

BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2015

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The City of St. Pete Beach is committed to providing excellent municipal services responsive to our entire community and consistent with our history, culture and unique character.

Acknowledgements

- Maria Lowe, Mayor

- City Commission:

Domonick Falkenstein
Teresa Finnerty

Gregory Premer
Melinda Pletcher, Vice Mayor

- Finance and Budget Review Committee:

Joanne Melodayo, Chair
Al Johnson
Deborah Schechner
Jack Samorajczyk
Mary Hacker

- City Administration:

Elaine Edmunds, Interim City Manager/Administrative Services Director
Rebecca Haynes, City Clerk
Steve Hallock, Public Services Director
Jennifer McMahon, Recreation Director
Daniel Graves, Fire Chief/Community Development Director

MISSION STATEMENT

The City of St. Pete Beach and its municipal government exist to provide, promote and preserve a superior social, economic and physical environment through responsible and informed use of citizen resources and fair and professional administration and enforcement of municipal plans, statutes and regulations.

CORE VALUES

- A Family-Friendly Beach Community Atmosphere
- Accountable & Efficient Use of Public Resources and Sound Fiscal Management
- Environmental Sustainability
- Ethics, Integrity, Quality Service & Courageous Leadership
- Excellence
- Innovation & Creativity
- Partnership with Government, Residents & Business Community
- Public Safety
- Quality of Life
- Quality of Visual Environment
- The City's Heritage
- The Sanctity, Preservation & Protection of the Beach & Access to the Beach for All
- Transparency in Government

Budget Document Overview

The budget document is prepared to provide the reader with financial, policy, organizational and operational information about the City. It begins with a letter by the City Manager briefly outlining the major developments that were considered in this year's budget, and is followed by sections (described below) that explain each component of the budget. For convenience, there is also a glossary of key terms attached at the end of the document.

Introduction

The first section of the budget is the Introduction. This provides a summary of this year's budget (Budget-in-Brief) and relates important information concerning the City's form of government, budgetary process, budget and financial management policies, short and long term goals for the City. A complete review of this section will give the reader a firm understanding of City operations.

Community Information

The next section is meant to acquaint the reader with the community. Here you will find a wealth of information about the City's history, demographics, major employers, neighborhoods, facilities and parks.

Revenue and Expenditure Data

This section conveys revenue and expenditure data for the three budgets that comprise the City's total annual budget: operating, enterprise, and capital. Included herein is a description of each major revenue and expenditure stream, followed by a historical account of each.

Departmental Budgets

Public services are provided through the following departments: City Commission, City Clerk, City Manager, City Attorney, Administrative Services, Community Development, Law Enforcement, Fire, Recreation and Public Services. This section outlines the responsibilities and documents the line-item budgets by each department.

Enterprise Budgets

There are several public services that are supported almost entirely by service charges: reclaimed water, wastewater and stormwater. This section outlines the responsibilities and documents the line-item budgets for these services.

Capital Improvement Program

The final section of the budget covers capital investment. Planned five years in advance, the Program includes capital projects and purchases in excess of \$25,000. This may include items such as infrastructure, vehicles or computer equipment.

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September 24, 2014

Honorable Mayor and City Commissioners:

I am pleased to submit the Fiscal Year 2015 operating budget for the City of St. Pete Beach. The format presented is similar to that used previously and details the \$40,805,870 in expenditures projected for the coming year. The City of St. Pete Beach budget development is a year round process with City departments constantly reviewing revenue and expenditures. The following is a summary of changes to the various funds:

General Fund

Revenues

The FY2014/2015 budget provides for an increase in the current operating millage from 2.8569 to 3.1500, which is 10.25% higher than the FY 2013/2014 millage rate. Property values also increased 6.70%. These combined factors will generate approximately \$998,047 in property taxes and will remain our single largest revenue source. The second largest source of funding are the franchise fees and utility taxes which are projected to increase \$30,000 from the amount budgeted the previous year based on our experience in the past year. These revenues are very weather dependent and may fluctuate due to extreme winter or summer conditions. Building permits and plan review fees are projected to increase \$25,000 and \$23,000 respectively. Parking revenue is budgeted \$41,728 higher than the amount budgeted for FY2014. Emergency Medical Service (EMS) funding is higher than the previous year by \$37,218. Recreation activity fees for staff led programs is \$61,000 higher than the previous year due to the re-opening of the local elementary school resulting in an increased usage of the after school program. Rental income for the community center is projected to increase \$15,000.

All other revenues remained relatively constant, resulting in a net increase of revenue of \$1,248,959.

Expenses

The FY2014/2015 budget provides for an increase of 3 full-time firefighters to be hired mid-year. Parking enforcement has a reduction of one full time employee and the addition of two part time employees which together total an increase in hours. However, the addition of two part time employees allows for more flexibility in scheduling with seasonal highs and lows in the volume of tourists visiting our community. The library had the elimination of one part time employee and an increase in hours for one employee currently on staff. This change will help facilitate the demands of patrons who use our library. The code enforcement position has been eliminated and the assignment is now covered by the City's contract with the Pinellas County Sheriff's Office. One full time deputy is dedicated to code enforcement issues within our city. Part time staffing in the recreation department has increased due to the popularity of the after school program and minimum staffing standards required by child care licensing.

- People Cost – General employees are covered by the Communication Workers of America collective bargaining agreement through September 30, 2015. The agreement calls for a 2.5% merit increase for all employees who receive a satisfactory evaluation. The fire union personnel are covered by the International Association of Firefighters – Local 2266 collective bargaining agreement through September 30, 2016. The agreement calls for no step increase in fiscal year 2015, but rather a one-time lump sum payment of \$1,000. All non-union employees are eligible to receive a merit increase of 2.5% should they receive a satisfactory evaluation. Although the police department function was outsourced last year, the city is still responsible for funding the police pension plan for current retirees as well as those eligible to receive a benefit in the future. Consequently, the city has budgeted to contribute \$564,659 to the police pension plan in addition to the monies received from the state via the casualty insurance premium tax of \$80,851. There is a 10% increase in employee health insurance budgeted for fiscal year 2015. Renewal is not scheduled until January 1, 2015. The proposed budget includes a 15% increase in workers compensation insurance.
- Operating Costs - Professional/Contractual costs increased \$204,257 when compared to the previous year. The Sheriff's contract for police protection increased \$55,237 or 2.5% over the previous year. The largest increase was in the Community Development Department/Building

Services with the addition of \$50,000 for record retention document scanning and \$69,825 for contracting with the Pinellas County Sheriff's Office for code enforcement services. Legal fees have been increased by \$30,000 to be more in line with historical costs. Additional monies of \$141,303 have been budgeted for outside planning services in relation to the historic area of the city designated in Pass-A-Grille. Park facility maintenance has been increased \$25,000 to allow for repairs to be completed that have been postponed in previous years due to budget constraints.

- Capital – The majority of our capital expenditures are included in the Capital Improvement Plan (CIP) budget. The capital projects in the General Fund include the purchase of a new phone system (\$50,000); replacement of the television/video system in the commission chambers (\$20,000); a new pickup truck for parking enforcement (\$15,000); purchase and installation of six pay stations (\$59,500); remodeling restroom facilities in fire station #23 (\$50,000); fire alarm replacement in fire station #23 (\$17,000); the replacement of one truck in the parks division (\$35,000); replacement of sprayer and spreader machine (\$10,000) and the replacement of one truck in the streets division (\$35,000).
- Debt – The budget includes six months of a lease/purchase of 34 pay stations for parking (\$59,450).
- Interfund Transfer - The transfer from the general fund to the capital improvement fund was increased from \$1,825,000 to \$1,904,000 or by \$79,000.

Wastewater Fund

Revenues

- There is no wastewater rate increase budgeted in fiscal year 2015.
- Loan proceeds totaling \$2,232,000 for capital projects included in the FY2015 budget.

Expenditures

- No increase in wastewater treatment rates are include in the budget.

- a. Significant capital expenditures are budgeted including renovation of pump station 3 (\$912,000); televising all lines in the city and establishment of a master plan (\$725,000); replacement of force main (\$575,000); replacement of four crossover pipes that run under Gulf Blvd. (\$70,000) and a transfer to CIP for the Pass-A-Grille Way project (1,038,125).

Reclaimed Water Fund

Revenues

- There is no rate increase budgeted for reclaimed water.

Expenditures

- One vehicle in the amount of \$25,000 is budgeted to be replaced.
- A transfer to CIP fund for the Blind Pass Road project (\$12,000)
- Repayment to the general fund in the amount of \$71,176. There will be 2 more annual payments required to pay back loan.
- Final payment on loan which established system.
- No capital improvements are budgeted in fiscal year 2015. Reclaimed improvements will resume in fiscal year 2016 once the loan is paid in full.

Stormwater Fund

Revenues

- There is no increase in assessments budgeted for the stormwater fund.
- Loan proceeds totaling \$540,000 for capital projects included in the FY2015 budget.

Expenditures

- One additional full-time employee is budgeted to be added to this fund in FY2015. Additional costs total \$58,049.
- A transfer to the Capital Improvement Fund totaling \$828,580 is budgeted to fund stormwater improvements related to the Pass-A-Grille Way project

(\$350,000), Blind Pass Road project (\$312,500) and Egan Park (\$166,080).

Capital Improvement Fund

Revenues

- The Capital Improvement fund is funded by the Penny for Pinellas (\$862,522) and a transfer from the general fund (\$1,904,000). Also budgeted this year are transfers from the enterprise funds. Grant monies from SWFWMD (\$2,278,580); Florida Department of Transportation (\$230,000); Florida Fish & Wildlife (\$220,000) and Pinellas Public Library Cooperative (\$200,000) total \$2,928,580.
- The Capital Improvement Plan includes a loan/bond issue. The total amount needed for the complete Pass-A-Grille Way project is \$5,000,000. If the City should decide to pursue the repurposing of the police station and city hall facilities, it would be necessary to borrow another \$5,000,000. For planning purposes, the full \$10,000,000 amount is included in the five year capital improvement plan. The debt would be paid off over a 20 year period.

Expenditures

- The largest budgeted expenditure in the CIP for fiscal year 2014 is \$7,324,804 for the Pass-A-Grille Way road reconstruction project. Another significant project is \$1,595,405 for Blind Pass Way road project.
- Monies budgeted for repurposing city buildings are place holders at this time. A feasibility study of city facilities is currently underway. The FY2015 budget includes renovation of the vacant police building into a City Hall in the amount of \$3,000,000. Costs for renovating the current city hall into a library are included in the FY2016 budget.
- The CIP includes a debt service payment for the Community Center (\$445,000); a lease payment for a fire truck mini-pumper (\$80,000) and a projected bond payment for the Pass-A-Grille Way project and City facility repurposing as mentioned above (\$719,138).

Conclusion

Local governments face three distinctly different challenges; 1) direct provision of municipal services; 2) maintenance of municipal infrastructure; and 3) planning, coordinating and providing for ongoing community improvements. The extent to which these three areas are balanced is critical to the ongoing quality of life for the residents. The FY2014/2015 is a significant effort to meet these challenges. Everyone continues to work hard to manage costs without severely impacting the level of service to the community. Critical areas such as public safety continue to be a priority without sacrificing community aesthetics or other services so critical to maintaining our small town fabric. The coming years will certainly present additional challenges but they will be lessened by the decisions and sacrifices made by the elected officials, staff and community in recent years.

I wish to thank the City Commission for your guidance in helping develop this budget. In addition, I wish to thank the Finance and Budget Review Committee for the time spent reviewing this document and their input. A special thanks to all the city employees that participated in preparing this document.

Respectfully Submitted,

Elaine Edmunds

Elaine Edmunds
Interim City Manager/Administrative Services Director

Budget Process

Preparation of the budget is a major responsibility that claims long hours of staff time and the full attention of the department directors and City Manager during several months of the year. The document's principal aim is to give an accurate account of government finances. However, it also serves as the blueprint for current and future year activities; short and long term goals are reflected in the numbers that make up the budget. Simply put, the budget represents the City Manager, Staff, and Commission's best effort at aligning community resources and priorities.

The process moves through five basic stages: Preparation, Adoption, Execution, Amendments and Review. The Budget Schedule details the timeline and procedures for the preparation and adoption of the FY14 budget. A summary of the stages is as follows:

Preparation - Departments submit budgetary requests to the Administrative Services Director and City Manager. The Administrative Services Director and City Manager then meet with the Department Directors to review priorities and evaluate the initial budget requests. After revisions are made the City Manager's proposed budget is submitted to the Finance & Budget Committee. Members of this committee perform an in-depth review of the proposed budget. The committee then holds public workshops. A recommendation is then made from the committee to the City Commission with regards to any changes to the City Manager's proposed budget. The budget documents, along with the Finance & Budget Committee's recommendations are then forwarded to the City Commission.

Adoption - Public workshops are held by the City Commission to review the budget proposal. The City Manager and Department Directors review their budget proposals and answer questions from the Commission. Subsequently, public hearings are conducted by the Commission to solicit input from stakeholders. Changes to the budget proposal are made, if necessary, and the final budget is approved.

Execution – The budget is adopted by ordinance at the departmental level using the line-item budget format. Throughout the year revenues and expenditures are monitored to insure efficiency, transparency, and solvency.

Amendments – The City Manager is authorized to administratively approve transfers within the same department or line items within any department or division. The City Commission is also authorized to transfer funds by ordinance to any department: when appropriations to a department are insufficient, revenues exceed expectations, or funds from a previous fiscal year become available.

Review (Audit) - Appropriations lapse at year end (September 30). Budgeted amounts are as originally adopted, or as amended in accordance with City ordinances. A

financial audit is conducted by an independent accounting firm appointed by the City Commission.

Budget Format and Policies

Format

The presentation, or format, of the budget is key to what it ultimately communicates to the public. As with past years, the City has elected to use a line-item format; planned expenditures are specified line by line (i.e. Postage \$500). Such a format places strong controls on spending, ensures a high level of transparency, and is relatively easy to administer.

The annual budget is organized on several different levels. First, the operating, enterprise, and capital budgets are segregated. This is because each has a distinct purpose and revenue stream: the operating budget covers general services and is supported principally by recurring tax revenues (i.e. parks maintenance); enterprise budgets cover specific, traditionally user fee supported services (i.e. wastewater); and the capital budget provides the funds to implement the annual capital improvements program (i.e. road construction).

In addition, the operating budget is also organized by department; capital improvement program by project; and the enterprise budgets are organized by the service they provide.

Policies

Budget policies are the guiding principles used in developing and implementing the annual budget. The City of St. Pete Beach must present a balanced budget to comply with Florida state law. Notwithstanding state law, however, the Commission and City Manager collaborate to devise budget policies that will advance City goals. The City Manager is responsible for maintaining financial procedures that are consistent with these policies.

Revenues - Project revenues conservatively; diversify revenue base; seek alternative funding sources in order to keep property taxes low; fund programs with user fees when appropriate; use the unassigned fund balance only when necessary and an adequate balance exists.

Unassigned Fund Balance - Maintain an unassigned fund balance for use in case of economic downturns, unanticipated expenditures or unexpected events, such as natural disasters.

Debt - Restrict the use of debt for short term recurring capital expenditures as much as possible and reserve the use of debt financing for large scale capital improvements. Repayment terms on debt should not exceed the useful life of the capital purchase.

Operating Budget - Provide adequate appropriations to maintain current service levels; improve operational efficiencies through productivity improvements; estimate and provide for additional operating expenditures as needed to support the Capital Improvements Program.

Capital Improvements Program - The City maintains a five year capital improvement program. During the budget process departments submit requests for capital improvements. These requests are evaluated independently from the operating and enterprise budgets. Approval of requests is dependent on long term capital needs, equity, and funding availability.

Undesignated Revenues - If excess revenues are received during the budget year, they will be used to meet fund balance requirements and then capital funds or other non-recurring expenditures.

Investment - The City has structured its investment objectives to include the safety of capital, liquidity of funds, and investment income. Surplus public funds may be invested or reinvested in securities on the "Authorized Investments" list. Additionally, internal controls to prevent losses, fraud, employee error, misrepresentation by third parties, or imprudent actions by investment administrators, have been established and are updated periodically.

Personnel

The City has 72 full-time, 21 permanent part time and 18 temporary part time positions. The City outsourced law enforcement services to the Pinellas County Sheriff's Office during fiscal year 2013. This resulted in the elimination of 33 full time positions.

The current organizational structure is comprised of six Departments, City Clerk, Administrative Services, Community Development, Public Services, Recreation and Fire/Rescue reporting to the City Manager.

Capital Improvement Program

A five year capital improvement plan was developed and submitted during the budget process for inclusion in the Annual Budget. The process allows for a separate evaluation, review and selection of capital projects, as well as the identification of revenue sources to be used. This process enables the administration and City Commission to evaluate the long term capital needs of our community and subsequently enhance the objective decision-making in the selection and financing of capital projects.

General Fund

Revenues

The FY15 Budget is based on a millage rate of 3.1500. This is an increase of .2931 mills over the previous year's millage, and is 17.44% higher than City's calculated "roll-back" rate for ad valorem tax. The "roll-back" rate is the millage rate that is required to generate the same amount of revenue as the previous year. Property values increased 6.70%. The net effect of the increase in property values and increase in millage is an increase in ad valorem revenue of \$998,047. Increases are also budgeted in building permit revenue (\$25,000); plan review fees (\$23,000) parking revenue (\$41,728) recreational staff led programs (\$61,000) and rental income (\$15,000). The budget as presented provides for no increase or decrease to the general fund's unassigned reserves. The City uses a variety of methods to estimate revenues. The majority of the intergovernmental revenues is established contractual amounts or based on estimates provided by the State of Florida. The Franchise, Utility and Telecommunications taxes are based on prior year revenues and modified based on anticipated rate increases of the utility providers. The recreational revenues are based on prior year usage and modified by anticipated changes in the quantity of programs planned or changes in the fee structure. The permit estimates are based on known projects with an estimated timetable for their completion.

Expenditures

Expenditures are classified in four general categories: People Costs, Operational Costs Capital Outlay and Debt Service. Overall, expenditures for FY 15 are budgeted 8.4% higher than the previous year.

The major contributory factor in personnel costs is the addition of 3 firefighter positions effective half-way through next fiscal year (\$147,000). Salary increases of 2.5% are projected for all non-union and Communication Workers of America (CWA) members and a one-time \$1,000 payment to those members of the International Association of Firefighters (IAFF) union. Health Insurance premiums are budgeted to increase 10%.

Operating costs have increased \$611,000. Most of this increase is in professional/contractual services. The Sheriff's law enforcement contract increased \$55,000 as a result of a 2.5% rate increase. A significant increase in the Community Development Department professional/contractual expense are largely attributable to outside planning services in relation to the historic area of the city designated in Pass-A-Grille (\$141,000); record retention and document scanning (\$50,000). Legal services were increased \$30,000 to be in line with historical costs. In the Public Services Department, increases are budgeted for overall repairs and maintenance in the parks and street division totaling \$84,000. The contract for public transportation is also included in this department. The City contracts with Pinellas Suncoast Transit

Association (PSTA) for this service. Rates increased \$23,000. A contingency of \$10,000 was added to this year's budget for unforeseen items throughout the fiscal year.

Capital Outlay increased \$294,000. Of this amount, \$25,000 has been set aside as a reserve for the future purchases of fire equipment. Additionally, the city has budgeted for a new phone system (\$50,000); replacement of the television/video system in the city commission chambers (\$20,000); a new pick-up for parking enforcement (\$15,000); purchase and installation of six parking pay stations (\$59,500); bathroom renovations at station #23 (\$50,000); fire alarm replacement in fire station #23 (\$17,000) and replacement of one truck in the parks and one truck in the streets division (\$35,000 each).

The interfund transfer from the general fund to the capital improvement fund has been increased from \$1,825,000 the previous year to \$1,904,000 in FY2015.

Fund Balance Analysis

In compliance with Governmental Account Standards Board (GASB) 54, the General Fund Balance is segregated into five categories: Non-spendable, restricted, committed, assigned and unassigned. "Non-Spendable and Restricted Fund Balances" are used to segregate net financial assets that are not spendable or available for appropriation. Examples of reserves are debt service, inventory, prepaid expenditures and long term accounts receivables. "Committed Fund Balance" is amounts where the City Commission has taken formal action to reserve monies for a specific purpose. "Assigned Fund Balance" are monies earmarked for a specific purpose by management. The remaining amount of the fund balance is the "Unassigned Fund Balance." At the end of FY13, the total unassigned portion of the fund balance was \$4,124,482. The unassigned funds are explained in the next section, along with projected balances. The unassigned portion which is available for appropriation is explained as follows.

GENERAL FUND BALANCE ANALYSIS

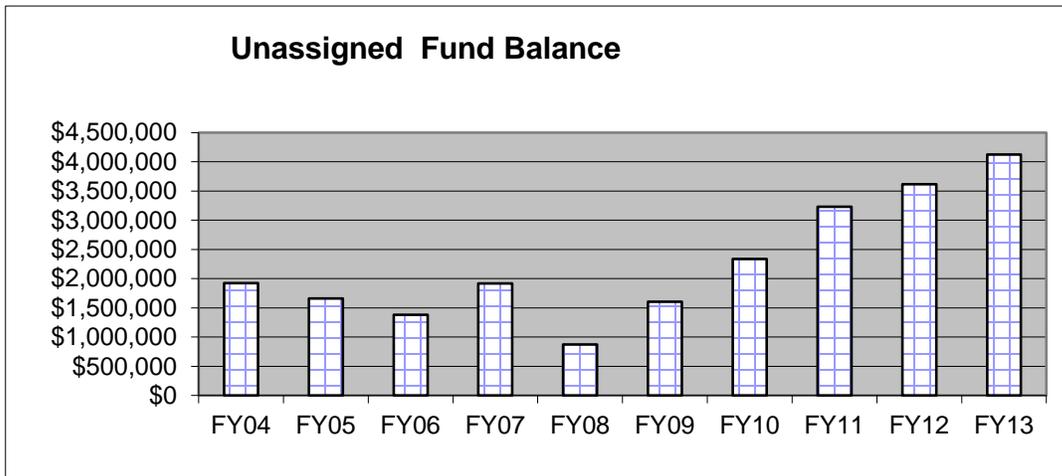
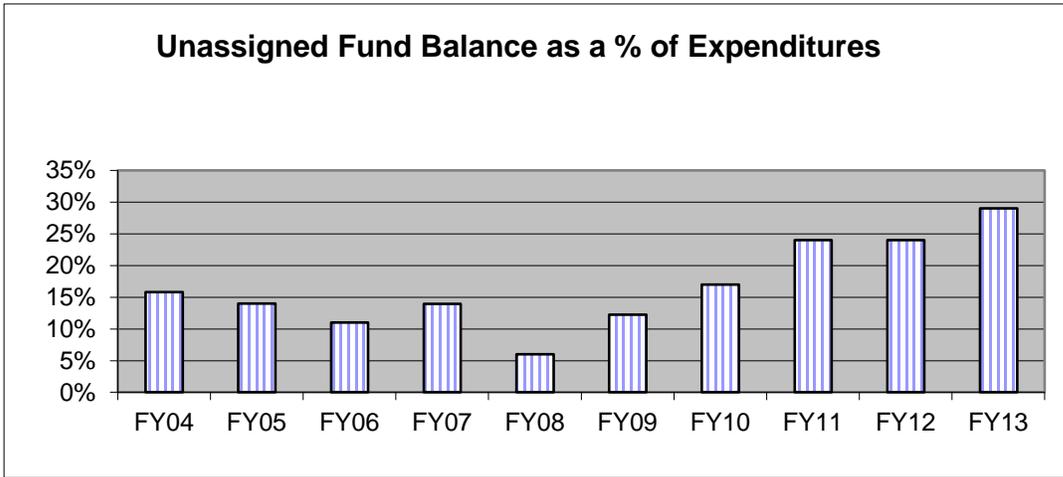
General Fund	FY08	FY09	FY10	FY11	FY12	FY13
Non Spendable/ Restricted	\$1,676,977	\$1,567,841	\$1,332,323	\$1,119,024	\$550,388	\$482,530
Assigned	\$849,870	\$794,400	\$668,445	\$565,656	\$543,695	\$412,809
Unassigned Fund Balance	\$875,024	\$1,606,868	\$2,337,289	\$3,229,855	\$3,617,274	\$4,124,482
Expenditures	\$13,924,182	\$13,101,146	\$13,506,515	\$13,311,152	\$14,774,431	\$14,014,345
Unassigned fund balance as a % of Expenditures	6%	12%	17%	24%	24%	29%

Assigned Funds - The City Manager continues to develop a long-term approach to financial security through the establishment of various assigned funds, a mechanism to provide necessary and anticipated funds for future needs. The Assignment in the Fund Balance as shown in the last City Audit of \$412,809 is for future compensated absences.

Assignments are intended to serve two purposes:

1. To establish a designation providing a stream of investment revenue for future use.
2. To isolate future expenditures so that focus on policy issues and programs is readily discernible.

The chart below expresses the city's fund balance as a percentage of expenditures. The second chart shows the actual fund balance from FY04 to FY13.



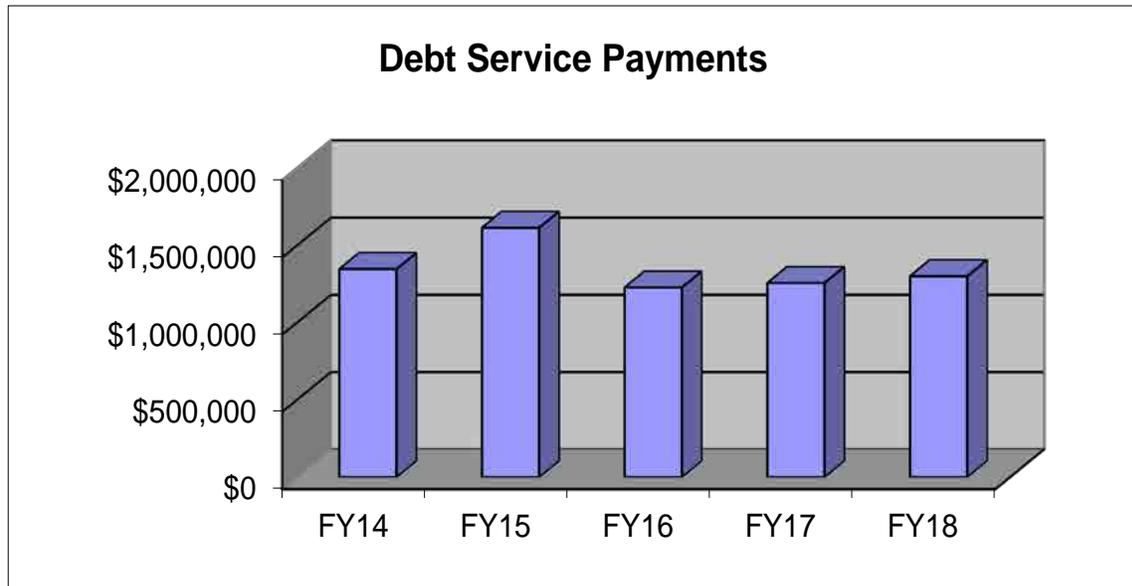
Debt Schedule

The outstanding debts of the City of St. Pete Beach are administered through the annual appropriation process. The City's estimated total general long term debt (\$5,650,205) as a percentage of taxable assessed valuation (\$1,984,263,326) at the end of the most recent audited year of FY13 was .28%. Another ratio to consider is the ratio of debt service to operating revenues which is 6.19%. The City has debt effective FY14 of \$4,574,082 which is .20% of FY14 taxable assessed valuation.

Debt payments are budgeted in the General Fund, Capital Projects Fund, Wastewater Fund and Reclaimed Water Fund. The following chart summarizes the City's debt schedule payments:

Debt	Source	FY14	FY15	FY16	FY17	FY18	FY19-FY23	FY24-FY34
Florida Dept. of Environmental Protection	Reclaimed Water & Debt Service Funds	\$558,619	\$576,617	\$0	\$0	\$0	\$0	\$0
Florida Dept. of Environmental Protection	Wastewater Fund	\$14,433	\$14,879	\$15,339	\$15,814	\$16,303	\$89,781	\$0
Florida Dept. of Environmental Protection	Wastewater Fund	\$159,854	\$164,037	\$168,330	\$172,735	\$177,255	\$958,328	\$634,681
Florida Dept. of Environmental Protection	Wastewater Fund	\$0	\$0	\$159,854	\$164,037	\$168,330	\$1,131,063	\$811,936
Florida Municipal Loan Council	Penny for Pinellas	\$345,000	\$365,000	\$385,000	\$400,000	\$420,000	\$0	\$0
Pass A Grille Way road project & City Hall/Library	Penny for Pinellas and CIP reserves	\$0	\$355,000	\$360,000	\$365,000	\$380,000	\$2,130,000	\$6,335,000
Various Capital Leases	General Fund	\$110,000	\$140,000	\$140,000	\$140,000	\$140,000	\$30,000	\$0
Total		\$1,347,906	\$1,615,533	\$1,228,523	\$1,257,586	\$1,301,888	\$4,339,172	\$7,781,617

The chart below shows the debt requirements for the City.



FINANCIAL MANAGEMENT POLICIES

Balanced Budget Policy

The City of St. Pete Beach recognizes the need for fiscal responsibility and that a balanced operating budget is the cornerstone of fiscal responsibility. Annual operating expenditures which include personnel costs, operating expenses, capital expenses and transfers will be fiscally balanced with revenues or income estimates that can be reasonable and normally projected to be received during the fiscal year. New programs or changes in policies that would require the expenditure of additional operating funds will be funded through reduction in programs existing programs of lower priority or through adjustments to rates, service charges or taxes.

Fund Balance Policy

Since the City of St. Pete Beach is a barrier island community, it is imperative that the City maintain an adequate fund balance. The City's fund balance had been depleted in previous years and it is difficult to build reserves in the current economic environment. An unassigned fund balance of three months of operating appropriations excluding transfers for the general fund has been established as a goal so that the city will be prepared in the event of a natural disaster. The City of St. Pete Beach estimated

unassigned fund balance amount of \$4,524,482 at the end of fiscal year 2014 represents slightly more than 17 weeks of reserve (33%).

Debt Policy

Long term borrowing will not be used to finance current operations or normal maintenance. The City shall strive to maintain a high reliance on pay-as-you-go financing for capital improvements for all funds with the exception of the wastewater and reclaimed water funds. The City may borrow money, contract loans and issue bonds pursuant to the provisions of the Florida Statutes.

Capital Improvement Program Policy

A five year capital improvement plan is developed annually to analyze all anticipated capital expenditures by year and identify associated funding sources. The plan is reviewed annually and adjusted for any funding source deviations from the original projection. Additionally all forecasted capital expenditures are reviewed to ensure that the improvement is necessary in the projected timeframe.

The Mayor and City Commission formally authorize each individual expenditure from the Capital Improvement Fund prior to the actual commencement of the project.

Investment Policy

It is the policy of the City of St. Pete Beach to manage and invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs and conforming to all state statutes governing the investment of public funds.

The City is empowered by Florida Statute 218.415(16) and the Code of Ordinances to invest in the following types of securities which shall be invested to provide sufficient liquidity to pay obligations as they come due:

1. The State of Florida Local Government Surplus Funds Trust Fund (SBA – State Board of Administration).
2. Florida Municipal Investment Trust Funds (FMIVT)
3. Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
4. Investment-bearing time deposits or savings accounts in qualified public depositories.
5. Direct obligation of the U.S. Government Treasury.
6. Certificates, notes, bonds, or bills of the United States, or other obligations of the United States or its Agencies.

7. Obligation of government-sponsored corporations which are eligible as collateral for advances to member banks as determined by the Board of Governors of the Federal Reserve.
8. Collateralized Mortgage Obligations with very accurately defined maturities issued by the Federal Agencies and Instrumentalities.
9. Bankers Acceptance guaranteed by banking institutions with bank rating of "AA" on its long-term debt.
10. Commercial paper having received an A1/P1 or higher rating by a nationally recognized rating agency.
11. Non-negotiable Certificates of Deposit and Bank Investment Contracts which can be insured collateralized at the Federal Reserve or Qualify as state qualified public deposits as defined by the Florida Statutes.
12. Taxable or tax-exempt government bonds, notes or other obligations of investment grade quality.
13. Repurchase agreements with primary dealers with the City's primary state certified qualified public depository.

Periodic training and education opportunities will be provided to those staff members responsible for the investment function of the City of St. Pete Beach. Those officials responsible for making investment decisions must complete no less than eight (8) hours of continuing education in subjects or courses of study related to investment practices and products on an annual basis.

The Administrative Services Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal controls structure shall be designed to provide reasonable assurance that these objectives are met.

Significant Accounting Policies

The accounting policies of the City of St. Pete Beach conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Organization of Accounts

The City organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. These funds are grouped into three fund types and ten account group categories as follows:

Governmental Funds Types:

- General Fund – accounts for financial resources which are not required to be accounted for in another fund.

- Special Revenue Funds – Account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specific purposes.
 - ❖ Capital Projects Fund
 - ❖ Police Confiscation Fund
 - ❖ Transportation Impact Fee Fund

Proprietary Fund Types:

- Enterprise Funds – An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services.
 - ❖ Wastewater Fund
 - ❖ Reclaimed Water Fund
 - ❖ Stormwater Fund

Fiduciary Funds Types:

- Fiduciary Funds – Account for the assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units.
 - ❖ Police Pension Fund
 - ❖ Firefighter Pension Fund
 - ❖ General Employee Pension Fund

Measurement and Focus

Governmental Fund Types:

- General and Special Revenue Funds are accounts for on a “spending” or “financial flow” measurement focus. Accordingly, reported undesignated fund balances represent available, spendable or appropriable resources.

Proprietary Fund Types:

- These funds are accounted for using the flow of economic resources measurement focus. Enterprise funds are used to account for those operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that a periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital

maintenance, public policy, management control, accountability, or other purposes.

Fiduciary Fund Types:

- Agency and Expendable Trust Funds are accounted for like Governmental Fund Types. Pension Trust Funds are accounted for on a cost of services or “capital maintenance” measurement focus. Agency Funds are custodial in nature and do not involve operations. Operating statements for Pension Trust Funds use an income determination measurement focus and therefore report increases (revenues) and decreases (expenses) in total economic net worth.

Basis for Accounting

Basis for accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The modified accrual basis of accounting is followed by all Governmental Fund types. Fiduciary Fund Types and Proprietary Fund Types use a full accrual basis for accounting.

Under the modified accrual basis, expenditures other than un-matured interest on general long-term debt are recognized at the time liabilities are incurred, if measurable. Revenues are recognized in the accounting period when they become measurable and available. Revenues susceptible to accrual are utility charges for services and interest income. Under the full accrual basis, revenues are recognized when earned and expenses recognized when incurred.

Reserves/Restrictions

Reserves/Restrictions indicate that a portion of the fund balance is not appropriate for expenditure or is legally segregated for a specific future use.

Committed

Committed funds are self-imposed limitations set in place prior to the end of the period. The limitation imposed is at the highest level of decision making that requires formal action at the same level to remove. This level for St. Pete Beach is reached by ordinance.

Assignments

Assignments are limitations resulting from an intended use. These limitations are typically usually determined by management.

Pensions

All of the government's full time employees participate in separate retirement plans some of which are single employer defined benefit pension plans. The systems also provide disability and survivor's benefits. Major changes were made to the defined benefit plans outlined below. Benefits are determined by category and length of services as follows:

- Police Officers – if hired before January 31, 2013, normal retirement at the earlier of age 55 or the completion of 25 years of service; if hired after January 31, 2013, normal retirement at the earlier of age 60 with 10 years of service or the completion of 30 years of service; 3.2% of average final compensation times years of credited service prior to January 31, 2013; 1.25% of average final compensation times years of service after January 31, 2013.
- Firefighters – if hired before January 31, 2013, normal retirement at the earlier of age 55 or the completion of 25 years of service; if hired after January 31, 2013, normal retirement at the earlier of age 60 with 10 years of service or the completion of 30 years of service; 3.4% of average final compensation times years of service prior to January 31, 2013; 1.25% of average final compensation times years of service after January 31, 2013.
- General Employees – if hired before October 1, 2012, normal retirement at the earlier of age 55 or the completion of 25 years of service; if hired after October 1, 2012, normal retirement at the earlier of age 60 with 10 years of service or the completion of 30 years of service; 2.25% of average monthly earnings times years of service prior to October 1, 2012; 1.00% of average monthly earnings times years of service after October 1, 2012.

The pension benefit obligations are determined as part of an actuarial valuation of the plan for all employees. The City's funding policy is to provide for periodic employer contributions as actuarially determined rates. These rates are expressed as percentages of annual covered payroll which, when combined with the employee and state contributions, are designed to accumulate to pay benefits when due.

In addition to the plans mentioned above, a defined contribution plan is also offered. For general employees, the City will match 50% of the employee contribution up to a maximum of 2.5%. For public safety employees, the City will match 50% of the employee contribution up to a maximum of 5%.

Certain management employees have opted to participate in a self directed 401a plan. The City contributes between 10% and 15% dependent on the position. Employees are immediately vested in the plan.

FINANCIAL STRUCTURE

Fund Description

The City of St. Pete Beach utilizes a fund structure as outlined in the accounting regulations that govern units of local government. A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Funds are divided into various types according to the legal restrictions imposed upon them by their uses. The following is the fund structure contained in the Fiscal Year 2015 Budget for the City of St. Pete Beach.

- 1. Governmental Funds** – accounted for on a “spending” or current “financial flow” measurement focus. Accordingly, the budgeted fund balances provide an indicator of available, spendable, or appropriate resources.
 - A. General Fund** – The general fund of a government unit serves as the primary reporting vehicle for current government operations including law enforcement, fire, parks, recreation, library, public services and general administration. The general fund accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.
 - B. Special Revenue Funds** – The special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The special revenue fund budgeted and included in this document is the Capital Projects Fund.

Although the following special revenue funds are part of the City's fund structure, they are **not budgeted** and therefore, are not presented in this document.

- Police Confiscation Fund
- Debt Service Fund
- Transportation Impact Fee Fund

- 2. Proprietary Funds** – The Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be

financed or recovered primarily through user charges. The Enterprise funds budgeted and included in this document are:

- Wastewater Fund
- Reclaimed Water Fund
- Stormwater Fund

3. Fiduciary Funds – Fiduciary Funds account for assets held by the City in a trustee capacity. Trust funds account for assets held by the government under the terms of a formal trust agreement. Pension Trust Funds are accounted for using a current financial resources measurement focus. Although the following Fiduciary funds are part of the City's fund structure, they are **not budgeted** and therefore, are not presented in this document.

- Police Officer Pension Fund
- Firefighter Pension Fund
- General Employee Pension Fund

*RELATED FINANCIAL
INFORMATION*

BUDGET SUMMARY TOTAL FOR CITY
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Estimated Revenues:	Actual FY 2013	Budgeted FY 2014	Budgeted FY 2015
Taxes			
Ad Valorem	6,474,606	5,694,628	6,692,675
Special Assessment	637,350	619,000	619,000
Franchise Fees	1,105,415	1,188,000	1,138,000
Utility Taxes	1,527,262	1,505,000	1,615,000
Communication Service Tax	554,939	585,000	555,000
Licenses & Permits	540,699	529,000	575,000
Intergovernmental Revenues	4,313,367	4,053,311	6,624,978
Charges for Services	7,668,049	7,584,794	8,082,841
Fines & Forfeitures	132,755	136,500	124,650
Miscellaneous	442,510	449,575	75,270
Debt Proceeds	-	-	9,403,306
Sale of Surplus Capital Assets	19,056	30,000	15,000
Transfers	1,576,295	2,712,000	3,782,705
Total Revenues	<u>24,992,303</u>	<u>25,086,808</u>	<u>39,303,425</u>
Cash & Restricted Balances brought Forward (Appropriated)	<u>-</u>	<u>481,392</u>	<u>1,502,445</u>
Total Estimated Revenues & Balances	<u><u>24,992,303</u></u>	<u><u>25,568,200</u></u>	<u><u>40,805,870</u></u>
Appropriated Expenditures:			
General Government	2,092,503	2,163,651	5,063,060
Community Development	595,161	705,317	913,748
Library	547,258	573,632	1,024,398
Public Safety	7,807,932	6,167,278	6,925,157
Physical Environment	4,818,379	6,507,840	7,282,301
Public Services	3,270,657	3,930,879	10,965,547
Recreation	1,155,168	1,342,770	2,635,532
Debt Service	1,765,185	1,464,833	2,213,422
Transfer to Other Funds	1,441,477	2,712,000	3,782,705
Total Appropriated Expenditures:	<u><u>23,493,720</u></u>	<u><u>25,568,200</u></u>	<u><u>40,805,870</u></u>

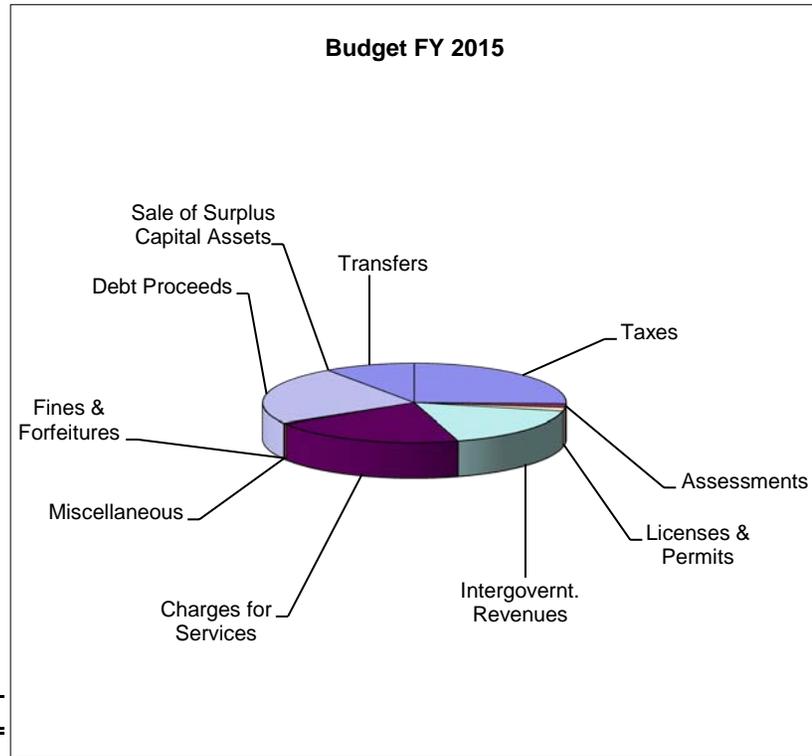
**TOTAL CITY
REVENUES BY SOURCE**

COMPARISON BY SOURCE

Revenue Classification	Budgeted FY 2014	Budgeted FY 2015	Dollar Change	Percentage Change
Taxes				
Ad Valorem	5,694,628	6,692,675	998,047	17.53%
Assessments	619,000	619,000	-	0.00%
Franchise Fees	1,188,000	1,138,000	(50,000)	-4.21%
Utility Taxes	1,505,000	1,615,000	110,000	7.31%
Communication Service Tax	585,000	555,000	(30,000)	-5.13%
Licenses & Permits	529,000	575,000	46,000	8.70%
Intergovernmental Revenues	4,053,311	6,624,978	2,571,667	63.45%
Charges for Services	7,584,794	8,082,841	498,047	6.57%
Fines & Forfeitures	136,500	124,650	(11,850)	-8.68%
Miscellaneous	449,575	75,270	(374,305)	-83.26%
Debt Proceeds	-	9,403,306	-	0.00%
Sale of Surplus Capital Assets	30,000	15,000	(15,000)	-50.00%
Transfers	2,712,000	3,782,705	1,070,705	39.48%
Total	25,086,808	39,303,425	\$ 4,813,311	19.19%

PERCENTAGE OF REVENUES BY SOURCE:

Revenue Classification	%
Taxes	25.44%
Assessments	1.57%
Licenses & Permits	1.46%
Intergovernt. Revenues	16.86%
Charges for Services	20.57%
Fines & Forfeitures	0.32%
Miscellaneous	0.19%
Debt Proceeds	23.92%
Sale of Surplus Capital Assets	0.04%
Transfers	9.62%



100.00%

TOTAL CITY SUMMARY BY CATEGORY & FUNCTION
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Expenditure Classification	Actual FY 2012	Actual FY 2013	Budgeted FY 2014	Budgeted FY 2015
Personnel Services	10,134,824	9,254,617	7,775,111	8,161,391
Operating Expenses	7,771,363	8,916,281	9,164,881	11,249,829
Capital Outlay	2,160,577	2,116,160	4,451,375	15,373,524
Debt Service	2,058,733	1,765,185	1,464,833	2,213,421
Transfers - Interfund	925,000	1,441,477	2,712,000	3,782,705
Reserves/Other	-	-	-	25,000
Total Expenditures	<u>\$ 23,050,497</u>	<u>\$ 23,493,720</u>	<u>\$ 25,568,200</u>	<u>\$ 40,805,870</u>

Percentage of Total Expenditures:

Personnel Services	43.97%	39.39%	30.41%	20.00%
Operating Expenses	33.71%	37.95%	35.84%	27.57%
Capital Outlay	9.37%	9.01%	17.41%	37.67%
Debt Service	8.93%	7.51%	5.73%	5.42%
Transfers - Interfund	4.01%	6.14%	10.61%	9.27%
Reserves/Other	0.00%	0.00%	0.00%	0.06%
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>

SUMMARY BY FUNCTION

Expenditure Classification	Actual FY 2012	Actual FY 2013	Budgeted FY 2014	Budgeted FY 2015
General Government	2,429,077	2,092,503	2,163,651	5,063,060
Community Development	565,632	595,161	705,317	913,748
Library	534,437	547,258	573,632	1,024,398
Public Safety	7,775,880	7,807,932	6,167,278	6,925,157
Physical Environment	5,360,157	4,818,379	6,507,840	7,282,301
Public Services	2,481,137	3,270,657	3,930,879	10,965,547
Recreation	920,444	1,155,168	1,342,770	2,635,532
Debt Service	2,058,733	1,765,185	1,464,833	2,213,422
Transfer to Other Funds	925,000	1,441,477	2,712,000	3,782,705
	<u>23,050,497</u>	<u>23,493,720</u>	<u>25,568,200</u>	<u>40,805,870</u>

Percentage of Total Expenditures:

General Government	10.54%	8.91%	8.46%	12.41%
Community Development	2.45%	2.53%	2.76%	2.24%
Library	2.32%	2.33%	2.24%	2.51%
Public Safety	33.73%	33.23%	24.12%	16.97%
Physical Environment	23.25%	20.51%	25.45%	17.85%
Public Services	10.76%	13.92%	15.37%	26.87%
Recreation	3.99%	4.92%	5.25%	6.46%
Debt Service	8.93%	7.51%	5.73%	5.42%
Transfer to Other Funds	4.01%	6.14%	10.61%	9.27%
	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE TOTAL CITY
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Expenditure Classification	Actual FY 2012	Actual FY 2013	Budgeted FY 2014	Budgeted FY 2015
Beginning Fund Balance	\$8,339,090	\$9,184,489	\$10,823,520	\$10,342,128
Revenues:				
Taxes				
Ad Valorem	5,641,473	6,474,606	5,694,628	6,692,675
Special Assessment	610,966	637,350	619,000	619,000
Franchise Fees	1,157,857	1,105,415	1,188,000	1,138,000
Utility Taxes	1,473,331	1,527,262	1,505,000	1,615,000
Communication Service Tax	578,805	554,939	585,000	555,000
Licenses & Permits	516,512	540,699	529,000	575,000
Impact Fees	5,541	-	-	-
Intergovernmental Revenues	4,654,729	4,313,367	4,053,311	6,624,978
Charges for Services	7,654,935	7,668,049	7,584,794	8,082,841
Fines & Forfeitures	141,215	132,755	136,500	124,650
Miscellaneous	388,457	442,510	449,575	75,270
Debt Proceeds	-	-	-	9,403,306
Sale of Surplus Capital Assets	46,611	19,056	30,000	15,000
Transfers	925,000	1,576,295	2,712,000	3,782,705
Total Revenues	<u>23,795,432</u>	<u>24,992,303</u>	<u>25,086,808</u>	<u>39,303,425</u>
Expenditures:				
General Government	2,429,077	2,092,503	2,163,651	5,063,060
Community Development	565,632	595,161	705,317	913,748
Library	534,437	547,258	573,632	1,024,398
Public Safety	7,775,880	7,807,932	6,167,278	6,925,157
Physical Environment	5,360,157	4,818,379	6,507,840	7,282,301
Public Services	2,481,137	3,270,657	3,930,879	10,965,547
Recreation	920,444	1,155,168	1,342,770	2,635,532
Debt Service	2,058,733	1,765,185	1,464,833	2,213,422
Transfer to Other Funds	925,000	1,441,477	2,712,000	3,782,705
Total Expenditures	<u>23,050,497</u>	<u>23,493,720</u>	<u>25,568,200</u>	<u>40,805,870</u>
Ending Fund Balance:				
Non-Spendable	920,961	284,467	284,467	284,467
Restricted	2,730,066	1,762,302	1,762,302	1,762,302
Committed				
Assigned	565,656	1,785,429	1,785,429	1,785,429
Unassigned	4,967,806	6,991,322	\$6,509,930	\$5,007,485
Total	<u>\$9,184,489</u>	<u>\$10,823,520</u>	<u>\$10,342,128</u>	<u>\$8,839,683</u>

BUDGET SUMMARY GENERAL FUND
--

Estimated Revenues:	<u>Actual FY 2013</u>	<u>Budgeted FY 2014</u>	<u>Budgeted FY 2015</u>
Taxes			
Ad Valorem	6,474,606	5,694,628	6,692,675
Franchise Fees	1,105,415	1,188,000	1,138,000
Utility Taxes	1,527,262	1,505,000	1,615,000
Communication Service Tax	554,939	585,000	555,000
Licenses & Permits	540,699	529,000	575,000
Intergovernmental Revenues	3,040,366	2,764,361	2,833,877
Charges for Services	2,212,547	1,937,525	2,062,248
Fines & Forfeitures	132,755	136,500	124,650
Interest	9,844	14,000	10,000
Rental Income	300,692	362,800	373,323
Miscellaneous	91,413	71,000	57,000
Debt Proceeds	-	-	-
Transfers	-	-	-
 Total Revenues	 <u>15,990,538</u>	 <u>14,787,814</u>	 <u>16,036,773</u>
Cash & Restricted Balances brought Forward (Appropriated)	 <u>(308,464)</u>	 <u>-</u>	 <u>-</u>
 Total Estimated Revenues & Balances	 <u><u>\$ 15,682,074</u></u>	 <u><u>\$ 14,787,814</u></u>	 <u><u>\$ 16,036,773</u></u>
 Appropriated Expenditures:			
General Government	1,729,444	1,940,903	1,783,970
Community Development	595,161	705,317	913,746
Library	547,258	573,632	620,541
Public Safety	7,859,949	6,167,278	6,865,707
Public Services	2,390,134	2,515,289	2,804,743
Recreation	1,065,920	1,030,395	1,084,616
Debt Service	169,208	30,000	59,450
Transfer to Other Funds	1,325,000	1,825,000	1,904,000
 Total Appropriated Expenditures:	 <u><u>\$ 15,682,074</u></u>	 <u><u>\$ 14,787,814</u></u>	 <u><u>\$ 16,036,773</u></u>

GENERAL FUND SUMMARY BY CATEGORY

Expenditure Classification	Actual FY 2012	Actual FY 2013	Budgeted FY 2014	Budgeted FY 2015
Personnel Services	9,516,608	8,622,537	7,157,537	7,422,422
Operating Expenses	4,080,684	5,340,775	5,606,777	6,283,601
Capital Outlay	1,004,793	224,554	168,500	342,300
Debt Service	172,346	169,208	30,000	59,450
Transfers - Interfund	925,000	1,325,000	1,825,000	1,904,000
Reserves/Other	-	-	-	25,000
Total Expenditures	<u><u>\$ 15,699,431</u></u>	<u><u>\$ 15,682,074</u></u>	<u><u>\$ 14,787,814</u></u>	<u><u>\$ 16,036,773</u></u>

Percentage of Total Expenditures:

Personnel Services	60.62%	54.98%	48.40%	46.28%
Operating Expenses	25.99%	34.06%	37.91%	39.18%
Capital Outlay	6.40%	1.43%	1.14%	2.13%
Debt Service	1.10%	1.08%	0.20%	0.37%
Transfers - Interfund	5.89%	8.45%	12.34%	11.87%
Reserves/Other	0.00%	0.00%	0.00%	0.16%
Total	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>

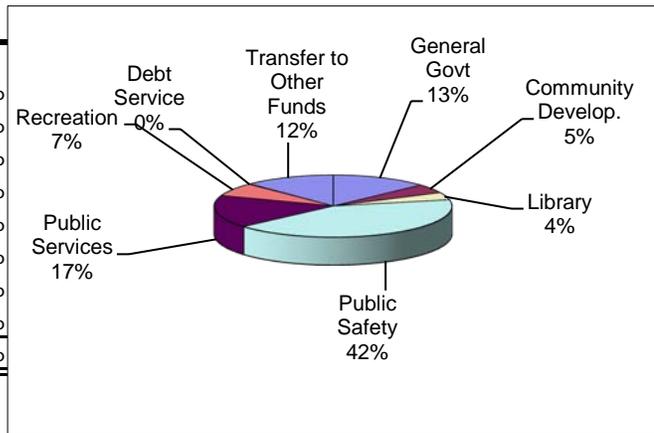
**GENERAL FUND
EXPENDITURES BY FUNCTION**

COMPARISON BY FUNCTION

Expenditure Classification	Budgeted FY 2014	Budgeted FY 2015	Dollar Change	Percentage Change
General Government	1,940,903	1,783,970	(156,933)	-8.09%
Community Development	705,317	913,746	208,429	29.55%
Library	573,632	620,541	46,909	8.18%
Public Safety	6,167,278	6,865,707	698,429	11.32%
Public Services	2,515,289	2,804,743	289,454	11.51%
Recreation	1,030,395	1,084,616	54,221	5.26%
Debt Service	30,000	59,450	29,450	98.17%
Transfer to Other Funds	1,825,000	1,904,000	79,000	4.33%
	<u>14,787,814</u>	<u>16,036,773</u>	<u>1,248,959</u>	<u>8.45%</u>

PERCENTAGES OF EXPENDITURES BY FUNCTION

Expenditure Classification	Percentage
General Govt	13.13%
Community Develop.	4.77%
Library	3.88%
Public Safety	41.71%
Public Services	17.01%
Recreation	6.97%
Debt Service	0.20%
Transfer to Other Funds	12.34%
Total Expenditures	<u><u>100.00%</u></u>



SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GENERAL FUND
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Expenditure Classification	Actual FY 2012	Actual FY 2013	Budgeted FY 2014	Budgeted FY 2015
Beginning Fund Balance	\$4,914,535	\$4,711,357	\$5,019,821	\$5,019,821
Revenues:				
Taxes				
Ad Valorem	5,641,473	6,474,606	5,694,628	6,692,675
Franchise Fees	1,157,857	1,105,415	1,188,000	1,138,000
Utility Taxes	1,473,331	1,527,262	1,505,000	1,615,000
Communication Service Tax	578,805	554,939	585,000	555,000
Licenses & Permits	516,512	540,699	529,000	575,000
Intergovernmental Revenues	3,442,917	3,040,366	2,764,361	2,833,877
Charges for Services	2,135,514	2,212,547	1,937,525	2,062,248
Fines & Forfeitures	141,215	132,755	136,500	124,650
Interest	13,552	9,844	14,000	10,000
Rental Income	253,437	300,692	362,800	373,323
Miscellaneous	141,640	91,413	71,000	57,000
Transfers	-	-	-	-
Total Revenues	<u>15,496,253</u>	<u>15,990,538</u>	<u>14,787,814</u>	<u>16,036,773</u>
Expenditures:				
General Government	2,428,632	1,729,444	1,940,903	1,783,970
Community Development	565,632	595,161	705,317	913,746
Library	534,437	547,258	573,632	620,541
Public Safety	7,775,880	7,859,949	6,167,278	6,865,707
Public Services	2,377,060	2,390,134	2,515,289	2,804,743
Recreation	920,444	1,065,920	1,030,395	1,084,616
Debt Service	172,346	169,208	30,000	59,450
Transfer to Other Funds	925,000	1,325,000	1,825,000	1,904,000
Total Expenditures	<u>15,699,431</u>	<u>15,682,074</u>	<u>14,787,814</u>	<u>16,036,773</u>
Ending Fund Balance:				
Non-Spendable	352,325	284,467	213,291	142,115
Restricted	198,063	198,063	198,063	198,063
Committed	-	-	-	-
Assigned	543,695	412,809	400,000	350,000
Unassigned	\$3,617,274	\$4,124,482	\$4,208,467	\$4,329,643
Total	<u>\$4,711,357</u>	<u>\$5,019,821</u>	<u>\$5,019,821</u>	<u>\$5,019,821</u>

CITY OF ST. PETE BEACH

DATE INCORPORATED:	1957
FORM OF GOVERNMENT:	Council/Manager
AREA:	2.25 square miles
POPULATION:	9,357
GOVERNING BODY:	City Commission Mayor with a 3 year term and 4 Commissioners with 2 year over- lapping terms.
ADMINISTRATION:	City Manager, City Clerk and City Attorney appointed by the City Commission.
SERVICES:	A full service city including professional administration, community development, finance, library, parks, recreation, fire, public works, wastewater and reclaimed water. As of January 2013, the City contracts with the Pinellas County Sheriff's office for police protection. Wastewater is treated by the City of St. Petersburg. Sanitation and recycling are contracted through Progressive Waste Services of Florida, Inc. and public transportation is provided by a countywide public transportation system. In 1990, the City joined the Pinellas County Public Library Cooperative and residents have access to county wide library facilities at no extra cost. Water is provided by Pinellas County.
LOCATION:	On the west coast of Florida, The City of St. Pete Beach is located in southern Pinellas County. The City is located on the beautiful beaches of the Gulf of Mexico.
REGISTERED VOTERS:	7,292
PERCENT VOTED IN LAST ELECTION:	54.59%

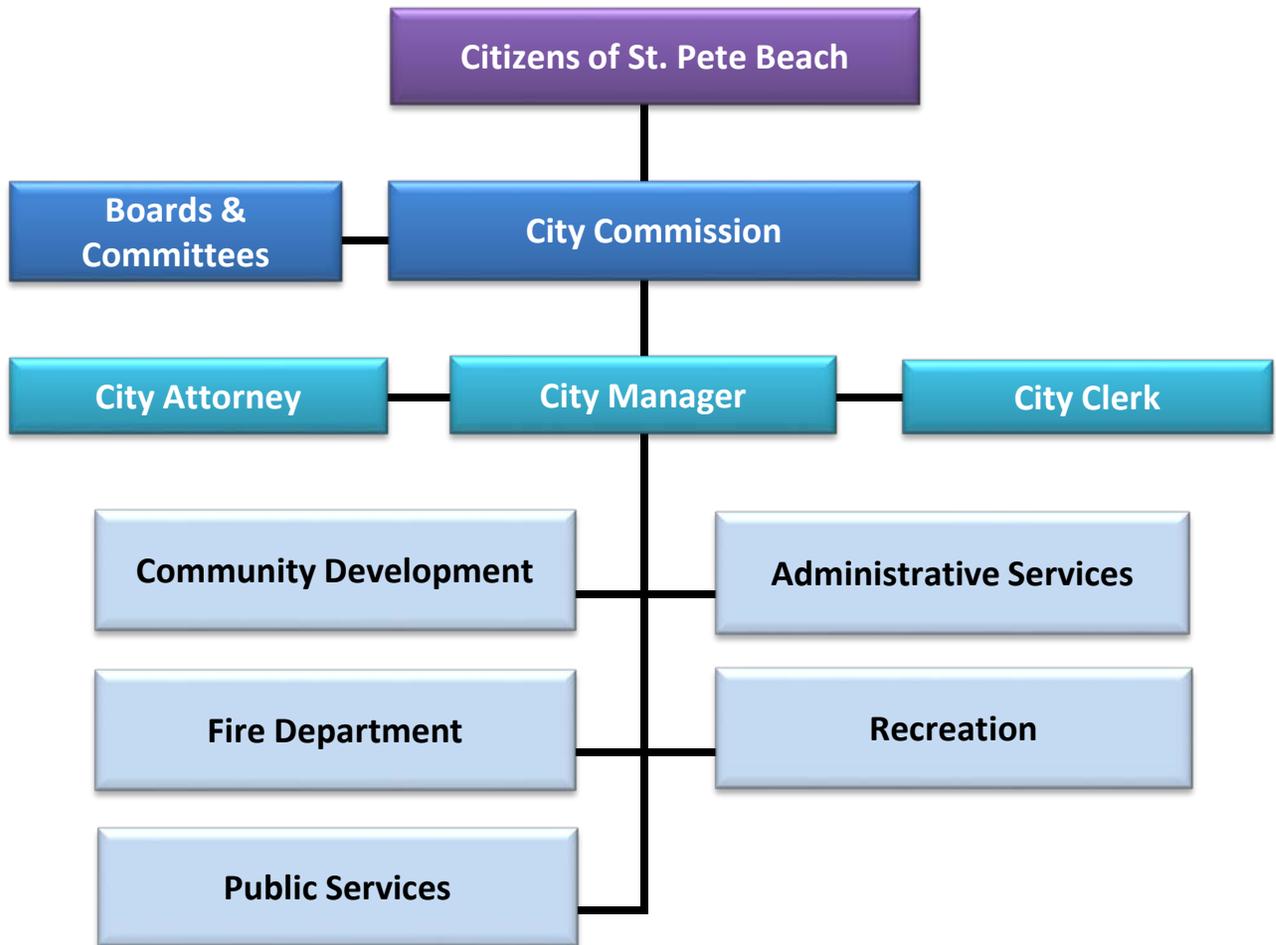
**CITY OF ST. PETE BEACH
DEMOGRAPHIC AND ECONOMIC STATISTICS
10 YEAR COMPARISON**

Year	Population	Per Capita Personal Income	Median Age	Unemployment Rate
2013	9,357	\$ 46,552	57.5	6.0%
2012	9,307	\$ 42,751	56.8	9.8%
2011	10,063	\$ 44,658	56.8	10.8%
2010	10,026	\$ 49,260	56.8	12.1%
2009	10,121	\$ 48,518	56.4	11.1%
2008	10,192	\$ 47,090	55.9	7.1%
2007	10,085	\$ 38,085	44.1	4.3%
2006	10,032	\$ 35,607	44.2	3.4%
2005	9,989	\$ 39,513	44.0	3.8%
2004	9,985	\$ 35,938	43.6	4.4%

PRINCIPAL EMPLOYERS

Employer	Employees	Rank
Tradewinds Island Resorts	800	1
Don Cesar Beach Resort	550	2
Sirata Beach Resort	300	3
Publix Super Markets	200	4
Fortune Hotels, Inc.	100	5
Grand Plaza Hotel	100	6
Hurricane Lounge, Inc.	100	7
Sandpiper Hotel & Suites	99	8
City of St. Pete Beach	86	9
Beachcomber Beach Resort	85	10

City of St. Pete Beach Organization Chart



**CITY OF ST. PETE BEACH
FY 15 PERSONNEL SUMMARY**

DEPARTMENT/ DIVISION	FY10	FY11	FY12	FY13	FY14	FY15	FY14 to FY15 Change	% chg in Dept
City Clerk	3.625	3.125	3.125	3.125	2.875	2.875	0	0%
City Manager	3	3	2.5	3	3	3	0	0%
Finance	3	4	4	4	4	4	0	0%
Parking Enforcement	0	2	2	2	2	2.2	0.2	10%
Library	6	6.5	6.5	6.5	7.425	7.15	-0.275	-4%
Information Technology	2.8	1.8	1.8	1.8	1	1	0	0%
Planning	2	2	2	2	2	2	0	0%
Building Services	4	4	4	4	5	4	-1	-20%
Police	36	33	33	33	0	0	0	0%
Fire	29.75	29.75	29.75	29.75	29.75	32	2.25	8%
Public Services - Administration	2.8	1.75	1.7	1.7	1.7	1.7	0	0%
Building Maintenance	3.125	3.125	3.125	3.125	2	2	0	0%
Streets	3	3	3	3	3	3	0	0%
Parks	4	4	3	3	3	3	0	0%
Recreation	11.61	10.8	10.61	11.36	12.975	13.825	0.85	7%
TOTAL FOR GENERAL FUND IN FULL TIME EQUIVALENTS	114.71	111.85	110.11	111.36	79.725	81.75	2.025	3%
Wastwater	5.95	5.45	5.35	5.35	5.15	5.15	0	0%
Reclaimed	1.45	1.9	1.5	1.5	1.5	1.5	0	0%
Stormwater	0	0.1	0.65	0.65	0.65	1.65	1	N/A
TOTAL ALL FUNDS IN FULL TIME EQUIVALENTS	122.11	119.3	117.61	118.86	87.025	90.05	3.025	3%

CITY OF ST. PETE BEACH
2014/2015 Budget Preparation Schedule

March 5, 2014	Departments given budget worksheets, CIP & VRP forms for review & update
March 28, 2014	All department forms due to Finance for review
April 11, 2014	Budget due from Finance to City Manager
April 28, 2014	Budget due from Finance to City Manager
April 30 -May 1	City Manager to review budget with Departments
June 1, 2014	Property Appraiser delivers estimate of taxable values
June 13, 2014	Finance to have completed changes to budget
June 30, 2014	Deliver budget to City Commission & F & B Committee
July 1, 2014	Property Appraiser delivers preliminary taxable values
June 7 – July 10, 2014	Finance & Budget Review Committee meetings to formulate recommendations for City Commission
July 22, 2014	City Commission to adopt tentative millage rate
July 23 – August 31, 2014	City Commission to review budget
August 4, 2014	Advise Property Appraiser of tentative millage rate
September 10, 2014	First Public Hearing on Budget (Special Meeting)
September 21, 2014	Budget ad to adopt final budget & millage placed
September 24, 2014	Final Hearing on Budget (Special Meeting)
September 25, 2014	Forward ordinance adopting final millage to P/A & T/C
October 7, 2014	Certification of final tax roll received from Property Appraiser
October 10, 2014	Send final millage rate to Property Appraiser’s Office
October 24, 2014	Certify compliance to Department of Revenue

ORDINANCE NO. 2014-08

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA; ADOPTING A FINAL MILLAGE RATE FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015; PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETE BEACH, FLORIDA, DOES ORDAIN:

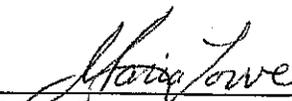
Section 1. That a millage levy of 3.1500 general and operative levy is hereby fixed and adopted for the fiscal year of the City ending on September 30, 2015 and shall be placed upon the total taxable assessed valuation of property of any kind liable for and subject to taxation by the City of St. Pete Beach, Florida, including real and personal property, lying within the City of St. Pete Beach, Florida.

Section 2. Said monies as raised by the levy of 3.1500 mills, estimated at \$6,692,675 shall be used for the general operation of the City of St. Pete Beach including, but not limited to, salaries, insurance and energy costs and transfers for capital projects for the afore-mentioned fiscal period.

Section 3. The fiscal year 2015 operating millage rate of 3.1500 mills is higher than the rolled-back rate of 2.6823 mills by 17.44%.

Section 4. That a certified copy of this ordinance shall be forwarded to the Property Appraiser of Pinellas County, Florida, together with a request that the aforementioned levies be made by her office on behalf of the City of St. Pete Beach for the Fiscal Year 2014-2015.

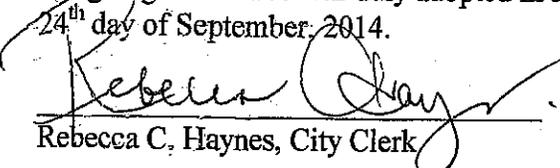
Section 5. This ordinance shall become effective immediately upon its final passage.



Maria Lowe, Mayor

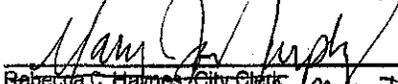
FIRST READING: 09/10/2014
PUBLISHED 09/19/2014
FINAL READING: 09/24/2014
PUBLIC HEARING(S): 09/10/2014 and 09/24/2014

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this 24th day of September, 2014.



Rebecca C. Haynes, City Clerk

I hereby certify this to be a true and exact copy of Ordinance No. 2014-08 on file in the office of the City Clerk, City of St. Pete Beach, Pinellas County, Florida.



Mary Jo Murphy, City Clerk
Date 9/24/14

ORDINANCE NO. 2014-09

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA; ADOPTING A BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015; PROVIDING APPROPRIATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 166.241 Florida Statute requires each municipality to adopt a budget and make appropriations for each fiscal year; and

WHEREAS, Code Section 2.218(b) provides that the appropriation ordinance shall state in clear and precise terms that the budget is adopted by reference and is made a part of the ordinance and that the amounts therein are appropriated for the purposes and for the accounts indicated; and

WHEREAS, the City Manager has submitted a proposed annual budget to the City Commission as required by Section 4.04(e) of the City Charter; and

WHEREAS, the City Commission deems the proposed expenditures necessary and proper for the operation of the City Government and to provide for the health, safety, and welfare of its citizens.

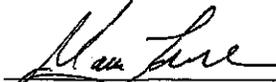
THE CITY OF ST. PETE BEACH, FLORIDA, DOES ORDAIN:

Section 1. The annual budget for the Fiscal Year beginning October 1, 2014 and ending September 30, 2015, as attached hereto as Exhibit "A" ("the Budget") is adopted by reference and is made a part of this ordinance and the amounts thereon are appropriated for the purposes and for the accounts thereon indicated. The Budget adopts and appropriates the sums of money appropriated for expenditures within each fund as indicated below and as further described in as Exhibit A for the Fiscal Year ending on September 30, 2015:

General Fund	\$16,036,773
Wastewater Fund	\$ 7,043,589
Reclaimed Water	\$ 1,159,683
Stormwater Fund	\$ 1,159,100
Capital Improvement	\$ 15,406,725

Section 2. That for the period of October 1, 2014 through September 30, 2015 all monies of the City shall be expended as appropriated herein and in accordance with the City Charter and ordinances of the City.

Section 3. This ordinance shall become effective immediately upon its final passage.



Maria Lowe, Mayor

FIRST READING: 09/10/2014
PUBLISHED 09/19/2014
FINAL READING: 09/24/2014
PUBLIC HEARING(S): 09/10/2014 and 09/24/2014

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this 24th day of September, 2014.



Rebecca C. Haynes, City Clerk

I hereby certify this to be a true and exact copy of Ordinance 2014-09 on file in the office of the City Clerk, City of St. Pete Beach, Pinellas County, Florida.



Rebecca C. Haynes, City Clerk
9-25-2014
Date



**GENERAL FUND
REVENUES**

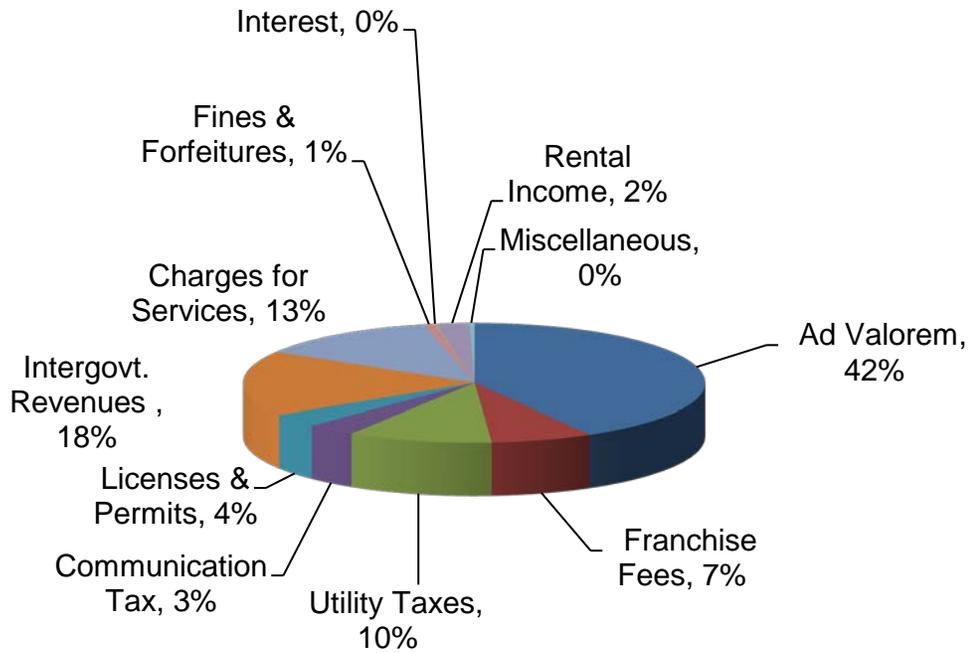
FY 2015 GENERAL FUND REVENUES

Account #	DESCRIPTION	FY 10 Actual	FY 11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget	% of FY15 Budget	% chg. FY14 to 15
.001.311.000	Ad Valorem Tax	5,487,289	5,490,797	5,469,935	6,306,206	5,694,628	6,692,675	38.5%	17.5%
.001.311.000	Ad Valorem Tax - Debt Service	168,325	169,150	171,537	168,400	0	0	0.0%	#DIV/0!
	Total-Ad Valorem	5,655,614	5,659,947	5,641,472	6,474,606	5,694,628	6,692,675	38.5%	17.5%
.001.312.410	Pinellas Co. Gas Tax	139,354	126,339	126,619	131,214	127,000	133,000	0.9%	4.7%
.001.312.510	State Excise Tax - Fire Pen	201,907	171,912	199,867	196,803	199,867	196,803	1.4%	-1.5%
.001.312.520	State Excise Tax - Police Pen	74,058	72,175	92,536	80,851	92,536	80,851	0.6%	-12.6%
	General Govt. Taxes	415,319	370,426	419,022	408,868	419,403	410,654	2.8%	-2.1%
.001.314.100	Utility Tax-Elect	1,336,815	1,256,642	1,181,426	1,242,465	1,210,000	1,310,000	8.2%	8.3%
.001.314.300	Utility Tax-Water	245,870	237,844	243,904	244,529	245,000	260,000	1.7%	6.1%
.001.314.400	Utility Tax-Gas	53,013	47,814	48,001	40,268	50,000	45,000	0.3%	-10.0%
.001.315.000	Telecomm Tax	602,344	582,627	578,805	554,939	585,000	555,000	4.0%	-5.1%
	Total-Utility Taxes	2,238,042	2,124,927	2,052,136	2,082,201	2,090,000	2,170,000	14.1%	3.8%
.001.316.000	Business Tax Receipts	105,469	102,734	105,644	94,410	102,000	100,000	0.7%	-2.0%
.001.322.100	Building Permits	279,293	263,491	287,959	313,380	300,000	325,000	2.0%	8.3%
.001.322.200	Plan Review Fees	75,442	74,354	71,199	73,834	77,000	100,000	0.5%	29.9%
.001.322.250	Fire Inspect Fees	6,102	15,845	44,510	49,875	50,000	50,000	0.3%	0.0%
.001.322.400	Sign Permits	22,902	0	0	0	0	0	0.0%	#DIV/0!
.001.322.600	Tree Removal Permits	1,150	575	1,725	575	0	0	0.0%	#DIV/0!
	Total-Licences & Permits	490,358	456,999	511,037	532,074	529,000	575,000	3.6%	8.7%
.001.323.100	Franchise Fee-Elect	1,260,830	1,168,407	1,128,415	1,067,548	1,150,000	1,100,000	7.8%	-4.3%
.001.323.400	Franchise Fee-Gas	21,038	20,001	19,442	17,867	18,000	18,000	0.1%	0.0%
.001.323.700	Franchise Fee-Solid Waste	10,000	10,000	10,000	20,000	20,000	20,000	0.1%	0.0%
	Total-Franchise Fees	1,291,867	1,198,408	1,157,857	1,105,415	1,188,000	1,138,000	8.0%	-4.2%
.001.325.200	Radon Surcharge	428	3,706	1,294	1,350	1,295	1,350	0.0%	4.2%
.001.329.000	Property Registration Fee	4,275	2,850	5,475	8,625	5,000	10,000	0.0%	100.0%
.001.331.200	Federal Grant - Public Safety	61,509	73,541	744,962	15,011	4,000	2,500	0.0%	-37.5%
.001.331.620	Federal Grant - FEMA			2,987	88,985	-	0	0.0%	#DIV/0!
.001.334.200	State Grant-Public Safety	69,296	9,751	25,500	7,181	-	0	0.0%	#DIV/0!
.001.334.490	State DOT Lights Grant	52,095	53,995	58,050	62,118	58,000	62,000	0.4%	6.9%
.001.334.610	State Grant - Public Health	0	0	900	0	900	0	0.0%	-100.0%
.001.334.620	State Grant - FEMA	0	0	498	14,831	-	0	0.0%	#DIV/0!
.001.335.120	State Revenue Share	187,092	188,792	192,040	196,528	190,000	198,000	1.3%	4.2%
.001.335.122	State Rev. Share Motor	76,525	76,204	73,775	70,524	76,330	70,000	0.5%	-8.3%
.001.335.150	Alcoholic Bev Lic	33,839	33,482	33,544	37,099	34,000	37,000	0.2%	8.8%
.001.335.180	State Sales Tax	480,771	485,227	491,998	513,577	510,000	525,000	3.4%	2.9%
.001.335.210	State FireFighter Supp.	7,330	6,729	8,850	7,745	7,080	6,360	0.0%	-10.2%
.001.335.490	Fuel Tax Refund	3,891	5,491	4,399	2,867	4,500	2,500	0.0%	-44.4%
.001.337.100	Local Government Grants	31,930	5,476	6,660	7,196	6,000	0	0.0%	-100.0%
.001.337.700	Pinellas Library Coop	189,759	173,606	168,334	162,137	129,991	153,432	0.9%	18.0%
	Total-Intergovt. Revenue	1,198,739	1,118,848	1,819,265	1,195,774	1,027,096	1,068,142	6.9%	4.0%
.001.341.100	Record Legal Inst		211	120	37	100	150	0.0%	50.0%
.001.341.200	P & Z Board Fees	9,117	6,737	21,452	23,287	20,000	25,000	0.1%	25.0%
.001.341.300	Sale of Maps	104	25	0	0	0	0	0.0%	#DIV/0!
.001.341.310	Copy Charges	6,747	6,661	7,094	6,496	7,000	7,100	0.0%	1.4%
.001.341.320	Admin Fee-Sewer	195,195	201,051	207,083	213,295	219,694	226,285	1.5%	3.0%
.001.341.340	Admin Fee-Reclaimed Water	116,907	120,414	124,026	70,452	72,566	74,743	0.5%	3.0%
.001.341.360	Admin Fee - Stormwater	10,879	10,700	12,774	70,452	72,566	74,743	0.5%	3.0%
	Total-General Govt Revenue	338,948	345,799	372,549	384,019	391,925	408,020	2.7%	4.1%
.001.342.100	Police Services	57,217	46,057	80,255	3,035	0	4,500	0.0%	#DIV/0!
.001.342.400	County EMS Reimbur	1,108,691	1,101,575	1,216,072	1,445,699	1,317,862	1,355,080	8.9%	2.8%
	Total-Public Safety Fees	1,165,908	1,147,632	1,296,327	1,448,734	1,317,862	1,359,580	8.9%	3.2%
.001.344.500	Parking Facilities	664,587	817,966	1,066,782	1,102,156	900,000	956,728	6.1%	6.3%
.001.344.501	Parking Facil.-Co.	117,634	148,263	164,283	163,678	165,000	165,000	1.1%	0.0%
.001.344.550	Parking Decals	83,005	79,429	95,474	85,039	100,000	85,000	0.7%	-15.0%
	Total-Transport Revenue	865,226	1,045,658	1,326,539	1,350,873	1,165,000	1,206,728	7.9%	3.6%
.001.347.100	Library Fees	27,427	25,048	25,356	26,771	25,000	27,000	0.2%	8.0%
.001.347.200	Rec/Pool Cards	10,625	16,803	14,688	13,859	16,500	16,500	0.1%	0.0%
.001.347.220	Rec Fees-Staff led programs	90,407	90,774	105,383	181,830	168,000	229,000	1.1%	36.3%
.001.347.221	Fitness Room/Gym-Daily Fee	5,252	7,743	7,515	10,945	15,000	15,000	0.1%	0.0%
.001.347.230	Rec Fees-Sports Leagues	12,600	21,400	14,350	15,050	17,000	10,000	0.1%	-41.2%
.001.347.240	Rec Fees-Instructors	26,871	29,914	13,457	41,798	55,000	55,000	0.4%	0.0%
.001.347.310	Art/Goods Sales Revenue	380	0	0	0	0	0	0.0%	#DIV/0!
.001.347.400	SPB Classic		39,090	58,011	63,864	0	0	0.0%	#DIV/0!
.001.347.420	Special Event Reimbursement	2,678	4,736	9,930	9,526	5,100	9,500	0.0%	#DIV/0!
.001.347.500	Facility Cleanup/Staffing Fee	5,089	6,800	8,920	1,830	-	-	0.0%	#DIV/0!
.001.347.550	Pool Admissions	27,211	40,916	39,625	45,899	44,000	46,000	0.3%	4.5%
.001.347.561	Pool Programs	28,050	32,328	39,243	35,600	35,000	35,000	0.2%	0.0%
	Total-Culture and Recreation	236,589	315,550	336,477	446,972	380,600	443,000	2.6%	16.4%
.001.349.900	Other Charges	1,249	1,105	765	70	0	0	0.0%	#DIV/0!

FY 2015 GENERAL FUND REVENUES

Account #	DESCRIPTION	FY 10 Actual	FY 11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget	% of FY15 Budget	% chg. FY14 to 15
	Total-Other Charges for Service	1,249	1,105	765	70	0	0	0.0%	#DIV/0!
.001.351.100	Court Fines	65,725	46,772	44,969	20,753	40,000	12,000	0.3%	-70.0%
.001.351.300	Police Education	3,769	2,806	2,332	1,118	0	650	0.0%	#DIV/0!
.001.354.100	Special Master	1,425	4,125	6,788	4,657	6,500	3,000	0.0%	-53.8%
.001.359.200	Parking Tickets	63,308	98,225	77,943	93,971	75,000	94,000	0.5%	25.3%
.001.359.900	Other Fines	15,330	73,727	15,971	16,913	15,000	15,000	0.1%	0.0%
	Total-Court Related Revenue	149,557	225,655	148,004	137,412	136,500	124,650	0.9%	-8.7%
.001.361.100	Interest	6,260	2,537	13,552	9,844	14,000	10,000	0.1%	-28.6%
.001.362.200	Rent-Community Center	53,123	60,960	70,257	118,732	148,000	163,000	1.0%	10.1%
.001.362.300	Rent- Merry Pier	32,275	35,051	35,380	36,265	36,500	38,100	0.2%	4.4%
.001.362.450	Rent-PAG/Upham Concess	93,849	101,228	108,057	110,524	115,000	112,823	0.8%	-1.9%
.001.362.460	Rent-PAG Deck Area	10,387	12,396	12,543	11,445	12,500	11,000	0.1%	-12.0%
.001.362.710	Rent-Warren Webster	3,600	9,180	9,240	4,929	8,400	5,000	0.1%	-40.5%
.001.362.720	Rent-Don Vista	7,201	7,040	4,497	5,880	6,000	6,000	0.0%	0.0%
.001.362.800	Rent-Gym	4,425	2,300	-	375	500	500	0.0%	0.0%
.001.362.810	Rent-Ballfields	140	150	675	180	700	700	0.0%	0.0%
.001.362.820	Rent-Parks	5,320	5,940	9,720	9,760	10,000	10,000	0.1%	0.0%
.001.362.830	Rent - Pool	11,399	12,912	18,846	21,657	24,000	25,000	0.2%	4.2%
.001.362.900	Other Rents	0	0	3,069	2,602	1,200	1,200	0.0%	0.0%
	Total-Rent/Interest Revenue	227,979	249,693	285,835	332,193	376,800	383,323	2.5%	1.7%
.001.364.490	Insurance Recover		3,800	22,005	8,008	0	0	0.0%	#DIV/0!
.001.365.000	Scrap Sales	52,231	16,296	34,298	19,056	30,000	15,000	0.2%	-50.0%
.001.366.200	Donations-Fire		0	0	0	0	0	0.0%	#DIV/0!
.001.366.400	Donations-Library	3,937	24,011	6,159	2,179	2,000	500	0.0%	-75.0%
.001.366.450	Library- (Memorials)	405	955	110	329	500	500	0.0%	0.0%
.001.366.500	Donations-Recreation	1,900	864	1,300	3,800	1,000	2,000	0.0%	100.0%
.001.366.550	Donations-Parks(Adopt-program)	6,200	7,500	8,088	3,441	7,500	5,000	0.1%	-33.3%
.001.366.560	Donations-Parks	370		0	0	0	0	0.0%	#DIV/0!
.001.366.575	SPB Classic	-	11,950	18,450	35,350	-	-	0.0%	#DIV/0!
.001.366.720	Priv.Grants-LS-Parks	-	439	-	-	-	-	0.0%	#DIV/0!
.001.366.730	Priv.Grants-LS-Library	100	0	0	0	0	0	0.0%	#DIV/0!
.001.369.000	Miscellaneous	7,714	0	12,823	10,532	8,000	9,000	0.1%	12.5%
.001.369.110	Camp Store Revenue	0	0	0	4,504	12,000	15,000	0.1%	25.0%
.001.369.150	Hurricane Reimburse	(5,263)	6,354	-	-	-	-	0.0%	#DIV/0!
.001.369.910	Wcomp. Reimbursement	31,117	12,816	30,151	4,128	10,000	10,000	0.1%	0.0%
	Total-Donations/Misc. Revenues	67,594	84,985	133,642	91,327	71,000	57,000	0.5%	-19.7%
.001.384.000	Loan & Bond Proceeds	-		-	-	-	-	0.0%	#DIV/0!
	Total-Loan & Bond Proceeds	0		0	0	0	0	0.0%	#DIV/0!
TOTAL - REVENUES		14,342,989	14,345,631	15,500,927	15,990,539	14,787,814	16,036,773	100.0%	8.4%
.001.381.103	Transfer from Police Confisc.		17,000		0		0	0.0%	#DIV/0!
	Total-Transfers In		17,000		0		0	0.0%	#DIV/0!
TOTAL - ALL FUNDING SOURCES		14,342,989	14,362,631	15,500,927	15,990,539	14,787,814	16,036,773	1	8.4%

FY 15 General Fund Sources



This chart shows the source of funding for General Fund expenses. The largest sources are ad valorem taxes, intergovernmental revenues and charges for services.

REVENUE TYPE

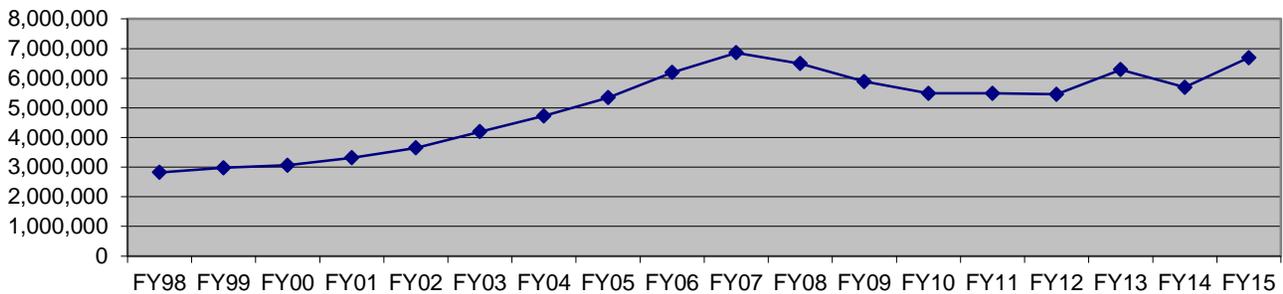
Ad Valorem Taxes

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.311.000	Ad Valorem	\$5,487,289	\$5,490,797	\$5,469,936	\$6,306,206	\$5,694,628	\$6,692,675
.001.311.100	Ad Valorem - Debt Svce.	\$168,325	\$169,150	\$171,537	\$168,400	\$0	\$0
	Total Ad Valorem	\$5,655,614	\$5,659,947	\$5,641,473	\$6,474,606	\$5,694,628	\$6,692,675
	City Millage	2.3764	2.4834	2.8569	3.2819	2.8569	3.1500
	Debt Service Millage	0.0661	0.0754	0.0895	0.0878	0	0
	Total Millage	2.4425	2.5588	2.9464	3.3697	2.8569	3.1500

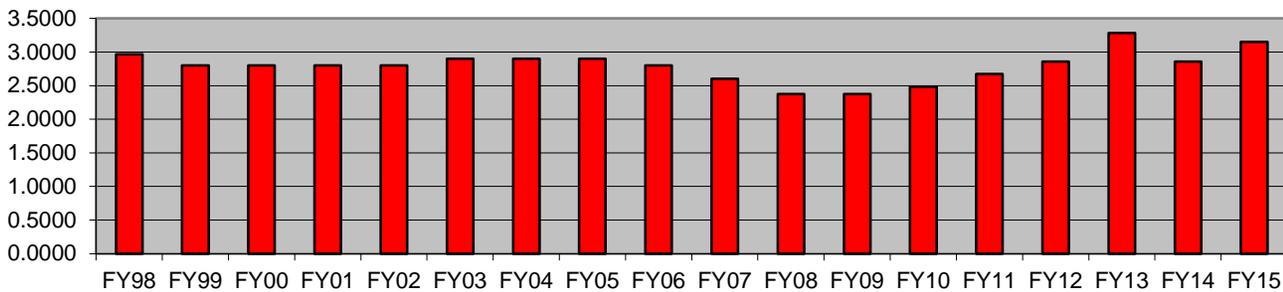
Ad Valorem taxes are assessed by applying the millage rate to every \$1,000 of taxable property. The operating millage rate for FY 15 is 3.1500. The FY 15 millage rate is 10.3% higher than the previous year. The Debt Service millage pertains to construction of a new police department building. Final payment was made in FY13. Estimated revenues are projected at 96.5% of total estimated revenues to allow for discounts for early payment.

The total estimated taxable property value in the city is \$2,201,718,427. This includes new construction of \$3,950,284. This is a 6.7% increase from the previous year.

Ad Valorem - Operating



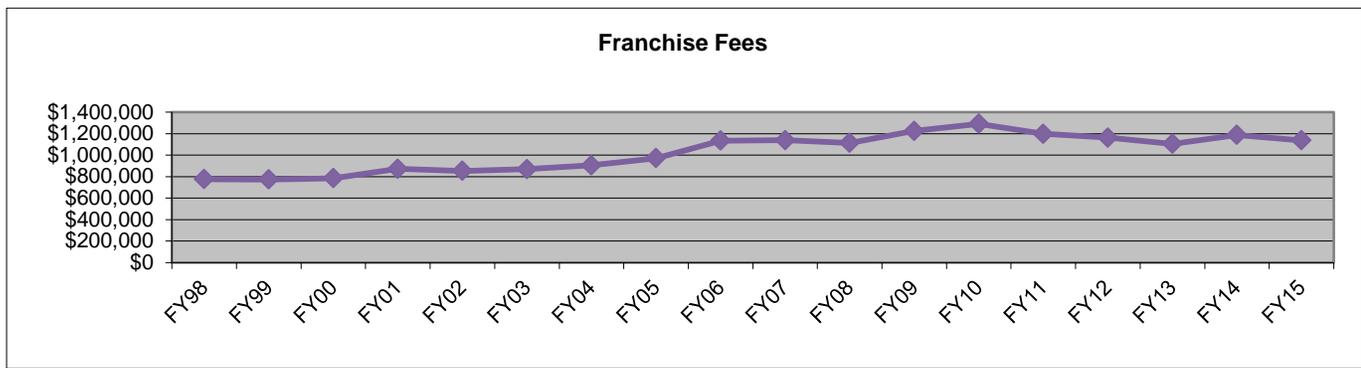
Millage Rate - Operating



REVENUE TYPE
Franchise Fees

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.323.100	Electric	\$1,260,830	\$1,168,407	\$1,128,415	\$1,067,548	\$1,150,000	\$1,100,000
.001.323.400	Gas	\$21,037	\$20,001	\$14,730	\$17,867	\$18,000	\$18,000
.001.323.700	Solid Waste	\$10,000	\$10,000	\$20,000	\$20,000	\$20,000	\$20,000
	Total	\$1,291,867	\$1,198,408	\$1,163,145	\$1,105,415	\$1,188,000	\$1,138,000

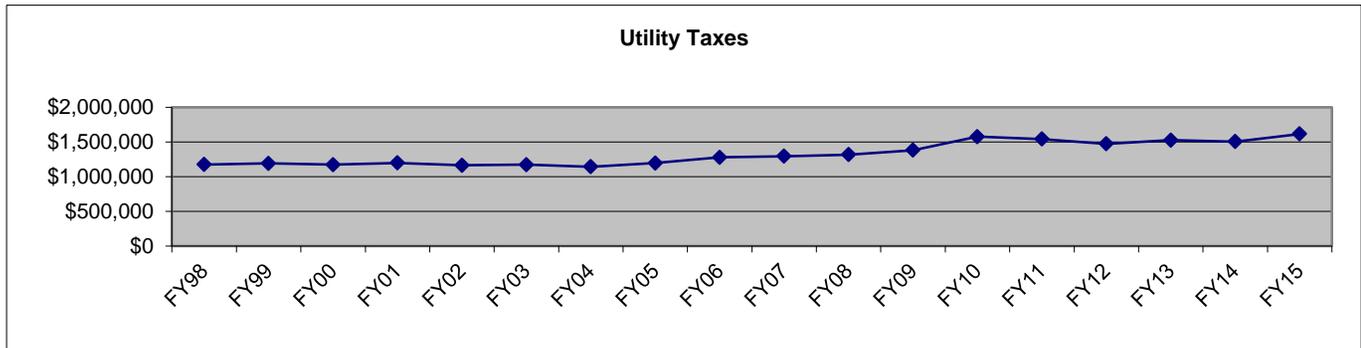
Franchise fees are paid by the utility companies for the right to do business in the city. Revenues are derived from the following franchises:
 Duke Energy - 6% of gross receipts Progressive Services - Flat Dollar Fee of \$20,000 for city franchise
 Peoples Gas - 6% of gross receipts



REVENUE TYPE
Utility Taxes

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.314.100	Electric	\$1,336,815	\$1,256,642	\$1,181,425	\$1,242,465	\$1,210,000	\$1,310,000
.001.314.300	Water	\$245,870	\$237,844	\$243,904	\$244,529	\$245,000	\$260,000
.001.314.400	Gas	\$53,013	\$47,814	\$48,001	\$40,268	\$50,000	\$45,000
	Total	\$1,635,698	\$1,542,300	\$1,473,330	\$1,527,262	\$1,505,000	\$1,615,000

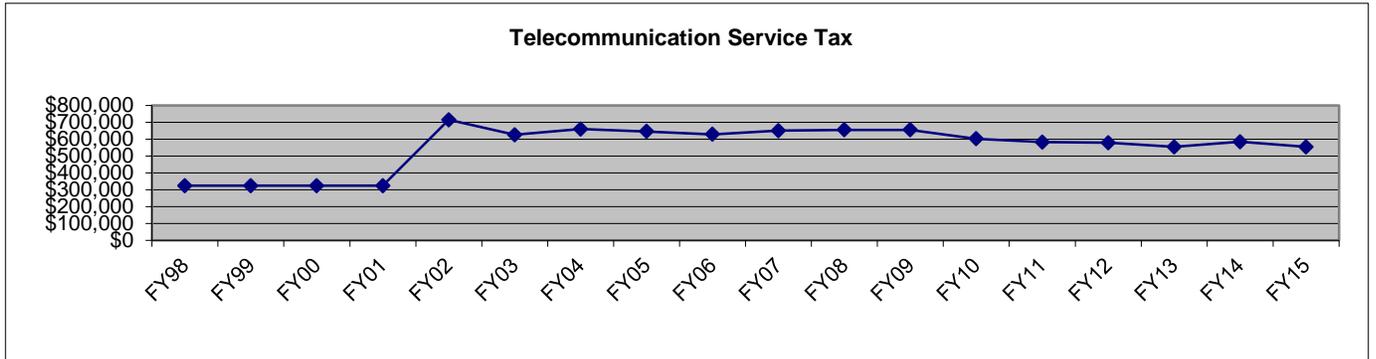
Utility taxes are levied on the purchase of utilities within the city. Revenues are based on the following:
 Electric - 10% Water - 10% Gas - 10%



REVENUE TYPE
Telecommunication Services Tax

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.315.000	Telecommunications Tax	\$602,344	\$582,627	\$578,805	\$554,939	\$585,000	\$555,000
	Total	\$602,344	\$582,627	\$578,805	\$554,939	\$585,000	\$555,000

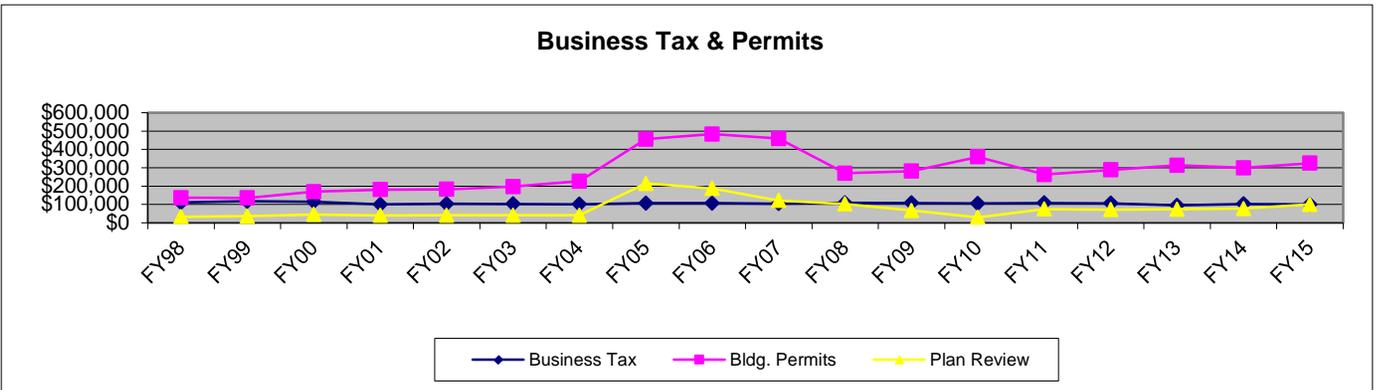
Telecommunication service tax is a 6.3% tax on all telecommunication services including telephone, cable, satellite, cellular and pagers.



REVENUE TYPE
Licenses & Permits

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.316.000	Business Tax Receipts	\$105,469	\$102,734	\$105,644	\$94,410	\$102,000	\$100,000
.001.322.100	Building Permits	\$359,607	\$263,491	\$287,959	\$313,380	\$300,000	\$325,000
.001.322.200	Plan Review	\$29,558	\$74,354	\$71,199	\$73,834	\$77,000	\$100,000
	Total	\$494,634	\$440,579	\$464,802	\$481,624	\$479,000	\$525,000

Business Tax Receipts are charged for all businesses, professions, and occupations operating within the city as specified in the Municipal Code of Ordinances, Chapter 78. Building permits are issued by the Building Services division for the construction, alteration, or addition to any building or structure in the City. Plan review fees are charged for the review of site plans. License and permit fees are used to regulate business activities in the city as well as to produce revenue.



REVENUE TYPE

Intergovernmental Revenues

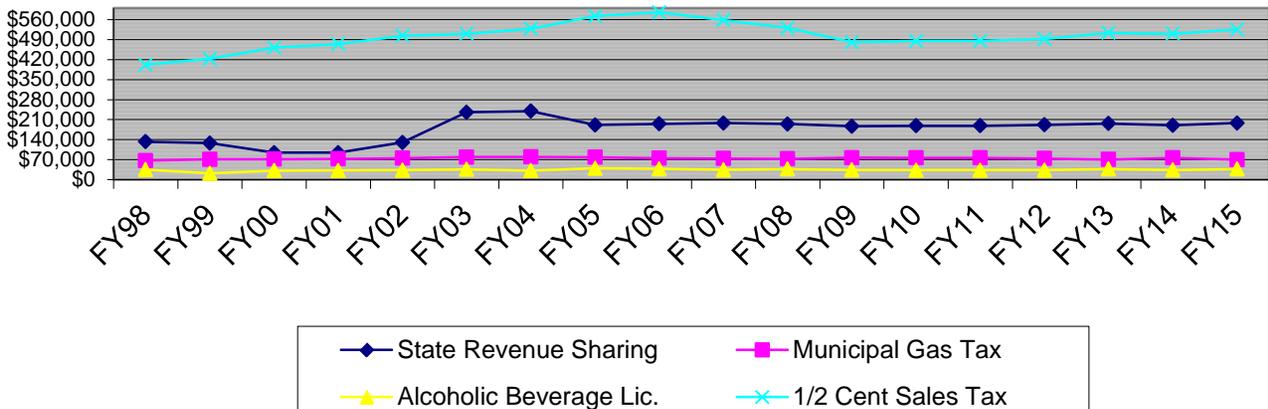
Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.335.120	State Revenue Sharing	\$188,792	\$188,792	\$192,040	\$196,528	\$190,000	\$198,000
.001.335.122	Municipal Gas Tax	\$76,204	\$76,204	\$73,775	\$70,524	\$76,330	\$70,000
.001.335.150	Alcoholic Beverage Lic.	\$33,482	\$33,482	\$33,544	\$37,099	\$34,000	\$37,000
.001.335.180	1/2 Cent Sales Tax	\$485,227	\$485,227	\$491,998	\$513,577	\$510,000	\$525,000
.001.335.230	Firefighter Education	\$6,729	\$6,729	\$8,850	\$7,745	\$7,080	\$6,360
State Revenues		\$790,434	\$790,434	\$800,207	\$825,473	\$817,410	\$836,360
.001.312.410	Local Option Gas Tax	\$128,949	\$126,339	\$126,619	\$131,214	\$127,000	\$133,000
.001.337.700	Pinellas Library Coop	\$216,185	\$173,606	\$168,334	\$162,137	\$129,991	\$153,432
.001.342.400	County EMS Reimburse.	\$1,227,747	\$1,101,575	\$1,216,072	\$1,445,699	\$1,317,862	\$1,355,080
Local Govt. Revenues		\$1,572,881	\$1,401,520	\$1,511,025	\$1,739,050	\$1,574,853	\$1,641,512
Total		\$2,363,315	\$2,191,954	\$2,311,232	\$2,564,523	\$2,392,263	\$2,477,872

Intergovernmental revenues are categorized above in two broad categories: state revenues and local government revenues.

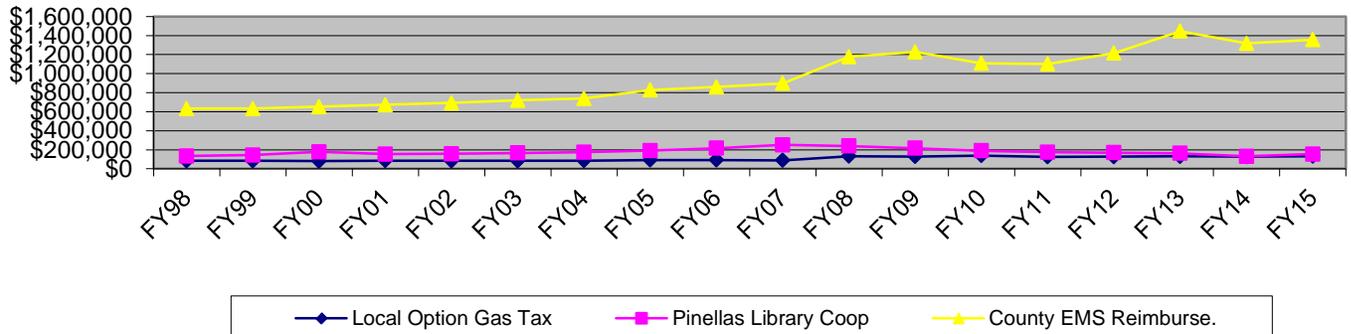
State revenue sharing is comprised of 1.3409% of sales tax collection, 12.5% of state alternative fuel user decal fee collections, and the net collection from the one cent municipal fuel tax. Revenues are distributed based on population. The alcoholic beverage license tax is assessed on manufacturers, distributors, vendors and sales agents of alcoholic beverages. 38% of the proceeds collected within the municipality are returned to the municipality. The state distributes 9.5% of the 1/2 cent sales tax to cities and counties based on population. The sales tax is sensitive to economic conditions.

The Pinellas County Local Option Gas Tax is distributed by the county based on population. The City joined the Pinellas Public Library Cooperative in October 1990 and revenues are received for use at the library based on circulation and history of library expenditures. Pinellas County EMS reimbursement is based on the First Responder Agreement with Pinellas County for providing emergency medical services.

Intergovernmental State Shared Revenues



Local Intergovernmental Revenues

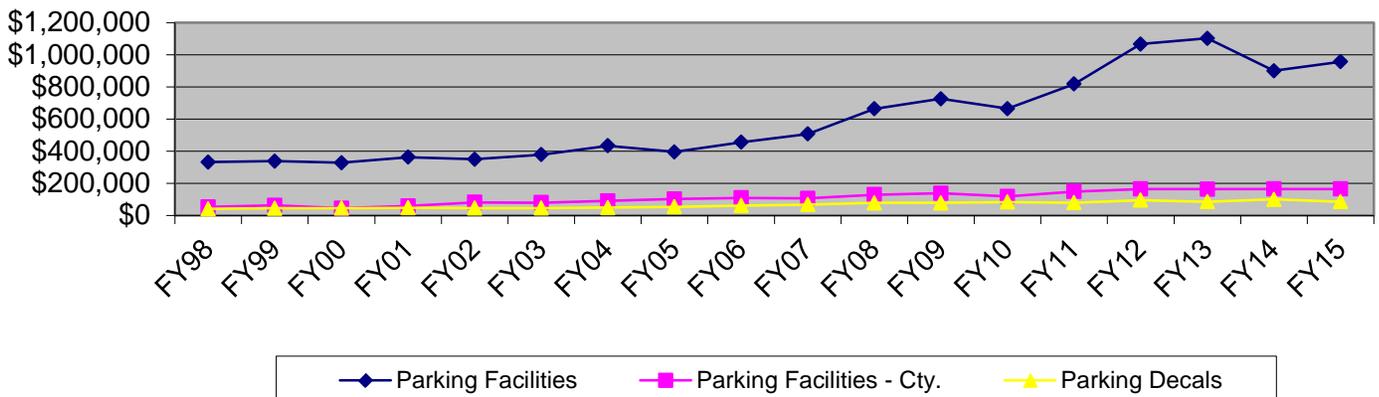


REVENUE TYPE Transportation Revenue

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.344.500	Parking Facilities	\$664,587	\$817,966	\$1,066,782	\$1,102,156	\$900,000	\$956,728
.001.344.501	Parking Fac. - County	\$117,634	\$148,263	\$164,283	\$163,678	\$165,000	\$165,000
.001.344.550	Parking Decals	\$83,005	\$79,429	\$95,474	\$85,039	\$100,000	\$85,000
Total		\$865,226	\$1,045,658	\$1,326,539	\$1,350,873	\$1,165,000	\$1,206,728

Transportation revenue is derived from parking meter pay stations and parking decals sold by the City. There are 1,336 metered parking spaces in the City. Annual parking decals are also sold to residents and non-residents for use in metered parking spaces. The City shares pay station revenues received from the Pinellas County lot with Pinellas County on a 50% city/50% county split. The City's share is to offset costs associated with maintenance of the parking lot as well as collection of revenues from the pay stations. Revenues are affected by weather conditions.

Transportation Revenue



REVENUE TYPE
Recreation Fees

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.347.200	Memberships	\$10,625	\$16,803	\$14,687	\$13,859	\$16,500	\$16,500
.001.347.220	Staff Led Programs	\$90,407	\$90,774	\$112,061	\$181,830	\$183,000	\$229,000
.001.347.230	Sports Leagues	\$12,600	\$21,400	\$14,350	\$15,050	\$17,000	\$10,000
.001.347.240	Contracted Classes	\$26,871	\$29,914	\$13,457	\$41,798	\$55,000	\$55,000
.001.347.560	Pool Programs	\$55,261	\$73,244	\$74,438	\$81,499	\$79,000	\$81,000
Total		\$195,764	\$232,135	\$228,993	\$334,036	\$350,500	\$391,500

A new Community Center was constructed and opened during fiscal year 2007. The facility includes an aquatics center and increased areas for recreation programs.

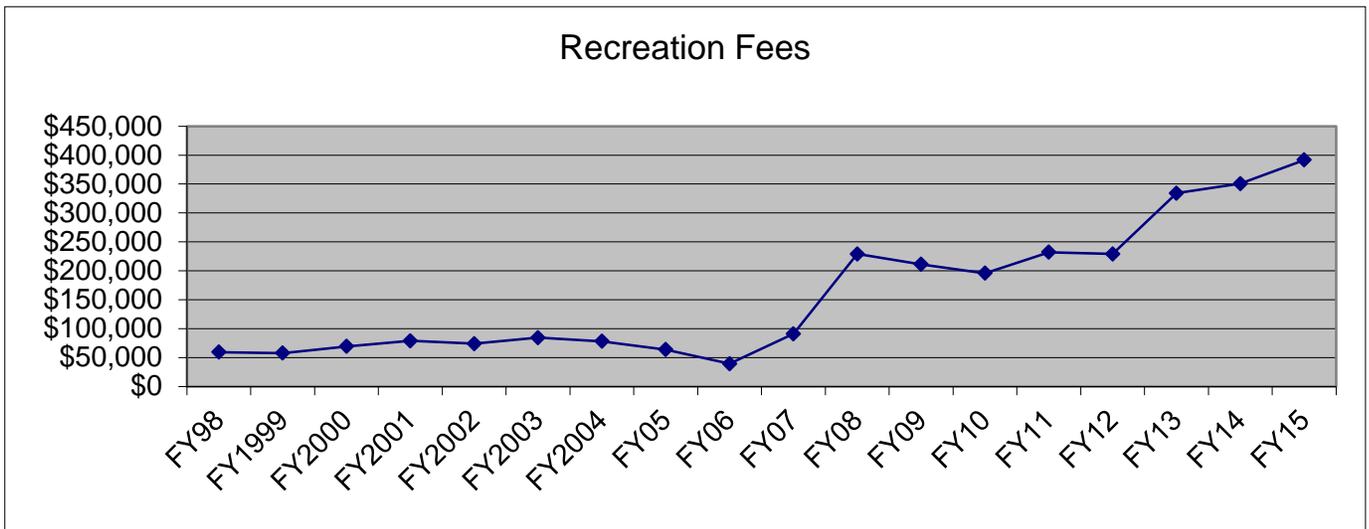
Recreation Membership cards are sold to residents and non-residents to allow them to access the pool.

Children's programs include staff led programs for after school, school break periods and summer camp.

Sports Leagues are adult leagues coordinated by the City.

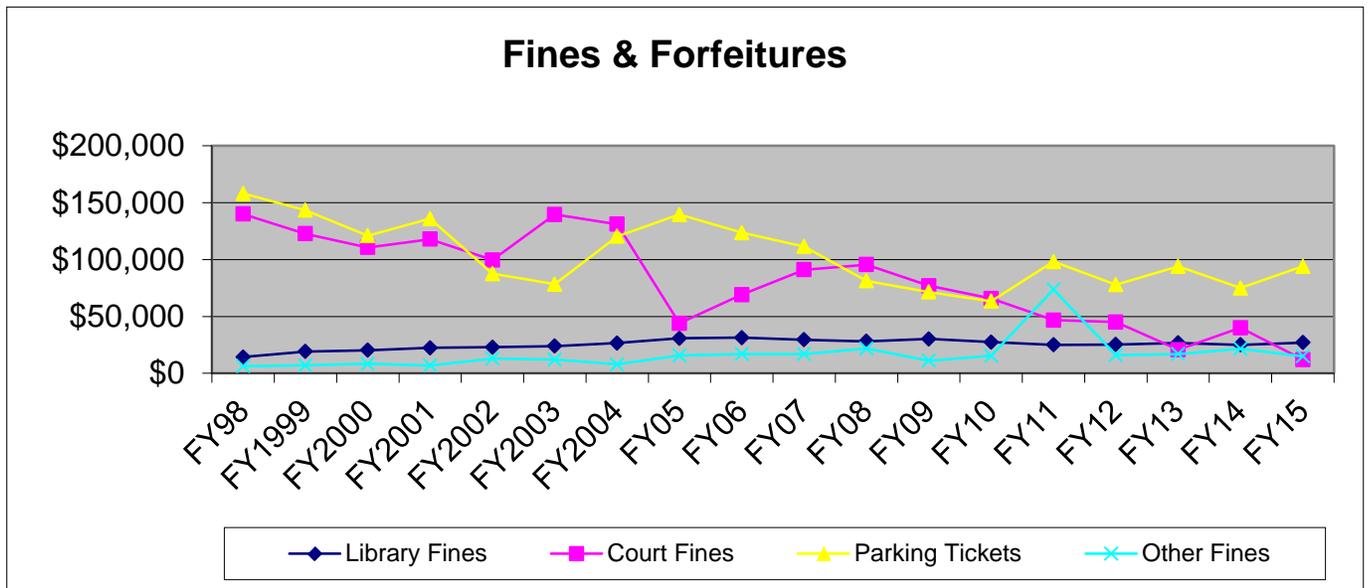
Contracted class fees are based on registration for classes run by instructors who the City contracts with to run a specific program. In FY 13 method of payment has been modified from instructors collecting money and remitting percentage to City to the City collecting the money and remitting a percentage to the instructor.

Pool programs include swim lessons, junior lifeguard lessons and various other aquatic programs.



REVENUE TYPE							
Fines & Forfeitures							
Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.347.100	Library Fines	\$27,427	\$25,048	\$25,356	\$26,771	\$25,000	\$27,000
.001.351.100	Court Fines	\$65,725	\$46,772	\$44,969	\$20,753	\$40,000	\$12,000
.001.359.200	Parking Tickets	\$63,308	\$98,225	\$77,943	\$93,971	\$75,000	\$94,000
.001.359.900	Other Fines	\$15,330	\$73,727	\$15,971	\$16,913	\$21,500	\$15,000
	Total	\$171,790	\$243,772	\$164,239	\$158,408	\$161,500	\$148,000

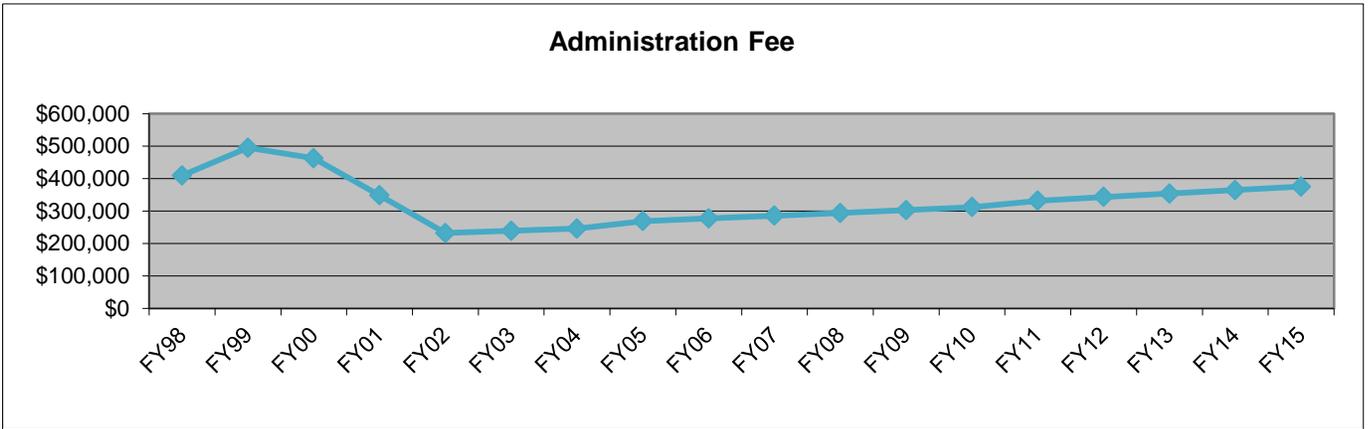
Library fines are based on penalties for library circulation materials returned late, lost or damaged.
 Court fines are revenues received from violations issued by the Sheriff for the City of St. Pete Beach.
 Parking tickets are revenues received from violations issued by the parking enforcement officer as well as the officers of the police department.
 Other fines are fines associated with code enforcement infractions.



REVENUE TYPE
Administration Fee

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
001.341.320	Wastewater	\$195,195	\$201,051	\$207,083	\$213,295	\$219,694	\$226,285
.001.341.340	Reclaimed	\$116,907	\$120,414	\$124,026	\$70,452	\$72,556	\$74,743
.001.349.360	Stormwater	\$10,879	\$10,700	\$12,774	\$70,452	\$72,556	\$74,743
	Total	\$322,981	\$332,165	\$343,883	\$354,199	\$364,806	\$375,771

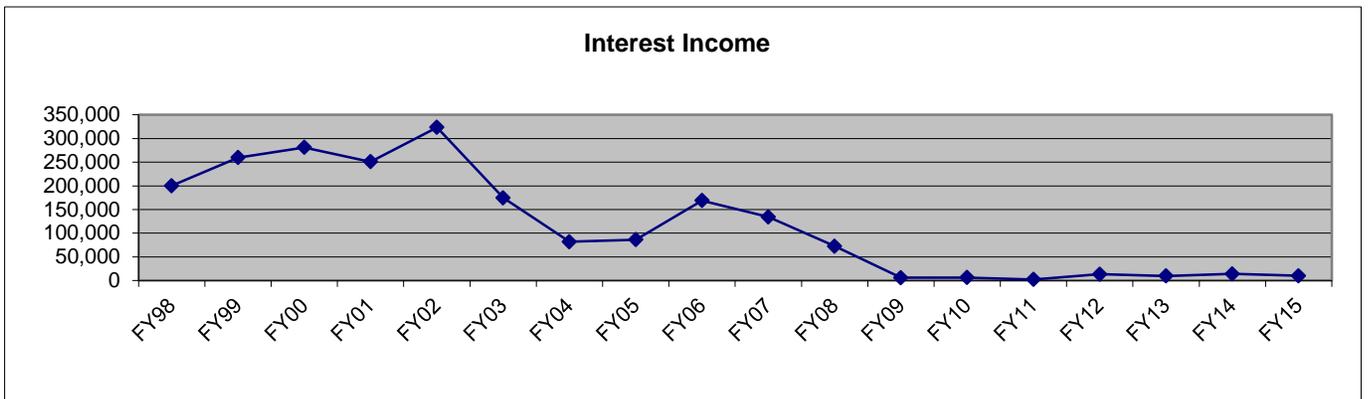
The wastewater, reclaimed, and stormwater funds are charged an administration fee to offset costs for various support departments such as the City Manager, Finance and Information Technology. The amount charged has been increased 3% annually starting in FY 2000.



REVENUE TYPE
Interest Income

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.361.100	Interest Income	\$6,260	\$2,537	\$13,552	\$9,844	\$14,000	\$10,000
	Total	\$6,260	\$2,537	\$13,552	\$9,844	\$14,000	\$10,000

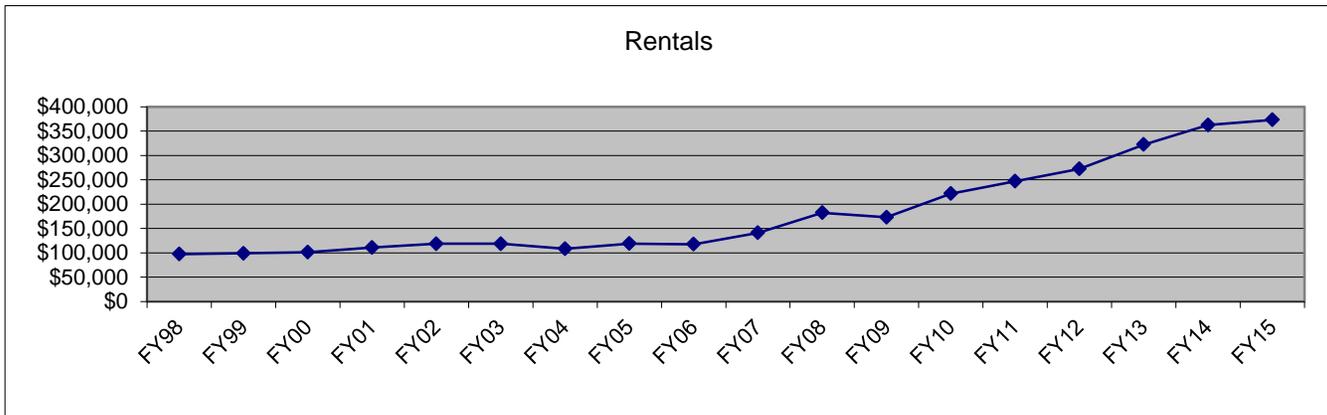
Interest earned in the General Fund is dependent on rates and the fund balance. The decrease in recent fiscal years is due to a lower amount of fund balance available as well as the downturn in the economy.



REVENUE TYPE
Rental Income

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.362.300	Merry Pier	\$32,275	\$35,051	\$35,380	\$36,265	\$36,340	\$38,100
001.349.200	PAG/Upham Concession	\$93,849	\$113,624	\$120,600	\$121,969	\$127,500	\$123,823
.001.362.900	Community Center	\$53,123	\$60,960	\$70,257	\$118,732	\$148,000	\$163,000
.001.362.830	Community Pool	\$11,399	\$12,912	\$18,846	\$21,657	\$24,000	\$25,000
	Other Miscellaneous	\$31,073	\$24,610	\$27,201	\$23,726	\$26,800	\$23,400
	Total	\$221,719	\$247,157	\$272,284	\$322,349	\$362,640	\$373,323

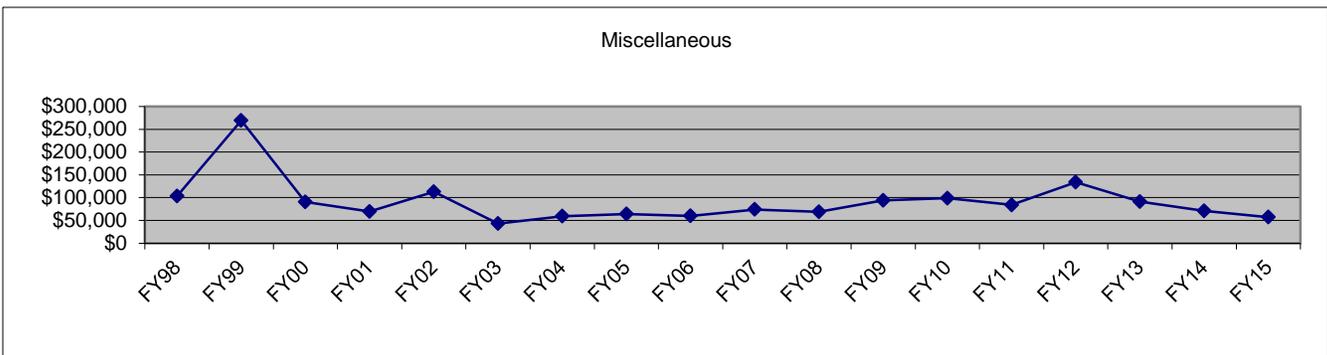
The City has various facilities available for rental. The miscellaneous line item listed above includes Pass-A-Grille deck area, the Warren Webster and Don Vista facilities, the gymnasium, ballfields and parks.



REVENUE TYPE
Miscellaneous

Account #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.001.363.260	Workers Comp. Reimb.	\$31,117	\$12,816	\$30,151	\$4,128	\$15,000	\$10,000
.001.365.000	Scrap Sales	\$52,231	\$16,296	\$34,298	\$19,056	\$20,000	\$15,000
.001.366.000	Donations	\$12,912	\$44,764	\$34,366	\$45,099	\$10,000	\$8,000
.001.369.000	Miscellaneous	\$2,451	\$10,154	\$34,828	\$23,044	\$8,000	\$24,000
	Total	\$98,711	\$84,030	\$133,643	\$91,327	\$53,000	\$57,000

Workers Compensation reimbursements are received from the insurance company to offset the cost of salaries paid to employees on a workers compensation claim. Scrap Sale revenues are derived from the sale of goods which are no longer usable to the city. Donations may be dedicated toward a particular purchase. Miscellaneous revenue includes hurricane re-entry tags, title searches, and vending machine commissions.

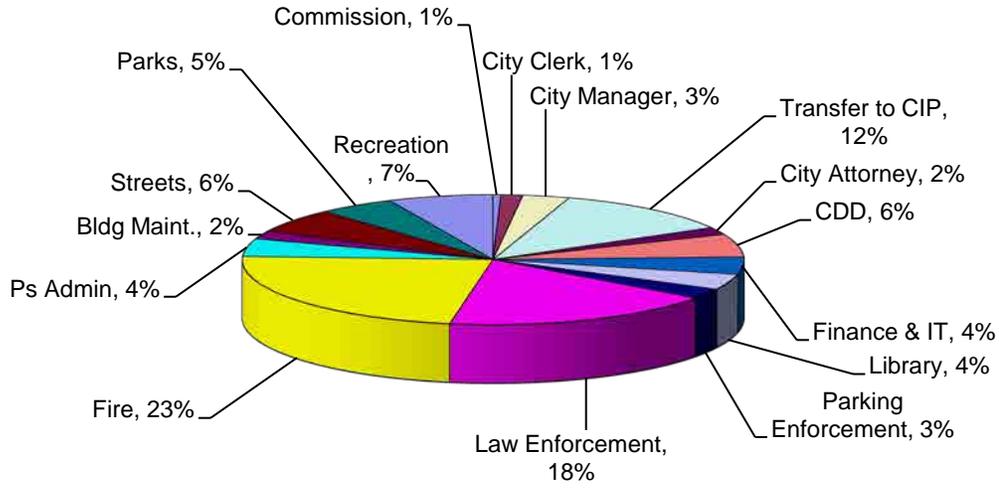


**GENERAL FUND
EXPENDITURES**

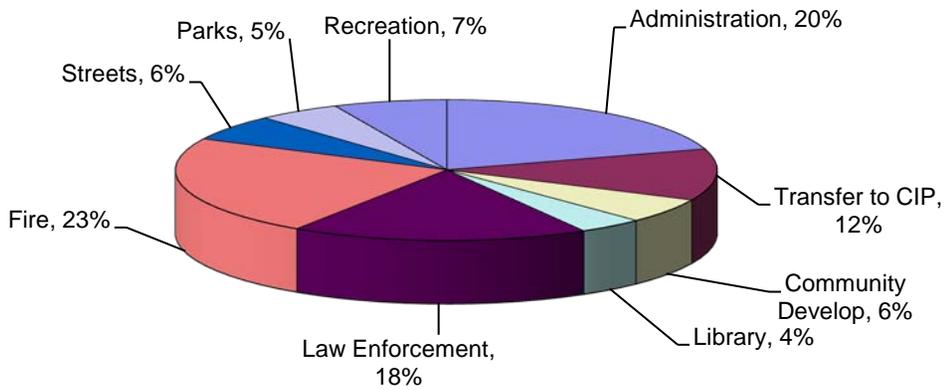
	A	B	Q	S	T	U	V	W
1	FY2015	General	CS Parks	CS Admin	CS Bldg	CS Street	GEN FUND	% FY15
2	Adopted	Fund	6104	6101	6102	6103	FY15 TOTAL	Budget
3	Exec. Salary	5110	0	0	0	0	29,700	0.2%
4	Salaries	5120	122,977	104,625	76,315	81,615	4,031,619	25.1%
6	Other Wages	5130	2,195	0	1,210	0	108,003	0.7%
7	Overtime	5140	0	0	279	5,886	110,995	0.7%
8	Reimbursable Overtir	5145	0	0	0	0	2,399	0.0%
12	F I C A	5210	9,576	8,015	5,952	6,392	327,121	2.0%
13	Retirement	5220	58,910	21,456	36,047	60,803	1,718,258	10.7%
14	Pension - State Fds	5225	0	0	0	0	277,654	1.7%
15	Employee Ins.	5230	34,465	20,543	7,449	27,337	609,632	3.8%
16	Worker Comp.	5240	8,268	461	5,655	14,449	199,893	1.2%
17	Unemployment	5250	0	0	0	0	7,150	0.0%
18	People Costs		236,390	155,100	132,907	196,482	7,422,422	46.3%
19	Pro. & Contract	5310	248,000	0	10,000	140,000	2,930,873	18.3%
20	Legal Retainer	5311	0	0	0	0	65,500	0.4%
21	Planning & Engineer	5312	0	20,000	0	0	179,303	1.1%
23	Extra Legal - Labor	5314	0	0	0	0	10,000	0.1%
24	Extra Legal Fees	5315	0	0	0	0	225,000	1.4%
25	Contract Instructors	5317	0	0	0	0	38,500	0.2%
26	Auditing	5320	0	0	0	0	21,229	0.1%
28	Bus Subsidy	5343	0	445,915	0	0	445,915	2.8%
29	Donations	5349	0	0	0	0	18,250	0.1%
30	Travel & Training	5400	1,500	3,000	0	1,000	49,334	0.3%
31	T&T 2nd \$	5402	0	0	0	0	0	0.0%
33	Citywide Tuition Reim	5406	0	0	0	0	5,000	0.0%
34	Telephone	5410	585	2,175	1,156	710	70,232	0.4%
35	Postage	5420	0	500	0	0	8,450	0.1%
36	Electric	5431	13,500	7,385	59,925	330,000	517,810	3.2%
37	Water	5432	17,500	730	1,574	0	48,029	0.3%
38	Reclaimed Water	5433	60,000	0	397	0	61,034	0.4%
39	Stormwater	5434	2,240	670	1,687	65,000	72,037	0.4%
41	Vehicle Rental	5441	0	0	0	0	18,000	0.1%
42	Audio Book Rental	5445	0	0	0	0	7,000	0.0%
43	Submerged Land Leas	5447	0	5,000	0	0	5,000	0.0%
44	Equip. Rent	5449	1,500	0	0	0	12,336	0.1%
45	Insurance	5450	10,783	21,793	91,997	12,543	378,517	2.4%
46	R&M Buildings	5461	100,000	12,000	23,000	0	200,200	1.2%
47	R&M Equip.	5462	2,000	700	0	750	84,300	0.5%
48	R&M Vehicles	5463	1,500	0	1,000	19,500	57,150	0.4%
49	R&M Marine	5465	0	0	0	0	0	0.0%
51	R&M Other	5469	0	0	0	120,000	120,000	0.7%
52	Duplicating	5470	0	750	0	0	18,200	0.1%
53	Classified Advert.	5482	0	0	0	0	750	0.0%
54	Promotional Act.	5489	0	30,000	0	0	59,000	0.4%
55	Promo - City Events	5490	0	0	0	0	0	0.0%
56	Legal Advert.	5491	0	0	0	0	15,500	0.1%
57	Election Expense	5493	0	0	0	0	12,000	0.1%
58	Spec. Investig.	5495	0	0	0	0	0	0.0%
59	Prisoners Board	5496	0	0	0	0	0	0.0%
60	Employee Recog	5497	0	0	0	0	3,000	0.0%
61	Other Expenses	5499	0	0	0	0	38,100	0.2%
62	Office Supplies	5510	0	1,500	0	0	22,650	0.1%
63	Uniforms	5521	1,350	0	900	1,350	21,250	0.1%
64	Fuel	5522	6,300	0	3,000	10,000	61,540	0.4%
65	Small Tools	5524	1,250	0	1,000	1,000	4,500	0.0%
66	K-9 Expense	5525	0	0	0	0	0	0.0%
67	Safety Gear	5526	0	0	0	0	17,800	0.1%
68	Agricult Supplies	5527	20,500	0	0	0	20,500	0.1%
69	Adoption Supples	5528	4,000	0	0	0	4,000	0.0%
70	Operating Supp.	5529	20,000	500	10,000	30,000	227,696	1.4%
72	Emergency Mgt. Fund	5531	0	0	0	0	500	0.0%
73	COGS - Camp	5533	0	0	0	0	6,000	0.0%
74	Pubs & Memberships	5540	500	750	0	0	26,616	0.2%
76	Contingency	5599	0	0	0	0	10,000	0.1%
77	Operating Costs		513,008	553,368	205,636	731,853	6,218,601	38.8%
79	Buildings	5621	0	0	0	0	0	0.0%
80	Vehicles	5641	35,000	0	0	35,000	85,000	0.5%
81	Furniture	5642	0	0	0	0	0	0.0%
82	Office Equip.	5643	0	0	0	0	1,800	0.0%
83	EMS Incentive	5647	0	0	0	0	0	0.0%
84	Other Equip.	5649	10,000	0	0	0	255,500	1.6%
86	Other Than Buildings	5653	0	0	0	0	0	0.0%
87	Equipment Reserve	5655	0	0	0	0	25,000	0.2%
88	Books-Circulation	5660	0	0	0	0	60,000	0.4%
89	Books-Circulation	5661	0	0	0	0	0	0.0%
90	Memorial Books	5662	0	0	0	0	5,000	0.0%
91	Trans. to C.I.P. Fund	5695	0	0	0	0	1,904,000	11.9%
92	Capital Outlay		45,000	0	0	35,000	2,336,300	14.6%
93	Equip Loan	5700	0	0	0	0	0	0.0%
94	Equip Lease compute	5701	0	0	0	0	0	0.0%
95	Parking System Lease	5708	0	0	0	0	47,400	0.3%
102	Interest (Equipment)	5728	0	0	0	0	12,050	0.1%
108	Capital Transfer	5911	0	0	0	0	0	0.0%
109	Debt Service		0	0	0	0	59,450	0.4%
110	Department Total		794,398	708,468	338,542	963,335	16,036,773	100.0%

WHERE THE MONEY GOES

**FY 2015
COSTS BY DEPARTMENT/DIVISION**



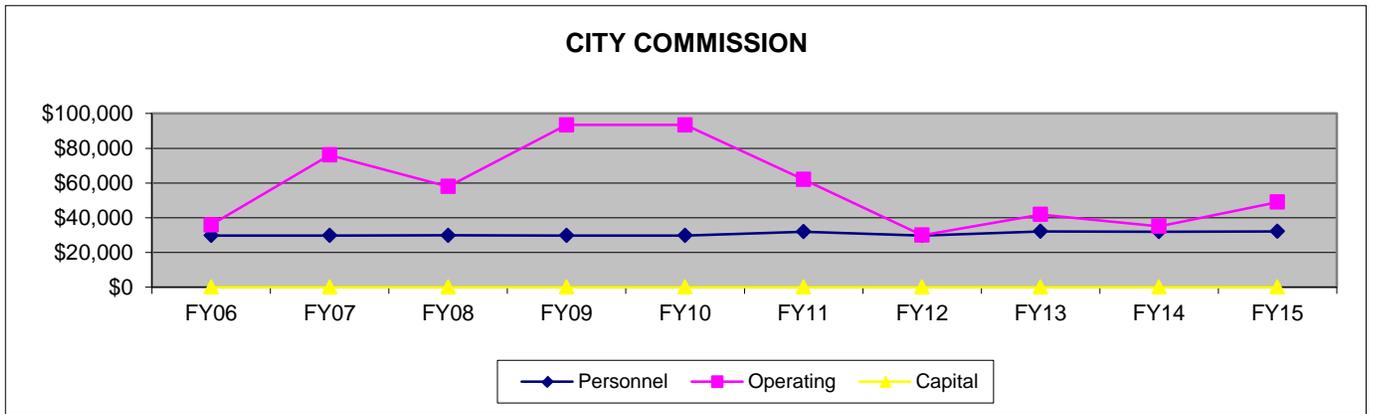
**FY 2015
Costs by Function**



EXPENDITURES
City Commission

Division #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.5000.511.	Personnel	\$29,700	\$29,700	\$29,700	\$31,972	\$31,972	\$32,103
.5000.511.	Operating	\$93,470	\$61,989	\$29,896	\$41,867	\$35,001	\$49,000
.5000.511.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$123,170	\$91,689	\$59,596	\$73,839	\$66,973	\$81,103

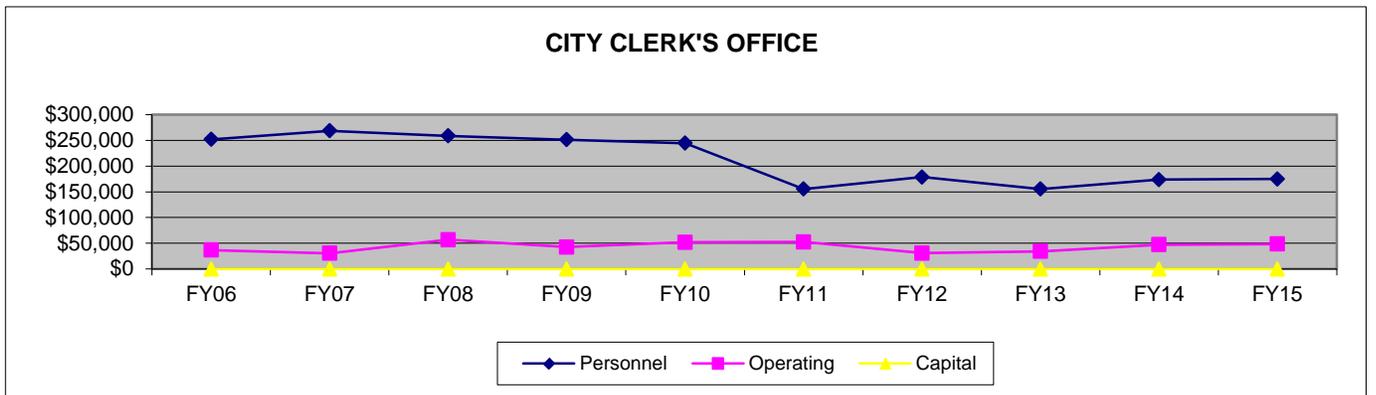
The City Commission is vested with all of the legislative powers of the City. The commission consists of four commissioners and a mayor-commissioner.



EXPENDITURE
City Clerk's Office

Division #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.5101.512.	Personnel	\$244,736	\$179,914	\$178,825	\$155,674	\$173,733	\$175,122
.5101.512.	Operating	\$51,853	\$52,433	\$30,748	\$34,369	\$47,190	\$48,460
.5101.512.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$296,589	\$232,347	\$209,573	\$190,043	\$220,923	\$223,582

The City Clerk's office is responsible for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission.

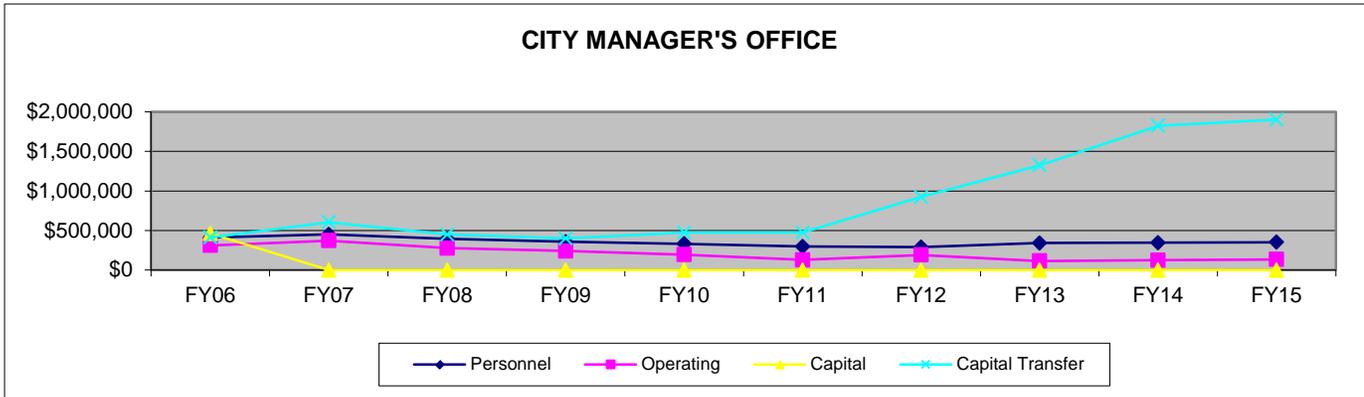


EXPENDITURES

City Manager's Office

Division #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.5201.512.	Personnel	\$332,270	\$296,318	\$288,993	\$341,048	\$344,669	\$351,496
.5201.512.	Operating	\$194,886	\$128,487	\$191,346	\$114,290	\$123,618	\$133,611
.5201.512.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
.5201.512.	Capital Transfer	\$475,000	\$475,000	\$925,000	\$1,325,000	\$1,825,000	\$1,904,000
Total		\$1,002,156	\$899,805	\$1,405,339	\$1,780,338	\$2,293,287	\$2,389,107

By Charter the City Manager is the chief administrative office of the city. The City Manager is responsible to the commission for administration of all city affairs.

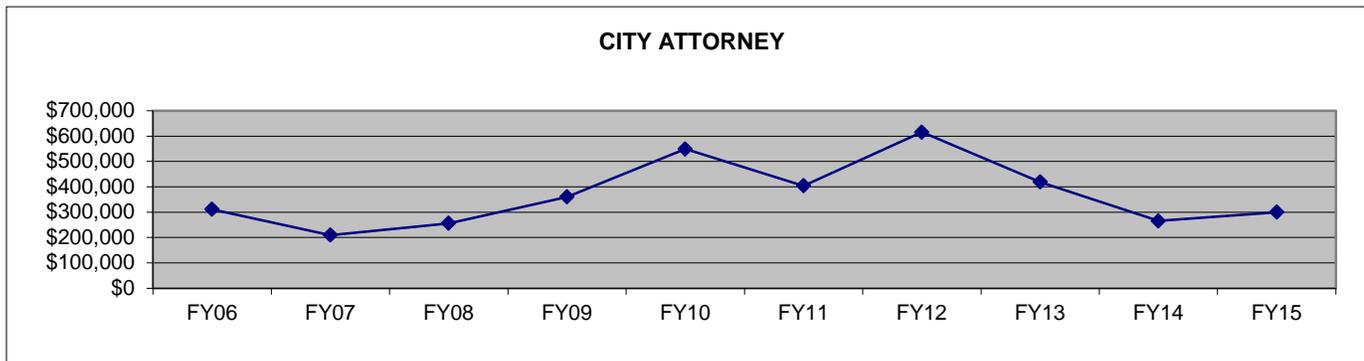


EXPENDITURE

CITY ATTORNEY

Division #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.5301.514.	Basic Legal	\$63,236	\$73,908	\$65,974	\$61,556	\$65,000	\$65,000
.5301.514.	Extra Legal	\$481,814	\$330,207	\$542,278	\$357,207	\$200,000	\$235,000
.5301.514.	Other	\$4,127	\$0	\$8,304	\$703	\$703	\$0
Total		\$549,177	\$404,115	\$616,556	\$419,466	\$265,703	\$300,000

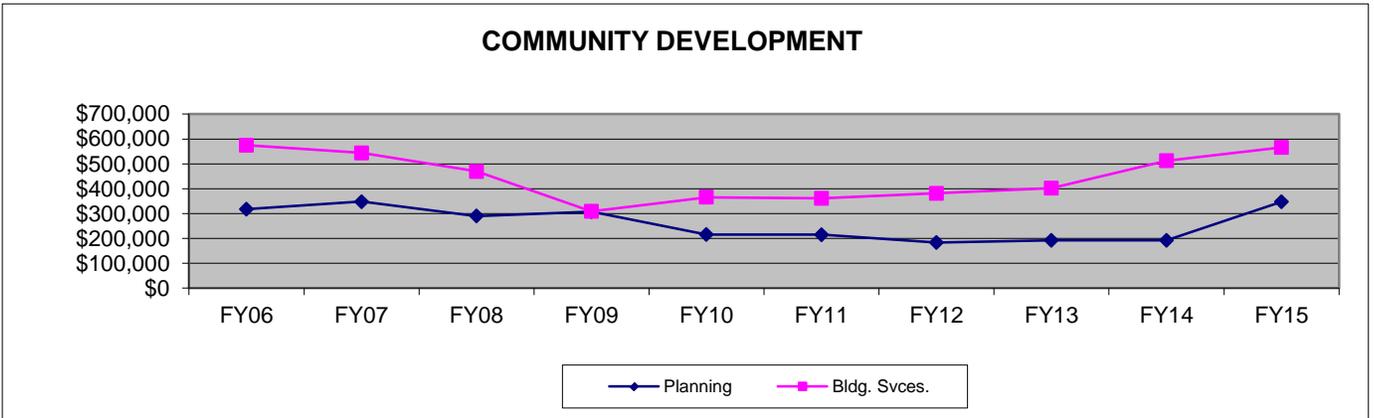
The City Attorney drafts ordinances, contract preparation and review and attends City Commission or other board meetings. The Attorney also defends the City in any lawsuits that may be brought against the City.



EXPENDITURES
Community Development

Division #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.5401.515	Planning	\$215,629	\$215,285	\$183,968	\$192,244	\$193,008	\$347,988
.5402.524	Building Services	\$365,868	\$360,841	\$381,664	\$402,917	\$512,309	\$565,758
		<u>\$581,497</u>	<u>\$576,126</u>	<u>\$565,632</u>	<u>\$595,161</u>	<u>\$705,317</u>	<u>\$913,746</u>

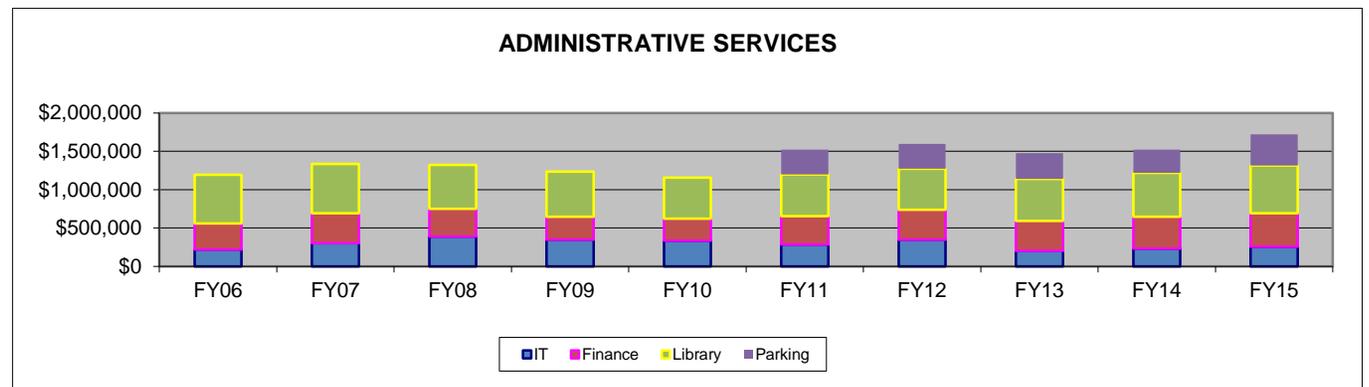
The Community Development Department provides assistance in planning, zoning and land use management. It also provides permitting, collection of business tax receipts, construction inspections, code enforcement & parking permits.



EXPENDITURE
Administrative Services

Division #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.5501.513	Information Technology	\$336,380	\$285,810	\$348,039	\$202,651	\$231,605	\$255,610
.5601.513	Finance	\$284,366	\$368,297	\$390,198	\$388,108	\$413,299	\$438,566
.5602.571	Library	\$534,198	\$545,858	\$534,437	\$547,258	\$573,632	\$620,541
.5603.521	Parking Enforcement	\$0	\$323,426	\$324,830	\$336,416	\$304,815	\$406,542
	Total	<u>\$1,154,944</u>	<u>\$1,523,391</u>	<u>\$1,597,504</u>	<u>\$1,474,433</u>	<u>\$1,523,351</u>	<u>\$1,721,259</u>

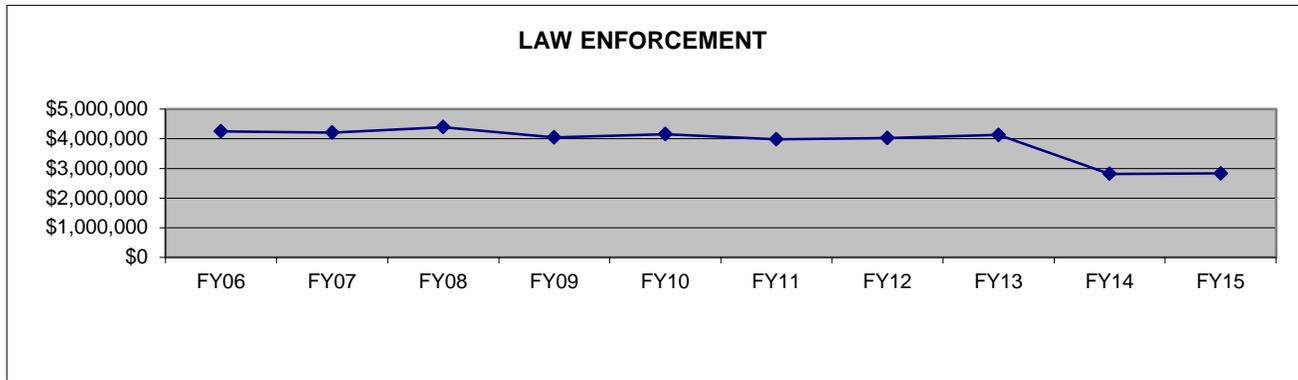
The Information Technology division works with city departments to provide systems and services to support the delivery of services to the St. Pete Beach community. Finance division is responsible for the administration of the City. The Library Division furnishes programs, print and non-print materials to residents and non-residents. Parking Enforcement empties and maintains the city's parking meters and issues parking citations.



EXPENDITURE
Law Enforcement

Division #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.5501.513	Personnel	\$3,376,494	\$3,354,312	\$3,407,828	\$2,264,044	\$612,972	\$645,510
.5501.513	Operating	\$442,357	\$357,118	\$332,552	\$1,689,080	\$2,199,449	\$2,183,538
.5501.513	Debt Service	\$232,907	\$169,958	\$172,346	\$169,208	\$0	\$0
.5501.513	Capital	\$104,710	\$99,656	\$108,573	\$6,962	\$4,000	\$2,500
Total		\$4,156,468	\$3,981,044	\$4,021,299	\$4,129,294	\$2,816,421	\$2,831,548

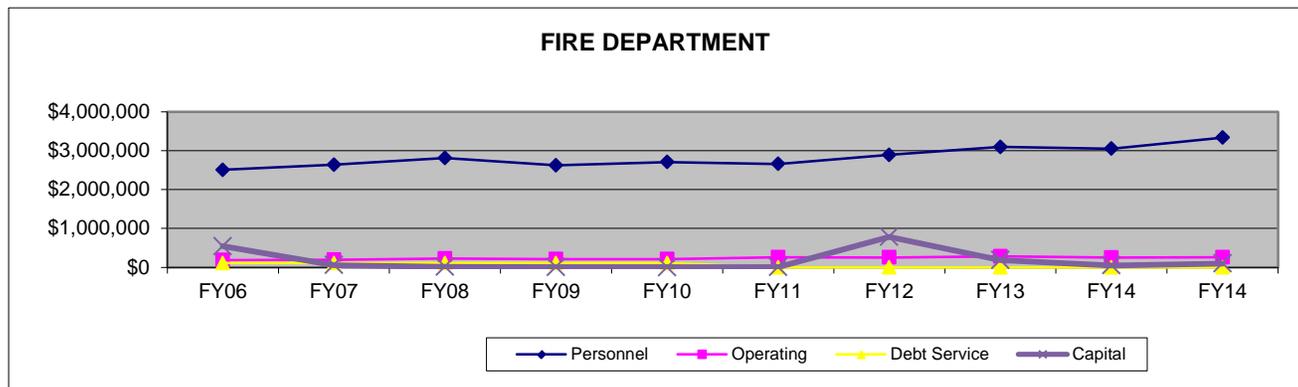
The Police Department is a full-service department providing patrol, detective, marine patrol, community response advisory line, special and support services to the City. In January 2013, the City contracted out this service to the Pinellas County Sheriff's Department. The City is still liable for pension costs associated with prior defined benefit plan.



EXPENDITURES
Fire

Division #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.5801.522	Personnel	\$2,707,275	\$2,656,389	\$2,890,061	\$3,092,731	\$3,049,866	\$3,333,959
.5801.522	Operating	\$209,422	\$260,586	\$254,245	\$282,400	\$250,992	\$255,307
.801.522	Debt Service	\$108,517	\$0	\$0	\$0	\$0	\$0
.5801.522	Capital	\$1,367	\$6,660	\$782,621	\$188,316	\$50,000	\$97,800
Total		\$3,026,581	\$2,923,635	\$3,926,927	\$3,563,447	\$3,350,858	\$3,687,066

The Fire Department provides the community with emergency medical service, fire protection and suppression services.

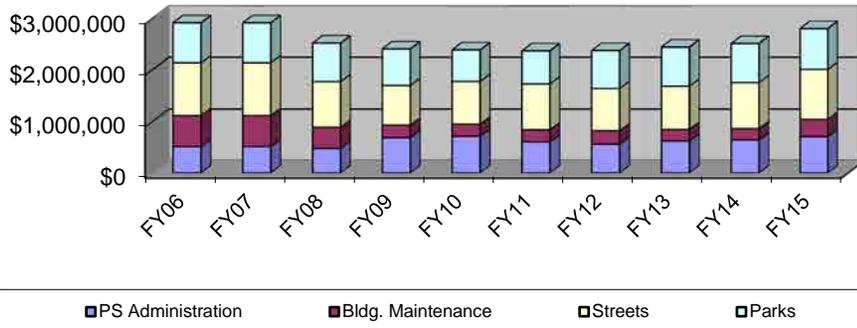


EXPENDITURE

Public Services - All Divisions

Division #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.6101.519	Administration	\$716,215	\$603,534	\$562,485	\$622,186	\$644,162	\$708,468
.6102.519	Building Maintenance	\$238,053	\$239,094	\$263,351	\$229,035	\$222,749	\$338,542
.6103.541	Streets	\$822,004	\$884,446	\$812,050	\$831,777	\$886,658	\$963,335
.6104.572	Parks	\$613,596	\$643,605	\$739,174	\$707,136	\$761,720	\$794,398
	Total	\$2,389,868	\$2,370,679	\$2,377,060	\$2,390,134	\$2,515,289	\$2,804,743

PUBLIC SERVICES



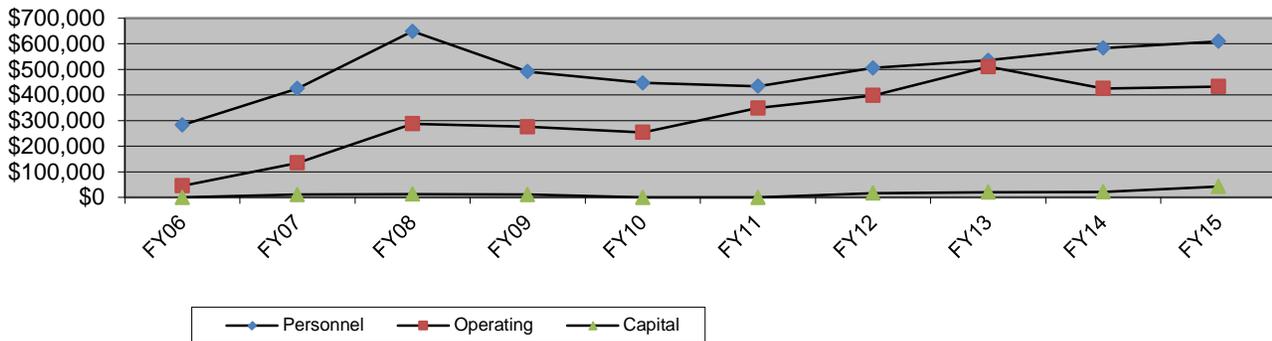
EXPENDITURE

Recreation

The Recreation Department provides recreational opportunities for children and adults and plans special events for community enjoyment.

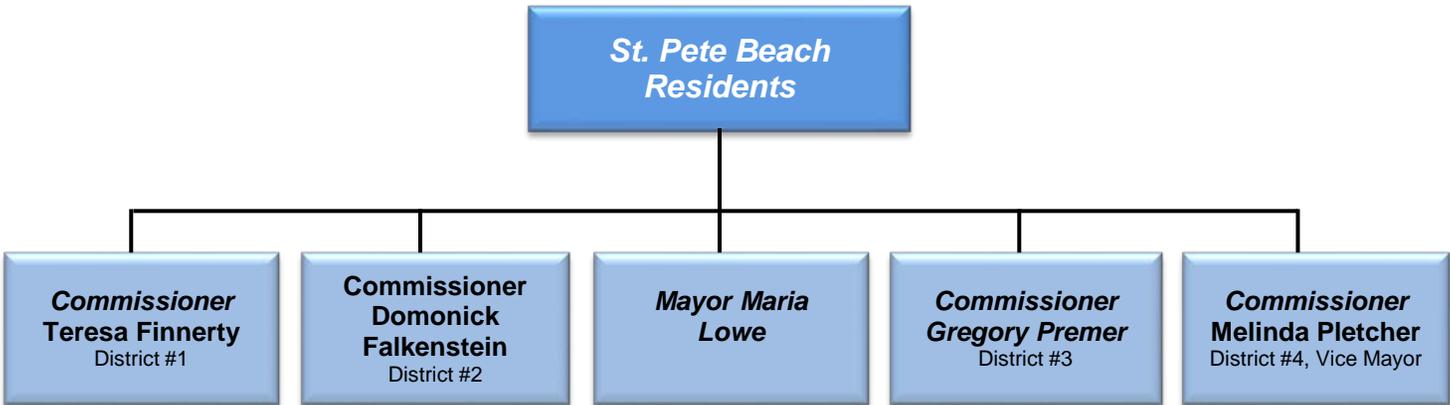
Division #	Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget
.6106.572	Personnel	\$446,800	\$434,160	\$505,634	\$535,231	\$683,318	\$609,004
.6106.572	Operating	\$253,769	\$349,160	\$398,207	\$510,630	\$425,576	\$433,112
.6106.572	Capital	\$0	\$0	\$16,603	\$20,059	\$21,500	\$42,500
	Total	\$700,569	\$783,320	\$920,444	\$1,065,920	\$1,130,394	\$1,084,616

RECREATION



**CITY
COMMISSION**

CITY COMMISSION



**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY COMMISSION**

MISSION

By the Charter of the City of St. Pete Beach, the City Commission is vested with all of the legislative powers of the City. The City Commission consists of four Commissioners and a Mayor-Commissioner. The City Commission is empowered to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user fees for municipal services; authorize the borrowing of money; and appoint various Board and Committee members. The City Commission also appoints the City Clerk, the City Manager and the City Attorney in accordance with the City Charter. They are also responsible for the establishment of goals and direction of the City, and approval of all policies for the City.

The Commission is prohibited from dictating the appointment or removal of any City administrative officer or employee whom the City Manager is empowered to appoint. The Commission is prohibited from interfering with administration except for the purpose of inquiries and investigations.

Action Items

- Develop and implement short and long term financial plan
- Develop and implement strategic plan

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 CITY COMMISSION**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Mayor	1	1	1	1	1	1
Commissioner District 1	1	1	1	1	1	1
Commissioner District 2	1	1	1	1	1	1
Commissioner District 3	1	1	1	1	1	1
Commissioner District 4	1	1	1	1	1	1
TOTAL	5	5	5	5	5	5

CITY OF ST. PETE BEACH
FY2015 Budget
City Commission
001-5000-511

ACCOUNT	Dept Acct. # 5000-511	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Actual Expend	FY14 Approved Budget	FY14 Adjusted Budget	FY15 Manager Proposed	FY15 Adopted Budget	% Change FY14 adj To FY15
Executive Salaries	5110	29,700	29,700	29,700	29,700	29,700	29,700	29,700	29,700	0.0%
FICA Expense	5210	0	0	1,897	2,272	2,272	2,272	2,272	2,272	0.0%
Workers Compensation	5240	0	0	0	0	0	0	131	131	#DIV/0!
People Costs		29,700	29,700	31,597	31,972	31,972	31,972	32,103	32,103	0.4%
Professional/Contractual	5310	60,000	33,390	0	0	0	0	0	0	#DIV/0!
Donations	5349	13,250	18,300	18,750	28,470	18,250	18,250	18,250	18,250	0.0%
Travel & Training	5400	9,602	2,818	1,927	2,350	6,000	6,000	6,000	10,000	66.7%
Postage	5420	444	165	62	37	800	800	800	800	0.0%
Duplicating	5470	2,136	1,615	1,574	812	2,300	2,300	2,300	2,300	0.0%
Other Expenses	5499	1,028	1,247	1,130	4,392	1,500	1,500	1,500	1,500	0.0%
Office Supplies	5510	700	169	105	62	1,000	1,000	1,000	1,000	0.0%
Publications & Memberships	5540	5,096	4,286	4,451	5,744	5,150	5,150	5,150	5,150	0.0%
Contingency	5599	0	0	0	0	0	0	30,000	10,000	#DIV/0!
Operational Costs		92,256	61,989	27,999	41,867	35,000	35,000	65,000	49,000	40.0%
Capital Outlay		0	0	0	0	0	0	0	0	#DIV/0!
DEPARTMENT TOTAL		121,956	91,689	59,596	73,839	66,972	66,972	97,103	81,103	21.1%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY COMMISSION**

People Costs

.5110 Executive Salaries \$29,700

This estimate is based on the Charter provision contained in Section 3.04 which states that each City Commissioner shall receive salaries of \$400 per month and the Mayor-Commissioner shall receive \$600 per month. Monthly expenses of \$75 for the Mayor-Commissioner and \$50 are also provided for each Commissioner.

.5210 FICA Expense \$2,272

FICA is budgeted at 7.65% of salaries.

.5240 Workers Compensation \$131

Estimated workers compensation expense.

Operating Costs

.5310 Professional/Contractual \$0

No monies budgeted for lobbyist this fiscal year.

.5349 Donations \$18,250

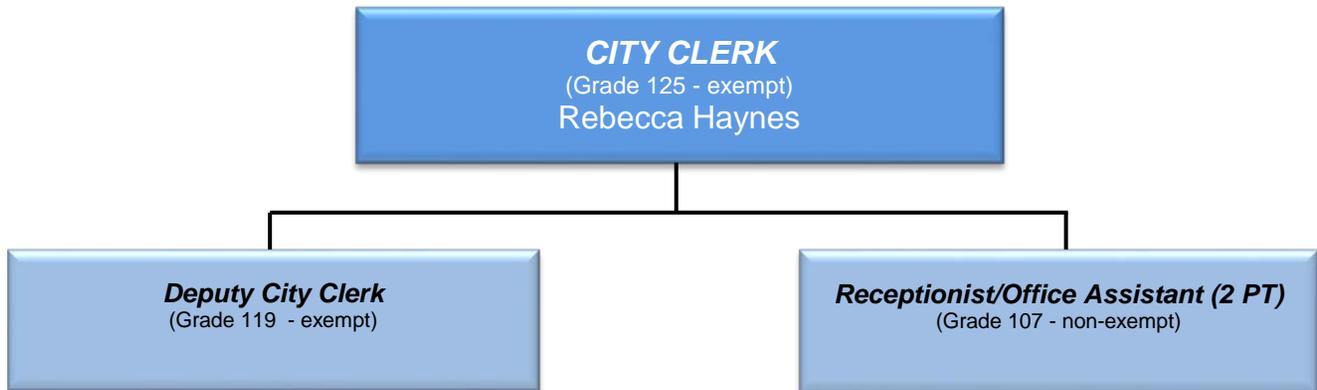
This account is for the following donations: Neighborly Care Network (\$8,000); Gulf Beaches Historical Museum (\$3,000). The balance of \$7,250 is to be divided among the four commissioners and mayor to be donated to a charity of their choice.

.5400 Travel and Training \$10,000

This account is for registration fees, hotel accommodations, travel expenses and per diem costs for various conferences, seminars and meetings. This estimate is based on historical expenditures and may include attendance at the following: National Hurricane Conference, Florida League of Cities, Legislative Action Day, Florida Shore and Beach Preservation, Barrier Island Governmental Council (BIG C), Public Risk Management, Suncoast League of Municipalities, Institute of Government for Elected Officials, and other local meetings and/or seminars.

**CITY
CLERK**

CITY CLERK'S OFFICE



**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY CLERK**

MISSION

By the Charter of the City of St. Pete Beach, "the City Clerk shall keep and have responsibility for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission." It is our mission to receive, organize, maintain, preserve and disseminate this knowledge, as the custodian of records, in an accurate, efficient and effective manner. We are committed to accountability and transparency, and to providing excellent customer service.

PROGRAMS

MAYOR/COMMISSION – The office acts as a liaison for the citizens in their communications to the Mayor and Commissioners. Staff members serve as administrative support to the Mayor and Commission, prepare and monitor the City Commission budget and serve as recording secretary for all boards and committees of the City.

AGENDA POSTING AND DISTRIBUTION – City Clerk staff members post the meeting agendas for the City Commission, boards and committees on the city website, on the bulletin boards at City Hall and the Library, and in the City Hall lobby. The entire agenda packet is also sent to subscribers via electronic mail.

ELECTIONS – City Elections are held on the second Tuesday of March each year and runoff elections are held when necessary. The City Clerk coordinates the election process with the Pinellas County Supervisor of Elections Division. The Clerk's Office prepares an informational manual for potential candidates that outlines the qualification process. Information on current elections is now located under the City Clerk's Department of the city's website.

RECORDS MANAGEMENT PROGRAM – Staff members are currently undergoing professional training on records management, working towards a city-wide management and retention program. The Clerk's staff has embarked on a project of document imaging the current and historical records in the custody of the City Clerk. Agenda packets, minutes, ordinances and resolutions are now available on our website allowing for easier and more transparent access to the public.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY CLERK**

PUBLIC RECORDS REQUESTS – The City Clerk’s Office is the City’s central location for public records requests. Requests are made for copies of items in any format including paper, audio recordings, visual recordings, electronic, etc. The Clerk’s Office receives the requests for public records and processes each request as expeditiously as possible in accordance with Chapter 119 of the Florida Statutes. A new form is available through our website to assist in more accurately defining records requested, but it is not mandatory the form be completed.

CITY COMMISSION, COMMITTEE AND BOARD MEETINGS – Staff members in the City Clerk’s Office are responsible for the preparation of regular and special Commission, committee and board meetings. Staff ensures meetings are recorded and made available through the City’s website. In cooperation with the Administrative Services Department, IT Division, the Clerk’s Office strives to ensure that a live broadcast and video recording of each meeting is completed providing for another layer of accessibility to the citizens of our community.

PUBLIC SERVICE BULLETIN BOARD – Staff is responsible for maintaining portions of the scrolling bulletin board viewed on public access television, Channel 615. Notices of all City meetings are also posted on a bulletin board outside City Hall and at the St. Pete Beach Public Library.

BID PROCESS – The City Clerk prepares, mails and publishes the Notice of Bids for various capital improvement projects, equipment and/or services. The bid packages are made available on-line and are also distributed by the City Clerk’s Office. The sealed bids are received, opened and maintained by the City Clerk.

COMMISSION CHAMBERS – The City Clerk staff members are responsible for managing and distributing the calendar schedule for the City Commission Chambers.

NOTARY SERVICE – Employees are Notaries Public and can perform notary services.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY CLERK**

Action Items

- Continue to provide high quality services while maintaining fiscally responsible standards. We are committed to fulfilling this goal by keeping abreast of current issues, cutting red tape and going the extra mile to provide quality service to our customers.
- Continue to produce action-oriented minutes of all commission, board and committee meetings.
- Continue to improve upon a city-wide records management plan that will include an inventory of all City records, an assessment of needs and a plan of action for the next five years.
- Continue to update the new Policies and Procedures Manual with new and/or revised actions that the office is mandated to perform.
- Continue to cross-train all employees so we better understand one another's role in the department which will enable us to better serve our customers.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 CITY CLERK**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	0	1
Recording Secretary	0	0	0	0	1	0
Secretary	1	0.75	0.75	0	0	0
Receptionist	0.5	0.375	0.375	1	0.875	0.875
TOTAL	3.5	3.125	3.125	3	2.875	2.875

CITY OF ST. PETE BEACH
FY2015 Budget
City Clerk
001-5101-512

ACCOUNT	Dept Acct. # 5101-512	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Actual Expend	FY14 Approved Budget	FY14 Adjusted Budget	FY15 Manager Proposed	FY15 Adopted Budget	% Change FY14 adj To FY15
Salaries & Wages	5120	166,792	127,018	144,103	113,874	118,092	118,092	134,909	134,909	14.2%
Other Wages	5130	947	17,185	58	2,195	2,585	2,585	0	0	-100.0%
FICA Tax	5210	11,718	10,433	10,555	8,631	9,232	9,232	10,321	10,321	11.8%
Retirement	5220	35,878	9,413	7,182	19,270	33,221	33,221	12,559	12,559	-62.2%
Employee Insurance	5230	20,382	15,513	16,594	11,259	10,111	10,111	16,795	16,795	66.1%
Workers Compensation	5240	387	352	332	445	493	493	539	539	9.4%
People Costs		236,103	179,914	178,825	155,674	173,734	173,734	175,122	175,122	0.8%
Professional & Contractual	5310	19,552	10,556	9,165	17,924	11,000	11,000	11,000	11,000	0.0%
Travel & Training	5400	2,945	634	2,416	4,165	2,700	2,700	4,184	4,184	55.0%
Telephone	5410	834	1,280	827	801	940	940	770	770	-18.1%
Postage	5420	129	194	638	328	500	500	500	500	0.0%
R&M Equipment	5462	0	295	141	0	300	300	300	300	0.0%
Duplicating	5470	344	546	335	640	1,000	1,000	1,000	1,000	0.0%
Legal Advertising	5491	7,300	7,751	7,831	6,377	15,500	15,500	15,500	15,500	0.0%
Election Expenses	5493	27,984	28,425	6,529	978	12,000	12,000	12,000	12,000	0.0%
Other Expenses	5499	581	386	106	213	500	500	500	500	0.0%
Office Supplies	5510	1,051	1,196	1,912	1,345	1,500	1,500	1,500	1,500	0.0%
Operating Supplies	5529	1,035	77	85	848	500	500	500	500	0.0%
Publications & Memberships	5540	440	1,093	764	752	750	750	706	706	-5.9%
Operational Costs		62,196	52,433	30,748	34,369	47,190	47,190	48,460	48,460	2.7%
Office Equipment	5643	0	0	0	0	0	0	0	0	0.0%
Capital Outlays		0	0	0	0	0	0	0	0	0.0%
DEPARTMENT TOTAL		298,299	232,347	209,573	190,043	220,924	220,924	223,582	223,582	1.2%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY CLERK**

Operating Costs

.5310 Professional/Contractual \$11,000

Contract cost to Municipal Code for Codification of Ordinances and Land Development Code (\$9,000); Scanning/microfilming of large documents (\$500); Videographer to run equipment for various meetings (\$1,500).

.5400 Travel/Training \$4,184

Florida Association of City Clerks (\$2,350); Florida Records Management Annual Conference (\$1,134); Pinellas County Municipal Clerks Association (\$200); Seminars and Webinars as they come up during the year (\$500).

.5410 Telephone \$770

Regular and long distance telephone service.

.5420 Postage \$500

This account is for routine office mail.

.5462 R & M Equipment \$300

This account is for maintenance of the streaming video on the webpage, audio recording and transcription equipment and other office equipment.

.5470 Duplicating \$1,000

This account is for routine office duplicating.

.5491 Legal Advertising \$15,500

This account is for the placement of routine legal notices for ordinances, public hearings, etc. in local newspapers. All classified advertising for placement of required ordinances/notices is included in the City Clerk's budget.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY CLERK**

.5493 Election Expense \$12,000

Contract cost with the Pinellas County Supervisor of Elections for an election for Commissioners in Districts 2 and 4, including legal advertising/printing costs for notices canvassing of votes, publish sample ballot, notices of election and printing of ballot pages.

.5499 Other Expenses \$500

This account is for records management update, lien satisfactions, document recording and miscellaneous items.

.5510 Office Supplies \$1,500

This account is for purchasing of routine office supplies.

.5529 Operating Supplies \$500

This account is used to purchase computer software.

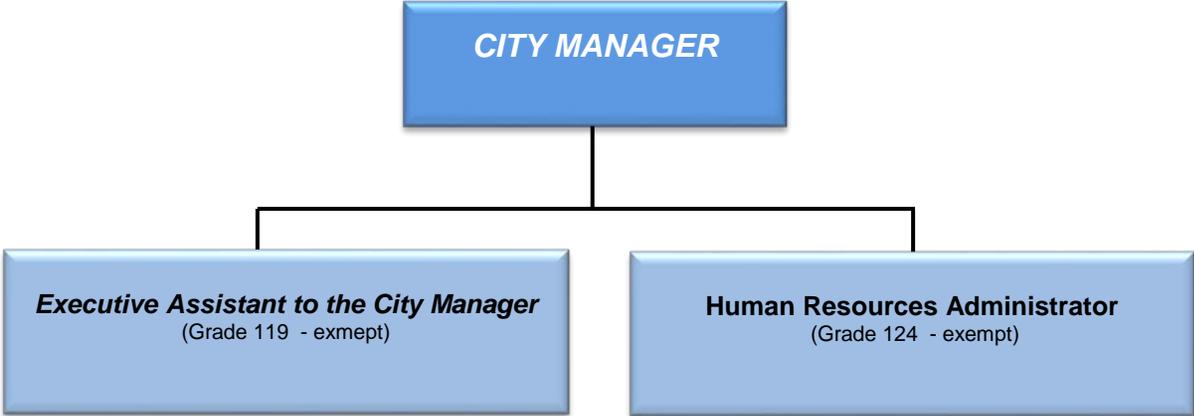
.5540 Publications/Memberships \$706

Memberships including Florida Association of City Clerks (\$150); Pinellas County Municipal Clerks' Association (\$50); International Institute of Municipal Clerks for Clerk and Deputy Clerk (\$145); Florida Records Management Association (\$130); and Tampa Bay Times Newspaper subscription.



**CITY
MANAGER**

CITY MANAGER'S OFFICE



**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY MANAGER**

MISSION

By the Charter of the City of St. Pete Beach, the City Manager shall be the Chief Administrative Officer of the city. The City Manager is responsible to the City Commission for administration of all city affairs placed in the manager's charge by or under the charter. The City Manager shall appoint, suspend or remove all city employees and appointed administrative officials provided for under the Charter and ordinances of the City.

PROGRAMS

CITY ADMINISTRATION - The Administration provides overall direction and supervision for all city departments and is responsible for advising and carrying out policies established by the City Commission. Activities include: signing of contracts on behalf of the City pursuant to the provisions of appropriations ordinances; prepare and submit the annual budget and capital program to the City Commission.

HUMAN RESOURCES ADMINISTRATION - This division is responsible for the utilization of the city's human resources. Activities include: maintenance of city personnel files; formulation and implementation of practices and policies; training and development programs; compliance with all local, state and federal labor and employment laws; provides orientation for new employees; processes, administers, explains and updates benefits; coordinate with the Administrative Services Department regarding payroll information and insurance billings; and promotes good employee relations and actively discourages discrimination at all levels.

Action Items

- Continually seek grants and other sources of funding to offset cost and/or to maintain or increase the quality of life for St. Pete Beach residents and visitors.
- Create and SOP for the Human Resources functions.
- Promote partnering with other communities/organizations to pool resources to offset cost and aid in maintaining or increasing levels of service.
- Promote an "open door" policy for all residents and employees to maintain a good working relationship.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 CITY MANAGER**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
City Manager	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1
Human Resources Administrator	1	1	0.5	0.5	1	1
TOTAL	3	3	2.5	3	3	3

CITY OF ST. PETE BEACH
FY2015 Budget
City Manager
001-5201-512

ACCOUNT	Dept	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Change FY14 adj To FY15
	Acct. #	Actual	Actual	Actual	Actual	Adopted	Amended	Manager	Adopted	
	5201-512	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	233,077	214,139	212,901	243,350	244,399	244,399	250,515	250,515	2.5%
Other Wages	5130	795	0	0	3,049	2,585	2,585	2,585	2,585	0.0%
FICA Tax	5210	16,514	15,515	15,397	17,877	18,529	18,529	19,385	19,385	4.6%
Retirement	5220	29,224	25,274	23,998	30,154	30,637	30,637	31,404	31,404	2.5%
Employee Insurance	5230	36,501	31,618	29,081	33,327	40,678	40,678	39,350	39,350	-3.3%
Workers' Compensation	5240	542	535	466	624	691	691	1,106	1,106	60.1%
Unemployment	5250	15,618	9,236	7,150	12,666	7,150	7,150	7,150	7,150	0.0%
People Costs		332,270	296,318	288,993	341,048	344,669	344,669	351,496	351,496	2.0%
Professional & Contractua	5310	7,975	17,412	80,660	11,731	14,125	14,125	10,620	10,620	-24.8%
Travel & Training	5400	3,220	3,204	3,422	4,996	3,600	3,600	3,600	3,600	0.0%
Citywide Tuition Reimb	5406	1,779	0	0	0	0	0	0	5,000	#DIV/0!
Telephone	5410	1,458	1,502	1,127	1,379	1,110	1,110	1,062	1,062	-4.3%
Postage	5420	239	447	154	221	500	500	500	500	0.0%
Equipment Rental	5449	3,728	4,213	6,504	6,994	8,836	8,836	8,836	8,836	0.0%
Insurance	5450	145,951	71,074	70,648	61,953	61,802	61,802	74,348	74,348	20.3%
R&M Equipment	5462	454	1,144	1,375	3,963	6,600	6,600	6,600	6,600	0.0%
R&M Vehicles	5463	1,031	382	282	396	1,000	1,000	1,000	1,000	0.0%
Duplicating	5470	823	639	934	319	1,000	1,000	1,000	1,000	0.0%
Promotional Activities	5489	0	0	4,582	0	0	0	0	0	#DIV/0!
Employee Recognition	5497	790	1,539	0	812	3,000	3,000	3,000	3,000	0.0%
Other Expenses	5499	20,751	20,286	14,800	14,604	14,000	14,000	10,300	10,300	-26.4%
Office Supplies	5510	3,089	2,312	2,389	2,978	3,000	3,000	3,000	3,000	0.0%
Fuel	5522	1,473	2,123	2,618	2,246	2,700	2,700	2,400	2,400	-11.1%
Operating Supplies	5529	318	366	15	131	500	500	500	500	0.0%
Publications & Membershi	5540	1,808	1,844	1,837	1,569	1,845	1,845	1,845	1,845	0.0%
Operational Costs		194,886	128,487	191,346	114,290	123,618	123,618	128,611	133,611	8.1%
Buildings	5621	0	0	0	0	0	0	0	0	0.0%
Other Equipment	5649	0	0	0	0	0	0	0	0	0.0%
Capital Transfer	5911	475,000	475,000	925,000	1,325,000	1,825,000	1,825,000	1,825,000	1,904,000	0.0%
Capital Outlay		475,000	475,000	925,000	1,325,000	1,825,000	1,825,000	1,825,000	1,904,000	0.0%
DEPARTMENT TOTAL		1,002,157	899,805	1,405,339	1,780,337	2,293,287	2,293,287	2,305,107	2,389,107	4.2%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY MANAGER**

Operating Costs

.5310 Professional/Contractual \$10,620

Contract for ten new general employee medical exams (\$2,100); 10 commercial driver random drug testing (\$350); fifteen new employee FDLE background checks (\$350); two after hours on call drug screens (\$200), administrative fee for short term disability monitoring (\$1,620); plus allowance for consultants as needed (\$6,000).

.5400 Travel/Training \$3,600

Florida City Managers Association conference (\$1,000); International City Manager's Conference (\$2,000); local seminars for Human Resource Administrator (\$300); local seminars for Executive Assistant (\$300).

.5406 Citywide Tuition Reimbursement \$5,000

This account is for tuition reimbursement allowance for all city employees. This program was previously offered in fiscal year 2010.

.5410 Telephone \$1,062

This account is for regular and long distance telephone service as well as city manager cell phone allowance (\$600).

.5420 Postage \$500

This account is for routine office mail.

.5449 Equipment Rental \$8,836

This account is for the operating lease for three copiers.

.5450 Insurance \$74,348

This account is for comprehensive general liability, errors and omissions and auto insurance (\$72,037); employee assistance program (\$2,311).

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY MANAGER**

.5462 R & M Equipment \$6,600

This account is for maintenance of the postage meter (\$2,300), 2 copiers (\$3,374), Microprinter (\$786) and miscellaneous repairs (\$140).

.5463 R & M Vehicles \$1,000

This account is for general repairs and maintenance for the City Hall pool vehicle.

.5470 Duplicating \$1,000

This account is for routine office duplicating.

.5489 Promotional Activities \$0

Discontinuance of annual report.

.5497 Employee Recognition \$3,000

This account is for employee holiday party (\$2,700) and quarterly luncheons (\$300).

.5499 Other Expenses \$10,300

This account is for contribution toward Beach Goes Pops (\$10,300).

.5510 Office Supplies \$3,000

This account is for purchasing of routine office supplies.

.5522 Fuel \$2,400

This account is for fuel costs related to the pool car (\$4.00 after tax reductions).

.5529 Operating Supplies \$500

This account is used to purchase computer software.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY MANAGER**

.5540	Publications/Memberships	\$1,845
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Memberships including International City Manager's Association (\$1,500); Suncoast Public Management (\$25); Florida City and County Manager's Association (\$320).

CAPITAL OUTLAY

.5911	Capital Transfer	\$1,904,000
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Monies transferred to the Capital Improvement Fund for various city projects.

CITY
ATTORNEY

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY ATTORNEY**

MISSION

The City Attorney is the chief legal advisor of the City. The City Attorney provides legal counsel to the City Commission and the Administration with respect to legal matters that affect government operations. The City Attorney either represents the City in administrative or court litigation, or is responsible for securing other legal counsel to represent the City.

The City Attorney shall review all documents, bonds and other instruments pertaining to City business and shall approve or disapprove as to form, sufficiency, and correctness. No contract with the City shall take effect until it has been endorsed and approved by the City Attorney.

CITY OF ST. PETE BEACH
FY2015 Budget
City Attorney
001-5301-514

ACCOUNT	Dept	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Change FY14 adj To FY15
	Acct.#	Actual	Actual	Actual	Actual	Actual	Amended	Manager	Adopted	
	5301-514	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Professional/Contract	5310	3,905	0	1,425	703	0	0	0	0	-
Basic Legal Services	5311	63,236	73,908	65,974	61,556	65,000	65,000	65,000	65,000	0.0%
Extra Legal - Labor	5314	0	0	92,417	52,520	25,000	25,000	10,000	10,000	-60.0%
Extra Legal	5315	481,814	330,207	447,936	304,687	175,000	175,000	175,000	225,000	0.0%
Settlement Costs	5321	0	0	8,000	0	0	0	0	0	0.0%
Postage	5420	85	0	0	0	0	0	0	0	0.0%
Duplicating	5470	137	0	304	0	0	0	0	0	0.0%
DEPARTMENT TOTAL		549,177	404,116	616,057	419,465	265,000	265,000	250,000	300,000	-5.7%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY ATTORNEY**

Operating Costs

.5311 Basic Legal Services \$65,000

Services for general operations include a variety of services associated with day to day administrative and Commission operations, such as drafting City ordinances, contract preparation or review, attendance of City Commission or other board meetings, administrative and Commission legal counseling, legal research and opinion drafting, and other miscellaneous services that may arise from time to time from daily government operations.

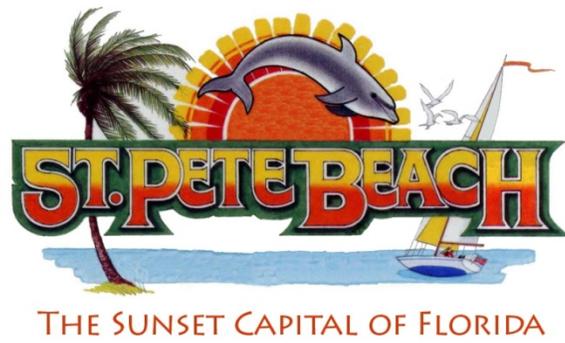
.5314 Extra Legal - Labor \$10,000

This account is for special counsel retained to assist in collective bargaining and pension issues.

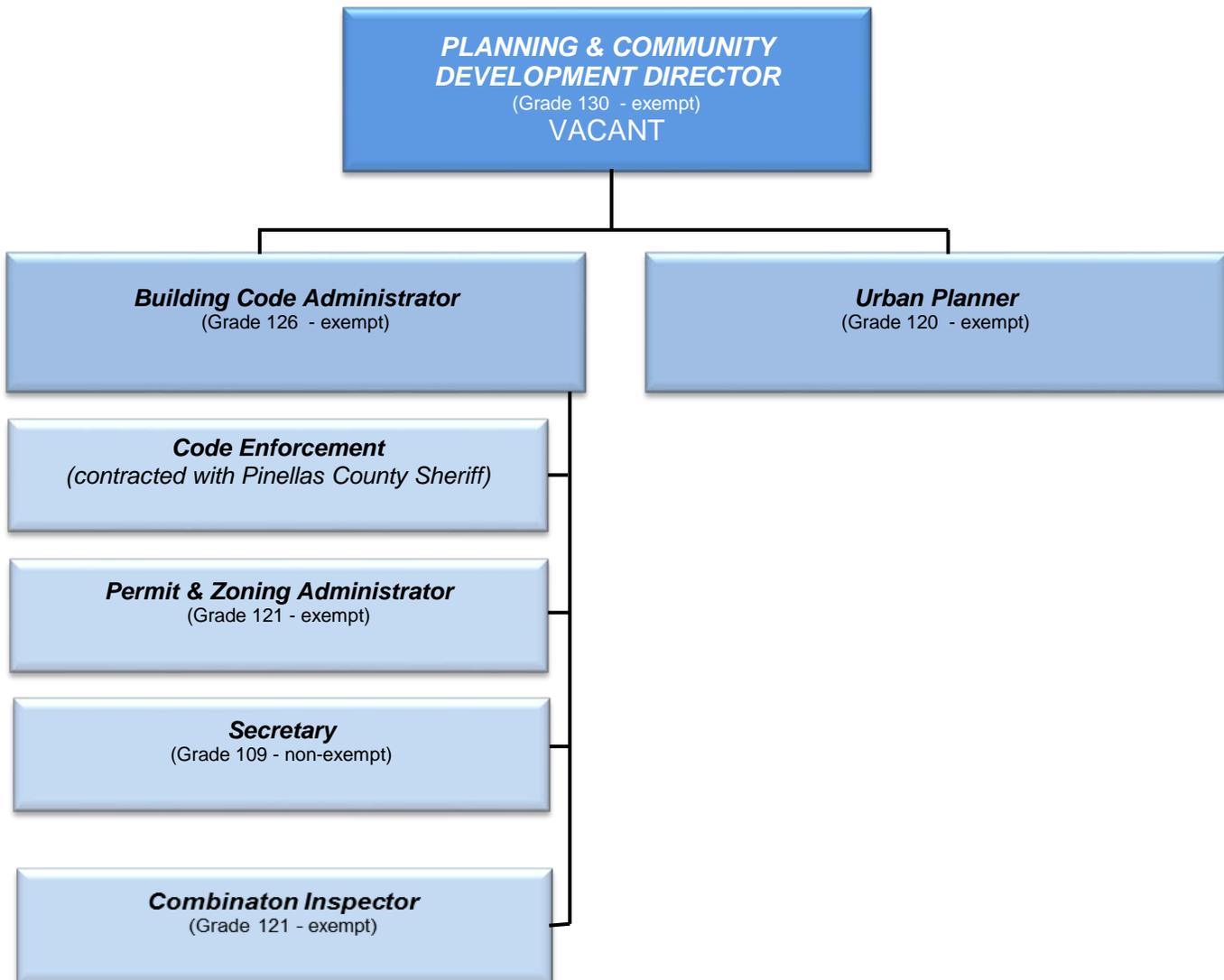
.5349 Extra Legal \$225,000

This account is for the City Attorney defending the City of St. Pete Beach in any lawsuits that may be brought against the city that are not covered by insurance. This account also includes any additional legal work from the labor attorney or pension attorney.

CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CITY ATTORNEY



COMMUNITY DEVELOPMENT DEPARTMENT





**COMMUNITY DEVELOPMENT
DEPARTMENT
PLANNING DIVISION**

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
COMMUNITY DEVELOPMENT – PLANNING**

MISSION

The mission of the City of St. Pete Beach Community Development Department is to ensure the future quality of life of the City by providing professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of Planning, Zoning, Land Use management, economic development and strategic decision making. This is accomplished through the provision of analysis and the use of professional judgment and experience to inform the public and guide the policy development process. The Department provides research and planning to assist the City Commission in determining long-range strategies for future beautification, development and redevelopment programs. The department also administers the zoning and variance processes and performs a variety of program and project planning activities which impact municipal development and growth, and the resource allocation process. The Department collects, organizes, analyzes, and interprets data and indicators regarding municipal conditions and determines consistency with City's Comprehensive Plan and Land Development Regulations. The Department formulates and recommends procedures, guidelines, alternatives, code revisions, and priorities for implementing City codes and regulations, as well as other plans and projects. The Department provides staff support to the Planning Board, the Board of Adjustment and the Historic Preservation Board.

Action Items

- Development of strategies and plans for administration of Community Reinvestment Area.
- Replacement of antiquated permit tracking system.
- Initiate records management and retention system.
- Maintain web-based GIS system.
- Resurvey of historic district and creation of Master files.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 PLANNING**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Community Development Director	1	1	1	1	1	1
Senior Planner	1	1	1	1	0	0
Urban Planner	0	0	0	0	1	1
TOTAL	2	2	2	2	2	2

CITY OF ST. PETE BEACH
FY2015 Budget
Community Development - Planning
001-5401-515

ACCOUNT	Div	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Change
	Acct. #	Actual	Actual	Actual	Actual	Approved	Amended	Manager	Adopted	FY14 adj
	5401-515	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	To FY15
Salaries & Wages	5120	153,257	153,247	112,406	120,898	130,216	130,216	129,804	129,804	-0.3%
Other Wages	5130	770	0	16,376	246	0	0	0	0	0.0%
FICA Tax	5210	11,187	11,368	9,794	9,243	9,985	9,985	9,953	9,953	-0.3%
Retirement	5220	17,166	17,113	12,173	13,093	14,716	14,716	14,644	14,644	-0.5%
Employee Insurance	5230	17,693	16,125	11,311	12,980	20,851	20,851	23,431	23,431	12.4%
Workers Compensation	5240	483	476	415	555	615	615	573	573	-6.8%
People Costs		200,555	198,330	162,476	157,014	176,383	176,383	178,405	178,405	1.1%
Professional & Contractu	5310	3,213	0	0	3,500	7,000	7,000	2,000	2,000	-71.4%
Planning & Engineering	5312	0	135	250	18,249	1,500	1,500	10,000	159,303	10520.2%
Travel & Training	5400	835	2,877	4,443	3,996	2,250	2,250	2,250	2,250	0.0%
Telephone	5410	204	543	517	575	625	625	780	780	24.8%
Postage	5420	69	753	1,332	1,040	1,000	1,000	1,000	1,000	0.0%
Duplicating	5470	782	861	964	655	1,000	1,000	1,000	1,000	0.0%
Classified Advertising	5482	8,204	8,931	11,366	5,218	0	0	0	0	#DIV/0!
Office Supplies	5510	0	291	420	118	0	0	0	0	#DIV/0!
Operating Supplies	5529	0	712	1,190	516	1,000	1,000	1,000	1,000	0.0%
Publications & Memberst	5540	1,768	1,854	1,011	1,363	2,250	2,250	2,250	2,250	0.0%
Operational Costs		15,073	16,955	21,492	35,230	16,625	17,525	20,280	169,583	867.7%
Capital Outlays		0	0.0%							
DIVISION TOTAL		215,629	215,285	183,968	192,244	193,008	193,908	198,685	347,988	79.5%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
COMMUNITY DEVELOPMENT – PLANNING**

Operating Costs

.5310 Professional/Contractual \$2,000

These funds are designated for professional services related to ongoing maintenance and update costs related to the City web-based GIS system (\$2,000).

.5312 Planning/ Engineering \$159,303

These funds are for ongoing planning studies and are used for Land Development Regulation Update and Maintenance, Future Land Use Map Amendments, Comprehensive Plan Technical Studies, Comprehensive Zoning Map Amendments and preparation of development/redevelopment proposals throughout the city (\$18,000). Also included are monies for professional services related specifically to Pass-A-Grille (\$141,303).

.5400 Travel/Training \$2,250

These figures are based on estimated annual conference expenditures and new obligations for mandatory professional training for two employees. Specific training opportunities include the Florida Chapter of the American Planning Association Annual Conference, the Florida Planning and Zoning Association Annual Conference and the Florida Department of Community Affairs Annual Growth Management Training.

.5410 Telephone \$780

Regular and long distance telephone service.

.5420 Postage \$1,000

This account is for routine office mail and postage costs associated with the Board of Adjustment, the Planning Board and the Historic Preservation Board.

.5470 Duplicating \$1,000

This account is for routine office duplicating.

**COMMUNITY DEVELOPMENT
DEPARTMENT
BUILDING SERVICES DIVISION**

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

MISSION

The activities of the Community Development Department are intended to ensure the health, safety and welfare of the community through the application of planning and engineering processes and techniques. The Community Development Director who reports directly to the City Manager oversees the department. The department provides technical assistance to several advisory and quasi-judicial boards and committees, as well as the City Commission.

BUILDING SERVICES PROGRAMS

SITE INSPECTION COORDINATION SERVICES - Responsible for coordinating the site plan review and inspection services of a private provider. This scope of services will include the review of site construction drawings for consistency with the development order granting variances to land development regulations, the review of site construction drawings for consistency with the City's civil engineering standards, periodic inspections to verify that site construction is proceeding in accordance with the approved site construction drawings and the City's civil engineering standards and final site and landscape design inspection prior to the issuance of the final Certificate of Occupancy (CO).

BUILDING PLAN REVIEW AND INSPECTIONS – Responsible for the enforcement of Federal, State and City construction and building codes. Duties include plan review, field inspections for compliance with applicable codes, regulations and laws and policy recommendations/implementation.

BUSINESS TAX/CONTRACTOR LICENSING - Responsible for licensing of all business operations within the City of St. Pete Beach. This includes the collection of taxes, registration of businesses located outside of the corporate limits and contractor registration. Other duties include the issuance of solicitation, vehicle for hire permits and signage renewals.

Parking Permits – Issue parking decals, hang tags and passes.

Action Items

- Continue to close out expired permits by reinstatement of fees and final inspections.
- Acquire computer software system for automated building service, code enforcement, land use, asset and land management, code enforcement, and licensing.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 BUILDING SERVICES**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Building Services Supervisor	1	1	1	1	1	1
Code Enforcement Inspector	1	1	1	1	0	0
Secretary	0	0	0	0	1	1
Zoning/Permit Clerk	1	1	1	1	1	1
Building Inspector	1	1	1	1	1	1
TOTAL	4	4	4	4	4	4

CITY OF ST. PETE BEACH
FY2015 Budget
Community Development - Building Services
001-5402-524

ACCOUNT	Div Acct. # 5402-524	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Actual Expend	FY14 Adopted Budget	FY14 Amended Budget	FY15 Manager Proposed	FY15 Adopted Budget	% Change FY14 adj To FY15
Salaries & Wages	5120	218,688	223,510	232,346	234,870	260,700	227,488	232,362	232,362	2.1%
Other Wages	5130	1,089	60	0	0	0	3,851	1,544	1,544	-59.9%
FICA Tax	5210	15,993	16,238	16,939	16,720	19,943	17,680	17,894	17,894	1.2%
Retirement	5220	55,199	44,100	44,918	67,786	96,778	72,414	75,520	75,520	4.3%
Employee Insurance	5230	38,363	34,262	34,107	38,624	55,976	45,746	40,404	40,404	-11.7%
Workers Compensation	5240	4,012	3,963	4,412	4,619	5,114	5,114	6,947	6,947	35.9%
People Costs		333,345	322,132	332,721	362,619	438,512	372,293	374,671	374,671	0.6%
Professional & Contractu	5310	11,979	8,743	23,957	16,806	45,700	111,919	120,525	165,525	47.9%
Travel & Training	5400	650	3,126	2,203	1,761	3,000	3,000	2,250	2,250	-25.0%
Telephone	5410	2,624	2,364	2,757	2,501	2,635	2,635	2,200	2,200	-16.5%
Postage	5420	3,667	2,894	2,453	1,845	2,250	2,250	2,250	2,250	0.0%
Insurance	5450	0	1,286	1,401	1,384	1,392	1,392	1,701	1,701	22.3%
R&M Equipment	5462	0	0	131	0	500	500	500	500	0.0%
R&M Vehicles	5463	1,149	701	2,108	1,382	2,000	2,000	1,500	1,500	-25.0%
Duplicating	5470	4,156	2,280	4,346	5,818	4,000	4,000	4,000	4,000	0.0%
Classified Advertising	5482	614	0	881	700	0	0	0	0	#DIV/0!
Office Supplies	5510	2,515	1,322	2,240	2,931	2,000	2,000	2,000	2,000	0.0%
Uniforms	5521	80	725	471	519	500	500	300	300	-40.0%
Fuel	5522	3,655	3,932	3,914	3,807	4,800	4,800	3,840	3,840	-20.0%
Small Tools	5524	0	0	0	211	250	250	250	250	0.0%
Operating Supplies	5529	973	1,694	1,041	421	3,570	3,570	3,570	3,570	0.0%
Publications & Member	5540	461	1,052	1,039	210	1,200	1,200	1,200	1,200	0.0%
Operational Costs		32,523	30,119	48,942	40,297	73,797	140,016	146,086	191,086	36.5%
Office Equipment	5643	0	0	0	0	0	0	0	0	#DIV/0!
Other Equipment	5649		8,590	0	0	0	0	0	0	#DIV/0!
Capital Outlays		0	8,590	0	0	0	0	0	0	#DIV/0!
DIVISION TOTAL		365,868	360,841	381,664	402,916	512,309	512,309	520,758	565,758	10.4%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

Operating Costs

.5310 Professional/Contractual \$165,525

These funds are designated for professional services related to processing and sending out business tax notices (\$2,300); Special Magistrate fees to hear cases that go before the code enforcement board (\$5,000); Lot clearing on foreclosed property (\$5,000); and miscellaneous activities including but not limited to building software support, plan review and inspection services on an as needed basis (\$1,400). Also included is the implementation of the new permit tracking software and connectivity to City GIS system (\$10,000) and records retention document scanning (\$50,000). The City contracts with the Pinellas County Sheriff's office for code enforcement. Included in this budget is \$91,825 for one dedicated deputy to perform this function.

.5400 Travel/Training \$2,250

These funds are building technology courses for continuing education credits (\$1,500) and miscellaneous local seminars (\$750).

.5410 Telephone \$2,200

Regular and long distance telephone service plus charges for four Nextel phones plus one I-pad connection.

.5420 Postage \$2,250

This account is for routine office mail which includes mailings for renewal notices for business tax receipts.

.5450 Insurance \$1,701

This account is automobile insurance on two vehicles used in this department.

.5462 R & M Equipment \$500

This account is for maintenance of equipment such as copiers and fax machines.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

.5463 R & M Vehicles \$1,500

This account is for maintenance of two departmental vehicles.

.5470 Duplicating \$4,000

This account is for routine office duplicating (\$2,500); special printing for business tax receipts, special event permit application forms, business tax vending machine stickers, business tax taxicab stickers, water sport stickers, vehicle on beach stickers, building permit placards, violation notices and miscellaneous printing (\$1,500).

5482 Classified Advertising \$0

Advertising costs for building code amendments, CRS publication and other miscellaneous public notice requirements are now accounted for in the City Clerk's budget.

.5510 Office Supplies \$2,000

This account is for purchasing of routine office supplies.

.5521 Uniforms \$300

Shirts with city emblem for building official and inspector.

.5522 Fuel \$3,840

Estimate is based on history two departmental vehicles and includes increase in fuel costs to \$4.00/gallon after discounts.

.5524 Small Tools \$250

Estimate for inspection tools.

.5529 Operating Supplies \$3,570

This account is for such supplies such as film, film processing and other specialty supplies, including some microcomputer software upgrades. Film for business tax will be used in preparing I.D. badges for taxi drivers and solicitors. Also included are annual parking passes and hang tags.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

.5540	Publications/Memberships	\$1,200
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Memberships in the Building Association of FL, International Code Council, American Society of Floodplain Managers, Florida Association of Occupational Licensing Officials and NFPA.

Publications include building code books, life safety code handbook, electrical code handbook, ICC Research and Compliance Reports, FL Administrative Weekly, Building Permits Law Bulletin, Underwriters Laboratories, NFPA, Front Counter Area Tax Roll, Structural Tax Roll and Address Tax Roll.

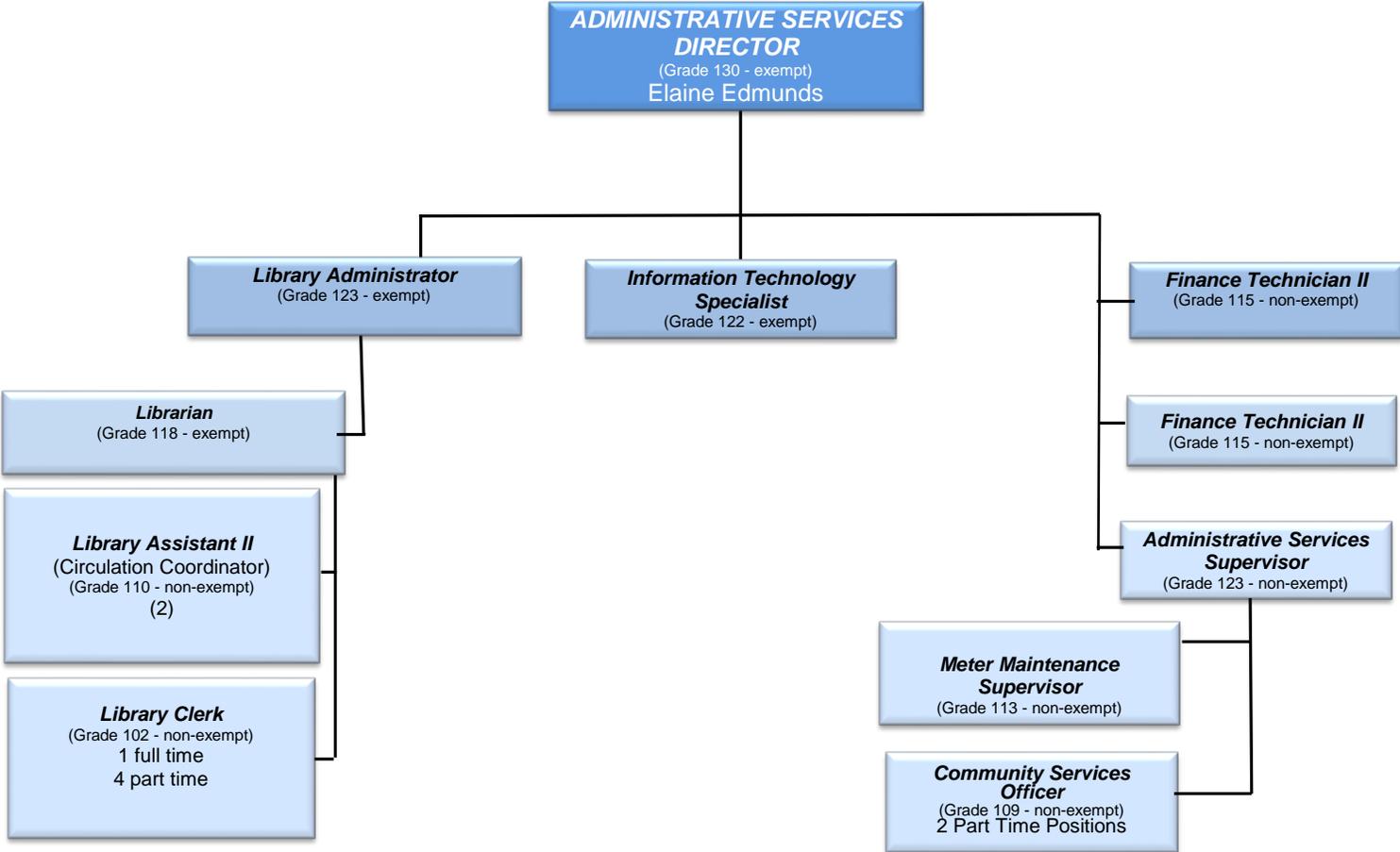
.5641	Vehicle Replacement	\$0
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No vehicle is budgeted for replacement in FY 2015.

CITY OF ST. PETE BEACH
FISCAL YEAR 2015
COMMUNITY DEVELOPMENT – BUILDING SERVICES



ADMINISTRATIVE SERVICES DEPARTMENT





ADMINISTRATIVE SERVICES
DEPARTMENT
INFORMATION TECHNOLOGY DIVISION

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
INFORMATION TECHNOLOGY**

MISSION

The Information Technology Division partners with our city departments to provide valued systems and services to support the delivery of services to the St Pete Beach community. The rapidly evolving requirements of our community require an enterprise-wide information technology management strategy to achieve significant benefits through the centralized control and management of technology resources.

PROGRAMS

VOICE AND DATA INFRASTRUCTURE

The City's network and technical infrastructure has become a critical component in the City's delivery of service to citizens. The Technology Division is responsible for the operation, maintenance and replacement of the software applications and hardware components. Individual components of this infrastructure are tied together through a series of networks. These networks carry both voice and data communications. The adoption of new technologies allows increased capabilities while reducing the cost of operations.

The reliance placed on our network infrastructure requires continuous monitoring and updates throughout the year in order to recognize and eliminate attacks. The City's network is actively monitored and staff trained to keep current on new hacking methodologies and protection schemes.

DESKTOP COMPUTER & PHONE SUPPORT

These are the hands-on tools that employees use to service our community. The Technology Division responds to all calls for support involving, hardware, software and peripherals. Support for phones, fax machines and copiers are also addressed from installation, operation, and repair.

APPLICATION SERVICES

The Technology Division supports a wide range of network-based services including Email communications, database management as well as web services. The City's web site (www.stpetebeach.org) allows economical presentation of information to our community. The publishing of information on the Internet allows our part-time residents to stay informed while they are out of town and is also a good source of information to our many visitors.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
INFORMATION TECHNOLOGY**

AUDIO / VISUAL SYSTEM

Functions include maintenance and calibration of SPB-TV 615 broadcast equipment.

Action Items

- Decrease downtime and end user frustration by replacing ageing systems with modern Hardware and Operating Systems.
- Implement a Helpdesk solution to allow better tracking and quicker resolution of computer and network issues and requests.
- Implement better remote support and internal communication with end users.
- Find better solutions for tedious or time consuming processes with custom programs or improved IT solutions.
- Find cost effective solutions to ensure critical systems are redundant and that down time has little to no effect on end users and systems.

**CITY OF ST. PETE BEACH
FY 15 PERSONNEL SUMMARY
INFORMATION TECHNOLOGY**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Information Technology Director	1	1	1	1	0	0
IT Specialist	0	0	0	0	0	1
Desktop Support Technician	1	0	0	0	0	0
G.I.S. Technician	0.8	0.8	0.8	0.8	0	0
TOTAL	2.8	2.8	1.8	1.8	0	1

CITY OF ST. PETE BEACH
FY2015 Budget
Information Technology Division
001-5501-513

ACCOUNT	Dept	FY10	FY11	FY12	FY13	FY13	FY13	FY15	FY15	% Change FY14 adj To FY15
	Acct. #	Actual	Actual	Actual	Actual	Adopted	Amended	Manager	Adopted	
	5501-513	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	162,848	122,575	119,876	49,861	50,865	50,865	52,029	52,029	2.3%
Other Wages	5130	3,122	0	42,279	0	0	0	0	0	0.0%
FICA Tax	5210	12,162	8,873	11,897	3,796	3,891	3,891	3,980	3,980	2.3%
Retirement	5220	28,653	26,056	26,589	4,409	5,087	5,087	5,203	5,203	2.3%
Employee Insurance	5230	23,078	16,104	15,635	6,047	9,398	9,398	7,462	7,462	-20.6%
Workers Compensation	5240	374	205	178	238	264	264	230	230	-13.0%
People Costs		230,237	173,813	216,454	64,351	69,505	69,505	68,904	68,904	-0.9%
Professional & Contractual	5310	0	16,511	24,406	69,628	47,530	47,530	45,530	37,730	-20.6%
Travel & Training	5400	2,256	0	1,442	123	1,000	1,000	2,000	2,000	100.0%
Telephone	5410	1,181	670	1,024	5,860	8,470	8,470	8,400	8,400	-0.8%
Postage	5420	18	1	0	83	100	100	100	100	0.0%
R&M Equipment	5462	60,731	50,708	50,754	36,355	46,574	46,574	38,750	38,750	-16.8%
Duplicating	5470	62	29	65	1	100	100	50	50	-50.0%
Office Supplies	5510	559	250	437	30	200	200	50	50	-75.0%
Operating Supplies	5529	23,610	22,959	31,701	26,219	30,126	30,126	29,626	29,626	-1.7%
Publications & Memberships	5540	175	574	150	0	0	0	0	0	#DIV/0!
Operational Costs		88,592	91,703	109,980	138,299	134,100	134,100	124,506	116,706	-13.0%
Other Equipment	5649	17,551	20,295	21,605	0	28,000	28,000	50,000	70,000	150.0%
Capital Outlay		17,551	20,295	21,605	0	28,000	28,000	50,000	70,000	150.0%
DEPARTMENT TOTAL		336,380	285,810	348,039	202,651	231,605	231,605	243,410	255,610	10.4%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
INFORMATION TECHNOLOGY**

Operating Costs

.5310 Professional/Contractual \$37,730

Expenditures in this account are associated with contractual services with Granicus hosting of the streaming video (\$3,600); IT Consulting Services (\$24,000), Tyler Technology supporting online data disaster recovery for INCODE system (\$5,830), hosting of the City's website (\$300) and re-design of city website (\$4,000).

.5400 Travel/Training \$2,000

This account includes IT staff training (\$1,000) plus training on Incode and Granicus (\$1,000).

.5410 Telephone \$8,400

This account is for regular and long distance telephone service. Also included is the Brighthouse connection for internet service which was previously budgeted under operating supplies.

.5420 Postage \$100

This account is for routine office mail.

.5462 R & M Equipment \$38,750

This account is for service contracts for hardware and software support such as AV system Maintenance (\$9,250); Incode (financial \$22,000); LaserFiche Document Imaging (\$2,800), LaserFiche Agenda Manager (\$1,700); and miscellaneous hardware (\$3,000).

.5470 Duplicating \$50

This account is for routine office duplicating.

CITY OF ST. PETE BEACH
FISCAL YEAR 2015
INFORMATION TECHNOLOGY



THE SUNSET CAPITAL OF FLORIDA

ADMINISTRATIVE SERVICES

DEPARTMENT

FINANCE DIVISION

CITY OF ST. PETE BEACH
FISCAL YEAR 2015
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION

MISSION

The Administrative Services Department oversees the Finance, Information Technology, Library and Parking Enforcement functions for the City of St. Pete Beach. While each Division has its own budget, the overall supervisory responsibility for all four functions rests with the Administrative Services Director whose salary is reported in the Finance Division.

Under the supervision of the Administrative Services Director, the mission of the Finance Division is to provide competent and comprehensive financial services for the City Administration to enable all departments to work in the best interests of our community. The division provides relevant, timely financial information to the public, decision makers and to City management. The Finance division is responsible for safeguarding of the City's assets through appropriate controls. Grant administration and risk management is also managed by the finance division.

PROGRAMS

BUDGETING COMPLIANCE - Expenditure and encumbrance level and authority monitoring as well as compliance for supplemental appropriations and transfers.

BUDGET PREPARATION - Preparation of the budget packets, draft, and final published versions of the budget. It includes oversight of the document flow. It also involves helping the departments meet their program requirements in the most cost-effective ways possible and such management studies as are assigned throughout the fiscal year.

CASH RECEIPTS PROCESSING - Processing of city cash receipts as well as accounting and reconciling.

ACCOUNTS RECEIVABLE – invoices for all departments are generated by the finance division. Aging and collection of accounts receivable is monitored.

INVESTMENTS – The Administrative Services Director is responsible for managing and investing public funds in a manner that preserves principal while maintaining liquidity and generating income to meet the City projected cash needs.

CITY OF ST. PETE BEACH
FISCAL YEAR 2015
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION

FIXED ASSET CONTROL - This program controls expenditures for fixed assets, additions, deletions, perpetual inventory, data base preparation and oversight of annual physical inventory required by state law. Coordinate the disposal of fixed assets city-wide through auction.

FINANCIAL REPORTING - providing monthly revenue, expenditure & encumbrance reports, and balance sheets. Annual oversight and coordination of the annual audit and comprehensive annual financial report.

PAYROLL provides auditing of all departments' time sheets, master file maintenance, preparation and transmittal of payroll input, and reconciliation of output and tax reports. Also includes the tracking of pension information and unemployment/worker compensation reporting.

PURCHASING/CASH DISBURSEMENTS – This program involves verification and inputting of purchase orders, invoices, and authorization for payment, reconciliation of vendor accounts, preparation of payments and reconciliation of bank accounts. Seek out and assist on best prices for larger items purchased by the City.

UTILITY BILLING provides changes in service, complete rate changes, maintenance of approximately 7,000 record database, inquiry coordination and refunds for the Wastewater and Reclaimed Water Systems.

GRANT MANAGEMENT – search for grant opportunities city-wide. Assist departments in preparation of grant applications. Monitor and follow up with paperwork and requests for payments for all grants in the City.

RISK MANAGEMENT – the finance division is responsible for risk management including automobile, property and general liability claims as well as workers compensation claims.

PARKING ENFORCEMENT – oversee parking enforcement division including personnel, pay stations and parking ticket collections.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION**

Action Items

- Increase number of vendors paid thru ACH.
- Transition to enforcement of parking regulations thru license plate recognition rather than pay by space.
- Perform audit of utility customers for wastewater and reclaimed water.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 ADMINISTRATIVE SERVICES DEPARTMENT - FINANCE DIVISION**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Administrative Service Director	1	1	1	1	1	1
Administrative Svces Supervisor*	0	0	1	1	1	1
Finance Technician II	1	1	1	1	2	2
Finance Technician I	1	1	1	1	0	0
TOTAL	3	3	3	4	4	4

* Transfer of a position from the Police Department

CITY OF ST. PETE BEACH
FY2015 Budget
Administrative Services Department - Finance Division
001-5601-513

ACCOUNT	Div	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Change FY14 adj To FY15
	Acct. #	Actual	Actual	Actual	Actual	Adopted	Amended	Manager	Adopted	
	5601-513	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	188,874	249,375	262,548	256,956	259,549	259,549	265,306	265,306	2.2%
Other Wages	5130	1,508	2,515	9,648	13	0	0	1,334	1,334	#DIV/0!
Overtime	5140	0	0	0	96	0	0	0	0	#DIV/0!
FICA Tax	5210	14,072	18,529	20,096	18,754	19,878	19,878	20,444	20,444	2.8%
Retirement	5220	27,707	21,494	24,383	44,691	49,515	49,515	51,848	51,848	4.7%
Employee Insurance	5230	21,848	30,188	32,798	36,822	44,203	44,203	39,461	39,461	-10.7%
Workers Compensation	5240	432	578	503	674	746	746	1,172	1,172	57.1%
People Costs		254,442	322,678	349,976	358,005	373,891	373,891	379,565	379,565	1.5%
Professional & Contractual	5310	2,638	8,269	15,563	2,756	4,500	4,500	24,000	24,000	433.3%
Accounting & Auditing	5320	16,813	21,542	11,678	13,600	19,253	19,253	18,696	18,696	-2.9%
Travel & Training	5400	1,312	3,936	2,196	3,336	3,270	3,270	3,790	3,790	15.9%
Telephone	5410	429	930	995	1,070	1,235	1,235	1,365	1,365	10.5%
Postage	5420	1,259	1,380	1,529	1,335	1,500	1,500	1,500	1,500	0.0%
R&M Equipment	5462	332	335	338	0	0	0	0	0	#DIV/0!
Duplicating	5470	1,668	2,914	2,240	1,892	2,600	2,600	2,600	2,600	0.0%
Classified Advertising	5482	736	736	1,231	395	750	750	750	750	0.0%
Other Expenses	5499	573	641	670	1,285	800	800	800	800	0.0%
Office Supplies	5510	2,434	2,824	2,032	3,133	3,000	3,000	3,000	3,000	0.0%
Operating Supplies	5529	771	835	849	305	1,000	1,000	1,000	1,000	0.0%
Publications & Membership	5540	960	1,276	902	994	1,500	1,500	1,500	1,500	0.0%
Operational Costs		29,924	45,619	40,222	30,101	39,408	39,408	59,001	59,001	49.7%
Capital Outlay		0	#DIV/0!							
DEPARTMENT TOTAL		284,366	368,297	390,199	388,107	413,299	413,299	438,566	438,566	6.1%

CITY OF ST. PETE BEACH
FISCAL YEAR 2015
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION

Operating Costs

.5320 Professional/Contractual \$24,000

Professional services for financial consultant including annual retainer for financial services (\$4,000) plus additional monies for financial advisor's analysis of options regarding funding of future capital projects (\$20,000).

.5320 Accounting/Auditing \$18,696

Audit fee for annual audit required by Florida Statute totals \$31,500. This balance of the fee is recorded in the library (\$814); EMS division of fire (\$1,910); wastewater fund (\$7,245), reclaimed water fund (\$1,890) and stormwater (\$945).

.5400 Travel/Training \$3,790

Florida Government Finance Officer's Association conference (\$900); Grant seminars (\$430); Quarterly luncheon meetings for local chapter (\$160); Public Risk Management conference (\$400); Incode training (\$1,500) and miscellaneous seminars (\$400).

.5410 Telephone \$1,365

This account is for regular and long distance telephone service as well as \$25/mo. each phone allowance for the Administrative Services Director and Administrative Services Supervisor.

.5420 Postage \$1,500

This account is for routine office mail.

.5462 R & M Equipment \$0

.5470 Duplicating \$2,600

This account is for routine office duplicating, printing of annual budget and Comprehensive Annual Financial Report.

ADMINISTRATIVE SERVICES

DEPARTMENT

LIBRARY DIVISION

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
LIBRARY**

MISSION

The St. Pete Beach Library provides residents of all ages with activities and access to materials which will satisfy their informational and recreational needs and promote education.

Library services are available to residents of St. Pete Beach, qualified property owners and, as a result of an Inter-local Agreement among public libraries within the county, persons living in areas participating in the Pinellas Public Library Cooperative (PPLC). Non-residents can purchase full borrowing privileges for an annual fee of \$100, or \$25 per quarter. Membership in the PPLC affords St. Pete Beach patrons a robust reciprocal borrowing program among its 14 member libraries. The online catalog is the gateway to the St. Pete Beach Library's collections as well as materials in other Pinellas County libraries. The Library also maintains webpages on the City website: www.stpetebeach.org and a profile on Facebook, both of which are frequently updated with current information and multiple hotlinks to useful resources.

The City of St. Pete Beach has full control of the funding and operation of the Library. The Library is a division of the Administrative Services Department, with the Library Administrator reporting directly to the Administrative Services Director. A *Library Advisory Committee* (LAC) was established via City Code Article V, Section 22-136 through 22-143. The LAC membership is made up of one representative from each of the four city districts and one at-large representative appointed by the mayor. The Library also has a very active *Friends of the Library* support organization as well as an effective volunteer program.

PROGRAMS

A full range of library services are available for patrons, including Circulation, reciprocal borrowing from county-wide consortial network, Reference Assistance, Readers Advisory, access to and assistance with electronic/internet resources and various e-readers; and current periodicals subscriptions. Print, large-print, and media collections are developed and maintained to fulfill specific needs of our community users. The Library is currently open 6 days a week, with hours of operation determined annually, dependent on staffing levels.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
LIBRARY**

A variety of programming is offered, including Toddler Storytime, Summer Reading programs customized to youth grade-levels; Adult Book Discussion groups, Authors' visits, Tech forums, and occasional special events and thematic displays focused on literature and culture. A 4-month calendar of programs is available in print, on the Library's webpage, and advertised in several local publications.

Action Items

- To seek resources, technologies, and policies which advance patron empowerment
- To refocus customer services to better address information, technical, and literacy needs of defined patron audiences
- To facilitate staff learning to further an organizational team environment
- To improve/streamline data-gathering and reporting techniques
- To pursue efficiencies and reduce redundancy in order to gain increased commonality and uniformity
- To establish further communication with and involvement in the community
- To improve participation in and contributions to regional initiatives and various professional organizations/associations
- To initiate improvements to the physical environment which better address 21st century library user needs

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 LIBRARY**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Library Administrator	1	1	1	1	1	1
Librarian	1	1	1	1	1	1
Librarian I	1	1	1	1	1	0
Library Assistant II	1	1	1	1	1	2
Library Page	2	2.5	2.7	2.7	3.425	3.15
TOTAL	6	6.5	6.7	6.7	7.425	7.15

CITY OF ST. PETE BEACH
FY2015 Budget
Library Division
001-5602-571

ACCOUNT	Div.	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Change FY14 adj To FY15
	Acct.# 5602-571	Actual Expend	Actual Expend	Actual Expend	Actual Expend	Adopted Budget	Amended Budget	Manager Proposed	Adopted Budget	
Salaries & Wages	5120	234,651	251,244	256,001	255,101	262,764	262,764	270,705	270,705	3.0%
Other Wages	5130	15,820	2,656	6,098	2,585	2,585	2,585	2,585	2,585	0.0%
FICA Tax	5210	18,728	19,017	19,647	19,253	20,299	20,299	20,709	20,709	2.0%
Retirement	5220	49,137	35,313	38,710	57,574	61,940	61,940	80,988	80,988	30.8%
Employee Insurance	5230	25,376	23,777	23,754	26,787	32,510	32,510	38,845	38,845	19.5%
Workers Compensation	5240	632	623	542	726	804	804	1,210	1,210	50.5%
People Costs		344,344	332,630	344,752	362,026	380,902	380,903	415,042	415,042	9.0%
Professional & Contractual	5310	19,369	25,937	24,654	26,048	29,000	29,000	35,000	35,000	20.7%
Basic Legal Services	5311	0	0	0	0	500	500	500	500	0.0%
Auditing	5320	1,485	1,530	831	831	831	831	814	814	-2.0%
Travel & Training	5400	338	726	1,110	2,613	1,500	1,500	1,500	1,500	0.0%
Telephone	5410	7,513	8,750	8,394	7,664	7,650	7,650	7,465	7,465	-2.4%
Postage	5420	299	271	195	157	250	250	400	400	60.0%
Electricity	5431	29,740	27,360	24,426	21,781	25,000	25,000	22,000	22,000	-12.0%
Water	5432	192	543	553	597	598	598	625	625	4.5%
Reclaimed Water	5433	139	173	197	197	216	216	212	212	-1.7%
Stormwater	5434	0	0	463	510	510	510	510	510	0.0%
Audio Book Rental	5445	0	11,349	7,078	6,806	7,000	7,000	7,000	7,000	0.0%
Insurance	5450	41,259	26,779	26,534	28,860	31,875	31,875	37,173	37,173	16.6%
Facility Maintenance	5461	9,242	9,044	8,234	11,531	7,500	7,500	9,000	9,000	20.0%
R&M Equipment	5462	0	1,013	730	520	400	400	0	0	-100.0%
Duplicating	5470	7,204	7,912	496	2,078	3,500	3,500	4,000	4,000	14.3%
Classified Advertising	5482	0	367	173	359	0	0	0	0	#DIV/0!
Promotional Activities	5489	2,286	5,101	2,673	4,734	3,500	3,500	4,000	4,000	14.3%
Other Expenses	5499	1,789	0	1,176	2,348	2,000	2,000	2,000	2,000	0.0%
Office Supplies	5510	2,938	4,211	3,810	4,011	4,000	4,000	4,000	4,000	0.0%
Operating Supplies	5529	8,508	5,719	6,056	4,834	1,500	1,500	4,000	4,000	166.7%
Publications & Memberships	5540	75	860	545	455	400	400	300	300	-25.0%
Operational Costs		132,376	137,645	118,327	126,932	127,730	127,730	140,499	140,499	10.0%
Office Equipment	5643			7,535	0	0	0	0	0	#DIV/0!
Other Equipment	5649	3,894	16,427	9,397	0	0	0	0	0	#DIV/0!
Books for Circulation	5660	49,939	55,350	50,699	54,180	60,000	60,000	65,000	60,000	0.0%
Memorial Books	5662	3,645	3,806	3,727	4,120	5,000	5,000	5,000	5,000	0.0%
Capital Outlays		57,478	75,583	71,358	58,300	65,000	65,000	70,000	65,000	0.0%
DIVISION TOTAL		534,198	545,858	534,437	547,258	573,632	573,632	625,541	620,541	8.2%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
LIBRARY DIVISION**

People Costs

.5120 Salaries & Wages \$270,705

The estimate is based on five full time positions and four part time positions. Salaries are determined by the CWA union agreement and the MAPS employee pay plan. Budget includes a 2.5% merit increase.

.5130 Other Wages \$2,585

Payment to staff who utilize the insurance cash out option plus lump sum payment of merit for employee at top of range.

.5140 Overtime \$0

There is no overtime projected for FY 2014.

.5210 FICA Tax \$20,709

FICA is budgeted at 7.65% of salaries.

.5220 Retirement \$80,988

Retirement is budgeted at 69.9% for two full time employees participating in the defined benefit plan; 74.5% for one employee participating in the defined benefit plan and 10% for the library administrator participating in the 401 plan. One employee has entered the DROP program.

.5230 Employee Insurance \$38,845

Insurance is budgeted at projected rates for health, life and dental insurance for four full time employees. One employee is participating in the insurance cash out option.

.5240 Workers Compensation \$1,210

This is the estimated rate for office personnel.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
LIBRARY DIVISION**

Operating Costs

.5310 Professional/Contractual \$35,000

Contracts for lawn and pest control services, security monitoring, all cataloging/processing, cleaning service and staff parking. Additional costs this fiscal year include the City's share of costs for PPLC Polaris cost (\$3,300) data base costs for Gayle, movie license, Ancestry, and Reference USA(\$1,526).

.5311 Basic Legal Services \$500

This account is to pay the City Attorney for library related expenses.

.5320 Accounting/Auditing \$814

The library's share of the annual audit.

.5400 Travel/Training \$1,500

Florida Library Association conference; American Library Association conference, Florida Public Library Directors Annual Meeting, and mileage to PPLC meetings and free workshops.

.5410 Telephone \$7,465

This account is for regular and long distance telephone service and direct access to the Internet via cable modem.

.5420 Postage \$400

This account is for routine office mail. Reduced from previous years due to more aggressive use of email in lieu of print/mailed notification to patrons.

.5431 Electricity \$22,000

Projected annual cost of electric service to the library.

.5432 Water \$625

Projected annual cost of water and sewer service to the library.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
LIBRARY DIVISION**

.5489 Promotional Activities \$4,000

This account is for printing and distributing library brochures, bookmarks and program guides and materials for children's summer activities and various special projects.

.5499 Other Expenses \$2,000

This account includes licensing renewal for reservation station and self check-out station.

.5510 Office Supplies \$4,000

This account is for purchasing of routine office supplies.

.5529 Operating Supplies \$4,000

This account is used for the purchase of book covers, spine labels for gift and replacement books, custom ownership labels for DVD's , CD's, audiobooks on CD and, bar code labels. Includes new charges for credit card processing.

.5540 Publications/Memberships \$300

Memberships including American Library Association; Public Library Association; Florida Library Association; Florida Humanities Council and the Corey Avenue Business Association.

CAPITAL OUTLAY

.5660 Books For Circulation \$60,000

"Best sellers," new and replacement adult titles, core reference volumes and updates, Florida collection, children's fiction and non-fiction, large-print, periodicals, DVD's, Music CD's, e-books, annual magazine subscriptions (*approx. 50% of the magazine subscription titles are "adopted" by patrons each year.*) One on-line subscription database, MANGO, is also included.

.5662 Memorial Books \$5,000

Bobsin Trust Collection; tribute books, speaker honorariums not covered by grants. Matched in part by donations from patrons and community associations, earmarked for books.

ADMINISTRATIVE SERVICES
DEPARTMENT
PARKING ENFORCEMENT DIVISION

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PARKING ENFORCEMENT DIVISION**

MISSION

The Administrative Services Department oversees the operations of the Parking Enforcement Division to provide a safe, effective, and efficient use of City parking resources. This mission is a combined effort of parking regulation enforcement, parking meter and space allocation, payment processing and issuance of parking permits, decals, hang tags and passes.

PROGRAMS

The Parking Enforcement Division performs the services listed below:

- Maintain and repair parking meters throughout the City.
- Maintain pay stations located throughout the City.
- Collect, count and sort monies from pay stations and parking meters to be deposited to City account.
- Issue parking tickets for parking violations throughout the City.

Action Items

- Continue the program of upgrading the parking meters which will result in fewer malfunctioning and inoperable meters and fewer meter complaints.
- Continue to work with Cale Parking for improved maintenance on the city pay stations.
- Continue to monitor and issue tickets for parking violations.
- Find, create and implement parking solutions throughout the City.
- Concentrate on improvement in three areas; customer service, educating the public and productivity.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 PARKING ENFORCEMENT**

POSITION	FY09	FY11	FY12	FY13	FY14	FY15
Meter Maintenance Worker		1	1	1	1	1
Parking Enforcement Officer		0	0	0	0	1.2
Community Service Worker		1	1	1	1	0
TOTAL	0	0	2	2	2	2.2

CITY OF ST. PETE BEACH
FY2015 Budget
Parking Enforcement
001-5603-521

ACCOUNT	Dept Acct. # 5701-521	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Actual Expend	FY14 Adopted Budget	FY14 Amended Budget	FY15 Manager Proposed	FY15 Adopted Budget	% Change FY14 adj To FY15
Salaries & Wages	5120		75,097	80,156	91,975	81,429	81,429	77,584	77,584	-4.7%
Other Wages	5130		518	1,059	714	690	690	690	690	0.0%
Overtime	5140		361	28	1,231	0	0	0	0	#DIV/0!
FICA Tax	5210		4,957	5,334	6,052	6,282	6,282	5,935	5,935	-5.5%
Retirement	5220		19,561	18,619	30,946	35,305	35,305	36,442	36,442	3.2%
Employee Insurance	5230		16,033	20,075	22,749	27,264	27,264	11,766	11,766	-56.8%
Workers Compensation	5240		369	321	430	476	476	5,343	5,343	1022.5%
People Costs		0	116,895	125,593	154,098	151,446	151,446	137,760	137,760	-9.0%
Professional & Contractual	5310		20,257	15,738	30,098	14,000	14,000	20,000	20,000	42.9%
Telephone	5410		24,196	23,583	24,002	25,613	25,613	34,000	34,000	32.7%
Insurance	5450		856	932	921	926	926	1,132	1,132	22.2%
R&M Equipment	5462		33,142	40,293	49,125	40,000	40,000	7,500	7,500	-81.3%
R&M Vehicles	5463		881	987	1,887	1,000	1,000	1,500	1,500	50.0%
Other Expense	5499		0	9,280	801	0	0	3,000	3,000	#DIV/0!
Office Supplies	5510		9	478	516	500	500	600	600	20.0%
Uniforms	5521		84	0	751	500	500	600	600	20.0%
Fuel	5522		1,982	3,596	4,505	4,400	4,400	4,500	4,500	2.3%
Operating Supplies	5529		69,574	98,060	69,712	36,430	36,430	62,000	62,000	70.2%
Publications & Membership:	5540		0	0	0	0	0	0	0	#DIV/0!
Operational Costs		0	150,982	192,947	182,319	123,369	123,369	134,832	134,832	9.3%
Buildings	5621				0	0	0	0	0	#DIV/0!
Vehicles	5641				0	0	0	15,000	15,000	#DIV/0!
Other Equipment	5649			6,290	0	0	0	59,500	59,500	0.0%
Capital Outlays		0	0	6,290	0	0	0	74,500	74,500	0.0%
Parking System Lease	5708		55,549		0	25,000	25,000	47,400	47,400	89.6%
Interest Parking System	5723				0	5,000	5,000	12,050	12,050	141.0%
Debt and Other		0	55,549	0	0	30,000	30,000	59,450	59,450	98.2%
DEPARTMENT TOTAL		0	323,426	324,830	336,416	304,815	304,815	406,542	406,542	33.4%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PARKING ENFORCEMENT DIVISION**

Operating Costs

.5310 Professional/Contractual \$20,000

Parking citation program costs to include fees for ticket collection, ticket processing equipment and a web hosting site.

.5410 Telephone \$34,000

Annual parking and pay station web hosting and cellular line connections for 34 pay stations (\$31,500), cellular phones and related connection fees for enforcement officer's citation issuance devices (\$2,500) .

.5450 Insurance \$1,132

This account is auto insurance on two parking enforcement vehicles.

.5462 R & M Equipment \$7,500

Annual paper replacement for parking pay stations (\$3,500); and miscellaneous parts for pay stations, meters and other related equipment not covered by contract (\$4,000).

.5463 R & M Vehicles \$1,500

Account expenditures include the cost to maintain vehicles not covered under any maintenance agreements.

.5499 Other Expenses \$3,000

This account is for costs related to updating and replacing parking informational signs, parking restriction signs and decals.

.5510 Office Supplies \$600

This account is for purchasing of routine office supplies.

.5521 Uniforms \$600

Purchase and replacement of uniforms for three parking employees.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
LAW ENFORCEMENT**

MISSION

The City of St. Pete Beach entered into a contract with the Pinellas County Sheriff's Department effective January 6, 2013. Prior to that time the City of St. Pete Beach had its own full-service police department.

There are deputies on duty in St. Pete Beach twenty-four hours a day, seven days a week. There is also a community police officers assigned to our City.

Duties include responding to requests for service, performing preliminary investigations, and enforcement of traffic laws. Deputies promote public safety programs, and provide for investigation of crimes and attempted crimes against persons and property. Services also include the identification and apprehension of criminals, the preparation of court cases for the prosecution of criminal offenders, and the recovery of stolen property. In addition, the Pinellas County Sheriff's Department is also responsible for the collection, preservation and identification of physical evidence for use in court.

The City Manager is the liaison between Pinellas County Sheriff's Department and the City. The contract is administered to ensure the health, safety, and welfare of the community through the enforcement of laws, ordinances and criminal codes, and education of the citizenry.

CITY OF ST. PETE BEACH
FY2015 Budget
Law Enforcement
001-5701-521

ACCOUNT	Dept Acct. #	FY10 Actual 5701-521 Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Actual Expend	FY14 Adopted Budget	FY14 Amended Budget	FY15 Manager Proposed	FY15 Adopted Budget	% Change FY14adj To FY15
Salaries & Wages	5120	1,977,959	1,844,178	1,712,205	452,107	0	0	0	0	#DIV/0!
Other Wages	5130	113,500	182,963	158,290	356,180	0	0	0	0	#DIV/0!
Overtime	5140	86,555	110,450	156,483	29,077	0	0	0	0	#DIV/0!
Reimbursable Overtime	5145	40,805	37,843	58,755	1,749	0	0	0	0	#DIV/0!
FICA Tax	5210	161,713	159,163	153,757	61,933	0	0	0	0	#DIV/0!
Retirement	5220	578,720	641,913	792,782	1,146,500	520,436	520,436	560,539	564,659	7.7%
Police Pension St. Funds	5225	74,058	72,175	92,536	80,851	92,536	92,536	80,851	80,851	-12.6%
Employee Insurance	5230	292,903	255,546	225,032	77,268	0	0	0	0	#DIV/0!
Workers Compensation	5240	50,280	50,081	57,988	58,379	0	0	0	0	#DIV/0!
People Costs		3,376,494	3,354,312	3,407,829	2,264,044	612,972	612,972	641,390	645,510	4.6%
Professional & Contractual	5310	65,996	72,234	50,415	1,571,132	2,127,477	2,127,477	2,182,714	2,182,714	2.6%
Travel & Training	5400	7,499	14,307	11,441	71	0	0	0	0	#DIV/0!
Travel & Training 2nd \$	5402	846	884	4,178	481	0	0	0	0	#DIV/0!
Telephone	5410	42,543	23,454	25,334	7,710	1,595	1,595	824	824	-48.3%
Postage	5420	893	497	435	152	0	0	0	0	#DIV/0!
Electricity	5431	47,683	44,029	42,705	33,074	25,000	25,000	0	0	-100.0%
Water	5432	399	1,104	1,200	621	312	312	0	0	-100.0%
Reclaimed	5433	259	323	368	368	395	395	0	0	-100.0%
Stormwater	5434	0	0	2,575	2,665	2,665	2,665	0	0	-100.0%
Equipment Rentals	5449	5,077	4,918	4,588	963	0	0	0	0	#DIV/0!
Insurance	5450	13,238	36,206	37,071	35,485	36,005	36,005	0	0	-100.0%
R&M Bldgs & Grounds	5461	11,535	13,186	10,565	15,016	6,000	6,000	0	0	-100.0%
R&M Equipment	5462	63,685	23,903	22,476	2,058	0	0	0	0	#DIV/0!
R&M Vehicles	5463	29,237	31,461	34,700	5,519	0	0	0	0	#DIV/0!
R&M Vehicles-Marine	5465	979	2,419	2,781	0	0	0	0	0	#DIV/0!
Duplicating	5470	21	81	45	265	0	0	0	0	#DIV/0!
Classified advertising	5482	-99	679	198	0	0	0	0	0	#DIV/0!
Special Investigations	5495	1,000	1,000	1,000	-870	0	0	0	0	#DIV/0!
Prisoners Board	5496	0	0	0	0	0	0	0	0	#DIV/0!
Other Expense	5499	2,179	1,845	2,848	1,017	0	0	0	0	#DIV/0!
Office Supplies	5510	12,423	7,473	5,889	231	0	0	0	0	#DIV/0!
Uniforms	5521	13,295	9,273	9,924	781	0	0	0	0	#DIV/0!
Fuel	5522	46,741	50,224	51,746	10,220	0	0	0	0	#DIV/0!
Operating Supplies	5529	74,557	14,875	8,883	2,122	0	0	0	0	#DIV/0!
Publications & Membership:	5540	2,369	2,744	1,186	0	0	0	0	0	#DIV/0!
Operational Costs		442,357	357,118	332,552	1,689,080	2,199,449	2,199,449	2,183,538	2,183,538	-0.7%
Buildings	5621	0	0	0	0	0	0	0	0	0.0%
Vehicle Replac Plan	5641	38,080	60,751	95,073	0	0	0	0	0	0.0%
Other Equipment	5649	66,630	38,905	13,500	6,962	4,000	4,000	2,500	2,500	-37.5%
Capital Outlays		104,710	99,656	108,573	6,962	4,000	4,000	2,500	2,500	-37.5%
Parking System Lease	5708	56,352	0	0	0	0	0	0	0	0.0%
1993 GO Bond Principal	5712	140,000	145,000	155,000	160,000	0	0	0	0	#DIV/0!
1993 GO Bond Interest	5722	32,308	24,958	17,346	9,208	0	0	0	0	#DIV/0!
Interest Parking System	5723	4,247	0	0	0	0	0	0	0	0.0%
Debt and Other		232,907	169,958	172,346	169,208	0	0	0	0	#DIV/0!
DEPARTMENT TOTAL		4,156,468	3,981,043	4,021,300	4,129,293	2,816,421	2,816,421	2,827,428	2,831,548	0.4%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
LAW ENFORCEMENT**

Operating Costs

.5310 Professional/Contractual \$2,182,714

This account covers the costs associated with the law enforcement services contract with the Pinellas County Sheriff's Office. This amount reflects a 2.54% increase over the FY14 contract and adds an additional \$60,000 to cover the costs associated with contracting for additional deputies when needed during holidays, tourist season and special events.

.5410 Telephone \$824

This account is for forwarding old dispatch telephone number to the Pinellas County Sheriff's office and for one emergency phone placed at the old police facility.

.5431 Electricity \$0

Since the building is vacant and no longer used for police operations, these costs have been moved to the general building maintenance division.

.5432 Water \$0

Since the building is vacant and no longer used for police operations, these costs have been moved to the general building maintenance division.

.5433 Reclaimed \$0

Since the building is vacant and no longer used for police operations, these costs have been moved to the general building maintenance division.

.5434 Stormwater \$0

Since the building is vacant and no longer used for police operations, these costs have been moved to the general building maintenance division.

.5450 Insurance \$0

Since the building is vacant and no longer used for police operations, these costs have been moved to the general building maintenance division.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
LAW ENFORCEMENT**

.5461	Facility Maintenance	\$0
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Since the building is vacant and no longer used for police operations, these costs have been moved to the general building maintenance division.

CAPITAL OUTLAY

.5649	Other Equipment	\$2,500
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The City is eligible to apply annually for non-matching FDLE Justice Assistance Grant Monies. This amount covers the costs associated with the initial purchase of the approved grant funded - law enforcement related equipment that gets reimbursed to the City at the closure of the grant project.

.5712	1993 GO Bond Principal	\$0
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The bond was paid off date in 2013.

.5722	1993 GO Bond Interest	\$0
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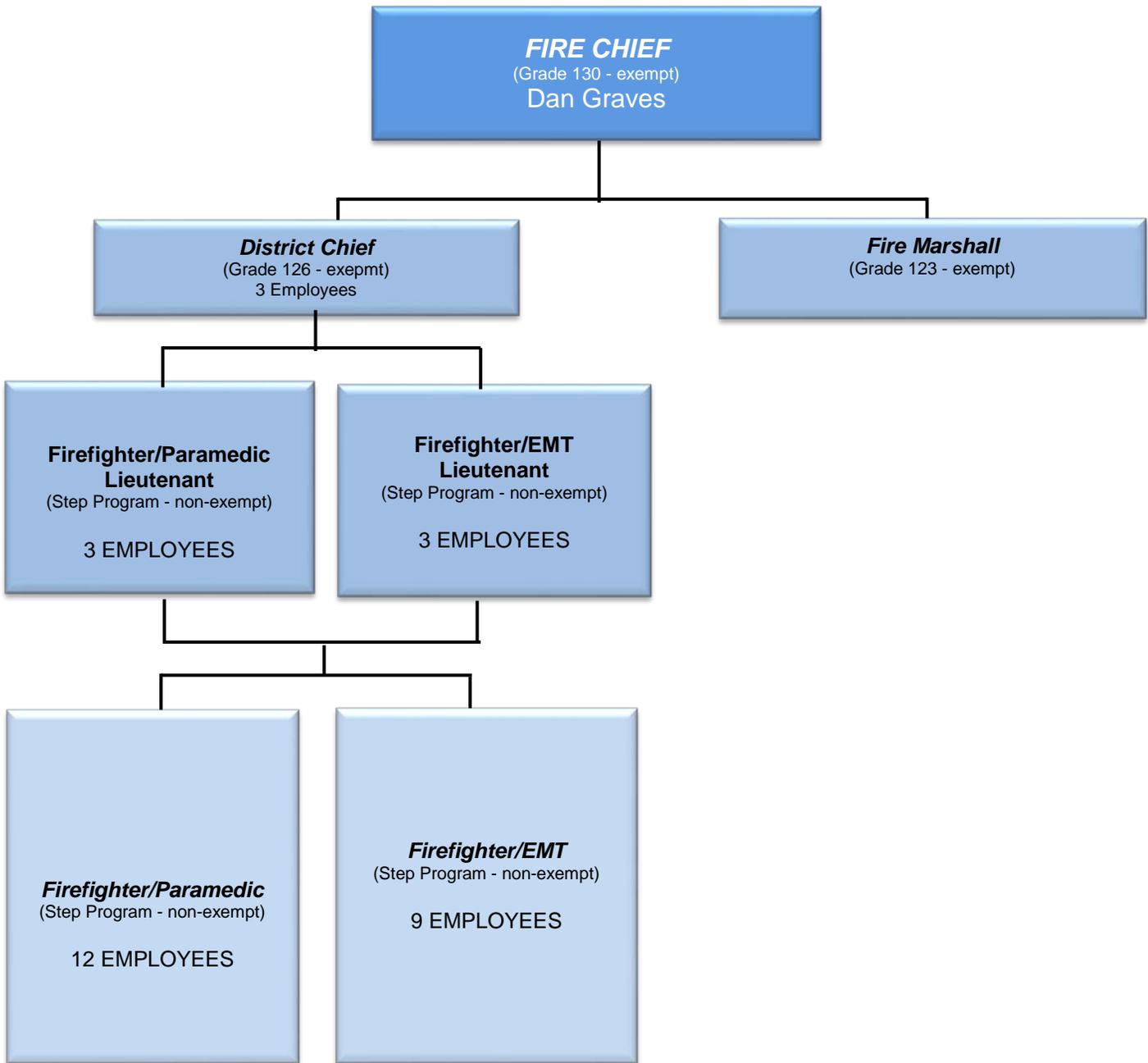
The bond was paid off date in 2013.

CITY OF ST. PETE BEACH
FISCAL YEAR 2015
LAW ENFORCEMENT



THE SUNSET CAPITAL OF FLORIDA

FIRE DEPARTMENT





FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
FIRE DEPARTMENT**

MISSION

To Protect the Public Through Reducing or Preventing Personal Injury or Property Damage Due to Fire, Medical Emergency, Disaster, or other Life Hazard by Providing Public Education, Incident Prevention and Emergency Response Services.

PROGRAMS

FIRE PREVENTION/DISASTER EDUCATION - The Fire Department is dedicated to providing programs to the public concerning fire prevention, safety education and disaster planning. Annually the Department attempts to reach as many residents and visitors with our safety message as possible.

TACTICAL SURVEY AND SMOKE DETECTOR PROGRAMS - The Tactical Survey program is designed to allow fire fighters to visit each commercial building in the City annually. The fire crews use this opportunity to be familiar each commercial building and to update tactical pre-plan drawings. The Smoke Detector Program provides smoke detectors for our residents.

EMERGENCY MANAGEMENT PROGRAM - The Fire Rescue Department is the lead agency within the City for managing the City's Emergency Management Plan (CEMP). During declared disasters, the Fire Chief functions as the City's Emergency Manager providing direction to all City Departments.

FIRE PREVENTION/SUPPRESSION - In calendar year 2013, Fire Department personnel were dispatched to 541 response requests which include fire alarms, structure fires, vehicle fires and other service calls.

EMERGENCY MEDICAL SERVICES – In calendar year 2013 Fire Department crews were dispatched to 2,060 response requests which include medical emergency calls, auto crashes, water rescues and other related EMS calls.

FIRE & EMS TRAINING – All Fire Department personnel are required to attend continuing medical and fire fighting training programs to maintain licensure and proficiencies. Emergency Medical Technicians and Paramedics attend required training programs provided by the St. Petersburg College under the direction of the County Medical Director.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
FIRE DEPARTMENT**

Fire training is managed through our participation in several programs which include in-house through company drills, computer based fire training programs and through the Pinellas County Training group. These continuing education training programs provide the Fire Department personnel with the required training needed to be efficient and effective.

Action Items

- Perform annual Tactical Surveys of all commercial properties.
- Update Tactical Survey drawings.
- Enhance Fire Fighter training through participation in the multijurisdictional mid-county fire training consortium.
- Complete the rehabilitation of fire station 23.
- Provide enhanced officer (command level) training for personnel through our participation with the National Fire Academy.

**CITY OF ST. PETE BEACH
FY 15 PERSONNEL SUMMARY
FIRE**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Fire Chief	1	1	1	1	1	1
Deputy Fire Chief	1	0	0	0	0	0
District Chief	0	0	0	0	0	3
Lieutenant Paramedics	2	2	2	2	2	3
Lieutenant EMT	4	4	4	4	4	3
Fire Marshall	1	1	1	1	1	1
Fire Inspector	0	0	0	0	0	0
Firefighter/Paramedic	10	10	10	10	10	12
Firefighter/EMT	11	11	11	11	11	9
Administrative Assistant	0	0	0	0	0	0
Secretary	0.75	0.75	0.75	0.75	0.7	0
TOTAL	30.75	29.75	29.75	29.75	29.7	32

CITY OF ST. PETE BEACH
FY2015 Budget
Fire Department - Fire Suppression
001-5801-522

ACCOUNT	Dept	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Chg FY14 adj To FY15
	Acct. #	Actual	Actual	Actual	Actual	Adopted	Amended	Manager	Adopted	
	5801-522	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	881,247	881,831	870,436	826,490	826,568	826,568	884,066	972,992	17.7%
Other Wages	5130	73,654	66,198	51,006	45,771	36,112	36,112	68,454	72,027	99.5%
Overtime	5140	41,738	28,885	58,698	45,950	35,464	35,464	48,944	49,707	40.2%
Overtime - Inspections		0	3,065	8,412	10,996	8,807	8,807	2,190	2,190	-75.1%
Reimbursable Overtime	5145	3,253	1,680	2,794	2,214	1,579	1,579	493	493	-68.8%
FICA Tax	5210	85,727	85,697	87,874	82,590	86,981	86,981	91,261	98,337	13.1%
Retirement	5220	214,204	211,472	303,266	428,557	371,685	371,685	357,541	388,131	4.4%
Fire Pension State Tax	5225	178,259	171,912	199,867	196,803	199,867	199,867	196,803	196,803	-1.5%
Employee Insurance	5230	119,875	114,848	116,024	145,720	167,003	167,003	138,790	155,290	-7.0%
Workers Compensation	5240	36,193	32,154	38,193	43,789	46,125	46,125	77,291	77,291	67.6%
People Costs		1,634,149	1,597,742	1,736,570	1,828,880	1,780,190	1,780,190	1,865,833	2,013,262	13.1%
Professional & Contractual	5310	350	6,627	4,652	7,753	8,884	8,884	8,884	8,884	0.0%
Travel & Training	5400	5,987	8,005	11,192	5,049	9,620	9,620	9,260	9,260	-3.7%
Telephone	5410	9,042	5,106	5,139	6,366	5,385	5,385	5,700	5,700	5.8%
Postage	5420	373	584	243	503	600	600	600	600	0.0%
Electric	5431	22,939	20,384	19,716	17,890	20,000	20,000	20,000	20,000	0.0%
Water	5432	1,124	3,309	3,845	3,507	4,160	4,160	3,600	3,600	-13.5%
Reclaimed	5433	277	346	393	393	427	427	425	425	-0.4%
Stormwater Fee	5434	0	0	676	763	765	765	765	765	0.0%
Equipment Rental	5449	0	0	65	65	0	0	0	0	#DIV/0!
Insurance	5450	19,931	32,283	25,583	25,128	28,640	28,640	31,631	31,631	10.4%
Facility Maintenance	5461	18,981	25,526	15,988	29,943	22,200	22,200	22,200	22,200	0.0%
R&M Equipment	5462	14,949	13,705	19,438	17,112	12,000	12,000	13,200	13,200	10.0%
R&M Vehicles	5463	26,006	16,705	22,679	15,715	14,000	14,000	13,150	13,150	-6.1%
Duplicating	5470	1	8	216	972	500	500	500	500	0.0%
Classified Advertising	5482	0	966	0	0	0	0	0	0	#DIV/0!
Office Supplies	5510	3,105	4,071	1,720	1,677	2,000	2,000	2,000	2,000	0.0%
Uniforms	5521	11,720	12,108	4,818	6,742	10,500	10,500	8,750	8,750	-16.7%
Fuel	5522	9,557	10,696	13,772	14,530	12,910	12,910	15,000	15,000	16.2%
Small Tools	5524	0	193	975	1,059	1,000	1,000	1,000	1,000	0.0%
Safety Gear	5526	12,118	16,759	14,720	19,999	17,800	17,800	17,800	17,800	0.0%
Operating Supplies	5529	15,566	29,028	34,758	45,232	20,000	20,000	20,000	20,000	0.0%
Emergency Mgt Supplies	5531	0	0	0	0	500	500	500	500	0.0%
Publications & Membership	5540	1,582	1,860	2,511	3,925	6,415	6,415	6,415	6,415	0.0%
Operational Costs		173,608	208,270	203,099	224,324	198,306	198,306	201,380	201,380	1.6%
Vehicles	5641	0	0	756,088	0	0	0	0	0	#DIV/0!
Office Equipment	5643	0	0	0	0	0	0	1,800	1,800	#DIV/0!
EMS Incentive	5647	1,367	0	0	0	0	0	0	0	#DIV/0!
Other Equipment	5649	0	6,660	10,929	38,316	50,000	50,000	79,000	71,000	42.0%
Equipment Reserve	5655	0	0	0	0	0	0	0	25,000	#DIV/0!
Capital Outlays		1,367	6,660	767,017	38,316	50,000	50,000	80,800	97,800	95.6%
Veh/Equip Lease Prin	5700	104,023	0	0	0	0	0	0	0	#DIV/0!
Veh/Equip Lease Inte	5740	4,494	0	0	0	0	0	0	0	#DIV/0!
Debt Service		108,517	0	#DIV/0!						
DEPARTMENT TOTAL		1,917,641	1,812,672	2,706,686	2,091,521	2,028,495	2,028,495	2,148,013	2,312,442	14.0%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
FIRE DEPARTMENT – FIRE SUPPRESSION**

Operating Costs

.5310 Professional/Contractual \$8,884

This account is the estimated cost of medical exams for new personnel (\$1,120) as well as workers compensation related drug testing (\$410), required annual fire fighter physicals (\$400.00 each) and the availability of flu shots for personnel (\$250.00).

.5400 Travel/Training \$9,620

The Department has a training program for field personnel, officers and command staff to enable personnel to maintain proficiency in current job skills as well as enhancement of job skills through conference and training seminars. Training programs are designed to meet or exceed required training to maintain the City's current ISO rating of 4. Approximations for training are as follows: Fire Chief (\$1,300), Fire Marshal (\$1,220), Fire Officer Training (\$1,100) and fire suppression training for fire personnel (\$6,000).

.5410 Telephone \$5,700

This account is for regular and long distance telephone service and cellular telephones for personnel and units. The Fire Chief receives a phone allowance of \$25/mo.

.5420 Postage \$600

This account is for routine office mail.

.5431 Electricity \$20,000

This category covers the projected annual cost of electric service to fire stations #22 and #23.

.5432 Water \$3,600

This category covers the projected annual cost of potable water service to fire Stations #22 and #23.

FIRE DEPARTMENT
EMS DIVISION

CITY OF ST. PETE BEACH
FY2015 Budget
Fire Department - Emergency Medical Services
001-5802-522

ACCOUNT	Div.	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Change
	Acct.#	Actual	Actual	Actual	Actual	Adopted	Amended	Manager	Adopted	FY14 adj
	5802-522	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	To FY15
Salaries & Wages	5120	767,086	741,076	761,320	810,450	819,650	819,650	796,977	798,783	-2.8%
Other Wages	5130	20,440	23,718	18,863	22,112	18,407	18,407	21,249	21,249	15.4%
Overtime	5140	26,010	16,376	37,770	27,364	28,310	28,310	52,933	52,933	87.0%
Reimbursable Overtime	5145	315	898	1,754	0	0	0	1,906	1,906	#DIV/0!
FICA Tax	5210	46,072	44,074	43,550	42,223	48,505	48,505	52,484	52,484	8.2%
Retirement	5220	128,592	138,528	191,577	255,103	234,151	234,151	232,129	232,129	-0.9%
Employee Insurance	5230	66,787	69,738	74,416	82,242	91,323	91,323	92,818	92,818	1.6%
Workers Compensation	5240	17,824	24,240	24,240	24,357	29,330	29,330	68,396	68,396	133.2%
People Costs		1,073,126	1,058,647	1,153,491	1,263,851	1,269,676	1,269,676	1,318,892	1,320,697	3.9%
Professional & Contractual	5310	0	0	0	4,428	5,400	5,400	5,400	5,400	0.0%
Accounting/Auditing	5321	1,247	1,284	1,719	1,719	1,719	1,719	1,719	1,719	0.0%
Travel & Training	5400	0	0	0	0	0	0	0	0	#DIV/0!
Telephone	5410	0	0	0	0	0	0	0	0	#DIV/0!
Postage	5420	0	0	0	0	0	0	0	0	#DIV/0!
Insurance	5450	8,877	7,204	7,207	6,989	7,927	7,927	8,808	8,808	11.1%
R&M Equipment	5462	0	8,031	2,997	9,428	5,000	5,000	5,000	5,000	0.0%
R&M Vehicles	5463	12,808	15,894	25,444	18,567	15,000	15,000	15,000	15,000	0.0%
Other Expenses	5499	221	0	0	0	0	0	0	0	#DIV/0!
Office Supplies	5510	0	0	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	4,739	5,733	2,428	2,629	4,470	4,470	4,000	4,000	-10.5%
Fuel	5522	7,922	11,262	11,095	11,746	11,170	11,170	12,000	12,000	7.4%
Operating Supplies	5529	0	0	0	0	0	0	0	0	#DIV/0!
Publications & Memberships	5540	0	2,908	256	2,570	2,000	2,000	2,000	2,000	0.0%
Operational Costs		35,814	52,316	51,146	58,076	52,686	52,686	53,927	53,927	2.4%
Buildings	5620	0	0	0	0	0	0	0	0	0.0%
Vehicles	5641	0	0	15,604	150,000	0	0	0	0	#DIV/0!
Furniture	5642	0	0	0	0	0	0	0	0	0.0%
Office Equipment	5643	0	0	0	0	0	0	0	0	0.0%
Other Equipment	5649	0	0	0	0	0	0	0	0	0.0%
Capital Improvements	5650	0	0	0	0	0	0	0	0	0.0%
Capital Outlays		0	0	15,604	150,000	0	0	0	0	0.0%
DIVISION TOTAL		1,108,940	1,110,963	1,220,241	1,471,927	1,322,362	1,322,362	1,372,819	1,374,625	3.8%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
FIRE DEPARTMENT – EMERGENCY MEDICAL SERVICES**

.5230 Employee Insurance \$92,818

Insurance is budgeted at projected rates for health, life and dental insurance for full time employees.

.5240 Workers Compensation \$68,396

This is the estimated rate for personnel based on the various risk levels associated with each job classification.

Operating Costs

.5310 Professional/Contractual \$5,400

This account is the estimated cost of medical exams for new personnel (\$560) as well as workers compensation related drug testing (\$114), required annual fire fighter physicals (\$385.00 each) and the availability of flu shots for personnel (\$150.00).

.5321 Accounting/Auditing \$1,719

This account is for the auditing expenses associated with providing EMS through a contract with Pinellas County. This expense is calculated at 6% of overall budget less fire state pension monies.

.5450 Insurance \$8,808

This account is for comprehensive general liability insurance.

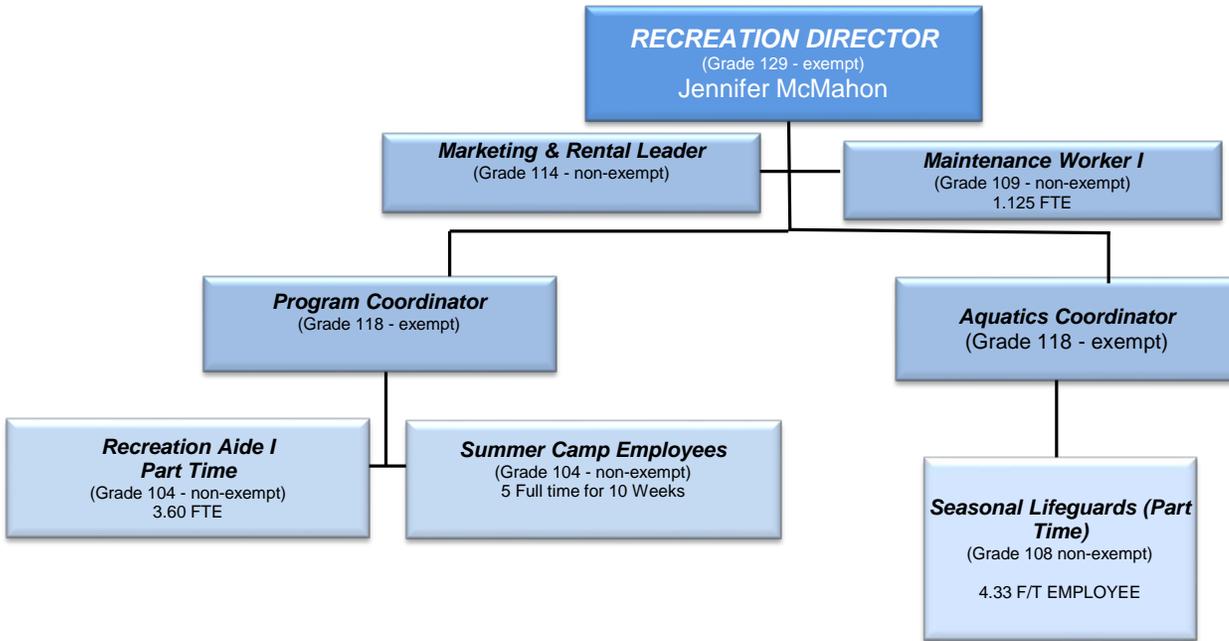
.5462 R & M Equipment \$5,000

This account covers the cost of repairs to EMS equipment.

.5463 R & M Vehicles \$15,000

This account is for 80% of engine repairs (\$13,600) and normal maintenance costs for EMS coordinator's vehicle (\$350).

RECREATION DEPARTMENT



**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
RECREATION DEPARTMENT – RECREATION**

MISSION

In partnership with our citizens, the Recreation provides a plethora of comprehensive recreational programs, facilities and services that strive to enrich the quality of life for present and future generations.

PROGRAMS

CHILDREN'S PROGRAMS: Children's Programs provide care through various organized activities for the children of St. Pete Beach and the surrounding communities during the time that the children are out of school. There is a licensed before and after school program and summer program open to youth who have completed kindergarten through 8th Grade. The pool offers swimming lessons and exercise classes for all ages.

ATHLETICS PROGRAMS: The Recreation Division organizes team sports for St. Pete Beach residents and the surrounding communities, which include pickle ball, table tennis, tennis, adult basketball leagues, and adult softball leagues. The pool will host the St. Pete Beach (West Coast Aquatics) swim team and a Master Swim Team.

PROGRAMS: Physical fitness, yoga, dance, music, SilverSneakers, water exercise instruction and/or supervision, language classes, children's play groups, tae kwon do, swimming lessons, scuba lessons, art programs, and much more.

SPECIAL EVENTS: Concerts in the Park, Beach Clean-Ups, Holiday Land & Marine Parade, Tree Lighting, Halloween Egg Haunt, Yard Sales, Senior Excursions, Dive-In-Movies, Underwater Egg Hunt and The 100 Artist Show for local artists, Daddy Daughter Date Night and more.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 PUBLIC SERVICES - RECREATION**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Recreation Administrator	1	1	1	0	0	0
Recreation Director	0	0	0	1	1	1
Administrative Assistant	0	0	0	0	0	0
Marketing & Rental Leader	1	1	1	1	1	1
Program Coordinator	1	1	1	1	1	1
Aquatics Coordinator	1	1	1	1	1	1
Recreation Assistant	1	0	0	0	0	0
Part Time Rec Aide I	2.1	1.7	1.5	1.8	2.75	3.6
Summer Enrichment Staff	0.96	0.96	0.96	0.96	0.77	0.77
Lifeguard	0.65	0	0	0	0	0
Lifeguards Part time	2.9	4.15	4.15	4.6	4.33	4.33
Maintenance Worker I					1.125	1.125
TOTAL	11.61	10.81	10.61	11.36	12.975	13.825

CITY OF ST. PETE BEACH
FY2015 Budget
Recreation Department
001-6106-572

ACCOUNT	Div. Acct.#	FY10 Actual 6106-572 Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Actual Expend	FY14 Adopted Budget	FY14 Amended Proposed	FY15 Manager Proposed	FY15 Adopted Budget	% Change FY14 adj To FY15
Salaries & Wages	5120	359,718	347,504	379,469	414,828	434,216	434,216	461,096	461,096	6.2%
Other Wages	5130	2,505	246	23,912	0	2,585	2,585	2,585	2,585	0.0%
Overtime	5140	435	222	250	103	0	0	0	0	#DIV/0!
FICA Tax	5210	27,438	26,137	30,239	30,818	33,415	33,415	35,472	35,472	6.2%
Retirement	5220	19,951	21,103	27,745	40,542	45,788	45,788	47,514	47,514	3.8%
Employee Insurance	5230	27,841	30,150	32,647	38,683	55,956	55,956	54,218	54,218	-3.1%
Workers Compensation	5240	8,912	8,799	11,371	10,257	11,358	11,358	8,120	8,120	-28.5%
People Costs		446,801	434,160	505,634	535,232	583,318	583,318	609,004	609,004	4.4%
Professional & Contractual	5310	18,982	19,656	22,641	34,603	25,000	25,000	30,000	30,000	20.0%
Contract Instructors	5315	0	0	659	33,388	38,500	38,500	38,500	38,500	0.0%
Travel & Training	5400	236	1,154	2,229	2,431	5,000	5,000	5,000	5,000	0.0%
Telephone	5410	2,346	3,154	2,831	3,245	2,890	2,890	3,040	3,040	5.2%
Postage	5420	348	279	159	289	300	300	300	300	0.0%
Electricity	5431	76,888	65,743	63,567	59,484	65,000	65,000	65,000	65,000	0.0%
Water/Sewer	5432	6,458	19,114	21,433	24,282	23,171	23,171	24,000	24,000	3.6%
Stormwater	5434	0	0	613	736	740	740	1,165	1,165	57.4%
Vehicle Rental	5441	0	0	8,463	14,701	18,000	18,000	18,000	18,000	0.0%
Equipment Rental	5449	923	1,258	2,091	6,987	2,000	2,000	2,000	2,000	0.0%
Insurance	5450	58,905	88,003	80,363	92,890	101,435	101,435	86,607	86,607	-14.6%
R&M Buildings & Grounds	5461	21,263	25,155	25,138	29,881	34,000	34,000	34,000	34,000	0.0%
R&M Equipment	5462	4,718	3,734	10,126	8,332	9,000	9,000	9,000	9,000	0.0%
R&M Vehicles	5463	1,356	2,273	1,768	2,119	3,000	3,000	3,000	3,000	0.0%
Duplicating	5470	3	821	141	964	1,000	1,000	1,000	1,000	0.0%
Classified Advertising	5482	0	0	45	0	0	0	0	0	#DIV/0!
Promotional	5489	12,906	14,574	17,106	24,309	20,000	20,000	25,000	25,000	25.0%
Promotional - SPB Classic	5490	0	54,429	70,620	88,785	0	0	0	0	#DIV/0!
Other Expenses	5499	14,231	9,077	14,325	17,400	16,750	16,750	20,000	20,000	19.4%
Office Supplies	5510	2,250	2,758	3,685	3,850	4,000	4,000	4,000	4,000	0.0%
Uniforms	5521	1,890	2,544	1,959	2,558	4,400	4,400	4,000	4,000	-9.1%
Fuel	5522	2,366	2,728	3,166	4,293	4,390	4,390	4,500	4,500	2.5%
Operating Supplies	5529	27,052	31,967	40,497	49,717	38,000	38,000	45,000	45,000	18.4%
Field Trip Reimbursements	5530	0	0	1,769	0	0	0	0	0	#DIV/0!
Camp Store	5533	0	0	0	1,342	6,000	6,000	6,000	6,000	0.0%
Publications & Memberships	5540	651	740	2,813	4,046	3,000	3,000	4,000	4,000	33.3%
Operational Costs		253,769	349,160	398,207	510,630	425,576	425,577	433,112	433,112	1.8%
Other Equipment	5649	0	0	16,603	20,059	21,500	21,500	42,500	42,500	97.7%
Capital Outlays		0	0	16,603	20,059	21,500	21,500	42,500	42,500	97.7%
DIVISION TOTAL		700,570	783,321	920,444	1,065,921	1,030,395	1,030,395	1,084,616	1,084,616	5.3%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
RECREATION DEPARTMENT**

Operating Costs

.5310 Professional/Contractual \$30,000

This account is for umpires/referees and scorekeepers needed for softball and basketball leagues, summer camp and lifeguard employee drug testing; yearly staff finger printing, yearly permitting for the pool, Senior Bus driver and American Society of Composers, Authors and Publishers (ASCAP) fees, Digital EEL Website Host, and City sponsored event cleaning.

.5315 Contract Instructors \$38,500

This amount is equal to 70% of the gross amount collected (\$55,000) for contract classes held at city facilities.

.5400 Travel & Training \$5,000

Florida Parks and Recreation Association (FRPA) local district workshops and yearly conference, cardiopulmonary resuscitation (CPR) certifications and additional pool lifeguard training as needed or required.

.5410 Telephone \$3,040

This account is for regular and long distance telephone service and cell phone service for this Division as well as a \$25/mo. Phone allowance for the Director.

.5420 Postage \$300

This account is for general correspondence done specifically for the division.

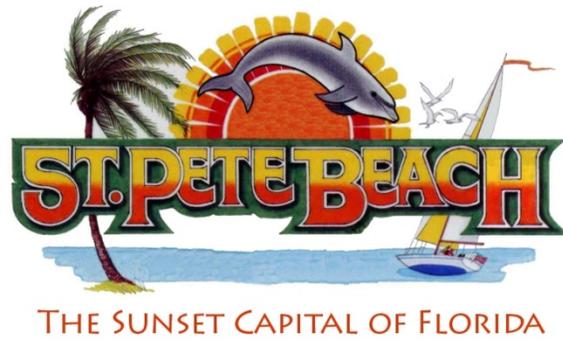
.5431 Electricity \$65,000

Projected annual cost for the Community Center Complex and Warren Webster building.

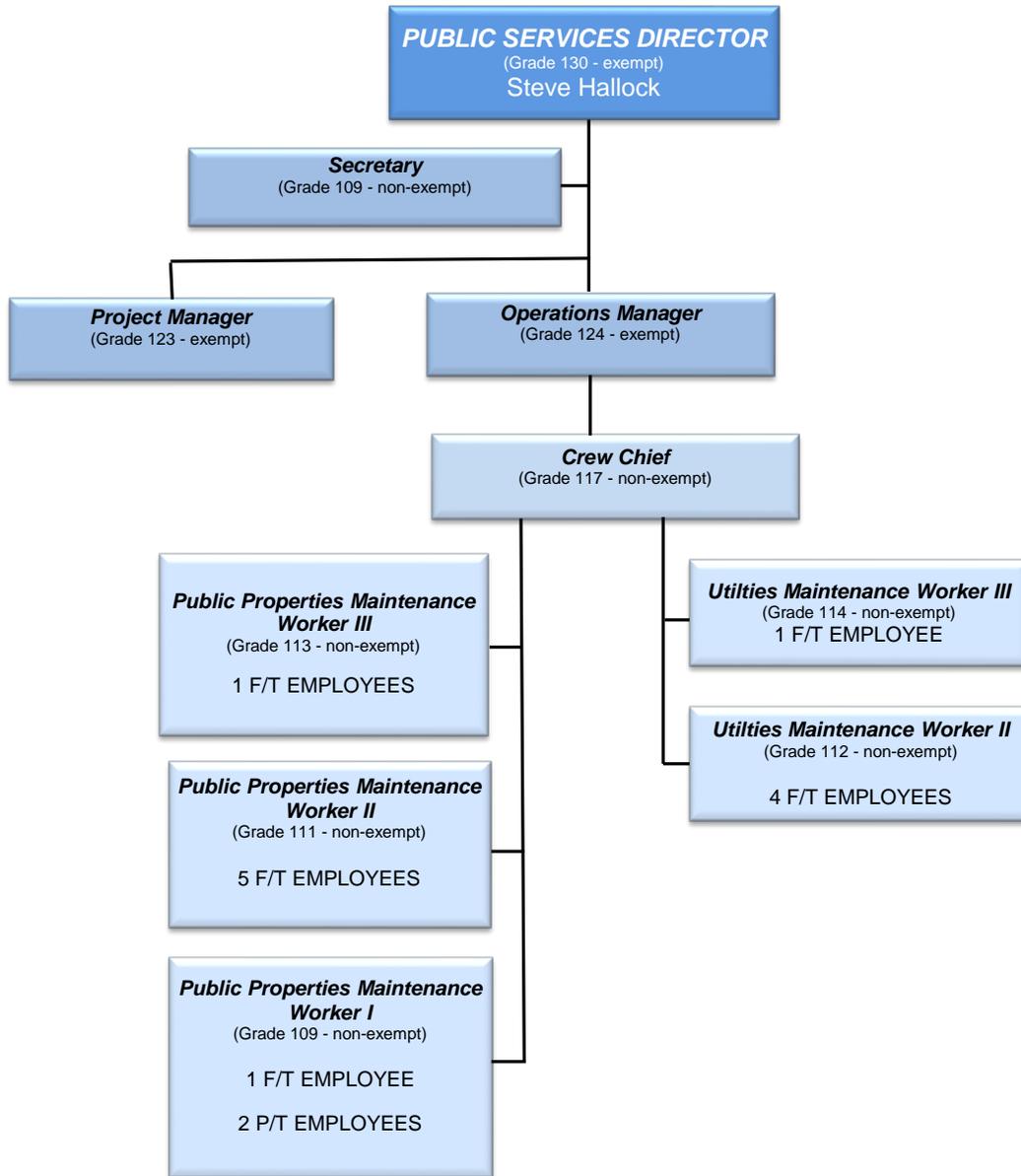
.5432 Water & Wastewater \$24,000

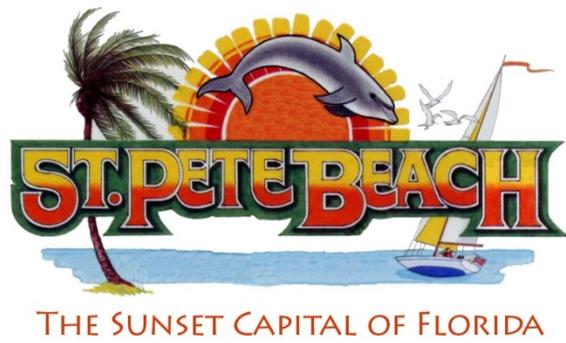
Annual cost for the Community Center Complex and Warren Webster building.

CITY OF ST. PETE BEACH
FISCAL YEAR 2015
RECREATION DEPARTMENT



PUBLIC SERVICES DEPARTMENT





**PUBLIC SERVICES
DEPARTMENT
ADMINISTRATION DIVISION**

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PUBLIC SERVICES – ADMINISTRATION**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties, Utilities and Capital Improvement Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Administrative Division provides senior management and administrative support to all Department functions in the form of planning, organizing, staffing, leading and controlling. The Division also performs the services listed below:

- Divisions entail Administration, Building Maintenance, Streets, Parks, Wastewater, Reclaimed Water, Stormwater and most Capital Improvement Projects (CIPs).
- Hurricane, storm event and red tide planning, response and recovery.
- Beach maintenance and cleaning operations.
- Solid waste and recycling contract management and programs.
- PSTA bus contract management and programs.
- Asset management inventories and Geographic Information System (GIS) layers of all physical properties and infrastructure of the City.
- Management and oversight of major construction projects.
- General support services internal and external of the organization.
- Coordination and cooperation with outside organizations (e.g. FDOT, FDEP, MPO, Pinellas County, City of St. Petersburg, etc.) as needed and appropriate to address City concerns.

Action Items

- Continue to seek efficiencies and cost saving throughout the Department while maintaining service level.
- Continue asset management program to inventory and evaluate all City assets so that best management practices can be utilized and short and long range plans updated.
- Manage and oversee all CIP projects so that they are well planned and constructed within budget and timeline.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 PUBLIC SERVICES - ADMINISTRATION**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Public Services Director	0.6	0.55	0.5	0.5	0.5	0.5
Administrative Assistant	0.6	0.6	0.5	0.5	0.5	0
Secretary	0	0	0	0	0	0.5
Operations Manager	0.6	0.6	0.5	0.5	0.5	0.5
CIP Construction Manager	1	0	0.2	0.2	0.2	0
Project Manager	0	0	0	0	0	0.2
TOTAL	2.8	1.75	1.7	1.7	1.7	1.7

CITY OF ST. PETE BEACH
FY2015 Budget
Public Services - Administration
001-6101-519

ACCOUNT	Div. Acct.# 6101-519	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Actual Expend	FY14 Adopted Budget	FY14 Amended Budget	FY15 Manager Proposed	FY15 Adopted Budget	% Change FY14 adj To FY15
Salaries & Wages	5120	163,517	111,411	113,980	115,694	116,396	116,396	104,625	104,625	-10.1%
Other Wages	5130	44,245	3,929	0	378	517	517	0	0	-100.0%
FICA Tax	5210	15,153	8,427	8,122	8,274	8,944	8,944	8,015	8,015	-10.4%
Retirement	5220	16,259	15,405	9,414	9,397	9,599	9,599	21,456	21,456	123.5%
Employee Insurance	5230	20,908	14,935	15,566	15,232	17,491	17,491	20,543	20,543	17.4%
Workers Compensation	5240	1,406	1,388	1,609	1,618	1,792	1,792	461	461	-74.3%
People Costs		261,489	155,495	148,690	150,593	154,739	154,739	155,100	155,100	0.2%
Planning & Engineering	5312	5,919	1,340	520	1,143	2,000	2,000	3,000	20,000	900.0%
Bus Service Support	5343	421,233	403,579	355,822	411,106	423,090	423,090	445,915	445,915	5.4%
Travel & Training	5400	1,227	1,865	254	2,374	2,000	2,000	2,000	3,000	50.0%
Telephone	5410	2,317	2,645	1,944	2,827	2,625	2,625	2,175	2,175	-17.1%
Postage	5420	202	1,100	479	150	1,000	1,000	500	500	-50.0%
Electricity	5431	7,895	7,397	7,440	6,918	7,600	7,600	7,385	7,385	-2.8%
Water/Sewer	5432	247	714	769	769	822	822	730	730	-11.1%
Stormwater	5434	0	0	0	0	0	0	670	670	#DIV/0!
Submerged Land Lease	5447	468	8,431	2,663	1,949	1,950	1,950	5,000	5,000	156.4%
Equipment Rental	5449	1,297	756	50	0	0	0	0	0	#DIV/0!
Insurance	5450	0	7,763	8,377	12,871	14,337	14,337	21,793	21,793	52.0%
Facility Maintenance	5461	8,781	6,273	12,076	4,240	5,000	5,000	12,000	12,000	140.0%
R&M Equipment	5462	0	0	0	3,689	0	0	700	700	#DIV/0!
Duplicating	5470	439	363	113	0	250	250	750	750	200.0%
Classified Advertising	5482	0	1,378	239	0	0	0	0	0	#DIV/0!
Promotional	5489	0	0	0	21,000	0	0	0	0	#DIV/0!
Other Expenses	5499	2,367	9	20,992	0	26,000	26,000	30,000	30,000	15.4%
Office Supplies	5510	1,347	2,640	1,504	1,562	1,500	1,500	1,500	1,500	0.0%
Small Tools	5524	0	0	0	228	0	0	0	0	#DIV/0!
Operating Supplies	5529	136	99	70	397	500	500	500	500	0.0%
Publications & Memberships	5540	852	288	483	370	750	750	750	750	0.0%
Operational Costs		454,726	446,639	413,795	471,593	489,424	489,424	535,368	553,368	13.1%
Furniture	5642	0	0	0	0	0	0	0	0	#DIV/0!
Office Equipment	5643	0	1,400	0	0	0	0	0	0	#DIV/0!
Capital Outlays		0	1,400	0	0	0	0	0	0	#DIV/0!
DIVISION TOTAL		716,215	603,534	562,485	622,186	644,162	644,162	690,468	708,468	10.0%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PUBLIC SERVICES DEPARTMENT – ADMINISTRATION**

People Costs

.5120 Salaries & Wages \$104,625

This account reflects 50% funding for the Director, Operations Manager and Secretary and 20% for the Project Manager. Budget includes a 2.5% average merit increase.

.5130 Other Wages \$0

.5210 FICA Tax \$8,015

FICA is budgeted at 7.65% of salaries and other wages.

.5220 Retirement \$21,456

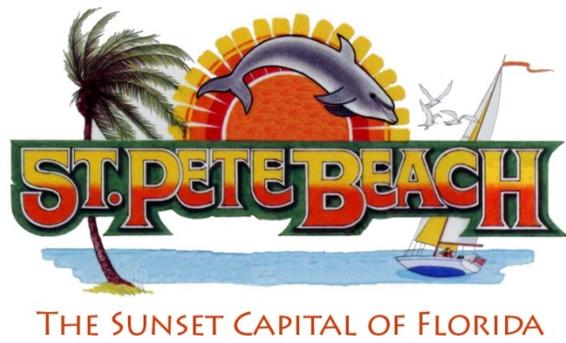
Retirement is budgeted at 12% for the Director and 10% for the 1.20 FTE participating in the defined contribution plan. The Secretary participates in the defined contribution plan with a required contribution of 74.5%

.5230 Employee Insurance \$20,543

Insurance is budgeted at projected rates for health, life and dental insurance for 1.70 FTEs.

.5240 Workers Compensation \$461

This is the estimated rate for office personnel.



PUBLIC SERVICES
DEPARTMENT
BUILDING MAINTENANCE DIVISION

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PUBLIC SERVICES DEPARTMENT – BUILDING MAINTENANCE**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties, Utilities and Capital Improvement Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Building Maintenance Division performs the services listed below:

- Troubleshoot and repair electric, plumbing and facility problems.
- Monitor and make necessary adjustments to building environment controls.
- Perform routine janitorial work on various City facilities.
- Contract with outside service providers for tasks as needed.
- City Hall and the old Police Station costs are funded out of this cost center. The operation and maintenance (O&M) of other City facilities are funded under the Department utilizing the facilities.

Action Items

- Work with all City Departments to ensure that all facilities are operating at the highest energy efficiency.
- Work with all City Departments to monitor and maintain facilities in a cost effective manner.
- Promote recycling activities in all City facilities.
- Decide on the fate of old Police Station and whether we invest more to maintain it, lease it, or demolish it.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 PUBLIC SERVICES - BUILDING MAINTENANCE**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Public Properties Worker III	1	1	1	1	1	1
Public Properties Worker I (2 P/T)	2.125	2.125	2.125	2.125	1	1
TOTAL	3.125	3.125	3.125	3.125	2	2

CITY OF ST. PETE BEACH
FY2015 Budget
Public Services - Building Maintenance
001-6102-519

ACCOUNT	Div.	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Change FY14 adj To FY15
	Acct.#	Actual	Actual	Actual	Actual	Adopted	Amended	Manager	Adopted	
	6102-519	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	101,361	100,695	100,335	98,830	75,878	75,878	76,315	76,315	0.6%
Other Wages	5130	1,658	266	341	0	0	0	1,210	1,210	#DIV/0!
Overtime	5140	254	1,107	274	174	186	186	279	279	50.0%
FICA Tax	5210	8,011	7,846	7,758	7,594	5,819	5,819	5,952	5,952	2.3%
Retirement	5220	15,045	16,553	19,878	31,296	35,321	35,321	36,047	36,047	2.1%
Employee Insurance	5230	6,894	6,859	6,866	7,762	9,831	9,831	7,449	7,449	-24.2%
Workers Compensation	5240	2,436	2,405	2,787	2,803	3,104	3,104	5,655	5,655	82.2%
People Costs		135,660	135,730	138,240	148,460	130,139	130,139	132,907	132,907	2.1%
Professional & Contractual	5310	4,378	11,000	26,827	4,001	12,000	12,000	15,000	10,000	-16.7%
Telephone	5410	1,601	788	766	740	730	730	1,156	1,156	58.4%
Postage	5420	0	101	0	6	0	0	0	0	#DIV/0!
Electricity	5431	34,287	28,664	24,461	22,132	24,500	24,500	59,925	59,925	144.6%
Water/Sewer	5432	326	722	824	863	858	858	1,574	1,574	83.4%
Reclaimed Water	5433	0	0	0	0	0	0	397	397	#DIV/0!
Stormwater	5434	0	0	965	1,022	1,022	1,022	1,687	1,687	65.1%
Insurance	5450	29,262	31,070	30,507	25,654	26,200	26,200	91,997	91,997	251.1%
Facility Maintenance	5461	12,659	13,446	23,452	13,386	12,000	12,000	28,000	23,000	91.7%
R&M Equipment	5462	0	194	0	0	0	0	0	0	#DIV/0!
R&M Vehicles	5463	125	90	559	854	500	500	1,000	1,000	100.0%
Classified Advertising	5482	0	0	0	0	300	300	0	0	-100.0%
Office Supplies	5510	0	-31	0	14	0	0	0	0	#DIV/0!
Uniforms	5521	1,100	688	752	1,017	600	600	900	900	50.0%
Fuel	5522	1,299	1,862	2,658	2,487	3,100	3,100	3,000	3,000	-3.2%
Small Tools	5524	685	1,000	955	1,036	800	800	1,000	1,000	25.0%
Operating Supplies	5529	16,668	13,768	12,384	7,363	10,000	10,000	10,000	10,000	0.0%
Operational Costs		102,392	103,364	125,111	80,575	92,610	92,610	215,636	205,636	122.0%
Vehicles	5641	0	0	0	0	0	0	0	0	#DIV/0!
Other Equipment	5649							0	0	#DIV/0!
Capital Outlays		0	#DIV/0!							
DIVISION TOTAL		238,053	239,094	263,351	229,035	222,749	222,749	348,542	338,542	52.0%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PUBLIC SERVICES DEPARTMENT – BUILDING MAINTENANCE**

Operating Costs

.5310 Professional/Contractual \$10,000

This account is exterior window cleaning, carpet cleaning, and other routine and emergency professional services as required for City Hall and the old Police Station.

.5410 Telephone \$1,156

This account is for regular and long distance telephone service and cell phone service for this Division (\$605) plus costs associated phone on outside of old police building (\$551).

.5431 Electricity \$59,925

Projected annual cost for electric for City Hall (\$25,000) and the old Police Station (\$34,925).

.5432 Water & Wastewater \$1,574

Projected annual cost of water and wastewater service to City Hall (\$1,062) and the old Police Station (\$512).

.5433 Reclaimed Water \$397

Projected annual cost of reclaimed water at the old Police Station.

.5434 Stormwater \$1,687

Annual assessment for City Hall (\$1,021) and old Police Station(\$666).

.5450 Insurance \$91,997

This account is for the comprehensive general liability, property, flood and wind insurance for City Hall (\$48,162) and the old Police Station (\$43,835).

**PUBLIC SERVICES
DEPARTMENT
STREETS DIVISION**

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PUBLIC SERVICES DEPARTMENT – STREETS**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties, Utilities and Capital Improvement Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Streets Division performs the services listed below:

- Beach and waterfront cleaning, maintenance and trash collection.
- Street system operation, maintenance and repair.
- Pedestrian and bicycle system operation, maintenance and repair.
- Maintenance and repair of all street lighting, signage and signals.

Action Items

- Beach remains the top priority and they have never looked better. Seek ways to increase the level of service even more.
- Using street, alley and sidewalk inventories prioritize and complete minor repairs and assist with development of major projects.
- Using street sign inventory continue replacing signage to meet new FHWA recommendations.
- Using street rating inventory continue making minor repairs and improvements within the overall street network.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 PUBLIC SERVICES - STREETS**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Public Properties Crew Chief	1	1	1	1	1	0
Public Properties Worker III	1	1	1	1	0	0
Public Properties Worker II	0	0	0	0	1	1
Public Properties Worker I	1	1	1	1	1	2
TOTAL	3	3	3	3	3	3

CITY OF ST. PETE BEACH
FY2015 Budget
Public Works - Streets
001-6103-541

ACCOUNT	Div.	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Change FY14 adj To FY15
	Acct.#	Actual	Actual	Actual	Actual	Adopted	Amended	Manager	Adopted	
	6103-541	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	113,463	114,210	118,763	94,812	97,476	97,476	81,615	81,615	-16.3%
Other Wages	5130	4,283	2,616	5,908	596	0	0	0	0	#DIV/0!
Overtime	5140	611	768	797	693	557	557	5,886	5,886	956.7%
FICA Tax	5210	9,098	9,037	9,656	7,166	7,500	7,500	6,392	6,392	-14.8%
Retirement	5220	21,588	23,656	28,351	61,091	71,157	71,157	60,803	60,803	-14.6%
Employee Insurance	5230	24,792	15,814	14,035	24,508	33,313	33,313	27,337	27,337	-17.9%
Workers Compensation	5240	6,038	6,371	7,383	7,426	8,223	8,223	14,449	14,449	75.7%
People Costs		179,873	172,472	184,895	196,292	218,226	218,226	196,482	196,482	-10.0%
Professional/Contractual	5310	88,970	110,425	110,536	92,035	100,000	100,000	140,000	140,000	40.0%
NPDES Consulting	5313	0	409	0	0	0	0	0	0	#DIV/0!
Travel & Training	5400	0	180	657	261	1,000	1,000	1,000	1,000	0.0%
Telephone	5410	2,765	1,371	1,043	794	820	820	710	710	-13.4%
Electricity	5431	335,540	332,366	335,265	325,486	340,000	340,000	330,000	330,000	-2.9%
Solid Waste Disposal	5434	60,377	61,167	59,379	60,510	65,000	65,000	65,000	65,000	0.0%
Equipment Rental	5449	0	150	400	350	0	0	0	0	#DIV/0!
Insurance	5450	0	11,577	11,883	10,207	10,262	10,262	12,543	12,543	22.2%
R&M Equipment	5462	453	243	1	403	500	500	750	750	50.0%
R&M Vehicles	5463	7,792	7,300	6,986	8,278	8,500	8,500	19,500	19,500	129.4%
R&M Other	5469	45,831	58,843	74,159	95,803	100,000	100,000	120,000	120,000	20.0%
Classified Advertising	5482	0	187	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	1,126	1,180	1,284	1,350	1,350	1,350	1,350	1,350	0.0%
Fuel	5522	7,576	9,286	10,210	10,082	12,000	12,000	10,000	10,000	-16.7%
Small Tools	5524	246	1,130	736	1,000	1,000	1,000	1,000	1,000	0.0%
Operating Supplies	5529	27,353	27,752	14,617	28,925	28,000	28,000	30,000	30,000	7.1%
Operational Costs		578,030	623,564	627,155	635,485	668,432	668,432	731,853	731,853	9.5%
Vehicles	5641	64,101	88,410	0	0	0	0	35,000	35,000	#DIV/0!
Office Equipment	5643	0	0	0	0	0	0	0	0	#DIV/0!
Capital Outlays		64,101	88,410	0	0	0	0	35,000	35,000	#DIV/0!
DIVISION TOTAL		822,004	884,446	812,050	831,777	886,658	886,658	963,335	963,335	8.6%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PUBLIC SERVICES DEPARTMENT – STREETS**

Operating Costs

.5310 Professional/Contractual \$140,000

Traffic signal maintenance (\$60,000), pavement/parking spot markings (\$35,000), Holiday decorations (\$35,000) and GIS services (\$10,000).

.5400 Travel & Training \$1,000

Professional public works training for personnel.

.5410 Telephone \$710

This account is for regular and long distance telephone service and cell phone service for this Division.

.5431 Electricity \$330,000

Projected annual cost for streetlights and traffic signals.

.5434 Solid Waste Disposal \$65,000

Beach and street trash and recycling collection contract (\$60,000) and miscellaneous beach cleaning and trash collection (\$5,000).

.5450 Insurance \$12,543

Portion of property insurance assigned to assets pertaining to streets as well as auto liability insurance.

.5462 R & M Equipment \$750

This account is for oils, lubricants, tires, batteries etc. for chain saws, generator, pavement saws, and cement mixer.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PUBLIC SERVICES DEPARTMENT – STREETS**

.5463 R & M Vehicles \$19,500

This amount is for general repairs and maintenance of 7 vehicles; brakes, batteries, tires, tune-ups, belts and normal servicing. Also, this includes 2 high maintenance vehicles: front-end loader and bucket truck. The front-end loader requires service 2 times per year; the bucket truck must be taken to the dealer to be certified and serviced. Increase is due to major work needed on front-end loader (\$3,000) and beach cleaner (\$8,000) this year.

.5469 R & M Other \$120,000

This account is for street sign replacement (\$15,000) smaller repairs and maintenance to streets, sidewalks and alleys not funded within the CIP (\$100,000); and miscellaneous emergency and unforeseen repairs (\$5,000).

.5521 Uniforms \$1,350

This account is for uniforms including safety shoes for three full time employees.

.5522 Fuel \$10,000

Fuel costs based on consumption from previous year.

.5524 Small Tools \$1,000

This account is for the purchase of tools and minor equipment.

.5529 Operating Supplies \$30,000

This account is includes the purchase of cement, mortar, nails, nuts, bolts, lumber, chalk, stain, sealer, plywood, wire ties, right-to-know data, rain gear, safety vests, goggles, flash lights, batteries, barricades, cones, sand bags, swivels, chain link fence repairs, blue fence, aluminum, metal, rivets, recycled benches, swim buoys, beach trash cans, meter post replacement, galvanized pipe, special cantilever brackets and stainless steel strapping for power poles, channel posts, shell, cold patch and signs.

.5641 Vehicles \$35,000

Replacement of vehicle 132.

**PUBLIC SERVICES
DEPARTMENT
PARKS DIVISION**

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PUBLIC SERVICES DEPARTMENT – PARKS**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties, Utilities and Capital Improvement Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Parks Division performs the services listed below:

- Operation, maintenance and repair of all City owned parks, athletic fields, tennis/basketball courts, playgrounds, right-of-ways, medians, beach landscaping, building landscaping, irrigation, lighting, and restrooms.

Action Items

- Focus on being more proactive with landscape maintenance so that all green spaces are safe, inviting and friendly to all user groups.
- Build partnerships with stakeholders, e.g. Southwest Little League and community groups, to maintain or improve the City's green space.
- Using tree and park inventories prioritize and complete minor repairs and assist with development of major projects.
- Identify and create new parks throughout the City whenever the opportunity arises.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 PUBLIC SERVICES - PARKS**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Public Properties Worker III	1	1	0	0	0	0
Public Properties Worker II	3	3	3	3	3	3
TOTAL	4	4	3	3	3	3

CITY OF ST. PETE BEACH
FY2015 Budget
Public Services - Parks
001-6104-572

ACCOUNT	Div.	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Change
	Acct.#	Actual	Actual	Actual	Actual	Adopted	Amended	Dept.	Manager	
	6104-572	Expend	Expend	Expend	Expend	Budget	Budget	Request	Proposed	FY14 adj To FY15
Salaries & Wages	5120	146,863	138,508	122,849	123,632	124,403	124,403	122,977	122,977	-1.1%
Other Wages	5130	1,459	63	32	49	0	0	2,195	2,195	#DIV/0!
Overtime	5140	581	1,197	778	1,222	482	482	0	0	-100.0%
FICA Tax	5210	10,568	9,752	8,067	8,437	9,554	9,554	9,576	9,576	0.2%
Retirement	5220	49,237	49,091	50,008	79,640	90,814	90,814	58,910	58,910	-35.1%
Employee Insurance	5230	33,570	31,722	26,381	30,500	36,590	36,590	34,465	34,465	-5.8%
Workers Compensation	5240	5,505	5,436	3,655	4,896	5,421	5,421	8,268	8,268	52.5%
People Costs		247,783	235,769	211,769	248,376	267,264	267,264	236,390	236,390	-11.6%
Professional & Contractual	5310	209,088	208,820	266,744	241,247	275,000	275,000	275,000	248,000	-9.8%
Travel & Training	5400	1,649	749	1,184	758	1,500	1,500	1,500	1,500	0.0%
Telephone	5410	7,432	7,283	5,580	735	710	710	585	585	-17.6%
Electric	5431	13,249	14,420	15,829	13,270	16,000	16,000	13,500	13,500	-15.6%
Water	5432	4,121	21,720	19,321	17,445	20,800	20,800	17,500	17,500	-15.9%
Reclaimed Water	5433	39,745	43,680	52,580	56,368	60,912	60,912	60,000	60,000	-1.5%
Stormwater	5434	0	0	1,366	2,239	2,240	2,240	2,240	2,240	0.0%
Equipment Rental	5449	596	1,476	0	706	1,500	1,500	1,500	1,500	0.0%
Insurance	5450	0	12,136	17,757	14,355	17,944	17,944	10,783	10,783	-39.9%
Facility Maintenance	5461	53,763	50,132	55,761	68,308	50,000	50,000	75,000	100,000	100.0%
R&M Equipment	5462	1,989	3,267	867	3,130	2,000	2,000	2,000	2,000	0.0%
R&M Vehicles	5463	1,892	1,402	906	614	1,500	1,500	1,500	1,500	0.0%
Classified Advertising	5482	0	0	285	0	0	0	0	0	#DIV/0!
Other Expenses	5499	0	0	402	47	0	0	0	0	#DIV/0!
Uniforms	5521	1,761	1,270	1,580	1,383	1,350	1,350	1,350	1,350	0.0%
Fuel	5522	5,968	7,994	5,981	6,176	6,750	6,750	6,300	6,300	-6.7%
Small Tools	5524	1,205	1,679	1,136	1,250	1,250	1,250	1,250	1,250	0.0%
Agricultural Supplies	5527	11,750	15,530	13,703	12,117	15,500	15,500	20,500	20,500	32.3%
Adoption Supplies	5528	1,889	4,050	1,155	4,319	4,000	4,000	4,000	4,000	0.0%
Operating Supplies	5529	9,238	11,750	13,049	5,075	15,000	15,000	20,000	20,000	33.3%
Publications & Memberships	5540	480	480	50	0	500	500	500	500	0.0%
Operational Costs		365,813	407,836	475,236	449,543	494,456	494,456	515,008	513,008	3.8%
Vehicles	5641	0	0	14,183	0	0	0	35,000	35,000	#DIV/0!
Other Equipment	5649	0	0	21,570	0	0	0	10,000	10,000	#DIV/0!
Improv. O/T. Buildings	5700	0	0	16,416	9,217	0	0	0	0	#DIV/0!
Capital Outlays		0	0	52,169	9,217	0	0	45,000	45,000	#DIV/0!
DIVISION TOTAL		613,596	643,605	739,174	707,136	761,720	761,720	796,398	794,398	4.3%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PUBLIC SERVICES DEPARTMENT – PARKS**

Operating Costs

.5310 Professional/Contractual \$248,000

This account is general maintenance of parks and public green spaces, medians, and ROW (\$150,000); tree trimming (\$60,000); trimming; park restroom security (\$9,500); mulch blowing; Horan and Egan Park fertilizing and pest control, and miscellaneous professional services such as electrical, plumbing and facility repairs.

.5400 Travel & Training \$1,500

Various annual seminars and workshops for personnel to stay current on up-to-date Best Management Practices as well as continuing education to maintain certifications.

.5410 Telephone \$585

This account is for regular and long distance telephone service and cell phone service for this Division.

.5431 Electricity \$13,500

Projected annual cost for parks including shelter and park lighting and irrigation time clocks.

.5432 Water & Wastewater \$17,500

This account is to supply park facilities containing water fountains, restrooms and fish cleaning tables with potable water.

.5433 Reclaimed Water \$60,000

This account is to supply approximately 75 sites with 105 irrigation systems in city parks, medians, right-of-ways and facilities.

.5434 Stormwater \$2,240

Annual city assessment for park facilities.

CITY OF ST. PETE BEACH
FISCAL YEAR 2015
PUBLIC SERVICES DEPARTMENT – PARKS



**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
WASTEWATER FUND**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Wastewater Division responsibilities include the construction, operation, maintenance and repair of the City owned wastewater collection system. The wastewater collection system consists of 41.5 miles of gravity sewer, 751 manholes, 2.8 miles of force main, 3 pump stations, 14 lift stations, and averages 2.64 Million Gallons per Day (MGD). Wastewater Treatment is performed at the City of St. Petersburg's Northwest Water Reclamation Facility.

Action Items

- Complete installation of new pumps at the Master Pump Station.
- Complete reconstruction of pump station #2.
- Complete reconstruction of lift stations 5,6,9 and 12.
- Secure funding, complete design and start construction of pump station #3, and force main #3.
- Secure funding, complete design and start construction of new wastewater pipe on Pass-A-Grille Way reconstruction project.
- Complete Inflow and Infiltration (I&I) master planning. Once the pump and lift stations are addressed, reducing I&I will be our priority along with any needed pipe replacement.
- Pay back the general fund and other loans as scheduled; maintain financial health and stability within the enterprise fund.
- There is no rate adjustment recommended this year.

**CITY OF ST. PETE BEACH
FY 15 PERSONNEL SUMMARY
PUBLIC SERVICES - WASTEWATER**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Public Services Director	0.25	0.25	0.25	0.25	0.25	0.25
Operations Manager	0.25	0.25	0.25	0.25	0.25	0.25
Administrative Services Asst.	0.25	0.25	0.25	0.25	0.25	0
Secretary	0	0	0	0	0	0.25
CIP Construction Manager	0	0.5	0.4	0.4	0.4	0
Project Manager	0	0	0	0	0	0.4
Crew Chief	1	1	1	1	1	1
Utilities Worker III	1	1	1	1	1	1
Utilities Worker II	2	2	1	1	1	2
Utilities Worker I	0	0	1	1	1	0
GIS Technician	0.2	0.2	0.2	0.2	0	0
TOTAL	4.95	5.45	5.35	5.35	5.15	5.15

**CITY OF ST. PETE BEACH
FY 2015 BUDGET
WASTEWATER REVENUES**

ACCOUNT #	DESCRIPTION	FY2010 Actual	FY2011 Actual	FY 2012 Actual	FY2013 Actual	FY2014 Budget	FY2015 Budget	% of Revenue	% Change FY14 to FY15
101.331.350	Federal Grant			0	19,879	0	0	0.0%	#DIV/0!
101.343.510	Sewer Service Charge	4,541,288	4,596,119	4,737,866	4,679,616	4,803,269	4,803,269	68.2%	0.0%
101.361.100	Interest Income	497	0	-358	806	500	1,000	0.0%	100.0%
101.363.210	Connection Fee-Residential	6,000	4,000	4,110	1,035	5,000	3,785	0.1%	-24.3%
101.363.220	Connection Fee-Commercial	9,468	4,514	156	0	10,000	3,535	0.1%	-64.7%
101.369.000	Misc. Revenues	0	378	0	0	0	0	0.0%	#DIV/0!
101.381.100	Loan From General Fund	0	0	0	0	0	0	0.0%	#DIV/0!
101.384.000	Loan Proceeds	0	0	0	0	0	2,232,000	0.0%	#DIV/0!
TOTAL REVENUES		4,557,252	4,605,011	4,741,774	4,701,335	4,818,769	7,043,589	100.0%	46.2%

Over 50% of the Wastewater Fund operating expenditures are to the City of St. Petersburg for wastewater treatment. In FY 14-15 the City of St. Petersburg O&M rate decreased to \$2,058 per million gallons (from a rate of \$2,080 per million gallons) and the capital charges increased to \$49,651 per month (from a charge of \$46,892 per month). The City of St. Pete Beach policy is to adjust rates based on price index and pass-through costs of wastewater treatment to ensure adequate revenue to offset needed expenditures. Staff is proposing a 0% rate increase in FY 2014-15 due to no increase in wastewater treatment costs.

CITY OF ST. PETE BEACH
FY2015 Budget
Public Services - Wastewater Fund
101-6107-535

ACCOUNT	Div. Acct.#	FY10 Actual 6107-535 Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Actual Expend	FY14 Adopted Budget	FY14 Amended Budget	FY15 Manager Proposed	FY15 Adopted Budget	% Change FY14 adj To FY15
Salaries & Wages	5120	277,304	237,602	239,664	232,230	230,857	230,857	236,487	236,487	2.4%
Other Wages	5130	29,084	23,551	31,208	22,356	20,115	20,115	21,414	21,414	6.5%
Overtime	5140	9,280	14,168	31,061	41,515	25,611	25,611	47,527	47,527	85.6%
FICA Tax	5210	22,473	20,202	21,997	21,459	21,159	21,159	23,371	23,371	10.5%
Retirement	5220	61,271	68,027	74,223	107,916	118,388	118,388	132,191	132,191	11.7%
Employee Insurance	5230	25,488	38,111	41,194	45,239	52,816	52,816	59,951	59,951	13.5%
Workers Compensation	5240	2,520	2,488	2,876	3,182	3,203	3,203	9,039	9,039	182.2%
People Costs		427,421	404,147	442,223	473,897	472,149	472,149	529,980	529,980	12.2%
Professional & Contractual	5310	23,430	43,586	180,924	77,389	50,000	86,000	50,000	50,000	-41.9%
Accounting & Auditing	5320	4,455	5,589	6,851	9,411	7,194	7,194	7,245	7,245	0.7%
Travel & Training	5400	1,844	629	170	0	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	3,958	3,895	3,914	3,158	2,265	2,265	2,700	2,700	19.2%
Postage	5420	0	0	0	14	0	0	0	0	#DIV/0!
Electricity	5431	79,873	76,629	91,987	81,186	93,000	93,000	85,000	85,000	-8.6%
Water	5432	2,462	2,586	1,804	2,736	2,350	2,350	2,800	2,800	19.1%
Wastewater Treatment	5434	2,311,114	1,948,628	2,403,269	2,534,445	2,474,683	2,474,683	2,474,683	2,474,683	0.0%
True up St. Pete Treatment	5435	0	0	20,996	-114,292	0	0	0	0	#DIV/0!
Equipment Rental	5449	0	0	0	0	0	75,000	0	0	-100.0%
Insurance	5450	47,556	31,884	32,097	33,498	29,721	29,721	34,329	34,329	15.5%
Facility Maintenance	5461	1,625	1,092	684	1,575	2,000	2,000	2,000	2,000	0.0%
R&M Equipment	5462	43,332	22,279	22,449	32,190	30,000	30,000	30,000	30,000	0.0%
R&M Vehicles	5463	8,158	5,391	3,283	2,112	6,000	6,000	6,000	6,000	0.0%
Duplicating	5470	1,191	1,543	0	0	0	0	0	0	#DIV/0!
Classified Advertising	5482	635	145	236	0	0	0	0	0	#DIV/0!
Other Expenses	5499	1,708	0	174	530	2,500	2,500	2,500	2,500	0.0%
Office Supplies	5510	209	100	516	578	750	750	750	750	0.0%
Uniforms	5521	2,807	2,128	2,149	1,976	2,250	2,250	2,250	2,250	0.0%
Fuel	5522	6,182	6,069	6,240	6,582	7,480	7,480	7,000	7,000	-6.4%
Small Tools	5524	625	299	1,387	2,141	1,000	1,000	1,000	1,000	0.0%
Operating Supplies	5529	20,950	10,860	16,434	6,578	15,000	15,000	15,000	14,386	-4.1%
Publications & Memberships	5540	536	896	548	595	1,000	1,000	1,000	1,000	0.0%
Operational Costs		2,562,650	2,164,227	2,796,113	2,682,403	2,729,193	2,840,193	2,726,257	2,725,643	-4.0%
Manhole Replacement	5631	0	0	57,407	0	50,000	50,000	0	0	-100.0%
Lift Station R & R	5632	146,923	13,590	337,635	258,744	1,565,000	2,394,510	1,012,000	912,000	-61.9%
Sewer I & I	5633	137,308	7,470	48,966	346,674	100,000	0	725,000	725,000	#DIV/0!
Sub Aqueous	5634	0	251,646	0	4,550	0	0	0	0	#DIV/0!
Force Main	5635	0	0	0	0	0	24,200	575,000	575,000	2276.0%
Crossovers	5636	0	0	0	0	0	0	70,000	70,000	#DIV/0!
Vehicles	5641	0	45,787	0	28,068	0	0	0	0	#DIV/0!
Other Equipment	5649	0	11,285	488	0	0	64,000	0	0	-100.0%
Transfer to CIP	5695	0	0	0	12575	100,000	100,000	1,038,125	1,038,125	938.1%
Repayment to General Fd.	5696	238,566	238,566	285,270	324,640	0	0	0	0	#DIV/0!
Capital Lease - Vehicles	5700	29,827	31,294	32,834	0	0	0	0	0	#DIV/0!
DEP Loan Debt Service	5714	12,828	13,222	13,629	14,048	14,433	14,433	14,879	14,879	3.1%
Interest - DEP Loan	5724	6,621	6,471	5,821	5,384	5,016	5,016	4,570	4,570	-8.9%
Interest - Master Lift	5725	78,959	74,943	70,721	66,528	62,253	62,253	58,070	58,070	-6.7%
Interest Expense - VAC	5726	4,623	3,155	1,615	0	0	0	0	0	#DIV/0!
DEP Loan Debt 2005	5727	163,217	167,505	161,646	155,496	159,854	159,854	164,037	164,037	2.6%
Administration Fee	5910	195,195	201,051	207,083	213,295	219,694	219,694	226,285	226,285	3.0%
Capital Outlays		1,014,067	1,065,986	1,223,115	1,430,002	2,276,250	3,093,960	3,887,966	3,787,966	22.4%
DIVISION TOTAL		4,004,138	3,634,360	4,461,450	4,586,303	5,477,592	6,406,302	7,144,203	7,043,589	9.9%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
WASTEWATER FUND**

Operating Costs

.5310 Professional/Contractual \$50,000

This account is for professional and contractual services by vendors for routine and emergency repairs for the entire wastewater collection system, billing services from Pinellas County and GIS services as required.

.5320 Accounting & Auditing \$7,245

Wastewater fund's portion of annual audit fee.

.5400 Travel & Training \$2,000

Seminars and training programs needed for receiving and retaining certification as Wastewater Collection System Technicians through the Florida Water & Pollution Control Operators Association.

.5410 Telephone \$2,700

Funds in this account are expended on local, long distance and cell phone service for this Division. In addition to standard telephone service three (3) auto alarm systems for master stations, and other communication equipment, such as Supervisory Control and Data Acquisition systems are included in this line item.

.5431 Electricity \$85,000

Electrical consumption for seventeen (17) pump/lift stations.

.5432 Water \$2,800

This line item is for daily water usage at Master Pump Station to furnish water for the odor control system. The remainder of the account is for wet well wash downs at the other sixteen (16) pump/lift stations and for metered usage during wastewater line cleaning with the Jet-Truck.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
WASTEWATER FUND**

.5434	Wastewater Treatment	\$2,474,683
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The City is obligated by an agreement with the City of St. Petersburg to pay for wastewater treatment. True-ups are done each year to verify actual costs.

.5450	Insurance	\$34,329
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Property, automobile and pollution liability insurance for this Division.

.5461	Facility Maintenance	\$2,000
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Funding in this account is for plumbing, electrical, painting and landscaping supplies at the seventeen (17) pump/lift stations.

.5462	R & M Equipment	\$30,000
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This account is for the following:

- Routine maintenance and repair of 17 pump/lift stations (Preventive and normal maintenance of pumps, motors, controls, valves, pipes, rails, related electrical systems, and grease removal equipment.)
- Routine maintenance and repair of other equipment (e.g. point repairs, camera equipment, and jet-truck equipment.)

.5463	R & M Vehicles	\$6,000
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Line item provides funding for maintenance of two (2) vehicles and the jet-truck.

.5499	Other Expenses	\$2,500
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This line item is used for jet-truck disposal of waste removed from Wastewater lines and pump stations, replacement of defective City laterals and miscellaneous expenses.

.5510	Office Supplies	\$750
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This account is for basic office supplies for the Division.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
WASTEWATER FUND**



**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
RECLAIMED WATER FUND**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties, Utilities and Capital Improvement Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Reclaimed Water Division is responsible for the operation and maintenance of the system through a contractual arrangement with Pinellas County Utilities. In addition, we maintain a customer database and issue permits allowing residents and occupants to use reclaimed water. The reclaimed water system services approximately 2,900 customers. The program averages 3.0 Million Gallons per Day (MGD) and has resulted in a substantial decrease of potable (drinking) water usage within the City since it was established. This has saved City property owners substantial money toward irrigation and proven the City is a good environmental steward by reducing our usage of the region's drinking water supply.

Action Items

- Coordinate with street projects to try and prevent cutting newly installed pavement due to reclaimed water breaks.
- Pay back the general fund and other loans as scheduled; maintain financial health and stability within the enterprise fund.
- No rate adjustments are proposed this year.
- Make final debt service payment in December 2014.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 PUBLIC SERVICES - RECLAIMED**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Public Services Director	0.15	0.15	0.1	0.1	0.1	0.1
Operations Manager	0.15	0.15	0.1	0.1	0.1	0.1
Administrative Services Asst.	0.15	0.15	0.1	0.1	0.1	0
Secretary	0	0	0	0	0	0.1
CIP Construction Manager	0	0.45	0.2	0.2	0.2	0
Project Manager	0	0	0	0	0	0.2
Utility Maintenance Worker II	1	1	1	1	1	1
TOTAL	1.45	1.9	1.5	1.5	1.5	1.5

CITY OF ST. PETE BEACH
 FY 2015 BUDGET
 RECLAIMED WATER REVENUES

ACCOUNT#	DESCRIPTION	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	FY2015 Budget	% of Revenue	% Change FY14 to FY15
102.329.100	Recl Wtr Permits	150	0	125	0	0	0	0.0%	#DIV/0!
102.329.200	Connection Related Fee	0	0	1,125	0	1,125	0		
102.343.310	Recl Wtr Service Charges	591,590	683,605	781,555	775,886	844,000	844,000	62.1%	0.0%
102.361.100	Interest Income	56	0	9,616	726	600	600	0.0%	0.0%
102.369.000	Misc.	0	0	0	0	0	0	0.0%	#DIV/0!
102.324.210	Impact Fees-Residential	2,230	1,350	1,275	1,275	1,250	1,250	0.1%	0.0%
102.324.220	Impact Fees-Commercial	200	75	0	0	0	0	0.0%	#DIV/0!
102.369.200	Pine Co. Electric Reimb	9,571	14,122	12,963	21,900	13,000	13,000	1.0%	0.0%
102.369.900	Other - US Treasuries	500,000	500,000	500,000	500,000	500,000	500,000	36.8%	0.0%
TOTAL ALL FUNDING SOURCES		1,103,797	1,199,152	1,306,660	1,299,787	1,359,975	1,358,850	100.0%	-0.1%

No rate increase is budgeted for FY2015.

CITY OF ST. PETE BEACH
FY2015 Budget
RECLAIMED WATER FUND Public Services - Reclaimed Water
102-6108-537

ACCOUNT	Div.	FY10	FY11	FY12	FY13	FY14	FY14	FY15	FY15	% Change FY14 adj To FY15
	Acct.#	Actual	Actual	Actual	Actual	Adopted	Amended	Manager	Adopted	
	6108-537	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	57,430	81,561	62,989	65,261	64,986	64,986	64,548	64,548	-0.7%
Other Wages	5130	1,975	3,543	2,102	1,609	517	517	1,024	1,024	98.0%
Overtime	5140	1,263	2,356	1,576	843	841	841	1,267	1,267	50.7%
FICA Tax	5210	4,564	6,410	4,991	4,949	5,075	5,075	5,116	5,116	0.8%
Retirement	5220	13,167	17,342	15,980	15,234	2,776	2,776	5,274	5,274	90.0%
Employee Insurance	5230	10,725	14,620	12,832	11,305	12,861	12,861	13,397	13,397	4.2%
Workers Compensation	5240	1761	1734	1506	2,218	2,233	2,233	1,977	1,977	-11.5%
People Costs		90,886	127,565	101,977	101,420	89,289	89,289	92,602	92,602	3.7%
Professional & Contractual	5310	125,458	105,918	228,203	173,521	150,000	150,000	150,000	150,000	0.0%
Accounting & Auditing	5320	4,000	9,120	962	962	1,010	1,010	1,890	1,890	87.1%
Travel & Training	5400	0	0	0	0	0	0	0	0	#DIV/0!
Telephone	5410	375	326	369	688	510	510	250	250	-51.0%
Postage	5420	35	0	19	0	0	0	0	0	#DIV/0!
Electricity	5431	26,333	33,558	30,588	49,772	38,410	38,410	45,000	45,000	17.2%
Reclaimed Water	5433	66,185	95,296	82,787	73,310	85,000	85,000	75,000	75,000	-11.8%
Insurance	5450	0	2,449	3,437	1,963	1,973	1,973	2,170	2,170	10.0%
R&M Bldgs & Grounds	5461	0	0	50	92	0	0	0	0	#DIV/0!
R&M Vehicles	5463	0	54	225	1,034	300	300	300	300	0.0%
Duplicating	5470	0	2	0	0	0	0	0	0	#DIV/0!
Other Expenses	5499	0	0	0	34			0	0	#DIV/0!
Office Supplies	5510	91	0	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	0	195	272	449	400	400	450	450	12.5%
Fuel	5522	1,139	1,941	2,215	1,990	1,600	1,600	2,000	2,000	25.0%
Operating Supplies	5529	1,641	731	7,147	12,776	10,000	10,000	10,000	10,000	0.0%
Publications & Memberships	5540	0	0	0	0	0	0	0	0	#DIV/0!
Operational Costs		225,258	249,591	356,274	316,592	289,203	289,203	287,060	287,060	-0.7%
Vehicle	5641	0	0	0	0	0	0	0	25,000	#DIV/0!
Other Equipment	5649	0	15,626	44,769	0	0	0	0	0	#DIV/0!
Capital Improvements	5655	0	0	0	0	38,000	38,000	0	0	-100.0%
Transfer to CIP	5695	0	0	0	3,435	62,000	62,000	12,000	12,000	-80.6%
Repayment to General Fund	5696	0	0	0	71,176	71,176	71,176	71,176	71,176	0.0%
Debt Service Payment	5700	97,101	82,267	597,101	597,101	597,101	597,101	597,101	597,101	0.0%
Administration Fee	5910	116,907	120,414	124,026	70,452	72,566	72,566	74,743	74,743	3.0%
Capital Outlays		214,008	218,306	765,896	742,164	840,843	840,843	755,020	780,020	-7.2%
DIVISION TOTAL		530,152	595,463	1,224,147	1,160,176	1,219,335	1,219,335	1,134,683	1,159,683	-4.9%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
RECLAIMED WATER FUND**

Operating Costs

.5310 Professional/Contractual \$150,000

This account is to pay Pinellas County for the operation and maintenance per inter-local agreement and other contractors as necessary. Their maintenance includes leak repair and emergency generator tests. Operations include treatment, pumping, engineering, inspections and utility billing.

.5320 Accounting & Auditing \$1,890

Reclaimed Water Fund's portion of annual audit fee.

.5400 Travel & Training \$0

No travel or training related to reclaimed water this year.

.5410 Telephone \$250

Funds in this account are expended on local, long distance and cell phone service for this Division. In addition to standard telephone service one (1) additional line for a remote telemetry unit to send pump station information to Pinellas County is funded and 1/10 of the phone costs for the Director.

.5420 Postage \$0

Sending letters is rare with email today. Any needed postage will be taken out of Administration Division.

.5431 Electricity \$45,000

These funds are for the annual estimated shared cost with Pinellas County to operate the booster pump station, motors, air conditioning and monitoring equipment in accordance with an inter-local agreement.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
RECLAIMED WATER FUND**

.5433 Reclaimed Water Treatment \$75,000

Inter-local agreement to provide treated reclaimed water pumped from the Pinellas County South Cross Bayou Wastewater Treatment Facility.

.5450 Insurance \$2,170

Property insurance costs related to the motor control building.

.5461 Facility Maintenance \$0

With recent capital improvements, we do not project any needed maintenance this year.

.5463 R & M Vehicles \$300

Funding for one (1) vehicle used for locates and reclaimed water tasks.

.5521 Uniforms \$450

Uniform including safety shoes for one (1) full time employee that works in the field.

.5522 Fuel \$2,000

Fuel costs based on consumption from previous year.

.5529 Operating Supplies \$10,000

This account is to be used to purchase "Band-it" supplies, service boxes, hose connection assemblies, paint, signs, glue, washers and fittings. Increased this year to purchase cold patch to perform street patching after leak repairs are made by Pinellas County.

.5590 Transfer to Reserves \$0

Proposing a balanced budget this year that ensures debt payment is made and monies are available to perform some capital improvements in conjunction with street projects.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
STORMWATER FUND**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties, Utilities and Capital Improvement Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

Realizing that much of the stormwater collection system is outdated, ineffective, or nearing the end of its lifespan and a significant investment is needed to maintain, repair and improve it, the City put in place a special assessment to fund a stormwater utility. This mechanism ensures a dedicated funding source is in place to properly operate and maintain the stormwater collection system and provide related essential municipal services. The special assessment is two tiered to cover fixed and variable costs and the money can only be used for the stormwater utility.

Action Items:

- Meet current and pending National Pollutant Discharge Elimination System (NPDES) stormwater permit requirements.
- An inventory of all stormwater discharges has been completed. This showed significant blockage in many discharges. The top priority is to clean and televise all discharges which should immediately improve drainage.
- The Stormwater Master Plan was updated in 2013. This included a list of needed capital improvements that will be completed in this and future fiscal years.
- The City has 175 separate drainage basins of various sizes. We modeled the original 25 that were studied 20 years ago because it is cost prohibitive to model all 175. However, we plan to budget money in future years to model some basins every fiscal year until the entire City has been completed.
- Stormwater collection system repairs and maintenance, including slip lining of pipes, and repair, replacement and installation of catch basins, manholes and pipes.
- Environmental awareness and protection of the stormwater collection system, e.g. posting signage on catch basin to discourage illegal dumping and following up on reports of illegal dumping.

**CITY OF ST. PETE BEACH
 FY 15 PERSONNEL SUMMARY
 PUBLIC SERVICES - STORMWATER**

POSITION	FY10	FY11	FY12	FY13	FY14	FY15
Public Services Director	0	0.05	0.15	0.15	0.15	0.15
Operations Manager	0	0	0.15	0.15	0.15	0.15
Administrative Assistant	0	0	0.15	0.15	0.15	0
Secretary	0	0	0	0	0	0.15
CIP Construction Manager	0	0.05	0.2	0.2	0.2	0
Project Manager	0	0	0	0	0	0.2
Utilities Worker I	0	0	0	0	0	1
TOTAL	0	0.1	0.65	0.65	0.65	1.65

**CITY OF ST. PETE BEACH
FY 2015 BUDGET
STORMWATER REVENUES**

ACCOUNT #	DESCRIPTION	FY 10	FY2011	FY2012	FY2013	FY2014	FY2015	% of Revenue	% Change FY14 to FY15
		Actual	Actual	Actual	Actual	Budget	Budget		
103.331.620	Federal Grant FEMA	0	0	2,722	84,344	0	0	#DIV/0!	#DIV/0!
103.334.620	State Grants	0	0	454	14,057	0	0	0.0%	#DIV/0!
103.343.510	Stormwater Assess.	0	264,560	268,612	285,899	269,000	269,000	23.2%	0.0%
103.343.520	Stormwater 2nd Tier	0	0	341,954	351,351	350,000	350,000	30.2%	0.0%
103.345.900	Mitigation App. Fee	0	0	400	0	0	0	#DIV/0!	#DIV/0!
103.361.100	Interest Income	0	0	-97	100	300	100	0.0%	-66.7%
103.363.210	Impact Fees	0	0	0	0	0	0	0.0%	#DIV/0!
103.369.000	Misc. Revenues	0	0	27	0	0	0	0.0%	#DIV/0!
103.381.100	Loan	0	0	0	0	0	540,000	15.3%	#DIV/0!
TOTAL REVENUES		0	264,560	614,071	735,751	619,300	1,159,100	53.4%	87.2%

All of the stormwater non-advalorem assessment collected is dedicated to City stormwater O&M and capital improvements and cannot be used for any other purpose. Each year a public hearing must be held and a resolution passed in order to collect the revenue. The City expects to collect \$619,000 for Fiscal Year 2014-15. The assessment will be imposed at the rate of #38.27 per parcel for tier 1 plus \$47.09 per ERU for iter 2, which are the same amounts as the previous fiscal year. With the Stormwater Fund now established it is staff's goal to leverage this revenue by applying for and receiving cooperative funding from the Southwest Florida Water Management District (SWFWMD).

CITY OF ST. PETE BEACH
FY2015 Budget
STORMWATER FUND Public Services - Stormwater
103-6108-537

ACCOUNT	Div. Acct.#	FY10 Actual 6108-537 Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Actual Expend	FY14 Adopted Budget	FY14 Amended Budget	FY15 Manager Proposed	FY15 Adopted Budget	% Change FY14 adj To FY15
Salaries & Wages	5120	8,713	6,089	48,301	42,493	42,411	42,411	39,986	66,967	-5.7%
Other Wages	5130	0	357	0	378	517	517	0	656	-100.0%
Overtime	5140	0	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	667	381	3,295	2,969	3,284	3,284	3,062	5,126	-6.8%
Retirement	5220	871	671	3,646	3,554	3,629	3,629	7,297	27,397	101.1%
Employee Insurance	5230	0	86	5,024	5,291	5,207	5,207	7,817	16,065	50.1%
Workers Compensation	5240	415	865	734	1,082	1,089	1,089	177	177	-83.8%
People Costs		10,666	8,449	61,000	55,766	56,136	56,136	58,339	116,387	3.9%
Professional & Contractual	5310	79,534	127,321	79,490	134,517	75,000	50,000	100,000	100,000	100.0%
Planning & Engineering	5312	0	0	46,971	54,904	10,000	10,000	20,000	20,000	100.0%
NPDES Consulting	5313	8,798	6,300	9,121	4,763	10,000	10,000	10,000	10,000	0.0%
Accounting/Auditing	5320	0	0	4,000	87	782	782	945	945	20.8%
Travel & Training	5400	0	0	676	593	500	500	500	500	0.0%
Telephone	5410	0	0	0	0	0	0	45	45	#DIV/0!
Postage	5420	0	0	10,136	0	0	0	500	500	#DIV/0!
Electricity	5431	0	0	0	0	0	0	0	0	#DIV/0!
Reclaimed Water	5433	0	0	0	0	0	0	0	0	#DIV/0!
Insurance	5450	0	0	0	0	0	0	0	0	#DIV/0!
R&M Bldgs & Grounds	5461	0	0	0	0	0	0	0	0	#DIV/0!
R&M Vehicles	5463	0	0	0	0	300	300	300	300	0.0%
R&M - Other	5469	0	0	0	0	0	25,000	0	0	-100.0%
Duplicating	5470	0	0	200	0	0	0	0	0	#DIV/0!
Advertising	5482	0	0	3,771	0	4,200	4,200	0	0	-100.0%
Other Expenses	5499	0	0	205	0	0	0	0	0	#DIV/0!
Office Supplies	5510	0	0	0	0	0	0	0	0	#DIV/0!
Uniforms	5521	0	0	0	0	0	0	0	0	#DIV/0!
Fuel	5522	0	0	0	0	1,600	1,600	1,600	1,600	0.0%
Small Tools	5524	0	0	0	0	0	0	0	0	#DIV/0!
Operating Supplies	5529	0	0	18,521	140	7,500	7,500	5,000	5,000	-33.3%
Publications & Memberships	5540	0	0	1,106	0	0	0	500	500	#DIV/0!
Transfer to Reserves	5590	0	0	0	0	0	0	0	0	#DIV/0!
Operational Costs		88,332	133,621	174,196	195,003	109,882	109,882	139,390	139,390	26.9%
Vehicle	5641	0	0	0	10,916	0	0	0	0	#DIV/0!
Other Equipment	5649	0	0	7,261	0	0	0	0	0	#DIV/0!
Repayment to General Fund	5650	0	0	0	0	0	0	0	0	#DIV/0!
Capital Improvements	5655	0	0	36,170	130,304	0	0	0	0	#DIV/0!
Transfer to CIP	5695	0	0	0	43,390	725,000	725,000	873,500	828,580	20.5%
Administration Fee	5910	10,879	10,700	12,774	70,452	72,566	72,566	74,743	74,743	3.0%
Capital Outlays		10,879	10,700	56,205	255,061	797,566	797,566	948,243	903,323	18.9%
DIVISION TOTAL		109,877	152,770	291,402	505,831	963,584	963,584	1,145,972	1,159,100	18.9%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
STORMWATER FUND**

Operating Costs

.5310 Professional/Contractual \$100,000

Legal, consulting and Pinellas County fees related to the annual stormwater assessment; street sweeping contract; stormwater outfall clearing/cleaning; routine and emergency stormwater collection system repairs and maintenance.

.5312 Planning/Engineering \$20,000

The City has 175 separate drainage basins of various sizes.

.5313 NPDES Consulting \$10,000

Compliance for National Pollutant Discharge Elimination System (NPDES) permit.

.5320 Accounting & Auditing \$945

Stormwater Fund's portion of annual audit fee.

.5400 Travel & Training \$500

Training required under NPDES stormwater permit.

.5410 Telephone \$45

Nominal costs associated with one phone access for this division.

.5420 Postage \$500

Miscellaneous items that may require postage.

.5463 R&M Vehicles \$300

Funding for one (1) vehicle used for stormwater tasks.

.5482 Advertising \$0

Required public notices for the annual stormwater special assessment.

CITY OF ST. PETE BEACH
FISCAL YEAR 2015
STORMWATER FUND



**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CAPITAL IMPROVEMENT PLAN**

Introduction

The City Charter requires the City Manager to prepare and submit to the City Commission a Capital Improvement Plan (CIP) every year. The CIP shows all the projects scheduled for the next five years.

The Capital Improvement Plan (CIP) has been separated into two parts. The first part pertains to general fund type activities. The second part pertains to the Enterprise Funds. The funding sources for the CIP five year program are from designated funds which are restricted for certain purposes such as infrastructure, new capital facilities, etc. Descriptions of these funds are listed on the following page. The projects proposal sheets name the projects and give a description of the project, show if the expenditures are for acquisition, design engineering or construction. The page also shows the funding sources for each project and any increase operating costs associated with the project.

CIP Fiscal year 2015 to 2019

The adopted CIP for FY 2015 to 2019 includes projects totaling \$33,672,996 for general fund type activities and \$9,695,600 for enterprise fund projects for a total amount of \$43,368,596. Of this amount \$15,406,725 and \$2,282,000 are included in FY 2015 for general fund type activities and enterprise funds respectively. This document includes Expenditure/Project summary with offsetting funding sources.

The CIP is a five year planning document for significant capital projects. Projects are not included unless they have the full support of the City Commission and have an identified funding source. In order to ensure that sufficient funds will be available, the CIP process begins with the formulation of the detailed revenue, expenditure and working capital projections for all CIP projects for the five year period of the CIP. When sufficient funding is not available, the project is either deferred to a later year, deleted, or additional funding is identified. The latter may include a new revenue source or an increase in an existing revenue.

Projecting revenues, expenditures and working capital for a five-year period, developing a capital improvement program for the same period, and then developing an annual operating budget based, in part, on these two processes, form the components of a five-year financial plan that is updated annually. This financial planning process has transformed the orientation of both the staff and elected officials to having a multi-year rather than a one year focus.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CAPITAL IMPROVEMENT PLAN**

Capital Outlay

The Capital Project section which follows the CIP Revenue section lists all capital items which have been requested by departments for Fiscal Year 2015 and is sorted by year and department.

Funding Source Descriptions

Transportation Impact Fee – The Transportation Impact Fee is established as a Special Revenue Fund which accounts for the receipt and expenditure of the City's share of the County-wide Transportation Impact Fee Levied on new construction. The City collects the funds and remits 48% to the County, the City retaining 52%. Out of the City share 48% remains in the Special Revenue Fund and 4% is administration fee which is accounted for in the General Fund. These funds may only be used for new capital growth related to transportation facilities.

Local Option Sales Tax (Penny for Pinellas) – The Local Option Sales Tax is established as a Capital Project Fund which accounts for the receipt and expenditure of the City's portion of the Local Option Infrastructure Surtax (One cent sales tax) levied by Pinellas County. The City receives a portion of the proceeds based on an interlocal agreement between the City and the County. The proceeds can only be utilized for infrastructure projects and to purchase public safety vehicles with useful lives of at least five years.

Grants – Grants are sought to aide in the funding of projects. This is often used as a match for capital improvement projects. The project is only pursued if the grant is secured.

SRF Loans – This refers to the State Revolving Loan program. Monies received from this program are used toward wastewater projects.

Interfund Transfer – Revenues received from an interfund transfer are from the general fund each year. These funds are dedicated to items approved by the City Commission in the Capital Improvement Plan.

Donations – Contributions made by private citizens for a specific project.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CAPITAL IMPROVEMENT PLAN**

MAJOR PROJECT DESCRIPTIONS

Following is a description of the projects included in the FY15 Capital Improvement budget. Capital projects are defined as projects that have an estimated cost of \$25,000 or more or require more than one year for completion.

<u>Project</u>	<u>Amount</u>	<u>Description</u>
Fire Truck – mini pumper	\$80,000	Replacement vehicle. Second payment in 5 year lease – total cost \$400,000
Street Rehabilitation	\$600,000	Repairs to specific areas as outlined on detailed capital improvement worksheet.
Seawall Repairs	\$100,000	Repairs to specific areas as outlined on detailed capital improvement worksheet.
ADA Study & Costs	\$79,000	Project is to bring Gulf Way into compliance. This is phase 1 of 4.
Bayway Landscaping	\$243,000	Landscaping to coincide with FDOT pedestrian improvement projects & completion of Bayway Bridge.
Pass-A-Grille Way	\$7,324,807	Phase 1 of total reconstruction of Pass-A-Grille Way. In addition to paving, project includes undergrounding of utilities and replacement of wastewater and stormwater infrastructure.
Florida Department of Transportation Landscaping	\$60,000	Reimbursement agreement for city-wide rehabilitation of existing state road landscape projects.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2015
CAPITAL IMPROVEMENT PLAN**

Blind Pass Road	\$1,595,405	Narrowing road to 11ft. lanes, installing new curb and 6 ft. sidewalk on both sides as well as new drainage system
Egan Park	\$568,000	Stormwater improvements to Egan Park and replacement of netting at ball fields.
Playground Resurfacing	\$50,000	Resurfacing of McKenney Park.
Community Center Debt	\$445,000	Annual debt payment – loan thru 2018.
Community Center Docks	\$312,375	Installation of 12 transient docks at Community Center.
Police Building Renovation	\$3,000,000	Renovation of old police building to a new city hall.
City Hall Renovation	230,000	Engineering and design costs to convert current city hall into a library.
Bond Payment	\$719,138	20 year bond issue. Annual debt payment for Pass-A-Grille Way project and building renovations
Pump Station #3	\$912,000	Complete renovation of pump station #3. This project will span 2 fiscal years.
Crossovers	\$70,000	Replacement of 4 pipes that cross under Gulf Blvd. and collect water on the west side.
Force Main #3	\$575,000	Replacement of force main 3 which is in poor condition.
Wastewater Inflow & Infiltration	\$725,000	Inventory, cleaning and televising & development of a master plan for the wastewater system.

CAPITAL IMPROVEMENT PLAN
GENERAL FUND ACTIVITIES

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

General Fund Totals:

DEPARTMENT: All Departments

PROJECT COST SCHEDULE							
	Current FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design	475,351	1,401,988	70,000	70,000	70,000	70,000	1,681,988
Documents/permits	0	36,375	0	0	0	0	36,375
Land acquisition	0	0	0	0	0	0	0
Loan Payments	525,000	1,244,138	1,242,038	1,239,838	1,243,888	718,688	5,688,590
Construction	181,695	12,549,224	10,986,819	690,000	690,000	640,000	25,556,043
Alleys	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Capital Equipment	246,909	125,000	75,000	110,000	150,000	0	460,000
Other (Specify):	0	0	0	0	0	0	0
SUBTOTAL	1,478,955	15,406,725	12,423,857	2,159,838	2,203,888	1,478,688	33,672,996

FUNDING Requested							
General Fund	530,620	1,904,000	1,742,730	1,211,251	1,249,536	1,098,688	7,206,205
Penny for Pinellas	525,000	862,522	839,308	888,587	894,352	320,000	3,804,769
Due from Stormwater	100,000	828,580	350,000	0	0	0	1,178,580
Due from Wastewater	100,000	1,038,125	1,038,125	0	0	0	2,076,250
Due from Reclaimed	0	12,000	0	0	0	0	12,000
Grant Monies	30,195	2,928,580	2,385,000	60,000	60,000	60,000	5,493,580
Loans	0	6,631,306	5,368,694	0	0	0	12,000,000
Donations	0	0	700,000	0	0	0	700,000
CIP Reserves	43,140	1,201,612	0	0	0	0	1,201,612
TOTAL	1,328,955	15,406,725	12,423,857	2,159,838	2,203,888	1,478,688	33,672,996

FUNDING Available							
General Fund	1,825,000	1,904,000	1,825,000	1,825,000	1,825,000	1,825,000	
Penny for Pinellas	821,450	862,522	905,648	950,931	998,477	1,048,401	
Due from Stormwater	725,000	828,580					
Due from Wastewater	100,000	1,038,125					
Due from Reclaimed	62,000	12,000					
Grant Monies	30,195	2,928,580	2,385,000	60,000	0	0	
Loan	0	6,631,306	5,368,694				
Pinellas County	500,000	0	0	0	0	0	
Donations	0	0	700,000	0			
CIP Reserves	1,372,620	1,252,413	50,801	199,411	875,504	1,615,093	
TOTAL	5,436,265	15,457,526	11,235,143	3,035,342	3,698,981	4,488,494	

FUNDING Difference							
General Fund	1,294,380	0	82,270	613,749	575,464	726,312	
Penny for Pinellas	296,450	0	66,340	62,344	104,125	728,401	
Due from Stormwater	0	0	0	0	0	0	
Due from Wastewater	0	0	0	0	0	0	
Due from Reclaimed	0	0	0	0	0	0	
Grant Monies	0	0	0	0	60,000	60,000	
Loan	0	0					
Pinellas County	0	0	0	0	0	0	
CIP Reserves	1,329,480	50,801	50,801	199,411	875,504	1,615,093	
TOTAL	561,608	50,801	199,411	875,504	1,615,093	3,129,806	

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Fire Mini-Pumper

DEPARTMENT: Fire
DIVISION: Fire Suppression

PROJECT DESCRIPTION:
Replacement of Firetruck paid thru penny for pinellas monies

LOCATION:

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Loan Payments	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ 320,000
Construction							
Capital Equipment							\$ -
Other (Specify):							
SUBTOTAL	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ 320,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Penny for Pinellas	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000		\$ 320,000
General Fund							\$ -
CIP Reserves							
TOTAL	\$ 80,000	\$ -	\$ 320,000				

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: ADA Study & Costs

DEPARTMENT: Public Services
DIVISION: Streets

PROJECT DESCRIPTION:

ADA Compliance for Gulf Way

Project being phased in over a 4 year period.

LOCATION: citywide
LIFE EXPECTANCY OF PROJECT: 20 years for streets and 40 years for utilities
COST ESTIMATE METHOD (SOURCE): citywide level of service

PROJECT COST SCHEDULE							
	Current FY 2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design		\$ 29,000					\$ 29,000
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 200,000
Alleys							\$ -
Other (Specify):							
SUBTOTAL	\$ 50,000	\$ 79,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 229,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Revenue	50,000	\$ 79,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 229,000
Penny for Pinellas							\$ -
Reserves							
TOTAL	50,000	\$ 79,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 229,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Street Rehab

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

Ongoing rehabilitation of streets - projects to be determined based on need.

LOCATION: citywide

LIFE EXPECTANCY OF PROJECT: 20 years for streets and 40 years for utilities

COST ESTIMATE METHOD (SOURCE): citywide level of service

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
Alleys	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Other (Specify):							
SUBTOTAL	\$ 50,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000

OPERATING COSTS (Itemize)

	Current FY 2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	TOTAL FY15-19
TOTAL							

FUNDING SOURCES (Itemize)

	Current FY 2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	TOTAL FY15-19
General Revenue	50,000	\$ 280,000	\$ 285,692	\$ 236,413	\$ 230,648	\$ 280,000	\$ 1,312,753
Penny for Pinellas		\$ 245,147	\$ 314,308	\$ 363,587	\$ 369,352	\$ 320,000	\$ 1,612,394
Reserves		\$ 74,853					
TOTAL	50,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,925,147

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Seawall Repairs

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

Being a barrier island, the city owns a significant amount of seawalls. City staff inspects them annually and prioritizes based on approved funding.

LOCATION: Citywide

LIFE EXPECTANCY OF PROJECT: 25 years

COST ESTIMATE METHOD (SOURCE): FY2013 actual seawall bids

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design Legal/permits Land acquisition Land preparation	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000
Construction Capital Equipment Other (Specify):	\$ 154,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$ 425,000
SUBTOTAL	\$ 169,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

OPERATING COSTS (Itemize)

TOTAL							

FUNDING SOURCES (Itemize)

General Revenue	\$ 169,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Reserves		\$ 100,000					\$ 100,000
TOTAL	\$ 169,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Pass-A-Grille Way Reconstruction

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

Complete reconstruction of Pass-A-Grille Way from Maritana to 19th Ave. Proposed project will provide two traffic lanes, while installing new sidewalks and bike lanes to greatly enhance the intermodal transportation. City stormwater, wastewater, and reclaimed water improvements will need to be incorporated into the project and funded by the enterprise funds. We expect the County

LOCATION: Roadway between Maritana and 19th Avenue

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design	\$393,140	\$ 767,988					\$ 767,988
Legal/permits							
Land acquisition							
Land preparation							
Loan Payment							\$ -
Construction		\$ 6,556,819	\$ 6,556,819				\$ 13,113,638
Capital Equipment							
Other (Explain):							\$ -
SUBTOTAL	\$393,140	\$ 7,324,807	\$ 6,556,819	\$ -	\$ -	\$ -	\$ 13,881,626
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Loan		\$ 3,631,306	\$ 3,368,694				\$ 7,000,000
Due from Stormwater	\$100,000	\$ 350,000	\$ 350,000				\$700,000
Due from Wastewater	\$100,000	\$ 1,038,125	\$ 1,038,125				\$2,076,250
Reserves	43,140	\$ 155,376					\$ 155,376
General revenue	0	\$ 350,000					\$350,000
SWFWMD		\$ 1,800,000	\$ 1,800,000				\$ 3,600,000
TOTAL	243,140	\$ 7,324,807	\$ 6,556,819	\$ -	\$ -	\$ -	\$13,881,626

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: FDOT Landscaping

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

The city receives \$60,000 per year in landscape grants from FDOT to be used on SR 699 (Gulf Blvd and Blind Pass Road). The grant monies can not be used for lighting, electrical or irrigation costs, but these costs are reimbursable by the County under an Interlocal agreement.

LOCATION:

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Contractor pricing

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design	\$ 2,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Legal/permits							
Land acquisition							
Land preparation							
Construction	\$ 27,695	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000
Capital Equipment							
Contingency							
SUBTOTAL	\$ 30,195	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 300,000

OPERATING COSTS (Itemize)

TOTAL							

FUNDING SOURCES (Itemize)

FDOT Grant	\$ 30,195	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 300,000
							\$ -
TOTAL	\$ 30,195	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 300,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Bayway Landscaping

DEPARTMENT: Public Services
DIVISION: Streets

PROJECT DESCRIPTION:

FDOT grant has been approved. Landscaping to coincide with FDOT pedestrian improvement projects and the completion of the Bayway Bridge.

LOCATION:

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Contractor pricing

PROJECT COST SCHEDULE							
	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design							\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 243,000					\$ 243,000
Capital Equipment							
Contingency							
SUBTOTAL	\$ -	\$ 243,000	\$ -	\$ -	\$ -	\$ -	\$ 243,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
FDOT Grant	\$ 30,195	\$ 170,000					\$ 170,000
Reserves		\$ 73,000					\$ 73,000
TOTAL	\$ 30,195	\$ 243,000	\$ -	\$ -	\$ -	\$ -	\$ 243,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Blind Pass Road

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

Narrowing road to 11' lanes, installing new curb and six foot sidewalk on both sides, installing new stormwater drainage system. 71st Avenue from Blind Pass Road east to seawall - installing new outfall with upsized pipe capacity to meet future needs of surrounding stormwater basins.

LOCATION:

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design	\$36,620						\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$1,595,405					\$1,595,405
Capital Equipment							
Other (Explain):							\$ -
SUBTOTAL	\$36,620	\$1,595,405	\$ -	\$ -	\$ -	\$ -	\$1,595,405
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Due from Stormwater		\$ 312,500					\$ 312,500
Due from Wastewater							\$ -
Due from Reclaimed		\$ 12,000					\$ 12,000
General revenue	\$36,620	\$ 917,000					\$ 917,000
Reserves		\$ 41,405					
SWFWMD		\$ 312,500					\$ 312,500
TOTAL	\$36,620	\$1,595,405	\$ -	\$ -	\$ -	\$ -	\$1,595,405

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Gulf Way Sandwall
PROJECT #

DEPARTMENT: Public Services
DIVISION: Streets

PROJECT DESCRIPTION:
Remove remaining benches from seawall and install new benches; Add shell where needed.;Repaint the seawall; Add new landscaping in the curbed islands ;update irrigation system in the curbed islands.

LOCATION: Gulf Way from 1st to 21st Avenue
LIFE EXPECTANCY OF PROJECT: 20 years
COST ESTIMATE METHOD (SOURCE): Market prices

PROJECT COST SCHEDULE							
	Current FY 2013	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction			\$ 50,000				\$ 50,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$0	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund			\$ 50,000				\$ 50,000
TOTAL	\$0	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Upham Concession
PROJECT # Stand

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:
Replace deck

LOCATION: 6850 Beach Plaza
LIFE EXPECTANCY OF PROJECT: 10 years
COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2013	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction			\$ 90,000				\$ 90,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$0	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund			\$ 90,000				\$ 90,000
TOTAL	\$0	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Jetty
PROJECT #

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:
Repair to the Jetty platform and sidewalk as outlined in the 2012 inspection report

LOCATION: West of First Avenue

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Inspection Report

PROJECT COST SCHEDULE							
	Current FY 2013	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction			\$ 125,000				\$ 125,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$0	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund			\$ 125,000				\$ 125,000
TOTAL	\$0	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Egan Park
PROJECT #

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:

Complete design engineering and obtain permits for Egan Park improvements including adding additional parking, and stormwater improvements. Completing the design engineering should aid in securing both park and stormwater grant monies to offset construction costs.
Costs in 2016 reflect monies set aside for boat ramp.

LOCATION: 9101 Blind Pass Rd.
LIFE EXPECTANCY OF PROJECT: 15 years
COST ESTIMATE METHOD (SOURCE): Vendors

PROJECT COST SCHEDULE							
	Current FY 2013	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design	28,091	\$ 25,000					\$ 25,000
Legal/permits		\$ 18,000					\$ 18,000
Land acquisition							
Land preparation							
Construction		\$ 450,000	\$ 250,000				\$ 700,000
Capital Equipment	\$196,909	\$ 75,000					\$ 75,000
Other (Specify):							
SUBTOTAL	\$225,000	\$ 568,000	\$ 250,000	\$ -			\$ 818,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund	\$225,000	\$ 198,000	\$ 250,000				\$ 448,000
Reserves		\$ 37,840					\$ 37,840
Grants - SWFWMD		\$ 166,080					\$ 166,080
Stormwater		\$ 166,080					\$ 166,080
TOTAL	\$225,000	\$ 568,000	\$ 250,000	\$ -			\$ 818,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Playground Equipment Replacement

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:

FY2017 Replace playground Equipment at Vina Del Mar Park
FY2018 Replace playground Equipment at McKenney Park

LOCATION: Vina Del Mar and McKenney

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Current Market Pricing

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment				\$ 110,000	\$ 150,000		\$ 260,000
Other (Specify):							
SUBTOTAL	\$ -	\$ -	\$ -	\$ 110,000	\$ 150,000	\$ -	\$ 260,000

OPERATING COSTS (Itemize)

City Commission							
City Clerk							
City Manager							
Community Development							
Finance							
TOTAL	\$ -						

FUNDING SOURCES (Itemize)

General Fund				\$ 110,000	\$ 150,000		\$ 260,000
Penny for Pinellas							
TOTAL	\$ -	\$ -	\$ -	\$ 110,000	\$ 150,000	\$ -	\$ 260,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Playground Resurfacing

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:

Due to old age and condition two playground surfaces have deteriorated over the years and must be replaced. We plan to minimize surface area and switch to a less expensive, and more durable, poured in place Child Safe Product. Lazarillo completed in 2014 and McKenney is scheduled for 2015.

LOCATION: Various

LIFE EXPECTANCY OF PROJECT: 15 years

COST ESTIMATE METHOD (SOURCE): Vendor

PROJECT COST SCHEDULE

	Current FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment	\$50,000	\$ 50,000					\$ 50,000
Other (Specify):							
SUBTOTAL	\$50,000	\$ 50,000					\$ 50,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund	\$50,000	\$ 50,000					\$ 50,000
TOTAL	\$50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Hurley Field Renovation
PROJECT #

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION: Renovate Hurley Park Baseball field.

Irrigation: \$30,000
Sod: \$6,000
Playground: \$25,000
Scoreboard: \$6,000
Fencing: \$12,000
Concession Stand \$21,000

LOCATION: Hurley Park (1501 Gulf Way)

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE): Similar Projects

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction			\$ 25,000				\$ 25,000
Capital Equipment			\$ 75,000				\$ 75,000
Other (Specify):							
SUBTOTAL		\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Revenue			\$ 75,000				\$ 75,000
FRDAP Grant			\$ 25,000				\$ 25,000
TOTAL		\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Bond Issue

DEPARTMENT: Public Services
DIVISION: Streets

PROJECT DESCRIPTION: Annual Debt Payment for Pass-A-Grille Way road project
Loan Payments thru 2029
(20 year note payment)

LOCATION: 7701 Boca Ciega Drive

LIFE EXPECTANCY OF PROJECT: 40+ years

COST ESTIMATE METHOD (SOURCE): Actual construction costs and debt

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment							
Loan Payment		\$719,138	\$717,038	\$714,838	\$718,888	\$718,688	\$3,588,590
SUBTOTAL	\$0	\$719,138	\$717,038	\$714,838	\$718,888	\$718,688	\$3,588,590

OPERATING COSTS (Itemize)							
TOTAL Expenses (Net)							

FUNDING SOURCES (Itemize)							
Penny for Pinellas	\$445,000		\$717,038	\$714,838	\$718,888	\$718,688	\$2,869,452
CIP Reserve		\$719,138					\$719,138
Grants							
Loan							
TOTAL	\$445,000	\$719,138	\$717,038	\$714,838	\$718,888	\$718,688	\$3,588,590

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Community Center

DEPARTMENT: Recreation

DIVISION:

PROJECT DESCRIPTION: Annual Debt Payment for Community Center Complex
Loan Payments thru 2018

LOCATION: 7701 Boca Ciega Drive

LIFE EXPECTANCY OF PROJECT: 40+ years

COST ESTIMATE METHOD (SOURCE): Actual construction costs and debt

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment							
Loan Payments	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000		\$1,780,000
SUBTOTAL	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$0	\$1,780,000
OPERATING COSTS (Itemize)							
TOTAL Expenses (Net)							
FUNDING SOURCES (Itemize)							
Penny for Pinellas	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000		\$1,780,000
CIP Reserve							
Grants							
Loan							
TOTAL	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$0	\$1,780,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Community Ctr. Dock

DEPARTMENT: Recreation
DIVISION:

PROJECT DESCRIPTION:
The City has been awarded a \$220,000 Boating Infrastructure Grant for 10 slip transient dock located at the community center. Permitting has been completed and the city can now enter into the design phase.

LOCATION: 7701 Boca Ciega Drive

LIFE EXPECTANCY OF PROJECT: 40+ years

COST ESTIMATE METHOD (SOURCE): Actual construction costs and debt

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits		\$18,375					\$18,375
Land acquisition							
Land preparation							
Construction		\$294,000					\$294,000
Capital Equipment							\$0
SUBTOTAL	\$0	\$312,375	\$0	\$0	\$0	\$0	\$312,375

OPERATING COSTS (Itemize)							
TOTAL Expenses (Net)							

FUNDING SOURCES (Itemize)							
Penny for Pinellas	\$445,000	\$92,375					\$92,375
CIP Reserve							
Grants		\$220,000					\$220,000
Loan							
TOTAL	\$445,000	\$312,375	\$0	\$0	\$0	\$0	\$312,375

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: City Hall Renovation

DEPARTMENT: City Manager
DIVISION:

PROJECT DESCRIPTION:

Renovation of police station building to City Hall

LOCATION:

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2013	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design		\$ 280,000					\$ 280,000
Legal/permits							\$ -
Land acquisition							
Land preparation							
Construction		\$ 2,720,000					\$ 2,720,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$0	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
OPERATING COSTS (Itemize)							
TOTAL				\$ -			\$ -

FUNDING SOURCES (Itemize)							
Library Reserve							\$ -
Loan		\$ 3,000,000					\$ 3,000,000
Donations							\$ -
Grants							\$ -
General Revenue							\$ -
TOTAL	\$0	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Library Expansion

DEPARTMENT: Administrative Services
DIVISION: Library

PROJECT DESCRIPTION:

The city received a \$200,000 grant for a comprehensive expansion and renovation of the Library facility and adjacent parking area. A preliminary project concept has been developed with the assistance of an architect working pro bono. To implement this plan abutting property will need to be acquired.

LOCATION: 365 73rd Avenue

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2013	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design		\$ 230,000					\$ 230,000
Legal/permits							\$ -
Land acquisition							\$ -
Land preparation							\$ -
Construction			\$ 3,200,000				\$ 3,200,000
Capital Equipment							\$ -
Other (Specify):							\$ -
SUBTOTAL	\$0	\$ 230,000	\$ 3,200,000	\$ -	\$ -	\$ -	\$ 3,430,000
OPERATING COSTS (Itemize)							
TOTAL				\$ -			\$ -

FUNDING SOURCES (Itemize)							
	Current FY 2013	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
Library Reserve							\$ -
Donations			\$ 700,000				\$ 700,000
Grants		\$ 200,000	\$ 500,000				\$ 700,000
Loan			\$ 2,000,000				\$ 2,000,000
General Revenue		\$ 30,000					\$ 30,000
TOTAL	\$0	\$ 230,000	\$ 3,200,000	\$ -	\$ -	\$ -	\$ 3,430,000



CAPITAL IMPROVEMENT PLAN
ENTERPRISE FUND ACTIVITIES

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

Wastewater Summary

DEPARTMENT: Public Services
DIVISION: Wastewater

PROJECT DESCRIPTION:

LOCATION:

LIFE EXPECTANCY:

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE

	Current FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design	\$ 76,000	\$ 406,500	\$ -	\$ -	\$ -	\$ -	\$ 406,500
Loan Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 581,500	\$ 1,642,000	\$ 1,663,600	\$ 850,000	\$ 850,000	\$ 850,000	\$ 5,855,600
Capital Equipment	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000
Other (Specify):	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500
SUBTOTAL	\$ 657,500	\$ 2,282,000	\$ 1,663,600	\$ 850,000	\$ 850,000	\$ 850,000	\$ 6,495,600
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Wastewater Fund	\$ 76,000	\$ 725,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 4,125,000
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater Reserves	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Loan	\$ -	\$ 1,487,000	\$ 813,600	\$ -	\$ -	\$ -	\$ 2,300,600
TOTAL	\$ 76,000	\$ 2,282,000	\$ 1,663,600	\$ 850,000	\$ 850,000	\$ 850,000	\$ 6,495,600

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Pump Station #3

DEPARTMENT: Public Services

DIVISION: Wastewater

PROJECT DESCRIPTION:

Pump station 3 is in poor condition. It is a priority to renovate it before a failure occurs and emergency repairs are needed. The bulk of the work will be completed in FY15 but the project will still be under construction in FY16. This project is mandated under a FDEP Consent Order.

LOCATION: Pump Station 3

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design		\$ 210,000					\$ 210,000
Legal/permits							\$ -
Land acquisition							
Construction		\$ 482,000	\$ 813,600				\$ 1,295,600
Capital Equipment		\$ 220,000					\$ 220,000
Other (Specify):							
SUBTOTAL	\$0	\$ 912,000	\$ 813,600	\$ -	\$ -	\$ -	\$ 1,725,600

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Wastewater Fund							\$0
SRF loan		\$ 912,000	\$ 813,600				\$ 1,725,600
TOTAL	\$0	\$ 912,000	\$ 813,600	\$ -	\$ -	\$ -	\$ 1,725,600

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Lift Station R & R

DEPARTMENT: Public Services

DIVISION: Wastewater

PROJECT DESCRIPTION:

LOCATION: citywide

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design Legal/permits	\$ 76,000						
Land acquisition							
Construction	\$ 481,500		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Capital Equipment							
Other (Specify):	\$ -						
SUBTOTAL	\$ 557,500	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000

OPERATING COSTS (Itemize)

	Current FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
TOTAL							

FUNDING SOURCES (Itemize)

	Current FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
Wastewater Fund	\$ 76,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Grants							
SRF Loan							
TOTAL	\$ 76,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Sewer I & I Repairs

DEPARTMENT: Public Services

DIVISION: Wastewater

PROJECT DESCRIPTION:

The city is focused on pump/lift station renovation since it is important that the wastewater can be pumped. Once lift stations repairs/renovations are complete, the focus will turn to reducing I & I. in order to do this efficiently and effectively the entire system must be inventoried and a Master Plan put in place to assist in prioritizing areas in most need.

LOCATION: Citywide

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE): Staff Review/Current Market Pricing

PROJECT COST SCHEDULE

	Current FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design		\$ 111,500					\$ 111,500
Legal/permits							
Land acquisition							
Construction	\$ 100,000	\$ 600,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,600,000
Capital Equipment							
Other (Specify):		\$ 13,500					\$ 13,500
SUBTOTAL	\$ 100,000	\$ 725,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,725,000

OPERATING COSTS (Itemize)

	Current FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
TOTAL							

FUNDING SOURCES (Itemize)

	Current FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
Wastewater Fund		\$ 725,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,725,000
SRF Loan							
TOTAL	\$ -	\$ 725,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,725,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Crossovers

DEPARTMENT: Public Services
DIVISION: Wastewater

PROJECT DESCRIPTION:

The City has 4 pipes that cross under Gulf Blvd and collect the wastewater on the west side. These pipes are old and in poor condition. A failure would result in significant sewer backups to the hotels.

LOCATION: Pump Station 3 to MU-256

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design		\$ 10,000					\$ 10,000
Legal/permits							\$ -
Land acquisition							
Construction		\$ 60,000					\$ 60,000
Capital Equipment							\$ -
Other (Specify):							
SUBTOTAL	\$0	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Wastewater Fund							
SRF loan							
Reserves		\$ 70,000					\$ 70,000
TOTAL	\$0	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Force Main #3

DEPARTMENT: Public Services
DIVISION: Wastewater

PROJECT DESCRIPTION:

Force Main 3 is old and in poor condition. It runs through the Don Cesar property. It is a priority to replace it before a failure occurs and emergency repairs are needed. This project is mandated under an FDEP Consent Order. Estimate assumes a 12inch HDPE directional bore to replace the existing force main.

LOCATION: Pump Station 3 to MU-256

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design		\$ 75,000					\$ 75,000
Legal/permits							\$ -
Land acquisition							
Construction		\$ 500,000					\$ 500,000
Capital Equipment							\$ -
Other (Specify):							
SUBTOTAL	\$0	\$ 575,000	\$ -	\$ -	\$ -	\$ -	\$ 575,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Wastewater Fund							
SRF loan		\$ 575,000					\$ 575,000
TOTAL	\$0	\$ 575,000	\$ -	\$ -	\$ -	\$ -	\$ 575,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE:
Reclaimed Improvements

DEPARTMENT: Public Services
DIVISION: Reclaimed

PROJECT DESCRIPTION:

Replace reclaimed water connections and pipes when needed in conjunction with street projects.

 Last debt service payment is in December 2014, which will free up an additional \$100,000 per year to put toward needed CIPs.

LOCATION:

LIFE EXPECTANCY:

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current 2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction	\$ 38,000	\$ -	\$ 200,000	\$ 200,000	\$200,000	\$ 200,000	\$ 800,000
Capital Equipment							
Transfer to CIP	\$ 62,000						
SUBTOTAL	\$ 100,000	\$ -	\$ 200,000	\$ 200,000	\$200,000	\$ 200,000	\$ 800,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Reclaimed	\$ 48,700	\$ -	\$ 200,000	\$ 200,000	\$200,000	\$ 200,000	\$ 800,000
SRF Loan							
TOTAL	\$ 48,700	\$ -	\$ 200,000	\$ 200,000	\$200,000	\$ 200,000	\$ 800,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019**

PROJECT TITLE: Stormwater Improvements

DEPARTMENT: Public Services
DIVISION: Stormwater

PROJECT DESCRIPTION:

Stormwater Master Plan was updated in 2012. This includes a list of CIPs. Projects will be prioritized in conjunction with needed street, park, wastewater and reclaimed water improvements.

With a dedicated stormwater revenue the city expects to be able to leverage this funding and obtain 50/50 grants from SWFWMD for stormwater related projects.

LOCATION: citywide

LIFE EXPECTANCY OF PROJECT: 50 years

COST ESTIMATE METHOD (SOURCE): Staff Review/Current Market Pricing

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY2017	FY2018	FY2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction	\$0		\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,400,000
Capital Equipment							
Transfer to CIP	\$725,000						
SUBTOTAL	\$725,000	\$ -	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,400,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Stormwater Funds	\$725,000		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,200,000
SWFWMD Grants			\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,200,000
TOTAL	\$725,000	\$ -	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,400,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 32
(6 vehicles not being replaced)

DEPARTMENT: General Fund Summary

COST SCHEDULE										
Department:	Total # of Vehicles	# of Take Home Cars	Replace. Year	FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
City Manager	1	0	Var.	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 3,000	\$ 21,000
Community Develop	2	1	Var.	\$ -	\$ -	\$ -	\$ 15,000	\$ 16,500	\$ 3,000	\$ 34,500
Parking Enforcement	2	0	Var.	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 10,500	\$ 40,500
Fire	11	2	Var.	\$ 80,000	\$ 105,000	\$ 105,000	\$ 135,000	\$ 115,000	\$ 80,000	\$ 540,000
Public Svce - Bldgs	2	0	Var.	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 12,000	\$ 72,000
Public Svce - Streets	7	0	Var.	\$ -	\$ 35,000	\$ 45,000	\$ 29,000	\$ 11,500	\$ 25,500	\$ 146,000
Public Svce - Parks	5	0	Var.	\$ -	\$ 35,000	\$ 35,000	\$ 20,000	\$ 20,000	\$ 29,500	\$ 139,500
Public Svce - Recrea	2	0	Var.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	32	3		\$ 80,000	\$ 190,000	\$ 215,000	\$ 214,000	\$ 211,000	\$ 163,500	\$ 993,500

FUNDING SOURCES (Itemize)										
Penny for Pinellas				\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 400,000
General Fund				\$ 80,000	\$ 110,000	\$ 135,000	\$ 134,000	\$ 131,000	\$ 83,500	\$ 593,500
County EMS				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL				\$ 80,000	\$ 190,000	\$ 215,000	\$ 214,000	\$ 211,000	\$ 163,500	\$ 993,500

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 2
(1 vehicle not being replaced)

DEPARTMENT: City Manager
DIVISION:

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2014	FY2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
200/4336 129/4872	2011 Ford Fusion 2007 Ford Escape (Trans from CDD)	Pool Car	34,217 81,600	2018 No Replac	\$ - \$ -				\$ 18,000	\$ 3,000	\$ 21,000 \$ -
SUBTOTAL					\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 3,000	\$ 21,000

FUNDING SOURCES (Itemize)											
	General Fund				\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 3,000	\$ 21,000
TOTAL					\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 3,000	\$ 21,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 2

DEPARTMENT: Community Develop
DIVISION: Building Services

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
141/7953	2007 Ford Explorer	Bldg. Official	49,794	2017	\$ -			\$15,000	\$ 1,500	\$ 1,500	\$ 30,000
142/8415	2008 Ranger Pickup	Building Insp	22,509	2018	\$ -				\$15,000	\$ 1,500	\$ 16,500
SUBTOTAL					\$ -	\$ -	\$ -	\$15,000	\$16,500	\$ 3,000	\$ 46,500

FUNDING SOURCES (Itemize)											
	Penny for Pinellas General Fund				\$ -	\$ -	\$ -		\$ -		\$ -
					\$ -	\$ -	\$ -	\$15,000	\$16,500	\$ 3,000	\$ 34,500
TOTAL					\$ -	\$ -	\$ -	\$15,000	\$16,500	\$ 3,000	\$ 34,500

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 3

DEPARTMENT: Finance
DIVISION: Parking Enforcement

COST SCHEDULE

Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2014	FY2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
1383	2010 Gem Electric	Parking		To Rec	\$ -						\$ -
102/8374	2005 Ford Ranger	Parking	71,483	2015	\$ -	\$ 15,000				\$ 6,000	\$ 21,000
140/8062	2004 Ranger Pickup	Parking	51,849	2016	\$ -		\$ 15,000			\$ 4,500	\$ 19,500
	SUBTOTAL				\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 10,500	\$ 40,500

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -		\$ -			\$ -
	General Fund				\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 10,500	\$ 40,500
	TOTAL				\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 10,500	\$ 40,500

**CITY OF ST. PETE BEACH
EQUIPMENT REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 11
(2 vehicles not being replaced)

DEPARTMENT: Fire
DIVISION:

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2014	FY2015	FY2016	FY 2017	FY 2018	FY2019	TOTAL FY15-2019
SB400/6995	2013 Ford Explorer	Fire Marshall	6,498	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
SB401/9952	2001 Ford Expedition	Inspector	46,691	no replac	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SB100/4556	2013 Ford Explorer	Fire Chief	19,720	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
E23/570	1996 Pierce Engine	Station # 22	54,445	2024	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -
S22/	2013 Squad	Station # 22	New	2028		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
R23/8125	2012 Ford Rescue	New Rescue	5,837	2023							
R23/7866	2001 Rescue Vehicle	Station # 23	48,062	no replac		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T23/7571	2012 E-1 Ladder	Station # 23	5,844	2032	\$ -						\$ -
E22/6359	2006 Pierce Engine	Station # 22	45,545	2021							\$ -
U23/3257	2005 Chevy Suburban	District Chief	22,589	2015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
U22/8224	2000 Ford 250 P/U	Station # 22	20,620	2018				\$ 30,000	\$ 10,000	\$ 5,000	\$ 45,000
SUBTOTAL					\$ 80,000	\$ 105,000	\$ 105,000	\$ 135,000	\$ 115,000	\$ 80,000	\$ 220,000

* Originally slated for no replacement

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000		\$ 320,000
	General Fund				\$ 25,000	\$ 25,000	\$ 25,000	\$ 55,000	\$ 35,000	\$ 80,000	\$ 220,000
	County EMS										
TOTAL					\$ 80,000	\$ 105,000	\$ 105,000	\$ 135,000	\$ 115,000	\$ 80,000	\$ 540,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 2

DEPARTMENT: Public Services
DIVISION: Building Maintenance

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2014	FY2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
141/8184	2008 Ford F-250	Building Maint.	27,511	2018	\$ -				\$30,000	\$ 3,000	\$ 33,000
171/2984	2004 Chevy Silverado	Building Maint.	45,678	2016	\$ -		\$30,000			\$ 9,000	\$ 39,000
SUBTOTAL					\$ -	\$ -	\$30,000	\$ -	\$30,000	\$12,000	\$ 72,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -		\$ -			\$ -
	General Fund				\$ -	\$ -	\$30,000	\$ -	\$30,000	\$12,000	\$ 72,000
TOTAL					\$ -	\$ -	\$30,000	\$ -	\$30,000	\$12,000	\$ 72,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 7

DEPARTMENT: Public Services
DIVISION: Streets

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2014	FY2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
139/2767	2001 Ford F750 Dump	Streets	13,402	2017	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 7,500	\$ 7,500	\$ 90,000
132/4976	2004 Ford 350 Utility	Streets	44,340	2016	\$ -	\$ 20,000	\$ 20,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 52,000
BC/2412	2010 Beach Cleaner	Streets	n/a	2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
131/6069	2005 Ford F-150 PU	Streets	67,906	2015	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 14,000	\$ 49,000
138/2698	2008 John Deere Loader	Streets	n/a	2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
144/5113	2011 Bucket Truck	Streets	6,064	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0585	2010 John Deere Tractor	Streets	n/a	2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL					\$ -	\$ 80,000	\$ 45,000	\$ 29,000	\$ 11,500	\$ 25,500	\$191,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	General Fund				\$ -	\$ 80,000	\$ 45,000	\$ 29,000	\$ 11,500	\$ 25,500	\$191,000
TOTAL					\$ -	\$ 80,000	\$ 45,000	\$ 29,000			\$191,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 5

DEPARTMENT: Public Services
DIVISION: Parks

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2014	FY2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
175/8185	2009 Ford - F350 PU	Parks	31,314	2018	\$ -			\$20,000	\$20,000	\$ 5,000	\$ 45,000
178/8969	2003 Silverado 2500HD	Parks	77,978	2015	\$ -	\$35,000				\$14,000	\$ 49,000
Cart/3137	2011 Gator Utility Veh	Parks	1,360	2022	\$ -						\$ -
Tract/1425	1999 John Deere Tractor	Parks	776	2016	\$ -		\$35,000			\$10,500	\$ 45,500
177/2100	2009 Ford 350 Utility	Parks	14,680	2024	-						\$ -
SUBTOTAL					\$ -	\$35,000	\$35,000	\$20,000	\$20,000	\$29,500	\$ 139,500

FUNDING SOURCES (Itemize)											
	Penny for Pinellas General Fund				\$ -	\$ -	\$ -	\$ -			\$ -
					\$ -	\$35,000	\$35,000	\$20,000	\$20,000	\$29,500	\$ 139,500
TOTAL					\$ -	\$35,000	\$35,000	\$20,000	\$20,000	\$29,500	\$ 139,500

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 2
(2 vehicles not being replaced)

DEPARTMENT: Public Services
DIVISION: Recreation

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2014	FY2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
184/9891	1999 Chevy Van	Recreation	46,744	no replac	\$ -						
185/623	2001 Chevy Suburban	Recreation	50,295	no replac							\$ -
SUBTOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	General Fund				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 3

DEPARTMENT: Public Services
DIVISION: Wastewater

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY14	FY2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
160/6422	2012 Ford F-250 PU	Staff	18,071	2022	\$ -						\$ -
166/6493	2005 Ford Sewer Cleaner	Staff	9,151	2016	\$ -		\$ 275,000				\$ 275,000
145/5807	2006 Ford E - 350	Staff	12,465	2016	\$ -		\$ 50,000				\$ 50,000
SUBTOTAL					\$ -	\$ -	\$ 325,000	\$ -	\$ -	\$ -	\$ 325,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -	\$ -	\$ -			\$ -
	Wastewater Fund				\$ -	\$ -	\$ 325,000	\$ -	\$ -	\$ -	\$ 325,000
	Wastewater Vehicle Reserves										
TOTAL					\$ -	\$ -	\$ 325,000	\$ -	\$ -	\$ -	\$ 325,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 1

DEPARTMENT: Public Services
DIVISION: Reclaimed Water

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY 2014	FY2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
180/7267	2002 Ford Ranger	Staff	87,119	2015		\$25,000					\$ 25,000
SUBTOTAL					\$ -	\$25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

FUNDING SOURCES (Itemize)											
					FY 2014	FY2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL
	Reclaimed Fund				\$ -	\$25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
	Reclaimed Reserve										\$ -
TOTAL					\$ -	\$25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2015 - FY2019**

TOTAL NUMBER OF VEHICLES: 1

DEPARTMENT: Public Services
DIVISION: Stormwater

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-2019
162/9674	F-350 Utility Truck	Staff	3,860	2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES (Itemize)											
	Stormwater Fund				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GLOSSARY

Glossary

Accrual Basis - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax - A tax levied on the assessed value of real property. This tax is also known as property tax.

Amortization - (1) Gradual reduction, redemption or liquidation of the balance of an account according to a specified schedule of times and amounts. (2) Provision for the extinguishment of a debt by means of a Debt Service Fund.

Appropriation - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose. An appropriation is usually limited in amount and as to the time when it may be expended.

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes.

Available Fund Balance - This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget - A budget in which planned funds available equal planned expenditures.

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Improvement Budget - A budget including those approved capital improvement projects contained in the five-year Capital Improvement Program.

Capital Improvement Project - A project involving the construction, purchase or renovation of land, buildings, streets, or other physical structures resulting in a fixed

asset or an improvement to a fixed asset with a life expectancy of at least five years which has a one-time acquisition cost of \$25,000 or more.

Capital Improvement Element - That portion of the Capital Improvements Plan which is necessary to meet the requirements of the Growth Management Act.

Capital Improvement Program - A comprehensive long-range schedule of approved capital improvements indicating priority in terms of need and ability to finance.

Capital Expenditure - The purchase, acquisition or construction of any item having a unit cost of \$2,500 or more with a useful life of at least one year. Typical capital outlay includes vehicles, computers, equipment, facilities, etc.

Consumer Price Index - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of cost of living and economic inflation.

Debt Limit - The maximum amount of gross or net debt which is legally permitted.

Debt Service - The payment of principal and interest on borrowed funds, such as bonds.

Department - An organizational unit responsible for carrying out a major governmental function, such as Fire or Public Services.

Encumbrance - An amount of money committed for the payment of goods and services not yet received or paid for.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. For the City this ranges from October 1 through September 30.

Fixed Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Full Faith and Credit - A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full faith and credit bonds.

Full-Time Position - A position which qualifies for full City benefits, required to work 40 hours per week. Also included are full-time fire personnel working 56 hours per week.

Fund - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose.

Fund Balance - Unspent funds that can be included as a funding source in the following year's budget.

Fund Type - In governmental accounting, all funds are classified into eight generic fund types; General; Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

GAAP - Generally accepted accounting principles as propagated by the Governmental Accounting Standards Board.

General Fund - A fund containing revenues such as property taxes not designated by law for a special purpose. Some of the departments that are part of the General Fund include City Manager's Office, Fire and Public Services.

General Obligation Bonds - Bonds for payment of which the full faith and credit of the issuing government are pledged.

Goal - A long-range desirable results attained by achieving objectives designed to implement a strategy.

Grants - Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.

Homestead Exemption - Pursuant to the Florida State Constitution, the first \$50,000 of assessed value of a home which the owner occupies as a principal residence is exempt from the property tax.

Impact Fee - A charge to a developer for infrastructure improvements that must be provided by the local government to serve the new development.

Interfund Transfer - Payment from one fund to another fund primarily for services provided.

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlement, shared revenues or payments in lieu of taxes.

Line Item - A specific item or group of similar items defined in a unique account in the financial records. Revenue and expenditures are anticipated and appropriated at this

level. This is the lowest level of detail at which justification is reviewed and decisions are made.

Millage - The tax rate on real property based on \$1 per \$1,000 of assessed property value.

Objective - Something to be accomplished that is described in specific, well-defined, and measurable terms.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled. The use of an annual operating budget is required by law.

Operating Costs - Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution.

Part-Time Position - Part-time employees work less than forty hours per week and are not entitled to full-time employee benefits.

People Cost - Refers to all costs directly associated with employees, including salaries and fringe benefits.

Performance Measures - Specific quantitative and qualitative measures of work performed toward meeting an objective of the department.

Program - A distinct function of city government provided to the public or a function providing support to the direct services of other departments.

Property Tax - A tax levied on the assessed value of real property. This tax is also known as ad valorem tax.

Reclassification - The moving of an existing position from one personnel classification (title) to another based on study by the Human Resources Administrator that the person is performing the duties of a classification other than that in which the employee is currently placed.

Reserve - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriated for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution - A special or temporary order of a legislative body; and order of a legislative body requiring less legal formality than an ordinance or statute.

Revenues - An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in internal service funds.

Rolled-Back Rate - Under Florida law, as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

Special Assessment - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund - A type of fund used to account for the proceeds of a specific revenue source that are legally restricted to expenditures for specified purposes.

Taxable Value - The assessed value of property minus the homestead exemption and any other exemptions which may be applicable.

Temporary Position - A temporary position is filled for a specified period of time, is not permanent in nature, and does not qualify for regular City benefits.

TRIM - Truth in millage.

Trust and Agency Fund - A type of fund used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other government and/or other funds.

Trust Funds - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other government and/or other funds.

User Charges - The payment of a fee for direct receipt of a public service by the party benefitting from the service.

Utility Tax - A tax levied by the City on the customers of various utilities such as electricity, telephone, gas and water.



City of St. Pete Beach
Classification & Compensation Plan
October 1, 2014 through September 30, 2015
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>
101	Annual	\$ 17,815.20	\$ 26,954.72	<i>No positions in this classification</i>	
	Hourly	\$ 8.565	\$ 12.959		
102	Annual	\$ 18,705.44	\$ 28,296.32	<i>No positions in this classification</i>	
	Hourly	\$ 8.993	\$ 13.604		
103	Annual	\$ 19,641.44	\$ 29,714.88	<i>No positions in this classification</i>	
	Hourly	\$ 9.443	\$ 14.286		
104	Annual	\$ 20,623.20	\$ 31,185.44	Recreation Aide I	CWA
	Hourly	\$ 9.915	\$ 14.993	Library Page	CWA
105	Annual	\$ 21,654.88	\$ 32,755.84	Recreation Aide II	CWA
	Hourly	\$ 10.411	\$ 15.748		
106	Annual	\$ 22,736.48	\$ 34,401.12	<i>No positions in this classification</i>	
	Hourly	\$ 10.931	\$ 16.539		
107	Annual	\$ 23,874.24	\$ 36,125.44	Library Assistant I	CWA
	Hourly	\$ 11.478	\$ 17.368	Receptionist/Office Assistant Recreation Assistant	CWA CWA
108	Annual	\$ 25,068.16	\$ 37,924.64	Parking Enforcement Officer	CWA
	Hourly	\$ 12.052	\$ 18.233	Seasonal Lifeguards	CWA
109	Annual	\$ 26,322.40	\$ 39,821.60	Public Properties Maintenance Worker I	CWA
	Hourly	\$ 12.655	\$ 19.145	Utilities Maintenance Worker I Community Service Officer Secretary	CWA CWA CWA
110	Annual	\$ 27,639.04	\$ 41,799.68	Library Assistant II	CWA
	Hourly	\$ 13.288	\$ 20.096		

City of St. Pete Beach
Classification & Compensation Plan
October 1, 2014 through September 30, 2015
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>	
111	Annual	\$ 29,020.16	\$ 43,902.56	Public Properties Maintenance Worker II	CWA	
	Hourly	\$ 13.952	\$ 21.107			
112	Annual	\$ 30,469.92	\$ 46,080.32	Utilities Maintenance Worker II	CWA	
	Hourly	\$ 14.649	\$ 22.154	Recording Secretary	CWA	
113	Annual	\$ 31,994.56	\$ 48,384.96	Public Properties Maintenance Worker III	CWA	
	Hourly	\$ 15.382	\$ 23.262	Meter Maintenance Supervisor	CWA	
114	Annual	\$ 33,594.08	\$ 50,816.48	Finance Technician I	CWA	
	Hourly	\$ 16.151	\$ 24.431	Recreation Leader II	CWA	
				Telecommunication Officer	FOP	
				Utilities Maintenance Worker III	CWA	
115	Annual	\$ 35,274.72	\$ 53,349.92	Finance Technician II	CWA	
	Hourly	\$ 16.959	\$ 25.649	Records Supervisor	CWA	
				Code Enforcement Administrator	CWA	
116	Annual	\$ 37,036.48	\$ 56,010.24	Public Properties Crew Chief	CWA	
	Hourly	\$ 17.806	\$ 26.928			
117	Annual	\$ 38,889.76	\$ 58,824.48	Utilities Maintenance Crew Chief	CWA	
	Hourly	\$ 18.697	\$ 28.281			
118	Annual	\$ 40,834.56	\$ 61,761.44	Administrative Services Assistant	MAPS	
	Bi-Weekly	\$ 1,570.56	\$ 2,375.44	Librarian	MAPS	
	Hourly	\$	19.632	\$ 29.693	Recreation Program Coordinator	MAPS
					Aquatics Coordinator	MAPS
					Zoning & Permitting Administrator	MAPS

City of St. Pete Beach
Classification & Compensation Plan
October 1, 2014 through September 30, 2015
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>
119	Annual	\$ 42,875.04	\$ 64,850.24	Executive Assistant to the City Manager	MAPS
	Bi-Weekly	\$ 1,649.04	\$ 2,494.24	Deputy City Clerk	MAPS
	Hourly	\$ 20.613	\$ 31.178		
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120	Annual	\$ 45,019.52	\$ 68,095.04	Urban Planner	MAPS
	Bi-Weekly	\$ 1,731.52	\$ 2,619.04		
	Hourly	\$ 21.644	\$ 32.738		
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121	Annual	\$ 47,261.76	\$ 71,487.52	Combination Inspector	MAPS
	Bi-Weekly	\$ 1,817.76	\$ 2,749.52	Recreation Administrator	MAPS
	Hourly	\$ 22.722	\$ 34.369		
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122	Annual	\$ 49,624.64	\$ 75,060.96	Information Technology Specialist	
	Bi-Weekly	\$ 1,908.64	\$ 2,886.96		
	Hourly	\$ 23.858	\$ 36.087		
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123	Annual	\$ 52,106.08	\$ 78,815.36	Administrative Services Supervisor	MAPS
	Bi-Weekly	\$ 2,004.08	\$ 3,031.36	Fire Marshall	MAPS
	Hourly	\$ 25.051	\$ 37.892	Library Administrator	MAPS
				CIP Construction Manager	MAPS
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124	Annual	\$ 53,639.04	\$ 81,132.48	Human Resources Administrator	MAPS
	Bi-Weekly	\$ 2,063.04	\$ 3,120.48	Senior Planner	MAPS
	Hourly	\$ 25.788	\$ 39.006	Operations Manager	MAPS
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125	Annual	\$ 56,320.16	\$ 85,190.56	City Clerk	MAPS
	Bi-Weekly	\$ 2,166.16	\$ 3,276.56		
	Hourly	\$ 27.077	\$ 40.957		
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126	Annual	\$ 59,134.40	\$ 89,448.32	Building Code Administrator	MAPS
	Bi-Weekly	\$ 2,274.40	\$ 3,440.32	District Chief	MAPS
	Hourly	\$ 28.430	\$ 43.004		

City of St. Pete Beach
Classification & Compensation Plan
October 1, 2014 through September 30, 2015
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>
127	Annual	\$ 62,092.16	\$ 93,920.32	<i>No positions in this classification</i>	
	Bi-Weekly	\$ 2,388.16	\$ 3,612.32		
	Hourly	\$ 29.852	\$ 45.154		
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128	Annual	\$ 65,197.60	\$ 98,616.96	<i>No positions in this classification</i>	
	Bi-Weekly	\$ 2,507.60	\$ 3,792.96		
	Hourly	\$ 31.345	\$ 47.412		
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129	Annual	\$ 68,456.96	\$ 103,546.56	Recreation Director	MAPS
	Bi-Weekly	\$ 2,632.96	\$ 3,982.56		
	Hourly	\$ 32.912	\$ 49.782		
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130	Annual	\$ 71,880.64	\$ 108,725.76	Fire Chief	MAPS
	Bi-Weekly	\$ 2,764.64	\$ 4,181.76	Community Development Director	MAPS
	Hourly	\$ 34.558	\$ 52.272	Administrative Services Director	MAPS
				Public Services Director	MAPS

Appendix I

Firefighter/EMT															
B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	
\$ 39,431.39	\$ 41,402.82	\$ 43,473.25	\$ 45,645.60	\$ 47,928.61	\$ 50,325.18	\$ 50,325.18	\$ 50,325.18	\$ 51,833.60	\$ 51,833.60	\$ 51,833.60	\$ 53,566.24	\$ 53,566.24	\$ 53,566.24	\$ 55,173.23	
\$ 13,541	\$ 14,218	\$ 14,929	\$ 15,675	\$ 16,459	\$ 17,282	\$ 17,282	\$ 17,282	\$ 17,800	\$ 17,800	\$ 17,800	\$ 18,395	\$ 18,395	\$ 18,395	\$ 18,947	

Firefighter/Paramedic															
B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	
\$ 44,463.33	\$ 46,688.10	\$ 49,020.61	\$ 51,472.51	\$ 54,046.72	\$ 56,749.06	\$ 56,749.06	\$ 56,749.06	\$ 58,452.58	\$ 58,452.58	\$ 58,452.58	\$ 60,179.39	\$ 61,984.83	\$ 61,984.83	\$ 63,845.60	
\$ 15,269	\$ 16,033	\$ 16,834	\$ 17,676	\$ 18,560	\$ 19,488	\$ 19,488	\$ 19,488	\$ 20,073	\$ 20,073	\$ 20,073	\$ 20,666	\$ 21,286	\$ 21,286	\$ 21,925	

Lieutenant Firefighter/EMT															
A	B	C	D	E	F	G	H								
\$ 53,953.54	\$ 55,572.61	\$ 57,238.27	\$ 58,956.35	\$ 61,315.07	\$ 63,487.42	\$ 65,392.04	\$ 67,354.56								
\$ 18,528	\$ 19,084	\$ 19,656	\$ 20,246	\$ 21,056	\$ 21,802	\$ 22,456	\$ 23,130								

Lieutenant Firefighter/Paramedic															
A	B	C	D	E	F	G	H								
\$ 56,650.05	\$ 58,350.66	\$ 60,100.77	\$ 61,903.30	\$ 64,378.50	\$ 66,661.50	\$ 68,661.35	\$ 70,720.83								
\$ 19,454	\$ 20,038	\$ 20,639	\$ 21,258	\$ 22,108	\$ 22,892	\$ 23,579	\$ 24,286								

Inspector															
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
\$ 39,248.51	\$ 41,210.93	\$ 43,271.48	\$ 45,435.05	\$ 47,706.81	\$ 50,092.15	\$ 52,596.75	\$ 52,596.75	\$ 52,596.75	\$ 54,174.66	\$ 54,174.66	\$ 54,174.66	\$ 54,174.66	\$ 55,799.90	\$ 55,799.90	\$ 57,473.89
\$ 18,869	\$ 19,813	\$ 20,804	\$ 21,844	\$ 22,936	\$ 24,083	\$ 25,287	\$ 25,287	\$ 25,287	\$ 26,046	\$ 26,046	\$ 26,046	\$ 26,046	\$ 26,827	\$ 26,827	\$ 27,632