recreation                    | 12.98        | 13.83        | 15.14        | 15.34         | 15.59         | 16.54         | 0.95                    | 6.1%                  |
| <b>Total General Fund</b>     | <b>80.68</b> | <b>83.76</b> | <b>89.97</b> | <b>99.90</b>  | <b>100.72</b> | <b>104.80</b> | <b>4.08</b>             | <b>4.1%</b>           |
| Building Services             | 0.00         | 0.00         | 0.00         | 0.00          | 5.65          | 5.65          | 0.00                    | 0.0%                  |
| <b>Total Building Fund</b>    | <b>0.00</b>  | <b>0.00</b>  | <b>0.00</b>  | <b>0.00</b>   | <b>5.65</b>   | <b>5.65</b>   | <b>0.00</b>             | <b>0.0%</b>           |
| Wastewater                    | 5.15         | 5.15         | 4.65         | 5.35          | 5.20          | 5.20          | 0.00                    | 0.0%                  |
| Reclaimed                     | 1.50         | 1.50         | 1.50         | 1.35          | 1.30          | 1.30          | 0.00                    | 0.0%                  |
| Stormwater                    | 0.65         | 1.65         | 2.10         | 3.15          | 3.00          | 4.00          | 1.00                    | 33.3%                 |
| <b>Total Enterprise Funds</b> | <b>7.30</b>  | <b>8.30</b>  | <b>8.25</b>  | <b>9.85</b>   | <b>9.50</b>   | <b>10.50</b>  | <b>1.00</b>             | <b>10.5%</b>          |
| <b>TOTAL PERSONNEL</b>        | <b>87.98</b> | <b>92.06</b> | <b>98.22</b> | <b>109.75</b> | <b>115.87</b> | <b>120.95</b> | <b>5.08</b>             | <b>4.4%</b>           |

City of St. Pete Beach  
 FY 2019 Budget  
**Personnel Summary**

**Budgeted Personnel Costs**

| Department/Division           | FY 2014             | FY 2015             | FY 2016             | FY 2017             | FY 2018             | FY 2019              | FY 2019<br>Change (\$) | FY 2019<br>Change (%) |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|------------------------|-----------------------|
| City Commission               | 31,972              | 32,103              | 32,097              | 32,049              | 32,066              | 32,069               | 3                      | 0.0%                  |
| City Clerk                    | 173,733             | 175,122             | 185,893             | 187,983             | 189,492             | 231,438              | 41,946                 | 22.1%                 |
| City Manager                  | 344,669             | 351,496             | 337,913             | 347,666             | 372,668             | 288,562              | (84,106)               | -22.6%                |
| Finance                       | 373,891             | 379,565             | 368,458             | 332,135             | 318,939             | 439,121              | 120,182                | 37.7%                 |
| Parking Enforcement           | 209,419             | 137,760             | 219,741             | 247,772             | 243,924             | 270,514              | 26,590                 | 10.9%                 |
| Library                       | 380,902             | 415,042             | 452,812             | 389,387             | 386,235             | 418,112              | 31,877                 | 8.3%                  |
| IT                            | 69,505              | 68,904              | 139,775             | 148,647             | 152,924             | 162,772              | 9,848                  | 6.4%                  |
| Planning                      | 176,383             | 178,405             | 220,651             | 302,595             | 299,763             | 331,278              | 31,515                 | 10.5%                 |
| Code Enforcement              | -                   | -                   | -                   | 129,802             | 171,754             | 204,111              | 32,357                 | 18.8%                 |
| Building Services             | 380,539             | 374,671             | 379,047             | 491,900             | -                   | -                    | -                      | -                     |
| Law Enforcement               | 612,972             | 645,510             | 579,763             | 699,940             | 690,808             | 716,531              | 25,723                 | 3.7%                  |
| Fire & EMS                    | 3,049,866           | 3,333,959           | 3,428,657           | 3,781,906           | 3,752,112           | 4,080,251            | 328,139                | 8.7%                  |
| Public Works Admin.           | 154,739             | 155,100             | 139,977             | 206,873             | 207,494             | 289,188              | 81,694                 | 39.4%                 |
| Facility Maintenance          | 130,139             | 132,907             | 167,554             | 200,785             | 201,368             | 203,397              | 2,029                  | 1.0%                  |
| Streets Maintenance           | 218,226             | 196,482             | 267,757             | 187,151             | 158,563             | 169,623              | 11,060                 | 7.0%                  |
| Parks & Grounds Maint.        | 267,264             | 236,390             | 256,995             | 184,291             | 464,937             | 534,260              | 69,323                 | 14.9%                 |
| Beach Maintenance             | -                   | -                   | -                   | 162,087             | 193,701             | 203,506              | 9,805                  | 5.1%                  |
| Recreation                    | 583,318             | 609,004             | 636,928             | 682,370             | 686,436             | 735,094              | 48,658                 | 7.1%                  |
| <b>Total General Fund</b>     | <b>\$ 7,157,537</b> | <b>\$ 7,422,420</b> | <b>\$ 7,814,018</b> | <b>\$ 8,715,339</b> | <b>\$ 8,523,184</b> | <b>\$ 9,309,827</b>  | <b>\$ 786,643</b>      | <b>9.2%</b>           |
| Building                      |                     |                     |                     |                     |                     |                      |                        |                       |
| <b>Total Building Fund</b>    | <b>-</b>            | <b>-</b>            | <b>-</b>            | <b>-</b>            | <b>556,565</b>      | <b>554,398</b>       | <b>(2,167)</b>         | <b>-0.4%</b>          |
|                               | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 556,565</b>   | <b>\$ 554,398</b>    | <b>\$ (2,167)</b>      | <b>-0.4%</b>          |
| Wastewater                    | 472,149             | 529,980             | 479,703             | 493,673             | 506,721             | 531,518              | 13,048                 | 4.9%                  |
| Reclaimed                     | 89,289              | 92,602              | 92,479              | 114,606             | 110,452             | 99,898               | (4,154)                | -9.6%                 |
| Stormwater                    | 56,136              | 116,387             | 137,201             | 208,379             | 217,330             | 313,675              | 8,951                  | 44.3%                 |
| <b>Total Enterprise Funds</b> | <b>\$ 617,574</b>   | <b>\$ 738,969</b>   | <b>\$ 709,383</b>   | <b>\$ 816,658</b>   | <b>\$ 834,503</b>   | <b>\$ 945,091</b>    | <b>\$ 17,845</b>       | <b>13.3%</b>          |
| <b>TOTAL PERSONNEL</b>        | <b>\$ 7,775,111</b> | <b>\$ 8,161,389</b> | <b>\$ 8,523,401</b> | <b>\$ 9,531,997</b> | <b>\$ 9,914,252</b> | <b>\$ 10,809,316</b> | <b>\$ 802,321</b>      | <b>9.0%</b>           |

# General Fund Revenue and Expenditures

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City of St. Pete Beach  
FY 2019 Budget

**General Fund Revenue**

Fund 001

| Description                          | Account | FY 2014             | FY 2015             | FY 2016             | FY 2017             | FY 2018             | FY 2019             | FY18 - FY19  | FY18 - FY19       |
|--------------------------------------|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|-------------------|
|                                      |         | Actual              | Actual              | Actual              | Actual              | Revised             | Budget              | Change (%)   | Change (\$)       |
| Ad Valorem Tax (3.1500 millage)      | 311.000 | 5,694,314           | 6,783,032           | 7,235,035           | 7,768,938           | 8,325,470           | 9,277,546           | 11.4%        | 952,076           |
| <b>Ad Valorem Tax</b>                |         | <b>\$ 5,694,314</b> | <b>\$ 6,783,032</b> | <b>\$ 7,235,035</b> | <b>\$ 7,768,938</b> | <b>\$ 8,325,470</b> | <b>\$ 9,277,546</b> | <b>11.4%</b> | <b>\$ 952,076</b> |
| Pinellas County Gas Tax              | 312.410 | 131,110             | 135,402             | 139,227             | 140,468             | 140,600             | 140,600             | 0.0%         | -                 |
| State Excise Tax: Fire Pension       | 312.510 | 209,930             | 182,199             | 178,044             | 176,996             | 178,044             | 177,695             | -0.2%        | (349)             |
| State Excise Tax: Police Pension     | 312.520 | 88,047              | 87,677              | 86,942              | 93,815              | 86,942              | 89,233              | 2.6%         | 2,291             |
| <b>General Government Tax</b>        |         | <b>\$ 429,086</b>   | <b>\$ 405,277</b>   | <b>\$ 404,213</b>   | <b>\$ 411,279</b>   | <b>\$ 405,586</b>   | <b>\$ 407,528</b>   | <b>0.5%</b>  | <b>\$ 1,942</b>   |
| Utility Tax: Electric                | 314.100 | 1,314,149           | 1,300,813           | 1,330,716           | 1,314,360           | 1,320,500           | 1,358,045           | 2.8%         | 37,545            |
| Utility Tax: Water                   | 314.300 | 261,094             | 271,374             | 279,699             | 271,422             | 284,000             | 277,665             | -2.2%        | (6,335)           |
| Utility Tax: Gas                     | 314.400 | 57,401              | 57,917              | 57,426              | 54,127              | 57,500              | 56,490              | -1.8%        | (1,010)           |
| Communication Services Tax           | 315.000 | 579,087             | 537,533             | 513,918             | 521,904             | 501,400             | 530,987             | 5.9%         | 29,587            |
| <b>Utility Tax</b>                   |         | <b>\$ 2,211,732</b> | <b>\$ 2,167,637</b> | <b>\$ 2,181,759</b> | <b>\$ 2,161,813</b> | <b>\$ 2,163,400</b> | <b>\$ 2,223,187</b> | <b>2.8%</b>  | <b>\$ 59,787</b>  |
| Business Tax Receipts                | 316.000 | 95,721              | 93,846              | 98,804              | 98,295              | 100,000             | 100,000             | 0.0%         | -                 |
| Building Permits (see Building Fund) | 322.100 | 362,869             | 430,649             | 504,475             | 712,695             | -                   | -                   | -            | -                 |
| Plan Review Fees                     | 322.200 | 104,680             | 122,076             | 164,589             | 216,890             | 240,000             | 240,000             | 0.0%         | -                 |
| Fire Inspection Fees                 | 322.250 | 60,780              | 47,275              | 35,475              | 48,000              | 45,000              | 48,000              | 6.7%         | 3,000             |
| Tree Removal Permits                 | 322.600 | 2,100               | 2,775               | 2,650               | 2,600               | 2,000               | 3,000               | 50.0%        | 1,000             |
| Miscellaneous Permits                | 322.700 | -                   | -                   | 315                 | 465                 | -                   | 2,000               | -            | 2,000             |
| FOG Inspection Fees                  | 329.301 | -                   | -                   | -                   | -                   | 1,200               | -                   | -100.0%      | (1,200)           |
| <b>Licenses and Permits</b>          |         | <b>\$ 626,150</b>   | <b>\$ 696,621</b>   | <b>\$ 806,308</b>   | <b>\$ 1,078,945</b> | <b>\$ 388,200</b>   | <b>\$ 393,000</b>   | <b>1.2%</b>  | <b>\$ 4,800</b>   |
| Franchise Fee: Electric              | 323.100 | 1,138,705           | 1,171,813           | 1,095,536           | 1,072,352           | 1,087,000           | 1,137,691           | 4.7%         | 50,691            |
| Franchise Fee: Gas                   | 323.400 | 16,440              | 13,831              | 15,324              | 15,833              | 15,600              | 15,600              | 0.0%         | -                 |

City of St. Pete Beach  
FY 2019 Budget

**General Fund Revenue**

Fund 001

| Description                         | Account | FY 2014             | FY 2015             | FY 2016             | FY 2017             | FY 2018             | FY 2019             | FY18 - FY19  | FY18 - FY19         |
|-------------------------------------|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------------|
|                                     |         | Actual              | Actual              | Actual              | Actual              | Revised             | Budget              | Change (%)   | Change (\$)         |
| Franchise Fee: Solid Waste          | 323.700 | 20,000              | 20,000              | 20,000              | 20,000              | 20,000              | 20,000              | 0.0%         | -                   |
| <b>Franchise Fees</b>               |         | <b>\$ 1,175,145</b> | <b>\$ 1,205,644</b> | <b>\$ 1,130,860</b> | <b>\$ 1,108,185</b> | <b>\$ 1,122,600</b> | <b>\$ 1,173,291</b> | <b>4.5%</b>  | <b>\$ 50,691</b>    |
| Radon Surcharge (see Building Fund) | 325.200 | (1,302)             | 3,785               | 2,572               | 475                 | -                   | -                   | -            | -                   |
| Registration Fee: Property          | 329.000 | 14,150              | 16,725              | 12,975              | 12,375              | 10,000              | 10,000              | 0.0%         | -                   |
| Federal Grant: Public Safety        | 331.200 | -                   | 2,810               | -                   | -                   | 136,574             | -                   | -100.0%      | (136,574)           |
| Federal Grant: FEMA                 | 331.620 | -                   | -                   | -                   | 79,676              | -                   | -                   | -            | -                   |
| State Grant: Public Safety          | 334.200 | 2,259               | -                   | -                   | -                   | -                   | -                   | -            | -                   |
| State Grant: DOT Lights             | 334.490 | 66,556              | 70,173              | 93,275              | 56,153              | 54,415              | 54,415              | 0.0%         | -                   |
| State Grant: Historic Preservation  | 334.910 | -                   | 41,050              | -                   | -                   | -                   | -                   | -            | -                   |
| State Revenue Sharing               | 335.120 | 200,552             | 210,949             | 208,648             | 209,541             | 211,300             | 211,878             | 0.3%         | 578                 |
| State Revenue Sharing: Motor Fuel   | 335.122 | 68,802              | 62,023              | 64,926              | 65,483              | 66,000              | 66,177              | 0.3%         | 177                 |
| Alcoholic Beverage Licenses         | 335.150 | 31,593              | 38,910              | 34,554              | 73,544              | 40,000              | 40,000              | 0.0%         | -                   |
| Half Cent Sales Tax                 | 335.180 | 539,946             | 567,057             | 634,191             | 593,240             | 608,600             | 615,440             | 1.1%         | 6,840               |
| State Firefighter Supplemental      | 335.210 | 7,309               | 10,673              | 8,993               | 10,390              | 10,920              | 11,650              | 6.7%         | 730                 |
| Fuel Tax Refund                     | 335.490 | 2,439               | 1,947               | 2,661               | 3,237               | 2,500               | 3,300               | 32.0%        | 800                 |
| Local Government Grants             | 337.100 | 7,212               | 29,577              | 8,626               | 6,938               | -                   | 7,000               | -            | 7,000               |
| Pinellas County Library Co-op       | 337.700 | 153,237             | 154,130             | 170,028             | 176,326             | 183,100             | 194,891             | 6.4%         | 11,791              |
| <b>Intergovernmental</b>            |         | <b>\$ 1,092,753</b> | <b>\$ 1,209,809</b> | <b>\$ 1,241,449</b> | <b>\$ 1,287,378</b> | <b>\$ 1,323,409</b> | <b>\$ 1,214,751</b> | <b>-8.2%</b> | <b>\$ (108,658)</b> |
| Recording Fees                      | 341.100 | 54                  | -                   | -                   | -                   | -                   | -                   | -            | -                   |
| Planning and Zoning Board Fees      | 341.200 | 17,198              | 22,970              | 25,797              | 42,934              | 46,000              | 27,225              | -40.8%       | (18,775)            |
| Copy Charges                        | 341.310 | 6,472               | 6,132               | 5,411               | 5,152               | 5,500               | 6,000               | 9.1%         | 500                 |
| Admin Service Fee: Building Fund    | 341.318 | -                   | -                   | -                   | -                   | 75,000              | 77,250              | 3.0%         | 2,250               |
| Admin Service Fee: Wastewater       | 341.320 | 219,694             | 226,285             | 233,074             | 240,066             | 247,300             | 254,719             | 3.0%         | 7,419               |
| Admin Service Fee: Reclaimed        | 341.340 | 72,566              | 74,743              | 76,985              | 79,295              | 81,700              | 84,151              | 3.0%         | 2,451               |

City of St. Pete Beach  
FY 2019 Budget

**General Fund Revenue**

Fund 001

| Description                         | Account | FY 2014             | FY 2015             | FY 2016             | FY 2017             | FY 2018             | FY 2019             | FY18 - FY19  | FY18 - FY19       |
|-------------------------------------|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|-------------------|
|                                     |         | Actual              | Actual              | Actual              | Actual              | Revised             | Budget              | Change (%)   | Change (\$)       |
| Admin Service Fee: Stormwater       | 341.360 | 72,566              | 74,743              | 76,985              | 79,295              | 81,700              | 84,151              | 3.0%         | 2,451             |
| <b>General Government</b>           |         | <b>\$ 388,550</b>   | <b>\$ 404,873</b>   | <b>\$ 418,252</b>   | <b>\$ 446,742</b>   | <b>\$ 537,200</b>   | <b>\$ 533,496</b>   | <b>-0.7%</b> | <b>\$ (3,704)</b> |
| Pinellas County EMS                 | 342.400 | 1,317,862           | 1,355,080           | 1,513,490           | 1,628,631           | 1,746,066           | 1,780,670           | 2.0%         | 34,604            |
| EMS Capital Reimbursement           | 342.401 | -                   | -                   | -                   | 174,114             | 32,500              | -                   | -100.0%      | (32,500)          |
| <b>Public Safety Fees</b>           |         | <b>\$ 1,317,862</b> | <b>\$ 1,355,080</b> | <b>\$ 1,513,490</b> | <b>\$ 1,802,745</b> | <b>\$ 1,778,566</b> | <b>\$ 1,780,670</b> | <b>0.1%</b>  | <b>\$ 2,104</b>   |
| Parking Facilities                  | 344.500 | 1,188,145           | 1,341,960           | 1,616,153           | 2,026,168           | 1,975,000           | 2,425,875           | 22.8%        | 450,875           |
| Parking Facilities: Pinellas County | 344.501 | 184,020             | 209,773             | 295,480             | 410,821             | 404,000             | 459,801             | 13.8%        | 55,801            |
| Parking Decals                      | 344.550 | 108,440             | 117,864             | 118,421             | 92,296              | 88,900              | 96,282              | 8.3%         | 7,382             |
| <b>Transportation</b>               |         | <b>\$ 1,480,605</b> | <b>\$ 1,669,597</b> | <b>\$ 2,030,054</b> | <b>\$ 2,529,285</b> | <b>\$ 2,467,900</b> | <b>\$ 2,981,958</b> | <b>20.8%</b> | <b>\$ 514,058</b> |
| Library Fees                        | 347.100 | 31,355              | 33,347              | 27,062              | 23,485              | 29,600              | 24,615              | -16.8%       | (4,985)           |
| Pool: Admissions                    | 347.550 | 44,763              | 42,548              | 47,245              | 38,487              | 50,000              | 50,000              | 0.0%         | -                 |
| Pool: Programs                      | 347.561 | 42,931              | 29,021              | 17,992              | 22,828              | 36,000              | 28,193              | -21.7%       | (7,807)           |
| Pool: Instructor Fees               | 347.570 | 16,231              | 17,002              | 24,542              | 20,887              | 22,000              | 20,000              | -9.1%        | (2,000)           |
| Pool: Store Sales                   | 369.100 | 135                 | 1,902               | 3,744               | 2,258               | 3,000               | 2,000               | -33.3%       | (1,000)           |
| Recreation/Pool Cards               | 347.200 | 7,025               | 7,380               | 6,335               | 1,600               | 8,000               | -                   | -100.0%      | (8,000)           |
| Recreation: Staff-led Program Fees  | 347.220 | 170,946             | 196,886             | 182,945             | 198,619             | 205,000             | 215,000             | 4.9%         | 10,000            |
| Recreation: Sports League Fees      | 347.230 | 6,650               | 7,700               | 6,800               | 4,753               | 7,500               | 7,500               | 0.0%         | -                 |
| Recreation: Instructor Fees         | 347.240 | 50,826              | 101,861             | 114,328             | 104,012             | 99,000              | 99,000              | 0.0%         | -                 |
| Recreation: Camp Store Sales        | 369.110 | 15,430              | 19,607              | 20,030              | 8,672               | 22,000              | 22,000              | 0.0%         | -                 |
| Fitness Room/Gym: Daily Fee         | 347.221 | 15,957              | 17,549              | 19,968              | 26,533              | 22,000              | 27,000              | 22.7%        | 5,000             |
| Field Trip Payments                 | 347.224 | -                   | -                   | 4,823               | 9,758               | -                   | 2,200               | -            | 2,200             |
| Special Events: Reimbursement       | 347.420 | 14,802              | 12,829              | 9,049               | 16,727              | 10,000              | 15,000              | 50.0%        | 5,000             |
| Special Events: Permit Fees         | 347.425 | -                   | 8,640               | 14,625              | 29,452              | 22,000              | 35,000              | 59.1%        | 13,000            |

City of St. Pete Beach  
FY 2019 Budget

**General Fund Revenue**

Fund 001

| Description                   | Account | FY 2014           | FY 2015           | FY 2016           | FY 2017           | FY 2018           | FY 2019           | FY18 - FY19  | FY18 - FY19       |
|-------------------------------|---------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|-------------------|
|                               |         | Actual            | Actual            | Actual            | Actual            | Revised           | Budget            | Change (%)   | Change (\$)       |
| Facility Cleanup/Staffing Fee | 347.500 | 878               | 290               | -                 | -                 | -                 | -                 | -            | -                 |
| Camps (Tax Exempt)            | 347.554 | -                 | -                 | 2,485             | -                 | -                 | -                 | -            | -                 |
| <b>Culture and Recreation</b> |         | <b>\$ 417,929</b> | <b>\$ 496,562</b> | <b>\$ 501,973</b> | <b>\$ 508,071</b> | <b>\$ 536,100</b> | <b>\$ 547,508</b> | <b>2.1%</b>  | <b>\$ 11,408</b>  |
| Court Fines                   | 351.100 | 10,537            | 8,445             | 4,863             | 14,283            | 5,000             | 6,000             | 20.0%        | 1,000             |
| Police Education              | 351.300 | 695               | -                 | -                 | -                 | -                 | -                 | -            | -                 |
| Special Master                | 354.100 | 800               | 5,938             | 3,582             | 13,130            | 10,000            | 10,000            | 0.0%         | -                 |
| Parking Tickets               | 359.200 | 74,652            | 74,756            | 134,352           | 113,201           | 131,500           | 134,400           | 2.2%         | 2,900             |
| Other Fines                   | 359.900 | 136,632           | 16,204            | 2,537             | 4,270             | 7,000             | -                 | -100.0%      | (7,000)           |
| <b>Court Related</b>          |         | <b>\$ 223,317</b> | <b>\$ 105,342</b> | <b>\$ 145,334</b> | <b>\$ 144,884</b> | <b>\$ 153,500</b> | <b>\$ 150,400</b> | <b>-2.0%</b> | <b>\$ (3,100)</b> |
| Community Center              | 362.200 | 158,241           | 176,456           | 177,922           | 182,433           | 180,000           | 166,000           | -7.8%        | (14,000)          |
| Lease: Merry Pier             | 362.300 | 37,171            | 38,100            | 39,053            | 40,029            | 41,030            | 41,030            | 0.0%         | -                 |
| Lease: Concessions            | 362.450 | 112,598           | 120,181           | 132,462           | 124,255           | 140,999           | 180,000           | 27.7%        | 39,001            |
| Lease: Cabanas                | 362.455 | -                 | -                 | -                 | -                 | -                 | 40,000            | -            | 40,000            |
| Lease: Pass-a-Grille Deck     | 362.460 | 10,452            | 5,335             | 10,178            | 7,462             | 6,000             | 5,000             | -16.7%       | (1,000)           |
| Rent: Warren Webster          | 362.710 | 5,354             | 5,270             | 3,672             | 3,856             | 8,600             | 5,000             | -41.9%       | (3,600)           |
| Rent: Don Vista               | 362.720 | 9,384             | 5,696             | 6,500             | 6,000             | 6,000             | 6,000             | 0.0%         | -                 |
| Rent: Gymnasium               | 362.800 | 200               | 475               | -                 | -                 | -                 | -                 | -            | -                 |
| Rent: Ballfields              | 362.810 | -                 | -                 | -                 | -                 | 700               | 700               | 0.0%         | -                 |
| Rent: Parks                   | 362.820 | 7,606             | 7,375             | 7,245             | 6,516             | 10,000            | 8,000             | -20.0%       | (2,000)           |
| Rent: Pool (Taxable)          | 362.830 | 22,258            | 21,522            | 5,167             | 8,125             | 25,000            | 26,500            | 6.0%         | 1,500             |
| Rent: Pool (Tax Exempt)       | 362.831 | -                 | -                 | 10,300            | 5,350             | -                 | -                 | -            | -                 |
| Rent: Other                   | 362.900 | 1,200             | 1,200             | 1,200             | 1,200             | -                 | -                 | -            | -                 |
| <b>Rent</b>                   |         | <b>\$ 364,463</b> | <b>\$ 381,611</b> | <b>\$ 393,699</b> | <b>\$ 385,226</b> | <b>\$ 418,329</b> | <b>\$ 478,230</b> | <b>14.3%</b> | <b>\$ 59,901</b>  |

City of St. Pete Beach  
FY 2019 Budget

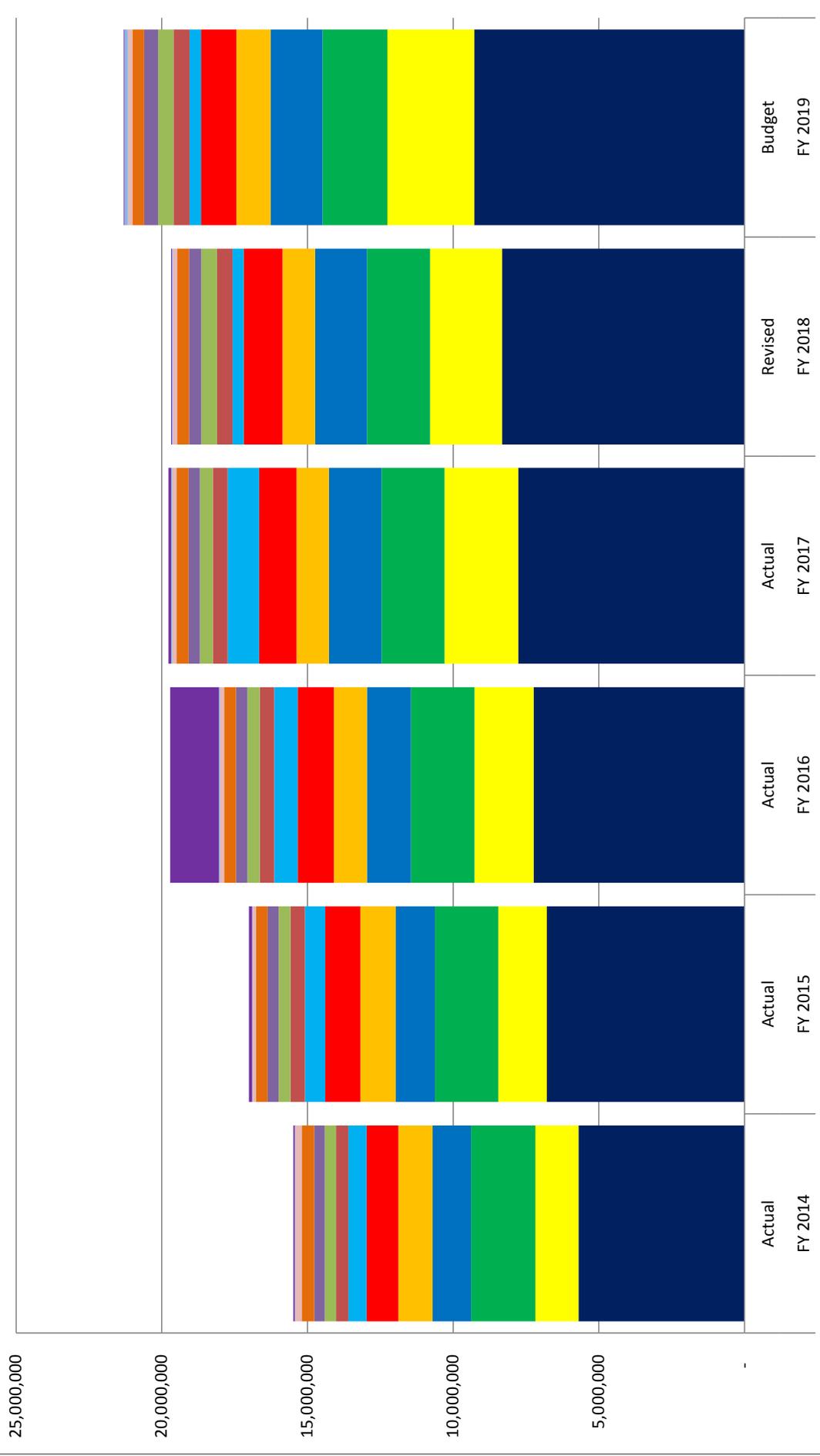
**General Fund Revenue**

Fund 001

| Description                      | Account | FY 2014              | FY 2015              | FY 2016              | FY 2017              | FY 2018              | FY 2019              | FY18 - FY19   | FY18 - FY19         |
|----------------------------------|---------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------------|---------------------|
|                                  |         | Actual               | Actual               | Actual               | Actual               | Revised              | Budget               | Change (%)    | Change (\$)         |
| Investment Income                | 361.100 | 9,880                | 14,728               | 31,396               | 48,552               | 30,000               | 115,000              | 283.3%        | 85,000              |
| <b>Interest Earnings</b>         |         | <b>\$ 9,880</b>      | <b>\$ 14,728</b>     | <b>\$ 31,396</b>     | <b>\$ 48,552</b>     | <b>\$ 30,000</b>     | <b>\$ 115,000</b>    | <b>283.3%</b> | <b>\$ 85,000</b>    |
| Insurance Recovery               | 364.490 | 13,860               | 17,490               | 6,107                | 4,172                | -                    | -                    | -             | -                   |
| Scrap Sales                      | 365.000 | 4,400                | 23,615               | 12,850               | 2,425                | 5,000                | 5,000                | 0.0%          | -                   |
| Donation: Library                | 366.400 | 700                  | 1,424                | 534                  | 4,137                | 500                  | 500                  | 0.0%          | -                   |
| Donations: Recreation            | 366.500 | 2,505                | 14,957               | 2,911                | 2,000                | 2,000                | 2,000                | 0.0%          | -                   |
| Donations: Special Events        | 366.600 | -                    | 3,000                | -                    | 18,264               | -                    | -                    | -             | -                   |
| Donations: Parks (Adopt Program) | 366.550 | 6,330                | 5,000                | 5,000                | -                    | -                    | -                    | -             | -                   |
| Library Memorials                | 366.450 | 175                  | 980                  | 458                  | -                    | 200                  | 200                  | 0.0%          | -                   |
| Robotics Donations               | 366.576 | -                    | -                    | 6,275                | -                    | -                    | -                    | -             | -                   |
| Miscellaneous                    | 369.000 | 12,410               | 39,874               | 31,857               | 43,222               | 10,000               | 10,000               | 0.0%          | -                   |
| Settlements                      | 369.300 | -                    | -                    | 1,600,000            | -                    | -                    | -                    | -             | -                   |
| Cash Over/Short                  | 369.400 | -                    | -                    | 270                  | 130                  | -                    | -                    | -             | -                   |
| Workers Comp Reimbursement       | 369.910 | 13,242               | 9,401                | 13,014               | 9,972                | 10,000               | 5,000                | -50.0%        | (5,000)             |
| Convenience Fee                  | 349.905 | -                    | -                    | -                    | 3,395                | -                    | 7,500                | -             | 7,500               |
| <b>Miscellaneous</b>             |         | <b>\$ 53,621</b>     | <b>\$ 115,742</b>    | <b>\$ 1,679,276</b>  | <b>\$ 87,717</b>     | <b>\$ 27,700</b>     | <b>\$ 30,200</b>     | <b>9.0%</b>   | <b>\$ 2,500</b>     |
| <b>Total Revenue</b>             |         | <b>\$ 15,485,408</b> | <b>\$ 17,011,555</b> | <b>\$ 19,713,098</b> | <b>\$ 19,769,760</b> | <b>\$ 19,677,960</b> | <b>\$ 21,306,764</b> | <b>8.3%</b>   | <b>\$ 1,628,804</b> |
| VRP Contributions                | 381.001 | -                    | -                    | -                    | 138,650              | 473,475              | 230,250              | -51.4%        | (243,225)           |
| Repayment from Reclaimed Fund    | 381.103 | -                    | -                    | -                    | 71,176               | 71,176               | 69,213               | -2.8%         | (1,963)             |
| <b>Other Financing Sources</b>   |         | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 209,826</b>    | <b>\$ 544,651</b>    | <b>\$ 299,463</b>    | <b>-45.0%</b> | <b>\$ (245,188)</b> |
| <b>Total Funding Sources</b>     |         | <b>\$ 15,485,408</b> | <b>\$ 17,011,555</b> | <b>\$ 19,713,098</b> | <b>\$ 19,979,586</b> | <b>\$ 20,222,611</b> | <b>\$ 21,606,227</b> | <b>6.8%</b>   | <b>\$ 1,383,616</b> |

# General Fund Revenue Sources

- Ad Valorem Tax
- Intergovernmental
- General Government Tax
- Transportation
- Licenses and Permits
- Court Related
- Utility Tax
- Culture and Recreation
- Interest Earnings
- Public Safety Fees
- Franchise Fees
- Rent
- General Government
- Miscellaneous



City of St. Pete Beach  
FY 2019 Budget

**General Fund Expenditures**

Summary

|                 | Charter Officers    | Community Development | Administrative Services | Law Enforcement     | Fire Department     | Recreation Department | Public Works        | Non-Departmental    | Total                |
|-----------------|---------------------|-----------------------|-------------------------|---------------------|---------------------|-----------------------|---------------------|---------------------|----------------------|
| Personnel Costs | \$ 552,069          | \$ 535,389            | \$ 1,290,519            | \$ 716,531          | \$ 4,080,251        | \$ 735,094            | \$ 1,399,974        | \$ -                | \$ 9,309,827         |
| Operating Costs | \$ 511,664          | \$ 99,775             | \$ 676,450              | \$ 2,448,514        | \$ 327,974          | \$ 643,295            | \$ 2,215,945        | \$ -                | \$ 6,923,617         |
| Capital Outlay  | \$ -                | \$ 6,000              | \$ 65,000               | \$ -                | \$ 40,000           | \$ 150,000            | \$ 63,000           | \$ -                | \$ 324,000           |
| Transfers       | \$ 9,000            | \$ 6,056              | \$ 4,580                | \$ -                | \$ 513,891          | \$ 23,333             | \$ 127,947          | \$ 4,300,000        | \$ 4,984,807         |
| <b>Total</b>    | <b>\$ 1,072,733</b> | <b>\$ 647,220</b>     | <b>\$ 2,036,549</b>     | <b>\$ 3,165,045</b> | <b>\$ 4,962,116</b> | <b>\$ 1,551,722</b>   | <b>\$ 3,806,866</b> | <b>\$ 4,300,000</b> | <b>\$ 21,542,251</b> |

# General Fund Expenditures

- 
 Fire
- 
 Recreation
- 
 Law Enforcement
- 
 Community Development
- 
 Public Works
- 
 Charter Officers
- 
 Administrative Services
- 
 Non-Departmental (Transfers)

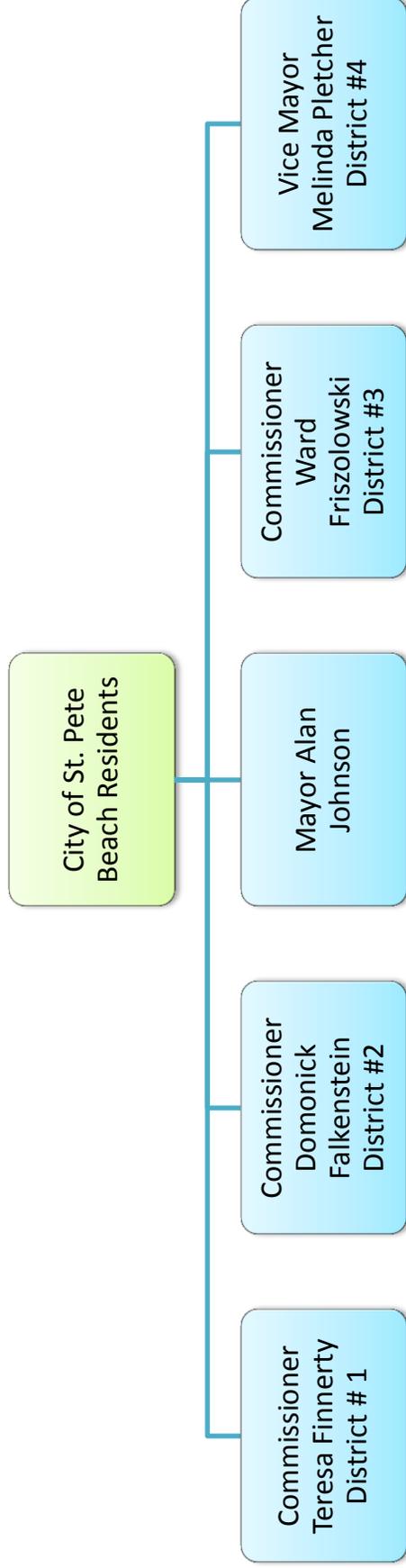


## Charter Officers

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City of St. Pete Beach  
FY 2019 Budget  
**City Commission**



City of St. Pete Beach  
FY 2019 Budget  
**City Commission**

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**Mission:**

By the Charter of the City of St. Pete Beach, the City Commission is vested with the legislative powers of the City.

The City Commission consists of four Commissioners and a Mayor-Commissioner. Each Commissioner is elected by voters within his/her district and the Mayor is elected by voters throughout the City.

The City Commission is empowered to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user fees for municipal services; authorize the borrowing of money; and appoint various Board and Committee members.

The City Commission appoints the City Manager, the City Clerk, and the City Attorney in accordance with the City Charter.

They are also responsible for the establishment of goals and direction of the City and approve all policies for the City.

The Commission is prohibited from dictating the appointment or removal of any City administrative officer or employee whom the City Manager is empowered to appoint. The Commission is prohibited from interfering with administration except for the purpose of inquiries and investigations.

**Action Items:**

- ✚ Develop and implement short and long term financial plans
- ✚ Develop and implement a strategic plan

City of St. Pete Beach  
 FY 2019 Budget  
**City Commission**

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**Budgeted Full-time Equivalent (FTE) Positions**

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| <b>Position</b>         | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|-------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Mayor                   | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Commissioner District 1 | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Commissioner District 2 | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Commissioner District 3 | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Commissioner District 4 | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| <b>Total</b>            | 5.00           | 5.00           | 5.00           | 5.00           | 5.00           | 5.00           | 0.00                            | 0.0%                          |

City of St. Pete Beach  
FY 2019 Budget  
**City Commission**

001-5000-511

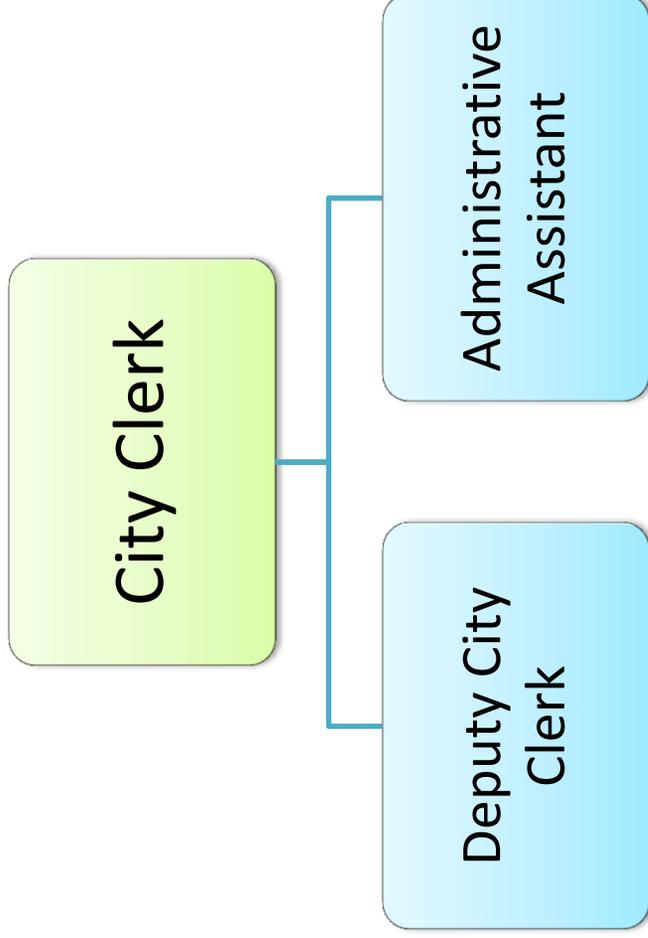
| Description                    | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 18 to 19<br>Change (%) |
|--------------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Executive Salaries             | 5110    | 29,203            | 29,700            | 29,157            | 29,700            | 29,700             | 29,700             | 29,700            | 0.0%                      |
| FICA Expense                   | 5210    | 2,234             | 2,272             | 2,232             | 2,272             | 2,272              | 2,272              | 2,272             | 0.0%                      |
| Workers Compensation           | 5240    | -                 | 116               | 117               | 81                | 94                 | 94                 | 97                | 3.2%                      |
| <b>Personnel Costs</b>         |         | <b>\$ 31,437</b>  | <b>\$ 32,088</b>  | <b>\$ 31,507</b>  | <b>\$ 32,053</b>  | <b>\$ 32,066</b>   | <b>\$ 32,066</b>   | <b>\$ 32,069</b>  | <b>0.0%</b>               |
| Donations                      | 5349    | 13,350            | 8,799             | 11,000            | 11,000            | 11,000             | 11,000             | 11,000            | 0.0%                      |
| Travel & Training              | 5400    | 4,976             | 4,561             | 9,054             | 8,745             | 7,500              | 7,500              | -                 | -100.0%                   |
| Travel & Training - District 1 | 5401    | -                 | -                 | -                 | -                 | -                  | -                  | 2,000             | -                         |
| Travel & Training - District 2 | 5402    | -                 | -                 | -                 | -                 | -                  | -                  | 2,000             | -                         |
| Travel & Training - District 3 | 5403    | -                 | -                 | -                 | -                 | -                  | -                  | 2,000             | -                         |
| Travel & Training - District 4 | 5404    | -                 | -                 | -                 | -                 | -                  | -                  | 2,000             | -                         |
| Travel & Training - Mayor      | 5405    | -                 | -                 | -                 | -                 | -                  | -                  | 2,000             | -                         |
| Postage                        | 5420    | 4                 | -                 | 347               | 214               | 200                | 200                | 200               | 0.0%                      |
| Duplicating                    | 5470    | 849               | 1,038             | 1,038             | 1,372             | 1,500              | 1,500              | 1,700             | 13.3%                     |
| Promotional Activities         | 5489    | 62                | -                 | 12,500            | 11,500            | -                  | -                  | -                 | -                         |
| Other Expenses                 | 5499    | 2,984             | 3,522             | 1,818             | 1,710             | 1,600              | 1,600              | 3,100             | 93.8%                     |
| Office Supplies                | 5510    | 63                | 70                | 86                | 13                | 1,000              | 1,000              | 1,000             | 0.0%                      |
| Publications & Memberships     | 5540    | 4,491             | 5,137             | 4,995             | 6,580             | 5,500              | 5,500              | 5,500             | 0.0%                      |
| Contingency                    | 5599    | -                 | 5,000             | 5,000             | -                 | 10,000             | 10,000             | 10,000            | 0.0%                      |
| <b>Operating Costs</b>         |         | <b>\$ 26,779</b>  | <b>\$ 28,127</b>  | <b>\$ 45,837</b>  | <b>\$ 41,134</b>  | <b>\$ 38,300</b>   | <b>\$ 38,300</b>   | <b>\$ 42,500</b>  | <b>11.0%</b>              |
| <b>Total</b>                   |         | <b>\$ 58,216</b>  | <b>\$ 60,215</b>  | <b>\$ 77,344</b>  | <b>\$ 73,187</b>  | <b>\$ 70,366</b>   | <b>\$ 70,366</b>   | <b>\$ 74,569</b>  | <b>6.0%</b>               |

City of St. Pete Beach  
 FY 2019 Budget  
**City Commission**

001-5000-511

| Account Description            | Account | FY 2019<br>Budget | Line Item Description   |
|--------------------------------|---------|-------------------|---|
|                                |         |                   | City Commission salaries and wages per City Charter provision 3.04; monthly expenditures budgeted in the amount of \$75 for the Mayor-Commissioner and \$50 for each Commissioner   |
| Executive Salaries             | 5110    | 29,700            |   |
| FICA Expense                   | 5210    | 2,272             | FICA contributions at 7.65% of salary   |
| Workers Compensation           | 5240    | 97                | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>         |         | <b>\$ 32,069</b>  |   |
| Donations                      | 5349    | 11,000            | Neighborly care network (\$8,000); Gulf Beaches Historical Museum (\$3,000)   |
| Travel & Training - District 1 | 5401    | 2,000             | Miscellaneous travel, training, and meeting expenditures  |
| Travel & Training - District 2 | 5402    | 2,000             | Miscellaneous travel, training, and meeting expenditures  |
| Travel & Training - District 3 | 5403    | 2,000             | Miscellaneous travel, training, and meeting expenditures  |
| Travel & Training - District 4 | 5404    | 2,000             | Miscellaneous travel, training, and meeting expenditures  |
| Travel & Trianing - Mayor      | 5405    | 2,000             | Miscellaneous travel, training, and meeting expenditures  |
| Postage                        | 5420    | 200               | Mailing public notices of government actions  |
| Duplicating                    | 5470    | 1,700             | Printing and binding expenditures, City Commission meeting agenda packets, and other documents requested by the City Commission   |
| Other Expenses                 | 5499    | 3,100             | Appreciation Dinner for Advisory Board and Committees; name plates and portraits for the City Commission for display in City Hall; candy for holiday parade; photo in Florida League of Cities' annual magazine; cooler rental; other miscellaneous expenditures  |
| Office Supplies                | 5510    | 1,000             | Routine office supplies   |
|                                |         |                   | Barrier Island Governmental Council ("BIG-C") (\$250); Florida League of Cities (\$1,100); Florida League of Mayors (\$350); Florida Shore and Beach Preservation Association (\$500); Mayor's Council of Pinellas County (\$150); Suncoast League of Cities (\$500); Tampa Bay Regional Planning Council (\$2,000); Florida Statutes (\$400); Government in the Sunshine Manuals (\$125); other memberships and/or publications requested by the |
| Publications & Memberships     | 5540    | 5,500             | City Commission (\$125)   |
| Contingency                    | 5599    | 10,000            | Funds available for the City Commission to allocate for unanticipated items   |
| <b>Operating Costs</b>         |         | <b>\$ 42,500</b>  |   |
| <b>Total</b>                   |         | <b>\$ 74,569</b>  |   |

City of St. Pete Beach  
FY 2019 Budget  
**City Clerk's Office**



City of St. Pete Beach  
FY 2019 Budget  
**City Clerk**

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**Mission:**

The City Clerk is appointed by and reports to the City Commission as one of three charter officials.

The City Clerk is the custodian of the City Seal and “shall keep and have responsibility for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission.”

The employees of the City Clerk’s Office are committed to serving the City Commission and advisory board members, city staff, residents and visitors. City Clerk personnel attend and record all public meetings, prepare legal advertising, supervise municipal elections and ensure that the City’s records are open for inspection by the public. We are committed to accountability and transparency, and to providing excellent customer service.

**Programs:**

**Mayor/Commission:** The City Clerk’s Office operates as a liaison between elected officials and their constituents. Staff members serve as administrative support to the Mayor and Commissioners and as recording secretary during public meetings for the Commission and all advisory boards and committees of the City. The City Clerk prepares and monitors the Commission and Clerk budgets.

**Elections:** The City Clerk serves as Election Administrator for all municipal elections in accordance with the City Charter and Florida Statutes. Municipal elections are held in accordance with the City Charter on the second Tuesday of March each year and runoff elections are held when necessary. The Clerk’s Office prepares a comprehensive informational manual, with all required forms and documents, for potential candidates that outlines the qualification process. Information on current elections is available through City Clerk’s Department on the City’s website and is updated throughout the election process.

**Custodian of Public Records:** The City Clerk serves as the official Custodian of Public Records. Staff electronically images the current and historical records ethically and impartially preserve and maintain the official records of the City. Election records, agenda packets, minutes, ordinances, and resolutions are available on our website allowing for easier and more transparent access to the public. Staff members participate in professional training on records management and continuously update the City-wide management and retention program.

**Public Records Requests:** The City Clerk’s Office is the City’s central location for public records requests and receives an average of three requests per day, 365 days a year. Requests are made for copies of items in any format including paper, audio and visual recordings, electronic, etc. The Clerk’s Office receives the requests for public records and processes each request as expeditiously as possible in accordance with Chapter 119 of the Florida Statutes. A form is available on our website to assist in more accurately defining records requested, but it is not mandatory the form be completed to process the request. Requests may also be placed in person or by telephone.

City of St. Pete Beach  
FY 2019 Budget  
**City Clerk**

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**City Commission, Committee and Board Meetings:** Staff members in the City Clerk’s Office are responsible for the preparation of regular and special Commission, committee and board meetings. Staff ensures meetings are properly noticed, recorded and published through the City’s website, and available through an electronic subscription. In cooperation with the IT Division, the Clerk’s Office strives to ensure that a live broadcast and video recording of each meeting is completed and published on the City’s website, thereby providing for another layer of accessibility to the citizens of our community.

**Legal Advertising and Bid Process:** The City Clerk’s Office prepares and publishes legal advertising for all public hearings such as ordinance adoption, land use changes and variances; and bid notices for capital improvement projects, equipment and/or services.

**Notary Service:** Employees are Notaries Public and can perform related services, including Declaration of Domicile.

**Ancillary Services:** The City Clerk is the Custodian of the City’s Seal. The City Clerk staff members are responsible for managing and distributing the calendar schedule for the City Commission Chambers.

**Action Items:**

- ✚ Ensure adherence to legislative guidelines in accordance with Florida Statutes.
- ✚ Accurately capture the conduct of official proceedings of the Commission and advisory boards, ensuring minutes are maintained and made available to the public.
- ✚ Continue to improve transparency through the use of electronic media by increasing documents available on the website.
- ✚ Finalize the reorganization of the file system, continue to upgrade and improve the City-wide records management plan, and provide an on-going assessment of needs and a plan of action for the future.
- ✚ Continue to cross-train employees to enable us to better serve our customers.

City of St. Pete Beach  
 FY 2019 Budget  
**City Clerk**

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**Budgeted Full-time Equivalent (FTE) Positions**

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| <b>Position</b>          | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|--------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| City Clerk               | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Deputy City Clerk        | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Administrative Assistant | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           | 1.00                            | -                             |
| Secretary                | 0.00           | 0.00           | 0.73           | 0.75           | 0.75           | 0.00           | -0.75                           | -100.0%                       |
| Receptionist             | 0.88           | 0.88           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| <b>Total</b>             | <b>2.88</b>    | <b>2.88</b>    | <b>2.73</b>    | <b>2.75</b>    | <b>2.75</b>    | <b>3.00</b>    | <b>0.25</b>                     | <b>9.1%</b>                   |

City of St. Pete Beach  
 FY 2019 Budget  
 City Clerk

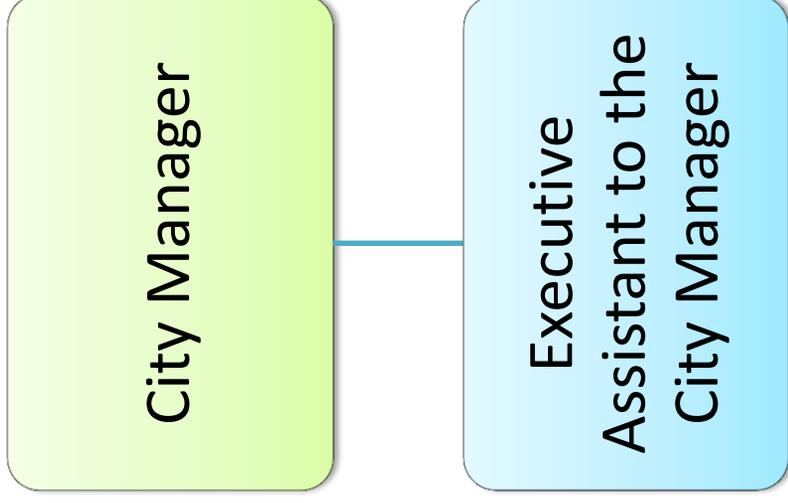
001-5101-512

| Description                | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 18 to 19<br>Change (%) |
|----------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Salaries & Wages           | 5120    | 115,737           | 134,103           | 129,790           | 142,283           | 150,883            | 150,883            | 168,541           | 11.7%                     |
| Other Wages                | 5130    | 4,024             | 1,378             | 2,867             | 2,452             | 2,585              | 2,585              | -                 | -100.0%                   |
| Overtime                   | 5140    | -                 | -                 | -                 | 184               | -                  | -                  | -                 | -                         |
| FICA Tax                   | 5210    | 8,868             | 9,409             | 9,872             | 10,722            | 11,740             | 11,740             | 13,076            | 11.4%                     |
| Retirement                 | 5220    | 29,236            | 12,607            | 13,035            | 13,641            | 14,421             | 14,421             | 18,382            | 27.5%                     |
| Employee Insurance         | 5230    | 11,928            | 22,760            | 10,411            | 8,760             | 9,403              | 9,403              | 30,965            | 229.3%                    |
| Workers Compensation       | 5240    | 753               | 477               | 470               | 396               | 460                | 460                | 474               | 3.0%                      |
| <b>Personnel Costs</b>     |         | <b>\$ 170,546</b> | <b>\$ 180,734</b> | <b>\$ 166,445</b> | <b>\$ 178,438</b> | <b>\$ 189,492</b>  | <b>\$ 189,492</b>  | <b>\$ 231,438</b> | <b>22.1%</b>              |
| Professional & Contractual | 5310    | 7,898             | 23,056            | 12,295            | 12,850            | 12,500             | 12,500             | 28,500            | 128.0%                    |
| Software                   | 5330    | -                 | -                 | -                 | -                 | 500                | 500                | 500               | 0.0%                      |
| Travel & Training          | 5400    | 1,262             | 3,971             | 3,173             | 4,121             | 5,000              | 5,000              | 5,580             | 11.6%                     |
| Telephone                  | 5410    | 761               | 724               | 698               | 633               | 620                | 620                | 598               | -3.5%                     |
| Postage                    | 5420    | 166               | 483               | 358               | 305               | 500                | 500                | 500               | 0.0%                      |
| Equipment Rental           | 5449    | -                 | -                 | -                 | -                 | -                  | -                  | 3,106             | -                         |
| R&M - Equipment            | 5462    | -                 | -                 | -                 | -                 | 300                | 300                | 300               | 0.0%                      |
| Duplicating                | 5470    | 642               | 1,046             | 1,151             | 999               | 1,000              | 1,000              | 1,800             | 80.0%                     |
| Legal Advertising          | 5491    | 7,506             | 10,185            | 8,098             | 12,466            | 12,000             | 12,000             | 12,000            | 0.0%                      |
| Election Expenses          | 5493    | 6,191             | 3,673             | 3,366             | 12,431            | 8,000              | 8,000              | 10,000            | 25.0%                     |
| Other Expenses             | 5499    | 303               | 196               | 505               | 706               | 650                | 650                | 650               | 0.0%                      |
| Office Supplies            | 5510    | 1,710             | 1,451             | 4,640             | 2,785             | 1,500              | 1,500              | 1,500             | 0.0%                      |
| Operating Supplies         | 5529    | 258               | 366               | -                 | 45                | -                  | -                  | -                 | -                         |
| Publications & Memberships | 5540    | 562               | 1,140             | 831               | 931               | 775                | 775                | 775               | 0.0%                      |
| <b>Operating Costs</b>     |         | <b>\$ 27,260</b>  | <b>\$ 46,290</b>  | <b>\$ 35,114</b>  | <b>\$ 48,272</b>  | <b>\$ 43,345</b>   | <b>\$ 43,345</b>   | <b>\$ 65,809</b>  | <b>51.8%</b>              |
| Office Equipment           | 5643    | -                 | -                 | 4,893             | -                 | -                  | -                  | -                 | -                         |
| <b>Capital Outlay</b>      |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 4,893</b>   | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>       | <b>-</b>                  |
| <b>Total</b>               |         | <b>\$ 197,806</b> | <b>\$ 227,023</b> | <b>\$ 206,453</b> | <b>\$ 226,710</b> | <b>\$ 232,837</b>  | <b>\$ 232,837</b>  | <b>\$ 297,247</b> | <b>27.7%</b>              |

City of St. Pete Beach  
 FY 2019 Budget  
**City Clerk**  
 001-5101-512

| <b>Account Description</b> | <b>Account</b> | <b>FY 2019<br/>Budget</b> | <b>Line Item Description</b>   |
|----------------------------|----------------|---------------------------|--|
| Salaries & Wages           | 5120           | 168,541                   | Staff wages including 3% merit increases   |
| FICA Tax                   | 5210           | 13,076                    | FICA contributions at 7.65% of salary  |
| Retirement                 | 5220           | 18,382                    | Contributions to staff retirement  |
| Employee Insurance         | 5230           | 30,965                    | Estimated insurance cost assuming 5% medical increase; 3% dental increase  |
| Workers Compensation       | 5240           | 474                       | Estimated expenditures assuming 10% increase   |
| <b>Personnel Costs</b>     |                | <b>\$ 231,438</b>         |  |
|                            |                |                           | Scanning project for permanent documents (\$15,000); codification of ordinances, Land Development Code, and Comprehensive Plan; reprint of large documents in response                                   |
| Professional & Contractual | 5310           | 28,500                    | to public records requests; records management consultant fees   |
| Software                   | 5330           | 500                       | Computer software (e.g., Adobe Acrobat)  |
| Travel & Training          | 5400           | 5,580                     | Continuing education credits; Pinellas County Municipal Clerks Association meetings; webinars and seminars.  |
| Telephone                  | 5410           | 598                       | Internet and telephone service   |
| Postage                    | 5420           | 500                       | Routine office mail  |
| Equipment Rental           | 5449           | 3,106                     | Copier lease   |
| R&M - Equipment            | 5462           | 300                       | Maintenance of audio recording, transcription, and A/V equipment   |
| Duplicating                | 5470           | 1,800                     | Routine office printing and binding  |
| Legal Advertising          | 5491           | 12,000                    | Legal notices for all City departments including ordinances, requests for bids/qualifications/proposals, public hearings, land use changes, etc.   |
| Election Expenses          | 5493           | 10,000                    | Contract costs with Pinellas County Supervisor of Elections for District 2 and District 4 elections, legal notices, and State-mandated Spanish translation of election documents                         |
| Other Expenses             | 5499           | 650                       | Records management update and document recording fees  |
| Office Supplies            | 5510           | 1,500                     | Routine office supplies  |
| Publications & Memberships | 5540           | 775                       | Florida Association of City Clerks; Pinellas County Municipal Clerks' Association; International Institute of Municipal Clerks; Florida Records Management Association; Tampa Bay newspaper subscription |
| <b>Operating Costs</b>     |                | <b>\$ 65,809</b>          |  |
| <b>Total</b>               |                | <b>\$ 297,247</b>         |  |

City of St. Pete Beach  
FY 2019 Budget  
**City Manager's Office**



City of St. Pete Beach  
FY 2019 Budget  
**City Manager**

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**Mission:**

By the Charter of the City of St. Pete Beach, the City Manager shall be the Chief Administrative Officer of the organization. The City Manager is responsible to the City Commission for administration of all city affairs placed in the manager's charge by or under the charter. The City Manager shall appoint, suspend or remove all employees and appointed administrative officials provided for under the Charter and ordinances of the City.

**Programs:**

**City Administration:** City Administration provides overall direction and supervision for all departments and is responsible for advising and carrying out policies established by the City Commission. Activities include signing of contracts on behalf of the City pursuant to the provisions of appropriations ordinances, and submitting the annual budget and capital program to the City Commission.

**Action Items:**

-  Promote an “open door” policy for all residents and employees to maintain good working relationships

City of St. Pete Beach  
 FY 2019 Budget  
**City Manager**

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**Budgeted Full-time Equivalent (FTE) Positions**

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| <b>Position</b>               | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| City Manager                  | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Executive Assistant           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Human Resources Administrator | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00           | -1.00                           | -100.0%                       |
| <b>Total</b>                  | 3.00           | 3.00           | 3.00           | 3.00           | 3.00           | 2.00           | -1.00                           | -33.3%                        |

City of St. Pete Beach  
 FY 2019 Budget  
 City Manager

001-5201-512

| Description                    | Account | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 17 to 18<br>Change (%) |
|--------------------------------|---------|---------------------|---------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Salaries & Wages               | 5120    | 202,175             | 223,826             | 253,664           | 262,452           | 285,080            | 285,080            | 217,619           | -23.7%                    |
| Auto Allowance                 | 5125    | -                   | 5,654               | 5,769             | 6,000             | 6,000              | 6,000              | 6,000             | 0.0%                      |
| Other Wages                    | 5130    | 68,714              | 16,356              | 2,485             | 2,386             | 2,585              | 2,585              | 2,386             | -7.7%                     |
| Overtime                       | 5140    | -                   | -                   | -                 | -                 | -                  | -                  | -                 | -                         |
| FICA Tax                       | 5210    | 19,203              | 18,916              | 17,931            | 18,421            | 18,691             | 18,691             | 18,869            | 1.0%                      |
| Retirement                     | 5220    | 32,820              | 28,928              | 32,627            | 33,827            | 36,308             | 36,308             | 30,230            | -16.7%                    |
| Employee Insurance             | 5230    | 36,228              | 17,409              | 15,826            | 21,841            | 23,162             | 23,162             | 12,858            | -44.5%                    |
| Workers Compensation           | 5240    | 1,055               | 978                 | 966               | 725               | 842                | 842                | 600               | -28.7%                    |
| Unemployment                   | 5250    | 10,557              | 74                  | -                 | -                 | -                  | -                  | -                 | -                         |
| <b>Personnel Costs</b>         |         | <b>\$ 370,751</b>   | <b>\$ 312,140</b>   | <b>\$ 329,268</b> | <b>\$ 345,652</b> | <b>\$ 372,668</b>  | <b>\$ 372,668</b>  | <b>\$ 288,562</b> | <b>-22.6%</b>             |
| Professional & Contractual     | 5310    | 9,336               | 51,716              | 48,164            | 10,243            | 16,000             | 16,000             | 5,000             | -68.8%                    |
| Travel & Training              | 5400    | 905                 | 8,012               | 5,542             | 3,053             | 7,500              | 7,500              | 5,300             | -29.3%                    |
| Citywide Tuition Reimbursement | 5406    | -                   | 2,798               | 3,782             | 1,000             | 7,500              | 7,500              | -                 | -100.0%                   |
| Telephone                      | 5410    | 925                 | 1,720               | 1,679             | 1,668             | 1,556              | 1,556              | 1,604             | 3.1%                      |
| Postage                        | 5420    | 136                 | 129                 | 135               | 55                | 500                | 500                | 350               | -30.0%                    |
| Equipment Rental               | 5449    | 8,621               | 6,389               | 4,293             | 3,909             | 10,624             | 10,624             | 1,638             | -84.6%                    |
| Insurance                      | 5450    | 65,308              | 64,588              | 68,940            | 66,921            | 73,742             | 73,742             | 72,445            | -1.8%                     |
| R&M - Equipment                | 5462    | 3,372               | 6,556               | 5,463             | 5,943             | 6,000              | 6,000              | -                 | -100.0%                   |
| R&M - Vehicles                 | 5463    | 1,268               | 255                 | 238               | 678               | 1,000              | 1,000              | 1,000             | 0.0%                      |
| Duplicating                    | 5470    | 423                 | 124                 | 65                | 16                | 1,000              | 1,000              | 212               | -78.8%                    |
| Employee Recognition           | 5497    | -                   | 2,293               | 4,935             | 4,608             | 6,000              | 6,000              | -                 | -100.0%                   |
| Other Expenses                 | 5499    | 45,512              | 14,300              | 95                | 1,549             | 2,000              | 2,000              | 2,000             | 0.0%                      |
| Office Supplies                | 5510    | 3,078               | 3,103               | 3,093             | 2,077             | 3,500              | 3,500              | 2,800             | -20.0%                    |
| Fuel                           | 5522    | 1,806               | 278                 | 258               | 463               | 350                | 350                | 481               | 37.4%                     |
| Operating Supplies             | 5529    | 120                 | 10                  | 13                | 1,256             | 500                | 500                | 350               | -30.0%                    |
| Publications & Memberships     | 5540    | 1,639               | 2,712               | 2,064             | 1,144             | 2,500              | 2,500              | 2,175             | -13.0%                    |
| <b>Operating Costs</b>         |         | <b>\$ 142,448</b>   | <b>\$ 164,984</b>   | <b>\$ 148,760</b> | <b>\$ 104,583</b> | <b>\$ 140,272</b>  | <b>\$ 140,272</b>  | <b>\$ 95,355</b>  | <b>-32.0%</b>             |
| Other Equipment                | 5649    | -                   | -                   | -                 | -                 | -                  | 2,545              | -                 | -100.0%                   |
| Capital Transfer               | 5911    | 1,825,000           | 1,904,000           | -                 | -                 | -                  | -                  | -                 | -                         |
| <b>Capital Outlay</b>          |         | <b>\$ 1,825,000</b> | <b>\$ 1,904,000</b> | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ 2,545</b>    | <b>\$ -</b>       | <b>-100.0%</b>            |
| Vehicle Replacement Plan       | 5644    | -                   | -                   | -                 | -                 | 9,000              | 9,000              | 9,000             | 0.0%                      |
| <b>Transfers Out</b>           |         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 9,000</b>    | <b>\$ 9,000</b>    | <b>\$ 9,000</b>   | <b>0.0%</b>               |
| <b>Total</b>                   |         | <b>\$ 2,338,199</b> | <b>\$ 2,381,124</b> | <b>\$ 478,028</b> | <b>\$ 450,235</b> | <b>\$ 521,940</b>  | <b>\$ 524,485</b>  | <b>\$ 392,917</b> | <b>-25.1%</b>             |

City of St. Pete Beach  
 FY 2019 Budget  
**City Manager**

001-5201-512

| <b>Account Description</b> | <b>Account</b> | <b>FY 2019<br/>Budget</b> | <b>Line Item Description</b>  |
|----------------------------|----------------|---------------------------|---|
| Salaries & Wages           | 5120           | 217,619                   | Staff wages including 3% merit increases  |
| Auto Allowance             | 5125           | 6,000                     | City Manager's vehicle allowance per contract   |
| Other Wages                | 5130           | 2,386                     | Payments to employees who opt out of the City's health insurance program  |
| FICA Tax                   | 5210           | 18,869                    | FICA contributions at 7.65% of salary   |
| Retirement                 | 5220           | 30,230                    | Contributions to staff retirement   |
| Employee Insurance         | 5230           | 12,858                    | Estimated insurance cost assuming 5% medical increase; 3% dental increase   |
| Workers Compensation       | 5240           | 600                       | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>     |                | <b>\$ 288,562</b>         |   |
|                            |                |                           | New employee medical exams and background screens; CDL random drug testing; after hours on-call drug screens; administrative fee for short-term disability monitoring; scanning services; allowance for consultants as needed |
| Professional & Contractual | 5310           | 5,000                     |   |
| Travel & Training          | 5400           | 5,300                     | Professional conferences and training   |
| Telephone                  | 5410           | 1,604                     | Internet, telephone service, and cell phone allowance   |
| Postage                    | 5420           | 350                       | Routine office mail   |
| Equipment Rental           | 5449           | 1,638                     | Copier and postage machine operating leases   |
| Insurance                  | 5450           | 72,445                    | Allocation of property, liability, auto, pollution, and flood insurance premiums  |
| R&M - Vehicles             | 5463           | 1,000                     | Repairs and maintenance for the City Hall pooled vehicle  |
| Duplicating                | 5470           | 212                       | Routine office printing and binding   |
| Other Expenses             | 5499           | 2,000                     | Miscellaneous expenses  |
| Office Supplies            | 5510           | 2,800                     | Routine office supplies   |
| Fuel                       | 5522           | 481                       | City Hall pooled vehicle fuel expenditures  |
| Operating Supplies         | 5529           | 350                       | Miscellaneous supplies  |
| Publications & Memberships | 5540           | 2,175                     | Various memberships   |
| <b>Operating Costs</b>     |                | <b>\$ 95,355</b>          |   |
| Vehicle Replacement Plan   | 5644           | 9,000                     | Per vehicle replacement plan (VRP) schedule   |
| <b>Transfers Out</b>       |                | <b>\$ 9,000</b>           |   |
| <b>Total</b>               |                | <b><u>\$ 392,917</u></b>  |   |

City of St. Pete Beach  
FY 2019 Budget  
**City Attorney**

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**Mission:**

The City Attorney is the chief legal advisor of the City. The City Attorney provides legal counsel to the City Commission and the Administration with respect to legal matters that affect government operations. The City Attorney either represents the City in administrative or court litigation, or is responsible for securing other legal counsel to represent the City.

The City Attorney shall review all documents, bonds and other instruments pertaining to City business and shall approve or disapprove as to form, sufficiency, and correctness. No contract with the City shall take effect until it has been endorsed and approved by the City Attorney.

City of St. Pete Beach  
 FY 2019 Budget  
**City Attorney**

001-5301-514

| Description                | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 18 to 19<br>Change (%) |
|----------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Professional & Contractual | 5310    | 8,542             | 24,876            | 10,000            | 2,819             | -                  | -                  |                   | -                         |
| Legal Services             | 5311    | 77,676            | 190,793           | 208,661           | 333,697           | 230,000            | 230,000            | 302,000           | 31.3%                     |
| Extra Legal - Labor        | 5314    | 20,852            | 7,489             | 2,107             | 2,389             | -                  | -                  | -                 | -                         |
| Extra Legal                | 5315    | 195,981           | 47,496            | 434,389           | 3,658             | 10,000             | 10,000             | 6,000             | -40.0%                    |
| Settlement Costs           | 5321    | -                 | 156,500           | 133,500           | 90,000            | 90,000             | 90,000             | -                 | -100.0%                   |
| Postage                    | 5420    | -                 | -                 | 116               | 87                | -                  | -                  | -                 | -                         |
| <b>Operating Costs</b>     |         | <b>\$ 303,051</b> | <b>\$ 427,154</b> | <b>\$ 788,773</b> | <b>\$ 432,650</b> | <b>\$ 330,000</b>  | <b>\$ 330,000</b>  | <b>\$ 308,000</b> | <b>-6.7%</b>              |
| <b>Total</b>               |         | <b>\$ 303,051</b> | <b>\$ 427,154</b> | <b>\$ 788,773</b> | <b>\$ 432,650</b> | <b>\$ 330,000</b>  | <b>\$ 330,000</b>  | <b>\$ 308,000</b> | <b>-6.7%</b>              |

City of St. Pete Beach  
 FY 2019 Budget  
**City Attorney**

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001-5301-514

| <b>Account Description</b> | <b>Account</b> | <b>FY 2019<br/>Budget</b> | <b>Line Item Description</b>  |
|----------------------------|----------------|---------------------------|---|
|                            |                |                           | Contractual City Attorney services: drafting ordinances, contract preparation and/or review, attendance of City Commission and/or board meetings, legal research and counseling, etc. |
| Legal Services             | 5311           | 302,000                   |   |
| Extra Legal                | 5315           | 6,000                     | As-needed services including labor attorney and pension attorney  |
| <b>Operating Costs</b>     |                | <b>\$ 308,000</b>         |   |
| <b>Total</b>               |                | <b><u>\$ 308,000</u></b>  |   |

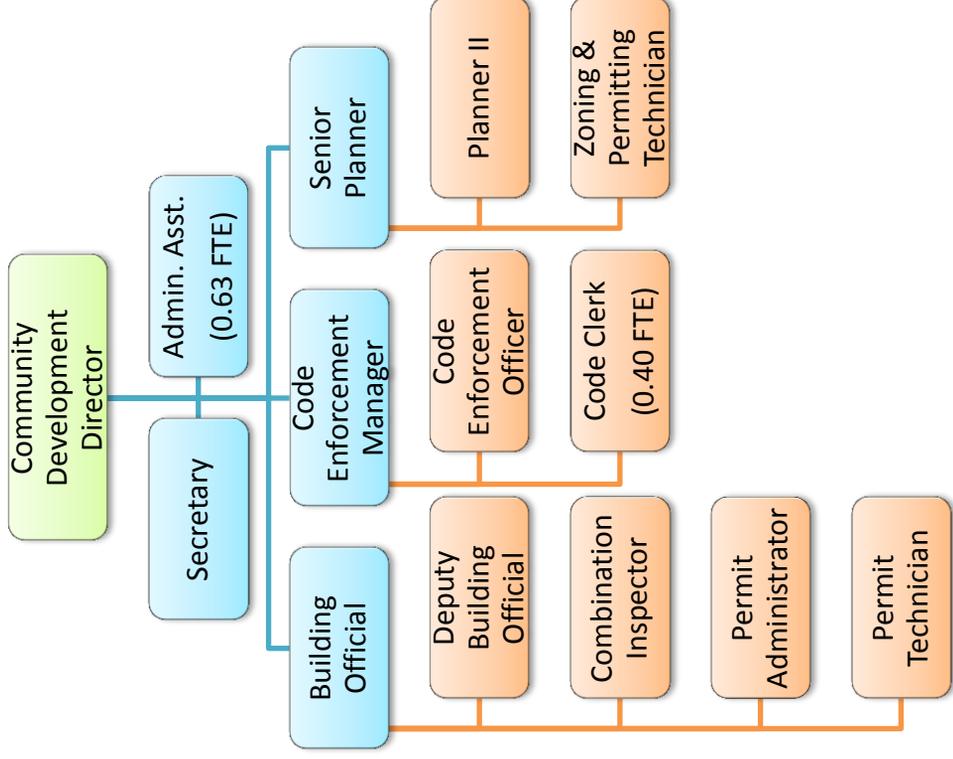
# Community Development

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# City of St. Pete Beach FY 2019 Budget

## Community Development



City of St. Pete Beach  
FY 2019 Budget  
**Community Development: Planning**

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**Mission:**

The mission of the City of St. Pete Beach Community Development Department is to ensure the future quality of life of the City residents by providing professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of Planning, Zoning, Land Use management, economic development and strategic decision making. This is accomplished through the provision of analysis and the use of professional judgment and experience to inform the public and guide the policy development process. The Department provides research and planning to assist the City Commission in determining long-range strategies for future beautification, development and redevelopment programs. The department also administers the zoning and variance processes and performs a variety of program and project planning activities which impact municipal development and growth, and the resource allocation process. The Department collects, organizes, analyzes, and interprets data and indicators regarding municipal conditions and determines consistency with City's Comprehensive Plan and Land Development Regulations. The Department formulates and recommends procedures, guidelines, alternatives, code revisions, and priorities for implementing City codes and regulations, as well as other plans and projects. The Department provides staff support to the Planning Board, the Board of Adjustment and the Historic Preservation Board and Special Magistrate Hearings.

**Action Items:**

- ✚ Capital Improvement Project adoption as a component of the Capital Improvement Element of the Comprehensive Plan
- ✚ Concurrency Monitoring
- ✚ Landscape code re-writes
- ✚ Updates to the sign regulation
- ✚ Evaluation of strategies for Comprehensive Plan streamlining.

City of St. Pete Beach  
 FY 2019 Budget  
**Community Development: Planning**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>                   | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Community Development Director    | 1.00           | 1.00           | 1.00           | 0.50           | 0.50           | 0.50           | 0.00                            | 0.0%                          |
| Senior Planner                    | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Planner II                        | 0.00           | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Urban Planner                     | 1.00           | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| Permitting & Zoning Administrator | 0.00           | 0.00           | 0.20           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| Zoning Technician II              | 0.00           | 0.00           | 0.50           | 0.50           | 0.00           | 0.50           | 0.50                            | -                             |
| Planner I                         | 0.00           | 0.00           | 0.00           | 0.00           | 0.50           | 0.00           | -0.50                           | -100.0%                       |
| Administrative Assistant          | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.63           | 0.63                            | -                             |
| Secretary                         | 0.00           | 0.00           | 0.00           | 0.90           | 0.90           | 0.90           | 0.00                            | 0.0%                          |
| <b>Total</b>                      | <b>2.00</b>    | <b>2.00</b>    | <b>2.70</b>    | <b>3.90</b>    | <b>3.90</b>    | <b>4.53</b>    | <b>0.63</b>                     | <b>16.2%</b>                  |

City of St. Pete Beach  
 FY 2019 Budget  
**Community Development: Planning**  
 001-5401-515

| Description                | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 18 to 19<br>Change (%) |
|----------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Salaries & Wages           | 5120    | 81,183            | 94,878            | 158,139           | 121,205           | 206,944            | 206,944            | 234,441           | 13.3%                     |
| Other Wages                | 5130    | 5,954             | -                 | -                 | 1,402             | -                  | -                  | 2,386             | -                         |
| Overtime                   | 5140    | -                 | -                 | -                 | -                 | -                  | -                  | -                 | -                         |
| FICA Tax                   | 5210    | 6,549             | 7,369             | 11,667            | 9,134             | 15,843             | 15,843             | 18,476            | 16.6%                     |
| Retirement                 | 5220    | 8,829             | 13,066            | 26,734            | 30,354            | 40,806             | 40,806             | 45,216            | 10.8%                     |
| Employee Insurance         | 5230    | 13,799            | 16,036            | 25,652            | 18,767            | 35,523             | 35,523             | 30,092            | -15.3%                    |
| Workers Compensation       | 5240    | 940               | 507               | 503               | 557               | 647                | 647                | 667               | 3.1%                      |
| <b>Personnel Costs</b>     |         | <b>\$ 117,253</b> | <b>\$ 131,856</b> | <b>\$ 222,695</b> | <b>\$ 181,419</b> | <b>\$ 299,763</b>  | <b>\$ 299,763</b>  | <b>\$ 331,278</b> | <b>10.5%</b>              |
| Professional & Contractual | 5310    | 63,123            | 3,871             | 7,232             | 53,884            | 100,000            | 154,248            | 30,000            | -80.6%                    |
| Planning & Engineering     | 5312    | -                 | 147,286           | 86,317            | 19,687            | -                  | -                  | -                 | -                         |
| Software                   | 5330    | -                 | -                 | -                 | -                 | 7,500              | 7,500              | 8,100             | 8.0%                      |
| Travel & Training          | 5400    | 2,460             | 1,597             | 1,944             | 4,643             | 5,000              | 5,000              | 6,000             | 20.0%                     |
| Telephone                  | 5410    | 436               | -                 | 692               | 1,164             | 709                | 709                | 1,112             | 56.8%                     |
| Postage                    | 5420    | -                 | -                 | 217               | 1,924             | 1,500              | 1,500              | 1,500             | 0.0%                      |
| Equipment Rental           | 5449    | -                 | -                 | -                 | -                 | -                  | -                  | 253               | -                         |
| Insurance                  | 5450    | -                 | 15                | -                 | -                 | -                  | -                  | -                 | -                         |
| R&M - Equipment            | 5462    | -                 | -                 | 62                | -                 | -                  | -                  | -                 | -                         |
| Duplicating                | 5470    | 1,301             | -                 | 3,141             | 4,854             | 5,000              | 5,000              | 5,200             | 4.0%                      |
| Classified Advertising     | 5482    | 85                | 1,023             | -                 | 935               | 500                | 500                | 1,500             | 200.0%                    |
| Other Expenses             | 5499    | -                 | 857               | -                 | -                 | -                  | -                  | -                 | -                         |
| Office Supplies            | 5510    | 1,314             | -                 | 168               | 1,104             | 1,000              | 1,000              | 1,200             | 20.0%                     |
| Uniforms                   | 5521    | -                 | 539               | 92                | -                 | -                  | -                  | -                 | -                         |
| Operating Supplies         | 5529    | -                 | -                 | 1,791             | 2,315             | 1,000              | 1,000              | 2,000             | 100.0%                    |
| Publications & Memberships | 5540    | 612               | 1,011             | 509               | 381               | 2,000              | 2,000              | 1,000             | -50.0%                    |
| <b>Operating Costs</b>     |         | <b>\$ 69,331</b>  | <b>\$ 156,199</b> | <b>\$ 102,165</b> | <b>\$ 90,891</b>  | <b>\$ 124,209</b>  | <b>\$ 178,457</b>  | <b>\$ 57,865</b>  | <b>-67.6%</b>             |
| Office Equipment           | 5643    | -                 | -                 | -                 | -                 | -                  | -                  | 6,000             | -                         |
| <b>Capital Outlay</b>      |         | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ 6,000</b>   | <b>-</b>                  |
| <b>Total</b>               |         | <b>\$ 186,585</b> | <b>\$ 288,056</b> | <b>\$ 324,860</b> | <b>\$ 272,310</b> | <b>\$ 423,972</b>  | <b>\$ 478,220</b>  | <b>\$ 395,143</b> | <b>-17.4%</b>             |

City of St. Pete Beach  
 FY 2019 Budget  
**Community Development: Planning**

001-5401-515

| <b>Account Description</b> | <b>Account</b> | <b>FY 2019<br/>Budget</b> | <b>Line Item Description</b>   |
|----------------------------|----------------|---------------------------|--|
| Salaries & Wages           | 5120           | 234,441                   | Staff wages including 3% merit increases   |
| Other Wages                | 5130           | 2,386                     | Payments to employees who opt out of the City's health insurance program   |
| FICA Tax                   | 5210           | 18,476                    | FICA contributions at 7.65% of salary  |
| Retirement                 | 5220           | 45,216                    | Contributions to staff retirement  |
| Employee Insurance         | 5230           | 30,092                    | Estimated insurance cost assuming 5% medical increase; 3% dental increase  |
| Workers Compensation       | 5240           | 667                       | Estimated expenditures assuming 10% increase   |
| <b>Personnel Costs</b>     |                | <b>\$ 331,278</b>         |  |
|                            |                |                           | Land Development Regulation update and maintenance; Future Land Use Map amendments; Comprehensive Plan technical studies; Comprehensive Zoning Map amendments; preparation of development/redevelopment proposals throughout the |
| Professional & Contractual | 5310           | 30,000                    | City.  |
| Software                   | 5330           | 8,100                     | Three Accela licenses  |
|                            |                |                           | Continuing education credits; Florida Chapter of the American Planning Association   |
| Travel & Training          | 5400           | 6,000                     | annual conference; Florida Planning and Zoning Association annual conference   |
| Telephone                  | 5410           | 1,112                     | Internet, telephone service, and cell phone allowance  |
| Postage                    | 5420           | 1,500                     | Routine office mail  |
| Equipment Rental           | 5449           | 253                       | Allocation of Community Development copier lease   |
| Duplicating                | 5470           | 5,200                     | Routine office printing and binding  |
| Classified Advertising     | 5482           | 1,500                     | Advertising costs for vacant positions as necessary  |
| Office Supplies            | 5510           | 1,200                     | Routine office supplies  |
| Operating Supplies         | 5529           | 2,000                     | Supplies as required for day-to-day operations of the division   |
|                            |                |                           | Reference materials and professional memberships for staff and members of the Board  |
| Publications & Memberships | 5540           | 1,000                     | of Adjustment, Planning Board, and Historic Preservation Board   |
| <b>Operating Costs</b>     |                | <b>\$ 57,865</b>          |  |
| Office Equipment           | 5643           | \$ 6,000                  | Multi-purpose office scanner for electronical filing   |
| <b>Capital Outlay</b>      |                | <b>\$ 6,000</b>           |  |
| <b>Total</b>               |                | <b><u>\$ 395,143</u></b>  |  |

City of St. Pete Beach  
FY 2019 Budget  
**Community Development: Code Enforcement**

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**Mission:**

The Mission of the Code Enforcement Division is to serve the citizens of St Pete Beach by ensuring compliance with all adopted City codes through providing effective public contact and education, building cooperative partnerships throughout our community, and enforcing the law in an equitable and impartial manner.

Our goal is to promote a positive image of Code Enforcement to our community and our allied City Departments by fostering a culture that is helpful, approachable, knowledgeable and of the highest integrity.

**Programs:**

**Foreclosed or Vacant Properties:** Code Enforcement reviews reports of vacant homes within the City of St. Pete Beach neighborhoods that are not being maintained, due to absentee owners or general neglect. Community Development will send an Officer out to address the complaint.

**Neglected Properties:** Code Enforcement actively addresses vacant, neglected and foreclosed homes through a comprehensive enforcement program aimed at eliminating the blight associated with these properties and working with property owners to have properties rehabilitated and re-occupied.

**Neighborhood Livability:** In conjunction with other City departments, Code Enforcement coordinates and investigates neighborhood livability concerns related to transient occupancy, general visual blight, unlicensed vendors, encampments and other public nuisance violations in the community.

**Action Items:**

- ✚ Coordination with Planning and Building Division to improve knowledge of codes and relay a consistent message to citizens of St. Pete Beach.
- ✚ Bring properties that continue to have Notice of Violation to the Special Magistrate for case judgement.
- ✚ Continue to coordinate with the Sheriff's office to develop an optimal partnership with the City of St. Pete Beach.

City of St. Pete Beach  
 FY 2019 Budget  
**Community Development: Code Enforcement**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>                 | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Community Development Director  | 0.00           | 0.00           | 0.00           | 0.25           | 0.25           | 0.25           | 0.00                            | 0.0%                          |
| Permit and Zoning Administrator | 0.00           | 0.00           | 0.00           | 0.20           | 0.20           | 0.20           | 0.00                            | 0.0%                          |
| Code Enforcement Manager        | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Code Enforcement Officer        | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Code Enforcement Clerk          | 0.00           | 0.00           | 0.00           | 0.00           | 0.40           | 0.40           | 0.00                            | 0.0%                          |
| <b>Total</b>                    | 0.00           | 0.00           | 0.00           | 1.45           | 2.85           | 2.85           | 0.00                            | 0.0%                          |

City of St. Pete Beach  
FY 2019 Budget  
**Community Development: Code Enforcement**

001-5403-524

*Reported in the Building Services Division prior to fiscal year 2016*

| Description                | Account | FY 2014     | FY 2015     | FY 2016          | FY 2017           | FY 2018           | FY 2018           | FY 2019           | FY 18 to 19    |
|----------------------------|---------|-------------|-------------|------------------|-------------------|-------------------|-------------------|-------------------|----------------|
|                            |         | Actual      | Actual      | Actual           | Actual            | Adopted           | Revised           | Budget            | Change (%)     |
| Salaries & Wages           | 5120    | -           | -           | -                | 76,534            | 132,046           | 132,046           | 129,106           | -2.2%          |
| Other Wages                | 5130    | -           | -           | -                | 2,187             | 2,585             | 2,585             | 2,386             | -7.7%          |
| Overtime                   | 5140    | -           | -           | -                | -                 | -                 | -                 | 500               | -              |
| FICA Tax                   | 5210    | -           | -           | -                | 5,791             | 10,328            | 10,328            | 10,098            | -2.2%          |
| Retirement                 | 5220    | -           | -           | -                | 7,958             | 12,791            | 12,791            | 45,887            | 258.7%         |
| Employee Insurance         | 5230    | -           | -           | -                | 2,952             | 12,326            | 12,326            | 14,406            | 16.9%          |
| Workers Compensation       | 5240    | -           | -           | -                | 1,444             | 1,678             | 1,678             | 1,728             | 3.0%           |
| <b>Personnel Costs</b>     |         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ 96,866</b>  | <b>\$ 171,754</b> | <b>\$ 171,754</b> | <b>\$ 204,111</b> | <b>18.8%</b>   |
| Professional & Contractual | 5310    | -           | -           | 98,211           | 26,421            | 27,000            | 27,000            | 27,000            | 0.0%           |
| Software                   | 5330    | -           | -           | -                | -                 | 2,500             | 2,500             | 5,400             | 116.0%         |
| Travel & Training          | 5400    | -           | -           | -                | 849               | 1,000             | 1,000             | 2,000             | 100.0%         |
| Telephone                  | 5410    | -           | -           | -                | -                 | 1,200             | 1,200             | 634               | -47.2%         |
| Postage                    | 5420    | -           | -           | -                | 127               | 1,000             | 1,000             | 500               | -50.0%         |
| Equipment Rental           | 5449    | -           | -           | -                | -                 | -                 | -                 | 253               | -              |
| Insurance                  | 5450    | -           | -           | -                | -                 | 953               | 953               | 1,067             | 12.0%          |
| R&M - Vehicles             | 5463    | -           | -           | -                | 123               | -                 | -                 | 500               | -              |
| Duplicating                | 5470    | -           | -           | -                | -                 | 500               | 500               | 849               | 69.8%          |
| Classified Advertising     | 5482    | -           | -           | 760              | 603               | -                 | -                 | -                 | -              |
| Other Expenses             | 5499    | -           | -           | -                | 429               | -                 | -                 | 500               | -              |
| Office Supplies            | 5510    | -           | -           | 12               | 214               | 300               | 300               | 300               | 0.0%           |
| Uniforms                   | 5521    | -           | -           | -                | 156               | 300               | 300               | 500               | 66.7%          |
| Fuel                       | 5522    | -           | -           | -                | 408               | 1,560             | 1,560             | 707               | -54.7%         |
| Operating Supplies         | 5529    | -           | -           | -                | 1,497             | 500               | 500               | 1,500             | 200.0%         |
| Publications & Memberships | 5540    | -           | -           | -                | -                 | 200               | 200               | 200               | 0.0%           |
| <b>Operating Costs</b>     |         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 98,983</b> | <b>\$ 30,827</b>  | <b>\$ 37,013</b>  | <b>\$ 37,013</b>  | <b>\$ 41,910</b>  | <b>13.2%</b>   |
| Vehicles                   | 5641    | -           | -           | -                | 20,271            | 19,000            | 19,000            | -                 | -100.0%        |
| <b>Capital Outlay</b>      |         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ 20,271</b>  | <b>\$ 19,000</b>  | <b>\$ 19,000</b>  | <b>\$ -</b>       | <b>-100.0%</b> |
| Vehicle Replacement Plan   | 5644    | -           | -           | -                | -                 | 3,500             | 3,500             | 6,056             | 73.0%          |
| <b>Transfers Out</b>       |         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b>       | <b>\$ 3,500</b>   | <b>\$ 3,500</b>   | <b>\$ 6,056</b>   | <b>73.0%</b>   |
| <b>Total</b>               |         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 98,983</b> | <b>\$ 147,964</b> | <b>\$ 231,267</b> | <b>\$ 231,267</b> | <b>\$ 252,077</b> | <b>9.0%</b>    |

City of St. Pete Beach  
 FY 2019 Budget  
**Community Development: Code Enforcement**  
 001-5403-524

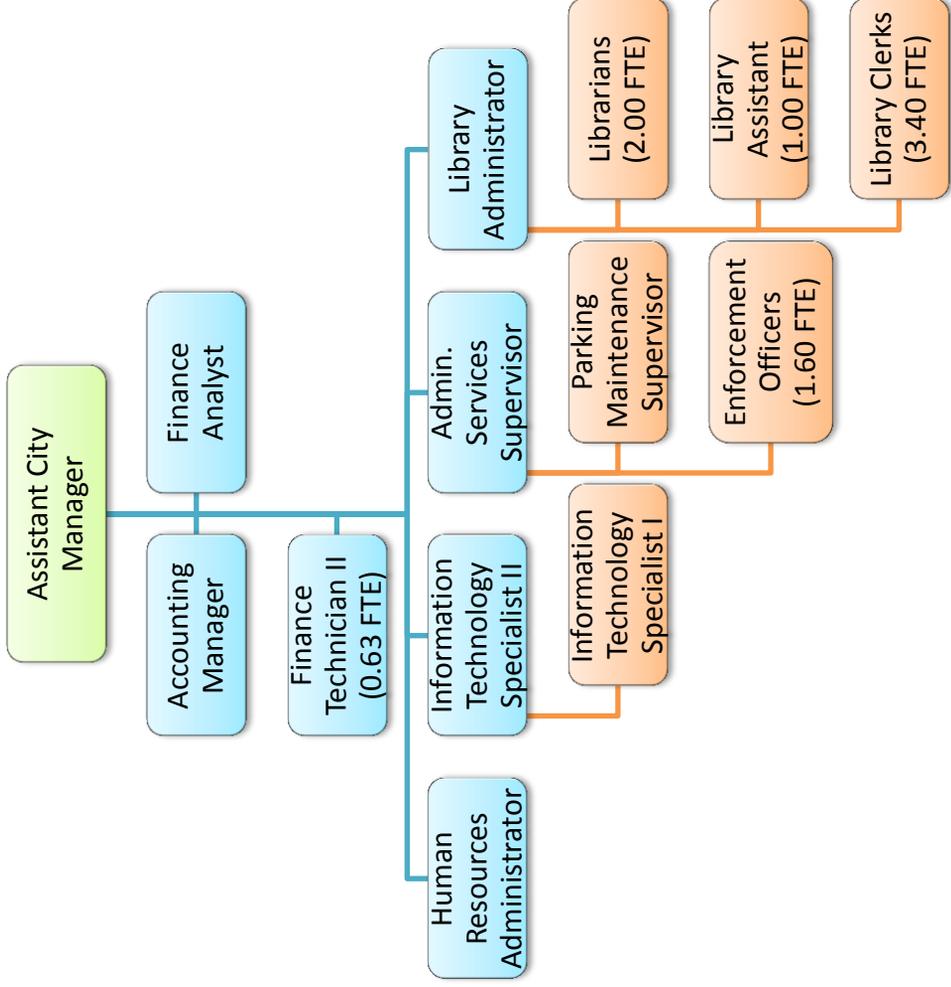
| Account Description        | Account | FY 2019<br>Budget | Line Item Description  |
|----------------------------|---------|-------------------|--|
| Salaries & Wages           | 5120    | 129,106           | Staff wages including 3% merit increases   |
| Other Wages                | 5130    | 2,386             | Payments to employees who opt out of the City's health insurance program         |
| Overtime                   | 5140    | 500               | Estimated annual overtime expenditures for hourly employees                      |
| FICA Tax                   | 5210    | 10,098            | FICA contributions at 7.65% of salary  |
| Retirement                 | 5220    | 45,887            | Contributions to staff retirement  |
| Employee Insurance         | 5230    | 14,406            | Estimated insurance cost assuming 5% medical increase; 3% dental increase        |
| Workers Compensation       | 5240    | 1,728             | Estimated expenditures assuming 10% increase                                     |
| <b>Personnel Costs</b>     |         | <b>\$ 204,111</b> |  |
| Professional & Contractual | 5310    | 27,000            | Special Magistrate contract; property abatement fees                             |
| Software                   | 5330    | 5,400             | Accela software license  |
| Travel & Training          | 5400    | 2,000             | Continuing education credits   |
| Telephone                  | 5410    | 634               | Internet, telephone service, and cell phone allowance                            |
| Postage                    | 5420    | 500               | Routine office mail  |
| Equipment Rental           | 5449    | 253               | Allocation of Community Development copier lease                                 |
| Insurance                  | 5450    | 1,067             | Allocation of property, liability, auto, pollution, and flood insurance premiums |
| R&M - Vehicles             | 5463    | 500               | Repair and maintenance of vehicles assigned to division                          |
| Duplicating                | 5470    | 849               | Routine office printing and binding  |
| Other Expenses             | 5499    | 500               | Lien recording expenses  |
| Office Supplies            | 5510    | 300               | Routine office supplies  |
| Uniforms                   | 5521    | 500               | Code Enforcement Officer uniforms  |
| Fuel                       | 5522    | 707               | Estimated fuel costs based on expenditure history                                |
| Operating Supplies         | 5529    | 1,500             | Supplies as required for day-to-day operations of the division                   |
| Memberships                | 5540    | 200               | Reference materials and professional memberships for staff                       |
| <b>Operating Costs</b>     |         | <b>\$ 41,910</b>  |  |
| Vehicle Replacement Plan   | 5644    | 6,056             | Per vehicle replacement plan (VRP) schedule                                      |
| <b>Transfers Out</b>       |         | <b>\$ 6,056</b>   |  |
| <b>Total</b>               |         | <b>\$ 252,077</b> |  |

# Administrative Services

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# City of St. Pete Beach FY 2019 Budget Administrative Services



City of St. Pete Beach  
FY 2019 Budget  
**Administrative Services: Finance**

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**Mission:**

The mission of the Finance Division is to provide competent and comprehensive financial services for City Administration to enable all departments to work in the best interests of our community. The division provides relevant, timely financial information to the public, decision makers and to City management. The Finance division is responsible for safeguarding the City's assets through appropriate controls.

**Programs:**

**Accounting and Auditing:** Development and management of internal controls; coordination of annual financial audit; application of Governmental Accounting Standards Board (GASB) statements; preparation of Comprehensive Annual Financial Report (CAFR); management of ongoing accounting and financial processes including accounts payable, accounts receivable, and payroll.

**Operating and Capital Budgeting:** Preparation and management of the annual budget and Capital Improvement Plan (CIP); revenue and expenditure estimates and analysis; grant management; project management; strategic financial planning to preserve the City's long-term financial position.

**Treasury and Investment Management:** Management of operating cash, surplus balances, and restricted cash accounts; efficient allocation of investment portfolio to achieve safe yet competitive rates of return; scheduling and managing cash inflows and outflows (e.g., debt service payments and capital project reimbursements).

**Debt Management:** Ongoing management of the City's debt obligations, reporting requirements to bondholders, accounting requirements per debt covenants, payment schedules, and parity requirements.

**Procurement:** Processing, reporting, analysis, and management of encumbrances. Administration of City's purchasing policy, including coordination of bid/RFP processes, approval of requisitions and purchase orders, and supervision of employee purchasing card program.

**Human Resources Administration:** This division is responsible for the utilization of the City's human resources. Activities include: maintenance of City personnel files; formulation and implementation of practices and policies; training and development programs; compliance with all local, state, and federal labor and employment laws; orientation for new employees; benefits administration; employee relations.

**Action Items:**

- ✚ Achieve a balanced and competitive cash and investment portfolio
- ✚ Develop financial policies pertaining to fund balance, procurement, investments, debt management, capital assets, and revenue management.
- ✚ Prepare Comprehensive Annual Financial Report (CAFR) internally, including development of financial statement templates.

City of St. Pete Beach  
 FY 2019 Budget  
**Administrative Services: Finance**

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**Budgeted Full-time Equivalent (FTE) Positions**

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| <b>Position</b>                    | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Assistant City Manager             | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           | 1.00                            | -                             |
| Administrative Services Director   | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00           | -1.00                           | -100.0%                       |
| Human Resources Administrator      | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           | 1.00                            | -                             |
| Accounting Manager                 | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Administrative Services Supervisor | 1.00           | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| Finance Analyst                    | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Finance Technician II              | 2.00           | 2.00           | 2.00           | 0.00           | 0.63           | 0.63           | 0.00                            | 0.0%                          |
| Finance Technician I               | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| <b>Total</b>                       | <b>4.00</b>    | <b>4.00</b>    | <b>3.00</b>    | <b>3.00</b>    | <b>3.63</b>    | <b>4.63</b>    | <b>1.00</b>                     | <b>27.5%</b>                  |

City of St. Pete Beach  
 FY 2019 Budget  
**Administrative Services: Finance**

001-5601-513

| Description                    | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 18 to 19<br>Change (%) |
|--------------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Salaries & Wages               | 5120    | 264,107           | 258,387           | 223,725           | 217,719           | 247,937            | 247,937            | 335,579           | 35.3%                     |
| Other Wages                    | 5130    | 228               | 16,588            | 14                | 17,060            | -                  | -                  | -                 | -                         |
| Overtime                       | 5140    | 38                | 46                | 2                 | 2                 | -                  | -                  | -                 | -                         |
| FICA Tax                       | 5210    | 19,301            | 20,138            | 16,583            | 17,158            | 18,990             | 18,990             | 25,093            | 32.1%                     |
| Retirement                     | 5220    | 49,811            | 51,598            | 53,362            | 23,834            | 24,542             | 24,542             | 33,551            | 36.7%                     |
| Employee Insurance             | 5230    | 37,369            | 35,067            | 29,524            | 26,168            | 26,752             | 26,752             | 43,891            | 64.1%                     |
| Workers Compensation           | 5240    | 1,139             | 1,036             | 1,023             | 618               | 718                | 718                | 1,007             | 40.3%                     |
| <b>Personnel Costs</b>         |         | <b>\$ 371,994</b> | <b>\$ 382,861</b> | <b>\$ 324,233</b> | <b>\$ 302,559</b> | <b>\$ 318,939</b>  | <b>\$ 318,939</b>  | <b>\$ 439,121</b> | <b>37.7%</b>              |
| Professional & Contractual     | 5310    | 10,471            | 13,000            | 8,075             | 4,156             | 15,000             | 15,000             | 28,000            | 86.7%                     |
| Accounting & Auditing          | 5320    | 17,374            | 18,696            | 15,783            | 17,500            | 17,866             | 17,866             | 18,096            | 1.3%                      |
| Travel & Training              | 5400    | 4,227             | 2,875             | 4,330             | 4,957             | 7,600              | 7,600              | 10,100            | 32.9%                     |
| Citywide Tuition Reimbursement | 5406    | -                 | -                 | -                 | -                 | -                  | -                  | 7,500             | -                         |
| Telephone                      | 5410    | 1,375             | 1,720             | 1,678             | 1,384             | 1,256              | 1,256              | 1,397             | 11.2%                     |
| Postage                        | 5420    | 1,251             | 1,196             | 1,082             | 903               | 1,300              | 1,300              | 1,450             | 11.5%                     |
| Equipment Rental               | 5449    | -                 | -                 | -                 | -                 | -                  | -                  | 3,445             | -                         |
| Insurance                      | 5450    | -                 | -                 | -                 | -                 | -                  | -                  | 2,976             | -                         |
| Duplicating                    | 5470    | 2,846             | 2,480             | 4,630             | 3,022             | 3,200              | 3,200              | 3,600             | 12.5%                     |
| Classified Advertising         | 5482    | 542               | 869               | 575               | 575               | 600                | 600                | 600               | 0.0%                      |
| Employee Recognition           | 5497    | -                 | -                 | -                 | -                 | -                  | -                  | 6,000             | -                         |
| Other Expenses                 | 5499    | 835               | 943               | 864               | 2,017             | 900                | 900                | 900               | 0.0%                      |
| Office Supplies                | 5510    | 2,748             | 2,241             | 1,469             | 1,915             | 3,000              | 3,000              | 4,200             | 40.0%                     |
| Operating Supplies             | 5529    | -                 | -                 | 211               | -                 | -                  | -                  | 150               | -                         |
| Memberships                    | 5540    | 859               | 879               | 1,173             | 707               | 1,500              | 1,500              | 1,825             | 21.7%                     |
| <b>Operating Costs</b>         |         | <b>\$ 42,528</b>  | <b>\$ 44,899</b>  | <b>\$ 39,870</b>  | <b>\$ 37,136</b>  | <b>\$ 52,222</b>   | <b>\$ 52,222</b>   | <b>\$ 90,239</b>  | <b>72.8%</b>              |
| Furniture                      | 5642    | -                 | -                 | -                 | 8,487             | -                  | -                  | -                 | -                         |
| Office Equipment               | 5643    | -                 | -                 | -                 | -                 | -                  | -                  | -                 | -                         |
| <b>Capital Outlay</b>          |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 8,487</b>   | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>       | <b>-</b>                  |
| <b>Total</b>                   |         | <b>\$ 414,522</b> | <b>\$ 427,759</b> | <b>\$ 364,103</b> | <b>\$ 348,182</b> | <b>\$ 371,161</b>  | <b>\$ 371,161</b>  | <b>\$ 529,360</b> | <b>42.6%</b>              |

City of St. Pete Beach  
 FY 2019 Budget  
**Administrative Services: Finance**

001-5601-513

| Account Description            | Account | FY 2019<br>Budget | Line Item Description  |
|--------------------------------|---------|-------------------|--|
| Salaries & Wages               | 5120    | 335,579           | Staff wages including 3% merit increases and reallocation of Human Resources Administrator position from the City Manager's Office   |
| FICA Tax                       | 5210    | 25,093            | FICA contributions at 7.65% of salary  |
| Retirement                     | 5220    | 33,551            | Contributions to staff retirement  |
| Employee Insurance             | 5230    | 43,891            | Estimated insurance cost assuming 5% medical increase; 3% dental increase  |
| Workers Compensation           | 5240    | 1,007             | Estimated expenditures assuming 10% increase   |
| <b>Personnel Costs</b>         |         | <b>\$ 439,121</b> |  |
| Professional & Contractual     | 5310    | 28,000            | Professional banking, investment, and/or debt management consulting services on an as-needed basis   |
| Accounting & Auditing          | 5320    | 18,096            | \$37,000 financial auditing fees per contract; allocated across several cost centers, including: Finance, EMS, Library, Wastewater Fund, Reclaimed Water Fund, and Stormwater Fund                     |
| Travel & Training              | 5400    | 10,100            | Continuing education credits; Government Finance Officers Association (GFOA) annual conference; FGFOA annual conference; FGFOA School of Government Finance; Incode financial system annual conference |
| Citywide Tuition Reimbursement | 5406    | 7,500             | Tuition reimbursement for all City employees, previously budgeted in the City Manager's Office   |
| Telephone                      | 5410    | 1,397             | Internet, telephone service, and cell phone allowance  |
| Postage                        | 5420    | 1,450             | Routine office mail  |
| Equipment Rental               | 5449    | 3,445             | Copier lease   |
| Insurance                      | 5450    | 2,976             | EAP and consulting expenditures, previously budgeted in the City Manager's Office  |
| Duplicating                    | 5470    | 3,600             | Routine office printing and binding  |
| Classified Advertising         | 5482    | 600               | Annual TRIM advertisement in Tampa Bay Times   |
| Employee Recognition           | 5497    | 6,000             | Luncheons, longevity awards, etc., previously budgeted in the City Manager's Office  |
| Other Expenses                 | 5499    | 900               | TRIM fees billed by Pinellas County Tax Collector  |
| Office Supplies                | 5510    | 4,200             | Routine office supplies  |
| Operating Supplies             | 5529    | 150               | Misc. HR expenditures reallocated from the City Manager's Office   |
| Publications & Memberships     | 5540    | 1,825             | GFOA membership and associated fees for budget and CAFR excellence awards; FGFOA membership; FGFOA Gulf Coast chapter membership; American Payroll Association membership; FPHRA and SHRM memberships  |
| <b>Operating Costs</b>         |         | <b>\$ 90,239</b>  |  |
| <b>Total</b>                   |         | <b>\$ 529,360</b> |  |

City of St. Pete Beach  
FY 2019 Budget  
**Administrative Services: Information Technology**

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**Mission:**

The information technology (IT) Division partners with our departments to provide valued systems and services to support the delivery of services to the St. Pete Beach community. The rapidly evolving requirements of our community require an enterprise-wide IT management strategy to achieve significant benefits through the centralized control and management of technology resources.

**Programs:**

**Voice and Data Infrastructure:** The City's network and technical infrastructure has become a critical component in the City's delivery of service to citizens. The Technology Division is responsible for the operation, maintenance and replacement of the software applications and hardware components. Individual components of this infrastructure are tied together through a series of networks. These networks carry both voice and data communications. The adoption of new technologies allows increased capabilities while reducing the cost of operations.

The reliance placed on our network infrastructure requires continuous monitoring and updates throughout the year in order to recognize and eliminate attacks.

**Desktop Computer & Phone Support:** These are the hands-on tools that employees use to service our community. The Technology Division responds to all calls for support involving, hardware, software and peripherals. Support for phones and copiers are also addressed from installation, operation, and repair.

**Application Services:** The Technology Division supports a wide range of network-based services including Email communications, database management as well as web services. The City's web site ([www.stpetebeach.org](http://www.stpetebeach.org)) allows economical presentation of information to our community. The publishing of information on the Internet allows our part-time residents to stay informed while they are out of town and is also a good source of information to our many visitors.

**Audio/Visual System:** Functions include maintenance and calibration of SPB-TV broadcast equipment.

**Action Items:**

- ✚ Continue to enhance audio and video transmissions of commission chamber meetings and meeting rooms.
- ✚ Improve current disaster recovery plans and processes for EOC.
- ✚ Assist in implementation of improved software programs in various departments.
- ✚ Upgrade the City's Exchange Email server, possibly moving to a Cloud Solution.
- ✚ Improve the storage, archiving, and retrieval of digital media based on the City's record retention policy.

City of St. Pete Beach  
 FY 2019 Budget  
**Administrative Services: Information Technology**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>  | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| IT Specialist II | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| IT Specialist I  | 0.00           | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| <b>Total</b>     | 1.00           | 1.00           | 2.00           | 2.00           | 2.00           | 2.00           | 0.00                            | 0.0%                          |

City of St. Pete Beach  
 FY 2019 Budget  
**Administrative Services: Information Technology**

001-5501-513

| Description                | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 18 to 19<br>Change (%) |
|----------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Salaries & Wages           | 5120    | 50,956            | 52,229            | 106,390           | 108,912           | 112,004            | 112,004            | 115,367           | 3.0%                      |
| Overtime                   | 5140    | -                 | -                 | -                 | 2,243             | -                  | -                  | 4,500             | -                         |
| FICA Tax                   | 5210    | 3,875             | 3,972             | 7,821             | 8,085             | 8,568              | 8,568              | 9,193             | 7.3%                      |
| Retirement                 | 5220    | 5,096             | 5,223             | 10,639            | 10,876            | 11,200             | 11,200             | 11,537            | 3.0%                      |
| Employee Insurance         | 5230    | 7,129             | 7,316             | 17,892            | 19,579            | 20,805             | 20,805             | 21,817            | 4.9%                      |
| Workers Compensation       | 5240    | 403               | 203               | 200               | 299               | 347                | 347                | 358               | 3.2%                      |
| <b>Personnel Costs</b>     |         | <b>\$ 67,458</b>  | <b>\$ 68,943</b>  | <b>\$ 142,942</b> | <b>\$ 149,994</b> | <b>\$ 152,924</b>  | <b>\$ 152,924</b>  | <b>\$ 162,772</b> | <b>6.4%</b>               |
| Professional & Contractual | 5310    | 26,535            | 26,799            | 41,252            | 33,760            | 6,000              | 6,000              | -                 | -100.0%                   |
| Software                   | 5330    | -                 | -                 | -                 | -                 | 75,000             | 75,000             | 99,803            | 33.1%                     |
| Hardware                   | 5340    | -                 | -                 | -                 | -                 | -                  | -                  | 30,300            | -                         |
| Travel & Training          | 5400    | 551               | 518               | 783               | 1,647             | 2,000              | 2,000              | 2,000             | 0.0%                      |
| Telephone                  | 5410    | 8,282             | 8,440             | 7,582             | 6,502             | 5,778              | 5,778              | 8,860             | 53.3%                     |
| Postage                    | 5420    | -                 | -                 | 3                 | -                 | 50                 | 50                 | -                 | -100.0%                   |
| R&M - Equipment            | 5462    | 35,618            | 33,733            | 27,550            | 30,788            | -                  | -                  | -                 | -                         |
| Duplicating                | 5470    | 14                | 106               | 474               | 24                | 50                 | 50                 | 150               | 200.0%                    |
| Office Supplies            | 5510    | 52                | 55                | 393               | 113               | 50                 | 50                 | 100               | 100.0%                    |
| Operating Supplies         | 5529    | 25,194            | 22,429            | 17,219            | 18,045            | 17,500             | 17,500             | -                 | -100.0%                   |
| Publications & Memberships | 5540    | -                 | -                 | -                 | -                 | 50                 | 50                 | -                 | -100.0%                   |
| <b>Operating Costs</b>     |         | <b>\$ 96,247</b>  | <b>\$ 92,080</b>  | <b>\$ 95,256</b>  | <b>\$ 90,879</b>  | <b>\$ 106,478</b>  | <b>\$ 106,478</b>  | <b>\$ 141,213</b> | <b>32.6%</b>              |
| Other Equipment            | 5649    | 15,872            | 53,428            | 14,277            | 3,108             | 33,000             | 59,320             | -                 | -100.0%                   |
| <b>Capital Outlay</b>      |         | <b>\$ 15,872</b>  | <b>\$ 53,428</b>  | <b>\$ 14,277</b>  | <b>\$ 3,108</b>   | <b>\$ 33,000</b>   | <b>\$ 59,320</b>   | <b>\$ -</b>       | <b>-100.0%</b>            |
| <b>Total</b>               |         | <b>\$ 179,578</b> | <b>\$ 214,452</b> | <b>\$ 252,475</b> | <b>\$ 243,981</b> | <b>\$ 292,402</b>  | <b>\$ 318,722</b>  | <b>\$ 303,985</b> | <b>-4.6%</b>              |

City of St. Pete Beach

FY 2019 Budget

**Administrative Services: Information Technology**

001-5501-513

| <b>Account Description</b> | <b>Account</b> | <b>FY 2019<br/>Budget</b> | <b>Line Item Description</b>  |
|----------------------------|----------------|---------------------------|---|
| Salaries & Wages           | 5120           | 115,367                   | Staff wages including 3% merit increases  |
| Overtime                   | 5140           | 4,500                     | Overtime hours to broadcast public meetings   |
| FICA Tax                   | 5210           | 9,193                     | FICA contributions at 7.65% of salary   |
| Retirement                 | 5220           | 11,537                    | Contributions to staff retirement   |
| Employee Insurance         | 5230           | 21,817                    | Estimated insurance cost assuming 5% medical increase; 3% dental increase   |
| Workers Compensation       | 5240           | 358                       | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>     |                | <b>\$ 162,772</b>         |   |
|                            |                |                           | Incode Financial upgrade conversion (\$29,000); LaserFiche Document Imaging; LaserFiche Agenda Manager; Granicus hosting of streaming video & Media Vault; Tyler Technology supporting online data disaster recovery for Incode system; Public Stuff; |
| Software                   | 5330           | 99,803                    | Timeclock Plus; GFI Fax Maker; hosting of the City website  |
| Hardware                   | 5340           | 30,300                    | Dell workstations (\$11,000); firewall renewals (\$1,500); Barracuda (\$800); anti-virus/spyware (\$2,000); miscellaneous (\$15,000)  |
| Travel & Training          | 5400           | 2,000                     | Staff training and development  |
| Telephone                  | 5410           | 8,860                     | Internet, telephone, and cell phone service, including internet redundancy service (\$1,020) for emergency operation purposes   |
| Duplicating                | 5470           | 150                       | Routine office printing and binding   |
| Office Supplies            | 5510           | 100                       | Routine office supplies   |
| <b>Operating Costs</b>     |                | <b>\$ 141,213</b>         |   |
| <b>Total</b>               |                | <b>\$ 303,985</b>         |   |

City of St. Pete Beach  
FY 2019 Budget  
**Administrative Services: Library**

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**Mission:**

The St. Pete Beach Library contributes to the quality of life by providing the community with intellectual, recreational, civic, and cultural engagement.

**Programs:**

**Collections:** The St. Pete Beach Library provides residents with access to materials in both physical and electronic formats to satisfy their informational and recreational needs, support educational programs, and promote lifelong learning. Membership in the Pinellas Public Library Cooperative ensures a reciprocal borrowing program among the 14 member libraries through a shared online catalog.

**Programming:** A variety of programming is offered, including preschool story time, summer reading programs; adult book discussion groups, authors' visits, tech forums, relevant, topical presentations, special events, and thematic displays focused on Library collections and culture.

**Engagement:** The Library encourages civic participation via the Library Advisory Committee, the Friends of St. Pete Beach Library, and offers various volunteer opportunities.

**Services:** A full range of library services are available including circulation, reference assistance, reader's advisory, access to and assistance with electronic/internet resources and technological devices; and current periodical subscriptions. The Library is open 6 days a week, year round. Visitors have access to materials and technologies, and are invited to programs. The Library maintains the webpage SPBLibrary.com and participates in Facebook, both of which are frequently updated with current information and links to useful resources.

**Action Items:**

-  To promote and enhance public access to knowledge and ideas
-  To advance digital literacy
-  To provide an enriched, relevant, comfortable, and safe environment
-  To foster civic engagement
-  To seek strategic partnerships
-  To ensure equitable access

City of St. Pete Beach  
FY 2019 Budget

**Administrative Services: Library**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>       | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|-----------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Library Administrator | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Librarian             | 1.00           | 1.00           | 2.00           | 2.00           | 2.00           | 2.00           | 0.00                            | 0.0%                          |
| Librarian I           | 1.00           | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| Library Assistant     | 1.00           | 1.00           | 2.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Library Clerk         | 3.43           | 3.15           | 2.15           | 3.15           | 3.15           | 3.40           | 0.25                            | 7.9%                          |
| <b>Total</b>          | <b>7.43</b>    | <b>7.15</b>    | <b>7.15</b>    | <b>7.15</b>    | <b>7.15</b>    | <b>7.40</b>    | <b>0.25</b>                     | <b>3.5%</b>                   |

City of St. Pete Beach  
FY 2019 Budget  
**Administrative Services: Library**

001-5602-571

| Description                 | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 18 to 19<br>Change (%) |
|-----------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Salaries & Wages            | 5120    | 265,126           | 275,578           | 251,807           | 246,802           | 259,359            | 259,359            | 274,406           | 5.8%                      |
| Other Wages                 | 5130    | 3,553             | 8,712             | 20,506            | -                 | -                  | -                  | -                 | -                         |
| Overtime                    | 5140    | -                 | -                 | -                 | 150               | 400                | 400                | 200               | -50.0%                    |
| FICA Tax                    | 5210    | 20,067            | 20,731            | 20,110            | 18,022            | 19,869             | 19,869             | 21,012            | 5.8%                      |
| Retirement                  | 5220    | 61,677            | 81,297            | 51,524            | 54,735            | 60,686             | 60,686             | 74,442            | 22.7%                     |
| Employee Insurance          | 5230    | 25,453            | 39,241            | 32,083            | 40,804            | 45,060             | 45,060             | 47,165            | 4.7%                      |
| Workers Compensation        | 5240    | 1,228             | 1,070             | 1,056             | 741               | 861                | 861                | 887               | 3.0%                      |
| <b>Personnel Costs</b>      |         | <b>\$ 377,103</b> | <b>\$ 426,628</b> | <b>\$ 377,086</b> | <b>\$ 361,254</b> | <b>\$ 386,235</b>  | <b>\$ 386,235</b>  | <b>\$ 418,112</b> | <b>8.3%</b>               |
| Professional & Contractual  | 5310    | 30,751            | 29,150            | 26,526            | 31,219            | 32,500             | 37,500             | 37,500            | 0.0%                      |
| Basic Legal Services        | 5311    | -                 | -                 | -                 | -                 | 500                | 500                | 500               | 0.0%                      |
| Contractual Instructors     | 5317    | -                 | -                 | -                 | -                 | -                  | -                  | 2,500             | -                         |
| Accounting & Auditing       | 5320    | 521               | 500               | 820               | 803               | 663                | 663                | 662               | -0.2%                     |
| Software                    | 5330    | -                 | -                 | -                 | -                 | 5,650              | 5,650              | 5,650             | 0.0%                      |
| Travel & Training           | 5400    | 1,807             | 1,627             | 3,718             | 5,106             | 6,000              | 6,000              | 6,000             | 0.0%                      |
| Telephone                   | 5410    | 7,456             | 7,453             | 7,200             | 4,347             | 4,496              | 4,496              | 4,488             | -0.2%                     |
| Postage                     | 5420    | 271               | 134               | 247               | 102               | 200                | 200                | 200               | 0.0%                      |
| Electricity                 | 5431    | 22,663            | 22,471            | 21,943            | 19,906            | 22,500             | 22,500             | 24,152            | 7.3%                      |
| Water                       | 5432    | 725               | 869               | 538               | 749               | 867                | 867                | 850               | -2.0%                     |
| Reclaimed Water             | 5433    | 212               | 212               | 177               | 248               | 215                | 215                | 215               | 0.0%                      |
| Stormwater Assessment       | 5434    | 510               | 510               | 644               | -                 | 980                | 980                | -                 | -100.0%                   |
| Audio Book Rental           | 5445    | 7,009             | 5,649             | 4,352             | 3,952             | 6,000              | 6,000              | 3,750             | -37.5%                    |
| Insurance                   | 5450    | 32,508            | 33,148            | 37,714            | 43,130            | 49,560             | 49,560             | 54,050            | 9.1%                      |
| Facility Maintenance        | 5461    | 14,780            | 12,078            | 16,115            | 10,311            | 12,000             | 13,149             | 15,000            | 14.1%                     |
| R&M - Equipment             | 5462    | -                 | -                 | 1,662             | -                 | 950                | 950                | 2,422             | 154.9%                    |
| Duplicating                 | 5470    | 1,379             | 1,245             | 1,069             | 300               | 2,000              | 2,000              | 2,000             | 0.0%                      |
| Classified Advertising      | 5482    | 349               | -                 | 215               | -                 | -                  | -                  | -                 | -                         |
| Promotional Activities      | 5489    | 3,879             | 5,210             | 2,933             | 2,456             | 4,000              | 4,000              | 4,500             | 12.5%                     |
| Other Expenses              | 5499    | 1,144             | 1,149             | 4,709             | 2,895             | -                  | -                  | -                 | -                         |
| Office Supplies             | 5510    | 4,598             | 4,870             | 3,503             | 4,769             | 7,000              | 7,000              | 6,000             | -14.3%                    |
| Operating Supplies          | 5529    | 2,410             | 2,791             | 6,602             | 5,798             | 4,900              | 4,900              | 6,000             | 22.4%                     |
| Credit Card Processing Fees | 5531    | -                 | -                 | -                 | -                 | 200                | 200                | 200               | 0.0%                      |
| Publications & Memberships  | 5540    | 258               | 510               | 696               | 979               | 750                | 750                | 1,000             | 33.3%                     |
| <b>Operating Costs</b>      |         | <b>\$ 133,230</b> | <b>\$ 129,578</b> | <b>\$ 141,383</b> | <b>\$ 137,070</b> | <b>\$ 161,931</b>  | <b>\$ 168,080</b>  | <b>\$ 177,639</b> | <b>5.7%</b>               |
| Books for Circulation       | 5660    | 55,574            | 57,960            | 60,684            | 47,651            | 62,000             | 57,000             | 60,000            | 5.3%                      |
| Memorial Books              | 5662    | 3,997             | 3,663             | 1,962             | 3,706             | 5,000              | 5,000              | 5,000             | 0.0%                      |
| <b>Capital Outlay</b>       |         | <b>\$ 59,571</b>  | <b>\$ 61,623</b>  | <b>\$ 62,646</b>  | <b>\$ 51,357</b>  | <b>\$ 67,000</b>   | <b>\$ 62,000</b>   | <b>\$ 65,000</b>  | <b>4.8%</b>               |
| <b>Total</b>                |         | <b>\$ 569,904</b> | <b>\$ 617,829</b> | <b>\$ 581,115</b> | <b>\$ 549,681</b> | <b>\$ 615,166</b>  | <b>\$ 616,315</b>  | <b>\$ 660,751</b> | <b>7.2%</b>               |

City of St. Pete Beach  
 FY 2019 Budget  
**Administrative Services: Library**

001-5602-571

| Account Description         | Account | FY 2019<br>Budget | Line Item Description   |
|-----------------------------|---------|-------------------|---|
| Salaries & Wages            | 5120    | 274,406           | Staff wages including 3% merit increases  |
| Overtime                    | 5140    | 200               | Estimated annual overtime expenditures for hourly employees   |
| FICA Tax                    | 5210    | 21,012            | FICA contributions at 7.65% of salary   |
| Retirement                  | 5220    | 74,442            | Contributions to staff retirement   |
| Employee Insurance          | 5230    | 47,165            | Estimated insurance cost assuming 5% medical increase; 3% dental increase   |
| Workers Compensation        | 5240    | 887               | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>      |         | <b>\$ 418,112</b> |   |
| Professional & Contractual  | 5310    | 37,500            | Security monitoring; cataloging/processing via PPLC; cleaning service; annual parking lease   |
| Basic Legal Services        | 5311    | 500               | Allocated City Attorney fees for library-specific issues  |
| Contractual Instructors     | 5317    | 2,500             | Hired instructors to improve programming level of service   |
| Accounting & Auditing       | 5320    | 662               | Allocated fees for the City's annual financial audit  |
| Software                    | 5330    | 5,650             | SirsiDynix integrated library system; licensing renewals for reservation station and self check-out station; wi-fi printing; DeepFreeze; Web Clarity  |
| Travel & Training           | 5400    | 6,000             | Florida Library Association conference; American Library Association conference; Public Library Association conference; Florida Public Library Directors annual meeting; mileage to attend PPLC meetings and workshops; Countywide Staff Development Day  |
| Telephone                   | 5410    | 4,488             | Internet and telephone service  |
| Postage                     | 5420    | 200               | Routine office mail   |
| Electricity                 | 5431    | 24,152            | Projected annual cost of electric service   |
| Water                       | 5432    | 850               | Projected annual cost of water and sewer service  |
| Reclaimed Water             | 5433    | 215               | Projected annual cost of reclaimed water service  |
| Audio Book Rental           | 5445    | 3,750             | Rental of audiobooks in Playaway format; purchase of audiobooks on CD   |
| Insurance                   | 5450    | 54,050            | Allocation of property, liability, auto, pollution, and flood insurance premiums<br>Examples include: air conditioning system, pest control, upholstery, carpet cleaning, plumbing, electrical, lighting, fire alarm, door maintenance, and replacement of furnishings                          |
| Facility Maintenance        | 5461    | 15,000            |   |
| R&M - Equipment             | 5462    | 2,422             | iPad kiosk extended parts warranty  |
| Duplicating                 | 5470    | 2,000             | Routine office printing and binding<br>Examples include: library brochures, bookmarks, user instructional aides, program guides, materials for children's summer activities, and special projects   |
| Promotional Activities      | 5489    | 4,500             |   |
| Office Supplies             | 5510    | 6,000             | Routine office supplies   |
| Operating Supplies          | 5529    | 6,000             | Supplies as required for day-to-day operations of the division  |
| Credit Card Processing Fees | 5531    | 200               | Fees incurred to process credit card transactions   |
| Publications & Memberships  | 5540    | 1,000             | American Library Association; Public Library Association; Florida Library Association; Amazon Prime; Florida Humanities Council; Corey Avenue Business Association  |
| <b>Operating Costs</b>      |         | <b>\$ 177,639</b> |   |
| Books for Circulation       | 5660    | 60,000            | "Best sellers", new and replacement adult titles - both fiction and non-fiction, core reference volumes, juvenile picture books, easy readers, board books, juvenile and young adult fiction and non-fiction, Florida collection, large-print, periodicals, media including DVDs and music CDs. |

City of St. Pete Beach  
FY 2019 Budget  
**Administrative Services: Library**

001-5602-571

| <b>Account Description</b> | <b>Account</b> | <b>FY 2019<br/>Budget</b> | <b>Line Item Description</b>                                |
|----------------------------|----------------|---------------------------|---|
| Memorial Books             | 5662           | 5,000                     | Bobsin Trust Collection; tribute books; speaker honorariums |
| <b>Capital Outlay</b>      |                | <b>\$ 65,000</b>          |   |
| <b>Total</b>               |                | <b><u>\$ 660,751</u></b>  |   |

City of St. Pete Beach  
FY 2019 Budget  
**Administrative Services: Parking Enforcement**

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**Mission:**

The mission of the Parking Enforcement Division is to provide a safe, effective, and efficient use of City parking resources. This mission is a combined effort of parking regulation enforcement, parking meter maintenance and collection, parking space allocation, payment processing and issuance of parking citations.

**Programs:**

**Customer Service:** Provide directional assistance, signage, and markings as necessary to facilitate an intuitive parking experience for visitors and tourists.

**Maintenance and Repair:** Ongoing management of 125 single and double space parking meters, and 35 multi-space parking pay stations.

**Collections:** Counting and sorting coins from pay stations and parking meters to be deposited to the City's bank account.

**Enforcement:** Consistent, equitable, and efficient patrol of the City's parking operation, including issuance and processing of citations.

**Action Items:**

- ✚ Continue to provide a positive parking experience while maintaining the parking system and enforcing, in a fair and equitable manner.
- ✚ Continue to find, create and implement parking solutions throughout the City.
- ✚ Concentrate on improvement in three areas: customer service, educating the public, and productivity.

City of St. Pete Beach  
 FY 2019 Budget  
**Administrative Services: Parking Enforcement**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>                    | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Administrative Services Supervisor | 0.00           | 0.00           | 0.80           | 0.75           | 0.75           | 0.75           | 0.00                            | 0.0%                          |
| Meter Maintenance Supervisor       | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Parking Enforcement Officer        | 0.00           | 1.20           | 1.20           | 1.60           | 1.60           | 1.60           | 0.00                            | 0.0%                          |
| Community Services Worker          | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| <b>Total</b>                       | 2.00           | 2.20           | 3.00           | 3.35           | 3.35           | 3.35           | 0.00                            | 0.0%                          |

City of St. Pete Beach  
 FY 2019 Budget  
**Administrative Services: Parking Enforcement**

001-5603-521

| Description                 | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 18 to 19<br>Change (%) |
|-----------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Salaries & Wages            | 5120    | 86,413            | 76,612            | 119,709           | 142,448           | 145,384            | 145,384            | 144,468           | -0.6%                     |
| Other Wages                 | 5130    | 4,738             | 369               | -                 | 599               | 1,452              | 1,452              | 1,452             | 0.0%                      |
| Overtime                    | 5140    | 101               | 829               | 1,396             | 4,831             | 1,000              | 1,000              | 1,500             | 50.0%                     |
| FICA Tax                    | 5210    | 6,125             | 5,287             | 8,682             | 10,724            | 11,433             | 11,433             | 11,555            | 1.1%                      |
| Retirement                  | 5220    | 35,570            | 37,804            | 39,277            | 57,437            | 52,775             | 52,775             | 78,115            | 48.0%                     |
| Employee Insurance          | 5230    | 18,179            | 12,762            | 16,253            | 25,224            | 28,404             | 28,404             | 29,845            | 5.1%                      |
| Workers Compensation        | 5240    | 728               | 4,723             | 4,663             | 2,991             | 3,476              | 3,476              | 3,579             | 3.0%                      |
| <b>Personnel Costs</b>      |         | <b>\$ 151,854</b> | <b>\$ 138,385</b> | <b>\$ 189,980</b> | <b>\$ 244,254</b> | <b>\$ 243,924</b>  | <b>\$ 243,924</b>  | <b>\$ 270,514</b> | <b>10.9%</b>              |
| Professional & Contractual  | 5310    | 18,643            | 20,112            | 38,138            | 29,443            | 30,000             | 30,000             | 16,511            | -45.0%                    |
| Training                    | 5400    | -                 | 368               | 39                | -                 | 400                | 400                | 200               | -50.0%                    |
| Telephone                   | 5410    | 25,151            | 25,453            | 26,058            | 26,300            | 47,850             | 47,850             | 37,654            | -21.3%                    |
| Insurance                   | 5450    | 1,007             | 976               | 1,047             | 1,008             | 1,109              | 1,109              | 1,151             | 3.8%                      |
| R&M - Equipment             | 5462    | 38,314            | 37,083            | 40,987            | 34,785            | 40,000             | 40,000             | 46,632            | 16.6%                     |
| R&M - Vehicles              | 5463    | 2,334             | 1,988             | 1,232             | 563               | 1,450              | 1,450              | 1,500             | 3.4%                      |
| Duplicating                 | 5470    | -                 | 116               | -                 | -                 | 100                | 100                | 100               | 0.0%                      |
| Other Expense               | 5499    | 114               | 1,522             | 2,144             | 614               | 2,500              | 2,500              | 2,500             | 0.0%                      |
| Office Supplies             | 5510    | 388               | 399               | 191               | 290               | 600                | 600                | 400               | -33.3%                    |
| Uniforms                    | 5521    | 593               | 39                | 773               | 940               | 600                | 600                | 600               | 0.0%                      |
| Fuel                        | 5522    | 4,234             | 3,740             | 3,425             | 4,414             | 4,500              | 4,500              | 5,111             | 13.6%                     |
| Operating Supplies          | 5529    | 74,120            | 113,929           | 156,893           | 159,928           | -                  | -                  | -                 | -                         |
| Credit Card Processing Fees | 5531    | -                 | -                 | -                 | -                 | 154,500            | 154,500            | 155,000           | 0.3%                      |
| <b>Operating Costs</b>      |         | <b>\$ 164,898</b> | <b>\$ 205,723</b> | <b>\$ 270,927</b> | <b>\$ 258,285</b> | <b>\$ 283,609</b>  | <b>\$ 283,609</b>  | <b>\$ 267,359</b> | <b>-5.7%</b>              |
| Vehicles                    | 5641    | -                 | 15,994            | 19,938            | -                 | -                  | -                  | -                 | -                         |
| Other Equipment             | 5649    | -                 | 55,925            | 55,125            | 74,230            | 80,300             | 80,300             | -                 | -100.0%                   |
| <b>Capital Outlay</b>       |         | <b>\$ -</b>       | <b>\$ 71,919</b>  | <b>\$ 75,063</b>  | <b>\$ 74,230</b>  | <b>\$ 80,300</b>   | <b>\$ 80,300</b>   | <b>\$ -</b>       | <b>-100.0%</b>            |
| Vehicle Replacement Plan    | 5644    | -                 | -                 | -                 | 5,800             | 4,581              | 4,581              | 4,580             | 0.0%                      |
| <b>Transfers Out</b>        |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 5,800</b>   | <b>\$ 4,581</b>    | <b>\$ 4,581</b>    | <b>\$ 4,580</b>   | <b>0.0%</b>               |
| <b>Total</b>                |         | <b>\$ 316,752</b> | <b>\$ 416,027</b> | <b>\$ 535,970</b> | <b>\$ 582,569</b> | <b>\$ 612,414</b>  | <b>\$ 612,414</b>  | <b>\$ 542,453</b> | <b>-11.4%</b>             |

City of St. Pete Beach  
 FY 2019 Budget  
**Administrative Services: Parking Enforcement**

001-5603-521

| Account Description         | Account | FY 2019<br>Budget | Line Item Description   |
|-----------------------------|---------|-------------------|---|
| Salaries & Wages            | 5120    | 144,468           | Staff wages including 3% merit increases  |
| Other Wages                 | 5130    | 1,452             | Lump-sum merit payment for employees reaching pay grade maximum   |
| Overtime                    | 5140    | 1,500             | Estimated annual overtime expenditures for hourly employees   |
| FICA Tax                    | 5210    | 11,555            | FICA contributions at 7.65% of salary   |
| Retirement                  | 5220    | 78,115            | Contributions to staff retirement   |
| Employee Insurance          | 5230    | 29,845            | Estimated insurance cost assuming 5% medical increase; 3% dental increase   |
| Workers Compensation        | 5240    | 3,579             | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>      |         | <b>\$ 270,514</b> |   |
|                             |         |                   | Parking citation program including fees for ticket collection and processing, ticket enforcement hardware, back office web hosting, and 24-hour automated                 |
| Professional & Contractual  | 5310    | 16,511            | payment/information system  |
| Training                    | 5400    | 200               | Staff development and training  |
|                             |         |                   | Parking pay station cellular line connections for 35 pay stations and 115 single/double space meters; wireless connection fees for meter alarms and diagnostics; wireless |
| Telephone                   | 5410    | 37,654            | service for citation issuance devices; staff cell phones; supervisor cell phone allowance   |
| Insurance                   | 5450    | 1,151             | Allocation of property, liability, auto, pollution, and flood insurance premiums  |
|                             |         |                   | Pay station extended warranty program for 35 stations; receipt paper; miscellaneous   |
| R&M - Equipment             | 5462    | 46,632            | repairs and parts; batteries; coin counter/sorter maintenance   |
| R&M - Vehicles              | 5463    | 1,500             | Repair and maintenance of vehicles assigned to division   |
| Duplicating                 | 5470    | 100               | Routine office printing and binding   |
|                             |         |                   | Examples include: replacement of worn or damaged parking informational signs,   |
| Other Expense               | 5499    | 2,500             | parking restriction signs, and repainting parking space lettering/numbering as needed   |
| Office Supplies             | 5510    | 400               | Routine office supplies   |
| Uniforms                    | 5521    | 600               | Parking Enforcement Officer uniforms  |
| Fuel                        | 5522    | 5,111             | Estimated fuel costs based on expenditure history   |
| Credit Card Processing Fees | 5531    | 155,000           | Fees incurred to process credit card transactions   |
| <b>Operating Costs</b>      |         | <b>\$ 267,359</b> |   |
| Vehicle Replacement Plan    | 5644    | 4,580             | Per vehicle replacement plan (VRP) schedule   |
| <b>Transfers Out</b>        |         | <b>\$ 4,580</b>   |   |
| <b>Total</b>                |         | <b>\$ 542,453</b> |   |

# Law Enforcement

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City of St. Pete Beach  
FY 2019 Budget  
**Law Enforcement**

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**Mission:**

The City of St. Pete Beach entered into a contract with the Pinellas County Sheriff's Office effective January 6, 2013. The contract is administered to ensure the health, safety, and welfare of the community through the enforcement of laws, ordinances and criminal codes, and education of the citizenry.

There are deputies on duty in St. Pete Beach twenty-four hours a day, seven days a week. There are also two community policing officers assigned to our City.

Duties include responding to requests for service, performing preliminary investigations, and enforcement of traffic laws. Deputies promote public safety programs, and provide for investigation of crimes and attempted crimes against persons and property. Services also include the identification and apprehension of criminals, the preparation of court cases for the prosecution of criminal offenders, and the recovery of stolen property. In addition, the Pinellas County Sheriff's Office is also responsible for the collection, preservation and identification of physical evidence for use in court.

City of St. Pete Beach  
 FY 2019 Budget  
**Law Enforcement**

001-5701-521

| Description                | Account | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Actual   | FY 2017<br>Actual   | FY 2018<br>Adopted  | FY 2018<br>Revised  | FY 2019<br>Budget   | FY 18 to 19<br>Change (%) |
|----------------------------|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|
| Salaries & Wages           | 5120    | 55,000              | -                   | -                   | -                   | -                   | -                   | -                   | -                         |
| FICA Tax                   | 5210    | 4,208               | -                   | -                   | -                   | -                   | -                   | -                   | -                         |
| Retirement                 | 5220    | 588,182             | 479,391             | 533,195             | 488,227             | 603,866             | 837,314             | 628,531             | -24.9%                    |
| Police Pension State Funds | 5225    | 88,047              | 87,677              | 86,942              | 93,815              | 86,942              | 86,942              | 88,000              | 1.2%                      |
| <b>Personnel Costs</b>     |         | <b>\$ 735,436</b>   | <b>\$ 567,068</b>   | <b>\$ 620,137</b>   | <b>\$ 582,042</b>   | <b>\$ 690,808</b>   | <b>\$ 924,256</b>   | <b>\$ 716,531</b>   | <b>-22.5%</b>             |
| Professional & Contractual | 5310    | 2,122,869           | 2,198,947           | 2,270,603           | 2,246,688           | 2,303,888           | 2,303,888           | 2,373,144           | 3.0%                      |
| Special Event Service      | 5325    | -                   | -                   | -                   | -                   | 35,000              | 35,000              | 35,000              | 0.0%                      |
| Beach Patrol Service       | 5326    | -                   | -                   | -                   | -                   | 40,000              | 40,000              | 40,000              | 0.0%                      |
| Telephone                  | 5410    | 1,457               | 1,074               | 516                 | 167                 | 184                 | 184                 | 170                 | -7.6%                     |
| Postage                    | 5420    | -                   | 93                  | 21                  | 52                  | 100                 | 100                 | 100                 | 0.0%                      |
| R&M - Buildings & Grounds  | 5461    | -                   | -                   | -                   | 1,550               | -                   | -                   | -                   | -                         |
| Duplicating                | 5470    | 105                 | 27                  | 48                  | 10                  | 100                 | 100                 | 100                 | 0.0%                      |
| Operating Supplies         | 5529    | 2,175               | 2,970               | -                   | -                   | -                   | -                   | -                   | -                         |
| <b>Operating Costs</b>     |         | <b>\$ 2,126,605</b> | <b>\$ 2,203,111</b> | <b>\$ 2,271,188</b> | <b>\$ 2,248,467</b> | <b>\$ 2,379,272</b> | <b>\$ 2,379,272</b> | <b>\$ 2,448,514</b> | <b>2.9%</b>               |
| Other Equipment            | 5649    | 116                 | -                   | -                   | -                   | -                   | -                   | -                   | -                         |
| <b>Capital Outlay</b>      |         | <b>\$ 116</b>       | <b>\$ -</b>         | <b>-</b>                  |
| <b>Total</b>               |         | <b>\$ 2,862,158</b> | <b>\$ 2,770,179</b> | <b>\$ 2,891,325</b> | <b>\$ 2,830,509</b> | <b>\$ 3,070,080</b> | <b>\$ 3,303,528</b> | <b>\$ 3,165,045</b> | <b>-4.2%</b>              |

City of St. Pete Beach  
 FY 2019 Budget  
**Law Enforcement**

001-5701-521

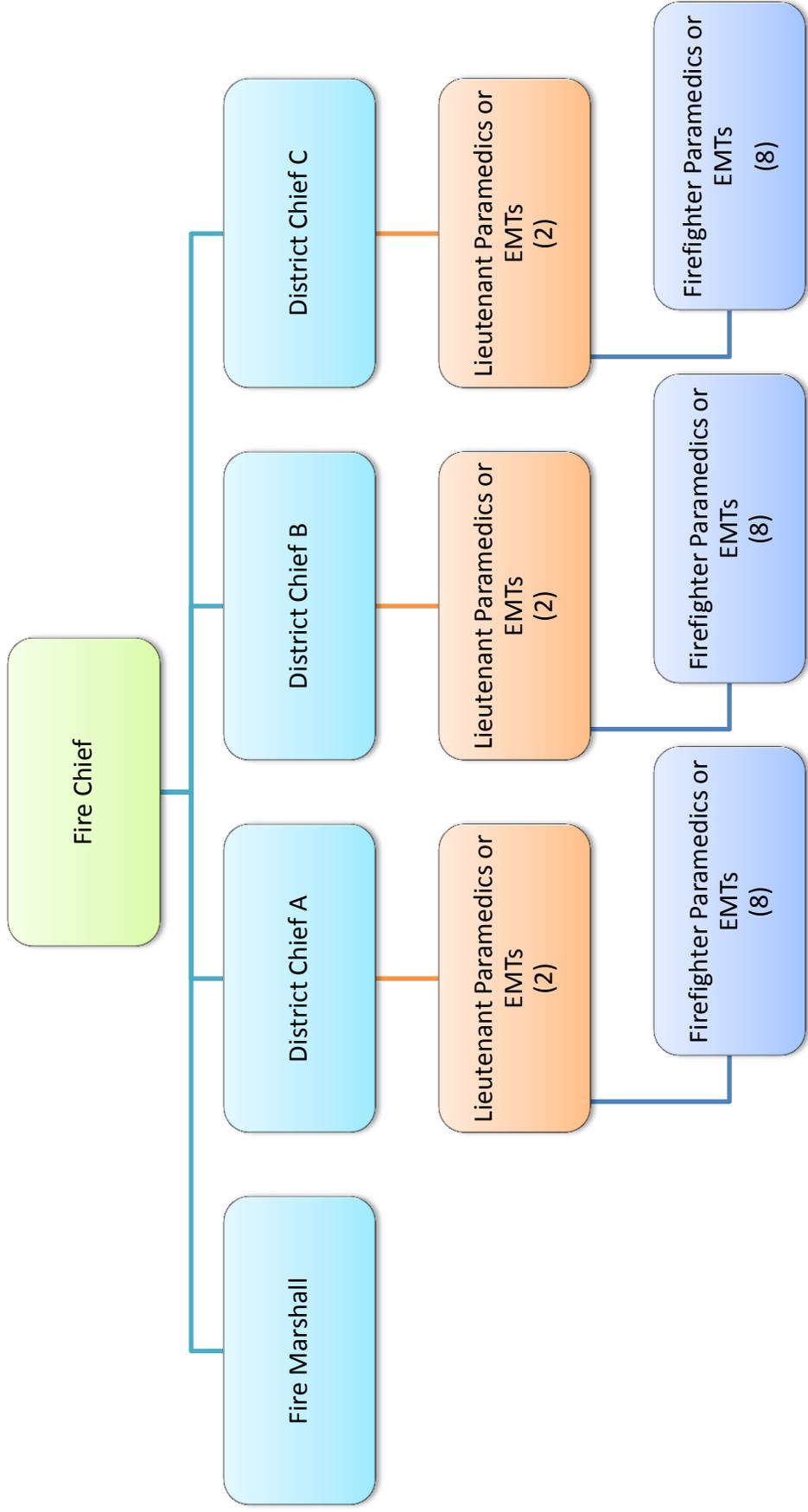
| <b>Account Description</b> | <b>Account</b> | <b>FY 2019<br/>Budget</b>  | <b>Line Item Description</b>   |
|----------------------------|----------------|----------------------------|--|
| Retirement                 | 5220           | 628,531                    | City contribution towards police pension fund liability, derived from most recent actuarial valuation.               |
| Police Pension State Funds | 5225           | 88,000                     | Pass-through funding contributed to the police pension fund; equivalent amount is recognized as General Fund revenue |
| <b>Personnel Costs</b>     |                | <b>\$ 716,531</b>          |  |
| Professional & Contractual | 5310           | 2,373,144                  | Annual law enforcement contract with Pinellas County Sheriff's Office (PCSO)   |
| Special Event Service      | 5325           | 35,000                     | Funding provided to supplement the City's contract with PCSO for special event coverage                              |
| Beach Patrol Service       | 5326           | 40,000                     | Funding provided to supplement the City's contract with PCSO for peak-season beach patrol                            |
| Telephone                  | 5410           | 170                        | Call forwarding from the former City of St. Pete Beach police line to PCSO   |
| Postage                    | 5420           | 100                        | Routine office mail  |
| Duplicating                | 5470           | 100                        | Routine office printing and binding  |
| <b>Operating Costs</b>     |                | <b>\$ 2,448,514</b>        |  |
| <b>Total</b>               |                | <b><u>\$ 3,165,045</u></b> |  |

# Fire Department

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City of St. Pete Beach  
FY 2019 Budget  
**Fire Department**



City of St. Pete Beach  
FY 2019 Budget  
**Fire Department**

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**Mission:**

To protect the public through reducing or preventing personal injury or property damage due to fire, medical emergency, disaster, or other life hazard by providing public education, incident prevention and emergency response services.

**Vision:**

To set the standard for health, safety, and professionalism in public safety.

**Programs:**

**Fire Prevention/Disaster Education:** The Fire Department is dedicated to providing programs to the public concerning fire prevention, safety education and disaster planning. Annually, the Department attempts to reach as many residents and visitors with our safety message as possible.

**Tactical Survey and Smoke Detector Programs:** The Tactical Survey program is designed to allow fire fighters to visit each commercial building in the City annually. The fire crews use this opportunity to be familiar each commercial building and to update tactical pre-plan drawings. The Smoke Detector Program provides smoke detectors for our residents.

**Emergency Management Program:** The Fire Rescue Department is the lead agency within the City for managing the City's Emergency Management Plan (CEMP). During declared disasters, the Fire Chief functions as the City's Emergency Manager, providing direction to all City Departments.

**Fire Prevention/Suppression:** In calendar year 2017, Fire Department personnel were dispatched to 455 response requests which included fire alarms, structure fires, vehicle fires and other service calls.

**Emergency Medical Services:** In calendar year 2017, Fire Department crews were dispatched to 2,877 response requests which included medical emergency calls, auto crashes, water rescues and other related EMS calls.

**Fire & EMS Training:** All Fire Department personnel are required to attend continuing medical and fire fighting training programs to maintain licensure and proficiencies. Emergency Medical Technicians and Paramedics attend required training programs provided by Pinellas County EMS under the direction of the County Medical Director.

Fire training is managed through our participation in several programs which include in-house through company drills, computer based fire training programs and through the Pinellas County Training group. These continuing education training programs provide the Fire Department personnel with the required training needed to be efficient and effective.

City of St. Pete Beach  
FY 2019 Budget  
**Fire Department**

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**Action Items:**

- ✚ Perform annual Tactical Surveys of all commercial properties.
- ✚ Enhance Firefighter training through participation in the multi-jurisdictional mid-county fire training consortium.
- ✚ Provide enhanced officer (command level) training for personnel through our participation in the National Fire Academy.

City of St. Pete Beach  
 FY 2019 Budget  
**Fire Department**

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**Budgeted Full-time Equivalent (FTE) Positions**

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| <b>Position</b>       | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|-----------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Fire Chief            | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| District Chief        | 0.00           | 3.00           | 3.00           | 3.00           | 3.00           | 3.00           | 0.00                            | 0.0%                          |
| Lieutenant Paramedic  | 2.00           | 2.00           | 4.00           | 4.00           | 4.00           | 4.00           | 0.00                            | 0.0%                          |
| Lieutenant EMT        | 4.00           | 4.00           | 2.00           | 2.00           | 2.00           | 2.00           | 0.00                            | 0.0%                          |
| Fire Marshall         | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Firefighter Paramedic | 10.00          | 10.00          | 11.00          | 14.00          | 14.00          | 14.00          | 0.00                            | 0.0%                          |
| Firefighter EMT       | 11.00          | 11.00          | 10.00          | 10.00          | 10.00          | 10.00          | 0.00                            | 0.0%                          |
| Secretary             | 0.70           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| <b>Total</b>          | <b>29.70</b>   | <b>32.00</b>   | <b>32.00</b>   | <b>35.00</b>   | <b>35.00</b>   | <b>35.00</b>   | <b>0.00</b>                     | <b>0.0%</b>                   |

City of St. Pete Beach  
 FY 2019 Budget  
**Fire Department: Fire Suppression**

001-5801-522

| Description                | Account | FY 2014             | FY 2015             | FY 2016             | FY 2017             | FY 2018             | FY 2018             | FY 2019             | FY 18 to 19   |
|----------------------------|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
|                            |         | Actual              | Actual              | Actual              | Actual              | Adopted             | Revised             | Budget              | Change (%)    |
| Salaries & Wages           | 5120    | 768,197             | 919,895             | 912,305             | 960,389             | 1,010,663           | 1,010,663           | 974,271             | -3.6%         |
| Other Wages                | 5130    | 60,973              | 92,615              | 40,965              | 38,795              | 38,344              | 38,344              | 33,259              | -13.3%        |
| Overtime                   | 5140    | 74,015              | 59,028              | 46,067              | 69,165              | 55,000              | 55,000              | 60,000              | 9.1%          |
| Overtime - Inspections     | 5141    | 15,274              | 17,010              | 20,450              | 23,021              | 23,957              | 23,957              | 24,000              | 0.2%          |
| Overtime - Reimbursable    | 5145    | 4,161               | 1,334               | 1,085               | 3,604               | 1,691               | 1,691               | 4,429               | 161.9%        |
| FICA Tax                   | 5210    | 75,115              | 87,003              | 81,347              | 95,551              | 108,135             | 108,135             | 110,598             | 2.3%          |
| Retirement                 | 5220    | 382,598             | 380,108             | 413,299             | 506,041             | 395,086             | 395,086             | 513,237             | 29.9%         |
| Fire Pension State Funds   | 5225    | 209,930             | 182,199             | 178,044             | 176,996             | 178,044             | 178,044             | 178,000             | 0.0%          |
| Employee Insurance         | 5230    | 107,191             | 137,915             | 153,551             | 169,407             | 173,348             | 173,348             | 206,350             | 19.0%         |
| Workers Compensation       | 5240    | 85,933              | 68,255              | 67,443              | 79,379              | 89,338              | 89,338              | 91,980              | 3.0%          |
| <b>Personnel Costs</b>     |         | <b>\$ 1,783,388</b> | <b>\$ 1,945,363</b> | <b>\$ 1,914,556</b> | <b>\$ 2,122,348</b> | <b>\$ 2,073,606</b> | <b>\$ 2,073,606</b> | <b>\$ 2,196,124</b> | <b>5.9%</b>   |
| Professional & Contractual | 5310    | 7,361               | 1,468               | 648                 | 15,744              | 10,384              | 10,384              | 13,000              | 25.2%         |
| Software                   | 5330    | -                   | -                   | -                   | -                   | 2,500               | 2,500               | 2,700               | 8.0%          |
| Travel & Training          | 5400    | 4,352               | 11,805              | 7,602               | 9,786               | 10,000              | 10,000              | 11,000              | 10.0%         |
| Telephone                  | 5410    | 6,120               | 5,871               | 5,181               | 5,802               | 5,872               | 5,872               | 6,614               | 12.6%         |
| Postage                    | 5420    | 255                 | 141                 | 363                 | 628                 | 600                 | 600                 | 600                 | 0.0%          |
| Electricity                | 5431    | 19,415              | 19,533              | 17,737              | 17,977              | 17,800              | 17,800              | 19,500              | 9.6%          |
| Water                      | 5432    | 3,553               | 4,510               | 3,697               | 5,477               | 5,100               | 5,100               | 6,000               | 17.6%         |
| Reclaimed                  | 5433    | 425                 | 425                 | 354                 | 496                 | 425                 | 425                 | 425                 | 0.0%          |
| Stormwater                 | 5434    | 763                 | 763                 | 969                 | -                   | 1,470               | 1,470               | -                   | -100.0%       |
| Rentals                    | 5449    | 75                  | 75                  | 75                  | 75                  | -                   | -                   | 946                 | -             |
| Insurance                  | 5450    | 28,617              | 28,613              | 33,231              | 40,254              | 47,014              | 47,014              | 51,904              | 10.4%         |
| Facility Maintenance       | 5461    | 27,201              | 11,705              | 32,550              | 26,157              | 26,700              | 26,700              | 26,700              | 0.0%          |
| R&M - Equipment            | 5462    | 15,429              | 15,499              | 16,918              | 11,495              | 14,465              | 14,465              | 16,000              | 10.6%         |
| R&M - Vehicles             | 5463    | 3,257               | 17,764              | 34,889              | 14,456              | 25,000              | 25,000              | 30,000              | 20.0%         |
| Duplicating                | 5470    | 1,174               | 1,128               | 1,432               | 1,207               | 1,000               | 1,000               | 40                  | -96.0%        |
| Classified Advertising     | 5482    | 505                 | 614                 | 1,992               | 145                 | -                   | -                   | -                   | -             |
| Other Expenses             | 5499    | 206                 | -                   | 153                 | 44                  | -                   | -                   | -                   | -             |
| Office Supplies            | 5510    | 1,953               | 793                 | 1,557               | 1,435               | 2,000               | 2,000               | 2,000               | 0.0%          |
| Uniforms                   | 5521    | 8,723               | 8,291               | 9,068               | 9,644               | 10,750              | 10,750              | 10,750              | 0.0%          |
| Fuel                       | 5522    | 13,943              | 14,006              | 10,712              | 14,337              | 12,000              | 12,000              | 17,699              | 47.5%         |
| Small Tools                | 5524    | 1,925               | 140                 | 1,398               | 445                 | 1,000               | 1,000               | 1,000               | 0.0%          |
| Safety Gear                | 5526    | 16,069              | 19,754              | 25,524              | 16,870              | 20,500              | 22,700              | 25,000              | 10.1%         |
| Operating Supplies         | 5529    | 24,886              | 16,099              | 12,119              | 12,595              | 20,000              | 20,000              | 20,000              | 0.0%          |
| Emergency Management       | 5531    | -                   | -                   | -                   | 239                 | 1,500               | 1,500               | 1,500               | 0.0%          |
| Publications & Memberships | 5540    | 4,799               | 3,620               | 2,909               | 4,875               | 8,000               | 8,000               | 8,000               | 0.0%          |
| <b>Operating Costs</b>     |         | <b>\$ 191,008</b>   | <b>\$ 182,617</b>   | <b>\$ 221,078</b>   | <b>\$ 210,183</b>   | <b>\$ 244,080</b>   | <b>\$ 246,280</b>   | <b>\$ 271,378</b>   | <b>10.2%</b>  |
| Buildings                  | 5621    | 5,980               | -                   | -                   | 8,009               | -                   | 26,991              | -                   | -100.0%       |
| Vehicles                   | 5641    | -                   | -                   | -                   | -                   | -                   | -                   | 40,000              | -             |
| Other Equipment            | 5649    | 48,778              | -                   | 55,666              | -                   | -                   | 143,763             | -                   | -100.0%       |
| Equipment Reserve          | 5655    | -                   | 25,000              | -                   | -                   | -                   | -                   | -                   | -             |
| <b>Capital Outlay</b>      |         | <b>\$ 54,758</b>    | <b>\$ 25,000</b>    | <b>\$ 55,666</b>    | <b>\$ 8,009</b>     | <b>\$ -</b>         | <b>\$ 170,754</b>   | <b>\$ 40,000</b>    | <b>-76.6%</b> |
| Vehicle Replacement Plan   | 5644    | -                   | 50,000              | -                   | 81,500              | 369,890             | 369,890             | 43,334              | -88.3%        |
| Transfer to CIP Fund       | 5695    | -                   | -                   | -                   | -                   | -                   | -                   | 428,057             | -             |
| <b>Transfers Out</b>       |         | <b>\$ -</b>         | <b>\$ 50,000</b>    | <b>\$ -</b>         | <b>\$ 81,500</b>    | <b>\$ 369,890</b>   | <b>\$ 369,890</b>   | <b>\$ 471,391</b>   | <b>27.4%</b>  |
| <b>Total</b>               |         | <b>\$ 2,029,154</b> | <b>\$ 2,202,980</b> | <b>\$ 2,191,300</b> | <b>\$ 2,422,040</b> | <b>\$ 2,687,576</b> | <b>\$ 2,860,530</b> | <b>\$ 2,978,893</b> | <b>4.1%</b>   |

City of St. Pete Beach  
 FY 2019 Budget  
**Fire Department: Fire Suppression**

001-5801-522

| Account Description        | Account | FY 2019<br>Budget   | Line Item Description  |
|----------------------------|---------|---------------------|--|
| Salaries & Wages           | 5120    | 974,271             | Staff wages including 3% merit increases, less relief staffing allocation for EMS division per Pinellas County funding agreement (\$348,487)   |
| Other Wages                | 5130    | 33,259              | Health insurance opt-out payments; IAFF contractual payments including educational incentive pay, Acting Lieutenant pay, Shift Commander pay, Driver pay, and FLSA pay   |
| Overtime                   | 5140    | 60,000              | Estimated annual overtime to provide maintain minimum staffing during scheduled and unscheduled employee absences  |
| Overtime - Inspections     | 5141    | 24,000              | Overtime paid to firefighters performing inspections on off-shift days   |
| Overtime - Reimbursable    | 5145    | 4,429               | Reimbursable overtime for special events   |
| FICA Tax                   | 5210    | 110,598             | FICA contributions at 7.65% of salary  |
| Retirement                 | 5220    | 513,237             | Pension plan contributions at 35.5% of pensionable wages   |
| Fire Pension State Funds   | 5225    | 178,000             | Pass-through funding contributed to the fire pension fund; equivalent amount is recognized as General Fund revenue   |
| Employee Insurance         | 5230    | 206,350             | Estimated insurance cost assuming 5% medical increase; 3% dental increase  |
| Workers Compensation       | 5240    | 91,980              | Estimated expenditures assuming 10% increase   |
| <b>Personnel Costs</b>     |         | <b>\$ 2,196,124</b> |  |
| Professional & Contractual | 5310    | 13,000              | Firefighter physicals and flu shots  |
| Software                   | 5330    | 2,700               | Accela software license  |
| Travel & Training          | 5400    | 11,000              | Continuing education to maintain and develop job skills  |
| Telephone                  | 5410    | 6,614               | Internet, telephone, and cell phone service  |
| Postage                    | 5420    | 600                 | Routine office mail  |
| Electricity                | 5431    | 19,500              | Projected annual cost of electric service  |
| Water                      | 5432    | 6,000               | Projected annual cost of water and sewer service   |
| Reclaimed                  | 5433    | 425                 | Projected annual cost of reclaimed water service   |
| Equipment Rental           | 5449    | 946                 | Copier lease   |
| Insurance                  | 5450    | 51,904              | Allocation of property, liability, auto, pollution, and flood insurance premiums   |
| Facility Maintenance       | 5461    | 26,700              | Examples include: electrical appliances, refrigerators, vacuums, ceiling fans, emergency generator servicing and repairs, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, elevator, fire alarm, sprinkler and extinguisher testing, vehicle bay door servicing and repairs, and pest control |
| R&M - Equipment            | 5462    | 16,000              | Repair and maintenance of Motorola radio system per contract, testing for air tank filling system per contract, calibration of MSA testing unit, and MSA 2nd stage regulator replacement   |
| R&M - Vehicles             | 5463    | 30,000              | Repair and maintenance of apparatus and rescue vehicles via City of Seminole Fleet Maintenance Division, which is staffed with Emergency Vehicle Technician mechanics and offers highly competitive rates; mandated yearly pump certifications; aerial and ground ladder certifications  |
| Duplicating                | 5470    | 40                  | Routine office printing and binding  |
| Office Supplies            | 5510    | 2,000               | Routine office supplies  |
| Uniforms                   | 5521    | 10,750              | Firefighter uniforms and cleaning  |
| Fuel                       | 5522    | 17,699              | Estimated fuel costs based on expenditure history  |
| Small Tools                | 5524    | 1,000               | Specialty tools required for day-to-day operations including Fire Marshall-specific items  |
| Safety Gear                | 5526    | 25,000              | Replacement of 7 sets of bunker gear annually; cleaning and repair of existing bunker gear; purchase of boots, helmets, hoods, and gloves  |

City of St. Pete Beach  
 FY 2019 Budget  
**Fire Department: Fire Suppression**

001-5801-522

| <b>Account Description</b> | <b>Account</b> | <b>FY 2019<br/>Budget</b>  | <b>Line Item Description</b>  |
|----------------------------|----------------|----------------------------|---|
| Operating Supplies         | 5529           | 20,000                     | Supplies as required for day-to-day operations of the division  |
| Emergency Management       | 5531           | 1,500                      | Emergency management training and equipment   |
| Publications & Memberships | 5540           | 8,000                      | Memberships include: Target Safety Solutions training, Florida Chiefs Association, Pinellas County Chiefs Association, Bay Area Infection Control, Pinellas Advanced Life Support, NFPA, Fire Marshall memberships, and Life Safety Codes. Publications include: Journal of Emergency Medical Services, building and fire code books and subscription updates, IFSTA Manual updates, and State license re-certifications. |
| <b>Operating Costs</b>     |                | <b>\$ 271,378</b>          |   |
| Vehicles                   | 5641           | 40,000                     | Replacement of 2000 Ford F-250  |
| <b>Capital Outlay</b>      |                | <b>\$ 40,000</b>           |   |
| Vehicle Replacement Plan   | 5644           | 43,334                     | Per vehicle replacement plan (VRP) schedule   |
| Transfer to CIP Fund       | 5695           | 428,057                    | Reallocation of previously accumulated funds for apparatus replacements   |
| <b>Transfers Out</b>       |                | <b>\$ 471,391</b>          |   |
| <b>Total</b>               |                | <b><u>\$ 2,978,893</u></b> |   |

City of St. Pete Beach  
 FY 2019 Budget  
**Fire Department: Emergency Medical Services**

001-5802-522

| Description                | Account | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Actual   | FY 2017<br>Actual   | FY 2018<br>Adopted  | FY 2018<br>Revised  | FY 2019<br>Budget   | FY 18 to 19<br>Change (%) |
|----------------------------|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|
| Salaries & Wages           | 5120    | 819,650             | 785,883             | 937,940             | 1,047,005           | 1,059,788           | 1,059,788           | 1,156,911           | 9.2%                      |
| Other Wages                | 5130    | 18,407              | 27,552              | 30,383              | 21,369              | 18,326              | 18,326              | 23,455              | 28.0%                     |
| Overtime                   | 5140    | 28,310              | 52,449              | 73,647              | 63,803              | 70,000              | 70,000              | 70,000              | 0.0%                      |
| Overtime - Reimbursable    | 5145    | -                   | 3,256               | 1,037               | 3,757               | 1,579               | 1,579               | 4,501               | 185.1%                    |
| FICA Tax                   | 5210    | 48,505              | 47,905              | 60,489              | 57,932              | 66,785              | 66,785              | 70,717              | 5.9%                      |
| Retirement                 | 5220    | 234,151             | 276,547             | 294,844             | 288,806             | 240,846             | 240,846             | 328,162             | 36.3%                     |
| Employee Insurance         | 5230    | 91,323              | 81,535              | 108,610             | 109,484             | 114,446             | 114,446             | 120,491             | 5.3%                      |
| Workers Compensation       | 5240    | 29,330              | 60,460              | 69,984              | 93,887              | 106,736             | 106,736             | 109,890             | 3.0%                      |
| <b>Personnel Costs</b>     |         | <b>\$ 1,269,676</b> | <b>\$ 1,335,588</b> | <b>\$ 1,576,934</b> | <b>\$ 1,686,043</b> | <b>\$ 1,678,506</b> | <b>\$ 1,678,506</b> | <b>\$ 1,884,127</b> | <b>12.3%</b>              |
| Professional & Contractual | 5310    | 3,515               | -                   | 699                 | 6,185               | 7,000               | 7,000               | 7,000               | 0.0%                      |
| Accounting & Auditing      | 5320    | 1,719               | 1,719               | 1,897               | 2,500               | 1,903               | 1,903               | 1,967               | 3.4%                      |
| Travel & Training          | 5400    | -                   | -                   | -                   | 280                 | -                   | -                   | -                   | -                         |
| Telephone                  | 5410    | -                   | -                   | 106                 | 128                 | -                   | -                   | 132                 | -                         |
| Insurance                  | 5450    | 8,619               | 7,575               | 9,642               | 10,834              | 11,918              | 11,918              | 12,365              | 3.8%                      |
| R&M - Equipment            | 5462    | 4,916               | 2,292               | 80                  | 7,640               | 5,000               | 5,000               | 5,150               | 3.0%                      |
| R&M - Vehicles             | 5463    | 14,229              | 12,923              | 15,732              | 11,296              | 15,200              | 15,200              | 15,656              | 3.0%                      |
| Uniforms                   | 5521    | 4,243               | 4,112               | 4,561               | 6,080               | 5,900               | 5,900               | 6,077               | 3.0%                      |
| Fuel                       | 5522    | 10,318              | 8,006               | 6,304               | 6,130               | 7,708               | 7,708               | 5,749               | -25.4%                    |
| Publications & Memberships | 5540    | 614                 | 2,410               | 75                  | 1,450               | 2,900               | 2,900               | 2,500               | -13.8%                    |
| <b>Operating Costs</b>     |         | <b>\$ 48,173</b>    | <b>\$ 39,037</b>    | <b>\$ 39,096</b>    | <b>\$ 52,523</b>    | <b>\$ 57,529</b>    | <b>\$ 57,529</b>    | <b>\$ 56,596</b>    | <b>-1.6%</b>              |
| Vehicles                   | 5641    | -                   | -                   | -                   | 163,463             | 65,000              | 65,000              | -                   | -100.0%                   |
| Other Equipment            | 5649    | -                   | -                   | -                   | 9,733               | -                   | -                   | -                   | -                         |
| <b>Capital Outlay</b>      |         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 173,196</b>   | <b>\$ 65,000</b>    | <b>\$ 65,000</b>    | <b>\$ -</b>         | <b>-100.0%</b>            |
| Vehicle Replacement Plan   | 5644    | -                   | -                   | -                   | -                   | 30,000              | 30,000              | 12,500              | -58.3%                    |
| Transfer to CIP Fund       | 5695    | -                   | -                   | -                   | -                   | -                   | -                   | 30,000              | -                         |
| <b>Transfers Out</b>       |         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 30,000</b>    | <b>\$ 30,000</b>    | <b>\$ 42,500</b>    | <b>41.7%</b>              |
| <b>Total</b>               |         | <b>\$ 1,317,849</b> | <b>\$ 1,374,625</b> | <b>\$ 1,616,030</b> | <b>\$ 1,911,762</b> | <b>\$ 1,831,035</b> | <b>\$ 1,831,035</b> | <b>\$ 1,983,223</b> | <b>8.3%</b>               |

City of St. Pete Beach  
 FY 2019 Budget  
**Fire Department: Emergency Medical Services**

001-5802-522

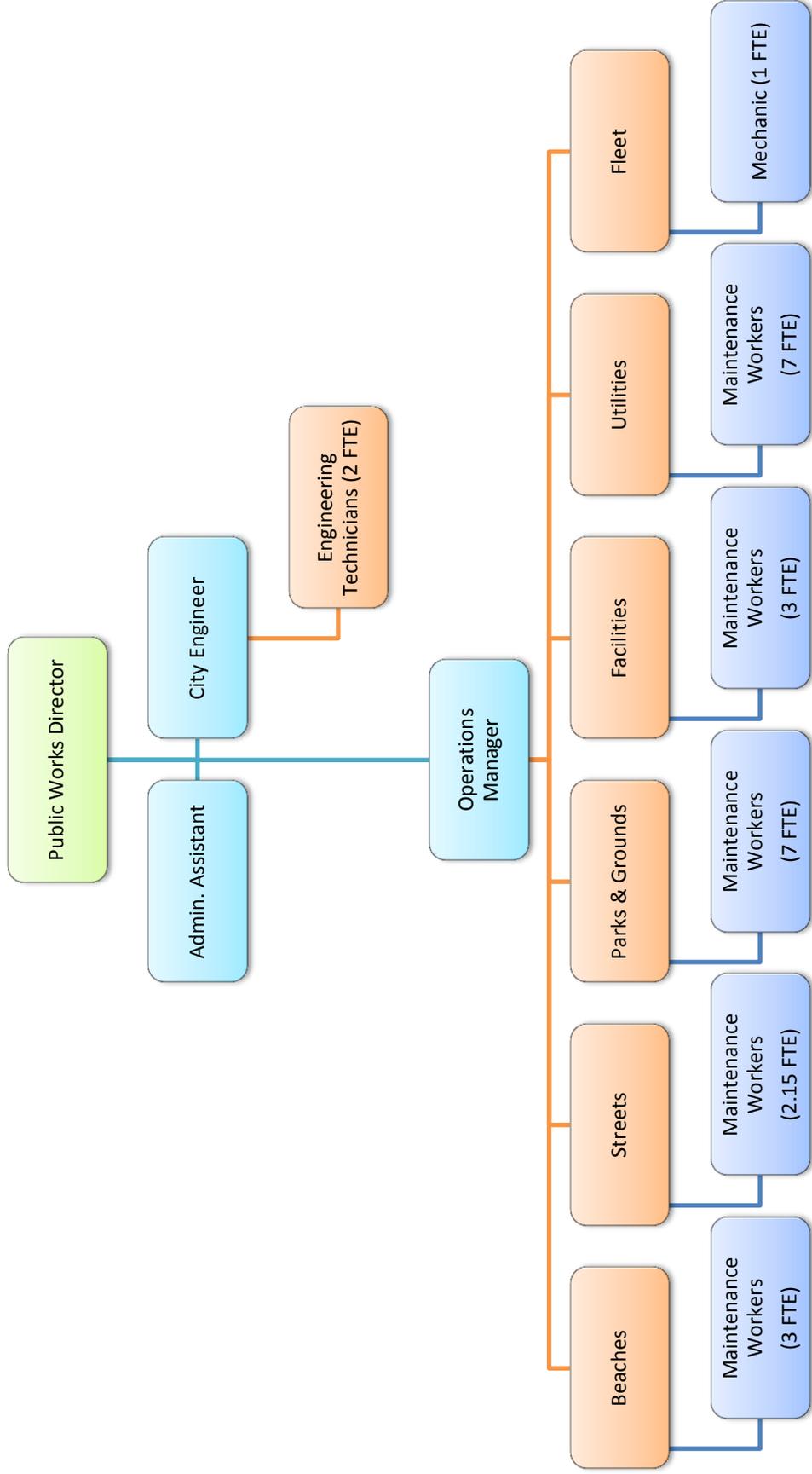
| Account Description        | Account | FY 2019<br>Budget          | Line Item Description  |
|----------------------------|---------|----------------------------|--|
| Salaries & Wages           | 5120    | 1,156,911                  | Staff wages including 3% merit increases, plus relief staffing allocation for EMS division per Pinellas County funding agreement (\$348,487)                           |
| Other Wages                | 5130    | 23,455                     | Health insurance opt-out payments; IAFF contractual payments including educational incentive pay, Acting Lieutenant pay, Shift Commander pay, Driver pay, and FLSA pay |
| Overtime                   | 5140    | 70,000                     | Estimated annual overtime to provide maintain minimum staffing during scheduled and unscheduled employee absences  |
| Overtime - Reimbursable    | 5145    | 4,501                      | Reimbursable overtime for special events   |
| FICA Tax                   | 5210    | 70,717                     | FICA contributions at 7.65% of salary  |
| Retirement                 | 5220    | 328,162                    | Pension plan contributions at 35.5% of pensionable wages   |
| Employee Insurance         | 5230    | 120,491                    | Estimated insurance cost assuming 5% medical increase; 3% dental increase  |
| Workers Compensation       | 5240    | 109,890                    | Estimated expenditures assuming 10% increase   |
| <b>Personnel Costs</b>     |         | <b>\$ 1,884,127</b>        |  |
| Professional & Contractual | 5310    | 7,000                      | Firefighter physicals and flu shots  |
| Accounting & Auditing      | 5320    | 1,967                      | Allocated fees for the City's annual financial audit   |
| Telephone                  | 5410    | 132                        | Internet, telephone, and cell phone service  |
| Insurance                  | 5450    | 12,365                     | Allocation of property, liability, auto, pollution, and flood insurance premiums   |
| R&M - Equipment            | 5462    | 5,150                      | Repair and maintenance of EMS equipment  |
| R&M - Vehicles             | 5463    | 15,656                     | Repair and maintenance of Rescue apparatus and EMS Coordinator vehicle   |
| Uniforms                   | 5521    | 6,077                      | Firefighter uniforms and cleaning  |
| Fuel                       | 5522    | 5,749                      | Estimated fuel costs based on expenditure history  |
| Publications & Memberships | 5540    | 2,500                      | State EMS license; vehicle permits; ACLS; ITLS certifications  |
| <b>Operating Costs</b>     |         | <b>\$ 56,596</b>           |  |
| Vehicle Replacement Plan   | 5644    | \$ 12,500                  | Per vehicle replacement plan (VRP) schedule  |
| Transfer to CIP Fund       | 5695    | \$ 30,000                  | Reallocation of previously accumulated funds for apparatus replacements  |
|                            |         | <b>\$ 42,500</b>           |  |
| <b>Total</b>               |         | <b><u>\$ 1,983,223</u></b> |  |

# Public Works

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# City of St. Pete Beach FY 2019 Budget Public Works



City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Administration**

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**Mission:**

Provide Reliable Exceptional Public Services

**Programs:**

The Administrative Division provides senior management and administrative support to all Department functions in the form of leading, planning, organizing and staffing. Functional areas include administration, capital improvement program management, maintenance of City streets, parks, beaches and facilities; maintenance and operations of the wastewater, stormwater and reclaimed water systems; and municipal custodial services. The Division also performs the following services:

- Emergency planning, response and recovery for hurricanes, storm events, red tide and other disasters
- Program Management of the Capital Improvement Program consisting of approximately 95 design and construction projects
- Personnel management, staff development and training
- Work Order Management and Geographical Information System capabilities integration
- Management of the asset inventory and maintenance planning and programming
- Issuance of right of way permits and tree permits
- Engineering coordination and cooperation with external organizations including FDOT, FDEP, MPO, Pinellas County, City of St. Petersburg, Corps of Engineers and other agencies as required.
- General engineering and maintenance support for any other requirements internal or external to the organization
- Contract management of solid waste, bulk waste, brush and recycling collection
- Manage contracts for elevator inspection and maintenance, fire alarm and extinguisher maintenance, HVAC systems maintenance, facility security, cleaning supplies and pest control services
- Contract management for street resurfacing, concrete, brick and masonry repairs, shell alley maintenance, street cleaning, asphalt patching, striping, street light, traffic signal and cross walk signal maintenance and regulatory sign management
- Manage contracts for parks and properties landscaping, tree trimming and turf maintenance, perform playground equipment and facility safety inspections, maintenance of boat ramps, piers and the 1<sup>st</sup> Avenue Jetty
- Oversight and preservation of public beaches and the sand dune system, cleaning and maintenance of the 47 public dune walk-overs and access pathways, removal of sea debris, assistance with endangered species management
- Maintenance management of the City owned wastewater collection system, coordination of contract support as required
- Contract management for the maintenance and repair of the City owned reclaimed water distribution system
- Management of the National Pollutant Discharge Elimination Permit and stormwater retention pond certification and maintenance

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Administration**

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**Action Items:**

- ✚ Develop a Capital Improvement Program and Operational Support Program that reflects the priorities of the City Commission: Streets Maintenance, Sanitary Sewer Maintenance, Storm Water Flooding Mitigation and Public Property Beautification
- ✚ Execute the Capital Improvement Program in the fiscal year of authorization
- ✚ Continue to refine our standardization of infrastructure maintenance requirements within the Capital Improvement Plan
- ✚ Continue implementation of the Work Order and GIS interface system
- ✚ Continue the process of American Public Works Association accreditation
- ✚ Continue to review and update the City infrastructure inventory
- ✚ Continue to hire highly qualified personnel who share our values of public service
- ✚ Develop clear training and other qualification requirements for promotion opportunities
- ✚ Promote training
- ✚ Outfit the working divisions with the vehicles, tools and equipment to maximize efficiency, improve safety and streamline productivity
- ✚ Improve supply acquisition to reduce redundancy costs

City of St. Pete Beach  
 FY 2019 Budget  
**Public Works: Administration**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>            | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Public Works Director      | 0.50           | 0.50           | 0.50           | 0.55           | 0.55           | 0.55           | 0.00                            | 0.0%                          |
| Administrative Assistant   | 0.50           | 0.50           | 0.00           | 0.55           | 0.55           | 0.55           | 0.00                            | 0.0%                          |
| Secretary                  | 0.00           | 0.00           | 0.50           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| Operations Manager         | 0.50           | 0.50           | 0.50           | 0.55           | 0.55           | 0.55           | 0.00                            | 0.0%                          |
| Sr. Engineering Technician | 0.00           | 0.00           | 0.00           | 0.35           | 0.35           | 0.35           | 0.00                            | 0.0%                          |
| CIP Construction Manager   | 0.20           | 0.20           | 0.20           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| City Engineer              | 0.00           | 0.00           | 0.00           | 0.35           | 0.35           | 0.35           | 0.00                            | 0.0%                          |
| Mechanic                   | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           | 1.00                            | -                             |
| <b>Total</b>               | <b>1.70</b>    | <b>1.70</b>    | <b>1.70</b>    | <b>2.35</b>    | <b>2.35</b>    | <b>3.35</b>    | <b>1.00</b>                     | <b>42.6%</b>                  |

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Administration**

001-6101-519

| Description                | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget   | FY 18 to 19<br>Change (%) |
|----------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|---------------------|---------------------------|
| Salaries & Wages           | 5120    | 111,946           | 82,538            | 93,820            | 150,515           | 145,588            | 145,588            | 216,690             | 48.8%                     |
| Automobile Allowance       | 5125    | -                 | -                 | -                 | 1,371             | 1,320              | 1,320              | 1,320               | 0.0%                      |
| Other Wages                | 5130    | 1,746             | 9,997             | 4,102             | 6,680             | 1,422              | 1,422              | 2,436               | 71.3%                     |
| Overtime                   | 5140    | -                 | -                 | -                 | -                 | 1,500              | 1,500              | -                   | -100.0%                   |
| FICA Tax                   | 5210    | 8,518             | 6,884             | 7,270             | 11,528            | 11,283             | 11,283             | 16,975              | 50.4%                     |
| Retirement                 | 5220    | 10,143            | 18,943            | 9,666             | 15,563            | 25,890             | 25,890             | 22,865              | -11.7%                    |
| Employee Insurance         | 5230    | 13,161            | 14,808            | 14,162            | 24,976            | 20,001             | 20,001             | 28,397              | 42.0%                     |
| Workers Compensation       | 5240    | 2,737             | 408               | 402               | 422               | 490                | 490                | 505                 | 3.1%                      |
| <b>Personnel Costs</b>     |         | <b>\$ 148,251</b> | <b>\$ 133,577</b> | <b>\$ 129,423</b> | <b>\$ 211,055</b> | <b>\$ 207,494</b>  | <b>\$ 207,494</b>  | <b>\$ 289,188</b>   | <b>39.4%</b>              |
| Professional & Contractual | 5310    | -                 | 1,528             | 2,633             | 149               | -                  | 9,040              | -                   | -100.0%                   |
| Planning & Engineering     | 5312    | 270               | 3,810             | -                 | 27,855            | 25,000             | 36,760             | 30,000              | -18.4%                    |
| Software                   | 5330    | -                 | -                 | -                 | -                 | 23,200             | 14,132             | 8,401               | -40.6%                    |
| Bus Service Support        | 5343    | 415,975           | 443,219           | 468,912           | 501,021           | 531,749            | 531,749            | 569,050             | 7.0%                      |
| Travel & Training          | 5400    | 1,923             | 226               | 3,761             | 1,963             | 5,000              | 5,000              | 5,000               | 0.0%                      |
| Telephone                  | 5410    | 1,944             | 1,477             | 1,754             | 5,879             | 11,375             | 11,375             | 12,605              | 10.8%                     |
| Postage                    | 5420    | 31                | 606               | 119               | 60                | 500                | 500                | 100                 | -80.0%                    |
| Electricity                | 5431    | 7,074             | 6,319             | 6,239             | 6,195             | 6,300              | 6,300              | 7,000               | 11.1%                     |
| Water & Sewer              | 5432    | 874               | 848               | 1,777             | 810               | 840                | 840                | 900                 | 7.1%                      |
| Stormwater Assessment      | 5434    | 666               | 666               | -                 | -                 | 1,516              | 1,516              | -                   | -100.0%                   |
| Submerged Land Lease       | 5447    | 7,856             | 4,871             | 4,097             | 4,152             | 8,000              | 8,000              | 6,357               | -20.5%                    |
| Equipment Rental           | 5449    | -                 | -                 | -                 | -                 | -                  | -                  | 1,554               | -                         |
| Insurance                  | 5450    | 19,118            | 15,814            | 21,840            | 24,474            | 28,100             | 28,100             | 30,449              | 8.4%                      |
| Facility Maintenance       | 5461    | 6,221             | 12,503            | 9,953             | 5,121             | 5,000              | 5,000              | 20,000              | 300.0%                    |
| R&M - Equipment            | 5462    | 603               | -                 | -                 | 1,381             | 800                | 800                | 400                 | -50.0%                    |
| Duplicating                | 5470    | 410               | 224               | 245               | 667               | 1,500              | 1,500              | 585                 | -61.0%                    |
| Classified Advertising     | 5482    | 917               | 590               | 2,028             | 3,831             | 1,000              | 1,000              | 1,000               | 0.0%                      |
| Promotional                | 5489    | 25,000            | 25,688            | -                 | -                 | -                  | -                  | -                   | -                         |
| Other Expenses             | 5499    | -                 | -                 | 2,506             | 1,142             | 1,000              | 1,000              | 1,000               | 0.0%                      |
| Office Supplies            | 5510    | 1,374             | 663               | 887               | 3,174             | 4,000              | 4,000              | 4,000               | 0.0%                      |
| Uniforms                   | 5521    | -                 | -                 | -                 | 15                | -                  | -                  | -                   | -                         |
| Small Tools                | 5524    | -                 | -                 | 317               | -                 | -                  | -                  | -                   | -                         |
| Operating Supplies         | 5529    | 402               | 770               | 2,935             | 4,188             | 5,000              | 16,304             | 5,000               | -69.3%                    |
| Publications & Memberships | 5540    | 994               | 369               | 620               | 957               | 1,500              | 1,500              | 1,500               | 0.0%                      |
| <b>Operating Costs</b>     |         | <b>\$ 491,651</b> | <b>\$ 520,191</b> | <b>\$ 530,623</b> | <b>\$ 593,034</b> | <b>\$ 661,380</b>  | <b>\$ 684,416</b>  | <b>\$ 704,901</b>   | <b>3.0%</b>               |
| Vehicles                   | 5641    | -                 | -                 | -                 | -                 | -                  | 28,068             | -                   | -100.0%                   |
| Other Equipment            | 5643    | -                 | -                 | 9,711             | -                 | 15,000             | 15,000             | 4,000               | -73.3%                    |
| <b>Capital Outlay</b>      |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 9,711</b>   | <b>\$ -</b>       | <b>\$ 15,000</b>   | <b>\$ 43,068</b>   | <b>\$ 4,000</b>     | <b>-90.7%</b>             |
| Vehicle Replacement Plan   | 5644    | -                 | -                 | -                 | -                 | -                  | -                  | 27,793              | -                         |
| <b>Transfers Out</b>       |         | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ 27,793</b>    | <b>-</b>                  |
| <b>Total</b>               |         | <b>\$ 639,902</b> | <b>\$ 653,768</b> | <b>\$ 669,757</b> | <b>\$ 804,089</b> | <b>\$ 883,874</b>  | <b>\$ 934,978</b>  | <b>\$ 1,025,882</b> | <b>9.7%</b>               |

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Administration**

001-6101-519

| Account Description        | Account | FY 2019<br>Budget   | Line Item Description   |
|----------------------------|---------|---------------------|---|
| Salaries & Wages           | 5120    | 216,690             | Staff wages including 3% merit increases  |
| Automobile Allowance       | 5125    | 1,320               | Public Works Director's allowance per contract  |
| Other Wages                | 5130    | 2,436               | Payments to employees who opt out of the City's health insurance program  |
| FICA Tax                   | 5210    | 16,975              | FICA contributions at 7.65% of salary   |
| Retirement                 | 5220    | 22,865              | Contributions to staff retirement   |
| Employee Insurance         | 5230    | 28,397              | Estimated insurance cost assuming 5% medical increase; 3% dental increase   |
| Workers Compensation       | 5240    | 505                 | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>     |         | <b>\$ 289,188</b>   |   |
| Planning & Engineering     | 5312    | 30,000              | Consulting services on an as-needed basis; engineering and design assistance; review of development site plans as needed  |
| Software                   | 5330    | 8,401               | Allocation of GIS services (\$7,701) and FacilityDude work order management system (\$700)  |
| Bus Service Support        | 5343    | 569,050             | Beach Trolley service per Pinellas Suncoast Transit Authority contract  |
| Travel & Training          | 5400    | 5,000               | Staff development and training  |
| Telephone                  | 5410    | 12,605              | Internet, telephone, and cell phone service; cell phone allowance; wireless connections for 20 iPads  |
| Postage                    | 5420    | 100                 | Routine office mail   |
| Electricity                | 5431    | 7,000               | Projected annual cost of electric service at Public Works building  |
| Water & Sewer              | 5432    | 900                 | Projected annual cost of water and sewer service  |
| Submerged Land Lease       | 5447    | 6,357               | State of Florida fees for Merry Pier submerged land lease   |
| Equipment Rental           | 5449    | 1,554               | Allocation of Public Works copier lease   |
| Insurance                  | 5450    | 30,449              | Allocation of property, liability, auto, pollution, and flood insurance premiums  |
| Facility Maintenance       | 5461    | 20,000              | Maintenance for the Public Works campus, including: elevator maintenance and inspections, fire alarm maintenance, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, pest control, fire extinguisher testing, facility power washing. New funding in FY 2019 includes \$15,000 for LED interior/exterior light conversion. |
| R&M - Equipment            | 5462    | 400                 | Repairs and maintenance of equipment as needed, including: computer, plotter, and engineering equipment   |
| Duplicating                | 5470    | 585                 | Routine office printing and binding; scanning of as-builts for hard copy updates  |
| Classified Advertising     | 5482    | 1,000               | Advertising costs for vacant positions as necessary   |
| Other Expenses             | 5499    | 1,000               | Miscellaneous expenses for as-needed items  |
| Office Supplies            | 5510    | 4,000               | Routine office supplies   |
| Operating Supplies         | 5529    | 5,000               | Miscellaneous hardware and computer equipment   |
| Publications & Memberships | 5540    | 1,500               | American Public Works Association publications and memberships, technical publications, and reference materials as needed   |
| <b>Operating Costs</b>     |         | <b>\$ 704,901</b>   |   |
| Other Equipment            | 5643    | 4,000               | 1 large monitor for EOC and 1 interactive smart board for engineering meetings  |
| <b>Capital Outlay</b>      |         | <b>\$ 4,000</b>     |   |
| Vehicle Replacement Plan   | 5644    | 27,793              | Per vehicle replacement plan (VRP) schedule   |
| <b>Transfers Out</b>       |         | <b>\$ 27,793</b>    |   |
| <b>Total</b>               |         | <b>\$ 1,025,882</b> |   |

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Facilities Maintenance**

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**Mission:**

Provide Reliable Exceptional Public Services

**Programs:**

The Facilities Maintenance Division maintains the public buildings including:

- City Hall
- Public Works
- Community Center
- Aquatic Center
- Warren Webster Building
- Don Vista Cultural Arts Center
- Upham Beach Concession Stand
- Library
- Fire Station No. 22
- Fire Station No. 23
- Pass-a-Grille Beach Concession Stand
- Park Restrooms
- Park Pavilions
- Merry Pier
- Shuffleboard Court Building

City Hall facility maintenance is funded out of this cost center. Maintenance costs for all other public facilities are allocated to the appropriate user department.

**Action Items:**

- ✚ Work with all City Departments to monitor and maintain facilities in a cost effective manner.
- ✚ Develop an energy efficiency and savings portfolio for all primary facilities and implement a long range plan to optimize energy efficiency.
- ✚ Develop a facility maintenance portfolio for routine and capital maintenance and repair requirements for each facility.
- ✚ Perform preventative maintenance for building systems including HVAC and controls, electrical, security, doors and plumbing.
- ✚ Monitor routine maintenance contract performance including fire extinguisher, sprinkler head and alarm checks, elevator inspections, pest control, water and air filter changes, window cleaning and carpet cleaning.
- ✚ Perform custodial services.
- ✚ Order, receive, store and distribute supplies.
- ✚ Systematically rehabilitate all exterior electrical outlets and lighting retrofitting with LED.

City of St. Pete Beach  
 FY 2019 Budget  
**Public Works: Facilities Maintenance**

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**Budgeted Full-time Equivalent (FTE) Positions**

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| <b>Position</b>                   | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Public Properties Crew Chief      | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 0.00           | -1.00                           | -100.0%                       |
| Facility Maintenance Worker II    | 1.00           | 1.00           | 1.00           | 0.00           | 0.00           | 2.00           | 2.00                            | -                             |
| Facility Maintenance Worker I     | 0.00           | 0.00           | 0.50           | 1.00           | 1.00           | 0.00           | -1.00                           | -100.0%                       |
| Facility Maintenance Worker (P/T) | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| <b>Total</b>                      | <b>2.00</b>    | <b>2.00</b>    | <b>2.50</b>    | <b>3.00</b>    | <b>3.00</b>    | <b>3.00</b>    | <b>0.00</b>                     | <b>0.0%</b>                   |

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Facilities Maintenance**

001-6102-519

| Description                | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 18 to 19<br>Change (%) |
|----------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Salaries & Wages           | 5120    | 79,088            | 75,404            | 87,785            | 70,613            | 106,013            | 106,013            | 98,341            | -7.2%                     |
| Other Wages                | 5130    | 250               | -                 | -                 | 305               | 1,452              | 1,452              | 2,386             | 64.3%                     |
| Overtime                   | 5140    | 802               | 518               | 1,657             | 3,728             | 1,657              | 1,657              | 2,594             | 56.5%                     |
| FICA Tax                   | 5210    | 6,138             | 5,848             | 6,391             | 5,687             | 8,348              | 8,348              | 7,933             | -5.0%                     |
| Retirement                 | 5220    | 35,492            | 36,169            | 44,939            | 43,946            | 60,700             | 60,700             | 71,499            | 17.8%                     |
| Employee Insurance         | 5230    | 7,120             | 7,297             | 9,882             | 9,579             | 16,267             | 16,267             | 13,507            | -17.0%                    |
| Workers Compensation       | 5240    | 4,742             | 4,999             | 4,935             | 5,964             | 6,931              | 6,931              | 7,137             | 3.0%                      |
| <b>Personnel Costs</b>     |         | <b>\$ 133,631</b> | <b>\$ 130,235</b> | <b>\$ 155,589</b> | <b>\$ 139,822</b> | <b>\$ 201,368</b>  | <b>\$ 201,368</b>  | <b>\$ 203,397</b> | <b>1.0%</b>               |
| Professional & Contractual | 5310    | 7,163             | 1,293             | 1,939             | 6,692             | 10,000             | 10,000             | 10,000            | 0.0%                      |
| Telephone                  | 5410    | 607               | 592               | 681               | 607               | 680                | 680                | 1,221             | 79.6%                     |
| Electricity                | 5431    | 56,608            | 31,570            | 20,978            | 19,746            | 20,500             | 20,500             | 22,000            | 7.3%                      |
| Water & Sewer              | 5432    | 1,726             | 1,654             | 1,086             | 1,439             | 1,265              | 1,265              | 1,500             | 18.6%                     |
| Reclaimed Water            | 5433    | 397               | 397               | 88                | -                 | 100                | 100                | -                 | -100.0%                   |
| Stormwater Assessment      | 5434    | 1,688             | 1,688             | 2,119             | -                 | 3,834              | 3,834              | -                 | -100.0%                   |
| Insurance                  | 5450    | 64,493            | 84,152            | 92,140            | 94,035            | 103,921            | 103,921            | 108,082           | 4.0%                      |
| Facility Maintenance       | 5461    | 19,116            | 10,846            | 6,012             | 22,438            | 10,000             | 10,000             | 76,000            | 660.0%                    |
| R&M - Vehicles             | 5463    | 943               | 327               | 1,161             | 2,404             | 1,000              | 1,000              | 1,000             | 0.0%                      |
| Classified Advertising     | 5482    | -                 | -                 | 318               | 644               | -                  | -                  | -                 | -                         |
| Other Expenses             | 5499    | -                 | -                 | -                 | 199               | -                  | -                  | -                 | -                         |
| Office Supplies            | 5510    | -                 | -                 | -                 | 89                | -                  | -                  | -                 | -                         |
| Uniforms                   | 5521    | 529               | 736               | 1,107             | 1,434             | 1,350              | 1,350              | 1,350             | 0.0%                      |
| Fuel                       | 5522    | 2,957             | 2,003             | 1,622             | 1,969             | 2,300              | 2,300              | 2,318             | 0.8%                      |
| Small Tools                | 5524    | 691               | 874               | 1,080             | 77                | 5,000              | 5,000              | 6,000             | 20.0%                     |
| Operating Supplies         | 5529    | 12,823            | 15,283            | 18,076            | 21,070            | 22,000             | 22,000             | 25,000            | 13.6%                     |
| <b>Operating Costs</b>     |         | <b>\$ 169,741</b> | <b>\$ 151,414</b> | <b>\$ 148,407</b> | <b>\$ 172,843</b> | <b>\$ 181,950</b>  | <b>\$ 181,950</b>  | <b>\$ 254,471</b> | <b>39.9%</b>              |
| Vehicles                   | 5641    | -                 | -                 | -                 | -                 | 56,400             | 56,400             | -                 | -100.0%                   |
| <b>Capital Outlay</b>      |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 56,400</b>   | <b>\$ 56,400</b>   | <b>\$ -</b>       | <b>-100.0%</b>            |
| Vehicle Replacement Plan   | 5644    | -                 | -                 | -                 | 17,000            | -                  | -                  | 12,433            | -                         |
| <b>Transfers Out</b>       |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 17,000</b>  | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ 12,433</b>  | <b>-</b>                  |
| <b>Total</b>               |         | <b>\$ 303,372</b> | <b>\$ 281,649</b> | <b>\$ 303,997</b> | <b>\$ 329,665</b> | <b>\$ 439,718</b>  | <b>\$ 439,718</b>  | <b>\$ 470,301</b> | <b>7.0%</b>               |

City of St. Pete Beach  
 FY 2019 Budget  
**Public Works: Facilities Maintenance**

001-6102-519

| Account Description        | Account | FY 2019<br>Budget | Line Item Description   |
|----------------------------|---------|-------------------|---|
| Salaries & Wages           | 5120    | 98,341            | Staff wages including 3% merit increases  |
| Other Wages                | 5130    | 2,386             | Payments to employees who opt out of the City's health insurance program  |
| Overtime                   | 5140    | 2,594             | Estimated annual overtime expenditures for hourly employees   |
| FICA Tax                   | 5210    | 7,933             | FICA contributions at 7.65% of salary   |
| Retirement                 | 5220    | 71,499            | Contributions to staff retirement   |
| Employee Insurance         | 5230    | 13,507            | Estimated insurance cost assuming 5% medical increase; 3% dental increase   |
| Workers Compensation       | 5240    | 7,137             | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>     |         | <b>\$ 203,397</b> |   |
| Professional & Contractual | 5310    | 10,000            | Exterior window cleaning; carpet cleaning; professional services as required for City Hall maintenance; security system maintenance at City Hall; facility power washing  |
| Telephone                  | 5410    | 1,221             | Internet, telephone, and cell phone service   |
| Electricity                | 5431    | 22,000            | Projected annual cost of electric service at City Hall  |
| Water & Sewer              | 5432    | 1,500             | Projected annual cost of water and sewer service  |
| Insurance                  | 5450    | 108,082           | Allocation of property, liability, auto, pollution, and flood insurance premiums<br>Examples include: elevator maintenance and inspections, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, pest control, and fire extinguisher testing. FY 2019 funding includes \$46,000 for LED lighting replacements at |
| Facility Maintenance       | 5461    | 76,000            | City Hall.  |
| R&M - Vehicles             | 5463    | 1,000             | Repair and maintenance of vehicles assigned to division   |
| Uniforms                   | 5521    | 1,350             | Uniforms for staff allocated to this division   |
| Fuel                       | 5522    | 2,318             | Estimated fuel costs based on expenditure history   |
| Small Tools                | 5524    | 6,000             | Items used to maintain City facilities, such as: power tools, meters, test equipment, shovels, drills, wrenches, saws, ladders, and vacuums   |
| Operating Supplies         | 5529    | 25,000            | Items used at all City facilities excluding library, including: light bulbs, ballasts, paper supplies, trash liners, soaps, deodorants, personnel protection equipment, and cleaners  |
| <b>Operating Costs</b>     |         | <b>\$ 254,471</b> |   |
| Vehicle Replacement Plan   | 5644    | 12,433            | Per vehicle replacement plan (VRP) schedule   |
| <b>Transfers Out</b>       |         | <b>\$ 12,433</b>  |   |
| <b>Total</b>               |         | <b>\$ 470,301</b> |   |

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Streets Maintenance**

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**Mission:**

Provide Reliable Exceptional Public Services

**Programs:**

The Streets Maintenance Division maintains the City-owned street system including signage, asphalt and concrete streets, curbs, gutters, sidewalks, aprons and alley ways.

**Action Items:**

- ✚ Perform street maintenance including pothole repair and striping.
- ✚ Develop a sign inventory to maintain, replace, remove and install street signage.
- ✚ Repair minor concrete sidewalks, curb and gutter damage.
- ✚ Coordinate the repair of street lights, cross walk lights and traffic signal devices.
- ✚ Implement appropriate maintenance of traffic signage and control when needed.
- ✚ Install and remove holiday banners, lights and signs.
- ✚ Install and maintain appropriate pole brackets for banners, lights and signs.
- ✚ Perform shell alley maintenance.
- ✚ Remove graffiti from street facilities; coordinate with the Sherriff's department for gang identification.
- ✚ Coordinate for the correction of man hole cover elevations with appropriate utility owners.
- ✚ Remove dead animals from city streets and right of way.

City of St. Pete Beach  
FY 2019 Budget

**Public Works: Streets Maintenance**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>               | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Public Properties Crew Chief  | 0.00           | 0.00           | 0.15           | 0.33           | 0.00           | 0.00           | 0.00                            | -                             |
| Streets Maintenance Worker II | 1.00           | 1.00           | 1.00           | 1.00           | 0.00           | 0.00           | 0.00                            | -                             |
| Streets Maintenance Worker I  | 1.00           | 1.00           | 2.50           | 1.00           | 2.00           | 2.00           | 0.00                            | 0.0%                          |
| FOG & Construction Inspector  | 0.00           | 0.00           | 0.00           | 0.00           | 0.15           | 0.15           | 0.00                            | 0.0%                          |
| <b>Total</b>                  | <b>2.00</b>    | <b>2.00</b>    | <b>3.65</b>    | <b>2.33</b>    | <b>2.15</b>    | <b>2.15</b>    | <b>0.00</b>                     | <b>0.0%</b>                   |

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Streets Maintenance**

001-6103-541

| Description                | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted | FY 2018<br>Revised | FY 2019<br>Budget | FY 18 to 19<br>Change (%) |
|----------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|
| Salaries & Wages           | 5120    | 84,867            | 86,298            | 108,391           | 70,764            | 65,687             | 65,687             | 65,331            | -0.5%                     |
| Other Wages                | 5130    | 1,245             | 919               | 2,755             | 199               | -                  | -                  | -                 | -                         |
| Overtime                   | 5140    | 3,146             | 4,482             | 9,733             | 1,853             | 5,338              | 5,338              | 4,466             | -16.3%                    |
| FICA Tax                   | 5210    | 6,698             | 6,321             | 8,808             | 5,423             | 5,437              | 5,437              | 5,111             | -6.0%                     |
| Retirement                 | 5220    | 59,820            | 65,170            | 82,438            | 53,466            | 52,812             | 52,812             | 58,913            | 11.6%                     |
| Employee Insurance         | 5230    | 24,735            | 29,913            | 32,587            | 23,674            | 17,433             | 17,433             | 23,592            | 35.3%                     |
| Workers Compensation       | 5240    | 12,713            | 12,773            | 12,607            | 11,202            | 11,856             | 11,856             | 12,210            | 3.0%                      |
| <b>Personnel Costs</b>     |         | <b>\$ 193,224</b> | <b>\$ 205,874</b> | <b>\$ 257,319</b> | <b>\$ 166,581</b> | <b>\$ 158,563</b>  | <b>\$ 158,563</b>  | <b>\$ 169,623</b> | <b>7.0%</b>               |
| Professional & Contractual | 5310    | 110,274           | 140,210           | 109,453           | 72,264            | 80,000             | 82,132             | 115,000           | 40.0%                     |
| Software                   | 5330    | -                 | -                 | -                 | -                 | 10,000             | 10,000             | -                 | -100.0%                   |
| Travel & Training          | 5400    | 259               | 75                | 491               | 872               | 1,000              | 1,000              | 1,000             | 0.0%                      |
| Telephone                  | 5410    | 526               | 425               | 547               | 1,195             | 995                | 995                | 1,064             | 6.9%                      |
| Electricity                | 5431    | 328,815           | 338,151           | 325,520           | 323,432           | 325,600            | 325,600            | 327,000           | 0.4%                      |
| Solid Waste Disposal       | 5434    | 61,869            | 63,068            | 63,357            | 44,709            | 17,600             | 17,600             | 17,833            | 1.3%                      |
| Equipment Rental           | 5449    | -                 | -                 | 2,731             | -                 | -                  | -                  | -                 | -                         |
| Insurance                  | 5450    | 11,157            | 10,788            | 11,609            | 11,166            | 12,285             | 12,285             | 12,746            | 3.8%                      |
| R&M - Equipment            | 5462    | 467               | 1,019             | 1,014             | 51                | 1,500              | 1,500              | 1,500             | 0.0%                      |
| R&M - Vehicles             | 5463    | 8,422             | 16,925            | 12,678            | 4,363             | 10,000             | 10,000             | 20,000            | 100.0%                    |
| R&M - Other                | 5469    | 89,781            | 117,495           | 66,436            | 189,749           | 155,000            | 168,478            | 43,000            | -74.5%                    |
| Classified Advertising     | 5482    | 505               | -                 | -                 | 623               | -                  | -                  | -                 | -                         |
| Other Expenses             | 5499    | -                 | -                 | 374               | -                 | -                  | -                  | -                 | -                         |
| Uniforms                   | 5521    | 1,471             | 1,215             | 1,279             | 900               | 900                | 1,350              | 900               | -33.3%                    |
| Fuel                       | 5522    | 10,366            | 6,790             | 5,751             | 7,078             | 6,750              | 6,750              | 7,588             | 12.4%                     |
| Small Tools                | 5524    | 1,102             | 945               | 995               | 757               | 1,000              | 1,000              | 1,500             | 50.0%                     |
| Operating Supplies         | 5529    | 17,656            | 29,986            | 27,978            | 35,628            | 42,000             | 41,550             | 42,000            | 1.1%                      |
| <b>Operating Costs</b>     |         | <b>\$ 642,670</b> | <b>\$ 727,092</b> | <b>\$ 630,213</b> | <b>\$ 692,787</b> | <b>\$ 664,630</b>  | <b>\$ 680,240</b>  | <b>\$ 591,131</b> | <b>-13.1%</b>             |
| Vehicles                   | 5641    | -                 | -                 | 67,025            | -                 | -                  | 85,021             | -                 | -100.0%                   |
| Equipment                  | 5643    | 4,988             | -                 | -                 | -                 | 7,500              | 7,500              | 22,000            | 193.3%                    |
| Improvements               | 5650    | -                 | -                 | -                 | -                 | -                  | 50,000             | -                 | -100.0%                   |
| <b>Capital Outlay</b>      |         | <b>\$ 4,988</b>   | <b>\$ -</b>       | <b>\$ 67,025</b>  | <b>\$ -</b>       | <b>\$ 7,500</b>    | <b>\$ 142,521</b>  | <b>\$ 22,000</b>  | <b>-84.6%</b>             |
| Vehicle Replacement Plan   | 5644    | -                 | -                 | -                 | 19,250            | 18,107             | 18,107             | 17,996            | -0.6%                     |
| <b>Transfers Out</b>       |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 19,250</b>  | <b>\$ 18,107</b>   | <b>\$ 18,107</b>   | <b>\$ 17,996</b>  | <b>-0.6%</b>              |
| <b>Total</b>               |         | <b>\$ 840,882</b> | <b>\$ 932,967</b> | <b>\$ 954,557</b> | <b>\$ 878,618</b> | <b>\$ 848,800</b>  | <b>\$ 999,431</b>  | <b>\$ 800,750</b> | <b>-19.9%</b>             |

City of St. Pete Beach  
 FY 2019 Budget  
**Public Works: Streets Maintenance**

001-6103-541

| Account Description        | Account | FY 2019<br>Budget | Line Item Description   |
|----------------------------|---------|-------------------|---|
| Salaries & Wages           | 5120    | 65,331            | Staff wages including 3% merit increases  |
| Overtime                   | 5140    | 4,466             | Estimated annual overtime expenditures for hourly employees   |
| FICA Tax                   | 5210    | 5,111             | FICA contributions at 7.65% of salary   |
| Retirement                 | 5220    | 58,913            | Contributions to staff retirement   |
| Employee Insurance         | 5230    | 23,592            | Estimated insurance cost assuming 5% medical increase; 3% dental increase   |
| Workers Compensation       | 5240    | 12,210            | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>     |         | <b>\$ 169,623</b> |   |
|                            |         |                   | Holiday decorations (\$40,000); pavement striping and marking (\$35,000); traffic signal maintenance; buoys; miscellaneous engineering. FY 2019 includes funding for street         |
| Professional & Contractual | 5310    | 115,000           | sign inventory for district 1 (\$10,000).   |
| Travel & Training          | 5400    | 1,000             | Staff development and training  |
| Telephone                  | 5410    | 1,064             | Internet, telephone, and cell phone allowance   |
| Electricity                | 5431    | 327,000           | Projected annual cost of electric service for street lights and traffic signals   |
|                            |         |                   | Street trash and recycling collection contract (\$12,000); miscellaneous beach cleaning   |
| Solid Waste Disposal       | 5434    | 17,833            | and trash collection (\$5,600); internal stormwater assessment billing (\$233)  |
| Insurance                  | 5450    | 12,746            | Allocation of property, liability, auto, pollution, and flood insurance premiums  |
|                            |         |                   | Examples include: oils, lubricants, tires, batteries, pavement saws, cement mixer   |
| R&M - Equipment            | 5462    | 1,500             | maintenance, and generator maintenance  |
|                            |         |                   | Repair and maintenance of vehicles assigned to division, including two high   |
| R&M - Vehicles             | 5463    | 20,000            | maintenance vehicles: front-end loader and bucket truck   |
|                            |         |                   | Street sign replacement (\$15,000); Gulf Way brick pavers and sidewalk improvements   |
| R&M - Other                | 5469    | 43,000            | (\$18,000); miscellaneous (\$10,000). Previously included \$100,000 for concrete repairs, which is reported as a standalone CIP project effective FY 2019.                          |
| Uniforms                   | 5521    | 900               | Uniforms for staff allocated to this division   |
| Fuel                       | 5522    | 7,588             | Estimated fuel costs based on expenditure history   |
| Small Tools                | 5524    | 1,500             | Asphalt seal equipment including dust control   |
|                            |         |                   | Examples include: cement, mortar, nails, nuts, bolts, lumber, chalk, stain, sealer,   |
| Operating Supplies         | 5529    | 42,000            | plywood, wire ties, rain gear, safety vests, goggles, flash lights, barricades, cones, sand bags, swivels, fencing, metals, rivets, pipes, brackets, shell, cold patches, and signs |
| <b>Operating Costs</b>     |         | <b>\$ 591,131</b> |   |
|                            |         |                   | Sign printer (\$13,000); laminator (\$1,000); concrete drum grinder (\$5,000); paint stripe   |
| Equipment                  | 5643    | 22,000            | machine (\$3,000)   |
| <b>Capital Outlay</b>      |         | <b>\$ 22,000</b>  |   |
| Vehicle Replacement Plan   | 5644    | 17,996            | Per vehicle replacement plan (VRP) schedule   |
| <b>Transfers Out</b>       |         | <b>\$ 17,996</b>  |   |
| <b>Total</b>               |         | <b>\$ 800,750</b> |   |

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Parks & Grounds Maintenance**

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**Mission:**

Provide Reliable Exceptional Public Services

**Programs:**

The Parks & Grounds Maintenance Division maintains the public parks and associated facilities including playground equipment, tennis, basketball and shuffleboard courts, benches, fences, signs, parking areas, grills, trash and recycling receptacles, lighting, irrigation systems, grounds maintenance and planting care.

**Action Items:**

- ✚ Develop a park portfolio for each park to specify routine facility maintenance requirements.
- ✚ Develop a short and long range facility repair and replacement portfolio for each park.
- ✚ Monitor and inspect contract landscaping and custodial work for adherence to contract specifications.
- ✚ Perform routine safety inspections of playground equipment and facilities.
- ✚ Ensure dog waste bag stations are supplied.
- ✚ Develop, update and maintain a tree inventory.
- ✚ Perform landscaping maintenance including tree and bush trimming and removal, turf management, pesticide application, fertilization, disease, insect and weed control, mowing and planting.
- ✚ Remove graffiti from park facility surfaces; coordinate with the Sherriff's department for gang identification.

City of St. Pete Beach  
 FY 2019 Budget  
**Public Works: Parks & Grounds Maintenance**

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**Budgeted Full-time Equivalent (FTE) Positions**

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| <b>Position</b>              | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Parks Foreman                | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           | 1.00                            | -                             |
| Public Properties Crew Chief | 0.00           | 0.00           | 0.10           | 0.33           | 0.00           | 0.00           | 0.00                            | -                             |
| Parks Maintenance Worker III | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Parks Maintenance Worker II  | 0.00           | 0.00           | 3.00           | 1.00           | 3.00           | 3.00           | 0.00                            | 0.0%                          |
| Parks Maintenance Worker I   | 3.00           | 3.00           | 0.00           | 1.00           | 2.00           | 2.00           | 0.00                            | 0.0%                          |
| <b>Total</b>                 | 3.00           | 3.00           | 3.10           | 2.33           | 6.00           | 7.00           | 1.00                            | 16.7%                         |

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Parks & Grounds Maintenance**

001-6104-572

| Description                | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Adopted  | FY 2018<br>Revised  | FY 2019<br>Budget   | FY 18 to 19<br>Change (%) |
|----------------------------|---------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------|---------------------|---------------------------|
| Salaries & Wages           | 5120    | 126,622           | 127,911           | 133,282           | 93,866            | 210,447             | 210,447             | 235,124             | 11.7%                     |
| Other Wages                | 5130    | 1,014             | 477               | 1,724             | 541               | 1,317               | 1,317               | 2,386               | 81.2%                     |
| Overtime                   | 5140    | 3,212             | 929               | 9,017             | 6,762             | 8,413               | 8,413               | 8,038               | -4.5%                     |
| Reimbursable Overtime      | 5145    | -                 | 923               | 584               | -                 | -                   | -                   | -                   | -                         |
| FICA Tax                   | 5210    | 8,541             | 8,603             | 9,917             | 6,985             | 16,844              | 16,844              | 19,217              | 14.1%                     |
| Retirement                 | 5220    | 77,575            | 59,826            | 67,479            | 69,415            | 170,114             | 170,114             | 200,933             | 18.1%                     |
| Employee Insurance         | 5230    | 31,475            | 33,736            | 35,071            | 28,941            | 53,157              | 53,157              | 63,779              | 20.0%                     |
| Workers Compensation       | 5240    | 8,129             | 7,309             | 7,215             | 3,994             | 4,645               | 4,645               | 4,783               | 3.0%                      |
| <b>Personnel Costs</b>     |         | <b>\$ 256,568</b> | <b>\$ 239,714</b> | <b>\$ 264,289</b> | <b>\$ 210,504</b> | <b>\$ 464,937</b>   | <b>\$ 464,937</b>   | <b>\$ 534,260</b>   | <b>14.9%</b>              |
| Professional & Contractual | 5310    | 265,639           | 238,611           | 218,598           | 194,556           | 144,855             | 146,275             | 211,600             | 44.7%                     |
| Travel & Training          | 5400    | 357               | 285               | 1,058             | 300               | 1,000               | 1,000               | 2,000               | 100.0%                    |
| Telephone                  | 5410    | 582               | 532               | 580               | 518               | 445                 | 445                 | 814                 | 82.9%                     |
| Postage                    | 5420    | 21                | -                 | -                 | -                 | -                   | -                   | -                   | -                         |
| Electricity                | 5431    | 12,422            | 12,141            | 10,532            | 9,756             | 10,400              | 10,400              | 10,400              | 0.0%                      |
| Water                      | 5432    | 18,100            | 18,884            | 24,731            | 29,331            | 20,000              | 20,000              | 30,000              | 50.0%                     |
| Reclaimed Water            | 5433    | 60,868            | 60,166            | 50,811            | 71,136            | 70,925              | 70,925              | 61,172              | -13.8%                    |
| Stormwater Assessment      | 5434    | 2,790             | 2,863             | 3,750             | -                 | 6,558               | 6,558               | 939                 | -85.7%                    |
| Equipment Rental           | 5449    | 973               | -                 | 2,082             | 3,901             | 1,500               | 1,500               | 1,500               | 0.0%                      |
| Insurance                  | 5450    | 9,225             | 9,940             | 12,105            | 15,795            | 18,945              | 18,945              | 21,140              | 11.6%                     |
| Facility Maintenance       | 5461    | 50,393            | 65,180            | 86,086            | 55,435            | 180,000             | 181,945             | 100,000             | -45.0%                    |
| R&M - Equipment            | 5462    | 2,025             | 2,623             | 2,082             | 2,588             | 3,500               | 3,500               | 5,000               | 42.9%                     |
| R&M - Vehicles             | 5463    | 1,779             | 2,023             | 1,796             | 4,646             | 3,500               | 3,500               | 6,000               | 71.4%                     |
| Other Expenses             | 5499    | -                 | -                 | 761               | -                 | -                   | -                   | -                   | -                         |
| Uniforms                   | 5521    | 1,146             | 1,310             | 1,046             | 1,041             | 900                 | 3,150               | 3,150               | 0.0%                      |
| Fuel                       | 5522    | 7,007             | 5,776             | 5,906             | 6,436             | 6,000               | 6,000               | 9,261               | 54.4%                     |
| Small Tools                | 5524    | 1,290             | 1,301             | 1,009             | 1,882             | 2,000               | 2,000               | 2,000               | 0.0%                      |
| Agricultural Supplies      | 5527    | 14,600            | 17,612            | 28,105            | 17,790            | 30,000              | 30,000              | 30,000              | 0.0%                      |
| Adoption Supplies          | 5528    | 2,394             | -                 | -                 | 3,690             | 4,000               | 4,000               | 4,000               | 0.0%                      |
| Operating Supplies         | 5529    | 7,884             | 19,448            | 27,381            | 32,946            | 35,000              | 39,450              | 40,000              | 1.4%                      |
| Publications & Memberships | 5540    | -                 | 25                | -                 | -                 | 500                 | 500                 | 500                 | 0.0%                      |
| <b>Operating Costs</b>     |         | <b>\$ 459,494</b> | <b>\$ 458,721</b> | <b>\$ 478,419</b> | <b>\$ 451,747</b> | <b>\$ 540,028</b>   | <b>\$ 550,093</b>   | <b>\$ 539,476</b>   | <b>-1.9%</b>              |
| Vehicles                   | 5641    | -                 | 34,879            | -                 | 34,912            | 45,000              | 45,000              | -                   | -100.0%                   |
| Other Equipment            | 5649    | -                 | 9,500             | 13,642            | 27,164            | -                   | -                   | -                   | -                         |
| Other Improvements         | 5700    | -                 | -                 | -                 | -                 | -                   | -                   | -                   | -                         |
| <b>Capital Outlay</b>      |         | <b>\$ -</b>       | <b>\$ 44,379</b>  | <b>\$ 13,642</b>  | <b>\$ 62,076</b>  | <b>\$ 45,000</b>    | <b>\$ 45,000</b>    | <b>\$ -</b>         | <b>-100.0%</b>            |
| Vehicle Replacement Plan   | 5644    | -                 | -                 | -                 | 9,000             | 13,984              | 13,984              | 41,724              | 198.4%                    |
| <b>Transfers Out</b>       |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 9,000</b>   | <b>\$ 13,984</b>    | <b>\$ 13,984</b>    | <b>\$ 41,724</b>    | <b>198.4%</b>             |
| <b>Total</b>               |         | <b>\$ 716,062</b> | <b>\$ 742,813</b> | <b>\$ 756,350</b> | <b>\$ 733,327</b> | <b>\$ 1,063,949</b> | <b>\$ 1,074,014</b> | <b>\$ 1,115,460</b> | <b>3.9%</b>               |

City of St. Pete Beach  
 FY 2019 Budget  
**Public Works: Parks & Grounds Maintenance**  
 001-6104-572

| Account Description        | Account | FY 2019<br>Budget | Line Item Description   |
|----------------------------|---------|-------------------|---|
| Salaries & Wages           | 5120    | 235,124           | Staff wages including 3% merit increases  |
| Other Wages                | 5130    | 2,386             | Payments to employees who opt out of the City's health insurance program  |
| Overtime                   | 5140    | 8,038             | Estimated annual overtime expenditures for hourly employees   |
| FICA Tax                   | 5210    | 19,217            | FICA contributions at 7.65% of salary   |
| Retirement                 | 5220    | 200,933           | Contributions to staff retirement   |
| Employee Insurance         | 5230    | 63,779            | Estimated insurance cost assuming 5% medical increase; 3% dental increase   |
| Workers Compensation       | 5240    | 4,783             | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>     |         | <b>\$ 534,260</b> |   |
| Professional & Contractual | 5310    | 211,600           | Contractual parks maintenance in District 3 (\$59,359), District 4 (\$58,188); tree trimming (\$81,600); bermuda turf maintenance (\$12,453)  |
| Travel & Training          | 5400    | 2,000             | Staff development and training  |
| Telephone                  | 5410    | 814               | Staff cell phone service  |
| Electricity                | 5431    | 10,400            | Projected annual cost of electric service for parks, park shelters, park lighting, and irrigation time clocks   |
| Water                      | 5432    | 30,000            | Projected annual cost of water and sewer service for water fountains, restrooms, and fish cleaning tables at public parks   |
| Reclaimed Water            | 5433    | 61,172            | Projected annual cost of reclaimed water service at approximately 75 sites with 105 irrigation systems in City parks, medians, rights-of-way, and facilities  |
| Stormwater Assessment      | 5434    | 939               | City of St. Pete Beach stormwater assessment for public park property, including planned rate increase  |
| Equipment Rental           | 5449    | 1,500             | Examples include: skid loader, trencher, lifts, roller, and auger   |
| Insurance                  | 5450    | 21,140            | Allocation of property, liability, auto, pollution, and flood insurance premiums  |
| Facility Maintenance       | 5461    | 100,000           | Citywide irrigation supplies; hardware, electrical, sign materials, benches, lumber, clay, and bases for 3 fields; tennis nets for 9 courts; basketball goals and nets for 3 courts; miscellaneous repairs for all facilities, including items such as: park restroom maintenance, general electrical, plumbing, windows, doors, painting and roof repairs, wood deck and rail waterproofing, dock and piling repair for Merry Pier, beach showers, fire extinguisher testing, fire alarm maintenance, public restroom floor tile and grout restoration, and pest control. Previously included \$80,000 for restroom improvements, which is reported as a standalone CIP project effective FY 2019. |
| R&M - Equipment            | 5462    | 5,000             | Repair and maintenance of small power equipment: Toro ball field machine, John Deere 4600 tractor, Gator utility vehicle, turf spreader/sprayer, chain saws, and trimmers   |
| R&M - Vehicles             | 5463    | 6,000             | Repair and maintenance of vehicles assigned to division   |
| Uniforms                   | 5521    | 3,150             | Uniforms for staff allocated to this division   |
| Fuel                       | 5522    | 9,261             | Estimated fuel costs based on expenditure history<br>Examples include: power blowers, power spreaders, hand power tools, shovels, rakes,  |
| Small Tools                | 5524    | 2,000             | brooms, chain saws, and hedge trimmers  |
| Agricultural Supplies      | 5527    | 30,000            | Plant, turf, and tree care/replacement  |
| Adoption Supplies          | 5528    | 4,000             | Memorial benches at public parks<br>Examples include: park and facility accessories, hardware, flags, picnic tables, grills,  |
| Operating Supplies         | 5529    | 40,000            | drinking fountains, and trash receptacles   |
| Publications & Memberships | 5540    | 500               | Florida Nursery and Allied Trades Society; Florida Institute of Parks Personnel; International Society of Arboriculture   |
| <b>Operating Costs</b>     |         | <b>\$ 539,476</b> |   |

City of St. Pete Beach  
 FY 2019 Budget  
**Public Works: Parks & Grounds Maintenance**  
 001-6104-572

| Account Description      | Account | FY 2019<br>Budget          | Line Item Description                       |
|--------------------------|---------|----------------------------|---|
| Vehicle Replacement Plan | 5644    | 41,724                     | Per vehicle replacement plan (VRP) schedule |
| <b>Transfers Out</b>     |         | <b>\$ 41,724</b>           |   |
| <b>Total</b>             |         | <b><u>\$ 1,115,460</u></b> |   |

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Beach Maintenance**

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**Mission:**

Provide Reliable Exceptional Public Services

**Programs:**

The Beach Maintenance Division maintains the public beaches, sand dunes and associated facilities including sand dune walk-overs, showers, trash and recycling containers, benches, signs, walls and the associated infrastructure at the Pass-a-Grille and Upham beaches.

**Action Items:**

- ✚ Coordinate with Pinellas County, Florida Fish and Wildlife, Sherriff representatives and others to ensure all activities on the beach are conducted in accordance with applicable laws and ordinances.
- ✚ Monitor daily contracted garbage and recycling collection. Add a second daily pick-up with city employees from Memorial Day weekend to Labor Day weekend.
- ✚ Remove sea deposited debris including crab traps, wood, dead fish and other aquatic detritus washed onto the beach by tidal action at the high water mark on weekdays.
- ✚ Manage the sand dunes planting restoration program including sea oat planting and invasive species removal.
- ✚ Remove debris and trash blown or thrown onto the sand dunes.
- ✚ Maintain the dune walkovers and showers.
- ✚ Work with Parking Enforcement staff to help maintain beach parking areas at Pass-a-Grille and Upham, monitoring garbage removal, pay stations, and other beach infrastructure.
- ✚ Be involved in public education and answer questions about ordinance prohibitions and threatening and docile animal species.
- ✚ Initiate removal of concrete debris in and around the 1<sup>st</sup> Avenue Jetty and replace with natural rock as needed.
- ✚ Monitor and maintain the sidewalk and fishing pier at 1<sup>st</sup> Avenue.

City of St. Pete Beach  
 FY 2019 Budget

**Public Works: Beach Maintenance**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>              | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Public Properties Crew Chief | 0.00           | 0.00           | 0.00           | 0.33           | 0.00           | 0.00           | 0.00                            | -                             |
| Beach Maintenance Worker III | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           | 1.00                            | -                             |
| Beach Maintenance Worker II  | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Beach Maintenance Worker I   | 0.00           | 0.00           | 0.00           | 1.00           | 2.00           | 1.00           | -1.00                           | -50.0%                        |
| <b>Total</b>                 | <b>0.00</b>    | <b>0.00</b>    | <b>0.00</b>    | <b>2.33</b>    | <b>3.00</b>    | <b>3.00</b>    | <b>0.00</b>                     | <b>0.0%</b>                   |

City of St. Pete Beach  
FY 2019 Budget  
**Public Works: Beach Maintenance**

001-6105-572

*Reported in the Streets Division prior to fiscal year 2017*

| Description                | Account | FY 2014     | FY 2015     | FY 2016     | FY 2017           | FY 2018           | FY 2018           | FY 2019           | FY 18 to 19   |
|----------------------------|---------|-------------|-------------|-------------|-------------------|-------------------|-------------------|-------------------|---------------|
|                            |         | Actual      | Actual      | Actual      | Actual            | Adopted           | Revised           | Budget            | Change (%)    |
| Salaries & Wages           | 5120    | -           | -           | -           | 73,106            | 98,151            | 98,151            | 94,652            | -3.6%         |
| Other Wages                | 5130    | -           | -           | -           | 483               | 1,317             | 1,317             | -                 | -100.0%       |
| Overtime                   | 5140    | -           | -           | -           | 631               | 3,964             | 3,964             | 2,294             | -42.1%        |
| FICA Tax                   | 5210    | -           | -           | -           | 5,201             | 7,913             | 7,913             | 7,330             | -7.4%         |
| Retirement                 | 5220    | -           | -           | -           | 22,596            | 43,616            | 43,616            | 63,852            | 46.4%         |
| Employee Insurance         | 5230    | -           | -           | -           | 2,643             | 33,720            | 33,720            | 30,208            | -10.4%        |
| Workers Compensation       | 5240    | -           | -           | -           | 4,320             | 5,020             | 5,020             | 5,170             | 3.0%          |
| <b>Personnel Costs</b>     |         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 108,980</b> | <b>\$ 193,701</b> | <b>\$ 193,701</b> | <b>\$ 203,506</b> | <b>5.1%</b>   |
| Professional & Contractual | 5310    | -           | -           | -           | -                 | -                 | -                 | -                 | -             |
| Waste Disposal             | 5435    | -           | -           | -           | 54,000            | 54,540            | 54,540            | 54,540            | 0.0%          |
| Equipment Rental           | 5449    | -           | -           | -           | -                 | 1,000             | 1,000             | 1,000             | 0.0%          |
| Facility Maintenance       | 5461    | -           | -           | -           | 3,258             | 50,000            | 46,000            | 5,000             | -89.1%        |
| R&M - Equipment            | 5462    | -           | -           | -           | 4,061             | 6,000             | 10,000            | 10,000            | 0.0%          |
| R&M - Vehicles             | 5463    | -           | -           | -           | -                 | 1,000             | 1,000             | 19,500            | 1850.0%       |
| Other Expenses             | 5499    | -           | -           | -           | -                 | 2,000             | 2,000             | 1,000             | -50.0%        |
| Uniforms                   | 5521    | -           | -           | -           | 900               | 900               | 900               | 900               | 0.0%          |
| Fuel                       | 5522    | -           | -           | -           | 1,495             | 2,500             | 2,500             | 2,426             | -3.0%         |
| Small Tools                | 5524    | -           | -           | -           | 929               | 600               | 600               | 600               | 0.0%          |
| Operating Supplies         | 5529    | -           | -           | -           | 8,141             | 31,000            | 31,000            | 31,000            | 0.0%          |
| <b>Operating Costs</b>     |         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 72,784</b>  | <b>\$ 149,540</b> | <b>\$ 149,540</b> | <b>\$ 125,966</b> | <b>-15.8%</b> |
| Vehicles                   | 5641    | -           | -           | -           | -                 | 180,000           | 180,000           | -                 | -100.0%       |
| Other Equipment            | 5649    | -           | -           | -           | -                 | -                 | -                 | 37,000            | -             |
| <b>Capital Outlay</b>      |         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ 180,000</b> | <b>\$ 180,000</b> | <b>\$ 37,000</b>  | <b>-79.4%</b> |
| Vehicle Replacement Plan   | 5644    | -           | -           | -           | 6,100             | 8,080             | 8,080             | 28,001            | 246.5%        |
| <b>Transfers Out</b>       |         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 6,100</b>   | <b>\$ 8,080</b>   | <b>\$ 8,080</b>   | <b>\$ 28,001</b>  | <b>246.5%</b> |
| <b>Total</b>               |         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 187,864</b> | <b>\$ 531,321</b> | <b>\$ 531,321</b> | <b>\$ 394,473</b> | <b>-25.8%</b> |

City of St. Pete Beach  
 FY 2019 Budget  
**Public Works: Beach Maintenance**

001-6105-572

| Account Description      | Account | FY 2019<br>Budget | Line Item Description  |
|--------------------------|---------|-------------------|--|
| Salaries & Wages         | 5120    | 94,652            | Staff wages including 3% merit increases   |
| Overtime                 | 5140    | 2,294             | Estimated annual overtime expenditures for hourly employees                            |
| FICA Tax                 | 5210    | 7,330             | FICA contributions at 7.65% of salary  |
| Retirement               | 5220    | 63,852            | Contributions to staff retirement  |
| Employee Insurance       | 5230    | 30,208            | Estimated insurance cost assuming 5% medical increase; 3% dental increase              |
| Workers Compensation     | 5240    | 5,170             | Estimated expenditures assuming 10% increase   |
| <b>Personnel Costs</b>   |         | <b>\$ 203,506</b> |  |
| Waste Disposal           | 5435    | 54,540            | Contractual fee for beach pickup service   |
| Equipment Rental         | 5449    | 1,000             | Temporary tractor rentals as needed  |
| Facility Maintenance     | 5461    | 5,000             | Repair and maintenance of public beach access points and walkovers                     |
| R&M - Equipment          | 5462    | 10,000            | Repair and maintenance of the beach tractor, beach rake, and other equipment           |
|                          |         |                   | Repair and maintenance of vehicles assigned to division, including planned overhaul of |
| R&M - Vehicles           | 5463    | 19,500            | beach rake (\$15,000)  |
| Other Expenses           | 5499    | 1,000             | Miscellaneous expenses for as-needed items   |
| Uniforms                 | 5521    | 900               | Uniforms for staff allocated to this division  |
| Fuel                     | 5522    | 2,426             | Estimated fuel costs based on expenditure history                                      |
| Small Tools              | 5524    | 600               | Funding available if needed  |
|                          |         |                   | Materials needed for dune maintenance and trash removal, invasive species control      |
| Operating Supplies       | 5529    | 31,000            | supplies, trash cans, beach signage, fencing, and beach shower supplies                |
| <b>Operating Costs</b>   |         | <b>\$ 125,966</b> |  |
| Other Equipment          | 5649    | 37,000            | Beach ball signs at beach walkovers (\$22,000); bike racks (\$15,000)                  |
| <b>Capital Outlay</b>    |         | <b>\$ 37,000</b>  |  |
| Vehicle Replacement Plan | 5644    | 28,001            | Per vehicle replacement plan (VRP) schedule  |
| <b>Transfers Out</b>     |         | <b>\$ 28,001</b>  |  |
| <b>Total</b>             |         | <b>\$ 394,473</b> |  |

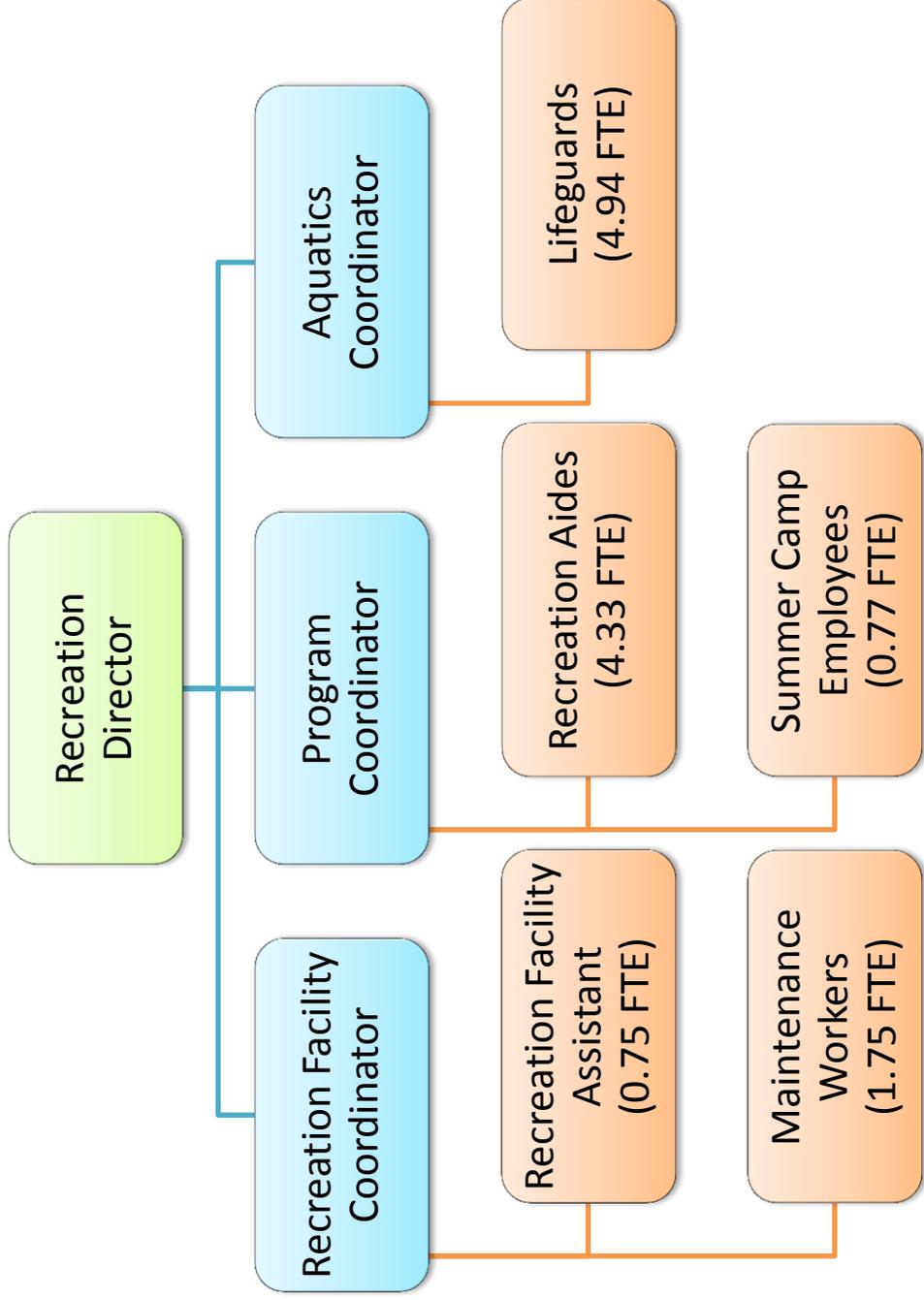
# Recreation

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City of St. Pete Beach  
FY 2019 Budget

**Recreation**



City of St. Pete Beach  
FY 2019 Budget  
**Recreation**

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**Mission:**

In partnership with our citizens, the Recreation Division provides a plethora of comprehensive recreational programs, facilities and services that strive to enrich the quality of life for present and future generations.

**Programs:**

**Children's Programs:** Children's Programs provide care through various organized activities for the children of St. Pete Beach and the surrounding communities during the time that the children are out of school. There is a licensed after school program and summer program open to youth who have completed kindergarten through 8<sup>th</sup> Grade.

**Athletics Programs:** The Recreation Division organizes team sports for St. Pete Beach residents and the surrounding communities, which include pickle ball, table tennis, tennis, pee-wee sports, adult and child basketball leagues. The pool will host the St. Pete Beach (West Coast Aquatics) swim team and a Master Swim Team.

**Programs:** Physical fitness, yoga, tai chi, dance, music, SilverSneakers, tae kwon do, karate, zumba, lunch and learns, and much more. At the Family Aquatic Center, programs offered include a variety of water exercise, swimming lessons, scuba lessons and much more.

**Special Events:** Concerts in the Park, 4<sup>th</sup> of July Fireworks, Beach Clean-Ups, Holiday Land & Marine Parade, Trunk or Treat, Tree Lighting, Yard Sales, Senior Excursions, The 100 Artist Show, Music in the Afternoons, as well as at our aquatics facility where there is Dive-In-Movies, Underwater Egg Hunt, and Family Fun Days.

City of St. Pete Beach  
FY 2019 Budget

**Recreation**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>                 | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Recreation Director             | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Marketing & Rental Leader       | 1.00           | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| Recreation Facility Coordinator | 0.00           | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Recreation Facility Assistant   | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           | 0.75           | 0.75                            | -                             |
| Program Coordinator             | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Aquatics Supervisor             | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Aquatics Facility Coordinator   | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Rec Aide (part-time)            | 2.75           | 3.60           | 4.33           | 4.33           | 4.33           | 4.33           | 0.00                            | 0.0%                          |
| Summer Enrichment Staff         | 0.77           | 0.77           | 0.77           | 0.77           | 0.77           | 0.77           | 0.00                            | 0.0%                          |
| Lifeguard (part-time)           | 4.33           | 4.33           | 4.54           | 3.74           | 3.74           | 3.94           | 0.20                            | 5.3%                          |
| Maintenance Worker I            | 1.13           | 1.13           | 1.50           | 1.50           | 1.75           | 1.75           | 0.00                            | 0.0%                          |
| <b>Total</b>                    | <b>12.98</b>   | <b>13.83</b>   | <b>15.14</b>   | <b>15.34</b>   | <b>15.59</b>   | <b>16.54</b>   | <b>0.95</b>                     | <b>6.1%</b>                   |

City of St. Pete Beach  
FY 2019 Budget

**Recreation**

001-6106-572

| Description                     | Account | FY 2014             | FY 2015             | FY 2016             | FY 2017             | FY 2018             | FY 2018             | FY 2019             | FY 18 to 19   |
|---------------------------------|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
|                                 |         | Actual              | Actual              | Actual              | Actual              | Adopted             | Revised             | Budget              | Change (%)    |
| Salaries & Wages - Recreation   | 5120    | 467,271             | 492,203             | 335,786             | 418,388             | 353,530             | 353,530             | 381,346             | 7.9%          |
| Salaries & Wages - Aquatics     | 5121    | -                   | -                   | 133,174             | 106,218             | 179,231             | 179,231             | 190,624             | 6.4%          |
| Other Wages                     | 5130    | 201                 | 2,788               | 4,364               | 2,019               | -                   | -                   | -                   | -             |
| Overtime - Recreation           | 5140    | 246                 | 89                  | 510                 | 351                 | -                   | -                   | -                   | -             |
| Overtime - Aquatics             | 5141    | -                   | -                   | -                   | 67                  | -                   | -                   | 100                 | -             |
| FICA Tax                        | 5210    | 34,975              | 36,555              | 36,072              | 39,463              | 40,128              | 40,128              | 43,807              | 9.2%          |
| Retirement                      | 5220    | 45,754              | 47,514              | 19,876              | 25,663              | 27,781              | 27,781              | 28,945              | 4.2%          |
| Employee Insurance              | 5230    | 42,990              | 56,535              | 43,658              | 52,875              | 69,065              | 69,065              | 73,077              | 5.8%          |
| Workers Compensation            | 5240    | 17,349              | 7,178               | 7,085               | 15,453              | 16,701              | 16,701              | 17,195              | 3.0%          |
| <b>Personnel Costs</b>          |         | <b>\$ 608,785</b>   | <b>\$ 642,862</b>   | <b>\$ 580,525</b>   | <b>\$ 660,497</b>   | <b>\$ 686,436</b>   | <b>\$ 686,436</b>   | <b>\$ 735,094</b>   | <b>7.1%</b>   |
| Professional & Contractual      | 5310    | 44,642              | 34,644              | 24,269              | 42,965              | 29,700              | 30,000              | 30,000              | 0.0%          |
| Instructors - Aquatics          | 5316    | -                   | -                   | 13,811              | -                   | 15,400              | 15,400              | 14,000              | -9.1%         |
| Instructors - Recreation        | 5317    | 44,134              | 90,811              | 83,936              | 92,742              | 69,300              | 69,300              | 69,300              | 0.0%          |
| Software                        | 5330    | -                   | -                   | -                   | -                   | 13,400              | 13,100              | 14,200              | 8.4%          |
| Travel & Training               | 5400    | 5,060               | 11,663              | 7,690               | 5,894               | 6,000               | 6,000               | 8,000               | 33.3%         |
| Telephone                       | 5410    | 2,805               | 3,035               | 2,847               | 3,018               | 3,883               | 3,883               | 4,047               | 4.2%          |
| Postage                         | 5420    | 114                 | 109                 | 66                  | 160                 | 300                 | 300                 | 200                 | -33.3%        |
| Electricity                     | 5431    | 68,107              | 73,666              | 64,042              | 67,639              | 64,100              | 64,100              | 82,821              | 29.2%         |
| Water & Sewer                   | 5432    | 26,582              | 30,358              | 30,041              | 27,858              | 30,121              | 30,121              | 30,500              | 1.3%          |
| Stormwater Assessment           | 5434    | 1,162               | 1,162               | 1,461               | -                   | 2,635               | 2,635               | -                   | -100.0%       |
| Vehicle Rental                  | 5441    | 17,654              | 16,296              | 16,296              | 16,296              | 18,000              | 18,000              | 16,296              | -9.5%         |
| Equipment Rental                | 5449    | 3,004               | 2,250               | 2,055               | 3,762               | 2,700               | 2,700               | 2,831               | 4.9%          |
| Insurance                       | 5450    | 75,945              | 75,904              | 57,543              | 60,579              | 63,185              | 63,185              | 67,315              | 6.5%          |
| Facility Maintenance            | 5461    | 38,777              | 28,653              | 30,619              | 35,413              | 53,500              | 62,716              | 117,000             | 86.6%         |
| R&M - Equipment                 | 5462    | 17,145              | 14,792              | 15,332              | 19,933              | 13,000              | 13,000              | 13,000              | 0.0%          |
| R&M - Vehicles                  | 5463    | 2,077               | 2,541               | 778                 | 1,670               | 3,000               | 3,000               | 3,000               | 0.0%          |
| Duplicating                     | 5470    | 621                 | 926                 | -                   | -                   | 1,000               | 1,000               | 624                 | -37.6%        |
| Classified Advertising          | 5482    | 780                 | 631                 | 637                 | 1,268               | 750                 | 750                 | 750                 | 0.0%          |
| Promotional                     | 5489    | 19,762              | 23,877              | 49,814              | 21,966              | 23,000              | 23,000              | 23,000              | 0.0%          |
| Promotional - SPB Classic       | 5490    | -                   | -                   | 1,179               | -                   | -                   | -                   | -                   | -             |
| Other Expenses - Anniversary    | 5498    | -                   | -                   | -                   | 19,609              | -                   | -                   | -                   | -             |
| Other Expenses                  | 5499    | 16,250              | 8,923               | 19,091              | 45,837              | 3,500               | 3,500               | 3,500               | 0.0%          |
| Office Supplies                 | 5510    | 3,364               | 3,776               | 2,311               | 3,483               | 4,000               | 4,000               | 4,000               | 0.0%          |
| Uniforms                        | 5521    | 3,840               | 3,090               | 2,503               | 1,976               | 4,000               | 4,000               | 4,000               | 0.0%          |
| Fuel                            | 5522    | 5,028               | 3,335               | 2,267               | 2,575               | 3,800               | 3,800               | 3,306               | -13.0%        |
| Operating Supplies - Aquatics   | 5528    | -                   | -                   | 16,658              | -                   | 22,000              | 22,000              | 22,000              | 0.0%          |
| Operating Supplies - Recreation | 5529    | 55,158              | 52,376              | 32,451              | 57,880              | 22,000              | 22,000              | 22,000              | 0.0%          |
| Field Trip Reimbursements       | 5530    | -                   | -                   | 5,887               | 10,701              | -                   | -                   | -                   | -             |
| Credit Card Processing Fees     | 5531    | -                   | -                   | -                   | -                   | -                   | -                   | 8,400               | -             |
| Camp Store - Aquatics           | 5532    | -                   | -                   | 1,856               | -                   | 2,000               | 2,000               | 2,000               | 0.0%          |
| Camp Store - Recreation         | 5533    | 7,396               | 11,560              | 7,081               | 10,456              | 9,000               | 9,000               | 10,000              | 11.1%         |
| Publications & Memberships      | 5540    | 5,043               | 3,311               | 5,613               | 6,775               | 7,205               | 7,205               | 7,205               | 0.0%          |
| Special Events                  | 5550    | -                   | -                   | -                   | -                   | 54,000              | 54,000              | 60,000              | 11.1%         |
| <b>Operating Costs</b>          |         | <b>\$ 464,449</b>   | <b>\$ 497,689</b>   | <b>\$ 498,134</b>   | <b>\$ 560,455</b>   | <b>\$ 544,479</b>   | <b>\$ 553,695</b>   | <b>\$ 643,295</b>   | <b>16.2%</b>  |
| Vehicles                        | 5643    | -                   | -                   | -                   | 25,331              | -                   | -                   | 125,000             | -             |
| Other Equipment                 | 5649    | 21,703              | 43,704              | 44,031              | 87,944              | 29,000              | 29,000              | 25,000              | -13.8%        |
| <b>Capital Outlay</b>           |         | <b>\$ 21,703</b>    | <b>\$ 43,704</b>    | <b>\$ 44,031</b>    | <b>\$ 113,275</b>   | <b>\$ 29,000</b>    | <b>\$ 29,000</b>    | <b>\$ 150,000</b>   | <b>417.2%</b> |
| Vehicle Replacement Plan        | 5644    | -                   | -                   | -                   | -                   | 3,333               | 3,333               | 23,333              | 600.1%        |
| <b>Transfers Out</b>            |         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 3,333</b>     | <b>\$ 3,333</b>     | <b>\$ 23,333</b>    | <b>600.1%</b> |
| <b>Total</b>                    |         | <b>\$ 1,094,937</b> | <b>\$ 1,184,254</b> | <b>\$ 1,122,690</b> | <b>\$ 1,334,227</b> | <b>\$ 1,263,248</b> | <b>\$ 1,272,464</b> | <b>\$ 1,551,722</b> | <b>21.9%</b>  |

City of St. Pete Beach  
FY 2019 Budget

**Recreation**

001-6106-572

| Account Description           | Account | FY 2019<br>Budget | Line Item Description  |
|-------------------------------|---------|-------------------|--|
| Salaries & Wages - Recreation | 5120    | 381,346           | Recreation staff wages including 3% merit increases  |
| Salaries & Wages - Aquatics   | 5121    | 190,624           | Aquatics staff wages including 3% merit increases  |
| Overtime - Aquatics           | 5141    | 100               | Estimated annual overtime expenditures for hourly employees  |
| FICA Tax                      | 5210    | 43,807            | FICA contributions at 7.65% of salary  |
| Retirement                    | 5220    | 28,945            | Contributions to staff retirement  |
| Employee Insurance            | 5230    | 73,077            | Estimated insurance cost assuming 5% medical increase; 3% dental increase  |
| Workers Compensation          | 5240    | 17,195            | Estimated expenditures assuming 10% increase   |
| <b>Personnel Costs</b>        |         | <b>\$ 735,094</b> |  |
|                               |         |                   | Umpires/referees and scorekeepers (\$11,000); employee drug testing (\$150); staff finger printing (\$400); Senior bus driver (\$2,100); Authors and Publishers (ASCAP) fees (\$350); brochure printing (\$4,000); miscellaneous photographer, graphic designer, electrical, After Care, Camp Specialty Instructors (\$8,700); health department |
| Professional & Contractual    | 5310    | 30,000            | permitting (\$3,000); miscellaneous (\$300)  |
| Instructors - Aquatics        | 5316    | 14,000            | Payments to instructors for contracted classes held at the Aquatic Center  |
| Instructors - Recreation      | 5317    | 69,300            | 70% of gross fees collected (\$99,000) for contracted classes held at City facilities  |
| Software                      | 5330    | 14,200            | RecTrack software maintenance and support (\$13,900); website hosting (\$300)  |
|                               |         |                   | FRPA local district workshops and yearly conferences (\$4,000); CPR certifications (\$200); CDA course (\$200); Directors credential (\$200); CDL renewals (\$300); After Care trainings (\$500); additional lifeguard training as required (\$500); miscellaneous   |
| Travel & Training             | 5400    | 8,000             | (\$2,100)  |
| Telephone                     | 5410    | 4,047             | Internet, telephone, and cell phone allowance  |
| Postage                       | 5420    | 200               | Routine office mail  |
|                               |         |                   | Projected annual cost of electric service at the Community Center Complex and Warren   |
| Electricity                   | 5431    | 82,821            | Webster building   |
|                               |         |                   | Projected annual cost of water and sewer service at the Community Center Complex   |
| Water & Sewer                 | 5432    | 30,500            | and Warren Webster building  |
|                               |         |                   | Extended lease of two buses for senior trip excursions and recreation activities prior to  |
| Vehicle Rental                | 5441    | 16,296            | receiving new vehicles   |
| Equipment Rental              | 5449    | 2,831             | Copier lease (\$2,331); lift rentals for facility maintenance (\$500)  |
| Insurance                     | 5450    | 67,315            | Allocation of property, liability, auto, pollution, and flood insurance premiums   |
|                               |         |                   | Repair and maintenance at the Community Center Complex, Warren Webster building, and Don Vista building including: elevator annual maintenance and inspections, fire alarm maintenance, air condition system, general building repairs, pest control, and power washing. New funding for FY 2019 includes \$50,000 for painting the outside of   |
| Facility Maintenance          | 5461    | 117,000           | the entire building; \$16,000 for LED light fixtures; \$11,500 for sand filter maintenance.  |
|                               |         |                   | Repair and maintenance for recreation equipment, such as basketball goals, volleyball  |
| R&M - Equipment               | 5462    | 13,000            | equipment, and weight room equipment   |
| R&M - Vehicles                | 5463    | 3,000             | Repair and maintenance of vehicles assigned to division  |
| Duplicating                   | 5470    | 624               | Routine office printing and binding  |
| Classified Advertising        | 5482    | 750               | Advertising costs for vacant positions as necessary  |
|                               |         |                   | Advertising: inserts (\$5,000); banners (\$500); social media ads (\$350); flyers (\$600); concerts (\$8,000); holiday events (\$2,000); after care and summer camp (\$2,000);   |
| Promotional                   | 5489    | 23,000            | classifieds (\$200); program/classes (\$1,000); miscellaneous (\$3,350)  |
| Other Expenses                | 5499    | 3,500             | Various costs associated with the aquatics facility  |
| Office Supplies               | 5510    | 4,000             | Routine office supplies  |

City of St. Pete Beach  
 FY 2019 Budget  
**Recreation**  
 001-6106-572

| Account Description             | Account | FY 2019<br>Budget          | Line Item Description  |
|---------------------------------|---------|----------------------------|--|
| Uniforms                        | 5521    | 4,000                      | Recreation staff polo shirts, summer camp and year-round staff shirts, and lifeguard swimsuits   |
| Fuel                            | 5522    | 3,306                      | Estimated fuel costs based on expenditure history  |
| Operating Supplies - Aquatics   | 5528    | 22,000                     | Pool chemicals (\$13,000); tables/chairs (\$1,000); safety equipment (\$1,000); program equipment (\$2,000); miscellaneous (\$2,000); certification for classes offered (\$3,000)  |
| Operating Supplies - Recreation | 5529    | 22,000                     | After care supplies (\$3,000); t-shirts for summer camp (\$3,000); camp supplies (\$4,000); sports equipment (\$2,000); tables/chairs (\$3,000); trophies (\$1,200); miscellaneous (\$5,800)   |
| Credit Card Processing Fees     | 5531    | 8,400                      | Fees incurred to process credit card transactions  |
| Camp Store - Aquatics           | 5532    | 2,000                      | Cost of snack items purchased for resale to pool patrons   |
| Camp Store - Recreation         | 5533    | 10,000                     | Cost of snack items purchased for resale to summer camp and after school program participants  |
| Publications & Memberships      | 5540    | 7,205                      | FRPA membership (\$480); three National Recreation and Parks Association memberships (\$495); LERN membership (\$400); Florida Festivals and Event Association membership (\$225); Constant Contact (\$405); Wedding Wire (\$5,000); miscellaneous (\$200) |
| Special Events                  | 5550    | 60,000                     | Entertainment for City events (\$10,000); valet service (\$2,500); event supplies and equipment (\$4,000); July 4 fireworks (\$25,000); Beach Goes Pops (\$12,500); concession events/entertainment (\$6,000)  |
| <b>Operating Costs</b>          |         | <b>\$ 643,295</b>          |  |
| Vehicles                        | 5643    | 125,000                    | Replacement of two 25-passenger buses  |
| Other Equipment                 | 5649    | 25,000                     | Replacement of pool slides   |
| <b>Capital Outlay</b>           |         | <b>\$ 150,000</b>          |  |
| Vehicle Replacement Plan        | 5644    | 23,333                     | Per vehicle replacement plan (VRP) schedule  |
| <b>Transfers Out</b>            |         | <b>\$ 23,333</b>           |  |
| <b>Total</b>                    |         | <b><u>\$ 1,551,722</u></b> |  |

# Non-Departmental

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City of St. Pete Beach  
 FY 2019 Budget  
**Non-Departmental**

001-9618-581

| Description                 | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual   | FY 2017<br>Actual   | FY 2018<br>Revised  | FY 2019<br>Budget   | FY 18 to 19<br>Change (%) |
|-----------------------------|---------|-------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|
| Transfer to Stormwater Fund | 5996    | -                 | -                 | -                   | 100,000             | -                   | -                   | -                         |
| Transfer to Building Fund   | 5997    | -                 | -                 | -                   | -                   | 14,500              | -                   | -100.0%                   |
| Transfer to Wastewater Fund | 5998    | -                 | -                 | -                   | 1,200,000           | -                   | -                   | -                         |
| Transfer to Capital Fund    | 5999    | -                 | -                 | 1,975,000           | 3,209,836           | 2,794,575           | 4,300,000           | 53.9%                     |
| <b>Transfers Out</b>        |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 1,975,000</b> | <b>\$ 4,509,836</b> | <b>\$ 2,809,075</b> | <b>\$ 4,300,000</b> | <b>53.1%</b>              |
| <b>Total</b>                |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 1,975,000</b> | <b>\$ 4,509,836</b> | <b>\$ 2,809,075</b> | <b>\$ 4,300,000</b> | <b>53.1%</b>              |

City of St. Pete Beach  
FY 2019 Budget  
**Non-Departmental**

001-9618-581

| <b>Account Description</b> | <b>Account</b> | <b>FY 2019<br/>Budget</b>  | <b>Line Item Description</b>                  |
|----------------------------|----------------|----------------------------|---|
| Transfer to Capital Fund   | 5999           | 4,300,000                  | General Fund contributions to support the CIP |
| <b>Transfers Out</b>       |                | <b>\$ 4,300,000</b>        |   |
| <b>Total</b>               |                | <b><u>\$ 4,300,000</u></b> |   |

# Building Fund

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City of St. Pete Beach  
FY 2019 Budget  
**Building Fund**

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**Mission:**

The Building Division's mission is to ensure the health, safety and welfare of the community through the application of engineering processes and techniques. The Community Development Director who reports directly to the City Manager oversees the division.

**Programs:**

**Site Inspection Coordination Services:** Responsible for coordinating the plan review and inspection services of a private provider including the review of site construction drawings for consistency with the Florida Building Code, the review of site construction drawings for consistency with the City's civil engineering standards, periodic inspections to verify that site construction is proceeding in accordance with the approved site construction drawings and the City's civil engineering standards and final site and landscape design inspection prior to the issuance of the final Certificate of Occupancy (CO).

**Building Plan Review and Inspections:** Responsible for the enforcement of Federal, State and City construction and building codes. Duties include plan review, field inspections for compliance with applicable codes, regulations and laws and policy recommendations/implementation.

**Business Tax / Contractor Licensing:** Responsible for licensing of all business operations within the City of St. Pete Beach. This includes the collection of taxes, registration of businesses located outside of the corporate limits and contractor registration. Other duties include the issuance of solicitation, vehicle for hire permits and signage renewals.

**Parking Permits:** Issue parking decals, hang tags and passes.

**Action Items:**

- ✚ Implementation of new building software which will provide more efficient customer service.
- ✚ Close out expired permits by reinstatement of fees and final inspections.
- ✚ Work with the Community Rating System to insure that we keep our current classification of "6" for a 20% reduction on Flood Insurance and pursue further activities to obtain a classification of "5" for a 25% reduction.

City of St. Pete Beach  
 FY 2019 Budget  
**Building Fund Revenue**

**Fund 201**

*Reported in the General Fund prior to FY 2018*

| Description                    | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Revised | FY 2019<br>Budget | FY18 - FY19<br>Change (%) | FY18 - FY19<br>Change (\$) |
|--------------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|-------------------|---------------------------|----------------------------|
| Building Permits               | 322.100 | -                 | -                 | -                 | -                 | 700,000            | 700,000           | 0.0%                      | -                          |
| Radon Surcharge                | 325.200 | -                 | -                 | -                 | -                 | 2,500              | 15,000            | 500.0%                    | 12,500                     |
| <b>Licenses and Permits</b>    |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 702,500</b>  | <b>\$ 715,000</b> | <b>1.8%</b>               | <b>\$ 12,500</b>           |
| <b>Total Revenue</b>           |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 702,500</b>  | <b>\$ 715,000</b> | <b>1.8%</b>               | <b>\$ 12,500</b>           |
| Transfer from General Fund     | 381.001 | -                 | -                 | -                 | -                 | 14,500             | -                 | -100.0%                   | (14,500)                   |
| <b>Other Financing Sources</b> |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 14,500</b>   | <b>\$ -</b>       | <b>-100.0%</b>            | <b>\$ (14,500)</b>         |
| <b>Total Funding Sources</b>   |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 717,000</b>  | <b>\$ 715,000</b> | <b>-0.3%</b>              | <b>\$ (2,000)</b>          |

City of St. Pete Beach  
 FY 2019 Budget  
**Building Fund**

**Budgeted Full-time Equivalent (FTE) Positions**  
*Reported in the General Fund prior to FY 2018*

| <b>Position</b>                 | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Community Development Director  | 0.00           | 0.00           | 0.00           | 0.25           | 0.25           | 0.25           | 0.00                            | 0.0%                          |
| Building Official               | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Permit and Zoning Administrator | 1.00           | 1.00           | 0.80           | 0.80           | 0.80           | 0.80           | 0.00                            | 0.0%                          |
| Secretary                       | 0.00           | 0.00           | 0.00           | 0.10           | 0.10           | 0.10           | 0.00                            | 0.0%                          |
| Deputy Building Official        | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Building Inspector              | 0.00           | 0.00           | 0.00           | 2.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| Planner I                       | 0.00           | 0.00           | 0.00           | 0.00           | 0.50           | 0.00           | -0.50                           | -100.0%                       |
| Zoning Technician II            | 0.00           | 0.00           | 0.50           | 0.50           | 0.00           | 0.50           | 0.50                            | -                             |
| Permit Technician II            | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| <b>Total</b>                    | <b>2.00</b>    | <b>2.00</b>    | <b>2.30</b>    | <b>5.65</b>    | <b>5.65</b>    | <b>5.65</b>    | <b>0.00</b>                     | <b>0.0%</b>                   |

City of St. Pete Beach  
FY 2019 Budget  
**Building Fund Expenditures**

201-5402-524

*Reported in the General Fund prior to fiscal year 2018*

| Description                 | Account | FY 2014           | FY 2015           | FY 2016           | FY 2017           | FY 2018           | FY 2018           | FY 2019           | FY 18 to 19   |
|-----------------------------|---------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
|                             |         | Actual            | Actual            | Actual            | Actual            | Adopted           | Revised           | Budget            | Change (%)    |
| Salaries & Wages            | 5120    | 227,145           | 221,262           | 219,956           | 232,084           | 325,042           | 325,042           | 295,133           | -9.2%         |
| Other Wages                 | 5130    | 5,396             | 15,927            | 446               | 28                | -                 | -                 | -                 | -             |
| Overtime                    | 5140    | -                 | 83                | 10                | 32                | -                 | -                 | 60                | -             |
| FICA Tax                    | 5210    | 16,735            | 16,921            | 16,360            | 16,793            | 24,871            | 24,871            | 22,584            | -9.2%         |
| Retirement                  | 5220    | 69,609            | 74,597            | 82,788            | 82,464            | 144,579           | 144,579           | 173,485           | 20.0%         |
| Employee Insurance          | 5230    | 34,844            | 36,600            | 35,782            | 38,675            | 55,194            | 55,194            | 56,051            | 1.6%          |
| Workers Compensation        | 5240    | 7,811             | 6,141             | 6,064             | 5,920             | 6,879             | 6,879             | 7,085             | 3.0%          |
| <b>Personnel Costs</b>      |         | <b>\$ 361,540</b> | <b>\$ 371,531</b> | <b>\$ 361,406</b> | <b>\$ 375,996</b> | <b>\$ 556,565</b> | <b>\$ 556,565</b> | <b>\$ 554,398</b> | <b>-0.4%</b>  |
| Professional & Contractual  | 5310    | 94,454            | 108,204           | 41,545            | 25,637            | 22,000            | 22,000            | 35,000            | 59.1%         |
| Accounting & Auditing       | 5320    | -                 | -                 | -                 | -                 | -                 | -                 | 770               | -             |
| Software                    | 5330    | -                 | -                 | -                 | -                 | 10,000            | 10,000            | 10,800            | 8.0%          |
| Travel & Training           | 5400    | 60                | 1,580             | 2,233             | 2,112             | 4,000             | 4,000             | 4,000             | 0.0%          |
| Telephone                   | 5410    | 2,174             | 2,861             | 2,975             | 2,596             | 2,776             | 2,776             | 2,660             | -4.2%         |
| Postage                     | 5420    | 1,757             | 2,987             | 4,153             | 11,427            | 500               | 500               | 4,000             | 700.0%        |
| Equipment Rental            | 5449    | -                 | -                 | -                 | -                 | -                 | -                 | 253               | -             |
| Insurance                   | 5450    | 1,514             | 1,460             | 1,574             | 2,213             | 2,434             | 2,434             | 2,525             | 3.7%          |
| R&M - Equipment             | 5462    | -                 | -                 | 392               | 140               | -                 | -                 | -                 | -             |
| R&M - Vehicles              | 5463    | 2,490             | 2,576             | 3,952             | 3,107             | 2,500             | 2,500             | 2,500             | 0.0%          |
| Duplicating                 | 5470    | 4,859             | 4,502             | 4,463             | 2,264             | 1,000             | 1,000             | 2,897             | 189.7%        |
| Classified Advertising      | 5482    | 1,127             | -                 | -                 | 1,211             | 500               | 500               | 500               | 0.0%          |
| Office Supplies             | 5510    | 1,221             | 2,308             | 1,773             | 1,118             | 1,500             | 1,500             | 1,500             | 0.0%          |
| Uniforms                    | 5521    | -                 | 100               | 433               | 601               | 1,000             | 1,000             | 1,000             | 0.0%          |
| Fuel                        | 5522    | 3,072             | 2,076             | 1,689             | 1,290             | 2,000             | 2,000             | 1,574             | -21.3%        |
| Small Tools                 | 5524    | 16                | 26                | -                 | 129               | 100               | 100               | 200               | 100.0%        |
| Operating Supplies          | 5529    | 3,048             | 2,810             | 3,372             | 3,596             | 800               | 800               | 800               | 0.0%          |
| Credit Card Processing Fees | 5531    | -                 | -                 | -                 | -                 | 1,200             | 1,200             | 7,560             | 530.0%        |
| Publications & Memberships  | 5540    | 134               | 1,461             | 1,120             | 2,329             | 1,125             | 1,125             | 1,125             | 0.0%          |
| Administration Fee          | 5910    | -                 | -                 | -                 | -                 | 75,000            | 75,000            | 77,250            | 3.0%          |
| <b>Operating Costs</b>      |         | <b>\$ 115,926</b> | <b>\$ 132,951</b> | <b>\$ 69,674</b>  | <b>\$ 59,770</b>  | <b>\$ 128,435</b> | <b>\$ 128,435</b> | <b>\$ 156,914</b> | <b>22.2%</b>  |
| Vehicles                    | 5641    | -                 | -                 | -                 | 18,656            | 19,000            | 19,000            | 19,000            | 0.0%          |
| Office Equipment            | 5643    | -                 | -                 | 58,327            | 7,600             | -                 | -                 | -                 | -             |
| <b>Capital Outlay</b>       |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 58,327</b>  | <b>\$ 26,256</b>  | <b>\$ 19,000</b>  | <b>\$ 19,000</b>  | <b>\$ 19,000</b>  | <b>0.0%</b>   |
| Vehicle Replacement Plan    | 5644    | -                 | -                 | -                 | -                 | 13,000            | 13,000            | 3,500             | -73.1%        |
| <b>Transfers Out</b>        |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 13,000</b>  | <b>\$ 13,000</b>  | <b>\$ 3,500</b>   | <b>-73.1%</b> |
| <b>Total</b>                |         | <b>\$ 477,466</b> | <b>\$ 504,482</b> | <b>\$ 489,407</b> | <b>\$ 462,022</b> | <b>\$ 717,000</b> | <b>\$ 717,000</b> | <b>\$ 733,812</b> | <b>2.3%</b>   |

City of St. Pete Beach  
 FY 2019 Budget  
**Building Fund Expenditures**

201-5402-524

| Account Description         | Account | FY 2019<br>Budget        | Line Item Description   |
|-----------------------------|---------|--------------------------|---|
| Salaries & Wages            | 5120    | 295,133                  | Staff wages including 3% merit increases  |
| Overtime                    | 5140    | 60                       | Estimated annual overtime expenditures for hourly employees   |
| FICA Tax                    | 5210    | 22,584                   | FICA contributions at 7.65% of salary   |
| Retirement                  | 5220    | 173,485                  | Contributions to staff retirement   |
| Employee Insurance          | 5230    | 56,051                   | Estimated insurance cost assuming 5% medical increase; 3% dental increase   |
| Workers Compensation        | 5240    | 7,085                    | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>      |         | <b>\$ 554,398</b>        |   |
| Professional & Contractual  | 5310    | 35,000                   | Contractual building plan review and/or inspection services as needed   |
| Accounting & Auditing       | 5320    | 770                      | Allocated fees for the City's annual financial audit  |
| Software                    | 5330    | 10,800                   | Four Accela licenses  |
| Travel & Training           | 5400    | 4,000                    | Continuing education credits; building technology courses; local seminars for building officials and floodplain managers  |
| Telephone                   | 5410    | 2,660                    | Internet, telephone service, and cell phone allowance   |
| Postage                     | 5420    | 4,000                    | Routine office mail   |
| Equipment Rental            | 5449    | 253                      | Allocation of Community Development copier lease  |
| Insurance                   | 5450    | 2,525                    | Allocation of property, liability, auto, pollution, and flood insurance premiums  |
| R&M - Vehicles              | 5463    | 2,500                    | Repair and maintenance of vehicles assigned to division   |
| Duplicating                 | 5470    | 2,897                    | Routine office printing and binding   |
| Classified Advertising      | 5482    | 500                      | Advertising costs for vacant positions as necessary   |
| Office Supplies             | 5510    | 1,500                    | Routine office supplies   |
| Uniforms                    | 5521    | 1,000                    | Uniforms for staff allocated to this division   |
| Fuel                        | 5522    | 1,574                    | Estimated fuel costs based on expenditure history   |
| Small Tools                 | 5524    | 200                      | Inspection tools as needed  |
| Operating Supplies          | 5529    | 800                      | Specialty items including computer hardware and film to issue business tax ID badges for taxi drivers and solicitors  |
| Credit Card Processing Fees | 5531    | 7,560                    | Fees incurred to process credit card transactions   |
| Publications & Memberships  | 5540    | 1,125                    | Memberships including: Building Association of Florida, International Code Council, American Society of Floodplain Managers, Florida Association of Occupational Licensing Officials, and NFPA. Publications as a required component of CRS criteria. |
| Administration Fee          | 5910    | 77,250                   | General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources   |
| <b>Operating Costs</b>      |         | <b>\$ 156,914</b>        |   |
| Vehicles                    | 5641    | \$ 19,000                | 2006 Ford Ranger replacement  |
| <b>Capital Outlay</b>       |         | <b>\$ 19,000</b>         |   |
| Vehicle Replacement Plan    | 5644    | 3,500                    | Per vehicle replacement plan (VRP) schedule   |
| <b>Transfers Out</b>        |         | <b>\$ 3,500</b>          |   |
| <b>Total</b>                |         | <b><u>\$ 733,812</u></b> |   |

# Capital Improvement Fund

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City of St. Pete Beach  
FY 2019 Budget  
**Capital Improvement Fund**

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**Description:**

The Capital Improvement Fund accounts for debt service and capital outlay associated with the City's governmental funds (i.e., General Fund and Building Fund). It is closely aligned with the Capital Improvement Plan (CIP), yet stands alone as its own self-balancing set of accounts.

Revenue sources include the City's allocated share of Penny for Pinellas sales tax proceeds, transfers in from the General Fund, and non-recurring items such as grant awards.

Expenditures include planning and engineering services required to initiate major construction projects, capital outlay identified in the CIP, and debt service.

**FY 2019 Update:**

Fiscal year 2019 non-recurring revenue sources include the following:

- ✚ \$100,000 in State grants relating to the acquisition of a generator at Fire Station 22.
- ✚ \$458,057 transfer from the vehicle replacement plan. Following the extension of the Penny for Pinellas in November 2017, the Fire apparatus replacements originally contemplated by this funding will be purchased via the Capital Improvement Fund rather than the General Fund. The resources which were previously accumulated in the General Fund will be transferred to assist in the funding requirements.

General Fund transfers into the Capital Improvement Fund total \$4,300,000. This will allow funds to be accumulated for future infrastructure spending, with fiscal year 2019 year-end reserves estimated at \$787,118.

City of St. Pete Beach  
FY 2019 Budget

**Capital Improvement Fund Revenue**

Fund 301

| Description                        | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual   | FY 2017<br>Actual   | FY 2018<br>Revised   | FY 2019<br>Budget   | FY18 - FY19<br>Change (%) | FY18 - FY19<br>Change (\$) |
|------------------------------------|---------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|---------------------------|----------------------------|
| Penny for Pinellas                 | 312.100 | 858,293           | 923,839           | 971,639             | 997,929             | 982,500              | 995,000             | 1.3%                      | 12,500                     |
| Interlocal Agreement               | 312.101 | -                 | -                 | -                   | 17,127              | 4,500,000            | -                   | -100.0%                   | (4,500,000)                |
| <b>Local Option Sales Tax</b>      |         | <b>\$ 858,293</b> | <b>\$ 923,839</b> | <b>\$ 971,639</b>   | <b>\$ 1,015,056</b> | <b>\$ 5,482,500</b>  | <b>\$ 995,000</b>   | <b>-81.9%</b>             | <b>\$ (4,487,500)</b>      |
| County Reimbursement               | 337.300 | -                 | -                 | 97,134              | 1,000,238           | 3,164,666            | -                   | -100.0%                   | (3,164,666)                |
| State Grants                       | 334.390 | -                 | -                 | -                   | -                   | 1,500,000            | 100,000             | -93.3%                    | (1,400,000)                |
| State Grant: FDOT                  | 334.400 | -                 | -                 | 203,347             | -                   | 150,000              | -                   | -100.0%                   | (150,000)                  |
| State Grant FDEP                   | 334.480 | -                 | -                 | -                   | -                   | 120,000              | -                   | -100.0%                   | (120,000)                  |
| State Grant: FRDAP                 | 334.485 | -                 | -                 | -                   | -                   | 50,000               | -                   | -100.0%                   | (50,000)                   |
| Local Grant: Other                 | 337.000 | -                 | -                 | 716,544             | -                   | 272,865              | -                   | -100.0%                   | (272,865)                  |
| <b>Intergovernmental</b>           |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 1,017,025</b> | <b>\$ 1,000,238</b> | <b>\$ 5,257,531</b>  | <b>\$ 100,000</b>   | <b>-98.1%</b>             | <b>\$ (5,157,531)</b>      |
| Private Grants: Parks              | 366.720 | 4,050             | -                 | -                   | -                   | -                    | -                   | -                         | -                          |
| <b>Miscellaneous</b>               |         | <b>\$ 4,050</b>   | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ -</b>         | <b>-</b>                  | <b>\$ -</b>                |
| Interest Earnings                  | 361.100 | (500)             | 452               | 35,189              | 101,602             | 75,205               | 20,000              | -73.4%                    | (55,205)                   |
| <b>Interest Earnings</b>           |         | <b>\$ (500)</b>   | <b>\$ 452</b>     | <b>\$ 35,189</b>    | <b>\$ 101,602</b>   | <b>\$ 75,205</b>     | <b>\$ 20,000</b>    | <b>-73.4%</b>             | <b>\$ (55,205)</b>         |
| <b>Total Revenue</b>               |         | <b>\$ 861,843</b> | <b>\$ 924,291</b> | <b>\$ 2,023,853</b> | <b>\$ 2,116,896</b> | <b>\$ 10,815,236</b> | <b>\$ 1,115,000</b> | <b>-89.7%</b>             | <b>\$ (9,700,236)</b>      |
| Debt Proceeds                      | 384.000 | -                 | 13,031,807        | -                   | -                   | -                    | -                   | -                         | -                          |
| Transfer from General Fund (CIP)   | 381.001 | 1,825,000         | 1,904,000         | 1,975,000           | 3,209,836           | 2,794,575            | 4,300,000           | 53.9%                     | 1,505,425                  |
| Transfer from General Fund (VRP)   | 381.001 | -                 | -                 | -                   | -                   | -                    | 458,057             | -                         | -                          |
| Transfer from Wastewater Fund      | 381.101 | 100,000           | 69,774            | 147,044             | 2,967,896           | 418,994              | -                   | -100.0%                   | (418,994)                  |
| Transfer from Reclaimed Water Fund | 381.102 | 50,000            | 22,700            | -                   | 481,785             | 691,485              | -                   | -100.0%                   | (691,485)                  |

City of St. Pete Beach  
FY 2019 Budget

**Capital Improvement Fund Revenue**

Fund 301

| Description                    | Account | FY 2014             | FY 2015              | FY 2016             | FY 2017              | FY 2018              | FY 2019             | FY18 - FY19   | FY18 - FY19           |
|--------------------------------|---------|---------------------|----------------------|---------------------|----------------------|----------------------|---------------------|---------------|-----------------------|
|                                |         | Actual              | Actual               | Actual              | Actual               | Revised              | Budget              | Change (%)    | Change (\$)           |
| Transfer from Stormwater Fund  | 381.103 | 100,000             | 100,137              | -                   | 5,281,133            | 600,000              | -                   | -100.0%       | (600,000)             |
| <b>Other Financing Sources</b> |         | <b>\$ 2,075,000</b> | <b>\$ 15,128,418</b> | <b>\$ 2,122,044</b> | <b>\$ 11,940,650</b> | <b>\$ 4,505,054</b>  | <b>\$ 4,758,057</b> | <b>5.6%</b>   | <b>\$ (205,054)</b>   |
| <b>Total Funding Sources</b>   |         | <b>\$ 2,936,843</b> | <b>\$ 16,052,709</b> | <b>\$ 4,145,897</b> | <b>\$ 14,057,546</b> | <b>\$ 15,320,290</b> | <b>\$ 5,873,057</b> | <b>-61.7%</b> | <b>\$ (9,447,233)</b> |

City of St. Pete Beach  
FY 2019 Budget

**Capital Improvement Fund Expenditures**  
**301-8000-590**

| Description                      | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual | FY 2018<br>Revised | FY 2019<br>Budget |
|----------------------------------|---------|-------------------|-------------------|-------------------|-------------------|--------------------|-------------------|
| Professional & Contractual       | 5310    | 303,767           | 260,130           | 4,300             | 22,650            | 1,373,225          | 100,000           |
| Other Equipment                  | 5649    | 15,459            | -                 | 22,825            | -                 | -                  | -                 |
| Capital Improvements             | 5650    | 1,368,125         | 1,532,422         | 6,618,550         | 6,109,092         | 31,161,165         | -                 |
| Merry Pier                       | 0000    | -                 | -                 | -                 | -                 | -                  | 257,000           |
| City Hall HVAC                   | 0001    | -                 | -                 | -                 | -                 | -                  | 110,000           |
| Facility Security Improvements   | 0002    | -                 | -                 | -                 | -                 | -                  | 30,000            |
| General Facility Improvements    | 0003    | -                 | -                 | -                 | -                 | -                  | 50,000            |
| Rec Center HVAC                  | 0004    | -                 | -                 | -                 | -                 | -                  | 110,000           |
| Office Building at PAG Park      | 0005    | -                 | -                 | -                 | -                 | -                  | 35,000            |
| Garbage Dumpster Enclosures      | 0006    | -                 | -                 | -                 | -                 | -                  | 50,000            |
| Public Works Yard Expansion      | 0007    | -                 | -                 | -                 | -                 | -                  | 15,000            |
| ADA Program                      | 0008    | -                 | -                 | -                 | -                 | -                  | 50,000            |
| Library Improvements             | 0009    | -                 | -                 | -                 | -                 | -                  | 400,000           |
| Upham Beach Parking Lot          | 0010    | -                 | -                 | -                 | -                 | -                  | 68,500            |
| Gulf Winds Drive                 | 0011    | -                 | -                 | -                 | -                 | -                  | -                 |
| Shell Alleys                     | 0012    | -                 | -                 | -                 | -                 | -                  | 100,000           |
| Street Rehabilitation            | 0013    | -                 | -                 | -                 | -                 | -                  | 650,000           |
| Gulf Way Resurfacing             | 0014    | -                 | -                 | -                 | -                 | -                  | 400,000           |
| Corey Ave. Electrical Service    | 0015    | -                 | -                 | -                 | -                 | -                  | 22,000            |
| Corey Ave. Street Rehabilitation | 0016    | -                 | -                 | -                 | -                 | -                  | 250,000           |
| Misc. Concrete, Brick & Masonry  | 0017    | -                 | -                 | -                 | -                 | -                  | 100,000           |
| Bridge Repairs                   | 0018    | -                 | -                 | -                 | -                 | -                  | 198,000           |
| Decorative Street Signage        | 0019    | -                 | -                 | -                 | -                 | -                  | 85,000            |
| Seawall: Pass-a-Grille Way       | 0020    | -                 | -                 | -                 | -                 | -                  | 100,000           |
| Seawall Maintenance              | 0021    | -                 | -                 | -                 | -                 | -                  | 280,000           |
| Placemaking Improvements         | 0022    | -                 | -                 | -                 | -                 | -                  | 110,000           |
| Property Beautification          | 0023    | -                 | -                 | -                 | -                 | -                  | 50,000            |
| Hurley Field                     | 0024    | -                 | -                 | -                 | -                 | -                  | 25,000            |
| Playground Equipment             | 0025    | -                 | -                 | -                 | -                 | -                  | 50,000            |
| Public Restrooms                 | 0026    | -                 | -                 | -                 | -                 | -                  | 79,000            |
| Dune & Beach Improvements        | 0027    | -                 | -                 | -                 | -                 | -                  | 25,000            |

City of St. Pete Beach  
FY 2019 Budget

**Capital Improvement Fund Expenditures**  
**301-8000-590**

| Description                     | Account | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Actual   | FY 2017<br>Actual   | FY 2018<br>Revised   | FY 2019<br>Budget   |
|---------------------------------|---------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------|
| Portable Radios                 | 0028    | -                   | -                   | -                   | -                   | -                    | 62,000              |
| Generator Power                 | 0029    | -                   | -                   | -                   | -                   | -                    | 100,000             |
| Communications Equipment        | 0030    | -                   | -                   | -                   | -                   | -                    | 30,000              |
| Blind Pass Road                 | 0031    | -                   | -                   | -                   | -                   | -                    | 400,000             |
| <b>Capital Outlay</b>           |         | <b>\$ 1,687,351</b> | <b>\$ 1,792,552</b> | <b>\$ 6,645,675</b> | <b>\$ 6,131,742</b> | <b>\$ 32,534,390</b> | <b>\$ 4,391,500</b> |
| Transfer to Wastewater Fund     | 5697    | -                   | -                   | -                   | 2,000,000           | -                    | -                   |
| <b>Transfers Out</b>            |         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 2,000,000</b> | <b>\$ -</b>          | <b>\$ -</b>         |
| Fire Truck Lease (Principal)    | 5700    | 77,010              | 72,930              | 74,637              | 76,383              | 78,171               | -                   |
| Fire Truck Lease (Interest)     | 5740    | 8,866               | 1,193               | 5,363               | 3,617               | 1,830                | -                   |
| Community Center DS (Principal) | 5719    | 345,000             | 365,000             | 385,000             | 400,000             | 420,000              | -                   |
| Community Center DS (Interest)  | 5729    | 95,750              | 78,500              | 60,250              | 41,000              | 21,000               | -                   |
| Community Center DS (Fees)      | 5736    | -                   | -                   | -                   | 1,598               | 1,068                | -                   |
| CIRB Series 2015 DS (Principal) | 5735    | -                   | -                   | 315,000             | 245,000             | 250,000              | 260,000             |
| CIRB Series 2015 DS (Interest)  | 5730    | -                   | -                   | 434,681             | 501,769             | 496,869              | 489,369             |
| Debt Issuance Costs             | 5737    | 2,239               | 3,370               | 2,451               | 354                 | -                    | -                   |
| <b>Debt Service</b>             |         | <b>\$ 528,865</b>   | <b>\$ 520,993</b>   | <b>\$ 1,277,382</b> | <b>\$ 1,269,721</b> | <b>\$ 1,268,938</b>  | <b>\$ 749,369</b>   |
| <b>Total</b>                    |         | <b>\$ 2,216,216</b> | <b>\$ 2,313,545</b> | <b>\$ 7,923,057</b> | <b>\$ 7,401,463</b> | <b>\$ 33,803,328</b> | <b>\$ 5,140,869</b> |

# Wastewater Fund

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City of St. Pete Beach  
FY 2019 Budget  
**Wastewater Fund**

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**Mission:**

Provide Reliable Exceptional Public Services

**Programs:**

The Wastewater Division operates, maintains and repairs the City owned wastewater collection system which consists of 2.8 miles of force main, 41.5 miles of gravity lines, 751 manholes, 3 pump stations and 14 lift stations. The system transmits an average of 2.64 million gallons per day to the Water Reclamation Facility in the City of St. Petersburg.

**Action Items:**

- + Perform pump station maintenance including fats, oils and grease removal
- + Develop and implement a manhole inspection program
- + Develop and implement a pipe inspection program
- + Utilize new task order maintenance program for pipe system and manhole repairs
- + Respond to property owner requests for assistance with blockages
- + Respond to property owner requests for system locates
- + Maintain operational coordination with Treasure Island, Pinellas County and St. Petersburg

City of St. Pete Beach  
FY 2019 Budget

**Wastewater Fund Revenue**

Fund 101

| Description                    | Account | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Actual   | FY 2017<br>Actual   | FY 2018<br>Revised  | FY 2019<br>Budget   | FY18 - FY19<br>Change (%) | FY18 - FY19<br>Change (\$) |
|--------------------------------|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|----------------------------|
| Service Charges                | 343.510 | 5,048,037           | 5,218,696           | 5,806,807           | 6,047,553           | 6,535,000           | 6,535,000           | 0.0%                      | -                          |
| Connection Fee - Residential   | 324.210 | 1,035               | 1,035               | 3,070               | 1,420               | 2,668               | 2,668               | 0.0%                      | -                          |
| <b>Charges for Service</b>     |         | <b>\$ 5,049,072</b> | <b>\$ 5,219,731</b> | <b>\$ 5,809,877</b> | <b>\$ 6,048,973</b> | <b>\$ 6,537,668</b> | <b>\$ 6,537,668</b> | <b>0.0%</b>               | <b>\$ -</b>                |
| FEMA Reimbursement             | 331.620 | -                   | -                   | -                   | 198,301             | 34,488              | -                   | -100.0%                   | (34,488)                   |
| Sale of Surplus Assets         | 365.000 | -                   | -                   | -                   | -                   | 55,685              | -                   | -100.0%                   | (55,685)                   |
| Miscellaneous                  | 369.000 | -                   | -                   | 30                  | 135                 | -                   | -                   | -                         | -                          |
| State Appropriation            | 369.005 | -                   | -                   | -                   | -                   | 1,000,000           | -                   | -100.0%                   | (1,000,000)                |
| <b>Miscellaneous</b>           |         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 30</b>        | <b>\$ 198,436</b>   | <b>\$ 1,090,173</b> | <b>\$ -</b>         | <b>-100.0%</b>            | <b>\$ (1,090,173)</b>      |
| Interest Earnings              | 361.100 | 823                 | 3,802               | 20,333              | 44,435              | 32,996              | 23,000              | -30.3%                    | (9,996)                    |
| <b>Interest Earnings</b>       |         | <b>\$ 823</b>       | <b>\$ 3,802</b>     | <b>\$ 20,333</b>    | <b>\$ 44,435</b>    | <b>\$ 32,996</b>    | <b>\$ 23,000</b>    | <b>-30.3%</b>             | <b>\$ (9,996)</b>          |
| <b>Total Revenue</b>           |         | <b>\$ 5,049,895</b> | <b>\$ 5,223,533</b> | <b>\$ 5,830,240</b> | <b>\$ 6,291,844</b> | <b>\$ 7,660,837</b> | <b>\$ 6,560,668</b> | <b>-14.4%</b>             | <b>\$ (1,100,169)</b>      |
| Debt Proceeds                  | 384.000 | -                   | 2,232,000           | -                   | -                   | -                   | 2,000,000           | -                         | 2,000,000                  |
| Transfer from Capital Fund     | 381.301 | -                   | -                   | -                   | 2,000,000           | -                   | -                   | -                         | -                          |
| Transfer from General Fund     | 381.902 | -                   | -                   | -                   | 1,200,000           | -                   | -                   | -                         | -                          |
| <b>Other Financing Sources</b> |         | <b>\$ -</b>         | <b>\$ 2,232,000</b> | <b>\$ -</b>         | <b>\$ 3,200,000</b> | <b>\$ -</b>         | <b>\$ 2,000,000</b> | <b>-</b>                  | <b>\$ 2,000,000</b>        |
| <b>Total Funding Sources</b>   |         | <b>\$ 5,049,895</b> | <b>\$ 7,455,533</b> | <b>\$ 5,830,240</b> | <b>\$ 9,491,844</b> | <b>\$ 7,660,837</b> | <b>\$ 8,560,668</b> | <b>11.7%</b>              | <b>\$ 899,831</b>          |

City of St. Pete Beach  
 FY 2019 Budget  
**Wastewater Fund**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>                       | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Public Works Director                 | 0.25           | 0.25           | 0.25           | 0.25           | 0.25           | 0.25           | 0.00                            | 0.0%                          |
| Operations Manager                    | 0.25           | 0.25           | 0.25           | 0.25           | 0.25           | 0.25           | 0.00                            | 0.0%                          |
| Administrative Assistant              | 0.25           | 0.00           | 0.25           | 0.25           | 0.25           | 0.25           | 0.00                            | 0.0%                          |
| Secretary                             | 0.00           | 0.25           | 0.00           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| CIP Construction Manager              | 0.40           | 0.40           | 0.40           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| City Engineer                         | 0.00           | 0.00           | 0.00           | 0.40           | 0.40           | 0.40           | 0.00                            | 0.0%                          |
| Senior Engineering Technician         | 0.00           | 0.00           | 0.00           | 0.40           | 0.40           | 0.40           | 0.00                            | 0.0%                          |
| Crew Chief                            | 1.00           | 1.00           | 0.50           | 0.80           | 0.00           | 0.00           | 0.00                            | -                             |
| Sanitary Sewer Maintenance Worker III | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 2.00           | 1.00                            | 100.0%                        |
| Sanitary Sewer Maintenance Worker II  | 1.00           | 1.00           | 1.00           | 2.00           | 2.00           | 1.00           | -1.00                           | -50.0%                        |
| Sanitary Sewer Maintenance Worker I   | 1.00           | 1.00           | 1.00           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| FOG & Construction Inspector          | 0.00           | 0.00           | 0.00           | 0.00           | 0.65           | 0.65           | 0.00                            | 0.0%                          |
| <b>Total</b>                          | 5.15           | 5.15           | 4.65           | 5.35           | 5.20           | 5.20           | 0.00                            | 0.0%                          |

City of St. Pete Beach  
FY 2019 Budget  
**Wastewater Fund Expenditures**

101-6107-535

| Description                   | Account | FY 2014             | FY 2015             | FY 2016             | FY 2017             | FY 2018             | FY 2018             | FY 2019             | FY 18 to 19   |
|-------------------------------|---------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
|                               |         | Actual              | Actual              | Actual              | Actual              | Adopted             | Revised             | Budget              | Change (%)    |
| Salaries & Wages              | 5120    | 222,770             | 223,882             | 215,355             | 220,266             | 257,960             | 257,960             | 275,174             | 6.7%          |
| Vehicle Allowance             | 5125    | -                   | -                   | -                   | 623                 | 600                 | 600                 | 600                 | 0.0%          |
| Other Wages                   | 5130    | 25,256              | 28,760              | 19,015              | 8,339               | 11,583              | 11,583              | 12,232              | 5.6%          |
| Overtime                      | 5140    | 44,017              | 15,489              | 17,520              | 3,102               | 9,908               | 9,908               | 5,426               | -45.2%        |
| FICA Tax                      | 5210    | 21,904              | 18,844              | 17,376              | 15,955              | 21,414              | 21,414              | 22,329              | 4.3%          |
| Retirement                    | 5220    | 116,721             | 131,802             | 116,281             | 102,420             | 136,442             | 136,442             | 144,868             | 6.2%          |
| Employee Insurance            | 5230    | 45,444              | 61,314              | 56,909              | 49,250              | 59,586              | 59,586              | 61,385              | 3.0%          |
| Workers Compensation          | 5240    | 4,893               | 7,987               | 8,009               | 6,596               | 9,228               | 9,228               | 9,504               | 3.0%          |
| <b>Personnel Costs</b>        |         | <b>\$ 481,004</b>   | <b>\$ 488,079</b>   | <b>\$ 450,465</b>   | <b>\$ 406,551</b>   | <b>\$ 506,721</b>   | <b>\$ 506,721</b>   | <b>\$ 531,518</b>   | <b>4.9%</b>   |
| Professional & Contractual    | 5310    | 87,177              | 203,289             | 110,314             | 206,265             | 110,300             | 119,800             | 120,000             | 0.2%          |
| Accounting & Auditing         | 5320    | 7,194               | 7,245               | 7,500               | 1,491               | 9,932               | 9,932               | 9,932               | 0.0%          |
| Software                      | 5330    | -                   | -                   | -                   | -                   | 14,700              | 14,700              | 12,801              | -12.9%        |
| Travel & Training             | 5400    | 35                  | 1,660               | 1,062               | 176                 | 2,000               | 2,000               | 2,000               | 0.0%          |
| Telephone                     | 5410    | 2,535               | 2,478               | 2,955               | 3,071               | 2,995               | 2,995               | 3,297               | 10.1%         |
| Postage                       | 5420    | -                   | 49                  | -                   | -                   | -                   | -                   | -                   | -             |
| Electricity                   | 5431    | 96,437              | 85,023              | 73,946              | 65,497              | 75,000              | 75,000              | 75,000              | 0.0%          |
| Water                         | 5432    | 2,743               | 4,948               | 5,126               | 4,692               | 5,985               | 5,985               | 5,000               | -16.5%        |
| Wastewater Treatment          | 5434    | 2,804,639           | 2,683,079           | 2,861,664           | 2,752,144           | 2,972,490           | 2,972,490           | 3,188,052           | 7.3%          |
| True Up - St. Pete Treatment  | 5435    | (351,574)           | (201,477)           | (356,720)           | (507,946)           | -                   | -                   | -                   | -             |
| Equipment Rental              | 5449    | 87,439              | 1,186               | 277,968             | 15,526              | 12,000              | 12,000              | 12,777              | 6.5%          |
| Insurance                     | 5450    | 35,250              | 34,208              | 33,646              | 33,483              | 34,660              | 34,660              | 36,481              | 5.3%          |
| Facility Maintenance          | 5461    | 928                 | 2,027               | 395,316             | (92,120)            | 10,000              | 10,000              | 65,000              | 550.0%        |
| R&M - Equipment               | 5462    | 15,562              | 22,109              | 10,768              | 18,452              | 20,000              | 36,185              | 150,000             | 314.5%        |
| R&M - Vehicles                | 5463    | 5,442               | 4,738               | 3,546               | 3,899               | 5,000               | 5,000               | 10,000              | 100.0%        |
| Duplicating                   | 5470    | 516                 | -                   | -                   | -                   | -                   | -                   | -                   | -             |
| Classified Advertising        | 5482    | 505                 | 53                  | -                   | -                   | -                   | -                   | -                   | -             |
| Other Expenses                | 5499    | -                   | 999                 | 8,345               | 1,302               | 2,500               | 2,500               | -                   | -100.0%       |
| Office Supplies               | 5510    | 786                 | 787                 | 282                 | 53                  | 750                 | 750                 | 500                 | -33.3%        |
| Uniforms                      | 5521    | 1,644               | 1,880               | 1,363               | 1,350               | 1,350               | 1,350               | 1,350               | 0.0%          |
| Fuel                          | 5522    | 10,348              | 5,980               | 6,696               | 6,686               | 7,000               | 7,000               | 4,154               | -40.7%        |
| Small Tools                   | 5524    | 224                 | 736                 | 39                  | 863                 | 1,000               | 1,000               | 1,000               | 0.0%          |
| Operating Supplies            | 5529    | 10,469              | 23,395              | 28,897              | 27,561              | 15,000              | 17,150              | 20,000              | 16.6%         |
| Publications & Memberships    | 5540    | 395                 | 330                 | 30                  | -                   | 500                 | 500                 | 500                 | 0.0%          |
| Administration Fee            | 5910    | 219,694             | 226,285             | 233,074             | 240,066             | 247,268             | 247,268             | 254,686             | 3.0%          |
| <b>Operating Costs</b>        |         | <b>\$ 3,038,385</b> | <b>\$ 3,111,008</b> | <b>\$ 3,705,817</b> | <b>\$ 2,782,511</b> | <b>\$ 3,550,430</b> | <b>\$ 3,578,265</b> | <b>\$ 3,972,530</b> | <b>11.0%</b>  |
|                               |         |                     | 3%                  |                     |                     |                     |                     |                     |               |
| Information Technology        | 5629    | -                   | -                   | -                   | -                   | 105,000             | 105,000             | -                   | -100.0%       |
| Lift Station R&R              | 5632    | 1,895,950           | 1,646,136           | 941,353             | 931,403             | 340,000             | 340,000             | 44,000              | -87.1%        |
| Inflow & Infiltration Repairs | 5633    | -                   | 5,597               | 464,048             | 1,676,379           | 1,300,000           | 1,841,989           | 540,000             | -70.7%        |
| Sub-Aqueous Improvements      | 5634    | -                   | -                   | -                   | -                   | 175,000             | 175,000             | 350,000             | 100.0%        |
| Pump Replacement              | 5635    | -                   | -                   | 714,231             | -                   | -                   | -                   | 20,000              | -             |
| Force Main                    | 5635    | 20,630              | 53,754              | -                   | -                   | -                   | -                   | -                   | -             |
| Lift Station Emergency Ops    | 5637    | -                   | -                   | -                   | -                   | -                   | -                   | 108,000             | -             |
| Valve Vault Repair            | 5638    | -                   | -                   | -                   | 24,128              | 150,000             | 285,871             | -                   | -100.0%       |
| Sewer Expansion North         | 5639    | -                   | -                   | -                   | -                   | 100,000             | 535,000             | -                   | -100.0%       |
| Sewer Expansion South         | 5640    | -                   | -                   | -                   | 16,591              | 3,000,000           | 3,418,409           | 2,000,000           | -41.5%        |
| Vehicles                      | 5641    | -                   | -                   | -                   | -                   | -                   | 47,434              | -                   | -100.0%       |
| Force Main Operations         | 5646    | -                   | -                   | -                   | -                   | -                   | -                   | 50,000              | -             |
| Other Equipment               | 5649    | 79,379              | -                   | 5,224               | 9,010               | 129,000             | 129,000             | 30,000              | -76.7%        |
| <b>Capital Outlay</b>         |         | <b>\$ 1,995,959</b> | <b>\$ 1,705,486</b> | <b>\$ 2,124,856</b> | <b>\$ 2,657,511</b> | <b>\$ 5,299,000</b> | <b>\$ 6,877,703</b> | <b>\$ 3,142,000</b> | <b>-54.3%</b> |

City of St. Pete Beach  
 FY 2019 Budget  
**Wastewater Fund Expenditures**

101-6107-535

| Description               | Account | FY 2014             | FY 2015             | FY 2016             | FY 2017             | FY 2018              | FY 2018              | FY 2019             | FY 18 to 19    |
|---------------------------|---------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------|----------------|
|                           |         | Actual              | Actual              | Actual              | Actual              | Adopted              | Revised              | Budget              | Change (%)     |
| Transfer to Capital Fund  | 5695    | 100,000             | 69,774              | 147,044             | 2,967,896           | -                    | 418,994              | -                   | -100.0%        |
| <b>Transfers Out</b>      |         | <b>\$ 100,000</b>   | <b>\$ 69,774</b>    | <b>\$ 147,044</b>   | <b>\$ 2,967,896</b> | <b>\$ -</b>          | <b>\$ 418,994</b>    | <b>\$ -</b>         | <b>-100.0%</b> |
| Capital Lease Principal   | 5700    | -                   | -                   | -                   | 67,670              | 69,471               | 69,471               | 71,320              | 2.7%           |
| Capital Lease Interest    | 5726    | -                   | -                   | 5,695               | 8,415               | 7,694                | 7,694                | 5,846               | -24.0%         |
| 2003 DEP Loan - Principal | 5714    | 14,534              | 14,924              | 15,383              | 16,039              | 16,343               | 16,343               | 16,845              | 3.1%           |
| 2003 DEP Loan - Interest  | 5724    | 4,952               | 4,506               | 4,047               | 3,410               | 3,107                | 3,107                | 2,604               | -16.2%         |
| 2005 DEP Loan Principal   | 5727    | 159,581             | 163,773             | 168,075             | 174,197             | 177,022              | 177,022              | 181,673             | 2.6%           |
| 2005 DEP Loan - Interest  | 5725    | 62,270              | 58,158              | 53,777              | 47,909              | 45,084               | 45,084               | 40,434              | -10.3%         |
| Bank Note - Principal     | 5728    | -                   | -                   | 162,000             | 174,000             | 182,000              | 182,000              | 189,000             | 3.8%           |
| Bank Note - Interest      | 5729    | -                   | 89,211              | 198,897             | 188,883             | 187,493              | 187,493              | 180,176             | -3.9%          |
| <b>Debt Service</b>       |         | <b>\$ 241,338</b>   | <b>\$ 330,573</b>   | <b>\$ 607,874</b>   | <b>\$ 680,523</b>   | <b>\$ 688,214</b>    | <b>\$ 688,214</b>    | <b>\$ 687,898</b>   | <b>0.0%</b>    |
| <b>Total</b>              |         | <b>\$ 5,856,686</b> | <b>\$ 5,704,919</b> | <b>\$ 7,036,056</b> | <b>\$ 9,494,992</b> | <b>\$ 10,044,365</b> | <b>\$ 12,069,897</b> | <b>\$ 8,333,946</b> | <b>-31.0%</b>  |

City of St. Pete Beach  
FY 2019 Budget  
**Wastewater Fund Expenditures**

101-6107-535

| Account Description        | Account | FY 2019<br>Budget | Line Item Description   |
|----------------------------|---------|-------------------|---|
| Salaries & Wages           | 5120    | 275,174           | Staff wages including 3% merit increases  |
| Vehicle Allowance          | 5125    | 600               | Public Works Director's allowance per contract  |
| Other Wages                | 5130    | 12,232            | Health insurance opt-out, lump sum payments at pay range max, and stand by pay  |
| Overtime                   | 5140    | 5,426             | Estimated annual overtime expenditures for hourly employees   |
| FICA Tax                   | 5210    | 22,329            | FICA contributions at 7.65% of salary   |
| Retirement                 | 5220    | 144,868           | Contributions to staff retirement   |
| Employee Insurance         | 5230    | 61,385            | Estimated insurance cost assuming 5% medical increase; 3% dental increase   |
| Workers Compensation       | 5240    | 9,504             | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>     |         | <b>\$ 531,518</b> |   |
| Professional & Contractual | 5310    | 120,000           | Contractual services for routine and/or emergency repairs; professional engineering services; Pinellas County utility billing fees  |
| Accounting & Auditing      | 5320    | 9,932             | Allocated fees for the City's annual financial audit  |
| Software                   | 5330    | 12,801            | Allocation of GIS services (\$7,701) and FacilityDude work order management system (\$700); PumpWatch (\$4,400)   |
| Travel & Training          | 5400    | 2,000             | Staff development and training to maintain or achieve certification as Wastewater Collection System Technicians via Florida Water & Pollution Control Operators Association   |
| Telephone                  | 5410    | 3,297             | Internet, telephone, and cell phone service; cell phone allowance; service for 3 auto alarm systems at master stations; Supervisory Control and Data Acquisition system service   |
| Electricity                | 5431    | 75,000            | Projected annual cost of electric service for 17 pump/lift stations   |
| Water                      | 5432    | 5,000             | Projected annual cost of water and sewer service, including daily consumption at Master Pump Station to furnish water for the odor control system; wet well wash-downs at the other 16 pump/lift stations; metered usage during wastewater line cleaning with the jet-truck.  |
| Wastewater Treatment       | 5434    | 3,188,052         | Estimated wastewater treatment expenses per agreement with the City of St. Petersburg. FY 2019 estimate reflects an imposed 8.32% rate increase.  |
| Equipment Rental           | 5449    | 12,777            | Temporary pumps during storm-related emergencies (\$12,000); allocation of Public Works copier lease (\$777)  |
| Insurance                  | 5450    | 36,481            | Allocation of property, liability, auto, pollution, and flood insurance premiums  |
| Facility Maintenance       | 5461    | 65,000            | Plumbing, electrical, and landscaping supplies at the 17 pump/lift stations. FY 2019 funding includes \$55,000 for block walls located at pump station nos. 1 and 2. Repair and maintenance including preventive and scheduled service at 17 pump/lift stations (pumps, motors, controls, valves, pipes, rails, electrical systems, and grease removal equipment) and other equipment (point repairs, camera equipment, and jet-truck equipment). FY 2019 funding includes new \$100,000 grease removal program to treat lift stations. |
| R&M - Equipment            | 5462    | 150,000           |   |
| R&M - Vehicles             | 5463    | 10,000            | Repair and maintenance of vehicles assigned to division   |
| Office Supplies            | 5510    | 500               | Routine office supplies   |
| Uniforms                   | 5521    | 1,350             | Uniforms for staff allocated to this division   |
| Fuel                       | 5522    | 4,154             | Estimated fuel costs based on expenditure history   |
| Small Tools                | 5524    | 1,000             | Purchase and/or replacement of tools and minor equipment as needed  |

City of St. Pete Beach  
 FY 2019 Budget  
**Wastewater Fund Expenditures**

101-6107-535

| Account Description           | Account | FY 2019<br>Budget   | Line Item Description   |
|-------------------------------|---------|---------------------|---|
| Operating Supplies            | 5529    | 20,000              | Examples include: mineral spirits, degreaser, deodorizer for daily use at all stations, welding and cutting supplies, lubricants, test kit supplies, traffic control devices, TV camera bulbs and CDs, gloves, sterile hand towels, soaps, fittings, manhole rings, risers and covers, fertilizer for odor control system, grease control bacteria enzymes to meet state and federal standards, PVC pipe and fittings, and cast iron pipe |
| Publications & Memberships    | 5540    | 500                 | Florida Water Pollution Control Operators Association; American Public Works Association; trade manuals and publications  |
| Administration Fee            | 5910    | 254,686             | General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources   |
| <b>Operating Costs</b>        |         | <b>\$ 3,972,530</b> |   |
| Lift Station R&R              | 5632    | 44,000              | Per CIP   |
| Inflow & Infiltration Repairs | 5633    | 540,000             | Per CIP   |
| Sub-Aqueous Improvements      | 5634    | 350,000             | Per CIP   |
| Pump Replacement              | 5635    | 20,000              | Per CIP   |
| Lift Station Emergency Ops    | 5637    | 108,000             | Per CIP   |
| Sewer Expansion South         | 5640    | 2,000,000           | Per CIP   |
| Force Main Operations         | 5646    | 50,000              | Per CIP   |
| Other Equipment               | 5649    | 30,000              | Rebuild two pumps each at lift stations 7 and 17 per maintenance manual (\$20,000); hydraulic lift (\$10,000).  |
| <b>Capital Outlay</b>         |         | <b>\$ 3,142,000</b> |   |
| Capital Lease Principal       | 5700    | 71,320              | Year three of five year lease schedule for vac truck  |
| Capital Lease Interest        | 5726    | 5,846               | Year three of five year lease schedule for vac truck  |
| 2003 DEP Loan - Principal     | 5714    | 16,845              | Scheduled debt service on 2003 State Revolving Fund loan  |
| 2003 DEP Loan - Interest      | 5724    | 2,604               | Scheduled debt service on 2003 State Revolving Fund loan  |
| 2005 DEP Loan Principal       | 5727    | 181,673             | Scheduled debt service on 2005 State Revolving Fund loan  |
| 2005 DEP Loan - Interest      | 5725    | 40,434              | Scheduled debt service on 2005 State Revolving Fund loan  |
| Bank Note - Principal         | 5728    | 189,000             | Scheduled debt service on 2015 CenterState bank loan  |
| Bank Note - Interest          | 5729    | 180,176             | Scheduled debt service on 2015 CenterState bank loan  |
| <b>Debt Service</b>           |         | <b>\$ 687,898</b>   |   |
| <b>Total</b>                  |         | <b>\$ 8,333,946</b> |   |

# Reclaimed Water Fund

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City of St. Pete Beach  
FY 2019 Budget  
**Reclaimed Water Fund**

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**Mission:**

Provide Reliable Exceptional Public Services

**Programs:**

The Reclaimed Water Division operates, repairs, and maintains the reclaimed water system through a contractual arrangement with Pinellas County Utilities. The system services approximately 2,900 customers delivering an average of 3.0 million gallons per day of irrigation water. Utilization of Reclaimed Water reduces the consumption of potable water resulting in considerable savings for property owners and reduces the island's dependency on the regional drinking water supply.

**Action Items:**

- ✚ Issue permits to hook up or disconnect to the reclaimed water system
- ✚ Maintain the customer data base
- ✚ Perform utility locates for construction projects
- ✚ Coordinate with road construction projects to implement repairs to prevent cutting newly installed pavement

City of St. Pete Beach  
FY 2019 Budget  
**Reclaimed Water Fund Revenue**

Fund 102

| Description                   | Account | FY 2014           | FY 2015           | FY 2016           | FY 2017           | FY 2018           | FY 2019           | FY 18 to 19   | FY 18 to 19       |
|-------------------------------|---------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|-------------------|
|                               |         | Actual            | Actual            | Actual            | Actual            | Revised           | Budget            | Change (%)    | Change (\$)       |
| Service Charges               | 343.310 | 842,702           | 846,638           | 848,622           | 832,196           | 845,000           | 845,000           | 0.0%          | -                 |
| Impact Fees - Residential     | 324.210 | 1,200             | 1,650             | 1,125             | 3,845             | 1,200             | 1,200             | 0.0%          | -                 |
| Impact Fees - Commercial      | 324.220 | 225               | -                 | 150               | -                 | 200               | 200               | 0.0%          | -                 |
| Permits                       | 329.100 | 525               | -                 | 735               | 875               | 200               | 200               | 0.0%          | -                 |
| Disconnection fee             | 329.200 | -                 | -                 | 450               | -                 | -                 | -                 | -             | -                 |
| <b>Charges for Service</b>    |         | <b>\$ 844,652</b> | <b>\$ 848,288</b> | <b>\$ 851,082</b> | <b>\$ 836,916</b> | <b>\$ 846,600</b> | <b>\$ 846,600</b> | <b>0.0%</b>   | <b>\$ -</b>       |
| FEMA Reimbursement            | 331.620 | -                 | -                 | -                 | 384               | -                 | -                 | -             | -                 |
| Miscellaneous                 | 369.000 | -                 | 985               | -                 | -                 | -                 | -                 | -             | -                 |
| County Electric Reimbursement | 369.200 | 18,452            | 20,174            | 14,717            | 12,712            | 14,000            | 12,000            | -14.3%        | (2,000)           |
| Other Financing Sources       | 369.900 | -                 | 25                | -                 | -                 | -                 | -                 | -             | -                 |
| <b>Miscellaneous</b>          |         | <b>\$ 18,452</b>  | <b>\$ 21,184</b>  | <b>\$ 14,717</b>  | <b>\$ 13,096</b>  | <b>\$ 14,000</b>  | <b>\$ 12,000</b>  | <b>-14.3%</b> | <b>\$ (2,000)</b> |
| Interest Earnings             | 361.100 | 980               | 1,189             | 1,232             | 3,679             | 2,600             | 4,000             | 53.8%         | 1,400             |
| <b>Interest Earnings</b>      |         | <b>\$ 980</b>     | <b>\$ 1,189</b>   | <b>\$ 1,232</b>   | <b>\$ 3,679</b>   | <b>\$ 2,600</b>   | <b>\$ 4,000</b>   | <b>53.8%</b>  | <b>\$ 1,400</b>   |
| <b>Total Revenue</b>          |         | <b>\$ 864,084</b> | <b>\$ 870,661</b> | <b>\$ 867,031</b> | <b>\$ 853,691</b> | <b>\$ 863,200</b> | <b>\$ 862,600</b> | <b>-0.1%</b>  | <b>\$ (600)</b>   |

City of St. Pete Beach

FY 2019 Budget

**Reclaimed Water Fund**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>                 | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Public Works Director           | 0.10           | 0.10           | 0.10           | 0.05           | 0.05           | 0.05           | 0.00                            | 0.0%                          |
| Operations Manager              | 0.10           | 0.10           | 0.10           | 0.05           | 0.05           | 0.05           | 0.00                            | 0.0%                          |
| Administrative Assistant        | 0.10           | 0.10           | 0.00           | 0.05           | 0.05           | 0.05           | 0.00                            | 0.0%                          |
| Secretary                       | 0.00           | 0.00           | 0.10           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| CIP Construction Manager        | 0.20           | 0.20           | 0.20           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| City Engineer                   | 0.00           | 0.00           | 0.00           | 0.05           | 0.05           | 0.05           | 0.00                            | 0.0%                          |
| Senior Engineering Technician   | 0.00           | 0.00           | 0.00           | 0.05           | 0.05           | 0.05           | 0.00                            | 0.0%                          |
| Crew Chief                      | 0.00           | 0.00           | 0.00           | 0.10           | 0.00           | 0.00           | 0.00                            | -                             |
| Utilities Maintenance Worker II | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| FOG & Construction Inspector    | 0.00           | 0.00           | 0.00           | 0.00           | 0.05           | 0.05           | 0.00                            | 0.0%                          |
| <b>Total</b>                    | <b>1.50</b>    | <b>1.50</b>    | <b>1.50</b>    | <b>1.35</b>    | <b>1.30</b>    | <b>1.30</b>    | <b>0.00</b>                     | <b>0.0%</b>                   |

City of St. Pete Beach  
 FY 2019 Budget  
**Reclaimed Water Fund Expenditures**

102-6108-537

| Description                | Account | FY 2014             | FY 2015             | FY 2016           | FY 2017             | FY 2018           | FY 2018             | FY 2019           | FY 18 to 19   |
|----------------------------|---------|---------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------|
|                            |         | Actual              | Actual              | Actual            | Actual              | Adopted           | Revised             | Budget            | Change (%)    |
| Salaries & Wages           | 5120    | 63,800              | 60,512              | 63,826            | 49,340              | 56,649            | 56,649              | 47,518            | -16.1%        |
| Vehicle Allowance          | 5125    | -                   | -                   | -                 | 125                 | 120               | 120                 | 120               | 0.0%          |
| Other Wages                | 5130    | 3,499               | 4,527               | 2,406             | 1,177               | 2,040             | 2,040               | 2,802             | 37.4%         |
| Overtime                   | 5140    | 2,110               | 340                 | 57                | 228                 | 55                | 55                  | 200               | 263.6%        |
| FICA Tax                   | 5210    | 5,300               | 4,789               | 4,870             | 3,776               | 4,496             | 4,496               | 3,989             | -11.3%        |
| Retirement                 | 5220    | 2,797               | 4,460               | 3,109             | 1,688               | 33,991            | 33,991              | 29,126            | -14.3%        |
| Employee Insurance         | 5230    | 10,025              | 11,968              | 12,561            | 10,122              | 11,083            | 11,083              | 14,065            | 26.9%         |
| Workers Compensation       | 5240    | 3,411               | 1,747               | 1,752             | 1,666               | 2,018             | 2,018               | 2,078             | 3.0%          |
| <b>Personnel Costs</b>     |         | <b>\$ 90,942</b>    | <b>\$ 88,343</b>    | <b>\$ 88,581</b>  | <b>\$ 68,122</b>    | <b>\$ 110,452</b> | <b>\$ 110,452</b>   | <b>\$ 99,898</b>  | <b>-9.6%</b>  |
| Professional & Contractual | 5310    | 167,832             | 221,582             | 210,725           | 304,575             | 229,300           | 229,800             | 229,800           | 0.0%          |
| Accounting & Auditing      | 5320    | 1,010               | 440                 | 1,900             | 1,728               | 1,205             | 1,205               | 1,205             | 0.0%          |
| Software                   | 5330    | -                   | -                   | -                 | -                   | 700               | 700                 | 700               | 0.0%          |
| Telephone                  | 5410    | 256                 | 217                 | 203               | 227                 | 230               | 230                 | 256               | 11.3%         |
| Electricity                | 5431    | 37,527              | 44,339              | 33,747            | 40,361              | 42,200            | 42,200              | 41,000            | -2.8%         |
| Reclaimed Water            | 5433    | 61,146              | 70,574              | 87,383            | 116,165             | 65,000            | 65,000              | 115,291           | 77.4%         |
| Insurance                  | 5450    | 2,289               | 1,843               | 2,008             | 1,854               | 2,069             | 2,069               | 2,146             | 3.7%          |
| R&M - Buildings & Grounds  | 5461    | -                   | -                   | 75,339            | -                   | -                 | -                   | -                 | -             |
| R&M - Vehicles             | 5463    | 538                 | 425                 | 1,766             | 92                  | 500               | 500                 | 1,000             | 100.0%        |
| Duplicating                | 5470    | -                   | -                   | -                 | 786                 | -                 | -                   | -                 | -             |
| Other Expenses             | 5499    | -                   | -                   | -                 | 18                  | -                 | -                   | -                 | -             |
| Uniforms                   | 5521    | 335                 | 182                 | 124               | 450                 | 500               | 500                 | 500               | 0.0%          |
| Fuel                       | 5522    | 2,492               | 1,150               | 953               | 1,126               | 1,000             | 1,000               | 1,886             | 88.6%         |
| Small Tools                | 5524    | -                   | -                   | -                 | 33                  | -                 | -                   | -                 | -             |
| Operating Supplies         | 5529    | 7,602               | 828                 | 1,982             | 2,448               | 5,000             | 5,000               | 4,000             | -20.0%        |
| Administration Fee         | 5910    | 72,566              | 74,743              | 76,985            | 79,295              | 81,674            | 81,674              | 84,124            | 3.0%          |
| <b>Operating Costs</b>     |         | <b>\$ 353,594</b>   | <b>\$ 416,323</b>   | <b>\$ 493,115</b> | <b>\$ 549,158</b>   | <b>\$ 429,378</b> | <b>\$ 429,878</b>   | <b>\$ 481,908</b> | <b>12.1%</b>  |
| Vehicles                   | 5641    | -                   | -                   | 24,166            | -                   | -                 | -                   | -                 | -             |
| Other Equipment            | 5649    | -                   | -                   | -                 | -                   | 2,500             | 2,500               | -                 | -100.0%       |
| Capital Improvements       | 5655    | -                   | -                   | -                 | -                   | 200,000           | 200,000             | 200,000           | 0.0%          |
| <b>Capital Outlay</b>      |         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 24,166</b>  | <b>\$ -</b>         | <b>\$ 202,500</b> | <b>\$ 202,500</b>   | <b>\$ 200,000</b> | <b>-1.2%</b>  |
| Transfer to Capital Fund   | 5695    | 50,000              | 1,831               | -                 | 481,785             | -                 | 691,485             | -                 | -100.0%       |
| Repayment to General Fund  | 5696    | 71,176              | -                   | -                 | 71,176              | 71,176            | 71,176              | 69,213            | -2.8%         |
| <b>Transfers Out</b>       |         | <b>\$ 121,176</b>   | <b>\$ 1,831</b>     | <b>\$ -</b>       | <b>\$ 552,961</b>   | <b>\$ 71,176</b>  | <b>\$ 762,661</b>   | <b>\$ 69,213</b>  | <b>-90.9%</b> |
| Debt Service Payment       | 5714    | 597,101             | 576,600             | -                 | -                   | -                 | -                   | -                 | -             |
| <b>Debt Service</b>        |         | <b>\$ 597,101</b>   | <b>\$ 576,600</b>   | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>       | <b>-</b>      |
| <b>Total</b>               |         | <b>\$ 1,162,813</b> | <b>\$ 1,083,096</b> | <b>\$ 605,862</b> | <b>\$ 1,170,241</b> | <b>\$ 813,506</b> | <b>\$ 1,505,491</b> | <b>\$ 851,019</b> | <b>-43.5%</b> |

City of St. Pete Beach  
 FY 2019 Budget  
**Reclaimed Water Fund Expenditures**

102-6108-537

| Account Description        | Account | FY 2019<br>Budget | Line Item Description   |
|----------------------------|---------|-------------------|---|
| Salaries & Wages           | 5120    | 47,518            | Staff wages including 3% merit increases  |
| Vehicle Allowance          | 5125    | 120               | Public Works Director's allowance per contract  |
| Other Wages                | 5130    | 2,802             | Health insurance opt-out pay; standby pay   |
| Overtime                   | 5140    | 200               | Estimated annual overtime expenditures for hourly employees                             |
| FICA Tax                   | 5210    | 3,989             | FICA contributions at 7.65% of salary   |
| Retirement                 | 5220    | 29,126            | Contributions to staff retirement   |
| Employee Insurance         | 5230    | 14,065            | Estimated insurance cost assuming 5% medical increase; 3% dental increase               |
| Workers Compensation       | 5240    | 2,078             | Estimated expenditures assuming 10% increase  |
| <b>Personnel Costs</b>     |         | <b>\$ 99,898</b>  |   |
|                            |         |                   | Operation and maintenance billing from Pinellas County per interlocal agreement;        |
| Professional & Contractual | 5310    | 229,800           | Pinellas County utility billing fees  |
| Accounting & Auditing      | 5320    | 1,205             | Allocated fees for the City's annual financial audit                                    |
| Software                   | 5330    | 700               | Allocation of FacilityDude work order management system                                 |
|                            |         |                   | Internet, telephone, and cell phone service; cell phone allowance; service for remote   |
| Telephone                  | 5410    | 256               | telemetry unit to send pump station information to Pinellas County                      |
|                            |         |                   | Projected annual cost of electric service to operate the booster pump station, motors,  |
|                            |         |                   | air conditioning system, and monitoring equipment in accordance with an interlocal      |
| Electricity                | 5431    | 41,000            | agreement   |
|                            |         |                   | Interlocal agreement to provide treated reclaimed water pumped from Pinellas County     |
| Reclaimed Water            | 5433    | 115,291           | South Cross Bayou Wastewater Treatment Facility   |
| Insurance                  | 5450    | 2,146             | Property insurance for motor control building   |
| R&M - Vehicles             | 5463    | 1,000             | Repair and maintenance of vehicles assigned to division                                 |
| Uniforms                   | 5521    | 500               | Uniforms for staff allocated to this division   |
| Fuel                       | 5522    | 1,886             | Estimated fuel costs based on expenditure history                                       |
|                            |         |                   | Examples include: "band-it" supplies, service boxes, hose connection assemblies, paint, |
| Operating Supplies         | 5529    | 4,000             | signs, glue, washers, and fittings  |
|                            |         |                   | General Fund billing to recover costs relating to legislative processes, administrative |
|                            |         |                   | oversight, legal guidance, and internal service support from finance, IT, and human     |
| Administration Fee         | 5910    | 84,124            | resources   |
| <b>Operating Costs</b>     |         | <b>\$ 481,908</b> |   |
| Capital Improvements       | 5655    | 200,000           | Per CIP   |
| <b>Capital Outlay</b>      |         | <b>\$ 200,000</b> |   |
| Repayment to General Fund  | 5696    | 69,213            | Final installment of debt service due on past General Fund loans                        |
| <b>Transfers Out</b>       |         | <b>\$ 69,213</b>  |   |
| <b>Total</b>               |         | <b>\$ 851,019</b> |   |

# Stormwater Fund

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City of St. Pete Beach  
FY 2019 Budget  
**Stormwater Fund**

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**Mission:**

Provide Reliable Exceptional Public Services

**Programs:**

The Stormwater Water Division operates, repairs, and maintains the stormwater system consisting of storm drain inlets, a pipe conveyance system, and outfall devices. The system also contains storm water baffle boxes, catch basins, rain gardens and retention basins designed to hold back stormwater from rushing into the bay. This allows solids, floating debris and chemicals to be cleaned out or absorbed in a natural water purification process before entering the ground water system or the bay.

**Action Items:**

- ✚ Inspect, clean and maintain the pipe system, outfalls, catch basins and baffle boxes
- ✚ Implement a comprehensive system maintenance plan
- ✚ Assist with property owner requests for assistance with blockages in the system
- ✚ Meet our National Pollutant Discharge Elimination System (NPDES) permit requirements

City of St. Pete Beach  
FY 2019 Budget

**Stormwater Fund Revenue**

Fund 103

| Description                  | Account | FY 2014           | FY 2015             | FY 2016             | FY 2017             | FY 2018             | FY 2019             | FY 18 to 19   | FY 18 to 19           |
|------------------------------|---------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|-----------------------|
|                              |         | Actual            | Actual              | Actual              | Actual              | Revised             | Budget              | Change (%)    | Change (\$)           |
| Tier 1 Assessment*           | 343.510 | 286,538           | 290,668             | 415,611             | 425,642             | 436,500             | 468,900             | 7.4%          | 32,400                |
| Tier 2 Assessment**          | 343.520 | 349,625           | 354,300             | 446,867             | 579,645             | 650,900             | 762,800             | 17.2%         | 111,900               |
| <b>Charges for Service</b>   |         | <b>\$ 636,163</b> | <b>\$ 644,968</b>   | <b>\$ 862,478</b>   | <b>\$ 1,005,287</b> | <b>\$ 1,087,400</b> | <b>\$ 1,231,700</b> | <b>13.3%</b>  | <b>\$ 144,300</b>     |
| Mitigation Application Fee   | 345.900 | -                 | -                   | -                   | 100                 | -                   | -                   | -             | -                     |
| FEMA Reimbursement           | 331.620 | -                 | -                   | -                   | 1,153               | -                   | -                   | -             | -                     |
| State Grants                 | 334.620 | -                 | -                   | 1,040,782           | 667,179             | 3,595,855           | 105,000             | -97.1%        | (3,490,855)           |
| Debt Proceeds                | 381.100 | -                 | 3,000,000           | -                   | -                   | -                   | -                   | -             | -                     |
| <b>Miscellaneous</b>         |         | <b>\$ -</b>       | <b>\$ 3,000,000</b> | <b>\$ 1,040,782</b> | <b>\$ 668,432</b>   | <b>\$ 3,595,855</b> | <b>\$ 105,000</b>   | <b>-97.1%</b> | <b>\$ (3,490,855)</b> |
| Interest Earnings            | 361.100 | (182)             | 824                 | 7,746               | 15,297              | 5,000               | 29,000              | 480.0%        | 24,000                |
| <b>Interest Earnings</b>     |         | <b>\$ (182)</b>   | <b>\$ 824</b>       | <b>\$ 7,746</b>     | <b>\$ 15,297</b>    | <b>\$ 5,000</b>     | <b>\$ 29,000</b>    | <b>480.0%</b> | <b>\$ 24,000</b>      |
| <b>Total Revenue</b>         |         | <b>\$ 635,981</b> | <b>\$ 3,645,791</b> | <b>\$ 1,911,006</b> | <b>\$ 1,689,016</b> | <b>\$ 4,688,255</b> | <b>\$ 1,365,700</b> | <b>-70.9%</b> | <b>\$ (3,322,555)</b> |
| Transfer from General Fund   | 381.901 | -                 | -                   | -                   | 100,000             | -                   | -                   | -             | -                     |
| <b>Transfers In</b>          |         | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 100,000</b>   | <b>\$ -</b>         | <b>\$ -</b>         | <b>-</b>      | <b>\$ -</b>           |
| <b>Total Funding Sources</b> |         | <b>\$ 635,981</b> | <b>\$ 3,645,791</b> | <b>\$ 1,911,006</b> | <b>\$ 1,789,016</b> | <b>\$ 4,688,255</b> | <b>\$ 1,365,700</b> | <b>-70.9%</b> | <b>\$ (3,322,555)</b> |

\*Tier 1 assessment includes a 3.0% rate increase to continue the four-year phased in rate adjustment implemented in FY 2017. The rate is charged on a fixed, per-parcel basis. The fiscal year 2019 assessment will be imposed at the rate of \$60.63 per parcel.

\*\*Tier 2 assessment includes a 12.0% rate increase to continue the four-year phased in rate adjustment implemented in FY 2017. The rate is based upon the amount of impervious surface area attributable to each parcel, as measured by Equivalent Residential Units (ERU). The fiscal year 2019 assessment will be imposed at the rate of \$101.01 per ERU.

City of St. Pete Beach  
 FY 2019 Budget  
**Stormwater Fund**

**Budgeted Full-time Equivalent (FTE) Positions**

| <b>Position</b>                  | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2019<br/>Change (FTE)</b> | <b>FY 2019<br/>Change (%)</b> |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------------------------|
| Public Works Director            | 0.15           | 0.15           | 0.15           | 0.15           | 0.15           | 0.15           | 0.00                            | 0.0%                          |
| Operations Manager               | 0.15           | 0.15           | 0.15           | 0.15           | 0.15           | 0.15           | 0.00                            | 0.0%                          |
| Administrative Assistant         | 0.15           | 0.15           | 0.00           | 0.15           | 0.15           | 0.15           | 0.00                            | 0.0%                          |
| Secretary                        | 0.00           | 0.00           | 0.15           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| CIP Construction Manager         | 0.20           | 0.20           | 0.20           | 0.00           | 0.00           | 0.00           | 0.00                            | -                             |
| City Engineer                    | 0.00           | 0.00           | 0.00           | 0.20           | 0.20           | 0.20           | 0.00                            | 0.0%                          |
| Project Manager                  | 0.00           | 0.00           | 0.20           | 0.20           | 0.00           | 0.00           | 0.00                            | -                             |
| Senior Engineering Technician    | 0.00           | 0.00           | 0.00           | 0.20           | 0.20           | 0.20           | 0.00                            | 0.0%                          |
| Crew Chief                       | 0.00           | 0.00           | 0.25           | 0.10           | 0.00           | 0.00           | 0.00                            | -                             |
| Stormwater Maintenance Worker II | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           | 2.00           | 1.00                            | 100.0%                        |
| Stormwater Maintenance Worker I  | 0.00           | 1.00           | 1.00           | 2.00           | 1.00           | 1.00           | 0.00                            | 0.0%                          |
| FOG & Construction Inspector     | 0.00           | 0.00           | 0.00           | 0.00           | 0.15           | 0.15           | 0.00                            | 0.0%                          |
| <b>Total</b>                     | <b>0.65</b>    | <b>1.65</b>    | <b>2.10</b>    | <b>3.15</b>    | <b>3.00</b>    | <b>4.00</b>    | <b>1.00</b>                     | <b>33.3%</b>                  |

City of St. Pete Beach  
FY 2019 Budget  
**Stormwater Fund Expenditures**

103-6108-537

| Description                | Account | FY 2014           | FY 2015           | FY 2016           | FY 2017             | FY 2018             | FY 2018             | FY 2019             | FY 18 to 19    |
|----------------------------|---------|-------------------|-------------------|-------------------|---------------------|---------------------|---------------------|---------------------|----------------|
|                            |         | Actual            | Actual            | Actual            | Actual              | Adopted             | Revised             | Budget              | Change (%)     |
| Salaries & Wages           | 5120    | 39,716            | 45,362            | 74,817            | 105,494             | 117,719             | 117,719             | 155,166             | 31.8%          |
| Vehicle Allowance          | 5125    | -                 | -                 | -                 | 374                 | 390                 | 390                 | 360                 | -7.7%          |
| Other Wages                | 5130    | 1,172             | 3,366             | 6,791             | 11,360              | 3,623               | 3,623               | 10,236              | 182.5%         |
| Overtime                   | 5140    | -                 | 647               | 6,234             | 4,786               | 3,132               | 3,132               | 5,866               | 87.3%          |
| FICA Tax                   | 5210    | 3,109             | 3,476             | 6,465             | 8,860               | 9,529               | 9,529               | 12,454              | 30.7%          |
| Retirement                 | 5220    | 3,715             | 14,642            | 33,436            | 43,775              | 55,587              | 55,587              | 94,545              | 70.1%          |
| Employee Insurance         | 5230    | 4,328             | 9,442             | 16,262            | 20,199              | 27,168              | 27,168              | 34,860              | 28.3%          |
| Workers Compensation       | 5240    | 1,664             | 156               | 158               | 2,457               | 182                 | 182                 | 188                 | 3.3%           |
| <b>Personnel Costs</b>     |         | <b>\$ 53,703</b>  | <b>\$ 77,091</b>  | <b>\$ 144,163</b> | <b>\$ 197,305</b>   | <b>\$ 217,330</b>   | <b>\$ 217,330</b>   | <b>\$ 313,675</b>   | <b>44.3%</b>   |
| Professional & Contractual | 5310    | 72,742            | 94,060            | 69,557            | 107,770             | 124,300             | 124,300             | 100,000             | -19.5%         |
| Planning & Engineering     | 5312    | 4,188             | 199               | 800               | 239                 | 10,000              | 12,000              | 12,000              | 0.0%           |
| NPDES Consulting           | 5313    | 9,298             | 7,732             | 10,240            | 15,716              | 11,000              | 11,000              | 11,000              | 0.0%           |
| Accounting & Auditing      | 5320    | 782               | -                 | 1,000             | 6,728               | 5,431               | 5,431               | 5,431               | 0.0%           |
| Software                   | 5330    | -                 | -                 | -                 | -                   | 700                 | 700                 | 8,401               | 1100.1%        |
| Travel & Training          | 5400    | 1,103             | (736)             | 520               | 211                 | 2,500               | 2,500               | 2,500               | 0.0%           |
| Telephone                  | 5410    | 49                | 70                | 138               | 507                 | 345                 | 345                 | 391                 | 13.3%          |
| Postage                    | 5420    | -                 | 3,632             | -                 | 45                  | 500                 | 500                 | -                   | -100.0%        |
| Equipment Rental           | 5449    | -                 | -                 | -                 | 1,437               | -                   | -                   | 777                 | -              |
| R&M - Vehicles             | 5463    | 300               | 86                | 837               | 891                 | 2,000               | 2,000               | 2,000               | 0.0%           |
| R&M - Other                | 5469    | 16,223            | -                 | -                 | -                   | -                   | -                   | -                   | -              |
| Advertising                | 5482    | -                 | 1,676             | 318               | -                   | -                   | -                   | -                   | -              |
| Uniforms                   | 5521    | -                 | -                 | 397               | 900                 | 900                 | 900                 | 900                 | 0.0%           |
| Fuel                       | 5522    | -                 | -                 | -                 | 811                 | 750                 | 750                 | 4,033               | 437.7%         |
| Small Tools                | 5524    | -                 | -                 | 577               | 1,839               | 500                 | 500                 | 700                 | 40.0%          |
| Operating Supplies         | 5529    | 52                | 4,856             | 3,547             | 3,604               | 10,000              | 10,000              | 10,000              | 0.0%           |
| Publications & Memberships | 5540    | 240               | 593               | -                 | 500                 | 500                 | 500                 | 500                 | 0.0%           |
| Administration Fee         | 5910    | 72,566            | 74,743            | 76,985            | 79,295              | 81,674              | 81,674              | 84,124              | 3.0%           |
| <b>Operating Costs</b>     |         | <b>\$ 177,541</b> | <b>\$ 186,911</b> | <b>\$ 164,916</b> | <b>\$ 220,493</b>   | <b>\$ 251,100</b>   | <b>\$ 253,100</b>   | <b>\$ 242,757</b>   | <b>-4.1%</b>   |
| IT                         | 5629    | -                 | -                 | -                 | -                   | 40,000              | 40,000              | -                   | -100.0%        |
| Vehicles                   | 5641    | -                 | -                 | -                 | -                   | -                   | -                   | -                   | -              |
| Other Equipment            | 5649    | 9,894             | 61,066            | -                 | -                   | -                   | -                   | -                   | -              |
| Capital Improvements       | 5655    | 54,876            | 61,066            | 240,535           | 16,091              | 1,050,000           | 1,203,649           | -                   | -100.0%        |
| Conveyance Improvements    | 5656    | -                 | -                 | -                 | -                   | -                   | -                   | 200,000             | -              |
| Basin Connections          | 5657    | -                 | -                 | -                 | -                   | -                   | -                   | 10,000              | -              |
| Local Flooding Mitigation  | 5658    | -                 | -                 | -                 | -                   | -                   | -                   | 400,000             | -              |
| Water Quality Improvements | 5659    | -                 | -                 | -                 | -                   | -                   | -                   | 210,000             | -              |
| Alley Improvements         | 5665    | -                 | -                 | -                 | -                   | -                   | -                   | 110,000             | -              |
| Intersection Improvements  | 5666    | -                 | -                 | -                 | -                   | -                   | -                   | 110,000             | -              |
| Resiliency                 | 5667    | -                 | -                 | -                 | -                   | -                   | -                   | 25,000              | -              |
| <b>Capital Outlay</b>      |         | <b>\$ 64,770</b>  | <b>\$ 122,132</b> | <b>\$ 240,535</b> | <b>\$ 16,091</b>    | <b>\$ 1,090,000</b> | <b>\$ 1,243,649</b> | <b>\$ 1,065,000</b> | <b>-14.4%</b>  |
| Transfer to Capital Fund   | 5695    | 100,000           | 100,137           | -                 | 5,281,133           | -                   | 600,000             | -                   | -100.0%        |
| <b>Transfers Out</b>       |         | <b>\$ 100,000</b> | <b>\$ 100,137</b> | <b>\$ -</b>       | <b>\$ 5,281,133</b> | <b>\$ -</b>         | <b>\$ 600,000</b>   | <b>\$ -</b>         | <b>-100.0%</b> |

City of St. Pete Beach  
 FY 2019 Budget  
**Stormwater Fund Expenditures**

103-6108-537

| Description           | Account | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Actual | FY 2017<br>Actual   | FY 2018<br>Adopted  | FY 2018<br>Revised  | FY 2019<br>Budget   | FY 18 to 19<br>Change (%) |
|-----------------------|---------|-------------------|-------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|
| Bank Note - Principal | 5715    | -                 | -                 | 84,000            | 171,000             | 176,000             | 176,000             | 181,000             | 2.8%                      |
| Bank Note - Interest  | 5716    | -                 | -                 | 87,788            | 82,450              | 79,694              | 79,694              | 74,458              | -6.6%                     |
| <b>Debt Service</b>   |         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 171,788</b> | <b>\$ 253,450</b>   | <b>\$ 255,694</b>   | <b>\$ 255,694</b>   | <b>\$ 255,458</b>   | <b>-0.1%</b>              |
| <b>Total</b>          |         | <b>\$ 396,014</b> | <b>\$ 486,272</b> | <b>\$ 721,402</b> | <b>\$ 5,968,472</b> | <b>\$ 1,814,124</b> | <b>\$ 2,569,773</b> | <b>\$ 1,876,890</b> | <b>-27.0%</b>             |

City of St. Pete Beach  
 FY 2019 Budget  
**Stormwater Fund Expenditures**

103-6108-537

| Account Description        | Account | FY 2019<br>Budget   | Line Item Description  |
|----------------------------|---------|---------------------|--|
| Salaries & Wages           | 5120    | 155,166             | Staff wages including 3% merit increases   |
| Vehicle Allowance          | 5125    | 360                 | Public Works Director's allowance per contract   |
| Other Wages                | 5130    | 10,236              | Health insurance opt-out pay; standby pay  |
| Overtime                   | 5140    | 5,866               | Estimated annual overtime expenditures for hourly employees  |
| FICA Tax                   | 5210    | 12,454              | FICA contributions at 7.65% of salary  |
| Retirement                 | 5220    | 94,545              | Contributions to staff retirement  |
| Employee Insurance         | 5230    | 34,860              | Estimated insurance cost assuming 5% medical increase; 3% dental increase  |
| Workers Compensation       | 5240    | 188                 | Estimated expenditures assuming 10% increase   |
| <b>Personnel Costs</b>     |         | <b>313,675</b>      |  |
| Professional & Contractual | 5310    | 100,000             | Pinellas County fees relating to annual stormwater assessments; street sweeping contract; stormwater outfall clearing/cleaning; routine and emergency stormwater collection system repairs and maintenance. FY 2019 funding includes \$16,000 for marcite and tree root removal program. |
| Planning & Engineering     | 5312    | 12,000              | Professional engineering services as may be needed to maintain the City's 175 separate drainage basins of various sizes  |
| NPDES Consulting           | 5313    | 11,000              | Compliance for National Pollutant Discharge Elimination System (NPDES) permit  |
| Accounting & Auditing      | 5320    | 5,431               | Allocated fees for the City's annual financial audit   |
| Software                   | 5330    | 8,401               | Allocation of GIS services (\$7,701) and FacilityDude work order management system (\$700)   |
| Travel & Training          | 5400    | 2,500               | Staff development and training required under NPDES permit   |
| Telephone                  | 5410    | 391                 | Internet, telephone, and cell phone service  |
| Equipment Rental           | 5449    | 777                 | Allocation of Public Works copier lease  |
| R&M - Vehicles             | 5463    | 2,000               | Repair and maintenance of vehicles assigned to division  |
| Uniforms                   | 5521    | 900                 | Uniforms for staff allocated to this division  |
| Fuel                       | 5522    | 4,033               | Estimated fuel costs based on expenditure history  |
| Small Tools                | 5524    | 700                 | Purchase and/or replacement of tools and minor equipment as needed   |
| Operating Supplies         | 5529    | 10,000              | Metals and supplies for minor stormwater collection system repairs that can be performed in-house by staff; systematic replacement of broken curbs and grates of various lengths   |
| Publications & Memberships | 5540    | 500                 | Membership in regional trade group   |
| Administration Fee         | 5910    | 84,124              | General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources  |
| <b>Operating Costs</b>     |         | <b>\$ 242,757</b>   |  |
| Conveyance Improvements    | 5656    | 200,000             | Per CIP  |
| Basin Connections          | 5657    | 10,000              | Per CIP  |
| Local Flooding Mitigation  | 5658    | 400,000             | Per CIP  |
| Water Quality Improvements | 5659    | 210,000             | Per CIP  |
| Alley Improvements         | 5665    | 110,000             | Per CIP  |
| Intersection Improvements  | 5666    | 110,000             | Per CIP  |
| Resiliency                 | 5667    | 25,000              | Per CIP  |
| <b>Capital Outlay</b>      |         | <b>\$ 1,065,000</b> |  |
| Bank Note - Principal      | 5715    | 181,000             | Scheduled debt service on 2015 CapitalOne bank loan  |
| Bank Note - Interest       | 5716    | 74,458              | Scheduled debt service on 2015 CapitalOne bank loan  |
| <b>Debt Service</b>        |         | <b>\$ 255,458</b>   |  |
| <b>Total</b>               |         | <b>\$ 1,876,890</b> |  |

# Capital Improvement Plan

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City of St. Pete Beach  
FY 2019 – FY 2023 Capital Improvement Plan

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**Introduction**

The City Charter requires the City Manager to prepare and submit to the City Commission a Capital Improvement Plan (CIP) every year. The CIP is a five-year planning document for significant capital projects scheduled over a five-year planning period. Project proposal sheets describe the projects and illustrate whether expenditures are intended for acquisition, design, engineering, or construction. Funding sources are matched for each project and, when applicable, the associated operating costs of a project are identified.

Projects are not included unless they have the full support of the City Commission and have an identified funding source. In order to ensure that sufficient funds will be available, staff begins the CIP process by calculating working capital projections and evaluating the impact of current spending on fund balance. This financial planning process has transformed the orientation of both staff and elected officials to having a long-term rather than single year focus. When available funds are insufficient to support an identified project, new revenue must be generated or the project will be deferred to a later year.

**Funding Sources:**

**Capital Improvement Fund:** Funding is derived primarily from two sources: Penny for Pinellas revenue and transfers in from the General Fund. The Penny for Pinellas is a local option sales tax levied by Pinellas County. The City of St. Pete Beach receives a portion of the proceeds, which are restricted for the purpose of infrastructure improvements and public safety vehicles with estimated useful lives exceeding five years. The Penny for Pinellas tax was renewed in November 7, 2017.

**Enterprise Funds:** Each of the Wastewater, Reclaimed Water, and Stormwater Funds are established to recover their cost of operations, including associated capital improvements. Rates or fees must be managed at sufficient levels to fund projects financed by enterprise funds.

**Debt Proceeds:** For planning purposes, the CIP tentatively assumes long-term borrowing to fund the remaining \$2,000,000 obligation associated with the Sewer Expansion South project. However, staff will pursue all possible alternatives prior to relying on new debt. The Florida Job Growth Grant Fund and State of Florida appropriations remain viable funding options.

**Interlocal Agreement:** EMS apparatus replacements included in the CIP assume funding by Pinellas County via interlocal agreement.

**Grants:** Grants are sought to aide in the funding of projects and are often used as a match for capital improvement projects. Grant-funded projects are pursued only if grant funding is secured.

**State Appropriation:** The City secured \$1,000,000 through the State of Florida for sewer improvements. Funding is assigned to the Sewer Expansion South project. Staff will continue to pursue additional appropriations in FY 2019.

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

| <b>Financial Summary</b>                   |                     |                     |                      |                      |                     |                     |                      |
|--|---------------------|---------------------|----------------------|----------------------|---------------------|---------------------|----------------------|
|  | Prior               | FY 2019             | FY 2020              | FY 2021              | FY 2022             | FY 2023             | CIP Total            |
| <b>Capital Outlay</b>                      |                     |                     |                      |                      |                     |                     |                      |
| Planning/Engineering                       | 610,000             | 889,500             | 979,000              | 380,000              | 253,000             | 150,000             | 2,651,500            |
| Construction                               | 9,180,065           | 7,377,000           | 9,997,000            | 10,267,000           | 4,715,000           | 3,400,000           | 35,756,000           |
| Capital Equipment                          | 88,000              | 402,000             | 830,000              | 495,000              | 1,010,000           | 570,000             | 3,307,000            |
| <b>Total</b>                               | <b>\$ 9,878,065</b> | <b>\$ 8,668,500</b> | <b>\$ 11,806,000</b> | <b>\$ 11,142,000</b> | <b>\$ 5,978,000</b> | <b>\$ 4,120,000</b> | <b>\$ 41,714,500</b> |
| <b>Operational Impact</b>                  |                     |                     |                      |                      |                     |                     |                      |
| Personnel Costs                            | -                   | -                   | -                    | -                    | -                   | -                   | -                    |
| Operating Costs                            | -                   | -                   | -                    | -                    | -                   | -                   | -                    |
| <b>Total</b>                               | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>          |
| <b>Funding Sources</b>                     |                     |                     |                      |                      |                     |                     |                      |
| Capital Projects Fund (GF Transfer)        | 1,818,065           | 3,169,500           | 3,247,057            | 3,114,000            | 2,280,000           | 1,280,000           | 13,090,557           |
| Capital Projects Fund (Penny for Pinellas) | -                   | 1,022,000           | 941,943              | 400,000              | 1,350,000           | 900,000             | 4,613,943            |
| Wastewater Fund                            | 4,110,000           | 1,112,000           | 957,000              | 1,708,000            | 888,000             | 980,000             | 5,645,000            |
| Reclaimed Water Fund                       | 200,000             | 200,000             | 200,000              | 200,000              | 200,000             | 200,000             | 1,000,000            |
| Stormwater Fund                            | 700,000             | 960,000             | 815,000              | 1,265,000            | 905,000             | 655,000             | 4,600,000            |
| Debt Proceeds                              | 2,000,000           | 2,000,000           | 5,350,000            | 4,100,000            | -                   | -                   | 11,450,000           |
| Interlocal Agreement                       | -                   | -                   | 190,000              | -                    | -                   | -                   | 190,000              |
| Grant                                      | 50,000              | 205,000             | 105,000              | 355,000              | 355,000             | 105,000             | 1,125,000            |
| State Appropriation                        | 1,000,000           | -                   | -                    | -                    | -                   | -                   | -                    |
| <b>Total</b>                               | <b>\$ 9,878,065</b> | <b>\$ 8,668,500</b> | <b>\$ 11,806,000</b> | <b>\$ 11,142,000</b> | <b>\$ 5,978,000</b> | <b>\$ 4,120,000</b> | <b>\$ 41,714,500</b> |

City of St. Pete Beach  
 FY 2019 - FY 2023 Capital Improvement Plan

**Schedule Summary**

| Description  | FY 2019             | FY 2020              | FY 2021              | FY 2022             | FY 2023             | Total                |
|--|---------------------|----------------------|----------------------|---------------------|---------------------|----------------------|
| Funding Sources:   |                     |                      |                      |                     |                     |                      |
| Capital Projects Fund (GF Transfer)  | 3,169,500           | 3,247,057            | 3,114,000            | 2,280,000           | 1,280,000           | 11,810,557           |
| Capital Projects Fund (Penny for Pinellas)   | 1,022,000           | 941,943              | 400,000              | 1,350,000           | 900,000             | 3,713,943            |
| Wastewater Fund  | 1,112,000           | 957,000              | 1,708,000            | 888,000             | 980,000             | 4,665,000            |
| Reclaimed Water Fund   | 200,000             | 200,000              | 200,000              | 200,000             | 200,000             | 800,000              |
| Stormwater Fund  | 960,000             | 815,000              | 1,265,000            | 905,000             | 655,000             | 3,945,000            |
| Debt Proceeds  | 2,000,000           | 5,350,000            | 4,100,000            | -                   | -                   | 11,450,000           |
| Interlocal Agreement   | -                   | 190,000              | -                    | -                   | -                   | 190,000              |
| Grants   | 205,000             | 105,000              | 355,000              | 355,000             | 105,000             | 1,020,000            |
| <b>Total</b>   | <b>\$ 8,668,500</b> | <b>\$ 11,806,000</b> | <b>\$ 11,142,000</b> | <b>\$ 5,978,000</b> | <b>\$ 4,120,000</b> | <b>\$ 41,714,500</b> |
|  |                     |                      |                      |                     |                     |                      |
| Facilities Maintenance: Merry Pier Deck and Piling Replacement                     | 257,000             | -                    | -                    | -                   | -                   | 257,000              |
| Facilities Maintenance: City Hall HVAC Equipment Replacement                       | 110,000             | -                    | -                    | -                   | -                   | 110,000              |
| Facilities Maintenance: Security Assessment and Improvements Program               | 30,000              | 30,000               | 30,000               | -                   | -                   | 90,000               |
| Facilities Maintenance: General Maintenance and Improvements Program               | 50,000              | 50,000               | 50,000               | 50,000              | 50,000              | 250,000              |
| Facilities Maintenance: Recreation Center HVAC Replacement                         | 110,000             | -                    | -                    | -                   | -                   | 110,000              |
| Facilities Maintenance: Historic Office Building at Pass-A-Grille Park Maintenance | 35,000              | -                    | -                    | -                   | -                   | 35,000               |
| Facilities Maintenance: Garbage Dumpster Enclosure Replacement                     | 50,000              | 100,000              | 100,000              | -                   | -                   | 250,000              |
| Facilities Maintenance: Public Works Yard Expansion                                | 15,000              | -                    | -                    | -                   | -                   | 15,000               |
| Facilities Maintenance: ADA Program  | 50,000              | 50,000               | 50,000               | 50,000              | 50,000              | 250,000              |
| Facilities Maintenance: Library Improvements                                       | 400,000             | -                    | -                    | -                   | -                   | 400,000              |
| Streets Maintenance: Upham Beach Parking Lot Renovation                            | 68,500              | 700,000              | -                    | -                   | -                   | 768,500              |
| Streets Maintenance: Blind Pass Road Complete Streets Construction                 | 400,000             | -                    | -                    | -                   | -                   | 400,000              |
| Streets Maintenance: Gulf Winds Drive Complete Streets Reconstruction              | -                   | 400,000              | 1,500,000            | 1,500,000           | -                   | 3,400,000            |
| Streets Maintenance: Alley Improvement - 21st Avenue to 22nd Avenue                | 110,000             | -                    | -                    | -                   | -                   | 110,000              |
| Streets Maintenance: Shell Alley Maintenance Program                               | 100,000             | 100,000              | 100,000              | 100,000             | 100,000             | 500,000              |
| Streets Maintenance: Street Rehabilitation Program                                 | 650,000             | 650,000              | 650,000              | 650,000             | 650,000             | 3,250,000            |
| Streets Maintenance: Gulf Way Resurfacing and Heat Reduction                       | 400,000             | 500,000              | 500,000              | -                   | -                   | 1,400,000            |
| Streets Maintenance: Tidal Influenced Intersection Improvements                    | 110,000             | 110,000              | 110,000              | -                   | -                   | 330,000              |
| Streets Maintenance: Corey Avenue Festival Electrical Service                      | 22,000              | -                    | -                    | -                   | -                   | 22,000               |
| Streets Maintenance: Corey Avenue Street Rehabilitation                            | 250,000             | -                    | -                    | -                   | -                   | 250,000              |
| Streets Maintenance: Concrete, Brick and Masonry Maintenance and Repair            | 100,000             | 100,000              | 100,000              | 100,000             | 100,000             | 500,000              |
| Streets Maintenance: Vina del Mar and Boca Ciega Bridge Repairs                    | 198,000             | -                    | -                    | -                   | -                   | 198,000              |
| Streets Maintenance: Decorative Street Signage                                     | 85,000              | 50,000               | 50,000               | -                   | -                   | 185,000              |

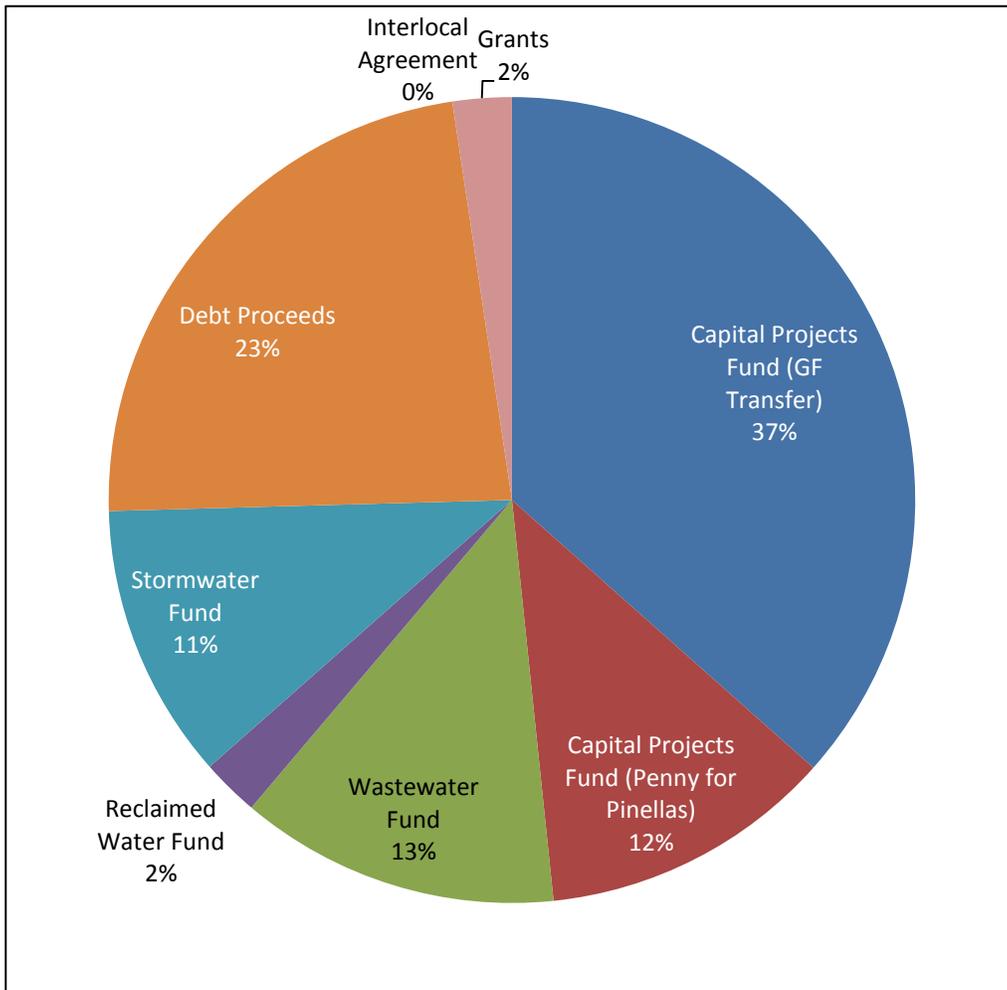
City of St. Pete Beach  
 FY 2019 - FY 2023 Capital Improvement Plan

**Schedule Summary**

| Description  | FY 2019             | FY 2020              | FY 2021              | FY 2022             | FY 2023             | Total                |
|--|---------------------|----------------------|----------------------|---------------------|---------------------|----------------------|
| Seawall Maintenance: Pass-A-Grille Way from 1st Avenue to 12th Avenue          | 100,000             | -                    | 400,000              | 400,000             | 400,000             | 1,300,000            |
| Seawall Maintenance: Maintenance Program                                       | 280,000             | 280,000              | 280,000              | 280,000             | 280,000             | 1,400,000            |
| Parks and Grounds: Placemaking Improvements Program                            | 110,000             | 100,000              | 50,000               | -                   | -                   | 260,000              |
| Parks and Grounds: Facility Grounds and Public Property Beautification Program | 50,000              | 50,000               | 50,000               | 50,000              | 50,000              | 250,000              |
| Parks and Grounds: Hurley Field Renovation                                     | 25,000              | 325,000              | -                    | -                   | -                   | 350,000              |
| Parks and Grounds: Playground Equipment Replacement                            | 50,000              | -                    | -                    | -                   | -                   | 50,000               |
| Parks and Grounds: Public Restroom Renovations                                 | 79,000              | 79,000               | 79,000               | -                   | -                   | 237,000              |
| Beach Maintenance: Sand Dune and Beach Property Improvements Program           | 25,000              | 25,000               | 25,000               | -                   | -                   | 75,000               |
| Emergency Operations: Portable Radio Replacement                               | 62,000              | -                    | -                    | -                   | -                   | 62,000               |
| Emergency Operations: Generator Power for City Facilities                      | 100,000             | 100,000              | -                    | -                   | -                   | 200,000              |
| Emergency Operations: Communications Equipment for Public Works and Fire       | 30,000              | -                    | -                    | -                   | -                   | 30,000               |
| Emergency Operations: Florida Resilient Coastline Planning                     | 25,000              | -                    | -                    | -                   | -                   | 25,000               |
| Sanitary Sewer: Sewer Expansion South  | 2,000,000           | -                    | -                    | -                   | -                   | 2,000,000            |
| Sanitary Sewer: Subaqueous Force Main 1 Replacement                            | 350,000             | 5,350,000            | 4,100,000            | -                   | -                   | 9,800,000            |
| Sanitary Sewer: Lift Station 4 and 10 Repairs                                  | 44,000              | -                    | -                    | -                   | -                   | 44,000               |
| Sanitary Sewer: Lift Stations 7 and 17 Repairs                                 | -                   | 44,000               | -                    | -                   | -                   | 44,000               |
| Sanitary Sewer: Lift Station 13 Repair and Replacement                         | -                   | -                    | 365,000              | -                   | -                   | 365,000              |
| Sanitary Sewer: Lift Station 14 Repair and Replacement                         | -                   | -                    | -                    | 230,000             | -                   | 230,000              |
| Sanitary Sewer: Lift Station 15 Repair and Replacement                         | -                   | -                    | -                    | -                   | 370,000             | 370,000              |
| Sanitary Sewer: Lift Station 11 Repair and Replacement                         | -                   | 240,000              | -                    | -                   | -                   | 240,000              |
| Sanitary Sewer: Inflow and Infiltration Repairs Program                        | 540,000             | 540,000              | 540,000              | 540,000             | 540,000             | 2,700,000            |
| Sanitary Sewer: Pump and Lift Station Pump Rehabilitation Program              | 20,000              | -                    | 10,000               | 10,000              | 70,000              | 110,000              |
| Sanitary Sewer: Lift Station Emergency Operations Power and Pumps              | 108,000             | 108,000              | 108,000              | 108,000             | -                   | 432,000              |
| Sanitary Sewer: Exposed Force Mains 6 and 9 Maintenance                        | 50,000              | -                    | -                    | -                   | -                   | 50,000               |
| Sanitary Sewer: Exposed Force Main 9 Replacement                               | -                   | 25,000               | 250,000              | -                   | -                   | 275,000              |
| Reclaimed Water Improvements   | 200,000             | 200,000              | 200,000              | 200,000             | 200,000             | 1,000,000            |
| Stormwater Management: Conveyance System and Pond Storage Maintenance          | 200,000             | 200,000              | 200,000              | 200,000             | 200,000             | 1,000,000            |
| Stormwater Management: Blind Pass Stormwater Basin Connections                 | 10,000              | -                    | 200,000              | 200,000             | 200,000             | 610,000              |
| Stormwater Management: Local Street Flooding Mitigation Program                | 400,000             | 400,000              | 400,000              | 150,000             | 150,000             | 1,500,000            |
| Stormwater Management: Stormwater Quality Improvements                         | 210,000             | 210,000              | 210,000              | 210,000             | 210,000             | 1,050,000            |
| Apparatus Replacements   | -                   | 690,000              | 435,000              | 950,000             | 500,000             | 2,575,000            |
| <b>Total</b>   | <b>\$ 8,668,500</b> | <b>\$ 11,806,000</b> | <b>\$ 11,142,000</b> | <b>\$ 5,978,000</b> | <b>\$ 4,120,000</b> | <b>\$ 41,714,500</b> |

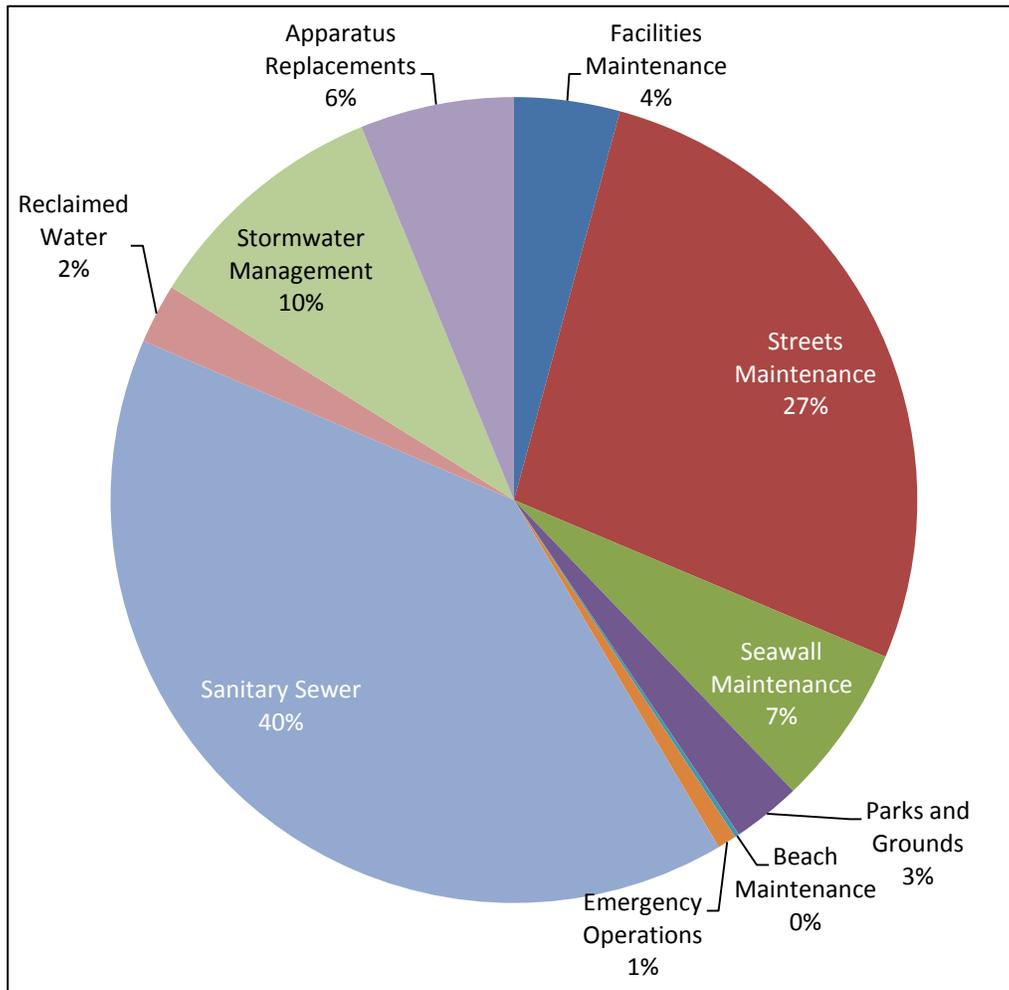
City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Funding Sources**



City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Funding Uses**



City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Facilities Maintenance: Merry Pier Deck and Piling Replacement**

**Priority Rank:** 35  
**FY 2019 - FY 2023 Total Cost:** \$257,000  
**Project Type:** Marine Construction  
**Useful Life:** 20+ years  
**Department/Division:** PW - Facilities

**Description:**

Merry Pier was built circa 1902. The deck and pilings of unknown age and many of the stringers and deck connections to the piles are failing or missing. An inspection of the structure was commissioned and the results are that both the pilings and deck are significantly degraded. A complete replacement is recommended.

|  | Prior       | FY 2019           | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                   |             |             |             |             |                   |
| Planning/Engineering                       | -           | 22,000            | -           | -           | -           | -           | 22,000            |
| Construction                               | -           | 235,000           | -           | -           | -           | -           | 235,000           |
| Capital Equipment                          | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 257,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 257,000</b> |
| <b>Operational Impact</b>                  |             |                   |             |             |             |             |                   |
| Personnel Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| Operating Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                   |             |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | -                 | -           | -           | -           | -           | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | 257,000           | -           | -           | -           | -           | 257,000           |
| Wastewater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                 | -           | -           | -           | -           | -                 |
| Stormwater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Debt Proceeds                              | -           | -                 | -           | -           | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                 | -           | -           | -           | -           | -                 |
| Grant                                      | -           | -                 | -           | -           | -           | -           | -                 |
| State Appropriation                        | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 257,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 257,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 5        | 0.50         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>51.50</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Facilities Maintenance: City Hall HVAC Equipment Replacement**

**Priority Rank:** 31  
**FY 2019 - FY 2023 Total Cost:** \$110,000  
**Project Type:** Facilities Repair  
**Useful Life:** 16 - 20 years  
**Department/Division:** PW - Facilities

**Description:**

The HVAC system servicing City Hall consists of nine separate units. Installed original to the building, the system has proven to be cumbersome and inefficient over the years requiring constant and expensive maintenance and repairs. A replacement system consisting of one unit utilizing variable air control valves, upgraded ducting and controls is recommended.

|  | Prior       | FY 2019           | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                   |             |             |             |             |                   |
| Planning/Engineering                       | -           | 10,000            | -           | -           | -           | -           | 10,000            |
| Construction                               | -           | 50,000            | -           | -           | -           | -           | 50,000            |
| Capital Equipment                          | -           | 50,000            | -           | -           | -           | -           | 50,000            |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 110,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 110,000</b> |
| <b>Operational Impact</b>                  |             |                   |             |             |             |             |                   |
| Personnel Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| Operating Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                   |             |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | 110,000           | -           | -           | -           | -           | 110,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -           | -           | -           | -           | -                 |
| Wastewater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                 | -           | -           | -           | -           | -                 |
| Stormwater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Debt Proceeds                              | -           | -                 | -           | -           | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                 | -           | -           | -           | -           | -                 |
| Grant                                      | -           | -                 | -           | -           | -           | -           | -                 |
| State Appropriation                        | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 110,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 110,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 3        | 6.00         |
| Employee Health & Safety     | 2.00      | 3        | 6.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 5        | 7.50         |
| Ongoing Operation Costs      | 1.50      | 3        | 4.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 3        | 6.00         |
| Public Demand                | 2.10      | 3        | 6.30         |
| Synergy with Other Projects  | 0.40      | 3        | 1.20         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>53.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Facilities Maintenance: Security Assessment and Improvements Program**

**Priority Rank:** 38  
**FY 2019 - FY 2023 Total Cost:** \$90,000  
**Project Type:** Facilities Repair  
**Useful Life:** 16 - 20 years  
**Department/Division:** PW - Facilities  
**Description:**  
 City owned facility security improvements.

|  | Prior            | FY 2019          | FY 2020          | FY 2021          | FY 2022     | FY 2023     | CIP Total        |
|--|------------------|------------------|------------------|------------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |                  |                  |                  |                  |             |             |                  |
| Planning/Engineering                       | -                | -                | -                | -                | -           | -           | -                |
| Construction                               | 60,000           | 30,000           | 30,000           | 30,000           | -           | -           | 90,000           |
| Capital Equipment                          | -                | -                | -                | -                | -           | -           | -                |
| <b>Total</b>                               | <b>\$ 60,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 90,000</b> |
| <b>Operational Impact</b>                  |                  |                  |                  |                  |             |             |                  |
| Personnel Costs                            | -                | -                | -                | -                | -           | -           | -                |
| Operating Costs                            | -                | -                | -                | -                | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |                  |                  |                  |                  |             |             |                  |
| Capital Projects Fund (GF Transfer)        | 60,000           | 30,000           | 30,000           | 30,000           | -           | -           | 90,000           |
| Capital Projects Fund (Penny for Pinellas) | -                | -                | -                | -                | -           | -           | -                |
| Wastewater Fund                            | -                | -                | -                | -                | -           | -           | -                |
| Reclaimed Water Fund                       | -                | -                | -                | -                | -           | -           | -                |
| Stormwater Fund                            | -                | -                | -                | -                | -           | -           | -                |
| Debt Proceeds                              | -                | -                | -                | -                | -           | -           | -                |
| Interlocal Agreement                       | -                | -                | -                | -                | -           | -           | -                |
| Grant                                      | -                | -                | -                | -                | -           | -           | -                |
| State Appropriation                        | -                | -                | -                | -                | -           | -           | -                |
| <b>Total</b>                               | <b>\$ 60,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 90,000</b> |
| <b>Priority Ranking</b>                    |                  |                  |                  |                  |             |             |                  |
| Criteria:                                  | Weighting        | Priority         | Score            |                  |             |             |                  |
| Public Health & Safety                     | 2.00             | 5                | 10.00            |                  |             |             |                  |
| Employee Health & Safety                   | 2.00             | 5                | 10.00            |                  |             |             |                  |
| Regulatory Mandate                         | 2.00             | 0                | 0.00             |                  |             |             |                  |
| Frequent Problems                          | 1.00             | 0                | 0.00             |                  |             |             |                  |
| Ability to Finance                         | 0.10             | 5                | 0.50             |                  |             |             |                  |
| Cost of Project                            | 0.10             | 5                | 0.50             |                  |             |             |                  |
| Generates Revenue                          | 0.10             | 0                | 0.00             |                  |             |             |                  |
| Generates Cost Savings                     | 1.50             | 0                | 0.00             |                  |             |             |                  |
| Ongoing Operation Costs                    | 1.50             | 1                | 1.50             |                  |             |             |                  |
| Age or Condition of Existing               | 1.90             | 0                | 0.00             |                  |             |             |                  |
| Public Benefit                             | 2.00             | 5                | 10.00            |                  |             |             |                  |
| Public Demand                              | 2.10             | 5                | 10.50            |                  |             |             |                  |
| Synergy with Other Projects                | 0.40             | 0                | 0.00             |                  |             |             |                  |
| Strategic Goal                             | 1.65             | 3                | 4.95             |                  |             |             |                  |
| Comprehensive Plan Component               | 1.65             | 0                | 0.00             |                  |             |             |                  |
| <b>Total</b>                               |                  |                  | <b>47.95</b>     |                  |             |             |                  |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Facilities Maintenance: General Maintenance and Improvements Program**

**Priority Rank:** 46  
**FY 2019 - FY 2023 Total Cost:** \$250,000  
**Project Type:** Facilities Repair  
**Useful Life:** 16 - 20 years  
**Department/Division:** PW - Facilities

**Description:**

City owned facility repairs to major components including roof systems, plumbing, electrical, foundation settlement, HVAC systems, window and door replacement and lighting system replacement to LED. Also includes carpet and flooring replacement, bathroom renovations, painting and other interior maintenance upkeep requirements.

|  | Prior            | FY 2019          | FY 2020          | FY 2021          | FY 2022          | FY 2023          | CIP Total         |
|--|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| <b>Capital Outlay</b>                      |                  |                  |                  |                  |                  |                  |                   |
| Planning/Engineering                       | -                | -                | -                | -                | -                | -                | -                 |
| Construction                               | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 250,000           |
| Capital Equipment                          | -                | -                | -                | -                | -                | -                | -                 |
| <b>Total</b>                               | <b>\$ 50,000</b> | <b>\$ 250,000</b> |
| <b>Operational Impact</b>                  |                  |                  |                  |                  |                  |                  |                   |
| Personnel Costs                            | -                | -                | -                | -                | -                | -                | -                 |
| Operating Costs                            | -                | -                | -                | -                | -                | -                | -                 |
| <b>Total</b>                               | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |                  |                  |                  |                  |                  |                  |                   |
| Capital Projects Fund (GF Transfer)        | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 250,000           |
| Capital Projects Fund (Penny for Pinellas) | -                | -                | -                | -                | -                | -                | -                 |
| Wastewater Fund                            | -                | -                | -                | -                | -                | -                | -                 |
| Reclaimed Water Fund                       | -                | -                | -                | -                | -                | -                | -                 |
| Stormwater Fund                            | -                | -                | -                | -                | -                | -                | -                 |
| Debt Proceeds                              | -                | -                | -                | -                | -                | -                | -                 |
| Interlocal Agreement                       | -                | -                | -                | -                | -                | -                | -                 |
| Grant                                      | -                | -                | -                | -                | -                | -                | -                 |
| State Appropriation                        | -                | -                | -                | -                | -                | -                | -                 |
| <b>Total</b>                               | <b>\$ 50,000</b> | <b>\$ 250,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 0        | 0.00         |
| Employee Health & Safety     | 2.00      | 1        | 2.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 3        | 6.00         |
| Public Demand                | 2.10      | 2        | 4.20         |
| Synergy with Other Projects  | 0.40      | 1        | 0.40         |
| Strategic Goal               | 1.65      | 1        | 1.65         |
| Comprehensive Plan Component | 1.65      | 1        | 1.65         |
| <b>Total</b>                 |           |          | <b>33.90</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Facilities Maintenance: Recreation Center HVAC Replacement**

**Priority Rank:** 31  
**FY 2019 - FY 2023 Total Cost:** \$110,000  
**Project Type:** Facilities Repair  
**Useful Life:** 16 - 20 years  
**Department/Division:** PW - Facilities

**Description:**

The HVAC system servicing the Recreation Center consists of four separate units. Installed original to the building, the system has proven to be cumbersome and inefficient over the years requiring constant and expensive maintenance and repairs. A replacement system consisting of one unit utilizing variable air control valves, upgraded ducting and controls is recommended.

|  | Prior       | FY 2019           | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                   |             |             |             |             |                   |
| Planning/Engineering                       | -           | 10,000            | -           | -           | -           | -           | 10,000            |
| Construction                               | -           | 50,000            | -           | -           | -           | -           | 50,000            |
| Capital Equipment                          | -           | 50,000            | -           | -           | -           | -           | 50,000            |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 110,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 110,000</b> |
| <b>Operational Impact</b>                  |             |                   |             |             |             |             |                   |
| Personnel Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| Operating Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                   |             |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | 110,000           | -           | -           | -           | -           | 110,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -           | -           | -           | -           | -                 |
| Wastewater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                 | -           | -           | -           | -           | -                 |
| Stormwater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Debt Proceeds                              | -           | -                 | -           | -           | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                 | -           | -           | -           | -           | -                 |
| Grant                                      | -           | -                 | -           | -           | -           | -           | -                 |
| State Appropriation                        | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 110,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 110,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 3        | 6.00         |
| Employee Health & Safety     | 2.00      | 3        | 6.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 5        | 7.50         |
| Ongoing Operation Costs      | 1.50      | 3        | 4.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 3        | 6.00         |
| Public Demand                | 2.10      | 3        | 6.30         |
| Synergy with Other Projects  | 0.40      | 3        | 1.20         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>53.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Facilities Maintenance: Historic Office Building at Pass-A-Grille Park Maintenance**

**Priority Rank:** 41  
**FY 2019 - FY 2023 Total Cost:** \$35,000  
**Project Type:** Facilities Repair  
**Useful Life:** 16 - 20 years  
**Department/Division:** PW - Facilities

**Description:**

The 1-Room Historic Office Building at the shuffle board courts in the 10th Avenue Pass-A-Grille Park is in need of routine maintenance including exterior woodwork restoration, window restoration, exterior paint, indoor plumbing replacement, door restoration and other minor repairs.

|  | Prior       | FY 2019          | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total        |
|--|-------------|------------------|-------------|-------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |             |                  |             |             |             |             |                  |
| Planning/Engineering                       | -           | -                | -           | -           | -           | -           | -                |
| Construction                               | -           | 35,000           | -           | -           | -           | -           | 35,000           |
| Capital Equipment                          | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 35,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 35,000</b> |
| <b>Operational Impact</b>                  |             |                  |             |             |             |             |                  |
| Personnel Costs                            | -           | -                | -           | -           | -           | -           | -                |
| Operating Costs                            | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |             |                  |             |             |             |             |                  |
| Capital Projects Fund (GF Transfer)        | -           | 35,000           | -           | -           | -           | -           | 35,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -           | -           | -           | -           | -                |
| Wastewater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Reclaimed Water Fund                       | -           | -                | -           | -           | -           | -           | -                |
| Stormwater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Debt Proceeds                              | -           | -                | -           | -           | -           | -           | -                |
| Interlocal Agreement                       | -           | -                | -           | -           | -           | -           | -                |
| Grant                                      | -           | -                | -           | -           | -           | -           | -                |
| State Appropriation                        | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 35,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 35,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 4        | 8.00         |
| Employee Health & Safety     | 2.00      | 4        | 8.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 4        | 8.00         |
| Public Demand                | 2.10      | 4        | 8.40         |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>42.90</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Facilities Maintenance: Garbage Dumpster Enclosure Replacement**

**Priority Rank:** 34  
**FY 2019 - FY 2023 Total Cost:** \$250,000  
**Project Type:** Facilities Repair  
**Useful Life:** 20+ years  
**Department/Division:** PW - Facilities

**Description:**

The garbage dumpster enclosures currently in use are made out of vinyl strips and lightweight swinging doors. This type of constructure requires increasing maintenance due to storm damage and the continuous use wears out the hardware. This program will replace the vinyl with concrete block and heavy duty door hardware capable of withstanding our hurricane seasons and heavy wear and tear. The exterior will be a stucco or similar finish for beautification purposes.

|                       | Prior       | FY 2019          | FY 2020           | FY 2021           | FY 2022     | FY 2023     | CIP Total         |
|-----------------------|-------------|------------------|-------------------|-------------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b> |             |                  |                   |                   |             |             |                   |
| Planning/Engineering  | -           | 5,000            | 5,000             | 5,000             | -           | -           | 15,000            |
| Construction          | -           | 45,000           | 95,000            | 95,000            | -           | -           | 235,000           |
| Capital Equipment     | -           | -                | -                 | -                 | -           | -           | -                 |
| <b>Total</b>          | <b>\$ -</b> | <b>\$ 50,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 250,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |             |                  |                   |                   |             |             |                   |
|--|-------------|------------------|-------------------|-------------------|-------------|-------------|-------------------|
| Capital Projects Fund (GF Transfer)        | -           | 50,000           | 100,000           | 100,000           | -           | -           | 250,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -                 | -                 | -           | -           | -                 |
| Wastewater Fund                            | -           | -                | -                 | -                 | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                | -                 | -                 | -           | -           | -                 |
| Stormwater Fund                            | -           | -                | -                 | -                 | -           | -           | -                 |
| Debt Proceeds                              | -           | -                | -                 | -                 | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                | -                 | -                 | -           | -           | -                 |
| Grant                                      | -           | -                | -                 | -                 | -           | -           | -                 |
| State Appropriation                        | -           | -                | -                 | -                 | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 50,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 250,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 4        | 8.00         |
| Employee Health & Safety     | 2.00      | 4        | 8.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>52.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Facilities Maintenance: Public Works Yard Expansion**

**Priority Rank:** 21  
**FY 2019 - FY 2023 Total Cost:** \$15,000  
**Project Type:** Facilities Repair  
**Useful Life:** 20+ years  
**Department/Division:** PW - Facilities

**Description:**

The number of vehicles at Public Works has increased in recent years and material storage and waste management require more space to maintain operations. This project will consider the expanding operational requirements including adding new fleet maintenance activities in the future and design the yard space including enclosures as required to meet those expectations.

|  | Prior       | FY 2019          | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total        |
|--|-------------|------------------|-------------|-------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |             |                  |             |             |             |             |                  |
| Planning/Engineering                       | -           | 15,000           | -           | -           | -           | -           | 15,000           |
| Construction                               | -           | -                | -           | -           | -           | -           | -                |
| Capital Equipment                          | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 15,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 15,000</b> |
| <b>Operational Impact</b>                  |             |                  |             |             |             |             |                  |
| Personnel Costs                            | -           | -                | -           | -           | -           | -           | -                |
| Operating Costs                            | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |             |                  |             |             |             |             |                  |
| Capital Projects Fund (GF Transfer)        | -           | -                | -           | -           | -           | -           | -                |
| Capital Projects Fund (Penny for Pinellas) | -           | 15,000           | -           | -           | -           | -           | 15,000           |
| Wastewater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Reclaimed Water Fund                       | -           | -                | -           | -           | -           | -           | -                |
| Stormwater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Debt Proceeds                              | -           | -                | -           | -           | -           | -           | -                |
| Interlocal Agreement                       | -           | -                | -           | -           | -           | -           | -                |
| Grant                                      | -           | -                | -           | -           | -           | -           | -                |
| State Appropriation                        | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 15,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 15,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 3        | 6.00         |
| Frequent Problems            | 1.00      | 3        | 3.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>60.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Facilities Maintenance: ADA Program**

**Priority Rank:** 12  
**FY 2019 - FY 2023 Total Cost:** \$250,000  
**Project Type:** Code Compliance  
**Useful Life:** 6 - 10 years  
**Department/Division:** PW - Facilities

**Description:**

The Americans with Disabilities Act requires Cities to develop a plan that reviews programs for ADA Compliance and corrects infrastructure defects.

|                       | Prior            | FY 2019          | FY 2020          | FY 2021          | FY 2022          | FY 2023          | CIP Total         |
|-----------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| <b>Capital Outlay</b> |                  |                  |                  |                  |                  |                  |                   |
| Planning/Engineering  | -                | 20,000           | -                | -                | -                | -                | 20,000            |
| Construction          | 50,000           | 30,000           | 50,000           | 50,000           | 50,000           | 50,000           | 230,000           |
| Capital Equipment     | -                | -                | -                | -                | -                | -                | -                 |
| <b>Total</b>          | <b>\$ 50,000</b> | <b>\$ 250,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                  |                  |                  |                  |                  |                  |                   |
|--|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Capital Projects Fund (GF Transfer)        | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 250,000           |
| Capital Projects Fund (Penny for Pinellas) | -                | -                | -                | -                | -                | -                | -                 |
| Wastewater Fund                            | -                | -                | -                | -                | -                | -                | -                 |
| Reclaimed Water Fund                       | -                | -                | -                | -                | -                | -                | -                 |
| Stormwater Fund                            | -                | -                | -                | -                | -                | -                | -                 |
| Debt Proceeds                              | -                | -                | -                | -                | -                | -                | -                 |
| Interlocal Agreement                       | -                | -                | -                | -                | -                | -                | -                 |
| Grant                                      | -                | -                | -                | -                | -                | -                | -                 |
| State Appropriation                        | -                | -                | -                | -                | -                | -                | -                 |
| <b>Total</b>                               | <b>\$ 50,000</b> | <b>\$ 250,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 1        | 2.00         |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 3        | 3.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 4        | 0.40         |
| Generates Revenue            | 0.10      | 3        | 0.30         |
| Generates Cost Savings       | 1.50      | 2        | 3.00         |
| Ongoing Operation Costs      | 1.50      | 2        | 3.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 4        | 8.40         |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 5        | 8.25         |
| Comprehensive Plan Component | 1.65      | 4        | 6.60         |
| <b>Total</b>                 |           |          | <b>76.95</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Facilities Maintenance: Library Improvements**

**Priority Rank:** 20  
**FY 2019 - FY 2023 Total Cost:** \$400,000  
**Project Type:** Facilities Repair  
**Useful Life:** 11 - 15 years  
**Department/Division:** PW - Facilities

**Description:**

FY 2018 preliminary engineering studies have revealed extensive damage to the library roof deck. Additional funds are recommended for FY 2019 to complete the roofing and structural improvements identified in the engineering team's report.

|  | Prior             | FY 2019           | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |                   |                   |             |             |             |             |                   |
| Planning/Engineering                       | -                 | -                 | -           | -           | -           | -           | -                 |
| Construction                               | 465,065           | 400,000           | -           | -           | -           | -           | 400,000           |
| Capital Equipment                          | -                 | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ 465,065</b> | <b>\$ 400,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 400,000</b> |
| <b>Operational Impact</b>                  |                   |                   |             |             |             |             |                   |
| Personnel Costs                            | -                 | -                 | -           | -           | -           | -           | -                 |
| Operating Costs                            | -                 | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |                   |                   |             |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | 465,065           | 400,000           | -           | -           | -           | -           | 400,000           |
| Capital Projects Fund (Penny for Pinellas) | -                 | -                 | -           | -           | -           | -           | -                 |
| Wastewater Fund                            | -                 | -                 | -           | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -                 | -                 | -           | -           | -           | -           | -                 |
| Stormwater Fund                            | -                 | -                 | -           | -           | -           | -           | -                 |
| Debt Proceeds                              | -                 | -                 | -           | -           | -           | -           | -                 |
| Interlocal Agreement                       | -                 | -                 | -           | -           | -           | -           | -                 |
| Grant                                      | -                 | -                 | -           | -           | -           | -           | -                 |
| State Appropriation                        | -                 | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ 465,065</b> | <b>\$ 400,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 400,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 4        | 8.00         |
| Employee Health & Safety     | 2.00      | 4        | 8.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 3        | 0.30         |
| Generates Revenue            | 0.10      | 1        | 0.10         |
| Generates Cost Savings       | 1.50      | 5        | 7.50         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 4        | 8.40         |
| Synergy with Other Projects  | 0.40      | 4        | 1.60         |
| Strategic Goal               | 1.65      | 1        | 1.65         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>60.55</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Upham Beach Parking Lot Renovation**

**Priority Rank:** 50  
**FY 2019 - FY 2023 Total Cost:** \$768,500  
**Project Type:** Street Repair  
**Useful Life:** 11 - 15 ears  
**Department/Division:** PW - Streets

**Description:**

An engineering study was conducted to determine if the Upham Beach parking lot could be renovated to create additional parking spaces. The report concluded that a comprehensive renovation and expansion would result in the addition of 66 parking spaces. The concept design of the lot includes a revised vehicle movement plan, lot expansion, improved drainage and heat signature reduction elements.

|  | Prior       | FY 2019          | FY 2020           | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|------------------|-------------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                  |                   |             |             |             |                   |
| Planning/Engineering                       | -           | 68,500           | 20,000            | -           | -           | -           | 88,500            |
| Construction                               | -           | -                | 680,000           | -           | -           | -           | 680,000           |
| Capital Equipment                          | -           | -                | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 68,500</b> | <b>\$ 700,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 768,500</b> |
| <b>Operational Impact</b>                  |             |                  |                   |             |             |             |                   |
| Personnel Costs                            | -           | -                | -                 | -           | -           | -           | -                 |
| Operating Costs                            | -           | -                | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                  |                   |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | 68,500           | 200,000           | -           | -           | -           | 268,500           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | 500,000           | -           | -           | -           | 500,000           |
| Wastewater Fund                            | -           | -                | -                 | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                | -                 | -           | -           | -           | -                 |
| Stormwater Fund                            | -           | -                | -                 | -           | -           | -           | -                 |
| Debt Proceeds                              | -           | -                | -                 | -           | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                | -                 | -           | -           | -           | -                 |
| Grant                                      | -           | -                | -                 | -           | -           | -           | -                 |
| State Appropriation                        | -           | -                | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 68,500</b> | <b>\$ 700,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 768,500</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 0        | 0.00         |
| Employee Health & Safety     | 2.00      | 0        | 0.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 3        | 0.30         |
| Generates Revenue            | 0.10      | 3        | 0.30         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 3        | 5.70         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>27.30</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Blind Pass Road Complete Streets Reconstruction**

**Priority Rank:** N/A  
**FY 2019 - FY 2023 Total Cost:** \$400,000  
**Project Type:** Street Repair  
**Useful Life:** 11 - 15 years  
**Department/Division:** PW - Streets

**Description:**

The City Commission awarded the Blind Pass Road reconstruction project in August 2018. The FY 2019 funding installment includes contingency expenditures only.

|  | Prior       | FY 2019           | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                   |             |             |             |             |                   |
| Planning/Engineering                       | -           | -                 | -           | -           | -           | -           | -                 |
| Construction                               | -           | 400,000           | -           | -           | -           | -           | 400,000           |
| Capital Equipment                          | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 400,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 400,000</b> |
| <b>Operational Impact</b>                  |             |                   |             |             |             |             |                   |
| Personnel Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| Operating Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                   |             |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | -                 | -           | -           | -           | -           | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | 400,000           | -           | -           | -           | -           | 400,000           |
| Wastewater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                 | -           | -           | -           | -           | -                 |
| Stormwater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Debt Proceeds                              | -           | -                 | -           | -           | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                 | -           | -           | -           | -           | -                 |
| Grant                                      | -           | -                 | -           | -           | -           | -           | -                 |
| State Appropriation                        | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 400,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 400,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score       |
|------------------------------|-----------|----------|-------------|
| Public Health & Safety       | 2.00      |          | 0.00        |
| Employee Health & Safety     | 2.00      |          | 0.00        |
| Regulatory Mandate           | 2.00      |          | 0.00        |
| Frequent Problems            | 1.00      |          | 0.00        |
| Ability to Finance           | 0.10      |          | 0.00        |
| Cost of Project              | 0.10      |          | 0.00        |
| Generates Revenue            | 0.10      |          | 0.00        |
| Generates Cost Savings       | 1.50      |          | 0.00        |
| Ongoing Operation Costs      | 1.50      |          | 0.00        |
| Age or Condition of Existing | 1.90      |          | 0.00        |
| Public Benefit               | 2.00      |          | 0.00        |
| Public Demand                | 2.10      |          | 0.00        |
| Synergy with Other Projects  | 0.40      |          | 0.00        |
| Strategic Goal               | 1.65      |          | 0.00        |
| Comprehensive Plan Component | 1.65      |          | 0.00        |
| <b>Total</b>                 |           |          | <b>0.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Gulf Winds Drive Complete Streets Reconstruction**

**Priority Rank:** 9  
**FY 2019 - FY 2023 Total Cost:** \$3,400,000  
**Project Type:** Street Repair  
**Useful Life:** 11 - 15 years  
**Department/Division:** PW - Streets

**Description:**

Complete Streets Reconstruction of Gulf Winds Drive from Gulf Blvd to 70th Ave including waste, storm, reclaimed and potable water, underground electrical service, sidewalks, streetscaping and bicycle lanes. Gulf Winds Drive is a heavily trafficked roadway that runs through residential neighborhoods. Traffic calming, defined bicycle lanes and pedestrian walkways will significantly improve safety. City Staff will pursue grant funding assistance from the SWFWMD.

|  | Prior       | FY 2019     | FY 2020           | FY 2021             | FY 2022             | FY 2023     | CIP Total           |
|--|-------------|-------------|-------------------|---------------------|---------------------|-------------|---------------------|
| <b>Capital Outlay</b>                      |             |             |                   |                     |                     |             |                     |
| Planning/Engineering                       | -           | -           | 400,000           | 100,000             | 100,000             | -           | 600,000             |
| Construction                               | -           | -           | -                 | 1,400,000           | 1,400,000           | -           | 2,800,000           |
| Capital Equipment                          | -           | -           | -                 | -                   | -                   | -           | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 400,000</b> | <b>\$ 1,500,000</b> | <b>\$ 1,500,000</b> | <b>\$ -</b> | <b>\$ 3,400,000</b> |
| <b>Operational Impact</b>                  |             |             |                   |                     |                     |             |                     |
| Personnel Costs                            | -           | -           | -                 | -                   | -                   | -           | -                   |
| Operating Costs                            | -           | -           | -                 | -                   | -                   | -           | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b> | <b>\$ -</b>         |
| <b>Funding Sources</b>                     |             |             |                   |                     |                     |             |                     |
| Capital Projects Fund (GF Transfer)        | -           | -           | -                 | 1,000,000           | 1,000,000           | -           | 2,000,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -           | 400,000           | -                   | -                   | -           | 400,000             |
| Wastewater Fund                            | -           | -           | -                 | -                   | -                   | -           | -                   |
| Reclaimed Water Fund                       | -           | -           | -                 | -                   | -                   | -           | -                   |
| Stormwater Fund                            | -           | -           | -                 | 250,000             | 250,000             | -           | 500,000             |
| Debt Proceeds                              | -           | -           | -                 | -                   | -                   | -           | -                   |
| Interlocal Agreement                       | -           | -           | -                 | -                   | -                   | -           | -                   |
| Grant                                      | -           | -           | -                 | 250,000             | 250,000             | -           | 500,000             |
| State Appropriation                        | -           | -           | -                 | -                   | -                   | -           | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 400,000</b> | <b>\$ 1,500,000</b> | <b>\$ 1,500,000</b> | <b>\$ -</b> | <b>\$ 3,400,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 1        | 2.00         |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 1        | 0.10         |
| Cost of Project              | 0.10      | 3        | 0.30         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 4        | 6.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 5        | 8.25         |
| Comprehensive Plan Component | 1.65      | 5        | 8.25         |
| <b>Total</b>                 |           |          | <b>81.90</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Alley Improvement - 21st Avenue to 22nd Avenue**

**Priority Rank:** 11  
**FY 2019 - FY 2023 Total Cost:** \$110,000  
**Project Type:** Street Repair  
**Useful Life:** 20+ years  
**Department/Division:** PW - Streets

**Description:**

Replacement of the existing eastern north-south shell alley between 21st and 22nd Avenue in Pass-A-Grille with a new concrete alley, designed to convey stormwater to the newly installed stormwater collection system on Pass-A-Grille Way. Due to the extremely flat topography and precision needed to meet grades, this is an extremely difficult project. This project was put out for bid in FY18 and the funding was not sufficient to award the project. This project proposes to increase the funding in FY 2019.

|                       | Prior             | FY 2019           | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|-----------------------|-------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b> |                   |                   |             |             |             |             |                   |
| Planning/Engineering  | -                 | -                 | -           | -           | -           | -           | -                 |
| Construction          | 100,000           | 110,000           | -           | -           | -           | -           | 110,000           |
| Capital Equipment     | -                 | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>          | <b>\$ 100,000</b> | <b>\$ 110,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 110,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                   |                   |             |             |             |             |                   |
|--|-------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Capital Projects Fund (GF Transfer)        | -                 | -                 | -           | -           | -           | -           | -                 |
| Capital Projects Fund (Penny for Pinellas) | -                 | -                 | -           | -           | -           | -           | -                 |
| Wastewater Fund                            | -                 | -                 | -           | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -                 | -                 | -           | -           | -           | -           | -                 |
| Stormwater Fund                            | 100,000           | 110,000           | -           | -           | -           | -           | 110,000           |
| Debt Proceeds                              | -                 | -                 | -           | -           | -           | -           | -                 |
| Interlocal Agreement                       | -                 | -                 | -           | -           | -           | -           | -                 |
| Grant                                      | -                 | -                 | -           | -           | -           | -           | -                 |
| State Appropriation                        | -                 | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ 100,000</b> | <b>\$ 110,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 110,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 2        | 4.00         |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 3        | 4.50         |
| Ongoing Operation Costs      | 1.50      | 2        | 3.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 5        | 8.25         |
| Comprehensive Plan Component | 1.65      | 2        | 3.30         |
| <b>Total</b>                 |           |          | <b>81.05</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Shell Alley Maintenance Program**

**Priority Rank:** 37  
**FY 2019 - FY 2023 Total Cost:** \$500,000  
**Project Type:** Street Repair  
**Useful Life:** 1 - 5 years  
**Department/Division:** PW - Streets

**Description:**  
 Repair of shell alleyways in Pass-A-Grille.

|                       | Prior       | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023           | CIP Total         |
|-----------------------|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Capital Outlay</b> |             |                   |                   |                   |                   |                   |                   |
| Planning/Engineering  | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Construction          | -           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 500,000           |
| Capital Equipment     | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total</b>          | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ 500,000</b> |

|                           |             |             |             |             |             |             |             |
|---------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>Operational Impact</b> |             |             |             |             |             |             |             |
| Personnel Costs           | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs           | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>              | <b>\$ -</b> |

|  |             |                   |                   |                   |                   |                   |                   |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Funding Sources</b>                     |             |                   |                   |                   |                   |                   |                   |
| Capital Projects Fund (GF Transfer)        | -           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 500,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Wastewater Fund                            | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Reclaimed Water Fund                       | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Stormwater Fund                            | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Debt Proceeds                              | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Interlocal Agreement                       | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Grant                                      | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| State Appropriation                        | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ 500,000</b> |

| <b>Priority Ranking</b>      |           |          |              |
|------------------------------|-----------|----------|--------------|
| Criteria:                    | Weighting | Priority | Score        |
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 3        | 3.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 3        | 4.50         |
| Age or Condition of Existing | 1.90      | 0        | 0.00         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>49.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Street Rehabilitation Program**

**Priority Rank:** 14  
**FY 2019 - FY 2023 Total Cost:** \$3,250,000  
**Project Type:** Street Repair  
**Useful Life:** 16 - 20 years  
**Department/Division:** PW - Streets

**Description:**

Citywide street, previously paved alleyways and public parking lot asphalt, concrete and brick paving including full depth reconstruction, mill and fill, overlay, various levels of seal coating including the application of heat reduction coating for designated areas and specified concrete and brick locations. Streets are selected using the Pavement Condition Index which was updated in FY18. Street paving is coordinated with sanitary sewer, reclaimed water and other sub-surface utility repair projects.

|                       | Prior             | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023           | CIP Total           |
|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Capital Outlay</b> |                   |                   |                   |                   |                   |                   |                     |
| Planning/Engineering  | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Construction          | 750,000           | 650,000           | 650,000           | 650,000           | 650,000           | 650,000           | 3,250,000           |
| Capital Equipment     | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>          | <b>\$ 750,000</b> | <b>\$ 650,000</b> | <b>\$ 3,250,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                   |                   |                   |                   |                   |                   |                     |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Capital Projects Fund (GF Transfer)        | 750,000           | 650,000           | 650,000           | 650,000           | 650,000           | 650,000           | 3,250,000           |
| Capital Projects Fund (Penny for Pinellas) | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Wastewater Fund                            | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Reclaimed Water Fund                       | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Stormwater Fund                            | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Debt Proceeds                              | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Interlocal Agreement                       | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Grant                                      | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| State Appropriation                        | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>                               | <b>\$ 750,000</b> | <b>\$ 650,000</b> | <b>\$ 3,250,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 0        | 0.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 2        | 0.20         |
| Cost of Project              | 0.10      | 3        | 0.30         |
| Generates Revenue            | 0.10      | 3        | 0.30         |
| Generates Cost Savings       | 1.50      | 5        | 7.50         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 4        | 8.00         |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 3        | 1.20         |
| Strategic Goal               | 1.65      | 3        | 4.95         |
| Comprehensive Plan Component | 1.65      | 3        | 4.95         |
| <b>Total</b>                 |           |          | <b>69.90</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Gulf Way Resurfacing and Heat Reduction**

**Priority Rank:** 36  
**FY 2019 - FY 2023 Total Cost:** \$1,400,000  
**Project Type:** Street Repair  
**Useful Life:** 6 - 10 years  
**Department/Division:** PW - Streets

**Description:**

Gulf Way is at a Pavement Condition Index ranging from the low 50s to the low 70s. The lower indexed sections have failed sub base and the alligator cracking is too wide to repair with microsurfacing techniques. To provide continuity for the entire street, a mill and resurfacing is recommended. Staff also recommends a heat reduction surface treatment. This project is proposed in phases: FY 2019, approx. the center third of the road from 6th Ave to 12th Ave; FY 2020, the south portion; FY 2021, the north.

|  | Prior       | FY 2019           | FY 2020           | FY 2021           | FY 2022     | FY 2023     | CIP Total           |
|--|-------------|-------------------|-------------------|-------------------|-------------|-------------|---------------------|
| <b>Capital Outlay</b>                      |             |                   |                   |                   |             |             |                     |
| Planning/Engineering                       | -           | -                 | -                 | -                 | -           | -           | -                   |
| Construction                               | -           | 400,000           | 500,000           | 500,000           | -           | -           | 1,400,000           |
| Capital Equipment                          | -           | -                 | -                 | -                 | -           | -           | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 400,000</b> | <b>\$ 500,000</b> | <b>\$ 500,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,400,000</b> |
| <b>Operational Impact</b>                  |             |                   |                   |                   |             |             |                     |
| Personnel Costs                            | -           | -                 | -                 | -                 | -           | -           | -                   |
| Operating Costs                            | -           | -                 | -                 | -                 | -           | -           | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>         |
| <b>Funding Sources</b>                     |             |                   |                   |                   |             |             |                     |
| Capital Projects Fund (GF Transfer)        | -           | 400,000           | 500,000           | 500,000           | -           | -           | 1,400,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -                 | -                 | -           | -           | -                   |
| Wastewater Fund                            | -           | -                 | -                 | -                 | -           | -           | -                   |
| Reclaimed Water Fund                       | -           | -                 | -                 | -                 | -           | -           | -                   |
| Stormwater Fund                            | -           | -                 | -                 | -                 | -           | -           | -                   |
| Debt Proceeds                              | -           | -                 | -                 | -                 | -           | -           | -                   |
| Interlocal Agreement                       | -           | -                 | -                 | -                 | -           | -           | -                   |
| Grant                                      | -           | -                 | -                 | -                 | -           | -           | -                   |
| State Appropriation                        | -           | -                 | -                 | -                 | -           | -           | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 400,000</b> | <b>\$ 500,000</b> | <b>\$ 500,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,400,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 3        | 4.50         |
| Ongoing Operation Costs      | 1.50      | 3        | 4.50         |
| Age or Condition of Existing | 1.90      | 0        | 0.00         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>50.50</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Tidal Influenced Intersection Improvements**

**Priority Rank:** 30  
**FY 2019 - FY 2023 Total Cost:** \$330,000  
**Project Type:** Street Repair  
**Useful Life:** 20+ years  
**Department/Division:** PW - Streets

**Description:**

This project focuses on street intersections that are subject to the effects of the tide waters. The brackish water washing over the asphalt accelerates the degradation of the material by pulling out the oils and fine materials that hold the surface together. Vehicle turning movements exacerbate the degradation and the intersections are failing at an accelerated rate. This project replaces the asphalt with specially designed high strength concrete that is resistive to the effects of the brackish water.

|                       | Prior       | FY 2019           | FY 2020           | FY 2021           | FY 2022     | FY 2023     | CIP Total         |
|-----------------------|-------------|-------------------|-------------------|-------------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b> |             |                   |                   |                   |             |             |                   |
| Planning/Engineering  | -           | 10,000            | 10,000            | 10,000            | -           | -           | 30,000            |
| Construction          | -           | 100,000           | 100,000           | 100,000           | -           | -           | 300,000           |
| Capital Equipment     | -           | -                 | -                 | -                 | -           | -           | -                 |
| <b>Total</b>          | <b>\$ -</b> | <b>\$ 110,000</b> | <b>\$ 110,000</b> | <b>\$ 110,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 330,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |             |                   |                   |                   |             |             |                   |
|--|-------------|-------------------|-------------------|-------------------|-------------|-------------|-------------------|
| Capital Projects Fund (GF Transfer)        | -           | -                 | -                 | -                 | -           | -           | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -                 | -                 | -           | -           | -                 |
| Wastewater Fund                            | -           | -                 | -                 | -                 | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                 | -                 | -                 | -           | -           | -                 |
| Stormwater Fund                            | -           | 110,000           | 110,000           | 110,000           | -           | -           | 330,000           |
| Debt Proceeds                              | -           | -                 | -                 | -                 | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                 | -                 | -                 | -           | -           | -                 |
| Grant                                      | -           | -                 | -                 | -                 | -           | -           | -                 |
| State Appropriation                        | -           | -                 | -                 | -                 | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 110,000</b> | <b>\$ 110,000</b> | <b>\$ 110,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 330,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 2        | 4.00         |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 3        | 4.50         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 0        | 0.00         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>55.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Corey Avenue Festival Electrical Service**

**Priority Rank:** 43  
**FY 2019 - FY 2023 Total Cost:** \$22,000  
**Project Type:** Street Repair  
**Useful Life:** 20+ years  
**Department/Division:** PW - Streets

**Description:**

The City supports the Corey Avenue Business Association's hosting of various festivals throughout the year. Currently, vendors supply loose electrical extension cords for power which are plugged into outlet extensions from the business owners. This project will design and install permanent electrical connections along the 300 and 400 block of Corey Ave. A separate purchase will be made for industrial mat extensions for outlets that will be placed down the center of the street.

|  | Prior       | FY 2019          | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total        |
|--|-------------|------------------|-------------|-------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |             |                  |             |             |             |             |                  |
| Planning/Engineering                       | -           | 2,000            | -           | -           | -           | -           | 2,000            |
| Construction                               | -           | 20,000           | -           | -           | -           | -           | 20,000           |
| Capital Equipment                          | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 22,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 22,000</b> |
| <b>Operational Impact</b>                  |             |                  |             |             |             |             |                  |
| Personnel Costs                            | -           | -                | -           | -           | -           | -           | -                |
| Operating Costs                            | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |             |                  |             |             |             |             |                  |
| Capital Projects Fund (GF Transfer)        | -           | 22,000           | -           | -           | -           | -           | 22,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -           | -           | -           | -           | -                |
| Wastewater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Reclaimed Water Fund                       | -           | -                | -           | -           | -           | -           | -                |
| Stormwater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Debt Proceeds                              | -           | -                | -           | -           | -           | -           | -                |
| Interlocal Agreement                       | -           | -                | -           | -           | -           | -           | -                |
| Grant                                      | -           | -                | -           | -           | -           | -           | -                |
| State Appropriation                        | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 22,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 22,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 0        | 0.00         |
| Cost of Project              | 0.10      | 0        | 0.00         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 0        | 0.00         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>40.50</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Corey Avenue Street Rehabilitation**

**Priority Rank:** 39  
**FY 2019 - FY 2023 Total Cost:** \$250,000  
**Project Type:** Street Repair  
**Useful Life:** 20+ years  
**Department/Division:** PW - Streets

**Description:**

This project rehabilitates Corey Avenue from Gulf Blvd to East Bay Street. Additional bump-outs and improved pedestrian cross-walks will be incorporated. The existing street will be milled out and a new asphalt surface put down. A heat reduction seal coating is proposed for the 400, 300 and 200 block area to significantly improve the festival experience and to further beautify this historic main street to the City.

|  | Prior       | FY 2019           | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                   |             |             |             |             |                   |
| Planning/Engineering                       | -           | 15,000            | -           | -           | -           | -           | 15,000            |
| Construction                               | -           | 235,000           | -           | -           | -           | -           | 235,000           |
| Capital Equipment                          | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 250,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 250,000</b> |
| <b>Operational Impact</b>                  |             |                   |             |             |             |             |                   |
| Personnel Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| Operating Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                   |             |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | -                 | -           | -           | -           | -           | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | 250,000           | -           | -           | -           | -           | 250,000           |
| Wastewater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                 | -           | -           | -           | -           | -                 |
| Stormwater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Debt Proceeds                              | -           | -                 | -           | -           | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                 | -           | -           | -           | -           | -                 |
| Grant                                      | -           | -                 | -           | -           | -           | -           | -                 |
| State Appropriation                        | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 250,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 250,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 3        | 5.70         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>47.20</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Concrete, Brick and Masonry Maintenance and Repair**

**Priority Rank:** 39  
**FY 2019 - FY 2023 Total Cost:** \$500,000  
**Project Type:** Street Repair  
**Useful Life:** 16 - 20 years  
**Department/Division:** PW - Streets

**Description:**

This is an annual program to maintain and repair concrete, brick and masonry streets, sidewalks, driveway aprons, curb, pedestrian walkways, walls and other structural and decorative infrastructure and facility elements.

|  | Prior       | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023           | CIP Total         |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Capital Outlay</b>                      |             |                   |                   |                   |                   |                   |                   |
| Planning/Engineering                       | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Construction                               | -           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 500,000           |
| Capital Equipment                          | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ 500,000</b> |
| <b>Operational Impact</b>                  |             |                   |                   |                   |                   |                   |                   |
| Personnel Costs                            | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Operating Costs                            | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                   |                   |                   |                   |                   |                   |
| Capital Projects Fund (GF Transfer)        | -           | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 500,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Wastewater Fund                            | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Reclaimed Water Fund                       | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Stormwater Fund                            | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Debt Proceeds                              | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Interlocal Agreement                       | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| Grant                                      | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| State Appropriation                        | -           | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ 500,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 3        | 5.70         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>47.20</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Vina del Mar and Boca Ciega Bridge Repairs**

**Priority Rank:** 24  
**FY 2019 - FY 2023 Total Cost:** \$198,000  
**Project Type:** Street Repair  
**Useful Life:** 20+ years  
**Department/Division:** PW - Streets

**Description:**

The City owns two bridges; Vina del Mar and Boca Ciega. The bridges are inspected as part of the FDOT state program. The Vina bridge is scour critical, is missing the east bulkhead cap exposing heavily corroded rebar, has delaminations of the underside of the bridge deck and cracking and spalling with exposed rebar on the deck surface. The Boca Ciega bridge has numerous longitudinal and vertical cracks in the deck, abutments and bulkhead caps.

|  | Prior       | FY 2019           | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                   |             |             |             |             |                   |
| Planning/Engineering                       | -           | 18,000            | -           | -           | -           | -           | 18,000            |
| Construction                               | -           | 180,000           | -           | -           | -           | -           | 180,000           |
| Capital Equipment                          | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 198,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 198,000</b> |
| <b>Operational Impact</b>                  |             |                   |             |             |             |             |                   |
| Personnel Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| Operating Costs                            | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                   |             |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | 198,000           | -           | -           | -           | -           | 198,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -           | -           | -           | -           | -                 |
| Wastewater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                 | -           | -           | -           | -           | -                 |
| Stormwater Fund                            | -           | -                 | -           | -           | -           | -           | -                 |
| Debt Proceeds                              | -           | -                 | -           | -           | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                 | -           | -           | -           | -           | -                 |
| Grant                                      | -           | -                 | -           | -           | -           | -           | -                 |
| State Appropriation                        | -           | -                 | -           | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 198,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 198,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 2        | 4.00         |
| Frequent Problems            | 1.00      | 3        | 3.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>58.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Streets Maintenance: Decorative Street Signage**

**Priority Rank:** 52  
**FY 2019 - FY 2023 Total Cost:** \$185,000  
**Project Type:** Street Repair  
**Useful Life:** 16 - 20 years  
**Department/Division:** PW - Streets  
**Description:**

This program begins the decorative street sign transformation starting with Pass-a-Grille, Blind Pass Road, and Corey Avenue.

|  | Prior       | FY 2019          | FY 2020          | FY 2021          | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|------------------|------------------|------------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                  |                  |                  |             |             |                   |
| Planning/Engineering                       | -           | -                | -                | -                | -           | -           | -                 |
| Construction                               | -           | 85,000           | 50,000           | 50,000           | -           | -           | 185,000           |
| Capital Equipment                          | -           | -                | -                | -                | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 85,000</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 185,000</b> |
| <b>Operational Impact</b>                  |             |                  |                  |                  |             |             |                   |
| Personnel Costs                            | -           | -                | -                | -                | -           | -           | -                 |
| Operating Costs                            | -           | -                | -                | -                | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                  |                  |                  |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | 85,000           | 50,000           | 50,000           | -           | -           | 185,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -                | -                | -           | -           | -                 |
| Wastewater Fund                            | -           | -                | -                | -                | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                | -                | -                | -           | -           | -                 |
| Stormwater Fund                            | -           | -                | -                | -                | -           | -           | -                 |
| Debt Proceeds                              | -           | -                | -                | -                | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                | -                | -                | -           | -           | -                 |
| Grant                                      | -           | -                | -                | -                | -           | -           | -                 |
| State Appropriation                        | -           | -                | -                | -                | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 85,000</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 185,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score       |
|------------------------------|-----------|----------|-------------|
| Public Health & Safety       | 2.00      | 0        | 0.00        |
| Employee Health & Safety     | 2.00      | 0        | 0.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00        |
| Frequent Problems            | 1.00      | 0        | 0.00        |
| Ability to Finance           | 0.10      | 5        | 0.50        |
| Cost of Project              | 0.10      | 5        | 0.50        |
| Generates Revenue            | 0.10      | 0        | 0.00        |
| Generates Cost Savings       | 1.50      | 0        | 0.00        |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00        |
| Age or Condition of Existing | 1.90      | 0        | 0.00        |
| Public Benefit               | 2.00      | 0        | 0.00        |
| Public Demand                | 2.10      | 2        | 4.20        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00        |
| Strategic Goal               | 1.65      | 0        | 0.00        |
| Comprehensive Plan Component | 1.65      | 0        | 0.00        |
| <b>Total</b>                 |           |          | <b>5.20</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Seawall Maintenance: Pass-A-Grille Way from 1st Avenue to 12th Avenue**

**Priority Rank:** 31  
**FY 2019 - FY 2023 Total Cost:** \$1,300,000  
**Project Type:** Marine Construction  
**Useful Life:** 20+ years  
**Department/Division:** PW - Facilities

**Description:**

As part of the renovation of Pass-A-Grille Way, the contractor was installing new stormwater outfalls through the existing seawall. During that process a significant amount of voids and unsuitable soil and water intrusion through and under the seawall was discovered. Additional investigation using ground penetrating radar indicated approx. 60% of the soil under the sidewalk along the seawall was believed to be compromised. The estimated cost for construction uses a standard \$400lf of seawall.

|                       | Prior       | FY 2019           | FY 2020     | FY 2021           | FY 2022           | FY 2023           | CIP Total           |
|-----------------------|-------------|-------------------|-------------|-------------------|-------------------|-------------------|---------------------|
| <b>Capital Outlay</b> |             |                   |             |                   |                   |                   |                     |
| Planning/Engineering  | -           | 100,000           | -           | 10,000            | 10,000            | 10,000            | 130,000             |
| Construction          | -           | -                 | -           | 390,000           | 390,000           | 390,000           | 1,170,000           |
| Capital Equipment     | -           | -                 | -           | -                 | -                 | -                 | -                   |
| <b>Total</b>          | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ 400,000</b> | <b>\$ 400,000</b> | <b>\$ 400,000</b> | <b>\$ 1,300,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |             |                   |             |                   |                   |                   |                     |
|--|-------------|-------------------|-------------|-------------------|-------------------|-------------------|---------------------|
| Capital Projects Fund (GF Transfer)        | -           | -                 | -           | -                 | -                 | -                 | -                   |
| Capital Projects Fund (Penny for Pinellas) | -           | 100,000           | -           | 400,000           | 400,000           | 400,000           | 1,300,000           |
| Wastewater Fund                            | -           | -                 | -           | -                 | -                 | -                 | -                   |
| Reclaimed Water Fund                       | -           | -                 | -           | -                 | -                 | -                 | -                   |
| Stormwater Fund                            | -           | -                 | -           | -                 | -                 | -                 | -                   |
| Debt Proceeds                              | -           | -                 | -           | -                 | -                 | -                 | -                   |
| Interlocal Agreement                       | -           | -                 | -           | -                 | -                 | -                 | -                   |
| Grant                                      | -           | -                 | -           | -                 | -                 | -                 | -                   |
| State Appropriation                        | -           | -                 | -           | -                 | -                 | -                 | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ 400,000</b> | <b>\$ 400,000</b> | <b>\$ 400,000</b> | <b>\$ 1,300,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>53.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Seawall Maintenance: Maintenance Program**

**Priority Rank:** 29  
**FY 2019 - FY 2023 Total Cost:** \$1,400,000  
**Project Type:** Marine Construction  
**Useful Life:** 20+ years  
**Department/Division:** PW - Facilities

**Description:**

The City owns and maintains 57 seawalls located throughout the perimeter of the City. Of those approximately 22 have failed or are significantly degraded and no longer functioning properly. Most of these walls are causing damage to the adjacent privately owned seawalls. Previous years' funding provided for design repairs for 12 of the failed seawalls. FY 2019 funding provides for construction of those walls and for the design of the next group of 10. Future funding is in groups of 10.

|                       | Prior             | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023           | CIP Total           |
|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Capital Outlay</b> |                   |                   |                   |                   |                   |                   |                     |
| Planning/Engineering  | -                 | 30,000            | 30,000            | 30,000            | 30,000            | 30,000            | 150,000             |
| Construction          | 100,000           | 250,000           | 250,000           | 250,000           | 250,000           | 250,000           | 1,250,000           |
| Capital Equipment     | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>          | <b>\$ 100,000</b> | <b>\$ 280,000</b> | <b>\$ 1,400,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                   |                   |                   |                   |                   |                   |                     |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Capital Projects Fund (GF Transfer)        | 100,000           | 280,000           | 280,000           | 280,000           | 280,000           | 280,000           | 1,400,000           |
| Capital Projects Fund (Penny for Pinellas) | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Wastewater Fund                            | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Reclaimed Water Fund                       | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Stormwater Fund                            | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Debt Proceeds                              | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Interlocal Agreement                       | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Grant                                      | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| State Appropriation                        | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>                               | <b>\$ 100,000</b> | <b>\$ 280,000</b> | <b>\$ 1,400,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 4        | 8.00         |
| Employee Health & Safety     | 2.00      | 0        | 0.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 3        | 3.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 1        | 1.50         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 4        | 8.00         |
| Public Demand                | 2.10      | 3        | 6.30         |
| Synergy with Other Projects  | 0.40      | 2        | 0.80         |
| Strategic Goal               | 1.65      | 4        | 6.60         |
| Comprehensive Plan Component | 1.65      | 2        | 3.30         |
| <b>Total</b>                 |           |          | <b>55.50</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Parks and Grounds: Placemaking Improvements Program**

**Priority Rank:** 51  
**FY 2019 - FY 2023 Total Cost:** \$260,000  
**Project Type:** Beautification  
**Useful Life:** 20+ years  
**Department/Division:** PW - Facilities

**Description:**

With the Commission's approval of a new City entrance feature and a new City logo, this program will design and construct a new feature at the three entrances and change out signage at City facilities, parks and other locations.

|                       | Prior             | FY 2019           | FY 2020           | FY 2021          | FY 2022     | FY 2023     | CIP Total         |
|-----------------------|-------------------|-------------------|-------------------|------------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b> |                   |                   |                   |                  |             |             |                   |
| Planning/Engineering  | -                 | 10,000            | -                 | -                | -           | -           | 10,000            |
| Construction          | 125,000           | 100,000           | 100,000           | 50,000           | -           | -           | 250,000           |
| Capital Equipment     | -                 | -                 | -                 | -                | -           | -           | -                 |
| <b>Total</b>          | <b>\$ 125,000</b> | <b>\$ 110,000</b> | <b>\$ 100,000</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 260,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                   |                   |                   |                  |             |             |                   |
|--|-------------------|-------------------|-------------------|------------------|-------------|-------------|-------------------|
| Capital Projects Fund (GF Transfer)        | 125,000           | 110,000           | 100,000           | 50,000           | -           | -           | 260,000           |
| Capital Projects Fund (Penny for Pinellas) | -                 | -                 | -                 | -                | -           | -           | -                 |
| Wastewater Fund                            | -                 | -                 | -                 | -                | -           | -           | -                 |
| Reclaimed Water Fund                       | -                 | -                 | -                 | -                | -           | -           | -                 |
| Stormwater Fund                            | -                 | -                 | -                 | -                | -           | -           | -                 |
| Debt Proceeds                              | -                 | -                 | -                 | -                | -           | -           | -                 |
| Interlocal Agreement                       | -                 | -                 | -                 | -                | -           | -           | -                 |
| Grant                                      | -                 | -                 | -                 | -                | -           | -           | -                 |
| State Appropriation                        | -                 | -                 | -                 | -                | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ 125,000</b> | <b>\$ 110,000</b> | <b>\$ 100,000</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 260,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 0        | 0.00         |
| Employee Health & Safety     | 2.00      | 0        | 0.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 0        | 0.00         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 3        | 6.30         |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 3        | 4.95         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>22.25</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Parks and Grounds: Facility Grounds and Public Property Beautification Program**

**Priority Rank:** 49  
**FY 2019 - FY 2023 Total Cost:** \$250,000  
**Project Type:** Beautification  
**Useful Life:** 6 - 10 years  
**Department/Division:** PW - Facilities

**Description:**

This is an ongoing program supporting one of the City Commission's four priorities; public property beautification. Projects within this program include improved landscaping and replacement of aged landscaping at all City facilities, rights of way, street ends, parks and other City owned and managed properties.

|                       | Prior             | FY 2019          | FY 2020          | FY 2021          | FY 2022          | FY 2023          | CIP Total         |
|-----------------------|-------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| <b>Capital Outlay</b> |                   |                  |                  |                  |                  |                  |                   |
| Planning/Engineering  | -                 | 10,000           | 5,000            | 5,000            | 5,000            | 5,000            | 30,000            |
| Construction          | 100,000           | 40,000           | 45,000           | 45,000           | 45,000           | 45,000           | 220,000           |
| Capital Equipment     | -                 | -                | -                | -                | -                | -                | -                 |
| <b>Total</b>          | <b>\$ 100,000</b> | <b>\$ 50,000</b> | <b>\$ 250,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                   |                  |                  |                  |                  |                  |                   |
|--|-------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Capital Projects Fund (GF Transfer)        | 100,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 250,000           |
| Capital Projects Fund (Penny for Pinellas) | -                 | -                | -                | -                | -                | -                | -                 |
| Wastewater Fund                            | -                 | -                | -                | -                | -                | -                | -                 |
| Reclaimed Water Fund                       | -                 | -                | -                | -                | -                | -                | -                 |
| Stormwater Fund                            | -                 | -                | -                | -                | -                | -                | -                 |
| Debt Proceeds                              | -                 | -                | -                | -                | -                | -                | -                 |
| Interlocal Agreement                       | -                 | -                | -                | -                | -                | -                | -                 |
| Grant                                      | -                 | -                | -                | -                | -                | -                | -                 |
| State Appropriation                        | -                 | -                | -                | -                | -                | -                | -                 |
| <b>Total</b>                               | <b>\$ 100,000</b> | <b>\$ 50,000</b> | <b>\$ 250,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 0        | 0.00         |
| Employee Health & Safety     | 2.00      | 0        | 0.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 3        | 5.70         |
| Public Benefit               | 2.00      | 4        | 8.00         |
| Public Demand                | 2.10      | 4        | 8.40         |
| Synergy with Other Projects  | 0.40      | 2        | 0.80         |
| Strategic Goal               | 1.65      | 3        | 4.95         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>28.85</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Parks and Grounds: Hurley Field Renovation**

**Priority Rank:** 26  
**FY 2019 - FY 2023 Total Cost:** \$350,000  
**Project Type:** Facilities Repair  
**Useful Life:** 11 - 15 years  
**Department/Division:** PW - Parks

**Description:**

Hurley Field is being used as the Pass-A-Grille Way Road Reconstruction project lay-down yard. The project is expected to be completed in the Summer of 2019. Immediately following the contractor's departure, Staff recommends a thorough renovation of the facility including the field, fencing, concession stand and lighting.

|  | Prior       | FY 2019          | FY 2020           | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|------------------|-------------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                  |                   |             |             |             |                   |
| Planning/Engineering                       | -           | 25,000           | -                 | -           | -           | -           | 25,000            |
| Construction                               | -           | -                | 325,000           | -           | -           | -           | 325,000           |
| Capital Equipment                          | -           | -                | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 25,000</b> | <b>\$ 325,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 350,000</b> |
| <b>Operational Impact</b>                  |             |                  |                   |             |             |             |                   |
| Personnel Costs                            | -           | -                | -                 | -           | -           | -           | -                 |
| Operating Costs                            | -           | -                | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                  |                   |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | 25,000           | 325,000           | -           | -           | -           | 350,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -                 | -           | -           | -           | -                 |
| Wastewater Fund                            | -           | -                | -                 | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                | -                 | -           | -           | -           | -                 |
| Stormwater Fund                            | -           | -                | -                 | -           | -           | -           | -                 |
| Debt Proceeds                              | -           | -                | -                 | -           | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                | -                 | -           | -           | -           | -                 |
| Grant                                      | -           | -                | -                 | -           | -           | -           | -                 |
| State Appropriation                        | -           | -                | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 25,000</b> | <b>\$ 325,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 350,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 2        | 4.00         |
| Employee Health & Safety     | 2.00      | 0        | 0.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 3        | 3.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 4        | 0.40         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 2        | 3.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 2        | 0.80         |
| Strategic Goal               | 1.65      | 4        | 6.60         |
| Comprehensive Plan Component | 1.65      | 1        | 1.65         |
| <b>Total</b>                 |           |          | <b>57.45</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Parks and Grounds: Playground Equipment Replacement**

**Priority Rank:** 28  
**FY 2019 - FY 2023 Total Cost:** \$50,000  
**Project Type:** Facilities Repair  
**Useful Life:** 11 - 15 years  
**Department/Division:** PW - Parks

**Description:**

Replacement of existing playground equipment in McKenney Park is included in the FY 2018 budget; the \$88,000 budget will be used to purchase equipment at the end of FY 2018 for delivery in early FY 2019. An additional \$50,000 is needed in FY 2019 to purchase new protective turf.

|                       | Prior            | FY 2019          | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total        |
|-----------------------|------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| <b>Capital Outlay</b> |                  |                  |             |             |             |             |                  |
| Planning/Engineering  | -                | -                | -           | -           | -           | -           | -                |
| Construction          | -                | -                | -           | -           | -           | -           | -                |
| Capital Equipment     | 88,000           | 50,000           | -           | -           | -           | -           | 50,000           |
| <b>Total</b>          | <b>\$ 88,000</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 50,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                  |                  |             |             |             |             |                  |
|--|------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Capital Projects Fund (GF Transfer)        | 38,000           | 50,000           | -           | -           | -           | -           | 50,000           |
| Capital Projects Fund (Penny for Pinellas) | -                | -                | -           | -           | -           | -           | -                |
| Wastewater Fund                            | -                | -                | -           | -           | -           | -           | -                |
| Reclaimed Water Fund                       | -                | -                | -           | -           | -           | -           | -                |
| Stormwater Fund                            | -                | -                | -           | -           | -           | -           | -                |
| Debt Proceeds                              | -                | -                | -           | -           | -           | -           | -                |
| Interlocal Agreement                       | -                | -                | -           | -           | -           | -           | -                |
| Grant                                      | 50,000           | -                | -           | -           | -           | -           | -                |
| State Appropriation                        | -                | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ 88,000</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 50,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 0        | 0.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 3        | 3.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 2        | 3.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 4        | 8.00         |
| Public Demand                | 2.10      | 4        | 8.40         |
| Synergy with Other Projects  | 0.40      | 2        | 0.80         |
| Strategic Goal               | 1.65      | 2        | 3.30         |
| Comprehensive Plan Component | 1.65      | 1        | 1.65         |
| <b>Total</b>                 |           |          | <b>56.15</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Parks and Grounds: Public Restroom Renovations**

**Priority Rank:** 22  
**FY 2019 - FY 2023 Total Cost:** \$237,000  
**Project Type:** Facilities Repair  
**Useful Life:** 11 - 15 years  
**Department/Division:** PW - Facilities

**Description:**

The City has nine public restrooms. This program renovates the fixtures, floor, lights, electrical, walls and ceilings as needed for a safe and sanitary use and bring them up to ADA and Building Code standards. Renovations will be planned for and the construction managed under a continuing engineering services contract.

|                       | Prior            | FY 2019          | FY 2020          | FY 2021          | FY 2022     | FY 2023     | CIP Total         |
|-----------------------|------------------|------------------|------------------|------------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b> |                  |                  |                  |                  |             |             |                   |
| Planning/Engineering  | -                | 7,000            | 7,000            | 7,000            | -           | -           | 21,000            |
| Construction          | 80,000           | 72,000           | 72,000           | 72,000           | -           | -           | 216,000           |
| Capital Equipment     | -                | -                | -                | -                | -           | -           | -                 |
| <b>Total</b>          | <b>\$ 80,000</b> | <b>\$ 79,000</b> | <b>\$ 79,000</b> | <b>\$ 79,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 237,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                  |                  |                  |                  |             |             |                   |
|--|------------------|------------------|------------------|------------------|-------------|-------------|-------------------|
| Capital Projects Fund (GF Transfer)        | 80,000           | 79,000           | 79,000           | 79,000           | -           | -           | 237,000           |
| Capital Projects Fund (Penny for Pinellas) | -                | -                | -                | -                | -           | -           | -                 |
| Wastewater Fund                            | -                | -                | -                | -                | -           | -           | -                 |
| Reclaimed Water Fund                       | -                | -                | -                | -                | -           | -           | -                 |
| Stormwater Fund                            | -                | -                | -                | -                | -           | -           | -                 |
| Debt Proceeds                              | -                | -                | -                | -                | -           | -           | -                 |
| Interlocal Agreement                       | -                | -                | -                | -                | -           | -           | -                 |
| Grant                                      | -                | -                | -                | -                | -           | -           | -                 |
| State Appropriation                        | -                | -                | -                | -                | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ 80,000</b> | <b>\$ 79,000</b> | <b>\$ 79,000</b> | <b>\$ 79,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 237,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 5        | 0.50         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 4        | 7.60         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>59.60</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Beach Maintenance: Sand Dune and Beach Property Improvements Program**

**Priority Rank:** 53  
**FY 2019 - FY 2023 Total Cost:** \$75,000  
**Project Type:** Beautification  
**Useful Life:** 20+ years  
**Department/Division:** PW - Beaches

**Description:**

Project scope includes dune stabilization and resiliency efforts including irrigation, landscaping and appropriate native shrubbery and tree plantings on properties immediately adjacent to City beaches.

|  | Prior       | FY 2019          | FY 2020          | FY 2021          | FY 2022     | FY 2023     | CIP Total        |
|--|-------------|------------------|------------------|------------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |             |                  |                  |                  |             |             |                  |
| Planning/Engineering                       | -           | -                | -                | -                | -           | -           | -                |
| Construction                               | -           | 25,000           | 25,000           | 25,000           | -           | -           | 75,000           |
| Capital Equipment                          | -           | -                | -                | -                | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 75,000</b> |
| <b>Operational Impact</b>                  |             |                  |                  |                  |             |             |                  |
| Personnel Costs                            | -           | -                | -                | -                | -           | -           | -                |
| Operating Costs                            | -           | -                | -                | -                | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |             |                  |                  |                  |             |             |                  |
| Capital Projects Fund (GF Transfer)        | -           | 25,000           | 25,000           | 25,000           | -           | -           | 75,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -                | -                | -           | -           | -                |
| Wastewater Fund                            | -           | -                | -                | -                | -           | -           | -                |
| Reclaimed Water Fund                       | -           | -                | -                | -                | -           | -           | -                |
| Stormwater Fund                            | -           | -                | -                | -                | -           | -           | -                |
| Debt Proceeds                              | -           | -                | -                | -                | -           | -           | -                |
| Interlocal Agreement                       | -           | -                | -                | -                | -           | -           | -                |
| Grant                                      | -           | -                | -                | -                | -           | -           | -                |
| State Appropriation                        | -           | -                | -                | -                | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 75,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score       |
|------------------------------|-----------|----------|-------------|
| Public Health & Safety       | 2.00      | 0        | 0.00        |
| Employee Health & Safety     | 2.00      | 0        | 0.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00        |
| Frequent Problems            | 1.00      | 0        | 0.00        |
| Ability to Finance           | 0.10      | 5        | 0.50        |
| Cost of Project              | 0.10      | 5        | 0.50        |
| Generates Revenue            | 0.10      | 0        | 0.00        |
| Generates Cost Savings       | 1.50      | 0        | 0.00        |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00        |
| Age or Condition of Existing | 1.90      | 0        | 0.00        |
| Public Benefit               | 2.00      | 0        | 0.00        |
| Public Demand                | 2.10      | 0        | 0.00        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00        |
| Strategic Goal               | 1.65      | 0        | 0.00        |
| Comprehensive Plan Component | 1.65      | 0        | 0.00        |
| <b>Total</b>                 |           |          | <b>1.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Emergency Operations: Portable Radio Replacement**

**Priority Rank:** 43  
**FY 2019 - FY 2023 Total Cost:** \$62,000  
**Project Type:** Vehicles/Equipment  
**Useful Life:** 11 - 15 years  
**Department/Division:** Fire Suppression

**Description:**

This CIP project will replace 11 of the portable radios utilized by firefighters on fire, EMS, and disaster scenes. With the replacement of 11 radios, all front line fire apparatus will be equipped with the new radios. The current radios are Motorola XTS 2500s which are no longer manufactured and replacement parts are unavailable. The new APX 6500 include many safety and usability upgrades not available on the 2500s. No additional cost are needed for completion of this project.

|  | Prior       | FY 2019          | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total        |
|--|-------------|------------------|-------------|-------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |             |                  |             |             |             |             |                  |
| Planning/Engineering                       | -           | -                | -           | -           | -           | -           | -                |
| Construction                               | -           | -                | -           | -           | -           | -           | -                |
| Capital Equipment                          | -           | 62,000           | -           | -           | -           | -           | 62,000           |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 62,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 62,000</b> |
| <b>Operational Impact</b>                  |             |                  |             |             |             |             |                  |
| Personnel Costs                            | -           | -                | -           | -           | -           | -           | -                |
| Operating Costs                            | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |             |                  |             |             |             |             |                  |
| Capital Projects Fund (GF Transfer)        | -           | 62,000           | -           | -           | -           | -           | 62,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -           | -           | -           | -           | -                |
| Wastewater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Reclaimed Water Fund                       | -           | -                | -           | -           | -           | -           | -                |
| Stormwater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Debt Proceeds                              | -           | -                | -           | -           | -           | -           | -                |
| Interlocal Agreement                       | -           | -                | -           | -           | -           | -           | -                |
| Grant                                      | -           | -                | -           | -           | -           | -           | -                |
| State Appropriation                        | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 62,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 62,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 0        | 0.00         |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>40.50</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Emergency Operations: Generator Power for City Facilities**

**Priority Rank:** 45  
**FY 2019 - FY 2023 Total Cost:** \$200,000  
**Project Type:** Facilities Repair  
**Useful Life:** 16 - 20 years  
**Department/Division:** PW - Facilities

**Description:**

Install generators for emergency power for the City's critical infrastructure including (in priority order): Fire Station 23, City Hall, Fire Station 22, and Public Works. Engineering investigation will evaluate the existing capability at City Hall and the capacity necessary to provide power for the entire building, and the existing generator capacity at Public Works which previously serviced the Police Station.

|  | Prior       | FY 2019           | FY 2020           | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|-------------------|-------------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                   |                   |             |             |             |                   |
| Planning/Engineering                       | -           | 10,000            | 10,000            | -           | -           | -           | 20,000            |
| Construction                               | -           | -                 | -                 | -           | -           | -           | -                 |
| Capital Equipment                          | -           | 90,000            | 90,000            | -           | -           | -           | 180,000           |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 200,000</b> |
| <b>Operational Impact</b>                  |             |                   |                   |             |             |             |                   |
| Personnel Costs                            | -           | -                 | -                 | -           | -           | -           | -                 |
| Operating Costs                            | -           | -                 | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                   |                   |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | -                 | 100,000           | -           | -           | -           | 100,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -                 | -           | -           | -           | -                 |
| Wastewater Fund                            | -           | -                 | -                 | -           | -           | -           | -                 |
| Reclaimed Water Fund                       | -           | -                 | -                 | -           | -           | -           | -                 |
| Stormwater Fund                            | -           | -                 | -                 | -           | -           | -           | -                 |
| Debt Proceeds                              | -           | -                 | -                 | -           | -           | -           | -                 |
| Interlocal Agreement                       | -           | -                 | -                 | -           | -           | -           | -                 |
| Grant                                      | -           | 100,000           | -                 | -           | -           | -           | 100,000           |
| State Appropriation                        | -           | -                 | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 200,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 2        | 3.00         |
| Age or Condition of Existing | 1.90      | 0        | 0.00         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 0        | 0.00         |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>36.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Emergency Operations: Communications Equipment for Public Works and Fire**

**Priority Rank:** 48  
**FY 2019 - FY 2023 Total Cost:** \$30,000  
**Project Type:** Vehicles/Equipment  
**Useful Life:** 1 - 5 years  
**Department/Division:** PW - Facilities

**Description:**

A lesson learned from Hurricane Irma and other storms is that the City Manager, Fire Chief, Public Works Director and specified staff must be able to communicate when cell phones are down. Portable radio devices with appropriate range will allow for direct coordination of re-entry operations including forced entry, search and rescue, detour establishment and other critical public safety tasks.

|  | Prior       | FY 2019          | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total        |
|--|-------------|------------------|-------------|-------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |             |                  |             |             |             |             |                  |
| Planning/Engineering                       | -           | -                | -           | -           | -           | -           | -                |
| Construction                               | -           | -                | -           | -           | -           | -           | -                |
| Capital Equipment                          | -           | 30,000           | -           | -           | -           | -           | 30,000           |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 30,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 30,000</b> |
| <b>Operational Impact</b>                  |             |                  |             |             |             |             |                  |
| Personnel Costs                            | -           | -                | -           | -           | -           | -           | -                |
| Operating Costs                            | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |             |                  |             |             |             |             |                  |
| Capital Projects Fund (GF Transfer)        | -           | 30,000           | -           | -           | -           | -           | 30,000           |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -           | -           | -           | -           | -                |
| Wastewater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Reclaimed Water Fund                       | -           | -                | -           | -           | -           | -           | -                |
| Stormwater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Debt Proceeds                              | -           | -                | -           | -           | -           | -           | -                |
| Interlocal Agreement                       | -           | -                | -           | -           | -           | -           | -                |
| Grant                                      | -           | -                | -           | -           | -           | -           | -                |
| State Appropriation                        | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 30,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 30,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 0        | 0.00         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 0        | 0.00         |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>31.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Emergency Operations: Florida Resilient Coastline Planning**

**Priority Rank:** 47  
**FY 2019 - FY 2023 Total Cost:** \$25,000  
**Project Type:** Code Compliance  
**Useful Life:** 20+ years  
**Department/Division:** PW - Beaches

**Description:**

This program begins by collecting all available information from Federal, State and local agencies and engineering firms regarding elevations, topography, sea rise modeling, storm flooding modeling and other associated graphics. The information will be used to develop land use, zoning and other long range concepts that combined will help the island develop resiliency to storms and sea rise.

|  | Prior       | FY 2019          | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total        |
|--|-------------|------------------|-------------|-------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |             |                  |             |             |             |             |                  |
| Planning/Engineering                       | -           | 25,000           | -           | -           | -           | -           | 25,000           |
| Construction                               | -           | -                | -           | -           | -           | -           | -                |
| Capital Equipment                          | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 25,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 25,000</b> |
| <b>Operational Impact</b>                  |             |                  |             |             |             |             |                  |
| Personnel Costs                            | -           | -                | -           | -           | -           | -           | -                |
| Operating Costs                            | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |             |                  |             |             |             |             |                  |
| Capital Projects Fund (GF Transfer)        | -           | -                | -           | -           | -           | -           | -                |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -           | -           | -           | -           | -                |
| Wastewater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Reclaimed Water Fund                       | -           | -                | -           | -           | -           | -           | -                |
| Stormwater Fund                            | -           | 25,000           | -           | -           | -           | -           | 25,000           |
| Debt Proceeds                              | -           | -                | -           | -           | -           | -           | -                |
| Interlocal Agreement                       | -           | -                | -           | -           | -           | -           | -                |
| Grant                                      | -           | -                | -           | -           | -           | -           | -                |
| State Appropriation                        | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 25,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 25,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 0        | 0.00         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 0        | 0.00         |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>33.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Sewer Expansion South**

**Priority Rank:** 10  
**FY 2019 - FY 2023 Total Cost:** \$2,000,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Wastewater

**Description:**

This project, together with the Sewer Expansion North project, will restore capacity to the wastewater collection system. FY 2019 includes the second installment of construction funding, as planned in the FY 2018 budget. Staff will pursue all possible funding alternatives prior to issuing new debt, including the Florida Job Growth Grant Fund and other potential State appropriations.

|  | Prior               | FY 2019             | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total           |
|--|---------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| <b>Capital Outlay</b>                      |                     |                     |             |             |             |             |                     |
| Planning/Engineering                       | 435,000             | -                   | -           | -           | -           | -           | -                   |
| Construction                               | 3,000,000           | 2,000,000           | -           | -           | -           | -           | 2,000,000           |
| Capital Equipment                          | -                   | -                   | -           | -           | -           | -           | -                   |
| <b>Total</b>                               | <b>\$ 3,435,000</b> | <b>\$ 2,000,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 2,000,000</b> |
| <b>Operational Impact</b>                  |                     |                     |             |             |             |             |                     |
| Personnel Costs                            | -                   | -                   | -           | -           | -           | -           | -                   |
| Operating Costs                            | -                   | -                   | -           | -           | -           | -           | -                   |
| <b>Total</b>                               | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>         |
| <b>Funding Sources</b>                     |                     |                     |             |             |             |             |                     |
| Capital Projects Fund (GF Transfer)        | -                   | -                   | -           | -           | -           | -           | -                   |
| Capital Projects Fund (Penny for Pinellas) | -                   | -                   | -           | -           | -           | -           | -                   |
| Wastewater Fund                            | 435,000             | -                   | -           | -           | -           | -           | -                   |
| Reclaimed Water Fund                       | -                   | -                   | -           | -           | -           | -           | -                   |
| Stormwater Fund                            | -                   | -                   | -           | -           | -           | -           | -                   |
| Debt Proceeds                              | 2,000,000           | 2,000,000           | -           | -           | -           | -           | 2,000,000           |
| Interlocal Agreement                       | -                   | -                   | -           | -           | -           | -           | -                   |
| Grant                                      | -                   | -                   | -           | -           | -           | -           | -                   |
| State Appropriation                        | 1,000,000           | -                   | -           | -           | -           | -           | -                   |
| <b>Total</b>                               | <b>\$ 3,435,000</b> | <b>\$ 2,000,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 2,000,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 3        | 6.00         |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 2        | 0.20         |
| Cost of Project              | 0.10      | 0        | 0.00         |
| Generates Revenue            | 0.10      | 2        | 0.20         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 1        | 1.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 5        | 8.25         |
| Comprehensive Plan Component | 1.65      | 5        | 8.25         |
| <b>Total</b>                 |           |          | <b>81.40</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Subaqueous Force Main 1 Replacement**

**Priority Rank:** 8  
**FY 2019 - FY 2023 Total Cost:** \$9,800,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Wastewater

**Description:**

Force Main 1 is a 24" diameter pipe that moves the entire City's wastewater flow from Pump Station 1 at 87th Ave approximately 8,000 feet to a connection point in St. Petersburg where it continues to the Northwest Treatment Plant. The pipe is approaching its anticipated useful life and the engineering report recommends replacement in the next 3 to 5 years. Project funding tentatively assumes long-term financing.

|                       | Prior             | FY 2019           | FY 2020             | FY 2021             | FY 2022     | FY 2023     | CIP Total           |
|-----------------------|-------------------|-------------------|---------------------|---------------------|-------------|-------------|---------------------|
| <b>Capital Outlay</b> |                   |                   |                     |                     |             |             |                     |
| Planning/Engineering  | 175,000           | 350,000           | 350,000             | 100,000             | -           | -           | 800,000             |
| Construction          | -                 | -                 | 5,000,000           | 4,000,000           | -           | -           | 9,000,000           |
| Capital Equipment     | -                 | -                 | -                   | -                   | -           | -           | -                   |
| <b>Total</b>          | <b>\$ 175,000</b> | <b>\$ 350,000</b> | <b>\$ 5,350,000</b> | <b>\$ 4,100,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 9,800,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                   |                   |                     |                     |             |             |                     |
|--|-------------------|-------------------|---------------------|---------------------|-------------|-------------|---------------------|
| Capital Projects Fund (GF Transfer)        | -                 | -                 | -                   | -                   | -           | -           | -                   |
| Capital Projects Fund (Penny for Pinellas) | -                 | -                 | -                   | -                   | -           | -           | -                   |
| Wastewater Fund                            | 175,000           | 350,000           | -                   | -                   | -           | -           | 350,000             |
| Reclaimed Water Fund                       | -                 | -                 | -                   | -                   | -           | -           | -                   |
| Stormwater Fund                            | -                 | -                 | -                   | -                   | -           | -           | -                   |
| Debt Proceeds                              | -                 | -                 | 5,350,000           | 4,100,000           | -           | -           | 9,450,000           |
| Interlocal Agreement                       | -                 | -                 | -                   | -                   | -           | -           | -                   |
| Grant                                      | -                 | -                 | -                   | -                   | -           | -           | -                   |
| State Appropriation                        | -                 | -                 | -                   | -                   | -           | -           | -                   |
| <b>Total</b>                               | <b>\$ 175,000</b> | <b>\$ 350,000</b> | <b>\$ 5,350,000</b> | <b>\$ 4,100,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 9,800,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 5        | 8.25         |
| Comprehensive Plan Component | 1.65      | 5        | 8.25         |
| <b>Total</b>                 |           |          | <b>92.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Lift Station 4 and 10 Repairs**

**Priority Rank:** 2  
**FY 2019 - FY 2023 Total Cost:** \$44,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 16 - 20 years  
**Department/Division:** Wastewater

**Description:**

Lift Stations 4 and 10 are aged to the point where minor rehabilitation of the facility and equipment is recommended. The facility requires increasing amounts of maintenance each year to keep it operating. Proper maintenance of the facility, pumps, motors and electrical equipment at this point will bring the stations up to great condition which will reduce maintenance costs and more expensive rehabilitation in the future. Some minor design will be needed to facilitate the rehabilitation.

|  | Prior       | FY 2019          | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total        |
|--|-------------|------------------|-------------|-------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |             |                  |             |             |             |             |                  |
| Planning/Engineering                       | -           | 4,000            | -           | -           | -           | -           | 4,000            |
| Construction                               | -           | 40,000           | -           | -           | -           | -           | 40,000           |
| Capital Equipment                          | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 44,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 44,000</b> |
| <b>Operational Impact</b>                  |             |                  |             |             |             |             |                  |
| Personnel Costs                            | -           | -                | -           | -           | -           | -           | -                |
| Operating Costs                            | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |             |                  |             |             |             |             |                  |
| Capital Projects Fund (GF Transfer)        | -           | -                | -           | -           | -           | -           | -                |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -           | -           | -           | -           | -                |
| Wastewater Fund                            | -           | 44,000           | -           | -           | -           | -           | 44,000           |
| Reclaimed Water Fund                       | -           | -                | -           | -           | -           | -           | -                |
| Stormwater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Debt Proceeds                              | -           | -                | -           | -           | -           | -           | -                |
| Interlocal Agreement                       | -           | -                | -           | -           | -           | -           | -                |
| Grant                                      | -           | -                | -           | -           | -           | -           | -                |
| State Appropriation                        | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 44,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 44,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 1        | 0.10         |
| Cost of Project              | 0.10      | 1        | 0.10         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 4        | 6.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 4        | 6.60         |
| Comprehensive Plan Component | 1.65      | 4        | 6.60         |
| <b>Total</b>                 |           |          | <b>93.90</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Lift Stations 7 and 17 Repairs**

**Priority Rank:** 2  
**FY 2019 - FY 2023 Total Cost:** \$44,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 16 - 20 years  
**Department/Division:** Wastewater

**Description:**

Lift Stations 7 and 17 are aged to the point where medium rehabilitation of the facility and equipment is recommended. The facility requires increasing amounts of maintenance each year to keep it operating. Proper maintenance of the facility, pumps, motors and electrical equipment at this point will bring the stations up to great condition which will reduce maintenance costs and more expensive rehabilitation in the future.

|  | Prior       | FY 2019     | FY 2020          | FY 2021     | FY 2022     | FY 2023     | CIP Total        |
|--|-------------|-------------|------------------|-------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |             |             |                  |             |             |             |                  |
| Planning/Engineering                       | -           | -           | 4,000            | -           | -           | -           | 4,000            |
| Construction                               | -           | -           | 40,000           | -           | -           | -           | 40,000           |
| Capital Equipment                          | -           | -           | -                | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 44,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 44,000</b> |
| <b>Operational Impact</b>                  |             |             |                  |             |             |             |                  |
| Personnel Costs                            | -           | -           | -                | -           | -           | -           | -                |
| Operating Costs                            | -           | -           | -                | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |             |             |                  |             |             |             |                  |
| Capital Projects Fund (GF Transfer)        | -           | -           | -                | -           | -           | -           | -                |
| Capital Projects Fund (Penny for Pinellas) | -           | -           | -                | -           | -           | -           | -                |
| Wastewater Fund                            | -           | -           | 44,000           | -           | -           | -           | 44,000           |
| Reclaimed Water Fund                       | -           | -           | -                | -           | -           | -           | -                |
| Stormwater Fund                            | -           | -           | -                | -           | -           | -           | -                |
| Debt Proceeds                              | -           | -           | -                | -           | -           | -           | -                |
| Interlocal Agreement                       | -           | -           | -                | -           | -           | -           | -                |
| Grant                                      | -           | -           | -                | -           | -           | -           | -                |
| State Appropriation                        | -           | -           | -                | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 44,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 44,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 1        | 0.10         |
| Cost of Project              | 0.10      | 1        | 0.10         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 4        | 6.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 4        | 6.60         |
| Comprehensive Plan Component | 1.65      | 4        | 6.60         |
| <b>Total</b>                 |           |          | <b>93.90</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Lift Station 13 Repair and Replacement**

**Priority Rank:** 2  
**FY 2019 - FY 2023 Total Cost:** \$365,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Wastewater

**Description:**

Lift Station 13 is failing and in need of a complete repair of the facility and the replacement of pumps and associated equipment. The location of LS 13 is at Pali Way on 55th Ave and involves very deep pipe replacement work between manhole 451 on the north side and 454 on the south side of the street. Traffic maintenance for personal and emergency access will require extraordinary engineering efforts. Engineering costs during construction were included in the design task order.

|  | Prior       | FY 2019     | FY 2020     | FY 2021           | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|-------------|-------------|-------------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |             |             |                   |             |             |                   |
| Planning/Engineering                       | -           | -           | -           | -                 | -           | -           | -                 |
| Construction                               | -           | -           | -           | 365,000           | -           | -           | 365,000           |
| Capital Equipment                          | -           | -           | -           | -                 | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 365,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 365,000</b> |
| <b>Operational Impact</b>                  |             |             |             |                   |             |             |                   |
| Personnel Costs                            | -           | -           | -           | -                 | -           | -           | -                 |
| Operating Costs                            | -           | -           | -           | -                 | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |             |             |                   |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | -           | -           | -                 | -           | -           | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | -           | -           | -                 | -           | -           | -                 |
| Wastewater Fund                            | -           | -           | -           | 365,000           | -           | -           | 365,000           |
| Reclaimed Water Fund                       | -           | -           | -           | -                 | -           | -           | -                 |
| Stormwater Fund                            | -           | -           | -           | -                 | -           | -           | -                 |
| Debt Proceeds                              | -           | -           | -           | -                 | -           | -           | -                 |
| Interlocal Agreement                       | -           | -           | -           | -                 | -           | -           | -                 |
| Grant                                      | -           | -           | -           | -                 | -           | -           | -                 |
| State Appropriation                        | -           | -           | -           | -                 | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 365,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 365,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 1        | 0.10         |
| Cost of Project              | 0.10      | 1        | 0.10         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 4        | 6.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 4        | 6.60         |
| Comprehensive Plan Component | 1.65      | 4        | 6.60         |
| <b>Total</b>                 |           |          | <b>93.90</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Lift Station 14 Repair and Replacement**

**Priority Rank:** 2  
**FY 2019 - FY 2023 Total Cost:** \$230,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Wastewater

**Description:**

Lift station 14 is at the end of its useful life and requires increasing levels of maintenance to keep it operating. The facility needs significant repairs and the pumps, motors and electrical equipment all need to be replaced. Engineering costs during construction are included in the design fee.

|  | Prior       | FY 2019     | FY 2020     | FY 2021     | FY 2022           | FY 2023     | CIP Total         |
|--|-------------|-------------|-------------|-------------|-------------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |             |             |             |                   |             |                   |
| Planning/Engineering                       | -           | -           | -           | -           | -                 | -           | -                 |
| Construction                               | -           | -           | -           | -           | 230,000           | -           | 230,000           |
| Capital Equipment                          | -           | -           | -           | -           | -                 | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 230,000</b> | <b>\$ -</b> | <b>\$ 230,000</b> |
| <b>Operational Impact</b>                  |             |             |             |             |                   |             |                   |
| Personnel Costs                            | -           | -           | -           | -           | -                 | -           | -                 |
| Operating Costs                            | -           | -           | -           | -           | -                 | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |             |             |             |                   |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | -           | -           | -           | -                 | -           | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | -           | -           | -           | -                 | -           | -                 |
| Wastewater Fund                            | -           | -           | -           | -           | 230,000           | -           | 230,000           |
| Reclaimed Water Fund                       | -           | -           | -           | -           | -                 | -           | -                 |
| Stormwater Fund                            | -           | -           | -           | -           | -                 | -           | -                 |
| Debt Proceeds                              | -           | -           | -           | -           | -                 | -           | -                 |
| Interlocal Agreement                       | -           | -           | -           | -           | -                 | -           | -                 |
| Grant                                      | -           | -           | -           | -           | -                 | -           | -                 |
| State Appropriation                        | -           | -           | -           | -           | -                 | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 230,000</b> | <b>\$ -</b> | <b>\$ 230,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 1        | 0.10         |
| Cost of Project              | 0.10      | 1        | 0.10         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 4        | 6.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 4        | 6.60         |
| Comprehensive Plan Component | 1.65      | 4        | 6.60         |
| <b>Total</b>                 |           |          | <b>93.90</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Lift Station 15 Repair and Replacement**

**Priority Rank:** 2  
**FY 2019 - FY 2023 Total Cost:** \$370,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Wastewater

**Description:**

Lift Station 15 is approaching the end of its anticipated useful life. The facility requires increasing amounts of maintenance each year to keep it operating. The facility is in need of significant repairs and the pumps, motors and electrical equipment need to be replaced. Engineering support during construction will be required for construction material approval and information requests.

|  | Prior       | FY 2019     | FY 2020     | FY 2021     | FY 2022     | FY 2023           | CIP Total         |
|--|-------------|-------------|-------------|-------------|-------------|-------------------|-------------------|
| <b>Capital Outlay</b>                      |             |             |             |             |             |                   |                   |
| Planning/Engineering                       | -           | -           | -           | -           | -           | 5,000             | 5,000             |
| Construction                               | -           | -           | -           | -           | -           | 365,000           | 365,000           |
| Capital Equipment                          | -           | -           | -           | -           | -           | -                 | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 370,000</b> | <b>\$ 370,000</b> |
| <b>Operational Impact</b>                  |             |             |             |             |             |                   |                   |
| Personnel Costs                            | -           | -           | -           | -           | -           | -                 | -                 |
| Operating Costs                            | -           | -           | -           | -           | -           | -                 | -                 |
| <b>Total</b>                               | <b>\$ -</b>       | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |             |             |             |             |                   |                   |
| Capital Projects Fund (GF Transfer)        | -           | -           | -           | -           | -           | -                 | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | -           | -           | -           | -           | -                 | -                 |
| Wastewater Fund                            | -           | -           | -           | -           | -           | 370,000           | 370,000           |
| Reclaimed Water Fund                       | -           | -           | -           | -           | -           | -                 | -                 |
| Stormwater Fund                            | -           | -           | -           | -           | -           | -                 | -                 |
| Debt Proceeds                              | -           | -           | -           | -           | -           | -                 | -                 |
| Interlocal Agreement                       | -           | -           | -           | -           | -           | -                 | -                 |
| Grant                                      | -           | -           | -           | -           | -           | -                 | -                 |
| State Appropriation                        | -           | -           | -           | -           | -           | -                 | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 370,000</b> | <b>\$ 370,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 1        | 0.10         |
| Cost of Project              | 0.10      | 1        | 0.10         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 4        | 6.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 4        | 6.60         |
| Comprehensive Plan Component | 1.65      | 4        | 6.60         |
| <b>Total</b>                 |           |          | <b>93.90</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Lift Station 11 Repair and Replacement**

**Priority Rank:** 2  
**FY 2019 - FY 2023 Total Cost:** \$240,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Wastewater

**Description:**

Lift Station 11 is approaching the end of its anticipated useful life. The facility requires increasing amounts of maintenance each year to keep it operating. The facility is in need of significant repairs and the pumps, motors and electrical equipment need to be replaced. Engineering support during construction will be required for construction material approval and information requests.

|  | Prior       | FY 2019     | FY 2020           | FY 2021     | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|-------------|-------------------|-------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |             |                   |             |             |             |                   |
| Planning/Engineering                       | -           | -           | 5,000             | -           | -           | -           | 5,000             |
| Construction                               | -           | -           | 235,000           | -           | -           | -           | 235,000           |
| Capital Equipment                          | -           | -           | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 240,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 240,000</b> |
| <b>Operational Impact</b>                  |             |             |                   |             |             |             |                   |
| Personnel Costs                            | -           | -           | -                 | -           | -           | -           | -                 |
| Operating Costs                            | -           | -           | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |             |                   |             |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | -           | -                 | -           | -           | -           | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | -           | -                 | -           | -           | -           | -                 |
| Wastewater Fund                            | -           | -           | 240,000           | -           | -           | -           | 240,000           |
| Reclaimed Water Fund                       | -           | -           | -                 | -           | -           | -           | -                 |
| Stormwater Fund                            | -           | -           | -                 | -           | -           | -           | -                 |
| Debt Proceeds                              | -           | -           | -                 | -           | -           | -           | -                 |
| Interlocal Agreement                       | -           | -           | -                 | -           | -           | -           | -                 |
| Grant                                      | -           | -           | -                 | -           | -           | -           | -                 |
| State Appropriation                        | -           | -           | -                 | -           | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 240,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 240,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 1        | 0.10         |
| Cost of Project              | 0.10      | 1        | 0.10         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 4        | 6.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 4        | 6.60         |
| Comprehensive Plan Component | 1.65      | 4        | 6.60         |
| <b>Total</b>                 |           |          | <b>93.90</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Inflow and Infiltration Repairs Program**

**Priority Rank:** 1  
**FY 2019 - FY 2023 Total Cost:** \$2,700,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Wastewater

**Description:**

This program rehabilitates manholes, repairs and replaces broken pipe, and lines pipe that is cracked but not deteriorated to the point where major repairs or replacement is needed. Repair locations are priority based using the results of the I&I study completed in FY 2017. Repairs are also cross-coordinated with street rehabilitation to prevent new street pavement from being cut open for pipe repair. This is an ongoing program that is anticipated to last for over 10 years.

|                       | Prior               | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023           | CIP Total           |
|-----------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Capital Outlay</b> |                     |                   |                   |                   |                   |                   |                     |
| Planning/Engineering  | -                   | 40,000            | 40,000            | 40,000            | 40,000            | 40,000            | 200,000             |
| Construction          | 3,500,000           | 500,000           | 500,000           | 500,000           | 500,000           | 500,000           | 2,500,000           |
| Capital Equipment     | -                   | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>          | <b>\$ 3,500,000</b> | <b>\$ 540,000</b> | <b>\$ 2,700,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                     |                   |                   |                   |                   |                   |                     |
|--|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Capital Projects Fund (GF Transfer)        | -                   | -                 | -                 | -                 | -                 | -                 | -                   |
| Capital Projects Fund (Penny for Pinellas) | -                   | -                 | -                 | -                 | -                 | -                 | -                   |
| Wastewater Fund                            | 3,500,000           | 540,000           | 540,000           | 540,000           | 540,000           | 540,000           | 2,700,000           |
| Reclaimed Water Fund                       | -                   | -                 | -                 | -                 | -                 | -                 | -                   |
| Stormwater Fund                            | -                   | -                 | -                 | -                 | -                 | -                 | -                   |
| Debt Proceeds                              | -                   | -                 | -                 | -                 | -                 | -                 | -                   |
| Interlocal Agreement                       | -                   | -                 | -                 | -                 | -                 | -                 | -                   |
| Grant                                      | -                   | -                 | -                 | -                 | -                 | -                 | -                   |
| State Appropriation                        | -                   | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>                               | <b>\$ 3,500,000</b> | <b>\$ 540,000</b> | <b>\$ 2,700,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 1        | 0.10         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 4        | 6.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 5        | 8.25         |
| Comprehensive Plan Component | 1.65      | 5        | 8.25         |
| <b>Total</b>                 |           |          | <b>97.60</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Pump and Lift Station Pump Rehabilitation Program**

**Priority Rank:** 19  
**FY 2019 - FY 2023 Total Cost:** \$110,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 11 - 15 years  
**Department/Division:** Wastewater

**Description:**

Systematic rehabilitation of the pumps in the three pump stations and 14 lift stations as recommended by the manufacturer. Proper maintenance and rehabilitation of the pumps will reduce operating costs and unnecessary maintenance for wear and tear on the pumps. Annual costs are based on an engineer report completed in FY18. 2 pumps in Lift Station 7 and 2 pumps in Lift Station are recommended for rehabilitation in FY19. No pumps require rehabilitation in FY20; 2 in FY21, 2 in FY22 and 6 in FY23.

|  | Prior       | FY 2019          | FY 2020     | FY 2021          | FY 2022          | FY 2023          | CIP Total         |
|--|-------------|------------------|-------------|------------------|------------------|------------------|-------------------|
| <b>Capital Outlay</b>                      |             |                  |             |                  |                  |                  |                   |
| Planning/Engineering                       | -           | -                | -           | -                | -                | -                | -                 |
| Construction                               | -           | -                | -           | -                | -                | -                | -                 |
| Capital Equipment                          | -           | 20,000           | -           | 10,000           | 10,000           | 70,000           | 110,000           |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 20,000</b> | <b>\$ -</b> | <b>\$ 10,000</b> | <b>\$ 10,000</b> | <b>\$ 70,000</b> | <b>\$ 110,000</b> |
| <b>Operational Impact</b>                  |             |                  |             |                  |                  |                  |                   |
| Personnel Costs                            | -           | -                | -           | -                | -                | -                | -                 |
| Operating Costs                            | -           | -                | -           | -                | -                | -                | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                  |             |                  |                  |                  |                   |
| Capital Projects Fund (GF Transfer)        | -           | -                | -           | -                | -                | -                | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -           | -                | -                | -                | -                 |
| Wastewater Fund                            | -           | 20,000           | -           | 10,000           | 10,000           | 70,000           | 110,000           |
| Reclaimed Water Fund                       | -           | -                | -           | -                | -                | -                | -                 |
| Stormwater Fund                            | -           | -                | -           | -                | -                | -                | -                 |
| Debt Proceeds                              | -           | -                | -           | -                | -                | -                | -                 |
| Interlocal Agreement                       | -           | -                | -           | -                | -                | -                | -                 |
| Grant                                      | -           | -                | -           | -                | -                | -                | -                 |
| State Appropriation                        | -           | -                | -           | -                | -                | -                | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 20,000</b> | <b>\$ -</b> | <b>\$ 10,000</b> | <b>\$ 10,000</b> | <b>\$ 70,000</b> | <b>\$ 110,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 3        | 3.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 4        | 0.40         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 2        | 3.00         |
| Age or Condition of Existing | 1.90      | 2        | 3.80         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 5        | 8.25         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>61.45</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Lift Station Emergency Operations Power and Pumps**

**Priority Rank:** 42  
**FY 2019 - FY 2023 Total Cost:** \$432,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 16 - 20 years  
**Department/Division:** Wastewater

**Description:**

In loss of power emergency situations the 3 pump stations have emergency power to continue operating however, the 14 lift stations do not. This program will purchase and install generators at the lift stations to provide for continuous operations during loss of power situations. The generators and pumps will be mounted on concrete slabs specifically designed to be quickly removed if flood inundation is anticipated. Each lift station will be evaluated to determine if a generator or a pump is the best alternative.

|  | Prior       | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023     | CIP Total         |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |                   |                   |                   |                   |             |                   |
| Planning/Engineering                       | -           | 8,000             | 8,000             | 8,000             | 8,000             | -           | 32,000            |
| Construction                               | -           | 50,000            | 50,000            | 50,000            | 50,000            | -           | 200,000           |
| Capital Equipment                          | -           | 50,000            | 50,000            | 50,000            | 50,000            | -           | 200,000           |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 108,000</b> | <b>\$ 108,000</b> | <b>\$ 108,000</b> | <b>\$ 108,000</b> | <b>\$ -</b> | <b>\$ 432,000</b> |
| <b>Operational Impact</b>                  |             |                   |                   |                   |                   |             |                   |
| Personnel Costs                            | -           | -                 | -                 | -                 | -                 | -           | -                 |
| Operating Costs                            | -           | -                 | -                 | -                 | -                 | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |                   |                   |                   |                   |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | -                 | -                 | -                 | -                 | -           | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -                 | -                 | -                 | -           | -                 |
| Wastewater Fund                            | -           | 108,000           | 108,000           | 108,000           | 108,000           | -           | 432,000           |
| Reclaimed Water Fund                       | -           | -                 | -                 | -                 | -                 | -           | -                 |
| Stormwater Fund                            | -           | -                 | -                 | -                 | -                 | -           | -                 |
| Debt Proceeds                              | -           | -                 | -                 | -                 | -                 | -           | -                 |
| Interlocal Agreement                       | -           | -                 | -                 | -                 | -                 | -           | -                 |
| Grant                                      | -           | -                 | -                 | -                 | -                 | -           | -                 |
| State Appropriation                        | -           | -                 | -                 | -                 | -                 | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 108,000</b> | <b>\$ 108,000</b> | <b>\$ 108,000</b> | <b>\$ 108,000</b> | <b>\$ -</b> | <b>\$ 432,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 0        | 0.00         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>41.50</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Exposed Force Mains 6 and 9 Maintenance**

**Priority Rank:** 24  
**FY 2019 - FY 2023 Total Cost:** \$50,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 6 - 10 years  
**Department/Division:** Wastewater

**Description:**

There are two exposed sanitary sewer force main pipes in the system: one on the Vina del Mar bridge and the other on the Boca Ciega Isle bridge. They were inspected as part of the Force Main Analysis project and have maintenance requirements including coating replacement, air release valve maintenance and support repairs.

|  | Prior       | FY 2019          | FY 2020     | FY 2021     | FY 2022     | FY 2023     | CIP Total        |
|--|-------------|------------------|-------------|-------------|-------------|-------------|------------------|
| <b>Capital Outlay</b>                      |             |                  |             |             |             |             |                  |
| Planning/Engineering                       | -           | 5,000            | -           | -           | -           | -           | 5,000            |
| Construction                               | -           | 45,000           | -           | -           | -           | -           | 45,000           |
| Capital Equipment                          | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 50,000</b> |
| <b>Operational Impact</b>                  |             |                  |             |             |             |             |                  |
| Personnel Costs                            | -           | -                | -           | -           | -           | -           | -                |
| Operating Costs                            | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |
| <b>Funding Sources</b>                     |             |                  |             |             |             |             |                  |
| Capital Projects Fund (GF Transfer)        | -           | -                | -           | -           | -           | -           | -                |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -           | -           | -           | -           | -                |
| Wastewater Fund                            | -           | 50,000           | -           | -           | -           | -           | 50,000           |
| Reclaimed Water Fund                       | -           | -                | -           | -           | -           | -           | -                |
| Stormwater Fund                            | -           | -                | -           | -           | -           | -           | -                |
| Debt Proceeds                              | -           | -                | -           | -           | -           | -           | -                |
| Interlocal Agreement                       | -           | -                | -           | -           | -           | -           | -                |
| Grant                                      | -           | -                | -           | -           | -           | -           | -                |
| State Appropriation                        | -           | -                | -           | -           | -           | -           | -                |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 50,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>58.00</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Sanitary Sewer: Exposed Force Main 9 Replacement**

**Priority Rank:** 13  
**FY 2019 - FY 2023 Total Cost:** \$275,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Wastewater

**Description:**

The exposed Sanitary Sewer Force Main 9 is attached to the Vina del Mar bridge. Maintenance is recommended in FY 2019 to apply a protective coating and install an air release valve; however, the wall thickness of the pipe is deteriorated to the point where pipe replacement is highly recommended. This project will design the replacement and provide for construction.

|  | Prior       | FY 2019     | FY 2020          | FY 2021           | FY 2022     | FY 2023     | CIP Total         |
|--|-------------|-------------|------------------|-------------------|-------------|-------------|-------------------|
| <b>Capital Outlay</b>                      |             |             |                  |                   |             |             |                   |
| Planning/Engineering                       | -           | -           | 25,000           | 5,000             | -           | -           | 30,000            |
| Construction                               | -           | -           | -                | 245,000           | -           | -           | 245,000           |
| Capital Equipment                          | -           | -           | -                | -                 | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 25,000</b> | <b>\$ 250,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 275,000</b> |
| <b>Operational Impact</b>                  |             |             |                  |                   |             |             |                   |
| Personnel Costs                            | -           | -           | -                | -                 | -           | -           | -                 |
| Operating Costs                            | -           | -           | -                | -                 | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       |
| <b>Funding Sources</b>                     |             |             |                  |                   |             |             |                   |
| Capital Projects Fund (GF Transfer)        | -           | -           | -                | -                 | -           | -           | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | -           | -                | -                 | -           | -           | -                 |
| Wastewater Fund                            | -           | -           | 25,000           | 250,000           | -           | -           | 275,000           |
| Reclaimed Water Fund                       | -           | -           | -                | -                 | -           | -           | -                 |
| Stormwater Fund                            | -           | -           | -                | -                 | -           | -           | -                 |
| Debt Proceeds                              | -           | -           | -                | -                 | -           | -           | -                 |
| Interlocal Agreement                       | -           | -           | -                | -                 | -           | -           | -                 |
| Grant                                      | -           | -           | -                | -                 | -           | -           | -                 |
| State Appropriation                        | -           | -           | -                | -                 | -           | -           | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 25,000</b> | <b>\$ 250,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 275,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 5        | 7.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>75.50</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Reclaimed Water Improvements**

**Priority Rank:** 15  
**FY 2019 - FY 2023 Total Cost:** \$1,000,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Reclaimed Water

**Description:**

Capital improvements and pipe replacement to the City owned reclaimed water system. Repair locations are coordinated with the street rehabilitation program. The City contracts with Pinellas County for pipe repairs. The asphalt pavement repair is contracted for separately under the street rehabilitation program.

|                       | Prior             | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023           | CIP Total           |
|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Capital Outlay</b> |                   |                   |                   |                   |                   |                   |                     |
| Planning/Engineering  | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Construction          | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 1,000,000           |
| Capital Equipment     | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>          | <b>\$ 200,000</b> | <b>\$ 1,000,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                   |                   |                   |                   |                   |                   |                     |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Capital Projects Fund (GF Transfer)        | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Capital Projects Fund (Penny for Pinellas) | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Wastewater Fund                            | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Reclaimed Water Fund                       | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 1,000,000           |
| Stormwater Fund                            | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Debt Proceeds                              | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Interlocal Agreement                       | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Grant                                      | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| State Appropriation                        | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>                               | <b>\$ 200,000</b> | <b>\$ 1,000,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 1        | 2.00         |
| Employee Health & Safety     | 2.00      | 1        | 2.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 5        | 5.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 3        | 0.30         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 4        | 6.00         |
| Ongoing Operation Costs      | 1.50      | 0        | 0.00         |
| Age or Condition of Existing | 1.90      | 4        | 7.60         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 5        | 8.25         |
| Comprehensive Plan Component | 1.65      | 5        | 8.25         |
| <b>Total</b>                 |           |          | <b>62.40</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Stormwater Management: Conveyance System and Pond Storage Maintenance**

**Priority Rank:** 17  
**FY 2019 - FY 2023 Total Cost:** \$1,000,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Stormwater

**Description:**

Ongoing repairs and improvements to the City's stormwater infrastructure including pipe, outfalls and detention/retention basins. This program funds pipe repairs to reduce local stormwater drainage issues.

|                       | Prior       | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023           | CIP Total           |
|-----------------------|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Capital Outlay</b> |             |                   |                   |                   |                   |                   |                     |
| Planning/Engineering  | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Construction          | -           | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 1,000,000           |
| Capital Equipment     | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>          | <b>\$ -</b> | <b>\$ 200,000</b> | <b>\$ 1,000,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |             |                   |                   |                   |                   |                   |                     |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Capital Projects Fund (GF Transfer)        | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Wastewater Fund                            | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Reclaimed Water Fund                       | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Stormwater Fund                            | -           | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 1,000,000           |
| Debt Proceeds                              | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Interlocal Agreement                       | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Grant                                      | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| State Appropriation                        | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 200,000</b> | <b>\$ 1,000,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 3        | 6.00         |
| Employee Health & Safety     | 2.00      | 0        | 0.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 2        | 2.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 0        | 0.00         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 3        | 4.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 5        | 8.25         |
| Comprehensive Plan Component | 1.65      | 5        | 8.25         |
| <b>Total</b>                 |           |          | <b>61.50</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Stormwater Management: Blind Pass Stormwater Basin Connections**

**Priority Rank:** 23  
**FY 2019 - FY 2023 Total Cost:** \$610,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Stormwater

**Description:**

The Blind Pass Stormwater system is designed to connect 7 flood control basins to the twin 60" stormwater pipes that will be constructed under the Blind Pass Road Reconstruction project in FY 2018 and FY 2019 to alleviate local stormwater flooding. Staff recommends a limited cost analysis and planning study in FY 2019 to prepare for the connection of one basin per year starting in FY 2021. Staff will pursue grant funding from the Southwest Florida Water Management District.

|                       | Prior       | FY 2019          | FY 2020     | FY 2021           | FY 2022           | FY 2023           | CIP Total         |
|-----------------------|-------------|------------------|-------------|-------------------|-------------------|-------------------|-------------------|
| <b>Capital Outlay</b> |             |                  |             |                   |                   |                   |                   |
| Planning/Engineering  | -           | 10,000           | -           | -                 | -                 | -                 | 10,000            |
| Construction          | -           | -                | -           | 200,000           | 200,000           | 200,000           | 600,000           |
| Capital Equipment     | -           | -                | -           | -                 | -                 | -                 | -                 |
| <b>Total</b>          | <b>\$ -</b> | <b>\$ 10,000</b> | <b>\$ -</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 610,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |             |                  |             |                   |                   |                   |                   |
|--|-------------|------------------|-------------|-------------------|-------------------|-------------------|-------------------|
| Capital Projects Fund (GF Transfer)        | -           | -                | -           | -                 | -                 | -                 | -                 |
| Capital Projects Fund (Penny for Pinellas) | -           | -                | -           | -                 | -                 | -                 | -                 |
| Wastewater Fund                            | -           | -                | -           | -                 | -                 | -                 | -                 |
| Reclaimed Water Fund                       | -           | -                | -           | -                 | -                 | -                 | -                 |
| Stormwater Fund                            | -           | 10,000           | -           | 200,000           | 200,000           | 200,000           | 610,000           |
| Debt Proceeds                              | -           | -                | -           | -                 | -                 | -                 | -                 |
| Interlocal Agreement                       | -           | -                | -           | -                 | -                 | -                 | -                 |
| Grant                                      | -           | -                | -           | -                 | -                 | -                 | -                 |
| State Appropriation                        | -           | -                | -           | -                 | -                 | -                 | -                 |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 10,000</b> | <b>\$ -</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 610,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 1        | 2.00         |
| Frequent Problems            | 1.00      | 2        | 2.00         |
| Ability to Finance           | 0.10      | 2        | 0.20         |
| Cost of Project              | 0.10      | 2        | 0.20         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 2        | 3.00         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 4        | 8.00         |
| Public Demand                | 2.10      | 0        | 0.00         |
| Synergy with Other Projects  | 0.40      | 4        | 1.60         |
| Strategic Goal               | 1.65      | 4        | 6.60         |
| Comprehensive Plan Component | 1.65      | 3        | 4.95         |
| <b>Total</b>                 |           |          | <b>58.05</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Stormwater Management: Local Street Flooding Mitigation Program**

**Priority Rank:** 17  
**FY 2019 - FY 2023 Total Cost:** \$1,500,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Stormwater

**Description:**

This program funds local stormwater flood reduction projects. City Staff will pursue grant funding assistance from the Southwest Florida Water Management District for applicable projects.

|                       | Prior             | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023           | CIP Total           |
|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Capital Outlay</b> |                   |                   |                   |                   |                   |                   |                     |
| Planning/Engineering  | -                 | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 250,000             |
| Construction          | 600,000           | 350,000           | 350,000           | 350,000           | 100,000           | 100,000           | 1,250,000           |
| Capital Equipment     | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>          | <b>\$ 600,000</b> | <b>\$ 400,000</b> | <b>\$ 400,000</b> | <b>\$ 400,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 1,500,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |                   |                   |                   |                   |                   |                   |                     |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Capital Projects Fund (GF Transfer)        | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Capital Projects Fund (Penny for Pinellas) | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Wastewater Fund                            | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Reclaimed Water Fund                       | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Stormwater Fund                            | 600,000           | 400,000           | 400,000           | 400,000           | 150,000           | 150,000           | 1,500,000           |
| Debt Proceeds                              | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Interlocal Agreement                       | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| Grant                                      | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| State Appropriation                        | -                 | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>                               | <b>\$ 600,000</b> | <b>\$ 400,000</b> | <b>\$ 400,000</b> | <b>\$ 400,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 1,500,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 3        | 6.00         |
| Employee Health & Safety     | 2.00      | 0        | 0.00         |
| Regulatory Mandate           | 2.00      | 0        | 0.00         |
| Frequent Problems            | 1.00      | 2        | 2.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 0        | 0.00         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 3        | 4.50         |
| Age or Condition of Existing | 1.90      | 5        | 9.50         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 5        | 2.00         |
| Strategic Goal               | 1.65      | 5        | 8.25         |
| Comprehensive Plan Component | 1.65      | 5        | 8.25         |
| <b>Total</b>                 |           |          | <b>61.50</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Stormwater Management: Stormwater Quality Improvements**

**Priority Rank:** 27  
**FY 2019 - FY 2023 Total Cost:** \$1,050,000  
**Project Type:** Utility Maintenance  
**Useful Life:** 20+ years  
**Department/Division:** Stormwater

**Description:**

This program identifies stormwater outfall devices that have debris fields accumulating in the bay from street run-off and installs a baffle box to capture the pollution to improve the quality of the bay water. Storm water will carry small pebbles and other material that will sink and material such as cigarette butts and candy wrappers that contaminate the bay. Pesticide, herbicide, oils and other volatile organic compounds are also carried by stormwater into the bay.

|                       | Prior       | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023           | CIP Total           |
|-----------------------|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Capital Outlay</b> |             |                   |                   |                   |                   |                   |                     |
| Planning/Engineering  | -           | 10,000            | 10,000            | 10,000            | 10,000            | 10,000            | 50,000              |
| Construction          | -           | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 1,000,000           |
| Capital Equipment     | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>          | <b>\$ -</b> | <b>\$ 210,000</b> | <b>\$ 1,050,000</b> |

**Operational Impact**

|                 |             |             |             |             |             |             |             |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Personnel Costs | -           | -           | -           | -           | -           | -           | -           |
| Operating Costs | -           | -           | -           | -           | -           | -           | -           |
| <b>Total</b>    | <b>\$ -</b> |

**Funding Sources**

|  |             |                   |                   |                   |                   |                   |                     |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Capital Projects Fund (GF Transfer)        | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Capital Projects Fund (Penny for Pinellas) | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Wastewater Fund                            | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Reclaimed Water Fund                       | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Stormwater Fund                            | -           | 105,000           | 105,000           | 105,000           | 105,000           | 105,000           | 525,000             |
| Debt Proceeds                              | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Interlocal Agreement                       | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| Grant                                      | -           | 105,000           | 105,000           | 105,000           | 105,000           | 105,000           | 525,000             |
| State Appropriation                        | -           | -                 | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ 210,000</b> | <b>\$ 1,050,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 3        | 6.00         |
| Frequent Problems            | 1.00      | 3        | 3.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 2        | 3.00         |
| Age or Condition of Existing | 1.90      | 2        | 3.80         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>57.30</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Capital Improvement Plan

**Apparatus Replacements**

**Priority Rank:** 16  
**FY 2019 - FY 2023 Total Cost:** \$2,575,000  
**Project Type:** Vehicles/Equipment  
**Useful Life:** 6 - 10 years  
**Department/Division:** Various

**Description:**

Scheduled replacements include the following: 2006 Pierce Engine (FY 2020); 2012 Ford Rescue (FY 2020); 2016 Freightliner Vac Truck (FY 2021); 2012 E-1 Ladder (FY 2022); 2013 Fire Squad (FY 2023). Staff will pursue all potential funding options, including lease and financing alternatives.

|  | Prior       | FY 2019     | FY 2020           | FY 2021           | FY 2022           | FY 2023           | CIP Total           |
|--|-------------|-------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Capital Outlay</b>                      |             |             |                   |                   |                   |                   |                     |
| Planning/Engineering                       | -           | -           | -                 | -                 | -                 | -                 | -                   |
| Construction                               | -           | -           | -                 | -                 | -                 | -                 | -                   |
| Capital Equipment                          | -           | -           | 690,000           | 435,000           | 950,000           | 500,000           | 2,575,000           |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 690,000</b> | <b>\$ 435,000</b> | <b>\$ 950,000</b> | <b>\$ 500,000</b> | <b>\$ 2,575,000</b> |
| <b>Operational Impact</b>                  |             |             |                   |                   |                   |                   |                     |
| Personnel Costs                            | -           | -           | -                 | -                 | -                 | -                 | -                   |
| Operating Costs                            | -           | -           | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>         |
| <b>Funding Sources</b>                     |             |             |                   |                   |                   |                   |                     |
| Capital Projects Fund (GF Transfer)        | -           | -           | 458,057           | -                 | -                 | -                 | 458,057             |
| Capital Projects Fund (Penny for Pinellas) | -           | -           | 41,943            | -                 | 950,000           | 500,000           | 1,491,943           |
| Wastewater Fund                            | -           | -           | -                 | 435,000           | -                 | -                 | 435,000             |
| Reclaimed Water Fund                       | -           | -           | -                 | -                 | -                 | -                 | -                   |
| Stormwater Fund                            | -           | -           | -                 | -                 | -                 | -                 | -                   |
| Debt Proceeds                              | -           | -           | -                 | -                 | -                 | -                 | -                   |
| Interlocal Agreement                       | -           | -           | 190,000           | -                 | -                 | -                 | 190,000             |
| Grant                                      | -           | -           | -                 | -                 | -                 | -                 | -                   |
| State Appropriation                        | -           | -           | -                 | -                 | -                 | -                 | -                   |
| <b>Total</b>                               | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 690,000</b> | <b>\$ 435,000</b> | <b>\$ 950,000</b> | <b>\$ 500,000</b> | <b>\$ 2,575,000</b> |

**Priority Ranking**

| Criteria:                    | Weighting | Priority | Score        |
|------------------------------|-----------|----------|--------------|
| Public Health & Safety       | 2.00      | 5        | 10.00        |
| Employee Health & Safety     | 2.00      | 5        | 10.00        |
| Regulatory Mandate           | 2.00      | 5        | 10.00        |
| Frequent Problems            | 1.00      | 0        | 0.00         |
| Ability to Finance           | 0.10      | 5        | 0.50         |
| Cost of Project              | 0.10      | 5        | 0.50         |
| Generates Revenue            | 0.10      | 0        | 0.00         |
| Generates Cost Savings       | 1.50      | 0        | 0.00         |
| Ongoing Operation Costs      | 1.50      | 3        | 4.50         |
| Age or Condition of Existing | 1.90      | 3        | 5.70         |
| Public Benefit               | 2.00      | 5        | 10.00        |
| Public Demand                | 2.10      | 5        | 10.50        |
| Synergy with Other Projects  | 0.40      | 0        | 0.00         |
| Strategic Goal               | 1.65      | 0        | 0.00         |
| Comprehensive Plan Component | 1.65      | 0        | 0.00         |
| <b>Total</b>                 |           |          | <b>61.70</b> |

# Vehicle Replacement Plan

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City of St. Pete Beach  
FY 2019 – FY 2023 Vehicle Replacement Plan

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**Introduction**

In connection with the Capital Improvement Plan (CIP), the City of St. Pete Beach annually adopts a Vehicle Replacement Plan (VRP) intended to identify current and future fleet service demands. The fleet summary page identifies replacement years and costs for each of the City's 46 pieces of equipment, while the funding schedule serves as a mechanism to fund vehicle replacements incrementally. The impact to the annual operating budget is minimized by scheduling and reserving funds in advance; all contributions and distributions identified in the VRP ultimately net to zero.

| <b>Department/Division</b> | <b>Vehicles</b> |
|----------------------------|-----------------|
| City Manager               | 1               |
| Building Services          | 2               |
| Code Enforcement           | 2               |
| Parking Enforcement        | 2               |
| Fire                       | 8               |
| EMS                        | 4               |
| Recreation                 | 2               |
| Public Works Admin.        | 4               |
| Facilities Maintenance     | 3               |
| Streets Maintenance        | 2               |
| Parks & Grounds            | 7               |
| Beach Maintenance          | 3               |
| Wastewater                 | 5               |
| Stormwater                 | 1               |
| <b>Total</b>               | <b>46</b>       |

City of St. Pete Beach  
FY 2019 - FY 2023 Vehicle Replacement Plan

Fleet Summary

| Vehicle Description                 | Vehicle ID  | Fund                | Department/Division    | Replacement Year   | Replacement Cost    |
|-------------------------------------|-------------|---------------------|------------------------|--------------------|---------------------|
| 2011 Ford Fusion                    | 200/4336    | General             | City Manager           | FY 2020            | \$ 18,000           |
| 2017 Nissan Frontier                | -           | General             | Code Enforcement       | FY 2026            | \$ 28,000           |
| 2018 Ford Escape                    | -           | General             | Code Enforcement       | FY 2028            | \$ 23,000           |
| 2015 Nissan Frontier                | 102         | General             | Parking Enforcement    | FY 2025            | \$ 20,000           |
| 2016 Nissan Frontier                | 140/8062    | General             | Parking Enforcement    | FY 2026            | \$ 20,000           |
| 2018 Chevy Tahoe                    | D 23        | General             | EMS                    | FY 2025            | \$ 75,000           |
| 2013 Ford Explorer                  | SB 400/6995 | General             | Fire                   | FY 2021            | \$ 40,000           |
| 2001 Ford Explorer (no replacement) |             | General             | Fire                   |                    | \$ -                |
| 2013 Ford Explorer                  | SB 100/4556 | General             | Fire                   | FY 2020            | \$ 50,000           |
| 2013 Squad                          | S 22        | Capital Improvement | Fire                   | FY 2023            | \$ 500,000          |
| 2012 Ford Rescue                    | R 23/8125   | Capital Improvement | EMS                    | FY 2020            | \$ 190,000          |
| 2012 E-1 Ladder                     | T 23/7571   | Capital Improvement | Fire                   | FY 2022            | \$ 950,000          |
| 2006 Pierce Engine                  | E 22/6359   | Capital Improvement | Fire                   | FY 2020            | \$ 500,000          |
| 2000 Ford F-250                     | U 22/8224   | General             | Fire                   | FY 2019            | \$ 40,000           |
| 2017 Ford Rescue                    | M 22        | Capital Improvement | EMS                    | FY 2024            | \$ 180,000          |
| 2005 Chevy Suburban                 | SB 401/3257 | General             | EMS                    | FY 2020            | \$ 50,000           |
| 1996 Pierce Engine (lease)          | E 23/570    | Capital Improvement | Fire                   |                    | \$ -                |
| 2001 Chevy Suburban                 | 185/623     | General             | Recreation             | FY 2020            | \$ 20,000           |
| 2017 GMC Savana                     | -           | General             | Recreation             | FY 2027            | \$ 30,000           |
| 2018 Ford F-150 (pending)           | 111         | General             | Public Works Admin     | FY 2028            | \$ 31,500           |
| 2016 Ford F-150                     | 112/130     | General             | Public Works Admin     | FY 2026            | \$ 29,700           |
| 2018 Transit Van (pending)          | 122         | General             | Facilities Maintenance | FY 2028            | \$ 24,300           |
| 2015 Ford F-150                     | 113/181     | General             | Public Works Admin     | FY 2025            | \$ 28,500           |
| Gator AUV Cart                      | 114         | General             | Public Works Admin     | FY 2020            | \$ 15,300           |
| 2007 Ford F-250                     | 121/141     | General             | Facilities Maintenance | FY 2022            | \$ 42,300           |
| 2006 Ford E-350                     | 123/145     | General             | Facilities Maintenance | FY 2022            | \$ 24,300           |
| 2011 Ford F-550 Bucket              | 131/144     | General             | Streets Maintenance    | FY 2023            | \$ 81,650           |
| 2004 Chevy Silverado                | 132/171     | General             | Streets Maintenance    | FY 2025            | \$ 31,500           |
| 2015 Ford F-250                     | 141/178     | General             | Parks & Grounds        | FY 2025            | \$ 39,300           |
| 2007 Ford F-350                     | 142/175     | General             | Parks & Grounds        | FY 2020            | \$ 48,700           |
| 2009 Ford F-350                     | 143/177     | General             | Parks & Grounds        | FY 2024            | \$ 46,500           |
| 2002 Ford Ranger                    | 144/180     | General             | Parks & Grounds        | FY 2021            | \$ 31,500           |
| 2015 Ford F-350                     | 145/132     | General             | Parks & Grounds        | FY 2025            | \$ 44,300           |
| Gator AUV Cart                      | 146         | General             | Parks & Grounds        | FY 2028            | \$ 13,300           |
| 2018 Ford F-350 (pending)           | 147         | General             | Parks & Grounds        | FY 2028            | \$ 42,500           |
| 2005 Ford F-150                     | 151/131     | General             | Beach Maintenance      | FY 2023            | \$ 28,000           |
| 2018 Ford F-450 (pending)           | 152         | General             | Beach Maintenance      | FY 2028            | \$ 48,300           |
| 2018 Broyhill Beach Cleaner         | 153         | General             | Beach Maintenance      | FY 2030            | \$ 193,100          |
| 2013 Ford F-250                     | 161/160     | Wastewater          | Wastewater             | FY 2023            | \$ 56,300           |
| 2011 Ford F-350                     | 162         | Stormwater          | Stormwater             | FY 2021            | \$ 61,700           |
| 2016 Freightliner (lease)           | 163/121     | Wastewater          | Wastewater             | FY 2021            | \$ 435,000          |
| 2017 Ford Cargo Van                 | 164/145     | Wastewater          | Wastewater             | FY 2027            | \$ 51,200           |
| 2018 Transit Van                    | 165         | Wastewater          | Wastewater             | FY 2028            | \$ 23,500           |
| 2000 Ford F-750                     | 166/139     | Wastewater          | Wastewater             | FY 2021            | \$ 92,700           |
| 2006 Ford Ranger                    | 142/8415    | Building            | Building Services      | FY 2019            | \$ 19,000           |
| 2017 Nissan Frontier                | -           | Building            | Building Services      | FY 2026            | \$ 28,000           |
| <b>Total Vehicles:</b>              | <b>46</b>   |                     |                        | <b>Total Cost:</b> | <b>\$ 4,345,950</b> |

City of St. Pete Beach  
FY 2019 - FY 2023 Vehicle Replacement Plan

**Funding Schedule**

| Department/Division                      | Replacement<br>Year | Beginning<br>Balance | Adjustments        | FY 2019<br>Transfers | FY 2019<br>Budget  | FY 2020<br>Planned | FY 2021<br>Planned | FY 2022<br>Planned | FY 2023<br>Planned |
|--|---------------------|----------------------|--------------------|----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| City Manager                             |                     |                      |                    |                      |                    |                    |                    |                    |                    |
| 2011 Ford Fusion                         | FY 2020             | 9,000                | -                  | -                    | 9,000              | (18,000)           | -                  | -                  | -                  |
| <b>City Manager Total</b>                |                     | <b>\$ 9,000</b>      | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 9,000</b>    | <b>\$ (18,000)</b> | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| Building Services                        |                     |                      |                    |                      |                    |                    |                    |                    |                    |
| 2017 Nissan Frontier                     | FY 2026             | 3,500                | -                  | -                    | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              |
| 2006 Ford Ranger                         | FY 2019             | 19,000               | -                  | -                    | (19,000)           | -                  | -                  | -                  | -                  |
| <b>Building Services Total</b>           |                     | <b>\$ 22,500</b>     | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ (15,500)</b> | <b>\$ 3,500</b>    | <b>\$ 3,500</b>    | <b>\$ 3,500</b>    | <b>\$ 3,500</b>    |
| Code Enforcement                         |                     |                      |                    |                      |                    |                    |                    |                    |                    |
| 2017 Nissan Frontier                     | FY 2026             | 3,500                | -                  | -                    | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              |
| 2018 Ford Escape                         | FY 2028             | -                    | -                  | -                    | 2,556              | 2,556              | 2,556              | 2,556              | 2,556              |
| <b>Code Enforcement Total</b>            |                     | <b>\$ 3,500</b>      | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 6,056</b>    |
| Parking Enforcement                      |                     |                      |                    |                      |                    |                    |                    |                    |                    |
| 2015 Nissan Frontier                     | FY 2025             | 5,343                | -                  | -                    | 2,443              | 2,443              | 2,443              | 2,443              | 2,443              |
| 2016 Nissan Frontier                     | FY 2026             | 5,038                | -                  | -                    | 2,138              | 2,138              | 2,138              | 2,138              | 2,138              |
| <b>Parking Enforcement Total</b>         |                     | <b>\$ 10,381</b>     | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 4,580</b>    |
| Fire                                     |                     |                      |                    |                      |                    |                    |                    |                    |                    |
| 2013 Squad                               | FY 2023             | 72,500               | -                  | (72,500)             | -                  | -                  | -                  | -                  | -                  |
| 2012 Ford Rescue                         | FY 2020             | 55,200               | -                  | (55,200)             | -                  | -                  | -                  | -                  | -                  |
| 2012 E-1 Ladder                          | FY 2022             | 100,357              | -                  | (100,357)            | -                  | -                  | -                  | -                  | -                  |
| 2006 Pierce Engine                       | FY 2020             | 200,000              | -                  | (200,000)            | -                  | -                  | -                  | -                  | -                  |
| 2013 Ford Explorer                       | FY 2021             | 13,333               | -                  | -                    | 13,334             | 13,334             | (40,000)           | -                  | -                  |
| 2001 Ford Explorer                       | FY 2019             | 40,000               | (40,000)           | -                    | -                  | -                  | -                  | -                  | -                  |
| 2013 Ford Explorer                       | FY 2020             | 20,000               | -                  | -                    | 30,000             | (50,000)           | -                  | -                  | -                  |
| 2000 Ford F-250                          | FY 2019             | 40,000               | -                  | -                    | (40,000)           | -                  | -                  | -                  | -                  |
| <b>Fire Total</b>                        |                     | <b>\$ 541,390</b>    | <b>\$ (40,000)</b> | <b>\$ (428,057)</b>  | <b>\$ 3,334</b>    | <b>\$ (36,667)</b> | <b>\$ (40,000)</b> | <b>\$ -</b>        | <b>\$ -</b>        |
| EMS                                      |                     |                      |                    |                      |                    |                    |                    |                    |                    |
| 2017 Ford Rescue                         | FY 2024             | 30,000               | -                  | (30,000)             | -                  | -                  | -                  | -                  | -                  |
| 2005 Chevy Suburban                      | FY 2020             | 65,000               | (15,000)           | -                    | -                  | (50,000)           | -                  | -                  | -                  |
| 2018 Chevy Tahoe                         | FY 2025             | -                    | -                  | -                    | 12,500             | 12,500             | 12,500             | 12,500             | 12,500             |
| <b>EMS Total</b>                         |                     | <b>\$ 95,000</b>     | <b>\$ (15,000)</b> | <b>\$ (30,000)</b>   | <b>\$ 12,500</b>   | <b>\$ (37,500)</b> | <b>\$ 12,500</b>   | <b>\$ 12,500</b>   | <b>\$ 12,500</b>   |
| Recreation                               |                     |                      |                    |                      |                    |                    |                    |                    |                    |
| 2001 Chevy Suburban                      | FY 2020             | -                    | -                  | -                    | 20,000             | (20,000)           | -                  | -                  | -                  |
| 2017 GMC Savana                          | FY 2027             | 3,333                | -                  | -                    | 3,333              | 3,333              | 3,333              | 3,333              | 3,333              |
| <b>Recreation Total</b>                  |                     | <b>\$ 3,333</b>      | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 23,333</b>   | <b>\$ (16,667)</b> | <b>\$ 3,333</b>    | <b>\$ 3,333</b>    | <b>\$ 3,333</b>    |
| Public Works Administration              |                     |                      |                    |                      |                    |                    |                    |                    |                    |
| 2018 Ford F-150                          | FY 2028             | -                    | -                  | -                    | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              |
| 2016 Ford F-150                          | FY 2026             | -                    | -                  | -                    | 4,243              | 4,243              | 4,243              | 4,243              | 4,243              |
| 2015 Ford F-150                          | FY 2025             | -                    | -                  | -                    | 4,750              | 4,750              | 4,750              | 4,750              | 4,750              |
| Gator AUV Cart                           | FY 2020             | -                    | -                  | -                    | 15,300             | (15,300)           | -                  | -                  | -                  |
| <b>Public Works Administration Total</b> |                     | <b>-</b>             | <b>-</b>           | <b>-</b>             | <b>27,793</b>      | <b>(2,807)</b>     | <b>12,493</b>      | <b>12,493</b>      | <b>12,493</b>      |
| Facilities Maintenance                   |                     |                      |                    |                      |                    |                    |                    |                    |                    |
| 2018 Transit Van                         | FY 2028             | -                    | -                  | -                    | 2,700              | 2,700              | 2,700              | 2,700              | 2,700              |
| 2007 Ford F-250                          | FY 2022             | 37,400               | -                  | -                    | 1,633              | 1,633              | 1,633              | (42,300)           | -                  |
| 2006 Ford E-350                          | FY 2022             | -                    | -                  | -                    | 8,100              | 8,100              | 8,100              | (24,300)           | -                  |
| <b>Facilities Maintenance Total</b>      |                     | <b>\$ 37,400</b>     | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 12,433</b>   | <b>\$ 12,433</b>   | <b>\$ 12,433</b>   | <b>\$ (63,900)</b> | <b>\$ 2,700</b>    |

City of St. Pete Beach  
FY 2019 - FY 2023 Vehicle Replacement Plan

**Funding Schedule**

| Department/Division              | Replacement<br>Year | Beginning<br>Balance | Adjustments        | FY 2019<br>Transfers | FY 2019<br>Budget | FY 2020<br>Planned | FY 2021<br>Planned | FY 2022<br>Planned | FY 2023<br>Planned |
|----------------------------------|---------------------|----------------------|--------------------|----------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
| Streets Maintenance              |                     |                      |                    |                      |                   |                    |                    |                    |                    |
| 2004 Chevy Silverado             | FY 2025             | 19,000               | -                  | -                    | 2,083             | 2,083              | 2,083              | 2,083              | 2,083              |
| 2011 Ford F-550 Bucket           | FY 2023             | 18,000               | -                  | -                    | 15,913            | 15,913             | 15,913             | 15,913             | (81,650)           |
| <b>Streets Maintenance Total</b> |                     | <b>\$ 37,000</b>     | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 17,996</b>  | <b>\$ 17,996</b>   | <b>\$ 17,996</b>   | <b>\$ 17,996</b>   | <b>\$ (79,567)</b> |
| Parks & Grounds Maintenance      |                     |                      |                    |                      |                   |                    |                    |                    |                    |
| 2015 Ford F-250                  | FY 2025             | 11,429               | -                  | -                    | 4,645             | 4,645              | 4,645              | 4,645              | 4,645              |
| 2007 Ford F-350                  | FY 2020             | 45,000               | -                  | -                    | 3,700             | (48,700)           | -                  | -                  | -                  |
| 2009 Ford F-350                  | FY 2024             | 14,167               | -                  | -                    | 6,467             | 6,467              | 6,467              | 6,467              | 6,467              |
| 2002 Ford Ranger                 | FY 2021             | -                    | -                  | -                    | 15,750            | 15,750             | (31,500)           | -                  | -                  |
| 2015 Ford F-350                  | FY 2025             | 12,857               | -                  | -                    | 5,241             | 5,241              | 5,241              | 5,241              | 5,241              |
| Gator AUV Cart                   | FY 2028             | 2,500                | -                  | -                    | 1,200             | 1,200              | 1,200              | 1,200              | 1,200              |
| 2018 Ford F-350                  | FY 2028             | -                    | -                  | -                    | 4,722             | 4,722              | 4,722              | 4,722              | 4,722              |
| <b>Parks Maintenance Total</b>   |                     | <b>\$ 85,953</b>     | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 41,724</b>  | <b>\$ (10,676)</b> | <b>\$ (9,226)</b>  | <b>\$ 22,274</b>   | <b>\$ 22,274</b>   |
| Beach Maintenance                |                     |                      |                    |                      |                   |                    |                    |                    |                    |
| 2018 Broyhill Beach Cleaner      | FY 2030             | -                    | -                  | -                    | 17,555            | 17,555             | 17,555             | 17,555             | 17,555             |
| 2018 Ford F-450                  | FY 2028             | -                    | -                  | -                    | 5,367             | 5,367              | 5,367              | 5,367              | 5,367              |
| 2005 Ford F-150                  | FY 2023             | 7,680                | -                  | -                    | 5,080             | 5,080              | 5,080              | 5,080              | (28,000)           |
| <b>Beach Maintenance Total</b>   |                     | <b>\$ 7,680</b>      | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 28,001</b>  | <b>\$ 28,001</b>   | <b>\$ 28,001</b>   | <b>\$ 28,001</b>   | <b>\$ (5,079)</b>  |
| <b>Net Total</b>                 |                     | <b>\$ 853,137</b>    | <b>\$ (55,000)</b> | <b>\$ (458,057)</b>  | <b>\$ 171,250</b> | <b>\$ (49,750)</b> | <b>\$ 51,667</b>   | <b>\$ 46,834</b>   | <b>\$ (17,209)</b> |

# Appendix

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# Classification & Compensation Plan

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City of St. Pete Beach  
 FY 2019 Budget  
**Classification & Compensation Plan**

| MAPS & CWA Positions |        |              |              |  |        |
|----------------------|--------|--------------|--------------|--|--------|
| Grade                |        | Minimum      | Maximum      | Position                                   | Status |
| <b>101</b>           | Annual | \$ 17,815.20 | \$ 26,954.72 | <i>No positions in this classification</i> |        |
|                      | Hourly | \$ 8.565     | \$ 12.959    |  |        |
| <b>102</b>           | Annual | \$ 18,705.44 | \$ 28,296.32 | <i>No positions in this classification</i> |        |
|                      | Hourly | \$ 8.993     | \$ 13.604    |  |        |
| <b>103</b>           | Annual | \$ 19,641.44 | \$ 29,714.88 | <i>No positions in this classification</i> |        |
|                      | Hourly | \$ 9.443     | \$ 14.286    |  |        |
| <b>104</b>           | Annual | \$ 20,623.20 | \$ 31,185.44 | Library Clerk                              | CWA    |
|                      | Hourly | \$ 9.915     | \$ 14.993    | Recreation Aide I                          |        |
| <b>105</b>           | Annual | \$ 21,654.88 | \$ 32,755.84 | Recreation Aide II                         | CWA    |
|                      | Hourly | \$ 10.411    | \$ 15.748    | Code Enforcement Clerk (P/T)               | CWA    |
| <b>106</b>           | Annual | \$ 22,736.48 | \$ 34,401.12 | <i>No positions in this classification</i> |        |
|                      | Hourly | \$ 10.931    | \$ 16.539    |  |        |
| <b>107</b>           | Annual | \$ 23,874.24 | \$ 36,125.44 | Library Assistant I                        | CWA    |
|                      | Hourly | \$ 11.478    | \$ 17.368    | Receptionist/Office Assistant              | CWA    |
|                      |        |              |              | Recreation Assistant                       | CWA    |
| <b>108</b>           | Annual | \$ 25,068.16 | \$ 37,924.64 | Parking Enforcement Officer                | CWA    |
|                      | Hourly | \$ 12.052    | \$ 18.233    | Seasonal Lifeguards                        | CWA    |
| <b>109</b>           | Annual | \$ 26,322.40 | \$ 39,821.60 | Beach Maintenance Worker I                 | CWA    |
|                      |        |              |              | Parks Maintenance Worker I                 | CWA    |
|                      | Hourly | \$ 12.655    | \$ 19.145    | Streets Maintenance Worker I               | CWA    |
|                      |        |              |              | Facilities Maintenance Worker I            | CWA    |
|                      |        |              |              | Utilities Maintenance Worker I             | CWA    |
|                      |        |              |              | Sanitary Sewer Maintenance Worker I        | CWA    |
|                      |        |              |              | Stormwater Maintenance Worker I            | CWA    |
|                      |        |              |              | Secretary                                  | CWA    |
|                      |        |              |              | Recreation Leader I                        | CWA    |
| <b>110</b>           | Annual | \$ 27,639.04 | \$ 41,799.68 | Library Assistant II                       | CWA    |
|                      | Hourly | \$ 13.288    | \$ 20.096    |  |        |
| <b>111</b>           | Annual | \$ 29,020.16 | \$ 43,902.56 | Beach Maintenance Worker II                | CWA    |
|                      |        |              |              | Parks Maintenance Worker II                | CWA    |
|                      | Hourly | \$ 13.952    | \$ 21.107    | Streets Maintenance Worker II              | CWA    |
|                      |        |              |              | Facilities Maintenance Worker II           | CWA    |

City of St. Pete Beach  
FY 2019 Budget  
**Classification & Compensation Plan**

| <b>MAPS &amp; CWA Positions</b> |           |                |                                       |   |               |
|---------------------------------|-----------|----------------|---------------------------------------|---|---------------|
| <b>Grade</b>                    |           | <b>Minimum</b> | <b>Maximum</b>                        | <b>Position</b>                             | <b>Status</b> |
| <b>112</b>                      | Annual    | \$ 30,469.92   | \$ 46,080.32                          | Permit Tech II                              | CWA           |
|                                 | Hourly    | \$ 14.649      | \$ 22.154                             | Utilities Maintenance Worker II             | CWA           |
|                                 |           |                |                                       | Stormwater Maintenance Worker II            | CWA           |
|                                 |           |                |                                       | Sanitary Sewer Maintenance Worker II        | CWA           |
|                                 |           |                |                                       | Zoning Tech II                              | CWA           |
| <b>113</b>                      | Annual    | \$ 31,994.56   | \$ 48,384.96                          | Beach Maintenance Worker III                | CWA           |
|                                 | Hourly    | \$ 15.382      | \$ 23.262                             | Parks Maintenance Worker III                | CWA           |
|                                 |           |                |                                       | Streets Maintenance Worker III              | CWA           |
|                                 |           |                |                                       | Facilities Maintenance Worker III           | CWA           |
|                                 |           |                |                                       | Meter Maintenance Supervisor                | CWA           |
| <b>114</b>                      | Annual    | \$ 33,594.08   | \$ 50,816.48                          | Finance Technician I                        | CWA           |
|                                 | Hourly    | \$ 16.151      | \$ 24.431                             | Recreation Leader II                        | CWA           |
|                                 |           |                |                                       | Stormwater Maintenance Worker III           | CWA           |
|                                 |           |                |                                       | Sanitary Maintenance Worker III             | CWA           |
|                                 |           |                |                                       | Utilities Maintenance Worker III            | CWA           |
|                                 |           |                | Aquatics Facility Coordinator (h)     | MAPS  |               |
| <b>115</b>                      | Annual    | \$ 35,274.72   | \$ 53,349.92                          | Finance Technician II                       | CWA           |
|                                 | Hourly    | \$ 16.959      | \$ 25.649                             | Code Enforcement Officer                    | CWA           |
|                                 |           |                |                                       | Administrative Assistant (h)                | MAPS          |
|                                 |           |                |                                       | Recreation Facility Coordinator             | MAPS          |
| <b>116</b>                      | Annual    | \$ 37,036.48   | \$ 56,010.24                          | City Mechanic                               | CWA           |
|                                 | Hourly    | \$ 17.806      | \$ 26.928                             |   |               |
| <b>117</b>                      | Annual    | \$ 38,889.76   | \$ 58,824.48                          | Crew Chief                                  | CWA           |
|                                 | Hourly    | \$ 18.697      | \$ 28.281                             |   |               |
| <b>118</b>                      | Annual    | \$ 40,834.56   | \$ 61,761.44                          | Public Services Librarian                   | MAPS          |
|                                 | Bi-Weekly | \$ 1,570.56    | \$ 2,375.44                           | Technical Services Librarian                | MAPS          |
|                                 | Hourly    | \$ 19.632      | \$ 29.693                             | Recreation Program Coordinator              | MAPS          |
|                                 |           |                |                                       | Parks Foreman                               | MAPS          |
|                                 |           |                |                                       | Aquatics Supervisor                         | MAPS          |
|                                 |           |                | Zoning & Permitting Administrator (h) | MAPS  |               |
| <b>119</b>                      | Annual    | \$ 42,875.04   | \$ 64,850.24                          | Deputy City Clerk (h)                       | MAPS          |
|                                 | Bi-Weekly | \$ 1,649.04    | \$ 2,494.24                           | Executive Assistant to the City Manager (h) | MAPS          |
|                                 | Hourly    | \$ 20.613      | \$ 31.178                             | Planner                                     | MAPS          |

City of St. Pete Beach  
 FY 2019 Budget  
**Classification & Compensation Plan**

| <b>MAPS &amp; CWA Positions</b> |           |                |                |  |               |
|---------------------------------|-----------|----------------|----------------|--|---------------|
| <b>Grade</b>                    |           | <b>Minimum</b> | <b>Maximum</b> | <b>Position</b>                            | <b>Status</b> |
| <b>120</b>                      | Annual    | \$ 45,019.52   | \$ 68,095.04   | Information Technology Specialist I (h)    | MAPS          |
|                                 | Bi-Weekly | \$ 1,731.52    | \$ 2,619.04    | Senior Code Enforcement Officer (h)        | MAPS          |
|                                 | Hourly    | \$ 21.644      | \$ 32.738      |  |               |
| <b>121</b>                      | Annual    | \$ 47,261.76   | \$ 71,487.52   | Combination Inspector                      | MAPS          |
|                                 | Bi-Weekly | \$ 1,817.76    | \$ 2,749.52    | Senior Engineering Tech (h)                | MAPS          |
|                                 | Hourly    | \$ 22.722      | \$ 34.369      | Finance Analyst (h)                        | MAPS          |
|                                 |           |                |                | FOG & Constuction Inspector (h)            | MAPS          |
| <b>122</b>                      | Annual    | \$ 49,624.64   | \$ 75,060.96   | Planner II                                 | MAPS          |
|                                 | Bi-Weekly | \$ 1,908.64    | \$ 2,886.96    | Code Enforcement Manager                   | MAPS          |
|                                 | Hourly    | \$ 23.858      | \$ 36.087      |  |               |
| <b>123</b>                      | Annual    | \$ 52,106.08   | \$ 78,815.36   | Administrative Services Supervisor (30 hr) | MAPS          |
|                                 | Bi-Weekly | \$ 2,004.08    | \$ 3,031.36    | Fire Marshal                               | MAPS          |
|                                 | Hourly    | \$ 25.051      | \$ 37.892      | Library Administrator                      | MAPS          |
|                                 |           |                |                | Project Manager                            | MAPS          |
|                                 |           |                |                | Information Technology Specialist II       | MAPS          |
|                                 |           |                | Accountant     | MAPS                                       |               |
| <b>124</b>                      | Annual    | \$ 53,639.04   | \$ 81,132.48   | Deputy Building Official                   | MAPS          |
|                                 | Bi-Weekly | \$ 2,063.04    | \$ 3,120.48    | Human Resources Administrator              | MAPS          |
|                                 | Hourly    | \$ 25.788      | \$ 39.006      | Senior Planner                             | MAPS          |
|                                 |           |                |                | Operations Manager                         | MAPS          |
| <b>125</b>                      | Annual    | \$ 56,320.16   | \$ 85,190.56   | City Clerk                                 | MAPS          |
|                                 | Bi-Weekly | \$ 2,166.16    | \$ 3,276.56    |  |               |
|                                 | Hourly    | \$ 27.077      | \$ 40.957      |  |               |
| <b>126</b>                      | Annual    | \$ 59,134.40   | \$ 89,448.32   | Building Official                          | MAPS          |
|                                 | Bi-Weekly | \$ 2,274.40    | \$ 3,440.32    | District Fire Chief                        | MAPS          |
|                                 | Hourly    | \$ 28.430      | \$ 43.004      |  |               |
| <b>127</b>                      | Annual    | \$ 62,092.16   | \$ 93,920.32   | <i>No positions in this classification</i> |               |
|                                 | Bi-Weekly | \$ 2,388.16    | \$ 3,612.32    |  |               |
|                                 | Hourly    | \$ 29.852      | \$ 45.154      |  |               |
| <b>128</b>                      | Annual    | \$ 65,197.60   | \$ 98,616.96   | <i>No positions in this classification</i> |               |
|                                 | Bi-Weekly | \$ 2,507.60    | \$ 3,792.96    |  |               |
|                                 | Hourly    | \$ 31.345      | \$ 47.412      |  |               |

City of St. Pete Beach  
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**Classification & Compensation Plan**

**MAPS & CWA Positions**

| <b>Grade</b> |           | <b>Minimum</b> | <b>Maximum</b> | <b>Position</b>                  | <b>Status</b> |
|--------------|-----------|----------------|----------------|----------------------------------|---------------|
| <b>129</b>   | Annual    | \$ 68,456.96   | \$ 103,546.56  | City Engineer                    | MAPS          |
|              | Bi-Weekly | \$ 2,632.96    | \$ 3,982.56    | Recreation Director              | MAPS          |
|              | Hourly    | \$ 32.912      | \$ 49.782      |                                  |               |
| <b>130</b>   | Annual    | \$ 71,880.64   | \$ 108,725.76  | Fire Chief                       | MAPS          |
|              | Bi-Weekly | \$ 2,764.64    | \$ 4,181.76    | Community Development Director   | MAPS          |
|              | Hourly    | \$ 34.558      | \$ 52.272      | Public Works Director            | MAPS          |
|              |           |                |                | Administrative Services Director | MAPS          |

# Glossary

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City of St. Pete Beach  
FY 2019 Budget  
**Glossary**

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**Accrual Basis** - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax** - A tax levied on the assessed value of real property. This tax is also known as property tax.

**Amortization** - (1) Gradual reduction, redemption or liquidation of the balance of an account according to a specified schedule of times and amounts. (2) Provision for the extinguishment of a debt by means of a Debt Service Fund.

**Appropriation** - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose. An appropriation is usually limited in amount and as to the time when it may be expended.

**Assessed Valuation** - A valuation set upon real estate or other property by a government as a basis for levying taxes.

**Available Fund Balance** - This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

**Balanced Budget** - A budget in which planned funds available equal planned expenditures.

**Bond** - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Budgetary Control** - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**Capital Improvement Budget** - A budget including those approved capital improvement projects contained in the five-year Capital Improvement Plan.

**Capital Improvement Project** - A project involving the construction, purchase or renovation of land, buildings, streets, or other physical structures resulting in a fixed asset or an improvement to a fixed asset with a life expectancy of at least five years which has a one-time acquisition cost of \$25,000 or more.

**Capital Improvement Element** - That portion of the Capital Improvements Plan which is necessary to meet the requirements of the Growth Management Act.

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**Capital Improvement Plan** - A comprehensive long-range schedule of approved capital improvements indicating priority in terms of need and ability to finance.

**Capital Expenditure** - The purchase, acquisition or construction of any item having a unit cost of \$2,500 or more with a useful life of at least one year. Typical capital outlay includes vehicles, computers, equipment, facilities, etc.

**Consumer Price Index** - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of cost of living and economic inflation.

**Debt Limit** - The maximum amount of gross or net debt which is legally permitted.

**Debt Service** - The payment of principal and interest on borrowed funds, such as bonds.

**Department** - An organizational unit responsible for carrying out a major governmental function, such as Fire or Public Works.

**Encumbrance** - An amount of money committed for the payment of goods and services not yet received or paid for.

**Fiscal Year** - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. For the City, this ranges from October 1 through September 30.

**Fixed Assets** - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise** - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Full Faith and Credit** - A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full faith and credit bonds.

**Full-Time Position** - A position which qualifies for full City benefits, required to work at least 30 hours per week. Also included are full-time fire personnel working 56 hours per week.

**Fund** - A set of self-balancing accounts to record revenues, expenditures, and balance sheet items associated with a specific purpose.

**Fund Balance** - Unspent funds that can be included as a funding source in the following year's budget.

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**Fund Type** - Governmental funds include five different fund types: General, Special Revenue, Debt Service, Capital Projects, and Permanent funds. Proprietary fund types include enterprise funds and internal service funds. Fiduciary fund types include: Pension Trust, Investment Trust, Private-Purpose Trust, and Agency funds.

**GAAP** - Generally accepted accounting principles as propagated by the Governmental Accounting Standards Board.

**General Fund** - A fund containing revenues such as property taxes not designated by law for a special purpose. Examples include the City Manager's Office, Fire and Public Works.

**General Obligation Bonds** - Bonds for payment of which the full faith and credit of the issuing government are pledged.

**Goal** - A long-range desirable result attained by achieving objectives designed to implement a strategy.

**Grants** - Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.

**Homestead Exemption** - Up to \$50,000 in property tax exemptions on homes occupied as a principal residence. The first \$25,000 applies to all property taxes; the second \$25,000 applies to the value between \$50,000 and \$75,000 and is exempt only from non-school district taxes.

**Impact Fee** - A charge to a developer for infrastructure improvements that must be provided by the local government to serve the new development.

**Interfund Transfer** - Payment from one fund to another fund primarily for services provided.

**Intergovernmental Revenues** - Revenues from other governments in the form of grants, entitlement, shared revenues or payments in lieu of taxes.

**Line Item** - A specific item or group of similar items defined in a unique account in the financial records. Revenue and expenditures are anticipated and appropriated at this level. This is the lowest level of detail at which justification is reviewed and decisions are made.

**Millage** - The tax rate on real property based on \$1 per \$1,000 of assessed property value.

**Objective** - Something to be accomplished that is described in specific, well-defined, and measurable terms.

**Operating Budget** - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled. The use of an annual operating budget is required by law.

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**Operating Costs** - Expenses for such items as expendable supplies, contractual services, and utilities.

**Ordinance** - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution.

**Part-Time Position** - Part-time employees work less than 30 hours per week and are not entitled to full-time employee benefits.

**Personnel Cost** - Refers to all costs directly associated with employees, including salaries and fringe benefits.

**Performance Measures** - Specific quantitative and qualitative measures of work performed toward meeting an objective of the department.

**Program** - A distinct function of city government provided to the public or a function providing support to the direct services of other departments.

**Property Tax** - A tax levied on the assessed value of real property. This tax is also known as ad valorem tax.

**Reclassification** - The moving of an existing position from one personnel classification (title) to another based on study by the Human Resources Administrator that the person is performing the duties of a classification other than that in which the employee is currently placed.

**Reserve** – Refers to working capital or fund balances that may be considered available for the purpose of supplemental appropriations.

**Resolution** - A special or temporary order of a legislative body; and order of a legislative body requiring less legal formality than an ordinance or statute.

**Revenues** - An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in internal service funds.

**Rolled-Back Rate** – Refers to the applicable millage rate which would generate the same property tax revenue for the City as the prior year, adjusted for inflation and new construction. Any millage rate adopted in excess of the rolled-back rate is considered a tax increase.

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**Special Assessment** - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties (e.g., Stormwater Assessments).

**Special Revenue Fund** - A type of fund used to account for the proceeds of a specific revenue source that are legally restricted to expenditures for specified purposes (e.g., Building Fund).

**Taxable Value** - The assessed value of property less the homestead exemption and any other exemptions which may be applicable.

**Temporary Position** - A temporary position is filled for a specified period of time, is not permanent in nature, and does not qualify for regular City benefits.

**TRIM** - Truth in millage.

**Trust and Agency Fund** - A type of fund used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other government and/or other funds.

**User Charges** - The payment of a fee for direct receipt of a public service by the party benefitting from the service.

**Utility Tax** - A tax levied by the City on the customers of various utilities such as electricity, telephone, gas and water.