

**CITY OF ST. PETE BEACH
PROPOSED BUDGET
FISCAL YEAR 2018**



THE SUNSET CAPITAL OF FLORIDA

Budget Review

Process

General Fund

Special Revenue Funds:

- Building Fund
- Capital Improvement Fund

Enterprise Funds:

- Wastewater Fund
- Reclaimed Water Fund
- Stormwater Fund

Capital Improvement Plan (CIP)

Vehicle Replacement Plan (VRP)

City of St. Pete Beach Budget Process

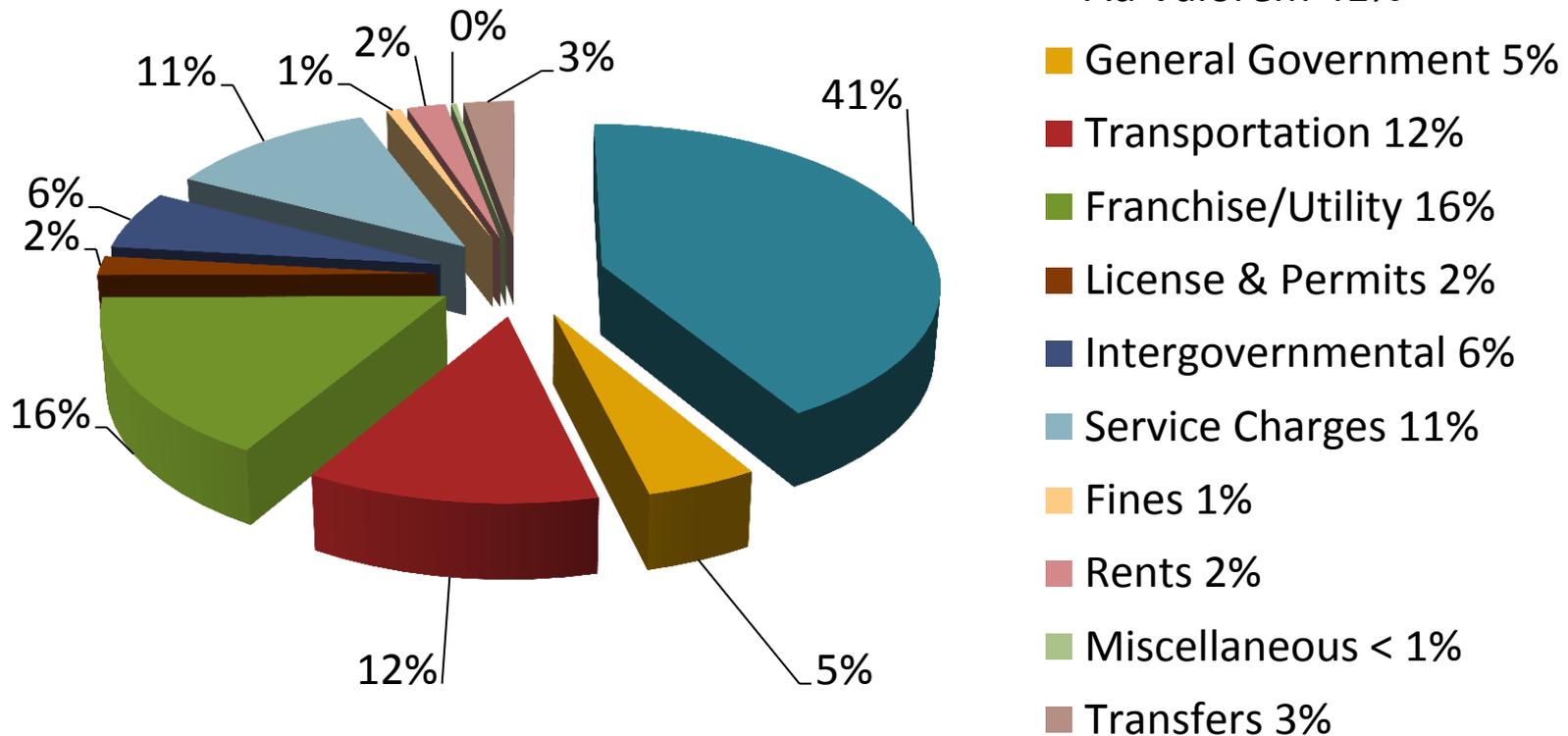
- Goal setting workshop held with City Commission
- City Manager provides budget guidance, goals and priorities
- Each Department prepares line item budget requests
- Finance reviews budget requests with departments and makes adjustments
- Finance reviews and projects revenue
- Preliminary budget is prepared by Finance
- City Manager reviews preliminary budget and makes adjustments
- Proposed budget is prepared by Finance and presented to City Manager
- Proposed budget distributed to City Commission, Finance & Budget Committee and Departments Directors
- Proposed budget is posted on City Website
- Proposed budget reviewed with Finance & Budget Committee
- City Commission workshops held to discuss proposed budget
- City Commission adopts preliminary millage rate at July 25, 2017 meeting
- City Commission conducts two Public Hearings to adopt millage rate and budget: September 5, 2017 and September 19, 2017

General Fund Revenue Highlights

- **Total funding sources: up nearly \$800,000 (4.1%) based primarily on property value increases, parking revenue growth, and vehicle replacement plan (VRP)**
- 7.2% estimated property value increase
 - Generates \$555,000 in new revenue by maintaining current millage rate of 3.15
- Parking growth
 - Transportation up approx. \$564,000 (29.6%) based on parking demand and recent rate increases
 - Court related increase of \$54,000 (54.3%) reflects additional parking activity
- Vehicle Replacement Plan: 170.6% increase
 - General Fund departments to contribute \$473,475 for future replacements
- Other notable changes:
 - Building Permit revenue now reported in Building Fund
 - Rent up approx. \$26,508 (6.8%) primarily due to Community Center growth
 - Franchise Fees: \$86,105 decrease (-7.1%) based on recent trends
 - Miscellaneous: 65.8% decrease due to non-recurring donations (60th anniversary)

Where the Money Comes From

Revenue



General Fund Expenditure Highlights

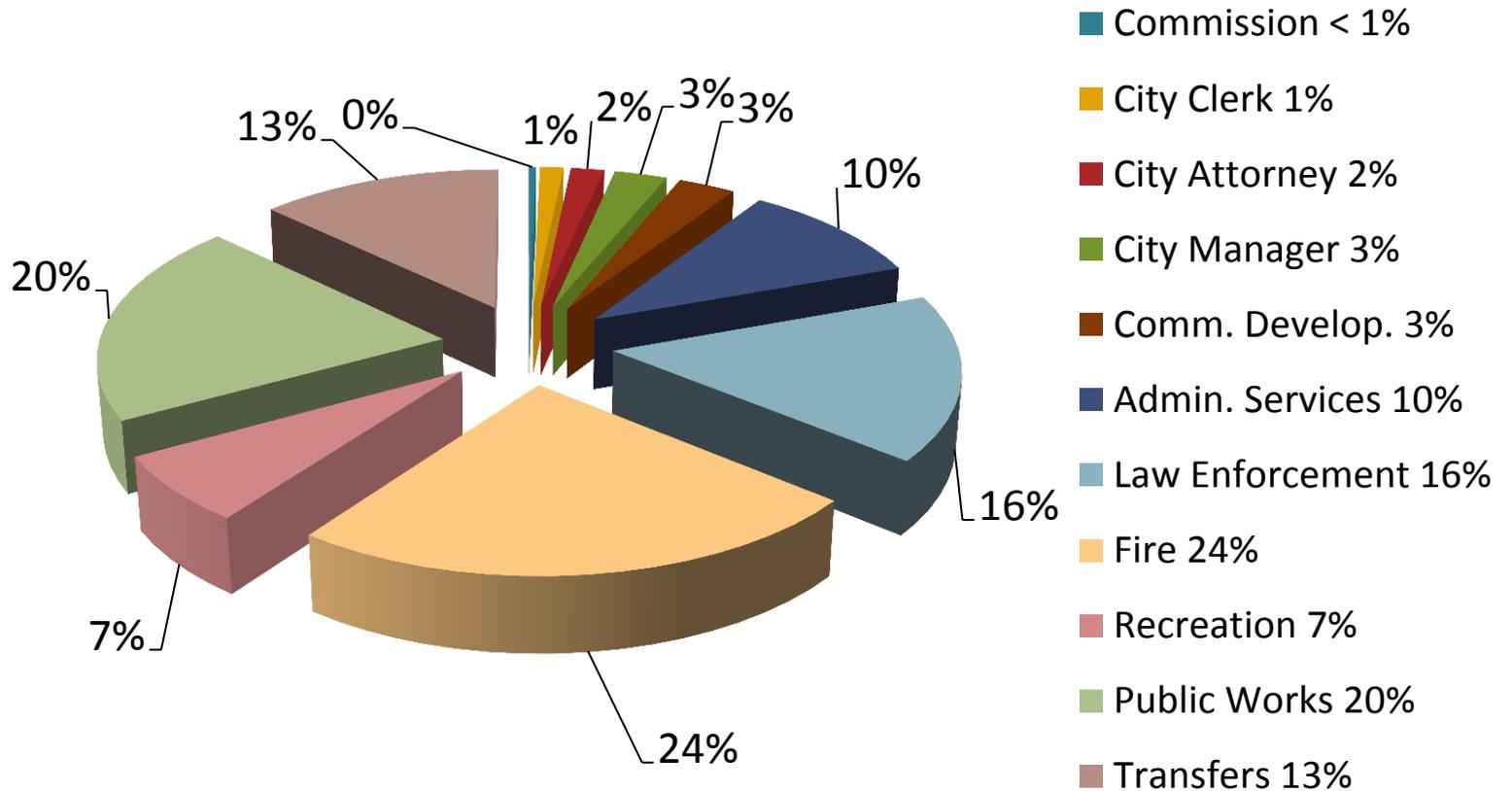
- **Total funding uses: down approx. \$607,000 (3.2%) due to transfer reductions and the creation of a new Fund**
- Capital transfers reduced to \$2,390,000 - facilitates CIP expenditures, bolsters unassigned balance, builds capital reserves
- Building Services expenditures removed and allocated to new Fund
- Priorities:
 - Street rehabilitation
 - FY 2018 CIP project funding increased to \$750,000
 - Beautification of public properties
 - New \$100,000 CIP project
 - Maintenance of public properties
 - 3 new Public Works (Parks) positions

General Fund Expenditure Highlights

- Proposed 3% salary increases
- IAFF step increases per contract
- Additional Community Policing Deputy to increase neighborhood and beach patrol
- New part-time Finance position
- Parking enforcement operating budget increases based on volume
- Acquisition of a new all-terrain garbage truck for beach pickup
- Replacement of five vehicles totaling \$185,400
- Vehicle replacement plan contributions totaling \$473,475

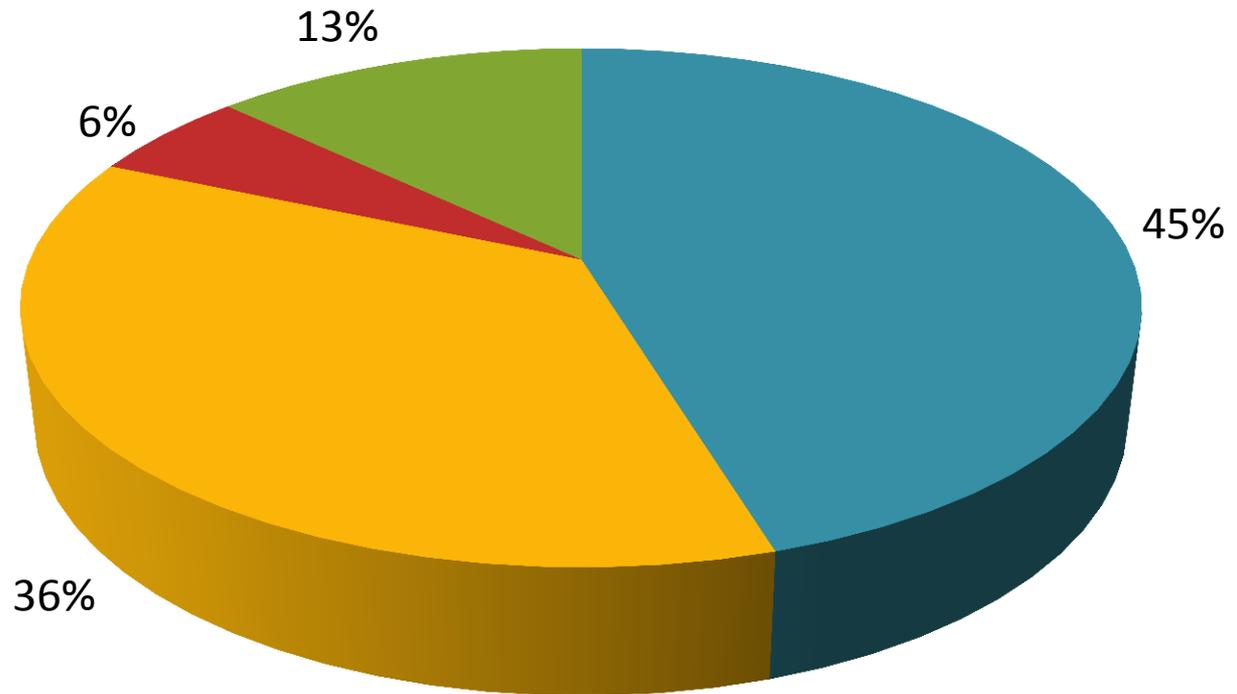
Where the Money Goes by Department

Expenditures



Where the Money Goes by Function

Expenditures



■ Personnel: 45%

■ Operating: 36%

■ Capital Outlay: 6%

■ Transfers: 13%

General Fund Summary

Revenue

(budget pages 14-19)

Ad Valorem	\$8,318,284
General Government	\$942,786
Transportation	\$2,467,900
Franchise/Utility	\$3,286,000
License & Permits	\$388,200
Intergovernmental	\$1,186,835
Service Charges	\$2,291,000
Fines	\$153,500
Rents	\$418,330
Miscellaneous	\$57,700
Transfers	\$544,651
Total	<u>\$20,055,186</u>

Expenditures

(budget pages 20-21)

City Commission	\$70,366
City Clerk	\$232,838
City Attorney	\$330,000
City Manager	\$521,940
Community Development	\$568,835
Administrative Services	\$1,903,406
Law Enforcement	\$3,070,080
Fire	\$4,519,261
Recreation	\$1,263,248
Public Works	\$3,767,662
Transfers	\$2,402,210
Total	<u>\$18,649,846</u>
Fund balance appropriations:	
To reserves	\$1,405,340
Total funding uses	<u>\$20,055,186</u>

Special Revenue Fund Highlights

Building Fund:

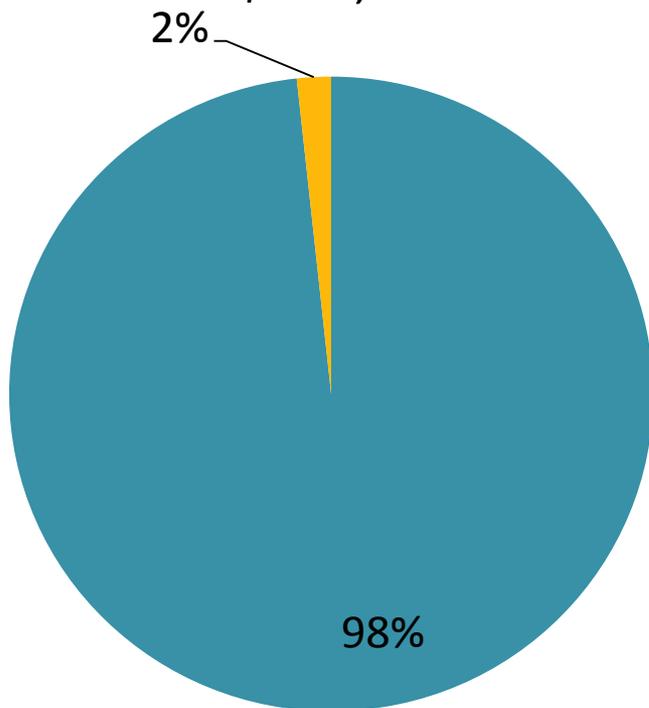
- New for FY 2018
- Reports revenue and expenditures associated with Florida Building Code
- Permit Revenue: \$700,000
- Administrative Service Fee Expenditure: \$75,000

Capital Improvement Fund:

- Includes only the governmental fund portion of CIP expenditures and debt service costs
- Interlocal Agreement: \$4,500,000 (Gulf Blvd.)
- Penny for Pinellas: \$982,500
- Grant sources: \$170,000
- Debt service
 - Final payments:
 - Community Center: \$442,068
 - Fire Truck lease: \$80,001
 - 3rd year of service on bond debt: \$746,869

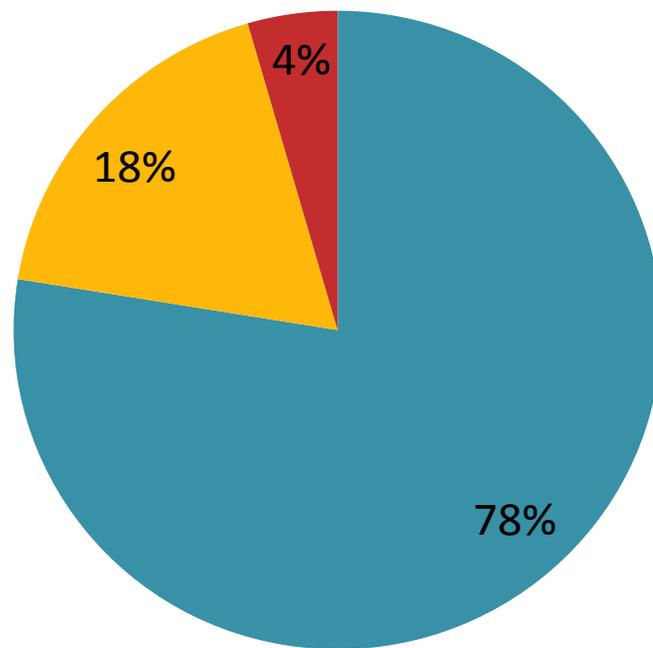
Building Fund Revenue and Expenditures by Category

Revenue:
\$714,710



- License & Permits 98%
- Transfers 2%

Expenditures:
\$714,710



- Personnel 78%
- Operating 18%
- Capital Outlay 4%

Building Fund Summary

Revenue

(budget page 115)

License & Permits	\$702,500
Transfers	\$12,210
Total	<u>\$714,710</u>

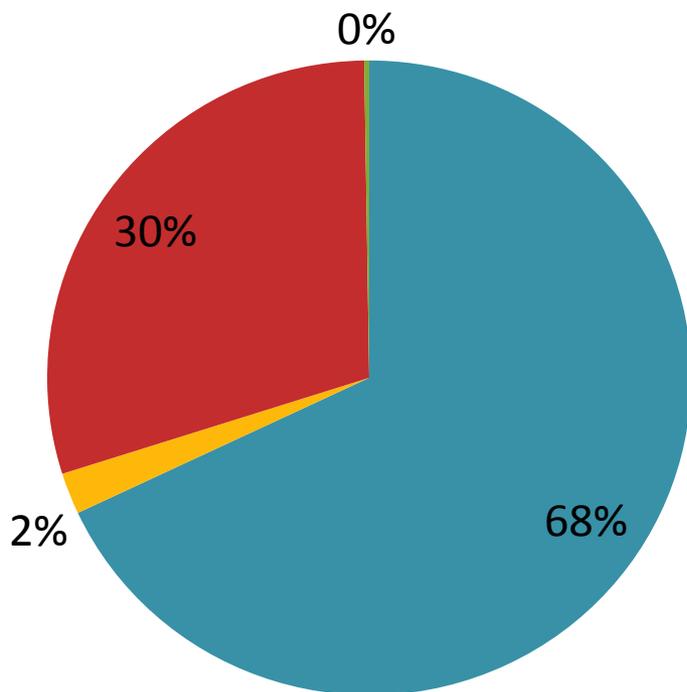
Expenditures

(budget page 117)

Personnel	\$554,275
Operating	\$128,435
Capital Outlay	\$32,000
Total	<u>\$714,710</u>

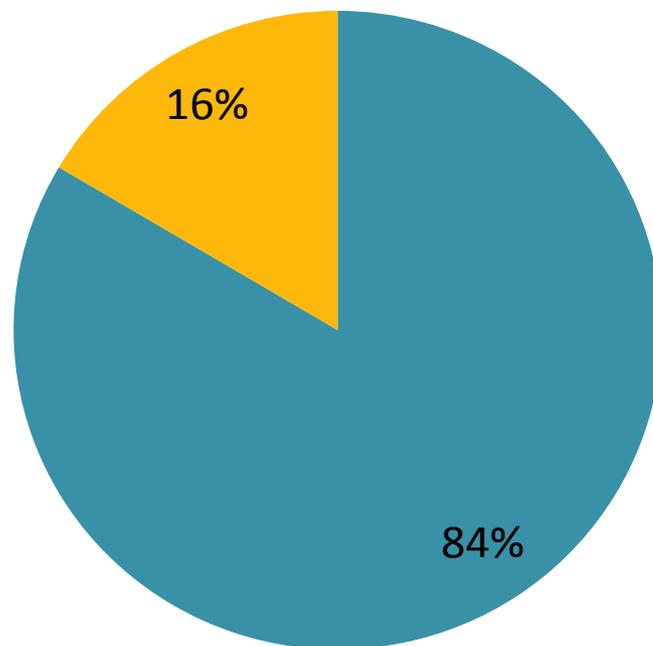
Capital Improvement Fund Revenue and Expenditures by Category

Revenue:
\$8,062,500



- Local Option Sales Tax 68%
- Intergovernmental 2%
- Transfers 30%
- Interest (<1%)

Expenditures:
\$7,696,938



- Capital Outlay 84%
- Debt Service 16%

Capital Improvement Fund Summary

Revenue

(budget page 120)

Local Option Sales Tax	\$5,482,500
Intergovernmental	\$170,000
Interest	\$20,000
Transfers	\$2,390,000
Total	<u>\$8,062,500</u>

Expenditures

(budget page 121)

Capital Outlay:	\$6,428,000
Debt Service:	\$1,268,938
Total	<u>\$7,696,938</u>
Fund balance appropriations:	
To reserves	\$365,562
Total funding uses:	<u>\$8,062,500</u>

Enterprise Fund Highlights

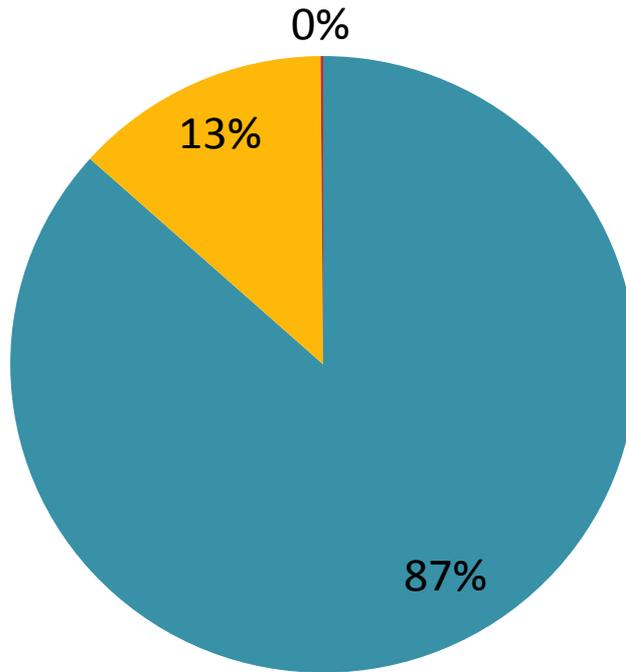
- Wastewater Fund
 - Service fee includes an 8.25% rate increase to complete the three-year phased in rate adjustment initiated in FY 2016
 - State appropriation revenue: \$1,000,000 for Sewer Expansion South project
 - \$2,756,020 in remaining debt proceeds to be applied to capital projects
- Reclaimed Water Fund
 - No rate changes
 - Repayments to the General Fund will continue in the amount of \$71,176
- Stormwater Fund
 - First tier assessment to increase 3%
 - Second tier assessment to increase 13.5%

Enterprise Fund Highlights

- Priorities:
 - Infrastructure improvements
 - Local stormwater project funding: \$600,000
 - Stormwater Master Plan implementation
 - Boca Ciega Isle Drive CIP project: \$350,000

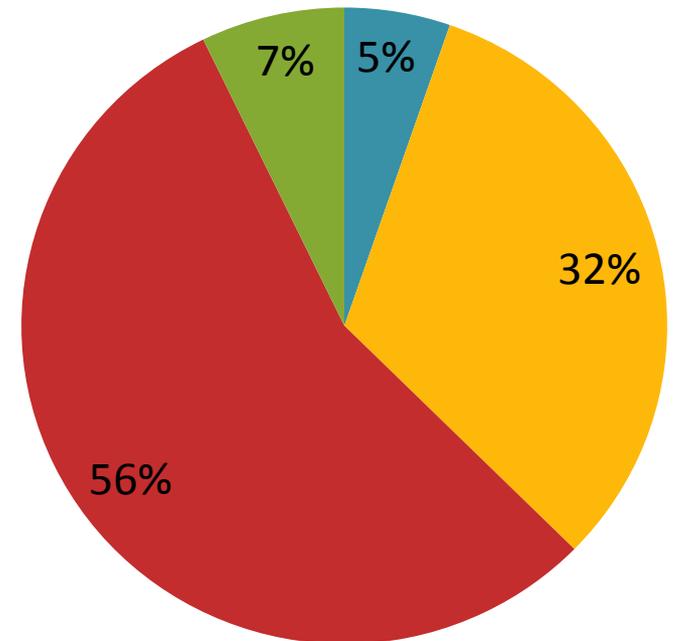
Wastewater Fund Revenue and Expenses by Category

Revenue:
\$7,546,000



- Service Charges 87%
- State of Florida 13%
- Interest (<1%)

Expenses:
\$9,560,955



- Personnel 5%
- Operating 32%
- Capital Outlay 55%
- Debt Service 7%

Wastewater Fund Summary

Revenue

(budget page 123)

Service Charges	\$5,550,923
State of Florida	\$1,000,000
Interest Earnings	\$10,000
Total	\$7,546,000

Expenses

(budget page 125-126)

Personnel	\$506,721
Operating	\$3,067,020
Capital	\$5,299,000
Debt Service	\$688,214
Total	<u>\$9,560,955</u>

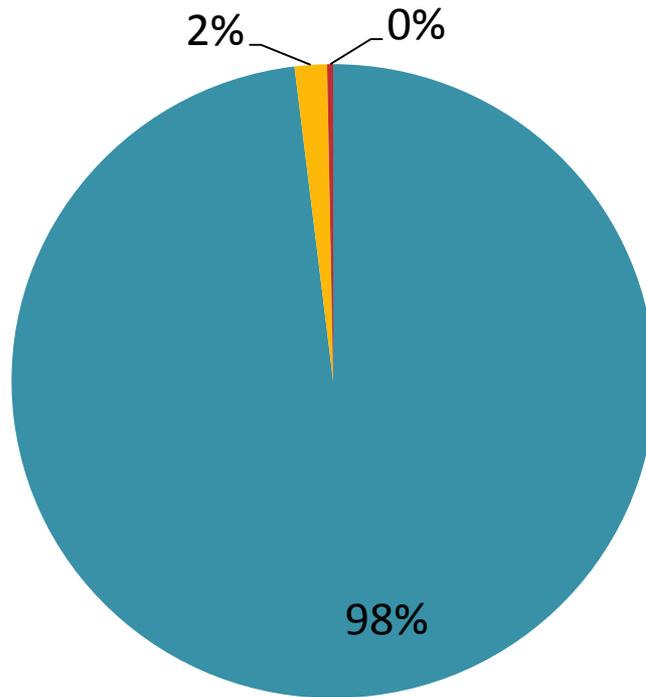
Fund balance appropriations:

From debt proceeds	\$2,756,020
To reserves	\$741,065

Net funding sources **\$9,560,955**

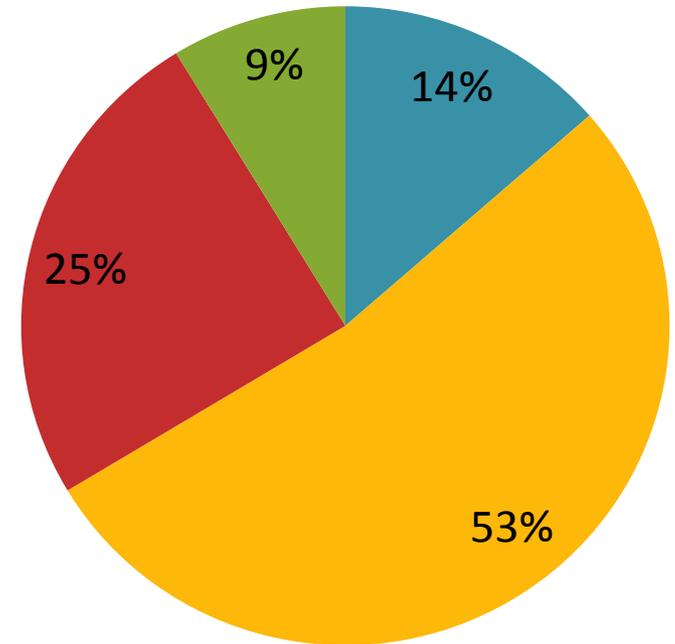
Reclaimed Water Fund Revenue and Expenses by Category

Revenue:
\$863,200



- Service Charges 98%
- Miscellaneous 2%
- Interest (<1%)

Expenses:
\$814,065



- Personnel 14%
- Operating 53%
- Capital Outlay 25%
- Transfers 9%

Reclaimed Water Fund Summary

Revenue

(budget page 130)

Service Charges	\$846,600
Miscellaneous	\$14,000
Interest	\$2,600
Total	<u>\$863,200</u>

Expenses

(budget page 132)

Personnel	\$110,452
Operating	\$429,937
Capital Outlay	\$202,500
Transfers	\$71,176
Total	\$814,065

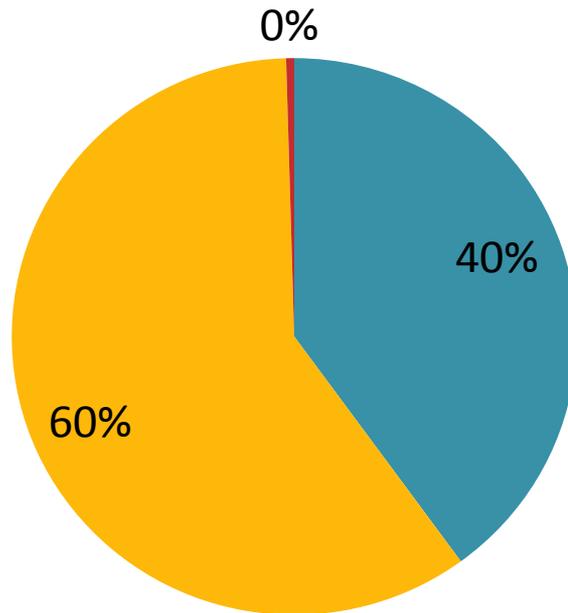
Fund balance appropriations:

To reserves \$49,135

Total funding uses **\$863,200**

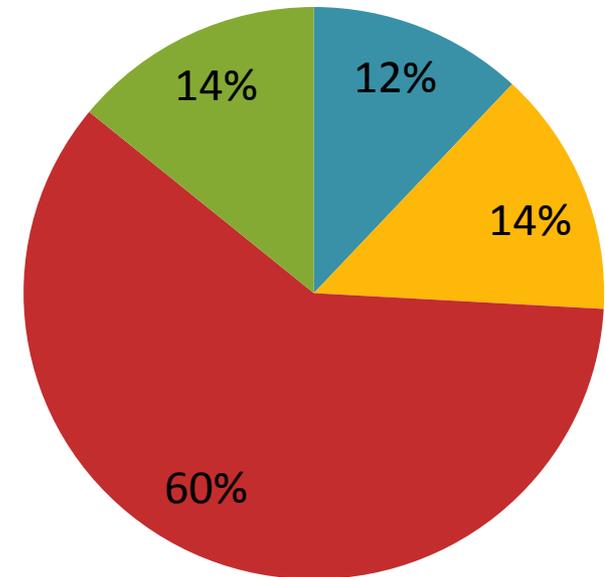
Stormwater Fund Revenue and Expenses by Category

Revenue:
\$1,092,400



- Tier 1 Assessment 40%
- Tier 2 Assessment 60%
- Interest (<1%)

Expenses:
\$1,815,562



- Personnel 12%
- Operating 14%
- Capital Outlay 60%
- Debt Service 14%

Stormwater Fund Summary

Revenue

(budget page 135)

Assessment Tier 1	\$436,500
Assessment Tier 2	\$650,900
Interest	\$5,000
Total	\$1,092,400

Expenses

(budget page 137)

Personnel	\$217,330
Operating	\$252,538
Capital Outlay	\$1,090,000
Debt Service	\$255,694
Total	<u>\$1,815,562</u>

Fund balance appropriations:

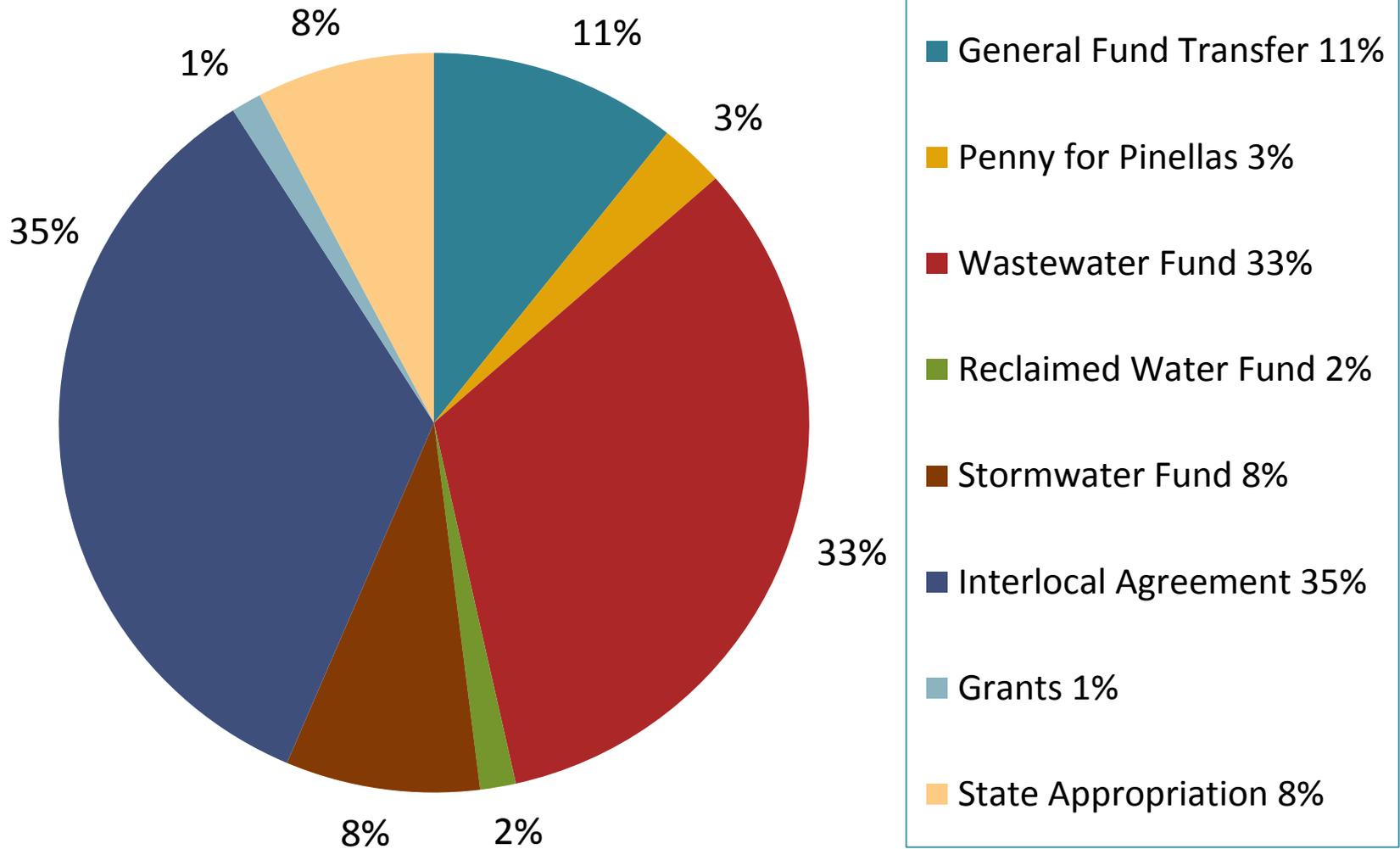
From reserves \$723,162

Total funding sources **\$1,815,562**

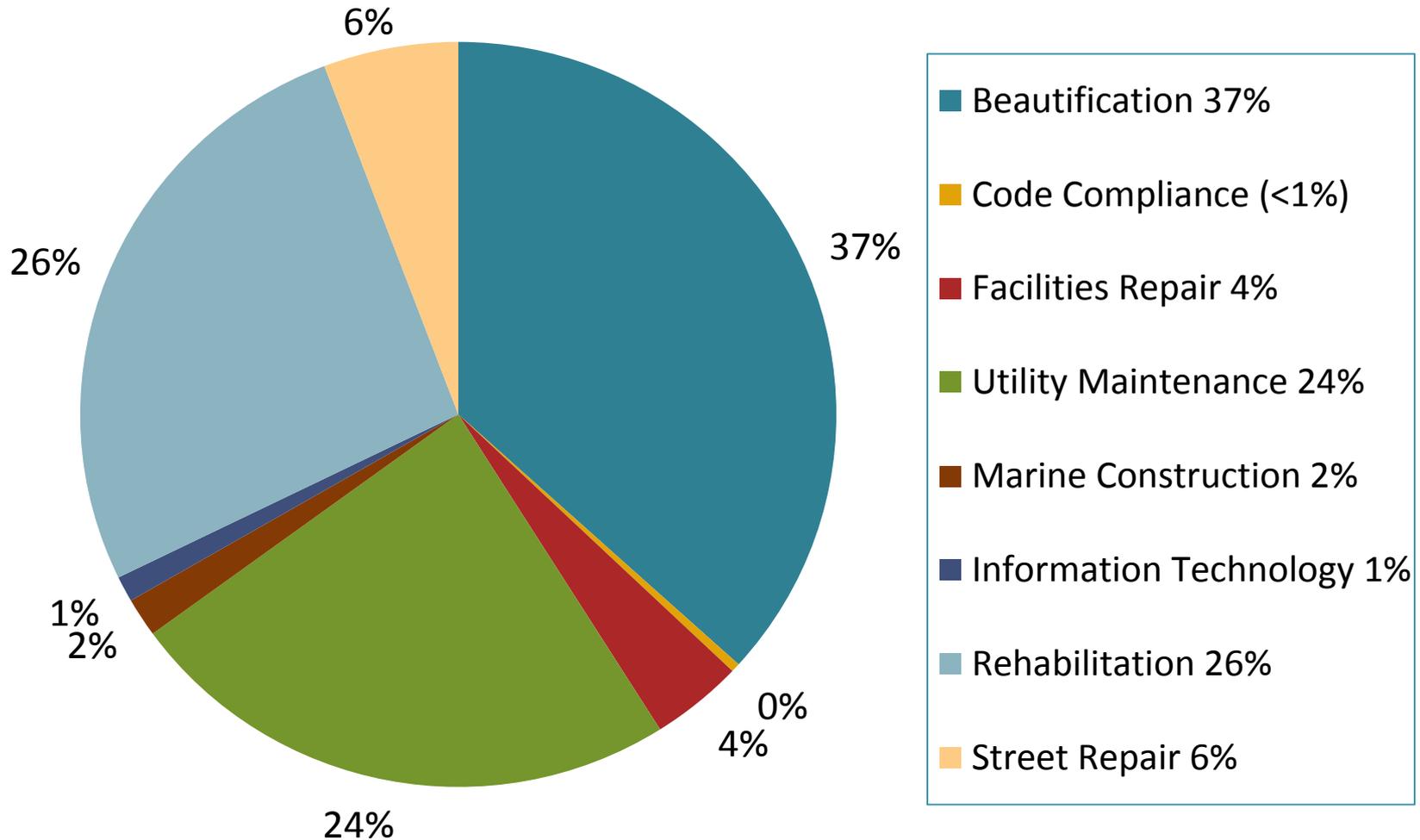
Capital Improvement Plan (CIP)



CIP Funding Sources



CIP Expenditures by Function



FY 2018 CIP Projects

Project	Cost	Score
Wastewater Inflow & Infiltration Repairs	\$1,300,000	78.05
Pump Replacement Stock	\$120,000	77.25
Sub-Aqueous Condition Assessment	\$175,000	77.25
Lift Station Repair & Replacement	\$340,000	71.80
ADA Plan	\$50,000	68.50
Sewer Expansion North	\$100,000	64.65
Sewer Expansion South	\$3,000,000	64.65
Valve Vault Repair	\$150,000	59.25

FY 2018 CIP Projects

Project	Cost	Score
Street Rehabilitation	\$750,000	58.90
Flow Monitoring System	\$65,000	56.40
GIS Integration System	\$80,000	56.00
Library Improvements	\$100,000	54.60
Reclaimed Water Improvements	\$200,000	54.55
Dune Walkover Replacement	\$120,000	53.30
Pass-a-Grille Restrooms	\$120,000	49.20
Playground Equipment Replacement	\$88,000	48.60

FY 2018 CIP Projects

Project	Cost	Score
Stormwater Improvements	\$600,000	48.50
Seawall Rehabilitation	\$100,000	48.15
Beach Rinse Stations	\$70,000	46.75
Facilities Security Assessment and Improvement	\$30,000	41.05
1 st Ave. Jetty/Beach Property Imp.	\$100,000	40.75
Don Vista Improvements	\$100,000	39.25
Facility Improvements	\$50,000	30.80
Public Property Beautification	\$100,000	27.90

FY 2018 CIP Projects

Project	Cost	Score
Gulf Blvd. Electric Undergrounding	\$4,500,000	25.35
Place Making Improvements	\$75,000	22.85
Alley Improvements	\$100,000	N/A
Fire Department Dock	\$35,000	N/A
Fire Station 22 Improvements	\$40,000	N/A
Boca Ciega Isle Drive Stormwater Improvements	\$350,000	N/A

Future CIP Projects

Project	Cost	Year	Score
Wastewater Inflow and Infiltration Repairs	\$1,400,000	2019-2022	78.05
Lift Station Repair & Replacement	\$460,000	2019-2020	71.80
ADA Plan	\$200,000	2019-2022	68.50
Gulf Winds Drive Reconstruction	\$3,400,000	2019-2021	65.05
Sewer Expansion South	\$2,000,000	2019	64.65
Street Rehabilitation	\$2,600,000	2019-2022	58.90
Reclaimed Water Improvements	\$800,000	2019-2022	54.55
Pump Rehabilitation	\$720,000	2019-2022	54.50
Playground Equipment Replacement	\$60,000	2019	48.60

Future CIP Projects

Project	Cost	Year	Score
Stormwater Improvements	\$2,400,000	2019-2022	48.50
Seawall Rehabilitation	\$400,000	2019-2022	48.15
Hurley Field Renovation	\$177,500	2020	47.65
Blind Pass Stormwater Basin Connections	\$800,000	2019-2022	47.25
Facility Improvements	\$200,000	2019-2022	30.80
Public Property Beautification	\$200,000	2019-2022	27.90

Stormwater CIP Projects

Location/Improvements:

41st Ave from Moody St. to Belle Vista Drive - local flooding

El Centro/36th Ave. vicinity - French Drain connection to FDOT storm system on Gulf Blvd.

2305 Sunset Way - local flooding

Upham Beach parking area - local flooding/ponding

44th Ave and Moody St.

Hermosita Drive - upsize drainage pipes

2823 W. Vina Del Mar vicinity - drain improvements

88 45th Ave. vicinity - drain improvements

500 59th Ave. vicinity - French Drain improvements

Personnel by Department

Full-Time Equivalent (FTE) Positions						
Department	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	+ / -
Commission	5.00	5.00	5.00	5.00	5.00	0.00
City Clerk	2.88	2.88	2.73	2.75	2.75	0.00
City Manager	3.00	3.00	3.00	3.00	3.00	0.00
Comm. Dev.	4.00	4.00	5.00	11.00	5.35	-5.65
Admin. Services	14.43	14.35	16.15	15.50	16.13	0.63
Fire	29.70	32.00	32.00	35.00	35.00	0.00
Public Works	8.70	8.70	10.95	12.28	16.30	4.02
Recreation	12.98	13.83	15.14	15.34	15.59	0.25
General Fund	80.68	83.76	89.97	99.87	99.12	-0.75
Building Fund	0.00	0.00	0.00	0.00	5.65	5.65
Wastewater	5.15	5.15	4.65	5.35	5.20	-0.15
Reclaimed	1.50	1.50	1.50	1.35	1.30	-0.05
Stormwater	0.65	1.65	2.10	3.15	3.00	-0.15
Grand Total	87.98	92.06	98.22	109.72	114.27	4.55

Citywide Expenditure Recap

Fund	Revised FY 2017	Proposed FY 2018
General (excludes transfers)	\$16,839,980	\$16,247,636
Building	\$0	\$714,710
Capital Improvement	\$26,315,760	\$7,696,938
Wastewater	\$9,866,578	\$9,560,955
Reclaimed	\$1,260,572	\$814,065
Stormwater	\$5,158,443	\$1,815,562
Total	\$59,441,333	\$36,849,866

Change in Reserve Balances

Fund	Beginning Balance	FY 2018 Proposed Change	Ending Balance	As % of Proposed Budget
General	\$4,728,019	\$1,405,339	\$6,133,358	38%
Building	\$0	\$0	\$0	N/A
Capital Improvement	\$13,698	\$365,562	\$379,260	5%
Wastewater	\$2,804,465	(\$2,014,955)	\$789,510	8%
Reclaimed Water	\$1,003,183	\$49,135	\$1,052,318	140%
Stormwater	\$2,067,883	(\$723,162)	\$1,344,721	74%

Fiscal Year 2018 Budget Adoption

- **Budget Hearing Dates:**
 - ✓ 1st Hearing to be held Tuesday, September 5, 2017
 - ✓ Final Hearing to be held Tuesday, September 19, 2017

City of St. Pete Beach ~ Sunset Capital of Florida