City of St. Pete Beach
Fiscal Year 2019 Proposed Budget

THE SUNSET CAPITAL OF FLORIDA

October 1, 2018 – September 30, 2019

City of St. Pete Beach
FY 2019 Budget

Acknowledgements

Alan Johnson, Mayor

City Commission:
Teresa Finnerty, District 1
Domonick Falkenstein, District 2
Ward Friszolowski, District 3
Melinda Pletcher, District 4 – Vice Mayor

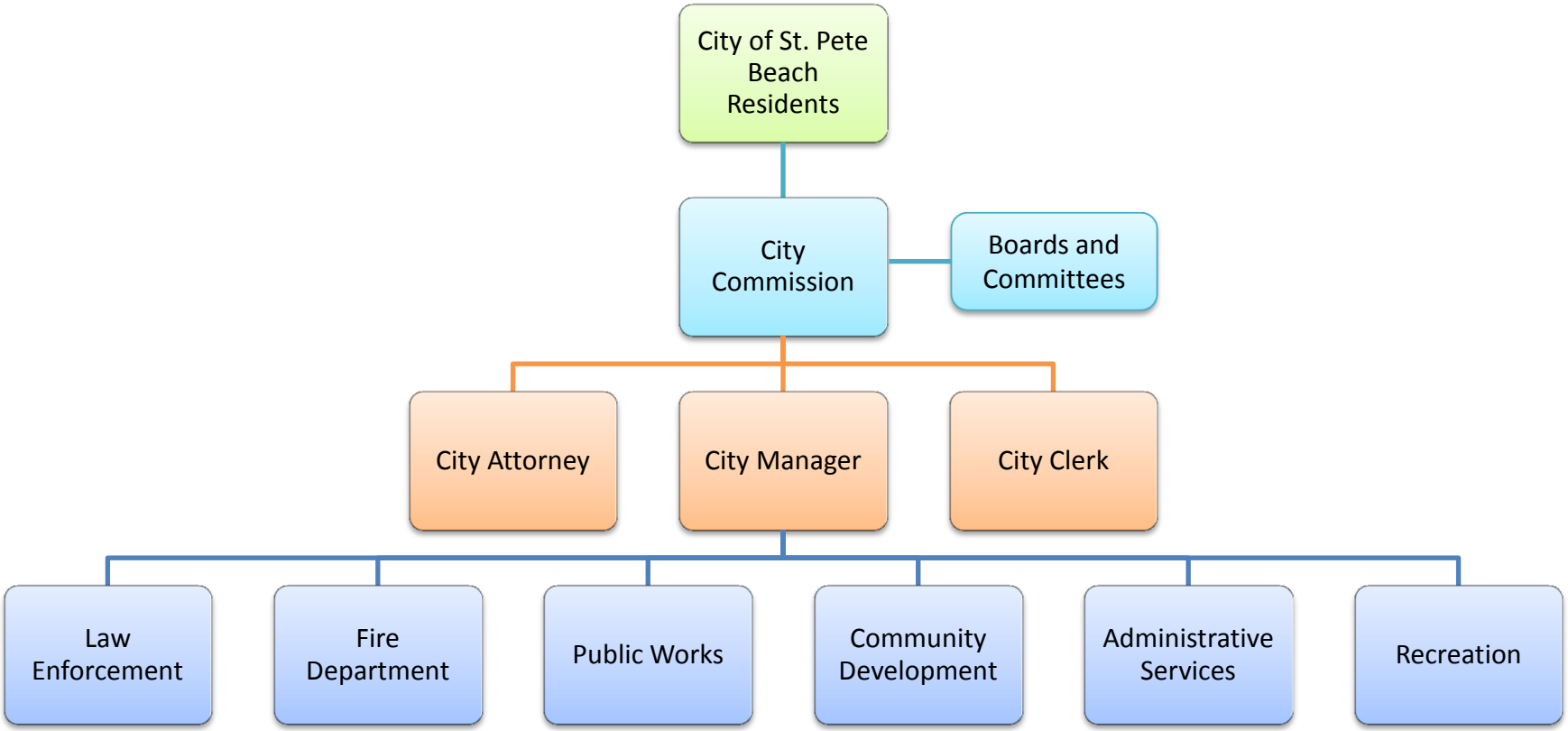
Finance and Budget Review Committee:
Mary Hacker, Chair
Joanne Melodayo, Vice Chair
Harold Hale
Rebecca Lyons
John Samorajczyk

City Administration:
Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca Haynes, City Clerk
Wesley Wright, Community Development Director
Michael Clarke, Public Works Director
James Kilpatrick, Fire Chief
Jennifer McMahon, Recreation Director
Vincent Tenaglia, Administrative Services Director

City of St. Pete Beach
Organizational Summary

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2019 Budget
Organizational Chart



Mission Statement

The City of St. Pete Beach and its municipal government exist to provide, promote and preserve a superior social, economic and physical environment through responsible and informed use of citizen resources and fair and professional administration and enforcement of municipal plans, statutes and regulations.

Core Values:

- A Family-Friendly Beach Community Atmosphere
- Accountable & Efficient Use of Public Resources and Sound Fiscal Management
- Environmental Sustainability
- Ethics, Integrity, Quality Service & Courageous Leadership
- Excellence
- Innovation & Creativity
- Partnership with Government, Residents & Business Community
- Public Safety
- Quality of Life
- Quality of Visual Environment
- The City's Heritage
- The Sanctity, Preservation & Protection of the Beach & Access to the Beach for All
- Transparency in Government

Budget Summary

Revenue:

General Fund

- Ad Valorem: The City of St. Pete Beach experienced the highest rate of property value growth in Pinellas County over the past year. Based on an 11.7% estimated increase in property values, the City will generate over $966,000 in new revenue by maintaining the current millage rate of 3.1500.
- Franchise Fees: 4.5% estimated increase. The City has experienced a 9% increase in electric franchise fees in fiscal year (FY) 2018, following rate increases by Duke Energy.
- Intergovernmental: FY 2018 included $136,754 in non-recurring grant funds for Fire Department air tanks. Absent this grant, FY 2019 estimated revenue will decline 8.2%.
- Transportation: 20.8% revenue increase due to the hourly parking fee increase from $2.25 to $2.75 per hour. Staff estimates are prepared assuming fairly stable tourism activity.
- Rent: 9.5% increase corresponding to anticipated new agreements for concession and cabana services.
- Interest Earnings: Based on higher prevailing market rates and staff's prioritization of treasury functions, Finance estimates a 283% revenue increase. Upon completion of a new banking services agreement, surplus balances will be invested at more competitive rates.
- Miscellaneous: 9.0% increase due to the volume of credit card transactions – and corresponding convenience fees – at City Hall.

Building Fund

- Building Permits: $700,000 estimated revenue. The City of St. Pete Beach continues to experience peak construction activity. Year-over-year revenue increased 27% through May 2018.

Capital Improvement Fund

- Penny for Pinellas: 1.3% estimated increase. After experiencing fairly stable collections last year, FY 2018 revenue has increased 6.2%. March 2018 collections were the highest ever recorded by the City of St. Pete Beach. Budgetary estimates assume a more modest experience in FY 2019.
- Intergovernmental: 97.2% decrease. This revenue source is entirely contingent upon non-recurring grant schedules. FY 2019 revenue assumes a $100,000 FEMA grant for emergency generators.
- Interest Earnings: $20,000 estimated revenue. Revenue will continue to be generated on unexpended debt proceeds and available reserves through the construction phase of capital projects.

Wastewater Fund

- Charges for Service: The City completed its three-year phased in rate increase in FY 2018. Estimated revenue is unchanged from the prior year.
- Miscellaneous: FY 2018 revenue included a non-recurring State of Florida appropriation in the amount of $1,000,000. Absent this appropriation, miscellaneous revenue will decrease 100%.

Reclaimed Water Fund

- Total estimated revenue is virtually unchanged, with the exception of a 14.3% decrease in electric reimbursements from Pinellas County based on current and prior year experience.

Stormwater Fund

- Charges for Service: 13.3% increase, assuming adoption of planned rate increases (3% for Tier 1 and 12.0% for Tier 2) in accordance with the City's rate model.

Personnel Summary:

The FY 2019 budget includes 4.45 new full-time equivalent (FTE) positions, allocated as follows:

- City Clerk: 0.25 FTE increase
- Library: 0.25 FTE increase
- Public Works
  - Administration: 1.00 FTE increase
  - Parks & Grounds Maintenance: 1.00 FTE increase
- Recreation: 0.95 FTE increase
- Stormwater Fund: 1.00 FTE increase

Total personnel costs including wage increases, retirement contributions, health insurance premiums, overtime, and other pay are proposed to increase $808,415 (9.1%).

Citywide Expenditure Assumptions:

- Wage increases: 3%
- Defined benefit retirement plan contribution rates:
  - Fire pension: 35.5%
  - General employees' pension: 99.5%
  - Police pension (total contribution): $628,531
- Defined contribution retirement plan rates:
  - City Manager: 15%
  - Department directors: 12%

  - MAPS employees: 10%
- Health insurance cost increase: 5.0%
- Dental insurance cost increase: 3.0%
- Property and casualty insurance cost increases:
  - Flood insurance: 15% increase
  - General liability: 12% increase
  - Workers' compensation: 10% increase
- Electric utility service costs: 4.1% increase
- Water and wastewater utility service costs:
  - Based on current year experience, as FY 2018 represents the final year of Pinellas County's four-year phased in water rate increase.
- Reclaimed water utility service costs:
  - Based on current year rates
- Assumed average fuel costs:
  - Regular: $2.59/gallon
  - Diesel: $2.87/gallon
  - Prices are based on U.S. Energy Information Administration data, which reflect an anticipated spike in the final quarter of FY 2018 and a gradual tapering in FY 2019. Regular gasoline prices are projected to increase 0.83% for FY 2019, following a 12% increase in the final quarter of FY 2018. Diesel fuel prices are estimated to decrease 0.3%, following a 2% increase in the final quarter of FY 2018. Adjustments are incorporated for historical experience, new vehicles, staffing changes, or other operational issues that may affect consumption.

General Fund Expenditures:

Charter Officers

- City Commission: 6.0% increase
  - Expenditures for travel and training have been reallocated by district, increasing 33%.
- City Clerk: 22.6% increase
  - Personnel costs include the reclassification of a part-time Secretary position to full-time Administrative Assistant.
- City Manager: 0.8% decrease
  - Copier leases for devices located in the City Manager's Office, City Clerk's Office, and Finance Division were all previously reported in the City Manager's Office. Effective FY 2019, costs have been reallocated to the appropriate divisions.
- City Attorney: 6.7% decrease
  - Settlement costs associated with the Anderson case are complete, reducing expenditures by $90,000.

Community Development

- Planning: 22.1% decrease
  - Professional services funding previously included a contingency for as-needed consulting, which was not spent in prior years and is not anticipated in FY 2019, resulting in a reduction of nearly $125,000.
- Code Enforcement: 9.0% increase
  - Personnel costs increased 18.8% due to a position being reclassified from a defined contribution retirement plan to a traditional pension.

Administrative Services

- Finance: 6.0% increase
  - Personnel costs increased 5.7% due to the recent hiring of a Finance Analyst at higher rate of compensation than previously budgeted.
- Information Technology: 4.6% decrease
  - Operating costs have been consolidated primarily into hardware and software accounts, allowing for better analytics and identification of recurring costs. New funding to update the City's financial accounting software ($29,000) was offset by the elimination of capital outlay.
- Library: 7.2% increase
  - Personnel costs include the addition of 520 part-time Clerk hours (0.25 FTE) to provide sufficient scheduling during PTO events. Facility maintenance costs increased 14.1% to ensure funding is available in the event of further air conditioning failures.
- Parking Enforcement: 11.4% decrease
  - Parking ticket processing costs declined 45% following the transition to a new vendor, as authorized by the City Commission in January 2018.

Law Enforcement: 4.2% decrease

- The Pinellas County Sheriff's Office contract increased 3%, in line with annual expectations. The 4.2% decrease for this department is due only to a pension accounting issue; funds were included in the FY 2018 revised budget unnecessarily, as the underlying expenditures were instead recorded as an FY 2017 year-end accrual.

Fire Department

- Fire Suppression: 4.1% increase
  - The primary driver of this increase is a transfer out to the Capital Improvement Fund in the amount of $428,057. These funds were previously accumulated in the General Fund for fire apparatus replacements; they will be combined with future Penny for Pinellas revenue to fund replacements when due.

- Emergency Medical Services: 8.3% increase
  - Personnel costs include a 12.3% increase largely due to pension contribution rates. Budgeted retirement contribution rates increased from 31.4% to 35.5%.

Public Works

- Administration: 9.7% increase
  - This division includes one additional full-time Mechanic position (1.00 FTE) to repair and maintain City vehicles and equipment.
  - Several Public Works vehicles have been acquired or reclassified to the Administration division, introducing new vehicle replacement plan expenditures of $27,793.
  - Maintenance expenditures include new funding for LED lighting replacements ($15,000) at the Public Works facility.
- Facilities Maintenance: 7.0% increase
  - Budgeted additions include $46,000 for LED lighting replacements at City Hall and ongoing monitoring expenditures for recent security enhancements.
- Streets Maintenance: 19.9% decrease
  - The City's concrete and sidewalk repair program has been reallocated from the operating budget to the CIP, reducing Streets Maintenance division expenditures by $100,000. New funding includes $18,000 for Gulf Way brick pavers and sidewalk improvements.
- Parks & Grounds Maintenance: 7.2% increase
  - Personnel costs increased 25.1% due to the addition of a Public Properties Worker position and the contributions required by the City's general employee pension fund. Pension contribution rates increased from 80.4% to 99.5%.
  - Funding previously included for restroom improvements ($80,000) has been reallocated to the CIP as a standalone project.
- Beach Maintenance: 25.8% decrease
  - Non-recurring FY 2018 funding included $180,000 for a new beach garbage truck, which has been acquired. Capital outlay expenditures consequently declined 79.4%.

Recreation: 22.1% increase

- The primary driver of this increase is the planned replacement of two 25-passenger buses, which are currently under lease. Staff is proposing to purchase two new vehicles outright in September 2019, upon expiration of an extended lease term.
- Operating expenditures increased 16.4%, driven by facility maintenance and repairs; new funding is included for exterior painting of the entire Community Center ($50,000), LED light replacement ($16,000), and sand filter maintenance ($11,500).
- Personnel costs reflect the addition of a part-time Recreation Facility Assistant (0.75 FTE) and 416 additional part-time Lifeguard hours (0.20 FTE).
- Recreation expenditures are partially offset by operating revenue totaling $725,093.

Building Fund Expenditures:

Building Services: 2.3% increase

- Contractual service includes funding for third-party inspections in the event of vacancies or other contingency situations. Due to recent staff turnover, this line item includes $13,000 in new funding. In the event of any extended vacancies, additional funds may be transferred administratively by the City Manager from personnel savings.

Capital Improvement Fund Expenditures:

The Capital Improvement Fund includes all governmental fund capital outlay reflected in the Capital Improvement Plan (CIP). Effective FY 2019, expenditures for individual projects are allocated by line item to improve accounting and auditing (e.g., "Merry Pier" rather than "Capital Improvements"). Professional and contractual service includes $100,000 in new funding for preliminary engineering studies. Debt service costs associated with the Community Center and a 1996 Pierce Fire Engine lease both expired in FY 2018, leaving the 2015 Capital Improvement Revenue Bond as the City's only governmental fund debt obligation.

Enterprise Fund Expenditures:

Wastewater Fund: 28.6% decrease

- Operating expenditures include the following new funding requests:
  - Grease removal program to treat lift stations ($100,000)
  - Block wall maintenance at pump station nos. 1 and 2 ($55,000)
  - Hydraulic lift for equipment maintenance ($10,000)
- Capital outlay funding decreased 51% per the projects identified and scheduled in the CIP. Requests include:
  - Lift station renovations: $284,000
  - Inflow and infiltration program: $540,000
  - Sub-aqueous improvements: $350,000
  - Pump rehabilitation: $20,000
  - Lift station emergency operations: $108,000
  - Sewer expansion south: $2,000,000
  - Force main maintenance: $50,000
  - Pump rebuilds at lift station 7 and 17: $20,000

Reclaimed Water Fund: 4.5% increase

- The FY 2018 estimate for reuse flow expenditures was based on dated historical averages. More recently, average annual costs have increased 24%. FY 2019 expenditures reflect an increase of over $50,000.

Stormwater Fund: 4.7% decrease

- Personnel costs reflect the addition of a full-time Utilities Maintenance Worker (1.00 FTE). Retirement expenditures increased 70.1% due to the impact of the additional position and the increased pension contribution requirements described previously.
- Capital outlay funding decreased 14.4% per the projects identified and scheduled in the CIP. Planned programs include:
  - Conveyance system and pond storage maintenance: $200,000
  - Blind Pass stormwater basin connections: $10,000
  - Local street flooding mitigation: $400,000
  - Stormwater quality improvements: $210,000
  - Alley improvements: 21st Ave. to 22nd Ave.: $110,000
  - Tidal influenced intersection improvements: $110,000
  - Coastline resiliency planning: $25,000

Reserves:

Following are the estimated ending fund balances based on the proposed budget:

- General Fund: $7,520,837
- Building Fund: $81,188
- Capital Improvement Fund: $787,118
- Wastewater Fund: $1,346,594
- Reclaimed Water Fund: $1,138,674
- Stormwater Fund: $1,254,843

General Fund unassigned balance is commonly used to evaluate whether a government has sufficient capacity and flexibility to manage unanticipated costs or budgetary shortfalls. Projected ending balance for FY 2019 represents 45% of General Fund expenditures.

City of St. Pete Beach
FY 2019 Budget
Financial Impact Summary

	General Fund	Building Fund	Capital Improvement Fund	Wastewater Fund	Reclaimed Water Fund	Stormwater Fund	Total
FY 2019 beginning balance:							
Estimated available reserves	7,456,946	100,000	54,930	1,109,872	1,127,093	1,766,033	11,614,874
Unexpended debt proceeds	-	-	-	-	-	-	-
Total	**$ 7,456,946**	**$ 100,000**	**$ 54,930**	**$ 1,109,872**	**$ 1,127,093**	**$ 1,766,033**	**$ 11,614,874**
FY 2019 budget summary:							
Revenue	21,301,073	715,000	1,115,000	6,560,668	862,600	1,365,700	31,920,041
Transfers in	299,463	-	4,758,057	-	-	-	5,057,520
Debt proceeds	-	-	-	2,000,000	-	-	
Expenditures	(16,551,838)	(730,312)	(5,140,869)	(8,323,946)	(781,806)	(1,876,890)	(33,405,661)
Transfers out	(4,984,807)	(3,500)	-	-	(69,213)	-	(5,057,520)
Net	$ 63,891	$ (18,812)	$ 732,188	$ 236,722	$ 11,581	$ (511,190)	$ 514,380
Fund balance:							
Debt proceeds to be appropriated	-	-	-	-	-	-	-
Appropriated to (from) reserves	63,891	(18,812)	732,188	236,722	11,581	(511,190)	514,380
Total	$ 63,891	$ (18,812)	$ 732,188	$ 236,722	$ 11,581	$ (511,190)	$ 514,380
Ending balance:							
Estimated available reserves	7,520,837	81,188	787,118	1,346,594	1,138,674	1,254,843	12,129,254
Unexpended debt proceeds	-	-	-	-	-	-	-
Total	**$ 7,520,837**	**$ 81,188**	**$ 787,118**	**$ 1,346,594**	**$ 1,138,674**	**$ 1,254,843**	**$ 12,129,254**

City of St. Pete Beach
FY 2019 Budget

Personnel Summary

Budgeted Full-time Equivalent (FTE) Positions

Department/Division	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
City Commission	5.00	5.00	5.00	5.00	5.00	5.00	0.00	0.0%
City Clerk	2.88	2.88	2.73	2.75	2.75	3.00	0.25	9.1%
City Manager	3.00	3.00	3.00	3.00	3.00	3.00	0.00	0.0%
Finance	4.00	4.00	4.00	3.00	3.63	3.63	0.00	0.0%
Parking Enforcement	2.00	2.20	3.00	3.35	3.35	3.35	0.00	0.0%
Library	7.43	7.15	7.15	7.15	7.15	7.40	0.25	3.5%
IT	1.00	1.00	2.00	2.00	2.00	2.00	0.00	0.0%
Planning	2.00	2.00	2.70	3.90	3.90	3.90	0.00	0.0%
Code Enforcement	0.00	0.00	0.00	1.45	2.85	2.85	0.00	0.0%
Building Services	2.00	2.00	2.30	5.65	0.00	0.00	0.00	-
Law Enforcement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Fire & EMS	29.70	32.00	32.00	35.00	35.00	35.00	0.00	0.0%
Public Works Admin.	1.70	1.70	1.70	2.35	2.35	3.35	1.00	42.6%
Facility Maintenance	2.00	2.00	2.50	3.00	3.00	3.00	0.00	0.0%
Streets Maintenance	2.00	2.00	3.65	2.33	2.15	2.15	0.00	0.0%
Parks & Grounds Maintenance	3.00	3.00	3.10	2.30	6.00	7.00	1.00	16.7%
Beach Maintenance	0.00	0.00	0.00	2.33	3.00	3.00	0.00	0.0%
Recreation	12.98	13.83	15.14	15.34	15.59	16.54	0.95	6.1%
Total General Fund	80.68	83.76	89.97	99.90	100.72	104.17	3.45	3.4%
Building Services	0.00	0.00	0.00	0.00	5.65	5.65	0.00	0.0%
Total Building Fund	0.00	0.00	0.00	0.00	5.65	5.65	0.00	0.0%
Wastewater	5.15	5.15	4.65	5.35	5.20	5.20	0.00	0.0%
Reclaimed	1.50	1.50	1.50	1.35	1.30	1.30	0.00	0.0%
Stormwater	0.65	1.65	2.10	3.15	3.00	4.00	1.00	33.3%
Total Enterprise Funds	7.30	8.30	8.25	9.85	9.50	10.50	1.00	10.5%
TOTAL PERSONNEL	**87.98**	**92.06**	**98.22**	**109.75**	**115.87**	**120.32**	**4.45**	**3.8%**

City of St. Pete Beach
FY 2019 Budget
Personnel Summary

Budgeted Personnel Costs

Department/Division	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change ($)	FY 2019 Change (%)
City Commission	31,972	32,103	32,097	32,049	32,066	32,069	3	0.0%
City Clerk	173,733	175,122	185,893	187,983	189,492	221,158	31,666	16.7%
City Manager	344,669	351,496	337,913	347,666	372,668	381,819	9,151	2.5%
Finance	373,891	379,565	368,458	332,135	318,939	337,029	18,090	5.7%
Parking Enforcement	209,419	137,760	219,741	247,772	243,924	270,514	26,590	10.9%
Library	380,902	415,042	452,812	389,387	386,235	418,112	31,877	8.3%
IT	69,505	68,904	139,775	148,647	152,924	162,772	9,848	6.4%
Planning	176,383	178,405	220,651	302,595	299,763	308,887	9,124	3.0%
Code Enforcement	-	-	-	129,802	171,754	204,111	32,357	18.8%
Building Services	380,539	374,671	379,047	491,900	-	-	-	-
Law Enforcement	612,972	645,510	579,763	699,940	690,808	716,531	25,723	3.7%
Fire & EMS	3,049,866	3,333,959	3,428,657	3,781,906	3,752,112	4,080,251	328,139	8.7%
Public Works Admin.	154,739	155,100	139,977	206,873	207,494	289,188	81,694	39.4%
Facility Maintenance	130,139	132,907	167,554	200,785	201,368	203,397	2,029	1.0%
Streets Maintenance	218,226	196,482	267,757	187,151	158,563	169,623	11,060	7.0%
Parks & Grounds Maint.	267,264	236,390	256,995	184,291	464,937	581,860	116,923	25.1%
Beach Maintenance	-	-	-	162,087	193,701	203,506	9,805	5.1%
Recreation	583,318	609,004	636,928	682,370	686,436	735,094	48,658	7.1%
Total General Fund	$ 7,157,537	$ 7,422,420	$ 7,814,018	$ 8,715,339	$ 8,523,184	$ 9,315,921	$ 792,737	9.3%
Building								
Total Building Fund	-	-	-	-	556,565	554,398	(2,167)	-0.4%
	$ -	$ -	$ -	$ -	$ 556,565	$ 554,398	$ (2,167)	-0.4%
Wastewater	472,149	529,980	479,703	493,673	506,721	531,518	13,048	4.9%
Reclaimed	89,289	92,602	92,479	114,606	110,452	99,898	(4,154)	-9.6%
Stormwater	56,136	116,387	137,201	208,379	217,330	313,675	8,951	44.3%
Total Enterprise Funds	$ 617,574	$ 738,969	$ 709,383	$ 816,658	$ 834,503	$ 945,091	$ 17,845	13.3%
TOTAL PERSONNEL	**$ 7,775,111**	**$ 8,161,389**	**$ 8,523,401**	**$ 9,531,997**	**$ 9,914,252**	**$ 10,815,410**	**$ 808,415**	**9.1%**

General Fund
Revenue and Expenditures

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach

FY 2019 Budget

General Fund Revenue

Fund 001

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY18 - FY19 Change (%)	FY18 - FY19 Change ($)
Ad Valorem Tax (3.1500 millage)	311.000	5,694,314	6,783,032	7,235,035	7,768,938	8,325,470	9,291,855	11.6%	966,385
Ad Valorem Tax		**$ 5,694,314**	**$ 6,783,032**	**$ 7,235,035**	**$ 7,768,938**	**$ 8,325,470**	**$ 9,291,855**	**11.6%**	**$ 966,385**
Pinellas County Gas Tax	312.410	131,110	135,402	139,227	140,468	140,600	140,600	0.0%	-
State Excise Tax: Fire Pension	312.510	209,930	182,199	178,044	176,996	178,044	177,695	-0.2%	(349)
State Excise Tax: Police Pension	312.520	88,047	87,677	86,942	93,815	86,942	89,233	2.6%	2,291
General Government Tax		**$ 429,086**	**$ 405,277**	**$ 404,213**	**$ 411,279**	**$ 405,586**	**$ 407,528**	**0.5%**	**$ 1,942**
Utility Tax: Electric	314.100	1,314,149	1,300,813	1,330,716	1,314,360	1,320,500	1,358,045	2.8%	37,545
Utility Tax: Water	314.300	261,094	271,374	279,699	271,422	284,000	277,665	-2.2%	(6,335)
Utility Tax: Gas	314.400	57,401	57,917	57,426	54,127	57,500	56,490	-1.8%	(1,010)
Communication Services Tax	315.000	579,087	537,533	513,918	521,904	501,400	530,987	5.9%	29,587
Utility Tax		**$ 2,211,732**	**$ 2,167,637**	**$ 2,181,759**	**$ 2,161,813**	**$ 2,163,400**	**$ 2,223,187**	**2.8%**	**$ 59,787**
Business Tax Receipts	316.000	95,721	93,846	98,804	98,295	100,000	100,000	0.0%	-
Building Permits *(see Building Fund)*	322.100	362,869	430,649	504,475	712,695	-	-	-	-
Plan Review Fees	322.200	104,680	122,076	164,589	216,890	240,000	240,000	0.0%	-
Fire Inspection Fees	322.250	60,780	47,275	35,475	48,000	45,000	48,000	6.7%	3,000
Tree Removal Permits	322.600	2,100	2,775	2,650	2,600	2,000	3,000	50.0%	1,000
Miscellaneous Permits	322.700	-	-	315	465	-	2,000	-	2,000
FOG Inspection Fees	329.301	-	-	-	-	1,200	-	-100.0%	(1,200)
Licenses and Permits		**$ 626,150**	**$ 696,621**	**$ 806,308**	**$ 1,078,945**	**$ 388,200**	**$ 393,000**	**1.2%**	**$ 4,800**
Franchise Fee: Electric	323.100	1,138,705	1,171,813	1,095,536	1,072,352	1,087,000	1,137,691	4.7%	50,691
Franchise Fee: Gas	323.400	16,440	13,831	15,324	15,833	15,600	15,600	0.0%	-

City of St. Pete Beach
FY 2019 Budget
General Fund Revenue
Fund 001

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY18 - FY19 Change (%)	FY18 - FY19 Change ($)
Franchise Fee: Solid Waste	323.700	20,000	20,000	20,000	20,000	20,000	20,000	0.0%	-
Franchise Fees		**$ 1,175,145**	**$ 1,205,644**	**$ 1,130,860**	**$ 1,108,185**	**$ 1,122,600**	**$ 1,173,291**	**4.5%**	**$ 50,691**
Radon Surcharge *(see Building Fund)*	325.200	(1,302)	3,785	2,572	475	-	-	-	-
Registration Fee: Property	329.000	14,150	16,725	12,975	12,375	10,000	10,000	0.0%	-
Federal Grant: Public Safety	331.200	-	2,810	-	-	136,574	-	-100.0%	(136,574)
Federal Grant: FEMA	331.620	-	-	-	79,676	-	-	-	-
State Grant: Public Safety	334.200	2,259	-	-	-	-	-	-	-
State Grant: DOT Lights	334.490	66,556	70,173	93,275	56,153	54,415	54,415	0.0%	-
State Grant: Historic Preservation	334.910	-	41,050	-	-	-	-	-	-
State Revenue Sharing	335.120	200,552	210,949	208,648	209,541	211,300	211,878	0.3%	578
State Revenue Sharing: Motor Fuel	335.122	68,802	62,023	64,926	65,483	66,000	66,177	0.3%	177
Alcoholic Beverage Licenses	335.150	31,593	38,910	34,554	73,544	40,000	40,000	0.0%	-
Half Cent Sales Tax	335.180	539,946	567,057	634,191	593,240	608,600	615,440	1.1%	6,840
State Firefighter Supplemental	335.210	7,309	10,673	8,993	10,390	10,920	11,650	6.7%	730
Fuel Tax Refund	335.490	2,439	1,947	2,661	3,237	2,500	3,300	32.0%	800
Local Government Grants	337.100	7,212	29,577	8,626	6,938	-	7,000	-	7,000
Pinellas County Library Co-op	337.700	153,237	154,130	170,028	176,326	183,100	194,891	6.4%	11,791
Intergovernmental		**$ 1,092,753**	**$ 1,209,809**	**$ 1,241,449**	**$ 1,287,378**	**$ 1,323,409**	**$ 1,214,751**	**-8.2%**	**$ (108,658)**
Recording Fees	341.100	54	-	-	-	-	-	-	-
Planning and Zoning Board Fees	341.200	17,198	22,970	25,797	42,934	46,000	27,225	-40.8%	(18,775)
Copy Charges	341.310	6,472	6,132	5,411	5,152	5,500	6,000	9.1%	500
Admin Service Fee: Building Fund	341.318	-	-	-	-	75,000	77,250	3.0%	2,250
Admin Service Fee: Wastewater	341.320	219,694	226,285	233,074	240,066	247,300	254,719	3.0%	7,419
Admin Service Fee: Reclaimed	341.340	72,566	74,743	76,985	79,295	81,700	84,151	3.0%	2,451

City of St. Pete Beach
FY 2019 Budget
General Fund Revenue
Fund 001

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY18 - FY19 Change (%)	FY18 - FY19 Change ($)
Admin Service Fee: Stormwater	341.360	72,566	74,743	76,985	79,295	81,700	84,151	3.0%	2,451
General Government		**$ 388,550**	**$ 404,873**	**$ 418,252**	**$ 446,742**	**$ 537,200**	**$ 533,496**	**-0.7%**	**$ (3,704)**
Pinellas County EMS	342.400	1,317,862	1,355,080	1,513,490	1,628,631	1,746,066	1,780,670	2.0%	34,604
EMS Capital Reimbursement	342.401	-	-	-	174,114	32,500	-	-100.0%	(32,500)
Public Safety Fees		**$ 1,317,862**	**$ 1,355,080**	**$ 1,513,490**	**$ 1,802,745**	**$ 1,778,566**	**$ 1,780,670**	**0.1%**	**$ 2,104**
Parking Facilities	344.500	1,188,145	1,341,960	1,616,153	2,026,168	1,975,000	2,425,875	22.8%	450,875
Parking Facilities: Pinellas County	344.501	184,020	209,773	295,480	410,821	404,000	459,801	13.8%	55,801
Parking Decals	344.550	108,440	117,864	118,421	92,296	88,900	96,282	8.3%	7,382
Transportation		**$ 1,480,605**	**$ 1,669,597**	**$ 2,030,054**	**$ 2,529,285**	**$ 2,467,900**	**$ 2,981,958**	**20.8%**	**$ 514,058**
								-	
Library Fees	347.100	31,355	33,347	27,062	23,485	29,600	24,615	-16.8%	(4,985)
Pool: Admissions	347.550	44,763	42,548	47,245	38,487	50,000	50,000	0.0%	-
Pool: Programs	347.561	42,931	29,021	17,992	22,828	36,000	28,193	-21.7%	(7,807)
Pool: Instructor Fees	347.570	16,231	17,002	24,542	20,887	22,000	20,000	-9.1%	(2,000)
Pool: Store Sales	369.100	135	1,902	3,744	2,258	3,000	2,000	-33.3%	(1,000)
Recreation/Pool Cards	347.200	7,025	7,380	6,335	1,600	8,000	-	-100.0%	(8,000)
Recreation: Staff-led Program Fees	347.220	170,946	196,886	182,945	198,619	205,000	215,000	4.9%	10,000
Recreation: Sports League Fees	347.230	6,650	7,700	6,800	4,753	7,500	7,500	0.0%	-
Recreation: Instructor Fees	347.240	50,826	101,861	114,328	104,012	99,000	99,000	0.0%	-
Recreation: Camp Store Sales	369.110	15,430	19,607	20,030	8,672	22,000	22,000	0.0%	-
Fitness Room/Gym: Daily Fee	347.221	15,957	17,549	19,968	26,533	22,000	27,000	22.7%	5,000
Field Trip Payments	347.224	-	-	4,823	9,758	-	2,200	-	2,200
Special Events: Reimbursement	347.420	14,802	12,829	9,049	16,727	10,000	15,000	50.0%	5,000
Special Events: Permit Fees	347.425	-	8,640	14,625	29,452	22,000	35,000	59.1%	13,000

City of St. Pete Beach
FY 2019 Budget
General Fund Revenue
Fund 001

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY18 - FY19 Change (%)	FY18 - FY19 Change ($)
Facility Cleanup/Staffing Fee	347.500	878	290	-	-	-	-	-	-
Camps (Tax Exempt)	347.554	-	-	2,485	-	-	-	-	-
Culture and Recreation		**$ 417,929**	**$ 496,562**	**$ 501,973**	**$ 508,071**	**$ 536,100**	**$ 547,508**	**2.1%**	**$ 11,408**
Court Fines	351.100	10,537	8,445	4,863	14,283	5,000	6,000	20.0%	1,000
Police Education	351.300	695	-	-		-	-	-	-
Special Master	354.100	800	5,938	3,582	13,130	10,000	10,000	0.0%	-
Parking Tickets	359.200	74,652	74,756	134,352	113,201	131,500	134,400	2.2%	2,900
Other Fines	359.900	136,632	16,204	2,537	4,270	7,000	-	-100.0%	(7,000)
Court Related		**$ 223,317**	**$ 105,342**	**$ 145,334**	**$ 144,884**	**$ 153,500**	**$ 150,400**	**-2.0%**	**$ (3,100)**
Community Center	362.200	158,241	176,456	177,922	182,433	180,000	156,000	-13.3%	(24,000)
Lease: Merry Pier	362.300	37,171	38,100	39,053	40,029	41,030	41,030	0.0%	-
Lease: Concessions	362.450	112,598	120,181	132,462	124,255	140,999	186,000	31.9%	45,001
Lease: Cabanas	362.455	-	-	-	-	-	24,000	-	24,000
Lease: Pass-a-Grille Deck	362.460	10,452	5,335	10,178	7,462	6,000	5,000	-16.7%	(1,000)
Rent: Warren Webster	362.710	5,354	5,270	3,672	3,856	8,600	5,000	-41.9%	(3,600)
Rent: Don Vista	362.720	9,384	5,696	6,500	6,000	6,000	6,000	0.0%	-
Rent: Gymnasium	362.800	200	475	-	-	-	-	-	-
Rent: Ballfields	362.810	-	-	-	-	700	700	0.0%	-
Rent: Parks	362.820	7,606	7,375	7,245	6,516	10,000	8,000	-20.0%	(2,000)
Rent: Pool (Taxable)	362.830	22,258	21,522	5,167	8,125	25,000	26,500	6.0%	1,500
Rent: Pool (Tax Exempt)	362.831	-	-	10,300	5,350	-	-	-	-
Rent: Other	362.900	1,200	1,200	1,200	1,200	-	-	-	-
Rent		**$ 364,463**	**$ 381,611**	**$ 393,699**	**$ 385,226**	**$ 418,329**	**$ 458,230**	**9.5%**	**$ 39,901**

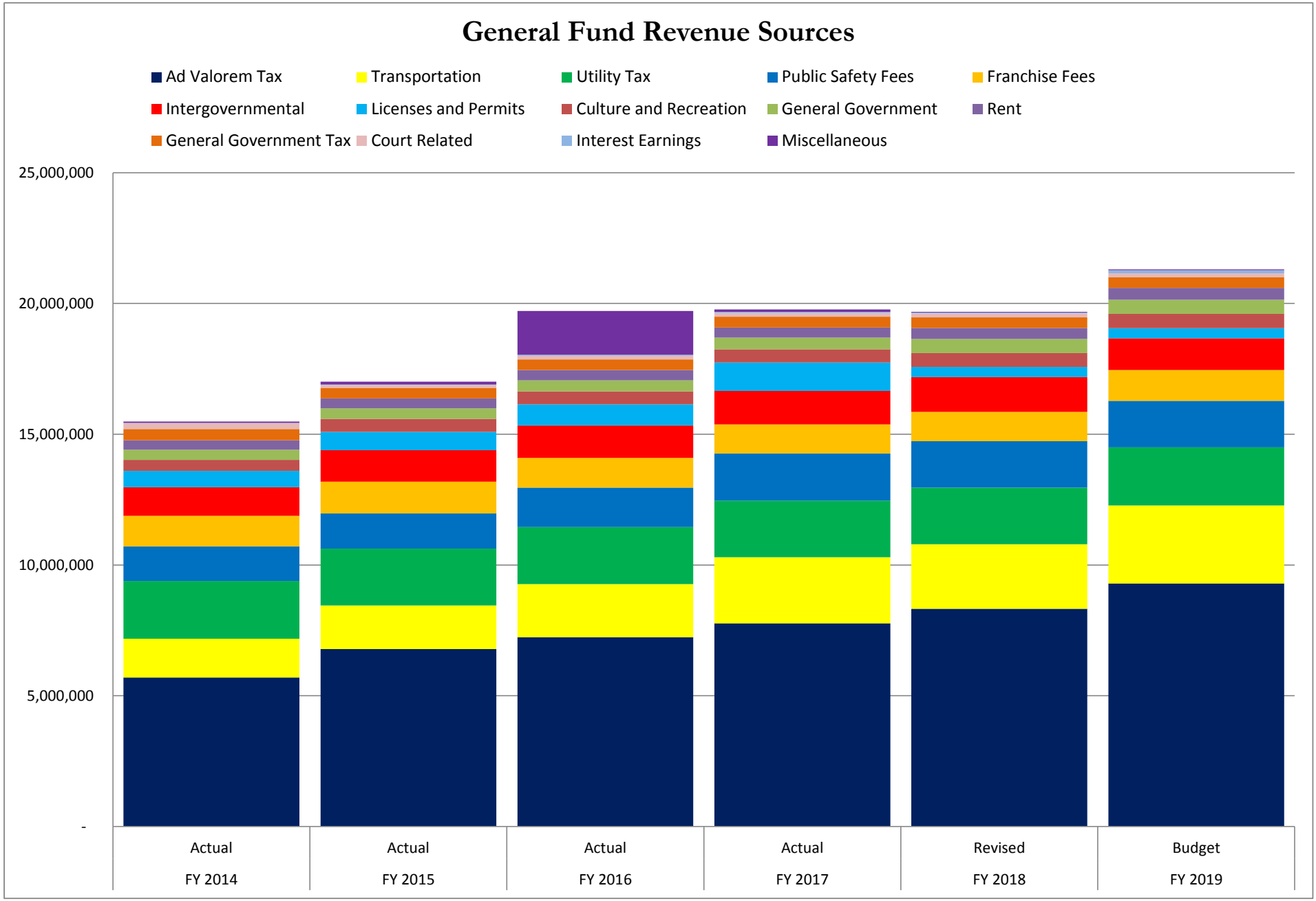
City of St. Pete Beach

FY 2019 Budget

General Fund Revenue

Fund 001

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY18 - FY19 Change (%)	FY18 - FY19 Change ($)
Investment Income	361.100	9,880	14,728	31,396	48,552	30,000	115,000	283.3%	85,000
Interest Earnings		**$ 9,880**	**$ 14,728**	**$ 31,396**	**$ 48,552**	**$ 30,000**	**$ 115,000**	**283.3%**	**$ 85,000**
Insurance Recovery	364.490	13,860	17,490	6,107	4,172	-	-	-	-
Scrap Sales	365.000	4,400	23,615	12,850	2,425	5,000	5,000	0.0%	-
Donation: Library	366.400	700	1,424	534	4,137	500	500	0.0%	-
Donations: Recreation	366.500	2,505	14,957	2,911	2,000	2,000	2,000	0.0%	-
Donations: Special Events	366.600	-	3,000	-	18,264	-	-	-	-
Donations: Parks (Adopt Program)	366.550	6,330	5,000	5,000	-	-	-	-	-
Library Memorials	366.450	175	980	458	-	200	200	0.0%	-
Robotics Donations	366.576	-	-	6,275	-	-	-	-	-
Miscellaneous	369.000	12,410	39,874	31,857	43,222	10,000	10,000	0.0%	-
Settlements	369.300	-	-	1,600,000	-	-	-	-	-
Cash Over/Short	369.400	-	-	270	130	-	-	-	-
Workers Comp Reimbursement	369.910	13,242	9,401	13,014	9,972	10,000	5,000	-50.0%	(5,000)
Convenience Fee	349.905	-	-	-	3,395	-	7,500	-	7,500
Miscellaneous		**$ 53,621**	**$ 115,742**	**$ 1,679,276**	**$ 87,717**	**$ 27,700**	**$ 30,200**	**9.0%**	**$ 2,500**
Total Revenue		**$ 15,485,408**	**$ 17,011,555**	**$ 19,713,098**	**$ 19,769,760**	**$ 19,677,960**	**$ 21,301,073**	**8.2%**	**$ 1,623,113**
VRP Contributions	381.001	-	-	-	138,650	473,475	230,250	-51.4%	(243,225)
Repayment from Reclaimed Fund	381.103	-	-	-	71,176	71,176	69,213	-2.8%	(1,963)
Other Financing Sources		**$ -**	**$ -**	**$ -**	**$ 209,826**	**$ 544,651**	**$ 299,463**	**-45.0%**	**$ (245,188)**
Total Funding Sources		**$ 15,485,408**	**$ 17,011,555**	**$ 19,713,098**	**$ 19,979,586**	**$ 20,222,611**	**$ 21,600,536**	**6.8%**	**$ 1,377,925**


General Fund Revenue Sources
Ad Valorem Tax
Transportation
Utility Tax
Public Safety Fees
Franchise Fees
Intergovernmental
Licenses and Permits
Culture and Recreation
General Government
Rent
General Government Tax
Court Related
Interest Earnings
Miscellaneous
25,000,000
20,000,000
15,000,000
10,000,000
5,000,000
-
Actual FY 2014
Actual FY 2015
Actual FY 2016
Actual FY 2017
Revised FY 2018
Budget FY 2019

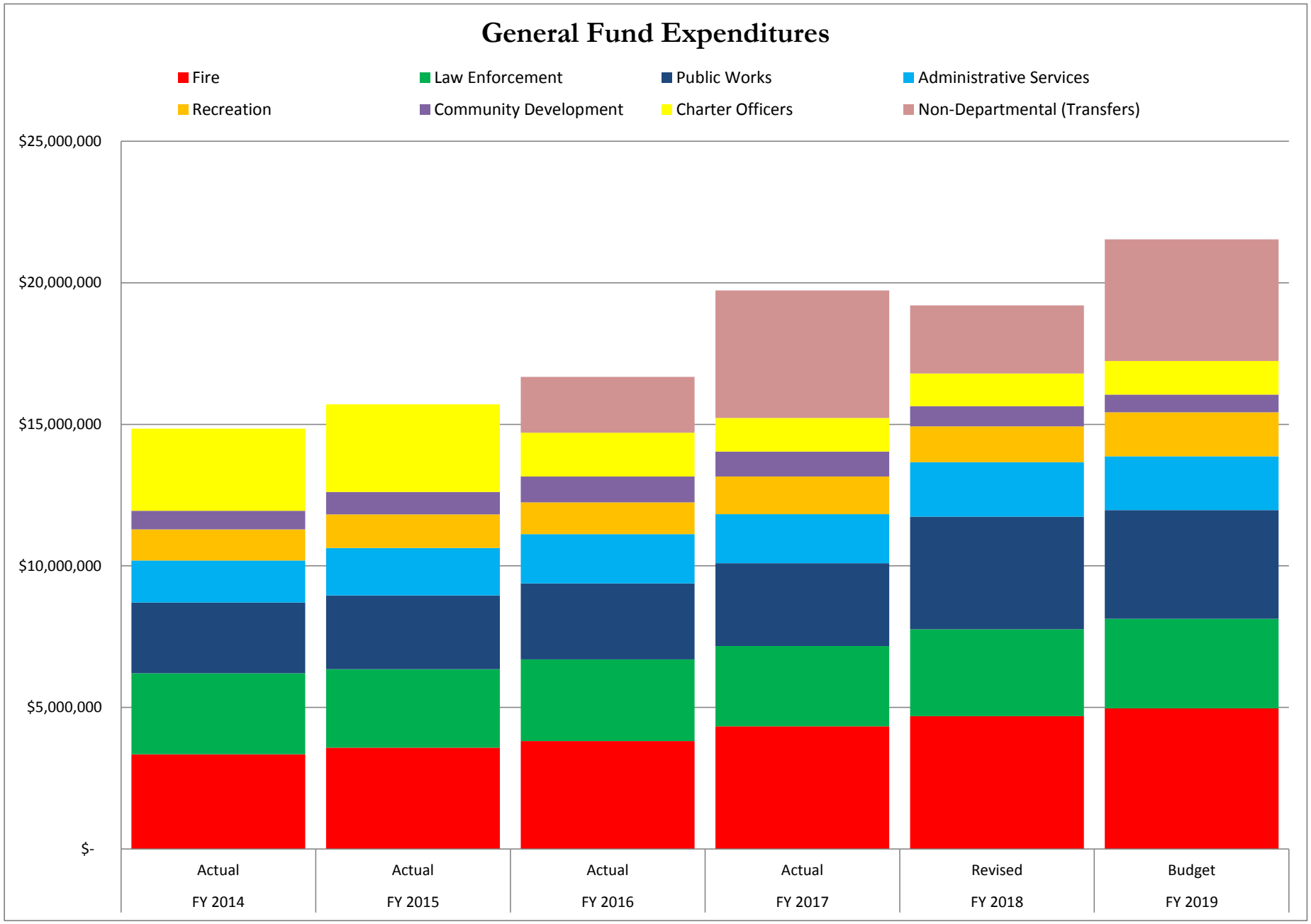
City of St. Pete Beach

FY 2019 Budget

General Fund Expenditures

Summary

	Charter Officers	Community Development	Administrative Services	Law Enforcement	Fire Department	Recreation Department	Public Works	Non-Departmental	Total
Personnel Costs	$ 635,046	$ 512,998	$ 1,188,427	$ 716,531	$ 4,080,251	$ 735,094	$ 1,447,574	$ -	$ 9,315,921
Operating Costs	$ 544,065	$ 99,775	$ 642,549	$ 2,448,514	$ 327,974	$ 644,695	$ 2,204,345	$ -	$ 6,911,917
Capital Outlay	$ -	$ 6,000	$ 65,000	$ -	$ 40,000	$ 150,000	$ 63,000	$ -	$ 324,000
Transfers	$ 9,000	$ 6,056	$ 4,580	$ -	$ 513,891	$ 23,333	$ 127,947	$ 4,300,000	$ 4,984,807
Total	**$ 1,188,111**	**$ 624,829**	**$ 1,900,556**	**$ 3,165,045**	**$ 4,962,116**	**$ 1,553,122**	**$ 3,842,866**	**$ 4,300,000**	**$ 21,536,645**

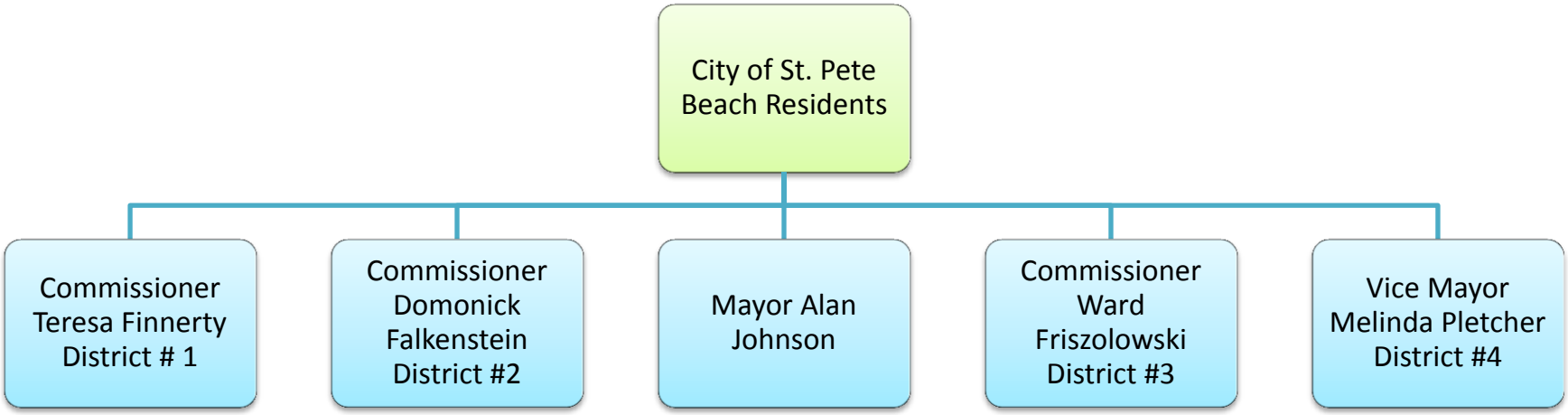

General Fund Expenditures
Fire
Law Enforcement
Public Works
Administrative Services
Recreation
Community Development
Charter Officers
Non-Departmental (Transfers)
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$5,000,000
$-
Actual FY 2014
Actual FY 2015
Actual FY 2016
Actual FY 2017
Revised FY 2018
Budget FY 2019

Charter Officers

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2019 Budget
City Commission



City Commission

Mission:

By the Charter of the City of St. Pete Beach, the City Commission is vested with the legislative powers of the City.

The City Commission consists of four Commissioners and a Mayor-Commissioner. Each Commissioner is elected by voters within his/her district and the Mayor is elected by voters throughout the City.

The City Commission is empowered to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user fees for municipal services; authorize the borrowing of money; and appoint various Board and Committee members.

The City Commission appoints the City Manager, the City Clerk, and the City Attorney in accordance with the City Charter.

They are also responsible for the establishment of goals and direction of the City and approve all policies for the City.

The Commission is prohibited from dictating the appointment or removal of any City administrative officer or employee whom the City Manager is empowered to appoint. The Commission is prohibited from interfering with administration except for the purpose of inquiries and investigations.

Action Items:

- Develop and implement short and long term financial plans
- Develop and implement a strategic plan

City Commission

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Mayor	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 1	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 2	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 3	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 4	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Total	5.00	5.00	5.00	5.00	5.00	5.00	0.00	0.0%

City of St. Pete Beach

FY 2019 Budget

City Commission

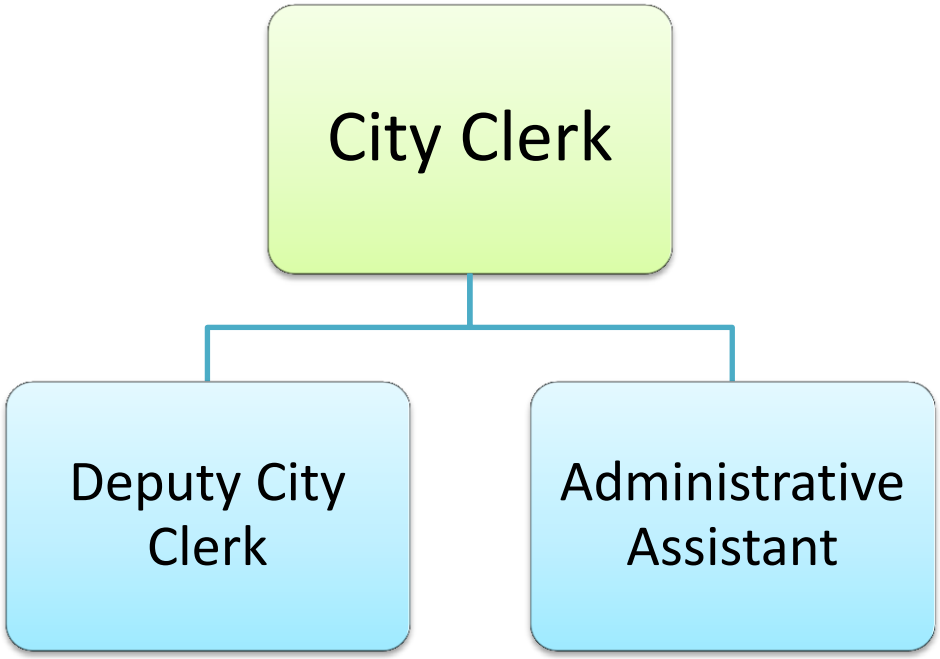
001-5000-511

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Executive Salaries	5110	29,203	29,700	29,157	29,700	29,700	29,700	29,700	29,700	0.0%
FICA Expense	5210	2,234	2,272	2,232	2,272	2,272	2,272	2,272	2,272	0.0%
Workers Compensation	5240	-	116	117	81	94	94	103	97	3.2%
Personnel Costs		**$ 31,437**	**$ 32,088**	**$ 31,507**	**$ 32,053**	**$ 32,066**	**$ 32,066**	**$ 32,075**	**$ 32,069**	**0.0%**
Donations	5349	13,350	8,799	11,000	11,000	11,000	11,000	11,000	11,000	0.0%
Travel & Training	5400	4,976	4,561	9,054	8,745	7,500	7,500	-	-	-100.0%
Travel & Training - District 1	5401	-	-	-	-	-	-	1,500	2,000	-
Travel & Training - District 2	5402	-	-	-	-	-	-	1,500	2,000	-
Travel & Training - District 3	5403	-	-	-	-	-	-	1,500	2,000	-
Travel & Training - District 4	5404	-	-	-	-	-	-	1,500	2,000	-
Travel & Training - Mayor	5405	-	-	-	-	-	-	1,500	2,000	-
Postage	5420	4	-	347	214	200	200	200	200	0.0%
Duplicating	5470	849	1,038	1,038	1,372	1,500	1,500	1,500	1,700	13.3%
Promotional Activities	5489	62	-	12,500	11,500	-	-	-	-	-
Other Expenses	5499	2,984	3,522	1,818	1,710	1,600	1,600	3,100	3,100	93.8%
Office Supplies	5510	63	70	86	13	1,000	1,000	1,000	1,000	0.0%
Publications & Memberships	5540	4,491	5,137	4,995	6,580	5,500	5,500	5,500	5,500	0.0%
Contingency	5599	-	5,000	5,000	-	10,000	10,000	10,000	10,000	0.0%
Operating Costs		**$ 26,779**	**$ 28,127**	**$ 45,837**	**$ 41,134**	**$ 38,300**	**$ 38,300**	**$ 39,800**	**$ 42,500**	**11.0%**
Total		**$ 58,216**	**$ 60,215**	**$ 77,344**	**$ 73,187**	**$ 70,366**	**$ 70,366**	**$ 71,875**	**$ 74,569**	**6.0%**

City of St. Pete Beach
FY 2019 Budget
City Commission
001-5000-511

Account Description	Account	FY 2019 Budget	Line Item Description
Executive Salaries	5110	29,700	City Commission salaries and wages per City Charter provision 3.04; monthly expenditures budgeted in the amount of $75 for the Mayor-Commissioner and $50 for each Commissioner
FICA Expense	5210	2,272	FICA contributions at 7.65% of salary
Workers Compensation	5240	97	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 32,069**	
Donations	5349	11,000	Neighborly care network ($8,000); Gulf Beaches Historical Museum ($3,000)
Travel & Training - District 1	5401	2,000	Miscellaneous travel, training, and meeting expenditures
Travel & Training - District 2	5402	2,000	Miscellaneous travel, training, and meeting expenditures
Travel & Training - District 3	5403	2,000	Miscellaneous travel, training, and meeting expenditures
Travel & Training - District 4	5404	2,000	Miscellaneous travel, training, and meeting expenditures
Travel & Trianing - Mayor	5405	2,000	Miscellaneous travel, training, and meeting expenditures
Postage	5420	200	Mailing public notices of government actions
Duplicating	5470	1,700	Printing and binding expenditures, City Commission meeting agenda packets, and other documents requested by the City Commission
Other Expenses	5499	3,100	Appreciation Dinner for Advisory Board and Committees; name plates and portraits for the City Commission for display in City Hall; candy for holiday parade; photo in Florida League of Cities' annual magazine; cooler rental; other miscellaneous expenditures
Office Supplies	5510	1,000	Routine office supplies
Publications & Memberships	5540	5,500	Barrier Island Governmental Council ("BIG-C") ($250); Florida League of Cities ($1,100); Florida League of Mayors ($350); Florida Shore and Beach Preservation Association ($500); Mayor's Council of Pinellas County ($150); Suncoast League of Cities ($500); Tampa Bay Regional Planning Council ($2,000); Florida Statutes ($400); Government in the Sunshine Manuals ($125); other memberships and/or publications requested by the City Commission ($125)
Contingency	5599	10,000	Funds available for the City Commission to allocate for unanticipated items
Operating Costs		**$ 42,500**	
Total		**$ 74,569**	

City of St. Pete Beach
FY 2019 Budget
City Clerk's Office



City Clerk

Mission:

The City Clerk is appointed by and reports to the City Commission as one of three charter officials.

The City Clerk is the custodian of the City Seal and "shall keep and have responsibility for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission."

The employees of the City Clerk's Office are committed to serving the City Commission and advisory board members, city staff, residents and visitors. City Clerk personnel attend and record all public meetings, prepare legal advertising, supervise municipal elections and ensure that the City's records are open for inspection by the public. We are committed to accountability and transparency, and to providing excellent customer service.

Programs:

Mayor/Commission: The City Clerk's Office operates as a liaison between elected officials and their constituents. Staff members serve as administrative support to the Mayor and Commissioners and as recording secretary during public meetings for the Commission and all advisory boards and committees of the City. The City Clerk prepares and monitors the Commission and Clerk budgets.

Elections: The City Clerk serves as Election Administrator for all municipal elections in accordance with the City Charter and Florida Statutes. Municipal elections are held in accordance with the City Charter on the second Tuesday of March each year and runoff elections are held when necessary. The Clerk's Office prepares a comprehensive informational manual, with all required forms and documents, for potential candidates that outlines the qualification process. Information on current elections is available through City Clerk's Department on the City's website and is updated throughout the election process.

Custodian of Public Records: The City Clerk serves as the official Custodian of Public Records. Staff electronically images the current and historical records ethically and impartially preserve and maintain the official records of the City. Election records, agenda packets, minutes, ordinances, and resolutions are available on our website allowing for easier and more transparent access to the public. Staff members participate in professional training on records management and continuously update the City-wide management and retention program.

Public Records Requests: The City Clerk's Office is the City's central location for public records requests and receives an average of three requests per day, 365 days a year. Requests are made for copies of items in any format including paper, audio and visual recordings, electronic, etc. The Clerk's Office receives the requests for public records and processes each request as expeditiously as possible in accordance with Chapter 119 of the Florida Statutes. A form is available on our website to assist in more accurately defining records requested, but it is not mandatory the form be completed to process the request. Requests may also be placed in person or by telephone.

City Commission, Committee and Board Meetings: Staff members in the City Clerk's Office are responsible for the preparation of regular and special Commission, committee and board meetings. Staff ensures meetings are properly noticed, recorded and published through the City's website, and available through an electronic subscription. In cooperation with the IT Division, the Clerk's Office strives to ensure that a live broadcast and video recording of each meeting is completed and published on the City's website, thereby providing for another layer of accessibility to the citizens of our community.

Legal Advertising and Bid Process: The City Clerk's Office prepares and publishes legal advertising for all public hearings such as ordinance adoption, land use changes and variances; and bid notices for capital improvement projects, equipment and/or services.

Notary Service: Employees are Notaries Public and can perform related services, including Declaration of Domicile.

Ancillary Services: The City Clerk is the Custodian of the City's Seal. The City Clerk staff members are responsible for managing and distributing the calendar schedule for the City Commission Chambers.

Action Items:

- Ensure adherence to legislative guidelines in accordance with Florida Statutes.
- Accurately capture the conduct of official proceedings of the Commission and advisory boards, ensuring minutes are maintained and made available to the public.
- Continue to improve transparency through the use of electronic media by increasing documents available on the website.
- Finalize the reorganization of the file system, continue to upgrade and improve the City-wide records management plan, and provide an on-going assessment of needs and a plan of action for the future.
- Continue to cross-train employees to enable us to better serve our customers.

City Clerk

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Administrative Assistant	0.00	0.00	0.00	0.00	0.00	1.00	1.00	-
Secretary	0.00	0.00	0.73	0.75	0.75	0.00	-0.75	-100.0%
Receptionist	0.88	0.88	0.00	0.00	0.00	0.00	0.00	-
Total	2.88	2.88	2.73	2.75	2.75	3.00	0.25	9.1%

City of St. Pete Beach
FY 2019 Budget
City Clerk

001-5101-512

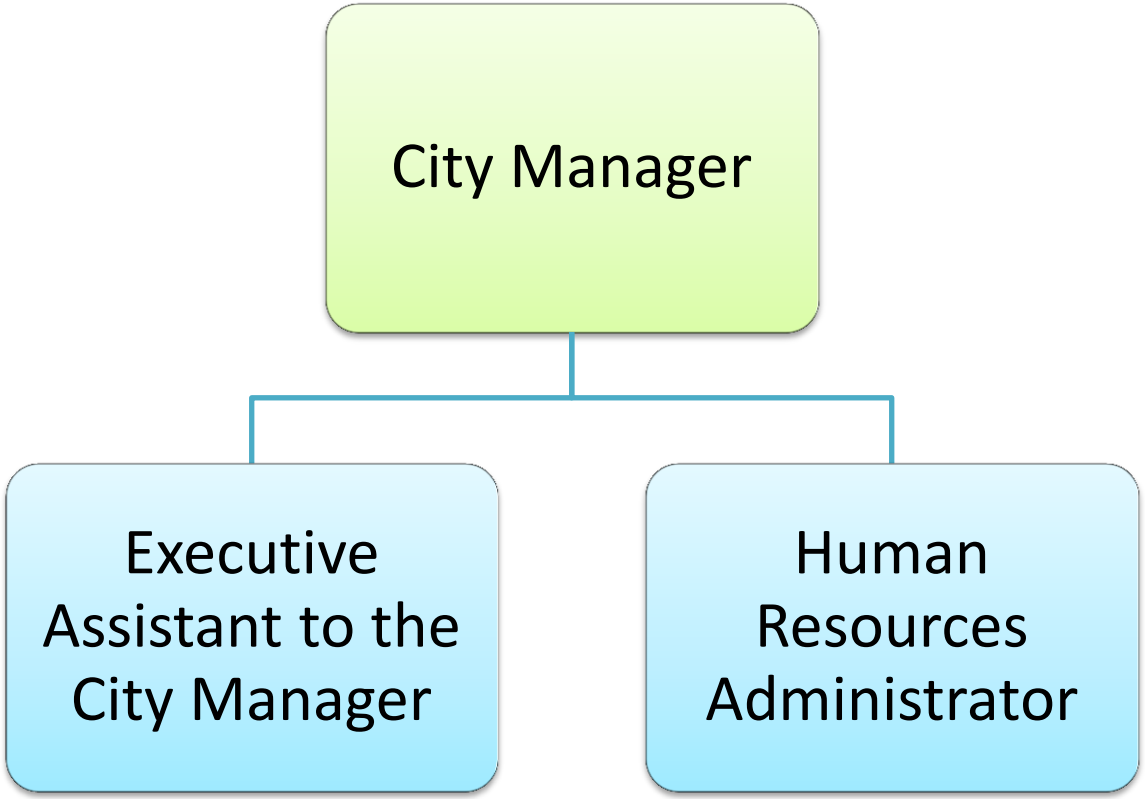
Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	115,737	134,103	129,790	142,283	150,883	150,883	168,541	168,541	11.7%
Other Wages	5130	4,024	1,378	2,867	2,452	2,585	2,585	2,385	2,385	-7.7%
Overtime	5140	-	-	-	184	-	-	-	-	-
FICA Tax	5210	8,868	9,409	9,872	10,722	11,740	11,740	13,076	13,076	11.4%
Retirement	5220	29,236	12,607	13,035	13,641	14,421	14,421	18,382	18,382	27.5%
Employee Insurance	5230	11,928	22,760	10,411	8,760	9,403	9,403	18,300	18,300	94.6%
Workers Compensation	5240	753	477	470	396	460	460	506	474	3.0%
Personnel Costs		**$ 170,546**	**$ 180,734**	**$ 166,445**	**$ 178,438**	**$ 189,492**	**$ 189,492**	**$ 221,190**	**$ 221,158**	**16.7%**
Professional & Contractual	5310	7,898	23,056	12,295	12,850	12,500	12,500	27,900	28,500	128.0%
Software	5330	-	-	-	-	500	500	500	500	0.0%
Travel & Training	5400	1,262	3,971	3,173	4,121	5,000	5,000	5,580	5,580	11.6%
Telephone	5410	761	724	698	633	620	620	598	598	-3.5%
Postage	5420	166	483	358	305	500	500	500	500	0.0%
Equipment Rental	5449	-	-	-	-	-	-	3,106	3,106	-
R&M - Equipment	5462	-	-	-	-	300	300	300	300	0.0%
Duplicating	5470	642	1,046	1,151	999	1,000	1,000	3,116	1,800	80.0%
Legal Advertising	5491	7,506	10,185	8,098	12,466	12,000	12,000	12,000	12,000	0.0%
Election Expenses	5493	6,191	3,673	3,366	12,431	8,000	8,000	10,000	8,500	6.3%
Other Expenses	5499	303	196	505	706	650	650	650	650	0.0%
Office Supplies	5510	1,710	1,451	4,640	2,785	1,500	1,500	1,500	1,500	0.0%
Operating Supplies	5529	258	366	-	45	-	-	-	-	-
Publications & Memberships	5540	562	1,140	831	931	775	775	775	775	0.0%
Operating Costs		**$ 27,260**	**$ 46,290**	**$ 35,114**	**$ 48,272**	**$ 43,345**	**$ 43,345**	**$ 66,525**	**$ 64,309**	**48.4%**
Office Equipment	5643	-	-	4,893	-	-	-	-	-	-
Capital Outlay		**$ -**	**$ -**	**$ 4,893**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	-
Total		**$ 197,806**	**$ 227,023**	**$ 206,453**	**$ 226,710**	**$ 232,837**	**$ 232,837**	**$ 287,715**	**$ 285,467**	**22.6%**

City of St. Pete Beach
FY 2019 Budget
City Clerk

001-5101-512

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	168,541	Staff wages including 3% merit increases
Other Wages	5130	2,385	Payments to employees who opt out of the City's health insurance program
FICA Tax	5210	13,076	FICA contributions at 7.65% of salary
Retirement	5220	18,382	Contributions to staff retirement
Employee Insurance	5230	18,300	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	474	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 221,158**	
Professional & Contractual	5310	28,500	Scanning project for permanent documents ($15,000); codification of ordinances, Land Development Code, and Comprehensive Plan; reprint of large documents in response to public records requests; records management consultant fees
Software	5330	500	Computer software (e.g., Adobe Acrobat)
Travel & Training	5400	5,580	Continuing education credits; Pinellas County Municipal Clerks Association meetings; webinars and seminars.
Telephone	5410	598	Internet and telephone service
Postage	5420	500	Routine office mail
Equipment Rental	5449	3,106	Copier lease
R&M - Equipment	5462	300	Maintenance of audio recording, transcription, and A/V equipment
Duplicating	5470	1,800	Routine office printing and binding
Legal Advertising	5491	12,000	Legal notices for all City departments including ordinances, requests for bids/qualifications/proposals, public hearings, land use changes, etc.
Election Expenses	5493	8,500	Contract costs with Pinellas County Supervisor of Elections for District 2 and District 4 elections, legal notices, and State-mandated Spanish translation of election documents
Other Expenses	5499	650	Records management update and document recording fees
Office Supplies	5510	1,500	Routine office supplies
Publications & Memberships	5540	775	Florida Association of City Clerks; Pinellas County Municipal Clerks' Association; International Institute of Municipal Clerks; Florida Records Management Association; Tampa Bay newspaper subscription
Operating Costs		**$ 64,309**	
Total		**$ 285,467**	

City of St. Pete Beach
FY 2019 Budget
City Manager's Office



City Manager

Mission:

By the Charter of the City of St. Pete Beach, the City Manager shall be the Chief Administrative Officer of the organization. The City Manager is responsible to the City Commission for administration of all city affairs placed in the manager's charge by or under the charter. The City Manager shall appoint, suspend or remove all employees and appointed administrative officials provided for under the Charter and ordinances of the City.

Programs:

City Administration: City Administration provides overall direction and supervision for all departments and is responsible for advising and carrying out policies established by the City Commission. Activities include signing of contracts on behalf of the City pursuant to the provisions of appropriations ordinances, and submitting the annual budget and capital program to the City Commission.

Human Resources Administration: This division is responsible for the utilization of the city's human resources. Activities include: maintenance of city personnel files; formulation and implementation of practices and policies; training and development programs; compliance with all local, state and federal labor and employment laws; provides orientation for new employees; processes, administers, explains and updates benefits; coordinate with the Administrative Services Department regarding payroll information and insurance billings; and promotes good employee relations and actively discourages discrimination at all levels.

Action Items:

- Promote an "open door" policy for all residents and employees to maintain good working relationships

City Manager

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
City Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Human Resources Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Total	3.00	3.00	3.00	3.00	3.00	3.00	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget
City Manager
001-5201-512

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	202,175	223,826	253,664	262,452	285,080	285,080	306,934	286,937	0.7%
Auto Allowance	5125	-	5,654	5,769	6,000	6,000	6,000	6,000	6,000	0.0%
Other Wages	5130	68,714	16,356	2,485	2,386	2,585	2,585	2,386	2,386	-7.7%
Overtime	5140	-	-	-	-	-	-	-	-	-
FICA Tax	5210	19,203	18,916	17,931	18,421	18,691	18,691	24,172	24,172	29.3%
Retirement	5220	32,820	28,928	32,627	33,827	36,308	36,308	37,162	37,162	2.4%
Employee Insurance	5230	36,228	17,409	15,826	21,841	23,162	23,162	24,295	24,295	4.9%
Workers Compensation	5240	1,055	978	966	725	842	842	926	867	3.0%
Unemployment	5250	10,557	74	-	-	-	-	-	-	-
Personnel Costs		**$ 370,751**	**$ 312,140**	**$ 329,268**	**$ 345,652**	**$ 372,668**	**$ 372,668**	**$ 401,875**	**$ 381,819**	**2.5%**
Professional & Contractual	5310	9,336	51,716	48,164	10,243	16,000	16,000	21,730	18,000	12.5%
Travel & Training	5400	905	8,012	5,542	3,053	7,500	7,500	7,600	7,800	4.0%
Citywide Tuition Reimbursement	5406	-	2,798	3,782	1,000	7,500	7,500	7,500	7,500	0.0%
Telephone	5410	925	1,720	1,679	1,668	1,556	1,556	1,604	1,604	3.1%
Postage	5420	136	129	135	55	500	500	500	500	0.0%
Equipment Rental	5449	8,621	6,389	4,293	3,909	10,624	10,624	1,638	1,638	-84.6%
Insurance	5450	65,308	64,588	68,940	66,921	73,742	73,742	82,331	75,421	2.3%
R&M - Equipment	5462	3,372	6,556	5,463	5,943	6,000	6,000	-	-	-100.0%
R&M - Vehicles	5463	1,268	255	238	678	1,000	1,000	1,000	1,000	0.0%
Duplicating	5470	423	124	65	16	1,000	1,000	112	312	-68.8%
Employee Recognition	5497	-	2,293	4,935	4,608	6,000	6,000	5,475	6,000	0.0%
Other Expenses	5499	45,512	14,300	95	1,549	2,000	2,000	2,000	2,000	0.0%
Office Supplies	5510	3,078	3,103	3,093	2,077	3,500	3,500	4,000	4,000	14.3%
Fuel	5522	1,806	278	258	463	350	350	481	481	37.4%
Operating Supplies	5529	120	10	13	1,256	500	500	500	500	0.0%
Publications & Memberships	5540	1,639	2,712	2,064	1,144	2,500	2,500	2,500	2,500	0.0%
Operating Costs		**$ 142,448**	**$ 164,984**	**$ 148,760**	**$ 104,583**	**$ 140,272**	**$ 140,272**	**$ 138,971**	**$ 129,256**	**-7.9%**
Other Equipment	5649	-	-	-	-	-	2,545	-	-	-100.0%
Capital Transfer	5911	1,825,000	1,904,000	-	-	-	-	-	-	-
Capital Outlay		**$ 1,825,000**	**$ 1,904,000**	**$ -**	**$ -**	**$ -**	**$ 2,545**	**$ -**	**$ -**	**-100.0%**
Vehicle Replacement Plan	5644	-	-	-	-	9,000	9,000	9,000	9,000	0.0%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ 9,000**	**$ 9,000**	**$ 9,000**	**$ 9,000**	**0.0%**
Total		**$ 2,338,199**	**$ 2,381,124**	**$ 478,028**	**$ 450,235**	**$ 521,940**	**$ 524,485**	**$ 549,846**	**$ 520,075**	**-0.8%**

City of St. Pete Beach
FY 2019 Budget
City Manager

001-5201-512

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	286,937	Staff wages including 3% merit increases
Auto Allowance	5125	6,000	City Manager's vehicle allowance per contract
Other Wages	5130	2,386	Payments to employees who opt out of the City's health insurance program
FICA Tax	5210	24,172	FICA contributions at 7.65% of salary
Retirement	5220	37,162	Contributions to staff retirement
Employee Insurance	5230	24,295	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	867	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 381,819**	
Professional & Contractual	5310	18,000	New employee medical exams and background screens; CDL random drug testing; after hours on-call drug screens; administrative fee for short-term disability monitoring; scanning services; allowance for consultants as needed
Travel & Training	5400	7,800	Professional conferences and training
Citywide Tuition Reimbursement	5406	7,500	Tuition reimbursement for all City employees
Telephone	5410	1,604	Internet, telephone service, and cell phone allowance
Postage	5420	500	Routine office mail
Equipment Rental	5449	1,638	Copier and postage machine operating leases
Insurance	5450	75,421	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Vehicles	5463	1,000	Repairs and maintenance for the City Hall pooled vehicle
Duplicating	5470	312	Routine office printing and binding
Employee Recognition	5497	6,000	Luncheons, longevity awards, etc.
Other Expenses	5499	2,000	Miscellaneous expenses
Office Supplies	5510	4,000	Routine office supplies
Fuel	5522	481	City Hall pooled vehicle fuel expenditures
Operating Supplies	5529	500	Miscellaneous supplies
Publications & Memberships	5540	2,500	Various memberships
Operating Costs		**$ 129,256**	
Vehicle Replacement Plan	5644	9,000	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 9,000**	
Total		**$ 520,075**	

City Attorney

Mission:

The City Attorney is the chief legal advisor of the City. The City Attorney provides legal counsel to the City Commission and the Administration with respect to legal matters that affect government operations. The City Attorney either represents the City in administrative or court litigation, or is responsible for securing other legal counsel to represent the City.

The City Attorney shall review all documents, bonds and other instruments pertaining to City business and shall approve or disapprove as to form, sufficiency, and correctness. No contract with the City shall take effect until it has been endorsed and approved by the City Attorney.

City of St. Pete Beach
FY 2019 Budget

City Attorney

001-5301-514

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Professional & Contractual	5310	8,542	24,876	10,000	2,819	-	-	-		-
Legal Services	5311	77,676	190,793	208,661	333,697	230,000	230,000	302,000	302,000	31.3%
Extra Legal - Labor	5314	20,852	7,489	2,107	2,389	-	-	-	-	-
Extra Legal	5315	195,981	47,496	434,389	3,658	10,000	10,000	6,000	6,000	-40.0%
Settlement Costs	5321	-	156,500	133,500	90,000	90,000	90,000	-	-	-100.0%
Postage	5420	-	-	116	87	-	-	-	-	-
Operating Costs		**$ 303,051**	**$ 427,154**	**$ 788,773**	**$ 432,650**	**$ 330,000**	**$ 330,000**	**$ 308,000**	**$ 308,000**	**-6.7%**
Total		**$ 303,051**	**$ 427,154**	**$ 788,773**	**$ 432,650**	**$ 330,000**	**$ 330,000**	**$ 308,000**	**$ 308,000**	**-6.7%**

City Attorney

001-5301-514

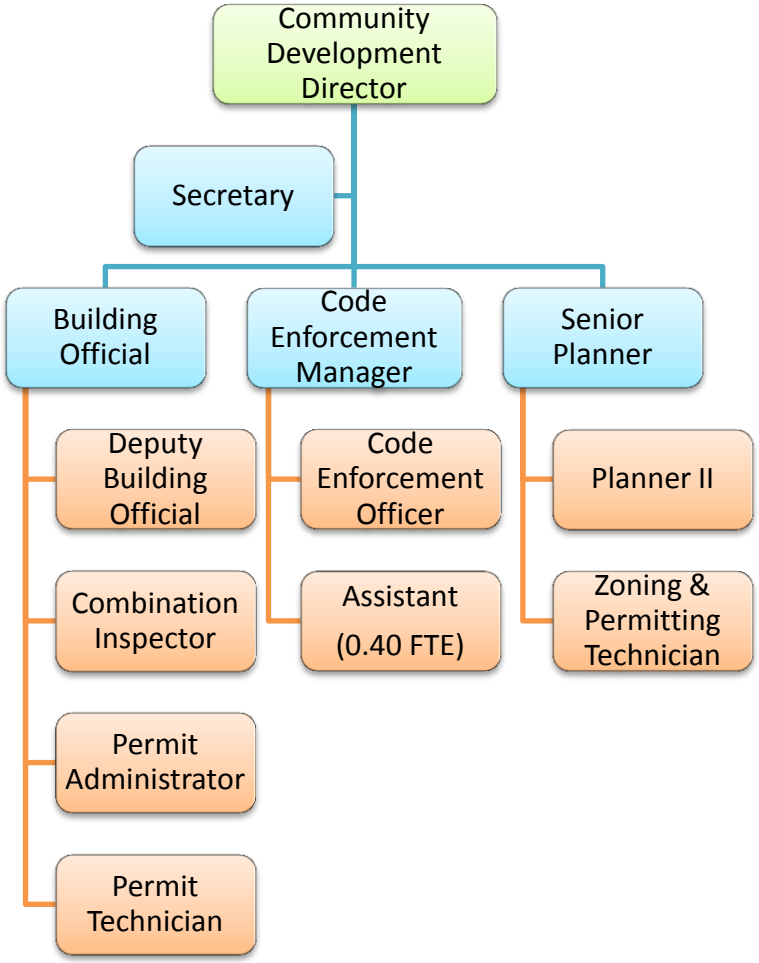
Account Description	Account	FY 2019 Budget	Line Item Description
Legal Services	5311	302,000	Contractual City Attorney services: drafting ordinances, contract preparation and/or review, attendance of City Commission and/or board meetings, legal research and counseling, etc.
Extra Legal	5315	6,000	As-needed services including labor attorney and pension attorney
Operating Costs		**$ 308,000**	
Total		**$ 308,000**	

Community Development

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2019 Budget
Community Development



Community Development: Planning

Mission:

The mission of the City of St. Pete Beach Community Development Department is to ensure the future quality of life of the City residents by providing professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of Planning, Zoning, Land Use management, economic development and strategic decision making. This is accomplished through the provision of analysis and the use of professional judgment and experience to inform the public and guide the policy development process. The Department provides research and planning to assist the City Commission in determining long-range strategies for future beautification, development and redevelopment programs. The department also administers the zoning and variance processes and performs a variety of program and project planning activities which impact municipal development and growth, and the resource allocation process. The Department collects, organizes, analyzes, and interprets data and indicators regarding municipal conditions and determines consistency with City's Comprehensive Plan and Land Development Regulations. The Department formulates and recommends procedures, guidelines, alternatives, code revisions, and priorities for implementing City codes and regulations, as well as other plans and projects. The Department provides staff support to the Planning Board, the Board of Adjustment and the Historic Preservation Board and Special Magistrate Hearings.

Action Items:

- Capital Improvement Project adoption as a component of the Capital Improvement Element of the Comprehensive Plan
- Concurrency Monitoring
- Landscape code re-writes
- Updates to the sign regulation
- Evaluation of strategies for Comprehensive Plan streamlining.

Community Development: Planning

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Community Development Director	1.00	1.00	1.00	0.50	0.50	0.50	0.00	0.0%
Senior Planner	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Planner II	0.00	0.00	1.00	1.00	1.00	1.00	0.00	0.0%
Urban Planner	1.00	1.00	0.00	0.00	0.00	0.00	0.00	-
Permitting & Zoning Administrator	0.00	0.00	0.20	0.00	0.00	0.00	0.00	-
Zoning & Permitting Technician	0.00	0.00	0.50	0.50	0.00	0.50	0.50	-
Planner I	0.00	0.00	0.00	0.00	0.50	0.00	-0.50	-100.0%
Secretary	0.00	0.00	0.00	0.90	0.90	0.90	0.00	0.0%
Total	2.00	2.00	2.70	3.90	3.90	3.90	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget
Community Development: Planning

001-5401-515

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	81,183	94,878	158,139	121,205	206,944	206,944	213,953	213,953	3.4%
Other Wages	5130	5,954	-	-	1,402	-	-	2,386	2,386	-
Overtime	5140	-	-	-	-	-	-	-	-	-
FICA Tax	5210	6,549	7,369	11,667	9,134	15,843	15,843	16,573	16,573	4.6%
Retirement	5220	8,829	13,066	26,734	30,354	40,806	40,806	45,216	45,216	10.8%
Employee Insurance	5230	13,799	16,036	25,652	18,767	35,523	35,523	30,092	30,092	-15.3%
Workers Compensation	5240	940	507	503	557	647	647	711	667	3.1%
Personnel Costs		**$ 117,253**	**$ 131,856**	**$ 222,695**	**$ 181,419**	**$ 299,763**	**$ 299,763**	**$ 308,931**	**$ 308,887**	**3.0%**
Professional & Contractual	5310	63,123	3,871	7,232	53,884	100,000	154,248	30,000	30,000	-80.6%
Planning & Engineering	5312	-	147,286	86,317	19,687	-	-	-	-	-
Software	5330	-	-	-	-	7,500	7,500	8,100	8,100	8.0%
Travel & Training	5400	2,460	1,597	1,944	4,643	5,000	5,000	5,000	6,000	20.0%
Telephone	5410	436	-	692	1,164	709	709	1,112	1,112	56.8%
Postage	5420	-	-	217	1,924	1,500	1,500	1,500	1,500	0.0%
Equipment Rental	5449	-	-	-	-	-	-	253	253	-
Insurance	5450	-	15	-	-	-	-	-	-	-
R&M - Equipment	5462	-	-	62	-	-	-	-	-	-
Duplicating	5470	1,301	-	3,141	4,854	5,000	5,000	3,994	5,200	4.0%
Classified Advertising	5482	85	1,023	-	935	500	500	1,500	1,500	200.0%
Other Expenses	5499	-	857	-	-	-	-	-	-	-
Office Supplies	5510	1,314	-	168	1,104	1,000	1,000	1,000	1,200	20.0%
Uniforms	5521	-	539	92	-	-	-	-	-	-
Operating Supplies	5529	-	-	1,791	2,315	1,000	1,000	2,000	2,000	100.0%
Publications & Memberships	5540	612	1,011	509	381	2,000	2,000	1,000	1,000	-50.0%
Operating Costs		**$ 69,331**	**$ 156,199**	**$ 102,165**	**$ 90,891**	**$ 124,209**	**$ 178,457**	**$ 55,459**	**$ 57,865**	**-67.6%**
Office Equipment	5643	-	-	-	-	-	-	6,000	6,000	-
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,000**	**$ 6,000**	**-**
Total		**$ 186,585**	**$ 288,056**	**$ 324,860**	**$ 272,310**	**$ 423,972**	**$ 478,220**	**$ 370,390**	**$ 372,752**	**-22.1%**

City of St. Pete Beach
FY 2019 Budget
Community Development: Planning

001-5401-515

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	213,953	Staff wages including 3% merit increases
Other Wages	5130	2,386	Payments to employees who opt out of the City's health insurance program
FICA Tax	5210	16,573	FICA contributions at 7.65% of salary
Retirement	5220	45,216	Contributions to staff retirement
Employee Insurance	5230	30,092	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	667	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 308,887**	
Professional & Contractual	5310	30,000	Land Development Regulation update and maintenance; Future Land Use Map amendments; Comprehensive Plan technical studies; Comprehensive Zoning Map amendments; preparation of development/redevelopment proposals throughout the City.
Software	5330	8,100	Three Accela licenses
Travel & Training	5400	6,000	Continuing education credits; Florida Chapter of the American Planning Association annual conference; Florida Planning and Zoning Association annual conference
Telephone	5410	1,112	Internet, telephone service, and cell phone allowance
Postage	5420	1,500	Routine office mail
Equipment Rental	5449	253	Allocation of Community Development copier lease
Duplicating	5470	5,200	Routine office printing and binding
Classified Advertising	5482	1,500	Advertising costs for vacant positions as necessary
Office Supplies	5510	1,200	Routine office supplies
Operating Supplies	5529	2,000	Supplies as required for day-to-day operations of the division
Publications & Memberships	5540	1,000	Reference materials and professional memberships for staff and members of the Board of Adjustment, Planning Board, and Historic Preservation Board
Operating Costs		**$ 57,865**	
Office Equipment	5643	$ 6,000	Multi-purpose office scanner for electronical filing
Capital Outlay		**$ 6,000**	
Total		**$ 372,752**	

Community Development: Code Enforcement

Mission:

The Mission of the Code Enforcement Division is to serve the citizens of St Pete Beach by ensuring compliance with all adopted City codes through providing effective public contact and education, building cooperative partnerships throughout our community, and enforcing the law in an equitable and impartial manner.

Our goal is to promote a positive image of Code Enforcement to our community and our allied City Departments by fostering a culture that is helpful, approachable, knowledgeable and of the highest integrity.

Programs:

Foreclosed or Vacant Properties: Code Enforcement reviews reports of vacant homes within the City of St. Pete Beach neighborhoods that are not being maintained, due to absentee owners or general neglect. Community Development will send an Officer out to address the complaint.

Neglected Properties: Code Enforcement actively addresses vacant, neglected and foreclosed homes through a comprehensive enforcement program aimed at eliminating the blight associated with these properties and working with property owners to have properties rehabilitated and re-occupied.

Neighborhood Livability: In conjunction with other City departments, Code Enforcement coordinates and investigates neighborhood livability concerns related to transient occupancy, general visual blight, unlicensed vendors, encampments and other public nuisance violations in the community.

Action Items:

- Coordination with Planning and Building Division to improve knowledge of codes and relay a consistent message to citizens of St. Pete Beach.
- Bring properties that continue to have Notice of Violation to the Special Magistrate for case judgement.
- Continue to coordinate with the Sheriff's office to develop an optimal partnership with the City of St. Pete Beach.

Community Development: Code Enforcement

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Community Development Director	0.00	0.00	0.00	0.25	0.25	0.25	0.00	0.0%
Permit Administrator	0.00	0.00	0.00	0.20	0.20	0.20	0.00	0.0%
Code Enforcement Manager	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Code Enforcement Officer	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Administrative Assistant	0.00	0.00	0.00	0.00	0.40	0.40	0.00	0.0%
Total	0.00	0.00	0.00	1.45	2.85	2.85	0.00	0.0%

City of St. Pete Beach

FY 2019 Budget

Community Development: Code Enforcement

001-5403-524

Reported in the Building Services Division prior to fiscal year 2016

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	-	-	-	76,534	132,046	132,046	129,106	129,106	-2.2%
Other Wages	5130	-	-	-	2,187	2,585	2,585	2,386	2,386	-7.7%
Overtime	5140	-	-	-	-	-	-	500	500	-
FICA Tax	5210	-	-	-	5,791	10,328	10,328	10,098	10,098	-2.2%
Retirement	5220	-	-	-	7,958	12,791	12,791	45,887	45,887	258.7%
Employee Insurance	5230	-	-	-	2,952	12,326	12,326	14,406	14,406	16.9%
Workers Compensation	5240	-	-	-	1,444	1,678	1,678	1,846	1,728	3.0%
Personnel Costs		**$ -**	**$ -**	**$ -**	**$ 96,866**	**$ 171,754**	**$ 171,754**	**$ 204,229**	**$ 204,111**	**18.8%**
Professional & Contractual	5310	-	-	98,211	26,421	27,000	27,000	27,000	27,000	0.0%
Software	5330	-	-	-	-	2,500	2,500	5,400	5,400	116.0%
Travel & Training	5400	-	-	-	849	1,000	1,000	2,000	2,000	100.0%
Telephone	5410	-	-	-	-	1,200	1,200	634	634	-47.2%
Postage	5420	-	-	-	127	1,000	1,000	500	500	-50.0%
Equipment Rental	5449	-	-	-	-	-	-	253	253	-
Insurance	5450	-	-	-	-	953	953	1,067	1,067	12.0%
R&M - Vehicles	5463	-	-	-	123	-	-	500	500	-
Duplicating	5470	-	-	-	-	500	500	649	849	69.8%
Classified Advertising	5482	-	-	760	603	-	-	-	-	-
Other Expenses	5499	-	-	-	429	-	-	500	500	-
Office Supplies	5510	-	-	12	214	300	300	300	300	0.0%
Uniforms	5521	-	-	-	156	300	300	500	500	66.7%
Fuel	5522	-	-	-	408	1,560	1,560	707	707	-54.7%
Operating Supplies	5529	-	-	-	1,497	500	500	1,500	1,500	200.0%
Publications & Memberships	5540	-	-	-	-	200	200	200	200	0.0%
Operating Costs		**$ -**	**$ -**	**$ 98,983**	**$ 30,827**	**$ 37,013**	**$ 37,013**	**$ 41,710**	**$ 41,910**	**13.2%**
Vehicles	5641	-	-	-	20,271	19,000	19,000	-	-	-100.0%
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ 20,271**	**$ 19,000**	**$ 19,000**	**$ -**	**$ -**	**-100.0%**
Vehicle Replacement Plan	5644	-	-	-	-	3,500	3,500	6,056	6,056	73.0%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,500**	**$ 3,500**	**$ 6,056**	**$ 6,056**	**73.0%**
Total		**$ -**	**$ -**	**$ 98,983**	**$ 147,964**	**$ 231,267**	**$ 231,267**	**$ 251,995**	**$ 252,077**	**9.0%**

City of St. Pete Beach
FY 2019 Budget

Community Development: Code Enforcement

001-5403-524

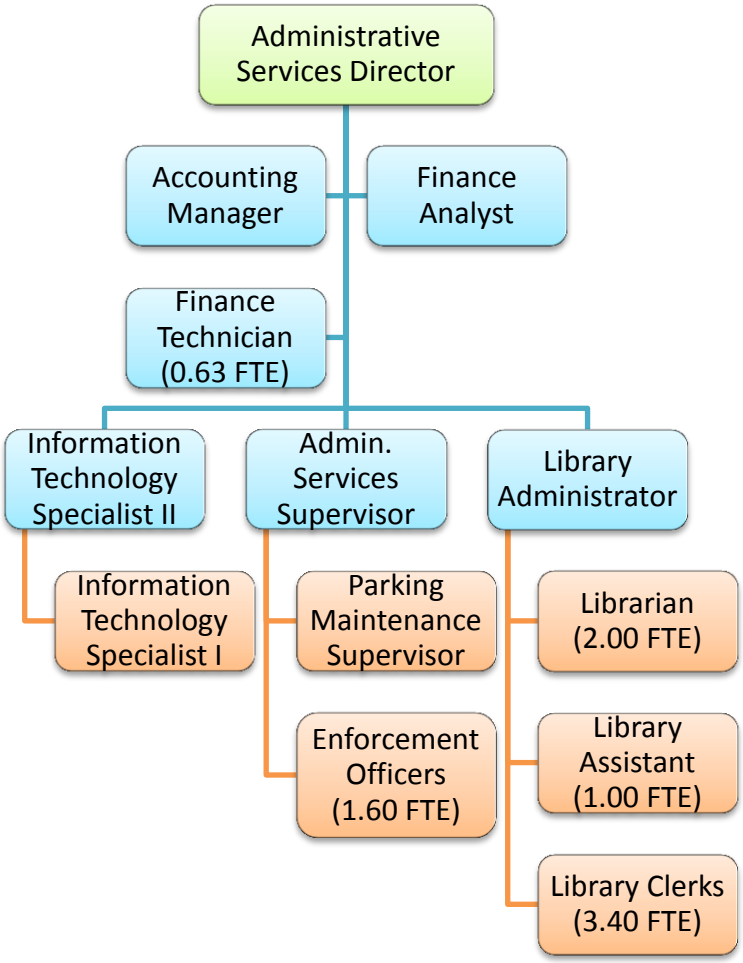
Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	129,106	Staff wages including 3% merit increases
Other Wages	5130	2,386	Payments to employees who opt out of the City's health insurance program
Overtime	5140	500	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	10,098	FICA contributions at 7.65% of salary
Retirement	5220	45,887	Contributions to staff retirement
Employee Insurance	5230	14,406	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	1,728	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 204,111**	
Professional & Contractual	5310	27,000	Special Magistrate contract; property abatement fees
Software	5330	5,400	Accela software license
Travel & Training	5400	2,000	Continuing education credits
Telephone	5410	634	Internet, telephone service, and cell phone allowance
Postage	5420	500	Routine office mail
Equipment Rental	5449	253	Allocation of Community Development copier lease
Insurance	5450	1,067	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Vehicles	5463	500	Repair and maintenance of vehicles assigned to division
Duplicating	5470	849	Routine office printing and binding
Other Expenses	5499	500	Lien recording expenses
Office Supplies	5510	300	Routine office supplies
Uniforms	5521	500	Code Enforcement Officer uniforms
Fuel	5522	707	Estimated fuel costs based on expenditure history
Operating Supplies	5529	1,500	Supplies as required for day-to-day operations of the division
Memberships	5540	200	Reference materials and professional memberships for staff
Operating Costs		**$ 41,910**	
Vehicle Replacement Plan	5644	6,056	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 6,056**	
Total		**$ 252,077**	

Administrative Services

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2019 Budget
Administrative Services



Administrative Services: Finance

Mission:

The Administrative Services Department oversees the Finance, Information Technology, Library, and Parking Enforcement functions for the City of St. Pete Beach. While each Division has its own budget, the overall supervisory responsibility for all four functions rests with the Administrative Services Director whose salary is reported in the Finance Division.

Under the supervision of the Administrative Services Director, the mission of the Finance Division is to provide competent and comprehensive financial services for City Administration to enable all departments to work in the best interests of our community. The division provides relevant, timely financial information to the public, decision makers and to City management. The Finance division is responsible for safeguarding the City's assets through appropriate controls. Grant administration and risk management is also managed by the finance division.

Programs:

Accounting and Auditing: Development and management of internal controls; coordination of annual financial audit; application of Governmental Accounting Standards Board (GASB) statements; preparation of Comprehensive Annual Financial Report (CAFR); management of ongoing accounting and financial processes including accounts payable, accounts receivable, and payroll.

Operating and Capital Budgeting: Preparation and management of the annual budget and Capital Improvement Plan (CIP); revenue and expenditure estimates and analysis; grant management; project management; strategic financial planning to preserve the City's long-term financial position.

Treasury and Investment Management: Management of operating cash, surplus balances, and restricted cash accounts; efficient allocation of investment portfolio to achieve safe yet competitive rates of return; scheduling and managing cash inflows and outflows (e.g., debt service payments and capital project reimbursements).

Debt Management: Ongoing management of the City's debt obligations, reporting requirements to bondholders, accounting requirements per debt covenants, payment schedules, and parity requirements.

Procurement: Processing, reporting, analysis, and management of encumbrances. Administration of City's purchasing policy, including coordination of bid/RFP processes, approval of requisitions and purchase orders, and supervision of employee purchasing card program.

Action Items:

- Achieve a balanced and competitive cash and investment portfolio
- Develop financial policies pertaining to fund balance, procurement, investments, debt management, capital assets, and revenue management.
- Prepare Comprehensive Annual Financial Report (CAFR) internally, including development of financial statement templates.

Administrative Services: Finance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Administrative Services Director	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Accounting Manager	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Administrative Services Supervisor	1.00	1.00	0.00	0.00	0.00	0.00	0.00	-
Finance Analyst	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Finance Technician II	2.00	2.00	2.00	0.00	0.63	0.63	0.63	-
Finance Technician I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Total	4.00	4.00	3.00	3.00	3.63	3.63	0.63	0.0%

City of St. Pete Beach
FY 2019 Budget
Administrative Services: Finance

001-5601-513

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	264,107	258,387	223,725	217,719	247,937	247,937	250,399	256,021	3.3%
Other Wages	5130	228	16,588	14	17,060	-	-	2,669	2,669	-
Overtime	5140	38	46	2	2	-	-	-	-	-
FICA Tax	5210	19,301	20,138	16,583	17,158	18,990	18,990	19,360	19,790	4.2%
Retirement	5220	49,811	51,598	53,362	23,834	24,542	24,542	24,828	25,390	3.5%
Employee Insurance	5230	37,369	35,067	29,524	26,168	26,752	26,752	32,400	32,419	21.2%
Workers Compensation	5240	1,139	1,036	1,023	618	718	718	790	740	3.1%
Personnel Costs		**$ 371,994**	**$ 382,861**	**$ 324,233**	**$ 302,559**	**$ 318,939**	**$ 318,939**	**$ 330,446**	**$ 337,029**	**5.7%**
Professional & Contractual	5310	10,471	13,000	8,075	4,156	15,000	15,000	15,000	15,000	0.0%
Accounting & Auditing	5320	17,374	18,696	15,783	17,500	17,866	17,866	18,096	18,096	1.3%
Travel & Training	5400	4,227	2,875	4,330	4,957	7,600	7,600	7,600	7,600	0.0%
Telephone	5410	1,375	1,720	1,678	1,384	1,256	1,256	1,397	1,397	11.2%
Postage	5420	1,251	1,196	1,082	903	1,300	1,300	1,300	1,300	0.0%
Equipment Rental	5449	-	-	-	-	-	-	3,445	3,445	-
Duplicating	5470	2,846	2,480	4,630	3,022	3,200	3,200	3,200	3,500	9.4%
Classified Advertising	5482	542	869	575	575	600	600	600	600	0.0%
Other Expenses	5499	835	943	864	2,017	900	900	900	900	0.0%
Office Supplies	5510	2,748	2,241	1,469	1,915	3,000	3,000	3,000	3,000	0.0%
Operating Supplies	5529	-	-	211	-	-	-	-	-	-
Memberships	5540	859	879	1,173	707	1,500	1,500	1,500	1,500	0.0%
Operating Costs		**$ 42,528**	**$ 44,899**	**$ 39,870**	**$ 37,136**	**$ 52,222**	**$ 52,222**	**$ 56,038**	**$ 56,338**	**7.9%**
Furniture	5642	-	-	-	8,487	-	-	-	-	-
Office Equipment	5643	-	-	-	-	-	-	-	-	-
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ 8,487**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
Total		**$ 414,522**	**$ 427,759**	**$ 364,103**	**$ 348,182**	**$ 371,161**	**$ 371,161**	**$ 386,484**	**$ 393,367**	**6.0%**

City of St. Pete Beach
FY 2019 Budget
Administrative Services: Finance

001-5601-513

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	256,021	Staff wages including 3% merit increases
Other Wages	5130	2,669	Lump sum salary distribution
FICA Tax	5210	19,790	FICA contributions at 7.65% of salary
Retirement	5220	25,390	Contributions to staff retirement
Employee Insurance	5230	32,419	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	740	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 337,029**	
Professional & Contractual	5310	15,000	Professional banking, investment, and/or debt management consulting services on an as-needed basis
Accounting & Auditing	5320	18,096	$37,000 financial auditing fees per contract; allocated across several cost centers, including: Finance, EMS, Library, Wastewater Fund, Reclaimed Water Fund, and Stormwater Fund
Travel & Training	5400	7,600	Continuing education credits; Government Finance Officers Association (GFOA) annual conference; FGFOA annual conference; FGFOA School of Government Finance; Incode financial system annual conference
Telephone	5410	1,397	Internet, telephone service, and cell phone allowance
Postage	5420	1,300	Routine office mail
Equipment Rental	5449	3,445	Copier lease
Duplicating	5470	3,500	Routine office printing and binding
Classified Advertising	5482	600	Annual TRIM advertisement in Tampa Bay Times
Other Expenses	5499	900	TRIM fees billed by Pinellas County Tax Collector
Office Supplies	5510	3,000	Routine office supplies
Publications & Memberships	5540	1,500	GFOA membership and associated fees for budget and CAFR excellence awards; FGFOA membership; FGFOA Gulf Coast chapter membership; American Payroll Association membership; Sam's Club City account
Operating Costs		**$ 56,338**	
Total		**$ 393,367**	

Administrative Services: Information Technology

Mission:

The Information Technology Division partners with our departments to provide valued systems and services to support the delivery of services to the St Pete Beach community. The rapidly evolving requirements of our community require an enterprise-wide information technology management strategy to achieve significant benefits through the centralized control and management of technology resources.

Programs:

Voice and Data Infrastructure: The City's network and technical infrastructure has become a critical component in the City's delivery of service to citizens. The Technology Division is responsible for the operation, maintenance and replacement of the software applications and hardware components. Individual components of this infrastructure are tied together through a series of networks. These networks carry both voice and data communications. The adoption of new technologies allows increased capabilities while reducing the cost of operations.

The reliance placed on our network infrastructure requires continuous monitoring and updates throughout the year in order to recognize and eliminate attacks.

Desktop Computer & Phone Support: These are the hands-on tools that employees use to service our community. The Technology Division responds to all calls for support involving, hardware, software and peripherals. Support for phones and copiers are also addressed from installation, operation, and repair.

Application Services: The Technology Division supports a wide range of network-based services including Email communications, database management as well as web services. The City's web site (www.stpetebeach.org) allows economical presentation of information to our community. The publishing of information on the Internet allows our part-time residents to stay informed while they are out of town and is also a good source of information to our many visitors.

Audio/Visual System: Functions include maintenance and calibration of SPB-TV broadcast equipment.

Action Items:

- Continue to enhance audio and video transmissions of commission chamber meetings and meeting rooms.
- Improve current disaster recovery plans and processes for EOC.
- Assist in implementation of improved software programs in various departments.
- Upgrade the City's Exchange Email server, possibly moving to a Cloud Solution.
- Improve the storage, archiving, and retrieval of digital media based on the City's record retention policy.

Administrative Services: Information Technology

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
IT Specialist II	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
IT Specialist I	0.00	0.00	1.00	1.00	1.00	1.00	0.00	0.0%
Total	1.00	1.00	2.00	2.00	2.00	2.00	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget

Administrative Services: Information Technology

001-5501-513

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	50,956	52,229	106,390	108,912	112,004	112,004	115,367	115,367	3.0%
Overtime	5140	-	-	-	2,243	-	-	4,500	4,500	-
FICA Tax	5210	3,875	3,972	7,821	8,085	8,568	8,568	9,193	9,193	7.3%
Retirement	5220	5,096	5,223	10,639	10,876	11,200	11,200	11,537	11,537	3.0%
Employee Insurance	5230	7,129	7,316	17,892	19,579	20,805	20,805	21,817	21,817	4.9%
Workers Compensation	5240	403	203	200	299	347	347	381	358	3.2%
Personnel Costs		**$ 67,458**	**$ 68,943**	**$ 142,942**	**$ 149,994**	**$ 152,924**	**$ 152,924**	**$ 162,795**	**$ 162,772**	**6.4%**
Professional & Contractual	5310	26,535	26,799	41,252	33,760	6,000	6,000	-	-	-100.0%
Software	5330	-	-	-	-	75,000	75,000	99,803	99,803	33.1%
Hardware	5340	-	-	-	-	-	-	30,300	30,300	-
Travel & Training	5400	551	518	783	1,647	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	8,282	8,440	7,582	6,502	5,778	5,778	7,840	8,860	53.3%
Postage	5420	-	-	3	-	50	50	-	-	-100.0%
R&M - Equipment	5462	35,618	33,733	27,550	30,788	-	-	-	-	-
Duplicating	5470	14	106	474	24	50	50	50	150	200.0%
Office Supplies	5510	52	55	393	113	50	50	100	100	100.0%
Operating Supplies	5529	25,194	22,429	17,219	18,045	17,500	17,500	-	-	-100.0%
Publications & Memberships	5540	-	-	-	-	50	50	-	-	-100.0%
Operating Costs		**$ 96,247**	**$ 92,080**	**$ 95,256**	**$ 90,879**	**$ 106,478**	**$ 106,478**	**$ 140,093**	**$ 141,213**	**32.6%**
Other Equipment	5649	15,872	53,428	14,277	3,108	33,000	59,320	-	-	-100.0%
Capital Outlay		**$ 15,872**	**$ 53,428**	**$ 14,277**	**$ 3,108**	**$ 33,000**	**$ 59,320**	**$ -**	**$ -**	**-100.0%**
Total		**$ 179,578**	**$ 214,452**	**$ 252,475**	**$ 243,981**	**$ 292,402**	**$ 318,722**	**$ 302,888**	**$ 303,985**	**-4.6%**

Administrative Services: Information Technology

001-5501-513

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	115,367	Staff wages including 3% merit increases
Overtime	5140	4,500	Overtime hours to broadcast public meetings
FICA Tax	5210	9,193	FICA contributions at 7.65% of salary
Retirement	5220	11,537	Contributions to staff retirement
Employee Insurance	5230	21,817	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	358	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 162,772**	
Software	5330	99,803	Incode Financial upgrade conversion ($29,000); LaserFiche Document Imaging; LaserFiche Agenda Manager; Granicus hosting of streaming video & Media Vault; Tyler Technology supporting online data disaster recovery for Incode system; Public Stuff; Timeclock Plus; GFI Fax Maker; Anti-Virus; Anti-Spyware; Firewall subscriptions; hosting of the City website
Hardware	5340	30,300	Dell workstations ($11,000); firewall renewals ($1,500); Barracuda ($800); anti-virus/spyware ($2,000); miscellaneous ($15,000)
Travel & Training	5400	2,000	Staff training and development
Telephone	5410	8,860	Internet, telephone, and cell phone service, including internet redundancy service ($1,020) for emergency operation purposes
Duplicating	5470	150	Routine office printing and binding
Office Supplies	5510	100	Routine office supplies
Operating Costs		**$ 141,213**	
Total		**$ 303,985**	

Administrative Services: Library

Mission:

The St. Pete Beach Library contributes to the quality of life by providing the community with intellectual, recreational, civic, and cultural engagement.

Programs:

Collections: The St. Pete Beach Library provides residents with access to materials in both physical and electronic formats to satisfy their informational and recreational needs, support educational programs, and promote lifelong learning. Membership in the Pinellas Public Library Cooperative ensures a reciprocal borrowing program among the 14 member libraries through a shared online catalog.

Programming: A variety of programming is offered, including preschool story time, summer reading programs; adult book discussion groups, authors' visits, tech forums, relevant, topical presentations, special events, and thematic displays focused on Library collections and culture.

Engagement: The Library encourages civic participation via the Library Advisory Committee, the Friends of St. Pete Beach Library, and offers various volunteer opportunities.

Services: A full range of library services are available including circulation, reference assistance, reader's advisory, access to and assistance with electronic/internet resources and technological devices; and current periodical subscriptions. The Library is open 6 days a week, year round. Visitors have access to materials and technologies, and are invited to programs. The Library maintains the webpage SPBLibrary.com and participates in Facebook, both of which are frequently updated with current information and links to useful resources.

Action Items:

- To promote and enhance public access to knowledge and ideas
- To advance digital literacy
- To provide an enriched, relevant, comfortable, and safe environment
- To foster civic engagement
- To seek strategic partnerships
- To ensure equitable access

Administrative Services: Library

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Library Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Librarian	1.00	1.00	2.00	2.00	2.00	2.00	0.00	0.0%
Librarian I	1.00	1.00	0.00	0.00	0.00	0.00	0.00	-
Library Assistant	1.00	1.00	2.00	1.00	1.00	1.00	0.00	0.0%
Library Clerk	3.43	3.15	2.15	3.15	3.15	3.40	0.25	7.9%
Total	7.43	7.15	7.15	7.15	7.15	7.40	0.25	3.5%

City of St. Pete Beach
FY 2019 Budget
Administrative Services: Library

001-5602-571

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	265,126	275,578	251,807	246,802	259,359	259,359	274,406	274,406	5.8%
Other Wages	5130	3,553	8,712	20,506	-	-	-	-	-	-
Overtime	5140	-	-	-	150	400	400	200	200	-50.0%
FICA Tax	5210	20,067	20,731	20,110	18,022	19,869	19,869	21,012	21,012	5.8%
Retirement	5220	61,677	81,297	51,524	54,735	60,686	60,686	74,442	74,442	22.7%
Employee Insurance	5230	25,453	39,241	32,083	40,804	45,060	45,060	47,165	47,165	4.7%
Workers Compensation	5240	1,228	1,070	1,056	741	861	861	947	887	3.0%
Personnel Costs		**$ 377,103**	**$ 426,628**	**$ 377,086**	**$ 361,254**	**$ 386,235**	**$ 386,235**	**$ 418,172**	**$ 418,112**	**8.3%**
Professional & Contractual	5310	30,751	29,150	26,526	31,219	32,500	37,500	42,500	37,500	0.0%
Basic Legal Services	5311	-	-	-	-	500	500	500	500	0.0%
Contractual Instructors	5317	-	-	-	-	-	-	2,500	2,500	-
Accounting & Auditing	5320	521	500	820	803	663	663	662	662	-0.2%
Software	5330	-	-	-	-	5,650	5,650	5,650	5,650	0.0%
Travel & Training	5400	1,807	1,627	3,718	5,106	6,000	6,000	6,000	6,000	0.0%
Telephone	5410	7,456	7,453	7,200	4,347	4,496	4,496	4,488	4,488	-0.2%
Postage	5420	271	134	247	102	200	200	200	200	0.0%
Electricity	5431	22,663	22,471	21,943	19,906	22,500	22,500	24,152	24,152	7.3%
Water	5432	725	869	538	749	867	867	800	850	-2.0%
Reclaimed Water	5433	212	212	177	248	215	215	215	215	0.0%
Stormwater Assessment	5434	510	510	644	-	980	980	-	-	-100.0%
Audio Book Rental	5445	7,009	5,649	4,352	3,952	6,000	6,000	3,750	3,750	-37.5%
Insurance	5450	32,508	33,148	37,714	43,130	49,560	49,560	56,209	54,050	9.1%
Facility Maintenance	5461	14,780	12,078	16,115	10,311	12,000	13,149	15,000	15,000	14.1%
R&M - Equipment	5462	-	-	1,662	-	950	950	2,422	2,422	154.9%
Duplicating	5470	1,379	1,245	1,069	300	2,000	2,000	2,000	2,000	0.0%
Classified Advertising	5482	349	-	215	-	-	-	-	-	-
Promotional Activities	5489	3,879	5,210	2,933	2,456	4,000	4,000	6,000	4,500	12.5%
Other Expenses	5499	1,144	1,149	4,709	2,895	-	-	-	-	-
Office Supplies	5510	4,598	4,870	3,503	4,769	7,000	7,000	6,000	6,000	-14.3%
Operating Supplies	5529	2,410	2,791	6,602	5,798	4,900	4,900	6,000	6,000	22.4%
Credit Card Processing Fees	5531	-	-	-	-	200	200	200	200	0.0%
Publications & Memberships	5540	258	510	696	979	750	750	1,000	1,000	33.3%
Operating Costs		**$ 133,230**	**$ 129,578**	**$ 141,383**	**$ 137,070**	**$ 161,931**	**$ 168,080**	**$ 186,248**	**$ 177,639**	**5.7%**
Books for Circulation	5660	55,574	57,960	60,684	47,651	62,000	57,000	60,000	60,000	5.3%
Memorial Books	5662	3,997	3,663	1,962	3,706	5,000	5,000	5,000	5,000	0.0%
Capital Outlay		**$ 59,571**	**$ 61,623**	**$ 62,646**	**$ 51,357**	**$ 67,000**	**$ 62,000**	**$ 65,000**	**$ 65,000**	**4.8%**
Total		**$ 569,904**	**$ 617,829**	**$ 581,115**	**$ 549,681**	**$ 615,166**	**$ 616,315**	**$ 669,420**	**$ 660,751**	**7.2%**

City of St. Pete Beach
FY 2019 Budget
Administrative Services: Library

001-5602-571

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	274,406	Staff wages including 3% merit increases
Overtime	5140	200	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	21,012	FICA contributions at 7.65% of salary
Retirement	5220	74,442	Contributions to staff retirement
Employee Insurance	5230	47,165	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	887	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 418,112**	
Professional & Contractual	5310	37,500	Security monitoring; cataloging/processing via PPLC; cleaning service; anuual parking lease
Basic Legal Services	5311	500	Allocated City Attorney fees for library-specific issues
Contractual Instructors	5317	2,500	Hired instructors to improve programming level of service
Accounting & Auditing	5320	662	Allocated fees for the City's annual financial audit
Software	5330	5,650	SirsiDynix integrated library system; licensing renewals for reservation station and self check-out station; wi-fi printing; DeepFreeze; Web Clarity
Travel & Training	5400	6,000	Florida Library Association conference; American Library Association conference; Public Library Association conference; Florida Public Library Directors annual meeting; mileage to attend PPLC meetings and workshops; Countywide Staff Development Day
Telephone	5410	4,488	Internet and telephone service
Postage	5420	200	Routine office mail
Electricity	5431	24,152	Projected annual cost of electric service
Water	5432	850	Projected annual cost of water and sewer service
Reclaimed Water	5433	215	Projected annual cost of reclaimed water service
Audio Book Rental	5445	3,750	Rental of audiobooks in Playaway format; purchase of audiobooks on CD
Insurance	5450	54,050	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	15,000	Examples include: air conditioning system, pest control, upholstery, carpet cleaning, plumbing, electrical, lighting, fire alarm, door maintenance, and replacement of furnishings
R&M - Equipment	5462	2,422	iPad kiosk extended parts warranty
Duplicating	5470	2,000	Routine office printing and binding
Promotional Activities	5489	4,500	Examples include: library brochures, bookmarks, user instructional aides, program guides, materials for children's summer activities, and special projects
Office Supplies	5510	6,000	Routine office supplies
Operating Supplies	5529	6,000	Supplies as required for day-to-day operations of the division
Credit Card Processing Fees	5531	200	Fees incurred to process credit card transactions
Publications & Memberships	5540	1,000	American Library Association; Public Library Association; Florida Library Association; Amazon Prime; Florida Humanities Council; Corey Avenue Business Association
Operating Costs		**$ 177,639**	
Books for Circulation	5660	60,000	"Best sellers", new and replacement adult titles - both fiction and non-fiction, core reference volumes, juvenile picture books, easy readers, board books, juvenile and young adult fiction and non-fiction, Florida collection, large-print, periodicals, media including DVDs and music CDs.

Administrative Services: Library

001-5602-571

Account Description	Account	FY 2019 Budget	Line Item Description
Memorial Books	5662	5,000	Bobsin Trust Collection; tribute books; speaker honorariums
Capital Outlay		**$ 65,000**	
Total		**$ 660,751**	

Administrative Services: Parking Enforcement

Mission:

The Administrative Services Department oversees the operations of the Parking Enforcement Division to provide a safe, effective, and efficient use of City parking resources. This mission is a combined effort of parking regulation enforcement, parking meter maintenance and collection, parking space allocation, payment processing and issuance of parking citations.

Programs:

Customer Service: Provide directional assistance, signage, and markings as necessary to facilitate an intuitive parking experience for visitors and tourists.

Maintenance and Repair: Ongoing management of 125 single and double space parking meters, and 35 multi-space parking pay stations.

Collections: Counting and sorting coins from pay stations and parking meters to be deposited to the City's bank account.

Enforcement: Consistent, equitable, and efficient patrol of the City's parking operation, including issuance and processing of citations.

Action Items:

- Continue to provide a positive parking experience while maintaining the parking system and enforcing, in a fair and equitable manner.
- Continue to find, create and implement parking solutions throughout the City.
- Concentrate on improvement in three areas: customer service, educating the public, and productivity.

Administrative Services: Parking Enforcement

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Administrative Services Supervisor	0.00	0.00	0.80	0.75	0.75	0.75	0.00	0.0%
Meter Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Parking Enforcement Officer	0.00	1.20	1.20	1.60	1.60	1.60	0.00	0.0%
Community Services Worker	1.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Total	2.00	2.20	3.00	3.35	3.35	3.35	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget
Administrative Services: Parking Enforcement

001-5603-521

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	86,413	76,612	119,709	142,448	145,384	145,384	144,468	144,468	-0.6%
Other Wages	5130	4,738	369	-	599	1,452	1,452	1,452	1,452	0.0%
Overtime	5140	101	829	1,396	4,831	1,000	1,000	2,000	1,500	50.0%
FICA Tax	5210	6,125	5,287	8,682	10,724	11,433	11,433	11,555	11,555	1.1%
Retirement	5220	35,570	37,804	39,277	57,437	52,775	52,775	78,115	78,115	48.0%
Employee Insurance	5230	18,179	12,762	16,253	25,224	28,404	28,404	29,845	29,845	5.1%
Workers Compensation	5240	728	4,723	4,663	2,991	3,476	3,476	3,824	3,579	3.0%
Personnel Costs		**$ 151,854**	**$ 138,385**	**$ 189,980**	**$ 244,254**	**$ 243,924**	**$ 243,924**	**$ 271,259**	**$ 270,514**	**10.9%**
Professional & Contractual	5310	18,643	20,112	38,138	29,443	30,000	30,000	18,144	16,511	-45.0%
Training	5400	-	368	39	-	400	400	200	200	-50.0%
Telephone	5410	25,151	25,453	26,058	26,300	47,850	47,850	37,654	37,654	-21.3%
Insurance	5450	1,007	976	1,047	1,008	1,109	1,109	1,242	1,151	3.8%
R&M - Equipment	5462	38,314	37,083	40,987	34,785	40,000	40,000	46,632	46,632	16.6%
R&M - Vehicles	5463	2,334	1,988	1,232	563	1,450	1,450	1,500	1,500	3.4%
Duplicating	5470	-	116	-	-	100	100	-	100	0.0%
Other Expense	5499	114	1,522	2,144	614	2,500	2,500	2,500	2,500	0.0%
Office Supplies	5510	388	399	191	290	600	600	400	400	-33.3%
Uniforms	5521	593	39	773	940	600	600	600	600	0.0%
Fuel	5522	4,234	3,740	3,425	4,414	4,500	4,500	5,111	5,111	13.6%
Operating Supplies	5529	74,120	113,929	156,893	159,928	-	-	-	-	-
Credit Card Processing Fees	5531	-	-	-	-	154,500	154,500	155,000	155,000	0.3%
Operating Costs		**$ 164,898**	**$ 205,723**	**$ 270,927**	**$ 258,285**	**$ 283,609**	**$ 283,609**	**$ 268,983**	**$ 267,359**	**-5.7%**
Vehicles	5641	-	15,994	19,938	-	-	-	-	-	-
Other Equipment	5649	-	55,925	55,125	74,230	80,300	80,300	-	-	-100.0%
Capital Outlay		**$ -**	**$ 71,919**	**$ 75,063**	**$ 74,230**	**$ 80,300**	**$ 80,300**	**$ -**	**$ -**	**-100.0%**
Vehicle Replacement Plan	5644	-	-	-	5,800	4,581	4,581	4,580	4,580	0.0%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ 5,800**	**$ 4,581**	**$ 4,581**	**$ 4,580**	**$ 4,580**	**0.0%**
Total		**$ 316,752**	**$ 416,027**	**$ 535,970**	**$ 582,569**	**$ 612,414**	**$ 612,414**	**$ 544,822**	**$ 542,453**	**-11.4%**

City of St. Pete Beach
FY 2019 Budget
Administrative Services: Parking Enforcement

001-5603-521

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	144,468	Staff wages including 3% merit increases
Other Wages	5130	1,452	Lump-sum merit payment for employees reaching pay grade maximum
Overtime	5140	1,500	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	11,555	FICA contributions at 7.65% of salary
Retirement	5220	78,115	Contributions to staff retirement
Employee Insurance	5230	29,845	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	3,579	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 270,514**	
Professional & Contractual	5310	16,511	Parking citation program including fees for ticket collection and processing, ticket enforcement hardware, back office web hosting, and 24-hour automated payment/information system
Training	5400	200	Staff development and training
Telephone	5410	37,654	Parking pay station cellular line connections for 35 pay stations and 115 single/double space meters; wireless connection fees for meter alarms and diagnostics; wireless service for citation issuance devices; staff cell phones; supervisor cell phone allowance
Insurance	5450	1,151	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Equipment	5462	46,632	Pay station extended warranty program for 35 stations; receipt paper; miscellaneous repairs and parts; batteries; coin counter/sorter maintenance
R&M - Vehicles	5463	1,500	Repair and maintenance of vehicles assigned to division
Duplicating	5470	100	Routine office printing and binding
Other Expense	5499	2,500	Examples include: replacement of worn or damaged parking informational signs, parking restriction signs, and repainting parking space lettering/numbering as needed
Office Supplies	5510	400	Routine office supplies
Uniforms	5521	600	Parking Enforcement Officer uniforms
Fuel	5522	5,111	Estimated fuel costs based on expenditure history
Credit Card Processing Fees	5531	155,000	Fees incurred to process credit card transactions
Operating Costs		**$ 267,359**	
Vehicle Replacement Plan	5644	4,580	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 4,580**	
Total		**$ 542,453**	

Law Enforcement

Law Enforcement

Mission:

The City of St. Pete Beach entered into a contract with the Pinellas County Sheriff's Office effective January 6, 2013. Prior to that time, the City of St. Pete Beach had its own full-service police department.

There are deputies on duty in St. Pete Beach twenty-four hours a day, seven days a week. There are also two community policing officers assigned to our City.

Duties include responding to requests for service, performing preliminary investigations, and enforcement of traffic laws. Deputies promote public safety programs, and provide for investigation of crimes and attempted crimes against persons and property. Services also include the identification and apprehension of criminals, the preparation of court cases for the prosecution of criminal offenders, and the recovery of stolen property. In addition, the Pinellas County Sheriff's Office is also responsible for the collection, preservation and identification of physical evidence for use in court.

The City Manager is the liaison between Pinellas County Sheriff's Office and the City. The contract is administered to ensure the health, safety, and welfare of the community through the enforcement of laws, ordinances and criminal codes, and education of the citizenry.

City of St. Pete Beach
FY 2019 Budget
Law Enforcement

001-5701-521

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	55,000	-	-	-	-	-	-	-	-
FICA Tax	5210	4,208	-	-	-	-	-	-	-	-
Retirement	5220	588,182	479,391	533,195	488,227	603,866	837,314	628,531	628,531	-24.9%
Police Pension State Funds	5225	88,047	87,677	86,942	93,815	86,942	86,942	88,000	88,000	1.2%
Personnel Costs		**$ 735,436**	**$ 567,068**	**$ 620,137**	**$ 582,042**	**$ 690,808**	**$ 924,256**	**$ 716,531**	**$ 716,531**	**-22.5%**
Professional & Contractual	5310	2,122,869	2,198,947	2,270,603	2,246,688	2,303,888	2,303,888	2,373,144	2,373,144	3.0%
Special Event Service	5325	-	-	-	-	35,000	35,000	35,000	35,000	0.0%
Beach Patrol Service	5326	-	-	-	-	40,000	40,000	40,000	40,000	0.0%
Telephone	5410	1,457	1,074	516	167	184	184	170	170	-7.6%
Postage	5420	-	93	21	52	100	100	100	100	0.0%
R&M - Buildings & Grounds	5461	-	-	-	1,550	-	-	-	-	-
Duplicating	5470	105	27	48	10	100	100	100	100	0.0%
Operating Supplies	5529	2,175	2,970	-	-	-	-	-	-	-
Operating Costs		**$ 2,126,605**	**$ 2,203,111**	**$ 2,271,188**	**$ 2,248,467**	**$ 2,379,272**	**$ 2,379,272**	**$ 2,448,514**	**$ 2,448,514**	**2.9%**
Other Equipment	5649	116	-	-	-	-	-	-	-	-
Capital Outlay		**$ 116**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
Total		**$ 2,862,158**	**$ 2,770,179**	**$ 2,891,325**	**$ 2,830,509**	**$ 3,070,080**	**$ 3,303,528**	**$ 3,165,045**	**$ 3,165,045**	**-4.2%**

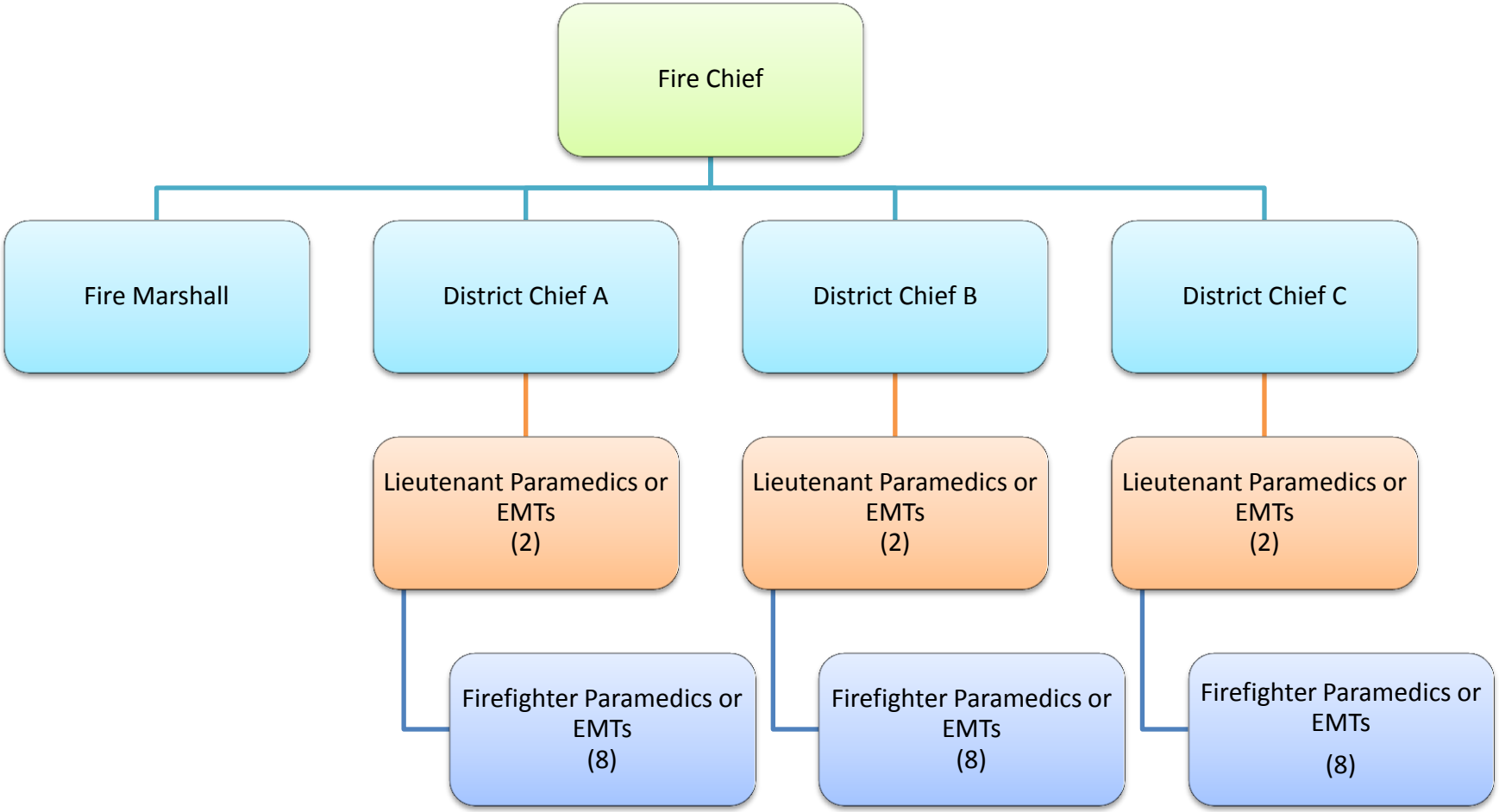
Law Enforcement

001-5701-521

Account Description	Account	FY 2019 Budget	Line Item Description
Retirement	5220	628,531	City contribution towards police pension fund liability, derived from most recent actuarial valuation.
Police Pension State Funds	5225	88,000	Pass-through funding contributed to the police pension fund; equivalent amount is recognized as General Fund revenue
Personnel Costs		**$ 716,531**	
Professional & Contractual	5310	2,373,144	Annual law enforcement contract with Pinellas County Sheriff's Office (PCSO)
Special Event Service	5325	35,000	Funding provided to supplement the City's contract with PCSO for special event coverage
Beach Patrol Service	5326	40,000	Funding provided to supplement the City's contract with PCSO for peak-season beach patrol
Telephone	5410	170	Call forwarding from the former City of St. Pete Beach police line to PCSO
Postage	5420	100	Routine office mail
Duplicating	5470	100	Routine office printing and binding
Operating Costs		**$ 2,448,514**	
Total		**$ 3,165,045**	

Fire Department

City of St. Pete Beach
FY 2019 Budget
Fire Department



Fire Department

Mission:

To protect the public through reducing or preventing personal injury or property damage due to fire, medical emergency, disaster, or other life hazard by providing public education, incident prevention and emergency response services.

Vision:

To set the standard for health, safety, and professionalism in public safety.

Programs:

Fire Prevention/Disaster Education: The Fire Department is dedicated to providing programs to the public concerning fire prevention, safety education and disaster planning. Annually, the Department attempts to reach as many residents and visitors with our safety message as possible.

Tactical Survey and Smoke Detector Programs: The Tactical Survey program is designed to allow fire fighters to visit each commercial building in the City annually. The fire crews use this opportunity to be familiar each commercial building and to update tactical pre-plan drawings. The Smoke Detector Program provides smoke detectors for our residents.

Emergency Management Program: The Fire Rescue Department is the lead agency within the City for managing the City's Emergency Management Plan (CEMP). During declared disasters, the Fire Chief functions as the City's Emergency Manager, providing direction to all City Departments.

Fire Prevention/Suppression: In calendar year 2017, Fire Department personnel were dispatched to 455 response requests which included fire alarms, structure fires, vehicle fires and other service calls.

Emergency Medical Services: In calendar year 2017, Fire Department crews were dispatched to 2,877 response requests which included medical emergency calls, auto crashes, water rescues and other related EMS calls.

Fire & EMS Training: All Fire Department personnel are required to attend continuing medical and fire fighting training programs to maintain licensure and proficiencies. Emergency Medical Technicians and Paramedics attend required training programs provided by Pinellas County EMS under the direction of the County Medical Director.

Fire training is managed through our participation in several programs which include in-house through company drills, computer based fire training programs and through the Pinellas County Training group. These continuing education training programs provide the Fire Department personnel with the required training needed to be efficient and effective.

Action Items:

- Perform annual Tactical Surveys of all commercial properties.
- Enhance Firefighter training through participation in the multi-jurisdictional mid-county fire training consortium.
- Provide enhanced officer (command level) training for personnel through our participation in the National Fire Academy.

Fire Department

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
District Chief	0.00	3.00	3.00	3.00	3.00	3.00	0.00	0.0%
Lieutenant Paramedic	2.00	2.00	4.00	4.00	4.00	4.00	0.00	0.0%
Lieutenant EMT	4.00	4.00	2.00	2.00	2.00	2.00	0.00	0.0%
Fire Marshall	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Firefighter Paramedic	10.00	10.00	11.00	14.00	14.00	14.00	0.00	0.0%
Firefighter EMT	11.00	11.00	10.00	10.00	10.00	10.00	0.00	0.0%
Secretary	0.70	0.00	0.00	0.00	0.00	0.00	0.00	-
Total	29.70	32.00	32.00	35.00	35.00	35.00	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget

Fire Department: Fire Suppression

001-5801-522

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	768,197	919,895	912,305	960,389	1,010,663	1,010,663	1,001,761	974,271	-3.6%
Other Wages	5130	60,973	92,615	40,965	38,795	38,344	38,344	33,445	33,259	-13.3%
Overtime	5140	74,015	59,028	46,067	69,165	55,000	55,000	68,021	60,000	9.1%
Overtime - Inspections	5141	15,274	17,010	20,450	23,021	23,957	23,957	29,386	24,000	0.2%
Overtime - Reimbursable	5145	4,161	1,334	1,085	3,604	1,691	1,691	4,365	4,429	161.9%
FICA Tax	5210	75,115	87,003	81,347	95,551	108,135	108,135	113,364	110,598	2.3%
Retirement	5220	382,598	380,108	413,299	506,041	395,086	395,086	526,068	513,237	29.9%
Fire Pension State Funds	5225	209,930	182,199	178,044	176,996	178,044	178,044	178,000	178,000	0.0%
Employee Insurance	5230	107,191	137,915	153,551	169,407	173,348	173,348	206,519	206,350	19.0%
Workers Compensation	5240	85,933	68,255	67,443	79,379	89,338	89,338	98,272	91,980	3.0%
Personnel Costs		**$ 1,783,388**	**$ 1,945,363**	**$ 1,914,556**	**$ 2,122,348**	**$ 2,073,606**	**$ 2,073,606**	**$ 2,259,201**	**$ 2,196,124**	**5.9%**
Professional & Contractual	5310	7,361	1,468	648	15,744	10,384	10,384	13,000	13,000	25.2%
Software	5330	-	-	-	-	2,500	2,500	2,700	2,700	8.0%
Travel & Training	5400	4,352	11,805	7,602	9,786	10,000	10,000	13,000	11,000	10.0%
Telephone	5410	6,120	5,871	5,181	5,802	5,872	5,872	6,614	6,614	12.6%
Postage	5420	255	141	363	628	600	600	600	600	0.0%
Electricity	5431	19,415	19,533	17,737	17,977	17,800	17,800	19,500	19,500	9.6%
Water	5432	3,553	4,510	3,697	5,477	5,100	5,100	5,500	6,000	17.6%
Reclaimed	5433	425	425	354	496	425	425	425	425	0.0%
Stormwater	5434	763	763	969	-	1,470	1,470	-	-	-100.0%
Rentals	5449	75	75	75	75	-	-	946	946	-
Insurance	5450	28,617	28,613	33,231	40,254	47,014	47,014	53,489	51,904	10.4%
Facility Maintenance	5461	27,201	11,705	32,550	26,157	26,700	26,700	26,700	26,700	0.0%
R&M - Equipment	5462	15,429	15,499	16,918	11,495	14,465	14,465	16,000	16,000	10.6%
R&M - Vehicles	5463	3,257	17,764	34,889	14,456	25,000	25,000	30,000	30,000	20.0%
Duplicating	5470	1,174	1,128	1,432	1,207	1,000	1,000	40	40	-96.0%
Classified Advertising	5482	505	614	1,992	145	-	-	-	-	-
Other Expenses	5499	206	-	153	44	-	-	-	-	-
Office Supplies	5510	1,953	793	1,557	1,435	2,000	2,000	2,000	2,000	0.0%
Uniforms	5521	8,723	8,291	9,068	9,644	10,750	10,750	10,750	10,750	0.0%
Fuel	5522	13,943	14,006	10,712	14,337	12,000	12,000	17,699	17,699	47.5%
Small Tools	5524	1,925	140	1,398	445	1,000	1,000	1,000	1,000	0.0%
Safety Gear	5526	16,069	19,754	25,524	16,870	20,500	22,700	30,000	25,000	10.1%
Operating Supplies	5529	24,886	16,099	12,119	12,595	20,000	20,000	20,000	20,000	0.0%
Emergency Management	5531	-	-	-	239	1,500	1,500	1,500	1,500	0.0%
Publications & Memberships	5540	4,799	3,620	2,909	4,875	8,000	8,000	8,000	8,000	0.0%
Operating Costs		**$ 191,008**	**$ 182,617**	**$ 221,078**	**$ 210,183**	**$ 244,080**	**$ 246,280**	**$ 279,463**	**$ 271,378**	**10.2%**
Buildings	5621	5,980	-	-	8,009	-	26,991	-	-	-100.0%
Vehicles	5641	-	-	-	-	-	-	40,000	40,000	-
Other Equipment	5649	48,778	-	55,666	-	-	143,763	-	-	-100.0%
Equipment Reserve	5655	-	25,000	-	-	-	-	-	-	-
Capital Outlay		**$ 54,758**	**$ 25,000**	**$ 55,666**	**$ 8,009**	**$ -**	**$ 170,754**	**$ 40,000**	**$ 40,000**	**-76.6%**
Vehicle Replacement Plan	5644	-	50,000	-	81,500	369,890	369,890	55,834	43,334	-88.3%
Transfer to CIP Fund	5695	-	-	-	-	-	-	428,057	428,057	-
Transfers Out		**$ -**	**$ 50,000**	**$ -**	**$ 81,500**	**$ 369,890**	**$ 369,890**	**$ 483,891**	**$ 471,391**	**27.4%**
Total		**$ 2,029,154**	**$ 2,202,980**	**$ 2,191,300**	**$ 2,422,040**	**$ 2,687,576**	**$ 2,860,530**	**$ 3,062,555**	**$ 2,978,893**	**4.1%**

Fire Department: Fire Suppression

001-5801-522

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	974,271	Staff wages including 3% merit increases, less relief staffing allocation for EMS division per Pinellas County funding agreement ($348,487)
Other Wages	5130	33,259	Health insurance opt-out payments; IAFF contractual payments including educational incentive pay, Acting Lieutenant pay, Shift Commander pay, Driver pay, and FLSA pay
Overtime	5140	60,000	Estimated annual overtime to provide maintain minimum staffing during scheduled and unscheduled employee absences
Overtime - Inspections	5141	24,000	Overtime paid to firefighters performing inspections on off-shift days
Overtime - Reimbursable	5145	4,429	Reimbursable overtime for special events
FICA Tax	5210	110,598	FICA contributions at 7.65% of salary
Retirement	5220	513,237	Pension plan contributions at 35.5% of pensionable wages
Fire Pension State Funds	5225	178,000	Pass-through funding contributed to the fire pension fund; equivalent amount is recognized as General Fund revenue
Employee Insurance	5230	206,350	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	91,980	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 2,196,124**	
Professional & Contractual	5310	13,000	Firefighter physicals and flu shots
Software	5330	2,700	Accela software license
Travel & Training	5400	11,000	Continuing education to maintain and develop job skills
Telephone	5410	6,614	Internet, telephone, and cell phone service
Postage	5420	600	Routine office mail
Electricity	5431	19,500	Projected annual cost of electric service
Water	5432	6,000	Projected annual cost of water and sewer service
Reclaimed	5433	425	Projected annual cost of reclaimed water service
Equipment Rental	5449	946	Copier lease
Insurance	5450	51,904	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	26,700	Examples include: electrical appliances, refrigerators, vacuums, ceiling fans, emergency generator servicing and repairs, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, elevator, fire alarm, sprinkler and extinguisher testing, vehicle bay door servicing and repairs, and pest control
R&M - Equipment	5462	16,000	Repair and maintenance of Motorola radio system per contract, testing for air tank filling system per contract, calibration of MSA testing unit, and MSA 2nd stage regulator replacement
R&M - Vehicles	5463	30,000	Repair and maintenance of apparatus and rescue vehicles via City of Seminole Fleet Maintenance Division, which is staffed with Emergency Vehicle Technician mechanics and offers highly competitive rates; mandated yearly pump certifications; aerial and ground ladder certifications
Duplicating	5470	40	Routine office printing and binding
Office Supplies	5510	2,000	Routine office supplies
Uniforms	5521	10,750	Firefighter uniforms and cleaning
Fuel	5522	17,699	Estimated fuel costs based on expenditure history
Small Tools	5524	1,000	Specialty tools required for day-to-day operations including Fire Marshall-specific items
Safety Gear	5526	25,000	Replacement of 7 sets of bunker gear annually; cleaning and repair of existing bunker gear; purchase of boots, helmets, hoods, and gloves

Fire Department: Fire Suppression

001-5801-522

Account Description	Account	FY 2019 Budget	Line Item Description
Operating Supplies	5529	20,000	Supplies as required for day-to-day operations of the division
Emergency Management	5531	1,500	Emergency management training and equipment
Publications & Memberships	5540	8,000	Memberships include: Target Safety Solutions training, Florida Chiefs Association, Pinellas County Chiefs Association, Bay Area Infection Control, Pinellas Advanced Life Support, NFPA, Fire Marshall memberships, and Life Safety Codes. Publications include: Journal of Emergency Medical Services, building and fire code books and subscription updates, IFSTA Manual updates, and State license re-certifications.
Operating Costs		**$ 271,378**	
Vehicles	5641	40,000	Replacement of 2000 Ford F-250
Capital Outlay		**$ 40,000**	
Vehicle Replacement Plan	5644	43,334	Per vehicle replacement plan (VRP) schedule
Transfer to CIP Fund	5695	428,057	Reallocation of previously accumulated funds for apparatus replacements
Transfers Out		**$ 471,391**	
Total		**$ 2,978,893**	

City of St. Pete Beach
FY 2019 Budget

Fire Department: Emergency Medical Services

001-5802-522

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	819,650	785,883	937,940	1,047,005	1,059,788	1,059,788	1,134,934	1,156,911	9.2%
Other Wages	5130	18,407	27,552	30,383	21,369	18,326	18,326	22,528	23,455	28.0%
Overtime	5140	28,310	52,449	73,647	63,803	70,000	70,000	75,838	70,000	0.0%
Overtime - Reimbursable	5145	-	3,256	1,037	3,757	1,579	1,579	4,501	4,501	185.1%
FICA Tax	5210	48,505	47,905	60,489	57,932	66,785	66,785	68,965	70,717	5.9%
Retirement	5220	234,151	276,547	294,844	288,806	240,846	240,846	320,031	328,162	36.3%
Employee Insurance	5230	91,323	81,535	108,610	109,484	114,446	114,446	120,341	120,491	5.3%
Workers Compensation	5240	29,330	60,460	69,984	93,887	106,736	106,736	117,410	109,890	3.0%
Personnel Costs		**$ 1,269,676**	**$ 1,335,588**	**$ 1,576,934**	**$ 1,686,043**	**$ 1,678,506**	**$ 1,678,506**	**$ 1,864,548**	**$ 1,884,127**	**12.3%**
Professional & Contractual	5310	3,515	-	699	6,185	7,000	7,000	7,210	7,000	0.0%
Accounting & Auditing	5320	1,719	1,719	1,897	2,500	1,903	1,903	1,967	1,967	3.4%
Travel & Training	5400	-	-	-	280	-	-	-	-	-
Telephone	5410	-	-	106	128	-	-	132	132	-
Insurance	5450	8,619	7,575	9,642	10,834	11,918	11,918	13,348	12,365	3.8%
R&M - Equipment	5462	4,916	2,292	80	7,640	5,000	5,000	5,150	5,150	3.0%
R&M - Vehicles	5463	14,229	12,923	15,732	11,296	15,200	15,200	15,656	15,656	3.0%
Uniforms	5521	4,243	4,112	4,561	6,080	5,900	5,900	6,077	6,077	3.0%
Fuel	5522	10,318	8,006	6,304	6,130	7,708	7,708	5,749	5,749	-25.4%
Publications & Memberships	5540	614	2,410	75	1,450	2,900	2,900	2,987	2,500	-13.8%
Operating Costs		**$ 48,173**	**$ 39,037**	**$ 39,096**	**$ 52,523**	**$ 57,529**	**$ 57,529**	**$ 58,276**	**$ 56,596**	**-1.6%**
Vehicles	5641	-	-	-	163,463	65,000	65,000	-	-	-100.0%
Other Equipment	5649	-	-	-	9,733	-	-	-	-	-
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ 173,196**	**$ 65,000**	**$ 65,000**	**$ -**	**$ -**	**-100.0%**
Vehicle Replacement Plan	5644	-	-	-	-	30,000	30,000	-	12,500	-58.3%
Transfer to CIP Fund	5695	-	-	-	-	-	-	30,000	30,000	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 42,500**	**41.7%**
Total		**$ 1,317,849**	**$ 1,374,625**	**$ 1,616,030**	**$ 1,911,762**	**$ 1,831,035**	**$ 1,831,035**	**$ 1,952,824**	**$ 1,983,223**	**8.3%**

City of St. Pete Beach
FY 2019 Budget

Fire Department: Emergency Medical Services

001-5802-522

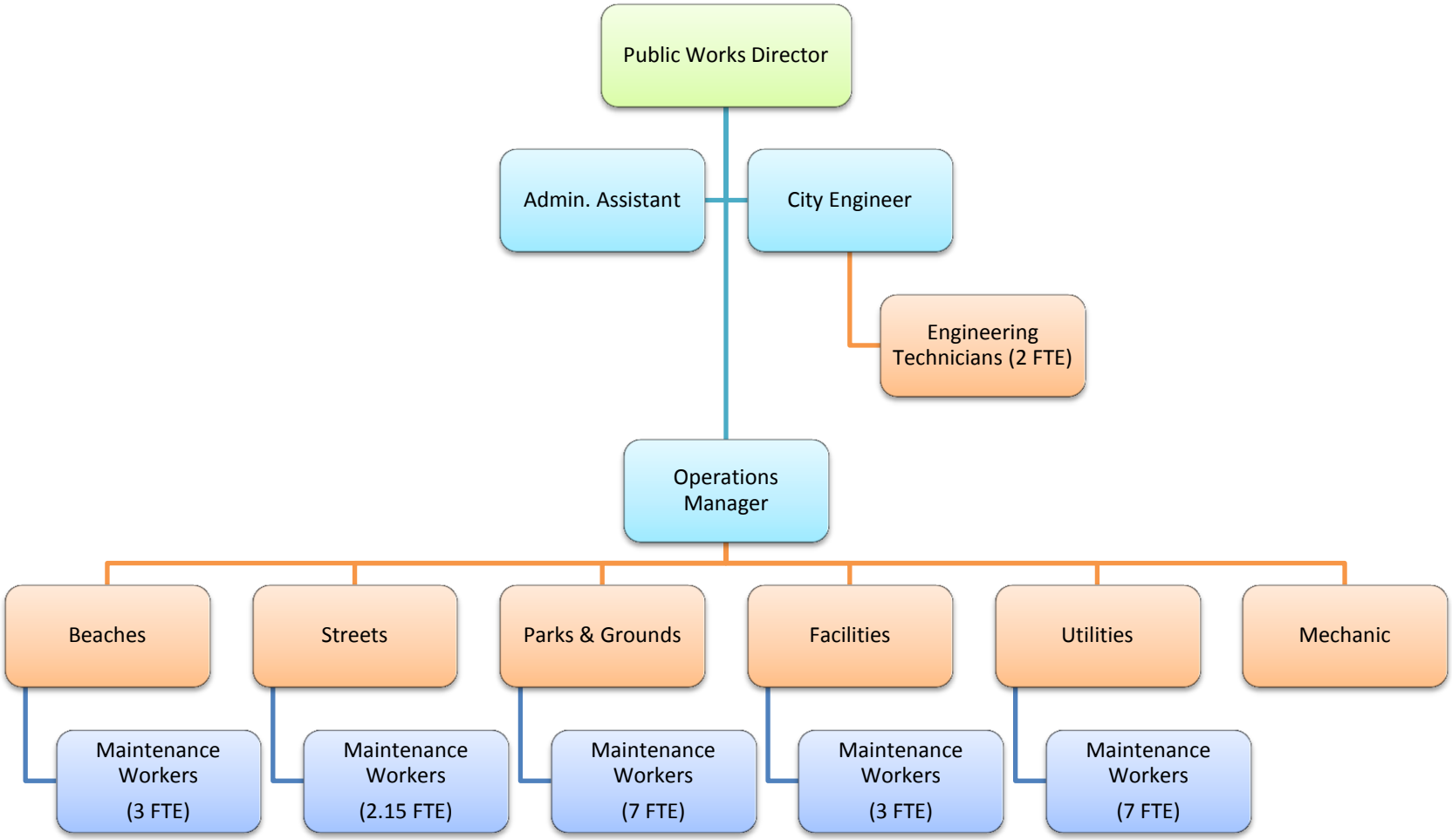
Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	1,156,911	Staff wages including 3% merit increases, plus relief staffing allocation for EMS division per Pinellas County funding agreement ($348,487)
Other Wages	5130	23,455	Health insurance opt-out payments; IAFF contractual payments including educational incentive pay, Acting Lieutenant pay, Shift Commander pay, Driver pay, and FLSA pay
Overtime	5140	70,000	Estimated annual overtime to provide maintain minimum staffing during scheduled and unscheduled employee absences
Overtime - Reimbursable	5145	4,501	Reimbursable overtime for special events
FICA Tax	5210	70,717	FICA contributions at 7.65% of salary
Retirement	5220	328,162	Pension plan contributions at 35.5% of pensionable wages
Employee Insurance	5230	120,491	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	109,890	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 1,884,127**	
Professional & Contractual	5310	7,000	Firefighter physicals and flu shots
Accounting & Auditing	5320	1,967	Allocated fees for the City's annual financial audit
Telephone	5410	132	Internet, telephone, and cell phone service
Insurance	5450	12,365	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Equipment	5462	5,150	Repair and maintenance of EMS equipment
R&M - Vehicles	5463	15,656	Repair and maintenance of Rescue apparatus and EMS Coordinator vehicle
Uniforms	5521	6,077	Firefighter uniforms and cleaning
Fuel	5522	5,749	Estimated fuel costs based on expenditure history
Publications & Memberships	5540	2,500	State EMS license; vehicle permits; ACLS; ITLS certifications
Operating Costs		**$ 56,596**	
Vehicle Replacement Plan	5644	$ 12,500	Per vehicle replacement plan (VRP) schedule
Transfer to CIP Fund	5695	$ 30,000	Reallocation of previously accumulated funds for apparatus replacements
		$ 42,500	
Total		**$ 1,983,223**	

Public Works

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2019 Budget
Public Works



Public Works: Administration

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Administrative Division provides senior management and administrative support to all Department functions in the form of leading, planning, organizing and staffing. Functional areas include administration, capital improvement program management, maintenance of City streets, parks, beaches and facilities; maintenance and operations of the wastewater, stormwater and reclaimed water systems; and municipal custodial services. The Division also performs the following services:

- Emergency planning, response and recovery for hurricanes, storm events, red tide and other disasters
- Program Management of the Capital Improvement Program consisting of approximately 95 design and construction projects
- Personnel management, staff development and training
- Work Order Management and Geographical Information System capabilities integration
- Management of the asset inventory and maintenance planning and programming
- Issuance of right of way permits and tree permits
- Engineering coordination and cooperation with external organizations including FDOT, FDEP, MPO, Pinellas County, City of St. Petersburg, Corps of Engineers and other agencies as required.
- General engineering and maintenance support for any other requirements internal or external to the organization
- Contract management of solid waste, bulk waste, brush and recycling collection
- Manage contracts for elevator inspection and maintenance, fire alarm and extinguisher maintenance, HVAC systems maintenance, facility security, cleaning supplies and pest control services
- Contract management for street resurfacing, concrete, brick and masonry repairs, shell alley maintenance, street cleaning, asphalt patching, striping, street light, traffic signal and cross walk signal maintenance and regulatory sign management
- Manage contracts for parks and properties landscaping, tree trimming and turf maintenance, perform playground equipment and facility safety inspections, maintenance of boat ramps, piers and the 1st Avenue Jetty
- Oversight and preservation of public beaches and the sand dune system, cleaning and maintenance of the 47 public dune walk-overs and access pathways, removal of sea debris, assistance with endangered species management
- Maintenance management of the City owned wastewater collection system, coordination of contract support as required
- Contract management for the maintenance and repair of the City owned reclaimed water distribution system
- Management of the National Pollutant Discharge Elimination Permit and stormwater retention pond certification and maintenance

Action Items:

- Develop a Capital Improvement Program and Operational Support Program that reflects the priorities of the City Commission: Streets Maintenance, Sanitary Sewer Maintenance, Storm Water Flooding Mitigation and Public Property Beautification
- Execute the Capital Improvement Program in the fiscal year of authorization
- Continue to refine our standardization of infrastructure maintenance requirements within the Capital Improvement Plan
- Continue implementation of the Work Order and GIS interface system
- Continue the process of American Public Works Association accreditation
- Continue to review and update the City infrastructure inventory
- Continue to hire highly qualified personnel who share our values of public service
- Develop clear training and other qualification requirements for promotion opportunities
- Promote training
- Outfit the working divisions with the vehicles, tools and equipment to maximize efficiency, improve safety and streamline productivity
- Improve supply acquisition to reduce redundancy costs

Public Works: Administration

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Public Works Director	0.50	0.50	0.50	0.55	0.55	0.55	0.00	0.0%
Administrative Assistant	0.50	0.50	0.00	0.55	0.55	0.55	0.00	0.0%
Secretary	0.00	0.00	0.50	0.00	0.00	0.00	0.00	-
Operations Manager	0.50	0.50	0.50	0.55	0.55	0.55	0.00	0.0%
Engineering Technician	0.00	0.00	0.00	0.35	0.35	0.35	0.00	0.0%
CIP Construction Manager	0.20	0.20	0.20	0.00	0.00	0.00	0.00	-
City Engineer	0.00	0.00	0.00	0.35	0.35	0.35	0.00	0.0%
Mechanic	0.00	0.00	0.00	0.00	0.00	1.00	1.00	-
Total	1.70	1.70	1.70	2.35	2.35	3.35	1.00	42.6%

City of St. Pete Beach
FY 2019 Budget

Public Works: Administration

001-6101-519

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	111,946	82,538	93,820	150,515	145,588	145,588	216,690	216,690	48.8%
Automobile Allowance	5125	-	-	-	1,371	1,320	1,320	1,320	1,320	0.0%
Other Wages	5130	1,746	9,997	4,102	6,680	1,422	1,422	2,436	2,436	71.3%
Overtime	5140	-	-	-	-	1,500	1,500	-	-	-100.0%
FICA Tax	5210	8,518	6,884	7,270	11,528	11,283	11,283	16,975	16,975	50.4%
Retirement	5220	10,143	18,943	9,666	15,563	25,890	25,890	22,865	22,865	-11.7%
Employee Insurance	5230	13,161	14,808	14,162	24,976	20,001	20,001	28,397	28,397	42.0%
Workers Compensation	5240	2,737	408	402	422	490	490	539	505	3.1%
Personnel Costs		**$ 148,251**	**$ 133,577**	**$ 129,423**	**$ 211,055**	**$ 207,494**	**$ 207,494**	**$ 289,222**	**$ 289,188**	**39.4%**
Professional & Contractual	5310	-	1,528	2,633	149	-	9,040	-	-	-100.0%
Planning & Engineering	5312	270	3,810	-	27,855	25,000	36,760	130,000	30,000	-18.4%
Software	5330	-	-	-	-	23,200	14,132	8,401	8,401	-40.6%
Bus Service Support	5343	415,975	443,219	468,912	501,021	531,749	531,749	558,336	569,050	7.0%
Travel & Training	5400	1,923	226	3,761	1,963	5,000	5,000	5,000	5,000	0.0%
Telephone	5410	1,944	1,477	1,754	5,879	11,375	11,375	12,605	12,605	10.8%
Postage	5420	31	606	119	60	500	500	100	100	-80.0%
Electricity	5431	7,074	6,319	6,239	6,195	6,300	6,300	7,000	7,000	11.1%
Water & Sewer	5432	874	848	1,777	810	840	840	840	900	7.1%
Stormwater Assessment	5434	666	666	-	-	1,516	1,516	-	-	-100.0%
Submerged Land Lease	5447	7,856	4,871	4,097	4,152	8,000	8,000	6,357	6,357	-20.5%
Equipment Rental	5449	-	-	-	-	-	-	1,554	1,554	-
Insurance	5450	19,118	15,814	21,840	24,474	28,100	28,100	31,818	30,449	8.4%
Facility Maintenance	5461	6,221	12,503	9,953	5,121	5,000	5,000	20,000	20,000	300.0%
R&M - Equipment	5462	603	-	-	1,381	800	800	400	400	-50.0%
Duplicating	5470	410	224	245	667	1,500	1,500	585	585	-61.0%
Classified Advertising	5482	917	590	2,028	3,831	1,000	1,000	1,000	1,000	0.0%
Promotional	5489	25,000	25,688	-	-	-	-	-	-	-
Other Expenses	5499	-	-	2,506	1,142	1,000	1,000	1,000	1,000	0.0%
Office Supplies	5510	1,374	663	887	3,174	4,000	4,000	4,000	4,000	0.0%
Uniforms	5521	-	-	-	15	-	-	-	-	-
Small Tools	5524	-	-	317	-	-	-	-	-	-
Operating Supplies	5529	402	770	2,935	4,188	5,000	16,304	5,000	5,000	-69.3%
Publications & Memberships	5540	994	369	620	957	1,500	1,500	1,500	1,500	0.0%
Operating Costs		**$ 491,651**	**$ 520,191**	**$ 530,623**	**$ 593,034**	**$ 661,380**	**$ 684,416**	**$ 795,496**	**$ 704,901**	**3.0%**
Vehicles	5641	-	-	-	-	-	28,068	-	-	-100.0%
Other Equipment	5643	-	-	9,711	-	15,000	15,000	7,000	4,000	-73.3%
Capital Outlay		**$ -**	**$ -**	**$ 9,711**	**$ -**	**$ 15,000**	**$ 43,068**	**$ 7,000**	**$ 4,000**	**-90.7%**
Vehicle Replacement Plan	5644	-	-	-	-	-	-	27,793	27,793	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 27,793**	**$ 27,793**	**-**
Total		**$ 639,902**	**$ 653,768**	**$ 669,757**	**$ 804,089**	**$ 883,874**	**$ 934,978**	**$ 1,119,511**	**$ 1,025,882**	**9.7%**

City of St. Pete Beach
FY 2019 Budget
Public Works: Administration

001-6101-519

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	216,690	Staff wages including 3% merit increases
Automobile Allowance	5125	1,320	Public Works Director's allowance per contract
Other Wages	5130	2,436	Payments to employees who opt out of the City's health insurance program
FICA Tax	5210	16,975	FICA contributions at 7.65% of salary
Retirement	5220	22,865	Contributions to staff retirement
Employee Insurance	5230	28,397	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	505	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 289,188**	
Planning & Engineering	5312	30,000	Consulting services on an as-needed basis; engineering and design assistance; review of development site plans as needed
Software	5330	8,401	Allocation of GIS services ($7,701) and FacilityDude work order management system ($700)
Bus Service Support	5343	569,050	Beach Trolley service per Pinellas Suncoast Transit Authority contract
Travel & Training	5400	5,000	Staff development and training
Telephone	5410	12,605	Internet, telephone, and cell phone service; cell phone allowance; wireless connections for 20 iPads
Postage	5420	100	Routine office mail
Electricity	5431	7,000	Projected annual cost of electric service at Public Works building
Water & Sewer	5432	900	Projected annual cost of water and sewer service
Submerged Land Lease	5447	6,357	State of Florida fees for Merry Pier submerged land lease
Equipment Rental	5449	1,554	Allocation of Public Works copier lease
Insurance	5450	30,449	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	20,000	Maintenance for the Public Works campus, including: elevator maintenance and inspections, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, pest control, fire extinguisher testing. New funding in FY 2019 includes $15,000 for LED interior/exterior light conversion.
R&M - Equipment	5462	400	Repairs and maintenance of equipment as needed, including: computer, plotter, and engineering equipment
Duplicating	5470	585	Routine office printing and binding; scanning of as-builts for hard copy updates
Classified Advertising	5482	1,000	Advertising costs for vacant positions as necessary
Other Expenses	5499	1,000	Miscellaneous expenses for as-needed items
Office Supplies	5510	4,000	Routine office supplies
Operating Supplies	5529	5,000	Miscellaneous hardware and computer equipment
Publications & Memberships	5540	1,500	American Public Works Association publications and memberships, technical publications, and reference materials as needed
Operating Costs		**$ 704,901**	
Other Equipment	5643	4,000	1 large monitor for EOC and 1 interactive smart board for engineering meetings
Capital Outlay		**$ 4,000**	
Vehicle Replacement Plan	5644	27,793	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 27,793**	
Total		**$ 1,025,882**	

Public Works: Facilities Maintenance

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Facilities Maintenance Division maintains the public buildings including:

- City Hall
- Public Works
- Community Center
- Aquatic Center
- Warren Webster Building
- Don Vista Cultural Arts Center
- Upham Beach Concession Stand
- Library
- Fire Station No. 22
- Fire Station No. 23
- Pass-a-Grille Beach Concession Stand
- Park Restrooms
- Park Pavilions
- Merry Pier
- Shuffleboard Court Building

City Hall facility maintenance is funded out of this cost center. Maintenance costs for all other public facilities are allocated to the appropriate user department.

Action Items:

- Work with all City Departments to monitor and maintain facilities in a cost effective manner.
- Develop an energy efficiency and savings portfolio for all primary facilities and implement a long range plan to optimize energy efficiency.
- Develop a facility maintenance portfolio for routine and capital maintenance and repair requirements for each facility.
- Perform preventative maintenance for building systems including HVAC and controls, electrical, security, doors and plumbing.
- Monitor routine maintenance contract performance including fire extinguisher, sprinkler head and alarm checks, elevator inspections, pest control, water and air filter changes, window cleaning and carpet cleaning.
- Perform custodial services.
- Order, receive, store and distribute supplies.
- Systematically rehabilitate all exterior electrical outlets and lighting retrofitting with LED.

Public Works: Facilities Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Public Properties Crew Chief	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Public Properties Worker III	1.00	1.00	1.00	0.00	0.00	0.00	0.00	-
Public Properties Worker I	0.00	0.00	0.50	1.00	1.00	1.00	0.00	0.0%
Public Properties Worker (part-time)	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Total	2.00	2.00	2.50	3.00	3.00	3.00	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget

Public Works: Facilities Maintenance

001-6102-519

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	79,088	75,404	87,785	70,613	106,013	106,013	98,341	98,341	-7.2%
Other Wages	5130	250	-	-	305	1,452	1,452	2,386	2,386	64.3%
Overtime	5140	802	518	1,657	3,728	1,657	1,657	2,594	2,594	56.5%
FICA Tax	5210	6,138	5,848	6,391	5,687	8,348	8,348	7,933	7,933	-5.0%
Retirement	5220	35,492	36,169	44,939	43,946	60,700	60,700	71,499	71,499	17.8%
Employee Insurance	5230	7,120	7,297	9,882	9,579	16,267	16,267	13,507	13,507	-17.0%
Workers Compensation	5240	4,742	4,999	4,935	5,964	6,931	6,931	7,624	7,137	3.0%
Personnel Costs		**$ 133,631**	**$ 130,235**	**$ 155,589**	**$ 139,822**	**$ 201,368**	**$ 201,368**	**$ 203,884**	**$ 203,397**	**1.0%**
Professional & Contractual	5310	7,163	1,293	1,939	6,692	10,000	10,000	10,000	10,000	0.0%
Telephone	5410	607	592	681	607	680	680	1,221	1,221	79.6%
Electricity	5431	56,608	31,570	20,978	19,746	20,500	20,500	22,000	22,000	7.3%
Water & Sewer	5432	1,726	1,654	1,086	1,439	1,265	1,265	1,470	1,500	18.6%
Reclaimed Water	5433	397	397	88	-	100	100	-	-	-100.0%
Stormwater Assessment	5434	1,688	1,688	2,119	-	3,834	3,834	-	-	-100.0%
Insurance	5450	64,493	84,152	92,140	94,035	103,921	103,921	116,461	108,082	4.0%
Facility Maintenance	5461	19,116	10,846	6,012	22,438	10,000	10,000	76,000	76,000	660.0%
R&M - Vehicles	5463	943	327	1,161	2,404	1,000	1,000	1,000	1,000	0.0%
Classified Advertising	5482	-	-	318	644	-	-	-	-	-
Other Expenses	5499	-	-	-	199	-	-	-	-	-
Office Supplies	5510	-	-	-	89	-	-	-	-	-
Uniforms	5521	529	736	1,107	1,434	1,350	1,350	1,350	1,350	0.0%
Fuel	5522	2,957	2,003	1,622	1,969	2,300	2,300	2,318	2,318	0.8%
Small Tools	5524	691	874	1,080	77	5,000	5,000	9,000	6,000	20.0%
Operating Supplies	5529	12,823	15,283	18,076	21,070	22,000	22,000	30,000	25,000	13.6%
Operating Costs		**$ 169,741**	**$ 151,414**	**$ 148,407**	**$ 172,843**	**$ 181,950**	**$ 181,950**	**$ 270,820**	**$ 254,471**	**39.9%**
Vehicles	5641	-	-	-	-	56,400	56,400	-	-	-100.0%
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ -**	**$ 56,400**	**$ 56,400**	**$ -**	**$ -**	**-100.0%**
Vehicle Replacement Plan	5644	-	-	-	17,000	-	-	12,433	12,433	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ 17,000**	**$ -**	**$ -**	**$ 12,433**	**$ 12,433**	**-**
Total		**$ 303,372**	**$ 281,649**	**$ 303,997**	**$ 329,665**	**$ 439,718**	**$ 439,718**	**$ 487,137**	**$ 470,301**	**7.0%**

City of St. Pete Beach
FY 2019 Budget
Public Works: Facilities Maintenance

001-6102-519

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	98,341	Staff wages including 3% merit increases
Other Wages	5130	2,386	Payments to employees who opt out of the City's health insurance program
Overtime	5140	2,594	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	7,933	FICA contributions at 7.65% of salary
Retirement	5220	71,499	Contributions to staff retirement
Employee Insurance	5230	13,507	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	7,137	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 203,397**	
Professional & Contractual	5310	10,000	Exterior window cleaning; carpet cleaning; professional services as required for City Hall maintenance
Telephone	5410	1,221	Internet, telephone, and cell phone service
Electricity	5431	22,000	Projected annual cost of electric service at City Hall
Water & Sewer	5432	1,500	Projected annual cost of water and sewer service
Insurance	5450	108,082	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	76,000	Examples include: elevator maintenance and inspections, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, pest control, and fire extinguisher testing. FY 2019 funding includes $46,000 for LED lighting replacements at City Hall.
R&M - Vehicles	5463	1,000	Repair and maintenance of vehicles assigned to division
Uniforms	5521	1,350	Uniforms for staff allocated to this division
Fuel	5522	2,318	Estimated fuel costs based on expenditure history
Small Tools	5524	6,000	Items used to maintain City facilities, such as: power tools, meters, test equipment, shovels, drills, wrenches, saws, ladders, and vacuums
Operating Supplies	5529	25,000	Items used at all City facilities excluding library, including: light bulbs, ballasts, paper supplies, trash liners, soaps, deodorants, personnel protection equipment, and cleaners
Operating Costs		**$ 254,471**	
Vehicle Replacement Plan	5644	12,433	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 12,433**	
Total		**$ 470,301**	

Public Works: Streets Maintenance

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Streets Maintenance Division maintains the City-owned street system including signage, asphalt and concrete streets, curbs, gutters, sidewalks, aprons and alley ways.

Action Items:

- Perform street maintenance including pothole repair and striping.
- Develop a sign inventory to maintain, replace, remove and install street signage.
- Repair minor concrete sidewalks, curb and gutter damage.
- Coordinate the repair of street lights, cross walk lights and traffic signal devices.
- Implement appropriate maintenance of traffic signage and control when needed.
- Install and remove holiday banners, lights and signs.
- Install and maintain appropriate pole brackets for banners, lights and signs.
- Perform shell alley maintenance.
- Remove graffiti from street facilities; coordinate with the Sherriff's department for gang identification.
- Coordinate for the correction of man hole cover elevations with appropriate utility owners.
- Remove dead animals from city streets and right of way.

Public Works: Streets Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Public Properties Crew Chief	0.00	0.00	0.15	0.33	0.00	0.00	0.00	-
Public Properties Worker III	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Public Properties Worker II	1.00	1.00	1.00	1.00	0.00	0.00	0.00	-
Public Properties Worker I	1.00	1.00	2.50	1.00	2.00	2.00	0.00	0.0%
Technician	0.00	0.00	0.00	0.00	0.15	0.15	0.00	0.0%
Total	2.00	2.00	3.65	2.33	2.15	2.15	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget
Public Works: Streets Maintenance

001-6103-541

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	84,867	86,298	108,391	70,764	65,687	65,687	65,331	65,331	-0.5%
Other Wages	5130	1,245	919	2,755	199	-	-	-	-	-
Overtime	5140	3,146	4,482	9,733	1,853	5,338	5,338	4,466	4,466	-16.3%
FICA Tax	5210	6,698	6,321	8,808	5,423	5,437	5,437	5,111	5,111	-6.0%
Retirement	5220	59,820	65,170	82,438	53,466	52,812	52,812	58,913	58,913	11.6%
Employee Insurance	5230	24,735	29,913	32,587	23,674	17,433	17,433	23,592	23,592	35.3%
Workers Compensation	5240	12,713	12,773	12,607	11,202	11,856	11,856	13,042	12,210	3.0%
Personnel Costs		**$ 193,224**	**$ 205,874**	**$ 257,319**	**$ 166,581**	**$ 158,563**	**$ 158,563**	**$ 170,455**	**$ 169,623**	**7.0%**
Professional & Contractual	5310	110,274	140,210	109,453	72,264	80,000	82,132	100,000	80,000	-2.6%
Software	5330	-	-	-	-	10,000	10,000	-	-	-100.0%
Travel & Training	5400	259	75	491	872	1,000	1,000	1,000	1,000	0.0%
Telephone	5410	526	425	547	1,195	995	995	1,064	1,064	6.9%
Electricity	5431	328,815	338,151	325,520	323,432	325,600	325,600	327,000	327,000	0.4%
Solid Waste Disposal	5434	61,869	63,068	63,357	44,709	17,600	17,600	17,833	17,833	1.3%
Equipment Rental	5449	-	-	2,731	-	-	-	-	-	-
Insurance	5450	11,157	10,788	11,609	11,166	12,285	12,285	13,759	12,746	3.8%
R&M - Equipment	5462	467	1,019	1,014	51	1,500	1,500	1,500	1,500	0.0%
R&M - Vehicles	5463	8,422	16,925	12,678	4,363	10,000	10,000	20,000	20,000	100.0%
R&M - Other	5469	89,781	117,495	66,436	189,749	155,000	168,478	160,000	78,000	-53.7%
Classified Advertising	5482	505	-	-	623	-	-	-	-	-
Other Expenses	5499	-	-	374	-	-	-	-	-	-
Uniforms	5521	1,471	1,215	1,279	900	900	1,350	900	900	-33.3%
Fuel	5522	10,366	6,790	5,751	7,078	6,750	6,750	7,588	7,588	12.4%
Small Tools	5524	1,102	945	995	757	1,000	1,000	1,500	1,500	50.0%
Operating Supplies	5529	17,656	29,986	27,978	35,628	42,000	41,550	65,000	42,000	1.1%
Operating Costs		**$ 642,670**	**$ 727,092**	**$ 630,213**	**$ 692,787**	**$ 664,630**	**$ 680,240**	**$ 717,144**	**$ 591,131**	**-13.1%**
Vehicles	5641	-	-	67,025	-	-	85,021	-	-	-100.0%
Equipment	5643	4,988	-	-	-	7,500	7,500	22,000	22,000	193.3%
Improvements	5650	-	-	-	-	-	50,000	-	-	-100.0%
Capital Outlay		**$ 4,988**	**$ -**	**$ 67,025**	**$ -**	**$ 7,500**	**$ 142,521**	**$ 22,000**	**$ 22,000**	**-84.6%**
Vehicle Replacement Plan	5644	-	-		19,250	18,107	18,107	17,996	17,996	-0.6%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ 19,250**	**$ 18,107**	**$ 18,107**	**$ 17,996**	**$ 17,996**	**-0.6%**
Total		**$ 840,882**	**$ 932,967**	**$ 954,557**	**$ 878,618**	**$ 848,800**	**$ 999,431**	**$ 927,595**	**$ 800,750**	**-19.9%**

City of St. Pete Beach
FY 2019 Budget
Public Works: Streets Maintenance

001-6103-541

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	65,331	Staff wages including 3% merit increases
Overtime	5140	4,466	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	5,111	FICA contributions at 7.65% of salary
Retirement	5220	58,913	Contributions to staff retirement
Employee Insurance	5230	23,592	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	12,210	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 169,623**	
Professional & Contractual	5310	80,000	Signal replacement; pavement/markings; buoys; miscellaneous engineering. FY 2019 includes funding for street sign inventory for district 1 ($10,000).
Travel & Training	5400	1,000	Staff development and training
Telephone	5410	1,064	Internet, telephone, and cell phone allowance
Electricity	5431	327,000	Projected annual cost of electric service for street lights and traffic signals
Solid Waste Disposal	5434	17,833	Street trash and recycling collection contract ($12,000); miscellaneous beach cleaning and trash collection ($5,600); internal stormwater assessment billing ($233)
Insurance	5450	12,746	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Equipment	5462	1,500	Examples include: oils, lubricants, tires, batteries, pavement saws, cement mixer maintenance, and generator maintenance
R&M - Vehicles	5463	20,000	Repair and maintenance of vehicles assigned to division, including two high maintenance vehicles: front-end loader and bucket truck
R&M - Other	5469	78,000	Street sign replacement ($15,000); spot markings ($35,000); Gulf Way brick pavers and sidewalk improvements ($18,000); miscellaneous ($10,000). Previously included $100,000 for concrete repairs, which is reported as a standalone CIP project effective FY 2019.
Uniforms	5521	900	Uniforms for staff allocated to this division
Fuel	5522	7,588	Estimated fuel costs based on expenditure history
Small Tools	5524	1,500	Asphalt seal equipment including dust control
Operating Supplies	5529	42,000	Examples include: cement, mortar, nails, nuts, bolts, lumber, chalk, stain, sealer, plywood, wire ties, rain gear, safety vests, goggles, flash lights, barricades, cones, sand bags, swivels, fencing, metals, rivets, pipes, brackets, shell, cold patches, and signs
Operating Costs		**$ 591,131**	
Equipment	5643	22,000	Sign printer ($13,000); laminator ($1,000); concrete drum grinder ($5,000); paint stripe machine ($3,000)
Capital Outlay		**$ 22,000**	
Vehicle Replacement Plan	5644	17,996	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 17,996**	
Total		**$ 800,750**	

Public Works: Parks & Grounds Maintenance

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Parks & Grounds Maintenance Division maintains the public parks and associated facilities including playground equipment, tennis, basketball and shuffleboard courts, benches, fences, signs, parking areas, grills, trash and recycling receptacles, lighting, irrigation systems, grounds maintenance and planting care.

Action Items:

- Develop a park portfolio for each park to specify routine facility maintenance requirements.
- Develop a short and long range facility repair and replacement portfolio for each park.
- Monitor and inspect contract landscaping and custodial work for adherence to contract specifications.
- Perform routine safety inspections of playground equipment and facilities.
- Ensure dog waste bag stations are supplied.
- Develop, update and maintain a tree inventory.
- Perform landscaping maintenance including tree and bush trimming and removal, turf management, pesticide application, fertilization, disease, insect and weed control, mowing and planting.
- Remove graffiti from park facility surfaces; coordinate with the Sherriff's department for gang identification.

Public Works: Parks & Grounds Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Public Properties Crew Chief	0.00	0.00	0.10	0.33	0.00	0.00	0.00	-
Public Properties Worker III	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Public Properties Worker II	0.00	0.00	3.00	1.00	3.00	5.00	2.00	66.7%
Public Properties Worker I	3.00	3.00	0.00	1.00	2.00	1.00	-1.00	-50.0%
Total	3.00	3.00	3.10	2.33	6.00	7.00	1.00	16.7%

City of St. Pete Beach
FY 2019 Budget

Public Works: Parks & Grounds Maintenance

001-6104-572

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	126,622	127,911	133,282	93,866	210,447	210,447	243,124	243,124	15.5%
Other Wages	5130	1,014	477	1,724	541	1,317	1,317	2,386	2,386	81.2%
Overtime	5140	3,212	929	9,017	6,762	8,413	8,413	8,038	8,038	-4.5%
Reimbursable Overtime	5145	-	923	584	-	-	-	-	-	-
FICA Tax	5210	8,541	8,603	9,917	6,985	16,844	16,844	19,817	19,817	17.7%
Retirement	5220	77,575	59,826	67,479	69,415	170,114	170,114	244,933	244,933	44.0%
Employee Insurance	5230	31,475	33,736	35,071	28,941	53,157	53,157	58,779	58,779	10.6%
Workers Compensation	5240	8,129	7,309	7,215	3,994	4,645	4,645	5,109	4,783	3.0%
Personnel Costs		**$ 256,568**	**$ 239,714**	**$ 264,289**	**$ 210,504**	**$ 464,937**	**$ 464,937**	**$ 582,186**	**$ 581,860**	**25.1%**
Professional & Contractual	5310	265,639	238,611	218,598	194,556	144,855	146,275	200,000	200,000	36.7%
Travel & Training	5400	357	285	1,058	300	1,000	1,000	2,000	2,000	100.0%
Telephone	5410	582	532	580	518	445	445	814	814	82.9%
Postage	5420	21	-	-	-	-	-	-	-	-
Electricity	5431	12,422	12,141	10,532	9,756	10,400	10,400	10,400	10,400	0.0%
Water	5432	18,100	18,884	24,731	29,331	20,000	20,000	30,000	30,000	50.0%
Reclaimed Water	5433	60,868	60,166	50,811	71,136	70,925	70,925	61,073	61,172	-13.8%
Stormwater Assessment	5434	2,790	2,863	3,750	-	6,558	6,558	939	939	-85.7%
Equipment Rental	5449	973	-	2,082	3,901	1,500	1,500	1,500	1,500	0.0%
Insurance	5450	9,225	9,940	12,105	15,795	18,945	18,945	21,613	21,140	11.6%
Facility Maintenance	5461	50,393	65,180	86,086	55,435	180,000	181,945	180,000	100,000	-45.0%
R&M - Equipment	5462	2,025	2,623	2,082	2,588	3,500	3,500	6,000	5,000	42.9%
R&M - Vehicles	5463	1,779	2,023	1,796	4,646	3,500	3,500	7,000	6,000	71.4%
Other Expenses	5499	-	-	761	-	-	-	-	-	-
Uniforms	5521	1,146	1,310	1,046	1,041	900	3,150	3,150	3,150	0.0%
Fuel	5522	7,007	5,776	5,906	6,436	6,000	6,000	9,261	9,261	54.4%
Small Tools	5524	1,290	1,301	1,009	1,882	2,000	2,000	2,000	2,000	0.0%
Agricultural Supplies	5527	14,600	17,612	28,105	17,790	30,000	30,000	30,000	30,000	0.0%
Adoption Supplies	5528	2,394	-	-	3,690	4,000	4,000	4,000	4,000	0.0%
Operating Supplies	5529	7,884	19,448	27,381	32,946	35,000	39,450	40,000	40,000	1.4%
Publications & Memberships	5540	-	25	-	-	500	500	500	500	0.0%
Operating Costs		**$ 459,494**	**$ 458,721**	**$ 478,419**	**$ 451,747**	**$ 540,028**	**$ 550,093**	**$ 610,250**	**$ 527,876**	**-4.0%**
Vehicles	5641	-	34,879	-	34,912	45,000	45,000	-	-	-100.0%
Other Equipment	5649	-	9,500	13,642	27,164	-	-	-	-	-
Other Improvements	5700	-	-	-	-	-	-	-	-	-
Capital Outlay		**$ -**	**$ 44,379**	**$ 13,642**	**$ 62,076**	**$ 45,000**	**$ 45,000**	**$ -**	**$ -**	**-100.0%**
Vehicle Replacement Plan	5644	-	-	-	9,000	13,984	13,984	41,724	41,724	198.4%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ 9,000**	**$ 13,984**	**$ 13,984**	**$ 41,724**	**$ 41,724**	**198.4%**
Total		**$ 716,062**	**$ 742,813**	**$ 756,350**	**$ 733,327**	**$ 1,063,949**	**$ 1,074,014**	**$ 1,234,160**	**$ 1,151,460**	**7.2%**

Public Works: Parks & Grounds Maintenance

001-6104-572

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	243,124	Staff wages including 3% merit increases
Other Wages	5130	2,386	Payments to employees who opt out of the City's health insurance program
Overtime	5140	8,038	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	19,817	FICA contributions at 7.65% of salary
Retirement	5220	244,933	Contributions to staff retirement
Employee Insurance	5230	58,779	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	4,783	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 581,860**	
Professional & Contractual	5310	200,000	Contractual parks maintenance in District 3 ($59,359), District 4 ($58,188); tree trimming ($75,000); contingency ($7,453)
Travel & Training	5400	2,000	Staff development and training
Telephone	5410	814	Staff cell phone service
Electricity	5431	10,400	Projected annual cost of electric service for parks, park shelters, park lighting, and irrigation time clocks
Water	5432	30,000	Projected annual cost of water and sewer service for water fountains, restrooms, and fish cleaning tables at public parks
Reclaimed Water	5433	61,172	Projected annual cost of reclaimed water service at approximately 75 sites with 105 irrigation systems in City parks, medians, rights-of-way, and facilities
Stormwater Assessment	5434	939	City of St. Pete Beach stormwater assessment for public park property, including planned rate increase
Equipment Rental	5449	1,500	Examples include: skid loader, trencher, lifts, roller, and auger
Insurance	5450	21,140	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	100,000	Citywide irrigation supplies; hardware, electrical, sign materials, benches, lumber, clay, and bases for 3 fields; tennis nets for 9 courts; basketball goals and nets for 3 courts; miscellaneous repairs for all facilities, including items such as: park restroom maintenance, general electrical, plumbing, windows, doors, painting and roof repairs, wood deck and rail waterproofing, dock and piling repair for Merry Pier, beach showers, fire extinguisher testing, public restroom floor tile and grout restoration, and pest control. Previously included $80,000 for restroom improvements, which is reported as a standalone CIP project effective FY 2019.
R&M - Equipment	5462	5,000	Repair and maintenance of small power equipment: Toro ball field machine, John Deere 4600 tractor, Gator utility vehicle, turf spreader/sprayer, chain saws, and trimmers
R&M - Vehicles	5463	6,000	Repair and maintenance of vehicles assigned to division
Uniforms	5521	3,150	Uniforms for staff allocated to this division
Fuel	5522	9,261	Estimated fuel costs based on expenditure history
Small Tools	5524	2,000	Examples include: power blowers, power spreaders, hand power tools, shovels, rakes, brooms, chain saws, and hedge trimmers
Agricultural Supplies	5527	30,000	Plant, turf, and tree care/replacement
Adoption Supplies	5528	4,000	Memorial benches at public parks
Operating Supplies	5529	40,000	Examples include: park and facility accessories, hardware, flags, picnic tables, grills, drinking fountains, and trash receptacles
Publications & Memberships	5540	500	Florida Nursery and Allied Trades Society; Florida Institute of Parks Personnel; International Society of Arboriculture
Operating Costs		**$ 527,876**	

Public Works: Parks & Grounds Maintenance

001-6104-572

Account Description	Account	FY 2019 Budget	Line Item Description
Vehicle Replacement Plan	5644	41,724	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 41,724**	
Total		**$ 1,151,460**	

Public Works: Beach Maintenance

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Beach Maintenance Division maintains the public beaches, sand dunes and associated facilities including sand dune walk-overs, showers, trash and recycling containers, benches, signs, walls and the associated infrastructure at the Pass-a-Grille and Upham beachs.

Action Items:

- Coordinate with Pinellas County, Florida Fish and Wildlife, Sherriff representatives and others to ensure all activities on the beach are conducted in accordance with applicable laws and ordinances.
- Monitor daily contracted garbage and recycling collection. Add a second daily pick-up with city employees from Memorial Day weekend to Labor Day weekend.
- Remove sea deposited debris including crab traps, wood, dead fish and other aquatic detritus washed onto the beach by tidal action at the high water mark on weekdays.
- Manage the sand dunes planting restoration program including sea oat planting and invasive species removal.
- Remove debris and trash blown or thrown onto the sand dunes.
- Maintain the dune walkovers and showers.
- Work with Parking Enforcement staff to help maintain beach parking areas at Pass-a-Grille and Upham, monitoring garbage removal, pay stations, and other beach infrastructure.
- Be involved in public education and answer questions about ordinance prohibitions and threatening and docile animal species.
- Initiate removal of concrete debris in and around the 1st Avenue Jetty and replace with natural rock as needed.
- Monitor and maintain the sidewalk and fishing pier at 1st Avenue.

Public Works: Beach Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Public Properties Crew Chief	0.00	0.00	0.00	0.33	0.00	0.00	0.00	-
Public Properties Worker II	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Public Properties Worker I	0.00	0.00	0.00	1.00	2.00	2.00	0.00	0.0%
Total	0.00	0.00	0.00	2.33	3.00	3.00	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget

Public Works: Beach Maintenance

001-6105-572

Reported in the Streets Division prior to fiscal year 2017

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	-	-	-	73,106	98,151	98,151	94,652	94,652	-3.6%
Other Wages	5130	-	-	-	483	1,317	1,317	-	-	-100.0%
Overtime	5140	-	-	-	631	3,964	3,964	2,294	2,294	-42.1%
FICA Tax	5210	-	-	-	5,201	7,913	7,913	7,330	7,330	-7.4%
Retirement	5220	-	-	-	22,596	43,616	43,616	63,852	63,852	46.4%
Employee Insurance	5230	-	-	-	2,643	33,720	33,720	30,208	30,208	-10.4%
Workers Compensation	5240	-	-	-	4,320	5,020	5,020	5,522	5,170	3.0%
Personnel Costs		**$ -**	**$ -**	**$ -**	**$ 108,980**	**$ 193,701**	**$ 193,701**	**$ 203,858**	**$ 203,506**	**5.1%**
Professional & Contractual	5310	-	-	-	-	-	-	18,000	-	-
Waste Disposal	5435	-	-	-	54,000	54,540	54,540	54,540	54,540	0.0%
Equipment Rental	5449	-	-	-	-	1,000	1,000	1,000	1,000	0.0%
Facility Maintenance	5461	-	-	-	3,258	50,000	46,000	45,000	5,000	-89.1%
R&M - Equipment	5462	-	-	-	4,061	6,000	10,000	10,000	10,000	0.0%
R&M - Vehicles	5463	-	-	-	-	1,000	1,000	19,500	19,500	1850.0%
Other Expenses	5499	-	-	-	-	2,000	2,000	1,000	1,000	-50.0%
Uniforms	5521	-	-	-	900	900	900	900	900	0.0%
Fuel	5522	-	-	-	1,495	2,500	2,500	2,426	2,426	-3.0%
Small Tools	5524	-	-	-	929	600	600	600	600	0.0%
Operating Supplies	5529	-	-	-	8,141	31,000	31,000	31,000	31,000	0.0%
Operating Costs		**$ -**	**$ -**	**$ -**	**$ 72,784**	**$ 149,540**	**$ 149,540**	**$ 183,966**	**$ 125,966**	**-15.8%**
Vehicles	5641	-	-	-	-	180,000	180,000	-	-	-100.0%
Other Equipment	5649	-	-	-	-	-	-	37,000	37,000	-
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ -**	**$ 180,000**	**$ 180,000**	**$ 37,000**	**$ 37,000**	**-79.4%**
Vehicle Replacement Plan	5644	-	-	-	6,100	8,080	8,080	28,001	28,001	246.5%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ 6,100**	**$ 8,080**	**$ 8,080**	**$ 28,001**	**$ 28,001**	**246.5%**
Total		**$ -**	**$ -**	**$ -**	**$ 187,864**	**$ 531,321**	**$ 531,321**	**$ 452,825**	**$ 394,473**	**-25.8%**

City of St. Pete Beach
FY 2019 Budget
Public Works: Beach Maintenance

001-6105-572

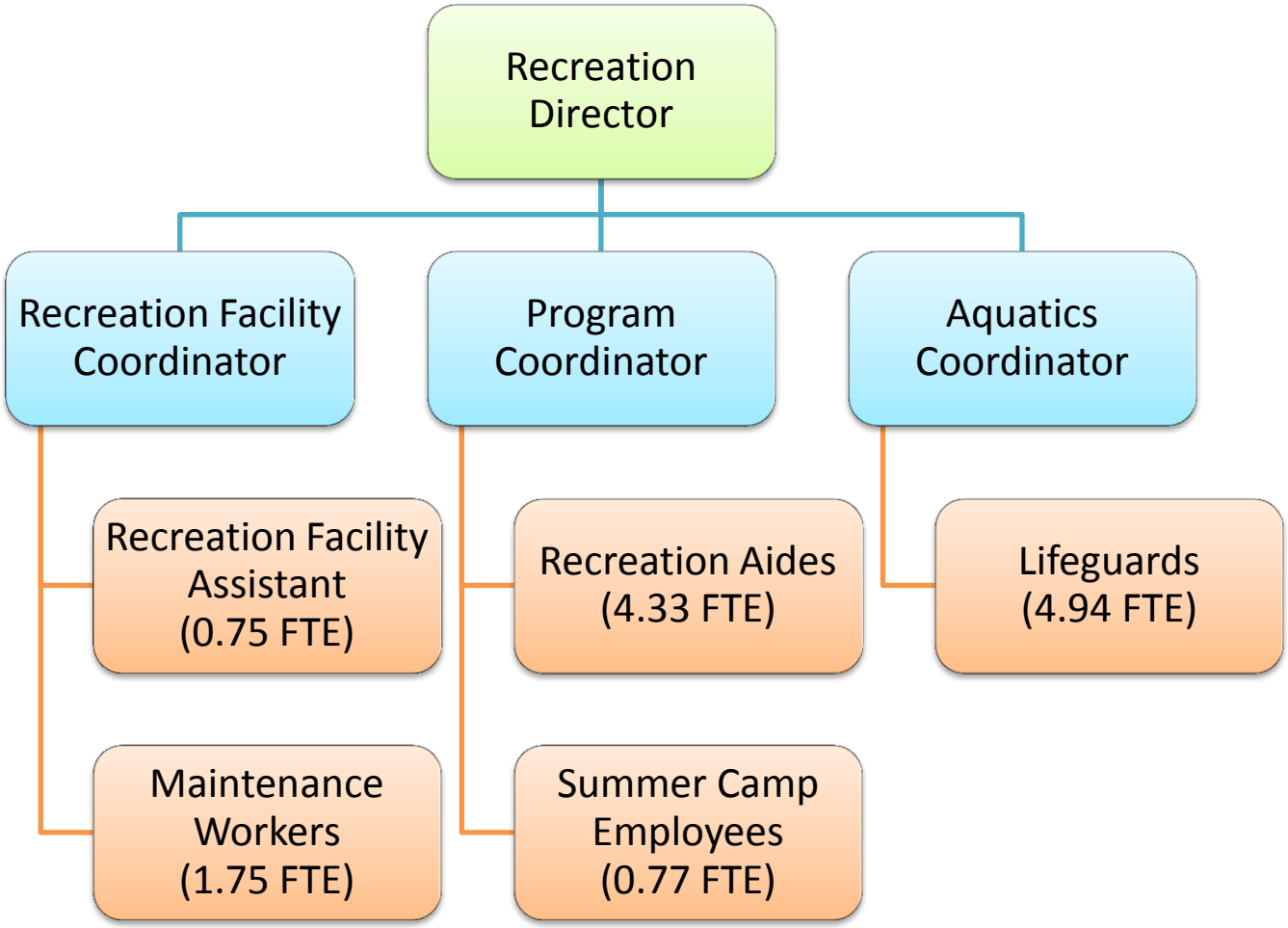
Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	94,652	Staff wages including 3% merit increases
Overtime	5140	2,294	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	7,330	FICA contributions at 7.65% of salary
Retirement	5220	63,852	Contributions to staff retirement
Employee Insurance	5230	30,208	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	5,170	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 203,506**	
Waste Disposal	5435	54,540	Contractual fee for beach pickup service
Equipment Rental	5449	1,000	Temporary tractor rentals as needed
Facility Maintenance	5461	5,000	Repair and maintenance of public beach access points and walkovers
R&M - Equipment	5462	10,000	Repair and maintenance of the beach tractor, beach rake, and other equipment
R&M - Vehicles	5463	19,500	Repair and maintenance of vehicles assigned to division, including planned overhaul of beach rake ($15,000)
Other Expenses	5499	1,000	Miscellaneous expenses for as-needed items
Uniforms	5521	900	Uniforms for staff allocated to this division
Fuel	5522	2,426	Estimated fuel costs based on expenditure history
Small Tools	5524	600	Funding available if needed
Operating Supplies	5529	31,000	Materials needed for dune maintenance and trash removal, invasive species control supplies, trash cans, beach signage, fencing, and beach shower supplies
Operating Costs		**$ 125,966**	
Other Equipment	5649	37,000	Beach ball signs at beach walkovers ($22,000); bike racks ($15,000)
Capital Outlay		**$ 37,000**	
Vehicle Replacement Plan	5644	28,001	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 28,001**	
Total		**$ 394,473**	

Recreation

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2019 Budget
Recreation



Recreation

Mission:

In partnership with our citizens, the Recreation Division provides a plethora of comprehensive recreational programs, facilities and services that strive to enrich the quality of life for present and future generations.

Programs:

Children's Programs: Children's Programs provide care through various organized activities for the children of St. Pete Beach and the surrounding communities during the time that the children are out of school. There is a licensed after school program and summer program open to youth who have completed kindergarten through 8th Grade.

Athletics Programs: The Recreation Division organizes team sports for St. Pete Beach residents and the surrounding communities, which include pickle ball, table tennis, tennis, pee-wee sports, adult and child basketball leagues. The pool will host the St. Pete Beach (West Coast Aquatics) swim team and a Master Swim Team.

Programs: Physical fitness, yoga, tai chi, dance, music, SilverSneakers, tae kwon do, karate, zumba, lunch and learns, and much more. At the Family Aquatic Center, programs offered include a variety of water exercise, swimming lessons, scuba lessons and much more.

Special Events: Concerts in the Park, 4th of July Fireworks, Beach Clean-Ups, Holiday Land & Marine Parade, Trunk or Treat, Tree Lighting, Yard Sales, Senior Excursions, The 100 Artist Show, Music in the Afternoons, as well as at our aquatics facility where there is Dive-In-Movies, Underwater Egg Hunt, and Family Fun Days.

Recreation

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Recreation Director	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Marketing & Rental Leader	1.00	1.00	0.00	0.00	0.00	0.00	0.00	-
Recreation Facility Coordinator	0.00	0.00	1.00	1.00	1.00	1.00	0.00	0.0%
Recreation Facility Assistant	0.00	0.00	0.00	0.00	0.00	0.75	0.75	-
Program Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Aquatics Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Lifeguard	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Rec Aide (part-time)	2.75	3.60	4.33	4.33	4.33	4.33	0.00	0.0%
Summer Enrichment Staff	0.77	0.77	0.77	0.77	0.77	0.77	0.00	0.0%
Lifeguard (part-time)	4.33	4.33	4.54	3.74	3.74	3.94	0.20	5.3%
Maintenance Worker I	1.13	1.13	1.50	1.50	1.75	1.75	0.00	0.0%
Total	12.98	13.83	15.14	15.34	15.59	16.54	0.95	6.1%

City of St. Pete Beach
FY 2019 Budget
Recreation

001-6106-572

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages - Recreation	5120	467,271	492,203	335,786	418,388	353,530	353,530	381,346	381,346	7.9%
Salaries & Wages - Aquatics	5121	-	-	133,174	106,218	179,231	179,231	190,624	190,624	6.4%
Other Wages	5130	201	2,788	4,364	2,019	-	-	-	-	-
Overtime - Recreation	5140	246	89	510	351	-	-	-	-	-
Overtime - Aquatics	5141	-	-	-	67	-	-	100	100	-
FICA Tax	5210	34,975	36,555	36,072	39,463	40,128	40,128	43,807	43,807	9.2%
Retirement	5220	45,754	47,514	19,876	25,663	27,781	27,781	28,945	28,945	4.2%
Employee Insurance	5230	42,990	56,535	43,658	52,875	69,065	69,065	73,077	73,077	5.8%
Workers Compensation	5240	17,349	7,178	7,085	15,453	16,701	16,701	18,371	17,195	3.0%
Personnel Costs		**$ 608,785**	**$ 642,862**	**$ 580,525**	**$ 660,497**	**$ 686,436**	**$ 686,436**	**$ 736,270**	**$ 735,094**	**7.1%**
Professional & Contractual	5310	44,642	34,644	24,269	42,965	29,700	30,000	30,000	30,000	0.0%
Instructors - Aquatics	5316	-	-	13,811	-	15,400	15,400	15,400	15,400	0.0%
Instructors - Recreation	5317	44,134	90,811	83,936	92,742	69,300	69,300	69,300	69,300	0.0%
Software	5330	-	-	-	-	13,400	13,100	14,200	14,200	8.4%
Travel & Training	5400	5,060	11,663	7,690	5,894	6,000	6,000	8,000	8,000	33.3%
Telephone	5410	2,805	3,035	2,847	3,018	3,883	3,883	4,047	4,047	4.2%
Postage	5420	114	109	66	160	300	300	200	200	-33.3%
Electricity	5431	68,107	73,666	64,042	67,639	64,100	64,100	82,821	82,821	29.2%
Water & Sewer	5432	26,582	30,358	30,041	27,858	30,121	30,121	30,000	30,500	1.3%
Stormwater Assessment	5434	1,162	1,162	1,461	-	2,635	2,635	-	-	-100.0%
Vehicle Rental	5441	17,654	16,296	16,296	16,296	18,000	18,000	2,716	16,296	-9.5%
Equipment Rental	5449	3,004	2,250	2,055	3,762	2,700	2,700	2,831	2,831	4.9%
Insurance	5450	75,945	75,904	57,543	60,579	63,185	63,185	71,236	67,315	6.5%
Facility Maintenance	5461	38,777	28,653	30,619	35,413	53,500	62,716	117,000	117,000	86.6%
R&M - Equipment	5462	17,145	14,792	15,332	19,933	13,000	13,000	13,000	13,000	0.0%
R&M - Vehicles	5463	2,077	2,541	778	1,670	3,000	3,000	3,000	3,000	0.0%
Duplicating	5470	621	926	-	-	1,000	1,000	624	624	-37.6%
Classified Advertising	5482	780	631	637	1,268	750	750	750	750	0.0%
Promotional	5489	19,762	23,877	49,814	21,966	23,000	23,000	23,000	23,000	0.0%
Promotional - SPB Classic	5490	-	-	1,179	-	-	-	-	-	-
Other Expenses - Anniversary	5498	-	-	-	19,609	-	-	-	-	-
Other Expenses	5499	16,250	8,923	19,091	45,837	3,500	3,500	3,500	3,500	0.0%
Office Supplies	5510	3,364	3,776	2,311	3,483	4,000	4,000	4,000	4,000	0.0%
Uniforms	5521	3,840	3,090	2,503	1,976	4,000	4,000	4,000	4,000	0.0%
Fuel	5522	5,028	3,335	2,267	2,575	3,800	3,800	3,306	3,306	-13.0%
Operating Supplies - Aquatics	5528	-	-	16,658	-	22,000	22,000	22,000	22,000	0.0%
Operating Supplies - Recreation	5529	55,158	52,376	32,451	57,880	22,000	22,000	22,000	22,000	0.0%
Field Trip Reimbursements	5530	-	-	5,887	10,701	-	-	-	-	-
Credit Card Processing Fees	5531	-	-	-	-		-	8,400	8,400	-
Camp Store - Aquatics	5532	-	-	1,856	-	2,000	2,000	2,000	2,000	0.0%
Camp Store - Recreation	5533	7,396	11,560	7,081	10,456	9,000	9,000	10,000	10,000	11.1%
Publications & Memberships	5540	5,043	3,311	5,613	6,775	7,205	7,205	7,205	7,205	0.0%
Special Events	5550	-	-	-	-	54,000	54,000	60,000	60,000	11.1%
Operating Costs		**$ 464,449**	**$ 497,689**	**$ 498,134**	**$ 560,455**	**$ 544,479**	**$ 553,695**	**$ 634,536**	**$ 644,695**	**16.4%**
Vehicles	5643	-	-	-	25,331	-	-	125,000	125,000	-
Other Equipment	5649	21,703	43,704	44,031	87,944	29,000	29,000	25,000	25,000	-13.8%
Capital Outlay		**$ 21,703**	**$ 43,704**	**$ 44,031**	**$ 113,275**	**$ 29,000**	**$ 29,000**	**$ 150,000**	**$ 150,000**	**417.2%**
Vehicle Replacement Plan	5644	-	-	-	-	3,333	3,333	23,333	23,333	600.1%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,333**	**$ 3,333**	**$ 23,333**	**$ 23,333**	**600.1%**
Total		**$ 1,094,937**	**$ 1,184,254**	**$ 1,122,690**	**$ 1,334,227**	**$ 1,263,248**	**$ 1,272,464**	**$ 1,544,139**	**$ 1,553,122**	**22.1%**

Recreation

001-6106-572

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages - Recreation	5120	381,346	Recreation staff wages including 3% merit increases
Salaries & Wages - Aquatics	5121	190,624	Aquatics staff wages including 3% merit increases
Overtime - Aquatics	5141	100	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	43,807	FICA contributions at 7.65% of salary
Retirement	5220	28,945	Contributions to staff retirement
Employee Insurance	5230	73,077	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	17,195	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 735,094**	
Professional & Contractual	5310	30,000	Umpires/referees and scorekeepers ($11,000); employee drug testing ($150); staff finger printing ($400); Senior bus driver ($2,100); Authors and Publishers (ASCAP) fees ($350); brochure printing ($4,000); miscellaneous photographer, graphic designer, electrical, After Care, Camp Specialty Instructors ($8,700); health department permitting ($3,000); miscellaneous ($300)
Instructors - Aquatics	5316	15,400	Payments to instructors for contracted classes held at the Aquatic Center
Instructors - Recreation	5317	69,300	70% of gross fees collected ($99,000) for contracted classes held at City facilities
Software	5330	14,200	RecTrack software maintenance and support ($13,900); website hosting ($300)
Travel & Training	5400	8,000	FRPA local district workshops and yearly conferences ($4,000); CPR certifications ($200); CDA course ($200); Directors credential ($200); CDL renewals ($300); After Care trainings ($500); additional lifeguard training as required ($500); miscellaneous ($2,100)
Telephone	5410	4,047	Internet, telephone, and cell phone allowance
Postage	5420	200	Routine office mail
Electricity	5431	82,821	Projected annual cost of electric service at the Community Center Complex and Warren Webster building
Water & Sewer	5432	30,500	Projected annual cost of water and sewer service at the Community Center Complex and Warren Webster building
Vehicle Rental	5441	16,296	Extended lease of two buses for senior trip excursions and recreation activities prior to receiving new vehicles
Equipment Rental	5449	2,831	Copier lease ($2,331); lift rentals for facility maintenance ($500)
Insurance	5450	67,315	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	117,000	Repair and maintenance at the Community Center Complex, Warren Webster building, and Don Vista building including: elevator annual maintenance and inspections, fire alarm maintenance, air condition system, general building repairs, pest control, and power washing. New funding for FY 2019 includes $50,000 for painting the outside of the entire building; $16,000 for LED light fixtures; $11,500 for sand filter maintenance.
R&M - Equipment	5462	13,000	Repair and maintenance for recreation equipment, such as basketball goals, volleyball equipment, and weight room equipment
R&M - Vehicles	5463	3,000	Repair and maintenance of vehicles assigned to division
Duplicating	5470	624	Routine office printing and binding
Classified Advertising	5482	750	Advertising costs for vacant positions as necessary
Promotional	5489	23,000	Advertising: inserts ($5,000); banners ($500); social media ads ($350); flyers ($600); concerts ($8,000); holiday events ($2,000); after care and summer camp ($2,000); classifieds ($200); program/classes ($1,000); miscellaneous ($3,350)
Other Expenses	5499	3,500	Various costs associated with the aquatics facility
Office Supplies	5510	4,000	Routine office supplies

Recreation

001-6106-572

Account Description	Account	FY 2019 Budget	Line Item Description
Uniforms	5521	4,000	Recreation staff polo shirts, summer camp and year-round staff shirts, and lifeguard swimsuits
Fuel	5522	3,306	Estimated fuel costs based on expenditure history
Operating Supplies - Aquatics	5528	22,000	Pool chemicals ($13,000); tables/chairs ($1,000); safety equipment ($1,000); program equipment ($2,000); miscellaneous ($2,000); certification for classes offered ($3,000)
Operating Supplies - Recreation	5529	22,000	After care supplies ($3,000); t-shirts for summer camp ($3,000); camp supplies ($4,000); sports equipment ($2,000); tables/chairs ($3,000); trophies ($1,200); miscellaneous ($5,800)
Credit Card Processing Fees	5531	8,400	Fees incurred to process credit card transactions
Camp Store - Aquatics	5532	2,000	Cost of snack items purchased for resale to pool patrons
Camp Store - Recreation	5533	10,000	Cost of snack items purchased for resale to summer camp and after school program participants
Publications & Memberships	5540	7,205	FRPA membership ($480); three National Recreation and Parks Association memberships ($495); LERN membership ($400); Florida Festivals and Event Association membership ($225); Constant Contact ($405); Wedding Wire ($5,000); miscellaneous ($200)
Special Events	5550	60,000	Entertainment for City events ($10,000); valet service ($2,500); event supplies and equipment ($4,000); July 4 fireworks ($25,000); Beach Goes Pops ($12,500); concession events/entertainment ($6,000)
Operating Costs		**$ 644,695**	
Vehicles	5643	125,000	Replacement of two 25-passenger buses
Other Equipment	5649	25,000	Replacement of pool slides
Capital Outlay		**$ 150,000**	
Vehicle Replacement Plan	5644	23,333	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 23,333**	
Total		**$ 1,553,122**	

Non-Departmental

City of St. Pete Beach
FY 2019 Budget
Non-Departmental

001-9618-581

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Transfer to Stormwater Fund	5996	-	-	-	100,000	-	-	-	-
Transfer to Building Fund	5997	-	-	-	-	14,500	2,351	-	-100.0%
Transfer to Wastewater Fund	5998	-	-	-	1,200,000	-	-	-	-
Transfer to Capital Fund	5999	-	-	1,975,000	3,209,836	2,390,000	4,500,000	4,300,000	79.9%
Transfers Out		**$ -**	**$ -**	**$ 1,975,000**	**$ 4,509,836**	**$ 2,404,500**	**$ 4,502,351**	**$ 4,300,000**	**78.8%**
Total		**$ -**	**$ -**	**$ 1,975,000**	**$ 4,509,836**	**$ 2,404,500**	**$ 4,502,351**	**$ 4,300,000**	**78.8%**

Non-Departmental

001-9618-581

Account Description	Account	FY 2019 Budget	Line Item Description
Transfer to Capital Fund	5999	4,300,000	General Fund contributions to support the CIP
Transfers Out		**$ 4,300,000**	
Total		**$ 4,300,000**	

Building Fund

Mission:

The Building Division's mission is to ensure the health, safety and welfare of the community through the application of engineering processes and techniques. The Community Development Director who reports directly to the City Manager oversees the division.

Programs:

Site Inspection Coordination Services: Responsible for coordinating the plan review and inspection services of a private provider including the review of site construction drawings for consistency with the Florida Building Code, the review of site construction drawings for consistency with the City's civil engineering standards, periodic inspections to verify that site construction is proceeding in accordance with the approved site construction drawings and the City's civil engineering standards and final site and landscape design inspection prior to the issuance of the final Certificate of Occupancy (CO).

Building Plan Review and Inspections: Responsible for the enforcement of Federal, State and City construction and building codes. Duties include plan review, field inspections for compliance with applicable codes, regulations and laws and policy recommendations/implementation.

Business Tax / Contractor Licensing: Responsible for licensing of all business operations within the City of St. Pete Beach. This includes the collection of taxes, registration of businesses located outside of the corporate limits and contractor registration. Other duties include the issuance of solicitation, vehicle for hire permits and signage renewals.

Parking Permits: Issue parking decals, hang tags and passes.

Action Items:

- Implementation of new building software which will provide more efficient customer service.
- Close out expired permits by reinstatement of fees and final inspections.
- Work with the Community Rating System to insure that we keep our current classification of "6" for a 20% reduction on Flood Insurance and pursue further activities to obtain a classification of "5" for a 25% reduction.

City of St. Pete Beach

FY 2019 Budget

Building Fund Revenue

Fund 201

Reported in the General Fund prior to FY 2018

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY18 - FY19 Change (%)	FY18 - FY19 Change ($)
Building Permits	322.100	-	-	-	-	700,000	700,000	0.0%	-
Radon Surcharge	325.200	-	-	-	-	2,500	15,000	500.0%	12,500
Licenses and Permits		**$ -**	**$ -**	**$ -**	**$ -**	**$ 702,500**	**$ 715,000**	**1.8%**	**$ 12,500**
Total Revenue		**$ -**	**$ -**	**$ -**	**$ -**	**$ 702,500**	**$ 715,000**	**1.8%**	**$ 12,500**
Transfer from General Fund	381.001	-	-	-	-	14,500	-	-100.0%	(14,500)
Other Financing Sources		**$ -**	**$ -**	**$ -**	**$ -**	**$ 14,500**	**$ -**	-100.0%	**$ (14,500)**
Total Funding Sources		**$ -**	**$ -**	**$ -**	**$ -**	**$ 717,000**	**$ 715,000**	**-0.3%**	**$ (2,000)**

Building Fund

Budgeted Full-time Equivalent (FTE) Positions

Reported in the General Fund prior to FY 2018

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Community Development Director	0.00	0.00	0.00	0.25	0.25	0.25	0.00	0.0%
Building Official	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Permit Administrator	1.00	1.00	0.80	0.80	0.80	0.80	0.00	0.0%
Secretary	0.00	0.00	0.00	0.10	0.10	0.10	0.00	0.0%
Deputy Building Official	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Building Inspector	0.00	0.00	0.00	2.00	1.00	1.00	0.00	0.0%
Planner I	0.00	0.00	0.00	0.00	0.50	0.00	-0.50	-100.0%
Zoning & Permitting Technician	0.00	0.00	0.50	0.50	0.00	0.50	0.50	-
Permit Technician	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Total	2.00	2.00	2.30	5.65	5.65	5.65	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget

Building Fund Expenditures

201-5402-524

Reported in the General Fund prior to fiscal year 2018

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	227,145	221,262	219,956	232,084	325,042	325,042	295,133	295,133	-9.2%
Other Wages	5130	5,396	15,927	446	28	-	-	-	-	-
Overtime	5140	-	83	10	32	-	-	60	60	-
FICA Tax	5210	16,735	16,921	16,360	16,793	24,871	24,871	22,584	22,584	-9.2%
Retirement	5220	69,609	74,597	82,788	82,464	144,579	144,579	173,485	173,485	20.0%
Employee Insurance	5230	34,844	36,600	35,782	38,675	55,194	55,194	56,051	56,051	1.6%
Workers Compensation	5240	7,811	6,141	6,064	5,920	6,879	6,879	7,567	7,085	3.0%
Personnel Costs		**$ 361,540**	**$ 371,531**	**$ 361,406**	**$ 375,996**	**$ 556,565**	**$ 556,565**	**$ 554,880**	**$ 554,398**	**-0.4%**
Professional & Contractual	5310	94,454	108,204	41,545	25,637	22,000	22,000	121,980	35,000	59.1%
Accounting & Auditing	5320	-	-	-	-	-	-	770	770	-
Software	5330	-	-	-	-	10,000	10,000	10,800	10,800	8.0%
Travel & Training	5400	60	1,580	2,233	2,112	4,000	4,000	4,500	4,000	0.0%
Telephone	5410	2,174	2,861	2,975	2,596	2,776	2,776	2,660	2,660	-4.2%
Postage	5420	1,757	2,987	4,153	11,427	500	500	4,000	4,000	700.0%
Equipment Rental	5449	-	-	-	-	-	-	253	253	-
Insurance	5450	1,514	1,460	1,574	2,213	2,434	2,434	2,726	2,525	3.7%
R&M - Equipment	5462	-	-	392	140	-	-	-	-	-
R&M - Vehicles	5463	2,490	2,576	3,952	3,107	2,500	2,500	2,500	2,500	0.0%
Duplicating	5470	4,859	4,502	4,463	2,264	1,000	1,000	2,297	2,897	189.7%
Classified Advertising	5482	1,127	-	-	1,211	500	500	500	500	0.0%
Office Supplies	5510	1,221	2,308	1,773	1,118	1,500	1,500	1,500	1,500	0.0%
Uniforms	5521	-	100	433	601	1,000	1,000	1,000	1,000	0.0%
Fuel	5522	3,072	2,076	1,689	1,290	2,000	2,000	1,574	1,574	-21.3%
Small Tools	5524	16	26	-	129	100	100	200	200	100.0%
Operating Supplies	5529	3,048	2,810	3,372	3,596	800	800	800	800	0.0%
Credit Card Processing Fees	5531	-	-	-	-	1,200	1,200	7,560	7,560	530.0%
Publications & Memberships	5540	134	1,461	1,120	2,329	1,125	1,125	1,125	1,125	0.0%
Administration Fee	5910	-	-	-	-	75,000	75,000	77,250	77,250	3.0%
Operating Costs		**$ 115,926**	**$ 132,951**	**$ 69,674**	**$ 59,770**	**$ 128,435**	**$ 128,435**	**$ 243,995**	**$ 156,914**	**22.2%**
Vehicles	5641	-	-	-	18,656	19,000	19,000	-	19,000	0.0%
Office Equipment	5643	-	-	58,327	7,600	-	-	-	-	-
Capital Outlay		**$ -**	**$ -**	**$ 58,327**	**$ 26,256**	**$ 19,000**	**$ 19,000**	**$ -**	**$ 19,000**	**0.0%**
Vehicle Replacement Plan	5644	-	-	-	-	13,000	13,000	6,056	3,500	-73.1%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ 13,000**	**$ 13,000**	**$ 6,056**	**$ 3,500**	**-73.1%**
Total		**$ 477,466**	**$ 504,482**	**$ 489,407**	**$ 462,022**	**$ 717,000**	**$ 717,000**	**$ 804,931**	**$ 733,812**	**2.3%**

City of St. Pete Beach
FY 2019 Budget
Building Fund Expenditures

201-5402-524

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	295,133	Staff wages including 3% merit increases
Overtime	5140	60	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	22,584	FICA contributions at 7.65% of salary
Retirement	5220	173,485	Contributions to staff retirement
Employee Insurance	5230	56,051	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	7,085	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 554,398**	
Professional & Contractual	5310	35,000	Contractual building plan review and/or inspection services as needed
Accounting & Auditing	5320	770	Allocated fees for the City's annual financial audit
Software	5330	10,800	Four Accela licenses
Travel & Training	5400	4,000	Continuing education credits; building technology courses; local seminars for building officials and floodplain managers
Telephone	5410	2,660	Internet, telephone service, and cell phone allowance
Postage	5420	4,000	Routine office mail
Equipment Rental	5449	253	Allocation of Community Development copier lease
Insurance	5450	2,525	Allocation of property, liability, auto, pollution, and flood insurance premiums
R&M - Vehicles	5463	2,500	Repair and maintenance of vehicles assigned to division
Duplicating	5470	2,897	Routine office printing and binding
Classified Advertising	5482	500	Advertising costs for vacant positions as necessary
Office Supplies	5510	1,500	Routine office supplies
Uniforms	5521	1,000	Uniforms for staff allocated to this division
Fuel	5522	1,574	Estimated fuel costs based on expenditure history
Small Tools	5524	200	Inspection tools as needed
Operating Supplies	5529	800	Specialty items including computer hardware and film to issue business tax ID badges for taxi drivers and solicitors
Credit Card Processing Fees	5531	7,560	Fees incurred to process credit card transactions
Publications & Memberships	5540	1,125	Memberships including: Building Association of Florida, International Code Council, American Society of Floodplain Managers, Florida Association of Occupational Licensing Officials, and NFPA. Publications as a required component of CRS criteria.
Administration Fee	5910	77,250	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		**$ 156,914**	
Vehicles	5641	$ 19,000	2006 Ford Ranger replacement
Capital Outlay		**$ 19,000**	
Vehicle Replacement Plan	5644	3,500	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 3,500**	
Total		**$ 733,812**	

Capital Improvement Fund

Capital Improvement Fund

Description:

The Capital Improvement Fund accounts for debt service and capital outlay associated with the City's governmental funds (i.e., General Fund and Building Fund). It is closely aligned with the Capital Improvement Plan (CIP), yet stands alone as its own self-balancing set of accounts.

Revenue sources include the City's allocated share of Penny for Pinellas sales tax proceeds, transfers in from the General Fund, and non-recurring items such as grant awards.

Expenditures include planning and engineering services required to initiate major construction projects, capital outlay identified in the CIP, and debt service.

FY 2019 Update:

Fiscal year 2019 non-recurring revenue sources include the following:

- $100,000 in State grants relating to the acquisition of generators at City Hall for emergency operation purposes.
- $458,057 transfer from the vehicle replacement plan. Following the extension of the Penny for Pinellas in November 2017, the Fire apparatus replacements originally contemplated by this funding will be purchased via the Capital Improvement Fund rather than the General Fund. The resources which were previously accumulated in the General Fund will be transferred to assist in the funding requirements.

General Fund transfers into the Capital Improvement Fund total $4,300,000. This will allow funds to be accumulated for future infrastructure spending, with fiscal year 2019 year-end reserves estimated at $787,118.

City of St. Pete Beach
FY 2019 Budget

Capital Improvement Fund Revenue

Fund 301

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY18 - FY19 Change (%)	FY18 - FY19 Change ($)
Penny for Pinellas	312.100	858,293	923,839	971,639	997,929	982,500	995,000	1.3%	12,500
Interlocal Agreement	312.101	-	-	-	17,127	4,500,000	-	-100.0%	(4,500,000)
Local Option Sales Tax		**$ 858,293**	**$ 923,839**	**$ 971,639**	**$ 1,015,056**	**$ 5,482,500**	**$ 995,000**	**-81.9%**	**$ (4,487,500)**
County Reimbursement	337.300	-	-	97,134	1,000,238	1,482,572	-	-100.0%	(1,482,572)
State Grants	334.390	-	-	-	-	1,500,000	100,000	-93.3%	(1,400,000)
State Grant: FDOT	334.400	-	-	203,347	-	150,000	-	-100.0%	(150,000)
State Grant FDEP	334.480	-	-	-	-	120,000	-	-100.0%	(120,000)
State Grant: FRDAP	334.485	-	-	-	-	50,000	-	-100.0%	(50,000)
Local Grant: Other	337.000	-	-	716,544	-	272,865	-	-100.0%	(272,865)
Intergovernmental		**$ -**	**$ -**	**$ 1,017,025**	**$ 1,000,238**	**$ 3,575,437**	**$ 100,000**	**-97.2%**	**$ (3,475,437)**
Private Grants: Parks	366.720	4,050	-	-	-	-	-	-	-
Miscellaneous		**$ 4,050**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
Interest Earnings	361.100	(500)	452	35,189	101,602	20,000	20,000	0.0%	-
Interest Earnings		**$ (500)**	**$ 452**	**$ 35,189**	**$ 101,602**	**$ 20,000**	**$ 20,000**	**0.0%**	**$ -**
Total Revenue		**$ 861,843**	**$ 924,291**	**$ 2,023,853**	**$ 2,116,896**	**$ 9,077,937**	**$ 1,115,000**	**-87.7%**	**$ (7,962,937)**
Debt Proceeds	384.000	-	13,031,807	-	-	-	-	-	-
Transfer from General Fund (CIP)	381.001	1,825,000	1,904,000	1,975,000	3,209,836	2,390,000	4,300,000	79.9%	1,910,000
Transfer from General Fund (VRP)	381.001	-	-	-	-	-	458,057		
Transfer from Wastewater Fund	381.101	100,000	69,774	147,044	2,967,896	-	-	-	-
Transfer from Reclaimed Water Fund	381.102	50,000	22,700	-	481,785	-	-	-	-

City of St. Pete Beach

FY 2019 Budget

Capital Improvement Fund Revenue

Fund 301

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY18 - FY19 Change (%)	FY18 - FY19 Change ($)
Transfer from Stormwater Fund	381.103	100,000	100,137	-	5,281,133	-	-	-	-
Other Financing Sources		**$ 2,075,000**	**$ 15,128,418**	**$ 2,122,044**	**$ 11,940,650**	**$ 2,390,000**	**$ 4,758,057**	**99.1%**	**$ 1,910,000**
Total Funding Sources		**$ 2,936,843**	**$ 16,052,709**	**$ 4,145,897**	**$ 14,057,546**	**$ 11,467,937**	**$ 5,873,057**	**-48.8%**	**$ (5,594,880)**

Capital Improvement Fund Expenditures

301-8000-590

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget
Professional & Contractual	5310	303,767	260,130	4,300	22,650	1,373,225	100,000
Other Equipment	5649	15,459	-	22,825	-	-	-
Capital Improvements	5650	1,368,125	1,532,422	6,618,550	6,109,092	27,218,812	-
Merry Pier	0000	-	-	-	-	-	257,000
City Hall HVAC	0001	-	-	-	-	-	110,000
Facility Security Improvements	0002	-	-	-	-	-	30,000
General Facility Improvements	0003	-	-	-	-	-	50,000
Rec Center HVAC	0004	-	-	-	-	-	110,000
Office Building at PAG Park	0005	-	-	-	-	-	35,000
Garbage Dumpster Enclosures	0006	-	-	-	-	-	50,000
Public Works Yard Expansion	0007	-	-	-	-	-	15,000
ADA Program	0008	-	-	-	-	-	50,000
Library Improvements	0009	-	-	-	-	-	400,000
Upham Beach Parking Lot	0010	-	-	-	-	-	68,500
Gulf Winds Drive	0011	-	-	-	-	-	400,000
Shell Alleys	0012	-	-	-	-	-	100,000
Street Rehabilitation	0013	-	-	-	-	-	650,000
Gulf Way Resurfacing	0014	-	-	-	-	-	400,000
Corey Ave. Electrical Service	0015	-	-	-	-	-	22,000
Corey Ave. Street Rehabilitation	0016	-	-	-	-	-	250,000
Misc. Concrete, Brick & Masonry	0017	-	-	-	-	-	100,000
Bridge Repairs	0018	-	-	-	-	-	198,000
Decorative Street Signage	0019	-	-	-	-	-	85,000
Seawall: Pass-a-Grille Way	0020	-	-	-	-	-	100,000
Seawall Maintenance	0021	-	-	-	-	-	280,000
Placemaking Improvements	0022	-	-	-	-	-	110,000
Property Beautification	0023	-	-	-	-	-	50,000
Hurley Field	0024	-	-	-	-	-	25,000
Playground Equipment	0025	-	-	-	-	-	50,000
Public Restrooms	0026	-	-	-	-	-	79,000

Capital Improvement Fund Expenditures

301-8000-590

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget
Dune & Beach Improvements	0027	-	-	-	-	-	25,000
Portable Radios	0028	-	-	-	-	-	62,000
Generator Power	0029	-	-	-	-	-	100,000
Communications Equipment	0030	-	-	-	-	-	30,000
Capital Outlay		**$ 1,687,351**	**$ 1,792,552**	**$ 6,645,675**	**$ 6,131,742**	**$ 28,592,037**	**$ 4,391,500**
Transfer to Wastewater Fund	5697	-	-	-	2,000,000	-	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ 2,000,000**	**$ -**	**$ -**
Fire Truck Lease (Principal)	5700	77,010	72,930	74,637	76,383	78,171	-
Fire Truck Lease (Interest)	5740	8,866	1,193	5,363	3,617	1,830	-
Community Center DS (Principal)	5719	345,000	365,000	385,000	400,000	420,000	-
Community Center DS (Interest)	5729	95,750	78,500	60,250	41,000	21,000	-
Community Center DS (Fees)	5736	-	-	-	1,598	1,068	-
CIRB Series 2015 DS (Principal)	5735	-	-	315,000	245,000	250,000	260,000
CIRB Series 2015 DS (Interest)	5730	-	-	434,681	501,769	496,869	489,369
Debt Issuance Costs	5737	2,239	3,370	2,451	354	-	-
Debt Service		**$ 528,865**	**$ 520,993**	**$ 1,277,382**	**$ 1,269,721**	**$ 1,268,938**	**$ 749,369**
Total		**$ 2,216,216**	**$ 2,313,545**	**$ 7,923,057**	**$ 7,401,463**	**$ 29,860,975**	**$ 5,140,869**

Wastewater Fund

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Wastewater Division operates, maintains and repairs the City owned wastewater collection system which consists of 2.8 miles of force main, 41.5 miles of gravity lines, 751 manholes, 3 pump stations and 14 lift stations. The system transmits an average of 2.64 million gallons per day to the Water Reclamation Facility in the City of St. Petersburg.

Action Items:

- Perform pump station maintenance including fats, oils and grease removal
- Develop and implement a manhole inspection program
- Develop and implement a pipe inspection program
- Utilize new task order maintenance program for pipe system and manhole repairs
- Respond to property owner requests for assistance with blockages
- Respond to property owner requests for system locates
- Maintain operational coordination with Treasure Island, Pinellas County and St. Petersburg

City of St. Pete Beach
FY 2019 Budget

Wastewater Fund Revenue

Fund 101

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY18 - FY19 Change (%)	FY18 - FY19 Change ($)
Service Charges	343.510	5,048,037	5,218,696	5,806,807	6,047,553	6,535,000	6,535,000	0.0%	-
Connection Fee - Residential	324.210	1,035	1,035	3,070	1,420	2,668	2,668	0.0%	-
Charges for Service		**$ 5,049,072**	**$ 5,219,731**	**$ 5,809,877**	**$ 6,048,973**	**$ 6,537,668**	**$ 6,537,668**	**0.0%**	**$ -**
FEMA Reimbursement	331.620	-	-	-	198,301	-	-	-	-
Miscellaneous	369.000	-	-	30	135	-	-	-	-
State Appropriation	369.005	-	-	-		1,000,000	-	-100.0%	(1,000,000)
Miscellaneous		**$ -**	**$ -**	**$ 30**	**$ 198,436**	**$ 1,000,000**	**$ -**	**-100.0%**	**$ (1,000,000)**
Interest Earnings	361.100	823	3,802	20,333	44,435	10,000	23,000	130.0%	13,000
Interest Earnings		**$ 823**	**$ 3,802**	**$ 20,333**	**$ 44,435**	**$ 10,000**	**$ 23,000**	**130.0%**	**$ 13,000**
Total Revenue		**$ 5,049,895**	**$ 5,223,533**	**$ 5,830,240**	**$ 6,291,844**	**$ 7,547,668**	**$ 6,560,668**	**-13.1%**	**$ (987,000)**
Debt Proceeds	384.000	-	2,232,000	-	-	-	2,000,000	-	2,000,000
Transfer from Capital Fund	381.301	-	-	-	2,000,000	-	-	-	-
Transfer from General Fund	381.902	-	-	-	1,200,000	-	-	-	-
Other Financing Sources		**$ -**	**$ 2,232,000**	**$ -**	**$ 3,200,000**	**$ -**	**$ 2,000,000**	-	**$ 2,000,000**
Total Funding Sources		**$ 5,049,895**	**$ 7,455,533**	**$ 5,830,240**	**$ 9,491,844**	**$ 7,547,668**	**$ 8,560,668**	**13.4%**	**$ 1,013,000**

City of St. Pete Beach
FY 2019 Budget
Wastewater Fund

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Public Works Director	0.25	0.25	0.25	0.25	0.25	0.25	0.00	0.0%
Operations Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00	0.0%
Administrative Assistant	0.25	0.00	0.25	0.25	0.25	0.25	0.00	0.0%
Secretary	0.00	0.25	0.00	0.00	0.00	0.00	0.00	-
CIP Construction Manager	0.40	0.40	0.40	0.00	0.00	0.00	0.00	-
City Engineer	0.00	0.00	0.00	0.40	0.40	0.40	0.00	0.0%
Senior Engineering Technician	0.00	0.00	0.00	0.40	0.40	0.40	0.00	0.0%
Crew Chief	1.00	1.00	0.50	0.80	0.00	0.00	0.00	-
Utilities Maintenance Worker III	1.00	1.00	1.00	1.00	1.00	2.00	1.00	100.0%
Utilities Maintenance Worker II	1.00	1.00	1.00	2.00	2.00	1.00	-1.00	-50.0%
Utilities Maintenance Worker I	1.00	1.00	1.00	0.00	0.00	0.00	0.00	-
Technician	0.00	0.00	0.00	0.00	0.65	0.65	0.00	0.0%
Total	5.15	5.15	4.65	5.35	5.20	5.20	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget
Wastewater Fund Expenditures

101-6107-535

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	222,770	223,882	215,355	220,266	257,960	257,960	275,174	275,174	6.7%
Vehicle Allowance	5125	-	-	-	623	600	600	600	600	0.0%
Other Wages	5130	25,256	28,760	19,015	8,339	11,583	11,583	12,232	12,232	5.6%
Overtime	5140	44,017	15,489	17,520	3,102	9,908	9,908	5,426	5,426	-45.2%
FICA Tax	5210	21,904	18,844	17,376	15,955	21,414	21,414	22,329	22,329	4.3%
Retirement	5220	116,721	131,802	116,281	102,420	136,442	136,442	144,868	144,868	6.2%
Employee Insurance	5230	45,444	61,314	56,909	49,250	59,586	59,586	61,385	61,385	3.0%
Workers Compensation	5240	4,893	7,987	8,009	6,596	9,228	9,228	10,151	9,504	3.0%
Personnel Costs		**$ 481,004**	**$ 488,079**	**$ 450,465**	**$ 406,551**	**$ 506,721**	**$ 506,721**	**$ 532,165**	**$ 531,518**	**4.9%**
Professional & Contractual	5310	87,177	203,289	110,314	206,265	110,300	119,800	120,000	120,000	0.2%
Accounting & Auditing	5320	7,194	7,245	7,500	1,491	9,932	9,932	9,932	9,932	0.0%
Software	5330	-	-	-	-	14,700	14,700	12,801	12,801	-12.9%
Travel & Training	5400	35	1,660	1,062	176	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	2,535	2,478	2,955	3,071	2,995	2,995	3,297	3,297	10.1%
Postage	5420	-	49	-	-	-	-	-	-	-
Electricity	5431	96,437	85,023	73,946	65,497	75,000	75,000	75,000	75,000	0.0%
Water	5432	2,743	4,948	5,126	4,692	5,985	5,985	5,000	5,000	-16.5%
Wastewater Treatment	5434	2,804,639	2,683,079	2,861,664	2,752,144	2,972,490	2,972,490	2,938,052	2,938,052	-1.2%
True Up - St. Pete Treatment	5435	(351,574)	(201,477)	(356,720)	(507,946)	-	-	-	-	-
Equipment Rental	5449	87,439	1,186	277,968	15,526	12,000	12,000	12,777	12,777	6.5%
Insurance	5450	35,250	34,208	33,646	33,483	34,660	34,660	38,958	36,481	5.3%
Facility Maintenance	5461	928	2,027	395,316	(92,120)	10,000	10,000	65,000	65,000	550.0%
R&M - Equipment	5462	15,562	22,109	10,768	18,452	20,000	36,185	150,000	150,000	314.5%
R&M - Vehicles	5463	5,442	4,738	3,546	3,899	5,000	5,000	20,000	10,000	100.0%
Duplicating	5470	516	-	-	-	-	-			-
Classified Advertising	5482	505	53	-	-	-	-			-
Other Expenses	5499	-	999	8,345	1,302	2,500	2,500	-	-	-100.0%
Office Supplies	5510	786	787	282	53	750	750	500	500	-33.3%
Uniforms	5521	1,644	1,880	1,363	1,350	1,350	1,350	1,350	1,350	0.0%
Fuel	5522	10,348	5,980	6,696	6,686	7,000	7,000	4,154	4,154	-40.7%
Small Tools	5524	224	736	39	863	1,000	1,000	1,000	1,000	0.0%
Operating Supplies	5529	10,469	23,395	28,897	27,561	15,000	17,150	20,000	20,000	16.6%
Publications & Memberships	5540	395	330	30	-	500	500	500	500	0.0%
Administration Fee	5910	219,694	226,285	233,074	240,066	247,268	247,268	254,686	254,686	3.0%
Operating Costs		**$ 3,038,385**	**$ 3,111,008**	**$ 3,705,817**	**$ 2,782,511**	**$ 3,550,430**	**$ 3,578,265**	**$ 3,735,007**	**$ 3,722,530**	**4.0%**
			3%							
Information Technology	5629	-	-	-	-	105,000	105,000	-	-	-100.0%
Lift Station R&R	5632	1,895,950	1,646,136	941,353	931,403	340,000	340,000	409,000	284,000	-16.5%
Inflow & Infiltration Repairs	5633	-	5,597	464,048	1,676,379	1,300,000	1,841,989	540,000	540,000	-70.7%
Sub-Aqueous Improvements	5634	-	-	-	-	175,000	175,000	100,000	350,000	100.0%
Pump Replacement	5635	-	-	714,231	-	-	-	20,000	20,000	-
Force Main	5635	20,630	53,754	-	-	-	-	-	-	-
Lift Station Emergency Ops	5637	-	-	-	-	-	-	108,000	108,000	-
Valve Vault Repair	5638	-	-	-	24,128	150,000	285,871	-	-	-100.0%
Sewer Expansion North	5639	-	-	-	-	100,000	535,000	-	-	-100.0%
Sewer Expansion South	5640	-	-	-	16,591	3,000,000	3,418,409	2,000,000	2,000,000	-41.5%
Vehicles	5641	-	-	-	-	-	47,434	-	-	-100.0%
Force Main Operations	5646	-	-	-	-	-	-	50,000	50,000	-
Other Equipment	5649	79,379	-	5,224	9,010	129,000	129,000	20,000	30,000	-76.7%
Capital Outlay		**$ 1,995,959**	**$ 1,705,486**	**$ 2,124,856**	**$ 2,657,511**	**$ 5,299,000**	**$ 6,877,703**	**$ 3,247,000**	**$ 3,382,000**	**-50.8%**

City of St. Pete Beach
FY 2019 Budget
Wastewater Fund Expenditures

101-6107-535

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Transfer to Capital Fund	5695	100,000	69,774	147,044	2,967,896	-	-	-	-	-
Transfers Out		**$ 100,000**	**$ 69,774**	**$ 147,044**	**$ 2,967,896**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
Capital Lease Principal	5700	-	-	-	67,670	69,471	69,471	71,320	71,320	2.7%
Capital Lease Interest	5726	-	-	5,695	8,415	7,694	7,694	5,846	5,846	-24.0%
2003 DEP Loan - Principal	5714	14,534	14,924	15,383	16,039	16,343	16,343	16,845	16,845	3.1%
2003 DEP Loan - Interest	5724	4,952	4,506	4,047	3,410	3,107	3,107	2,604	2,604	-16.2%
2005 DEP Loan Principal	5727	159,581	163,773	168,075	174,197	177,022	177,022	181,673	181,673	2.6%
2005 DEP Loan - Interest	5725	62,270	58,158	53,777	47,909	45,084	45,084	40,434	40,434	-10.3%
Bank Note - Principal	5728	-	-	162,000	174,000	182,000	182,000	189,000	189,000	3.8%
Bank Note - Interest	5729	-	89,211	198,897	188,883	187,493	187,493	180,176	180,176	-3.9%
Debt Service		**$ 241,338**	**$ 330,573**	**$ 607,874**	**$ 680,523**	**$ 688,214**	**$ 688,214**	**$ 687,898**	**$ 687,898**	**0.0%**
Total		**$ 5,856,686**	**$ 5,704,919**	**$ 7,036,056**	**$ 9,494,992**	**$ 10,044,365**	**$ 11,650,903**	**$ 8,202,070**	**$ 8,323,946**	**-28.6%**

City of St. Pete Beach
FY 2019 Budget
Wastewater Fund Expenditures

101-6107-535

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	275,174	Staff wages including 3% merit increases
Vehicle Allowance	5125	600	Public Works Director's allowance per contract
Other Wages	5130	12,232	Health insurance opt-out, lump sum payments at pay range max, and stand by pay
Overtime	5140	5,426	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	22,329	FICA contributions at 7.65% of salary
Retirement	5220	144,868	Contributions to staff retirement
Employee Insurance	5230	61,385	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	9,504	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 531,518**	
Professional & Contractual	5310	120,000	Contractual services for routine and/or emergency repairs; professional engineering services; Pinellas County utility billing fees
Accounting & Auditing	5320	9,932	Allocated fees for the City's annual financial audit
Software	5330	12,801	Allocation of GIS services ($7,701) and FacilityDude work order management system ($700); PumpWatch ($4,400)
Travel & Training	5400	2,000	Staff development and training to maintain or achieve certification as Wastewater Collection System Technicians via Florida Water & Pollution Control Operators Association
Telephone	5410	3,297	Internet, telephone, and cell phone service; cell phone allowance; service for 3 auto alarm systems at master stations; Supervisory Control and Data Acquisition system service
Electricity	5431	75,000	Projected annual cost of electric service for 17 pump/lift stations
Water	5432	5,000	Projected annual cost of water and sewer service, including daily consumption at Master Pump Station to furnish water for the odor control system; wet well wash-downs at the other 16 pump/lift stations; metered usage during wastewater line cleaning with the jet-truck.
Wastewater Treatment	5434	2,938,052	The City is obligated by an agreement with the City of St. Petersburg to pay for wastewater treatment.
Equipment Rental	5449	12,777	Temporary pumps during storm-related emergencies ($12,000); allocation of Public Works copier lease ($777)
Insurance	5450	36,481	Allocation of property, liability, auto, pollution, and flood insurance premiums
Facility Maintenance	5461	65,000	Plumbing, electrical, and landscaping supplies at the 17 pump/lift stations. FY 2019 funding includes $55,000 for block walls located at pump station nos. 1 and 2.
R&M - Equipment	5462	150,000	Repair and maintenance including preventive and scheduled service at 17 pump/lift stations (pumps, motors, controls, valves, pipes, rails, electrical systems, and grease removal equipment) and other equipment (point repairs, camera equipment, and jet-truck equipment). FY 2019 funding includes new $100,000 grease removal program to treat lift stations.
R&M - Vehicles	5463	10,000	Repair and maintenance of vehicles assigned to division
Office Supplies	5510	500	Routine office supplies
Uniforms	5521	1,350	Uniforms for staff allocated to this division
Fuel	5522	4,154	Estimated fuel costs based on expenditure history
Small Tools	5524	1,000	Purchase and/or replacement of tools and minor equipment as needed

Wastewater Fund Expenditures

101-6107-535

Account Description	Account	FY 2019 Budget	Line Item Description
Operating Supplies	5529	20,000	Examples include: mineral spirits, degreaser, deodorizer for daily use at all stations, welding and cutting supplies, lubricants, test kit supplies, traffic control devices, TV camera bulbs and CDs, gloves, sterile hand towels, soaps, fittings, manhole rings, risers and covers, fertilizer for odor control system, grease control bacteria enzymes to meet state and federal standards, PVC pipe and fittings, and cast iron pipe
Publications & Memberships	5540	500	Florida Water Pollution Control Operators Association; American Public Works Association; trade manuals and publications
Administration Fee	5910	254,686	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		**$ 3,722,530**	
Lift Station R&R	5632	284,000	Per CIP
Inflow & Infiltration Repairs	5633	540,000	Per CIP
Sub-Aqueous Improvements	5634	350,000	Per CIP
Pump Replacement	5635	20,000	Per CIP
Lift Station Emergency Ops	5637	108,000	Per CIP
Sewer Expansion South	5640	2,000,000	Per CIP
Force Main Operations	5646	50,000	Per CIP
Other Equipment	5649	30,000	Rebuild two pumps each at lift stations 7 and 17 per maintenance manual ($20,000); hydraulic lift ($10,000).
Capital Outlay		**$ 3,382,000**	
Capital Lease Principal	5700	71,320	Year three of five year lease schedule for vac truck
Capital Lease Interest	5726	5,846	Year three of five year lease schedule for vac truck
2003 DEP Loan - Principal	5714	16,845	Scheduled debt service on 2003 State Revolving Fund loan
2003 DEP Loan - Interest	5724	2,604	Scheduled debt service on 2003 State Revolving Fund loan
2005 DEP Loan Principal	5727	181,673	Scheduled debt service on 2005 State Revolving Fund loan
2005 DEP Loan - Interest	5725	40,434	Scheduled debt service on 2005 State Revolving Fund loan
Bank Note - Principal	5728	189,000	Scheduled debt service on 2015 CenterState bank loan
Bank Note - Interest	5729	180,176	Scheduled debt service on 2015 CenterState bank loan
Debt Service		**$ 687,898**	
Total		**$ 8,323,946**	

Reclaimed Water Fund

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

Reclaimed Water Fund

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Reclaimed Water Division operates, repairs, and maintains the reclaimed water system through a contractual arrangement with Pinellas County Utilities. The system services approximately 2,900 customers delivering an average of 3.0 million gallons per day of irrigation water. Utilization of Reclaimed Water reduces the consumption of potable water resulting in considerable savings for property owners and reduces the island's dependency on the regional drinking water supply.

Action Items:

- Issue permits to hook up or disconnect to the reclaimed water system
- Maintain the customer data base
- Perform utility locates for construction projects
- Coordinate with road construction projects to implement repairs to prevent cutting newly installed pavement

City of St. Pete Beach
FY 2019 Budget

Reclaimed Water Fund Revenue

Fund 102

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY 18 to 19 Change (%)	FY 18 to 19 Change ($)
Service Charges	343.310	842,702	846,638	848,622	832,196	845,000	845,000	0.0%	-
Impact Fees - Residential	324.210	1,200	1,650	1,125	3,845	1,200	1,200	0.0%	-
Impact Fees - Commercial	324.220	225	-	150	-	200	200	0.0%	-
Permits	329.100	525	-	735	875	200	200	0.0%	-
Disconnection fee	329.200	-	-	450	-	-	-	-	-
Charges for Service		**$ 844,652**	**$ 848,288**	**$ 851,082**	**$ 836,916**	**$ 846,600**	**$ 846,600**	**0.0%**	**$ -**
FEMA Reimbursement	331.620	-	-	-	384	-	-	-	-
Miscellaneous	369.000	-	985	-	-	-	-	-	-
County Electric Reimbursement	369.200	18,452	20,174	14,717	12,712	14,000	12,000	-14.3%	(2,000)
Other Financing Sources	369.900	-	25	-	-	-	-	-	-
Miscellaneous		**$ 18,452**	**$ 21,184**	**$ 14,717**	**$ 13,096**	**$ 14,000**	**$ 12,000**	**-14.3%**	**$ (2,000)**
Interest Earnings	361.100	980	1,189	1,232	3,679	2,600	4,000	53.8%	1,400
Interest Earnings		**$ 980**	**$ 1,189**	**$ 1,232**	**$ 3,679**	**$ 2,600**	**$ 4,000**	**53.8%**	**$ 1,400**
Total Revenue		**$ 864,084**	**$ 870,661**	**$ 867,031**	**$ 853,691**	**$ 863,200**	**$ 862,600**	**-0.1%**	**$ (600)**

City of St. Pete Beach
FY 2019 Budget
Reclaimed Water Fund

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Public Works Director	0.10	0.10	0.10	0.05	0.05	0.05	0.00	0.0%
Operations Manager	0.10	0.10	0.10	0.05	0.05	0.05	0.00	0.0%
Administrative Assistant	0.10	0.10	0.00	0.05	0.05	0.05	0.00	0.0%
Secretary	0.00	0.00	0.10	0.00	0.00	0.00	0.00	-
CIP Construction Manager	0.20	0.20	0.20	0.00	0.00	0.00	0.00	-
City Engineer	0.00	0.00	0.00	0.05	0.05	0.05	0.00	0.0%
Senior Engineering Technician	0.00	0.00	0.00	0.05	0.05	0.05	0.00	0.0%
Crew Chief	0.00	0.00	0.00	0.10	0.00	0.00	0.00	-
Utilities Maintenance Worker II	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Technician	0.00	0.00	0.00	0.00	0.05	0.05	0.00	0.0%
Total	1.50	1.50	1.50	1.35	1.30	1.30	0.00	0.0%

City of St. Pete Beach
FY 2019 Budget
Reclaimed Water Fund Expenditures

102-6108-537

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	63,800	60,512	63,826	49,340	56,649	56,649	47,518	47,518	-16.1%
Vehicle Allowance	5125	-	-	-	125	120	120	120	120	0.0%
Other Wages	5130	3,499	4,527	2,406	1,177	2,040	2,040	2,802	2,802	37.4%
Overtime	5140	2,110	340	57	228	55	55	200	200	263.6%
FICA Tax	5210	5,300	4,789	4,870	3,776	4,496	4,496	3,989	3,989	-11.3%
Retirement	5220	2,797	4,460	3,109	1,688	33,991	33,991	29,126	29,126	-14.3%
Employee Insurance	5230	10,025	11,968	12,561	10,122	11,083	11,083	14,065	14,065	26.9%
Workers Compensation	5240	3,411	1,747	1,752	1,666	2,018	2,018	2,220	2,078	3.0%
Personnel Costs		**$ 90,942**	**$ 88,343**	**$ 88,581**	**$ 68,122**	**$ 110,452**	**$ 110,452**	**$ 100,040**	**$ 99,898**	**-9.6%**
Professional & Contractual	5310	167,832	221,582	210,725	304,575	229,300	229,800	229,800	229,800	0.0%
Accounting & Auditing	5320	1,010	440	1,900	1,728	1,205	1,205	1,205	1,205	0.0%
Software	5330	-	-	-	-	700	700	700	700	0.0%
Telephone	5410	256	217	203	227	230	230	256	256	11.3%
Electricity	5431	37,527	44,339	33,747	40,361	42,200	42,200	41,000	41,000	-2.8%
Reclaimed Water	5433	61,146	70,574	87,383	116,165	65,000	65,000	115,291	115,291	77.4%
Insurance	5450	2,289	1,843	2,008	1,854	2,069	2,069	2,317	2,146	3.7%
R&M - Buildings & Grounds	5461	-	-	75,339	-	-	-	-	-	-
R&M - Vehicles	5463	538	425	1,766	92	500	500	1,000	1,000	100.0%
Duplicating	5470	-	-	-	786	-	-	-	-	-
Other Expenses	5499		-	-	18	-	-	-	-	-
Uniforms	5521	335	182	124	450	500	500	500	500	0.0%
Fuel	5522	2,492	1,150	953	1,126	1,000	1,000	1,886	1,886	88.6%
Small Tools	5524	-	-	-	33	-	-	-	-	-
Operating Supplies	5529	7,602	828	1,982	2,448	5,000	5,000	4,000	4,000	-20.0%
Administration Fee	5910	72,566	74,743	76,985	79,295	81,674	81,674	84,124	84,124	3.0%
Operating Costs		**$ 353,594**	**$ 416,323**	**$ 493,115**	**$ 549,158**	**$ 429,378**	**$ 429,878**	**$ 482,079**	**$ 481,908**	**12.1%**
Vehicles	5641	-	-	24,166	-	-	-	-	-	-
Other Equipment	5649	-	-	-	-	2,500	2,500	-	-	-100.0%
Capital Improvements	5655	-	-	-	-	200,000	200,000	200,000	200,000	0.0%
Capital Outlay		**$ -**	**$ -**	**$ 24,166**	**$ -**	**$ 202,500**	**$ 202,500**	**$ 200,000**	**$ 200,000**	**-1.2%**
Transfer to Capital Fund	5695	50,000	1,831	-	481,785	-	-	-	-	-
Repayment to General Fund	5696	71,176	-	-	71,176	71,176	71,176	69,213	69,213	-2.8%
Transfers Out		**$ 121,176**	**$ 1,831**	**$ -**	**$ 552,961**	**$ 71,176**	**$ 71,176**	**$ 69,213**	**$ 69,213**	**-2.8%**
Debt Service Payment	5714	597,101	576,600	-	-	-	-	-	-	-
Debt Service		**$ 597,101**	**$ 576,600**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
Total		**$ 1,162,813**	**$ 1,083,096**	**$ 605,862**	**$ 1,170,241**	**$ 813,506**	**$ 814,006**	**$ 851,332**	**$ 851,019**	**4.5%**

City of St. Pete Beach
FY 2019 Budget
Reclaimed Water Fund Expenditures

102-6108-537

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	47,518	Staff wages including 3% merit increases
Vehicle Allowance	5125	120	Public Works Director's allowance per contract
Other Wages	5130	2,802	Health insurance opt-out pay; standby pay
Overtime	5140	200	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	3,989	FICA contributions at 7.65% of salary
Retirement	5220	29,126	Contributions to staff retirement
Employee Insurance	5230	14,065	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	2,078	Estimated expenditures assuming 10% increase
Personnel Costs		**$ 99,898**	
Professional & Contractual	5310	229,800	Operation and maintenance billing from Pinellas County per interlocal agreement; Pinellas County utility billing fees
Accounting & Auditing	5320	1,205	Allocated fees for the City's annual financial audit
Software	5330	700	Allocation of FacilityDude work order management system
Telephone	5410	256	Internet, telephone, and cell phone service; cell phone allowance; service for remote telemetry unit to send pump station information to Pinellas County
Electricity	5431	41,000	Projected annual cost of electric service to operate the booster pump station, motors, air conditioning system, and monitoring equipment in accordance with an interlocal agreement
Reclaimed Water	5433	115,291	Interlocal agreement to provide treated reclaimed water pumped from Pinellas County South Cross Bayou Wastewater Treatment Facility
Insurance	5450	2,146	Property insurance for motor control building
R&M - Vehicles	5463	1,000	Repair and maintenance of vehicles assigned to division
Uniforms	5521	500	Uniforms for staff allocated to this division
Fuel	5522	1,886	Estimated fuel costs based on expenditure history
Operating Supplies	5529	4,000	Examples include: "band-it" supplies, service boxes, hose connection assemblies, paint, signs, glue, washers, and fittings
Administration Fee	5910	84,124	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		**$ 481,908**	
Capital Improvements	5655	200,000	Per CIP
Capital Outlay		**$ 200,000**	
Repayment to General Fund	5696	69,213	Final installment of debt service due on past General Fund loans
Transfers Out		**$ 69,213**	
Total		**$ 851,019**	

Stormwater Fund

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Stormwater Water Division operates, repairs, and maintains the stormwater system consisting of storm drain inlets, a pipe conveyance system, and outfall devices. The system also contains storm water baffle boxes, catch basins, rain gardens and retention basins designed to hold back stormwater from rushing into the bay. This allows solids, floating debris and chemicals to be cleaned out or absorbed in a natural water purification process before entering the ground water system or the bay.

Action Items:

- Inspect, clean and maintain the pipe system, outfalls, catch basins and baffle boxes
- Implement a comprehensive system maintenance plan
- Assist with property owner requests for assistance with blockages in the system
- Meet our National Pollutant Discharge Elimination System (NPDES) permit requirements

City of St. Pete Beach
FY 2019 Budget
Stormwater Fund Revenue

Fund 103

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Revised	FY 2019 Budget	FY 18 to 19 Change (%)	FY 18 to 19 Change ($)
Tier 1 Assessment*	343.510	286,538	290,668	415,611	425,642	436,500	468,900	7.4%	32,400
Tier 2 Assessment**	343.520	349,625	354,300	446,867	579,645	650,900	762,800	17.2%	111,900
Charges for Service		**$ 636,163**	**$ 644,968**	**$ 862,478**	**$ 1,005,287**	**$ 1,087,400**	**$ 1,231,700**	**13.3%**	**$ 144,300**
Mitigation Application Fee	345.900	-	-	-	100	-	-	-	-
FEMA Reimbursement	331.620	-	-	-	1,153	-	-	-	-
State Grants	334.620	-	-	1,040,782	667,179	3,595,855	105,000	-97.1%	(3,490,855)
Debt Proceeds	381.100	-	3,000,000	-	-	-	-	-	-
Miscellaneous		**$ -**	**$ 3,000,000**	**$ 1,040,782**	**$ 668,432**	**$ 3,595,855**	**$ 105,000**	**-97.1%**	**$ (3,490,855)**
Interest Earnings	361.100	(182)	824	7,746	15,297	5,000	29,000	480.0%	24,000
Interest Earnings		**$ (182)**	**$ 824**	**$ 7,746**	**$ 15,297**	**$ 5,000**	**$ 29,000**	**480.0%**	**$ 24,000**
Total Revenue		**$ 635,981**	**$ 3,645,791**	**$ 1,911,006**	**$ 1,689,016**	**$ 4,688,255**	**$ 1,365,700**	**-70.9%**	**$ (3,322,555)**
Transfer from General Fund	381.901	-	-	-	100,000	-	-	-	-
Transfers In		**$ -**	**$ -**	**$ -**	**$ 100,000**	**$ -**	**$ -**	**-**	**$ -**
Total Funding Sources		**$ 635,981**	**$ 3,645,791**	**$ 1,911,006**	**$ 1,789,016**	**$ 4,688,255**	**$ 1,365,700**	**-70.9%**	**$ (3,322,555)**

*Tier 1 assessment includes a 3.0% rate increase to continue the four-year phased in rate adjustment implemented in FY 2017. The rate is charged on a fixed, per-parcel basis. The fiscal year 2019 assessment will be imposed at the rate of $60.63 per parcel.

**Tier 2 assessment includes a 12.0% rate increase to continue the four-year phased in rate adjustment implemented in FY 2017. The rate is based upon the amount of impervious surface area attributable to each parcel, as measured by Equivalent Residential Units (ERU). The fiscal year 2019 assessment will be imposed at the rate of $101.01 per ERU.

City of St. Pete Beach
FY 2019 Budget
Stormwater Fund

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Change (FTE)	FY 2019 Change (%)
Public Works Director	0.15	0.15	0.15	0.15	0.15	0.15	0.00	0.0%
Operations Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00	0.0%
Administrative Assistant	0.15	0.15	0.00	0.15	0.15	0.15	0.00	0.0%
Secretary	0.00	0.00	0.15	0.00	0.00	0.00	0.00	-
CIP Construction Manager	0.20	0.20	0.20	0.00	0.00	0.00	0.00	-
City Engineer	0.00	0.00	0.00	0.20	0.20	0.20	0.00	0.0%
Project Manager	0.00	0.00	0.20	0.20	0.00	0.00	0.00	-
Senior Engineering Technician	0.00	0.00	0.00	0.20	0.20	0.20	0.00	0.0%
Crew Chief	0.00	0.00	0.25	0.10	0.00	0.00	0.00	-
Utilities Maintenance Worker II	0.00	0.00	0.00	0.00	1.00	2.00	1.00	100.0%
Utilities Maintenance Worker I	0.00	1.00	1.00	2.00	1.00	1.00	0.00	0.0%
Technician	0.00	0.00	0.00	0.00	0.15	0.15	0.00	0.0%
Total	0.65	1.65	2.10	3.15	3.00	4.00	1.00	33.3%

City of St. Pete Beach
FY 2019 Budget
Stormwater Fund Expenditures

103-6108-537

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Salaries & Wages	5120	39,716	45,362	74,817	105,494	117,719	117,719	155,166	155,166	31.8%
Vehicle Allowance	5125	-	-	-	374	390	390	360	360	-7.7%
Other Wages	5130	1,172	3,366	6,791	11,360	3,623	3,623	10,236	10,236	182.5%
Overtime	5140	-	647	6,234	4,786	3,132	3,132	5,866	5,866	87.3%
FICA Tax	5210	3,109	3,476	6,465	8,860	9,529	9,529	12,454	12,454	30.7%
Retirement	5220	3,715	14,642	33,436	43,775	55,587	55,587	94,545	94,545	70.1%
Employee Insurance	5230	4,328	9,442	16,262	20,199	27,168	27,168	34,860	34,860	28.3%
Workers Compensation	5240	1,664	156	158	2,457	182	182	200	188	3.3%
Personnel Costs		**$ 53,703**	**$ 77,091**	**$ 144,163**	**$ 197,305**	**$ 217,330**	**$ 217,330**	**$ 313,687**	**$ 313,675**	**44.3%**
Professional & Contractual	5310	72,742	94,060	69,557	107,770	124,300	124,300	130,000	100,000	-19.5%
Planning & Engineering	5312	4,188	199	800	239	10,000	12,000	12,000	12,000	0.0%
NPDES Consulting	5313	9,298	7,732	10,240	15,716	11,000	11,000	11,000	11,000	0.0%
Accounting & Auditing	5320	782	-	1,000	6,728	5,431	5,431	5,431	5,431	0.0%
Software	5330	-	-	-	-	700	700	8,401	8,401	1100.1%
Travel & Training	5400	1,103	(736)	520	211	2,500	2,500	2,500	2,500	0.0%
Telephone	5410	49	70	138	507	345	345	391	391	13.3%
Postage	5420	-	3,632	-	45	500	500	-	-	-100.0%
Equipment Rental	5449	-	-	-	1,437	-	-	777	777	-
R&M - Vehicles	5463	300	86	837	891	2,000	2,000	2,000	2,000	0.0%
R&M - Other	5469	16,223	-	-	-	-	-	-	-	-
Advertising	5482	-	1,676	318	-	-	-	-	-	-
Uniforms	5521	-	-	397	900	900	900	900	900	0.0%
Fuel	5522	-	-	-	811	750	750	4,033	4,033	437.7%
Small Tools	5524	-	-	577	1,839	500	500	700	700	40.0%
Operating Supplies	5529	52	4,856	3,547	3,604	10,000	10,000	10,000	10,000	0.0%
Publications & Memberships	5540	240	593	-	500	500	500	500	500	0.0%
Administration Fee	5910	72,566	74,743	76,985	79,295	81,674	81,674	84,124	84,124	3.0%
Operating Costs		**$ 177,541**	**$ 186,911**	**$ 164,916**	**$ 220,493**	**$ 251,100**	**$ 253,100**	**$ 272,757**	**$ 242,757**	**-4.1%**
IT	5629	-	-	-	-	40,000	40,000	-	-	-100.0%
Vehicles	5641	-	-	-	-	-	-	-	-	-
Other Equipment	5649	9,894	61,066	-	-	-	-	-	-	-
Capital Improvements	5655	54,876	61,066	240,535	16,091	1,050,000	1,203,649	1,065,000	-	-100.0%
Conveyance Improvements	5656	-	-	-	-	-	-	-	200,000	-
Basin Connections	5657	-	-	-	-	-	-	-	10,000	-
Local Flooding Mitigation	5658	-	-	-	-	-	-	-	400,000	-
Water Quality Improvements	5659	-	-	-	-	-	-	-	210,000	-
Alley Improvements	5665	-	-	-	-	-	-	-	110,000	-
Intersection Improvements	5666	-	-	-	-	-	-	-	110,000	-
Resiliency	5667	-	-	-	-	-	-	-	25,000	-
Capital Outlay		**$ 64,770**	**$ 122,132**	**$ 240,535**	**$ 16,091**	**$ 1,090,000**	**$ 1,243,649**	**$ 1,065,000**	**$ 1,065,000**	**-14.4%**
Transfer to Capital Fund	5695	100,000	100,137	-	5,281,133	-	-	-	-	-
Transfers Out		**$ 100,000**	**$ 100,137**	**$ -**	**$ 5,281,133**	**$ -**	**$ -**	**$ -**	**$ -**	**-**

City of St. Pete Beach
FY 2019 Budget
Stormwater Fund Expenditures

103-6108-537

Description	Account	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Revised	FY 2019 Request	FY 2019 Proposed	FY 18 to 19 Change (%)
Bank Note - Principal	5715	-	-	84,000	171,000	176,000	176,000	181,000	181,000	2.8%
Bank Note - Interest	5716	-	-	87,788	82,450	79,694	79,694	74,458	74,458	-6.6%
Debt Service		**$ -**	**$ -**	**$ 171,788**	**$ 253,450**	**$ 255,694**	**$ 255,694**	**$ 255,458**	**$ 255,458**	**-0.1%**
Total		**$ 396,014**	**$ 486,272**	**$ 721,402**	**$ 5,968,472**	**$ 1,814,124**	**$ 1,969,773**	**$ 1,906,902**	**$ 1,876,890**	**-4.7%**

City of St. Pete Beach
FY 2019 Budget
Stormwater Fund Expenditures
103-6108-537

Account Description	Account	FY 2019 Budget	Line Item Description
Salaries & Wages	5120	155,166	Staff wages including 3% merit increases
Vehicle Allowance	5125	360	Public Works Director's allowance per contract
Other Wages	5130	10,236	Health insurance opt-out pay; standby pay
Overtime	5140	5,866	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	12,454	FICA contributions at 7.65% of salary
Retirement	5220	94,545	Contributions to staff retirement
Employee Insurance	5230	34,860	Estimated insurance cost assuming 5% medical increase; 3% dental increase
Workers Compensation	5240	188	Estimated expenditures assuming 10% increase
Personnel Costs		**313,675**	
Professional & Contractual	5310	100,000	Pinellas County fees relating to annual stormwater assessments; street sweeping contract; stormwater outfall clearing/cleaning; routine and emergency stormwater collection system repairs and maintenance. FY 2019 funding includes $16,000 for marcite and tree root removal program.
Planning & Engineering	5312	12,000	Professional engineering services as may be needed to maintain the City's 175 separate drainage basins of various sizes
NPDES Consulting	5313	11,000	Compliance for National Pollutant Discharge Elimination System (NPDES) permit
Accounting & Auditing	5320	5,431	Allocated fees for the City's annual financial audit
Software	5330	8,401	Allocation of GIS services ($7,701) and FacilityDude work order management system ($700)
Travel & Training	5400	2,500	Staff development and training required under NPDES permit
Telephone	5410	391	Internet, telephone, and cell phone service
Equipment Rental	5449	777	Allocation of Public Works copier lease
R&M - Vehicles	5463	2,000	Repair and maintenance of vehicles assigned to division
Uniforms	5521	900	Uniforms for staff allocated to this division
Fuel	5522	4,033	Estimated fuel costs based on expenditure history
Small Tools	5524	700	Purchase and/or replacement of tools and minor equipment as needed
Operating Supplies	5529	10,000	Metals and supplies for minor stormwater collection system repairs that can be performed in-house by staff; systematic replacement of broken curbs and grates of various lengths
Publications & Memberships	5540	500	Membership in regional trade group
Administration Fee	5910	84,124	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		**$ 242,757**	
Conveyance Improvements	5656	200,000	Per CIP
Basin Connections	5657	10,000	Per CIP
Local Flooding Mitigation	5658	400,000	Per CIP
Water Quality Improvements	5659	210,000	Per CIP
Alley Improvements	5665	110,000	Per CIP
Intersection Improvements	5666	110,000	Per CIP
Resiliency	5667	25,000	Per CIP
Capital Outlay		**$ 1,065,000**	
Bank Note - Principal	5715	181,000	Scheduled debt service on 2015 CapitalOne bank loan
Bank Note - Interest	5716	74,458	Scheduled debt service on 2015 CapitalOne bank loan
Debt Service		**$ 255,458**	
Total		**$ 1,876,890**	

Capital Improvement Plan (CIP)

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

Introduction

The City Charter requires the City Manager to prepare and submit to the City Commission a Capital Improvement Plan (CIP) every year. The CIP is a five-year planning document for significant capital projects scheduled over a five-year planning period. Project proposal sheets describe the projects and illustrate whether expenditures are intended for acquisition, design, engineering, or construction. Funding sources are matched for each project and, when applicable, the associated operating costs of a project are identified.

Projects are not included unless they have the full support of the City Commission and have an identified funding source. In order to ensure that sufficient funds will be available, staff begins the CIP process by calculating working capital projections and evaluating the impact of current spending on fund balance. This financial planning process has transformed the orientation of both staff and elected officials to having a long-term rather than single year focus. When available funds are insufficient to support an identified project, new revenue must be generated or the project will be deferred to a later year.

Funding Sources:

Capital Improvement Fund: Funding is derived primarily from two sources: Penny for Pinellas revenue and transfers in from the General Fund. The Penny for Pinellas is a local option sales tax levied by Pinellas County. The City of St. Pete Beach receives a portion of the proceeds, which are restricted for the purpose of infrastructure improvements and public safety vehicles with estimated useful lives exceeding five years. The Penny for Pinellas tax was renewed in November 7, 2017.

Enterprise Funds: Each of the Wastewater, Reclaimed Water, and Stormwater Funds are established to recover their cost of operations, including associated capital improvements. Rates or fees must be managed at sufficient levels to fund projects financed by enterprise funds.

Debt Proceeds: For planning purposes, the CIP tentatively assumes long-term borrowing to fund the remaining $2,000,000 obligation associated with the Sewer Expansion South project. However, staff will pursue all possible alternatives prior to relying on new debt. The Florida Job Growth Grant Fund and State of Florida appropriations remain viable funding options.

Interlocal Agreement: EMS apparatus replacements included in the CIP assume funding by Pinellas County via interlocal agreement.

Grants: Grants are sought to aide in the funding of projects and are often used as a match for capital improvement projects. Grant-funded projects are pursued only if grant funding is secured.

State Appropriation: The City secured $1,000,000 through the State of Florida for sewer improvements. Funding is assigned to the Sewer Expansion South project. Staff will continue to pursue additional appropriations in FY 2019.

Financial Summary

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	610,000	1,294,500	674,000	380,000	158,000	145,000	2,651,500
Construction	9,180,065	7,212,000	11,527,000	10,132,000	3,450,000	3,035,000	35,356,000
Capital Equipment	88,000	402,000	830,000	495,000	1,010,000	570,000	3,307,000
Total	**$ 9,878,065**	**$ 8,908,500**	**$ 13,031,000**	**$ 11,007,000**	**$ 4,618,000**	**$ 3,750,000**	**$ 41,314,500**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	1,818,065	3,169,500	4,247,057	3,114,000	1,280,000	1,280,000	13,090,557
Capital Projects Fund (Penny for Pinellas)	-	1,022,000	541,943	400,000	1,350,000	900,000	4,213,943
Wastewater Fund	4,110,000	1,352,000	1,082,000	1,573,000	1,028,000	610,000	5,645,000
Reclaimed Water Fund	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Stormwater Fund	700,000	960,000	1,065,000	1,265,000	655,000	655,000	4,600,000
Debt Proceeds	2,000,000	2,000,000	5,350,000	4,100,000	-	-	11,450,000
Interlocal Agreement	-	-	190,000	-	-	-	190,000
Grant	50,000	205,000	355,000	355,000	105,000	105,000	1,125,000
State Appropriation	1,000,000	-	-	-	-	-	-
Total	**$ 9,878,065**	**$ 8,908,500**	**$ 13,031,000**	**$ 11,007,000**	**$ 4,618,000**	**$ 3,750,000**	**$ 41,314,500**

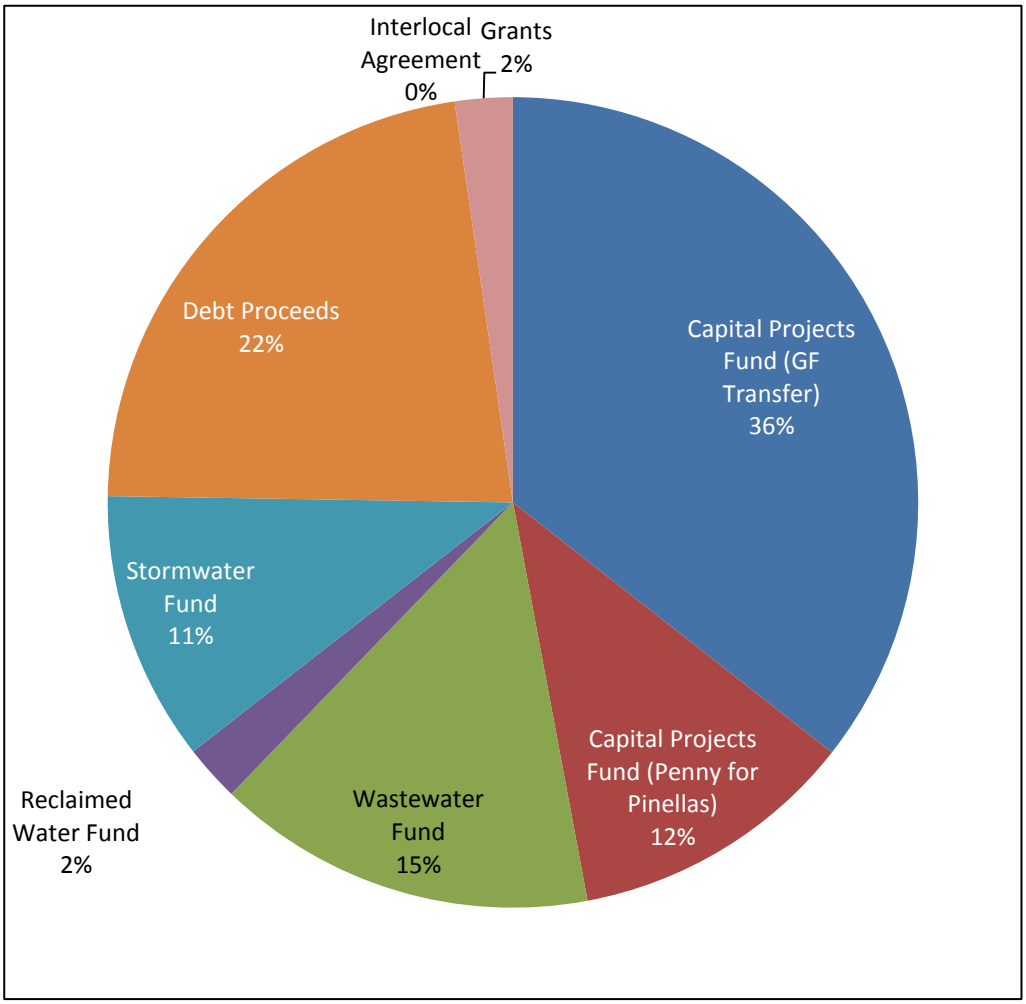
Schedule Summary

Description	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Funding Sources:						
Capital Projects Fund (GF Transfer)	3,169,500	4,247,057	3,114,000	1,280,000	1,280,000	11,810,557
Capital Projects Fund (Penny for Pinellas)	1,022,000	541,943	400,000	1,350,000	900,000	3,313,943
Wastewater Fund	1,352,000	1,082,000	1,573,000	1,028,000	610,000	5,035,000
Reclaimed Water Fund	200,000	200,000	200,000	200,000	200,000	800,000
Stormwater Fund	960,000	1,065,000	1,265,000	655,000	655,000	3,945,000
Debt Proceeds	2,000,000	5,350,000	4,100,000	-	-	11,450,000
Interlocal Agreement	-	190,000	-	-	-	190,000
Grants	205,000	355,000	355,000	105,000	105,000	1,020,000
Total	**$ 8,908,500**	**$ 13,031,000**	**$ 11,007,000**	**$ 4,618,000**	**$ 3,750,000**	**$ 41,314,500**
Facilities Maintenance: Merry Pier Deck and Piling Replacement	257,000	-	-	-	-	257,000
Facilities Maintenance: City Hall HVAC Equipment Replacement	110,000	-	-	-	-	110,000
Facilities Maintenance: Security Assessment and Improvements Program	30,000	30,000	30,000	-	-	90,000
Facilities Maintenance: General Maintenance and Improvements Program	50,000	50,000	50,000	50,000	50,000	250,000
Facilities Maintenance: Recreation Center HVAC Replacement	110,000	-	-	-	-	110,000
Facilities Maintenance: Historic Office Building at Pass-A-Grille Park Maintenance	35,000	-	-	-	-	35,000
Facilities Maintenance: Garbage Dumpster Enclosure Replacement	50,000	100,000	100,000	-	-	250,000
Facilities Maintenance: Public Works Yard Expansion	15,000	-	-	-	-	15,000
Facilities Maintenance: ADA Program	50,000	50,000	50,000	50,000	50,000	250,000
Facilities Maintenance: Library Improvements	400,000	-	-	-	-	400,000
Streets Maintenance: Upham Beach Parking Lot Renovation	68,500	700,000	-	-	-	768,500
Streets Maintenance: Gulf Winds Drive Complete Streets Reconstruction	400,000	1,500,000	1,500,000	-	-	3,400,000
Streets Maintenance: Alley Improvement - 21st Avenue to 22nd Avenue	110,000	-	-	-	-	110,000
Streets Maintenance: Shell Alley Maintenance Program	100,000	100,000	100,000	100,000	100,000	500,000
Streets Maintenance: Street Rehabilitation Program	650,000	650,000	650,000	650,000	650,000	3,250,000
Streets Maintenance: Gulf Way Resurfacing and Heat Reduction	400,000	500,000	500,000	-	-	1,400,000
Streets Maintenance: Tidal Influenced Intersection Improvements	110,000	110,000	110,000	-	-	330,000
Streets Maintenance: Corey Avenue Festival Electrical Service	22,000	-	-	-	-	22,000
Streets Maintenance: Corey Avenue Street Rehabilitation	250,000	-	-	-	-	250,000
Streets Maintenance: Concrete, Brick and Masonry Maintenance and Repair	100,000	100,000	100,000	100,000	100,000	500,000
Streets Maintenance: Vina del Mar and Boca Ciega Bridge Repairs	198,000	-	-	-	-	198,000
Streets Maintenance: Decorative Street Signage	85,000	50,000	50,000	-	-	185,000
Seawall Maintenance: Pass-A-Grille Way from 1st Avenue to 12th Avenue	100,000	-	400,000	400,000	400,000	1,300,000

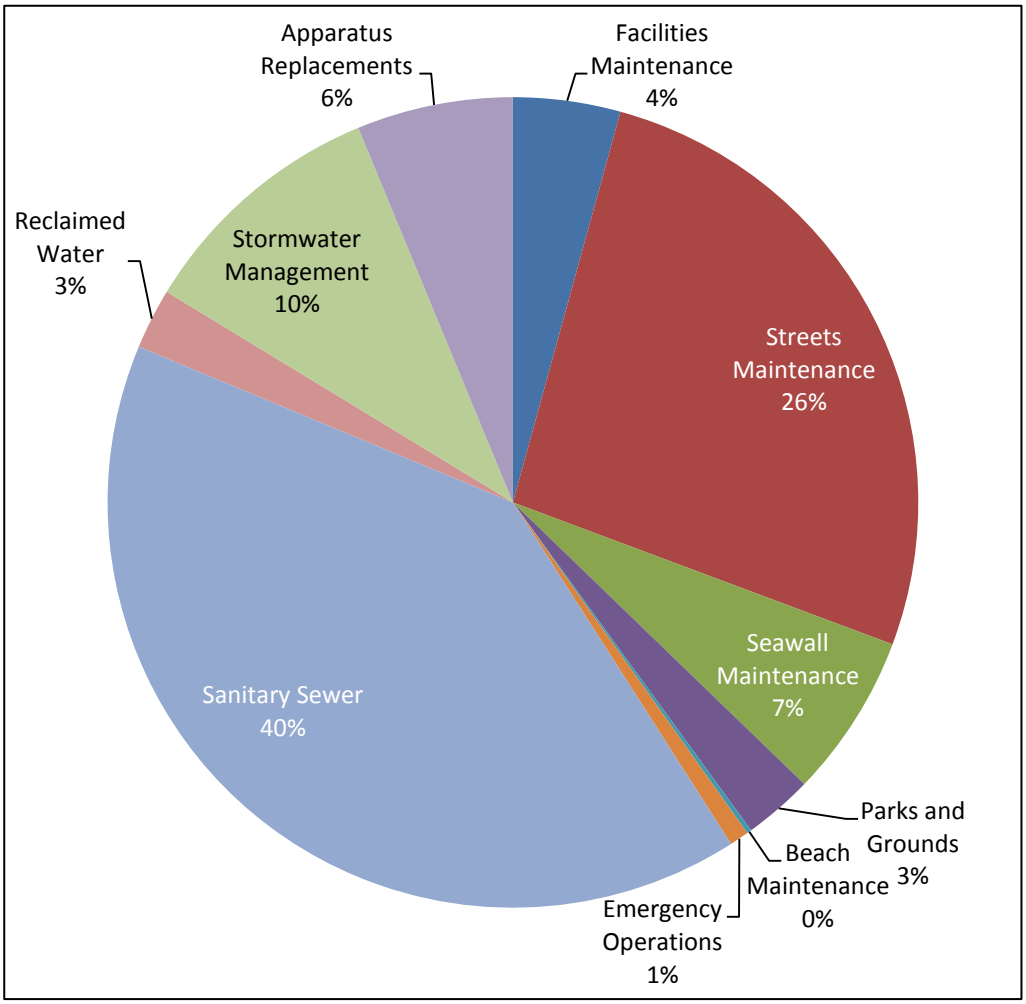
Schedule Summary

Description	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Seawall Maintenance: Maintenance Program	280,000	280,000	280,000	280,000	280,000	1,400,000
Parks and Grounds: Placemaking Improvements Program	110,000	100,000	50,000	-	-	260,000
Parks and Grounds: Facility Grounds and Public Property Beautification Program	50,000	50,000	50,000	50,000	50,000	250,000
Parks and Grounds: Hurley Field Renovation	25,000	325,000	-	-	-	350,000
Parks and Grounds: Playground Equipment Replacement	50,000	-	-	-	-	50,000
Parks and Grounds: Public Restroom Renovations	79,000	79,000	79,000	-	-	237,000
Beach Maintenance: Sand Dune and Beach Property Improvements Program	25,000	25,000	25,000	-	-	75,000
Emergency Operations: Portable Radio Replacement	62,000	-	-	-	-	62,000
Emergency Operations: Generator Power for City Facilities	100,000	100,000	-	-	-	200,000
Emergency Operations: Communications Equipment for Public Works and Fire	30,000	-	-	-	-	30,000
Emergency Operations: Florida Resilient Coastline Planning	25,000	-	-	-	-	25,000
Sanitary Sewer: Sewer Expansion South	2,000,000	-	-	-	-	2,000,000
Sanitary Sewer: Subaqueous Force Main 1 Replacement	350,000	5,350,000	4,100,000	-	-	9,800,000
Sanitary Sewer: Lift Station 4 and 10 Repairs	44,000	-	-	-	-	44,000
Sanitary Sewer: Lift Stations 7 and 17 Repairs	-	44,000	-	-	-	44,000
Sanitary Sewer: Lift Station 13 Repair and Replacement	-	365,000	-	-	-	365,000
Sanitary Sewer: Lift Station 14 Repair and Replacement	-	-	230,000	-	-	230,000
Sanitary Sewer: Lift Station 15 Repair and Replacement	-	-	-	370,000	-	370,000
Sanitary Sewer: Lift Station 11 Repair and Replacement	240,000	-	-	-	-	240,000
Sanitary Sewer: Inflow and Infiltration Repairs Program	540,000	540,000	540,000	540,000	540,000	2,700,000
Sanitary Sewer: Pump and Lift Station Pump Rehabilitation Program	20,000	-	10,000	10,000	70,000	110,000
Sanitary Sewer: Lift Station Emergency Operations Power and Pumps	108,000	108,000	108,000	108,000	-	432,000
Sanitary Sewer: Exposed Force Mains 6 and 9 Maintenance	50,000	-	-	-	-	50,000
Sanitary Sewer: Exposed Force Main 9 Replacement	-	25,000	250,000	-	-	275,000
Reclaimed Water Improvements	200,000	200,000	200,000	200,000	200,000	1,000,000
Stormwater Management: Conveyance System and Pond Storage Maintenance	200,000	200,000	200,000	200,000	200,000	1,000,000
Stormwater Management: Blind Pass Stormwater Basin Connections	10,000	-	200,000	200,000	200,000	610,000
Stormwater Management: Local Street Flooding Mitigation Program	400,000	400,000	400,000	150,000	150,000	1,500,000
Stormwater Management: Stormwater Quality Improvements	210,000	210,000	210,000	210,000	210,000	1,050,000
Apparatus Replacements	-	690,000	435,000	950,000	500,000	2,575,000
Total	**$ 8,908,500**	**$ 13,031,000**	**$ 11,007,000**	**$ 4,618,000**	**$ 3,750,000**	**$ 41,314,500**

Funding Sources



Funding Uses



Facilities Maintenance: Merry Pier Deck and Piling Replacement

Priority Rank: 35
FY 2019 - FY 2023 Total Cost: $257,000
Project Type: Marine Construction
Useful Life: 20+ years
Department/Division: PW - Facilities
Description:

Merry Pier was built circa 1902. The deck and pilings of unknown age and many of the stringers and deck connections to the piles are failing or missing. An inspection of the structure was commissioned and the results are that both the pilings and deck are significantly degraded. A complete replacement is recommended.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	22,000	-	-	-	-	22,000
Construction	-	235,000	-	-	-	-	235,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 257,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 257,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	257,000	-	-	-	-	257,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 257,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 257,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	5	0.50
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**51.50**

Facilities Maintenance: City Hall HVAC Equipment Replacement

Priority Rank: 31
FY 2019 - FY 2023 Total Cost: $110,000
Project Type: Facilities Repair
Useful Life: 16 - 20 years
Department/Division: PW - Facilities
Description:

The HVAC system servicing City Hall consists of nine separate units. Installed original to the building, the system has proven to be cumbersome and inefficient over the years requiring constant and expensive maintenance and repairs. A replacement system consisting of one unit utilizing variable air control valves, upgraded ducting and controls is recommended.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	10,000	-	-	-	-	10,000
Construction	-	50,000	-	-	-	-	50,000
Capital Equipment	-	50,000	-	-	-	-	50,000
Total	**$ -**	**$ 110,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 110,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	110,000	-	-	-	-	110,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 110,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 110,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	3	6.00
Employee Health & Safety	2.00	3	6.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	5	7.50
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	3	6.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	3	1.20
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**53.00**

Facilities Maintenance: Security Assessment and Improvements Program

Priority Rank: 38
FY 2019 - FY 2023 Total Cost: $90,000
Project Type: Facilities Repair
Useful Life: 16 - 20 years
Department/Division: PW - Facilities
Description:
City owned facility security improvements.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	60,000	30,000	30,000	30,000	-	-	90,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 60,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ -**	**$ -**	**$ 90,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	60,000	30,000	30,000	30,000	-	-	90,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 60,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ -**	**$ -**	**$ 90,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	1	1.50
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	3	4.95
Comprehensive Plan Component	1.65	0	0.00
Total			**47.95**

Facilities Maintenance: General Maintenance and Improvements Program

Priority Rank: 46
FY 2019 - FY 2023 Total Cost: $250,000
Project Type: Facilities Repair
Useful Life: 16 - 20 years
Department/Division: PW - Facilities
Description:

City owned facility repairs to major components including roof systems, plumbing, electrical, foundation settlement, HVAC systems, window and door replacement and lighting system replacement to LED. Also includes carpet and flooring replacement, bathroom renovations, painting and other interior maintenance upkeep requirements.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	0	0.00
Employee Health & Safety	2.00	1	2.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	3	6.00
Public Demand	2.10	2	4.20
Synergy with Other Projects	0.40	1	0.40
Strategic Goal	1.65	1	1.65
Comprehensive Plan Component	1.65	1	1.65
Total			**33.90**

Facilities Maintenance: Recreation Center HVAC Replacement

Priority Rank: 31
FY 2019 - FY 2023 Total Cost: $110,000
Project Type: Facilities Repair
Useful Life: 16 - 20 years
Department/Division: PW - Facilities
Description:

The HVAC system servicing the Recreation Center consists of four separate units. Installed original to the building, the system has proven to be cumbersome and inefficient over the years requiring constant and expensive maintenance and repairs. A replacement system consisting of one unit utilizing variable air control valves, upgraded ducting and controls is recommended.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	10,000	-	-	-	-	10,000
Construction	-	50,000	-	-	-	-	50,000
Capital Equipment	-	50,000	-	-	-	-	50,000
Total	**$ -**	**$ 110,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 110,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	110,000	-	-	-	-	110,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 110,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 110,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	3	6.00
Employee Health & Safety	2.00	3	6.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	5	7.50
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	3	6.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	3	1.20
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**53.00**

Facilities Maintenance: Historic Office Building at Pass-A-Grille Park Maintenance

Priority Rank: 41
FY 2019 - FY 2023 Total Cost: $35,000
Project Type: Facilities Repair
Useful Life: 16 - 20 years
Department/Division: PW - Facilities
Description:

The 1-Room Historic Office Building at the shuffle board courts in the 10th Avenue Pass-A-Grille Park is in need of routine maintenance including exterior woodwork restoration, window restoration, exterior paint, indoor plumbing replacement, door restoration and other minor repairs.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	35,000	-	-	-	-	35,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 35,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 35,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	35,000	-	-	-	-	35,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 35,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 35,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	4	8.00
Employee Health & Safety	2.00	4	8.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	4	8.00
Public Demand	2.10	4	8.40
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**42.90**

Facilities Maintenance: Garbage Dumpster Enclosure Replacement

Priority Rank: 34
FY 2019 - FY 2023 Total Cost: $250,000
Project Type: Facilities Repair
Useful Life: 20+ years
Department/Division: PW - Facilities
Description:

The garbage dumpster enclosures currently in use are made out of vinyl strips and lightweight swinging doors. This type of constructure requires increasing maintenance due to storm damage and the continuous use wears out the hardware. This program will replace the vinyl with concrete block and heavy duty door hardware capable of withstanding our hurricane seasons and heavy wear and tear. The exterior will be a stucco or similar finish for beautification purposes.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	5,000	5,000	5,000	-	-	15,000
Construction	-	45,000	95,000	95,000	-	-	235,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 50,000**	**$ 100,000**	**$ 100,000**	**$ -**	**$ -**	**$ 250,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	50,000	100,000	100,000	-	-	250,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 50,000**	**$ 100,000**	**$ 100,000**	**$ -**	**$ -**	**$ 250,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	4	8.00
Employee Health & Safety	2.00	4	8.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**52.00**

Facilities Maintenance: Public Works Yard Expansion

Priority Rank: 21
FY 2019 - FY 2023 Total Cost: $15,000
Project Type: Facilities Repair
Useful Life: 20+ years
Department/Division: PW - Facilities
Description:

The number of vehicles at Public Works has increased in recent years and material storage and waste management require more space to maintain operations. This project will consider the expanding operational requirements including adding new fleet maintenance activities in the future and design the yard space including enclosures as required to meet those expectations.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	15,000	-	-	-	-	15,000
Construction	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 15,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	15,000	-	-	-	-	15,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 15,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	3	6.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**60.00**

Facilities Maintenance: ADA Program

Priority Rank: 12
FY 2019 - FY 2023 Total Cost: $250,000
Project Type: Code Compliance
Useful Life: 6 - 10 years
Department/Division: PW - Facilities
Description:
The Americans with Disabilities Act requires Cities to develop a plan that reviews programs for ADA Compliance and corrects infrastructure defects.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	20,000	-	-	-	-	20,000
Construction	50,000	30,000	50,000	50,000	50,000	50,000	230,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	1	2.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	4	0.40
Generates Revenue	0.10	3	0.30
Generates Cost Savings	1.50	2	3.00
Ongoing Operation Costs	1.50	2	3.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	4	8.40
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	4	6.60
Total			**76.95**

Facilities Maintenance: Library Improvements

Priority Rank: 20
FY 2019 - FY 2023 Total Cost: $400,000
Project Type: Facilities Repair
Useful Life: 11 - 15 years
Department/Division: PW - Facilities
Description:
FY 2018 preliminary engineering studies have revealed extensive damage to the library roof deck. Additional funds are recommended for FY 2019 to complete the roofing and structural improvements identified in the engineering team's report.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	465,065	400,000	-	-	-	-	400,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 465,065**	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	465,065	400,000	-	-	-	-	400,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 465,065**	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	4	8.00
Employee Health & Safety	2.00	4	8.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	1	0.10
Generates Cost Savings	1.50	5	7.50
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	4	8.40
Synergy with Other Projects	0.40	4	1.60
Strategic Goal	1.65	1	1.65
Comprehensive Plan Component	1.65	0	0.00
Total			**60.55**

Streets Maintenance: Upham Beach Parking Lot Renovation

Priority Rank: 50
FY 2019 - FY 2023 Total Cost: $768,500
Project Type: Street Repair
Useful Life: 11 - 15 ears
Department/Division: PW - Streets
Description:

An engineering study was conducted to determine if the Upham Beach parking lot could be renovated to create additional parking spaces. The report concluded that a comprehensive renovation and expansion would result in the addition of 66 parking spaces. The concept design of the lot includes a revised vehicle movement plan, lot expansion, improved drainage and heat signature reduction elements.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	68,500	20,000	-	-	-	88,500
Construction	-	-	680,000	-	-	-	680,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 68,500**	**$ 700,000**	**$ -**	**$ -**	**$ -**	**$ 768,500**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	68,500	200,000	-	-	-	268,500
Capital Projects Fund (Penny for Pinellas)	-	-	500,000	-	-	-	500,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 68,500**	**$ 700,000**	**$ -**	**$ -**	**$ -**	**$ 768,500**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	0	0.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	3	0.30
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**27.30**

Streets Maintenance: Gulf Winds Drive Complete Streets Reconstruction

Priority Rank: 9
FY 2019 - FY 2023 Total Cost: $3,400,000
Project Type: Street Repair
Useful Life: 11 - 15 years
Department/Division: PW - Streets
Description:

Complete Streets Reconstruction of Gulf Winds Drive from Gulf Blvd to 70th Ave including waste, storm, reclaimed and potable water, underground electrical service, sidewalks, streetscaping and bicycle lanes. Gulf Winds Drive is a heavily trafficked roadway that runs through residential neighborhoods. Traffic calming, defined bicycle lanes and pedestrian walkways will significantly improve safety. City Staff will pursue grant funding assistance from the SWFWMD.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	400,000	100,000	100,000	-	-	600,000
Construction	-	-	1,400,000	1,400,000	-	-	2,800,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 400,000**	**$ 1,500,000**	**$ 1,500,000**	**$ -**	**$ -**	**$ 3,400,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	1,000,000	1,000,000	-	-	2,000,000
Capital Projects Fund (Penny for Pinellas)	-	400,000	-	-	-	-	400,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	250,000	250,000	-	-	500,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	250,000	250,000	-	-	500,000
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 400,000**	**$ 1,500,000**	**$ 1,500,000**	**$ -**	**$ -**	**$ 3,400,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	1	2.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	1	0.10
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	4	6.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			**81.90**

Streets Maintenance: Alley Improvement - 21st Avenue to 22nd Avenue

Priority Rank: 11
FY 2019 - FY 2023 Total Cost: $110,000
Project Type: Street Repair
Useful Life: 20+ years
Department/Division: PW - Streets
Description:

Replacement of the existing eastern north-south shell alley between 21st and 22nd Avenue in Pass-A-Grille with a new concrete alley, designed to convey stormwater to the newly installed stormwater collection system on Pass-A-Grille Way. Due to the extremely flat topography and precision needed to meet grades, this is an extremely difficult project. This project was put out for bid in FY18 and the funding was not sufficient to award the project. This project proposes to increase the funding in FY 2019.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	100,000	110,000	-	-	-	-	110,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 100,000**	**$ 110,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 110,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	100,000	110,000	-	-	-	-	110,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 100,000**	**$ 110,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 110,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	2	4.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	3	4.50
Ongoing Operation Costs	1.50	2	3.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	2	3.30
Total			**81.05**

Streets Maintenance: Shell Alley Maintenance Program

Priority Rank: 37
FY 2019 - FY 2023 Total Cost: $500,000
Project Type: Street Repair
Useful Life: 1 - 5 years
Department/Division: PW - Streets
Description:
Repair of shell alleyways in Pass-A-Grille.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	100,000	100,000	500,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	100,000	100,000	100,000	100,000	100,000	500,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**49.00**

Streets Maintenance: Street Rehabilitation Program

Priority Rank: 14
FY 2019 - FY 2023 Total Cost: $3,250,000
Project Type: Street Repair
Useful Life: 16 - 20 years
Department/Division: PW - Streets
Description:

Citywide street, previously paved alleyways and public parking lot asphalt, concrete and brick paving including full depth reconstruction, mill and fill, overlay, various levels of seal coating including the application of heat reduction coating for designated areas and specified concrete and brick locations. Streets are selected using the Pavement Condition Index which was updated in FY18. Street paving is coordinated with sanitary sewer, reclaimed water and other sub-surface utility repair projects.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	750,000	650,000	650,000	650,000	650,000	650,000	3,250,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 750,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 3,250,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	750,000	650,000	650,000	650,000	650,000	650,000	3,250,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 750,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 3,250,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	3	0.30
Generates Cost Savings	1.50	5	7.50
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	4	8.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	3	1.20
Strategic Goal	1.65	3	4.95
Comprehensive Plan Component	1.65	3	4.95
Total			**69.90**

Streets Maintenance: Gulf Way Resurfacing and Heat Reduction

Priority Rank: 36
FY 2019 - FY 2023 Total Cost: $1,400,000
Project Type: Street Repair
Useful Life: 6 - 10 years
Department/Division: PW - Streets
Description:

Gulf Way is at a Pavement Condition Index ranging from the low 50s to the low 70s. The lower indexed sections have failed sub base and the alligator cracking is too wide to repair with microsurfacing techniques. To provide continuity for the entire street, a mill and resurfacing is recommended. Staff also recommends a heat reduction surface treatment. This project is proposed in phases: FY 2019, approx. the center third of the road from 6th Ave to 12th Ave; FY 2020, the south portion; FY 2021, the north.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	400,000	500,000	500,000		-	1,400,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 400,000**	**$ 500,000**	**$ 500,000**	**$ -**	**$ -**	**$ 1,400,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	400,000	500,000	500,000	-	-	1,400,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 400,000**	**$ 500,000**	**$ 500,000**	**$ -**	**$ -**	**$ 1,400,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	3	4.50
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**50.50**

Streets Maintenance: Tidal Influenced Intersection Improvements

Priority Rank: 30
FY 2019 - FY 2023 Total Cost: $330,000
Project Type: Street Repair
Useful Life: 20+ years
Department/Division: PW - Streets
Description:

This project focuses on street intersections that are subject to the effects of the tide waters. The brackish water washing over the asphalt accelerates the degradation of the material by pulling out the oils and fine materials that hold the surface together. Vehicle turning movements exacerbate the degradation and the intersections are failing at an accelerated rate. This project replaces the asphalt with specially designed high strength concrete that is resistive to the effects of the brackish water.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	10,000	10,000	10,000	-	-	30,000
Construction	-	100,000	100,000	100,000	-	-	300,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 110,000**	**$ 110,000**	**$ 110,000**	**$ -**	**$ -**	**$ 330,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	110,000	110,000	110,000	-	-	330,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 110,000**	**$ 110,000**	**$ 110,000**	**$ -**	**$ -**	**$ 330,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	2	4.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	3	4.50
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**55.00**

Streets Maintenance: Corey Avenue Festival Electrical Service

Priority Rank: 43
FY 2019 - FY 2023 Total Cost: $22,000
Project Type: Street Repair
Useful Life: 20+ years
Department/Division: PW - Streets
Description:

The City supports the Corey Avenue Business Association's hosting of various festivals throughout the year. Currently, vendors supply loose electrical extension cords for power which are plugged into outlet extensions from the business owners. This project will design and install permanent electrical connections along the 300 and 400 block of Corey Ave. A separate purchase will be made for industrial mat extensions for outlets that will be placed down the center of the street.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	2,000	-	-	-	-	2,000
Construction	-	20,000	-	-	-	-	20,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 22,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 22,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	22,000	-	-	-	-	22,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 22,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 22,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	0	0.00
Cost of Project	0.10	0	0.00
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**40.50**

Streets Maintenance: Corey Avenue Street Rehabilitation

Priority Rank: 39
FY 2019 - FY 2023 Total Cost: $250,000
Project Type: Street Repair
Useful Life: 20+ years
Department/Division: PW - Streets
Description:

This project rehabilitates Corey Avenue from Gulf Blvd to East Bay Street. Additional bump-outs and improved pedestrian cross-walks will be incorporated. The existing street will be milled out and a new asphalt surface put down. A heat reduction seal coating is proposed for the 400, 300 and 200 block area to significantly improve the festival experience and to further beautify this historic main street to the City.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	15,000	-	-	-	-	15,000
Construction	-	235,000	-	-	-	-	235,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	250,000	-	-	-	-	250,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**47.20**

Streets Maintenance: Concrete, Brick and Masonry Maintenance and Repair

Priority Rank: 39
FY 2019 - FY 2023 Total Cost: $500,000
Project Type: Street Repair
Useful Life: 16 - 20 years
Department/Division: PW - Streets
Description:

This is an annual program to maintain and repair concrete, brick and masonry streets, sidewalks, driveway aprons, curb, pedestrian walkways, walls and other structural and decorative infrastructure and facility elements.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	100,000	100,000	500,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	100,000	100,000	100,000	100,000	100,000	500,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**47.20**

Streets Maintenance: Vina del Mar and Boca Ciega Bridge Repairs

Priority Rank: 24
FY 2019 - FY 2023 Total Cost: $198,000
Project Type: Street Repair
Useful Life: 20+ years
Department/Division: PW - Streets
Description:

The City owns two bridges; Vina del Mar and Boca Ciega. The bridges are inspected as part of the FDOT state program. The Vina bridge is scour critical, is missing the east bulkhead cap exposing heavily corroded rebar, has delaminations of the underside of the bridge deck and cracking and spalling with exposed rebar on the deck surface. The Boca Ciega bridge has numerous longitudinal and vertical cracks in the deck, abutments and bulkhead caps.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	18,000	-	-	-	-	18,000
Construction	-	180,000	-	-	-	-	180,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 198,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 198,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	198,000	-	-	-	-	198,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 198,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 198,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	2	4.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**58.00**

Streets Maintenance: Decorative Street Signage

Priority Rank: 52
FY 2019 - FY 2023 Total Cost: $185,000
Project Type: Street Repair
Useful Life: 16 - 20 years
Department/Division: PW - Streets
Description:
This program begins the decorative street sign transformation starting with Pass-a-Grille, Blind Pass Road, and Corey Avenue.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	85,000	50,000	50,000	-	-	185,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 85,000**	**$ 50,000**	**$ 50,000**	**$ -**	**$ -**	**$ 185,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	85,000	50,000	50,000	-	-	185,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 85,000**	**$ 50,000**	**$ 50,000**	**$ -**	**$ -**	**$ 185,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	0	0.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	0	0.00
Public Demand	2.10	2	4.20
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**5.20**

Seawall Maintenance: Pass-A-Grille Way from 1st Avenue to 12th Avenue

Priority Rank: 31
FY 2019 - FY 2023 Total Cost: $1,300,000
Project Type: Marine Construction
Useful Life: 20+ years
Department/Division: PW - Facilities
Description:

As part of the renovation of Pass-A-Grille Way, the contractor was installing new stormwater outfalls through the existing seawall. During that process a significant amount of voids and unsuitable soil and water intrusion through and under the seawall was discovered. Additional investigation using ground penetrating radar indicated approx. 60% of the soil under the sidewalk along the seawall was believed to be compromised. The estimated cost for construction uses a standard $400lf of seawall.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	100,000	-	10,000	10,000	10,000	130,000
Construction	-	-	-	390,000	390,000	390,000	1,170,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 100,000**	**$ -**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 1,300,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	100,000	-	400,000	400,000	400,000	1,300,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 100,000**	**$ -**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 1,300,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**53.00**

Seawall Maintenance: Maintenance Program

Priority Rank: 29
FY 2019 - FY 2023 Total Cost: $1,400,000
Project Type: Marine Construction
Useful Life: 20+ years
Department/Division: PW - Facilities
Description:

The City owns and maintains 57 seawalls located throughout the perimeter of the City. Of those approximately 22 have failed or are significantly degraded and no longer functioning properly. Most of these walls are causing damage to the adjacent privately owned seawalls. Previous years' funding provided for design repairs for 12 of the failed seawalls. FY 2019 funding provides for construction of those walls and for the design of the next group of 10. Future funding is in groups of 10.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	30,000	30,000	30,000	30,000	30,000	150,000
Construction	100,000	250,000	250,000	250,000	250,000	250,000	1,250,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 100,000**	**$ 280,000**	**$ 280,000**	**$ 280,000**	**$ 280,000**	**$ 280,000**	**$ 1,400,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	100,000	280,000	280,000	280,000	280,000	280,000	1,400,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 100,000**	**$ 280,000**	**$ 280,000**	**$ 280,000**	**$ 280,000**	**$ 280,000**	**$ 1,400,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	4	8.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	1	1.50
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	4	8.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	2	0.80
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	2	3.30
Total			**55.50**

Parks and Grounds: Placemaking Improvements Program

Priority Rank: 51
FY 2019 - FY 2023 Total Cost: $260,000
Project Type: Beautification
Useful Life: 20+ years
Department/Division: PW - Facilities
Description:
With the Commission's approval of a new City entrance feature and a new City logo, this program will design and construct a new feature at the three entrances and change out signage at City facilities, parks and other locations.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	10,000	-	-	-	-	10,000
Construction	125,000	100,000	100,000	50,000	-	-	250,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 125,000**	**$ 110,000**	**$ 100,000**	**$ 50,000**	**$ -**	**$ -**	**$ 260,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	125,000	110,000	100,000	50,000	-	-	260,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 125,000**	**$ 110,000**	**$ 100,000**	**$ 50,000**	**$ -**	**$ -**	**$ 260,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	0	0.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	3	6.30
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	3	4.95
Comprehensive Plan Component	1.65	0	0.00
Total			**22.25**

Parks and Grounds: Facility Grounds and Public Property Beautification Program

Priority Rank: 49
FY 2019 - FY 2023 Total Cost: $250,000
Project Type: Beautification
Useful Life: 6 - 10 years
Department/Division: PW - Facilities
Description:

This is an ongoing program supporting one of the City Commission's four priorities; public property beautification. Projects within this program include improved landscaping and replacement of aged landscaping at all City facilities, rights of way, street ends, parks and other City owned and managed properties.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	10,000	5,000	5,000	5,000	5,000	30,000
Construction	100,000	40,000	45,000	45,000	45,000	45,000	220,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 100,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	100,000	50,000	50,000	50,000	50,000	50,000	250,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 100,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	0	0.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	4	8.00
Public Demand	2.10	4	8.40
Synergy with Other Projects	0.40	2	0.80
Strategic Goal	1.65	3	4.95
Comprehensive Plan Component	1.65	0	0.00
Total			**28.85**

Parks and Grounds: Hurley Field Renovation

Priority Rank: 26
FY 2019 - FY 2023 Total Cost: $350,000
Project Type: Facilities Repair
Useful Life: 11 - 15 years
Department/Division: PW - Parks
Description:

Hurley Field is being used as the Pass-A-Grille Way Road Reconstruction project lay-down yard. The project is expected to be completed in the Summer of 2019. Immediately following the contractor's departure, Staff recommends a thorough renovation of the facility including the field, fencing, concession stand and lighting.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	25,000	-	-	-	-	25,000
Construction	-	-	325,000	-	-	-	325,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 25,000**	**$ 325,000**	**$ -**	**$ -**	**$ -**	**$ 350,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	25,000	325,000	-	-	-	350,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 25,000**	**$ 325,000**	**$ -**	**$ -**	**$ -**	**$ 350,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	2	4.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	4	0.40
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	2	3.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	2	0.80
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	1	1.65
Total			**57.45**

Parks and Grounds: Playground Equipment Replacement

Priority Rank: 28
FY 2019 - FY 2023 Total Cost: $50,000
Project Type: Facilities Repair
Useful Life: 11 - 15 years
Department/Division: PW - Parks
Description:

Replacement of existing playground equipment in McKenney Park is included in the FY 2018 budget; the $88,000 budget will be used to purchase equipment at the end of FY 2018 for delivery in early FY 2019. An additional $50,000 is needed in FY 2019 to purchase new protective turf.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Capital Equipment	88,000	50,000	-	-	-	-	50,000
Total	**$ 88,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	38,000	50,000	-	-	-	-	50,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	50,000	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 88,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	2	3.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	4	8.00
Public Demand	2.10	4	8.40
Synergy with Other Projects	0.40	2	0.80
Strategic Goal	1.65	2	3.30
Comprehensive Plan Component	1.65	1	1.65
Total			**56.15**

Parks and Grounds: Public Restroom Renovations

Priority Rank: 22
FY 2019 - FY 2023 Total Cost: $237,000
Project Type: Facilities Repair
Useful Life: 11 - 15 years
Department/Division: PW - Facilities
Description:

The City has nine public restrooms. This program renovates the fixtures, floor, lights, electrical, walls and ceilings as needed for a safe and sanitary use and bring them up to ADA and Building Code standards. Renovations will be planned for and the construction managed under a continuing engineering services contract.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	7,000	7,000	7,000	-	-	21,000
Construction	80,000	72,000	72,000	72,000	-	-	216,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 80,000**	**$ 79,000**	**$ 79,000**	**$ 79,000**	**$ -**	**$ -**	**$ 237,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	80,000	79,000	79,000	79,000	-	-	237,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 80,000**	**$ 79,000**	**$ 79,000**	**$ 79,000**	**$ -**	**$ -**	**$ 237,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	5	0.50
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	4	7.60
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**59.60**

Beach Maintenance: Sand Dune and Beach Property Improvements Program

Priority Rank: 53
FY 2019 - FY 2023 Total Cost: $75,000
Project Type: Beautification
Useful Life: 20+ years
Department/Division: PW - Beaches
Description:
Project scope includes dune stabilization and resiliency efforts including irrigation, landscaping and appropriate native shrubbery and tree plantings on properties immediately adjacent to City beaches.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	25,000	25,000	25,000	-	-	75,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ -**	**$ -**	**$ 75,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	25,000	25,000	25,000	-	-	75,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ -**	**$ -**	**$ 75,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	0	0.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	0	0.00
Public Demand	2.10	0	0.00
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**1.00**

Emergency Operations: Portable Radio Replacement

Priority Rank: 43
FY 2019 - FY 2023 Total Cost: $62,000
Project Type: Vehicles/Equipment
Useful Life: 11 - 15 years
Department/Division: Fire Suppression
Description:

This CIP project will replace 11 of the portable radios utilized by firefighters on fire, EMS, and disaster scenes. With the replacement of 11 radios, all front line fire apparatus will be equipped with the new radios. The current radios are Motorola XTS 2500s which are no longer manufactured and replacement parts are unavailable. The new APX 6500 include many safety and usability upgrades not available on the 2500s. No additional cost are needed for completion of this project.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Capital Equipment	-	62,000	-	-	-	-	62,000
Total	**$ -**	**$ 62,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 62,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	62,000	-	-	-	-	62,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 62,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 62,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	0	0.00
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**40.50**

Emergency Operations: Generator Power for City Facilities

Priority Rank: 45
FY 2019 - FY 2023 Total Cost: $200,000
Project Type: Facilities Repair
Useful Life: 16 - 20 years
Department/Division: PW - Facilities
Description:

Install generators for emergency power for the City's critical infrastructure including (in priority order): Fire Station 23, City Hall, Fire Station 22, and Public Works. Engineering investigation will evaluate the existing capability at City Hall and the capacity necessary to provide power for the entire building, and the existing generator capacity at Public Works which previously serviced the Police Station.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	10,000	10,000	-	-	-	20,000
Construction	-	-	-	-	-	-	-
Capital Equipment	-	90,000	90,000	-	-	-	180,000
Total	**$ -**	**$ 100,000**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 200,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	100,000	-	-	-	100,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	100,000	-	-	-	-	100,000
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 100,000**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 200,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	2	3.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	0	0.00
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**36.00**

Emergency Operations: Communications Equipment for Public Works and Fire

Priority Rank: 48
FY 2019 - FY 2023 Total Cost: $30,000
Project Type: Vehicles/Equipment
Useful Life: 1 - 5 years
Department/Division: PW - Facilities
Description:

A lesson learned from Hurricane Irma and other storms is that the City Manager, Fire Chief, Public Works Director and specified staff must be able to communicate when cell phones are down. Portable radio devices with appropriate range will allow for direct coordination of re-entry operations including forced entry, search and rescue, detour establishment and other critical public safety tasks.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Capital Equipment	-	30,000	-	-	-	-	30,000
Total	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	30,000	-	-	-	-	30,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	0	0.00
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**31.00**

Emergency Operations: Florida Resilient Coastline Planning

Priority Rank: 47
FY 2019 - FY 2023 Total Cost: $25,000
Project Type: Code Compliance
Useful Life: 20+ years
Department/Division: PW - Beaches
Description:

This program begins by collecting all available information from Federal, State and local agencies and engineering firms regarding elevations, topography, sea rise modeling, storm flooding modeling and other associated graphics. The information will be used to develop land use, zoning and other long range concepts that combined will help the island develop resiliency to storms and sea rise.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	25,000	-	-	-	-	25,000
Construction	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 25,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	25,000	-	-	-	-	25,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 25,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	0	0.00
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**33.00**

Sanitary Sewer: Sewer Expansion South

Priority Rank: 10
FY 2019 - FY 2023 Total Cost: $2,000,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Wastewater
Description:

This project, together with the Sewer Expansion North project, will restore capacity to the wastewater collection system. FY 2019 includes the second installment of construction funding, as planned in the FY 2018 budget. Staff will pursue all possible funding alternatives prior to issuing new debt, including the Florida Job Growth Grant Fund and other potential State appropriations.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	435,000	-	-	-	-	-	-
Construction	3,000,000	2,000,000	-	-	-	-	2,000,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 3,435,000**	**$ 2,000,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	435,000	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	2,000,000	2,000,000	-	-	-	-	2,000,000
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	1,000,000	-	-	-	-	-	-
Total	**$ 3,435,000**	**$ 2,000,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	3	6.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	0	0.00
Generates Revenue	0.10	2	0.20
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	1	1.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			**81.40**

Sanitary Sewer: Subaqueous Force Main 1 Replacement

Priority Rank: 8
FY 2019 - FY 2023 Total Cost: $9,800,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Wastewater
Description:

Force Main 1 is a 24" diameter pipe that moves the entire City's wastewater flow from Pump Station 1 at 87th Ave approximately 8,000 feet to a connection point in St. Petersburg where it continues to the Northwest Treatment Plant. The pipe is approaching its anticipated useful life and the engineering report recommends replacement in the next 3 to 5 years. Project funding tentatively assumes long-term financing.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	175,000	350,000	350,000	100,000		-	800,000
Construction	-	-	5,000,000	4,000,000		-	9,000,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 175,000**	**$ 350,000**	**$ 5,350,000**	**$ 4,100,000**	**$ -**	**$ -**	**$ 9,800,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	175,000	350,000	-	-	-	-	350,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	5,350,000	4,100,000	-	-	9,450,000
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 175,000**	**$ 350,000**	**$ 5,350,000**	**$ 4,100,000**	**$ -**	**$ -**	**$ 9,800,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			**92.00**

Sanitary Sewer: Lift Station 4 and 10 Repairs

Priority Rank: 2
FY 2019 - FY 2023 Total Cost: $44,000
Project Type: Utility Maintenance
Useful Life: 16 - 20 years
Department/Division: Wastewater
Description:

Lift Stations 4 and 10 are aged to the point where minor rehabilitation of the facility and equipment is recommended. The facility requires increasing amounts of maintenance each year to keep it operating. Proper maintenance of the facility, pumps, motors and electrical equipment at this point will bring the stations up to great condition which will reduce maintenance costs and more expensive rehabilitation in the future. Some minor design will be needed to facilitate the rehabilitation.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	4,000	-	-	-	-	4,000
Construction	-	40,000	-	-	-	-	40,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 44,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 44,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	44,000	-	-	-	-	44,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 44,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 44,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	1	0.10
Cost of Project	0.10	1	0.10
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	4	6.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	4	6.60
Total			**93.90**

Sanitary Sewer: Lift Stations 7 and 17 Repairs

Priority Rank: 2
FY 2019 - FY 2023 Total Cost: $44,000
Project Type: Utility Maintenance
Useful Life: 16 - 20 years
Department/Division: Wastewater
Description:

Lift Stations 7 and 17 are aged to the point where medium rehabilitation of the facility and equipment is recommended. The facility requires increasing amounts of maintenance each year to keep it operating. Proper maintenance of the facility, pumps, motors and electrical equipment at this point will bring the stations up to great condition which will reduce maintenance costs and more expensive rehabilitation in the future.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	4,000	-	-	-	4,000
Construction	-	-	40,000	-	-	-	40,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 44,000**	**$ -**	**$ -**	**$ -**	**$ 44,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	44,000	-	-	-	44,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 44,000**	**$ -**	**$ -**	**$ -**	**$ 44,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	1	0.10
Cost of Project	0.10	1	0.10
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	4	6.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	4	6.60
Total			**93.90**

Sanitary Sewer: Lift Station 13 Repair and Replacement

Priority Rank: 2
FY 2019 - FY 2023 Total Cost: $365,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Wastewater
Description:

Lift Station 13 is failing and in need of a complete repair of the facility and the replacement of pumps and associated equipment. The location of LS 13 is at Pali Way on 55th Ave and involves very deep pipe replacement work between manhole 451 on the north side and 454 on the south side of the street. Traffic maintenance for personal and emergency access will require extraordinary engineering efforts. Engineering costs during construction were included in the design task order.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-		365,000	-	-	-	365,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 365,000**	**$ -**	**$ -**	**$ -**	**$ 365,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	365,000	-	-	-	365,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 365,000**	**$ -**	**$ -**	**$ -**	**$ 365,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	1	0.10
Cost of Project	0.10	1	0.10
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	4	6.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	4	6.60
Total			**93.90**

Sanitary Sewer: Lift Station 14 Repair and Replacement

Priority Rank: 2
FY 2019 - FY 2023 Total Cost: $230,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Wastewater
Description:

Lift station 14 is at the end of its useful life and requires increasing levels of maintenance to keep it operating. The facility needs significant repairs and the pumps, motors and electrical equipment all need to be replaced. Engineering costs during construction are included in the design fee.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	230,000	-	-	230,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ 230,000**	**$ -**	**$ -**	**$ 230,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	230,000	-	-	230,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ 230,000**	**$ -**	**$ -**	**$ 230,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	1	0.10
Cost of Project	0.10	1	0.10
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	4	6.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	4	6.60
Total			**93.90**

Sanitary Sewer: Lift Station 15 Repair and Replacement

Priority Rank: 2
FY 2019 - FY 2023 Total Cost: $370,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Wastewater
Description:

Lift Station 15 is approaching the end of its anticipated useful life. The facility requires increasing amounts of maintenance each year to keep it operating. The facility is in need of significant repairs and the pumps, motors and electrical equipment need to be replaced. Engineering support during construction will be required for construction material approval and information requests.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	5,000	-	5,000
Construction	-	-	-	-	365,000	-	365,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 370,000**	**$ -**	**$ 370,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	370,000	-	370,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 370,000**	**$ -**	**$ 370,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	1	0.10
Cost of Project	0.10	1	0.10
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	4	6.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	4	6.60
Total			**93.90**

Sanitary Sewer: Lift Station 11 Repair and Replacement

Priority Rank: 2
FY 2019 - FY 2023 Total Cost: $240,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Wastewater
Description:

Lift Station 11 is approaching the end of its anticipated useful life. The facility requires increasing amounts of maintenance each year to keep it operating. The facility is in need of significant repairs and the pumps, motors and electrical equipment need to be replaced. Engineering support during construction will be required for construction material approval and information requests.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	5,000	-	-	-	-	5,000
Construction	-	235,000	-	-	-	-	235,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 240,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 240,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	240,000	-	-	-	-	240,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 240,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 240,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	1	0.10
Cost of Project	0.10	1	0.10
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	4	6.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	4	6.60
Total			**93.90**

Sanitary Sewer: Inflow and Infiltration Repairs Program

Priority Rank: 1
FY 2019 - FY 2023 Total Cost: $2,700,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Wastewater
Description:

This program rehabilitates manholes, repairs and replaces broken pipe, and lines pipe that is cracked but not deteriorated to the point where major repairs or replacement is needed. Repair locations are priority based using the results of the I&I study completed in FY 2017. Repairs are also cross-coordinated with street rehabilitation to prevent new street pavement from being cut open for pipe repair. This is an ongoing program that is anticipated to last for over 10 years.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	40,000	40,000	40,000	40,000	40,000	200,000
Construction	3,500,000	500,000	500,000	500,000	500,000	500,000	2,500,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 3,500,000**	**$ 540,000**	**$ 540,000**	**$ 540,000**	**$ 540,000**	**$ 540,000**	**$ 2,700,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	3,500,000	540,000	540,000	540,000	540,000	540,000	2,700,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 3,500,000**	**$ 540,000**	**$ 540,000**	**$ 540,000**	**$ 540,000**	**$ 540,000**	**$ 2,700,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	1	0.10
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	4	6.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			**97.60**

Sanitary Sewer: Pump and Lift Station Pump Rehabilitation Program

Priority Rank: 19
FY 2019 - FY 2023 Total Cost: $110,000
Project Type: Utility Maintenance
Useful Life: 11 - 15 years
Department/Division: Wastewater
Description:

Systematic rehabilitation of the pumps in the three pump stations and 14 lift stations as recommended by the manufacturer. Proper maintenance and rehabilitation of the pumps will reduce operating costs and unnecessary maintenance for wear and tear on the pumps. Annual costs are based on an engineer report completed in FY18. 2 pumps in Lift Station 7 and 2 pumps in Lift Station are recommended for rehabilitation in FY19. No pumps require rehabilitation in FY20; 2 in FY21, 2 in FY22 and 6 in FY23.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Capital Equipment	-	20,000	-	10,000	10,000	70,000	110,000
Total	**$ -**	**$ 20,000**	**$ -**	**$ 10,000**	**$ 10,000**	**$ 70,000**	**$ 110,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	20,000	-	10,000	10,000	70,000	110,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 20,000**	**$ -**	**$ 10,000**	**$ 10,000**	**$ 70,000**	**$ 110,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	4	0.40
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	2	3.00
Age or Condition of Existing	1.90	2	3.80
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	0	0.00
Total			**61.45**

Sanitary Sewer: Lift Station Emergency Operations Power and Pumps

Priority Rank: 42
FY 2019 - FY 2023 Total Cost: $432,000
Project Type: Utility Maintenance
Useful Life: 16 - 20 years
Department/Division: Wastewater
Description:

In loss of power emergency situations the 3 pump stations have emergency power to continue operating however, the 14 lift stations do not. This program will purchase and install generators at the lift stations to provide for continuous operations during loss of power situations. The generators and pumps will be mounted on concrete slabs specifically designed to be quickly removed if flood inundation is anticipated. Each lift station will be evaluated to determine if a generator or a pump is the best alternative.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	8,000	8,000	8,000	8,000	-	32,000
Construction	-	50,000	50,000	50,000	50,000	-	200,000
Capital Equipment	-	50,000	50,000	50,000	50,000	-	200,000
Total	**$ -**	**$ 108,000**	**$ 108,000**	**$ 108,000**	**$ 108,000**	**$ -**	**$ 432,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	108,000	108,000	108,000	108,000	-	432,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 108,000**	**$ 108,000**	**$ 108,000**	**$ 108,000**	**$ -**	**$ 432,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	0	0.00
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**41.50**

Sanitary Sewer: Exposed Force Mains 6 and 9 Maintenance

Priority Rank: 24
FY 2019 - FY 2023 Total Cost: $50,000
Project Type: Utility Maintenance
Useful Life: 6 - 10 years
Department/Division: Wastewater
Description:

There are two exposed sanitary sewer force main pipes in the system: one on the Vina del Mar bridge and the other on the Boca Ciega Isle bridge. They were inspected as part of the Force Main Analysis project and have maintenance requirements including coating replacement, air release valve maintenance and support repairs.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	5,000	-	-	-	-	5,000
Construction	-	45,000	-	-	-	-	45,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	50,000	-	-	-	-	50,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**58.00**

Sanitary Sewer: Exposed Force Main 9 Replacement

Priority Rank: 13
FY 2019 - FY 2023 Total Cost: $275,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Wastewater
Description:

The exposed Sanitary Sewer Force Main 9 is attached to the Vina del Mar bridge. Maintenance is recommended in FY 2019 to apply a protective coating and install an air release valve; however, the wall thickness of the pipe is deteriorated to the point where pipe replacement is highly recommended. This project will design the replacement and provide for construction.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	25,000	5,000	-	-	30,000
Construction	-	-	-	245,000	-	-	245,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 25,000**	**$ 250,000**	**$ -**	**$ -**	**$ 275,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	25,000	250,000	-	-	275,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 25,000**	**$ 250,000**	**$ -**	**$ -**	**$ 275,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	5	7.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**75.50**

Reclaimed Water Improvements

Priority Rank: 15
FY 2019 - FY 2023 Total Cost: $1,000,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Reclaimed Water
Description:

Capital improvements and pipe replacement to the City owned reclaimed water system. Repair locations are coordinated with the street rehabilitation program. The City contracts with Pinellas County for pipe repairs. The asphalt pavement repair is contracted for separately under the street rehabilitation program.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	1	2.00
Employee Health & Safety	2.00	1	2.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	5	5.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	3	0.30
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	4	6.00
Ongoing Operation Costs	1.50	0	0.00
Age or Condition of Existing	1.90	4	7.60
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			**62.40**

Stormwater Management: Conveyance System and Pond Storage Maintenance

Priority Rank: 17
FY 2019 - FY 2023 Total Cost: $1,000,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Stormwater
Description:
Ongoing repairs and improvements to the City's stormwater infrastructure including pipe, outfalls and detention/retention basins. This program funds pipe repairs to reduce local stormwater drainage issues.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	200,000	200,000	200,000	200,000	200,000	1,000,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	200,000	200,000	200,000	200,000	200,000	1,000,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	3	6.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	2	2.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	0	0.00
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			**61.50**

Stormwater Management: Blind Pass Stormwater Basin Connections

Priority Rank: 23
FY 2019 - FY 2023 Total Cost: $610,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Stormwater
Description:

The Blind Pass Stormwater system is designed to connect 7 flood control basins to the twin 60" stormwater pipes that will be constructed under the Blind Pass Road Reconstruction project in FY 2018 and FY 2019 to alleviate local stormwater flooding. Staff recommends a limited cost analysis and planning study in FY 2019 to prepare for the connection of one basin per year starting in FY 2021. Staff will pursue grant funding from the Southwest Florida Water Management District.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	10,000	-	-	-	-	10,000
Construction	-	-	-	200,000	200,000	200,000	600,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 10,000**	**$ -**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 610,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	10,000	-	200,000	200,000	200,000	610,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 10,000**	**$ -**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 610,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	1	2.00
Frequent Problems	1.00	2	2.00
Ability to Finance	0.10	2	0.20
Cost of Project	0.10	2	0.20
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	2	3.00
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	4	8.00
Public Demand	2.10	0	0.00
Synergy with Other Projects	0.40	4	1.60
Strategic Goal	1.65	4	6.60
Comprehensive Plan Component	1.65	3	4.95
Total			**58.05**

Stormwater Management: Local Street Flooding Mitigation Program

Priority Rank: 17
FY 2019 - FY 2023 Total Cost: $1,500,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Stormwater
Description:
This program funds local stormwater flood reduction projects. City Staff will pursue grant funding assistance from the Southwest Florida Water Management District for applicable projects.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	50,000	50,000	50,000	50,000	50,000	250,000
Construction	600,000	350,000	350,000	350,000	100,000	100,000	1,250,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 600,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 150,000**	**$ 150,000**	**$ 1,500,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	600,000	400,000	400,000	400,000	150,000	150,000	1,500,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 600,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 150,000**	**$ 150,000**	**$ 1,500,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	3	6.00
Employee Health & Safety	2.00	0	0.00
Regulatory Mandate	2.00	0	0.00
Frequent Problems	1.00	2	2.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	0	0.00
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	5	9.50
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	5	2.00
Strategic Goal	1.65	5	8.25
Comprehensive Plan Component	1.65	5	8.25
Total			**61.50**

Stormwater Management: Stormwater Quality Improvements

Priority Rank: 27
FY 2019 - FY 2023 Total Cost: $1,050,000
Project Type: Utility Maintenance
Useful Life: 20+ years
Department/Division: Stormwater
Description:

This program identifies stormwater outfall devices that have debris fields accumulating in the bay from street run-off and installs a baffle box to capture the pollution to improve the quality of the bay water. Storm water will carry small pebbles and other material that will sink and material such as cigarette butts and candy wrappers that contaminate the bay. Pesticide, herbicide, oils and other volatile organic compounds are also carried by stormwater into the bay.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	10,000	10,000	10,000	10,000	10,000	50,000
Construction	-	200,000	200,000	200,000	200,000	200,000	1,000,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ -**	**$ 210,000**	**$ 210,000**	**$ 210,000**	**$ 210,000**	**$ 210,000**	**$ 1,050,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	105,000	105,000	105,000	105,000	105,000	525,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	105,000	105,000	105,000	105,000	105,000	525,000
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ 210,000**	**$ 210,000**	**$ 210,000**	**$ 210,000**	**$ 210,000**	**$ 1,050,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	3	6.00
Frequent Problems	1.00	3	3.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	2	3.00
Age or Condition of Existing	1.90	2	3.80
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**57.30**

Apparatus Replacements

Priority Rank: 16
FY 2019 - FY 2023 Total Cost: $2,575,000
Project Type: Vehicles/Equipment
Useful Life: 6 - 10 years
Department/Division: Various
Description:

Scheduled replacements include the following: 2006 Pierce Engine (FY 2020); 2012 Ford Rescue (FY 2020); 2016 Freightliner Vac Truck (FY 2021); 2012 E-1 Ladder (FY 2022); 2013 Fire Squad (FY 2023). Staff will pursue all potential funding options, including lease and financing alternatives.

	Prior	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	CIP Total
Capital Outlay							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Capital Equipment	-	-	690,000	435,000	950,000	500,000	2,575,000
Total	**$ -**	**$ -**	**$ 690,000**	**$ 435,000**	**$ 950,000**	**$ 500,000**	**$ 2,575,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	458,057	-	-	-	458,057
Capital Projects Fund (Penny for Pinellas)	-	-	41,943	-	950,000	500,000	1,491,943
Wastewater Fund	-	-	-	435,000	-	-	435,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	190,000	-	-	-	190,000
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 690,000**	**$ 435,000**	**$ 950,000**	**$ 500,000**	**$ 2,575,000**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	2.00	5	10.00
Employee Health & Safety	2.00	5	10.00
Regulatory Mandate	2.00	5	10.00
Frequent Problems	1.00	0	0.00
Ability to Finance	0.10	5	0.50
Cost of Project	0.10	5	0.50
Generates Revenue	0.10	0	0.00
Generates Cost Savings	1.50	0	0.00
Ongoing Operation Costs	1.50	3	4.50
Age or Condition of Existing	1.90	3	5.70
Public Benefit	2.00	5	10.00
Public Demand	2.10	5	10.50
Synergy with Other Projects	0.40	0	0.00
Strategic Goal	1.65	0	0.00
Comprehensive Plan Component	1.65	0	0.00
Total			**61.70**

Vehicle Replacement Plan (VRP)

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

Introduction

In connection with the Capital Improvement Plan (CIP), the City of St. Pete Beach annually adopts a Vehicle Replacement Plan (VRP) intended to identify current and future fleet service demands. The fleet summary page identifies replacement years and costs for each of the City's 46 pieces of equipment, while the funding schedule serves as a mechanism to fund vehicle replacements incrementally. The impact to the annual operating budget is minimized by scheduling and reserving funds in advance; all contributions and distributions identified in the VRP ultimately net to zero.

Department/Division	**Vehicles**
City Manager	1
Building Services	2
Code Enforcement	2
Parking Enforcement	2
Fire	8
EMS	4
Recreation	2
Public Works Admin.	4
Facilities Maintenance	3
Streets Maintenance	2
Parks & Grounds	7
Beach Maintenance	3
Wastewater	5
Stormwater	1
Total	**46**

Fleet Summary

Vehicle Description	Vehicle ID	Fund	Department/Division	Replacement Year	Replacement Cost
2011 Ford Fusion	200/4336	General	City Manager	FY 2020	$ 18,000
2017 Nissan Frontier	-	General	Code Enforcement	FY 2026	$ 28,000
2018 Ford Escape	-	General	Code Enforcement	FY 2028	$ 23,000
2015 Nissan Frontier	102	General	Parking Enforcement	FY 2025	$ 20,000
2016 Nissan Frontier	140/8062	General	Parking Enforcement	FY 2026	$ 20,000
2018 Chevy Tahoe	D 23	General	EMS	FY 2025	$ 75,000
2013 Ford Explorer	SB 400/6995	General	Fire	FY 2021	$ 40,000
2001 Ford Explorer (no replacement)		General	Fire		$ -
2013 Ford Explorer	SB 100/4556	General	Fire	FY 2020	$ 50,000
2013 Squad	S 22	Capital Improvement	Fire	FY 2023	$ 500,000
2012 Ford Rescue	R 23/8125	Capital Improvement	EMS	FY 2020	$ 190,000
2012 E-1 Ladder	T 23/7571	Capital Improvement	Fire	FY 2022	$ 950,000
2006 Pierce Engine	E 22/6359	Capital Improvement	Fire	FY 2020	$ 500,000
2000 Ford F-250	U 22/8224	General	Fire	FY 2019	$ 40,000
2017 Ford Rescue	M 22	Capital Improvement	EMS	FY 2024	$ 180,000
2005 Chevy Suburban	SB 401/3257	General	EMS	FY 2020	$ 50,000
1996 Pierce Engine (lease)	E 23/570	Capital Improvement	Fire		$ -
2001 Chevy Suburban	185/623	General	Recreation	FY 2020	$ 20,000
2017 GMC Savana	-	General	Recreation	FY 2027	$ 30,000
2018 Ford F-150 (pending)	111	General	Public Works Admin	FY 2028	$ 31,500
2016 Ford F-150	112/130	General	Public Works Admin	FY 2026	$ 29,700
2018 Transit Van (pending)	122	General	Facilities Maintenance	FY 2028	$ 24,300
2015 Ford F-150	113/181	General	Public Works Admin	FY 2025	$ 28,500
Gator AUV Cart	114	General	Public Works Admin	FY 2020	$ 15,300
2007 Ford F-250	121/141	General	Facilities Maintenance	FY 2022	$ 42,300
2006 Ford E-350	123/145	General	Facilities Maintenance	FY 2022	$ 24,300
2011 Ford F-550 Bucket	131/144	General	Streets Maintenance	FY 2023	$ 81,650
2004 Chevy Silverado	132/171	General	Streets Maintenance	FY 2025	$ 31,500
2015 Ford F-250	141/178	General	Parks & Grounds	FY 2025	$ 39,300
2007 Ford F-350	142/175	General	Parks & Grounds	FY 2020	$ 48,700
2009 Ford F-350	143/177	General	Parks & Grounds	FY 2024	$ 46,500
2002 Ford Ranger	144/180	General	Parks & Grounds	FY 2021	$ 31,500
2015 Ford F-350	145/132	General	Parks & Grounds	FY 2025	$ 44,300
Gator AUV Cart	146	General	Parks & Grounds	FY 2028	$ 13,300
2018 Ford F-350 (pending)	147	General	Parks & Grounds	FY 2028	$ 42,500
2005 Ford F-150	151/131	General	Beach Maintenance	FY 2023	$ 28,000
2018 Ford F-450 (pending)	152	General	Beach Maintenance	FY 2028	$ 48,300
2018 Broyhill Beach Cleaner	153	General	Beach Maintenance	FY 2030	$ 193,100
2013 Ford F-250	161/160	Wastewater	Wastewater	FY 2023	$ 56,300
2011 Ford F-350	162	Stormwater	Stormwater	FY 2021	$ 61,700
2016 Freightliner (lease)	163/121	Wastewater	Wastewater	FY 2021	$ 435,000
2017 Ford Cargo Van	164/145	Wastewater	Wastewater	FY 2027	$ 51,200
2018 Transit Van	165	Wastewater	Wastewater	FY 2028	$ 23,500
2000 Ford F-750	166/139	Wastewater	Wastewater	FY 2021	$ 92,700
2006 Ford Ranger	142/8415	Building	Building Services	FY 2019	$ 19,000
2017 Nissan Frontier	-	Building	Building Services	FY 2026	$ 28,000
Total Vehicles:	**46**			**Total Cost:**	**$ 4,345,950**

Funding Schedule

Department/Division	Replacement Year	Beginning Balance	Adjustments	FY 2019 Transfers	FY 2019 Budget	FY 2020 Planned	FY 2021 Planned	FY 2022 Planned	FY 2023 Planned
City Manager									
2011 Ford Fusion	FY 2020	9,000	-	-	9,000	(18,000)	-	-	-
City Manager Total		**$ 9,000**	**$ -**	**$ -**	**$ 9,000**	**$ (18,000)**	**$ -**	**$ -**	**$ -**
Building Services									
2017 Nissan Frontier	FY 2026	3,500	-	-	3,500	3,500	3,500	3,500	3,500
2006 Ford Ranger	FY 2019	19,000	-	-	(19,000)	-	-	-	-
Building Services Total		**$ 22,500**	**$ -**	**$ -**	**$ (15,500)**	**$ 3,500**	**$ 3,500**	**$ 3,500**	**$ 3,500**
Code Enforcement									
2017 Nissan Frontier	FY 2026	3,500	-	-	3,500	3,500	3,500	3,500	3,500
2018 Ford Escape	FY 2028	-	-	-	2,556	2,556	2,556	2,556	2,556
Code Enforcement Total		**$ 3,500**	**$ -**	**$ -**	**$ 6,056**	**$ 6,056**	**$ 6,056**	**$ 6,056**	**$ 6,056**
Parking Enforcement									
2015 Nissan Frontier	FY 2025	5,343	-	-	2,443	2,443	2,443	2,443	2,443
2016 Nissan Frontier	FY 2026	5,038	-	-	2,138	2,138	2,138	2,138	2,138
Parking Enforcement Total		**$ 10,381**	**$ -**	**$ -**	**$ 4,580**	**$ 4,580**	**$ 4,580**	**$ 4,580**	**$ 4,580**
Fire									
2013 Squad	FY 2023	72,500	-	(72,500)	-	-	-	-	-
2012 Ford Rescue	FY 2020	55,200	-	(55,200)	-	-	-	-	-
2012 E-1 Ladder	FY 2022	100,357	-	(100,357)	-	-	-	-	-
2006 Pierce Engine	FY 2020	200,000	-	(200,000)	-	-	-	-	-
2013 Ford Explorer	FY 2021	13,333	-	-	13,334	13,334	(40,000)	-	-
2001 Ford Explorer	FY 2019	40,000	(40,000)	-	-	-	-	-	-
2013 Ford Explorer	FY 2020	20,000	-	-	30,000	(50,000)	-	-	-
2000 Ford F-250	FY 2019	40,000	-	-	(40,000)	-	-	-	-
Fire Total		**$ 541,390**	**$ (40,000)**	**$ (428,057)**	**$ 3,334**	**$ (36,667)**	**$ (40,000)**	**$ -**	**$ -**
EMS									
2017 Ford Rescue	FY 2024	30,000	-	(30,000)	-	-	-	-	-
2005 Chevy Suburban	FY 2020	65,000	(15,000)	-	-	(50,000)	-	-	-
2018 Chevy Tahoe	FY 2025	-	-	-	12,500	12,500	12,500	12,500	12,500
EMS Total		**$ 95,000**	**$ (15,000)**	**$ (30,000)**	**$ 12,500**	**$ (37,500)**	**$ 12,500**	**$ 12,500**	**$ 12,500**
Recreation									
2001 Chevy Suburban	FY 2020	-	-	-	20,000	(20,000)	-	-	-
2017 GMC Savana	FY 2027	3,333	-	-	3,333	3,333	3,333	3,333	3,333
Recreation Total		**$ 3,333**	**$ -**	**$ -**	**$ 23,333**	**$ (16,667)**	**$ 3,333**	**$ 3,333**	**$ 3,333**
Public Works Administration									
2018 Ford F-150	FY 2028	-	-	-	3,500	3,500	3,500	3,500	3,500
2016 Ford F-150	FY 2026	-	-	-	4,243	4,243	4,243	4,243	4,243
2015 Ford F-150	FY 2025	-	-	-	4,750	4,750	4,750	4,750	4,750
Gator AUV Cart	FY 2020	-	-	-	15,300	(15,300)	-	-	-
Public Works Administration Total		**-**	**-**	**-**	**27,793**	**(2,807)**	**12,493**	**12,493**	**12,493**
Facilities Maintenance									
2018 Transit Van	FY 2028	-	-	-	2,700	2,700	2,700	2,700	2,700
2007 Ford F-250	FY 2022	37,400	-	-	1,633	1,633	1,633	(42,300)	-
2006 Ford E-350	FY 2022	-	-	-	8,100	8,100	8,100	(24,300)	-
Facilities Maintenance Total		**$ 37,400**	**$ -**	**$ -**	**$ 12,433**	**$ 12,433**	**$ 12,433**	**$ (63,900)**	**$ 2,700**

Funding Schedule

Department/Division	Replacement Year	Beginning Balance	Adjustments	FY 2019 Transfers	FY 2019 Budget	FY 2020 Planned	FY 2021 Planned	FY 2022 Planned	FY 2023 Planned
Streets Maintenance									
2004 Chevy Silverado	FY 2025	19,000	-	-	2,083	2,083	2,083	2,083	2,083
2011 Ford F-550 Bucket	FY 2023	18,000	-	-	15,913	15,913	15,913	15,913	(81,650)
Streets Maintenance Total		**$ 37,000**	**$ -**	**$ -**	**$ 17,996**	**$ 17,996**	**$ 17,996**	**$ 17,996**	**$ (79,567)**
Parks & Grounds Maintenance									
2015 Ford F-250	FY 2025	11,429	-	-	4,645	4,645	4,645	4,645	4,645
2007 Ford F-350	FY 2020	45,000	-	-	3,700	(48,700)	-	-	-
2009 Ford F-350	FY 2024	14,167	-	-	6,467	6,467	6,467	6,467	6,467
2002 Ford Ranger	FY 2021	-	-	-	15,750	15,750	(31,500)	-	-
2015 Ford F-350	FY 2025	12,857	-	-	5,241	5,241	5,241	5,241	5,241
Gator AUV Cart	FY 2028	2,500	-	-	1,200	1,200	1,200	1,200	1,200
2018 Ford F-350	FY 2028	-	-	-	4,722	4,722	4,722	4,722	4,722
Parks Maintenance Total		**$ 85,953**	**$ -**	**$ -**	**$ 41,724**	**$ (10,676)**	**$ (9,226)**	**$ 22,274**	**$ 22,274**
Beach Maintenance									
2018 Broyhill Beach Cleaner	FY 2030	-	-	-	17,555	17,555	17,555	17,555	17,555
2018 Ford F-450	FY 2028	-	-	-	5,367	5,367	5,367	5,367	5,367
2005 Ford F-150	FY 2023	7,680	-	-	5,080	5,080	5,080	5,080	(28,000)
Beach Maintenance Total		**$ 7,680**	**$ -**	**$ -**	**$ 28,001**	**$ 28,001**	**$ 28,001**	**$ 28,001**	**$ (5,079)**
Net Total		**$ 853,137**	**$ (55,000)**	**$ (458,057)**	**$ 171,250**	**$ (49,750)**	**$ 51,667**	**$ 46,834**	**$ (17,209)**