CITY OF ST. PETE BEACH

PROPOSED OPERATING BUDGET

FISCAL YEAR ENDING

SEPTEMBER 30, 2017

MISSION STATEMENT

The City of St. Pete Beach and its municipal government exist to provide, promote and preserve a superior social, economic and physical environment through responsible and informed use of citizen resources and fair and professional administration and enforcement of municipal plans, statutes and regulations.

CORE VALUES

- A Family-Friendly Beach Community Atmosphere
- Accountable & Efficient Use of Public Resources and Sound Fiscal Management
- Environmental Sustainability
- Ethics, Integrity, Quality Service & Courageous Leadership
- Excellence
- Innovation & Creativity
- Partnership with Government, Residents & Business Community
- Public Safety
- Quality of Life
- Quality of Visual Environment
- The City's Heritage
- The Sanctity, Preservation & Protection of the Beach & Access to the Beach for All
- Transparency in Government

CITY OF ST. PETE BEACH
PROPOSED FY16/17 BUDGET HIGHLIGHTS

General Assumptions:

- Merit: 3% merit for all classes of personnel excluding IAFF employees
- Health Insurance: a 6.5% increase for health insurance
- General Insurance: 13% increase in general insurance premiums and a 15% increase in flood insurance premiums.
- Includes an additional $100,000 in contributions to the general pension plan for changes in the mortality tables.
- Water/Wastewater rates: a 1.8% increase in water rates and a 8.25% increase in sewer rates.
- Stormwater Assessment: a 3% increase in tier 1 and a 35% increase in tier 2.

General Fund:

Revenues:

- Ad Valorem revenues projected at current millage rate and a 7.7% increase in property values. This will generate $538,000 in additional revenue.
- Increase in revenues from the County EMS system to cover the addition of 3 paramedics. Also included is $180,000 to be used toward the purchase of a replacing a rescue vehicle and $100,000 towards a rescue boat.
- Donations included for 60th Anniversary party of $35,000 with offsetting costs included in the recreation budget.
- Projected increase in parking revenue of $664,563 based on an increase in parking rates to $2.25/hour.
- Transfer of $55,000 from the vehicle replacement plan is included to partially fund vehicle purchases and $120,000 from Fire Equipment reserve for SCBA equipment.

Departmental Highlights:

City Clerk:

- Increase in part time position to 30 hours/week. This results in an additional $13,142 in costs including health insurance benefit.
- Professional/Contractual includes $2,500 to hire a records management consultant.
- Increase in election expense of $5,380 per the Pinellas County Supervisor of Electons.

City Attorney:

- Professional/Contractual includes $50,000 towards costs associated with upcoming lawsuit against Bryant, Miller & Olive.
- City Attorney fees down $110,000
- Settlement costs include next payment regarding the Anderson case of $133,500.

City Manager:

- Professional/Contractual decreased $26,570. FY16 included monies for the pay classification study ($20,000) and impact fee study ($15,000).

Community Development:

Planning:

- Includes the addition of 1 senior planner and only 50% of the Director's salary being charged to this division. Also, 20% of permit administrator is no longer charged to this division. Senior Planner inserted in current pay grade of 125. Total increase in personnel = .3 FTE.
- Planning & Engineering increased $55,000.
- Travel/Training doubled due to the hire of an additional professional position.
- Costs for issuing parking permits has been moved to this division from the Building Services Division.

Code Enforcement:

- Contract with the sheriff eliminated and a code enforcement officer has been budgeted.
- 25% of the Director's salary is charged to this division along with 20% of the permit administrator.
- Vehicle has been included in budget for the new position.

Building Services:

- Revenue projections are estimated to be $700,000. While this amount exceeds the current year's budget, it does not make up for the losses shown in previous fiscal years.
- Operating costs associated with parking permits and business tax will moved to planning division since this division is strictly for building services.
- Increase in professional/contractual costs for annual maintenance fee for new software ($14,102)
- Vehicle has been added for new inspector position.

Administrative Services:

Information Technology:

- $11,000 has been added to this division for Public Stuff and timeclock plus annual fees.

Finance:

- Administrative Services Supervisor position has been moved to the Parking Enforcement Division.
- Furniture includes the purchase of 3 desks in the common office area in the finance office at a total of $4,000.

Library:

- No change in personnel.
- Equipment rental includes monies to rent I-Pads for general circulation at an annual cost of $7,250.
- No change in book budget.

Parking Enforcement:

- Includes the addition of one full time parking enforcement officer and the part time Administrative Services Supervisor position.
- Operating supplies increased in anticipation of higher credit card processing fees due to increase in revenues.
- Capital Outlay includes the purchase of 10 new pay stations completing the 3 year replacement plan.

Law Enforcement:

- Includes an additional $100,000 in contributions to the police pension plan for changes in the mortality tables.
- Contract includes a 3.17% increase in costs per the Sheriff's office and an increase in additional services from $60,000 to $75,000 to cover special events and beach patrols based on past 12 month history.
- Includes an additional crossing guard ($9,200).
- Includes additional traffic enforcement ($10,000).

Fire:

- Includes an additional $241,451 in contributions to the fire pension plan for changes in the mortality tables, retirement age and earnings assumptions.
- Capital Outlay includes $35,000 for kitchen renovations.
- Vehicles include $200,000 for the purchase and equipment for a 27 foot water rescue vessel and $180,000 for a new rescue transport vehicle.
- Equipment includes replacement of SCBA devices.

EMS:

- Personnel includes 3 paramedics reimbursed by Pinellas County EMS revenues.

Recreation:

The recreation and aquatics divisions have been combined into one department. Separate accounts for those items that can be specifically identified to the aquatics division have been added.

- Personnel costs include the addition of one full time lifeguard accompanied with a reduction of .8 FTE in part time lifeguards for a net gain of .2 FTE.
- Professional/Contractual includes $13,100 annual maintenance fee for new software.
- Other Expenses includes $35,000 for 60th anniversary party. This expense is offset by donations.

- Vehicles include the replacement of a van for $30,000 per the plan.
- Other equipment includes the purchase of a geothermal heater/cooling system for the pool ($88,000).

Public Works:

Administration:

- Personnel include the addition of the Engineer Technician position at grade 121. This position is being charged off incrementally the same as the CIP Construction Manager's position with 20% showing in this division.
- Addition of a car allowance for the Director ($2,400).
- Increase in planning/engineering of $20,000.
- PSTA contract increase of $31,269.
- Training has increased $5,000.
- Increase in communication for 20 I-pads of $9,600.
- Operating Supplies increased $20,000 for the purchase of 20 I-Pads.
- Capital Outlay includes the purchase of a new vehicle for the Engineer Technician.

Building Maintenance:

- Personnel costs include the creation of a Facilities Crew Chief.
- Personnel costs include the addition of one new full time positon in facilities maintenance. One position that was previously split between building maintenance and streets has been reassigned 100% to streets.
- Vehicles purchase delayed for one year.

Streets:

- Personnel costs include the creation of a Civil Works Crew Chief. This position is split evenly between streets, beaches, and parks.
- One position that was previously split between building maintenance and streets has been reassigned 100% to streets.
- Increase in professional/contractual for miscellaneous engineering ($15,000).
- Solid Waste disposal has been moved to new Beaches division ($54,000).
- Capital Outlay includes monies for entrance signs to the City ($50,000).
- Vehicles include $80,000 for the replacement of a dump truck per the plan.

Parks:

- Personnel costs include the creation of a Civil Works Crew Chief. This position is split evenly between streets, beaches, and parks.
- Professional/Contractual increased $18,000 for new mowing contracts.
- Operating costs associated with beaches will have to be moved from this division to the new one created in this budget submittal.
- Agricultural Supplies increased $11,500.
- Operating Supplies increased $7,762.
- Vehicle includes $35,000 for the replacement of one vehicle per the plan.

Beaches:

- Personnel costs include the creation of a Civil Works Crew Chief. This position is split evenly between streets, beaches, and parks.
- Waste disposal moved from streets to this division ($54,000)
- Facility maintenance added at $50,000.
- R & M Equipment added at $6,000.
- Operating supplies include hand rail/guardrail & sand wall replacement.

Transfer to CIP:

- Transfer has been increased fr0m $1,975,000 to $2,564,000.

Currently the budget is balanced with revenues equal to expenditures.

Wastewater Fund:

Revenues:

- Included is the 8.25% rate increase that is called for in the current model.

Expenses:

- The crew chief position that is now solely dedicated to utilities is being charged 80% to this fund. Also, the new Engineer Chief is charged as Ian at 40%.
- No increase is included for treatment costs.
- Equipment rental has been increased $9,776.
- Capital Outlay is in accordance with the current CIP plan for Wastewater.
- Vehicles include $50,000 for the replacement of one vehicle per the plan.
- Transfer to CIP is in accordance with the CIP Plan.
- New note payment is included along with new lease payment for Vac Truck.

Currently the budget includes use of loan monies ($1,533,823) and fund balance of $1,811,610.

Reclaimed Water Fund:

Revenues:

- No rate increase is included since none was requested.

Expenses:

- The crew chief position that is now solely dedicated to utilities is being charged 10% to this fund. Also, the new Engineer Chief is charged as Ian at 20%.
- No increase is included for the purchase of reclaimed water since none was received from the department.
- Professional/Contractual was increase $78,409 based on history.
- Capital Outlay is in accordance with the current CIP plan for Reclaimed.
- Transfer to CIP is in accordance with the CIP Plan.

The fund is currently balance with a $266,937 transfer from reserves.

Stormwater Fund:

Revenues:

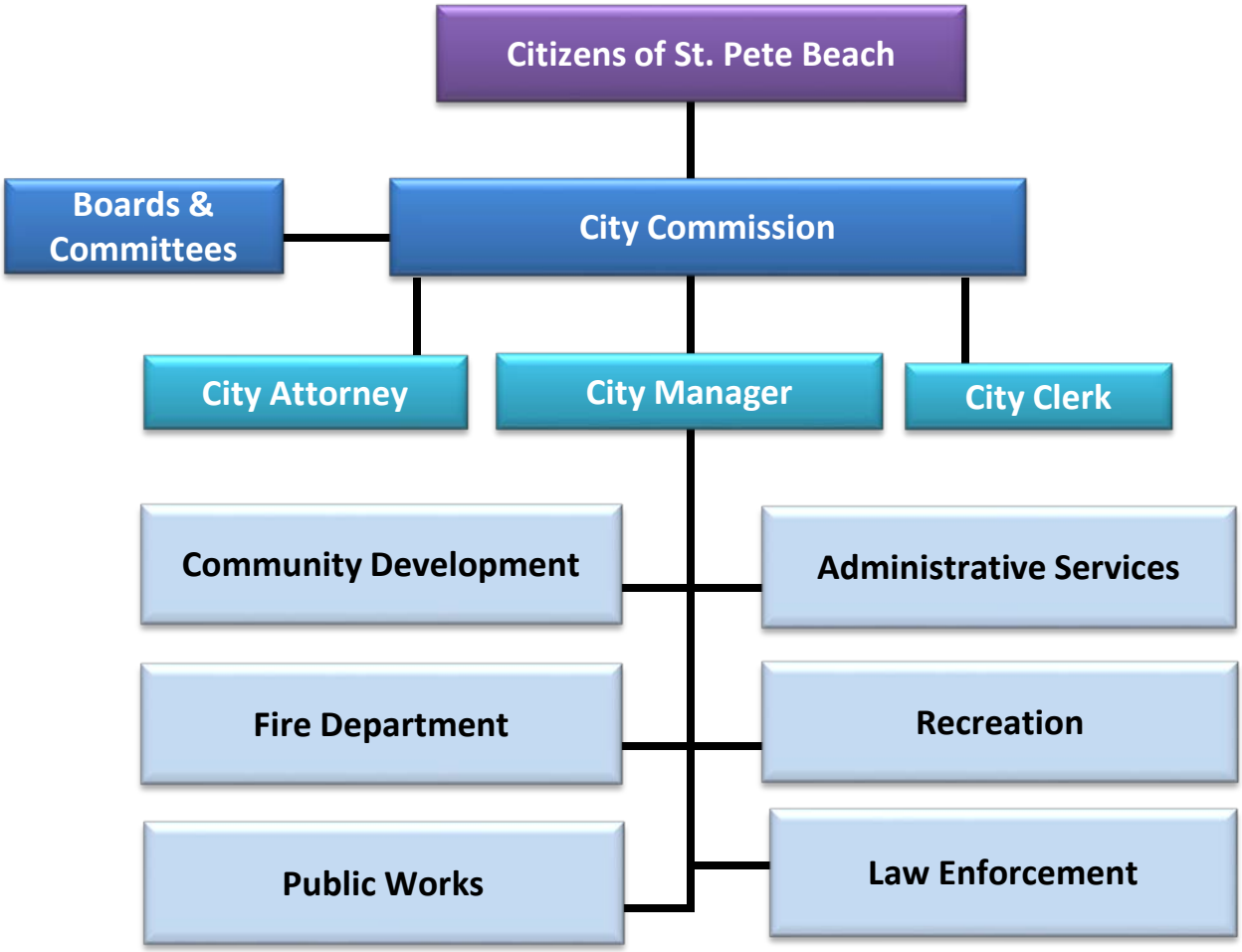
- First Tier of assessment reflects a 3% increase per study and second tier a 35% increase per study.
- SWFWMD grant monies totaling $2,980,476 for the Blind Pass Road and Pass A Grille Way projects are recognized in this fund and included in the transfer to the CIP fund.

Expenses:

- The crew chief position is charged 10% to this fund. Also, the new Engineer Chief is charged the same as the City Engineer at 20%.
- A new utility maintenance worker I has been added to this fund.
- Capital Outlay is in accordance with the current CIP plan for Stormwater.
- Transfer to CIP is in accordance with the CIP Plan.

Currently the budget is balanced with the use of loan monies and reserves.

City of St. Pete Beach
Organization Chart



CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY

DEPARTMENT/ DIVISION	FY12	FY13	FY14	FY15	FY16	FY17	FY16 to FY17 Change	% chg in Dept
City Clerk	3.125	3.125	2.875	2.875	2.725	2.75	0.025	1%
City Manager	2.5	3	3	3	3	3	0	0%
Finance	4	4	4	4	4	3	-1	-25%
Parking Enforcement	2	2	2	2.2	2.2	3.35	1.15	52%
Library	6.5	6.5	7.425	7.15	7.65	7.65	0	0%
Information Technology	1.8	1.8	1	1	2	2	0	0%
Planning	2	2	2	2	2.7	3.9	1.2	44%
Code Enforcement	1	1	0	0	0	1.45	1.45	#DIV/0!
Building Services	4	4	5	4	4.3	5.65	1.35	
Police	33	33	0	0	0	0	0	#DIV/0!
Fire	29.75	29.75	29.75	32	32	35	3	9%
Public Services - Administration	1.7	1.7	1.7	1.7	1.7	2.35	0.65	38%
Building Maintenance	3.125	3.125	2	2	2.5	3	0.5	20%
Streets	3	3	3	3	3.65	2.33	-1.32	-36%
Parks	3	3	3	3	3.1	2.3	-0.8	-26%
Beaches	0	0	0	0	0	2.3	2.3	#DIV/0!
Recreation	10.61	11.36	12.975	13.825	15.14	15.34	0.2	1%
TOTAL FOR GENERAL FUND								
IN FULL TIME EQUIVALENTS	111.11	112.36	79.725	81.75	86.665	95.37	8.705	10%
Wastwater	5.35	5.35	5.15	5.15	4.65	5.35	0.7	14%
Reclaimed	1.5	1.5	1.5	1.5	1.5	1.35	-0.15	-10%
Stormwater	0.65	0.65	0.65	1.65	1.9	2.95	1.05	0%
TOTAL ALL FUNDS								
IN FULL TIME EQUIVALENTS	118.61	119.86	87.025	90.05	94.715	105.02	10.305	11%

CITY OF ST. PETE BEACH
2016/2017 Budget Preparation Schedule

February 26, 2016	Departments given CIP & VRP forms for review & update
March 4, 2016	Departments given budget worksheet forms for review & update
March 14 – March 25, 2016	City Manager to meet with departments to discuss priorities
April 6, 2016	City Commission Workshop – Goal Setting
April 15, 2016	All department forms due to Finance for review
April 28, 2016	Finance & Budget to Review CIP worksheets
April 29, 2016	Preliminary Budget due from Finance to City Manager
May 9 - May 27, 2016	City Manager to review budget with Departments
June 1, 2016	Property Appraiser delivers estimate of taxable values
June 10, 2016	Finance to have completed changes to budget & deliver adjusted budget to City Manager
June 30, 2016	**Deliver budget to City Commission & F & B Committee**
July 1, 2016	Property Appraiser delivers preliminary taxable values
July 8, 2016	Adjust budget for changes in taxable value
July 13 – July 15, 2016	Finance & Budget Review Committee meetings to formulate recommendations for City Commission
July 21 – July 22, 2016	Commission workshops on budget
July 26, 2016	City Commission to adopt tentative millage rate
August 4, 2016	Advise Property Appraiser of tentative millage rate
September 6, 2016	First Public Hearing on Budget (Tuesday Special Meeting)
September 16, 2016	Budget ad to adopt final budget & millage placed
September 20, 2016	Final Hearing on Budget (Tuesday Special Meeting)
September 21, 2016	Forward ordinance adopting final millage to P/A & T/C

October 3, 2016	Certification of final tax roll received from Property Appraiser
October 6, 2016	Send final millage rate to Property Appraiser's Office
October 31, 2016	Certify compliance to Department of Revenue

FY 2017 GENERAL FUND REVENUES

Account #	DESCRIPTION	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget	% of FY17 Budget	% chg. FY16 to 17	$ chg FY16 to FY17
.001.311.000	Ad Valorem Tax	5,469,935	6,306,206	5,694,314	6,783,032	7,224,194	7,762,445	40.1%	7.5%	538,251
.001.311.000	Ad Valorem Tax - Debt Servic	171,537	168,400	0	0	0	0	0.0%	#DIV/0!	-
	Total-Ad Valorem	5,641,472	6,474,606	5,694,314	6,783,032	7,224,194	7,762,445	40.1%	7.5%	538,251
.001.312.410	Pinellas Co. Gas Tax	126,619	131,214	131,110	135,402	133,000	136,000	0.7%	2.3%	3,000
.001.312.510	State Excise Tax - Fire Pen	199,867	196,803	209,930	182,199	209,930	182,199	0.9%	-13.2%	(27,731)
.001.312.520	State Excise Tax - Police Pen	92,536	80,851	88,047	87,677	88,047	87,677	0.5%	-0.4%	(370)
	General Govt. Taxes	419,022	408,868	429,086	405,277	430,977	405,876	2.1%	-5.8%	(25,101)
.001.314.100	Utility Tax-Elect	1,181,426	1,242,465	1,314,149	1,300,813	1,315,000	1,310,000	6.8%	-0.4%	(5,000)
.001.314.300	Utility Tax-Water	243,904	244,529	261,094	271,374	262,000	275,000	1.4%	5.0%	13,000
.001.314.400	Utility Tax-Gas	48,001	40,268	57,401	57,917	58,000	58,000	0.3%	0.0%	-
.001.315.000	Telecomm Tax	578,805	554,939	579,087	537,533	580,000	540,000	2.8%	-6.9%	(40,000)
	Total-Utility Taxes	2,052,136	2,082,201	2,211,732	2,167,637	2,215,000	2,183,000	11.3%	-1.4%	(82,202)
.001.316.000	Business Tax Receipts	105,644	94,410	95,721	93,846	98,000	105,000	0.5%	7.1%	7,000
.001.322.100	Building Permits	287,959	313,380	362,869	430,649	365,000	700,000	3.6%	91.8%	335,000
.001.322.200	Plan Review Fees	71,199	73,834	104,680	122,076	135,000	210,300	1.1%	55.8%	75,300
.001.322.250	Fire Inspect Fees	44,510	49,875	60,780	47,275	65,000	65,000	0.3%	0.0%	-
.001.322.600	Tree Removal Permits	1,725	575	2,100	2,775	2,000	1,000	0.0%	-50.0%	(1,000)
	Total-Licences & Permits	511,037	532,074	626,150	696,621	665,000	1,081,300	5.6%	62.6%	416,300
.001.323.100	Franchise Fee-Elect	1,128,415	1,067,548	1,138,705	1,171,813	1,140,000	1,174,125	6.1%	3.0%	34,125
.001.323.400	Franchise Fee-Gas	19,442	17,867	16,440	13,831	17,000	14,580	0.1%	-14.2%	(2,420)
.001.323.700	Franchise Fee-Solid Waste	10,000	20,000	20,000	20,000	20,000	20,000	0.1%	0.0%	-
	Total-Franchise Fees	1,157,857	1,105,415	1,175,145	1,205,644	1,177,000	1,208,705	6.2%	2.7%	31,705
.001.325.200	Radon Surcharge	1,294	1,350	-1,302	3,785	1,350	1,350	0.0%	0.0%	-
.001.329.000	Property Registration Fee	5,475	8,625	14,100	16,725	12,000	11,250	0.1%	-6.3%	(750)
.001.329300	Registration Fee - Golf Carts	0	0	50	0	50	0	0.0%	-100.0%	(50)
.001.331.200	Federal Grant - Public Safety	744,962	15,011	-	2,810	3,000	0	0.0%	-100.0%	(3,000)
.001.331.620	Federal Grant - FEMA	2,987	88,985	-	0	0	0	0.0%	#DIV/0!	-
.001.334.200	State Grant-Public Safety	25,500	7,181	2,259	0	0	0	0.0%	#DIV/0!	-
.001.334.490	State DOT Lights Grant	58,050	62,118	66,556	70,173	67,000	70,200	0.4%	4.8%	3,200
.001.334.910	State Grnt - Historic Preservat	0	0	0	41,050	0	0	0.0%	#DIV/0!	-
.001.334.610	State Grant - Public Health	900	0	0	0	0	0	0.0%	#DIV/0!	-
.001.334.620	State Grant - FEMA	498	14,831	-	0	0	0	0.0%	#DIV/0!	-
.001.335.120	State Revenue Share	192,040	196,528	200,552	210,949	200,000	215,000	1.1%	7.5%	15,000
.001.335.122	State Rev. Share Motor	73,775	70,524	68,802	62,023	70,000	65,000	0.3%	-7.1%	(5,000)
.001.335.150	Alcoholic Bev Lic	33,544	37,099	31,593	38,910	35,000	40,000	0.2%	14.3%	5,000
.001.335.180	State Sales Tax	491,998	513,577	539,946	567,057	561,544	587,371	3.0%	4.6%	25,827
.001.335.210	State FireFighter Supp.	8,850	7,745	7,309	10,673	10,200	10,920	0.1%	7.1%	720
.001.335.490	Fuel Tax Refund	4,399	2,867	2,439	1,947	2,500	2,000	0.0%	-20.0%	(500)
.001.337.100	Local Government Grants	6,660	7,196	7,212	29,577	0	0	0.0%	#DIV/0!	-
.001.337.700	Pinellas Library Coop	168,334	162,137	153,237	154,130	150,488	150,488	0.8%	0.0%	-
	Total-Intergovt. Revenu	1,819,265	1,195,774	1,092,753	1,209,809	1,113,132	1,153,579	6.0%	3.6%	40,447
.001.341.100	Record Legal Inst	120	37	54	0	100	100	0.0%	0.0%	-
.001.341.200	P & Z Board Fees	21,452	23,287	17,198	22,970	18,000	46,000	0.2%	155.6%	28,000
.001.341.310	Copy Charges	7,094	6,496	6,472	6,132	6,500	6,000	0.0%	-7.7%	(500)
.001.341.320	Admin Fee-Sewer	207,083	213,295	219,694	226,285	233,074	240,066	1.2%	3.0%	6,992
.001.341.340	Admin Fee-Reclaimed Water	124,026	70,452	72,566	74,743	76,985	79,295	0.4%	3.0%	2,310
.001.341.360	Admin Fee - Stormwater	12,774	70,452	72,566	74,743	76,985	79,295	0.4%	3.0%	2,310
	Total-General Govt Revenue	372,549	384,019	388,550	404,872	411,644	450,756	2.3%	9.5%	39,112
.001.342.100	Police Services	80,255	3,035	0	0	0	0	0.0%	#DIV/0!	-
.001.342.400	County EMS Reimbur	1,216,072	1,445,699	1,317,862	1,355,080	1,377,439	1,893,631	9.8%	37.5%	516,192
	Total-Public Safety Fees	1,296,327	1,448,734	1,317,862	1,355,080	1,377,439	1,893,631	9.8%	37.5%	516,192
.001.344.500	Parking Facilities	1,066,782	1,102,156	1,188,145	1,341,960	950,000	1,592,156	8.2%	67.6%	153,815
.001.344.501	Parking Facil.-Co.	164,283	163,678	184,020	209,773	185,000	221,407	1.1%	19.7%	25,753
.001.344.550	Parking Decals	95,474	85,039	108,440	117,864	104,000	90,000	0.5%	-13.5%	9,424
	Total-Transport Revenue	1,326,539	1,350,873	1,480,605	1,669,597	1,239,000	1,903,563	9.8%	53.6%	188,992
.001.347.100	Library Fees	25,356	26,771	31,355	33,347	32,000	32,000	0.2%	0.0%	-
.001.347.200	Rec/Pool Cards	14,688	13,859	7,025	7,380	16,500	8,000	0.0%	-51.5%	(8,500)
.001.347.220	Rec Fees-Staff led programs	105,383	181,830	170,946	196,886	184,000	205,000	1.1%	11.4%	21,000
.001.347.221	Fitnees Room/Gym-Daily Fee	7,515	10,945	15,957	17,549	18,000	20,000	0.1%	11.1%	2,000
.001.347.230	Rec Fees-Sports Leagues	14,350	15,050	6,650	7,700	10,000	7,500	0.0%	-25.0%	(2,500)
.001.347.240	Rec Fees-Instructors	13,457	41,798	50,826	101,861	87,000	90,000	0.5%	3.4%	3,000
.001.347.400	SPB Classic	58,011	63,864	0	0	0	0	0.0%	#DIV/0!	-
.001.347.420	Special Event Reimbursement	9,930	9,526	14,802	12,829	15,000	15,000	0.1%	0.0%	-
.001.347.425	Special Event Permit Fees	0	0	0	8,640	8,000	45,000	0.2%	462.5%	37,000
.001.347.500	Facility Cleanup/Staffing Fee	8,920	1,830	878	290	100	-	0.0%	-100.0%	(100)
.001.347.550	Pool Admissions	39,625	45,899	44,763	42,548	46,000	48,000	0.2%	4.3%	2,000
.001.347.561	Pool Programs	39,243	35,600	42,931	29,021	35,000	33,000	0.2%	-5.7%	(2,000)
.001.347.570	Pool Instructional	5,989	8,910	16,231	17,002	18,000	20,000	0.1%	11.1%	2,000
	Total-Culture and Recreation	342,466	446,972	386,133	475,053	469,600	523,500	2.7%	11.5%	53,900

FY 2017 GENERAL FUND REVENUES

Account #	DESCRIPTION	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget	% of FY17 Budget	% chg. FY16 to 17	$ chg FY16 to FY17
.001.349.900	Other Charges	765	70	0	0	0	0	0.0%	#DIV/0!	-
	Total-Other Charges for Servi	765	70	0	0	0	0	0.0%	#DIV/0!	-
.001.351.100	Court Fines	44,969	20,753	10,537	8,445	10,000	1,500	0.0%	-85.0%	(8,500)
.001.351.300	Police Education	2,332	1,118	695	0	700	0	0.0%	-100.0%	(700)
.001.354.100	Special Master	6,788	4,657	800	5,938	1,000	3,000	0.0%	200.0%	2,000
.001.359.200	Parking Tickets	77,943	93,971	74,652	74,756	80,000	90,000	0.5%	12.5%	10,000
.001.359.900	Other Fines	15,971	16,913	136,632	16,204	10,000	5,000	0.0%	-50.0%	(5,000)
	Total-Court Related Revenue	148,004	137,412	223,317	105,342	101,700	99,500	0.5%	-2.2%	(2,200)
.001.361.100	Interest	13,552	9,844	9,880	14,728	10,000	20,000	0.1%	100.0%	10,000
.001.362.200	Rent-Community Center	70,257	118,732	158,241	176,456	175,000	160,000	0.8%	-8.6%	(15,000)
.001.362.300	Rent- Merry Pier	35,380	36,265	37,171	38,100	39,085	40,029	0.2%	2.4%	944
.001.362.450	Rent-PAG/Upham Concess	108,057	110,524	112,598	120,181	118,343	136,893	0.7%	15.7%	18,550
.001.362.460	Rent-PAG Deck Area	12,543	11,445	10,452	5,335	10,000	6,000	0.0%	-40.0%	(4,000)
.001.362.710	Rent-Warren Webster	9,240	4,929	5,354	5,270	5,000	7,500	0.0%	50.0%	2,500
.001.362.720	Rent-Don Vista	4,497	5,880	9,384	5,696	6,000	6,000	0.0%	0.0%	-
.001.362.800	Rent-Gym	-	375	200	475	500	500	0.0%	0.0%	-
.001.362.810	Rent-Ballfields	675	180	-	-	700	700	0.0%	0.0%	-
.001.362.820	Rent-Parks	9,720	9,760	7,606	7,375	10,000	10,000	0.1%	0.0%	-
.001.362.830	Rent - Pool	18,846	21,657	22,258	21,522	26,250	23,000	0.1%	-12.4%	(3,250)
.001.362.900	Other Rents	3,069	2,602	1,200	1,200	1,200	1,200	0.0%	0.0%	-
	Total-Rent/Interest Revenue	285,835	332,193	374,344	396,339	402,078	411,822	2.1%	2.4%	9,744
.001.364.490	Insurance Recover	22,005	8,008	13,860	17,490	0	0	0.0%	#DIV/0!	-
.001.365.000	Scrap Sales	34,298	19,056	4,400	23,615	15,000	5,000	0.0%	-66.7%	(10,000)
.001.366.200	Donations-Fire	0	0	0	0	0	0	0.0%	#DIV/0!	-
.001.366.400	Donations-Library	6,159	2,179	700	1,424	500	500	0.0%	0.0%	-
.001.366.450	Library- (Memorials)	110	329	175	980	175	500	0.0%	185.7%	325
.001.366.500	Donations-Recreation	1,300	3,800	2,505	14,957	22,000	15,000	0.1%	-31.8%	(7,000)
.001.366.550	Donations-Parks(Adopt-progra	8,088	3,441	6,330	5,000	5,000	5,000	0.0%	0.0%	-
.001.366.575	SPB Classic	18,450	35,350	-	-	-	-	0.0%	#DIV/0!	-
.001.366.600	Donations-Special Events	0	0	0	3,000	0	35,000	0.2%	#DIV/0!	35,000
.001.369.000	Miscellaneous	12,823	10,532	12,410	39,874	10,000	10,000	0.1%	0.0%	-
.001.369.100	Pool Store Sales	85	1,408	135	1,902	4,000	3,000	0.0%	-25.0%	(1,000)
.001.369.110	Camp Store Revenue	0	4,504	15,430	19,607	12,000	20,000	0.1%	66.7%	8,000
.001.369.150	Hurricane Reimburse	-	-	-	-	-	-	0.0%	#DIV/0!	-
.001.369.910	Wcomp. Reimbursement	30,151	4,128	13,242	9,401	10,000	10,000	0.1%	0.0%	-
	Total-Donations/Misc. Revenu	133,727	92,735	69,187	137,251	78,675	104,000	0.5%	32.2%	25,325
.001.384.000	Loan & Bond Proceeds	-	-	-	-	-	-	0.0%	#DIV/0!	-
	Total-Loan & Bond Proceeds	0	0	0	0	0	0	0.0%	#DIV/0!	-
TOTAL - REVENUES		15,507,001	15,991,947	15,469,176	17,011,554	16,905,438	19,181,677	99%	13.5%	2,276,239
.001.381.103	Transfer from Replacement plan		0		0	0	175,000	0.9%	#DIV/0!	-
	Total-Transfers In		0		0	0	175,000	0.9%	#DIV/0!	-
TOTAL - ALL FUNDING SOURCES		15,507,001	15,991,947	15,469,176	17,011,554	16,905,438	19,356,677	100%	14.5%	2,276,239

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	**FY2017**	General	Comm	Clerk	Attorney	Manager	Planning	Build Serv	Code Enf.	FAT IT	FAT Fin	Library	Parking	Law Enforce.	Fire Suppress	Fire - EMS
2	**Adopted**	Fund	5000	5101	5301	5201	5401	5402	5403	5501	5601	5602	5603	5701	5801	5802
3	Exec. Salary	5110	29,700	0	0	0	0	0	0	0	0	0	0	0	0	0
4	Salaries	5120	0	144,075	0	263,746	202,761	286,790	74,182	108,742	225,167	269,668	143,918	0	948,930	948,941
5	Vehicle Allowance	5125	0	0	0	0	0	0		0	0	0	0	0	0	0
6	Other Wages	5130	0	2,585	0	6,000	0	0	0	0	0	2,585	1,452	0	37,444	19,404
7	Overtime	5140	0	0	0	2,585	0	0	0	0	0	0	863	0	79,264	81,092
8	Reimbursable Overtim	5145	0	0	0	0	0	0	0	0	0	0	0	0	1,183	0
9	Incentive Pay	5150	0	0	0	0	0	0		0	0	0	0	0	0	0
10	Educ. Incent.	5155	0	0	0	0	0	0		0	0	0	0	0	0	0
11	Uniform Care	5160	0	0	0	0	0	0		0	0	0	0	0	0	0
12	F I C A	5210	2,272	11,219	0	18,397	15,523	21,945	5,704	8,319	17,248	20,827	11,210	0	102,885	57,884
13	Retirement	5220	0	13,325	0	33,190	48,926	124,716	36,698	10,875	59,983	58,264	59,071	612,263	641,859	244,602
14	Pension - State Fds	5225	0	0	0	0	0	0	0	0	0	0	0	87,677	182,199	0
15	Employee Ins.	5230	0	16,404	0	23,062	34,858	52,846	11,851	20,428	29,152	37,342	28,427	0	169,476	107,047
16	Worker Comp.	5240	77	375	0	686	527	5,603	1,367	283	585	701	2,831	0	72,763	86,933
18	**People Costs**		**32,049**	**187,983**	**0**	**347,666**	**302,595**	**491,900**	**129,802**	**148,647**	**332,135**	**389,387**	**247,772**	**699,940**	**2,236,003**	**1,545,903**
19	Pro. & Contract	5310	0	12,500	50,000	20,000	129,000	16,102	27,000	38,130	8,000	40,000	27,600	2,356,463	10,384	8,500
20	Legal Retainer	5311	0	0	180,000	0	0	0	0	0	0	500	0	0	0	0
21	Planning & Engineer	5312	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23	Extra Legal - Labor	5314	0	0	10,000	0	0	0	0	0	0	0	0	0	0	0
25	Contract Instructors	5317	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26	Auditing	5320	0	0	0	0	0	0	0	0	22,755	1,036	0	0	0	2,500
27	Settlement Costs	5321			133,500	0	0	0	0	0	0	0	0	0	0	0
28	Bus Subsidy	5343	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29	Donations	5349	11,000	0	0	0	0	0	0	0	0	0	0	0	0	0
30	Travel & Training	5400	7,500	4,240	0	7,000	5,600	3,157	1,000	2,000	6,050	5,000	400	0	12,230	0
33	Citywide Tuition Reiml	5406	0	0	0	7,500	0	0	0	0	0	0	0	0	0	0
34	Telephone	5410	0	580	0	1,540	930	2,615	1,232	7,930	1,240	7,500	28,100	1,075	5,520	0
35	Postage	5420	200	500	0	500	1,500	500	1,000	50	1,300	200	0	200	600	0
36	Electric	5431	0	0	0	0	0	0	0	0	0	23,070	0	0	19,240	0
37	Water	5432	0	0	0	0	0	0	0	0	0	785	0	0	5,010	0
38	Reclaimed Water	5433	0	0	0	0	0	0	0	0	0	215	0	0	425	0
39	Stormwater	5434	0	0	0	0	0	0	0	0	0	726	0	0	1,089	0
40	Waste Disposal	5435	0	0	0	0	0	0		0	0	0	0	0	0	0
41	Vehicle Rental	5441	0	0	0	0	0	0	0	0	0	0	0	0	0	0
42	Audio Book Rental	5445	0	0	0	0	0	0	0	0	0	6,750	0	0	0	0
43	Submerged Land Leas	5447	0	0	0	0	0	0	0	0	0	0	0	0	0	0
44	Equip. Rent	5449	0	0	0	10,624	0	0	0	0	0	7,450	0	0	1,800	0
45	Insurance	5450	0	0	0	77,976	0	2,600	866	0	0	44,627	1,184	0	40,153	12,728
46	R&M Buildings	5461	0	0	0	0	0	0	0	0	0	12,000	0	0	26,700	0
47	R&M Equip.	5462	0	300	0	4,812	0	0	0	34,305	0	1,500	40,000	0	14,465	5,000
48	R&M Vehicles	5463	0	0	0	1,000	0	4,000	0	0	0	0	1,500	0	18,150	15,200
51	R&M Other	5469	0	0	0	0	0	0	0	0	0	0	0	0	0	0
52	Duplicating	5470	1,500	1,000	0	1,000	5,000	1,000	500	25	3,000	2,000	100	100	500	0
53	Classified Advert.	5482	0	0	0	0	500	2,000	0	0	600	0	0	0	0	0
54	Promotional Act.	5489	12,500	0	0	0	0	0	0	0	0	4,000	0	0	0	0
55	Promo - City Events	5490	0	0	0	0	0	0	0	0	0	0	0	0	0	0
56	Legal Advert.	5491	0	12,500	0	0	0	0	0	0	0	0	0	0	0	0
57	Election Expense	5493	0	10,380	0	0	0	0	0	0	0	0	0	0	0	0
60	Employee Recog	5497	0	0	0	5,000	0	0	0	0	0	0	0	0	0	0
61	Other Expenses	5499	1,500	600	0	2,000	0	0	0	0	900	2,900	2,500	0	0	0
62	Office Supplies	5510	1,000	1,500	0	3,500	1,000	1,500	200	50	3,000	7,000	600	0	2,000	0
63	Uniforms	5521	0	0	0	0	0	1,000	300	0	0	0	600	0	11,145	5,900
64	Fuel	5522	0	0	0	350	0	3,500	1,560	0	0	0	4,500	0	12,000	15,000
65	Small Tools	5524	0	0	0	0	0	100	0	0	0	0	0	0	1,000	0
67	Safety Gear	5526	0	0	0	0	0	0	0	0	0	0	0	0	20,300	0
68	Agricult Supplies	5527	0	0	0	0	0	0	0	0	0	0	0	0	0	0
69	Adoption Supples	5528	0	0	0	0	0	0	0	0	0	0	0	0	0	0
70	Operating Supp.	5529	0	500	0	500	1,000	1,000	500	30,000	6,000	3,000	120,000	0	20,000	0
72	Emergency Mgt. Fund	5531	0	0	0	0	0	0	0	0	0	0	0	0	500	0
73	COGS - Camp	5533	0	0	0	0	0	0	0	0	0	0	0	0	0	0
74	Pubs & Memberships	5540	5,500	690	0	2,500	2,000	1,125	200	0	1,500	600	0	0	8,000	2,900
76	Contingency	5599	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0
77	**Operating Costs**		**50,700**	**45,290**	**373,500**	**145,802**	**146,530**	**40,199**	**34,358**	**112,490**	**54,345**	**170,859**	**227,084**	**2,357,838**	**231,211**	**67,728**
79	Buildings	5621	0	0	0	0	0	0	0	0	0	0	0	0	35,000	0
80	Vehicles	5641	0	0	0	0	0	19,000	19,000	0	0	0	0	0	200,000	180,000
81	Furniture	5642	0	0	0	0	0	0	0	0	4,000	0	0	0	0	0
83	Vehicle Replac. Plan	5644	0	0	0	0	0	0	0	0	0	0	5,800	0	81,500	0
84	Other Equip.	5649	0	0	0	0	0	0	0	30,000	0	0	79,000	0	120,000	0
85	Capital Improvements	5650	0	0	0	0	0	0	0	0	0	0	0	0	0	0
88	Books-Circulation	5660	0	0	0	0	0	0	0	0	0	60,000	0	0	0	0
90	Memorial Books	5662	0	0	0	0	0	0	0	0	0	5,000	0	0	0	0
92	**Capital Outlay**		**0**	**0**	**0**	**0**	**0**	**19,000**	**19,000**	**30,000**	**4,000**	**65,000**	**84,800**	**0**	**436,500**	**180,000**
108	Capital Transfer	5911	0	0	0	0	0	0	0	0	0	0	0	0	0	0
109	**Debt Service**		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
110	**Department Total**		**82,749**	**233,273**	**373,500**	**493,468**	**449,125**	**551,099**	**183,160**	**291,137**	**390,480**	**625,246**	**559,656**	**3,057,778**	**2,903,714**	**1,793,631**

	A	B	Q	S	U	V	W	X	Y	Z
1	**FY2017**	General	Rec CC	PW Parks	PW Admin	PW Bldg	PW Street	PW Beaches	**GEN FUND**	**% FY17**
2	**Adopted**	Fund	6106	6104	6101	6102	6103		**FY17 TOTAL**	**Budget**
3	Exec. Salary	5110	0	0	0	0	0	0	**29,700**	**0.2%**
4	Salaries	5120	524,408	81,115	153,560	109,820	82,739	87,741	**4,656,303**	**24.1%**
5	Vehicle Allowance	5125	0	0	0	0	0		**0**	**0.0%**
6	Other Wages	5130	0	0	1,320	0	0	1,317	**72,107**	**0.4%**
7	Overtime	5140	0	4,465	0	560	2,378	3,048	**174,255**	**0.9%**
8	Reimbursable Overtim	5145	0	0	0	0	0	0	**1,183**	**0.0%**
9	Incentive Pay	5150	0	0	0	0	0	0	**0**	**0.0%**
10	Educ. Incent.	5155	0	0	0	0	0	0	**0**	**0.0%**
11	Uniform Care	5160	0	0	0	0	0	0	**0**	**0.0%**
12	F I C A	5210	40,117	6,547	11,869	8,444	6,511	7,046	**373,967**	**1.9%**
13	Retirement	5220	49,674	62,186	16,472	60,046	62,491	32,625	**2,227,266**	**11.5%**
14	Pension - State Fds	5225	0	0	0	0	0	0	**269,876**	**1.4%**
15	Employee Ins.	5230	54,565	26,198	23,253	16,270	23,376	26,221	**700,776**	**3.6%**
16	Worker Comp.	5240	13,606	3,780	399	5,645	9,656	4,089	**209,905**	**1.1%**
18	**People Costs**		**682,370**	**184,291**	**206,873**	**200,785**	**187,151**	**162,087**	**8,715,338**	**45.0%**
19	Pro. & Contract	5310	43,100	267,500	0	10,000	140,000	0	**3,204,279**	**16.6%**
20	Legal Retainer	5311	0	0	0	0	0	0	**180,500**	**0.9%**
21	Planning & Engineer	5312	0	0	40,000	0	0	0	**40,000**	**0.2%**
23	Extra Legal - Labor	5314	0	0	0	0	0	0	**10,000**	**0.1%**
25	Contract Instructors	5317	77,000	0	0	0	0	0	**77,000**	
26	Auditing	5320	0	0	0	0	0	0	**26,291**	**0.1%**
27	Settlement Costs	5321	0	0	0	0	0	0	**133,500**	
28	Bus Subsidy	5343	0	0	501,198	0	0	0	**501,198**	**2.6%**
29	Donations	5349	0	0	0	0	0	0	**11,000**	**0.1%**
30	Travel & Training	5400	6,000	1,000	8,000	0	1,000	0	**70,177**	**0.4%**
33	Citywide Tuition Reim	5406	0	0	0	0	0	0	**7,500**	**0.0%**
34	Telephone	5410	3,440	446	11,372	565	446	0	**74,531**	**0.4%**
35	Postage	5420	300	0	500	0	0	0	**7,350**	**0.0%**
36	Electric	5431	73,000	11,415	6,560	26,410	337,500	0	**497,195**	**2.6%**
37	Water	5432	27,948	20,980	1,020	1,220	0	0	**56,963**	**0.3%**
38	Reclaimed Water	5433	0	60,200	0	398	0	0	**61,238**	**0.3%**
39	Stormwater	5434	1,952	4,858	1,123	2,840	17,600	0	**30,188**	**0.2%**
40	Waste Disposal	5435	0	0	0	0	0	54,000	**54,000**	**0.3%**
41	Vehicle Rental	5441	18,000	0	0	0	0	0	**18,000**	**0.1%**
42	Audio Book Rental	5445	0	0	0	0	0	0	**6,750**	**0.0%**
43	Submerged Land Leas	5447	0	0	8,000	0	0	0	**8,000**	**0.0%**
44	Equip. Rent	5449	2,000	1,500	0	0	0	1,000	**24,374**	**0.1%**
45	Insurance	5450	67,145	15,191	25,802	104,618	13,118	0	**406,008**	**2.1%**
46	R&M Buildings	5461	53,500	100,000	5,000	10,000	0	50,000	**257,200**	**1.3%**
47	R&M Equip.	5462	13,000	3,500	700	0	1,000	6,000	**124,582**	**0.6%**
48	R&M Vehicles	5463	3,000	1,500	0	1,000	10,000	1,000	**56,350**	**0.3%**
51	R&M Other	5469	0	0	0	0	155,000	0	**155,000**	**0.8%**
52	Duplicating	5470	1,000	0	4,000	0	0	0	**20,725**	**0.1%**
53	Classified Advert.	5482	750	0	1,000	0	0	0	**4,850**	**0.0%**
54	Promotional Act.	5489	23,000	0	0	0	0	0	**39,500**	**0.2%**
55	Promo - City Events	5490	35,000	0	0	0	0	0	**35,000**	**0.2%**
56	Legal Advert.	5491	0	0	0	0	0	0	**12,500**	**0.1%**
57	Election Expense	5493	0	0	0	0	0	0	**10,380**	**0.1%**
60	Employee Recog	5497	0	0	0	0	0	0	**5,000**	**0.0%**
61	Other Expenses	5499	45,000	0	1,000	0	0	2,000	**58,400**	**0.3%**
62	Office Supplies	5510	4,000	0	1,500	0	0	0	**26,850**	**0.1%**
63	Uniforms	5521	4,000	900	0	1,350	900	900	**26,995**	**0.1%**
64	Fuel	5522	4,500	5,000	0	2,500	7,500	2,500	**58,910**	**0.3%**
65	Small Tools	5524	0	1,500	0	1,100	1,000	600	**5,300**	**0.0%**
67	Safety Gear	5526	0	0	0	0	0	0	**20,300**	**0.1%**
68	Agricult Supplies	5527	0	30,000	0	0	0	0	**30,000**	**0.2%**
69	Adoption Supples	5528	0	4,000	0	0	0	0	**4,000**	**0.0%**
70	Operating Supp.	5529	59,295	35,000	20,900	15,000	28,390	31,000	**372,085**	**1.9%**
72	Emergency Mgt. Fund	5531	0	0	0	0	0	0	**500**	**0.0%**
73	COGS - Camp	5533	11,000	0	0	0	0	0	**11,000**	**0.1%**
74	Pubs & Memberships	5540	7,205	500	1,500	0	0	0	**34,220**	**0.2%**
76	Contingency	5599	0	0	0	0	0	0	**10,000**	**0.1%**
77	**Operating Costs**		**584,135**	**564,990**	**639,175**	**177,001**	**713,454**	**149,000**	**6,885,689**	**35.6%**
79	Buildings	5621	0	0	0	0	0	0	**35,000**	**0.2%**
80	Vehicles	5641	30,000	35,000	19,000	0	80,000	0	**582,000**	**3.0%**
81	Furniture	5642	0	0	0	0	0	0	**4,000**	**0.0%**
83	Vehicle Replac. Plan	5644	0	9,000	0	17,000	19,250	6,100	**138,650**	**0.7%**
84	Other Equip.	5649	88,000	0	0	0	0	0	**317,000**	**1.6%**
85	Capital Improvements	5650	0	0	0	0	50,000	0	**50,000**	**0.3%**
88	Books-Circulation	5660	0	0	0	0	0	0	**60,000**	**0.3%**
90	Memorial Books	5662	0	0	0	0	0	0	**5,000**	**0.0%**
92	**Capital Outlay**		**118,000**	**44,000**	**19,000**	**17,000**	**149,250**	**6,100**	**1,191,650**	**6.2%**
108	Capital Transfer	5911	0	0	0	0	0	0	**2,564,000**	**13.2%**
109	**Debt Service**		**0**	**0**	**0**	**0**	**0**	**0**	**2,564,000**	**13.2%**
110	**Department Total**		**1,384,505**	**793,281**	**865,048**	**394,786**	**1,049,855**	**317,187**	**19,356,677**	**100.0%**

CITY COMMISSION

MISSION

By the Charter of the City of St. Pete Beach, the City Commission is vested with the legislative powers of the City.

The City Commission consists of four Commissioners and a Mayor-Commissioner.

The City Commission is empowered to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user fees for municipal services; authorize the borrowing of money; and appoint various Board and Committee members.

The City Commission also appoints the City Clerk, the City Manager and the City Attorney in accordance with the City Charter.

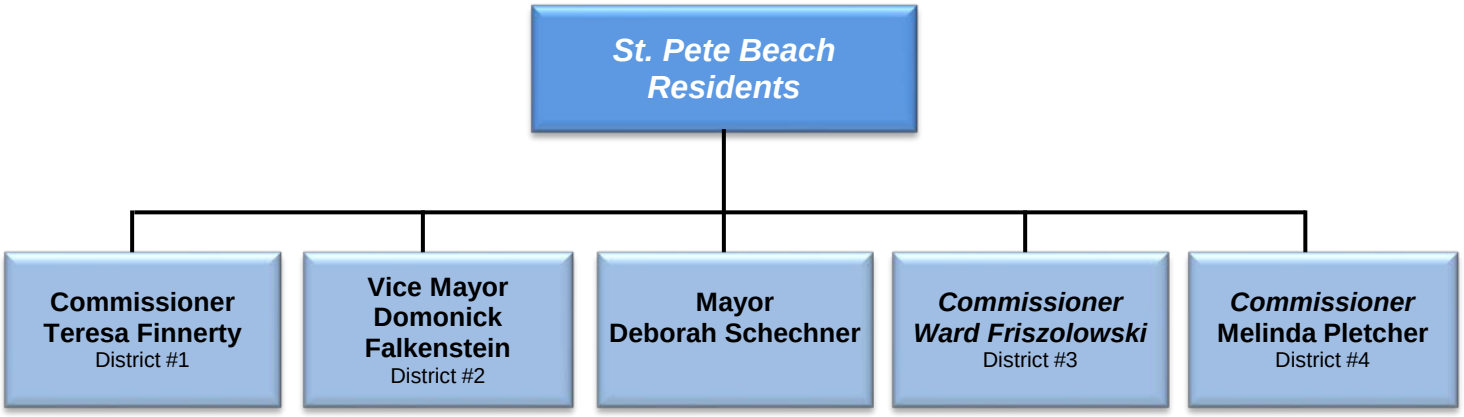
They are also responsible for the establishment of goals and direction of the City, and approve all policies for the City.

The Commission is prohibited from dictating the appointment or removal of any City administrative officer or employee whom the City Manager is empowered to appoint. The Commission is prohibited from interfering with administration except for the purpose of inquiries and investigations.

Action Items

- Develop and implement short and long term financial plans
- Develop and implement a strategic plan

CITY COMMISSION



CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
CITY COMMISSION

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Mayor	1	1	1	1	1	1
Commissioner District 1	1	1	1	1	1	1
Commissioner District 2	1	1	1	1	1	1
Commissioner District 3	1	1	1	1	1	1
Commissioner District 4	1	1	1	1	1	1
TOTAL	5	5	5	5	5	5

CITY OF ST. PETE BEACH
FY2017 Budget
City Commission
001-5000-511

ACCOUNT	Dept Acct. # 5000-511	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Approved Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Executive Salaries	5110	29,700	29,700	29,203	29,700	29,700	29,700	29,700	29,700	0.0%
FICA Expense	5210	1,897	2,272	2,234	2,272	2,272	2,272	2,272	2,272	0.0%
Workers Compensation	5240	0	0	0	116	125	77	77	77	-38.4%
People Costs		**31,597**	**31,972**	**31,437**	**32,088**	**32,097**	**32,049**	**32,049**	**32,049**	**-0.1%**
Donations	5349	18,750	28,470	13,350	8,799	11,000	11,000	11,000	11,000	0.0%
Travel & Training	5400	1,927	2,350	4,976	4,561	7,500	7,500	7,500	7,500	0.0%
Postage	5420	62	37	4	0	200	200	200	200	0.0%
Duplicating	5470	1,574	812	849	1,038	1,500	1,500	1,500	1,500	0.0%
Promotional Activities	5489	0	0	62	0	12,500	12,500	12,500	12,500	0.0%
Other Expenses	5499	1,130	4,392	2,984	3,522	1,500	1,500	1,500	1,500	0.0%
Office Supplies	5510	105	62	63	70	1,000	1,000	1,000	1,000	0.0%
Publications & Memberships	5540	4,451	5,744	4,491	5,137	5,500	5,500	5,500	5,500	0.0%
Contingency	5599	0	0	0	5,000	10,000	10,000	10,000	10,000	0.0%
Operational Costs		**27,999**	**41,867**	**26,779**	**28,127**	**50,700**	**50,700**	**50,700**	**50,700**	**0.0%**
Capital Outlay		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**
DEPARTMENT TOTAL		**59,596**	**73,839**	**58,216**	**60,215**	**82,797**	**82,749**	**82,749**	**82,749**	**-0.1%**

People Costs

.5110 Executive Salaries $29,700

This estimate is based on the Charter provision contained in Section 3.04 which states that each City Commissioner shall receive salaries of $400 per month and the Mayor-Commissioner shall receive $600 per month. Monthly expenses of $75 for the Mayor-Commissioner and $50 are also provided for each Commissioner.

.5210 FICA Expense $2,272

FICA is budgeted at 7.65% of salaries.

.5240 Workers Compensation $77

Estimated Worker's Compensation expense.

Operating Costs

.5349 Donations $11,000

This account is for the following donations: Neighborly Care Network ($8,000) and Gulf Beaches Historical Museum ($3,000).

.5400 Travel and Training $7,500

Miscellaneous travel, training and meeting expenses.

.5420 Postage $200

This estimate is for mailing public notices of government actions.

.5470 Duplicating $1,500

This estimate is based on historical expenditures for duplicating Commission meeting agenda packets and other documents requested by the Commission.

.5489 Promotional Activities $12,500

Contribution toward the "Beach Goes Pops" event. This line item was previously budgeted in the City Manager's budget.

.5499 Other Expenses $1,500

This estimate is based on historical expenditures used to purchase portraits of the City Commission for display in City Hall, candy for holiday parade, photo in Florida League of Cities' annual magazine, cooler rental and other miscellaneous expenditures.

.5510 Office Supplies $1,000

This estimate is used to purchase routine office supplies for the City Commission.

.5540 Publications and Memberships $5,500

This account is for the following memberships: Barrier Island Governmental Council "BIG C" ($250), Florida League of Cities ($1,100), Florida League of Mayors ($350), Florida Shore and Beach Preservation Association ($500), Mayor's Council of Pinellas County ($150), Suncoast League of Cities ($500), Tampa Bay Regional Planning Council ($2,000), Florida Statutes ($400), Government in the Sunshine Manuals ($125), and other memberships and/or publications requested by the City Commission ($225).

.5599 Contingency $10,000

Revenues available to City Commission to allocate to unanticipated projects that may come up during the fiscal year.

CITY CLERK

MISSION

By the Charter of the City of St. Pete Beach, "the City Clerk shall keep and have responsibility for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission." Our mission is to receive, organize, maintain, preserve and disseminate this knowledge, as the custodian of records, in an accurate, efficient and effective manner. We are committed to accountability, transparency, and providing excellent customer service.

PROGRAMS

MAYOR/COMMISSION – The City Clerk's Office acts as a liaison for citizens in their communications to the Mayor and Commissioners. Staff members serve as administrative support to the Mayor and Commission, prepare and monitor the City Commission budget and serve as recording secretary during public meetings for the Commission and all advisory boards and committees of the City.

AGENDA POSTING AND DISTRIBUTION – City Clerk staff members post the meeting agendas for the City Commission, boards and committees on the City website, on the bulletin boards at City Hall and the Library, and in the City Hall lobby. The entire agenda packet is also sent to subscribers via electronic mail.

ELECTIONS – The City Clerk serves as Election Administrator and coordinates the election process with the Pinellas County Supervisor of Elections Office. Municipal elections are held in accordance with the City Charter on the second Tuesday of March each year and runoff elections are held when necessary. The Clerk's Office prepares a comprehensive informational manual for potential candidates outlining the qualification process. Information on current elections is available through City Clerk's Department on the City's website and is updated throughout the election process.

RECORDS MANAGEMENT PROGRAM – Staff members continuously participate in professional training on records management, working towards a City-wide management and retention program. Staff electronically images the current and historical records in the custody of the City Clerk. Agenda packets, minutes, ordinances, resolutions and election records are available on our website allowing for easier and more transparent access to the public.

PUBLIC RECORDS REQUESTS – The City Clerk's Office is the City's central location for public records requests and receives an average of two requests per day, 365 days a year. Requests are made for copies of items in any format including paper, audio recordings, visual recordings, electronic, etc. The Clerk's Office receives the requests for public records and processes each request as expeditiously as possible in accordance with Chapter 119 of the Florida Statutes. A form is available on our website to assist in more accurately defining records requested but it is not mandatory the form be completed to process the request.

CITY COMMISSION, COMMITTEE AND BOARD MEETINGS – Staff members in the City Clerk's Office are responsible for the preparation of regular and special Commission, committee and board meetings. Staff ensures meetings are properly noticed, recorded and published through the City's website. Action minutes are prepared for subsequent board approval. In cooperation with the IT Division, the Clerk's Office strives to ensure that a live broadcast and video recording of each meeting is completed providing for another layer of accessibility to the citizens of our community.

PUBLIC SERVICE BULLETIN BOARD – Staff is responsible for maintaining portions of the scrolling bulletin board viewed on public access television, Channel 642.

BID PROCESS – The City Clerk receives bid packages and publishes the bid notices for various capital improvement projects, equipment and/or services. The bid packages are made available on-line and are also distributed by the City Clerk's Office. The sealed bids are received, opened in a public meeting, recorded and maintained by the City Clerk.

COMMISSION CHAMBERS – The City Clerk staff members are responsible for managing and distributing the calendar schedule for the City Commission Chambers.

NOTARY SERVICE – Employees are Notaries Public and can perform related services, including Declaration of Domicile.

Action Items

- Continue to provide high-quality services while maintaining fiscally responsible standards. We are committed to fulfilling this goal by keeping abreast with current issues and going the extra mile to provide quality service to our customers.

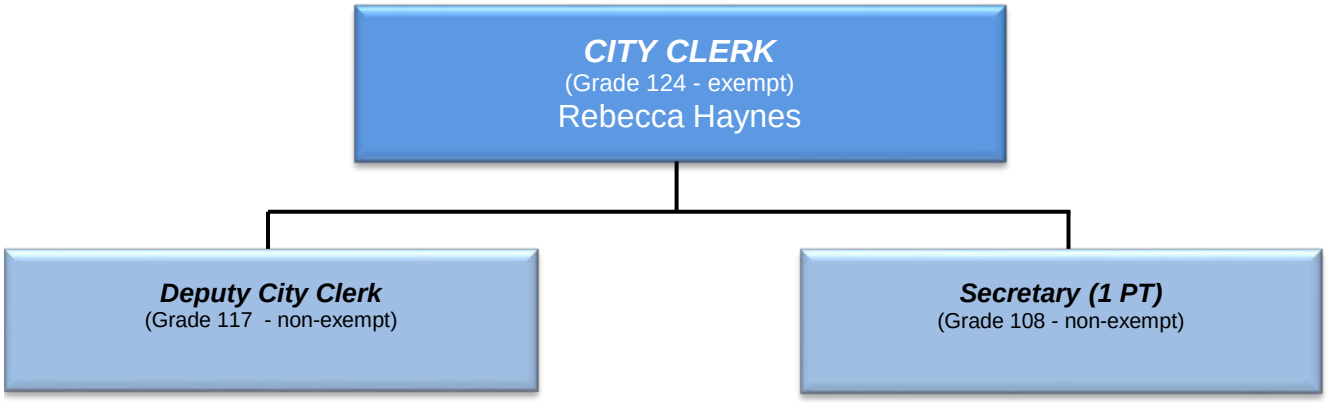
- Continue to upgrade and improve upon the City-wide records management plan that includes an inventory of all City records, an on-going assessment of needs and a plan of action for the future.

- Continue to produce action-oriented minutes of all Commission meetings and Advisory Board meetings.

- Continue to update the Policies and Procedures Manual with new and/or revised actions that the office is mandated to perform.

- Continue to cross-train employees so we better understand all roles in the department, which will enable us to better serve our customers.

CITY CLERK'S OFFICE



CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
CITY CLERK

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Recording Secretary	0	0	0	0	0	0
Secretary	0.75	0	0	0	0.725	0.75
Receptionist	0.375	1	0.875	0.875	0	0
TOTAL	3.125	3	2.875	2.875	2.725	2.75

CITY OF ST. PETE BEACH
FY2017 Budget
City Clerk
001-5101-512

ACCOUNT	Dept Acct. # 5101-512	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	144,103	113,874	115,737	134,103	136,839	136,839	144,075	144,075	5.3%
Other Wages	5130	58	2,195	4,024	1,378	0	0	2,585	2,585	#DIV/0!
FICA Tax	5210	10,555	8,631	8,868	9,409	10,328	10,328	11,219	11,219	8.6%
Retirement	5220	7,182	19,270	29,236	12,607	12,873	12,873	13,325	13,325	3.5%
Employee Insurance	5230	16,594	11,259	11,928	22,760	25,353	24,053	16,404	16,404	-35.3%
Workers Compensation	5240	332	445	753	477	500	500	375	375	-25.1%
People Costs		**178,825**	**155,674**	**170,546**	**180,734**	**185,893**	**184,593**	**187,983**	**187,983**	1.1%
Professional & Contractual	5310	9,165	17,924	7,898	23,056	10,500	13,082	12,500	12,500	19.0%
Travel & Training	5400	2,416	4,165	1,262	3,971	4,790	4,790	4,240	4,240	-11.5%
Telephone	5410	827	801	761	724	760	760	580	580	-23.7%
Postage	5420	638	328	166	483	500	500	500	500	0.0%
R&M Equipment	5462	141	0	0	0	300	300	300	300	0.0%
Duplicating	5470	335	640	642	1,046	1,000	1,000	1,000	1,000	0.0%
Legal Advertising	5491	7,831	6,377	7,506	10,185	15,500	15,500	12,500	12,500	-19.4%
Election Expenses	5493	6,529	978	6,191	3,673	5,000	3,400	5,000	10,380	107.6%
Other Expenses	5499	106	213	303	196	600	600	600	600	0.0%
Office Supplies	5510	1,912	1,345	1,710	1,451	1,500	5,125	1,500	1,500	0.0%
Operating Supplies	5529	85	848	258	366	500	500	500	500	0.0%
Publications & Memberships	5540	764	752	562	1,140	705	705	690	690	-2.1%
Operational Costs		**30,748**	**34,369**	**27,260**	**46,290**	**41,655**	**46,262**	**39,910**	**45,290**	8.7%
Office Equipment	5643	0	0	0	0	8,200	4,893	0	0	-100.0%
Capital Outlays		**0**	**0**	**0**	**0**	**8,200**	**4,893**	**0**	**0**	-100.0%
DEPARTMENT TOTAL		**209,573**	**190,043**	**197,806**	**227,023**	**235,748**	**235,748**	**227,893**	**233,273**	-1.1%

People Costs

.5120 Salaries & Wages $144,075

The estimate is based on two full time positions and one part time position. The City Clerk and Deputy City Clerk are based on the MAPS employee plan. The salary for part time position is determined by the CWA union agreement. Budget includes a 3% merit increase.

.5130 Other Wages $2,585

One employee is utilizing the health insurance opt out option.

.5210 FICA Tax $11,219

FICA is budgeted at 7.65% of salaries.

.5220 Retirement $13,325

One full time employee participates in the defined contribution plan at 12% and one employee participates in the defined contribution plan at 10%.

.5230 Employee Insurance $16,404

Insurance is budgeted at projected rates for health, life, dental and short term disability insurance for two full time employees and health for one part time employee.

.5240 Workers Compensation $375

This is the estimated contribution rate for office personnel.

Operating Costs

.5310 Professional/Contractual $12,500

Contract cost to Municipal Code for Codification of Ordinances and Land Development Code ($9,500); Scanning/microfilming of large documents ($500); Records Management consultant ($2,500).

.5400 Travel/Training $4,240

Florida Association of City Clerks/IIMC ($3000); Florida Records Management training ($500); Pinellas County Municipal Clerks Association ($240); Seminars and Webinars as they come up during the year ($500).

.5410 Telephone 580

Regular and long distance telephone service.

.5420 Postage $500

This account is for routine office mail.

.5462 R & M Equipment $300

This account is for maintenance of the streaming video on the webpage, audio recording and transcription equipment, and other office equipment.

.5470 Duplicating $1,000

This account is for routine office duplicating.

.5491 Legal Advertising $12,500

This account is for the placement of routine legal notices for ordinances, Requests for Bids/Qualifications/Proposals, public hearings, etc. in local newspapers. All classified advertising for placement of required ordinances/notices is included in the City Clerk's budget.

.5493 Election Expense $10,380

Contract cost with the Pinellas County Supervisor of Elections for election of Mayor (at-large) and Commissioners in Districts 2 and 4; legal advertising/printing costs for notices: election notice, ballot language, sample ballot, and canvassing of votes.

.5499 Other Expenses $600

This account is for records management update, lien satisfactions, document recording and miscellaneous items.

.5510 Office Supplies $1,500

This account is for purchasing of routine office supplies.

.5529 Operating Supplies $500

This account is used to purchase computer software.

.5540 Publications/Memberships $690

Memberships including Florida Association of City Clerks ($150); Pinellas County Municipal Clerks' Association ($50); International Institute of Municipal Clerks for Clerks ($155); Florida Records Management Association ($85); and Tampa Bay Times Newspaper subscription ($250).

.5643 Operating Equipment $0

None requested.

CITY ATTORNEY

MISSION

The City Attorney is the chief legal advisor of the City. The City Attorney provides legal counsel to the City Commission and the Administration with respect to legal matters that affect government operations. The City Attorney either represents the City in administrative or court litigation, or is responsible for securing other legal counsel to represent the City.

The City Attorney shall review all documents, bonds and other instruments pertaining to City business and shall approve or disapprove as to form, sufficiency, and correctness. No contract with the City shall take effect until it has been endorsed and approved by the City Attorney.

CITY OF ST. PETE BEACH
FY2017 Budget
City Attorney
001-5301-514

ACCOUNT	Dept Acct.# 5301-514	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY1 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Professional/Contract	5310	0	1,425	8,542	24,876	0	0	50,000	50,000	-
Legal Services	5311	73,908	65,974	77,676	190,793	290,000	290,000	180,000	180,000	0.0%
Extra Legal - Labor	5314	0	92,417	20,852	7,489	10,000	10,000	10,000	10,000	0.0%
Extra Legal	5315	330,207	447,936	195,981	47,496	0	0	0	0	#DIV/0!
Settlement Costs	5321	0	8,000	0	156,500	0	275,000	133,500	133,500	#DIV/0!
Postage	5420	0	0	0	0	0	0	0	0	#DIV/0!
Duplicating	5470	0	304	0	0	0	0	0	0	0.0%
DEPARTMENT TOTAL		**404,116**	**616,057**	**303,051**	**427,154**	**300,000**	**575,000**	**373,500**	**373,500**	**91.7%**

Operating Costs

.5310 Professional/Contractual $50,000

Expert witness fees associated with lawsuit against former City Attorney firm of Bryant, Miller & Olive.

.5311 Legal Services $180,000

Services provided by the City Attorney for general operations which include a variety of services associated with day to day administrative and Commission operations, such as drafting City ordinances, contract preparation or review, attendance of City Commission or other board meetings, administrative and Commission legal counseling, legal research and opinion drafting, and other miscellaneous services that may arise from time to time from daily government operations. This account also includes additional services by the City Attorney as may be required in defending the City of St. Pete Beach in any lawsuits that may be brought against the city that are not covered by insurance.

.5314 Extra Legal - Labor $10,000

This account is for special counsel retained to assist in personnel issues.

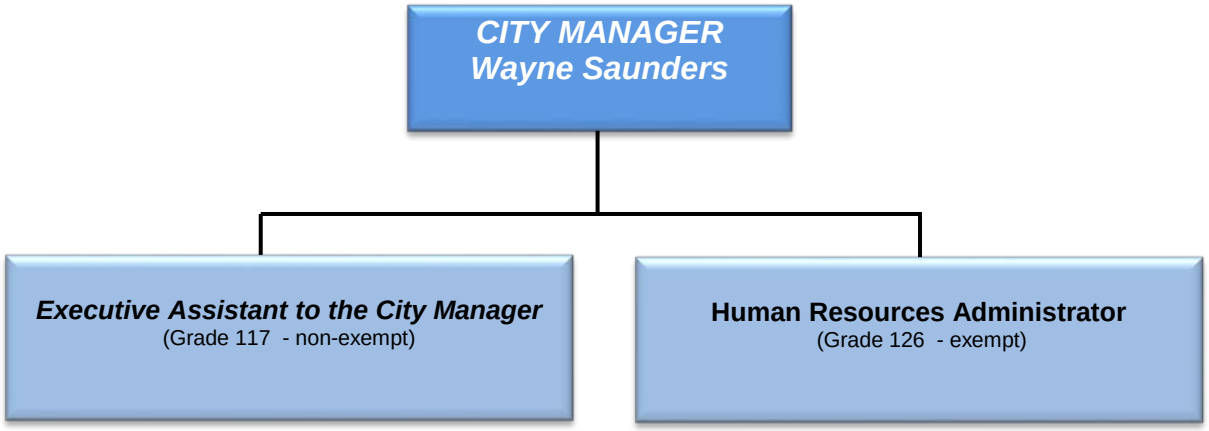
.5321 Settlement Costs $133,500

This account is for special counsel retained to assist in personnel issues.

CITY OF ST. PETE BEACH
FISCAL YEAR 2017
CITY ATTORNEY

CITY MANAGER

CITY MANAGER'S OFFICE



MISSION

By the Charter of the City of St. Pete Beach, the City Manager shall be the Chief Administrative Officer of the city. The City Manager is responsible to the City Commission for administration of all city affairs placed in the manager's charge by or under the charter. The City Manager shall appoint, suspend or remove all city employees and appointed administrative officials provided for under the Charter and ordinances of the City.

PROGRAMS

CITY ADMINISTRATION - The Administration provides overall direction and supervision for all city departments and is responsible for advising and carrying out policies established by the City Commission. Activities include: signing of contracts on behalf of the City pursuant to the provisions of appropriations ordinances; prepare and submit the annual budget and capital program to the City Commission.

HUMAN RESOURCES ADMINISTRATION - This division is responsible for the utilization of the city's human resources. Activities include: maintenance of city personnel files; formulation and implementation of practices and policies; training and development programs; compliance with all local, state and federal labor and employment laws; provides orientation for new employees; processes, administers, explains and updates benefits; coordinate with the Administrative Services Department regarding payroll information and insurance billings; and promotes good employee relations and actively discourages discrimination at all levels.

Action Items

- Promote an “open door” policy for all residents and employees to maintain good working relationships
- Create a Standard Operating Procedures for the Human Resources functions

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
CITY MANAGER

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
City Manager	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1
Human Resources Administrator	0.5	0.5	1	1	1	1
TOTAL	2.5	2.5	3	3	3	3

CITY OF ST. PETE BEACH
FY2017 Budget
City Manager
001-5201-512

ACCOUNT	Dept Acct. # 5201-512	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expense	FY15 Actual Expense	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	212,901	243,350	202,175	223,826	256,126	256,126	263,746	263,746	3.0%
Auto Allowance	5125	0	0	0	5,654	6,000	6,000	6,000	6,000	0.0%
Other Wages	5130	0	3,049	68,714	16,356	2,585	2,585	2,585	2,585	0.0%
FICA Tax	5210	15,397	17,877	19,203	18,916	17,585	17,585	18,397	18,397	4.6%
Retirement	5220	23,998	30,154	32,820	28,928	31,335	31,335	33,190	33,190	5.9%
Employee Insurance	5230	29,081	33,327	36,228	17,409	23,255	23,255	23,062	23,062	-0.8%
Workers' Compensation	5240	466	624	1,055	978	1,027	1,027	686	686	-33.2%
Unemployment	5250	7,150	12,666	10,557	74	0	0	0	0	#DIV/0!
People Costs		**288,993**	**341,047**	**370,751**	**312,140**	**337,913**	**337,913**	**347,666**	**347,666**	2.9%
Professional & Contractua	5310	80,660	11,731	9,336	51,716	46,570	46,570	20,000	20,000	-57.1%
Travel & Training	5400	3,422	4,996	905	8,012	6,000	6,000	7,000	7,000	16.7%
Citywide Tuition Reimb	5406	0	0	0	2,798	7,500	7,500	7,500	7,500	0.0%
Telephone	5410	1,127	1,379	925	1,720	1,760	1,760	1,540	1,540	-12.5%
Postage	5420	154	221	136	129	500	500	500	500	0.0%
Equipment Rental	5449	6,504	6,994	8,621	6,389	8,836	8,836	10,624	10,624	20.2%
Insurance	5450	70,648	61,953	65,308	64,588	67,850	67,850	77,976	77,976	14.9%
R&M Equipment	5462	1,375	3,963	3,372	6,556	6,600	6,600	4,812	4,812	-27.1%
R&M Vehicles	5463	282	396	1,268	255	1,000	1,000	1,000	1,000	0.0%
Duplicating	5470	934	319	423	124	1,000	1,000	1,000	1,000	0.0%
Promotional Activities	5489	4,582	0	0	0	0	0	0	0	#DIV/0!
Employee Recognition	5497	0	812	0	2,293	4,445	5,145	5,000	5,000	12.5%
Other Expenses	5499	14,800	14,604	45,512	14,300	2,000	1,300	2,000	2,000	0.0%
Office Supplies	5510	2,389	2,978	3,078	3,103	3,000	3,000	3,500	3,500	16.7%
Fuel	5522	2,618	2,246	1,806	278	2,400	2,400	350	350	-85.4%
Operating Supplies	5529	15	131	120	10	500	500	500	500	0.0%
Publications & Membershi	5540	1,837	1,569	1,639	2,712	2,500	2,500	2,500	2,500	0.0%
Operational Costs		**191,346**	**114,290**	**142,448**	**164,984**	**162,461**	**162,461**	**145,802**	**145,802**	-10.3%
Capital Transfer	5911	925,000	1,325,000	1,825,000	1,904,000	0	0	0	0	#DIV/0!
Capital Outlay		**925,000**	**1,325,000**	**1,825,000**	**1,904,000**	**0**	**0**	**0**	**0**	#DIV/0!
DEPARTMENT TOTAL		**1,405,339**	**1,780,337**	**2,338,199**	**2,381,124**	**500,374**	**500,374**	**493,468**	**493,468**	-1.4%

People Costs

.5120 Salaries & Wages $263,746

The estimate is based on three full time positions. Salaries are based on the MAPS employee pay plan plus an adjustment for the City Manager whose salary is determined by contract. Budget includes a 3% merit increase.

.5125 Auto Allowance $6,000

City Manager's auto allowance per contract.

.5130 Other Wages $2,585

Payment to employee who utilizes the insurance cash out option.

.5210 FICA Tax $18,397

FICA is budgeted at 7.65% of salaries, other wages and overtime.

.5220 Retirement $33,190

Retirement is budgeted at 15% of total pay for the City Manager and 10% of total pay for two employees participating in the defined contribution plan.

.5230 Employee Insurance $23,062

Insurance is budgeted at projected rates for health, life and dental insurance for three full time employees.

.5240 Workers Compensation $686

This is the estimated rate for office personnel.

.5250 Unemployment $0

No monies are budgeted. Any expense will be absorbed by the division where the liability would occur.

Operating Costs

.5310 Professional/Contractual $20,000

New general employee medical exams; commercial driver random drug testing; new employee FDLE & DL background checks; after hours on call drug screens, administrative fee for short term disability monitoring; scanning services; plus allowance for consultants as needed.

.5400 Travel/Training $7,000

Travel and training for the City Manager, Human Resources Administrator and Executive Assistant.

.5406 Citywide Tuition Reimbursement $7,500

This account is for tuition reimbursement allowance for all city employees.

.5410 Telephone $1,540

This account is for regular and long distance telephone service as well as city manager cell phone allowance.

.5420 Postage $500

This account is for routine office mail.

.5449 Equipment Rental $10,624

Operating lease for three copiers (postage machine lease added to this account)

.5450 Insurance $77,976

This account is for comprehensive general liability, errors and omissions and auto insurance and employee assistance program.

.5462 R & M Equipment $4,812

Maintenance of various equipment. (postage machine moved to equipment rental)

.5463 R & M Vehicles $1,000

This account is for general repairs and maintenance for the City Hall pool vehicle.

.5470 Duplicating $1,000

This account is for routine office duplicating.

.5489 Promotional Activities $0

Discontinuance of annual report.

.5497 Employee Recognition $5,000

This account is for employee holiday party, quarterly luncheons and Longevity awards

.5499 Other Expenses $2,000

Small allowance for miscellaneous items. Costs associated with the "Beach Goes Pops" event have been moved to the City Commission budget.

.5510 Office Supplies $3,500

This account is for purchasing of routine office supplies.

.5522 Fuel $350

Estimate is based on the history of the use of the City pool car. Cost is based on a fuel price of $2.60 per gallon.

.5529 Operating Supplies $500

This account is used to purchase computer software.

.5540 Publications/Memberships $2,500

Memberships including International City Manager's Association; Suncoast Public Management; Florida City and County Manager's Association; Society for Human Resource Management; Florida Public Human Resources Association; and other publications as needed.

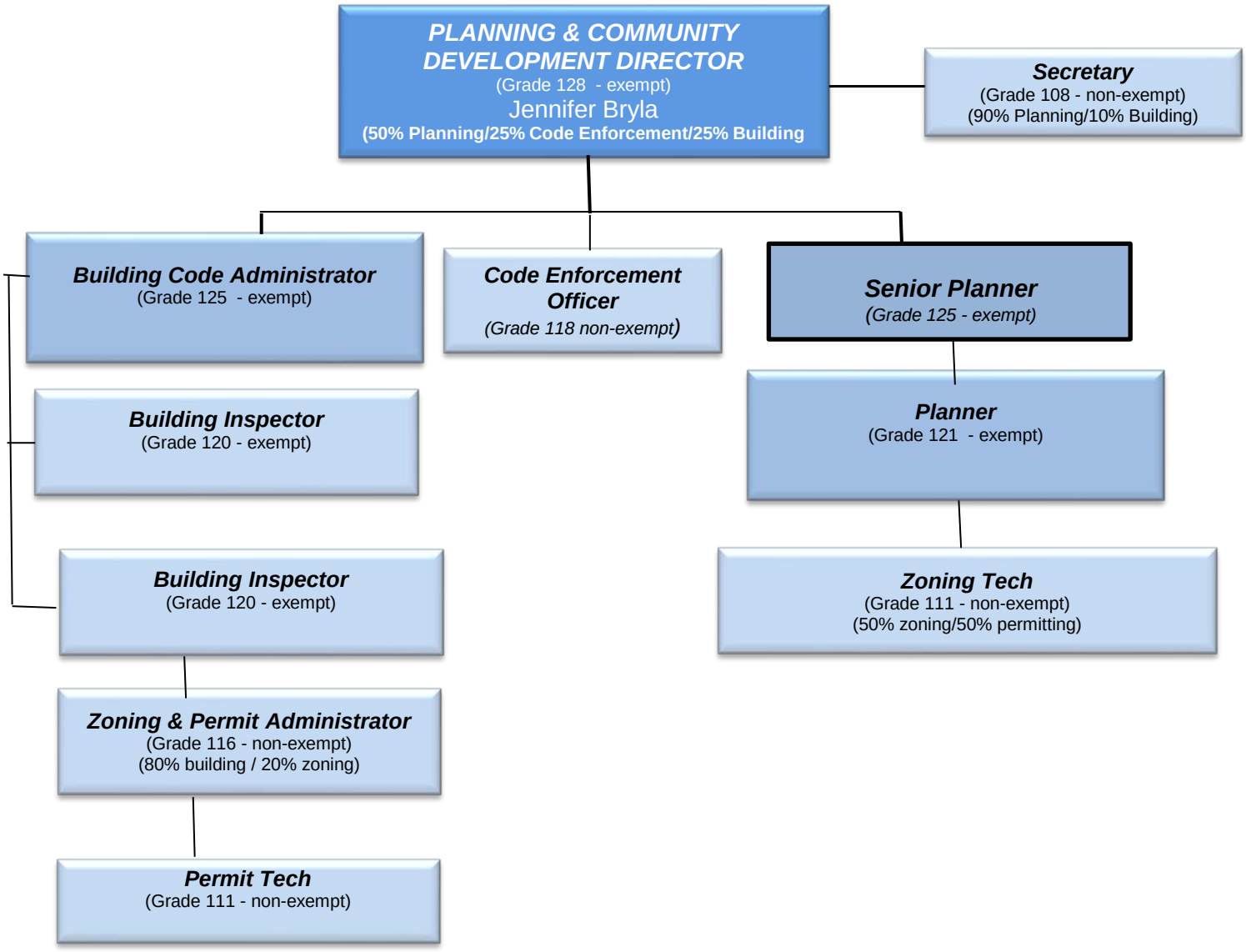
.5911 Capital Transfer $0

This line item has been moved to the non-departmental line.

COMMUNITY DEVELOPMENT DEPARTMENT

PLANNING

COMMUNITY DEVELOPMENT DEPARTMENT



MISSION

The mission of the City of St. Pete Beach Community Development Department is to ensure the future quality of life of the City by providing professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of Planning, Zoning, Land Use management, economic development and strategic decision making. This is accomplished through the provision of analysis and the use of professional judgment and experience to inform the public and guide the policy development process. The Department provides research and planning to assist the City Commission in determining long-range strategies for future beautification, development and redevelopment programs. The department also administers the zoning and variance processes and performs a variety of program and project planning activities which impact municipal development and growth, and the resource allocation process. The Department collects, organizes, analyzes, and interprets data and indicators regarding municipal conditions and determines consistency with City's Comprehensive Plan and Land Development Regulations. The Department formulates and recommends procedures, guidelines, alternatives, code revisions, and priorities for implementing City codes and regulations, as well as other plans and projects. The Department provides staff support to the Planning Board, the Board of Adjustment and the Historic Preservation Board and Special Magistrate Hearings.

Action Items

- Draft Capital Improvement Element update.
- Replacement of antiquated permit tracking system.
- Initiate Pass-a-Grille design strategies.
- Draft Evaluation and Appraisal Report.
- Evaluation of strategies for Comprehensive Plan streamlining.

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
PLANNING

POSITION	FY11	FY12	FY13	FY14	FY15	FY16	FY17
Community Development Director	1	1	1	1	1	1	0.5
Senior Planner	1	1	0	0	0	0	1
Planner II	0	0	0	0	0	1	1
Urban Planner	0	0	1	1	1	0	0
Permitting & Zoning Administrator	0	0	0	0	0	0.2	0
Zoning & Permitting Tech	0	0	0	0	0	0.5	0.5
TOTAL	2	2	2	2	2	2.7	3

CITY OF ST. PETE BEACH
FY2017 Budget
Community Development - Planning
001-5401-515

ACCOUNT	Div Acct. # 5401-515	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	112,406	120,898	81,183	94,878	156,102	156,102	202,761	202,761	29.9%
Other Wages	5130	16,376	246	5,954	0	0	0	0	0	#DIV/0!
FICA Tax	5210	9,794	9,243	6,549	7,369	11,861	11,861	15,523	15,523	30.9%
Retirement	5220	12,173	13,093	8,829	13,066	26,996	26,996	48,926	48,926	81.2%
Employee Insurance	5230	11,311	12,980	13,799	16,036	25,157	25,157	34,858	34,858	38.6%
Workers Compensation	5240	415	555	940	507	535	535	527	527	-1.5%
People Costs		**162,476**	**157,014**	**117,253**	**131,856**	**220,651**	**220,651**	**302,595**	**302,595**	37.1%
Professional & Contractu	5310	0	3,500	63,123	3,871	4,000	9,000	129,000	129,000	3125.0%
Planning & Engineering	5312	250	18,249	0	147,286	70,000	140,750	0	0	-100.0%
Travel & Training	5400	4,443	3,996	2,460	1,597	2,580	2,580	5,600	5,600	117.1%
Telephone	5410	517	575	436	0	720	720	930	930	29.2%
Postage	5420	1,332	1,040	0	0	1,000	1,000	1,500	1,500	50.0%
Duplicating	5470	964	655	1,301	0	1,200	1,200	5,000	5,000	316.7%
Classified Advertising	5482	11,366	5,218	85	1,023	0	0	500	500	#DIV/0!
Office Supplies	5510	420	118	1,314	0	0	0	1,000	1,000	#DIV/0!
Uniforms	5521	0	0	0	539	0	100	0	0	#DIV/0!
Operating Supplies	5529	1,190	516	0	0	1,000	1,000	1,000	1,000	0.0%
Publications & Membersh	5540	1,011	1,363	612	1,011	2,000	1,900	2,000	2,000	0.0%
Operational Costs		**21,492**	**35,230**	**69,331**	344	**82,500**	**158,250**	**146,530**	**146,530**	77.6%
Capital Outlays		**0**	**0**	**0**	0	**0**	**0**	**0**	**0**	-100.0%
DIVISION TOTAL		**183,968**	**192,244**	**186,585**	**132,200**	**303,151**	**378,901**	**449,125**	**449,125**	48.2%

People Costs

.5120 Salaries & Wages $202,761

The estimate is based on one Senior Planner, one Planner II position, 50% of the Zoning Tech II and Community Development Director positions, and 90% of the Secretary position. The Community Development Director and two planner's salaries are governed by the MAPS pay plan. The Zoning Tech II and Secretary salaries are governed by the CWA union agreement. Budget includes a 3% merit increase.

.5130 Other Wages $0

Allocation for final payments of accrued leave upon leaving employment with the City. No pending retirements for fiscal year 2016.

.5210 FICA Tax $15,523

FICA is budgeted at 7.65% of salaries.

.5220 Retirement $48,926

Retirement is budgeted at 12% for the Community Development Director, 10% for 2 employees participating in the defined contribution plan for general employees and 65.5% for 1.4 employee participating in the defined benefit plan.

.5230 Employee Insurance $34,858

Insurance is budgeted at projected rates for health, life and dental insurance for 3 full time employees.

.5240 Workers Compensation $527

This is the estimated contribution rate for office personnel.

.5482 Classified Advertising $500

Advertising costs for new senior planner position.

.5510 Office Supplies $1,000

Routine office supplies are budgeted in the building services budget.

.5529 Operating Supplies $1,000

This account is for such supplies as are required for the day to day operations of the planning department, including computer software.

.5540 Publications/Memberships $2,000

These funds provide for the acquisition of reference materials and professional memberships for the department staff and members of the Board of Adjustment, the Planning Board and Historic Preservation Board.

Operating Costs

.5310 Professional/Contractual $129,000

These funds are for ongoing planning studies and are used for Land Development Regulation Update and Maintenance, Future Land Use Map Amendments, Comprehensive Plan Technical Studies, Comprehensive Zoning Map Amendments and preparation of development/redevelopment proposals throughout the city. Includes money for a city wide comprehensive Parking study. Also included are monies for professional services related to ongoing projects and development interests more often for mapping and GIS work. ($4,000).

.5312 Planning/Engineering $0

Consolidated into Professional/Contractual.

.5400 Travel/Training $5,600

These figures are based on estimated annual conference expenditures and new obligations for mandatory professional training for four employees. Specific training opportunities include the Florida Chapter of the American Planning Association Annual Conference, the Florida Planning and Zoning Association Annual Conference and the College of New Urbanism.

.5410 Telephone $930

Regular and long distance telephone service and a 50% of the Director's phone allowance.

.5420 Postage $1,500

This account is for routine office mail and postage costs associated with the Board of Adjustment, the Planning Board and the Historic Preservation Board.

.5470 Duplicating $5,000

This account is for reproductions of FLU and Zoning Maps for City and Resident for purchase use. Also includes funds for parking permits and business tax.

COMMUNITY DEVELOPMENT DEPARTMENT

CODE ENFORCEMENT

MISSION

The Mission of the Code Enforcement Division is to serve the citizens of St Pete Beach by ensuring compliance with all adopted City codes through providing effective public contact and education, building cooperative partnerships throughout our community, and enforcing the law in an equitable and impartial manner.

Our goal is to promote a positive image of Code Enforcement to our community and our allied City Departments by fostering a culture that is helpful, approachable, knowledgeable and of the highest integrity.

CODE ENFORCEMENT PROGRAMS

FORCLOSED OR VACANT PROPERTIES – Code Enforcement reviews reports of vacant homes within the City of St. Pete Beach neighborhoods that are not being maintained, due to absentee owners or general neglect. Community Development will send an Officer out to address the complaint.
NEGLECTED PROPERTIES –Code Enforcement actively addresses vacant, neglected and foreclosed homes through a comprehensive enforcement program aimed at eliminating the blight associated with these properties and working with property owners to have properties rehabilitated and re-occupied.
NEIGHBORHOOD LIVABILITY - In conjunction with other City departments, Code Enforcement coordinates and investigates neighborhood livability concerns related to transient occupancy, general visual blight, unlicensed vendors, encampments and other public nuisance violations in the community.

Action Items

- Coordination with Planning and Building Division to improve knowledge of codes and relay a consistent message to citizens of St. Pete Beach.
- Bring properties that continue to have Notice of Violation to the Special Magistrate for case judgement.
- Continue to coordinate with the Sheriff's office to develop an optimal partnership with the City of St. Pete Beach.

CITY OF ST. PETE BEACH
FY2017 Budget
Community Development - Code Enforcement
001-5403-524

ACCOUNT	Div Acct. # 5402-524	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120					0	0	74,182	74,182	#DIV/0!
Other Wages	5130					0	0	0	0	#DIV/0!
FICA Tax	5210					0	0	5,704	5,704	#DIV/0!
Retirement	5220	*Previously included in building services division*						36,698	36,698	#DIV/0!
Employee Insurance	5230					0	0	11,851	11,851	#DIV/0!
Workers Compensation	5240					0	0	1,367	1,367	#DIV/0!
People Costs		**0**	**0**	**0**	**0**	**0**	**0**	**129,802**	**129,802**	#DIV/0!
Professional & Contractu	5310					96,411	96,411	27,000	27,000	-72.0%
Travel & Training	5400					0	0	1,000	1,000	#DIV/0!
Telephone	5410					0	0	1,232	1,232	#DIV/0!
Postage	5420					180	180	1,000	1,000	455.6%
Insurance	5450					0	0	866	866	#DIV/0!
R&M Equipment	5462					0	0	0	0	#DIV/0!
R&M Vehicles	5463					0	0	0	0	#DIV/0!
Duplicating	5470					0	0	500	500	#DIV/0!
Office Supplies	5510					90	90	200	200	122.2%
Uniforms	5521					0	0	300	300	#DIV/0!
Fuel	5522					0	0	1,560	1,560	#DIV/0!
Small Tools	5524					0	0	0	0	#DIV/0!
Operating Supplies	5529					0	0	500	500	#DIV/0!
Publications & Member	5540					0	0	200	200	#DIV/0!
Operational Costs		**0**	**0**	**0**	**0**	**96,681**	**96,681**	**34,358**	**34,358**	-64.5%
Vehicle	5641	0	0	0	0	0	0	19,000	19,000	#DIV/0!
Furniture	5642							0	0	#DIV/0!
Office Equipment	5643					0	0	0	0	#DIV/0!
Other Equipment	5649					0	0	0	0	#DIV/0!
Capital Outlays		**0**	**0**	**0**	**0**	**0**	**0**	**19,000**	**19,000**	#DIV/0!
DIVISION TOTAL		**0**	**0**	**0**	**0**	**96,681**	**96,681**	**183,160**	**183,160**	89.4%

People Costs

.5120 Salaries & Wages $74,182

This estimate is based on hiring a full time certified code enforcement officer. The estimate is also based 25% of the Community Development Director position, and 10% of the Secretary position. The Community Development Director salary is governed by the MAPS pay plan. Secretary salary is governed by the CWA union agreement. Budget includes a 3% merit increase.

.5130 Other Wages $0

Allocation for final payments of accrued leave upon leaving employment with the City. No pending retirements for fiscal year 2016.

.5210 FICA Tax $5,704

FICA is budgeted at 7.65% of salaries.

.5220 Retirement $36,698

Retirement is budgeted at 12% for the Community Development Director (25%) and 65.5% for 1.1 employees participating in the defined benefit plan.

.5230 Employee Insurance $11,851

Insurance is budgeted at projected rates for health, life and dental insurance for .35 full time employees.

.5240 Workers Compensation $1,367

This is the estimated contribution rate for office personnel and code enforcement officer.

Operating Costs

.5310 Professional/Contractual $27,000

The City is proposing to bring this effort back within the Community Development Department. As such, the contractual obligations for code enforcement will be limited to the Special Magistrate costs (24,000) and property abatement costs ($3,000).

.5410 Travel/Training $1,000

Monies for training required for certifications.

.5410 Telephone $1,232

Regular and long distance phone service plus 25% of the Director's phone allowance and 100% of cost for the code enforcement officer's cell phone.

.5420 Postage $1,000

This account is for routine office mail which includes notices on code enforcement violations that are required to be sent certified mail.

.5450 Insurance $866

This account is for insurance on one vehicle.

.5470 Duplicating $500

This account is for copier costs associated with division.

.5510 Office Supplies $200

This account is for purchasing of routine office supplies.

.5521 Uniforms $300

This account is for the purchase of uniforms for the code enforcement officer.

.5522 Fuel $1,560

Estimated fuel costs for one vehicle.

.5529 Operating Supplies $500

General supplies for division.

.5540 Publications/Memberships $200

General membership costs for professional organizations associated with code enforcement position.

.5641 Vehicle $19,000

Purchase of one small pickup for division.

CITY OF ST. PETE BEACH
FISCAL YEAR 2017
COMMUNITY DEVELOPMENT – CODE ENFORCEMENT

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

COMMUNITY DEVELOPMENT DEPARTMENT

BUILDING SERVICES

MISSION

The Building Division's mission is to ensure the health, safety and welfare of the community through the application of planning and engineering processes and techniques. The Community Development Director who reports directly to the City Manager oversees the division.

BUILDING SERVICES PROGRAMS

SITE INSPECTION COORDINATION SERVICES - Responsible for coordinating the site plan review and inspection services of a private provider including the review of site construction drawings for consistency with the development order granting variances to land development regulations, the review of site construction drawings for consistency with the City's civil engineering standards, periodic inspections to verify that site construction is proceeding in accordance with the approved site construction drawings and the City's civil engineering standards and final site and landscape design inspection prior to the issuance of the final Certificate of Occupancy (CO).

BUILDING PLAN REVIEW AND INSPECTIONS – Responsible for the enforcement of Federal, State and City construction and building codes. Duties include plan review, field inspections for compliance with applicable codes, regulations and laws and policy recommendations/implementation.

BUSINESS TAX/CONTRACTOR LICENSING - Responsible for licensing of all business operations within the City of St. Pete Beach. This includes the collection of taxes, registration of businesses located outside of the corporate limits and contractor registration. Other duties include the issuance of solicitation, vehicle for hire permits and signage renewals.

Parking Permits – Issue parking decals, hang tags and passes.

Action Items

- **Implementation of new building software which will provide more efficient customer service.**
- **Close out expired permits by reinstatement of fees and final inspections.**
- **Work with the Community Rating System to insure that we keep our current classification of "6" for a 20% reduction on Flood Insurance and pursue further activities to obtain a classification of "5" for a 25% reduction.**

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
BUILDING SERVICES

POSITION	FY11	FY12	FY13	FY14	FY15	FY16	FY17
Community Development Director	0	0	0	0	0	0	0.25
Building Code Administrator	1	1	1	1	1	1	1
Permitting & Zoning Administrator	1	1	1	1	1	0.8	0.8
Secretary	0	0	0	0	0	0	0.1
Building Inspector	0	0	0	0	0	0	2
Zoning/Permit Tech	0	0	0	0	0	0.5	0.5
Permit Tech	0	0	0	0	0	0	1
TOTAL	2	2	2	2	4	2.3	5.65

CITY OF ST. PETE BEACH
FY2017 Budget
Community Development - Building Services
001-5402-524

ACCOUNT	Div Acct. # 5402-524	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	232,346	234,870	227,145	221,262	221,086	221,086	286,790	286,790	29.7%
Other Wages	5130	0	0	5,396	15,927	0	0	0	0	#DIV/0!
Overtime	5140	0	0	0	83	0	0	0	0	#DIV/0!
FICA Tax	5210	16,939	16,720	16,735	16,921	16,653	16,653	21,945	21,945	31.8%
Retirement	5220	44,918	67,786	69,609	74,597	93,247	93,247	124,716	124,716	33.7%
Employee Insurance	5230	34,107	38,624	34,844	36,600	41,611	41,611	52,846	52,846	27.0%
Workers Compensation	5240	4,412	4,619	7,811	6,141	6,450	6,450	5,603	5,603	-13.1%
People Costs		**332,721**	**362,619**	**361,539**	**371,531**	**379,047**	**379,047**	**491,900**	**491,900**	29.8%
Professional & Contractu	5310	23,957	16,806	94,454	108,204	3,500	52,500	16,102	16,102	360.1%
Travel & Training	5400	2,203	1,761	60	1,580	2,487	2,487	3,157	3,157	26.9%
Telephone	5410	2,757	2,501	2,174	2,861	2,965	2,965	2,615	2,615	-11.8%
Postage	5420	2,453	1,845	1,757	2,987	1,320	1,320	500	500	-62.1%
Insurance	5450	1,401	1,384	1,514	1,460	1,540	1,540	2,600	2,600	68.8%
R&M Equipment	5462	131	0	0	0	2,000	1,883	0	0	-100.0%
R&M Vehicles	5463	2,108	1,382	2,490	2,576	3,200	3,200	4,000	4,000	25.0%
Duplicating	5470	4,346	5,818	4,859	4,502	3,061	3,061	1,000	1,000	-67.3%
Classified Advertising	5482	881	700	1,127	0	0	0	2,000	2,000	#DIV/0!
Office Supplies	5510	2,240	2,931	1,221	2,308	1,910	1,910	1,500	1,500	-21.5%
Uniforms	5521	471	519	0	100	300	417	1,000	1,000	233.3%
Fuel	5522	3,914	3,807	3,072	2,076	3,840	3,840	3,500	3,500	-8.9%
Small Tools	5524	0	211	16	26	0	0	100	100	#DIV/0!
Operating Supplies	5529	1,041	421	3,048	2,810	1,000	1,000	1,000	1,000	0.0%
Publications & Member	5540	1,039	210	134	1,461	1,200	1,200	1,125	1,125	-6.3%
Operational Costs		**48,942**	**40,297**	**115,924**	**132,952**	**28,323**	**77,323**	**40,199**	**40,199**	41.9%
Vehicle	5644	0	0	0	0	0	0	19,000	19,000	#DIV/0!
Office Equipment	5643	0	0	0	0	86,000	83,000	0	0	-100.0%
Other Equipment	5649	0	0	0	0	0	0	0	0	#DIV/0!
Capital Outlays		**0**	**0**	**0**	**0**	**86,000**	**83,000**	**19,000**	**19,000**	-77.9%
DIVISION TOTAL		**381,664**	**402,916**	**477,463**	**504,483**	**493,370**	**539,370**	**551,099**	**551,099**	11.7%

People Costs

.5120 Salaries & Wages $286,790

The estimate is based on 5.65 full time positions. The Community Development Director (25%), Building Official and Zoning/Permit Administrator (80%) positions salaries are governed by the MAPS employee pay plan. The Building Inspectors, Zoning Tech II (50%), Permit Tech and Secretary (10%) salaries are determined by the CWA union agreement. Budget includes a 3% merit increase.

.5130 Other Wages $0

This account is used for payouts to retirees as well as lump sum payments for employees over the salary cap. There are no anticipated expenses.

.5210 FICA Tax $21,945

FICA is budgeted at 7.65% of salaries.

.5220 Retirement $124,716

Retirement is budgeted at the current actuarial valuation of 65.5% of total pay for 3.6 employees in the defined benefit plan, 10% for 1.8 employees participating in the defined contribution plan and 12% for Community Development Director.

.5230 Employee Insurance $52,8436

Insurance is budgeted at projected rates for health, life and dental insurance for 5.65 full time employees.

.5240 Workers Compensation $5,603

Worker's compensation is budgeted as a percentage of salaries at contracted coverage rates. These rates vary according to the risk level associated with each job classification.

Operating Costs

.5310 Professional/Contractual $16,102

These funds are designated for miscellaneous activities including but not limited to building software support, plan review and inspection services on an as needed basis.

.5400 Travel/Training $3,157

These funds are building technology courses for continuing education credits and miscellaneous local seminars.

.5410 Telephone $2,615

Regular and long distance telephone service plus charges for four cell phones plus one I-pad connection plus a 25% of the Director's cell phone allowance.

.5420 Postage $500

This account is for routine office mail.

.5450 Insurance $2,600

This account is automobile insurance on three vehicles used in this department with a projected increase of 10%.

.5462 R & M Equipment $0

This account is for maintenance of equipment such as copiers and fax machines.

.5463 R & M Vehicles $4,000

This account is for maintenance of two departmental vehicles.

.5470 Duplicating $1,000

This account is for routine office duplicating.

5482 Classified Advertising $2,000

Advertising costs for building inspector, permit tech and other vacancies that may occur in division.

.5510 Office Supplies $1,500

This account is for purchasing of routine office supplies.

.5521 Uniforms $1,000

Shirts with city emblem for building official and inspector.

.5522 Fuel $3,500

Estimate is based on history for ~~two~~ three division vehicles. Cost is based on fuel price of $2.60 per gallon.

.5524 Small Tools $100

Estimate for inspection tools.

.5529 Operating Supplies $1,000

This account is for supplies such as specialty supplies, including some microcomputer software upgrades. Film for business tax will be used in preparing I.D. badges for taxi drivers and solicitors.

Publications/Memberships $1,125

.5540

Memberships in the Building Association of FL, International Code Council, American Society of Floodplain Managers, Florida Association of Occupational Licensing Officials and NFPA.

Publications include building code books, life safety code handbook, electrical code handbook, ICC Research and Compliance Reports, FL Administrative Weekly, Building Permits Law Bulletin, Underwriters Laboratories, NFPA, Front Counter Area Tax Roll, Structural Tax Roll and Address Tax Roll.

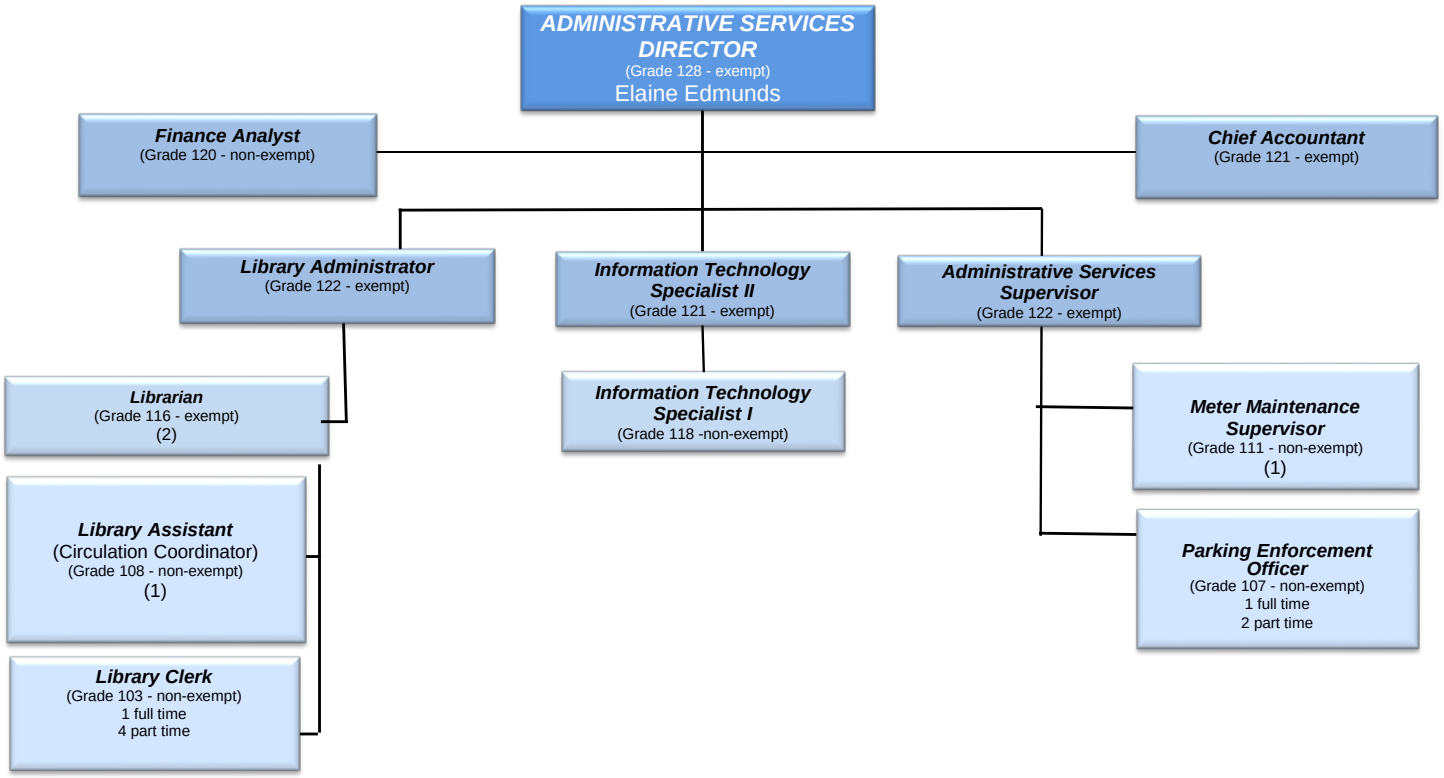
.5644 Vehicle $19,000

Monies allocated for purchase of a new vehicle for the additional building inspector.

ADMINISTRATIVE SERVICES DEPARTMENT

INFORMATION TECHNOLOGY

ADMINISTRATIVE SERVICES DEPARTMENT



MISSION

The Information Technology Division partners with our city departments to provide valued systems and services to support the delivery of services to the St Pete Beach community. The rapidly evolving requirements of our community require an enterprise-wide information technology management strategy to achieve significant benefits through the centralized control and management of technology resources.

PROGRAMS

VOICE AND DATA INFRASTRUCTURE

The City's network and technical infrastructure has become a critical component in the City's delivery of service to citizens. The Technology Division is responsible for the operation, maintenance and replacement of the software applications and hardware components. Individual components of this infrastructure are tied together through a series of networks. These networks carry both voice and data communications. The adoption of new technologies allows increased capabilities while reducing the cost of operations.

The reliance placed on our network infrastructure requires continuous monitoring and updates throughout the year in order to recognize and eliminate attacks. The City's network is actively monitored and staff trained to keep current on new hacking methodologies and protection schemes.

DESKTOP COMPUTER & PHONE SUPPORT

These are the hands-on tools that employees use to service our community. The Technology Division responds to all calls for support involving, hardware, software and peripherals. Support for phones, fax machines and copiers are also addressed from installation, operation, and repair.

APPLICATION SERVICES

The Technology Division supports a wide range of network-based services including Email communications, database management as well as web services. The City's web site (www.stpetebeach.org) allows economical presentation of information to our community. The publishing of information on the Internet allows our part-time residents to stay informed while they are out of town and is also a good source of information to our many visitors.

AUDIO / VISUAL SYSTEM

Functions include maintenance and calibration of SPB-TV 615 broadcast equipment.

Action Items

- Continue to enhance audio and video transmissions of commission chamber meetings.
- Improve current disaster recovery programs.
- Implement better remote support and internal communications with end users.
- Assist in implementation of improved software programs that are scheduled to be implemented by the Community Development Department and the Recreation Department.

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
INFORMATION TECHNOLOGY

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Information Technology Director	1	1	0	0	0	0
IT Specialist II	0	0	1	1	1	1
IT Specialist I	0	0	0	0	1	1
G.I.S. Technician	0.8	0.8	0	0	0	0
TOTAL	1.8	1.8	1	1	2	2

CITY OF ST. PETE BEACH
FY2017 Budget
Information Technology
001-5501-513

ACCOUNT	Dept Acct. # 5501-513	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	119,876	49,861	50,956	52,229	105,300	105,300	108,742	108,742	3.3%
Other Wages	5130	42,279	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	11,897	3,796	3,875	3,972	8,055	8,055	8,319	8,319	3.3%
Retirement	5220	26,589	4,409	5,096	5,223	10,530	10,530	10,875	10,875	3.3%
Employee Insurance	5230	15,635	6,047	7,129	7,316	15,677	15,677	20,428	20,428	30.3%
Workers Compensation	5240	178	238	403	203	213	213	283	283	32.9%
People Costs		**216,454**	**64,351**	**67,458**	**68,943**	**139,775**	**139,775**	**148,647**	**148,647**	6.3%
Professional & Contractual	5310	24,406	69,628	26,535	26,799	27,130	35,630	38,130	38,130	40.5%
Travel & Training	5400	1,442	123	551	518	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	1,024	5,860	8,282	8,440	7,800	7,800	7,930	7,930	1.7%
Postage	5420	0	83	0	0	100	100	50	50	-50.0%
R&M Equipment	5462	50,754	36,355	35,618	33,733	32,808	32,808	34,305	34,305	4.6%
Duplicating	5470	65	1	14	106	50	50	25	25	-50.0%
Office Supplies	5510	437	30	52	55	50	50	50	50	0.0%
Operating Supplies	5529	31,701	26,219	25,194	22,429	35,876	29,876	30,000	30,000	-16.4%
Publications & Memberships	5540	150	0	0	0	0	0	0	0	#DIV/0!
Operational Costs		**109,980**	**138,299**	**96,247**	**92,080**	**105,814**	**108,314**	**112,490**	**112,490**	6.3%
Other Equipment	5649	21,605	0	15,872	53,428	55,000	60,215	30,000	30,000	-45.5%
Capital Outlay		**21,605**	**0**	**15,872**	**53,428**	**55,000**	**60,215**	**30,000**	**30,000**	-45.5%
DEPARTMENT TOTAL		**348,039**	**202,651**	**179,578**	**214,452**	**300,589**	**308,304**	**291,137**	**291,137**	-3.1%

People Costs

.5120 Salaries & Wages **$108,742**

The request is based on two full time employees. Salary is determined by the MAPS employee pay plan. Budget includes a 3% merit increase.

.5130 Other Wages **$0**

No other wages budgeted.

.5210 FICA Tax **$8,319**

FICA is budgeted at 7.65% of salaries.

.5220 Retirement **$10,875**

Retirement is budgeted at 10% for the 2 employees participating in the defined contribution plan.

.5230 Employee Insurance **$20,428**

Insurance is budgeted at projected rates for health, life and dental insurance for 2 full time employees.

.5240 Workers Compensation **$283**

This is the estimated rate for office personnel.

Operating Costs

.5310 Professional/Contractual $38,130

Expenditures in this account are associated with contractual services with Granicus hosting of the streaming video & Media Vault ($15,000); IT Consulting Services ($6,000), Tyler Technology supporting online data disaster recovery for INCODE system ($5,830), Public Stuff ($5,000); Timeclock Plus ($6,000) and hosting of the City's website ($300).

.5400 Travel/Training $2,000

This account includes IT staff training ($2,000).

.5410 Telephone $7,930

This account is for regular and long distance telephone service, mobile connections and cell phone. Also included is the Brighthouse connection for internet service which was previously budgeted under operating supplies.

.5420 Postage $50

This account is for routine office mail.

.5462 R & M Equipment $34,305

This account is for service contracts for hardware and software support Incode (financial $24,900); LaserFiche Document Imaging and LaserFiche Agenda Manager ($6,405); and miscellaneous hardware ($3,000).

.5470 Duplicating $25

This account is for routine office duplicating.

.5510 Office Supplies $50

This account is for purchasing of routine office supplies.

.5529 Operating Supplies $30,000

This account is for general office supplies for department staff and licenses for network applications and hardware such as GFI Fax Maker subscription ($500); Anti-Virus and Anti-Spyware subscriptions ($2,000); Firewall subscriptions ($5,000); Natural Gas for generator ($500); Microsoft Office Professional Licenses ($5,000); Dell workstations; hardware/software for AV system ($7,000) and warranty coverage ($3,000); Miscellaneous Hardware & Software ($7,000).

.5540 Publications/Memberships $0

.5649 Other Equipment $30,000

Monies budgeted for commission chamber audio/visual equipment ($10,000); upgrading our current Exchange/Email system ($10,000); and Disaster Recovery ($10,000.)

ADMINISTRATIVE SERVICES DEPARTMENT

FINANCE

MISSION

The Administrative Services Department oversees the Finance, Information Technology, Library and Parking Enforcement functions for the City of St. Pete Beach. While each Division has its own budget, the overall supervisory responsibility for all four functions rests with the Administrative Services Director whose salary is reported in the Finance Division.

Under the supervision of the Administrative Services Director, the mission of the Finance Division is to provide competent and comprehensive financial services for the City Administration to enable all departments to work in the best interests of our community. The division provides relevant, timely financial information to the public, decision makers and to City management. The Finance division is responsible for safeguarding of the City's assets through appropriate controls. Grant administration and risk management is also managed by the finance division.

PROGRAMS

BUDGETING COMPLIANCE - Expenditure and encumbrance level and authority monitoring as well as compliance for supplemental appropriations and transfers.

BUDGET PREPARATION - Preparation of the budget packets, draft, and final published versions of the budget. It includes oversight of the document flow. It also involves helping the departments meet their program requirements in the most cost-effective ways possible and such management studies as are assigned throughout the fiscal year.

CASH RECEIPTS PROCESSING - Processing of city cash receipts as well as accounting and reconciling.

ACCOUNTS RECEIVABLE – invoices for all departments are generated by the finance division. Aging and collection of accounts receivable is monitored.

INVESTMENTS – The Administrative Services Director is responsible for managing and investing public funds in a manner that preserves principal while maintaining liquidity and generating income to meet the City projected cash needs.

FIXED ASSET CONTROL - This program controls expenditures for fixed assets, additions, deletions, perpetual inventory, data base preparation and oversight of annual physical inventory required by state law. Coordinate the disposal of fixed assets city-wide through auction.

FINANCIAL REPORTING - providing monthly revenue, expenditure & encumbrance reports, and balance sheets. Annual oversight and coordination of the annual audit and comprehensive annual financial report.

PAYROLL provides auditing of all departments' time sheets, master file maintenance, preparation and transmittal of payroll input, and reconciliation of output and tax reports. Also includes the tracking of pension information and unemployment/worker compensation reporting.

PURCHASING/CASH DISBURSEMENTS – This program involves verification and inputting of purchase orders, invoices, and authorization for payment, reconciliation of vendor accounts, preparation of payments and reconciliation of bank accounts. Seek out and assist on best prices for larger items purchased by the City.

UTILITY BILLING provides changes in service, complete rate changes, maintenance of approximately 7,000 record database, inquiry coordination and refunds for the Wastewater and Reclaimed Water Systems.

GRANT MANAGEMENT – Monitor and follow up with paperwork and requests for payments for all grants in the City.

PARKING ENFORCEMENT – oversee parking enforcement division including personnel, pay stations and parking ticket collections.

Action Items

- Prepare budget document for submittal to the Government Finance Officers Association for consideration of the Distinguished Budget Award.
- Prepare Comprehensive Annual Financial Report (CAFR) in house.
- Update purchasing policies and manual.
- Solicit proposals for banking services.

CITY OF ST. PETE BEACH
FISCAL YEAR 2017
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
ADMINISTRATIVE SERVICES DEPARTMENT - FINANCE DIVISION

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Administrative Service Director	1	1	1	1	1	1
Chief Accountant	0	0	0	0	0	1
Administrative Svces Supervisor*	1	1	1	1	1	0
Finance Analyst	0	0	0	0	0	1
Finance Technician II	1	1	2	2	2	0
Finance Technician I	1	1	0	0	0	0
TOTAL	3	4	4	4	4	3

* Transfer of a position from the Police Department

CITY OF ST. PETE BEACH
FY2017 Budget
Administrative Services Department - Finance
001-5601-513

ACCOUNT	Div Acct. # 5601-513	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	262,548	256,956	264,107	258,387	238,952	238,952	225,167	225,167	-5.8%
Other Wages	5130	9,648	13	228	16,588	19,675	19,675	0	0	0.0%
Overtime	5140	0	96	38	46	0	0	0	0	#DIV/0!
FICA Tax	5210	20,096	18,754	19,301	20,138	19,560	19,560	17,248	17,248	-11.8%
Retirement	5220	24,383	44,691	49,811	51,598	55,856	55,856	59,983	59,983	7.4%
Employee Insurance	5230	32,798	36,822	37,369	35,067	33,327	33,327	29,152	29,152	-12.5%
Workers Compensation	5240	503	674	1,139	1,036	1,088	1,088	585	585	-100.0%
People Costs		**349,976**	**358,005**	**371,994**	**382,861**	**368,458**	**368,458**	**332,135**	**332,135**	-9.9%
Professional & Contractual	5310	15,563	2,756	10,471	13,000	14,000	8,100	8,000	8,000	-42.9%
Accounting & Auditing	5320	11,678	13,600	17,374	18,696	20,783	20,783	22,755	22,755	9.5%
Travel & Training	5400	2,196	3,336	4,227	2,875	4,630	4,630	6,050	6,050	30.7%
Telephone	5410	995	1,070	1,375	1,720	1,520	1,520	1,240	1,240	-18.4%
Postage	5420	1,529	1,335	1,251	1,196	1,500	1,500	1,300	1,300	-13.3%
R&M Equipment	5462	338	0	0	0	0	0	0	0	#DIV/0!
Duplicating	5470	2,240	1,892	2,846	2,480	3,000	3,000	3,000	3,000	0.0%
Classified Advertising	5482	1,231	395	542	869	600	600	600	600	0.0%
Other Expenses	5499	670	1,285	835	943	1,000	1,000	900	900	-10.0%
Office Supplies	5510	2,032	3,133	2,748	2,241	3,000	3,000	3,000	3,000	0.0%
Operating Supplies	5529	849	305	0	0	500	500	6,000	6,000	1100.0%
Publications & Memberships	5540	902	994	859	879	1,500	1,500	1,500	1,500	0.0%
Operational Costs		**40,222**	**30,101**	**42,528**	**44,899**	**52,033**	**46,133**	**54,345**	**54,345**	4.4%
Furniture	5642		0	0	0	0	5,900	4,000	4,000	#DIV/0!
Capital Outlay		**0**	**0**	**0**	**0**	**0**	**5,900**	**4,000**	**4,000**	#DIV/0!
DEPARTMENT TOTAL		**390,199**	**388,107**	**414,522**	**427,759**	**420,491**	**420,491**	**390,480**	**390,480**	-7.1%

People Costs

.5120 Salaries & Wages $225,167

The request is based on 3 full time positions. Salaries are determined by the CWA union agreement and the MAPS employee pay plan. Budget includes a 3% merit increase.

.5130 Other Wages $0

No monies are budgeted for this fiscal year.

.5210 FICA Tax $17,248

FICA is budgeted at 7.65% of salaries.

.5220 Retirement $59,983

Retirement is budgeted at the current actuarial valuation of 65.5% of total pay to a defined benefit plan plus 2.5% in a defined contribution plan for one employee, 10% for 1 employee participating in the defined contribution plan and 12% for the Administrative Services Director participating in a defined contribution plan.

.5230 Employee Insurance $29,152

Insurance is budgeted at projected rates for health, life and dental insurance for three full time employees.

.5240 Workers Compensation $585

This is the estimated rate for office personnel.

Operating Costs

.5310 Professional/Contractual $8,000

Professional services for a financial consultant including annual retainer for financial services ($4,000) plus an additional $4,000 for preparation, review and analysis of a request for proposals for banking services.

.5320 Accounting/Auditing $22,755

Audit fee for annual audit required by Florida Statute totals $36,000. The balance of the fee is recorded in the library ($1,036); EMS division of fire ($2,262); wastewater fund ($1,491), reclaimed water fund ($1,728) and stormwater fund ($6,728).

.5400 Travel/Training $6,050

Florida Government Finance Officer's Association conference ($1,730); Grant seminars ($140); Quarterly luncheon meetings for local chapter ($150); Incode training ($3,500); 4 and the American Payroll Association seminar ($430) and miscellaneous seminars ($100).

.5410 Telephone $1,240

This account is for regular and long distance telephone service as well as $25/mo. each phone allowance for the Administrative Services Director.

.5420 Postage $1,300

This account is for routine office mail.

.5470 Duplicating $3,000

This account is for routine office duplicating, printing of annual budget and Comprehensive Annual Financial Report.

.5482 Classified Advertising $600

Cost of TRIM advertisement in local newspaper.

.5499 Other Expenses $900

TRIM notice mailing costs billed by Pinellas County Tax Collector.

.5510 Office Supplies $3,000

This account is for purchasing of routine office supplies and printed forms.

.5529 Operating Supplies $6,000

This account is used to purchase three desks in the finance division.

.5540 Publications/Memberships $1,500

Memberships including Government Finance Officers Association ($170); submittal of budget for review ($435); submittal of Comprehensive Annual Financial Report for review by GFOA ($435); Florida Government Finance Officers Association ($40); Florida Government Finance Officers Association Gulf Coast Chapter – three employees ($60); American Payroll Association ($219) and membership in Sam's Club for city ($35). Publications including subscriptions to finance periodicals.

.5642 Furniture $4,000

This budget is for replacement of 3 desks/bookcases in the finance division office.

ADMINISTRATIVE SERVICES DEPARTMENT

LIBRARY

MISSION

The St. Pete Beach Library contributes to the quality of life by providing the community with intellectual, recreational, civic, virtual and cultural engagement.

COLLECTIONS, SERVICES & PROGRAMS

The St. Pete Beach Library provides residents of all ages with activities and access to materials in multiple formats which will satisfy their informational and recreational needs, support educational programs, and promote lifelong learning.

Library services are available to residents of St. Pete Beach, qualified property owners and, as a result of an Inter-local Agreement among public libraries within the county, persons living in areas participating in the Pinellas Public Library Cooperative (PPLC). Non-residents (including seasonal visitors) can purchase full borrowing privileges for an annual fee of $100, or $25 per quarter. Membership in the PPLC affords St. Pete Beach Library patrons a robust reciprocal borrowing program among the 14 member libraries. SirsiDynix, the new, shared online catalog, is the gateway to the St. Pete Beach Library's collections as well as circulating materials in other Pinellas County libraries. The Library also maintains webpages on the City website: www.stpetebeach.org and in various social media venues, including Facebook, Pinterest, Twitter, all of which are frequently updated with current information and multiple hotlinks to useful resources.

The City of St. Pete Beach has full control of the funding and operation of the Library. The Library is a division of the Administrative Services Department, with the Library Administrator reporting directly to the Administrative Services Director. A *Library Advisory Committee* (LAC) was established via City Code Article V, Section 22-136 through 22-143. The LAC membership is made up of one representative from each of the four city districts and one at-large representative appointed by the mayor. The Library also has a very active *Friends of St. Pete Beach Library* support organization as well as an effective volunteer program.

A full range of library services are available for patrons, including circulation, reciprocal borrowing from county-wide consortial network, reference assistance, reader's advisory, access to and assistance with electronic/internet resources, including burgeoning e-government sites; wide variety of access technologies including a variety of mobile devices; and current periodical subscriptions. Print, large-print, and media collections are developed and maintained to fulfill specific needs of our community users. The Library is currently open 6 days a week, with hours of operation determined annually, dependent on FY funding and staffing levels.

A variety of programming is offered, including Toddler Storytime, Summer Reading programs customized to youth grade-levels; Adult Book Discussion groups, Authors' visits, Tech forums, relevant, topical presentations, and occasional special events and thematic displays focused on Library collections and culture. A monthly calendar of programs is available in print, on the Library's webpage, via social media, and advertised in several local publications.

The Library developed a new 5-Year Strategic Plan, 2016-2020 which includes the following multi-year Goals:

- To advance digital literacy
- promote and enhance public access to knowledge and ideas
- To provide an enriched, relevant, comfortable, and safe environment
- To foster civic engagement
- To seek strategic partnerships
- To ensure equitable access

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
LIBRARY

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Library Administrator	1	1	1	1	1	1
Librarian	1	1	1	1	2	2
Librarian I	1	1	1	1	0	0
Library Assistant	1	1	1	1	2	1
Library Clerk	2.7	2.7	3.425	3.15	2.65	3.65
TOTAL	6.7	6.7	7.425	7.15	7.65	7.65

CITY OF ST. PETE BEACH
FY2017 Budget
Library
001-5602-571

ACCOUNT	Div. Acct.# 5602-571	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY15 adj To FY16
Salaries & Wages	5120	256,001	255,101	265,126	275,578	271,449	271,449	269,668	269,668	0.0%
Other Wages	5130	6,098	2,585	3,553	8,712	14,675	14,675	2,585	2,585	0.0%
FICA Tax	5210	19,647	19,253	20,067	20,731	21,417	21,417	20,827	20,827	0.0%
Retirement	5220	38,710	57,574	61,677	81,297	95,566	95,566	58,264	58,264	0.0%
Employee Insurance	5230	23,754	26,787	25,453	39,241	48,582	48,582	37,342	37,342	0.0%
Workers Compensation	5240	542	726	1,228	1,070	1,123	1,123	701	701	0.0%
People Costs		**344,752**	**362,026**	**377,103**	**426,628**	**452,812**	**452,812**	**389,387**	**389,387**	0.0%
Professional & Contractual	5310	24,654	26,048	30,751	29,150	40,000	40,000	40,000	40,000	0.0%
Basic Legal Services	5311	0	0	0	0	500	500	500	500	0.0%
Auditing	5320	831	831	521	500	820	820	1,036	1,036	0.0%
Travel & Training	5400	1,110	2,613	1,807	1,627	3,000	3,000	5,000	5,000	0.0%
Telephone	5410	8,394	7,664	7,456	7,453	7,500	7,500	7,500	7,500	0.0%
Postage	5420	195	157	271	134	300	300	200	200	0.0%
Electricity	5431	24,426	21,781	22,663	22,471	22,700	22,700	23,070	23,070	0.0%
Water	5432	553	597	725	869	877	877	785	785	0.0%
Reclaimed Water	5433	197	197	212	212	212	212	215	215	0.0%
Stormwater	5434	463	510	510	510	525	525	726	726	0.0%
Audio Book Rental	5445	7,078	6,806	7,009	5,649	7,000	7,000	6,750	6,750	0.0%
Equipment Rental	5449	0	0	0	0	0	0	7,450	7,450	#DIV/0!
Insurance	5450	26,534	28,860	32,508	33,148	35,000	35,000	44,627	44,627	0.0%
Facility Maintenance	5461	8,234	11,531	14,780	12,078	11,000	11,000	12,000	12,000	0.0%
R&M Equipment	5462	730	520	0	0	0	0	1,500	1,500	#DIV/0!
Duplicating	5470	496	2,078	1,379	1,245	3,000	3,000	2,000	2,000	0.0%
Classified Advertising	5482	173	359	349	0	0	0	0	0	#DIV/0!
Promotional Activities	5489	2,673	4,734	3,879	5,210	5,000	5,000	4,000	4,000	0.0%
Other Expenses	5499	1,176	2,348	1,144	1,149	2,755	2,755	2,900	2,900	0.0%
Office Supplies	5510	3,810	4,011	4,598	4,870	5,000	5,000	7,000	7,000	0.0%
Operating Supplies	5529	6,056	4,834	2,410	2,791	3,000	3,000	3,000	3,000	0.0%
Publications & Memberships	5540	545	455	258	510	500	500	600	600	0.0%
Operational Costs		**118,327**	**126,932**	**133,230**	**129,578**	**148,689**	**148,689**	**170,859**	**170,859**	0.0%
Office Equipment	5643	7,535	0	0	0	0	0	0	0	#DIV/0!
Other Equipment	5649	9,397	0	0	0	0	0	0	0	#DIV/0!
Books for Circulation	5660	50,699	54,180	55,574	57,960	60,000	60,000	60,000	60,000	0.0%
Memorial Books	5662	3,727	4,120	3,997	3,663	5,000	5,000	5,000	5,000	0.0%
Capital Outlays		**71,358**	**58,300**	**59,571**	**61,623**	**65,000**	**65,000**	**65,000**	**65,000**	0.0%
DIVISION TOTAL		**534,437**	**547,258**	**569,904**	**617,829**	**666,501**	**666,501**	**625,246**	**625,246**	0.0%

People Costs

.5120 Salaries & Wages $269,668

The estimate is based on five full time positions and four part time positions. Salaries are determined by the CWA union agreement and the MAPS employee pay plan. Budget includes a 3% merit increase.

.5130 Other Wages $2,585

Payment to staff who utilize the insurance cash out option.

.5210 FICA Tax $20,827

FICA is budgeted at 7.65% of salaries.

.5220 Retirement $58,264

Retirement is budgeted at 65.5% for two full time employees participating in the defined benefit plan and 10% for the library administrator and two librarians participating in the 401 plan.

.5230 Employee Insurance $37,342

Insurance is budgeted at projected rates for health, life and dental insurance for four full time employees. One employee is participating in the insurance cash out option.

.5240 Workers Compensation $701

This is the estimated rate for office personnel.

Operating Costs

.5310 Professional/Contractual $40,000

Contracts for lawn and pest control services, security monitoring, all cataloging/processing, cleaning service and staff parking. Additional costs anticipated for FY2017 include the City's share for collective PPLC purchases, i.e. Integrated Library System (SirsiDynix $2,500), movie public performance annual license ($110), data bases Ancestry ($350), A-Z Reference ($330) ,Pronunciator ($200), Zinio ($400), Novelist ($500) and e-resources platform costs (Overdrive) and content acquisitions ($5,500) . Fee increases anticipated if selection of shared resources changes.

.5311 Basic Legal Services $500

This account is to pay the City Attorney for library related expenses.

.5320 Accounting/Auditing $1,036

The library's share of the annual audit.

.5400 Travel/Training $5,000

Florida Library Association conference; American Library Association conference, Florida Public Library Directors Annual Meeting, and mileage to attend PPLC meetings and workshops. Additional librarian will have impact on this professional expense.

.5410 Telephone $7,500

This account is for regular and long distance telephone service and direct access to the Internet via cable modem.

.5420 Postage $200

This account is for routine office mail. Reduced from previous years due to more aggressive use of email in lieu of print/mailed notification to patrons.

.5431 Electricity $23,070

Projected annual cost of electric service to the library.

.5432 Water $785

Projected annual cost of water and sewer service to the library.

.5433 Reclaimed $215

Projected annual cost of reclaimed water service to the library.

.5434 Stormwater $726

Annual city assessment for stormwater on library building. Amount includes projected increase in assessment.

.5445 Audio Book Rental $6,750

This account is for rental of audiobooks in Playaway format ($3,750) and purchase of audiobooks on CD ($3,000); TEI, the audiobook vendor, provides free cases and replacements for approximately 200 new unabridged titles each year, with the rental titles rotated every 120 days.

.5449 Equipment Rental $7,450

Annual lease agreement for rental of a iPad (6) Circulation Unit (equipment, software & maintenance) ($7,450 annually)

.5450 Insurance $44,627

This account is for comprehensive general liability, property with an estimated increase of 13% and flood insurance with an estimated increase of 15% ($18,400).

.5461 Facility Maintenance $12,000

This account is for maintenance of the air conditioning system, upholstery cleaning, plumbing and electrical maintenance, fire alarm and automatic door maintenance and periodic replacement of furnishings (4 new chairs for staff break room area; new exterior door mat) which cannot be properly sanitized. *Amount must continually be increased as facility, infrastructure, and furnishings reflect age/usage deterioration.*

R & M Equipment **$1,500**

Purchase of additional laser printer for newly remodeled staff office/work area.

.5470 **Duplicating** **$2,000**

The library has a contract for a print management system maintenance with black/white and color copy options. The per monthly copy quota within the contract has resulted in decreased monthly billed usage.

.5489 **Promotional Activities** **$4,000**

This account is for printing and distributing library brochures, bookmarks, user instructional aides, program guides and materials for children's summer activities and various special projects. May need increase if aggressive fundraising campaign for new Library facility is reinstated.

.5499 **Other Expenses** **$2,900**

This account includes licensing software renewal for reservation station ($1,000), self check-out station ($1,000), wi-fi printing ($775) and DeepFreeze ($132).

.5510 **Office Supplies** **$7,000**

This account is for purchasing of routine office supplies. Cost of toner has increased. (increase IF additional laser printer is purchased)

.5529 **Operating Supplies** **$3,000**

This account is used for the purchase of book covers, spine labels for gift and replacement books, custom ownership labels for DVD's , CD's, audiobooks on CD and, bar code labels, and charges for credit card processing. No increase anticipated.

Publications/Memberships **$600**

Memberships including American Library Association, Florida Library Association, Florida Humanities Council and the Corey Avenue Business Association.

.5660 Books For Circulation $60,000

"Best sellers," new and replacement adult titles, both fiction and non-fiction; core reference volumes and updates; Juvenile picture books, easy readers, board books, Juvenile and Young Adult fiction and non-fiction,; Florida collection; Large-print, periodicals; and media including DVD's and Music CD's.

.5662 Memorial Books $5,000

Bobsin Trust Collection, tribute books, possible speaker honorariums. Matched in part by donations from patrons and community associations.

CITY OF ST. PETE BEACH
FISCAL YEAR 2017
LIBRARY DIVISION

ADMINISTRATIVE SERVICES DEPARTMENT

PARKING ENFORCEMENT

CITY OF ST. PETE BEACH
FISCAL YEAR 2017
PARKING ENFORCEMENT DIVISION

MISSION

The Administrative Services Department oversees the operations of the Parking Enforcement Division to provide a safe, effective, and efficient use of City parking resources. This mission is a combined effort of parking regulation enforcement, parking meter maintenance and collection, parking space allocation, payment processing and issuance of parking citations.

PROGRAMS

The Parking Enforcement Division performs the services listed below:

- Maintain and repair 250 single space parking meters throughout the City.
- Maintain 35 pay stations located throughout the City.
- Collect, count and sort monies from pay stations and parking meters to be deposited to City account.
- Issue parking tickets for parking violations throughout the City.

Action Items:

- Continue the program of upgrading the parking meters and pay stations which will result in fewer malfunctioning and inoperable meters and fewer meter complaints.
- Continue to work with Cale Parking for improved maintenance on the city pay stations.
- Continue to monitor and issue tickets for parking violations.
- Find, create and implement parking solutions throughout the City.
- Concentrate on improvement in three areas; customer service, educating the public and productivity.

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
PARKING ENFORCEMENT

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Administrative Services Superviso	0	0	0	0	0.8	0.75
Meter Maintenance Worker	1	1	1	1	1	1
Parking Enforcement Officer	0	0	0	1.2	1.2	1.6
Community Service Worker	1	1	1	0	0	0
TOTAL	2	2	2	2.2	3	3.35

CITY OF ST. PETE BEACH
FY2017 Budget
Parking Enforcement
001-5603-521

ACCOUNT	Dept Acct. # 5603-521	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	80,156	91,975	86,413	76,612	134,807	134,807	143,918	143,918	6.8%
Other Wages	5130	1,059	714	4,738	369	1,200	1,200	1,452	1,452	21.0%
Overtime	5140	28	1,231	101	829	0	0	863	863	#DIV/0!
FICA Tax	5210	5,334	6,052	6,125	5,287	10,304	10,304	11,210	11,210	8.8%
Retirement	5220	18,619	30,946	35,570	37,804	46,167	46,167	59,071	59,071	28.0%
Employee Insurance	5230	20,075	22,749	18,179	12,762	22,303	22,303	28,427	28,427	27.5%
Workers Compensation	5240	321	430	728	4,723	4,960	4,960	2,831	2,831	-42.9%
People Costs		**125,593**	**154,098**	**151,854**	**138,385**	**219,741**	**219,741**	**247,772**	**247,772**	12.8%
Professional & Contractual	5310	15,738	30,098	18,643	20,112	20,000	20,000	27,600	27,600	38.0%
Training	5400	0	0	0	368	400	400	400	400	0.0%
Telephone	5410	23,583	24,002	25,151	25,453	27,740	27,740	28,100	28,100	1.3%
Insurance	5450	932	921	1,007	976	1,025	1,025	1,184	1,184	15.5%
R&M Equipment	5462	40,293	49,125	38,314	37,083	37,660	37,660	40,000	40,000	6.2%
R&M Vehicles	5463	987	1,887	2,334	1,988	1,500	1,500	1,500	1,500	0.0%
Duplicating	5470	0	0	0	116		0	100	100	#DIV/0!
Other Expense	5499	9,280	801	114	1,522	4,500	4,500	2,500	2,500	-44.4%
Office Supplies	5510	478	516	388	399	600	600	600	600	0.0%
Uniforms	5521	0	751	593	39	600	600	600	600	0.0%
Fuel	5522	3,596	4,505	4,234	3,740	4,500	4,500	4,500	4,500	0.0%
Operating Supplies	5529	98,060	69,712	74,120	113,929	65,000	65,000	120,000	120,000	84.6%
Operational Costs		**192,947**	**182,319**	**164,898**	**205,723**	**163,525**	**163,525**	**227,084**	**227,084**	38.9%
Vehicles	5641	0	0	0	15,994	18,000	18,000	0	0	-100.0%
Vehicle Replacement	5644	0	0	0	0	0	0	5,800	5,800	#DIV/0!
Other Equipment	5649	6,290	0	0	55,925	58,400	58,400	79,000	79,000	35.3%
Capital Outlays		**6,290**	**0**	**0**	**71,919**	**76,400**	**76,400**	**84,800**	**84,800**	11.0%
Parking System Lease	5708	0	0	0	0	0	0	0	0	#DIV/0!
Interest Parking System	5723	0	0	0	0	0	0	0	0	#DIV/0!
Debt and Other		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	#DIV/0!
DEPARTMENT TOTAL		**324,830**	**336,416**	**316,752**	**416,027**	**459,666**	**459,666**	**559,656**	**559,656**	21.8%

People Costs

.5120 Salaries & Wages $143,918

The request is based on 2 full time employees and 2 part time employees. Salaries are determined by the CWA union agreement and MAPS pay plan. Budget includes a 3% merit increase for all employees. and $1,550 of additional monies if needed for implementation of an updated pay plan.

.5130 Other Wages $1,452

Earnings paid to one employee who is at the top of the pay grade.

.5140 Overtime $863

Overtime paid to full time employees when scheduled to work a holiday.

.5210 FICA Tax $11,210

FICA is budgeted at 7.65% of salaries.

.5220 Retirement $59,071

Retirement is budgeted at the current actuarial valuation of 65.5% for two employee participating in the defined benefit plan. One employee is also participating in the defined contribution plan which includes a match ranging from 2.25 to 3.5%.

.5230 Employee Insurance $28,427

Insurance is budgeted at projected rates for health, life and dental insurance for 2 full time employees.

.5240 Workers Compensation $2,831

This is the estimated rate for parking enforcement personnel.

Operating Costs

.5310 Professional/Contractual $27,600

Parking citation program costs to include fees for ticket collection, ticket processing, processing equipment, obtaining vehicle owner identification and a back office web hosting site.

.5400 Training $400

Parking Enforcement Specialist training fees for up to two enforcement staff members if personnel changes are made during the fiscal year.

.5410 Telephone $28,100

Annual parking and pay station web hosting and cellular line connections for 35 pay stations ($25,000), cellular phones, related wireless connection fees for enforcement officer's citation issuance devices ($2,800) and $25/mo. Phone allowance for the Supervisor.

.5450 Insurance $1,184

This account is auto insurance on two parking enforcement vehicles.

.5462 R & M Equipment $40,000

Pay station extended warranty 35 stations ($27,300); Annual receipt paper replacement for parking pay stations ($3,000); and miscellaneous labor repair costs, batteries, parts for pay stations, single space coin meters, coin counter/sorter and other related equipment not covered by contract ($9,700).

.5463 R & M Vehicles $1,500

Account expenditures include the cost to maintain parking vehicles and attached vehicle equipment (hydraulic lift) not covered under any maintenance agreements and or warranties.

.5470 Duplicating $100

This account is for routine office duplicating and printing.

.5499 Other Expenses $2,500

This account is for costs related to updating and replacing faded or missing parking informational signs, parking restriction signs and related decals ($1,500); Repainting faded/worn space lettering/numbering as needed. ($1,000).

.5510 Office Supplies $600

This account is for purchasing of routine office supplies.

.5521 Uniforms $600

Purchase and replacement of uniform items for three parking employees.

.5522 Fuel $4,500

Estimate is based on history of two division vehicles. Cost is based on fuel price of $2.60 per gallon.

.5529 Operating Supplies $120,000

This account is for credit card fees charged for the processing of credit card transactions through the 35 pay stations, pay by phone credit card transactions at pay stations, coin meters and miscellaneous supplies.

.5644 Vehicle Replacement $5,800

Monies set aside for future vehicle purchases.

.5649 Other Equipment $79,000

This account is for the purchase and installation of 10 new replacement parking pay stations and concrete bases, removal of old pay stations and bases. This is the third year of a multi-year replacement plan ($79,000).

MISSION

The City of St. Pete Beach entered into a contract with the Pinellas County Sheriff's Department effective January 6, 2013. Prior to that time the City of St. Pete Beach had its own full-service police department.

There are deputies on duty in St. Pete Beach twenty-four hours a day, seven days a week. There is also a community police officer assigned to our City.

Duties include responding to requests for service, performing preliminary investigations, and enforcement of traffic laws. Deputies promote public safety programs, and provide for investigation of crimes and attempted crimes against persons and property. Services also include the identification and apprehension of criminals, the preparation of court cases for the prosecution of criminal offenders, and the recovery of stolen property. In addition, the Pinellas County Sheriff's Department is also responsible for the collection, preservation and identification of physical evidence for use in court.

The City Manager is the liaison between Pinellas County Sheriff's Department and the City. The contract is administered to ensure the health, safety, and welfare of the community through the enforcement of laws, ordinances and criminal codes, and education of the citizenry.

CITY OF ST. PETE BEACH
FY2017 Budget
Law Enforcement
001-5701-521

ACCOUNT	Dept Acct. # 5701-521	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	1,712,205	452,107	55,000	0	0	0	0	0	#DIV/0!
Other Wages	5130	158,290	356,180	0	0	0	0	0	0	#DIV/0!
Overtime	5140	156,483	29,077	0	0	0	0	0	0	#DIV/0!
Reimbursable Overtime	5145	58,755	1,749	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	153,757	61,933	4,208	0	0	0	0	0	#DIV/0!
Retirement	5220	792,782	1,146,500	588,182	479,391	491,716	491,716	612,263	612,263	24.5%
Police Pension St. Funds	5225	92,536	80,851	88,047	87,677	88,047	88,047	87,677	87,677	-0.4%
Employee Insurance	5230	225,032	77,268	0	0	0	0	0	0	#DIV/0!
Workers Compensation	5240	57,988	58,379	0	0	0	0	0	0	#DIV/0!
People Costs		**3,407,829**	**2,264,044**	**735,436**	**567,068**	**579,763**	**579,763**	**699,940**	**699,940**	23.4%
Professional & Contractual	5310	50,415	1,571,132	2,122,869	2,198,947	2,262,569	2,262,569	2,346,463	2,356,463	4.1%
Travel & Training	5400	11,441	71	0	0	0	0	0	0	#DIV/0!
Travel & Training 2nd $	5402	4,178	481	0	0	0	0	0	0	#DIV/0!
Telephone	5410	25,334	7,710	1,457	1,074	1,075	1,075	1,075	1,075	0.0%
Postage	5420	435	152	0	93	200	200	200	200	0.0%
Electricity	5431	42,705	33,074	0	0	0	0	0	0	#DIV/0!
Water	5432	1,200	621	0	0	0	0	0	0	#DIV/0!
Reclaimed	5433	368	368	0	0	0	0	0	0	#DIV/0!
Stormwater	5434	2,575	2,665	0	0	0	0	0	0	#DIV/0!
Equipment Rentals	5449	4,588	963	0	0	0	0	0	0	#DIV/0!
Insurance	5450	37,071	35,485	0	0	0	0	0	0	#DIV/0!
R&M Bldgs & Grounds	5461	10,565	15,016	0	0	0	0	0	0	#DIV/0!
R&M Equipment	5462	22,476	2,058	0	0	0	0	0	0	#DIV/0!
R&M Vehicles	5463	34,700	5,519	0	0	0	0	0	0	#DIV/0!
R&M Vehicles-Marine	5465	2,781	0	0	0	0	0	0	0	#DIV/0!
Duplicating	5470	45	265	105	27	100	100	100	100	0.0%
Classified advertising	5482	198	0	0	0	0	0	0	0	#DIV/0!
Special Investigations	5495	1,000	-870	0	0	0	0	0	0	#DIV/0!
Prisoners Board	5496	0	0	0	0	0	0	0	0	#DIV/0!
Other Expense	5499	2,848	1,017	0	0	0	0	0	0	#DIV/0!
Office Supplies	5510	5,889	231	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	9,924	781	0	0	0	0	0	0	#DIV/0!
Fuel	5522	51,746	10,220	0	0	0	0	0	0	#DIV/0!
Operating Supplies	5529	8,883	2,122	2,175	2,970	0	0	0	0	#DIV/0!
Publications & Membership	5540	1,186	0	0	0	0	0	0	0	#DIV/0!
Operational Costs		**332,552**	**1,689,080**	**2,126,605**	**2,203,111**	**2,263,944**	**2,263,944**	**2,347,838**	**2,357,838**	3.7%
Buildings	5621	0		0	0	0	0	0	0	#DIV/0!
Vehicle Replac Plan	5641	95,073	0	0	0	0	0	0	0	#DIV/0!
Other Equipment	5649	13,500	6,962	116	0	3,000	3,000	0	0	#DIV/0!
Capital Outlays		**108,573**	**6,962**	**116**	**0**	**3,000**	**3,000**	**0**	**0**	-100.0%
Parking System Lease	5708	0	0	0	0	0	0	0	0	#DIV/0!
1993 GO Bond Principal	5712	155,000	160,000	0	0	0	0	0	0	#DIV/0!
1993 GO Bond Interest	5722	17,346	9,208	0	0	0	0	0	0	#DIV/0!
Interest Parking System	5723	0	0	0	0	0	0	0	0	#DIV/0!
Debt and Other		**172,346**	**169,208**	**0**	**0**	**0**	**0**	**0**	**0**	#DIV/0!
DEPARTMENT TOTAL		**4,021,300**	**4,129,293**	**2,862,158**	**2,770,179**	**2,846,707**	**2,846,707**	**3,047,778**	**3,057,778**	7.4%

People Costs

.5120	**Salaries & Wages**	**$0**

Police services contracted out to the Pinellas County Sheriff's Office.

.5220	**Retirement**	**$612,263**

City's payment toward unfunded pension liability of defined benefit plan for former employees of the St. Pete Beach Police Department. Figure is taken from the last actuarial valuation to fund the unfunded liability of 185 pension plan for officers employed in previous years plus $35,000 for one former employee participating in the general pension plan.

.5225	**Police Pension – State Funds**	**$87,677**

This is funding received from the state that is passed through to the pension funds. An equal amount is recognized as revenue.

Operating Costs

.5310 Professional/Contractual $ 2,356,463

This account covers the costs associated with the law enforcement services contract with the Pinellas County Sheriff's Office. This amount reflects an anticipated 3.17% increase over the FY16 contract and adds an additional $75,000 to cover the costs associated with contracting for additional deputies when needed during holidays, tourist season and special events. Also included is the cost for an additional crossing guard ($9,200) and additional units for traffic enforcement ($10,000).

.5410 Telephone $1,075

This account is for forwarding old dispatch telephone number to the Pinellas County Sheriff's office.

.5420 Postage $200

Miscellaneous mailings done for law enforcement.

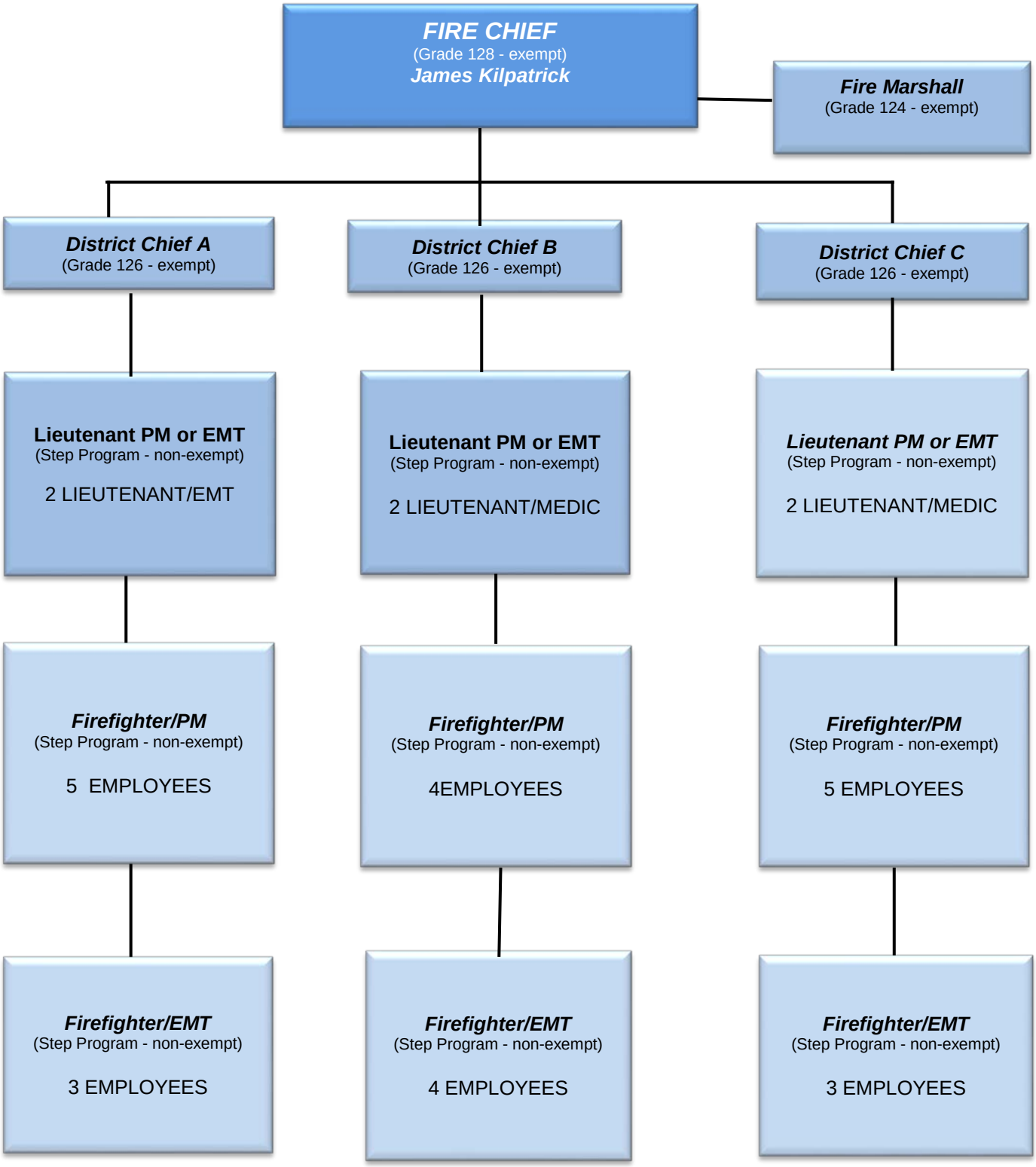
.5470 Duplicating $100

Miscellaneous copies made by the Sheriff's office.

FIRE DEPARTMENT

FIRE SUPPRESSION

Fire Department Org Chart



MISSION

To protect the public through reducing or preventing personal injury or property damage due to fire, medical emergency, disaster, or other life hazard by providing public education, incident prevention and emergency response services.

VISION

The vision of St. Pete Beach Fire & Rescue is:

"To set the standard for health, safety, and professionalism in public safety."

Our vision sets the goal for our department and helps keep us on the proper path.

PROGRAMS

FIRE PREVENTION/DISASTER EDUCATION - The Fire Department is dedicated to providing programs to the public concerning fire prevention, safety education and disaster planning. Annually the Department attempts to reach as many residents and visitors with our safety message as possible.

TACTICAL SURVEY AND SMOKE DETECTOR PROGRAMS - The Tactical Survey program is designed to allow fire fighters to visit each commercial building in the City annually. The fire crews use this opportunity to be familiar each commercial building and to update tactical pre-plan drawings. The Smoke Detector Program provides smoke detectors for our residents.

EMERGENCY MANAGEMENT PROGRAM - The Fire Rescue Department is the lead agency within the City for managing the City's Emergency Management Plan (CEMP). During declared disasters, the Fire Chief functions as the City's Emergency Manager providing direction to all City Departments.

FIRE PREVENTION/SUPPRESSION - In calendar year 2015, Fire Department personnel were dispatched to 288 response requests which included fire alarms, structure fires, vehicle fires and other service calls.

EMERGENCY MEDICAL SERVICES – In calendar year 2015 Fire Department crews were dispatched to 1,831 response requests which included medical emergency calls, auto crashes, water rescues and other related EMS calls.

FIRE & EMS TRAINING – All Fire Department personnel are required to attend continuing medical and fire fighting training programs to maintain licensure and proficiencies. Emergency Medical Technicians and Paramedics attend required training programs provided by St. Petersburg College under the direction of the County Medical Director.

Fire training is managed through our participation in several programs which include in-house through company drills, computer based fire training programs and through the Pinellas County Training group. These continuing education training programs provide the Fire Department personnel with the required training needed to be efficient and effective.

Action Items

- Perform annual Tactical Surveys of all commercial properties.
- Enhance Firefighter training through participation in the multi-jurisdictional mid-county fire training consortium.
- Provide enhanced officer (command level) training for personnel through our participation in the National Fire Academy.

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
FIRE

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Fire Chief	1	1	1	1	1	1
District Chief	0	0	0	3	3	3
Lieutenant Paramedics	2	2	2	2	4	4
Lieutenant EMT	4	4	4	4	2	2
Fire Marshall	1	1	1	1	1	1
Firefighter/Paramedic	10	10	10	10	11	14
Firefighter/EMT	11	11	11	11	10	10
Secretary	0.75	0.75	0.7	0	0	0
TOTAL	29.75	29.75	29.7	32	32	35

CITY OF ST. PETE BEACH
FY2017 Budget
Fire Department - Fire Suppression
001-5801-522

ACCOUNT	Dept Acct. # 5801-522	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Chg FY15 adj To FY16
Salaries & Wages	5120	870,436	826,490	768,197	919,895	931,916	931,916	948,930	948,930	1.8%
Other Wages	5130	51,006	45,771	60,973	92,615	40,097	40,097	37,444	37,444	-6.6%
Overtime	5140	58,698	45,950	74,015	59,028	73,020	73,020	62,835	62,835	-13.9%
Overtime - Inspections	5141	8,412	10,996	15,274	17,010	0	0	16,429	16,429	#DIV/0!
Reimbursable Overtime	5145	2,794	2,214	4,161	1,334	1,960	1,960	1,183	1,183	-39.6%
FICA Tax	5210	87,874	82,590	75,115	87,003	97,438	97,438	102,885	102,885	5.6%
Retirement	5220	303,266	428,557	382,598	380,108	436,943	436,943	641,859	641,859	46.9%
Fire Pension State Funds	5225	199,867	196,803	209,930	182,199	209,930	209,930	182,199	182,199	-13.2%
Employee Insurance	5230	116,024	145,720	107,191	137,915	165,777	165,777	169,476	169,476	2.2%
Workers Compensation	5240	38,193	43,789	85,933	68,255	71,740	71,740	72,763	72,763	1.4%
People Costs		**1,736,570**	**1,828,880**	**1,783,388**	**1,945,363**	**2,028,821**	**2,028,821**	**2,236,003**	**2,236,003**	10.2%
Professional & Contractual	5310	4,652	7,753	7,361	1,468	10,384	10,384	10,384	10,384	0.0%
Travel & Training	5400	11,192	5,049	4,352	11,805	11,620	4,620	12,230	12,230	5.2%
Telephone	5410	5,139	6,366	6,120	5,871	6,450	6,450	5,520	5,520	-14.4%
Postage	5420	243	503	255	141	600	600	600	600	0.0%
Electric	5431	19,716	17,890	19,415	19,533	19,600	19,600	19,240	19,240	-1.8%
Water	5432	3,845	3,507	3,553	4,510	3,845	3,845	5,010	5,010	30.3%
Reclaimed	5433	393	393	425	425	425	425	425	425	0.0%
Stormwater Fee	5434	676	763	763	763	788	788	1,089	1,089	38.2%
Equipment Rental	5449	65	65	75	75	1,800	1,800	1,800	1,800	0.0%
Insurance	5450	25,583	25,128	28,617	28,613	30,072	30,072	40,153	40,153	33.5%
Facility Maintenance	5461	15,988	29,943	27,201	11,705	25,200	31,650	26,700	26,700	6.0%
R&M Equipment	5462	19,438	17,112	15,429	15,499	13,200	13,200	14,465	14,465	9.6%
R&M Vehicles	5463	22,679	15,715	3,257	17,764	13,150	25,130	18,150	18,150	38.0%
Duplicating	5470	216	972	1,174	1,128	500	500	500	500	0.0%
Classified Advertising	5482	0	0	505	614	0	0	0	0	#DIV/0!
Other Expenses	5499	0	0	206	0	0	0	0	0	#DIV/0!
Office Supplies	5510	1,720	1,677	1,953	793	2,000	2,000	2,000	2,000	0.0%
Uniforms	5521	4,818	6,742	8,723	8,291	8,750	10,750	11,145	11,145	27.4%
Fuel	5522	13,772	14,530	13,943	14,006	15,000	15,000	12,000	12,000	-20.0%
Small Tools	5524	975	1,059	1,925	140	1,000	1,000	1,000	1,000	0.0%
Safety Gear	5526	14,720	19,999	16,069	19,754	17,800	34,435	20,300	20,300	14.0%
Operating Supplies	5529	34,758	45,232	24,886	16,099	20,000	12,630	20,000	20,000	0.0%
Emergency Mgt Funds	5531	0	0	0	0	500	500	500	500	0.0%
Publications & Membership	5540	2,511	3,925	4,799	3,620	6,415	6,415	8,000	8,000	24.7%
Operational Costs		**203,099**	**224,324**	**191,008**	**182,617**	**209,099**	**231,794**	**231,211**	**231,211**	10.6%
Buildings	5621	0	0	5,980	0	0	0	35,000	35,000	#DIV/0!
Vehicles	5641	756,088	0	0	0	0	0	200,000	200,000	#DIV/0!
Office Equipment	5643	0	0	0	0	0	0	0	0	#DIV/0!
Vehicle Replac. Plan	5644	0	0	0	50,000	50,000	50,000	81,500	81,500	63.0%
Other Equipment	5649	10,929	38,316	48,778	0	64,000	117,666	120,000	120,000	87.5%
Equipment Reserve	5655	0	0	0	25,000	99,594	99,594	0	0	-100.0%
Capital Outlays		**767,017**	**38,316**	**54,758**	**75,000**	**213,594**	**267,260**	**436,500**	**436,500**	104.4%
Veh/Equip Lease Prin	5700	0	0	0	0	0	0	0	0	#DIV/0!
Veh/Equip Lease Inte	5740	0	0	0	0	0	0	0	0	#DIV/0!
Debt Service		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	#DIV/0!
DEPARTMENT TOTAL		**2,706,686**	**2,091,521**	**2,029,154**	**2,202,980**	**2,451,513**	**2,527,874**	**2,903,714**	**2,903,714**	18.4%

People Costs

.5120 Salaries & Wages $948,930

This request is based on 22 full-time positions plus one half of a District Chief who also serves as the EMS Coordinator. Salaries are determined by the IAFF union contract, and the MAPS pay plan less relief staffing for EMS ($292,762). Budget includes a 3.0% merit for MAPS employees.

.5130 Other Wages $37,444

Amounts paid to employees who elect not to be covered under the City's health insurance programs. Also included are such items as educational incentive pay, Acting Lieutenant pay, Shift Commander pay, driver pay and Fair Labor Standards Act pay (FLSA) for firefighter personnel per IAFF contract.

.5140 Overtime $62,835

Overtime is required to provide minimum emergency response staffing to cover positions when employees are on sick leave, worker's compensation leave, PTO leave and/or on Kelly day. It will also be required to provide minimum staffing when scheduling conflicts are caused by training and special events.

.5141 Overtime - Inspections $16,429

Overtime paid to firefighters who perform inspections on their off-shift days.

.5145 Reimbursable Overtime $1,183

Reimbursable overtime is offset by corresponding revenue. This allocation is estimated for a variety of special events when EMS or other fire personnel are needed.

.5210 FICA Tax $102,885

FICA is budgeted at 7.65% of salaries.

.5220	**Retirement**	**$641,859**

Retirement is budgeted at 29% for all firefighters participating in the 175 defined benefit plans, plus 5 to 7.5% to a defined contribution plan for those firefighters participating in the 175 defined benefit plan as a match to their contribution.

.5225	**Fire Pension – State Funds**	**$182,199**

This is funding received from the state that is passed through to the pension funds. An equal amount is recognized as revenue.

.5230	**Employee Insurance**	**$169,476**

Insurance is budgeted at projected rates for health, life and dental insurance for full time employees.

.5240	**Workers Compensation**	**$72,763**

This is the estimated rate for personnel based on the various risk levels associated with each job classification.

Operating Costs

.5310 Professional/Contractual $10,384

This account is the estimated cost of medical exams for new personnel as well as workers compensation related drug testing, required annual fire fighter physicals (22.5) and the availability of flu shots for personnel.

.5400 Travel/Training $12,230

The Department has a training program for field personnel, officers and command staff to enable personnel to maintain proficiency in current job skills as well as enhancement of job skills through conference and training seminars. Training programs are designed to meet or exceed required training to maintain the City's current ISO rating of 2.

.5410 Telephone $5,520

This account is for regular and long distance telephone service and cellular telephones for personnel and units.

.5420 Postage $600

This account is for routine office mail.

.5431 Electricity $19,240

This category covers the projected annual cost of electric service to fire stations #22 and #23.

.5432 Water $5,010

This category covers the projected annual cost of potable water service to fire Stations #22 and #23.

.5433 Reclaimed $425

This category covers the projected annual cost of reclaimed water service to fire Stations #22 and #23.

.5434 Stormwater $1,089

Annual city assessment for stormwater on fire stations #22 and #23. Amount includes projected increases.

.5449 Equipment Rental $1,800

This category covers the rental of a portable fuel tank for station 22 to be used during the Pass A Grille construction.

.5450 Insurance $40,153

This account is for comprehensive general liability, property, flood and wind.

.5461 Facility Maintenance $26,700

Replacements of electrical appliances such as refrigerators, vacuums, ceiling fans, and other items; emergency generator servicing and repairs; general air conditioning, electrical, plumbing, windows, doors, painting and roof repairs; elevator, fire alarm, sprinkler and extinguisher testing; vehicle bay door servicing and repairs; pest control service, inspections and treatments.

.5462 R & M Equipment $14,465

These funds are used for repairs and replacement of fire and EMS equipment. It also covers MSA parts and calibration of the MSA testing unit and MSA 2nd stage regulator replacement. Maintenance contracts include Motorola radio contract and quality air testing for air tank filling system.

.5463 R & M Vehicles $18,150

The City contracts with the City of Seminole Fleet Maintenance Division for most mechanical and preventive maintenance work on fire apparatus and rescue vehicles. Seminole has Emergency Vehicle Technicians (EVT) Certified mechanics, a well equipped maintenance facility and maintains a competitive hourly rate. Staff vehicles are serviced locally. Funds are also allocated to cover mandated yearly pump certifications, aerial and ground ladder certifications.

.5470 Duplicating $500

This account is for routine office duplicating.

.5510 Office Supplies $2,000

This account is for purchasing of office supplies, various fire department programs, and office furniture replacements when needed.

.5521 Uniforms $11,145

This account is used for necessary purchases and replacement of uniform items. Also included are funds for emergency cleaning of uniforms per law and the purchase of department patches for uniforms.

.5522 Fuel $12,000

Fuel usage is based on historic diesel and gasoline historic purchases. Fuel costs are based on $2.60 per gallon for gas and $2.75 per gallon for diesel.

.5524 Small Tools $1,000

Small tools necessary for the operation of the fire department. The Fire Marshal also needs specialty items for use in fire inspections and investigations.

.5526 Safety Gear $ 20,300

This account is for replacing six (6) sets of bunker gear annually, boots, helmets, hoods, and gloves as needed, the estimated cost of repairs and/or replacement of damaged bunker gear, (MSA masks, regulators and backpacks), bi-annual cleaning of bunker gear and miscellaneous repairs and emergency type cleaning.

.5529 Operating Supplies $20,000

This account is used for the purchase of items necessary for general operation.

.5531 Emergency Management Fund $500

This account is to be used to supply the department with needed Emergency Management (EM) training and equipment.

Publications/Memberships $8,000

.5540

Memberships including Florida Fire Chiefs Association, Pinellas County Chief Association, Bay Area Infection Control, Pinellas Advances Life Support, various memberships/Life Safety Codes for Fire Marshal, NFPA membership.

Publications include Journal of Emergency Medical Services, various building and fire code books and general subscription upgrades, IFSTA Manual updates and State licenses re-certifications.

Public education includes fire prevention educational materials for fire prevention week; schools, station tours and other educational materials.

Target Safety Solutions training membership. This online training program is a countywide integrated training program designed to provide the department with the required training and training hours mandated by ISO.

CAPITAL OUTLAY

.5621	**Capital Outlay - Buildings**	**$35,000**

This category covers the kitchen renovations at station 23.

.5641	**Capital Outlay-Vehicles**	**$200,000**

This category covers the startup cost for a water rescue vessel, boat lift, and equipment for a 28' marine unit for water rescue. Half of cost to be reimbursed by Pinellas County.

.5644	**Vehicle Replacement Plan**	**$81,500**

This category is for the establishment of a vehicle replacement plan for future vehicle purchases.

.5649	**Other Equipment**	**$120,000**

Replacement of SCBA self contained breathing apparatus (SCBA) equipment. Monies set aside in prior years for purchase.

FIRE DEPARTMENT

EMS

CITY OF ST. PETE BEACH
FY2017 Budget
Fire Department - Emergency Medical Services
001-5802-522

ACCOUNT	Div. Acct.# 5802-522	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	761,320	810,450	819,650	785,883	853,795	853,795	948,941	948,941	11.1%
Other Wages	5130	18,863	22,112	18,407	27,552	13,257	13,257	19,404	19,404	46.4%
Overtime	5140	37,770	27,364	28,310	52,449	70,204	70,204	81,092	81,092	15.5%
Reimbursable Overtime	5145	1,754	0	0	3,256	0	0	0	0	#DIV/0!
FICA Tax	5210	43,550	42,223	48,505	47,905	53,669	53,669	57,884	57,884	7.9%
Retirement	5220	191,577	255,103	234,151	276,547	243,134	243,134	244,602	244,602	0.6%
Employee Insurance	5230	74,416	82,242	91,323	81,535	93,830	93,830	107,047	107,047	14.1%
Workers Compensation	5240	24,240	24,357	29,330	60,460	71,947	71,947	86,933	86,933	20.8%
People Costs		**1,153,491**	**1,263,851**	**1,269,676**	**1,335,588**	**1,399,836**	**1,399,836**	**1,545,903**	**1,545,903**	10.4%
Professional & Contractual	5310	0	4,428	3,515	0	6,200	6,200	8,500	8,500	37.1%
Accounting/Auditing	5321	1,719	1,719	1,719	1,719	1,897	1,897	2,500	2,500	31.8%
Telephone	5410	0	0	0	0	0	0	0	0	#DIV/0!
Insurance	5450	7,207	6,989	8,619	7,575	9,435	9,435	12,728	12,728	34.9%
R&M Equipment	5462	2,997	9,428	4,916	2,292	5,000	5,000	5,000	5,000	0.0%
R&M Vehicles	5463	25,444	18,567	14,229	12,923	15,000	15,000	15,200	15,200	1.3%
Uniforms	5521	2,428	2,629	4,243	4,112	4,385	5,385	5,900	5,900	34.5%
Fuel	5522	11,095	11,746	10,318	8,006	12,000	12,000	15,000	15,000	25.0%
Publications & Memberships	5540	256	2,570	614	2,410	2,000	2,000	2,900	2,900	45.0%
Operational Costs		**51,146**	**58,076**	**48,173**	**39,037**	**55,917**	**56,917**	**67,728**	**67,728**	21.1%
Vehicles	5641	15,604	150,000	0	0	0	0	180,000	180,000	#DIV/0!
Capital Outlays		**15,604**	**150,000**	**0**	**0**	**0**	**0**	**180,000**	**180,000**	###########
DIVISION TOTAL		**1,220,241**	**1,471,927**	**1,317,849**	**1,374,625**	**1,455,753**	**1,456,753**	**1,793,631**	**1,793,631**	23.2%

People Costs

.5120 Salaries & Wages $948,941

This request is based on 12 full-time positions and ½ of a District Chief serving as the EMS coordinator. Salaries are determined by the IAFF Collective Bargaining Agreement (CBA) plus relief staffing provided by fire personnel ($292,762 less overtime budgeted within division below).

.5130 Other Wages $19,404

Amounts paid to employees who elect not to be covered under the City's health insurance programs. Also included are such items as educational incentive pay, Acting Lieutenant pay, Shift Commander Pay, driver pay and Fair Labor Standards Pay for firefighter personnel.

.5140 Overtime $81,092

Overtime is primarily required to provide minimum emergency response staffing to cover positions when employees are on sick leave, worker's compensation leave, PTO leave and/or on Kelly day. It will also be required to provide minimum staffing when scheduling conflicts are caused by training and special events.

.5145 Reimbursable Overtime $0

Reimbursable overtime is offset by corresponding revenue. This allocation is estimated for a variety of special events when EMS or other fire personnel are needed.

.5210 FICA Tax $57,884

FICA is budgeted at 7.65% of salaries.

.5220 Retirement $244,602

Retirement is budgeted at 29% for all firefighters participating in the 175 defined benefit plans, plus 5 to 7.5% to a defined contribution plan for those firefighters participating in the 175 defined benefit plan as a match to their contribution.

.5230 Employee Insurance $107,047

Insurance is budgeted at projected rates for health, life and dental insurance for full time employees.

.5240 Workers Compensation $86,933

This is the estimated rate for personnel based on the various risk levels associated with each job classification.

Operating Costs

.5310 Professional/Contractual $8,500

This account is the estimated cost of medical exams for new personnel (3) as well as workers compensation related drug testing required annual fire fighter physicals (12.5) and the availability of flu shots for personnel.

.5321 Accounting/Auditing $2,500

This account is for the auditing expenses associated with providing EMS through a contract with Pinellas County.

.5450 Insurance $12,728

This account is for comprehensive general liability insurance.

.5462 R & M Equipment $5,000

This account covers the cost of repairs to EMS equipment.

.5463 R & M Vehicles $15,200

This account is for (2) rescue repairs and normal maintenance costs for EMS coordinator's vehicle.

.5521 Uniforms $5,900

This account is for 12.5 employees.

.5522 Fuel $15,000

This category covers the cost of fuel to operate the vehicles assigned to this division. Fuel costs are based diesel price of $2.75 per gallon.

.5540 Publications/Memberships $2,900

This covers the State EMS license, vehicle permits, state, ACLS, ITLS certifications and other State Re-certifications.

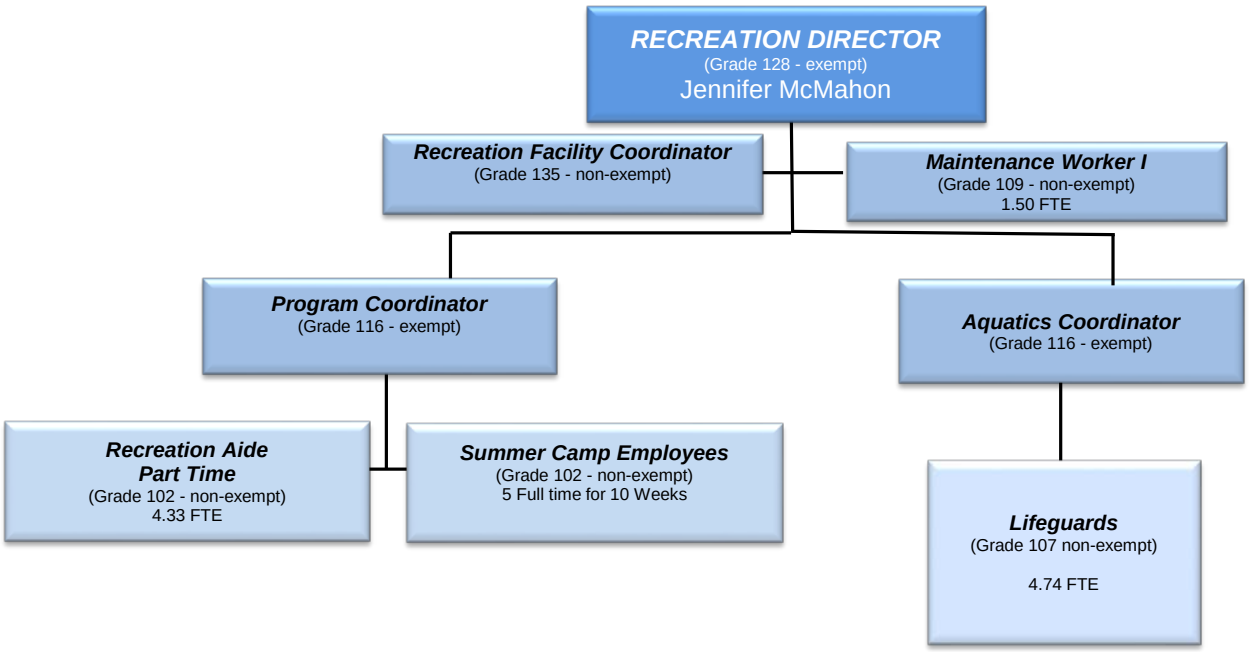
CAPITAL OUTLAY

.5641 Vehicles $180,000

This is for the purchase of a rescue vehicle for Station 22. Cost will be reimbursed by Pinellas County.

RECREATION DEPARTMENT

RECREATION DEPARTMENT



CITY OF ST. PETE BEACH
FISCAL YEAR 2017
RECREATION DEPARTMENT

MISSION

In partnership with our citizens, the Recreation Division provides a plethora of comprehensive recreational programs, facilities and services that strive to enrich the quality of life for present and future generations.

PROGRAMS

CHILDREN'S PROGRAMS: Children's Programs provide care through various organized activities for the children of St. Pete Beach and the surrounding communities during the time that the children are out of school. There is a licensed after school program and summer program open to youth who have completed kindergarten through 8th Grade. The pool offers swimming lessons and exercise classes for all ages.

ATHLETICS PROGRAMS: The Recreation Division organizes team sports for St. Pete Beach residents and the surrounding communities, which include pickle ball, table tennis, tennis, pee-wee sports, 10 and Under Tennis, adult and child basketball leagues. The pool will host the St. Pete Beach (West Coast Aquatics) swim team and a Master Swim Team.

PROGRAMS: Physical fitness, yoga, dance, music, SilverSneakers, tae kwon do, karate, zumba, art programs and much more. Water exercise instruction and/or supervision, swimming lessons, scuba lessons and much more are offered at our aquatics facility.

SPECIAL EVENTS: Concerts in the Park, 4th of July Fireworks, Beach Clean-Ups, Holiday Land & Marine Parade, Tree Lighting, Yard Sales, Senior Excursions, The 100 Artist Show, and at our aquatics facility there is Dive-In-Movies, Underwater Egg Hunt, Family Fun Days.

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
RECREATION

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Recreation Administrator	1	0	0	0	0	0
Recreation Director	0	1	1	1	1	1
Marketing & Rental Leader	1	1	1	1	0	0
Recreation Facility Coordinator	0	0	0	0	1	1
Program Coordinator	1	1	1	1	1	1
Aquatics Coordinator	1	1	1	1	1	1
Lifeguard Full Time	0	0	0	0	0	1
Part Time Rec Aide	1.5	1.8	2.75	3.6	4.33	4.33
Summer Enrichment Staff	0.96	0.96	0.77	0.77	0.77	0.77
Lifeguards Part time	4.15	4.6	4.33	4.33	4.54	3.74
Maintenance Worker I			1.125	1.125	1.5	1.5
TOTAL	10.61	11.36	12.975	13.825	15.14	15.34

CITY OF ST. PETE BEACH
FY2017 Budget
Recreation
001-6106-572

ACCOUNT	Div. Acct.# 6106-572	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages - Recreatior	5120	379,469	414,828	467,271	492,203	333,436	333,436	344,368	344,368	3.3%
Salaries & Wages - Aquatics	5121					169,683	169,683	180,040	180,040	6.1%
Other Wages	5130	23,912	0	201	2,788	0	0	0	0	#DIV/0!
Overtime	5140	250	103	246	89	0	0	0	0	#DIV/0!
FICA Tax	5210	30,239	30,818	34,975	36,555	38,118	38,118	40,117	40,117	5.2%
Retirement	5220	27,745	40,542	45,754	47,514	24,295	24,295	49,674	49,674	104.5%
Employee Insurance	5230	32,647	38,683	42,990	56,535	63,859	63,859	54,565	54,565	-14.6%
Workers Compensation	5240	11,371	10,257	17,349	7,178	7,537	7,537	13,606	13,606	80.5%
People Costs		**505,634**	**535,232**	**608,785**	**642,862**	**636,928**	**636,928**	**682,370**	**682,370**	7.1%
Professional & Contractual	5310	22,641	34,603	44,642	34,644	30,000	30,000	43,100	43,100	43.7%
Contract Instructors - Aquatics	5316	0	0	0	0	12,000	12,000	14,000	14,000	16.7%
Contract Instructors - Recrea.	5317	659	33,388	44,134	90,811	61,000	61,000	63,000	63,000	3.3%
Travel & Training	5400	2,229	2,431	5,060	11,663	6,000	6,000	6,000	6,000	0.0%
Telephone	5410	2,831	3,245	2,805	3,035	3,450	3,450	3,440	3,440	-0.3%
Postage	5420	159	289	114	109	300	300	300	300	0.0%
Electricity	5431	63,567	59,484	68,107	73,666	68,600	68,600	73,000	73,000	6.4%
Water/Sewer	5432	21,433	24,282	26,582	30,358	27,963	27,963	27,948	27,948	-0.1%
Stormwater	5434	613	736	1,162	1,162	1,200	1,200	1,952	1,952	62.7%
Vehicle Rental	5441	8,463	14,701	17,654	16,296	18,000	18,000	18,000	18,000	0.0%
Equipment Rental	5449	2,091	6,987	3,004	2,250	2,000	2,000	2,000	2,000	0.0%
Insurance	5450	80,363	92,890	75,945	75,904	79,223	79,223	67,145	67,145	-15.2%
R&M Buildings & Grounds	5461	25,138	29,881	38,777	28,653	34,000	34,000	53,500	53,500	57.4%
R&M Equipment	5462	10,126	8,332	17,145	14,792	9,000	9,000	13,000	13,000	44.4%
R&M Vehicles	5463	1,768	2,119	2,077	2,541	3,000	3,000	3,000	3,000	0.0%
Duplicating	5470	141	964	621	926	1,000	1,000	1,000	1,000	0.0%
Classified Advertising	5482	45	0	780	631	0	0	750	750	#DIV/0!
Promotional	5489	17,106	24,309	19,762	23,877	51,000	51,000	23,000	23,000	-54.9%
Promotional - SPB Classic	5490	70,620	88,785	0	0	0	0	0	0	#DIV/0!
Other Expenses - 60th Anniv.	5498	0	0	0	0	0	0	35,000	35,000	#DIV/0!
Other Expenses	5499	14,325	17,400	16,250	8,923	20,000	20,000	45,000	45,000	125.0%
Office Supplies	5510	3,685	3,850	3,364	3,776	4,000	4,000	4,000	4,000	0.0%
Uniforms	5521	1,959	2,558	3,840	3,090	4,000	4,000	4,000	4,000	0.0%
Fuel	5522	3,166	4,293	5,028	3,335	4,500	4,500	4,500	4,500	0.0%
Operating Supplies - Aquatics	5528	0	0	0	0	22,000	22,000	22,000	22,000	0.0%
Operating Supplies - Recrea	5529	40,497	49,717	55,158	52,376	21,000	21,000	37,295	37,295	77.6%
Field Trip Reimbursements	5530	1,769	0	0	0	0	0	0	0	#DIV/0!
Camp Store - Aquatics	5532	0	0	0	0	2,000	2,000	2,000	2,000	0.0%
Camp Store - Recrea.	5533	0	1,342	7,396	11,560	6,000	6,000	9,000	9,000	50.0%
Publications & Memberships	5540	2,813	4,046	5,043	3,311	7,205	7,205	7,205	7,205	0.0%
Operational Costs		**398,207**	**510,630**	**464,449**	**497,689**	**498,441**	**498,441**	**584,135**	**584,135**	17.2%
Vehicle Replac. Plan	5644	0	0	0	0	15,000	15,000	0	0	-100.0%
Vehicles	5643	0	0	0	0	0	0	30,000	30,000	#DIV/0!
Other Equipment	5649	16,603	20,059	21,703	43,704	47,888	47,888	29,100	88,000	83.8%
Capital Outlays		**16,603**	**20,059**	**21,703**	**43,704**	**62,888**	**62,888**	**59,100**	**118,000**	87.6%
DIVISION TOTAL		**920,444**	**1,065,921**	**1,094,937**	**1,184,254**	**1,198,257**	**1,198,257**	**1,325,605**	**1,384,505**	15.5%

People Costs

.5120	**Salaries & Wages - Recreation**	**$344,368**

This account reflects 3 full-time positions, 4.33 FTE Recreation Aide part time positions (9,020 hours), 1.5 FTE part time facility maintenance employees, summer camp Recreation Aides (1,600 hours). Salaries are determined by the Communication Workers of America (CWA) union agreement and the (MAPS) pay plans. Budget includes a 3% merit increase.

.512	**Salaries & Wages - Aquatics**	**$180,040**

This account reflects 2 full-time positions, part time lifeguard positions totaling 5,780 hours, and seasonal lifeguards at 2,000 hours. Salaries re determined by the Communication Workers of America (CWA) union agreement and the (MAPS) pay plans. The Aquatic division has an increase in part time employees equivalent to .20 FTE's (or approximately 416 additional hours) for lifeguards due to the increase use of the pool.

.5130	**Other Wages**	**$0**

This account is used for payouts to retirees as well as lump sum payments for employees over the salary cap. There are no anticipated expenses.

.5140	**Overtime**	**$0**

No overtime is budgeted for this division.

.5210	**FICA Tax**	**$40,117**

FICA is budgeted at 7.65% of salaries.

.5220	**Retirement**	**$49,674**

Retirement is budgeted at 12% for one full time employee and 10% for two full time employees participating in the defined contribution plan. Also included is a 65.5% contribution for one employee participating in the defined benefit plan.

.5230 Employee Insurance $54,565

Insurance is budgeted at projected rates for health, life and dental insurance for five full time employees.

.5240 Workers Compensation $13,606

This is the estimated rate based on the risk level for the job classification.

Operating Costs

.5310 Professional/Contractual $43,100

This account is for umpires/referees and scorekeepers ($11,000) needed for softball and basketball leagues, summer camp employee drug testing ($150); yearly staff finger printing($400), Senior Bus driver ($2,100), Authors and Publishers (ASCAP) fees ($350), Digital EEL Website Host ($300), Brochure Printing ($4,000), software maintenance and support ($13,100) and miscellaneous (Photographer, Graphic Designer, Electrical, AfterCare or Camp Specialty Instructors - $8,700). Also included is aquatic facility costs for health department permitting ($3,000).

.5316 Contract Instructors - Aquatics $14,000

This amount is equal to 70% of the gross amount collected ($20,000) for contract classes held at city facilities.

.5317 Contract Instructors - Recreation $63,000

This amount is equal to 70% of the gross amount collected ($90,000) for contract classes held at city facilities.

.5400 Travel & Training $6,000

Florida Parks and Recreation Association (FRPA) local district workshops and yearly conferences (4,000), cardiopulmonary resuscitation (CPR) certifications ($200), CDA course ($300), Directors Credential ($200), CDL renewals ($300), After Care Trainings ($500), and additional lifeguard training as required ($500).

.5410 Telephone $3,440

This account is for regular and long distance telephone service for 5 phone lines in the recreation division and cell phone service including $25/month for the Director.

.5420 Postage $300

This account is for general correspondence done specifically for the division.

.5431 Electricity $73,000

Projected annual cost for the Community Center Complex and Warren Webster building.

.5432 Water & Wastewater $27,948

Annual cost for the Community Center Complex and Warren Webster building.

.5434 Stormwater $1,952

Annual city assessment for the Community Center Complex, Warren Webster and Don Vista buildings. Amount includes proposed assessment increase.

.5441 Vehicle Rental $18,000

Annual lease of 2 buses for senior trip excursions and recreation activities.

.5449 Equipment Rental $2,000

This account is for one copier service agreement, stage rentals and lift rentals for facility maintenance.

.5450 Insurance $67,145

This account is used for property insurance, flood insurance, and automobile insurance. Assumed a 5% increase in general liability insurance and flood insurance on recreation complex. Flood insurance on the Warren Webster and the Don Vista were not renewed in fiscal year 2014.

.5461 R & M Buildings & Grounds $53,500

This account is for maintenance costs at the Community Center Complex, Warren Webster and Don Vista building including elevator annual maintenance and inspections; fire alarm maintenance; general air conditioning maintenance; general building repairs; pest control and power washing services. Also included is repair of concrete in breezeway & in front of storage door and aquatic office ($10,000), re-pave, seal and paint parking lot ($7,000) and facility indoor painting ($2,500).

.5462 R & M Equipment $13,000

This account is for miscellaneous repairs for recreation equipment (e.g. inside basketball goals, volleyball equipment, weight room equipment, lighting, flooring, window, tables, etc)

.5463 R & M Vehicles $3,000

This account is for general maintenance and repairs for two (2) division vehicles.

.5470 Duplicating $1,000

This account is for routine office duplicating.

.5482 Classified Advertising $750

Monies to advertise for vacancies in division.

.5490 Promotional $23,000

Promotional advertising – inserts ($5,000), banners ($500), social media ads ($350), flyers ($600), concerts ($8,000), holiday events ($2,000), after care and summer camp ($2,000), classifieds ($200), program/classes ($1,000), miscellaneous ($3,350).

.5498 60th Anniversary Event $35,000

Monies for the 60th anniversary of the City. Cost is offset by donations of the same amount.

.5499	**Other Expenses**	**$45,000**

Entertainment for city events ($10,000), valet ($2,500), event supplies and equipment ($4,000) The cost for firework display for the Fourth of July ($25,000) and various costs associated with the aquatics facility ($3,500).

.5510	**Office Supplies**	**$4,000**

This account is for the purchase of routine office supplies.

.5521	**Uniforms**	**$4,000**

This account is for recreation staff polo shirts and summer camp and year round staff shirts and swimsuits for lifeguards.

.5522	**Fuel**	**$4,500**

Estimate is based on history of three vehicles assigned to this division. Cost is based on a fuel price of $2.60 per gallon.

.5529	**Operating Supplies - Aquatics**	**$22,000**

Pool Chemicals ($13,000), tables/chairs ($1,000), safety equipment ($1,000), program equipment ($2,000), miscellaneous ($2,000), certification for classes offered ($3,000).

.5529	**Operating Supplies - Recreation**	**$37,295**

After Care supplies ($3,000), T-shirts for summer camp ($3,000), camp supplies ($4,000), sports equipment ($2,000), tables and chairs ($3,000), trophies ($1,200), Olympic bench($1,295), outdoor basketball pole ($2,000), indoor gym basketball boards ($2,500), new banquet charis & tables ($7,500) and miscellaneous ($7,800).

.5533	**Cost of Goods Sold – Camp Store - Aquatics**	**$2,000**

Cost of snack items purchased for resale to patrons at the pool.

.5533	**Cost of Goods Sold – Camp Store - Recreation**	**$9,000**

Cost of snack items purchased for resale to the participants in the summer camp and after school programs.

.5540	**Publications & Memberships**	**$7,205**

This account is for four (4) memberships in the Florida Recreation and Parks Association ($480), (3) National Recreation and Parks Association memberships ($495), LERN ($400), Florida Festivals and Events Association membership ($225), Constant Contact ($405), Wedding Wire ($5,000) and Miscellaneous ($200).

.5643	**Vehicles**	**$30,000**

Replacement of 1999 vehicle per vehicle replacement plan.

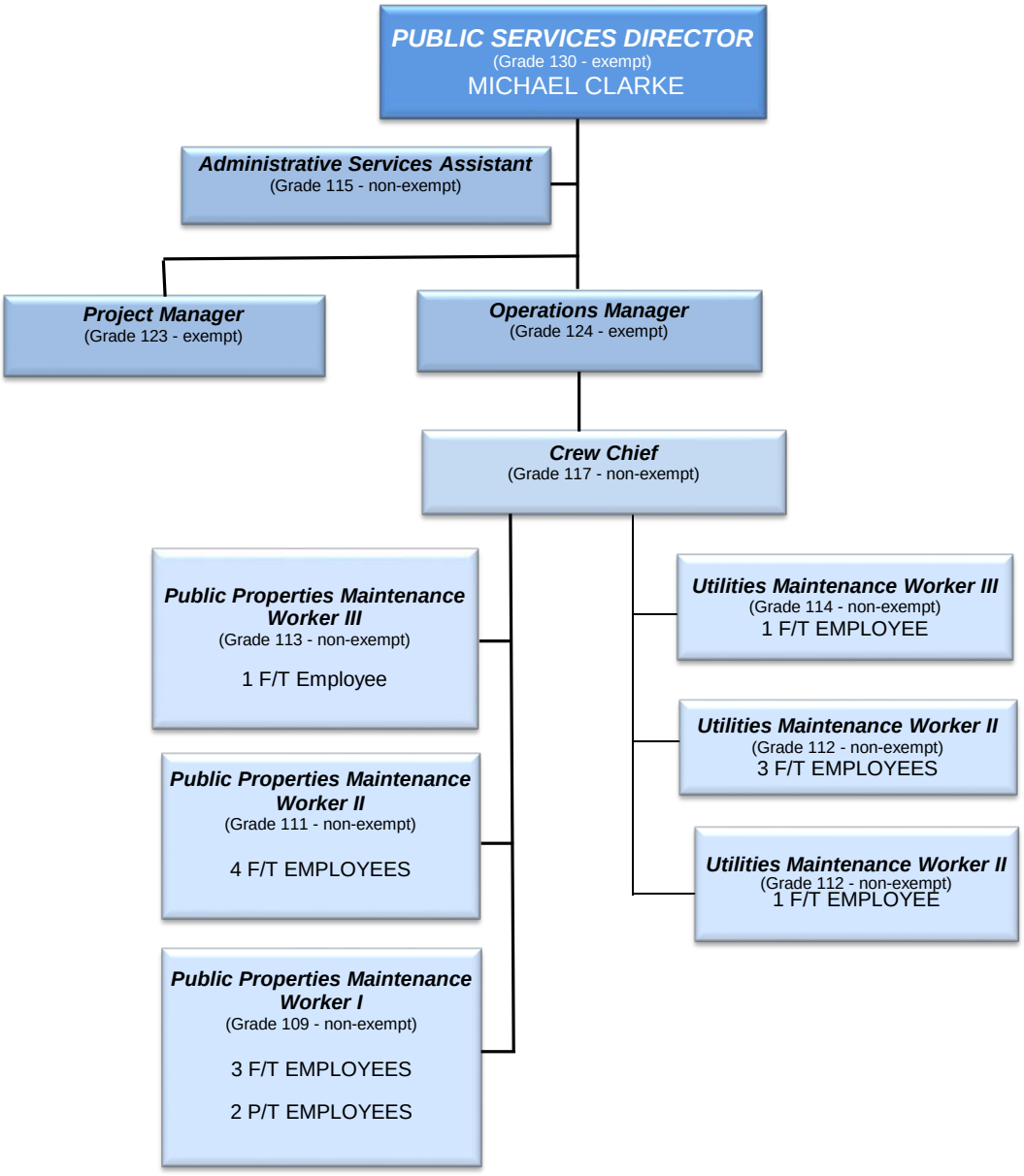
.5649	**Other Equipment**	**$88,000**

Replace 8 pool heaters with a geo-thermal system.

PUBLIC SERVICE DEPARTMENT

ADMINISTRATION

PUBLIC SERVICES DEPARTMENT



MISSION

Provide Reliable Exceptional Public Services

PROGRAMS

The Administrative Division provides senior management and administrative support to all Department functions in the form of leading, planning, organizing and staffing. Functional areas include Administration, Capital Improvement Program Management, Maintenance of City Streets, Parks, Beaches and Facilities; Maintenance and Operations of the Waste Water, Storm Water and Reclaimed Water Systems and Municipal Custodial Services. The Division also performs the following services:

- Emergency planning, response and recovery for Hurricanes, Storm Events, Red Tide and other disasters
- Contract management of Solid Waste and Recycling Collection
- Contract management for Street Cleaning
- Contract coordination with the Pinellas Suncoast Transit Authority
- Asset Inventory and Management
- Work Order Management and Geographical Information System capabilities
- Contract management for all construction projects and maintenance programs
- Issuance of Right of Way Permits and Tree Permits
- Engineering coordination and cooperation with external organizations including FDOT, FDEP, MPO, Pinellas County, City of St. Petersburg, Corps of Engineers and other agencies as required.
- General engineering and maintenance support for any other requirements internal or external to the organization

ACTION ITEMS

- Change the name from Public Services to Public Works
- Revise and Energize our Mission Statement to: Provide Reliable Exceptional Public Services
- Revise the Program Manager position to City Engineer
- Align the organization with the functional missions
- Add three new positions; convert two positions
- Begin implementation of a Work Order and GIS interface system
- Begin the process of American Public Works Association accreditation
- Standardize infrastructure maintenance requirements within the Capital Improvement Program
- Perform analysis of contract services for consideration of in-house performance
- Review and Update the City Infrastructure Inventory

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
PUBLIC SERVICES - ADMINISTRATION

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Public Services Director	0.5	0.5	0.5	0.5	0.5	0.55
Administrative Assistant	0.5	0.5	0.5	0.5	0	0.55
Secretary	0	0	0	0	0.5	0
Operations Manager	0.5	0.5	0.5	0.5	0.5	0.55
Engineer Technician	0	0	0	0	0	0.35
City Engineer	0.2	0.2	0.2	0.2	0.2	0.35
TOTAL	1.7	1.7	1.7	1.7	1.7	2.35

CITY OF ST. PETE BEACH
FY2017 Budget
Public Works - Administration
001-6101-519

ACCOUNT	Div. Acct.# 6101-519	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	113,980	115,694	111,946	82,538	100,565	100,565	153,560	153,560	52.7%
Other Wages	5130	0	378	1,746	9,997	0	0	1,320	1,320	#DIV/0!
FICA Tax	5210	8,122	8,274	8,518	6,884	7,660	7,660	11,869	11,869	54.9%
Retirement	5220	9,414	9,397	10,143	18,943	10,834	10,834	16,472	16,472	52.0%
Employee Insurance	5230	15,566	15,232	13,161	14,808	20,490	20,490	23,253	23,253	13.5%
Workers Compensation	5240	1,609	1,618	2,737	408	428	428	399	399	-6.7%
People Costs		**148,690**	**150,593**	**148,251**	**133,577**	**139,977**	**139,977**	**206,873**	**206,873**	47.8%
Professional & Contractual	5310	0	0	0	1,528	0	0	0	0	#DIV/0!
Planning & Engineering	5312	520	1,143	270	3,810	20,000	5,000	40,000	40,000	100.0%
Bus Service Support	5343	355,822	411,106	415,975	443,219	469,929	469,929	501,198	501,198	6.7%
Travel & Training	5400	254	2,374	1,923	226	3,000	3,000	8,000	8,000	166.7%
Telephone	5410	1,944	2,827	1,944	1,477	1,950	1,950	11,372	11,372	483.2%
Postage	5420	479	150	31	606	500	500	500	500	0.0%
Electricity	5431	7,440	6,918	7,074	6,319	6,800	6,800	6,560	6,560	-3.5%
Water/Sewer	5432	769	769	874	848	858	858	1,020	1,020	18.8%
Stormwater	5434	0	0	666	666	690	690	1,123	1,123	62.8%
Submerged Land Lease	5447	2,663	1,949	7,856	4,871	8,000	8,000	8,000	8,000	0.0%
Equipment Rental	5449	50	0	0	0	0	0	0	0	#DIV/0!
Insurance	5450	8,377	12,871	19,118	15,814	20,325	20,325	25,802	25,802	26.9%
Facility Maintenance	5461	12,076	4,240	6,221	12,503	5,000	8,723	5,000	5,000	0.0%
R&M Equipment	5462	0	3,689	603	0	700	700	700	700	0.0%
Duplicating	5470	113	0	410	224	750	750	4,000	4,000	433.3%
Classified Advertising	5482	239	0	917	590	0	0	1,000	1,000	#DIV/0!
Promotional	5489	0	21,000	25,000	25,688	0	0	0	0	#DIV/0!
Other Expenses	5499	20,992	0	0	0	1,000	1,000	1,000	1,000	0.0%
Office Supplies	5510	1,504	1,562	1,374	663	1,500	1,500	1,500	1,500	0.0%
Small Tools	5524	0	228	0	0	0	0	0	0	#DIV/0!
Operating Supplies	5529	70	397	402	770	500	500	20,900	20,900	4080.0%
Publications & Memberships	5540	483	370	994	369	750	1,842	1,500	1,500	100.0%
Operational Costs		**413,795**	**471,593**	**491,651**	**520,191**	**542,252**	**532,067**	**639,175**	**639,175**	17.9%
Vehicles	5641		0	0	0	0	0	19,000	19,000	#DIV/0!
Furniture	5642	0	0	0	0	0	0	0	0	#DIV/0!
Other Equipment	5643	0	0	0	0	10,000	10,000	0	0	-100.0%
Capital Outlays		**0**	**0**	**0**	**0**	**10,000**	**10,000**	**19,000**	**19,000**	90.0%
DIVISION TOTAL		**562,485**	**622,186**	**639,902**	**653,768**	**692,229**	**682,044**	**865,048**	**865,048**	25.0%

People Costs

.5120 Salaries & Wages $153,560

This account reflects 55% funding for the Director, Operations Manager and Administrative Services Assistant and 35% for the City Engineer and Engineering Technician. Budget includes a 3% merit increase.

.5130 Other Wages $1,320

Director receives a $200/month auto allowance. This amount represents 55% of the total.

.5210 FICA Tax $11,869

FICA is budgeted at 7.65% of salaries and other wages.

.5220 Retirement $16,472

Retirement is budgeted at 12% for the Director and 10% for the 1.8 FTE participating in the defined contribution plan.

.5230 Employee Insurance $23,253

Insurance is budgeted at projected rates for health, life and dental insurance for 2.35 FTEs.

.5240 Workers Compensation $399

This is the estimated rate for office personnel.

Operating Costs

.5312 Planning/Engineering $40,000

Miscellaneous consulting related to CIP planning, minor design assistance and outside engineering review of development site plans for infrastructure impacts when deemed necessary. Expecting more site development plan reviews this year.

.5343 Bus Service Support $501,198

This account is for contract with Pinellas Suncoast Transit Authority to provide public transportation within the city limits of the City of St. Pete Beach. Contract includes no increase in bus service plus the city's portion of DART para-transit costs. Contract is 7% higher than the previous year.

.5400 Travel/Training $8,000

Funds in this account are used for travel and training for the Director and office personnel to maintain certifications and improve Department operations.

.5410 Telephone $11,372

This account is for regular and long distance telephone service and cell phone service for this Division as well as internet connections for 20 i-pads assigned to this department ($9,600). Also included is 55% of a $300 phone allowance for the Director and Operations Manager and 35% for the City Engineer and Engineer Technician.

.5420 Postage $500

This account is for routine office mail. All postage for the Department is consolidated in Administration with the exception of the enterprise funds.

.5431 Electricity $6,560

Projected annual cost of electric service to the Public Works Building.

.5432 Water & Wastewater $1,020

Projected annual cost of water and wastewater for the Public Works Building.

.5434 Stormwater $1,123

Stormwater assessment for Public Works building. Amount includes projected increase in assessment.

.5447 Submerged Land Lease $8,000

Funding to pay State of Florida for Merry Pier submerged land lease.

.5450 Insurance $25,802

This account is for property insurance on Public Works Building and contents.

.5461 Facility Maintenance $5,000

This account is for maintenance and annual inspection of the elevator; general air conditioning, electrical, plumbing, windows, doors, painting and roof repairs; pest control service, inspections and treatments, and fire extinguisher testing for the Public Works Building.

.5462 R&M Equipment $700

Annual work order software renewal.

.5470 Duplicating $4,000

The account is for duplicating that cannot be done in-house, duplicating costs for plotter and copier service agreement ($500).

.5482 Classified Advertising $1,000

Monies for advertising for vacant positions.

.5499 Other Expenses $1,000

The amount is for miscellaneous expenses.

.5510 Office Supplies $1,500

This account is for purchasing of routine office supplies. All office supplies for the Department are consolidated in Administration with the exception of the enterprise funds.

.5529 Operating Supplies $20,900

This amount is for the purchase of 20 I-pads to be used by employees in the field ($20,000), one 55% TV for demonstration purposes ($400) and miscellaneous equipment and other supplies for completion of special projects as requested by the City Commission and City Manager.

.5540 Publications/Memberships $1,500

This account is for the Director's professional publications and memberships such as the American Public Works Association and technical publications as needed.

.5641 Vehicles $19,000

This account is for the purchase of a new vehicle added to the fleet for the new Engineer Technician position.

.5643 Other Equipment $0

None requested this fiscal year.

PUBLIC SERVICE DEPARTMENT

BUILDING MAINTENANCE

MISSION

The Public Works Department oversees the efficient and effective operations of the Public Properties, Utilities and Capital Improvement Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Building Maintenance Division performs the services listed below:

- Troubleshoot and repair electric, plumbing and facility problems.
- Monitor and make necessary adjustments to building environment controls.
- Perform routine janitorial work on various City facilities.
- Contract with outside service providers for tasks as needed.
- City Hall and the old Police Station costs are funded out of this cost center. The operation and maintenance (O&M) of other City facilities are funded under the Department utilizing the facilities.

Action Items

- Work with all City Departments to monitor and maintain facilities in a cost effective manner.
- Work with all City Departments to ensure that all facilities are operating at the highest energy efficiency.
- Demolish the old Police Station and prepare site for new plans.

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
PUBLIC SERVICES - BUILDING MAINTENANCE

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Public Properties Worker III	1	1	1	1	1	0
Facilities Crew Chief	0	0	0	0	0	1
Public Properties Worker I	0	0	0	0	0.5	1
Public Properties Worker I (2 P/T)	2.125	2.125	1	1	1	1
TOTAL	3.125	3.125	2	2	2.5	3

CITY OF ST. PETE BEACH
FY2017 Budget
Public Works - Building Maintenance
001-6102-519

ACCOUNT	Div. Acct.# 6102-519	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	100,335	98,830	79,088	75,404	91,202	91,202	109,820	109,820	20.4%
Other Wages	5130	341	0	250	0	1,210	1,210	0	0	-100.0%
Overtime	5140	274	174	802	518	1,660	1,660	560	560	-66.3%
FICA Tax	5210	7,758	7,594	6,138	5,848	7,118	7,118	8,444	8,444	18.6%
Retirement	5220	19,878	31,296	35,492	36,169	49,114	49,114	60,046	60,046	22.3%
Employee Insurance	5230	6,866	7,762	7,120	7,297	12,000	12,000	16,270	16,270	35.6%
Workers Compensation	5240	2,787	2,803	4,742	4,999	5,250	5,250	5,645	5,645	7.5%
People Costs		**138,240**	**148,460**	**133,631**	**130,235**	**167,554**	**167,554**	**200,785**	**200,785**	19.8%
Professional & Contractual	5310	26,827	4,001	7,163	1,293	10,000	10,000	10,000	10,000	0.0%
Telephone	5410	766	740	607	592	635	635	565	565	-11.0%
Postage	5420	0	6	0	0	0	0	0	0	#DIV/0!
Electricity	5431	24,461	22,132	56,608	31,570	22,580	22,580	26,410	26,410	17.0%
Water/Sewer	5432	824	863	1,726	1,654	1,288	1,288	1,220	1,220	-5.3%
Reclaimed Water	5433	0	0	397	397	398	398	398	398	0.0%
Stormwater	5434	965	1,022	1,688	1,688	1,738	1,738	2,840	2,840	63.4%
Insurance	5450	30,507	25,654	64,493	84,152	86,660	86,660	104,618	104,618	20.7%
Facility Maintenance	5461	23,452	13,386	19,116	10,846	12,000	8,277	10,000	10,000	-16.7%
R&M Vehicles	5463	559	854	943	327	1,000	1,000	1,000	1,000	0.0%
Office Supplies	5510	0	14	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	752	1,017	529	736	1,350	1,350	1,350	1,350	0.0%
Fuel	5522	2,658	2,487	2,957	2,003	3,000	3,000	2,500	2,500	-16.7%
Small Tools	5524	955	1,036	691	874	1,100	1,100	1,100	1,100	0.0%
Operating Supplies	5529	12,384	7,363	12,823	15,283	13,000	17,000	15,000	15,000	15.4%
Operational Costs		**125,111**	**80,575**	**169,741**	**151,414**	**154,749**	**155,026**	**177,001**	**177,001**	14.4%
Vehicles	5641	0	0	0	0	0	0	0	0	#DIV/0!
Vehicle Replac. Plan	5644	0	0	0	0	22,000	22,000	17,000	17,000	-22.7%
Capital Improvements	5650				0	20,000	20,000	0	0	-100.0%
Capital Outlays		**0**	**0**	**0**	**0**	**42,000**	**42,000**	**17,000**	**17,000**	-59.5%
DIVISION TOTAL		**263,351**	**229,035**	**303,372**	**281,649**	**364,303**	**364,580**	**394,786**	**394,786**	8.4%

People Costs

.5120 Salaries & Wages $109,820

This account reflects one and two full time positions and two part time positions totaling three (3) FTEs. Budget includes merit increase of 3%.

.5130 Other Wages $0

No monies budgeted.

.5140 Overtime $560

A small amount is set aside for building emergencies during off duty hours.

.5210 FICA Tax $8,444

FICA is budgeted at 7.65% of salaries and overtime.

.5220 Retirement $60,046

Retirement is budgeted at 65.5% for 2 full time employees participating in the defined benefit plan.

.5230 Employee Insurance $16,270

Insurance is budgeted at projected rates for health, life and dental insurance for 2 full time employees.

.5240 Workers Compensation $5,645

This is the estimated rate based on the risk level for the job classification.

Operating Costs

.5310 Professional/Contractual $10,000

This account is exterior window cleaning, carpet cleaning, and other routine and emergency professional services as required for City Hall.

.5410 Telephone $565

This account is for regular and long distance telephone service and cell phone service for this Division.

.5431 Electricity $26,410

Projected annual cost for electrical service for City Hall.

.5432 Water & Wastewater $1,220

Projected annual cost of water and waste water service to City Hall.

.5433 Reclaimed Water $398

Projected annual cost of reclaimed water at the old Police Station site.

.5434 Stormwater $2,840

Annual assessment for City Hall ($1,717) and old Police Station site ($1,123). Amount includes proposed increase in assessment fees.

.5450 Insurance $104,618

This account is for the comprehensive general liability, property, flood and wind insurance for City Hall.

.5461 Facility Maintenance $10,000

This account is for maintenance activities at City Hall including annual inspection of the elevator; general air conditioning, electrical, plumbing, windows, doors, painting and repairs; pest control service; fire alarm monitoring, sprinkler and fire extinguisher testing; and miscellaneous repairs.

.5463 R & M Vehicles $1,000

This account is for general repairs and maintenance for three (3) vehicles.

.5521 Uniforms $1,350

This account is for uniforms including safety shoes for 2 full time employees and two part time employees.

.5522 Fuel $2,500

Estimate is based on the history of two division vehicles. Cost is based on a fuel price of $2.60 per gallon.

.5524 Small Tools $1,100

This account is for the purchase of tools and minor equipment needed for the repair and maintenance of City facilities such as power tools, meters, test equipment, shovels, drills, wrenches saws, ladders and vacuums.

.5529 Operating Supplies $15,000

This account is for all purpose items necessary for cleaning and maintaining all City facilities (excluding library) such as light bulbs, ballasts, paper supplies, trash liners, soaps, deodorants, personal protection equipment and cleaners.

.5641 Vehicles $0

Vehicle purchase has been delayed one year.

.5644 Vehicle Replacement Plan $17,000

This category is for the establishment of a vehicle replacement plan to be used toward the purchase of future vehicles.

.5650 Capital Improvement $0

None requested.

PUBLIC SERVICE DEPARTMENT

STREETS

MISSION

Provide Reliable Exceptional Public Services

PROGRAMS

The Streets Maintenance Division maintains the city owned street system including asphalt and concrete streets, curbs, gutters, sidewalks, aprons and alley ways.

ACTION ITEMS

- Perform street maintenance including pothole repair and striping.
- Develop a sign inventory to maintain, replace, remove and install street signage.
- Repair minor concrete sidewalks, curb and gutter damage.
- Coordinate the repair of street lights, cross walk lights and traffic signal devices.
- Implement appropriate maintenance of traffic signage and control when needed.
- Install and remove holiday banners, lights and signs.
- Install and maintain appropriate pole brackets for banners, lights and signs.
- Perform shell alley maintenance.
- Remove graffiti from street facilities; coordinate with the Sherriff's department for gang identification.
- Coordinate for the correction of man hole cover elevations with appropriate utility owners.
- Remove dead animals from city streets and right of way.

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
PUBLIC SERVICES - STREETS

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Public Properties Crew Chief	1	1	0	0	0.15	0
Civil Works Crew Chief	0	0	0	0	0	0.33
Public Properties Worker III	1	1	0	0	0	0
Public Properties Worker II	0	0	1	1	1	1
Public Properties Worker I	1	1	1	1	2.5	1
TOTAL	3	3	2	2	3.65	2.33

CITY OF ST. PETE BEACH
FY2017 Budget
Public Works - Streets
001-6103-541

ACCOUNT	Div. Acct.# 6103-541	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	118,763	94,812	84,867	86,298	111,790	111,790	82,739	82,739	-26.0%
Other Wages	5130	5,908	596	1,245	919	0	0	0	0	#DIV/0!
Overtime	5140	797	693	3,146	4,482	7,415	7,415	2,378	2,378	-67.9%
FICA Tax	5210	9,656	7,166	6,698	6,321	9,000	9,000	6,511	6,511	-27.7%
Retirement	5220	28,351	61,091	59,820	65,170	87,508	87,508	62,491	62,491	-28.6%
Employee Insurance	5230	14,035	24,508	24,735	29,913	38,633	38,633	23,376	23,376	-39.5%
Workers Compensation	5240	7,383	7,426	12,713	12,773	13,411	13,411	9,656	9,656	-28.0%
People Costs		**184,895**	**196,292**	**193,224**	**205,874**	**267,757**	**267,757**	**187,151**	**187,151**	-30.1%
Professional/Contractual	5310	110,536	92,035	110,274	140,210	125,000	127,098	140,000	140,000	12.0%
Travel & Training	5400	657	261	259	75	1,000	1,000	1,000	1,000	0.0%
Telephone	5410	1,043	794	526	425	550	550	446	446	-18.9%
Electricity	5431	335,265	325,486	328,815	338,151	340,000	340,000	337,500	337,500	-0.7%
Solid Waste Disposal	5435	59,379	60,510	61,869	63,068	71,600	71,600	17,600	17,600	-75.4%
Equipment Rental	5449	400	350	0	0	0	0	0	0	#DIV/0!
Insurance	5450	11,883	10,207	11,157	10,788	11,360	11,360	13,118	13,118	15.5%
R&M Equipment	5462	1	403	467	1,019	750	750	1,000	1,000	33.3%
R&M Vehicles	5463	6,986	8,278	8,422	16,925	12,000	12,000	10,000	10,000	-16.7%
R&M Other	5469	74,159	95,803	89,781	117,495	155,000	178,633	155,000	155,000	0.0%
Classified Advertising	5482	0	0	505	0	0	0	0	0	#DIV/0!
Uniforms	5521	1,284	1,350	1,471	1,215	1,950	1,950	900	900	-53.8%
Fuel	5522	10,210	10,082	10,366	6,790	10,000	10,000	7,500	7,500	-25.0%
Small Tools	5524	736	1,000	1,102	945	1,000	1,000	1,000	1,000	0.0%
Operating Supplies	5529	14,617	28,925	17,656	29,986	28,390	35,684	28,390	28,390	0.0%
Operational Costs		**627,155**	**635,485**	**642,670**	**727,092**	**758,600**	**791,625**	**713,454**	**713,454**	-6.0%
Vehicles	5641	0	0	0	0	26,000	67,611	80,000	80,000	207.7%
Equipment	5643	0	0	4,988	0	0	0	0	0	#DIV/0!
Vehicle Replac. Plan	5644	0	0	0	0	62,750	62,750	19,250	19,250	-69.3%
Improvements	5650	0	0	0	0	20,000	20,000	50,000	50,000	150.0%
Capital Outlays		**0**	**0**	**4,988**	**0**	**108,750**	**150,361**	**149,250**	**149,250**	37.2%
DIVISION TOTAL		**812,050**	**831,777**	**840,882**	**932,967**	**1,135,107**	**1,209,743**	**1,049,855**	**1,049,855**	-7.5%

People Costs

.5120 Salaries & Wages $82,739

This account reflects 2.33 full time positions. Salaries are determined by the CWA union agreement. Budget includes a 3% merit increase.

.5130 Other Wages $0

This account is used for payouts to retirees as well as lump sum payments for employees over the salary cap. There are no anticipated expenses.

.5140 Overtime $2,378

Overtime budgeted for beach cleanup on weekends (350 hours).

.5210 FICA Tax $6,511

FICA is budgeted at 7.65% of salaries, other wages and overtime.

.5220 Retirement $62,491

Retirement is budgeted at 65.5% for 2.33 full time employees participating in the defined benefit plan.

.5230 Employee Insurance $23,376

Insurance is budgeted at projected rates for health, life and dental insurance for 3.5 full time employees.

.5240 Workers Compensation $9,956

This is the estimated rate based on the risk level for the job classification.

Operating Costs

.5310 Professional/Contractual $140,000

Traffic signal maintenance ($60,000), pavement/parking, Holiday Decorations ($35,000), GIS services ($10,000),miscellaneous engineering costs ($15,000) and Buoys ($20,000).

.5400 Travel & Training $1,000

Professional public works training for personnel.

.5410 Telephone $446

This account is for regular and long distance telephone service and cell phone service for this Division.

.5431 Electricity $337,500

Projected annual cost for streetlights and traffic signals.

.5434 Solid Waste Disposal $17,600

Street trash and recycling collection contract ($12,000) and miscellaneous beach cleaning and trash collection ($5,600).

.5450 Insurance $13,118

Portion of property insurance assigned to assets pertaining to streets as well as auto liability insurance.

.5462 R & M Equipment $1,000

This account is for oils, lubricants, tires, batteries etc. for chain saws, generator, pavement saws and cement mixer.

.5463 R & M Vehicles $10,000

This amount is for general repairs and maintenance of vehicles; brakes, batteries, tires, tune-ups, belts and normal servicing. Also, this includes 2 high maintenance vehicles: front-end loader and bucket truck. The front-end loader requires service 2 times per year; the bucket truck must be taken to the dealer to be certified and serviced. Increase is due to major work needed on front-end loader ($3,000).

.5469 R & M Other $155,000

This account is for street sign replacement ($15,000) smaller repairs and maintenance to streets, sidewalks and alleys not funded within the CIP ($100,000); spot markings ($35,000); and miscellaneous emergency and unforeseen repairs ($5,000).

.5521 Uniforms $900

This account is for uniforms including safety shoes for 2.33 full time employees.

.5522 Fuel $7,500

Estimate is based on seven vehicles assigned to this division. Cost is based on a gas price of $2.60 per gallon and a diesel price of $2.75 per gallon.

.5524 Small Tools $1,000

This account is for the purchase of tools and minor equipment.

.5529 Operating Supplies $28,390

This account includes the purchase of cement, mortar, nails, nuts, bolts, lumber, chalk, stain, sealer, plywood, wire ties, right-to-know data, rain gear, safety vests, goggles, flash lights, batteries, barricades, cones, sand bags, swivels, chain link fence repairs, blue fence, aluminum, metal, rivets, recycled benches, swim buoys, beach trash cans, meter post replacement, galvanized pipe, special cantilever brackets and stainless steel strapping for power poles, channel posts, shell, cold patch and signs. Includes maintenance of street medians, plants, trees and lighting.

.5641	**Vehicles**	**$80,000**

Replacement of 2005 Ford F-750 dump truck in accordance with the City-wide vehicle replacement plan.

.5644	**Vehicles Replacement Plan**	**19,250**

This category is for the establishment of a vehicle replacement plan to be used toward the purchase of future vehicles.

.5650	**Capital Improvements**	**$50,000**

Replacement of entrance signs to the City.

PUBLIC SERVICE DEPARTMENT

PARKS

MISSION

Provide Reliable Exceptional Public Services

PROGRAMS

The Streets Maintenance Division maintains the city owned street system including asphalt and concrete streets, curbs, gutters, sidewalks, aprons and alley ways.

ACTION ITEMS

- Perform street maintenance including pothole repair and striping.
- Develop a sign inventory to maintain, replace, remove and install street signage.
- Repair minor concrete sidewalks, curb and gutter damage.
- Coordinate the repair of street lights, cross walk lights and traffic signal devices.
- Implement appropriate maintenance of traffic signage and control when needed.
- Install and remove holiday banners, lights and signs.
- Install and maintain appropriate pole brackets for banners, lights and signs.
- Perform shell alley maintenance.
- Remove graffiti from street facilities; coordinate with the Sherriff's department for gang identification.
- Coordinate for the correction of man hole cover elevations with appropriate utility owners.
- Remove dead animals from city streets and right of way.

MISSION

Provide Reliable Exceptional Public Services

PROGRAMS

The Parks Maintenance Division maintains the public parks and associated facilities including playground equipment, tennis, basketball and shuffleboard courts, benches, fences, signs, parking areas, grills, trash and recycling receptacles, lighting, irrigation systems, grounds maintenance and planting care.

ACTION ITEMS

- Develop a park portfolio for each park to specify routine facility maintenance requirements.
- Develop a short and long range facility repair and replacement portfolio for each park.
- Monitor and inspect contract landscaping and custodial work for adherence to contract specifications.
- Perform routine safety inspections of playground equipment and facilities.
- Ensure dog waste bag stations are supplies.
- Develop, update and maintain a tree inventory.
- Perform landscaping maintenance including tree and bush trimming and removal, turf management, pesticide application, fertilization, disease, insect and weed control, mowing and planting.
- Remove graffiti from park facility surfaces; coordinate with the Sherriff's department for gang identification.

CITY OF ST. PETE BEACH
FY2017 Budget
Public Works - Parks
001-6104-572

ACCOUNT	Div. Acct.# 6104-572	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	122,849	123,632	126,622	127,911	131,334	141,334	81,115	81,115	-38.2%
Other Wages	5130	32	49	1,014	477	2,195	2,195	0	0	-100.0%
Overtime	5140	778	1,222	3,212	929	0	0	4,465	4,465	#DIV/0!
Reimbursable Overtime	5145	0	0		923	0	0	0	0	#DIV/0!
FICA Tax	5210	8,067	8,437	8,541	8,603	10,293	10,293	6,547	6,547	-36.4%
Retirement	5220	50,008	79,640	77,575	59,826	68,154	68,154	62,186	62,186	-8.8%
Employee Insurance	5230	26,381	30,500	31,475	33,736	37,344	37,344	26,198	26,198	-29.8%
Workers Compensation	5240	3,655	4,896	8,129	7,309	7,675	7,675	3,780	3,780	-50.7%
People Costs		**211,769**	**248,376**	**256,568**	**239,714**	**256,995**	**266,995**	**184,291**	**184,291**	-28.3%
Professional & Contractual	5310	266,744	241,247	265,639	238,611	249,500	238,943	267,500	267,500	7.2%
Travel & Training	5400	1,184	758	357	285	1,500	1,500	1,000	1,000	-33.3%
Telephone	5410	5,580	735	582	532	590	590	446	446	-24.4%
Postage	5420	0	0	21	0	0	0	0	0	#DIV/0!
Electric	5431	15,829	13,270	12,422	12,141	12,975	12,975	11,415	11,415	-12.0%
Water	5432	19,321	17,445	18,100	18,884	19,675	19,675	20,980	20,980	6.6%
Reclaimed Water	5433	52,580	56,368	60,868	60,166	60,868	60,868	60,200	60,200	-1.1%
Stormwater	5434	1,366	2,239	2,790	2,863	2,307	3,750	4,858	4,858	110.6%
Equipment Rental	5449	0	706	973	0	1,500	2,082	1,500	1,500	0.0%
Insurance	5450	17,757	14,355	9,225	9,940	10,445	11,621	15,191	15,191	45.4%
Facility Maintenance	5461	55,761	68,308	50,393	65,180	100,000	83,595	100,000	100,000	0.0%
R&M Equipment	5462	867	3,130	2,025	2,623	2,000	2,052	3,500	3,500	75.0%
R&M Vehicles	5463	906	614	1,779	2,023	1,500	1,500	1,500	1,500	0.0%
Classified Advertising	5482	285	0	0	0	0	0	0	0	#DIV/0!
Other Expenses	5499	402	47	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	1,580	1,383	1,146	1,310	1,350	1,350	900	900	-33.3%
Fuel	5522	5,981	6,176	7,007	5,776	6,300	6,300	5,000	5,000	-20.6%
Small Tools	5524	1,136	1,250	1,290	1,301	1,250	1,250	1,500	1,500	20.0%
Agricultural Supplies	5527	13,703	12,117	14,600	17,612	18,500	33,500	30,000	30,000	62.2%
Adoption Supplies	5528	1,155	4,319	2,394	0	4,000	4,000	4,000	4,000	0.0%
Operating Supplies	5529	13,049	5,075	7,884	19,448	27,238	27,238	35,000	35,000	28.5%
Publications & Memberships	5540	50	0	0	25	500	500	500	500	0.0%
Operational Costs		**475,236**	**449,543**	**459,494**	**458,721**	**521,998**	**513,289**	**564,990**	**564,990**	8.2%
Vehicles	5641	14,183	0	0	34,879	0	0	35,000	35,000	#DIV/0!
Vehicle Replac. Plan	5644					9,000	9,000	9,000	9,000	0.0%
Other Equipment	5649	21,570	0	0	9,500	0	13,642	0	0	#DIV/0!
Improv. O/T. Buildings	5700	16,416	9,217	0	0	0	0	0	0	#DIV/0!
Capital Outlays		**52,169**	**9,217**	**0**	**44,379**	**9,000**	**22,642**	**44,000**	**44,000**	388.9%
DIVISION TOTAL		**739,174**	**707,136**	**716,062**	**742,813**	**787,993**	**802,926**	**793,281**	**793,281**	0.7%

People Costs

.5120 Salaries & Wages $81,115

This account reflects 2.3 full time positions. Salaries are determined by the CWA union agreement. The budget includes a 3% merit increase.

.5130 Other Wages $0

No other wages this fiscal year.

.5140 Overtime $4,465

No overtime budgeted for this department.

.5210 FICA Tax $6,547

FICA is budgeted at 7.65% of salaries and overtime.

.5220 Retirement $62,186

Retirement is budgeted at 65.5% for 1.3 full time employees participating in the defined benefit plan. One employee has entered the DROP plan.

.5230 Employee Insurance $26,198

Insurance is budgeted at projected rates for health, life and dental insurance for three full time employees.

.5240 Workers Compensation $3,780

This is the estimated rate based on the risk level for the job classification.

Operating Costs

.5310 Professional/Contractual $267,500

This account is for general maintenance of parks and public green spaces, medians, and ROW tree trimming ;trimming; mulch blowing; Horan and Egan Park fertilizing and pest control, and miscellaneous professional services such as electrical, plumbing and facility repairs.

.5400 Travel & Training $1,000

Various annual seminars and workshops for personnel to stay current on up-to-date Best Management Practices as well as continuing education to maintain certifications.

.5410 Telephone $446

This account is for regular and long distance telephone service and cell phone service for this Division.

.5431 Electricity $11,415

Projected annual cost for parks including shelter and park lighting and irrigation time clocks.

.5432 Water & Wastewater $20,980

This account is to supply park facilities containing water fountains, restrooms and fish cleaning tables with potable water.

.5433 Reclaimed Water $60,200

This account is to supply approximately 75 sites with 105 irrigation systems in city parks, medians, right-of-ways and facilities.

.5434 Stormwater $4,858

Annual city assessment for park facilities. Amount includes proposed assessment increase.

.5449 Equipment Rental $1,500

This account is for equipment such as a skid loader, trencher, lifts, roller and auger.

.5450 Insurance $15,191

Portion of property & flood insurance related to parks as well as automobile liability insurance.

.5461 Facility Maintenance $100,000

This account is for citywide irrigation supplies, hardware, electrical, sign materials, concessions, benches, lumber, ball field clay, bases for 3 fields, tennis nets for 9 courts, basketball goals and nets for 3 courts and miscellaneous repairs for all facilities. Additionally maintenance costs associated with park restrooms such as general electrical, plumbing, windows, doors, painting and roof repairs; wood deck and rail waterproofing; dock and piling repair for Merry Pier; beach shower towers; fire extinguisher testing; public restroom floor tile and grout restoration and pest control service.

.5462 R & M Equipment $3,500

This account is for repairs to small power equipment including Toro ball field machine, John Deere 4600 tractor, gator utility vehicle, turf spreader sprayer, chain saws, trimmers and other small equipment.

.5463 R & M Vehicles $1,500

Funding for this line is for general repairs and maintenance of three (3) total vehicles including brakes, batteries, tires, tune-ups, belts and normal servicing.

.5521 Uniforms $900

This account is for uniforms including safety shoes for two full time employees.

.5522 Fuel $5,000

Estimate is based on the history of five vehicles assigned to this division. Cost is based on a gas price of $2.60 per gallon and a diesel price of $2.75 per gallon.

.5524 Small Tools $1,500

This account is for the purchase of tools and minor equipment such as power blowers, power spreaders, hand power tools, shovels, rakes, brooms, chain saws, pole saw, hedge trimmers and other assorted hand tools.

.5527 Agricultural Supplies $30,000

This account is for plant, turf and tree care and replacement.

.5528 Adoption Supplies $4,000

This account is for memorial benches for parks. Corresponding donations of $1,500 per bench offset the cost for items in this account.

.5529 Operating Supplies $35,000

This account includes the purchase of park and facility accessories, hardware, flags, picnic tables, grills, drinking fountains, trash receptacles etc. Increase is to start replacing items that were put off due to budget constraints.

.5540 Publications & Memberships $500

This account is for membership in the Florida Nursery and Allied Trades Society, Florida Institute of Parks Personnel and the International Society of Arboriculture. These memberships result in reduced training costs. Publications include plant and pest identification books, trade magazines, training CDs and videos.

.5641 **$35,000**

Vehicles

Replacement of 1999 John Deer Tractor in accordance with the vehicle replacement plan.

.5644 **Vehicles Replacement Plan** **$9,000**

This category is for the establishment of a vehicle replacement plan to be used toward the purchase of future vehicles.

PUBLIC SERVICE DEPARTMENT

BEACHES

MISSION

Provide Reliable Exceptional Public Services

PROGRAMS

The Beach Maintenance Division maintains the public beaches, sand dunes and associated facilities including sand dune walk-overs, showers, trash and recycling containers, benches, signs and the sand wall and the associated infrastructure at the Pass A Grille beach.

ACTION ITEMS

- Coordinate with Pinellas County, Florida Fish and Wildlife, Sherriff representatives and others to insure all activities on the beach are conducted in accordance with applicable laws and ordinances.
- Monitor daily contracted garbage and recycling collection. Add a second daily pick-up with city employees from Memorial Day weekend to Labor Day weekend.
- Remove sea deposited debris including crab traps, wood, dead fish and other aquatic detritus washed onto the beach by tidal action at the high water mark on weekdays.
- Manage the sand dunes planting restoration program including sea oat planting and invasive species removal.
- Remove debris and trash blown or thrown onto the sand dunes.
- Maintain the dune walkovers and showers.
- Maintain beach parking areas at Pass A Grille and Upham monitoring garbage removal, pay stations, and other beach infrastructure.
- Be involved in public education and answer questions about ordinance prohibitions and threatening and docile animal species.
- Initiate removal of concrete debris in and around the 1st Avenue Jetty and replace with natural rock as needed.
- Monitor and maintain the sidewalk and fishing pier at 1st Avenue.

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
PUBLIC SERVICES - BEACHES

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Civil Works Crew Chief	0	0	0	0	0	0.33
Public Properties Worker II	***New division previously budgeted in Parks***					1
Public Properties Worker I						1
TOTAL	0	0	0	0	0	2.33

CITY OF ST. PETE BEACH
FY2017 Budget
Public Works - Beach Maintenance
001-6100-572

ACCOUNT	Div. Acct.# 6104-572	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY17 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120						0	87,741	87,741	#DIV/0!
Other Wages	5130						0	1,317	1,317	#DIV/0!
Overtime	5140						0	3,048	3,048	#DIV/0!
Reimbursable Overtime	5145	***New division previously recorded in streets budget***					0	0	0	#DIV/0!
FICA Tax	5210						0	7,046	7,046	#DIV/0!
Retirement	5220						0	32,625	32,625	#DIV/0!
Employee Insurance	5230						0	26,221	26,221	#DIV/0!
Workers Compensation	5240						0	4,089	4,089	#DIV/0!
People Costs		**0**	**0**	**0**	**0**	**0**	**0**	**162,087**	**162,087**	#DIV/0!
Professional & Contractual	5310						0	0	0	#DIV/0!
Travel & Training	5400						0	0	0	#DIV/0!
Telephone	5410						0	0	0	#DIV/0!
Postage	5420						0	0	0	#DIV/0!
Electric	5431						0	0	0	#DIV/0!
Water	5432						0	0	0	#DIV/0!
Reclaimed Water	5433						0	0	0	#DIV/0!
Waste Disposal	5435						0	54,000	54,000	#DIV/0!
Equipment Rental	5449	***monies to be broken out of parks budget by department***					0	1,000	1,000	#DIV/0!
Insurance	5450						0	0	0	#DIV/0!
Facility Maintenance	5461						0	50,000	50,000	#DIV/0!
R&M Equipment	5462						0	6,000	6,000	#DIV/0!
R&M Vehicles	5463						0	1,000	1,000	#DIV/0!
Classified Advertising	5482						0	0	0	#DIV/0!
Other Expenses	5499						0	2,000	2,000	#DIV/0!
Uniforms	5521						0	900	900	#DIV/0!
Fuel	5522						0	2,500	2,500	#DIV/0!
Small Tools	5524						0	600	600	#DIV/0!
Agricultural Supplies	5527						0	0	0	#DIV/0!
Adoption Supplies	5528						0	0	0	#DIV/0!
Operating Supplies	5529						0	31,000	31,000	#DIV/0!
Publications & Memberships	5540						0	0	0	#DIV/0!
Operational Costs		**0**	**0**	**0**	**0**	**0**	**0**	**149,000**	**149,000**	#DIV/0!
Vehicles	5641						0	0	0	#DIV/0!
Vehicle Replac. Plan	5644						0	6,100	6,100	#DIV/0!
Other Equipment	5649						0	0	0	#DIV/0!
Improv. O/T. Buildings	5700						0	0	0	#DIV/0!
Capital Outlays		**0**	**0**	**0**	**0**	**0**	**0**	**6,100**	**6,100**	#DIV/0!
DIVISION TOTAL		**0**	**0**	**0**	**0**	**0**	**0**	**317,187**	**317,187**	#DIV/0!

People Costs

.5120 Salaries & Wages $87,741

This account reflects 2.3 full time positions. Salaries are determined by the CWA union agreement. The budget includes a 2.5% merit increase and $2,025 of additional monies if needed for implementation of an updated pay plan.

.5130 Other Wages $1,317

Lump sum payment for one employee at top of pay grade.

.5140 Overtime $3,048

Estimated overtime for department.

.5210 FICA Tax $7,046

FICA is budgeted at 7.65% of salaries and overtime.

.5220 Retirement $32,625

Retirement is budgeted at 65.5% for 1.3 full time employees participating in the defined benefit plan. One employee has entered the DROP plan.

.5230 Employee Insurance $26,221

Insurance is budgeted at projected rates for health, life and dental insurance for three full time employees.

.5240 Workers Compensation $4,089

This is the estimated rate based on the risk level for the job classification.

Operating Costs

.5433 Waste Disposal $54,000

Cost for trash pickup on beach.

.5449 Equipment Rental $1,000

Monies available if needed for temporary tractor support.

.5461 Facility Maintenance $50,000

Monies for replacement of guard/handrails at beach access points ($30,000) and paint and supplies needed to refurbish Gulf Way Sand-wall ($20,000).

.5462 R & M Equipment $6,000

Maintenance for the beach tractor, beach rake and other equipment.

.5463 R & M Vehicles $1,000

Maintenance for the beach truck.

.5499 Other Expenses $2,000

Monies available if needed.

.5521 Uniforms $900

Uniforms for 2 employees.

.5522 Fuel $2,500

Fuel costs for vehicles assigned to Beaches.

.5524 Small Tools $600

Monies available if needed.

.5529	**Operating Supplies**	**$31,000**

Supplies and materials needed for dune maintenance, dune trash removal, invasive species control, trash cans, beach signage, fencing, showers and concrete rubble removal and replacement with rock at 1st Ave Jetty.

.5641	**Vehicles**	**$0**

No Monies budgeted.

.5644	**Vehicles Replacement Plan**	**$6,100**

Monies budgeted in accordance with vehicle replacement plan.

CITY OF ST. PETE BEACH
FISCAL YEAR 2017
PUBLIC WORKS DEPARTMENT – BEACHES

MISSION

Provide Reliable Exceptional Public Services

PROGRAMS

The Wastewater Division operates, maintains and repairs the City owned wastewater collection system which consists of 2.8 miles of force main, 41.5 miles of gravity lines, 751 manholes, 3 pump stations and 14 lift stations. The system transmits an average of 2.64 million gallons per day to the Water Reclamation Facility in the City of St. Petersburg.

ACTION ITEMS

- Perform significant repairs to the pipe system to eliminate Infiltration and Inundation
- Complete design of the four gravity line cross-overs on Gulf Boulevard
- Complete the reconstruction of Lift Stations 8 and 16
- Complete the installation of a check valve in the pipe exiting Pump Station #1
- Begin Design on the reconstruction of Lift Stations 13 and 14
- Implement a comprehensive pump rehabilitation program schedule
- Validate the pipe system configuration and location of manholes
- Develop and implement a manhole inspection program
- Develop and implement a pipe inspection program
- Utilize new task order maintenance and repair contract for pipe and manholes
- Maintain operational coordination with Treasure Island, Pinellas County and St. Petersburg

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
PUBLIC SERVICES - WASTEWATER

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Public Services Director	0.25	0.25	0.25	0.25	0.25	0.25
Operations Manager	0.25	0.25	0.25	0.25	0.25	0.25
Administrative Services Asst.	0.25	0.25	0.25	0.25	0.25	0.25
Secretary	0	0	0	0	0	0
City Engineer	0.4	0.4	0.4	0.4	0.4	0.4
Engineer Crew Chief	0	0	0	0	0	0.4
Crew Chief	1	1	1	1	0.5	0.8
Utilities Worker III	1	1	1	1	1	1
Utilities Worker II	1	1	1	1	1	2
Utilities Worker I	1	1	1	1	1	0
GIS Technician	0.2	0.2	0	0	0	0
TOTAL	5.35	5.35	5.15	5.15	4.65	5.35

CITY OF ST. PETE BEACH
FY 2017 BUDGET
WASTEWATER REVENUES

ACCOUNT #	DESCRIPTION	FY 2012 Actual	FY2013 Actual	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Budget	% of Revenue	% Change FY15 to FY16
101.331.350	Federal Grant	0	19,879	0	0	0	0	0.0%	#DIV/0!
101.343.510	Sewer Service Charge	4,737,866	4,679,616	5,048,037	5,218,696	5,550,923	6,008,874	15.1%	3.4%
101.361.100	Interest Income	-358	806	823	3,802	1,000	5,000	31.5%	362.1%
101.324.210	Connection Fee-Residential	4,110	1,035	1,035	1,035	1,000	1,000	-3.3%	0.0%
101.324.220	Connection Fee-Commercial	156	0	0	0	0	0	#DIV/0!	#DIV/0!
101.369.000	Misc. Revenues	**0**	**0**	0	0	**0**	**0**	#DIV/0!	#DIV/0!
101.381.101	Loan From CIP Fund	0	0	0	0		**0**	#DIV/0!	#DIV/0!
101.384.000	Loan Proceeds	**0**	**0**	0	5,000,000	**0**	**0**	-100.0%	#DIV/0!
101.389.000	Reseves					1,406,887	3,345,433	#DIV/0!	#DIV/0!
TOTAL REVENUES		**4,741,774**	**4,701,335**	**5,049,895**	**10,223,533**	**6,959,810**	**9,360,307**	-8.4%	**102.5%**

Projected 8.25% rate increase per prior year analysis

232433
1025000

CITY OF ST. PETE BEACH
FY2017 Budget
Public Works - Wastewater Fund
101-6107-535

ACCOUNT	Div. Acct.# 6107-535	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	239,664	232,230	222,770	223,882	218,420	218,420	234,336	234,336	7.3%
Vehicle Allowance	5125	0	0	0	0	0	0	600	600	0.0%
Other Wages	5130	31,208	22,356	25,256	28,760	21,702	21,702	20,082	20,082	-7.5%
Overtime	5140	31,061	41,515	44,017	15,489	25,705	25,705	13,061	13,061	-49.2%
FICA Tax	5210	21,997	21,459	21,904	18,844	18,839	18,839	22,712	22,712	20.6%
Retirement	5220	74,223	107,916	116,721	131,802	123,293	123,293	132,746	132,746	7.7%
Employee Insurance	5230	41,194	45,239	45,444	61,314	63,354	63,354	64,111	64,111	1.2%
Workers Compensation	5240	2,876	3,182	4,893	7,987	8,390	8,390	6,025	6,025	-28.2%
People Costs		**442,223**	**473,897**	**481,004**	**488,079**	**479,703**	**479,703**	**493,673**	**493,673**	2.9%
Professional & Contractual	5310	180,924	77,389	87,177	203,289	86,500	100,192	110,000	110,000	27.2%
Planning & Engineering	5312	0	0	0	0	0	0	0	0	#DIV/0!
Accounting & Auditing	5320	6,851	9,411	7,194	7,245	7,500	7,500	1,491	1,491	-80.1%
Travel & Training	5400	170	0	35	1,660	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	3,914	3,158	2,535	2,478	2,685	2,685	2,780	2,780	3.5%
Postage	5420	0	14	0	49	0	0	0	0	#DIV/0!
Electricity	5431	91,987	81,186	96,437	85,023	95,000	81,000	76,020	76,020	-20.0%
Water	5432	1,804	2,736	2,743	4,948	3,369	3,369	5,643	5,643	67.5%
Wastewater Treatment	5434	2,403,269	2,534,445	2,804,639	2,683,079	2,703,600	2,703,600	2,817,233	2,674,233	-1.1%
True up St. Pete Treatment	5435	20,996	-114,292	-351,574	-201,477	0	0	0	0	#DIV/0!
Equipment Rental	5449	0	0	87,439	1,186	2,224	26,224	12,000	12,000	439.6%
Insurance	5450	32,097	33,498	35,250	34,208	31,490	31,490	39,519	39,519	25.5%
Facility Maintenance	5461	684	1,575	928	2,027	2,000	2,000	5,000	5,000	150.0%
R&M Equipment	5462	22,449	32,190	15,562	22,109	30,000	30,000	30,000	30,000	0.0%
R&M Vehicles	5463	3,283	2,112	5,442	4,738	9,000	9,000	5,000	5,000	-44.4%
Duplicating	5470	0	0	516	0	0	0	0	0	#DIV/0!
Classified Advertising	5482	236	0	505	53	0	0	0	0	#DIV/0!
Other Expenses	5499	174	530	0	999	2,500	4,746	2,500	2,500	0.0%
Office Supplies	5510	516	578	786	787	750	750	750	750	0.0%
Uniforms	5521	2,149	1,976	1,644	1,880	2,250	2,250	1,350	1,350	-40.0%
Fuel	5522	6,240	6,582	10,348	5,980	7,000	7,000	6,500	6,500	-7.1%
Small Tools	5524	1,387	2,141	224	736	1,000	1,000	1,000	1,000	0.0%
Operating Supplies	5529	16,434	6,578	10,469	23,395	14,386	14,386	15,000	15,000	4.3%
Publications & Memberships	5540	548	595	395	330	1,000	30	500	500	-50.0%
Operational Costs		**2,796,113**	**2,682,403**	**2,818,691**	**2,884,723**	**3,004,254**	**3,029,222**	**3,134,286**	**2,991,286**	-0.4%

CITY OF ST. PETE BEACH
FY2017 Budget
Public Works - Wastewater Fund
101-6107-535

ACCOUNT	Div. Acct.# 6107-535	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Adopted Budget	% Change FY16 adj To FY17
Manhole Replacement	5631	57,407	0	0	0	0	0	0	0	#DIV/0!
Lift Station R & R	5632	337,635	258,744	1,895,950	1,646,136	913,600	1,288,999	320,000	320,000	-65.0%
Sewer I & I	5633	48,966	346,674	0	5,597	500,000	957,164	500,000	2,200,000	340.0%
Sub Aqueous	5634	0	4,550	0	0	0	0	0	0	#DIV/0!
Pump Replacements	5635	0	0	0	0	0	0	40,000	40,000	#DIV/0!
Crossovers	5636	0	0	0	0	0	0	630,000	0	#DIV/0!
Telemetry	5637	0	0	0	0	25,000	0	0	0	-100.0%
Valve Vault Repair	5638	0	0	0	0	42,000	42,000	160,000	160,000	281.0%
Force Main	5635	0	0	20,630	53,754	0	694,293	0	0	#DIV/0!
Sewer Expansion North	5639	0	0	0	0	0	0	0	500,000	#DIV/0!
Sewer Expansion South	5640	0	0	0	0	0	0	0	500,000	#DIV/0!
Vehicles	5641	0	28,068	0	0	0	0	50,000	50,000	#DIV/0!
Vehicle Replacement Plan	5644	0	0	0	0	30,250	30,250	5,250	5,250	-82.6%
Other Equipment	5649	488	0	79,379	0	6,500	5,224	9,000	9,000	38.5%
Transfer to CIP	5695	0	12575	100,000	69,774	1,038,125	2,006,475	1,163,823	1,163,823	12.1%
Repayment to General Fd.	5696	285,270	324,640	0	0	0	0	0	0	#DIV/0!
Capital Lease - Vehicles	5700	32,834	0	0	0	71,000	71,000	71,368	71,368	0.5%
Interest Expense - VAC	5726	1,615	0	0	0	6,165	6,165	5,797	5,797	-6.0%
DEP Loan Debt Service	5714	13,629	14,048	14,534	14,924	15,339	15,339	15,855	15,855	3.4%
Interest - DEP Loan	5724	5,821	5,384	4,952	4,506	4,110	4,110	3,594	3,594	-12.6%
Interest - Master Lift	5725	70,721	66,528	62,270	58,158	53,777	53,777	56,196	56,196	4.5%
DEP Loan Debt 2005	5727	161,646	155,496	159,581	163,773	168,330	168,330	165,911	165,911	-1.4%
Loan Payment - Centerstate	5728	0	0	0	0	162,000	162,000	174,000	174,000	7.4%
Interest - CenterState	5729	0	0	0	89210.96	206,583	206,583	194,488	194,488	-5.9%
Administration Fee	5910	207,083	213,295	219,694	226,285	233,074	233,074	240,066	240,066	3.0%
Capital Outlays		**1,223,115**	**1,430,002**	**2,556,991**	**2,332,118**	**3,475,854**	**5,944,784**	**3,805,348**	**5,875,348**	69.0%
DIVISION TOTAL		**4,461,450**	**4,586,303**	**5,856,686**	**5,704,919**	**6,959,810**	**9,453,708**	**7,433,307**	**9,360,307**	34.5%

People Costs

.5120 Salaries & Wages $234,336

This account reflects four full time positions, 80% of the Crew Chief, 40% of the City Engineer and Engineer Technician, 25% of the Public Works Director, Operations Manager and Administrative Assistant. Salaries are determined by the CWA union agreement and the MAPS pay plan. Budget includes a 3% merit increase.

.5125 Vehicle Allowance $600

Represents 25% of the vehicle allowance for the Public Works Director.

.5130 Other Wages $20,082

Amount of stand-by pay for employees.

.5140 Overtime $13,061

Emergency response during off duty hours and to support city sponsored special events.

.5210 FICA Tax $22,712

FICA is budgeted at 7.65% of salaries, other wages and overtime.

.5220 Retirement $132,746

Retirement is budgeted at 65.5% for 3.8 full time employees participating in the defined benefit plan, .9 FTE employees at 10% in the defined contribution plan, .25 employees at 12% in the defined contribution plan.

.5230 Employee Insurance $64,111

Insurance is budgeted at projected rates for health, life and dental insurance for full time employees.

.5240 Workers Compensation $6,025

This is the estimated rate based on the risk level for the job classification.

Operating Costs

.5310 Professional/Contractual $110,000

This account is for professional and contractual services by vendors for routine and emergency repairs for the entire wastewater collection system, billing services from Pinellas County and GIS services as required. This year also includes $10,000 for an analysis of wastewater impact fees that may be applicable for our city to charge.

.5320 Accounting & Auditing $1,491

Wastewater fund's portion of annual audit fee.

.5400 Travel & Training $2,000

Seminars and training programs needed for receiving and retaining certification as Wastewater Collection System Technicians through the Florida Water & Pollution Control Operators Association.

.5410 Telephone $2,780

Funds in this account are expended on local, long distance and cell phone service for this Division. In addition to standard telephone service three (3) auto alarm systems for master stations, and other communication equipment, such as Supervisory Control and Data Acquisition systems are included in this line item.

.5431 Electricity $76,020

Electrical service for seventeen (17) pump/lift stations.

.5432 Water $5,643

This line item is for daily water usage at Master Pump Station to furnish water for the odor control system. The remainder of the account is for wet well wash-downs at the other sixteen (16) pump/lift stations and for metered usage during wastewater line cleaning with the Jet-Truck.

.5434 Wastewater Treatment $2,674,233

The City is obligated by an agreement with the City of St. Petersburg to pay for wastewater treatment. True-ups are done each year to verify actual costs.

.5449 Equipment Rental $12,000

Rental expense for temporary pumps during emergencies.

.5450 Insurance $39,519

Property, automobile and pollution liability insurance for this Division.

.5461 Facility Maintenance $5,000

Funding in this account is for plumbing, electrical, painting and landscaping supplies at the seventeen (17) pump/lift stations.

.5462 R & M Equipment $30,000

This account is for the following:

- Routine maintenance and repair of 17 pump/lift stations (Preventive and normal maintenance of pumps, motors, controls, valves, pipes, rails, related electrical systems, and grease removal equipment.)
- Routine maintenance and repair of other equipment (e.g. point repairs, camera equipment, and jet-truck equipment.)

.5463 R & M Vehicles $5,000

Line item provides funding for maintenance of two (2) vehicles and the jet-truck. Repairs to TV Truck and recording equipment.

.5499 Other Expenses $2,500

This line item is used for disposal of waste removed from Wastewater lines and pump stations, replacement of defective City laterals and miscellaneous expenses.

.5510 Office Supplies $750

This account is for basic office supplies for the Division.

.5521 Uniforms $1,350

This account is for uniforms including safety shoes for four (4) full time employees that work in the field.

.5522 Fuel $6,500

Estimate is based on history of five vehicles assigned to this division. Cost is based on a fuel price of $2.60 per gallon and a diesel price of $2.75 per gallon.

.5524 Small Tools $1,000

Purchase of tools and minor equipment that have worn out.

.5529 Operating Supplies $15,000

Purchase of mineral spirits and degreaser and deodorizer for daily use at all stations. Welding and cutting supplies, lubricants, test kit supplies, traffic control devices, TV camera bulbs and compact discs, gloves, sterile hand towels, soaps, steel fittings, computer software, manhole rings, risers and covers, fertilizer for odor control system, grease control bacteria enzymes to meet state and federal standards, polyvinyl chloride (PVC) pipe and fittings, cast iron pipe, etc.

.5540	**Publications & Memberships**	**$500**

This line item is for a percentage of memberships in the Florida Water Pollution Control Operators Association (FWPCPA), American Public Works Association (APWA) and trade manuals and publications.

.5632	**Lift Station R&R**	**$320,000**

Evaluate and rehabilitate lift station #8 in accordance with capital improvement plan and rehabilitation of lift station # 16.

.5633	**Wastewater I&I**	**$2,200,000**

Continued sealing and repair per Wastewater I & I study performed in FY 15.

.5635	**Pump Replacements**	**$40,000**

Annual overhaul of pumps. Three pumps are scheduled this FY.

.5638	**Valve Vault Repair**	**$160,000**

Project being funded over a two year period. FY17 contains engineering costs ($60,000) and one half of the construction costs ($100,000).

.5639	**Sewer Expansion North**	**$500,000**
.5640	**Sewer Expansion South**	**$500,000**

.5641	**Vehicles**	**$50,000**

Replacement of Ford F-350 in accordance with the vehicle replacement plan.

.5644	**Vehicle Replacement Plan**	**$5,250**

This category is for the establishment of a vehicle replacement plan to be used toward the purchase of future vehicles.

.5649	**Other Equipment**	**$9,000**

Mobile pipe televising camera system.

.5695	**Transfer to CIP**	**$1,163,823**

Wastewater portion of Pass-A-Grille Way and Blind Pass Road projects.

.5700	**Capital Lease - Vehicles**	**$71,368**

First year payment on five year lease of Vac Truck.

.5701	**Capital Lease - Interest**	**$5,797**

First year interest payment on five year lease of Vac Truck.

.5714	**DEP Loan – Debt Service**	**$15,885**

This amount is for debt service on 2003 State Revolving Fund loan.

.5724	**DEP Loan – Interest**	**$3,594**

This amount is for debt service interest on 2003 State Revolving Fund loan.

.5725	**Interest – Master Lift**	**$56,196**

This amount is for debt service interest on 2005 State Revolving Fund loan.

.5727	**DEP Loan – Debt Service**	**$165,911**

This amount is for debt service on 2005 State Revolving Fund loan.

.5728	**Bank Loan – Debt Service**	**$174,000**

This amount is for debt service on 2015 bank note.

.5729	**Bank Loan – Interest**	**$194,488**

This amount is for debt service interest on 2015 bank note.

.5910	**Administrative Fee**	**$240,066**

Charges for administrative services to the Wastewater Fund, such as general management and administration, finance, personnel, budgeting, risk management, City Clerk services, building maintenance etc.

MISSION

Provide Reliable Exceptional Public Services

PROGRAMS

The Reclaimed Water Division operates repairs and maintains the Reclaimed Water system through a contractual arraignment with Pinellas County Utilities. The system services approximately 2,900 customers delivering an average of 3.0 million gallons per day of irrigation water. Utilization of Reclaimed Water reduces the consumption of potable water resulting in considerable savings for property owners and reduces the island's dependency on the regional drinking water supply.

ACTION ITEMS

- Issue permits to hook up or disconnect to the reclaimed water system
- Maintain the customer data base
- Perform utility locates for construction projects
- Coordinate with road construction projects to implement repairs to prevent cutting newly installed pavement

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
PUBLIC SERVICES - RECLAIMED

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Public Services Director	0.1	0.1	0.1	0.1	0.1	0.05
Operations Manager	0.1	0.1	0.1	0.1	0.1	0.05
Administrative Services Asst.	0.1	0.1	0.1	0.1	0	0.05
Secretary	0	0	0	0	0.1	0
City Engineer	0.2	0.2	0.2	0.2	0.2	0.05
Engineer Technician	0	0	0	0	0	0.05
Utilities Crew Chief	0	0	0	0	0	0.1
Utility Maintenance Worker II	1	1	1	1	1	1
TOTAL	1.5	1.5	1.5	1.5	1.5	1.35

CITY OF ST. PETE BEACH
FY17 BUDGET
RECLAIMED WATER REVENUES

ACCOUNT#	DESCRIPTION	FY2012 Actual	FY2013 Actual	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Budget	% of Revenue	% Change FY16 to FY17
102.329.100	Recl Wtr Permits	**125**	**0**	**525**	**0**	**0**	**0**	0.0%	-100.0%
102.329.200	Connection Related Fee	**1,125**	**0**	**0**	**0**	**0**	**0**		
102.343.310	Recl Wtr Service Charges	**781,555**	**775,886**	**842,702**	**846,638**	**844,000**	**845,000**	61.8%	-0.2%
102.361.100	Interest Income	**9,616**	**726**	**980**	**1,189**	**1,000**	**2,600**	0.1%	118.6%
102.369.000	Misc.	**0**	**0**	**0**	**985**	**0**	**0**	0.1%	-100.0%
102.324.210	Impact Fees-Residential	**1,275**	**1,275**	**1,200**	**1,650**	**1,200**	**900**	0.1%	-45.5%
102.324.220	Impact Fees-Commercial	**0**	**0**	**225**	**0**	**225**	**300**	0.0%	#DIV/0!
102.369.200	Pine Co. Electric Reimb	**12,963**	**21,900**	**18,452**	**20,174**	**18,452**	**20,174**	1.5%	0.0%
102.369.900	Other - US Treasuries	**500,000**	**500,000**	**500,000**	**500,000**	**0**	**0**	36.5%	-100.0%
TOTAL REVENUES		**1,306,660**	**1,299,787**	**1,364,084**	**1,370,636**	**864,877**	**868,974**	100.0%	-36.6%
102.389.000	Reserves	**0**	**0**	**0**	**0**	**247,479**	**266,937**	0.0%	#DIV/0!
TOTAL ALL FUNDING SOURCES		**1,306,660**	**1,299,787**	**1,364,084**	**1,370,636**	**1,112,356**	**1,135,911**	100.0%	-17.1%

No Rate Increase Requested

CITY OF ST. PETE BEACH
FY2017 Budget
RECLAIMED WATER FUND Public Works - Reclaimed Water
102-6108-537

ACCOUNT	Div. Acct.# 6108-537	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	62,989	65,261	63,800	60,512	66,198	66,198	57,779	57,779	-12.7%
Other Wages	5130	2,102	1,609	3,499	4,527	2,151	2,151	3,233	3,233	50.3%
Overtime	5140	1,576	843	2,110	340	0	0	1,288	1,288	#DIV/0!
FICA Tax	5210	4,991	4,949	5,300	4,789	5,270	5,270	4,767	4,767	-9.5%
Retirement	5220	15,980	15,234	2,797	4,460	3,160	3,160	34,230	34,230	983.2%
Employee Insurance	5230	12,832	11,305	10,025	11,968	13,865	13,865	11,781	11,781	-15.0%
Workers Compensation	5240	1506	2,218	3,411	1,747	1,835	1,835	1,528	1,528	-16.7%
People Costs		**101,977**	**101,420**	**90,942**	**88,343**	**92,479**	**92,479**	**114,606**	**114,606**	23.9%
Professional & Contractual	5310	228,203	173,521	167,832	221,582	151,591	151,591	230,000	230,000	51.7%
Accounting & Auditing	5320	962	962	1,010	440	1,900	1,900	1,728	1,728	-9.1%
Telephone	5410	369	688	256	213	260	260	240	240	-7.7%
Postage	5420	19	0	0	4	0	0	0	0	#DIV/0!
Electricity	5431	30,588	49,772	37,527	44,339	33,000	33,000	51,612	51,612	56.4%
Reclaimed Water	5433	82,787	73,310	61,146	70,574	65,000	65,000	65,000	65,000	0.0%
Insurance	5450	3,437	1,963	2,289	1,843	1,965	1,965	2,269	2,269	15.5%
R&M Bldgs & Grounds	5461	50	92	0	0	0	0	0	0	#DIV/0!
R&M Equipment	5462	0	0	0	0	0	1,270	0	0	#DIV/0!
R&M Vehicles	5463	225	1,034	538	425	300	300	500	500	66.7%
Duplicating	5470	0	0	0	0	0	0	0	0	#DIV/0!
Other Expenses	5499	0	34		0	0	0	0	0	#DIV/0!
Uniforms	5521	272	449	335	182	450	450	450	450	0.0%
Fuel	5522	2,215	1,990	2,492	1,150	2,000	2,000	2,000	2,000	0.0%
Operating Supplies	5529	7,147	12,776	7,602	828	10,000	8,730	5,000	5,000	-50.0%
Operational Costs		**356,274**	**316,592**	**281,028**	**341,580**	**266,466**	**266,466**	**358,799**	**358,799**	34.7%
Vehicle	5641	0	0	0	0	0	24,166	0	0	#DIV/0!
Vehicle Replacement Plan	5644	0	0	0	0	5,250	5,250	5,250	5,250	0.0%
Other Equipment	5649	44,769	0	0	0	0	0	0	0	#DIV/0!
Capital Improvements	5655	0	0	0	0	200,000	200,000	25,000	25,000	-87.5%
Transfer to CIP	5695	0	3,435	50,000	1,831	400,000	400,000	481,785	481,785	20.4%
Repayment to General Fund	5696	0	71,176	71,176	0	71,176	71,176	71,176	71,176	0.0%
Debt Service Payment	5714	597,101	597,101	597,101	576,600	0	0	0	0	#DIV/0!
Administration Fee	5910	124,026	70,452	72,566	74,743	76,985	76,985	79,295	79,295	3.0%
Capital Outlays		**765,896**	**742,164**	**790,843**	**653,173**	**753,411**	**777,577**	**662,506**	**662,506**	-12.1%
DIVISION TOTAL		**1,224,147**	**1,160,176**	**1,162,813**	**1,083,096**	**1,112,356**	**1,136,522**	**1,135,911**	**1,135,911**	2.1%

People Costs

.5120 Salaries & Wages $57,779

This account reflects one full time position, 5% of the City Engineer and Engineer Technician, and 5% funding of the Public Works Director, Operations Manager and Administrative Assistant. Budget includes a 3% merit increase.

.5135 Other Wages $3,233

Cost of one employee on standby.

.5140 Overtime $1,288

Overtime is budgeted for this fund.

.5210 FICA Tax $4,767

FICA is budgeted at 7.65% of salaries and other wages.

.5220 Retirement $34,230

Retirement is budgeted at 10% for .25 full time employees in the defined contribution plan, 12% for .05 full time employee in the defined contribution plan and 65.5% of .1 employee participating in the defined benefit plan. One employee is in the DROP plan where no contribution is required.

.5230 Employee Insurance $11,781

Insurance is budgeted at projected rates for health, life and dental insurance for full time employees.

.5240 Workers Compensation $1,528

This is the estimated rate based on the risk level for the job classification.

Operating Costs

.5310 Professional/Contractual $230,000

This account is to pay Pinellas County for the operation and maintenance per inter-local agreement and other contractors as necessary. Their maintenance includes leak repair and emergency generator tests. Operations include treatment, pumping, engineering, inspections and utility billing.

.5320 Accounting & Auditing $1,728

Reclaimed Water Fund's portion of annual audit fee.

.5410 Telephone $240

Funds in this account are expended on local, long distance and cell phone service for this Division. In addition to standard telephone service one (1) additional line for a remote telemetry unit to send pump station information to Pinellas County is funded and 1/10 of the phone costs for the Director.

.5420 Postage $0

Sending letters is rare with email today. Any needed postage will be taken out of Administration Division.

.5431 Electricity $51,612

These funds are for the annual estimated shared cost with Pinellas County to operate the booster pump station, motors, air conditioning and monitoring equipment in accordance with an inter-local agreement.

.5433 Reclaimed Water Treatment $65,000

Inter-local agreement to provide treated reclaimed water pumped from the Pinellas County South Cross Bayou Wastewater Treatment Facility.

.5450	**Insurance**	**$2,269**

Property insurance costs related to the motor control building.

.5461	**R & M Buildings & Grounds**	**$0**

With recent capital improvements, we do not project any needed maintenance this year.

.5463	**R & M Vehicles**	**$500**

Funding for one (1) vehicle used for locates and reclaimed water tasks.

.5521	**Uniforms**	**$450**

Uniform including safety shoes for one (1) full time employee that works in the field.

.5522	**Fuel**	**$2,000**

Estimate is based on one vehicle assigned to this division. Cost is based on a fuel price of $2.60 per gallon.

.5529	**Operating Supplies**	**$5,000**

This account is to be used to purchase “Band-it” supplies, service boxes, hose connection assemblies, paint, signs, glue, washers and fittings. Increased this year to purchase cold patch to perform street patching after leak repairs are made by Pinellas County.

.5641	**Vehicles**	**$0**

No vehicles are scheduled to be replaced this year.

.5644	**Vehicle Replacement Plan**	**$5,250**

This category is for the establishment of a vehicle replacement plan to be used toward the purchase of future vehicles.

.5649	**Other Equipment**	**$0**

No additional equipment is scheduled to be purchased this year.

.5655	**Capital Improvements**	**$25,000**

Capital improvements to the City's reclaimed water system infrastructure.

.5695	**Transfer to CIP**	**$481,785**

Capital improvements to the City's reclaimed water system in connection with the Pass-A-Grille Way project – Phase II.

.5696	**Repayment to General Fund**	**$71,176**

This amount is for debt service on past General Fund loans.

.5910	**Administrative Fee**	**$79,295**

Charges for administrative services to the Reclaimed Water Fund, such as general management and administration, finance, personnel, budgeting, risk management, City Clerk services, building maintenance etc.

MISSION

Provide Reliable Exceptional Public Services

PROGRAMS

The Stormwater Water Division operates repairs and maintains the Stormwater system consisting of storm drain inlets a pipe conveyance system and outfall devices. The system also contains storm water baffle boxes, catch basins, rain gardens and retention basins designed to hold back Stormwater from rushing into the bay. This allows solids, floating debris and chemicals to be cleaned out or absorbed in a natural water purification process before entering the ground water system or the bay.

ACTION ITEMS

- Continue to partner with the County and South West Florida Water Management District on grant opportunities to improve our system.
- Complete an inventory of the system to design a comprehensive maintenance plan
- Continue to model Stormwater basins to improve the drainage program and reduce street flooding
- Meet our National Pollutant Discharge Elimination System (NPDES) permit requirements

CITY OF ST. PETE BEACH
FY 17 PERSONNEL SUMMARY
PUBLIC SERVICES - STORMWATER

POSITION	FY12	FY13	FY14	FY15	FY16	FY17
Public Services Director	0.15	0.15	0.15	0.15	0.15	0.15
Operations Manager	0.15	0.15	0.15	0.15	0.15	0.15
Administrative Assistant	0.15	0.15	0.15	0.15	0	0.15
Secretary	0	0	0	0	0.15	0
City Engineer	0.2	0.2	0.2	0.2	0	0
Project Manager	0	0	0	0	0.2	0.2
Engineer Technician	0	0	0	0	0	0.2
Crew Chief	0	0	0	0	0.25	0.1
Utilities Worker I	0	0	0	1	1	2
TOTAL	0.65	0.65	0.65	1.65	1.9	2.95

CITY OF ST. PETE BEACH
FY 2017 BUDGET
STORMWATER REVENUES

ACCOUNT #	DESCRIPTION	FY2012 Actual	FY2013 Actual	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Budget	% of Revenue	% Change FY16 to FY17
103.331.620	Federal Grant FEMA	2,722	84,344	0	0	0	0	#DIV/0!	#DIV/0!
103.334.620	State Grants	454	14,057	0	0	2,728,500	2,981,242	74.5%	9.3%
103.343.510	Stormwater Assess.	268,612	285,899	286,538	290,668	415,480	427,944	10.7%	3.0%
103.343.520	Stormwater 2nd Tier	341,954	351,351	349,625	354,300	437,031	589,992	14.7%	35.0%
103.345.900	Mitigation App. Fee	400	0	0	0	0	0	0.0%	#DIV/0!
103.361.100	Interest Income	-97	100	-182	824	0	5,000	0.1%	#DIV/0!
103.363.210	Impact Fees	0	0	0	0	0	0	0.0%	#DIV/0!
103.369.000	Misc. Revenues	27	0	0	0	0	0	0.0%	#DIV/0!
103.381.100	Loan	0	0	0	3,000,000	0	0	0.0%	#DIV/0!
TOTAL REVENUES		**614,071**	**735,751**	**635,981**	**3,645,791**	**3,581,011**	**4,004,178**	100.0%	11.8%
103.389.000	**Reserves**	**0**	**0**	**0**	**0**	**749,368**	**1,118,100**	0.0%	49.2%
TOTAL ALL FUNDING SOURCES		**614,071**	**735,751**	**635,981**	**3,645,791**	**4,330,379**	**5,122,278**	100.0%	18.3%

Projected increase of 3% on the first tier assessment and 35% on the second tier assessment.

CITY OF ST. PETE BEACH
FY2017 Budget
STORMWATER FUND Public Works - Stormwater
103-6108-537

ACCOUNT	Div. Acct.# 6108-537	FY12 Actual Expend	FY13 Actual Expend	FY14 Actual Expend	FY15 Actual Expend	FY16 Adopted Budget	FY16 Amended Budget	FY17 Manager Proposed	FY17 Proposed Budget	% Change FY16 adj To FY17
Salaries & Wages	5120	48,301	42,493	39,716	45,362	77,343	77,343	114,190	114,190	47.6%
Other Wages	5130	0	378	1,172	3,366	0	0	1,760	1,760	#DIV/0!
Overtime	5140	0	0	0	647	0	0	2,568	2,568	#DIV/0!
FICA Tax	5210	3,295	2,969	3,109	3,476	6,479	6,479	9,100	9,100	40.5%
Retirement	5220	3,646	3,554	3,715	14,642	34,733	34,733	51,525	51,525	48.3%
Employee Insurance	5230	5,024	5,291	4,328	9,442	18,481	18,481	26,982	26,982	46.0%
Workers Compensation	5240	734	1,082	1,664	156	165	165	2,254	2,254	1266.3%
People Costs		**61,000**	**55,766**	**53,703**	**77,091**	**137,201**	**137,201**	**208,379**	**208,379**	51.9%
Professional & Contractual	5310	79,490	134,517	72,742	94,060	145,913	140,569	100,000	100,000	-31.5%
Planning & Engineering	5312	46,971	54,904	4,188	199	20,000	20,000	10,000	10,000	-50.0%
NPDES Consulting	5313	9,121	4,763	9,298	7,732	17,340	17,340	17,340	17,340	0.0%
Accounting/Auditing	5320	4,000	87	782	0	1,000	1,000	6,728	6,728	572.8%
Travel & Training	5400	676	593	1,103	-736	500	500	2,500	2,500	400.0%
Telephone	5410	0	0	49	70	165	165	173	173	4.8%
Postage	5420	10,136	0	0	3,632	500	500	500	500	0.0%
R&M Vehicles	5463	0	0	300	86	300	300	2,000	2,000	566.7%
R&M - Other	5469	0	0	16,223	0	0	0	0	0	#DIV/0!
Duplicating	5470	200	0	0	0	0	0	0	0	#DIV/0!
Advertising	5482	3,771	0	0	1,676	0	0	0	0	#DIV/0!
Other Expenses	5499	205	0	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	0	0	0	0	450	450	900	900	100.0%
Fuel	5522	0	0	0	0	1,600	1,600	250	250	-84.4%
Small Tools	5524	0	0	0	0	1,000	1,000	500	500	-50.0%
Operating Supplies	5529	18,521	140	52	4,856	7,000	7,000	5,000	5,000	-28.6%
Publications & Memberships	5540	1,106	0	240	593	500	500	500	500	0.0%
Operational Costs		**174,196**	**195,003**	**104,975**	**112,168**	**196,268**	**190,924**	**146,391**	**146,391**	-25.4%
Vehicle	5641	0	10,916	0	0	0	6,000	0	0	#DIV/0!
Vehicle Replacement Plan	5644	0	0	0	0	5,250	5,250	5,250	5,250	0.0%
Other Equipment	5649	7,261	0	9,894	61,066	0	0	0	0	#DIV/0!
Capital Improvements	5655	36,170	130,304	54,876	61,066	0	0	100,000	100,000	#DIV/0!
Transfer to CIP	5695	0	43,390	100,000	100,137	3,746,600	7,742,423	4,247,573	4,248,339	13.4%
Debt Payment - Capital One	5715	0	0	0	0	84,000	84,000	171,000	171,000	103.6%
Interest - Capital One	5716	0	0	0	0	84,075	84,075	84,768	84,768	0.8%
Administration Fee	5910	12,774	70,452	72,566	74,743	76,985	76,985	79,295	79,295	3.0%
Capital Outlays		**56,205**	**255,061**	**237,336**	**297,012**	**3,996,910**	**7,998,733**	**4,687,886**	**4,688,652**	17.3%
DIVISION TOTAL		**291,402**	**505,831**	**396,014**	**486,272**	**4,330,379**	**8,326,858**	**5,042,656**	**5,043,422**	16.5%

People Costs

.5120 Salaries & Wages $114,190

This account reflects two Maintenance Worker I positions, .1 of Utility Crew Chief, 15% of the Public Works Director, Operations Manager and Administrative Assistant, 25% of the Crew Chief and 20% of the City Engineer and Engineer Technician salaries and wages. Budget includes a 3% merit increase.

.5130 Other Wages $1,760

This account is used for payouts to retirees as well as lump sum payments for employees over the salary cap. There are no anticipated expenses.

.5140 Overtime $2,568

To record overtime for fund.

.5210 FICA Tax $9,100

FICA is budgeted at 7.65% of salaries and other wages.

.5220 Retirement $51,465

Retirement is budgeted 10% for 1 full time employee in the defined contribution plan, 12% for .15 full time employee in the defined contribution plan and 65.5% for 2.33 full time employees in the defined benefit plan.

.5230 Employee Insurance $26,982

Insurance is budgeted at projected rates for health, life and dental insurance for 3.15 full time employees.

.5240 Workers Compensation $2,254

This is the estimated rate based on the risk level for the job classification.

Operating Costs

.5310 Professional/Contractual $100,000

Legal, consulting and Pinellas County fees related to the annual stormwater assessment; street sweeping contract; stormwater outfall clearing/cleaning; routine and emergency stormwater collection system repairs and maintenance.

.5312 Planning/Engineering $10,000

The City has 175 separate drainage basins of various sizes.

.5313 NPDES Consulting $17,340

Compliance for National Pollutant Discharge Elimination System (NPDES) permit.

.5320 Accounting & Auditing $6,728

Stormwater Fund's portion of annual audit fee.

.5400 Travel & Training $2,500

Training required under NPDES stormwater permit.

.5410 Telephone $173

Nominal costs associated with one phone access for this division.

.5420 Postage $500

Miscellaneous items that may require postage.

.5463 R&M Vehicles $2,000

Funding for one (1) vehicle used for stormwater tasks.

.5499	**Other Expenses**	**$0**

No monies budgeted for next fiscal year.

.5521	**Uniforms**	**$900**

This account is for uniforms including safety shoes for two full-time employees.

.5522	**Fuel**	**$250**

Estimate is based on history of a partial vehicle assigned to this division. Costs are based on a fuel price of $2.60 per gallon.

.5524	**Small Tools**	**$500**

This account is for the purchase of tools and minor equipment needed for the repair and maintenance of Stormwater facilities.

.5529	**Operating Supplies**	**$5,000**

Materials and supplies for minor stormwater collection system repairs that can be performed in-house by city staff. This includes the purchase of a chain cutter.

.5540	**Publications & Memberships**	**$500**

Membership in regional group.

.5644	**Vehicle Replacement Plan**	**$5,250**

This category is for the establishment of a vehicle replacement plan to be used toward the purchase of future vehicles.

.5655	**Capital Improvements**	**$100,000**

Per Capital Improvement Plan.

.5695 Transfer to CIP $4,248,339

Major expenditure is for work being done on Pass A Grille Way – Phase II and Blind Pass Road.

.5715 Bank Note - Principal $171,000

Principal payment on 2015 bank note.

.5716 Bank Note - Interest $84,768

Interest payment on 2015 bank note.

.5910 Administrative Fee $79,925

Charges for administrative services to the Stormwater Fund, such as general management and administration, finance, personnel, budgeting, risk management, City Clerk services, building maintenance etc.

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES: 35

DEPARTMENT: General Fund Summary

COST SCHEDULE

Department:	Total # of Vehicles	# of Take Home Cars	Replace. Year	Reserve For Veh.	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	TOTAL FY17-2021
City Manager	1	0	Var.	$ -	$ -	$ -	$ -	$ 18,000	$ 3,000	$ 21,000
Code Enforcement	1	0	Var.	$ -	$ 19,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 31,000
Building Services	3	1	Var.		$ 19,000	$ 19,000	$ 22,000	$ 6,000	$ 6,000	$ 72,000
Parking Enforcement	2	0	Var.	$ -	$ 5,800	$ 5,800	$ 5,800	$ 5,800	$ 5,800	$ 29,000
Fire	11	2	Var.	$ 50,000	$341,500	$201,500	$121,500	$121,500	$121,500	$ 907,500
Public Svce - Bldgs	2	0	Var.	$ 22,000	$ 17,000	$ 17,000	$ 6,000	$ 8,200	$ 8,200	$ 56,400
Public Svce - Streets	5	0	Var.	$ 59,250	$ 59,250	$ 21,950	$ 21,950	$ 21,950	$ 21,950	$ 147,050
Public Svce - Parks	5	0	Var.	$ 9,000	$ 44,000	$ 57,500	$ 19,000	$ 24,000	$ 24,000	$ 168,500
Public Svce - Beach	2	0	Var.	$ 3,500	$ 6,100	$ 6,100	$ 6,100	$ 6,100	$ 6,100	$ 30,500
Recreation	3	0	Var.	$ 15,000	$ 15,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 27,000
SUBTOTAL	35	3		$ 158,750	$526,650	$334,850	$208,350	$217,550	$202,550	$ 1,489,950

FUNDING SOURCES (Itemize)										
Reserves				$ 158,750						
Penny for Pinellas					$ 80,000	$ 80,000	$ -		$ -	$ 160,000
General Fund					$266,650	$254,850	$208,350	$217,550	$202,550	$ 1,149,950
County EMS					$180,000					$ 180,000
TOTAL				$ 158,750	$526,650	$334,850	$208,350	$217,550	$202,550	$ 1,489,950

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES	1

DEPARTMENT:	City Manager
DIVISION:	

COST SCHEDULE

Vehicle # / ID	**VEHICLE:**	Assigned To:	**Current Mileage**	**Replace. Year**	**Reserves for Veh.**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**TOTAL FY17-2021**
200/4336	2011 Ford Fusion	Pool Car		2020	$ -				**$ 18,000**	$ 3,000	$ 21,000
					$ -						$ -
	SUBTOTAL				$ -	$ -	$ -	$ -	$ 18,000	$ 3,000	$ 21,000
	FUNDING SOURCES (Itemize)										
	General Fund				$ -	$ -	$ -	$ -	$ 18,000	$ 3,000	$ 21,000
	TOTAL				$ -	$ -	$ -	$ -	$ 18,000	$ 3,000	$ 21,000

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES:	1

DEPARTMENT:	Community Develop
DIVISION:	Code Enforcement

COST SCHEDULE

Vehicle # / ID	**VEHICLE:**	Assigned To:	**Current Mileage**	**Replace. Year**	**Reserves for Veh.**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**TOTAL FY17-21**
New	Nissan Pick up				$ -	**$ 19,000**	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$31,000
	SUBTOTAL				$ -	$ 19,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$31,000

	FUNDING SOURCES (Itemize)										
	Penny for Pinellas				$ -	$ -	$ -		$ -		$ -
	General Fund				$ -	$ 19,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$31,000
	TOTAL				$ -	$ 19,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$31,000

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES:	3

DEPARTMENT:	Community Develop
DIVISION:	Building Services

COST SCHEDULE

Vehicle # / ID	**VEHICLE:**	Assigned To:	**Current Mileage**	**Replace. Year**	**Reserves for Veh.**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**TOTAL FY17-2021**
141/7953	2007 Ford Explorer	Bldg. Official	62,826	2018	$ -		**$19,000**	$ 3,000	$ 3,000	$ 3,000	$ 28,000
142/8415	2008 Ranger Pickup	Building Insp	27,421	2019	$ -			**$19,000**	$ 3,000	$ 3,000	$ 25,000
New	Nissan Pick up	Building Insp				$ 19,000					$ 19,000
	SUBTOTAL				$ -	$ 19,000	$19,000	$22,000	$ 6,000	$ 6,000	$ 72,000
	FUNDING SOURCES (Itemize)										
	Penny for Pinellas				$ -	$ -	$ -		$ -		$ -
	General Fund				$ -	$ 19,000	$19,000	$22,000	$ 6,000	$ 6,000	$ 72,000
	TOTAL				$ -	$ 19,000	$19,000	$22,000	$ 6,000	$ 6,000	$ 72,000

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES:	2

DEPARTMENT:	Finance
DIVISION:	Parking Enforcement

COST SCHEDULE

Vehicle # / ID	**VEHICLE:**	Assigned To:	**Current Mileage**	**Replace. Year**	**Reserves for Veh.**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**TOTAL FY17-2021**
102/	2015 Nissan Frontier	Parking	5,302	2025		$ 2,900	$ 2,900	$ 2,900	$ 2,900	$ 2,900	$ 14,500
140/8062	2016 Nissan Pickup	Parking	New	2026		$ 2,900	$ 2,900	$ 2,900	$ 2,900	$ 2,900	$ 14,500
	SUBTOTAL				$ -	$ 5,800	$ 5,800	$ 5,800	$ 5,800	$ 5,800	$ 29,000
	FUNDING SOURCES (Itemize)										
	Penny for Pinellas				$ -	$ -		$ -			$ -
	General Fund				$ -	$ 5,800	$ 5,800	$ 5,800	$ 5,800	$ 5,800	$ 29,000
	TOTAL				$ -	$ 5,800	$ 5,800	$ 5,800	$ 5,800	$ 5,800	$ 29,000

CITY OF ST. PETE BEACH
EQUIPMENT REPLACEMENT PLAN
FY2016 - FY2020

TOTAL NUMBER OF VEHICLES: 11
(2 vehicles not being replaced)

DEPARTMENT: Fire
DIVISION:

COST SCHEDULE

Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	Reserve For Veh	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	TOTAL FY17-2021
SB400/6995	2013 Ford Explorer	Fire Marshall		2021	$ -	$ -	$ -	$ -		$ 40,000	$ 40,000
SB401/9952	2001 Ford Expedition	Inspector		2019				$ 40,000			$ 40,000
SB100/4556	2013 Ford Explorer	Fire Chief		2020	$ -	$ -	$ -	$ -	$ 40,000		$ 40,000
E23/570	1996 Pierce Engine	Station # 22		2024		$ 80,000	$ 80,000				$ 160,000
S22/	2013 Squad	Station # 22		2028	$ 25,000						$ -
R23/8125	2012 Ford Rescue	New Rescue		2023		$ 21,500	$ 21,500	$ 21,500	$ 21,500	$ 21,500	$ 107,500
R22/7866	2001 Rescue Vehicle	Station # 22				$ 180,000					$ 180,000
T23/7571	2012 E-1 Ladder	Station # 23		2032	$ -	$ 35,000	$ 35,000	$ 35,000	$ 35,000	$ 35,000	$ 175,000
E22/6359	2006 Pierce Engine	Station # 22		2021	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	**$ 25,000**	$ 125,000
U23/3257	2005 Chevy Suburban	District Chief		2020	$ -	$ -	$ 40,000	$ -		$ -	$ 40,000
U22/8224	2000 Ford 250 P/U	Station # 22		no replac							$ -
	SUBTOTAL				$ 50,000	$ 341,500	$ 201,500	$ 121,500	$ 121,500	$ 121,500	$ 907,500
	* Originally slated for no replacement										$ 907,500
	FUNDING SOURCES (Itemize)										
	Reserves				$ 50,000						
	Penny for Pinellas					$ 80,000	$ 80,000				$ 160,000
	General Fund					$ 81,500	$ 121,500	$ 121,500	$ 121,500	$ 121,500	$ 567,500
	County EMS					$ 180,000					$ 180,000
	TOTAL				$ 50,000	$ 341,500	$ 201,500	$ 121,500	$ 121,500	$ 121,500	$ 907,500

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES:	3 (2 vehicles not being replaced)	**DEPARTMENT:**	Public Services
		DIVISION:	Recreation

COST SCHEDULE

Vehicle # / ID	**VEHICLE:**	Assigned To:	**Current Mileage**	**Replace. Year**	**Reserves for Veh.**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**TOTAL FY17-2021**
1383	2010 Gem Electric	Recreation		no replac	$ -						$ -
184/9891	1999 Chevy Van	Recreation		2017	$ 15,000	**$ 15,000**	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 27,000
185/623	2001 Chevy Suburban	Recreation		no replac							$ -
	SUBTOTAL				$ 15,000	$ 15,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 27,000
	FUNDING SOURCES (Itemize)										
	Penny for Pinellas				$ -	$ -	$ -	$ -	$ -		$ -
	General Fund					$ 15,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 27,000
	Reserves				$ 15,000						
	TOTAL				$ 15,000	$ 15,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 27,000

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES:	2

DEPARTMENT:	Public Services
DIVISION:	Building Maintenance

COST SCHEDULE

Vehicle # / ID	**VEHICLE:**	Assigned To:	**Current Mileage**	**Replace. Year**	**Reserves for Veh.**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**TOTAL FY17-2021**
141/8184	2008 Ford F-250	Building Maint.		2018	$ 12,000	$ 12,000	**$ 12,000**	$ 3,000	$ 5,200	$ 5,200	$ 37,400
171/2984	2004 Silverado	Building Maint.		2017	$ 10,000	$ 5,000	**$ 5,000**	$ 3,000	$ 3,000	$ 3,000	$ 19,000
	SUBTOTAL				$ 22,000	$ 17,000	$ 17,000	$ 6,000	$ 8,200	$ 8,200	$ 56,400
	FUNDING SOURCES (Itemize)										
	Penny for Pinellas				$ -		$ -				$ -
	General Fund					$ 17,000	$ 17,000	$ 6,000	$ 8,200	$ 8,200	$ 56,400
	Reserves				$ 22,000						
	TOTAL				$ 22,000	$ 17,000	$ 17,000	$ 6,000	$ 8,200	$ 8,200	$ 56,400

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES:	5

DEPARTMENT:	Public Services
DIVISION:	Streets

COST SCHEDULE

Vehicle # / ID	**VEHICLE:**	Assigned To:	**Current Mileage**	**Replace. Year**	**Reserves for Veh.**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**TOTAL FY17-2021**
139/2767	2001 Ford F750 Dump	Streets		2017	$ 40,000	**$ 40,000**	$ 2,700	$ 2,700	$ 2,700	$ 2,700	$ 50,800
132/4976	2015 Ford 350 Utility	Streets		2025	$ 4,500	$ 4,500	$ 4,500	$ 4,500	$ 4,500	$ 4,500	$ 22,500
138/2698	2008 John Deere Loader	1/2	n/a	2023	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 26,250
144/5113	2011 Bucket Truck	Streets		2021	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ 6,000	**$ 6,000**	$ 30,000
0585	2010 John Deere Tractor	Streets	n/a	2025	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 17,500
	SUBTOTAL				$ 59,250	$ 59,250	$ 21,950	$ 21,950	$ 21,950	$ 21,950	$ 147,050

	FUNDING SOURCES (Itemize)										
	Penny for Pinellas				$ -		$ -				$ -
	General Fund					$ 59,250	$ 21,950	$ 21,950	$ 21,950	$ 21,950	$ 147,050
	Reserves				$ 59,250						
	TOTAL				$ 59,250	$ 59,250	$ 21,950	$ 21,950	$ 21,950	$ 21,950	$ 147,050

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES:	5

DEPARTMENT:	Public Services
DIVISION:	Parks

COST SCHEDULE

Vehicle # / ID	**VEHICLE:**	Assigned To:	**Current Mileage**	**Replace. Year**	**Reserves for Veh.**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**TOTAL FY17-21**
175/8185	2009 Ford - F350 PU	Parks		2018	$ -		**$45,000**	$ 6,500	$ 6,500	$ 6,500	$ 64,500
178/8969	2015 Ford F 250	Parks		2025	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 20,000
Cart/3137	2011 Gator Utility Veh	Parks		2022	$ -				$ 5,000	$ 5,000	$ 10,000
Tract/1425	1999 John Deere Tractor	Parks		2017	$ -	**$ 35,000**	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 49,000
177/2100	2009 Ford 350 Utility	Parks		2024	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 25,000
	SUBTOTAL				$ 9,000	$ 44,000	$57,500	$19,000	$24,000	$24,000	$ 168,500

	FUNDING SOURCES (Itemize)										
	Penny for Pinellas				$ -	$ -	$ -				$ -
	General Fund					$ 44,000	$57,500	$19,000	$24,000	$24,000	$ 168,500
	Reserves				$ 9,000						
	TOTAL				$ 9,000	$ 44,000	$57,500	$19,000	$24,000	$24,000	$ 168,500

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES:	2

DEPARTMENT:	Public Services
DIVISION:	Beach

COST SCHEDULE

Vehicle # / ID	**VEHICLE:**	Assigned To:	**Current Mileage**	**Replace. Year**	**Reserves for Veh.**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**TOTAL FY17-21**
BC/2412	2010 Beach Cleaner	Beaches	n/a	2025	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 17,500
131/6069	2005 Ford F-150 PU	Beaches		2016	$ -	$ 2,600	$ 2,600	$ 2,600	$ 2,600	$ 2,600	$ 13,000
	SUBTOTAL				$ 3,500	$ 6,100	$ 6,100	$ 6,100	$ 6,100	$ 6,100	$ 30,500

	FUNDING SOURCES (Itemize)										
	Penny for Pinellas				$ -		$ -				$ -
	General Fund					$ 6,100	$ 6,100	$ 6,100	$ 6,100	$ 6,100	$ 30,500
	Reserves				$ 3,500						
	TOTAL				$ 3,500	$ 6,100	$ 6,100	$ 6,100	$ 6,100	$ 6,100	$ 30,500

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES:	5

DEPARTMENT:	Public Services
DIVISION:	Wastewater

COST SCHEDULE

Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	Reserves for Veh.	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	TOTAL FY17-21
160/6422	2013 Ford F-250 PU	Staff	23,513	2023	$ -	$ -	$ -	$ 5,000	$ 10,000	$ 10,000	$ 25,000
166/6493	2005 Ford Sewer Cleaner	Staff	9,151	2016	$ 77,165	$ 77,165	$ 77,165	$ 77,165	$ 77,165	$ 77,165	$ 385,825
145/5807	2006 Ford E - 350	Staff	12,465	2017	$ 25,000	**$ 25,000**	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 45,000
138/2698	2008 John Deere Loader	1/2	n/a	2023	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 26,250
882/9674	Utility Crane Truck (72%)			2023		$ -	$ 5,460	$ 5,460	$ 5,460	$ 5,460	$ 21,840
	SUBTOTAL				$ 107,415	$ 107,415	$ 92,875	$ 97,875	$ 102,875	$102,875	$ 503,915

	FUNDING SOURCES (Itemize)										
	Penny for Pinellas				$ -	$ -	$ -				$ -
	Wastewater Fund				$ 77,165	$ 107,415	$ 92,875	$ 97,875	$ 102,875	$102,875	$ 503,915
	Wastewater Vehicle Reserves				$ 30,250						
	TOTAL				$ 107,415	$ 107,415	$ 92,875	$ 97,875	$ 102,875	$102,875	$ 503,915

CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2017 - FY2021

TOTAL NUMBER OF VEHICLES:	1

DEPARTMENT:	Public Services
DIVISION:	Reclaimed Water

COST SCHEDULE

Vehicle # / ID	**VEHICLE:**	Assigned To:	**Current Mileage**	**Replace. Year**	**Reserves for Veh.**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**TOTAL FY17-21**
180/7267	2015 Ford F-150	Staff	New	2025	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 26,250
	SUBTOTAL				$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 26,250

	FUNDING SOURCES (Itemize)										
	Reclaimed Fund					$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 26,250
	Reclaimed Reserve				$ 5,250						$ -
	TOTAL				$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 26,250

CAPITAL IMPROVEMENT PLAN

GOVERNMENTAL ACTIVITIES

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	CIP Summary Sheet		
Priority Ranking:			
Project Type:			
Useful Life:			
Responsible Dept.:		Division:	

Project Description & Justification:

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering	1,045,000	325,000	485,000	111,625	85,000	2,051,625
Construction	16,048,011	5,190,000	1,210,000	2,360,875	2,060,000	26,868,886
Loans	1,272,769	1,271,869	749,369	746,569	745,969	4,786,545
Land Acquisition	0	0	0	0	0	0
Capital Equipment	0	122,500	60,000	0	0	182,500
Total	18,365,780	6,909,369	2,504,369	3,219,069	2,890,969	33,889,556

Funding Requested	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer	2,129,710	1,073,142	1,179,782	1,930,944	1,898,969	8,212,547
Penny For Pinellas	775,000	894,352	720,000	0	0	2,389,352
County Reimb.	1,414,207	0	0	0	0	1,414,207
Loan	4,900,000	0	0	0	0	4,900,000
CIP Reserves	493,682	200,000	349,587	695,000	682,000	2,420,269
Stormwater Transfer	4,247,573	0	0	0	0	4,247,573
Wastewater Transfer	1,163,823	0	0	0	0	1,163,823
Reclaimed Transfer	481,785	0	0	0	0	481,785
Donations	47,135	0	0	0	0	47,135
Grants	2,712,865	4,741,875	255,000	593,125	310,000	8,612,865
Total	18,365,780	6,909,369	2,504,369	3,219,069	2,890,969	33,889,556

Funding Available					
GF Transfer	2,564,000	2,000,000	2,000,000	2,000,000	2,000,000
Penny for Pinellas/County	976,000	1,010,000	720,000	0	0
County Reimb.	1,414,207				
Loan	6,151,065	2,000,000	0	0	0
CIP Reserves	2,840,162	635,290	1,477,796	1,948,427	1,322,483
Donations	55,000	0	0	0	0
Grants	2,712,865	4,741,875	0	0	0
Total	16,713,299	10,387,165	4,197,796	3,948,427	3,322,483

Projected Balance					
Trans. Balance (Shortfall)	434,290	926,858	820,218	69,056	101,031
Penny Balance	201,000	115,648	0	0	0
Loan	1,251,065	0	0	0	0
CIP Fund Reserves	2,346,480	435,290	1,128,209	1,253,427	640,483
Donations	0	0	0	0	0
Grants	0	0	0	0	0
Total	4,232,835	1,477,796	1,948,427	1,322,483	741,514

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Bond Payment		
Priority Ranking:			
Project Type:	Debt Service		
Useful Life:	30 Years		
Responsible Dept.:	Public Services/Admin Services	Division:	Streets/Library

Project Description & Justification:

2015 Bond Series - Capital Improvement Revenue Bond. Final Payment in FY 2045.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering							0
Construction							
Loan Payment	749,681	747,769	746,869	749,369	746,569	745,969	3,736,545
Land Acquisition							
Capital Equipment							
Total	749,681	747,769	746,869	749,369	746,569	745,969	3,736,545

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer	749,681	747,769	746,869	749,369	746,569	745,969	3,736,545
Penny For Pinellas							0
Loan							
CIP Reserves							
Stormwater Transfer							
Wastewater Transfer							
Grants							0
Total	749,681	747,769	746,869	749,369	746,569	745,969	3,736,545

Operational Impact/Other Comments:

Pass-A-Grille Way, Blind Pass Road and Library projects.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Fire Mini-Pumper		
Priority Ranking:			
Project Type:	Debt Service		
Useful Life:	3 Years		
Responsible Dept.:	Fire	Division:	Fire

Project Description & Justification:

Lease/Purchase payment thru FY 2018

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering							0
Construction							
Loan Payment	240,000	80,000	80,000		0	0	160,000
Land Acquisition							
Capital Equipment							
Total	240,000	80,000	80,000	0	0	0	160,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer							
Penny For Pinellas	240,000	80,000	80,000				160,000
Loan							
Stormwater Transfer							
Wastewater Transfer							
Grants							0
Total	240,000	80,000	80,000	0	0	0	160,000

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Community Center Note Payment		
Priority Ranking:			
Project Type:	Debt Service		
Useful Life:	3 Years		
Responsible Dept.:	Recreation	Division:	Recreation

Project Description & Justification:

Annual Debt Payment for Community Center Complex.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering							
Construction							
Loan Payment	4,326,009	445,000	445,000				890,000
Land Acquisition							
Capital Equipment							
Total	4,326,009	445,000	445,000	0	0	0	890,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer							
Penny For Pinellas	4,326,009	445,000	445,000				890,000
Loan							
Stormwater Transfer							
Wastewater Transfer							
Grants							0
Total	4,326,009	445,000	445,000	0	0	0	890,000

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Blind Pass Road		
Priority Ranking:			
Project Type:	Street Repair		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Streets

Project Description & Justification:

Installing new curb and sidewalk and new stormwater drainage system. 71st Avenue from Blind Pass Road east to seawall - installing new outfall with upsized pipe capacity to meet future needs of surrounding stormwater basins

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering	625,820						0
Construction		5,731,017					5,731,017
Permitting							
Land Acquisition							
Capital Equipment							
Total	625,820	5,731,017	0	0	0	0	5,731,017

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer	625,820	809,606					809,606
Penny For Pinellas							
Loan		2,000,000					2,000,000
CIP Reserves		292,617					292,617
Stormwater Transfer		811,734					811,734
Wastewater Transfer		317,060					317,060
Grant - State		1,500,000					1,500,000
Total	625,820	5,731,017	0	0	0	0	5,731,017

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Street/Alley Rehabilitation		
Priority Ranking:			
Project Type:	Street Repair		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	**Division:**	Streets

Project Description & Justification:

Citywide street paving and alley shelling. City staff determines annual priorities based on updated condition reports. The recommended budget amount should gradually increase the City's overall Pavement Condition Index (PCI).

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering	50,000	10,000	20,000	50,000	50,000	50,000	180,000
Construction	600,000	240,000	630,000	600,000	600,000	600,000	2,670,000
Permitting							
Land Acquisition							
Capital Equipment							
Total	650,000	250,000	650,000	650,000	650,000	650,000	2,850,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer	335,692		80,648	230,413	650,000	650,000	1,611,061
Penny For Pinellas	314,308	250,000	369,352	320,000	0	0	939,352
Reserves			200,000	99,587			299,587
Stormwater Transfer							
Wastewater Transfer							
Grants							0
Total		250,000	650,000	650,000	650,000	650,000	2,850,000

Operational Impact/Other Comments:

Comprehensive approach taking into consideration the condition of all infrastructure when prioritizing. Street and alley inventories updated in FY 2015.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	2	2.00
Cost of Project	1.00	3	3.00
Generates Revenue	1.20	3	3.60
Generates Cost Savings	1.20	5	6.00
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	4	5.00
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	3	3.30
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	3	3.45
Total Score			58.90

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Seawall Repairs		
Priority Ranking:			
Project Type:	Marine Construction		
Useful Life:	50 Years		
Responsible Dept.:	Public Services	Division:	Parks

Project Description & Justification:

Seawall repair and replacement in accordance with established level of service. City staff review inventory and prioritize project locations annually.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering	15,000	30,000	30,000	30,000	30,000	30,000	150,000
Construction	85,000	70,000	70,000	70,000	70,000	70,000	350,000
Permitting							
Land Acquisition							
Capital Equipment							
Total	100,000	100,000	100,000	100,000	100,000	100,000	500,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer	100,000	100,000	100,000	100,000	100,000	100,000	500,000
Penny For Pinellas							
Loan							
Stormwater Transfer							0
Wastewater Transfer							
Grants							
	100,000	100,000	100,000	100,000	100,000	100,000	500,000

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	4	6.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	1	1.20
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	4	5.00
Public Demand	1.10	3	3.30
Synergy with Other Projects	1.10	2	2.20
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	2	2.30
Total Score			48.15

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Pass-A-Grille Way Reconstruction - Phase II		
Priority Ranking:			
Project Type:	Street Repair		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Streets

Project Description & Justification:

Design is complete for the reconstruction of Pass-A-Grille Way from Maritana to 19th Avenue (Phase I) and construction started in FY 2015. Phase II (19th Ave to 1st Ave) began in FY 2016.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering	760,649						0
Construction		9,156,929					9,156,929
Permitting							
Land Acquisition							
Capital Equipment							
Total	760,649	9,156,929	0	0	0	0	9,156,929

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer	760,649	78,335					78,335
Pinellas County		1,414,207					1,414,207
Loans		2,900,000					2,900,000
CIP Reserves							0
Stormwater Transfer		3,435,839					3,435,839
Wastewater Transfer		846,763					846,763
Reclaimed Water		481,785					481,785
Total	760,649	9,156,929	0	0	0	0	9,156,929

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	0	0.00
Generates Revenue	1.20	4	4.80
Generates Cost Savings	1.20	5	6.00
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	4	4.40
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	3	3.45
Total Score			63.55

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	FDOT Landscaping		
Priority Ranking:			
Project Type:	Landscaping		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Streets

Project Description & Justification:

FDOT grant funding to make landscape improvements on SR 699 (Gulf Blvd and Blind Pass Road).

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering	5,000	5,000	5,000	5,000	5,000	5,000	25,000
Construction	102,500	55,000	55,000	55,000	55,000	55,000	275,000
Permitting							
Land Acquisition							
Capital Equipment							
Total	107,500	60,000	60,000	60,000	60,000	60,000	300,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer	7,500						
Penny For Pinellas							
Loan							
Stormwater Transfer							
Wastewater Transfer							
FDOT Grant	100,000	60,000	60,000	60,000	60,000	60,000	300,000
Total	107,500	60,000	60,000	60,000	60,000	60,000	300,000

Operational Impact/Other Comments:

FY 2016 funding is planned to beautify the Blind Pass Road and Gulf Blvd intersection.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	0	0.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	4	6.00
Frequent Problems	1.25	2	2.50
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	3	3.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	2	2.50
Public Demand	1.10	2	2.20
Synergy with Other Projects	1.10	3	3.30
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	2	2.30
Total Score			41.20

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Upham Concession Stand - Phase II		
Priority Ranking:			
Project Type:	Facility Repair		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Parks

Project Description & Justification:

Phase II of project. Repairs/replacement of decking.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering							0
Construction	90,000	45,000					45,000
Permitting							
Land Acquisition							
Capital Equipment							
Total	90,000	45,000	0	0	0	0	45,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer	90,000	45,000					45,000
Penny For Pinellas							
Loan							
Stormwater Transfer							
Wastewater Transfer							
Grants							0
Total	90,000	45,000	0	0	0	0	45,000

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	4	5.00
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	4	4.00
Generates Revenue	1.20	3	3.60
Generates Cost Savings	1.20	5	6.00
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	3	3.75
Public Demand	1.10	2	2.20
Synergy with Other Projects	1.10	1	1.10
Strategic Goal	1.10	1	1.10
Comprehensive Plan Component	1.15	1	1.15
Total Score			50.40

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Crossovers		
Priority Ranking:			
Project Type:	Marine Construction		
Useful Life:	50 Years		
Responsible Dept.:	Public Services	Division:	Parks

Project Description & Justification:

Pass A Grille ADA Dune Crossover in FY19
Pass A Grille Dune Crossover in FY20

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering							0
Construction				150,000	150,000		300,000
Permitting							
Land Acquisition							
Capital Equipment							
Total	0	0	0	150,000	150,000	0	300,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer	0						0
Penny For Pinellas							
Loan							
Stormwater Transfer							
Wastewater Transfer							
Grants				150,000	150,000		300,000
Total	0	0	0	150,000	150,000	0	300,000

Operational Impact/Other Comments:

The boat ramp and parking configuration will need to be readdressed by City Commission.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name: PAG Park
Priority Ranking:
Project Type:
Useful Life:
Responsible Dept.: Division:

Project Description & Justification:

Scope of project to be determined

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering						
Construction			250,000			250,000
Permitting						
Land Acquisition						
Capital Equipment						
Total	0	0	250,000	0	0	250,000

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer						0
Penny For Pinellas						
Reserves			250,000			250,000
Stormwater Transfer						
Wastewater Transfer						
Grants						
Total	0	0	250,000	0	0	250,000

Operational Impact/Other Comments:

City Commission will need to determine the final usage of the property. It will be sodded and irrigated for the aesthetics until that time.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	ADA Plan		
Priority Ranking:			
Project Type:	Code Compliance		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Facilities/Parks/Streets

Project Description & Justification:

In order to comply with ADA requirements, the City must prepare a self-evaluation and transition plan. Based on this plan, improvements will be made each year to expand compliance.
The City completed an assessment of ADA accessibility on Gulf Way in FY 2015.
Subsequent finding will be used to address deficiencies as identified in both ADA studies.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering	100,000						0
Construction		50,000	50,000	50,000	50,000	50,000	250,000
Permitting							
Land Acquisition							
Capital Equipment							
Total	100,000	50,000	50,000	50,000	50,000	50,000	250,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer	100,000	50,000	50,000	50,000	50,000	50,000	250,000
Penny For Pinellas							0
Loan							
Stormwater Transfer							
Wastewater Transfer							
Grants							0
Total	100,000	50,000	50,000	50,000	50,000	50,000	250,000

Operational Impact/Other Comments:

The 2010 ADA standards are the most current regulations. These are the minimum requirements that must be met by the City.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	1	1.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	4	4.00
Generates Revenue	1.20	3	3.60
Generates Cost Savings	1.20	2	2.40
Ongoing Operation Costs	1.00	2	2.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	4	4.40
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	4	4.60
Total Score			68.50

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Don Vista		
Priority Ranking:			
Project Type:	Facilities Repair		
Useful Life:	25 Years		
Responsible Dept.:	Recreation	Division:	Recreation

Project Description & Justification:

Stucco repair on building

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering							
Construction		100,000					100,000
Permitting							
Land Acquisition							
Capital Equipment							
Total		100,000	0	0	0	0	100,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer		100,000					100,000
Penny For Pinellas							
Loan							
Stormwater Transfer							
Wastewater Transfer							
Grants							
Total		100,000	0	0	0	0	100,000

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Library Expansion		
Priority Ranking:			
Project Type:	Facilities Repair		
Useful Life:	40 years		
Responsible Dept.:	Administrative Services	Division:	Library

Project Description & Justification:

Building is deteriorating and in need of repairs. Monies for replacement of roof and other repairs as outlined in building analysis study.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering							0
Construction		365,065					365,065
Permitting							
Land Acquisition							0
Capital Equipment							0
Total	0	365,065	0	0	0	0	365,065

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer		164,000					0
Penny For Pinellas							0
Loan							0
Donations							0
Reserves		201,065					0
Wastewater Transfer							0
Grants							0
Total	0	365,065	0	0	0	0	0

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	3	4.50
Employee Health & Safety	1.50	3	4.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	2	2.00
Cost of Project	1.00	1	1.00
Generates Revenue	1.20	3	3.60
Generates Cost Savings	1.20	5	6.00
Ongoing Operation Costs	1.00	3	3.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	3	3.30
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	1	1.15
Total Score			56.45

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Gulf Blvd Electric Undergrounding		
Priority Ranking:			
Project Type:	Beautification		
Useful Life:	50 years		
Responsible Dept.:	Public Services	Division:	Streets

Project Description & Justification:

Underground electric on Gulf Blvd utilizing funding available through Interlocal Agreement with County.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering	100,000	1,000,000	250,000				1,250,000
Construction			4,250,000				4,250,000
Permitting							
Land Acquisition							
Capital Equipment							
Total	100,000	1,000,000	4,500,000	0	0	0	5,500,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer							
Penny For Pinellas							
Loan							
Stormwater Transfer							
Wastewater Transfer							
Grants	100,000	1,000,000	4,500,000				5,500,000
Total	100,000	1,000,000	4,500,000	0	0	0	5,500,000

Operational Impact/Other Comments:

The schedule and success of this project will hinge on Duke Energy's ability to identify a constructible path for the underground conduit on Gulf Blvd.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	0	0.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	0	0.00
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	1	1.00
Generates Revenue	1.20	1	1.20
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	1	1.00
Public Benefit	1.25	4	5.00
Public Demand	1.10	4	4.40
Synergy with Other Projects	1.10	3	3.30
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	1	1.15
Total Score			25.35

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Playground Equipment Replacement		
Priority Ranking:			
Project Type:	Facilities Repair		
Useful Life:	15 Years		
Responsible Dept.:	Public Services	Division:	Parks

Project Description & Justification:

Replacement of existing playground equipment in City parks.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering							0
Construction							0
Permitting							0
Land Acquisition							0
Capital Equipment			122,500	60,000			182,500
Total		0	122,500	60,000	0	0	182,500

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer			30,625	15,000			45,625
Penny For Pinellas							
Loan							
Stormwater Transfer							
Wastewater Transfer							
Grants			91,875	45,000			136,875
Total		0	122,500	60,000	0	0	182,500

Operational Impact/Other Comments:

The parks to be addressed are McKenney and Hurley in 2018, and 2019, respectively.
Parks are assessed annually by a Certified Playground Inspector for safety. Florida Recreation Development Assistance Program (FRDAP) grant to be submitted for FY 2017, 2018 and 2019 (75% FRDAP/25% City).

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	2	2.40
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	4	5.00
Public Demand	1.10	4	4.40
Synergy with Other Projects	1.10	2	2.20
Strategic Goal	1.10	2	2.20
Comprehensive Plan Component	1.15	1	1.15
Total Score			48.60

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	PAG Restrooms		
Priority Ranking:			
Project Type:	Facilities Repair		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Parks

Project Description & Justification:

Remodel and add additional restrooms to the Pass-A-Grille Beach concession stand.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering			20,000				20,000
Construction			100,000				100,000
Permitting							
Land Acquisition							
Capital Equipment							
Total		0	120,000	0	0	0	120,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer			30,000				30,000
Penny For Pinellas							
Loan							
Stormwater Transfer							
Wastewater Transfer							
Grants			90,000				90,000
Total		0	120,000	0	0	0	120,000

Operational Impact/Other Comments:

Florida Recreation Development Assistance Program (FRDAP) grant to be submitted (75% FRDAP/25% City).

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	4	6.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	2	2.50
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	4	4.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	4	4.40
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	1	1.15
Total Score			49.20

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Facility Improvements		
Priority Ranking:			
Project Type:	Facility Repair		
Useful Life:	14 years		
Responsible Dept.:	Public Services	Division:	Facilities

Project Description & Justification:

Facility assessment being conducted. These funds are to help address items identified through the assessment process.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering							
Construction		35,000	35,000	35,000	35,000	35,000	175,000
Permitting							
Land Acquisition							
Capital Equipment							
Total		35,000	35,000	35,000	35,000	35,000	175,000

Funding Sources	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer		35,000	35,000	35,000	35,000	35,000	175,000
Penny For Pinellas							
Loan							
Stormwater Transfer							
Wastewater Transfer							
Grants							
Total		35,000	35,000	35,000	35,000	35,000	175,000

Operational Impact/Other Comments:

None.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	0	0.00
Employee Health & Safety	1.50	1	1.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	0	0.00
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	3	3.75
Public Demand	1.10	2	2.20
Synergy with Other Projects	1.10	1	1.10
Strategic Goal	1.10	1	1.10
Comprehensive Plan Component	1.15	1	1.15
Total Score			30.80

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Hurley Field Renovation		
Priority Ranking:			
Project Type:	Facilities Repair		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Parks

Project Description & Justification:

Due to appearance and condition, City staff recommends the renovation of Hurley Park Baseball field, including create storage, replace fencing, sod fields, refurbish restrooms, paint concession stand, new concession stand counters, and new concession stand lighting.

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering				26,625		26,625
Construction				150,875		150,875
Permitting						0
Land Acquisition						0
Capital Equipment						0
Total	0	0	0	177,500	0	177,500

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer				44,375		44,375
Penny For Pinellas						
Loan						
Stormwater Transfer						
Wastewater Transfer						
FRDAP Grant				133,125		133,125
Total	0	0	0	177,500	0	177,500

Operational Impact/Other Comments:

Hurley Park will be the primary staging ground for the General Contractor working on the upcoming Pass-A-Grill Way Reconstruction project. This could effect the scope and schedule of the renovations. Florida Recreation Development Assistance Program (FRDAP) grant to be submitted (75% FRDAP/25% City).

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	2	3.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	4	4.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	2	2.40
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	2	2.20
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	1	1.15
Total Score			47.65

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Gulf Winds Drive Reconstruction		
Priority Ranking:			
Project Type:	Street Repair		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Streets

Project Description & Justification:

Reconstruction of Gulf Winds from 70th Ave to Gulf Blvd including wastewater, stormwater, reclaimed water, drinking water, and undergrounding electric.

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering			400,000			400,000
Construction				1,250,000	1,250,000	2,500,000
Permitting						
Land Acquisition						
Capital Equipment						
Total	0	0	400,000	1,250,000	1,250,000	2,900,000

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer				305,000	318,000	623,000
Penny For Pinellas			400,000			400,000
Loan						0
C IP Reserves				695,000	682,000	1,377,000
Stormwater Transfer						0
Wastewater Transfer						0
Grants				250,000	250,000	500,000
Total	0	0	400,000	1,250,000	1,250,000	2,900,000

Operational Impact/Other Comments:

Grant funding will be requested of SWFWMD and transfers made from the Enterprise Funds.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	4	5.00
Ability to Finance	1.00	0	0.00
Cost of Project	1.00	0	0.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	5	6.00
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	3	3.30
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	1	1.15
Total Score			49.10

CAPITAL IMPROVEMENT PLAN

ENTERPRISE FUNDS

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:
Priority Ranking:
Project Type: Summary - Wastewater
Useful Life:
Responsible Dept.: Division:

Project Description & Justification:

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering	1,092,000	10,000	10,000	10,000	10,000	1,132,000
Construction	2,588,000	7,490,000	4,590,000	890,000	890,000	16,448,000
Permitting						
Land Acquisition						
Capital Equipment						
Total	3,680,000	7,500,000	4,600,000	900,000	900,000	17,580,000

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer						
New SRF Loan		6,000,000	4,000,000			10,000,000
Loan	370,000	800,000	0			1,170,000
Reserves	630,000					630,000
Wastewater	1,480,000	700,000	600,000	900,000	900,000	4,580,000
BP Oil Money	1,200,000					1,200,000
Total	3,680,000	7,500,000	4,600,000	900,000	900,000	17,580,000

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Lift Station R & R		
Priority Ranking:			
Project Type:	Rehabilitation		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Wastewater

Project Description & Justification:

During fiscal year 2017, evaluate and rehabilitate lift station # 8 and #16.

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering	32,000	10,000	10,000	10,000	10,000	72,000
Construction	288,000	90,000	90,000	90,000	90,000	648,000
Loan Payment						0
Land Acquisition						0
Capital Equipment						0
Total	320,000	100,000	100,000	100,000	100,000	720,000

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer						
Penny For Pinellas						0
Loan						
Reserves						
Wastewater Fund	320,000	100,000	100,000	100,000	100,000	720,000
Grants						0
Total	320,000	100,000	100,000	100,000	100,000	720,000

Operational Impact/Other Comments:

City staff plans to evaluate and rehab lift stations 8, 16, 13, 14, and 11 in 2016, 2017, 2018, 2019, and 2020, respectively.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Wastewater I & I Repairs		
Priority Ranking:			
Project Type:	Utility Maintenance		
Useful Life:	50 years		
Responsible Dept.:	Public Services	Division:	Wastewater

Project Description & Justification:

The City performed a wastewater system-wide Inflow and Infiltration (I&I) Study in FY 2015. Study included identifying pipe and manhole sealing and repair priorities. Subsequent funding is for continued sealing and repair projects.

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering						0
Construction	2,200,000	1,300,000	500,000	300,000	300,000	4,600,000
Loan Payment						0
Land Acquisition						
Capital Equipment						
Total	2,200,000	1,300,000	500,000	300,000	300,000	4,600,000

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer						
Penny For Pinellas						0
Loan		800,000				
Reserves						
Wastewater Fund	1,000,000	500,000	500,000	300,000	300,000	2,600,000
BP Oil Money	1,200,000					1,200,000
Total	2,200,000	1,300,000	500,000	300,000	300,000	4,600,000

Operational Impact/Other Comments:

The FY 2015 I&I Study was mandated under FDEP Consent Order No. 14-0021.
Wastewater Collection System capacity was studied as well.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Valve Vault Repair		
Priority Ranking:			
Project Type:	Utlity Maintenance		
Useful Life:	40 years		
Responsible Dept.:	Public Services	Division:	Wastewater

Project Description & Justification:

The combined valve vault where the outflow from the Cities of Treasure Island and St. Pete Beach enter the City of St. Petersburg's wastewater system is suspected to require valve repairs. It is recommended the 20-inch plug valve be replaced.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering		60,000					60,000
Construction		100,000	100,000				200,000
Permitting							
Land Acquisition							
Capital Equipment							
Total	0	160,000	100,000	0	0	0	260,000

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer						
Penny For Pinellas						
Loan						
Reserves						
Wastewater Fund	160,000	100,000				260,000
Grants						
Total	0	160,000	100,000	0	0	0	260,000

Operational Impact/Other Comments:

The City of Treasure Island may have a problem with their 18-inch check valve in this same vault. Since bypass pumping will be required during the examination and/or replacement of these valves, St. Pete Beach should coordinate with Treasure Island on the timing and execution of the work.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Sewer Expansion South		
Priority Ranking:			
Project Type:	Rehabilitation		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Wastewater

Project Description & Justification:

Project being funded over a three year period. New SRF Loan to be paid thru impact fees

Capital Costs	**Prior**	**2017**	**2,018**	**2,019**	**2020**	**2021**
Planning/Engineering		500,000				
Construction			3,000,000	2,000,000		
Loan Payment						
Land Acquisition						
Capital Equipment						
Total	0	500,000	3,000,000	2,000,000	-	-

Funding Sources	**2,017**	**2,018**	**2,019**	**2020**	**2021**
GF Transfer	-	-	-	-	-
New SRF Loan		3,000,000	2,000,000		
Loan	185,000				
Reserves	315,000				
Wastewater					
Grants					
Total	0	500,000	3,000,000	2,000,000	-	-

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2,018**	**2,019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	-	-	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Sewer Expansion South		
Priority Ranking:			
Project Type:	Rehabilitation		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Wastewater

Project Description & Justification:

Project being funded over a three year period. New SRF Loan to be paid thru impact fees

Capital Costs	**Prior**	**2017**	**2,018**	**2,019**	**2020**	**2021**	**Total**
Planning/Engineering		500,000					500,000
Construction			3,000,000	2,000,000			5,000,000
Loan Payment							0
Land Acquisition							0
Capital Equipment							0
Total	0	500,000	3,000,000	2,000,000	-	-	5,500,000

Funding Sources	**2,017**	**2,018**	**2,019**	**2020**	**2021**	**Total**
GF Transfer	-	-	-	-	-	0
New SRF Loan		3,000,000	2,000,000			5,000,000
Loan	185,000					185,000
Reserves	315,000					0
Wastewater						0
Grants						0
Total	0 500,000	3,000,000	2,000,000	-	-	5,500,000

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2,018**	**2,019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	-	-	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Componen	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Sewer Expansion North		
Priority Ranking:			
Project Type:	Rehabilitation		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Wastewater

Project Description & Justification:

Project being funded over a three year period. New SRF Loan to be paid thru impact fees.

Capital Costs	**Prior**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering		500,000					500,000
Construction			3,000,000	2,000,000			5,000,000
Loan Payment							0
Land Acquisition							0
Capital Equipment							0
Total	0	500,000	3,000,000	2,000,000	-	-	5,500,000

Funding Sources	**2017**	**2018**	**2019**	**2019**	**2020**	**Total**
GF Transfer	-	-	-	-	-	0
New SRF Loan		3,000,000	2,000,000			5,000,000
Loan	185,000					185,000
Reserves	315,000					0
Wastewater						0
Grants						0
Total	0 500,000	3,000,000	2,000,000	-	-	5,500,000

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2,018**	**2,019**	**2019**	**2020**
Personnel Costs					
Operational Costs					
Total	0	-	-	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Gulf Winds Drive Recontruction		
Priority Ranking:			
Project Type:	Utilities Maintenance		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Wastewater

Project Description & Justification:

Reconstruction of Gulf Winds Drive from 70th Avenue to Gulf Blvd. including wastewater, stormwater, drinking water and undergrounding electric.

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering						
Construction				500,000	500,000	1,000,000
Permitting						
Land Acquisition						
Capital Equipment						
Total	0	0	0	500,000	500,000	1,000,000

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer						
Penny For Pinellas						
Loan						
Stormwater Transfer						
Wastewater Fund				500,000	500,000	1,000,000
Grants						
Total	0	0	0	500,000	500,000	1,000,000

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Reclaimed Water Improvements		
Priority Ranking:			
Project Type:	Utility Maintenance		
Useful Life:	40 years		
Responsible Dept.:	Public Services	Division:	Reclaimed

Project Description & Justification:

Projected funds available for capital improvements to the City's reclaimed water system infrastructure.

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering						0
Construction	25,000	200,000	200,000	200,000	200,000	825,000
Permitting						
Land Acquisition						
Capital Equipment						
Total	25,000	200,000	200,000	200,000	200,000	825,000

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer						0
Penny For Pinellas						
Loan						
Reclaimed Fund	25,000	200,000	200,000	200,000	200,000	825,000
Grants						0
Total	25,000	200,000	200,000	200,000	200,000	825,000

Operational Impact/Other Comments:

The repair locations are considered when determining street repaving (mill and fill) projects.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Stormwater Improvements		
Priority Ranking:			
Project Type:	Utilities Maintenance		
Useful Life:	40 years		
Responsible Dept.:	Public Services	**Division:**	Stormwater

Project Description & Justification:

Projected funds available for capital improvements to the City's stormwater infrastructure.

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering						0
Construction	100,000	600,000	600,000	600,000	600,000	2,500,000
Permitting						
Land Acquisition						
Capital Equipment						
Total	100,000	600,000	600,000	600,000	600,000	2,500,000

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer						
Penny For Pinellas						
Loan						
Stormwater Fund	100,000	300,000	300,000	300,000	300,000	1,300,000
Wastewater Transfer						
Grants	0	300,000	300,000	300,000	300,000	1,200,000
Total	100,000	600,000	600,000	600,000	600,000	2,500,000

Operational Impact/Other Comments:

The repair locations are considered when determining street repaving (mill and fill) projects.
SWFWMD matching funds (50% SWFWMD/50% City) for major projects are applied for each grant cycle.

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00

CITY OF ST. PETE BEACH
Capital Improvement Plan 2017 Thru 2021

Project Name:	Gulf Winds Drive Recontruction		
Priority Ranking:			
Project Type:	Utilities Maintenance		
Useful Life:	25 Years		
Responsible Dept.:	Public Services	Division:	Stormwater

Project Description & Justification:

Reconstruction of Gulf Winds Drive from 70th Avenue to Gulf Blvd. including wastewater, stormwater, drinking water and undergrounding electric.

Capital Costs	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
Planning/Engineering						0
Construction			250,000	250,000		500,000
Permitting						
Land Acquisition						
Capital Equipment						
Total	0	0	250,000	250,000	0	500,000

Funding Sources	**2017**	**2018**	**2019**	**2020**	**2021**	**Total**
GF Transfer						
Penny For Pinellas						
Loan						
Stormwater Transfer			250,000	250,000		500,000
Wastewater Fund						
Grants						
Total	0	0	250,000	250,000	0	500,000

Operational Impact/Other Comments:

Operating Budget Impact	**2017**	**2018**	**2019**	**2020**	**2021**
Personnel Costs					
Operational Costs					
Total	0	0	0	0	0

Priority Ranking Criteria	Weighting Factor	Priority Factor	Score
Public Health & Safety	1.50		0.00
Employee Health & Safety	1.50		0.00
Regulatory Mandate	1.50		0.00
Frequent Problems	1.25		0.00
Ability to Finance	1.00		0.00
Cost of Project	1.00		0.00
Generates Revenue	1.20		0.00
Generates Cost Savings	1.20		0.00
Ongoing Operation Costs	1.00		0.00
Age or Condition of Existing	1.00		0.00
Public Benefit	1.25		0.00
Public Demand	1.10		0.00
Synergy with Other Projects	1.10		0.00
Strategic Goal	1.10		0.00
Comprehensive Plan Component	1.15		0.00
Total Score			0.00