



Budget for Fiscal Year Ending
September 30, 2014

Acknowledgements

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MISSION STATEMENT

The City of St. Pete Beach and its municipal government exist to provide, promote and preserve a superior social, economic and physical environment through responsible and informed use of citizen resources and fair and professional administration and enforcement of municipal plans, statutes and regulations.

CORE VALUES

- A Family-Friendly Beach Community Atmosphere
- Accountable & Efficient Use of Public Resources and Sound Fiscal Management
- Environmental Sustainability
- Ethics, Integrity, Quality Service & Courageous Leadership
- Excellence
- Innovation & Creativity
- Partnership with Government, Residents & Business Community
- Public Safety
- Quality of Life
- Quality of Visual Environment
- The City's Heritage
- The Sanctity, Preservation & Protection of the Beach & Access to the Beach for All
- Transparency in Government

Budget Document Overview

The budget document is prepared to provide the reader with financial, policy, organizational and operational information about the City. It begins with a letter by the City Manager briefly outlining the major developments that were considered in this year's budget, and is followed by sections (described below) that explain each component of the budget. For convenience, there is also a glossary of key terms attached at the end of the document.

Introduction

The first section of the budget is the Introduction. This provides a summary of this year's budget (Budget-in-Brief) and relates important information concerning the City's form of government, budgetary process, budget and financial management policies, short and long term goals for the City. A complete review of this section will give the reader a firm understanding of City operations.

Community Information

The next section is meant to acquaint the reader with the community. Here you will find a wealth of information about the City's history, demographics, major employers, neighborhoods, facilities and parks.

Revenue and Expenditure Data

This section conveys revenue and expenditure data for the three budgets that comprise the City's total annual budget: operating, enterprise, and capital. Included herein is a description of each major revenue and expenditure stream, followed by a historical account of each.

Departmental Budgets

Public services are provided through the following departments: City Commission, City Clerk, City Manager and Attorney, Finance and Library, Information Technology, Community Development, Police, Fire, and Public Services. This section outlines the responsibilities and documents the line-item budgets by each department.

Enterprise Budgets

There are several public services that are supported almost entirely by service charges: reclaimed water, wastewater and stormwater. This section outlines the responsibilities and documents the line-item budgets for these services.

Capital Improvement Program

The final section of the budget covers capital investment. Planned five years in advance, the Program includes capital projects and purchases in excess of \$25,000. This may include items such as infrastructure, vehicles or computer equipment.

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City of St. Pete Beach

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September 18, 2013

Honorable Mayor and City Commissioners:

I am pleased to submit the Fiscal Year 2014 operating budget for the City of St. Pete Beach. The format presented is similar to that used previously and details the \$25,086,808 in revenue and \$25,568,200 in expenditures projected for the coming year. The City of St. Pete Beach budget development is a year round process, with City departments constantly reviewing revenue and expenditures. The following is a summary of changes to the various funds:

General Fund

Revenues

- The FY2013/14 budget provides for a decrease in the current operating millage rate from 3.2819 to 2.8569, which is 12.9% lower than the FY12/13. This decrease will generate approximately \$595,826 less in property taxes; however, they will remain our single largest revenue source. The second largest source of funding are the franchise fees and utility taxes which actually are projected to decrease \$157,000 from the amount budgeted the previous year due to our experience in the past year. These revenues are very weather dependent and fluctuate based upon any extreme winter or summer conditions. Building permits and fire inspection fees are projected to increase \$30,000 and \$20,000 respectively. Parking revenue is budgeted \$63,000 higher than fiscal year 2013. The city will no longer be responsible for the St. Pete Beach Classic race which results in a decrease in revenue of \$96,550. However this decrease will be partially offset by a \$86,600 decrease in operating costs associated with the race. EMS funding from Pinellas County is lower than the previous fiscal year by \$127,837 because 2013 funding included reimbursement for the purchase of a new rescue vehicle. Rental income from the community center is projected to increase \$48,000.
- All other revenue sources remained relatively constant, resulting in a net decrease of revenues of \$931,374.



Expenses

The FY2013/14 budget provides for a decrease of 31.835 FTE positions. The Police Department was outsourced to the Pinellas County Sheriff's Office. This resulted in a decrease of 33 FTE positions. Information Technology was partially outsourced. The position eliminated was allocated 80% to the general fund and 20% to the wastewater fund. A full time position was created in the Community Development Department/ Building division to assume the responsibility of selling parking permits previously done thru the police department and provide clerical assistance as needed in the department. A part time position was eliminated in the City Clerk's office since the position has been vacant in fiscal year 2013. Part time hours were increased in the library division and the recreation department as well.

- People Cost – The collective bargaining agreements (CBA) for general employees are still under negotiations for fiscal year 2014. The fire union contract is also under negotiation and employees are eligible for a step increase on their anniversary date unless changed by a new agreement. All non-union employees are eligible to receive a merit increase up to 3%. The contributions to the three defined benefit pension plans as required by our actuarial study to meet our funding obligations. Although the police department function has been outsourced, the city is still responsible for funding the plan for current retirees as well as those eligible to receive a benefit in the future. Consequently, the city has budgeted to contribute \$520,426 to the police pension plan in addition to the monies received from the state via the casualty insurance premium tax of \$92,536. There is a 14% increase in employee health insurance budgeted for fiscal year 2014. Renewal is not scheduled until January 1, 2014. The proposed budget includes a 10% increase in workers compensation insurance.

The police department was outsourced in January 2013 by a referendum vote. The City now contracts with the Pinellas County Sheriff's Department for law enforcement protection. This has resulted in a decrease of \$1,724,032 in law enforcement costs including the payment to the police pension fund.

- Operating Costs – Professional/Contractual costs increased substantially when compared to the previous fiscal year. Much of this is associated with police protection now being covered by contract with the Pinellas County Sheriff rather than by city personnel. Outsourcing costs related to tree trimming and maintenance are project to increase \$33,627. Legal fees have been decreased \$30,000 since many of the lawsuits have been settled. Expenses associated with the St. Pete Beach Classic in the

amount of \$86,600 have been eliminated since the race will no longer be a city event.

- Capital – The majority of our capital expenditures are in the CIP budget. The capital projects in the General Fund include the purchase of a new phone system (\$20,000); replacement of netting and gates and padding on water slides (\$12,000); replacement of a pool pump (\$6,000); one tread mill (\$6,000); one thermal imaging camera (\$12,000); replacement of a vehicle computer in the fire department (\$4,000) and replacement of the front apparatus bay doors at fire station 23 (\$34,000).
- Debt – The final debt service payment was made on the police station in fiscal year 2013. The 2014 budget includes six months of a lease purchase agreement for 34 pay stations for parking (\$30,000).
- Interfund Transfer – The transfer to the Capital Improvement Fund was increased from \$925,000 to \$1,825,000 in fiscal year 2014.

WASTEWATER FUND

Revenues

- The budget reflects a 4% increase in the wastewater rates.

Expenditures

- Wastewater Treatment reflects an increase of 12.7% but is subject to an adjustment after the “true up” of costs at the end of the fiscal year.
- Funds are budgeted for repairs to pump stations #1 and #2 (\$1,565,000); sewer inflow & infiltration (\$100,000) and a transfer to the CIP toward the Pass-A-Grille Way reconstruction project (\$100,000).

Reclaimed Water Fund

Revenues

- The budget reflects an 8% increase in reclaimed water rates.

Expenses

- There is a projected increase of \$25,000 in professional/contractual costs due to the maintenance costs of an aging system.

- The budget includes a transfer of \$62,000 to the CIP fund to be used toward the Pass A Grille Way reconstruction project (\$50,000) and the Blind Pass Road project (\$12,000).

Stormwater Fund

Revenues

- The City established a stormwater fund mid-year in fiscal year 2010. A \$38 non-ad valorem assessment has been placed on all properties located in the City of St. Pete Beach. Estimated revenues to be received from the assessment are \$269,000. During fiscal year 2012 the second tier of the assessment was initiated based on impervious surface areas of properties. Monies generated from the second tier are estimated to be \$350,000 and will help fund the operation and maintenance of the stormwater collection system.

Expenses

- The operating costs relating to stormwater management previously located in the General Fund have been moved to this fund. A transfer to the CIP fund in the amount of \$725,000 will be used toward the Pass-A-Grille Way and Blind Pass Road Projects (\$100,000 and \$625,000 respectively.)

Capital Improvement Program (CIP) Fund

Revenues

- The CIP Program is funded primarily by the Penny for Pinellas, General, Wastewater, Reclaimed and Stormwater Fund transfers and grants. The proposed CIP reflects a modest increase in revenues from the Penny for Pinellas sales tax revenues. The General Fund transfer is \$1,825,000 which is \$900,000 higher than the previous fiscal year transfer. Grant money of \$417,500 is anticipated. The current plan has approximately \$1.2 million available for use should future projects be identified.

Expenses

- The largest budgeted expenditure in the CIP for fiscal year 2014 is \$1,187,000 for the Blind Pass Road project. The CIP includes a debt service payment on the Community Center of \$445,000 and a lease

payment on a fire truck mini-pumper of \$80,000. Other larger projects include engineering costs for Pass A Grille Way (\$350,000); replacing ball park field lighting and engineering for relocating the boat ramp at Egan Park (\$225,000); Bayway Landscaping (\$243,000) and Community Center docks (\$312,375).

Conclusion

Local governments face three distinctly different challenges in these difficult financial times; 1) direct provision of municipal services; 2) maintenance of municipal infrastructure; and 3) planning, coordinating and providing for ongoing community improvements. The extent to which these three areas are balanced is critical to the ongoing quality of life for the residents. The FY2013/14 budget continues to reflect that effort. Everyone continues to work hard to manage costs without severely impacting the level of service to the community. Critical areas such as public safety continue to be a priority without sacrificing community aesthetics or other services so critical to maintaining our small town fabric. The coming years will certainly present additional challenges but they will be lessened by the decisions and sacrifices made by the elected officials, staff and community in recent years.

I wish to thank the City Commission for your ongoing support and guidance in helping develop this budget. In addition, I wish to acknowledge and thank the Finance and Budget Review Committee for the time spent reviewing this document and their input. Special appreciation is extended to Elaine Edmunds, Administrative Services Director for coordinating the budget process and to all the City employees that participated in preparing this document.

Respectfully Submitted,



Michael P. Bonfield
City Manager

Budget Process

Preparation of the budget is a major responsibility that claims long hours of staff time and the full attention of the department directors and City Manager during several months of the year. The document's principal aim is to give an accurate account of government finances. However, it also serves as the blueprint for current and future year activities; short and long term goals are reflected in the numbers that make up the budget. Simply put, the budget represents the City Manager, Staff, and Commission's best effort at aligning community resources and priorities.

The process moves through five basic stages: Preparation, Adoption, Execution and Review. The Budget Schedule details the timeline and procedures for the preparation and adoption of the FY14 budget. A summary of the stages is as follows:

Preparation - Departments submit budgetary requests to the Administrative Services Director and City Manager. The Administrative Services Director and City Manager then meet with the Department Directors to review priorities and evaluate the initial budget requests. After revisions are made the City Manager's proposed budget is submitted to the Finance & Budget Committee. Members of this committee perform an in-depth review of a department assigned to them. The committee then holds public workshops. A recommendation is then made from the committee to the City Commission with regards to any changes to the City Manager's proposed budget. The budget documents, along with the Finance & Budget Committee's recommendations are then forwarded to the City Commission.

Adoption - Public workshops are held by the City Commission to review the budget proposal. The City Manager and Department Directors review their budget proposals and answer questions from the Commission. Subsequently, public hearings are conducted by the Commission to solicit input from stakeholders. Changes to the budget proposal are made, if necessary, and the final budget is approved.

Execution – The budget is adopted by ordinance at the departmental level using the line-item budget format. Throughout the year revenues and expenditures are monitored to insure efficiency, transparency, and solvency.

Amendments – The City Manager is authorized to administratively approve transfers within the same department or line items within any department or division. The City Commission is also authorized to transfer funds by ordinance to any department: when appropriations to a department are insufficient, revenues exceed expectations, or funds from a previous fiscal year become available.

Review (Audit) - Appropriations lapse at year end (September 30). Budgeted amounts are as originally adopted, or as amended in accordance with City ordinances. A

financial audit is conducted by an independent accounting firm appointed by the City Commission.

Budget Format and Policies

Format

The presentation, or format, of the budget is key to what it ultimately communicates to the public. As with past years, the City has elected to use a line-item format; planned expenditures are specified line by line (i.e. Postage \$500). Such a format places strong controls on spending, ensures a high level of transparency, and is relatively easy to administer.

The annual budget is organized on several different levels. First, the operating, enterprise, and capital budgets are segregated. This is because each has a distinct purpose and revenue stream: the operating budget covers general services and is supported principally by recurring tax revenues (i.e. parks maintenance); enterprise budgets cover specific, traditionally user fee supported services (i.e. wastewater); and the capital budget provides the funds to implement the annual capital improvements program (i.e. road construction).

In addition, the operating budget is also organized by department; capital improvement program by project; and the enterprise budgets are organized by the service they provide.

Policies

Budget policies are the guiding principles used in developing and implementing the annual budget. The City of St. Pete Beach must present a balanced budget to comply with Florida state law. Notwithstanding state law, however, the Commission and City Manager collaborate to devise budget policies that will advance City goals. The City Manager is responsible for maintaining financial procedures that are consistent with these policies.

Revenues - Project revenues conservatively; diversify revenue base; seek alternative funding sources in order to keep property taxes low; fund programs with user fees when appropriate; use the unreserved fund balance only when necessary and an adequate balance exists.

Unassigned Fund Balance - Maintain an unassigned fund balance for use in case of economic downturns, unanticipated expenditures or unexpected events, such as natural disasters.

Debt - Restrict the use of debt for short term recurring capital expenditures as much as possible and reserve the use of debt financing for large scale capital improvements. Repayment terms on debt should not exceed the useful life of the capital purchase.

Operating Budget - Provide adequate appropriations to maintain current service levels; improve operational efficiencies through productivity improvements; estimate and provide for additional operating expenditures as needed to support the Capital Improvements Program.

Capital Improvements Program - The City maintains a five year capital improvement program. During the budget process departments submit requests for capital improvements. These requests are evaluated independently from the operating and enterprise budgets. Approval of requests is dependent on long term capital needs, equity, and funding availability.

Undesignated Revenues - If excess revenues are received during the budget year, they will be used to meet fund balance requirements and then capital funds or other non-recurring expenditures.

Investment - The City has structured its investment objectives to include the safety of capital, liquidity of funds, and investment income. Surplus public funds may be invested or reinvested in securities on the "Authorized Investments" list. Additionally, internal controls to prevent losses, fraud, employee error, misrepresentation by third parties, or imprudent actions by investment administrators, have been established and are updated periodically.

Personnel

The City has 68 full time and 20 part time positions. Altogether, the city has eliminated 61 positions since fiscal year 2007. The City outsourced law enforcement services to the Pinellas County Sheriff's Office during fiscal year 2013. This resulted in the elimination of 33 full time positions. Previous positions eliminated were in a variety of divisions and were the result of the action by the State Legislature to reduce property taxes combined with decreasing property values.

The current organizational structure is comprised of six Departments, City Clerk, Finance, Community Development, Public Services, Recreation and Fire/Rescue reporting to the City Manager.

Capital Improvement Program

A five year capital improvement plan was developed and submitted during the budget process for inclusion in the Annual Budget. The process allows for a separate evaluation, review and selection of capital projects, as well as the identification of revenue sources to be used. This process enables the administration and City Commission to evaluate the long term capital needs of our community and

subsequently enhance the objective decision-making in the selection and financing of capital projects.

General Fund

Revenues

The FY14 Budget is based on a millage rate of 2.8569. This is a decrease of .425 mills over the previous year's millage, and is lower than City's calculated "roll-back" rate for ad valorem tax. The "roll-back" rate is the millage rate that is required to generate the same amount of revenue as the previous year. Property values increased 3.98%. The net effect of the increase in property values and decrease in millage (excluding debt service) is a decrease in ad valorem revenue of \$595,826. Additionally, decreases in franchise and utility tax revenues total \$157,000. These decreases are partially offset by increases in building permit revenue, fire inspection fees, parking ticket revenue and rental income revenue totaling \$178,200. The budget as presented provides for no increase or decrease to the general fund's unassigned reserves. The City uses a variety of methods to estimate revenues. The majority of the intergovernmental revenues is established contractual amounts or based on estimates provided by the State of Florida. The Franchise, Utility and Telecommunications taxes are based on prior year revenues and modified based on anticipated rate increases of the utility providers. The recreational revenues are based on prior year usage and modified by anticipated changes in the quantity of programs planned or changes in the fee structure. The permit estimates are based on known projects with an estimated timetable for their completion.

Expenditures

Expenditures are classified in four general categories: People Costs, Operational Costs Capital Outlay and Debt Service. Overall, expenditures for FY 14 are budgeted 5.9% lower than the previous year. The major contributory factor is the outsourcing of law enforcement services to the Pinellas County Sheriff's Office resulting in an overall savings of \$2,152,040 or 50%. Part of this savings is offset by continued maintenance costs of the former police station building of \$71,972 and pension payments still required to be made to the former police pension plan of \$520,436. Salary increases of 2.5% are projected for all non-union and Communication Workers of America (CWA) members totaling \$82,100. No salary increases are budgeted for the International Association of Firefighters (IAFF) since this union received a salary increase in FY13 when the others did not. The IAFF and CWA contracts are still in negotiation. Health Insurance premiums are budgeted to increase 14% and an 8% increase in dental insurance is also anticipated bringing the total increase in employee insurance to \$124,600. There is an overall decrease in retirement costs of \$719,400. This includes a reduction to the police pension plan payments of \$510,900.

Fund Balance Analysis

In compliance with Governmental Account Standards Board (GASB) 54, the General Fund Balance is segregated into five categories: Non-spendable, restricted, committed, assigned and unassigned. "Non-Spendable and Restricted Fund Balances" are used to segregate net financial assets that are not spendable or available for appropriation. Examples of reserves are debt service, inventory, prepaid expenditures and long term accounts receivables. "Committed Fund Balance" is amounts where the City Commission has taken formal action to reserve monies for a specific purpose. "Assigned Fund Balance" are monies earmarked for a specific purpose by management. The remaining amount of the fund balance is the "Unassigned Fund Balance." At the end of FY12, the total unassigned portion of the fund balance was \$3,617,274. The unassigned funds are explained in the next section, along with projected balances. The unassigned portion which is available for appropriation is explained as follows.

GENERAL FUND BALANCE ANALYSIS

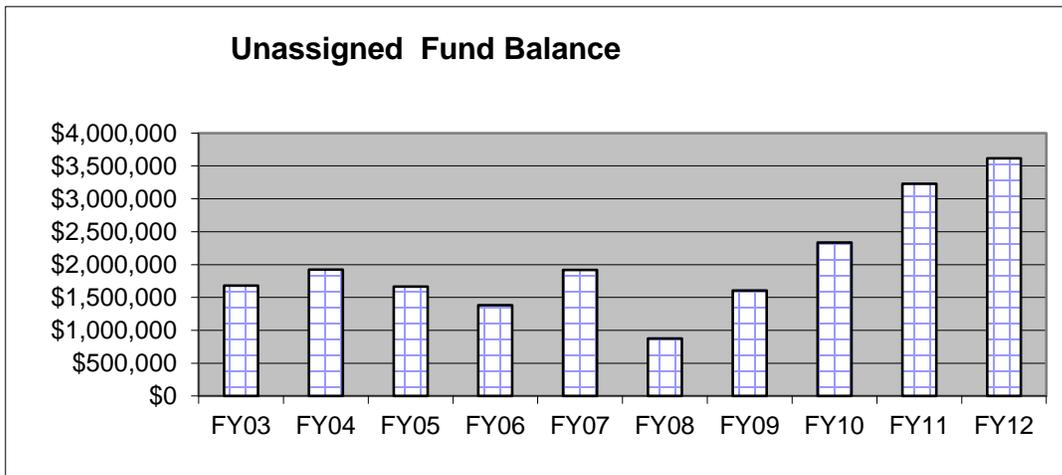
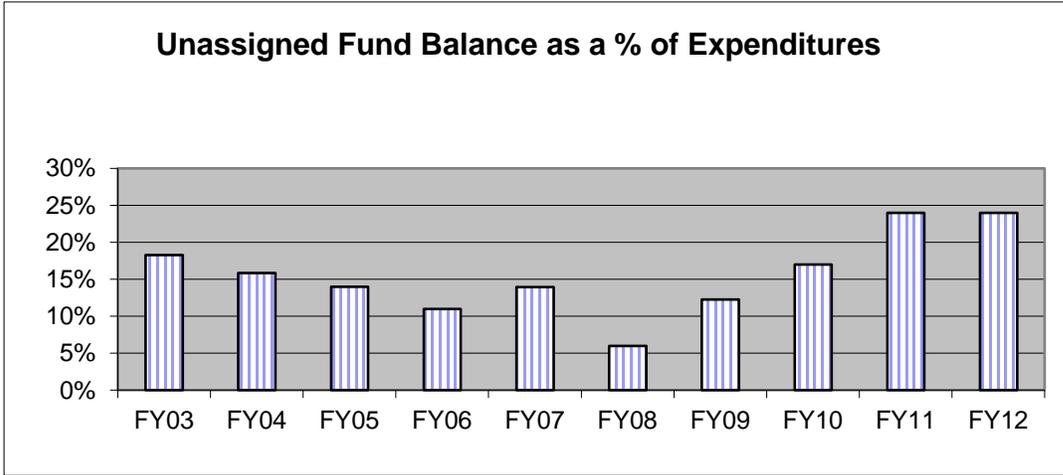
General Fund	FY07	FY08	FY09	FY10	FY11	FY12
Non Spendable/ Restricted	\$1,043,929	\$1,676,977	\$1,567,841	\$1,332,323	\$1,119,024	\$550,388
Assigned	\$875,358	\$849,870	\$794,400	\$668,445	\$565,656	\$543,695
Unassigned Fund Balance	\$1,918,278	\$875,024	\$1,606,868	\$2,337,289	\$3,229,855	\$3,617,274
Expenditures	\$13,973,895	\$13,924,182	\$13,101,146	\$13,506,515	\$13,311,152	\$14,774,431
Unassigned fund balance as a % of Expenditures	14%	6%	12%	17%	24%	24%

Assigned Funds - The City Manager continues to develop a long-term approach to financial security through the establishment of various assigned funds, a mechanism to provide necessary and anticipated funds for future needs. The Assignment in the Fund Balance as shown in the last City Audit of \$543,695 is for future compensated absences.

Assignments are intended to serve two purposes:

1. To establish a designation providing a stream of investment revenue for future use.
2. To isolate future expenditures so that focus on policy issues and programs is readily discernible.

The chart below expresses the city's fund balance as a percentage of expenditures. The second chart shows the actual fund balance from FY03 to FY12.



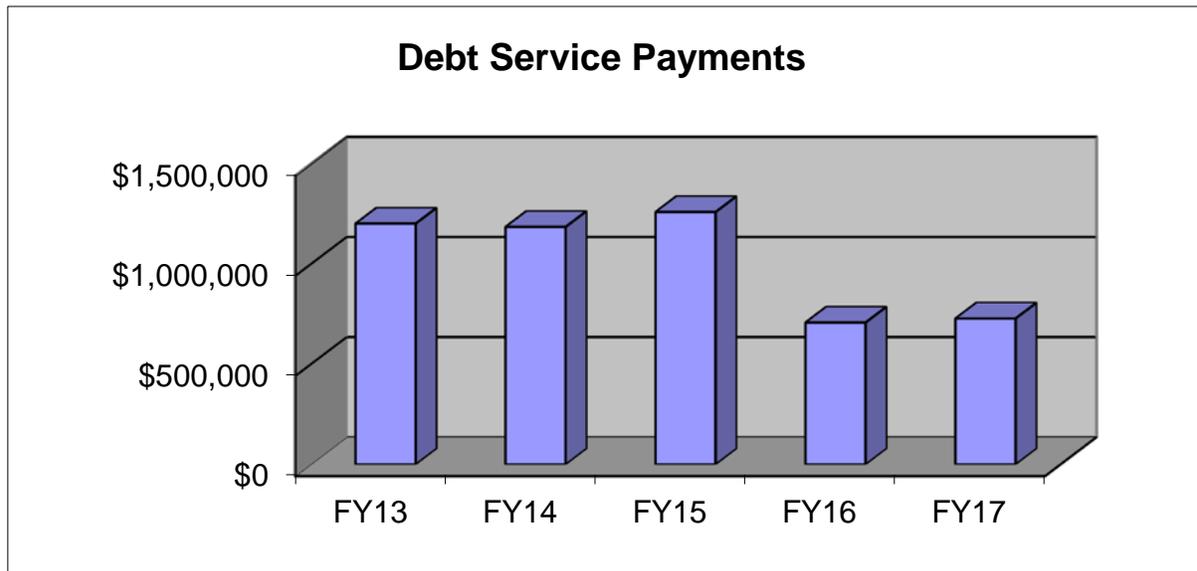
Debt Schedule

The outstanding debts of the City of St. Pete Beach are administered through the annual appropriation process. The City's estimated total general long term debt (\$6,852,498) as a percentage of taxable assessed valuation (\$1,980,753,429) at the end of the most recent audited year of FY12 was .35%. Another ratio to consider is the ratio of debt service to operating revenues which is 6.19%. The City has debt effective FY13 of \$6,049,119 which is .29% of FY13 taxable assessed valuation.

Debt payments are budgeted in the General Fund, Capital Projects Fund, Wastewater Fund and Reclaimed Water Fund. The following chart summarizes the City's debt schedule payments:

Debt	Source	FY13	FY14	FY15	FY16	FY17	FY18-FY22	FY23-FY26
U.S. Bank, N.A.	General Fund General Obligation Bond	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0
Florida Dept. of Environmental Protection	Reclaimed Water & Debt Service Funds	\$537,734	\$556,836	\$576,617	\$0	\$0	\$0	\$0
Florida Dept. of Environmental Protection	Wastewater Fund	\$14,000	\$14,433	\$14,879	\$15,339	\$15,814	\$86,717	\$19,414
Florida Dept. of Environmental Protection	Wastewater Fund	\$155,777	\$159,854	\$164,037	\$168,330	\$172,735	\$933,889	\$836,094
Florida Municipal Loan Council	Penny for Pinellas	\$335,000	\$345,000	\$365,000	\$385,000	\$400,000	\$420,000	\$0
Various Capital Leases	General Fund	\$0	\$110,000	\$140,000	\$140,000	\$140,000	\$140,000	\$30,000
Total		\$1,202,511	\$1,186,123	\$1,260,533	\$708,669	\$728,549	\$1,580,606	\$885,508

The chart below shows the debt requirements for the City.



FINANCIAL MANAGEMENT POLICIES

Balanced Budget Policy

The City of St. Pete Beach recognizes the need for fiscal responsibility and that a balanced operating budget is the cornerstone of fiscal responsibility. Annual operating expenditures which include personnel costs, operating expenses, capital expenses and transfers will be fiscally balanced with revenues or income estimates that can be reasonable and normally projected to be received during the fiscal year. New programs or changes in policies that would require the expenditure of additional operating funds will be funded through reduction in programs existing programs of lower priority or through adjustments to rates, service charges or taxes.

Fund Balance Policy

Since the City of St. Pete Beach is a barrier island community, it is imperative that the City maintain an adequate fund balance. The City's fund balance had been depleted in previous years and it is difficult to build reserves in the current economic environment. An unassigned fund balance of three months of operating appropriations excluding transfers for the general fund has been established as a goal so that the city will be prepared in the event of a natural disaster. The City of St. Pete Beach estimated unassigned fund balance amount of \$3,617,274 at the end of fiscal year 2013 represents slightly more than 14 weeks of reserve (28%).

Debt Policy

Long term borrowing will not be used to finance current operations or normal maintenance. The City shall strive to maintain a high reliance on pay-as-you-go financing for capital improvements for all funds with the exception of the wastewater and reclaimed water funds. The City may borrow money, contract loans and issue bonds pursuant to the provisions of the Florida Statutes.

Capital Improvement Program Policy

A five year capital improvement plan is developed annually to analyze all anticipated capital expenditures by year and identify associated funding sources. The plan is reviewed annually and adjusted for any funding source deviations from the original projection. Additionally all forecasted capital expenditures are reviewed to ensure that the improvement is necessary in the projected timeframe.

The Mayor and City Commission formally authorize each individual expenditure from the Capital Improvement Fund prior to the actual commencement of the project.

Investment Policy

It is the policy of the City of St. Pete Beach to manage and invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs and conforming to all state statutes governing the investment of public funds.

The City is empowered by Florida Statute 218.415(16) and the Code of Ordinances to invest in the following types of securities which shall be invested to provide sufficient liquidity to pay obligations as they come due:

1. The State of Florida Local Government Surplus Funds Trust Fund (SBA – State Board of Administration).
2. Florida Municipal Investment Trust Funds (FMIVT)
3. Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
4. Investment-bearing time deposits or savings accounts in qualified public depositories.
5. Direct obligation of the U.S. Government Treasury.
6. Certificates, notes, bonds, or bills of the United States, or other obligations of the United States or its Agencies.
7. Obligation of government-sponsored corporations which are eligible as collateral for advances to member banks as determined by the Board of Governors of the Federal Reserve.

8. Collateralized Mortgage Obligations with very accurately defined maturities issued by the Federal Agencies and Instrumentalities.
9. Bankers Acceptance guaranteed by banking institutions with bank rating of "AA" on its long-term debt.
10. Commercial paper having received an A1/P1 or higher rating by a nationally recognized rating agency.
11. Non-negotiable Certificates of Deposit and Bank Investment Contracts which can be insured collateralized at the Federal Reserve or Qualify as state qualified public deposits as defined by the Florida Statutes.
12. Taxable or tax-exempt government bonds, notes or other obligations of investment grade quality.
13. Repurchase agreements with primary dealers with the City's primary state certified qualified public depository.

Periodic training and education opportunities will be provided to those staff members responsible for the investment function of the City of St. Pete Beach. Those officials responsible for making investment decisions must complete no less than eight (8) hours of continuing education in subjects or courses of study related to investment practices and products on an annual basis.

The Administrative Services Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal controls structure shall be designed to provide reasonable assurance that these objectives are met.

Significant Accounting Policies

The accounting policies of the City of St. Pete Beach conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Organization of Accounts

The City organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. These funds are grouped into three fund types and ten account group categories as follows:

Governmental Funds Types:

- General Fund – accounts for financial resources which are not required to be accounted for in another fund.

- Special Revenue Funds – Account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specific purposes.
 - ❖ Capital Projects Fund
 - ❖ Police Confiscation Fund
 - ❖ Transportation Impact Fee Fund

Proprietary Fund Types:

- Enterprise Funds – An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services.
 - ❖ Wastewater Fund
 - ❖ Reclaimed Water Fund
 - ❖ Stormwater Fund

Fiduciary Funds Types:

- Fiduciary Funds – Account for the assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units.
 - ❖ Police Pension Fund
 - ❖ Firefighter Pension Fund
 - ❖ General Employee Pension Fund

Measurement and Focus

Governmental Fund Types:

- General and Special Revenue Funds are accounts for on a “spending” or “financial flow” measurement focus. Accordingly, reported undesignated fund balances represent available, spendable or appropriable resources.

Proprietary Fund Types:

- These funds are accounted for using the flow of economic resources measurement focus. Enterprise funds are used to account for those operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that a periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Fiduciary Fund Types:

- Agency and Expendable Trust Funds are accounted for like Governmental Fund Types. Pension Trust Funds are accounted for on a cost of services or “capital maintenance” measurement focus. Agency Funds are custodial in nature and do not involve operations. Operating statements for Pension Trust Funds use an income determination measurement focus and therefore report increases (revenues) and decreases (expenses) in total economic net worth.

Basis for Accounting

Basis for accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The modified accrual basis of accounting is followed by all Governmental Fund types. Fiduciary Fund Types and Proprietary Fund Types use a full accrual basis for accounting.

Under the modified accrual basis, expenditures other than un-matured interest on general long-term debt are recognized at the time liabilities are incurred, if measurable. Revenues are recognized in the accounting period when they become measurable and available. Revenues susceptible to accrual are utility charges for services and interest income. Under the full accrual basis, revenues are recognized when earned and expenses recognized when incurred.

Reserves/Restrictions

Reserves/Restrictions indicate that a portion of the fund balance is not appropriable for expenditure or is legally segregated for a specific future use.

Committed

Committed funds are self-imposed limitations set in place prior to the end of the period. The limitation imposed is at the highest level of decision making that requires formal action at the same level to remove. This level for St. Pete Beach is reached by ordinance.

Assignments

Assignments are limitations resulting from an intended use. These limitations are typically usually determined by management.

Pensions

All of the government's full time employees participate in separate retirement plans some of which are single employer defined benefit pension plans. The systems also provide disability and survivor's benefits. Major changes were made to the defined benefit plans outlined below. Benefits are determined by category and length of services as follows:

- Police Officers – if hired before January 31, 2013, normal retirement at the earlier of age 55 or the completion of 25 years of service; if hired after January 31, 2013, normal retirement at the earlier of age 60 with 10 years of service or the completion of 30 years of service; 3.2% of average final compensation times years of credited service prior to January 31, 2013; 1.25% of average final compensation times years of service after January 31, 2013.
- Firefighters – if hired before January 31, 2013, normal retirement at the earlier of age 55 or the completion of 25 years of service; if hired after January 31, 2013, normal retirement at the earlier of age 60 with 10 years of service or the completion of 30 years of service; 3.4% of average final compensation times years of service prior to January 31, 2013; 1.25% of average final compensation times years of service after January 31, 2013.
- General Employees – if hired before October 1, 2012, normal retirement at the earlier of age 55 or the completion of 25 years of service; if hired after October 1, 2012, normal retirement at the earlier of age 60 with 10 years of service or the completion of 30 years of service; 2.25% of average monthly earnings times years of service prior to October 1, 2012; 1.00% of average monthly earnings times years of service after October 1, 2012.

The pension benefit obligations are determined as part of an actuarial valuation of the plan for all employees. The City's funding policy is to provide for periodic employer contributions as actuarially determined rates. These rates are expressed as percentages of annual covered payroll which, when combined with the employee and state contributions, are designed to accumulate to pay benefits when due.

In addition to the plans mentioned above, a defined contribution plan is also offered. For general employees, the City will match 50% of the employee contribution up to a maximum of 2.5%. For public safety employees, the City will match 50% of the employee contribution up to a maximum of 5%.

Certain management employees have opted to participate in a self directed 401a plan. The City contributes between 10% and 15% dependent on the position. Employees are immediately vested in the plan.

FINANCIAL STRUCTURE

Fund Description

The City of St. Pete Beach utilizes a fund structure as outlined in the accounting regulations that govern units of local government. A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Funds are divided into various types according to the legal restrictions imposed upon them by their uses. The following is the fund structure contained in the Fiscal Year 2014 Budget for the City of St. Pete Beach.

- 1. Governmental Funds** – accounted for on a “spending” or current “financial flow” measurement focus. Accordingly, the budgeted fund balances provide an indicator of available, spendable, or appropriate resources.
 - A. General Fund** – The general fund of a government unit serves as the primary reporting vehicle for current government operations including police, fire, parks, recreation, library, public works and general administration. The general fund accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.
 - B. Special Revenue Funds** – The special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The special revenue fund budgeted and included in this document is the Capital Projects Fund.

Although the following special revenue funds are part of the City’s fund structure, they are **not budgeted** and therefore, are not presented in this document.

- Police Confiscation Fund
- Debt Service Fund
- Transportation Impact Fee Fund

- 2. Proprietary Funds** – The Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The Enterprise funds budgeted and included in this document are:
 - Wastewater Fund
 - Reclaimed Water Fund
 - Stormwater Fund

3. Fiduciary Funds – Fiduciary Funds account for assets held by the City in a trustee capacity. Trust funds account for assets held by the government under the terms of a formal trust agreement. Pension Trust Funds are accounted for using a current financial resources measurement focus. Although the following Fiduciary funds are part of the City's fund structure, they are **not budgeted** and therefore, are not presented in this document.

- Police Officer Pension Fund
- Firefighter Pension Fund
- General Employee Pension Fund

*RELATED FINANCIAL
INFORMATION*

BUDGET SUMMARY TOTAL FOR CITY
--

Estimated Revenues:	Actual FY 2012	Budgeted FY 2013	Budgeted FY 2014
Taxes			
Ad Valorem	5,641,473	6,458,854	5,694,628
Special Assessment	610,966	605,475	619,000
Franchise Fees	1,157,857	1,250,000	1,188,000
Utility Taxes	1,473,331	1,595,000	1,505,000
Communication Service Tax	578,805	590,000	585,000
Licenses & Permits	516,512	477,600	529,000
Impact Fees	5,541	13,425	-
Intergovernmental Revenues	4,654,729	3,663,271	4,053,311
Charges for Services	7,654,935	7,326,662	7,584,794
Fines & Forfeitures	141,215	147,100	136,500
Miscellaneous	388,457	358,956	449,575
Debt Proceeds	-	-	-
Sale of Surplus Capital Assets	46,611	20,000	30,000
Transfers	925,000	925,000	2,712,000
Total Revenues	<u>23,795,432</u>	<u>23,431,343</u>	<u>25,086,808</u>
Cash & Restricted Balances brought Forward (Appropriated)	<u>-</u>	<u>109,146</u>	<u>481,392</u>
Total Estimated Revenues & Balances	<u><u>23,795,432</u></u>	<u><u>23,540,489</u></u>	<u><u>25,568,200</u></u>
Appropriated Expenditures:			
General Government	2,429,077	2,450,484	2,163,651
Community Development	565,632	610,223	705,317
Library	534,437	552,527	573,632
Public Safety	7,775,880	7,899,014	6,167,278
Physical Environment	5,360,157	5,466,466	6,507,840
Public Services	2,481,137	2,545,836	3,930,879
Recreation	920,444	1,243,067	1,342,770
Debt Service	2,058,733	1,847,872	1,464,833
Transfer to Other Funds	925,000	925,000	2,712,000
Total Appropriated Expenditures:	<u><u>23,050,497</u></u>	<u><u>23,540,489</u></u>	<u><u>25,568,200</u></u>

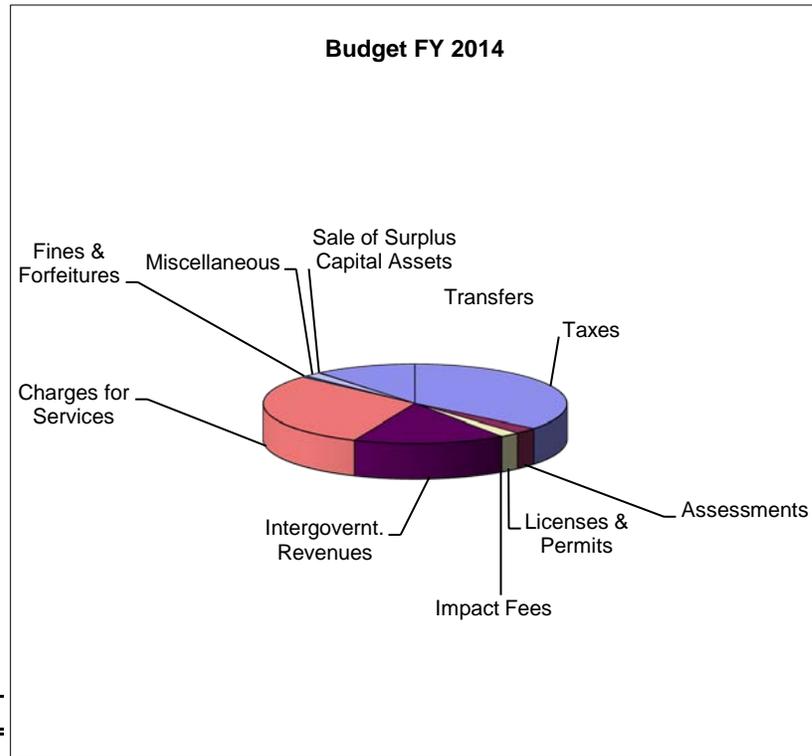
**TOTAL CITY
REVENUES BY SOURCE**

COMPARISON BY SOURCE

Revenue Classification	Budgeted FY 2013	Budgeted FY 2014	Dollar Change	Percentage Change
Taxes				
Ad Valorem	6,458,854	5,694,628	(764,226)	-11.83%
Assessments	605,475	619,000	13,525	2.23%
Franchise Fees	1,250,000	1,188,000	(62,000)	-4.96%
Utility Taxes	1,595,000	1,505,000	(90,000)	-5.64%
Communication Service Tax	590,000	585,000	(5,000)	-0.85%
Licenses & Permits	477,600	529,000	51,400	10.76%
Impact Fees	13,425	-	(13,425)	-100.00%
Intergovernmental Revenues	3,663,271	4,053,311	390,040	10.65%
Charges for Services	7,326,662	7,584,794	258,132	3.52%
Fines & Forfeitures	147,100	136,500	(10,600)	-7.21%
Miscellaneous	358,956	449,575	90,619	25.25%
Debt Proceeds	-	-	-	0.00%
Sale of Surplus Capital Assets	20,000	30,000	10,000	50.00%
Transfers	925,000	2,712,000	1,787,000	193.19%
Total	23,431,343	25,086,808	\$ 1,655,465	7.07%

PERCENTAGE OF REVENUES BY SOURCE:

Revenue Classification	%
Taxes	35.77%
Assessments	2.47%
Licenses & Permits	2.11%
Impact Fees	0.00%
Intergovernt. Revenues	16.16%
Charges for Services	30.23%
Fines & Forfeitures	0.54%
Miscellaneous	1.79%
Sale of Surplus Capital Assets	0.12%
Transfers	10.81%



100.00%

**TOTAL CITY
SUMMARY BY CATEGORY & FUNCTION**

Expenditure Classification	Actual FY 2011	Actual FY 2012	Budgeted FY 2013	Budgeted FY 2014
Personnel Services	9,661,254	10,134,824	10,946,821	7,775,111
Operating Expenses	6,460,305	7,771,363	7,117,746	9,164,881
Capital Outlay	1,611,517	2,160,577	3,098,866	4,451,375
Debt Service	1,945,749	2,058,733	1,452,056	1,464,833
Transfers - Interfund	475,000	925,000	925,000	2,712,000
Reserves/Other	-	-	-	-
Total Expenditures	\$ 20,153,825	\$ 23,050,497	\$ 23,540,489	\$ 25,568,200

Percentage of Total Expenditures:

Personnel Services	47.94%	43.97%	46.50%	30.41%
Operating Expenses	32.05%	33.71%	30.24%	35.84%
Capital Outlay	8.00%	9.37%	13.16%	17.41%
Debt Service	9.65%	8.93%	6.17%	5.73%
Transfers - Interfund	2.36%	4.01%	3.93%	10.61%
Reserves/Other	0.00%	0.00%	0.00%	0.00%
Total	100.00%	100.00%	100.00%	100.00%

SUMMARY BY FUNCTION

Expenditure Classification	Actual FY 2011	Actual FY 2012	Budgeted FY 2013	Budgeted FY 2014
General Government	2,355,135	2,429,077	2,450,484	2,163,651
Community Development	576,126	565,632	610,223	705,317
Library	555,667	534,437	552,527	573,632
Public Safety	6,839,588	7,775,880	7,899,014	6,167,278
Physical Environment	4,210,663	5,360,157	5,466,466	6,507,840
Public Services	2,412,577	2,481,137	2,545,836	3,930,879
Recreation	783,320	920,444	1,243,067	1,342,770
Debt Service	1,945,749	2,058,733	1,847,872	1,464,833
Transfer to Other Funds	475,000	925,000	925,000	2,712,000
	20,153,825	23,050,497	23,540,489	25,568,200

Percentage of Total Expenditures:

General Government	11.69%	10.54%	10.41%	8.46%
Community Development	2.86%	2.45%	2.59%	2.76%
Library	2.76%	2.32%	2.35%	2.24%
Public Safety	33.94%	33.73%	33.56%	24.12%
Physical Environment	20.89%	23.25%	23.22%	25.45%
Public Services	11.97%	10.76%	10.81%	15.37%
Recreation	3.89%	3.99%	5.28%	5.25%
Debt Service	9.65%	8.93%	7.85%	5.73%
Transfer to Other Funds	2.36%	4.01%	3.93%	10.61%
	100.00%	100.00%	100.00%	100.00%

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE TOTAL CITY
--

Expenditure Classification	Actual FY 2011	Actual FY 2012	Budgeted FY 2013	Budgeted FY 2014
Beginning Fund Balance	\$7,030,055	\$8,339,090	\$9,184,489	\$9,075,343
Revenues:				
Taxes				
Ad Valorem	5,659,946	5,641,473	6,458,854	5,694,628
Special Assessment	-	610,966	605,475	619,000
Franchise Fees	1,198,408	1,157,857	1,250,000	1,188,000
Utility Taxes	1,542,300	1,473,331	1,595,000	1,505,000
Communication Service Tax	582,627	578,805	590,000	585,000
Licenses & Permits	459,849	516,512	477,600	529,000
Impact Fees	9,939	5,541	13,425	-
Intergovernmental Revenues	3,579,651	4,654,729	3,663,271	4,053,311
Charges for Services	7,313,074	7,654,935	7,326,662	7,584,794
Fines & Forfeitures	221,530	141,215	147,100	136,500
Miscellaneous	404,240	388,457	358,956	449,575
Debt Proceeds	-	-	-	-
Sale of Surplus Capital Assets	16,296	46,611	20,000	30,000
Transfers	475,000	925,000	925,000	2,712,000
Total Revenues	<u>21,462,860</u>	<u>23,795,432</u>	<u>23,431,343</u>	<u>25,086,808</u>
Expenditures:				
General Government	2,355,135	2,429,077	2,450,484	2,163,651
Community Development	576,126	565,632	610,223	705,317
Library	555,667	534,437	552,527	573,632
Public Safety	6,839,588	7,775,880	7,899,014	6,167,278
Physical Environment	4,210,663	5,360,157	5,466,466	6,507,840
Public Services	2,412,577	2,481,137	2,545,836	3,930,879
Recreation	783,320	920,444	1,243,067	1,342,770
Debt Service	1,945,749	2,058,733	1,847,872	1,464,833
Transfer to Other Funds	475,000	925,000	925,000	2,712,000
Total Expenditures	<u>20,153,825</u>	<u>23,050,497</u>	<u>23,540,489</u>	<u>25,568,200</u>
Ending Fund Balance:				
Non-Spendable	920,961	920,961	920,961	920,961
Restricted	2,730,066	2,730,066	2,730,066	2,730,066
Committed				
Assigned	565,656	565,656	565,656	565,656
Unassigned	4,122,407	4,967,806	\$4,858,660	\$4,377,268
Total	<u>\$8,339,090</u>	<u>\$9,184,489</u>	<u>\$9,075,343</u>	<u>\$8,593,951</u>

BUDGET SUMMARY GENERAL FUND
--

Estimated Revenues:	<u>Actual FY 2012</u>	<u>Budgeted FY 2013</u>	<u>Budgeted FY 2014</u>
Taxes			
Ad Valorem	5,641,473	6,458,854	5,694,628
Franchise Fees	1,157,857	1,250,000	1,188,000
Utility Taxes	1,473,331	1,595,000	1,505,000
Communication Service Tax	578,805	590,000	585,000
Licenses & Permits	516,512	477,600	529,000
Intergovernmental Revenues	3,442,917	2,837,601	2,764,361
Charges for Services	2,135,514	1,995,579	1,937,525
Fines & Forfeitures	141,215	147,100	136,500
Interest	13,552	8,600	14,000
Rental Income	253,437	305,854	362,800
Miscellaneous	141,640	53,000	71,000
Debt Proceeds	-	-	-
Transfers	-	-	-
Total Revenues	<u>15,496,253</u>	<u>15,719,188</u>	<u>14,787,814</u>
Cash & Restricted Balances brought Forward (Appropriated)	<u>203,178</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues & Balances	<u><u>\$ 15,699,431</u></u>	<u><u>\$ 15,719,188</u></u>	<u><u>\$ 14,787,814</u></u>
Appropriated Expenditures:			
General Government	2,428,632	2,056,934	1,940,903
Community Development	565,632	610,223	705,317
Library	534,437	552,527	573,632
Public Safety	7,775,880	7,899,014	6,167,278
Public Services	2,377,060	2,454,023	2,515,289
Recreation	920,444	1,053,067	1,030,395
Debt Service	172,346	168,400	30,000
Transfer to Other Funds	925,000	925,000	1,825,000
Total Appropriated Expenditures:	<u><u>\$ 15,699,431</u></u>	<u><u>\$ 15,719,188</u></u>	<u><u>\$ 14,787,814</u></u>

GENERAL FUND SUMMARY BY CATEGORY

Expenditure Classification	Actual FY 2011	Actual FY 2012	Budgeted FY 2013	Budgeted FY 2014
Personnel Services	9,116,737	9,516,608	10,322,850	7,157,537
Operating Expenses	3,727,471	4,080,684	3,823,438	5,606,777
Capital Outlay	241,437	1,004,793	479,500	168,500
Debt Service	225,507	172,346	168,400	30,000
Transfers - Interfund	475,000	925,000	925,000	1,825,000
Reserves/Other	-	-	-	-
Total Expenditures	<u><u>\$ 13,786,152</u></u>	<u><u>\$ 15,699,431</u></u>	<u><u>\$ 15,719,188</u></u>	<u><u>\$ 14,787,814</u></u>

Percentage of Total Expenditures:

Personnel Services	66.13%	60.62%	65.67%	48.40%
Operating Expenses	27.04%	25.99%	24.32%	37.91%
Capital Outlay	1.75%	6.40%	3.05%	1.14%
Debt Service	1.64%	1.10%	1.07%	0.20%
Transfers - Interfund	3.45%	5.89%	5.88%	12.34%
Reserves/Other	0.00%	0.00%	0.00%	0.00%
Total	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>

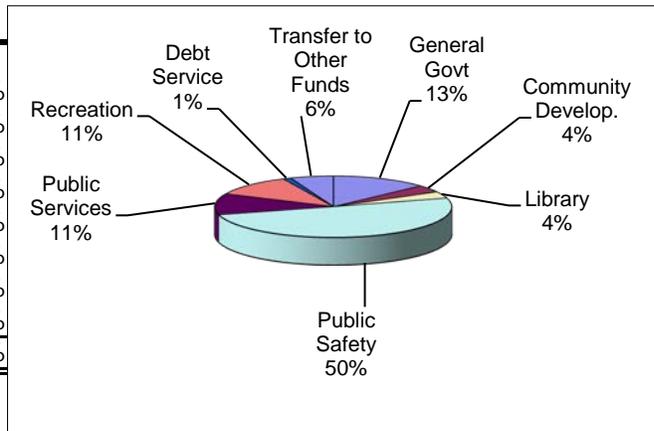
**GENERAL FUND
EXPENDITURES BY FUNCTION**

COMPARISON BY FUNCTION

Expenditure Classification	Budgeted FY 2013	Budgeted FY 2014	Dollar Change	Percentage Change
General Government	2,056,934	1,940,903	(116,031)	-5.64%
Community Development	610,223	705,317	95,094	15.58%
Library	552,527	573,632	21,105	3.82%
Public Safety	7,899,014	6,167,278	(1,731,736)	-21.92%
Public Services	1,749,969	2,515,289	765,320	43.73%
Recreation	1,757,121	1,030,395	(726,726)	-41.36%
Debt Service	168,400	30,000	(138,400)	-82.19%
Transfer to Other Funds	925,000	1,825,000	900,000	97.30%
	<u>15,719,188</u>	<u>14,787,814</u>	<u>(931,374)</u>	<u>-5.93%</u>

PERCENTAGES OF EXPENDITURES BY FUNCTION

Expenditure Classification	Percentage
General Govt	13.09%
Community Develop.	3.88%
Library	3.51%
Public Safety	50.25%
Public Services	11.13%
Recreation	11.18%
Debt Service	1.07%
Transfer to Other Funds	5.88%
Total Expenditures	<u>100.00%</u>



SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GENERAL FUND
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Expenditure Classification	Actual FY 2011	Actual FY 2012	Budgeted FY 2013	Budgeted FY 2014
Beginning Fund Balance	\$4,338,057	\$4,914,535	\$4,711,357	\$4,711,357
Revenues:				
Taxes				
Ad Valorem	5,659,946	5,641,473	6,458,854	5,694,628
Franchise Fees	1,198,408	1,157,857	1,250,000	1,188,000
Utility Taxes	1,542,300	1,473,331	1,595,000	1,505,000
Communication Service Tax	582,627	578,805	590,000	585,000
Licenses & Permits	459,849	516,512	477,600	529,000
Intergovernmental Revenues	2,584,294	3,442,917	2,837,601	2,764,361
Charges for Services	1,768,756	2,135,514	1,995,579	1,937,525
Fines & Forfeitures	221,530	141,215	147,100	136,500
Interest	2,536	13,552	8,600	14,000
Rental Income	234,945	253,437	305,854	362,800
Miscellaneous	107,439	141,640	53,000	71,000
Transfers	-	-	-	-
Total Revenues	14,362,630	15,496,253	15,719,188	14,787,814
Expenditures:				
General Government	2,074,941	2,428,632	2,056,934	1,940,903
Community Development	576,126	565,632	610,223	705,317
Library	545,858	534,437	552,527	573,632
Public Safety	6,734,721	7,775,880	7,899,014	6,167,278
Public Services	2,370,679	2,377,060	1,749,969	2,515,289
Recreation	783,320	920,444	1,757,121	1,030,395
Debt Service	225,507	172,346	168,400	30,000
Transfer to Other Funds	475,000	925,000	925,000	1,825,000
Total Expenditures	13,786,152	15,699,431	15,719,188	14,787,814
Ending Fund Balance:				
Non-Spendable	920,961	352,325	281,149	209,973
Restricted	198,063	198,063	198,063	198,063
Committed	-	-	-	-
Assigned	565,656	543,695	400,000	350,000
Unassigned	\$3,229,855	\$3,617,274	\$3,832,145	\$3,953,321
Total	\$4,914,535	\$4,711,357	\$4,711,357	\$4,711,357

CITY OF ST. PETE BEACH

DATE INCORPORATED:	1957
FORM OF GOVERNMENT:	Council/Manager
AREA:	2.25 square miles
POPULATION:	9,307
GOVERNING BODY:	City Commission Mayor with a 3 year term and 4 Commissioners with 2 year over- lapping terms.
ADMINISTRATION:	City Manager, City Clerk and City Attorney appointed by the City Commission.
SERVICES:	A full service city including professional administration, community development, finance, library, parks, recreation, fire, public works, wastewater and reclaimed water. As of January 2013, the City contracts with the Pinellas County Sheriff's office for police protection. Wastewater is treated by the City of St. Petersburg. Sanitation and recycling are contracted through Waste Services, Inc. and public transportation is provided by a countywide public transportation system. In 1990, the City joined the Pinellas County Public Library Cooperative and residents have access to county wide library facilities at no extra cost. Water is provided by Pinellas County.
LOCATION:	On the west coast of Florida, The City of St. Pete Beach is located in southern Pinellas County. The City is located on the beautiful beaches of the Gulf of Mexico.
REGISTERED VOTERS:	7,292
PERCENT VOTED IN LAST ELECTION:	81%

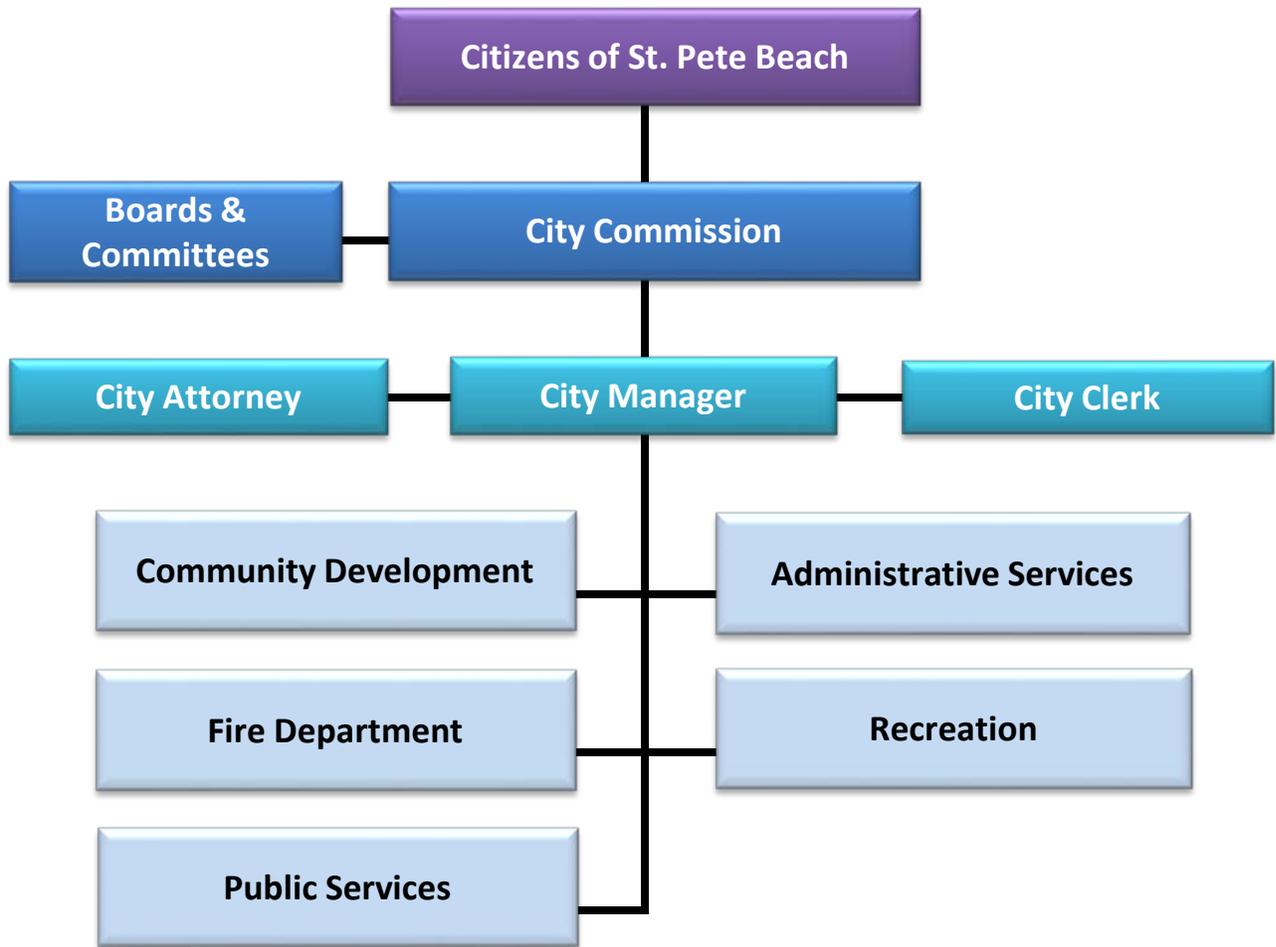
**CITY OF ST. PETE BEACH
DEMOGRAPHIC AND ECONOMIC STATISTICS
10 YEAR COMPARISON**

Year	Population	Per Capita Personal Income	Median Age	Unemployment Rate
2012	9,307	\$ 42,751	56.8	9.8%
2011	10,063	\$ 44,658	56.8	10.8%
2010	10,026	\$ 49,260	56.8	12.1%
2009	10,121	\$ 48,518	56.4	11.1%
2008	10,192	\$ 47,090	55.9	7.1%
2007	10,085	\$ 38,085	44.1	4.3%
2006	10,032	\$ 35,607	44.2	3.4%
2005	9,989	\$ 39,513	44.0	3.8%
2004	9,985	\$ 35,938	43.6	4.4%
2003	9,978	\$ 32,408	43.4	5.2%

PRINCIPAL EMPLOYERS

Employer	Employees	Rank
Tradewinds Island Resorts	650	1
Don Cesar Beach Resort	550	2
Sirata Beach Resort	300	3
Publix Super Markets	200	4
City of St. Pete Beach	104	5
Fortune Hotels, Inc.	100	6
Grand Plaza Hotel	100	7
Hurricane Lounge, Inc.	100	8
Sandpiper Hotel & Suites	100	8
Beachcomber Beach Resort	85	10

**City of St. Pete Beach
Organization Chart**



**CITY OF ST. PETE BEACH
FY 14 PERSONNEL SUMMARY**

DEPARTMENT/ DIVISION	FY09	FY10	FY11	FY12	FY13	FY14	FY13 to FY14 Change	% chg in Dept
City Clerk	3.5	3.625	3.125	3.125	3.125	2.875	-0.25	-8%
City Manager	3	3	3	2.5	3	3	0	0%
Finance	3	3	4	4	4	4	0	0%
Parking Enforcement	0	0	2	2	2	2	0	0%
Library	7	6	6.5	6.5	6.5	7.425	0.925	14%
Information Technology	2.8	2.8	1.8	1.8	1.8	1	-0.8	-44%
Planning	3	2	2	2	2	2	0	0%
Building Services	4.625	4	4	4	4	5	1	25%
Police	37	36	33	33	33	0	-33	-100%
Fire	30	29.75	29.75	29.75	29.75	29.75	0	0%
Public Services - Administration	2.8	2.8	1.75	1.7	1.7	1.7	0	0%
Building Maintenance	2.25	3.125	3.125	3.125	3.125	2	-1.125	-36%
Streets	2.5	3	3	3	3	3	0	0%
Parks	5	4	4	3	3	3	0	0%
Recreation	13.2	11.61	10.8	10.61	11.36	12.975	1.615	14%
TOTAL FOR GENERAL FUND IN FULL TIME EQUIVALENTS	119.675	114.71	111.85	110.11	111.36	79.725	-31.635	-28%
Wastwater	3.375	5.95	5.45	5.35	5.35	5.15	-0.2	-4%
Reclaimed	2.375	1.45	1.9	1.5	1.5	1.5	0	0%
Stormwater	1.65	0	0.1	0.65	0.65	0.65	0	N/A
TOTAL ALL FUNDS IN FULL TIME EQUIVALENTS	127.075	122.11	119.3	117.61	118.86	87.025	-31.835	-27%

CITY OF ST. PETE BEACH
2013/2014 Budget Preparation Schedule

March 1, 2013	Departments given budget worksheets, CIP & VRP forms for review & update
March 22, 2013	All department forms due to Finance for review
April 5, 2013	Budget due from Finance to City Manager
April 15 – 19, 2013	City Manager to review budget with Departments
June 1, 2013	Property Appraiser delivers estimate of taxable values
June 6, 2013	Finance to have completed changes to budget
June 21, 2013	Deliver Budget to City Commission & F & B Committee
July 1, 2013	Property Appraiser delivers preliminary taxable values
June 24 – July 16, 2013	Finance & Budget Review Committee meetings to formulate recommendations for City Commission
July 17 – July 18, 2013	Commission to workshop budget
July 23, 2013	City Commission to adopt tentative millage rate
August 4, 2013	Advise Property Appraiser of tentative millage rate
September 3, 2013	First Public Hearing on Budget (Special Meeting)
September 15, 2013	Budget ad to adopt final budget & millage placed
September 18, 2013	Final Hearing on Budget (Special Meeting)
September 19, 2013	Forward ordinance adopting final millage to P/A & T/C
October 9, 2013	Certification of final tax roll received from Property Appraiser
October 11, 2013	Send final millage rate to Property Appraiser's Office
October 17, 2013	Certify compliance to Department of Revenue

ORDINANCE NO. 2013-20

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA; ADOPTING A FINAL MILLAGE RATE FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014; PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETE BEACH, FLORIDA, DOES ORDAIN:

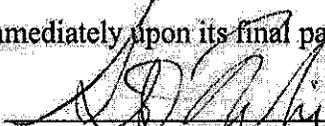
Section 1. That a millage levy of 2.8569 general and operative levy is hereby fixed and adopted for the fiscal year of the City ending on September 30, 2014 and shall be placed upon the total taxable assessed valuation of property of any kind liable for and subject to taxation by the City of St. Pete Beach, Florida, including real and personal property, lying within the City of St. Pete Beach, Florida.

Section 2. Said monies as raised by the levy of 2.8569 mills, estimated at \$5,694,628 shall be used for the general operation of the City of St. Pete Beach including, but not limited to, salaries, insurance and energy costs and transfers for capital projects for the afore-mentioned fiscal period.

Section 3. The fiscal year 2014 operating millage rate of 2.8569 mills is less than the rolled-back rate of 3.1588 mills by 9.56%.

Section 4. That a certified copy of this ordinance shall be forwarded to the Property Appraiser of Pinellas County, Florida, together with a request that the aforementioned levies be made by her office on behalf of the City of St. Pete Beach for the Fiscal Year 2013-2014.

Section 5. This ordinance shall become effective immediately upon its final passage.


Steve McFarlin, Mayor

FIRST READING: September 3, 2013
PUBLISHED September 4, 2013
FINAL READING: September 18, 2013
PUBLIC HEARING: September 18, 2013

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this 18th day of August, 2013.


Rebecca C. Haynes, City Clerk

ORDINANCE NO. 2013-21

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA; ADOPTING A BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014; PROVIDING APPROPRIATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 166.241 Florida Statute requires each municipality to adopt a budget and make appropriations for each fiscal year; and

WHEREAS, Code Section 2.218(b) provides that the appropriation ordinance shall state in clear and precise terms that the budget is adopted by reference and is made a part of the ordinance and that the amounts therein are appropriated for the purposes and for the accounts indicated; and

WHEREAS, the City Manager has submitted a proposed annual budget to the City Commission as required by Section 4.04(e) of the City Charter; and

WHEREAS, the City Commission deems the proposed expenditures necessary and proper for the operation of the City Government and to provide for the health, safety, and welfare of its citizens.

THE CITY OF ST. PETE BEACH, FLORIDA, DOES ORDAIN:

Section 1. The annual budget for the Fiscal Year beginning October 1, 2013 and ending September 30, 2014, as attached hereto as Exhibit "A" ("the Budget") is adopted by reference and is made a part of this ordinance and the amounts thereon are appropriated for the purposes and for the accounts thereon indicated. The Budget adopts and appropriates the sums of money appropriated for expenditures within each fund as indicated below and as further described in as Exhibit A for the Fiscal Year ending on September 30, 2014:

General Fund	\$14,787,814
Wastewater Fund	\$ 5,477,592
Reclaimed Water	\$ 1,219,335
Stormwater Fund	\$ 963,584
Capital Improvement	\$ 3,119,875

Section 2. That for the period of October 1, 2013 through September 30, 2014 all monies of the City shall be expended as appropriated herein and in accordance with the City Charter and ordinances of the City.

Section 3. This ordinance shall become effective immediately upon its final passage.



Steve McFarlin, Mayor

FIRST READING:	September 3, 2013
PUBLISHED	September 4, 2013
FINAL READING:	September 18, 2013
PUBLIC HEARING:	September 18, 2013

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this 18th day of September, 2013.



Rebecca C. Haynes, City Clerk

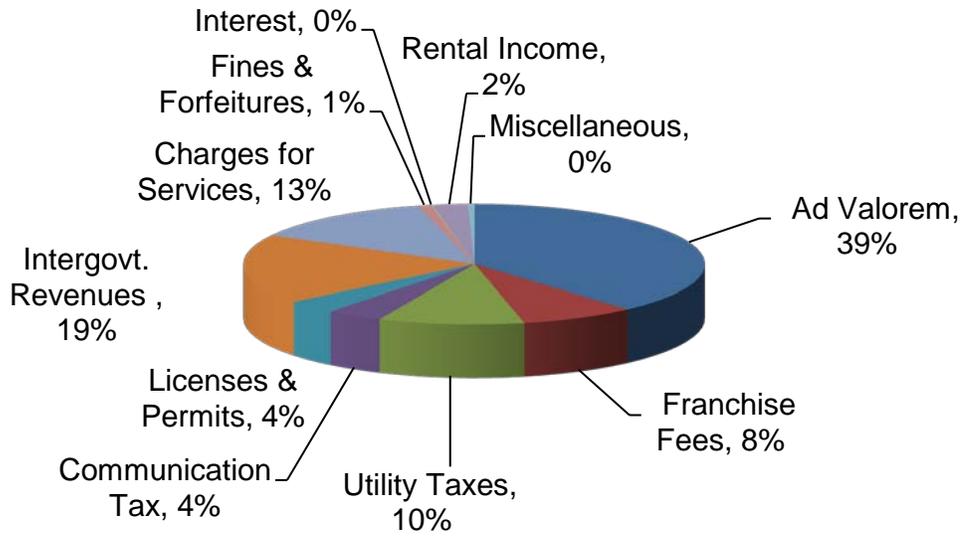
FY 2014 GENERAL FUND REVENUES

Account #	DESCRIPTION	FY09 Actual	FY 10 Actual	FY 11 Actual	FY12 Actual	FY13 Budget	FY14 Budget	% of FY14 Budget	% chg. FY13 to 14
.001.311.000	Ad Valorem Tax	5,888,489	5,487,289	5,490,797	5,469,935	6,290,454	5,694,628	38.5%	-9.5%
.001.311.000	Ad Valorem Tax - Debt Service	169,133	168,325	169,150	171,537	168,400	0	0.0%	-100.0%
	Total-Ad Valorem	6,057,622	5,655,614	5,659,947	5,641,472	6,458,854	5,694,628	38.5%	-11.8%
.001.312.410	Pinellas Co. Gas Tax	128,949	139,354	126,339	126,619	127,000	127,000	0.9%	0.0%
.001.312.510	State Excise Tax - Fire Pen	148,341	201,907	171,912	199,867	171,912	199,867	1.4%	16.3%
.001.312.520	State Excise Tax - Police Pen	76,519	74,058	72,175	92,536	72,175	92,536	0.6%	28.2%
	General Govt. Taxes	353,809	415,319	370,426	419,022	371,087	419,403	2.8%	13.0%
.001.314.100	Utility Tax-Elect	1,135,150	1,336,815	1,256,642	1,181,426	1,300,000	1,210,000	8.2%	-6.9%
.001.314.300	Utility Tax-Water	211,437	245,870	237,844	243,904	245,000	245,000	1.7%	0.0%
.001.314.400	Utility Tax-Gas	55,173	53,013	47,814	48,001	50,000	50,000	0.3%	0.0%
.001.315.000	Telecomm Tax	655,803	602,344	582,627	578,805	590,000	585,000	4.0%	-0.8%
	Total-Utility Taxes	2,057,562	2,238,042	2,124,927	2,052,136	2,185,000	2,090,000	14.1%	-4.3%
.001.316.000	Business Tax Receipts	107,350	105,469	102,734	105,644	102,000	102,000	0.7%	0.0%
.001.322.100	Building Permits	247,600	279,293	263,491	287,959	270,000	300,000	2.0%	11.1%
.001.322.200	Plan Review Fees	67,109	75,442	74,354	71,199	75,000	77,000	0.5%	2.7%
.001.322.250	Fire Inspect Fees	8,520	6,102	15,845	44,510	30,000	50,000	0.3%	66.7%
.001.322.400	Sign Permits	23,616	22,902	0	0	0	0	0.0%	#DIV/0!
.001.322.600	Tree Removal Permits	1,200	1,150	575	1,725	600	0	0.0%	-100.0%
	Total-Licences & Permits	455,394	490,358	456,999	511,037	477,600	529,000	3.6%	10.8%
.001.323.100	Franchise Fee-Elect	1,185,052	1,260,830	1,168,407	1,128,415	1,220,000	1,150,000	7.8%	-5.7%
.001.323.400	Franchise Fee-Gas	25,412	21,038	20,001	19,442	20,000	18,000	0.1%	-10.0%
.001.323.700	Franchise Fee-Solid Waste	10,006	10,000	10,000	10,000	10,000	20,000	0.1%	0.1%
	Total-Franchise Fees	1,220,470	1,291,867	1,198,408	1,157,857	1,250,000	1,188,000	8.0%	-5.0%
.001.325.200	Radon Surcharge	31	428	3,706	1,294	500	1,295	0.0%	159.0%
.001.329.000	Property Registration Fee		4,275	2,850	5,475	2,850	5,000	0.0%	75.4%
.001.331.200	Federal Grant - Public Safety	-	61,509	73,541	744,962	-	4,000	0.0%	#DIV/0!
.001.331.620	Federal Grant - FEMA				2,987			0.0%	#DIV/0!
.001.334.200	State Grant-Public Safety	71,435	69,296	9,751	25,500	-	-	0.0%	#DIV/0!
.001.334.490	State DOT Lights Grant	49,532	52,095	53,995	58,050	54,000	58,000	0.4%	7.4%
.001.334.610	State Grant - Public Health	-	0	0	900	0	900	0.0%	#DIV/0!
.001.334.620	State Grant - FEMA	-	0	0	498	0	-	0.0%	#DIV/0!
.001.334.720	State Aid-Library	785	0	0	0	-	-	0.0%	#DIV/0!
.001.335.120	State Revenue Share	187,484	187,092	188,792	192,040	190,000	190,000	1.3%	0.0%
.001.335.122	State Rev. Share Motor	75,230	76,525	76,204	73,775	76,330	76,330	0.5%	0.0%
.001.335.150	Alcoholic Bev Lic	43,051	33,839	33,482	33,544	35,000	34,000	0.2%	-2.9%
.001.335.180	State Sales Tax	484,524	480,771	485,227	491,998	490,000	510,000	3.4%	4.1%
.001.335.210	State FireFighter Supp.	6,240	7,330	6,729	8,850	9,000	7,080	0.0%	-21.3%
.001.335.490	Fuel Tax Refund	3,326	3,891	5,491	4,399	4,500	4,500	0.0%	0.0%
.001.337.100	Local Government Grants	7,591	31,930	5,476	6,660	0	6,000	0.0%	#DIV/0!
.001.337.700	Pinellas Library Coop	216,185	189,759	173,606	168,334	161,485	129,991	0.9%	-19.5%
	Total-Intergovt. Revenue	1,145,415	1,198,739	1,118,848	1,819,265	1,023,665	1,027,096	6.9%	0.3%
.001.341.100	Record Legal Inst	-		211	120	0	100	0.0%	#DIV/0!
.001.341.200	P & Z Board Fees	11,785	9,117	6,737	21,452	10,000	20,000	0.1%	100.0%
.001.341.300	Sale of Maps	19	104	25	0	0	0	0.0%	#DIV/0!
.001.341.310	Copy Charges	7,139	6,747	6,661	7,094	6,800	7,000	0.0%	2.9%
.001.341.320	Admin Fee-Sewer	189,510	195,195	201,051	207,083	213,295	219,694	1.5%	3.0%
.001.341.340	Admin Fee-Reclaimed Water	113,502	116,907	120,414	124,026	70,452	72,566	0.5%	3.0%
.001.341.360	Admin Fee - Stormwater	-	10,879	10,700	12,774	70,452	72,566	0.5%	3.0%
	Total-General Govt Revenue	321,955	338,948	345,799	372,549	370,999	391,925	2.7%	5.6%
.001.342.100	Police Services	41,031	57,217	46,057	80,255	55,000	0	0.0%	-100.0%
.001.342.200	Fire Services	3,474	2,678	4,736	9,930	5,180	5,100	0.0%	-1.5%
.001.342.400	County EMS Reimbur	1,227,747	1,108,691	1,101,575	1,216,072	1,445,699	1,317,862	8.9%	-8.8%
.001.342.402	County EMS Incentive	9,200	-	-	-	-	-	0.0%	#DIV/0!
.001.343.910	Lot Mowing	125	-	-	-	-	-	0.0%	#DIV/0!
	Total-Public Safety Fees	1,281,577	1,168,586	1,152,367	1,306,256	1,505,879	1,322,962	8.9%	-12.1%
.001.344.500	Parking Facilities	725,570	664,587	817,966	1,066,782	854,000	900,000	6.1%	5.4%
.001.344.501	Parking Facil.-Co.	138,145	117,634	148,263	164,283	145,000	165,000	1.1%	13.8%
.001.344.550	Parking Decals	77,943	83,005	79,429	95,474	103,000	100,000	0.7%	-2.9%
	Total-Transport Revenue	941,658	865,226	1,045,658	1,326,539	1,102,000	1,165,000	7.9%	5.7%
.001.347.100	Library Fees	30,183	27,427	25,048	25,356	28,000	25,000	0.2%	-10.7%
.001.347.200	Rec/Pool Cards	20,556	10,625	16,803	14,688	15,000	16,500	0.1%	10.0%
.001.347.220	Rec Fees-Staff led programs	94,270	90,407	90,774	105,383	140,000	168,000	1.1%	20.0%
.001.347.221	Fitness Room/Gym-Daily Fee	-	5,252	7,743	7,515	6,000	15,000	0.1%	150.0%
.001.347.230	Rec Fees-Sports Leagues	15,970	12,600	21,400	14,350	17,000	17,000	0.1%	0.0%
.001.347.240	Rec Fees-Instructors	38,263	26,871	29,914	13,457	75,000	55,000	0.4%	-26.7%
.001.347.310	Art/Goods Sales Revenue	1,736	380	0	0	0	0	0.0%	#DIV/0!
.001.347.400	SPB Classic			39,090	58,011	96,550	0	0.0%	-100.0%
.001.347.500	Facility Cleanup/Staffing Fee	8,548	5,089	6,800	8,920	12,600	-	0.0%	-100.0%
.001.347.550	Pool Admissions	23,588	27,211	40,916	39,625	36,000	44,000	0.3%	22.2%

FY 2014 GENERAL FUND REVENUES

Account #	DESCRIPTION	FY09	FY 10	FY 11	FY12	FY13	FY14	% of FY14	% chg.
		Actual	Actual	Actual	Actual	Budget	Budget	Budget	FY13 to 14
.001.347.561	Pool Programs	18,629	28,050	32,328	39,243	35,000	35,000	0.2%	0.0%
	Total-Culture and Recreation	251,743	233,911	310,814	326,547	461,150	375,500	2.5%	-18.6%
.001.349.900	Other Charges	1,538	1,249	1,105	765	1,250	0	0.0%	-100.0%
	Total-Other Charges for Service	1,538	1,249	1,105	765	1,250	0	0.0%	-100.0%
.001.351.100	Court Fines	76,936	65,725	46,772	44,969	36,000	40,000	0.3%	11.1%
.001.351.300	Police Education	4,340	3,769	2,806	2,332	2,100	0	0.0%	-100.0%
.001.354.100	Special Master	300	1,425	4,125	6,788	9,000	6,500	0.0%	-27.8%
.001.359.200	Parking Tickets	71,405	63,308	98,225	77,943	80,000	75,000	0.5%	-6.3%
.001.359.900	Other Fines	11,096	15,330	73,727	15,971	20,000	15,000	0.1%	-25.0%
	Total-Court Related Revenue	164,077	149,557	225,655	148,004	147,100	136,500	0.9%	-7.2%
.001.361.100	Interest	6,044	6,260	2,537	13,552	8,600	14,000	0.1%	62.8%
.001.362.200	Rent-Community Center	54,865	53,123	60,960	70,257	100,000	148,000	1.0%	48.0%
.001.362.300	Rent- Merry Pier	30,501	32,275	35,051	35,380	36,340	36,500	0.2%	0.4%
.001.362.450	Rent-PAG/Upham Concess	52,878	93,849	101,228	108,057	110,664	115,000	0.8%	3.9%
.001.362.460	Rent-PAG Deck Area	13,358	10,387	12,396	12,543	12,000	12,500	0.1%	4.2%
.001.362.710	Rent-Warren Webster	7,228	3,600	9,180	9,240	7,000	8,400	0.1%	20.0%
.001.362.720	Rent-Don Vista	1,074	7,201	7,040	4,497	7,000	6,000	0.0%	-14.3%
.001.362.800	Rent-Gym	2,083	4,425	2,300	-	-	500	0.0%	#DIV/0!
.001.362.810	Rent-Ballfields	105	140	150	675	-	700	0.0%	#DIV/0!
.001.362.820	Rent-Parks	5,655	5,320	5,940	9,720	10,000	10,000	0.1%	0.0%
.001.362.830	Rent - Pool	5,079	11,399	12,912	18,846	20,000	24,000	0.2%	20.0%
.001.362.901	Other Rents	-	0	0	3,069	0	1,200	0.0%	#DIV/0!
	Total-Rent/Interest Revenue	178,869	227,979	249,693	285,835	311,604	376,800	2.5%	20.9%
.001.364.490	Insurance Recover			3,800	22,005	0	0	0.0%	#DIV/0!
.001.365.000	Scrap Sales	31,746	52,231	16,296	34,298	20,000	30,000	0.2%	50.0%
.001.366.200	Donations-Fire	2,500		0	0	0	0	0.0%	#DIV/0!
.001.366.400	Donations-Library	1,260	3,937	24,011	6,159	2,000	2,000	0.0%	0.0%
.001.366.450	Library- (Memorials)	2,158	405	955	110	500	500	0.0%	0.0%
.001.366.500	Donations-Recreation	13,679	1,900	864	1,300	2,000	1,000	0.0%	-50.0%
.001.366.550	Donations-Parks(Adopt-program)	3,395	6,200	7,500	8,088	5,000	7,500	0.1%	50.0%
.001.366.560	Donations-Parks	174	370		0	500	0	0.0%	-100.0%
.001.366.575	SPB Classic	-	-	11,950	18,450		-	0.0%	#DIV/0!
.001.366.650	Donations-Sister City	200	-	-	-	-	-	0.0%	#DIV/0!
.001.366.600	Donations-City Projects	14,426		-	-	-	-	0.0%	#DIV/0!
.001.366.720	Priv.Grants-LS-Parks	-	-	439	-	-	-	0.0%	#DIV/0!
.001.366.730	Priv.Grants-LS-Library	2,000	100	0	0	0	0	0.0%	#DIV/0!
.001.369.000	Miscellaneous	15,000	7,714	0	12,823	8,000	8,000	0.1%	0.0%
.001.369.110	Camp Store Revenue	-	0	0	0	0	12,000	0.1%	#DIV/0!
.001.369.150	Hurricane Reimburse	-	(5,263)	6,354	-	-	-	0.0%	#DIV/0!
.001.369.910	Wcomp. Reimbursement	7,618	31,117	12,816	30,151	15,000	10,000	0.1%	-33.3%
	Total-Donations/Misc. Revenues	86,538	67,594	84,985	133,642	53,000	71,000	0.5%	34.0%
.001.384.000	Loan & Bond Proceeds	-	-		-	-	-	0.0%	#DIV/0!
	Total-Loan & Bond Proceeds	-	0		0	0	0	0.0%	#DIV/0!
TOTAL - REVENUES		14,518,228	14,342,989	14,345,631	15,500,927	15,719,188	14,787,814	100.0%	-5.9%
.001.381.103	Transfer from Police Confisc.			17,000				0.0%	#DIV/0!
	Total-Transfers In			17,000				0.0%	#DIV/0!
TOTAL - ALL FUNDING SOURCES		14,518,228	14,342,989	14,362,631	15,500,927	15,719,188	14,787,814	1	-5.9%

FY 14 General Fund Sources



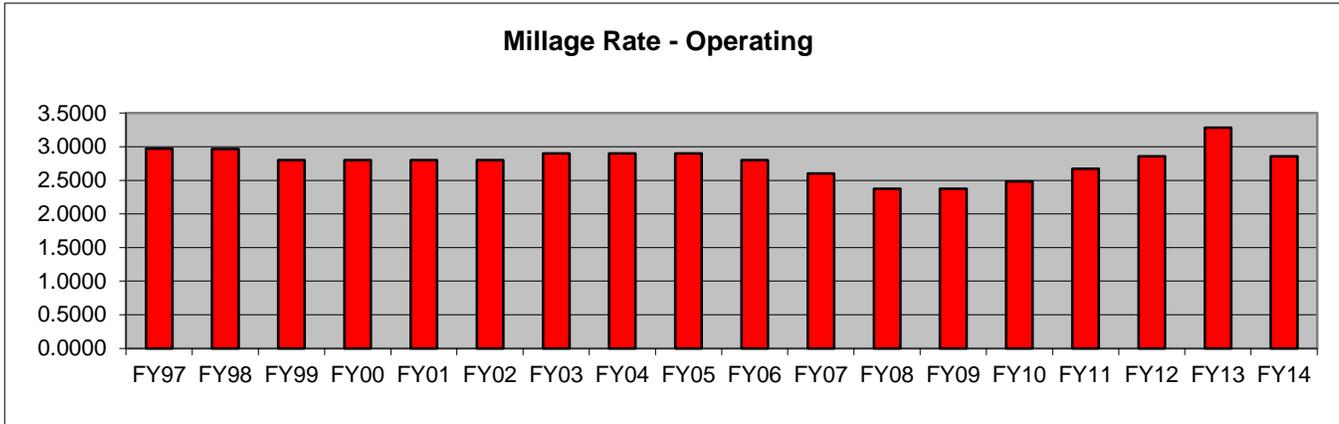
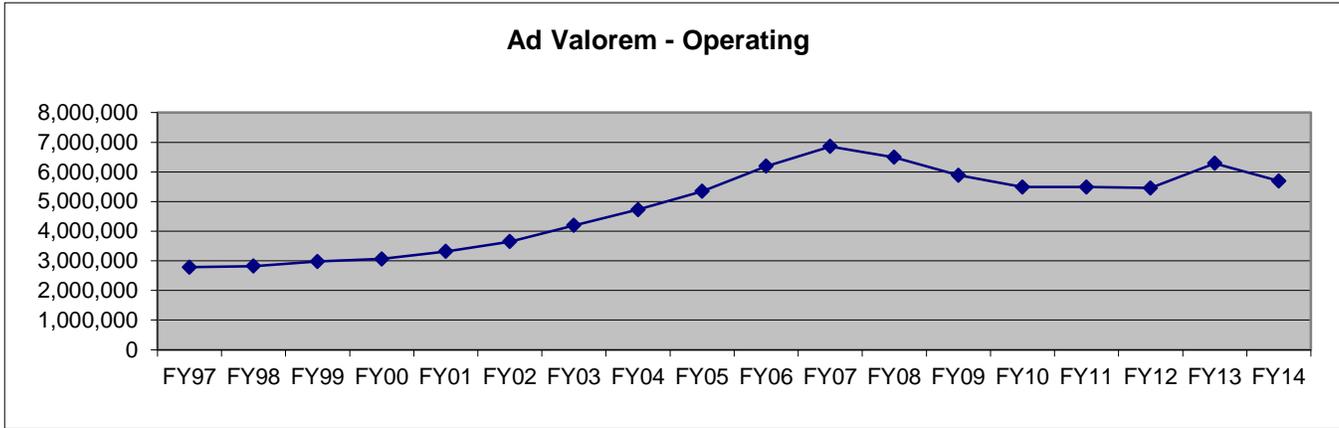
This chart shows the source of funding for General Fund expenses. The largest sources are ad valorem taxes, intergovernmental revenues and utility taxes.

REVENUE TYPE
Ad Valorem Taxes

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.311.000	Ad Valorem	\$5,888,489	\$5,487,289	\$5,490,797	\$5,469,936	\$6,290,454	\$5,694,628
.001.311.100	Ad Valorem - Debt Svce.	\$169,133	\$168,325	\$169,150	\$171,537	\$168,400	\$0
	Total Ad Valorem	\$6,057,622	\$5,655,614	\$5,659,947	\$5,641,473	\$6,458,854	\$5,694,628
	City Millage	2.3764	2.3764	2.4834	2.8569	3.2819	2.8569
	Debt Service Millage	0.0599	0.0661	0.0754	0.0895	0.0878	0
	Total Millage	2.4363	2.4425	2.5588	2.9464	3.3697	2.8569

Ad Valorem taxes are assessed by applying the millage rate to every \$1,000 of taxable property. The operating millage rate for FY 13 is 2.8569. The FY 14 millage rate is 12.9% lower than the previous year. The Debt Service millage pertains to construction of a new police department building. Final payment was made in FY13. Estimated revenues are projected at 96.5% of total estimated revenues to allow for discounts for early payment.

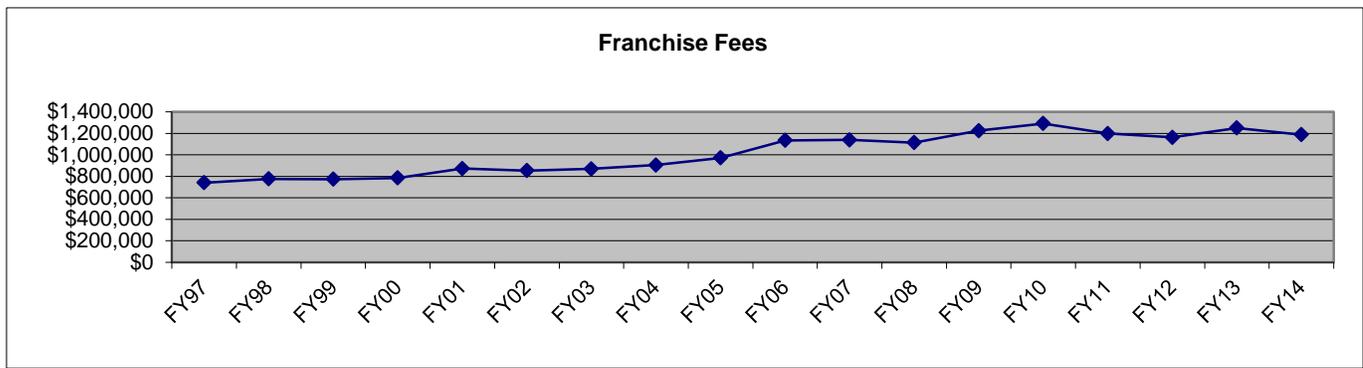
The total estimated taxable property value in the city is \$2,064,005,873. This includes new construction of \$2,426,197. This is a 4% increase from the previous year.



REVENUE TYPE
Franchise Fees

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.323.100	Electric	\$1,185,053	\$1,260,830	\$1,168,407	\$1,128,415	\$1,220,000	\$1,150,000
.001.323.400	Gas	\$29,274	\$21,037	\$20,001	\$14,730	\$20,000	\$18,000
.001.323.700	Solid Waste	\$10,006	\$10,000	\$10,000	\$20,000	\$10,000	\$20,000
	Total	\$1,224,333	\$1,291,867	\$1,198,408	\$1,163,145	\$1,250,000	\$1,188,000

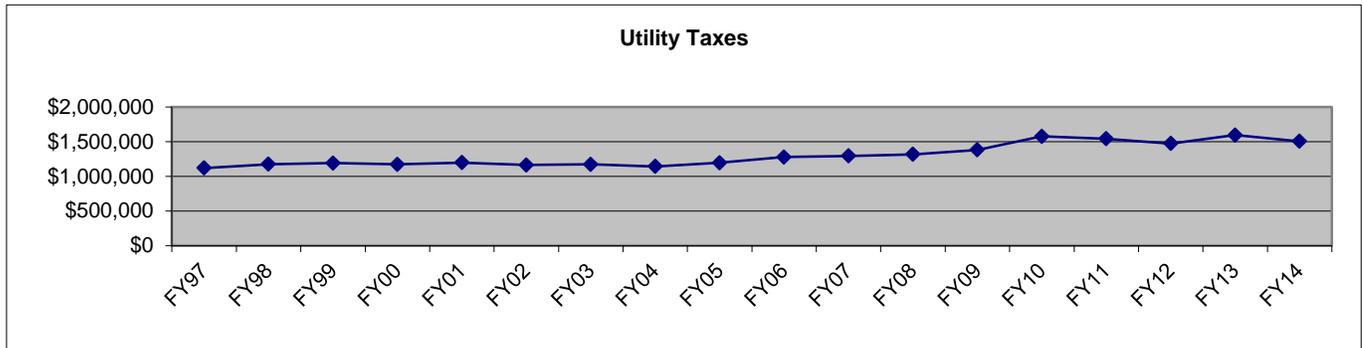
Franchise fees are paid by the utility companies for the right to do business in the city. Revenues are derived from the following franchises:
 Progress Energy - 6% of gross receipts Waste Services - Flat Dollar Fee of \$20,000 for city franchise
 Peoples Gas - 6% of gross receipts



REVENUE TYPE
Utility Taxes

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.314.100	Electric	\$1,135,149	\$1,336,815	\$1,256,642	\$1,181,425	\$1,300,000	\$1,210,000
.001.314.300	Water	\$211,437	\$245,870	\$237,844	\$243,904	\$245,000	\$245,000
.001.314.400	Gas	\$55,173	\$53,013	\$47,814	\$48,001	\$50,000	\$50,000
	Total	\$1,401,759	\$1,635,698	\$1,542,300	\$1,473,330	\$1,595,000	\$1,505,000

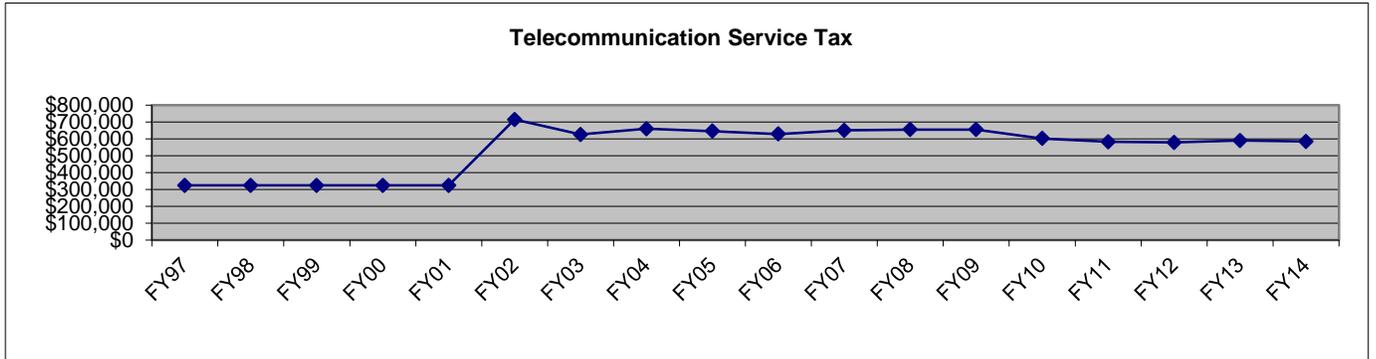
Utility taxes are levied on the purchase of utilities within the city. Revenues are based on the following:
 Electric - 10% Water - 10% Gas - 10%



REVENUE TYPE
Telecommunication Services Tax

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.315.000	Telecommunications Tax	\$655,803	\$602,344	\$582,627	\$578,805	\$590,000	\$585,000
	Total	\$655,803	\$602,344	\$582,627	\$578,805	\$590,000	\$585,000

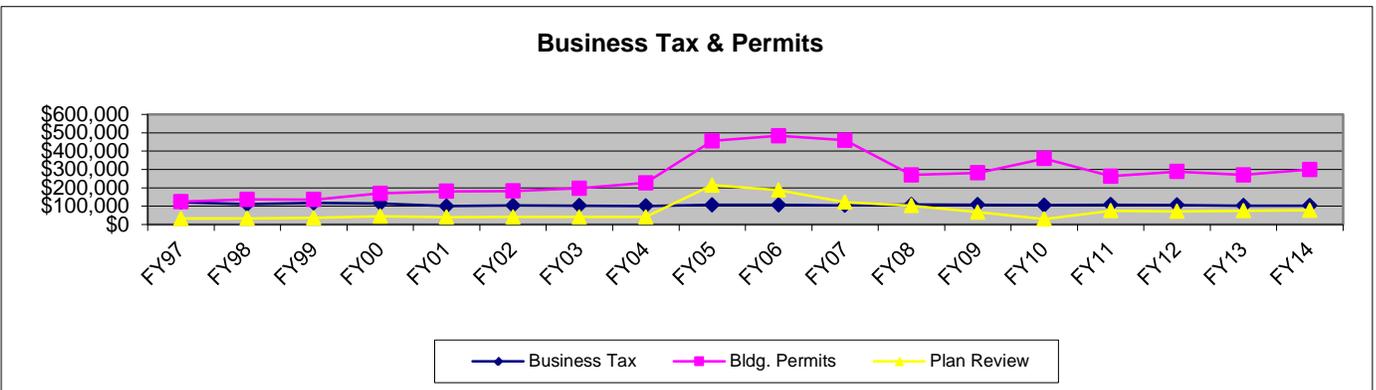
Telecommunication service tax is a 6.3% tax on all telecommunication services including telephone, cable, satellite, cellular and pagers.



REVENUE TYPE
Licenses & Permits

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.316.000	Business Tax Receipts	\$107,350	\$105,469	\$102,734	\$105,644	\$102,000	\$102,000
.001.322.100	Building Permits	\$280,935	\$359,607	\$263,491	\$287,959	\$270,000	\$300,000
.001.322.200	Plan Review	\$67,109	\$29,558	\$74,354	\$71,199	\$75,000	\$77,000
	Total	\$455,394	\$494,634	\$440,579	\$464,802	\$447,000	\$479,000

Business Tax Receipts are charged for all businesses, professions, and occupations operating within the city as specified in the Municipal Code of Ordinances, Chapter 78. Building permits are issued by the Building Services division for the construction, alteration, or addition to any building or structure in the City. Plan review fees are charged for the review of site plans. License and permit fees are used to regulate business activities in the city as well as to produce revenue.



REVENUE TYPE

Intergovernmental Revenues

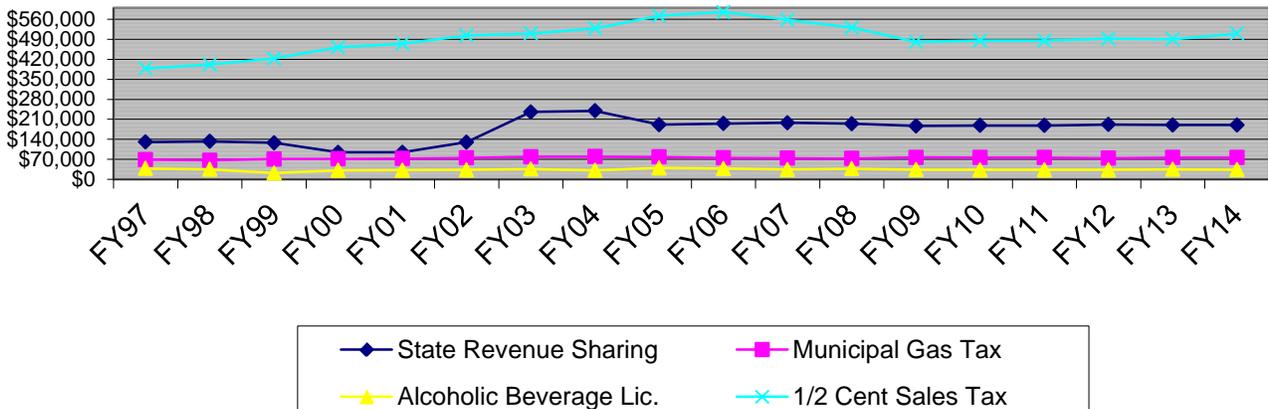
Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.335.120	State Revenue Sharing	\$187,092	\$188,792	\$188,792	\$192,040	\$190,000	\$190,000
.001.335.122	Municipal Gas Tax	\$76,525	\$76,204	\$76,204	\$73,775	\$76,330	\$76,330
.001.335.150	Alcoholic Beverage Lic.	\$33,839	\$33,482	\$33,482	\$33,544	\$35,000	\$34,000
.001.335.180	1/2 Cent Sales Tax	\$480,771	\$485,227	\$485,227	\$491,998	\$490,000	\$510,000
.001.335.230	Firefighter Education	\$7,330	\$6,729	\$6,729	\$8,850	\$9,000	\$7,080
State Revenues		\$785,557	\$790,434	\$790,434	\$800,207	\$800,330	\$817,410
.001.312.410	Local Option Gas Tax	\$133,095	\$128,949	\$126,339	\$126,619	\$127,000	\$127,000
.001.337.700	Pinellas Library Coop	\$238,666	\$216,185	\$173,606	\$168,334	\$161,485	\$129,991
.001.342.400	County EMS Reimburse.	\$1,177,018	\$1,227,747	\$1,101,575	\$1,216,072	\$1,445,699	\$1,317,862
Local Govt. Revenues		\$1,548,779	\$1,572,881	\$1,401,520	\$1,511,025	\$1,734,184	\$1,574,853
Total		\$2,334,336	\$2,363,315	\$2,191,954	\$2,311,232	\$2,534,514	\$2,392,263

Intergovernmental revenues are categorized above in two broad categories: state revenues and local government revenues.

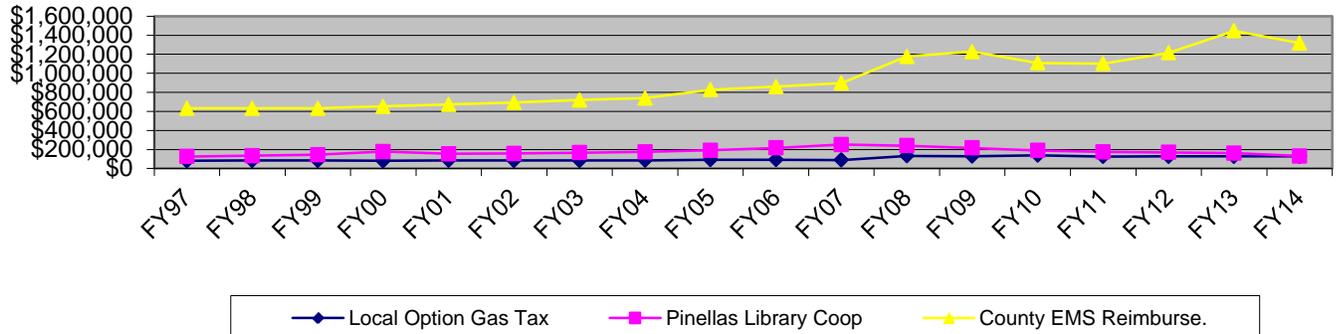
State revenue sharing is comprised of 1.3409% of sales tax collection, 12.5% of state alternative fuel user decal fee collections, and the net collection from the one cent municipal fuel tax. Revenues are distributed based on population. The alcoholic beverage license tax is assessed on manufacturers, distributors, vendors and sales agents of alcoholic beverages. 38% of the proceeds collected within the municipality are returned to the municipality. The state distributes 9.5% of the 1/2 cent sales tax to cities and counties based on population. The sales tax is sensitive to economic conditions.

The Pinellas County Local Option Gas Tax is distributed by the county based on population. The City joined the Pinellas Public Library Cooperative in October 1990 and revenues are received for use at the library based on circulation and history of library expenditures. Pinellas County EMS reimbursement is based on the First Responder Agreement with Pinellas County for providing emergency medical services.

Intergovernmental State Shared Revenues



Local Intergovernmental Revenues

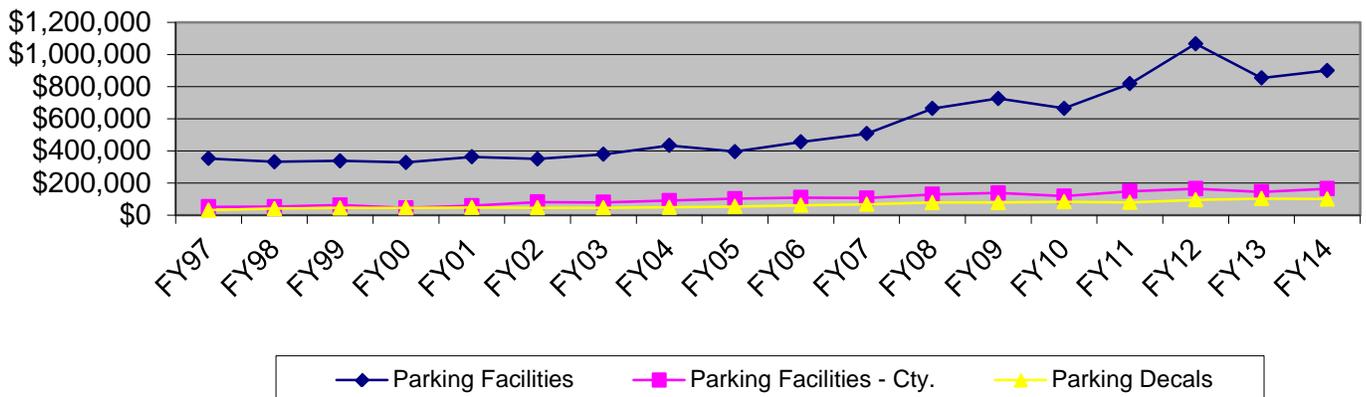


REVENUE TYPE: Transportation Revenue

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.344.500	Parking Facilities	\$725,570	\$664,587	\$817,966	\$1,066,782	\$854,000	\$900,000
.001.344.501	Parking Fac. - County	\$138,145	\$117,634	\$148,263	\$164,283	\$145,000	\$165,000
.001.344.550	Parking Decals	\$77,943	\$83,005	\$79,429	\$95,474	\$103,000	\$100,000
	Total	\$941,658	\$865,226	\$1,045,658	\$1,326,539	\$1,102,000	\$1,165,000

Transportation revenue is derived from parking meter pay stations and parking decals sold by the City. There are 1,336 metered parking spaces in the City. Annual parking decals are also sold to residents and non-residents for use in metered parking spaces. The City shares pay station revenues received from the Pinellas County lot with Pinellas County on a 50% city/50% county split. The City's share is to offset costs associated with maintenance of the parking lot as well as collection of revenues from the pay stations. Revenues are affected by weather conditions.

Transportation Revenue



REVENUE TYPE: Recreation Fees

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.347.200	Memberships	\$20,556	\$10,625	\$16,803	\$14,687	\$15,000	\$16,500
.001.347.220	Staff Led Programs	\$94,270	\$90,407	\$90,774	\$112,061	\$140,000	\$183,000
.001.347.230	Sports Leagues	\$15,970	\$12,600	\$21,400	\$14,350	\$17,000	\$17,000
.001.347.240	Contracted Classes	\$38,263	\$26,871	\$29,914	\$13,457	\$75,000	\$55,000
.001.347.560	Pool Programs	\$42,217	\$55,261	\$73,244	\$74,438	\$71,000	\$79,000
	Total	\$211,276	\$195,764	\$232,135	\$228,993	\$318,000	\$350,500

A new Community Center was constructed and opened during fiscal year 2007. The facility includes an aquatics center and increased areas for recreation programs.

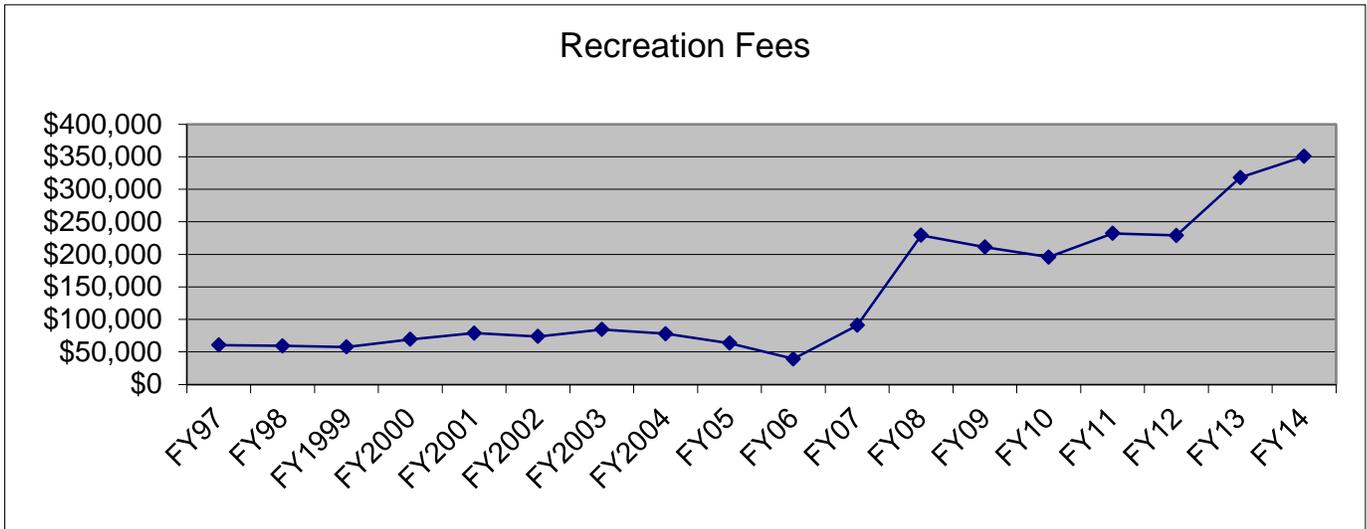
Recreation Membership cards are sold to residents and non-residents to allow them to access the pool.

Children's programs include staff led programs for after school, school break periods and summer camp.

Sports Leagues are adult leagues coordinated by the City.

Contracted class fees are based on registration for classes run by instructors who the City contracts with to run a specific program. In FY 13 method of payment has been modified from instructors collecting money and remitting percentage to City to the City collecting the money and remitting a percentage to the instructor.

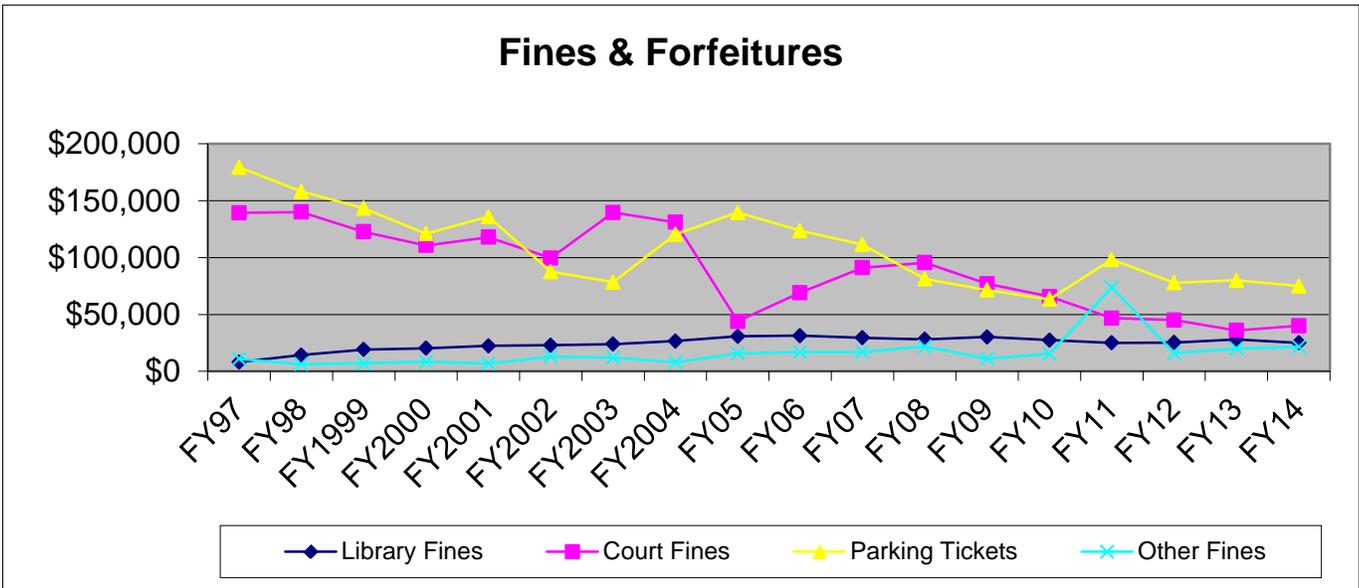
Pool programs include swim lessons, junior lifeguard lessons and various other aquatic programs.



REVENUE TYPE
Fines & Forfeitures

Account #	Description	FY09 Actual	FY09 Budget	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.347.100	Library Fines	\$30,183	\$27,427	\$25,048	\$25,356	\$28,000	\$25,000
.001.351.100	Court Fines	\$76,936	\$65,725	\$46,772	\$44,969	\$36,000	\$40,000
.001.359.200	Parking Tickets	\$71,405	\$63,308	\$98,225	\$77,943	\$80,000	\$75,000
.001.359.900	Other Fines	\$11,096	\$15,330	\$73,727	\$15,971	\$20,000	\$21,500
	Total	\$189,620	\$171,790	\$243,772	\$164,239	\$164,000	\$161,500

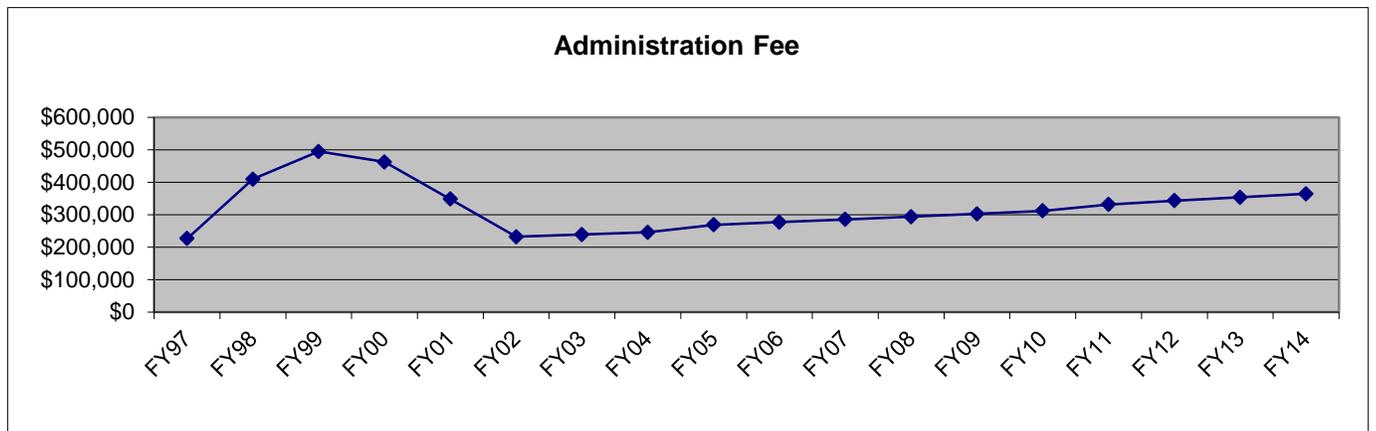
Library fines are based on penalties for library circulation materials returned late, lost or damaged.
 Court fines are revenues received from violations issued by the City of St. Pete Beach police department.
 Parking tickets are revenues received from violations issued by the parking enforcement officer as well as the officers of the police department.
 Other fines are fines associated with code enforcement infractions.



REVENUE TYPE
Administration Fee

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
001.341.320	Wastewater	\$189,510	\$195,195	\$201,051	\$207,083	\$213,295	\$219,694
.001.341.340	Reclaimed	\$113,502	\$116,907	\$120,414	\$124,026	\$70,452	\$72,556
.001.349.360	Stormwater	\$0	\$10,879	\$10,700	\$12,774	\$70,452	\$72,566
	Total	\$303,012	\$322,981	\$332,165	\$343,883	\$354,199	\$364,816

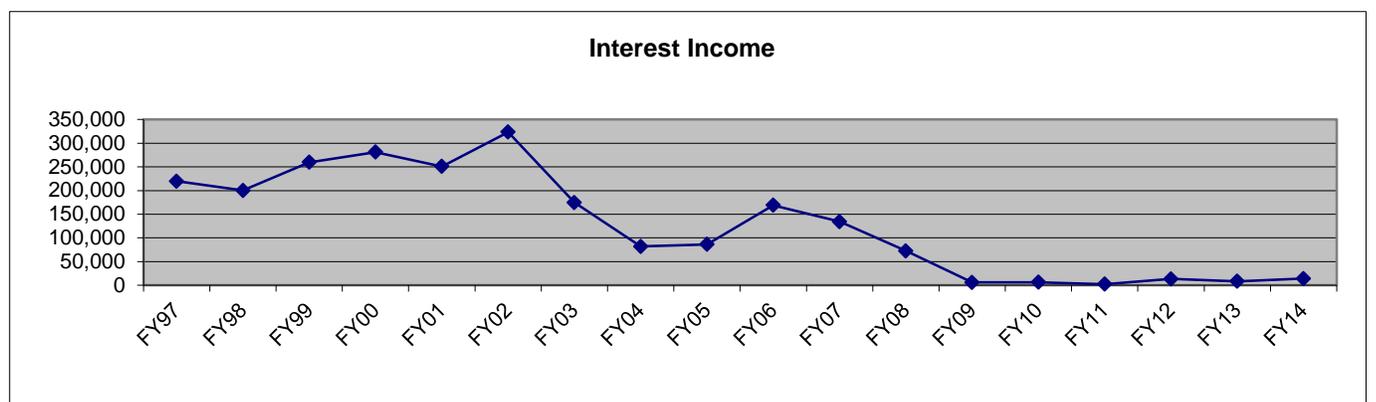
The wastewater, reclaimed, and stormwater funds are charged an administration fee to offset costs for various support departments such as the City Manager, Finance and Information Technology. The amount charged has been increased 3% annually starting in FY 2000.



REVENUE TYPE
Interest Income

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.361.100	Interest Income	\$6,044	\$6,260	\$2,537	\$13,552	\$8,600	\$14,000
	Total	\$6,044	\$6,260	\$2,537	\$13,552	\$8,600	\$14,000

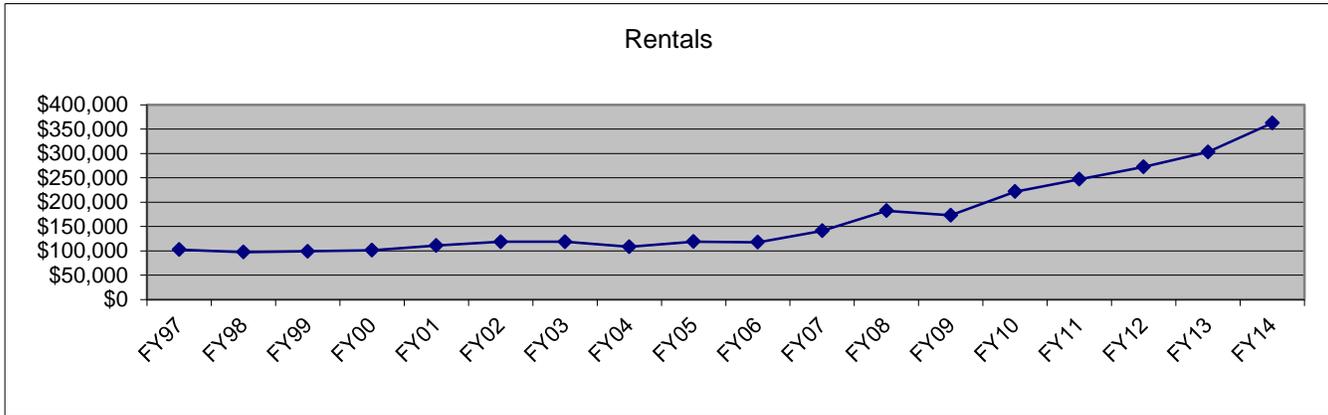
Interest earned in the General Fund is dependent on rates and the fund balance. The decrease in recent fiscal years is due to a lower amount of fund balance available as well as the downturn in the economy.



REVENUE TYPE
Rental Income

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.362.300	Merry Pier	\$30,501	\$32,275	\$35,051	\$35,380	\$36,340	\$36,500
001.349.200	PAG/Upham Concession	\$52,878	\$93,849	\$113,624	\$120,600	\$122,664	\$127,500
.001.362.900	Community Center	\$54,865	\$53,123	\$60,960	\$70,257	\$100,000	\$148,000
.001.362.830	Community Pool	\$5,079	\$11,399	\$12,912	\$18,846	\$20,000	\$24,000
	Other Miscellaneous	\$29,502	\$31,073	\$24,610	\$27,201	\$24,000	\$26,800
	Total	\$172,825	\$221,719	\$247,157	\$272,284	\$303,004	\$362,800

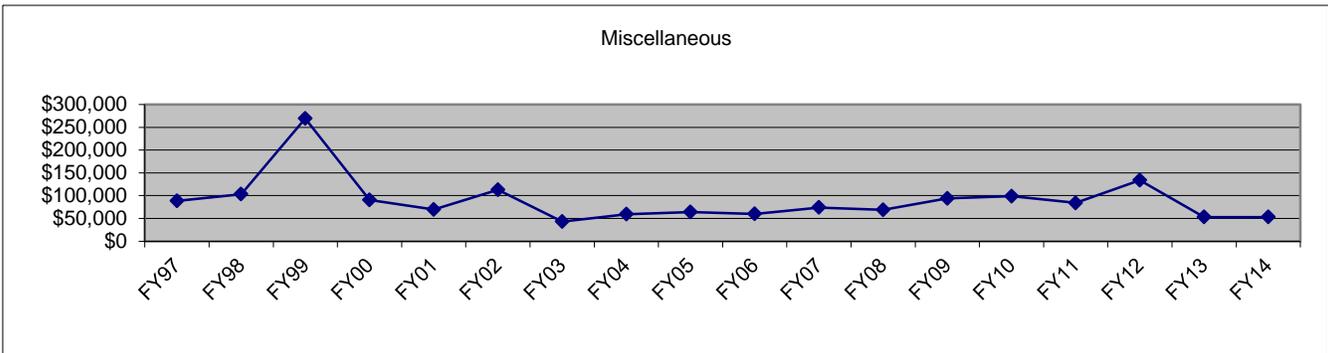
The City has various facilities available for rental. The miscellaneous line item listed above includes Pass-A-Grille deck area, the Warren Webster and Don Vista facilities, the gymnasium, ballfields and parks.



REVENUE TYPE
Miscellaneous

Account #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.001.363.260	Workers Comp. Reimb.	\$7,618	\$31,117	\$12,816	\$30,151	\$15,000	\$15,000
.001.365.000	Scrap Sales	\$31,746	\$52,231	\$16,296	\$34,298	\$20,000	\$20,000
.001.366.000	Donations	\$39,792	\$12,912	\$44,764	\$34,366	\$10,000	\$10,000
.001.369.000	Miscellaneous	\$15,000	\$2,451	\$10,154	\$34,828	\$8,000	\$8,000
	Total	\$94,156	\$98,711	\$84,030	\$133,643	\$53,000	\$53,000

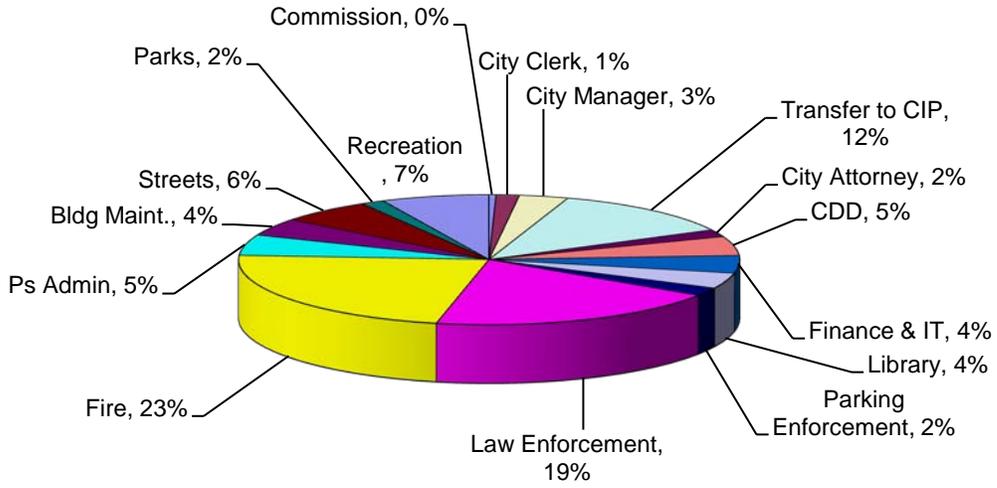
Workers Compensation reimbursements are received from the insurance company to offset the cost of salaries paid to employees on a workers compensation claim. Scrap Sale revenues are derived from the sale of goods which are no longer usable to the city. Donations may be dedicated toward a particular purchase. Miscellaneous revenue includes hurricane re-entry tags, title searches, and vending machine commissions.



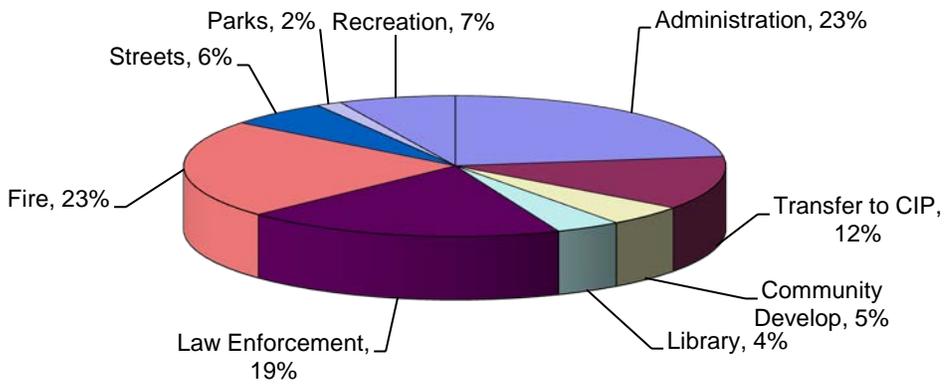
	A	B	Q	S	T	U	V	W
1	FY2014	General	CS Parks	CS Admin	CS Bldg	CS Street	GEN FUND	% FY14
2	Proposed	Fund	6104	6101	6102	6103	FY14 TOTAL	Budget
3	Exec. Salary	5110	0	0	0	0	29,700	0.2%
4	Salaries	5120	124,403	116,396	75,878	97,476	3,902,601	26.4%
6	Other Wages	5130	0	517	0	0	66,065	0.4%
7	Overtime	5140	482	0	186	557	73,805	0.5%
8	Reimbursable Overtim	5145	0	0	0	0	1,579	0.0%
12	F I C A	5210	9,554	8,944	5,819	7,500	311,029	2.1%
13	Retirement	5220	90,814	9,599	35,321	71,157	1,706,150	11.5%
14	Pension - State Fds	5225	0	0	0	0	292,403	2.0%
15	Employee Ins.	5230	36,590	17,491	9,831	33,313	652,498	4.4%
16	Worker Comp.	5240	5,421	1,792	3,104	8,223	114,556	0.8%
17	Unemployment	5250	0	0	0	0	7,150	0.0%
18	People Costs		267,264	154,739	130,139	218,226	7,157,537	48.4%
19	Pro. & Contract	5310	275,000	0	12,000	100,000	2,726,616	18.4%
20	Legal Retainer	5311	0	0	0	0	65,500	0.4%
21	Planning & Engineer	5312	0	2,000	0	0	3,500	0.0%
23	Extra Legal - Labor	5314	0	0	0	0	25,000	0.2%
24	Extra Legal Fees	5315	0	0	0	0	175,000	1.2%
25	Contract Instructors	5317	0	0	0	0	38,500	0.3%
26	Auditing	5320	0	0	0	0	21,803	0.1%
28	Bus Subsidy	5343	0	423,090	0	0	423,090	2.9%
29	Donations	5349	0	0	0	0	18,250	0.1%
30	Travel & Training	5400	1,500	2,000	0	1,000	42,440	0.3%
31	T&T 2nd \$	5402	0	0	0	0	0	0.0%
33	Citywide Tuition Reim	5406	0	0	0	0	0	0.0%
34	Telephone	5410	710	2,625	730	820	63,033	0.4%
35	Postage	5420	0	1,000	0	0	8,800	0.1%
36	Electric	5431	16,000	7,600	24,500	340,000	523,100	3.5%
37	Water	5432	20,800	822	858	0	50,721	0.3%
38	Reclaimed Water	5433	60,912	0	0	0	61,950	0.4%
39	Solid waste disposal	5434	2,240	0	1,022	65,000	72,942	0.5%
41	Vehicle Rental	5441	0	0	0	0	18,000	0.1%
42	Audio Book Rental	5445	0	0	0	0	7,000	0.0%
43	Submerged Land Leas	5447	0	1,950	0	0	1,950	0.0%
44	Equip. Rent	5449	1,500	0	0	0	12,336	0.1%
45	Insurance	5450	17,944	14,337	26,200	10,262	338,745	2.3%
46	R&M Buildings	5461	50,000	5,000	12,000	0	136,700	0.9%
47	R&M Equip.	5462	2,000	0	0	500	122,874	0.8%
48	R&M Vehicles	5463	1,500	0	500	8,500	46,500	0.3%
49	R&M Marine	5465	0	0	0	0	0	0.0%
51	R&M Other	5469	0	0	0	100,000	100,000	0.7%
52	Duplicating	5470	0	250	0	0	17,250	0.1%
53	Classified Advert.	5482	0	0	300	0	1,050	0.0%
54	Promotional Act.	5489	0	26,000	0	0	49,500	0.3%
55	Promo - City Events	5490	0	0	0	0	0	0.0%
56	Legal Advert.	5491	0	0	0	0	15,500	0.1%
57	Election Expense	5493	0	0	0	0	12,000	0.1%
58	Spec. Investig.	5495	0	0	0	0	0	0.0%
59	Prisoners Board	5496	0	0	0	0	0	0.0%
60	Employee Recog	5497	0	0	0	0	3,000	0.0%
61	Other Expenses	5499	0	0	0	0	35,550	0.2%
62	Office Supplies	5510	0	1,500	0	0	22,700	0.2%
63	Uniforms	5521	1,350	0	600	1,350	23,670	0.2%
64	Fuel	5522	6,750	0	3,100	12,000	62,220	0.4%
65	Small Tools	5524	1,250	0	800	1,000	4,300	0.0%
66	K-9 Expense	5525	0	0	0	0	0	0.0%
67	Safety Gear	5526	0	0	0	0	17,800	0.1%
68	Agricult Supplies	5527	15,500	0	0	0	15,500	0.1%
69	Adoption Supplies	5528	4,000	0	0	0	4,000	0.0%
70	Operating Supp.	5529	15,000	500	10,000	28,000	186,126	1.3%
72	Emergency Mgt. Fund	5531	0	0	0	0	500	0.0%
73	COGS - Camp	5532	0	0	0	0	6,000	0.0%
74	Pubs & Memberships	5540	500	750	0	0	25,761	0.2%
77	Operating Costs		494,456	489,424	92,610	668,432	5,606,777	37.9%
79	Buildings	5621	0	0	0	0	0	0.0%
80	Vehicles	5641	0	0	0	0	0	0.0%
81	Furniture	5642	0	0	0	0	0	0.0%
82	Office Equip.	5643	0	0	0	0	0	0.0%
83	EMS Incentive	5647	0	0	0	0	0	0.0%
84	Other Equip.	5649	0	0	0	0	103,500	0.7%
86	Other Than Buildings	5653	0	0	0	0	0	0.0%
87	Books-Circulation	5660	0	0	0	0	60,000	0.4%
88	Books-Circulation	5661	0	0	0	0	0	0.0%
89	Memorial Books	5662	0	0	0	0	5,000	0.0%
90	Trans. to C.I.P. Fund	5695	0	0	0	0	0	0.0%
91	Capital Outlay		0	0	0	0	168,500	1.1%
92	Equip Loan	5700	0	0	0	0	0	0.0%
93	Equip Lease computer	5701	0	0	0	0	0	0.0%
94	Parking System Lease	5708	0	0	0	0	25,000	0.2%
101	Interest (Equipment)	5728	0	0	0	0	5,000	0.0%
107	Capital Transfer	5911	0	0	0	0	1,825,000	12.3%
108	Debt Service		0	0	0	0	1,855,000	12.5%
109	Department Total		761,720	644,162	222,749	886,658	14,787,814	100.0%

WHERE THE MONEY GOES

**FY 2014
COSTS BY DEPARTMENT/DIVISION**



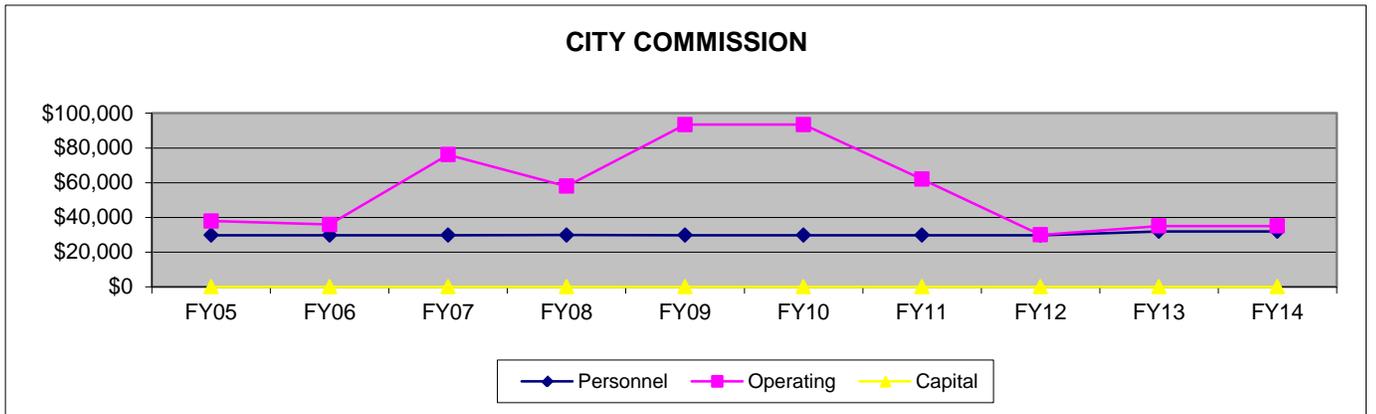
**FY 2014
Costs by Function**



EXPENDITURES
City Commission

Division #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.5000.511.	Personnel	\$29,700	\$29,700	\$29,700	\$29,700	\$31,972	\$31,972
.5000.511.	Operating	\$93,470	\$93,470	\$61,989	\$29,896	\$35,001	\$35,001
.5000.511.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$123,170	\$123,170	\$91,689	\$59,596	\$66,973	\$66,973

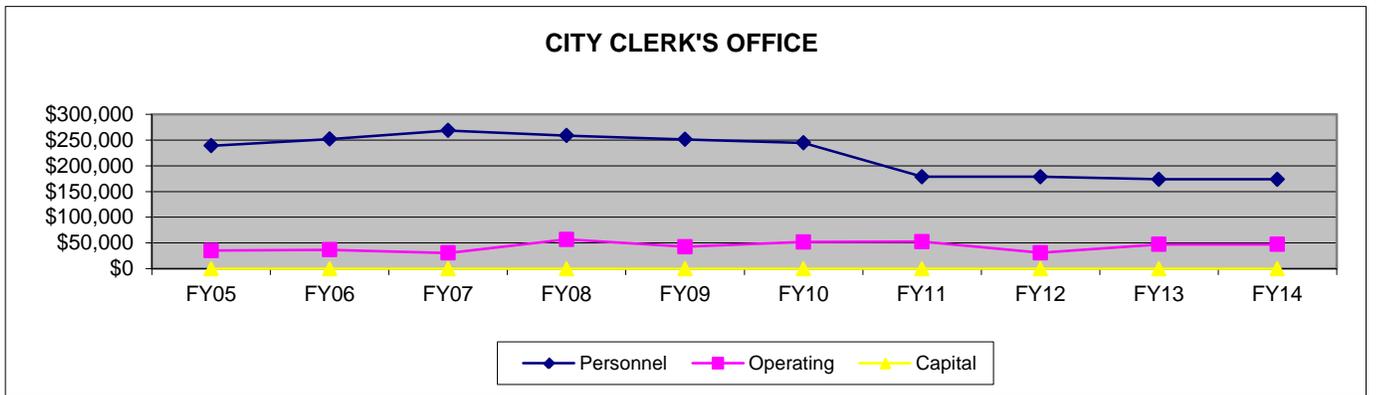
The City Commission is vested with all of the legislative powers of the City. The commission consists of four commissioners and a mayor-commissioner.



EXPENDITURE
City Clerk's Office

Division #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.5101.512.	Personnel	\$251,600	\$244,736	\$179,914	\$178,825	\$186,885	\$173,733
.5101.512.	Operating	\$42,676	\$51,853	\$52,433	\$30,748	\$47,782	\$47,190
.5101.512.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$294,276	\$296,589	\$232,347	\$209,573	\$234,667	\$220,923

The City Clerk's office is responsible for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission.

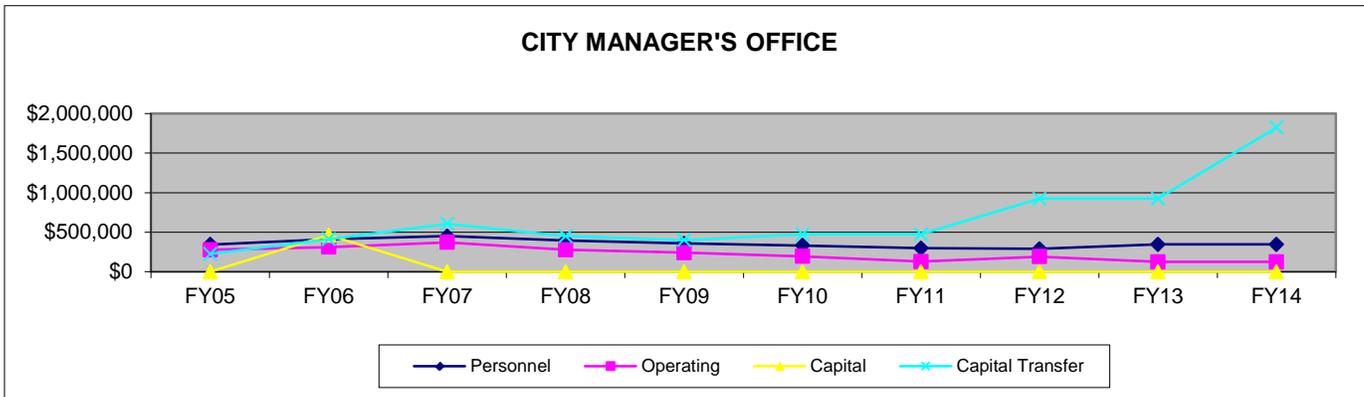


EXPENDITURES

City Manager's Office

Division #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.5201.512.	Personnel	\$358,246	\$332,270	\$296,318	\$288,993	\$335,623	\$344,669
.5201.512.	Operating	\$241,268	\$194,886	\$128,487	\$191,346	\$124,060	\$123,618
.5201.512.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
.5201.512.	Capital Transfer	\$400,000	\$475,000	\$475,000	\$925,000	\$925,000	\$1,825,000
Total		\$999,514	\$1,002,156	\$899,805	\$1,405,339	\$1,384,683	\$2,293,287

By Charter the City Manager is the chief administrative office of the city. The City Manager is responsible to the commission for administration of all city affairs.

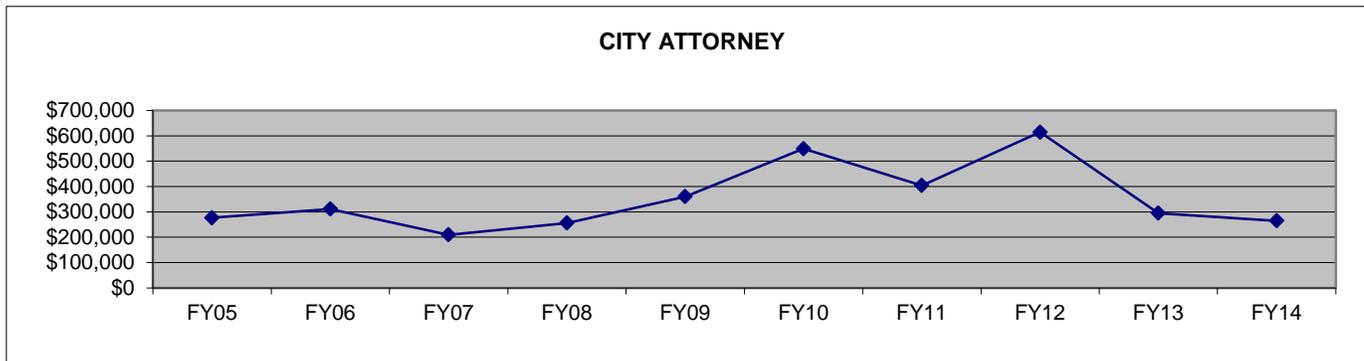


EXPENDITURE

CITY ATTORNEY

Division #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.5301.514.	Basic Legal	\$61,519	\$63,236	\$73,908	\$65,974	\$65,000	\$65,000
.5301.514.	Extra Legal	\$298,744	\$481,814	\$330,207	\$540,353	\$205,000	\$200,000
.5301.514.	Other	\$0	\$4,127	\$0	\$8,304	\$25,000	\$0
Total		\$360,263	\$549,177	\$404,115	\$614,631	\$295,000	\$265,000

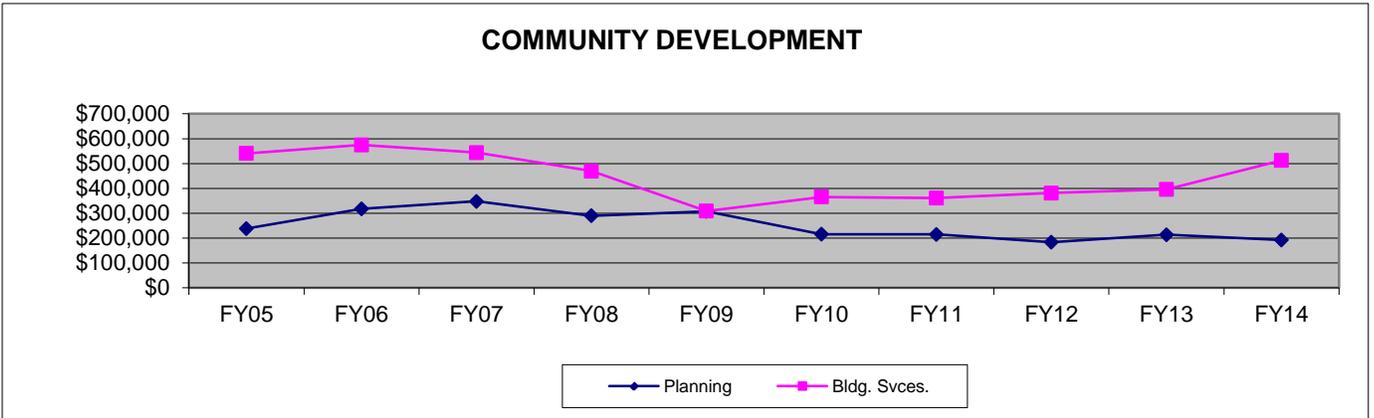
The City Attorney drafts ordinances, contract preparation and review and attends City Commission or other board meetings. The Attorney also defends the City in any lawsuits that may be brought against the City.



EXPENDITURES
Community Development

Division #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.5401.515	Planning	\$307,564	\$215,629	\$215,285	\$183,968	\$214,231	\$193,008
.5402.524	Building Services	\$309,266	\$365,868	\$360,841	\$381,664	\$395,992	\$512,309
		\$616,830	\$581,497	\$576,126	\$565,632	\$610,223	\$705,317

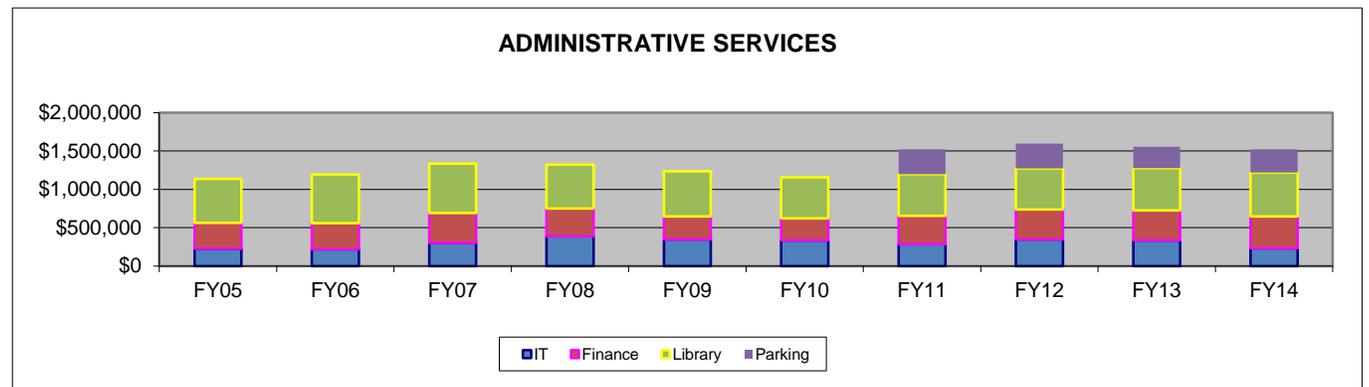
The Community Development Department provides assistance in planning, zoning and land use management. It also provides permitting, collection of business tax receipts, construction inspections, code enforcement & parking permit



EXPENDITURE
Administrative Services

Division #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.5501.513	Information Technology	\$346,134	\$336,380	\$285,810	\$348,039	\$334,847	\$231,605
.5601.513	Finance	\$299,417	\$284,366	\$368,297	\$390,198	\$388,824	\$413,299
.5602.571	Library	\$587,953	\$534,198	\$545,858	\$534,437	\$552,527	\$573,632
.5603.521	Parking Enforcement	\$0	\$0	\$323,426	\$324,830	\$276,940	\$304,815
	Total	\$1,233,504	\$1,154,944	\$1,523,391	\$1,597,504	\$1,553,138	\$1,523,351

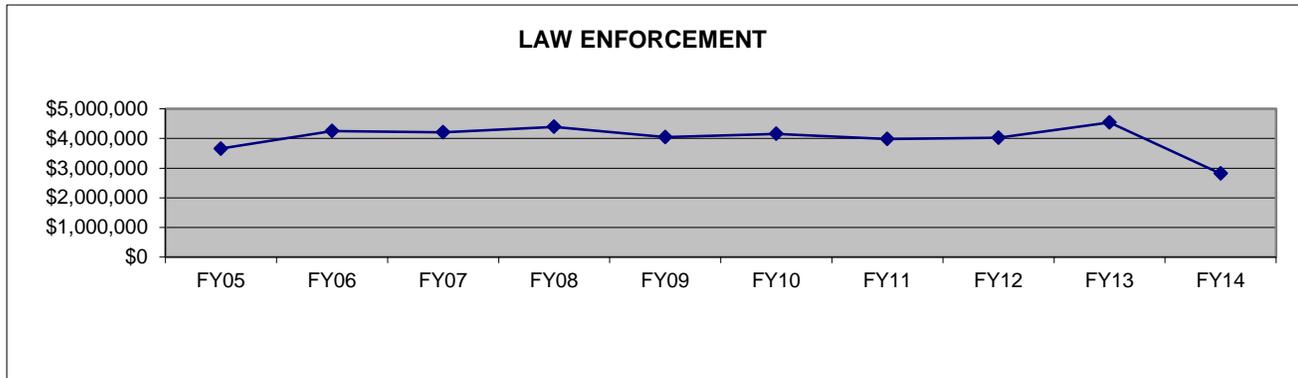
The Information Technology division works with city departments to provide systems and services to support the delivery of services to the St. Pete Beach community. Finance division is responsible for the administration of the City. The Library Division furnishes programs, print and non-print materials to residents and non-residents. Parking Enforcement empties and maintains the city's parking meters and issues parking citations.



EXPENDITURE
Law Enforcement

Division #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.5501.513	Personnel	\$3,450,276	\$3,376,494	\$3,354,312	\$3,407,828	\$3,872,187	\$612,972
.5501.513	Operating	\$462,786	\$442,357	\$357,118	\$332,552	\$365,366	\$2,199,449
.5501.513	Debt Service	\$60,596	\$232,907	\$169,958	\$172,346	\$168,400	\$4,000
.5501.513	Capital	\$69,216	\$104,710	\$99,656	\$108,573	\$134,500	\$0
Total		\$4,042,874	\$4,156,468	\$3,981,044	\$4,021,299	\$4,540,453	\$2,816,421

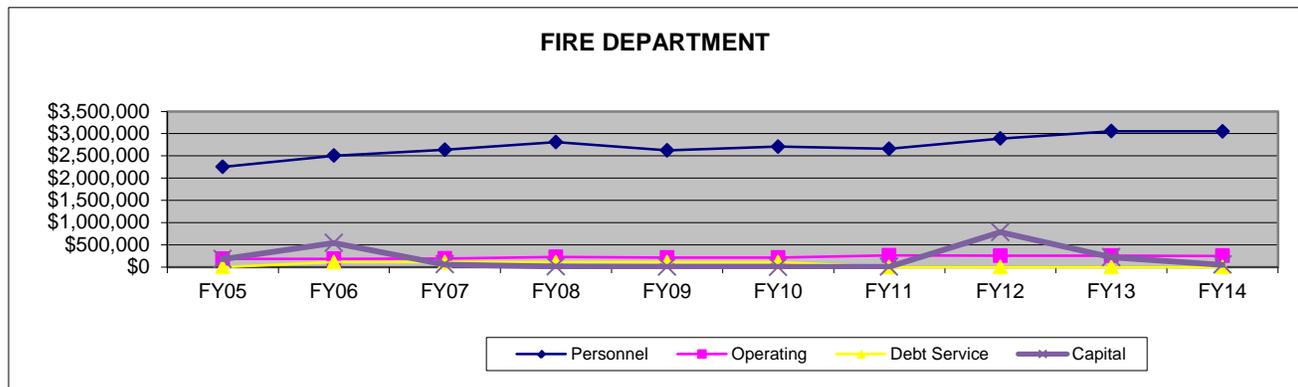
The Police Department is a full-service department providing patrol, detective, marine patrol, community response advisory line, special and support services to the City. In January 2013, the City contracted out this service to the Pinellas County Sheriff's Department. The City is still liable for pension costs associated with prior defined benefit plan.



EXPENDITURES
Fire

Division #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.5801.522	Personnel	\$2,620,814	\$2,707,275	\$2,656,389	\$2,890,061	\$3,054,784	\$3,049,866
.5801.522	Operating	\$213,360	\$209,422	\$260,586	\$254,245	\$253,178	\$250,992
.801.522	Debt Service	\$108,517	\$108,517	\$0	\$0	\$0	\$0
.5801.522	Capital	\$1,839	\$1,367	\$6,660	\$782,621	\$219,000	\$50,000
Total		\$2,944,530	\$3,026,581	\$2,923,635	\$3,926,927	\$3,526,962	\$3,350,858

The Fire Department provides the community with emergency medical service, fire protection and suppression services.

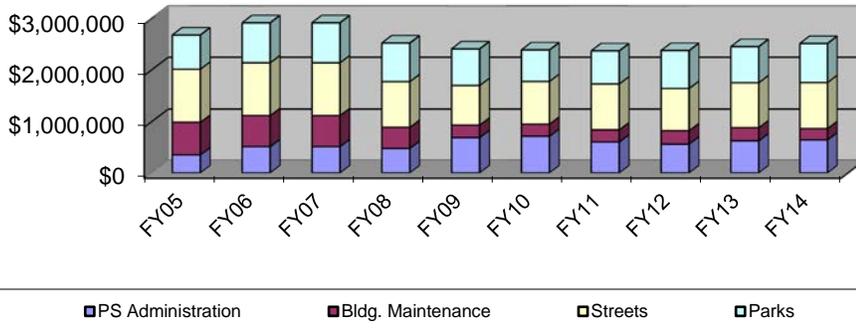


EXPENDITURE

Public Services - All Divisions

Division #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.6101.519	Administration	\$689,811	\$716,215	\$603,534	\$562,485	\$627,487	\$644,162
.6102.519	Building Maintenance	\$245,245	\$238,053	\$239,094	\$263,351	\$256,600	\$222,749
.6103.541	Streets	\$762,005	\$822,004	\$884,446	\$812,050	\$865,882	\$886,658
.6104.572	Parks	\$712,645	\$613,596	\$643,605	\$739,174	\$704,054	\$761,720
	Total	\$2,409,706	\$2,389,868	\$2,370,679	\$2,377,060	\$2,454,023	\$2,515,289

PUBLIC SERVICES



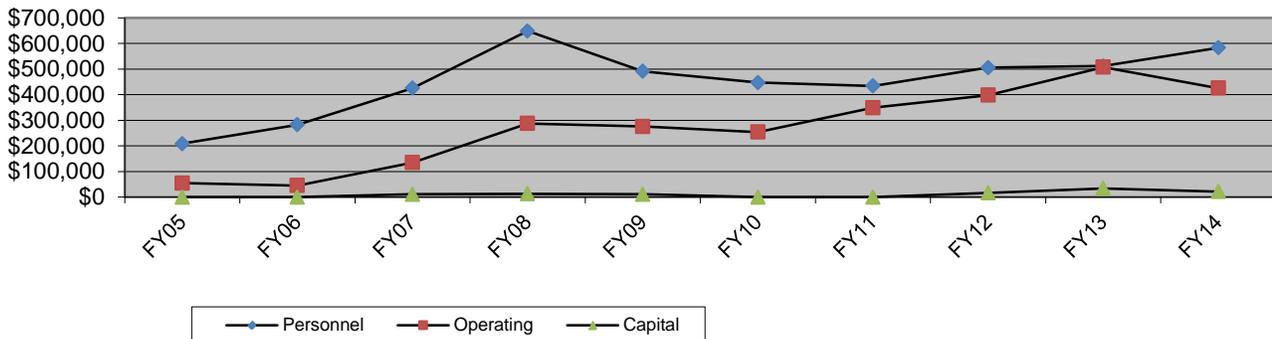
EXPENDITURE

Recreation

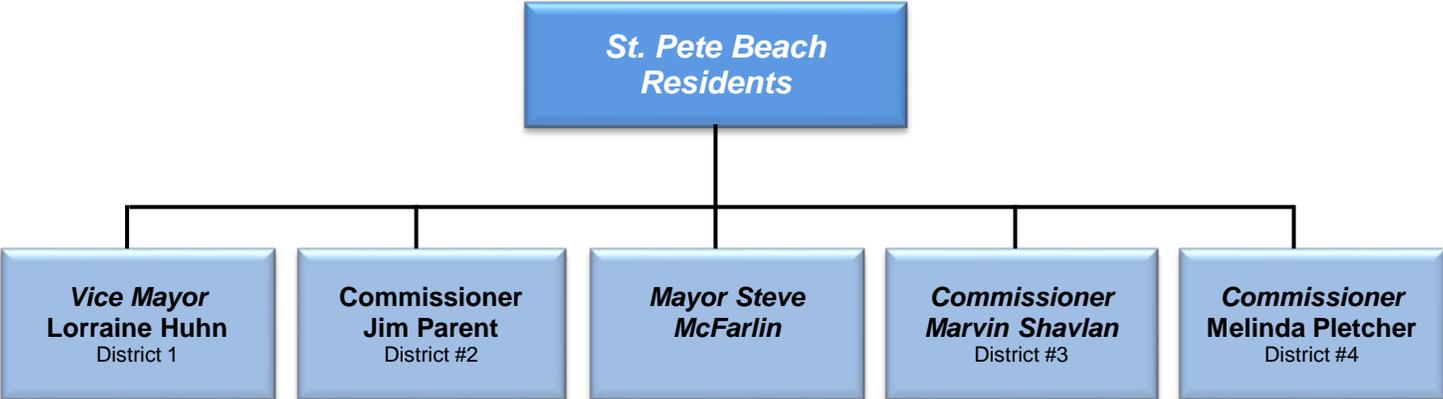
The Recreation Department provides recreational opportunities for children and adults and plans special events for community enjoyment.

Division #	Description	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	FY14 Budget
.6106.572	Personnel	\$491,400	\$446,800	\$434,160	\$505,634	\$511,549	\$683,318
.6106.572	Operating	\$275,408	\$253,769	\$349,160	\$398,207	\$507,518	\$425,576
.6106.572	Capital	\$10,667	\$0	\$0	\$16,603	\$34,000	\$21,500
	Total	\$777,475	\$700,569	\$783,320	\$920,444	\$1,053,067	\$1,130,394

RECREATION



CITY COMMISSION



**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CITY COMMISSION**

MISSION

By the Charter of the City of St. Pete Beach, the City Commission is vested with all of the legislative powers of the City. The City Commission consists of four Commissioners and a Mayor-Commissioner. The City Commission is empowered to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user fees for municipal services; authorize the borrowing of money; and appoint various Board and Committee members. The City Commission also appoints the City Clerk, the City Manager and the City Attorney in accordance with the City Charter. They are also responsible for the establishment of goals and direction of the City, and approval of all policies for the City.

The Commission is prohibited from dictating the appointment or removal of any City administrative officer or employee whom the City Manager is empowered to appoint. The Commission is prohibited from interfering with administration except for the purpose of inquiries and investigations.

Action Items

- Develop and implement short and long term financial plan
- Develop and implement strategic plan

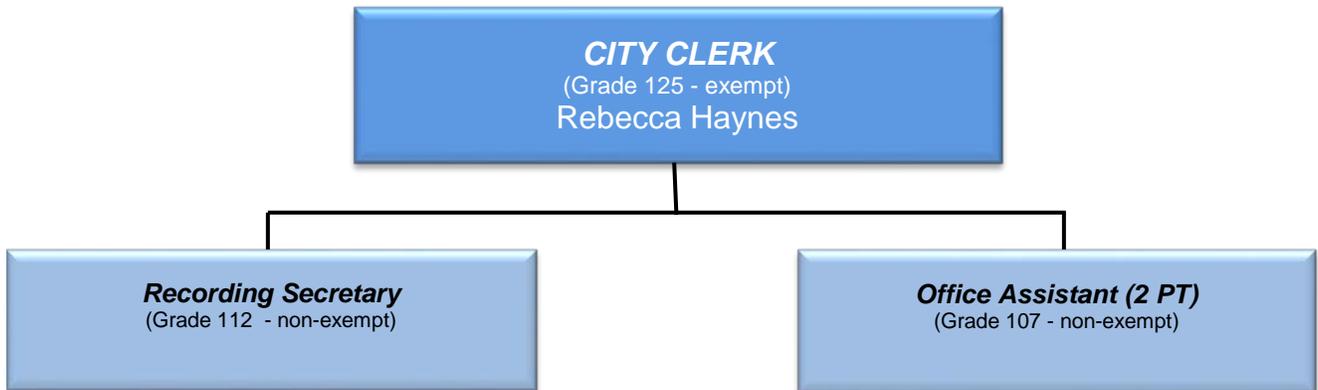
**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 CITY COMMISSION**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Mayor	1	1	1	1	1	1
Commissioner District 1	1	1	1	1	1	1
Commissioner District 2	1	1	1	1	1	1
Commissioner District 3	1	1	1	1	1	1
Commissioner District 4	1	1	1	1	1	1
TOTAL	5	5	5	5	5	5

CITY OF ST. PETE BEACH
FY2014 Budget
City Commission
001-5000-511

ACCOUNT	Dept Acct. # 5000-511	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Approved Budget	FY13 Adjusted Budget	FY14 Manager Proposed	FY14 Adopted Budget	% Change FY13 adj To FY14
Executive Salaries	5110	29,700	29,700	29,700	29,700	29,700	29,700	29,700	29,700	0.0%
FICA Expense	5210	0	0	0	1,897	2,272	2,272	2,272	2,272	0.0%
People Costs		29,700	29,700	29,700	31,597	31,972	31,972	31,972	31,972	0.0%
Professional/Contractual	5310	60,000	60,000	33,390	0	0	0	0	0	0.0%
Donations	5349	13,250	13,250	18,300	18,750	18,250	18,250	18,250	18,250	0.0%
Travel & Training	5400	6,045	9,602	2,818	1,927	6,000	6,000	6,000	6,000	0.0%
Postage	5420	1,462	444	165	62	800	800	800	800	0.0%
Duplicating	5470	1,457	2,136	1,615	1,574	2,300	2,300	2,300	2,300	0.0%
Promotional Activities	5489	4,722	0	0	0	0	0	0	0	0.0%
Other Expenses	5499	1,493	1,028	1,247	1,130	1,500	1,500	1,500	1,500	0.0%
Office Supplies	5510	249	700	169	105	1,000	1,000	1,000	1,000	0.0%
Publications & Memberships	5540	4,876	5,096	4,286	4,451	5,151	5,151	5,151	5,151	0.0%
Operational Costs		93,554	92,256	61,989	27,999	35,001	35,001	35,001	35,001	0.0%
Capital Outlay		0	0	0	0	0	0	0	0	0.0%
DEPARTMENT TOTAL		123,254	121,956	91,689	59,596	66,973	66,973	66,973	66,973	0.0%

CITY CLERK'S OFFICE



**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CITY CLERK**

MISSION

By the Charter of the City of St. Pete Beach, "the City Clerk shall keep and have responsibility for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission." It is our mission to receive, organize, maintain, preserve and disseminate this knowledge, as the custodian of records, in an accurate, efficient and effective manner. We are committed to accountability and transparency, and to providing excellent customer service.

PROGRAMS

MAYOR/COMMISSION – The office acts as a liaison for the citizens in their communications to the Mayor and Commissioners. Staff members serve as administrative support to the Mayor and Commission, prepare and monitor the City Commission budget and serve as recording secretary for all boards and committees of the City.

AGENDA POSTING AND DISTRIBUTION – City Clerk staff members post the meeting agendas for the City Commission, boards and committees on the city website, on the bulletin boards at City Hall and the Library, and in the City Hall lobby. The entire agenda packet is also sent to subscribers via electronic mail.

ELECTIONS – City Elections are held on the second Tuesday of March each year and runoff elections are held when necessary. The City Clerk serves as the Supervisor of Elections and coordinates the election process with the Pinellas County Supervisor of Elections Division. The Clerk's Office prepares an informational manual for potential candidates that outlines the qualification process. Information on current elections is now located under the City Clerk's Department of the city's website.

RECORDS MANAGEMENT PROGRAM – Staff members are currently undergoing professional training on records management, working towards a city-wide management and retention program. The Clerk's staff has embarked on a project of document imaging the current and historical records in the custody of the City Clerk. Agenda packets, minutes, ordinances and resolutions are now available on our website allowing for easier and more transparent access to the public.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CITY CLERK**

PUBLIC RECORDS REQUESTS – The City Clerk’s Office is the City’s central location for public records requests. Requests are made for copies of items in any format including paper, audio recordings, visual recordings, electronic, etc. The Clerk’s Office receives the requests for public records and processes each request as expeditiously as possible in accordance with Chapter 119 of the Florida Statutes. A new form is available through our website to assist in more accurately defining records requested, but it is not mandatory the form be completed.

CITY COMMISSION, COMMITTEE AND BOARD MEETINGS – Staff members in the City Clerk’s Office are responsible for the preparation of regular and special Commission, committee and board meetings. Staff ensures meetings are recorded and made available through the City’s website. In cooperation with the Information Technology Department, the Clerk’s Office strives to ensure that a live broadcast and video recording of each meeting is completed providing for another layer of accessibility to the citizens of our community.

PUBLIC SERVICE BULLETIN BOARD – Staff is responsible for maintaining portions of the scrolling bulletin board viewed on public access television, Channel 615. Notices of all City meetings are also posted on a bulletin board outside City Hall and at the St. Pete Beach Public Library.

BID PROCESS – The City Clerk prepares, mails and publishes the Notice of Bids for various capital improvement projects, equipment and/or services. The bid packages are made available on-line and are also distributed by the City Clerk’s Office. The sealed bids are received, opened and maintained by the City Clerk.

COMMISSION CHAMBERS – The City Clerk staff members are responsible for managing and distributing the calendar schedule for the City Commission Chambers.

NOTARY SERVICE – Employees are Notaries Public and can perform notary services.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CITY CLERK**

Action Items

- Continue to provide high quality services while maintaining fiscally responsible standards. We are committed to fulfilling this goal by keeping abreast of current issues, cutting red tape and going the extra mile to provide quality service to our customers.
- Continue to produce action-oriented minutes of all commission, board and committee meetings.
- Continue to improve upon a city-wide records management plan that will include an inventory of all City records, an assessment of needs and a plan of action for the next five years.
- Continue to update the new Policies and Procedures Manual with new and/or revised actions that the office is mandated to perform.
- Continue to cross-train all employees so we better understand one another's role in the department which will enable us to better serve our customers.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 CITY CLERK**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	0
Recording Secretary	0	0	0	0	0	1
Secretary	1	1	0.75	0.75	0	0
Receptionist	0.5	0.5	0.375	0.375	1	0.875
TOTAL	4.5	3.5	3.125	3.125	3	2.875

CITY OF ST. PETE BEACH
FY2014 Budget
City Clerk
001-5101-512

ACCOUNT	Dept	FY09	FY10	FY11	FY12	FY13	FY13	FY14	FY14	% Change FY13 adj To FY14
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5101-512	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	171,653	166,792	127,018	144,103	150,205	150,205	118,092	118,092	-21.4%
Other Wages	5130	97	947	17,185	58	0	0	2,585	2,585	#DIV/0!
FICA Tax	5210	11,988	11,718	10,433	10,555	11,491	11,491	9,232	9,232	-19.7%
Retirement	5220	45,500	35,878	9,413	7,182	7,144	7,144	33,221	33,221	365.0%
Employee Insurance	5230	21,814	20,382	15,513	16,594	17,597	17,597	10,111	10,111	-42.5%
Workers Compensation	5240	548	387	352	332	448	448	493	493	10.0%
People Costs		251,600	236,103	179,914	178,825	186,885	186,885	173,733	173,733	-7.0%
Professional & Contractu	5310	27,353	19,552	10,556	9,165	11,000	11,000	11,000	11,000	0.0%
Travel & Training	5400	2,198	2,945	634	2,416	1,800	1,800	2,700	2,700	50.0%
Telephone	5410	903	834	1,280	827	1,500	1,500	940	940	-37.3%
Postage	5420	173	129	194	638	500	500	500	500	0.0%
R&M Equipment	5462	196	0	295	141	300	300	300	300	0.0%
Duplicating	5470	667	344	546	335	1,000	1,000	1,000	1,000	0.0%
Legal Advertising	5491	8,458	7,300	7,751	7,831	8,500	8,500	15,500	15,500	82.4%
Election Expenses	5493	304	27,984	28,425	6,529	20,000	20,000	12,000	12,000	-40.0%
Other Expenses	5499	26	581	386	106	400	400	500	500	25.0%
Office Supplies	5510	1,553	1,051	1,196	1,912	1,500	1,500	1,500	1,500	0.0%
Operating Supplies	5529	264	1,035	77	85	500	500	500	500	0.0%
Publications & Membersh	5540	583	440	1,093	764	782	782	750	750	-4.1%
Operational Costs		42,676	62,196	52,433	30,748	47,782	47,782	47,190	47,190	-1.2%
Office Equipment	5643	0	0	0	0	0	0	0	0	0.0%
Capital Outlays		0	0.0%							
DEPARTMENT TOTAL		294,276	298,299	232,347	209,573	234,667	234,667	220,923	220,923	-5.9%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CITY CLERK**

Operating Costs

.5310 Professional/Contractual \$11,000

Contract cost to Municipal Code for Codification of Ordinances and Land Development Code (\$9,000); Scanning/microfilming of large documents (\$500); Videographer to run equipment for various meetings (\$1,500).

.5400 Travel/Training \$2,700

Florida Association of City Clerks (\$1,000); Florida Records Management Annual Conference (\$900); Pinellas County Municipal Clerks Association (\$300); Seminars and Webinars as they come up during the year (\$500).

.5410 Telephone \$940

Regular and long distance telephone service.

.5420 Postage \$500

This account is for routine office mail.

.5462 R & M Equipment \$300

This account is for maintenance of the streaming video on the webpage, audio recording and transcription equipment and other office equipment.

.5470 Duplicating \$1,000

This account is for routine office duplicating.

.5491 Legal Advertising \$15,500

This account is for the placement of routine legal notices for ordinances, public hearings, etc. in local newspapers. All classified advertising for placement of required ordinances/notices is included in the City Clerk's budget.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CITY CLERK**

.5493 Election Expense \$12,000

Contract cost with the Pinellas County Supervisor of Elections for an election for the Mayor and for Commissioners in Districts 1 and 3, including legal advertising/printing costs for notices canvassing of votes, publish sample ballot, notices of election, printing of ballot pages, precinct registration books.

.5499 Other Expenses \$500

This account is for records management update, lien satisfactions, document recording and miscellaneous items.

.5510 Office Supplies \$1,500

This account is for purchasing of routine office supplies.

.5529 Operating Supplies \$500

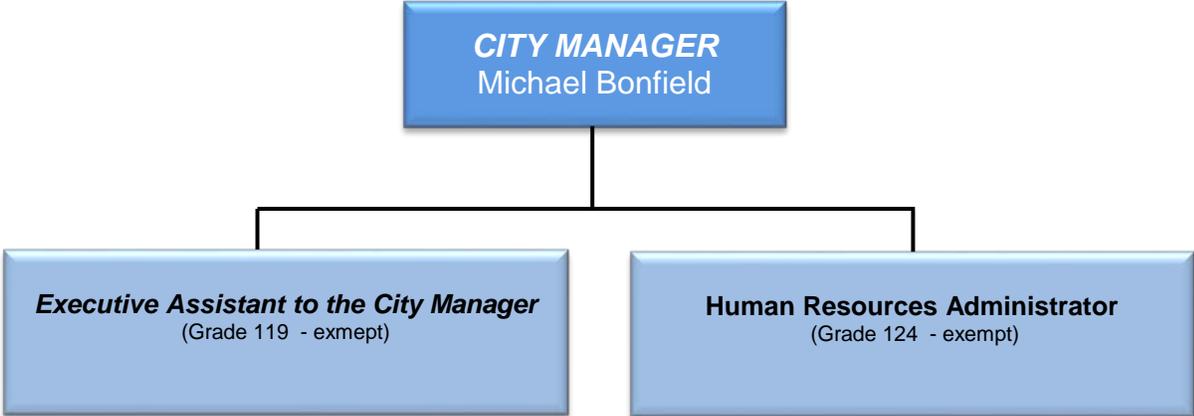
This account is used to purchase computer software.

.5540 Publications/Memberships \$750

Memberships including Florida Association of City Clerks (\$120); Pinellas County Municipal Clerks' Association (\$50); International Institute of Municipal Clerks for Clerk and Deputy Clerk (\$270); Florida Records Management Association (\$160); and St. Petersburg Times Newspaper subscription.



CITY MANAGER'S OFFICE



**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CITY MANAGER**

MISSION

By the Charter of the City of St. Pete Beach, the City Manager shall be the Chief Administrative Officer of the city. The City Manager is responsible to the City Commission for administration of all city affairs placed in the manager's charge by or under the charter. The City Manager shall appoint, suspend or remove all city employees and appointed administrative officials provided for under the Charter and ordinances of the City.

PROGRAMS

CITY ADMINISTRATION - The Administration provides overall direction and supervision for all city departments and is responsible for advising and carrying out policies established by the City Commission. Activities include: signing of contracts on behalf of the City pursuant to the provisions of appropriations ordinances; prepare and submit the annual budget and capital program to the City Commission.

HUMAN RESOURCES ADMINISTRATION - This division is responsible for the utilization of the city's human resources. Activities include: maintenance of city personnel files; formulation and implementation of practices and policies; training and development programs; compliance with all local, state and federal labor and employment laws; provides orientation for new employees; processes, administers, explains and updates benefits; coordinate with the Finance Department regarding payroll information and insurance billings; and promotes good employee relations and actively discourages discrimination at all levels.

Action Items

- Continually seek grants and other sources of funding to offset cost and/or to maintain or increase the quality of life for St. Pete Beach residents and visitors.
- Create and SOP for the Human Resources functions.
- Promote partnering with other communities/organizations to pool resources to offset cost and aid in maintaining or increasing levels of service.
- Promote an "open door" policy for all residents and employees to maintain a good working relationship.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 CITY MANAGER**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
City Manager	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1
Public Information Officer	0	0	0	0	0	0
Human Resources Administrator	1	1	1	0.5	1	1
Secretary	0	0	0	0	0	0
TOTAL	3	3	3	2.5	3	3

CITY OF ST. PETE BEACH
FY2014 Budget
City Manager
001-5201-512

ACCOUNT	Dept	FY09	FY10	FY11	FY12	FY13	FY13	FY14	FY14	% Change FY13 adj To FY14
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5201-512	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	237,672	233,077	214,139	212,901	239,429	239,429	244,399	244,399	2.1%
Other Wages	5130	18	795	0	0	0	0	2,585	2,585	#DIV/0!
Overtime	5140	0	0	0	0	0	0	0	0	0.0%
FICA Tax	5210	17,156	16,514	15,515	15,397	17,849	17,849	18,529	18,529	3.8%
Retirement	5220	30,036	29,224	25,274	23,998	30,039	30,039	30,637	30,637	2.0%
Employee Insurance	5230	39,108	36,501	31,618	29,081	37,678	37,678	40,678	40,678	8.0%
Workers' Compensation	5240	763	542	535	466	628	628	691	691	10.0%
Unemployment	5250	33,493	15,618	9,236	7,150	10,000	10,000	7,150	7,150	-28.5%
People Costs		358,246	332,270	296,318	288,993	335,623	335,623	344,669	344,669	2.7%
Professional & Contractua	5310	15,772	7,975	17,412	80,660	6,500	6,500	14,125	14,125	117.3%
Travel & Training	5400	1,977	3,220	3,204	3,422	3,600	3,600	3,600	3,600	0.0%
Citywide Tuition Reimb	5406	2,335	1,779	0	0	0	0	0	0	0.0%
Telephone	5410	1,304	1,458	1,502	1,127	1,500	1,500	1,110	1,110	-26.0%
Postage	5420	637	239	447	154	500	500	500	500	0.0%
Equipment Rental	5449	6,292	3,728	4,213	6,504	3,048	3,048	8,836	8,836	189.9%
Insurance	5450	186,312	145,951	71,074	70,648	69,967	69,967	61,802	61,802	-11.7%
R&M Equipment	5462	465	454	1,144	1,375	2,500	2,500	6,600	6,600	164.0%
R&M Vehicles	5463	148	1,031	382	282	1,000	1,000	1,000	1,000	0.0%
Duplicating	5470	1,214	823	639	934	1,000	1,000	1,000	1,000	0.0%
Promotional Activities	5489	350	0	0	4,582	3,000	3,000	0	0	-100.0%
Employee Recognition	5497	2,018	790	1,539	0	3,000	3,000	3,000	3,000	0.0%
Other Expenses	5499	17,452	20,751	20,286	14,800	19,865	19,865	14,000	14,000	-29.5%
Office Supplies	5510	1,652	3,089	2,312	2,389	3,000	3,000	3,000	3,000	0.0%
Fuel	5522	1,044	1,473	2,123	2,618	2,200	2,200	2,700	2,700	22.7%
Operating Supplies	5529	37	318	366	15	500	500	500	500	0.0%
Publications & Membershi	5540	2,259	1,808	1,844	1,837	2,880	2,880	1,845	1,845	-35.9%
Operational Costs		241,268	194,886	128,487	191,346	124,060	124,060	123,618	123,618	-0.4%
Buildings	5621	0	0	0	0	0	0	0	0	0.0%
Other Equipment	5649	0	0	0	0	0	0	0	0	0.0%
Capital Transfer	5911	400,000	475,000	475,000	925,000	925,000	925,000	1,825,000	1,825,000	97.3%
Capital Outlay		400,000	475,000	475,000	925,000	925,000	925,000	1,825,000	1,825,000	97.3%
DEPARTMENT TOTAL		999,514	1,002,157	899,805	1,405,339	1,384,683	1,384,683	2,293,287	2,293,287	65.6%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CITY MANAGER**

Operating Costs

.5310 Professional/Contractual \$14,125

Contract for ten new general employee medical exams (\$2,100); 10 commercial driver random drug testing (\$350); fifteen new employee FDLE background checks (\$345); two after hours on call drug screens (\$200), records management consultant (\$7,625) plus allowance for consultants as needed (\$3,505).

.5400 Travel/Training \$3,600

Florida City Managers Association conference (\$1,000); International City Manager's Conference (\$2,000); local seminars for Human Resource Administrator (\$300); local seminars for Executive Assistant (\$300).

.5406 Citywide Tuition Reimbursement \$0

This account is for tuition reimbursement allowance for all city employees. No reimbursement budgeted for this fiscal year.

.5410 Telephone \$1,410

This account is for regular and long distance telephone service as well as city manager cell phone allowance (\$300).

.5420 Postage \$500

This account is for routine office mail.

.5449 Equipment Rental \$8,836

This account is for the operating lease for three copiers.

.5450 Insurance \$61,802

This account is for comprehensive general liability, errors and omissions and auto insurance (\$59,491); employee assistance program (\$2,311).

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CITY ATTORNEY**

MISSION

The City Attorney is the chief legal advisor of the City. The City Attorney provides legal counsel to the City Commission and the Administration with respect to legal matters that affect government operations. The City Attorney either represents the City in administrative or court litigation, or is responsible for securing other legal counsel to represent the City.

The City Attorney shall review all documents, bonds and other instruments pertaining to City business and shall approve or disapprove as to form, sufficiency, and correctness. No contract with the City shall take effect until it has been endorsed and approved by the City Attorney.

CITY OF ST. PETE BEACH
FY2014 Budget
City Attorney
001-5301-514

ACCOUNT	Dept Acct.# 5301-514	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Approved Budget	FY13 Adjusted Budget	FY14 Manager Proposed	FY14 Adopted Budget	% Change FY13 adj To FY14
Professional/Contract	5310	0	3,905	0	1,425	0	0	0	0	-
Basic Legal Services	5311	61,519	63,236	73,908	65,974	65,000	65,000	65,000	65,000	0.0%
Extra Legal - Labor	5314	0	0	0	92,417	25,000	25,000	25,000	25,000	0.0%
Extra Legal	5315	298,744	481,814	330,207	447,936	205,000	205,000	175,000	175,000	-14.6%
Settlement Costs	5321	0	0	0	8,000	0	0	0	0	0.0%
Postage	5420	0	85	0	0	0	0	0	0	0.0%
Duplicating	5470	0	137	0	304	0	0	0	0	0.0%
DEPARTMENT TOTAL		360,263	549,177	404,116	616,057	295,000	295,000	265,000	265,000	-10.2%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CITY ATTORNEY**

Operating Costs

.5311 Basic Legal Services \$65,000

Services for general operations include a variety of services associated with day to day administrative and Commission operations, such as drafting City ordinances, contract preparation or review, attendance of City Commission or other board meetings, administrative and Commission legal counseling, legal research and opinion drafting, and other miscellaneous services that may arise from time to time from daily government operations.

.5314 Extra Legal - Labor \$25,000

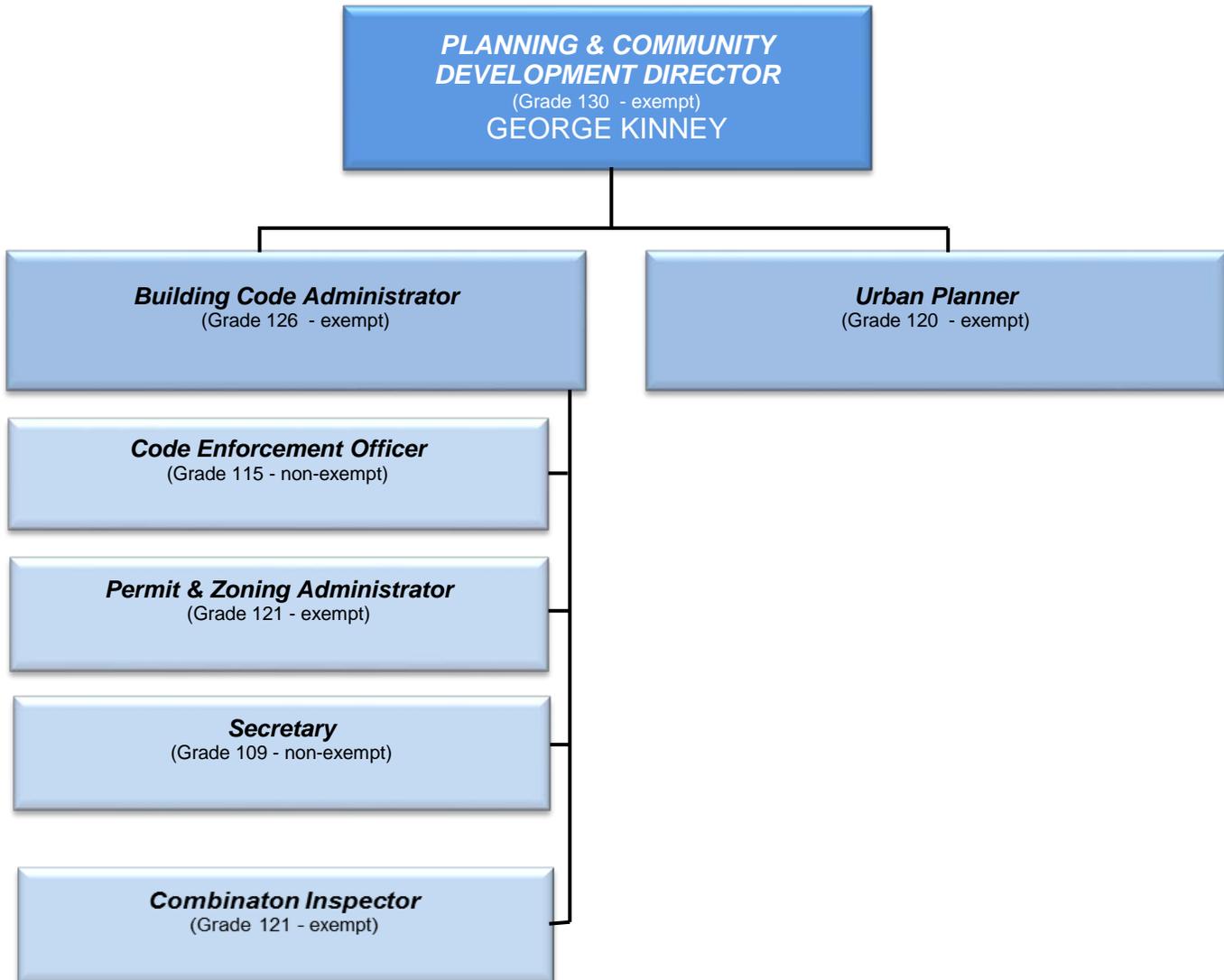
This account is for special counsel retained to assist in collective bargaining and pension issues. All three union contracts expire at the end of FY 2012.

.5349 Extra Legal \$175,000

This account is for the City Attorney defending the City of St. Pete Beach in any lawsuits that may be brought against the city that are not covered by insurance. This account also includes any additional legal work from the labor attorney or pension attorney.



COMMUNITY DEVELOPMENT DEPARTMENT





**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
COMMUNITY DEVELOPMENT – PLANNING**

MISSION

The mission of the City of St. Pete Beach Community Development Department is to ensure the future quality of life of the City by providing professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of Planning, Zoning, Land Use management, economic development and strategic decision making. This is accomplished through the provision of analysis and the use of professional judgment and experience to inform the public and guide the policy development process. The Department provides research and planning to assist the City Commission in determining long-range strategies for future beautification, development and redevelopment programs. The department also administers the zoning and variance processes and performs a variety of program and project planning activities which impact municipal development and growth, and the resource allocation process. The Department collects, organizes, analyzes, and interprets data and indicators regarding municipal conditions and determines consistency with City's Comprehensive Plan and Land Development Regulations. The Department formulates and recommends procedures, guidelines, alternatives, code revisions, and priorities for implementing City codes and regulations, as well as other plans and projects. The Department provides staff support to the Planning Board, the Board of Adjustment and the Historic Preservation Board.

Action Items

- Development of strategies and plans for administration of Community Reinvestment Area.
- Replacement of antiquated permit tracking system.
- Initiate records management and retention system.
- Maintain web-based GIS system.
- Resurvey of historic district and creation of Master files.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 PLANNING**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Community Development Director	1	1	1	1	1	1
Senior Planner	1	1	1	1	1	0
Urban Planner	0	0	0	0	0	1
Zoning Administrator	1	0	0	0	0	0
TOTAL	3	2	2	2	2	2

CITY OF ST. PETE BEACH
FY2014 Budget
Community Development - Planning
001-5401-515

ACCOUNT	Div	FY09	FY10	FY11	FY12	FY13	FY13	FY14	FY14	% Change
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	FY13 adj
	5401-515	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	To FY14
Salaries & Wages	5120	213,649	153,257	153,247	112,406	148,849	148,849	130,216	130,216	-12.5%
Other Wages	5130	0	770	0	16,376	0	0	0	0	0.0%
FICA Tax	5210	15,819	11,187	11,368	9,794	11,410	11,410	9,985	9,985	-12.5%
Retirement	5220	34,977	17,166	17,113	12,173	16,538	16,538	14,716	14,716	-11.0%
Employee Insurance	5230	24,791	17,693	16,125	11,311	17,676	17,676	20,851	20,851	18.0%
Workers Compensation	5240	669	483	476	415	559	559	615	615	10.0%
People Costs		289,906	200,555	198,330	162,476	195,031	195,031	176,383	176,383	-9.6%
Professional & Contractu	5310	5,500	3,213	0	0	0	0	7,000	7,000	#DIV/0!
Planning & Engineering	5312	135	0	135	250	1,500	1,500	1,500	1,500	0.0%
Travel & Training	5400	3,108	835	2,877	4,443	2,250	2,250	2,250	2,250	0.0%
Telephone	5410	186	204	543	517	900	900	625	625	-30.6%
Postage	5420	32	69	753	1,332	1,000	1,000	1,000	1,000	0.0%
Duplicating	5470	773	782	861	964	1,000	1,000	1,000	1,000	0.0%
Classified Advertising	5482	5,378	8,204	8,931	11,366	9,000	9,000	0	0	-100.0%
Office Supplies	5510	135	0	291	420	300	300	0	0	-100.0%
Operating Supplies	5529	330	0	712	1,190	1,000	1,000	1,000	1,000	0.0%
Publications & Memberst	5540	2,081	1,768	1,854	1,011	2,250	2,250	2,250	2,250	0.0%
Operational Costs		17,659	15,073	16,955	21,492	19,200	19,200	16,625	16,625	-13.4%
Capital Outlays		0	0.0%							
DIVISION TOTAL		307,564	215,629	215,285	183,968	214,231	214,231	193,008	193,008	-9.9%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
COMMUNITY DEVELOPMENT – PLANNING**

Operating Costs

.5310 Professional/Contractual \$7,000

These funds are designated for professional services related to ongoing maintenance and update costs related to the City web-based GIS system (\$2,000); and estimated costs related to the implementation of a grant and re-mapping effort for the historic district (\$5,000).

.5312 Planning/ Engineering \$1,500

These funds are for ongoing planning studies and are used for Land Development Regulation Update and Maintenance, Future Land Use Map Amendments, Comprehensive Plan Technical Studies, Comprehensive Zoning Map Amendments and preparation of development/redevelopment proposals throughout the city. (Note: Planning and Engineering services will be required on an ad hoc basis for projects which will only be identified during the course of the fiscal year).

.5400 Travel/Training \$2,250

These figures are based on estimated annual conference expenditures and new obligations for mandatory professional training for two employees. Specific training opportunities include the Florida Chapter of the American Planning Association Annual Conference, the Florida Planning and Zoning Association Annual Conference and the Florida Department of Community Affairs Annual Growth Management Training.

.5410 Telephone \$625

Regular and long distance telephone service.

.5420 Postage \$1,000

This account is for routine office mail and postage costs associated with the Board of Adjustment, the Planning Board and the Historic Preservation Board.

.5470 Duplicating \$1,000

This account is for routine office duplicating.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

MISSION

The activities of the Community Development Department are intended to ensure the health, safety and welfare of the community through the application of planning and engineering processes and techniques. The Community Development Director who reports directly to the City Manager oversees the department. The department provides technical assistance to several advisory and quasi-judicial boards and committees, as well as the City Commission.

BUILDING SERVICES PROGRAMS

SITE INSPECTION COORDINATION SERVICES - Responsible for coordinating the site plan review and inspection services of a private provider. This scope of services will include the review of site construction drawings for consistency with the development order granting variances to land development regulations, the review of site construction drawings for consistency with the City's civil engineering standards, periodic inspections to verify that site construction is proceeding in accordance with the approved site construction drawings and the City's civil engineering standards and final site and landscape design inspection prior to the issuance of the final Certificate of Occupancy (CO).

BUILDING PLAN REVIEW AND INSPECTIONS – Responsible for the enforcement of Federal, State and City construction and building codes. Duties include plan review, field inspections for compliance with applicable codes, regulations and laws and policy recommendations/implementation.

BUSINESS TAX/CONTRACTOR LICENSING - Responsible for licensing of all business operations within the City of St. Pete Beach. This includes the collection of taxes, registration of businesses located outside of the corporate limits and contractor registration. Other duties include the issuance of solicitation, vehicle for hire permits and signage renewals.

Parking Permits – Issue parking decals, hang tags and passes.

Action Items

- Continue to close out expired permits by reinstatement of fees and final inspections.
- Acquire computer software system for automated building service, code enforcement, land use, asset and land management, code enforcement, and licensing.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 BUILDING SERVICES**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Building Services Supervisor	1	1	1	1	1	1
Code Enforcement Inspector	1	1	1	1	1	1
Zoning/Permit Clerk	0	1	1	1	1	1
Building Inspector	1	1	1	1	1	1
Secretary	0	0	0	0	0	1
Permit Technician II	1	0	0	0	0	0
Permit Technician I	0.625	0	0	0	0	0
TOTAL	4.625	4	4	4	4	5

CITY OF ST. PETE BEACH
FY2014 Budget
Community Development - Building Services
001-5402-524

ACCOUNT	Div	FY09	FY10	FY11	FY12	FY13	FY13	FY14	FY14	% Change
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	FY13 adj
	5402-524	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	To FY14
Salaries & Wages	5120	181,634	218,688	223,510	232,346	229,886	229,886	233,912	260,700	13.4%
Other Wages	5130	4,014	1,089	60	0	0	0	0	0	0.0%
Overtime	5140	0	0	0	0	0	0	0	0	0.0%
FICA Tax	5210	13,710	15,993	16,238	16,939	17,586	17,586	17,894	19,943	13.4%
Retirement	5220	45,292	55,199	44,100	44,918	66,165	66,165	76,553	96,778	46.3%
Employee Insurance	5230	31,350	38,363	34,262	34,107	36,436	36,436	47,065	55,976	53.6%
Workers Compensation	5240	5,495	4,012	3,963	4,412	4,649	4,649	5,114	5,114	10.0%
People Costs		281,493	333,345	322,132	332,721	354,722	354,722	380,539	438,512	23.6%
Professional & Contractu	5310	4,530	11,979	8,743	23,957	15,000	15,000	45,700	45,700	204.7%
Extra Legal Fees	5315	196	0	0	0	0	0	0	0	0.0%
Travel & Training	5400	1,013	650	3,126	2,203	3,000	3,000	3,000	3,000	0.0%
Telephone	5410	2,902	2,624	2,364	2,757	2,500	2,500	2,635	2,635	5.4%
Postage	5420	2,332	3,667	2,894	2,453	2,250	2,250	2,250	2,250	0.0%
Insurance	5450	0	0	1,286	1,401	1,570	1,570	1,392	1,392	-11.3%
R&M Equipment	5462	0	0	0	131	500	500	500	500	0.0%
R&M Vehicles	5463	924	1,149	701	2,108	2,000	2,000	2,000	2,000	0.0%
Duplicating	5470	1,799	4,156	2,280	4,346	3,000	3,000	4,000	4,000	33.3%
Classified Advertising	5482	1,317	614	0	881	500	500	0	0	-100.0%
Office Supplies	5510	668	2,515	1,322	2,240	2,000	2,000	2,000	2,000	0.0%
Uniforms	5521	0	80	725	471	500	500	500	500	0.0%
Fuel	5522	2,671	3,655	3,932	3,914	5,000	5,000	4,800	4,800	-4.0%
Small Tools	5524	6	0	0	0	250	250	250	250	0.0%
Operating Supplies	5529	857	973	1,694	1,041	2,000	2,000	2,000	3,570	78.5%
Publications & Member	5540	2,209	461	1,052	1,039	1,200	1,200	1,200	1,200	0.0%
Operational Costs		21,423	32,523	30,119	48,942	41,270	41,270	72,227	73,797	78.8%
Office Equipment	5643	6,350	0	0	0	0	0	0	0	0.0%
Other Equipment	5649			8,590	0	0	0	0	0	0.0%
Capital Outlays		6,350	0	8,590	0	0	0	0	0	0.0%
DIVISION TOTAL		309,266	365,868	360,841	381,664	395,992	395,992	452,766	512,309	29.4%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

Operating Costs

.5310 Professional/Contractual \$45,700

These funds are designated for professional services related to processing and sending out business tax notices (\$2,300); Special Magistrate fees to hear cases that go before the code enforcement board (\$10,000); Lot clearing on foreclosed property (\$2,000); and miscellaneous activities including but not limited to Geo Plan support and plan review and inspection services on an as needed basis (\$1,400). The Building Division is also requesting an appropriation to replace the permit tracking system (Geo Plan), which has become antiquated and operationally inefficient (\$30,000).

.5400 Travel/Training \$3,000

These funds are for Code Enforcement annual certification (\$750); code and building technology courses for continuing education credits (\$1,500) and miscellaneous local seminars (\$750).

.5410 Telephone \$2,635

Regular and long distance telephone service plus charges for four Nextel phones plus one I-pad connection.

.5420 Postage \$2,250

This account is for routine office mail which includes mailings for renewal notices for business tax receipts.

.5450 Insurance \$1,392

This account is automobile insurance on three vehicles used in this department.

.5462 R & M Equipment \$500

This account is for maintenance of equipment such as copiers and fax machines.

.5463 R & M Vehicles \$2,000

This account is for maintenance of three departmental vehicles.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

.5540	Publications/Memberships	\$1,200
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Memberships in the Building Association of FL, International Code Council, American Society of Floodplain Managers, Florida Association of Occupational Licensing Officials, NFPA and Florida Association of Code Enforcement.

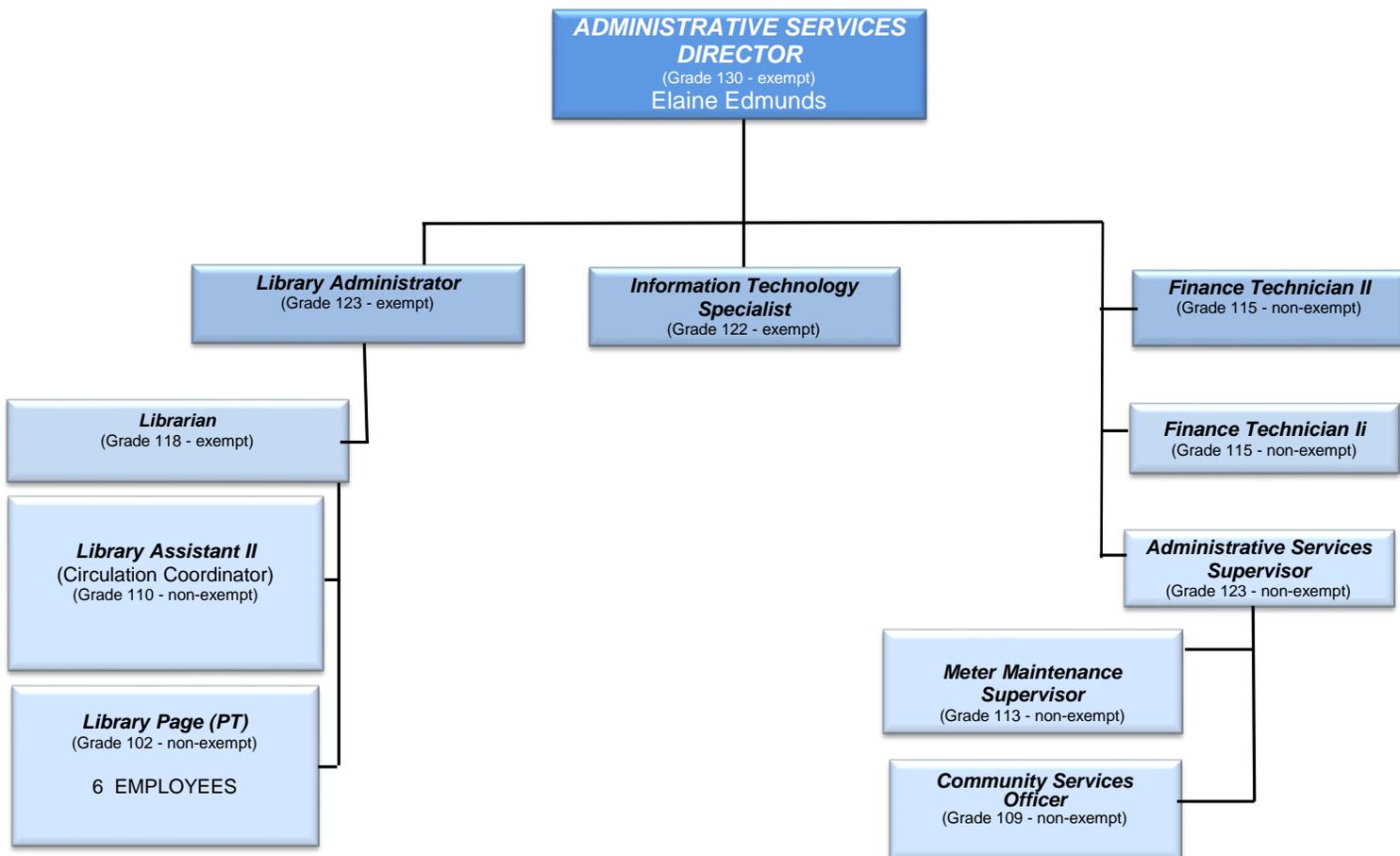
Publications include building code books, life safety code handbook, electrical code handbook, ICC Research and Compliance Reports, FL Administrative Weekly, Building Permits Law Bulletin, Underwriters Laboratories, NFPA, Front Counter Area Tax Roll, Structural Tax Roll and Address Tax Roll.

.5641	Vehicle Replacement	\$0
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No vehicle is budgeted for replacement in FY 2014.



ADMINISTRATIVE SERVICES DEPARTMENT





**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
INFORMATION TECHNOLOGY**

MISSION

The Information Technology Department partners with our city departments to provide valued systems and services to support the delivery of services to the St Pete Beach community. The rapidly evolving requirements of our community require an enterprise-wide information technology management strategy to achieve significant benefits through the centralized control and management of technology resources.

PROGRAMS

VOICE AND DATA INFRASTRUCTURE

The City's network and technical infrastructure has become a critical component in the City's delivery of service to citizens. The Technology Division is responsible for the operation, maintenance and replacement of the software applications and hardware components. Individual components of this infrastructure are tied together through a series of networks. These networks carry both voice and data communications. The adoption of new technologies allows increased capabilities while reducing the cost of operations.

The reliance placed on our network infrastructure requires continuous monitoring and updates throughout the year in order to recognize and eliminate attacks. The City's network is actively monitored and staff trained to keep current on new hacking methodologies and protection schemes.

DESKTOP COMPUTER & PHONE SUPPORT

These are the hands-on tools that employees use to service our community. The Technology Department responds to all calls for support involving, hardware, software and peripherals. Support for phones, fax machines and copiers are also addressed from installation, operation, and repair.

APPLICATION SERVICES

The Technology Department supports a wide range of network-based services including Email communications, database management as well as web services. The City's web site (www.stpetebeach.org) allows economical presentation of information to our community. The publishing of information on the Internet allows our part-time residents to stay informed while they are out of town and is also a good source of information to our many visitors.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
INFORMATION TECHNOLOGY**

AUDIO / VISUAL SYSTEM

Functions include maintenance and calibration of SPB-TV 615 broadcast equipment.

Action Items

- Decrease downtime and end user frustration by replacing ageing systems with modern Hardware and Operating Systems.
- Implement a Helpdesk solution to allow better tracking and quicker resolution of computer and network issues and requests.
- Implement better remote support and internal communication with end users.
- Find better solutions for tedious or time consuming processes with custom programs or improved IT solutions.
- Find cost effective solutions to ensure critical systems are redundant and that down time has little to no effect on end users and systems.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 INFORMATION TECHNOLOGY**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Information Technology Director	1	1	1	1	1	0
IT Specialist	0	0	0	0	0	1
Desktop Support Technician	1	1	0	0	0	0
G.I.S. Technician	0.8	0.8	0.8	0.8	0.8	0
TOTAL	2.8	2.8	2.8	1.8	1.8	1

CITY OF ST. PETE BEACH
FY2014 Budget
Information Technology Division
001-5501-513

ACCOUNT	Dept	FY09	FY10	FY11	FY12	FY13	FY13	FY14	FY14	% Change FY13 adj To FY14
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5501-513	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	165,235	162,848	122,575	119,876	126,197	51,197	50,865	50,865	-0.6%
Other Wages	5130	1,061	3,122	0	42,279	0	0	0	0	0.0%
FICA Tax	5210	12,153	12,162	8,873	11,897	9,654	9,654	3,891	3,891	-59.7%
Retirement	5220	27,010	28,653	26,056	26,589	41,280	41,280	5,087	5,087	-87.7%
Employee Insurance	5230	24,985	23,078	16,104	15,635	17,020	17,020	9,398	9,398	-44.8%
Workers Compensation	5240	509	374	205	178	240	240	264	264	10.0%
People Costs		230,953	230,237	173,813	216,454	194,391	119,391	69,505	69,505	-41.8%
Professional & Contractual	5310	0	0	16,511	24,406	27,530	102,530	47,530	47,530	-53.6%
Travel & Training	5400	2,414	2,256	0	1,442	3,000	3,000	1,000	1,000	-66.7%
Telephone	5410	1,028	1,181	670	1,024	900	900	8,470	8,470	841.1%
Postage	5420	0	18	1	0	100	100	100	100	0.0%
R&M Equipment	5462	58,354	60,731	50,708	50,754	52,874	52,874	46,574	46,574	-11.9%
Duplicating	5470	41	62	29	65	300	300	100	100	-66.7%
Office Supplies	5510	321	559	250	437	700	700	200	200	-71.4%
Operating Supplies	5529	45,256	23,610	22,959	31,701	42,377	42,377	30,126	30,126	-28.9%
Publications & Memberships	5540	225	175	574	150	675	675	0	0	-100.0%
Operational Costs		107,639	88,592	91,703	109,980	128,456	203,456	134,100	134,100	-34.1%
Other Equipment	5649	7,542	17,551	20,295	21,605	12,000	12,000	28,000	28,000	133.3%
Capital Outlay		7,542	17,551	20,295	21,605	12,000	12,000	28,000	28,000	133.3%
DEPARTMENT TOTAL		346,135	336,380	285,810	348,039	334,847	334,847	231,605	231,605	-30.8%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
INFORMATION TECHNOLOGY**

Operating Costs

.5310 Professional/Contractual \$47,530

Expenditures in this account are associated with contractual services with Granicus hosting of the streaming video (\$10,200); Granicus Media Vault Service (\$1,200), IT Consulting Services (\$30,000), Tyler Technology supporting online data disaster recovery for INCODE system (\$5,830), hosting of the City's website (\$300).

.5400 Travel/Training \$1,000

This account includes IT staff training (\$1,000).

.5410 Telephone \$8,470

This account is for regular and long distance telephone service. Also included is the Brighthouse connection for internet service which was previously budgeted under operating supplies.

.5420 Postage \$100

This account is for routine office mail.

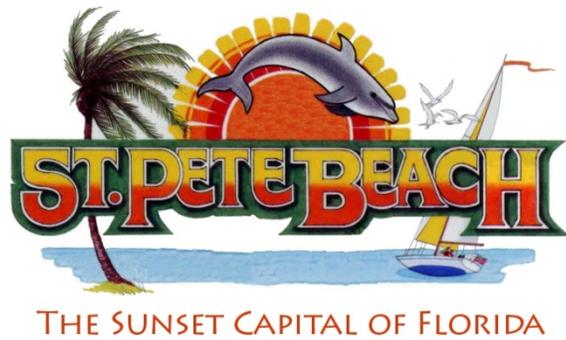
.5462 R & M Equipment \$46,574

This account is for service contracts for hardware and software support such as AV system Maintenance (\$9,250); PBX Phone System Maintenance (\$5,824); Incode (financial \$22,000); GeoDecision for Community Development (\$2,000); LaserFiche Document Imaging (\$2,800), LaserFiche Agenda Manager (\$1,700); and miscellaneous hardware (\$3,000).

.5470 Duplicating \$100

This account is for routine office duplicating.

CITY OF ST. PETE BEACH
FISCAL YEAR 2014
INFORMATION TECHNOLOGY



**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION**

MISSION

The Administrative Services Department oversees the Finance, Information Technology, Library and Parking Enforcement functions for the City of St. Pete Beach. While each Division has its own budget, the overall supervisory responsibility for all four functions rests with the Administrative Services Director whose salary is reported in the Finance Division.

Under the supervision of the Administrative Services Director, the mission of the Finance Division is to provide competent and comprehensive financial services for the City Administration to enable all departments to work in the best interests of our community. The division provides relevant, timely financial information to the public, decision makers and to City management. The Finance division is responsible for safeguarding of the City's assets through appropriate controls. Grant administration and risk management is also managed by the finance department.

PROGRAMS

BUDGETING COMPLIANCE - Expenditure and encumbrance level and authority monitoring as well as compliance for supplemental appropriations and transfers.

BUDGET PREPARATION - Preparation of the budget packets, draft, and final published versions of the budget. It includes oversight of the document flow. It also involves helping the departments meet their program requirements in the most cost-effective ways possible and such management studies as are assigned throughout the fiscal year.

CASH RECEIPTS PROCESSING - Processing of city cash receipts as well as accounting and reconciling.

ACCOUNTS RECEIVABLE – invoices for all departments are generated by the finance division. Aging and collection of accounts receivable is monitored.

INVESTMENTS – The Administrative Services Director is responsible for managing and investing public funds in a manner that preserves principal while maintaining liquidity and generating income to meet the City projected cash needs.

CITY OF ST. PETE BEACH
FISCAL YEAR 2014
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION

FIXED ASSET CONTROL - This program controls expenditures for fixed assets, additions, deletions, perpetual inventory, data base preparation and oversight of annual physical inventory required by state law. Coordinate the disposal of fixed assets city-wide through auction.

FINANCIAL REPORTING - providing monthly revenue, expenditure & encumbrance reports, and balance sheets. Annual oversight and coordination of the annual audit and comprehensive annual financial report.

PAYROLL provides auditing of all departments' time sheets, master file maintenance, preparation and transmittal of payroll input, and reconciliation of output and tax reports. Also includes the tracking of pension information and unemployment/worker compensation reporting.

PURCHASING/CASH DISBURSEMENTS – This program involves verification and inputting of purchase orders, invoices, and authorization for payment, reconciliation of vendor accounts, preparation of payments and reconciliation of bank accounts. Serve as purchasing agent for items purchased city-wide to ensure the best possible pricing. Seek out and assist on best prices for larger items purchased by the City.

UTILITY BILLING provides changes in service, complete rate changes, maintenance of approximately 7,000 record database, inquiry coordination and refunds for the Wastewater and Reclaimed Water Systems.

ASSESSMENTS – Assessments are invoiced and collected by the finance division.

GRANT MANAGEMENT – search for grant opportunities city-wide. Assist departments in preparation of grant applications. Monitor and follow up with paperwork and requests for payments for all grants in the City.

RISK MANAGEMENT – the finance division is responsible for risk management including automobile, property and general liability claims as well as workers compensation claims.

PARKING ENFORCEMENT – oversee parking enforcement division including personnel, pay stations and parking ticket collections.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION**

Action Items

- Archive financial records to laser fische system
- Institute on line payments for parking enforcement
- Develop a more centralized system for purchasing common goods/services

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 ADMINISTRATIVE SERVICES DEPARTMENT - FINANCE DIVISION**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Administrative Service Director	1	1	1	1	1	1
Administrative Svces Supervisor*	0	0	1	1	1	1
Finance Technician II	1	1	1	1	1	2
Finance Technician I	1	1	1	1	1	0
TOTAL	3	3	3	4	4	4

* Transfer of a position from the Police Department

CITY OF ST. PETE BEACH
FY2014 Budget
Administrative Services Department - Finance Division
001-5601-513

ACCOUNT	Div	FY09	FY10	FY11	FY12	FY13	FY13	FY14	FY14	% Change FY13 adj To FY14
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5601-513	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	191,886	188,874	249,375	262,548	248,407	248,407	259,549	259,549	4.5%
Other Wages	5130	1,718	1,508	2,515	9,648	0	0	0	0	0.0%
FICA Tax	5210	13,845	14,072	18,529	20,096	19,026	19,026	19,878	19,878	4.5%
Retirement	5220	26,437	27,707	21,494	24,383	42,618	42,618	49,515	49,515	16.2%
Employee Insurance	5230	27,854	21,848	30,188	32,798	33,712	33,712	44,203	44,203	31.1%
Workers Compensation	5240	613	432	578	503	678	678	746	746	10.0%
People Costs		262,354	254,442	322,678	349,976	344,442	344,442	373,891	373,891	8.5%
Professional & Contractual	5310	7,002	2,638	8,269	15,563	8,500	8,500	4,500	4,500	-47.1%
Accounting & Auditing	5320	18,600	16,813	21,542	11,678	18,692	18,692	19,253	19,253	3.0%
Travel & Training	5400	2,495	1,312	3,936	2,196	3,530	3,530	3,270	3,270	-7.4%
Telephone	5410	186	429	930	995	1,300	1,300	1,235	1,235	-5.0%
Postage	5420	1,167	1,259	1,380	1,529	1,860	1,860	1,500	1,500	-19.4%
R&M Equipment	5462	329	332	335	338	400	400	0	0	-100.0%
Duplicating	5470	1,143	1,668	2,914	2,240	2,550	2,550	2,600	2,600	2.0%
Classified Advertising	5482	585	736	736	1,231	750	750	750	750	0.0%
Other Expenses	5499	534	573	641	670	800	800	800	800	0.0%
Office Supplies	5510	3,876	2,434	2,824	2,032	3,500	3,500	3,000	3,000	-14.3%
Operating Supplies	5529	43	771	835	849	1,000	1,000	1,000	1,000	0.0%
Publications & Membership	5540	1,103	960	1,276	902	1,500	1,500	1,500	1,500	0.0%
Operational Costs		37,064	29,924	45,619	40,222	44,382	44,382	39,408	39,408	-11.2%
Capital Outlay		0	0.0%							
DEPARTMENT TOTAL		299,417	284,366	368,297	390,199	388,824	388,824	413,299	413,299	6.3%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION**

People Costs

.5120 Salaries & Wages \$259,549

The request is based on four full time positions. Salaries are determined by the CWA union agreement and the MAPS employee pay plan. Budget includes a 2.5% average merit increase.

.5130 Other Wages \$0

.5210 FICA Tax \$19,878

FICA is budgeted at 7.65% of salaries.

.5220 Retirement \$49,515

Retirement is budgeted at the current actuarial valuation of 73% of total pay to a defined benefit plan plus 2.5% in a defined contribution plan, 10% for one employee participating in the defined contribution plan and 12% for the Administrative Services Director participating in a defined contribution plan. One employee is enrolled in the DROP program and therefore requires no contribution.

.5230 Employee Insurance \$44,203

Insurance is budgeted at projected rates for health, life and dental insurance for three full time employees.

.5240 Workers Compensation \$746

This is the estimated rate for office personnel.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION**

Operating Costs

.5320 Professional/Contractual \$4,500

Estimated amount of cost for CBIZ to re-evaluate our facilities for insurance purposes. Our insurance carrier requires this to be done every three years.

.5320 Accounting/Auditing \$19,253

Audit fee for annual audit required by Florida Statute totals \$30,694. This balance of the fee is recorded in the library (\$831); EMS division of fire (\$1,719); wastewater fund (\$6,962), reclaimed water fund (\$1,073) and stormwater (\$856).

.5400 Travel/Training \$3,270

Government Finance Officer's Association conference (\$380); Grant seminars (\$430); Quarterly luncheon meetings for local chapter (\$160); Public Risk Management conference (\$400); Incode training (\$1,500) and miscellaneous seminars (\$400).

.5410 Telephone \$1,235

This account is for regular and long distance telephone service as well as \$25/mo. phone allowance for the Administrative Services Director.

.5420 Postage \$1,500

This account is for routine office mail.

.5462 R & M Equipment \$0

.5470 Duplicating \$2,600

This account is for routine office duplicating, printing of annual budget and Comprehensive Annual Financial Report.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
ADMINISTRATIVE SERVICES DEPARTMENT – FINANCE DIVISION**

.5482 Classified Advertising \$750

Cost of TRIM advertisement in local newspaper.

.5499 Other Expenses \$800

TRIM notice mailing costs billed by Pinellas County Tax Collector.

.5510 Office Supplies \$3,000

This account is for purchasing of routine office supplies and printed forms.

.5529 Operating Supplies \$1,000

This account is used to purchase computer software.

.5540 Publications/Memberships \$1,500

Memberships including Government Finance Officers Association (\$170); submittal of budget for review (\$435); submittal of Comprehensive Annual Financial Report for review by GFOA (\$435); Florida Government Finance Officers Association (\$40); Florida Government Finance Officers Association Gulf Coast Chapter – three employees (\$60); Florida Records Management (\$80); American Payroll Association (\$219) and membership in Sam's Club for city (\$35).

Publications including subscriptions to finance periodicals (\$25).

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
LIBRARY**

MISSION

The St. Pete Beach Library provides residents of all ages with activities and access to materials which will satisfy their informational and recreational needs and promote education.

Library services are available to residents of St. Pete Beach, qualified property owners and, as a result of an Inter-local Agreement among public libraries within the county, persons living in areas participating in the Pinellas Public Library Cooperative (PPLC). Non-residents can purchase full borrowing privileges for an annual fee of \$100, or \$25 per quarter. Membership in the PPLC affords St. Pete Beach patrons a robust reciprocal borrowing program among its 14 member libraries. The online catalog is the gateway to the St. Pete Beach Library's collections as well as materials in other Pinellas County libraries. The Library also maintains webpages on the City website: www.stpetebeach.org and a profile on Facebook, both of which are frequently updated with current information and multiple hotlinks to useful resources.

The City of St. Pete Beach has full control of the funding and operation of the Library. The Library is a division of the Administrative Services Department, with the Library Administrator reporting directly to the Administrative Services Director. A *Library Advisory Committee* (LAC) was established via City Code Article V, Section 22-136 through 22-143. The LAC membership is made up of one representative from each of the four city districts and one at-large representative appointed by the mayor. The Library also has a very active *Friends of the Library* support organization as well as an effective volunteer program.

PROGRAMS

A full range of library services are available for patrons, including Circulation, reciprocal borrowing from county-wide consortial network, Reference Assistance, Readers Advisory, access to and assistance with electronic/internet resources and various e-readers; and current periodicals subscriptions. Print, large-print, and media collections are developed and maintained to fulfill specific needs of our community users. The Library is currently open 6 days a week, with hours of operation determined annually, dependent on staffing levels.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
LIBRARY**

A variety of programming is offered, including Toddler Storytime, Summer Reading programs customized to youth grade-levels; Adult Book Discussion groups, Authors' visits, Tech forums, and occasional special events and thematic displays focused on literature and culture. A 4-month calendar of programs is available in print, on the Library's webpage, and advertised in several local publications.

Action Items

- To seek resources, technologies, and policies which advance patron empowerment
- To refocus customer services to better address information, technical, and literacy needs of defined patron audiences
- To facilitate staff learning to further an organizational team environment
- To improve/streamline data-gathering and reporting techniques
- To pursue efficiencies and reduce redundancy in order to gain increased commonality and uniformity
- To establish further communication with and involvement in the community
- To improve participation in and contributions to regional initiatives and various professional organizations/associations
- To initiate improvements to the physical environment which better address 21st century library user needs

**CITY OF ST. PETE BEACH
FY 14 PERSONNEL SUMMARY
LIBRARY**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Library Administrator	1	1	1	1	1	1
Librarian	1	1	1	1	1	1
Librarian I	1	1	1	1	1	0
Library Assistant II	2	1	1	1	1	2
Library Page	2	2	2.5	2.7	2.7	3.425
TOTAL	7	6	6.5	6.7	6.7	7.425

CITY OF ST. PETE BEACH
FY2014 Budget
Library Division
001-5602-571

ACCOUNT	Div. Acct.#	FY09 Actual 5602-571 Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Approved Budget	FY13 Adjusted Budget	FY14 Manager Proposed	FY14 Manager Proposed	% Change FY13 adj To FY14
Salaries & Wages	5120	284,366	234,651	251,244	256,001	253,141	253,141	262,764	262,764	3.8%
Other Wages	5130	8,382	15,820	2,656	6,098	2,585	2,585	2,585	2,585	0.0%
Overtime	5140	0	0	0	0	0	0	0	0	0.0%
FICA Tax	5210	21,839	18,728	19,017	19,647	19,563	19,563	20,299	20,299	3.8%
Retirement	5220	56,729	49,137	35,313	38,710	57,741	57,741	61,940	61,940	7.3%
Employee Insurance	5230	38,719	25,376	23,777	23,754	25,265	25,265	32,510	32,510	28.7%
Workers Compensation	5240	877	632	623	542	731	731	804	804	10.0%
People Costs		410,911	344,344	332,630	344,752	359,026	359,026	380,902	380,902	6.1%
Professional & Contractual	5310	14,886	19,369	25,937	24,654	26,466	26,466	29,000	29,000	9.6%
Basic Legal Services	5311	500	0	0	0	500	500	500	500	0.0%
Auditing	5320	1,600	1,485	1,530	831	831	831	831	831	0.0%
Travel & Training	5400	91	338	726	1,110	1,500	1,500	1,500	1,500	0.0%
Telephone	5410	8,394	7,513	8,750	8,394	9,000	9,000	7,650	7,650	-15.0%
Postage	5420	236	299	271	195	500	500	250	250	-50.0%
Electricity	5431	26,646	29,740	27,360	24,426	27,976	27,976	25,000	25,000	-10.6%
Water	5432	186	192	543	553	517	517	598	598	15.7%
Reclaimed Water	5433	138	139	173	197	198	198	216	216	9.1%
Stormwater	5434	0	0	0	463	465	465	510	510	9.7%
Audio Book Rental	5445	7,500	0	11,349	7,078	8,000	8,000	7,000	7,000	-12.5%
Insurance	5450	42,396	41,259	26,779	26,534	30,549	30,549	31,875	31,875	4.3%
Facility Maintenance	5461	3,447	9,242	9,044	8,234	5,000	5,000	7,500	7,500	50.0%
R&M Equipment	5462	360	0	1,013	730	400	400	400	400	0.0%
Duplicating	5470	9,956	7,204	7,912	496	5,000	5,000	3,500	3,500	-30.0%
Classified Advertising	5482	0	0	367	173	0	0	0	0	0.0%
Promotional Activities	5489	2,026	2,286	5,101	2,673	3,000	3,000	3,500	3,500	16.7%
Other Expenses	5499	0	1,789	0	1,176	2,000	2,000	2,000	2,000	0.0%
Office Supplies	5510	3,519	2,938	4,211	3,810	4,000	4,000	4,000	4,000	0.0%
Operating Supplies	5529	3,042	8,508	5,719	6,056	7,000	7,000	1,500	1,500	-78.6%
Publications & Memberships	5540	695	75	860	545	600	600	400	400	23.2%
Operational Costs		125,617	132,376	137,645	118,327	133,502	133,502	127,730	127,730	-4.3%
Office Equipment	5643				7,535	0	0	0	0	0.0%
Other Equipment	5649	0	3,894	16,427	9,397	0	0	0	0	0.0%
Books for Circulation	5660	47,091	49,939	55,350	50,699	55,000	55,000	60,000	60,000	9.1%
Memorial Books	5662	4,333	3,645	3,806	3,727	5,000	5,000	5,000	5,000	0.0%
Capital Outlays		51,424	57,478	75,583	71,358	60,000	60,000	65,000	65,000	8.3%
DIVISION TOTAL		587,953	534,198	545,858	534,437	552,528	552,528	573,632	573,632	3.8%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
LIBRARY DIVISION**

People Costs

.5120 Salaries & Wages \$262,764

The estimate is based on four full time positions and six part time positions. Salaries are determined by the CWA union agreement and the MAPS employee pay plan. Budget includes a 2.5% average merit increase.

.5130 Other Wages \$2,585

Payment to staff who utilize the insurance cash out option plus lump sum payment of merit for employee at top of range.

.5140 Overtime \$0

There is no overtime projected for FY 2014.

.5210 FICA Tax \$20,299

FICA is budgeted at 7.65% of salaries.

.5220 Retirement \$61,940

Retirement is budgeted at 67.9% for two full time employees participating in the defined benefit plan and 10% for the library administrator participating in the 401 plan. One employee has entered the DROP program.

.5230 Employee Insurance \$32,510

Insurance is budgeted at projected rates for health, life and dental insurance for three full time employees. One employee is participating in the insurance cash out option.

.5240 Workers Compensation \$804

This is the estimated rate for office personnel.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
LIBRARY DIVISION**

Operating Costs

.5310 Professional/Contractual \$29,000

Contracts for lawn and pest control services, security monitoring, all cataloging/processing, cleaning service and staff parking. Additional costs this fiscal year include the City's share of costs for PPLC Polaris cost (\$3,300) data base costs for Gayle, movie license, Ancestry, and Reference USA(\$1,526).

.5311 Basic Legal Services \$500

This account is to pay the City Attorney for library related expenses.

.5320 Accounting/Auditing \$831

The library's share of the annual audit.

.5400 Travel/Training \$1,500

Florida Library Association conference; American Library Association conference, Florida Public Library Directors Annual Meeting, and mileage to PPLC meetings and free workshops.

.5410 Telephone \$7,650

This account is for regular and long distance telephone service and direct access to the Internet via cable modem.

.5420 Postage \$250

This account is for routine office mail. Reduced from previous years due to more aggressive use of email in lieu of print/mailed notification to patrons.

.5431 Electricity \$25,000

Projected annual cost of electric service to the library.

.5432 Water \$598

Projected annual cost of water and sewer service to the library.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
LIBRARY DIVISION**

.5489 Promotional Activities \$3,500

This account is for printing and distributing library brochures, bookmarks and program guides and materials for children's summer activities and various special projects.

.5499 Other Expenses \$2,000

This account includes licensing renewal for reservation station and self check-out station.

.5510 Office Supplies \$4,000

This account is for purchasing of routine office supplies.

.5529 Operating Supplies \$1,500

This account is used for the purchase of book covers, spine labels for gift and replacement books, custom ownership labels for DVD's , CD's, audiobooks on CD and, bar code labels.

.5540 Publications/Memberships \$400

Memberships including American Library Association; Public Library Association; Florida Library Association; Florida Humanities Council and the Corey Avenue Business Association.

CAPITAL OUTLAY

.5660 Books For Circulation \$60,000

"Best sellers," new and replacement adult titles, core reference volumes and updates, Florida collection, children's fiction and non-fiction, large-print, periodicals, DVD's, Music CD's, e-books, annual magazine subscriptions (*approx. 50% of the magazine subscription titles are "adopted" by patrons each year.*) One on-line subscription database, MANGO, is also included.

.5662 Memorial Books \$5,000

Bobsin Trust Collection; tribute books, speaker honorariums not covered by grants. Matched in part by donations from patrons and community associations, earmarked for books.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PARKING ENFORCEMENT DIVISION**

MISSION

The Administrative Services Department oversees the operations of the Parking Enforcement Division to provide a safe, effective, and efficient use of City parking resources. This mission is a combined effort of parking regulation enforcement, parking meter and space allocation, payment processing and issuance of parking permits, decals, hang tags and passes.

PROGRAMS

The Parking Enforcement Division performs the services listed below:

- Maintain and repair parking meters throughout the City.
- Maintain pay stations located throughout the City.
- Collect, count and sort monies from pay stations and parking meters to be deposited to City account.
- Issue parking tickets for parking violations throughout the City.

Action Items

- Continue the program of upgrading the parking meters which will result in fewer malfunctioning and inoperable meters and fewer meter complaints.
- Continue to work with Cale Parking for improved maintenance on the city pay stations.
- Continue to monitor and issue tickets for parking violations.
- Find, create and implement parking solutions throughout the City.
- Concentrate on improvement in three areas; customer service, educating the public and productivity.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 PARKING ENFORCEMENT**

POSITION	FY08	FY09	FY11	FY12	FY13	FY14
Meter Maintenance Worker			1	1	1	1
Community Service Worker			1	1	1	1
TOTAL	0	0	2	2	2	2

CITY OF ST. PETE BEACH
FY2014 Budget
Parking Enforcement
001-5603-521

ACCOUNT	Dept Acct. # 5701-521	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Approved Budget	FY13 Adjusted Budget	FY14 Manager Proposed	FY14 Adopted Budget	% Change FY13 adj To FY14
Salaries & Wages	5120			75,097	80,156	79,061	79,061	108,217	81,429	3.0%
Other Wages	5130			518	1,059	722	722	690	690	-4.4%
Overtime	5140	<i>Division previously</i>		361	28	887	887	0	0	-100.0%
FICA Tax	5210	<i>in Police Dept.</i>		4,957	5,334	6,171	6,171	8,331	6,282	1.8%
Retirement	5220	<i>Budget</i>		19,561	18,619	29,022	29,022	55,530	35,305	21.6%
Employee Insurance	5230			16,033	20,075	25,265	25,265	36,175	27,264	7.9%
Workers Compensation	5240			369	321	433	433	476	476	9.9%
People Costs		0	0	116,895	125,593	141,560	141,560	209,419	151,446	7.0%
Professional & Contractual	5310			20,257	15,738	13,000	13,000	14,000	14,000	7.7%
Telephone	5410			24,196	23,583	25,335	25,335	25,613	25,613	1.1%
Insurance	5450			856	932	1,045	1,045	926	926	-11.4%
R&M Equipment	5462			33,142	40,293	40,000	40,000	40,000	40,000	0.0%
R&M Vehicles	5463			881	987	1,000	1,000	1,000	1,000	0.0%
Other Expense	5499			0	9,280	2,000	2,000	0	0	-100.0%
Office Supplies	5510			9	478	500	500	500	500	0.0%
Uniforms	5521			84	0	500	500	500	500	0.0%
Fuel	5522			1,982	3,596	4,000	4,000	4,400	4,400	10.0%
Operating Supplies	5529			69,574	98,060	48,000	48,000	38,000	36,430	-24.1%
Publications & Membership	5540			0	0	0	0	0	0	0.0%
Operational Costs		0	0	150,982	192,947	135,380	135,380	124,939	123,369	-7.7%
Other Equipment	5649				6,290	0	0	0	0	0.0%
Capital Outlays		0	0	0	6,290	0	0	0	0	0.0%
Parking System Lease	5708			55,549		0	0	25,000	25,000	#DIV/0!
Interest Parking System	5723					0	0	5,000	5,000	#DIV/0!
Debt and Other		0	0	55,549	0	0	0	30,000	30,000	#DIV/0!
DEPARTMENT TOTAL		0	0	323,426	324,830	276,940	276,940	364,359	304,815	10.1%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PARKING ENFORCEMENT DIVISION**

Operating Costs

.5310 Professional/Contractual \$14,000

Parking citation program costs to include fees for ticket collection, ticket processing equipment and a web hosting site.

.5410 Telephone \$25,613

Annual parking and pay station web hosting and cellular line connections for 34 pay stations (\$23,760), cellular phones and related connection fees for enforcement officer's citation issuance devices (\$1,853).

.5450 Insurance \$926

This account is auto insurance on two parking enforcement vehicles.

.5462 R & M Equipment \$40,000

Annual maintenance contract and paper replacement for parking pay stations (\$36,000); and miscellaneous parts for pay stations, meters and other related equipment not covered by contract (\$4,000).

.5463 R & M Vehicles \$1,000

Account expenditures include the cost to maintain vehicles not covered under any maintenance agreements.

.5510 Office Supplies \$500

This account is for purchasing of routine office supplies.

.5521 Uniforms \$500

Purchase and replacement of uniforms for two parking employees.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PARKING ENFORCEMENT DIVISION**

.5521	Fuel	\$4,400
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Purchase of fuel for parking vehicles. Based on prior year's consumption history at \$4.00/gallon.

.5529	Operating Supplies	\$36,430
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This account is for credit card fees charged for the processing of credit card transactions through the 34 pay stations which averages \$3,000 per month as well as miscellaneous supplies.

.5708	Parking System Lease	\$25,000
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Replacement of 34 parking pay stations which are eight years old. Anticipating a lease purchase or financing so that all stations models will operate the same way and avoid confusion among patrons. Stations will be installed in last half of fiscal year.

.5708	Interest Parking System	\$5,000
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Projected interest on purchase for six months.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
LAW ENFORCEMENT**

MISSION

The City of St. Pete Beach entered into a contract with the Pinellas County Sheriff's Department effective January 6, 2013. Prior to that time the City of St. Pete Beach had its own full-service police department.

There are deputies on duty in St. Pete Beach twenty-four hours a day, seven days a week. There is also a community police officers assigned to our City.

Duties include responding to requests for service, performing preliminary investigations, and enforcement of traffic laws. Deputies promote public safety programs, and provide for investigation of crimes and attempted crimes against persons and property. Services also include the identification and apprehension of criminals, the preparation of court cases for the prosecution of criminal offenders, and the recovery of stolen property. In addition, the Pinellas County Sheriff's Department is also responsible for the collection, preservation and identification of physical evidence for use in court.

The City Manager is the liaison between Pinellas County Sheriff's Department and the City. The contract is administered to ensure the health, safety, and welfare of the community through the enforcement of laws, ordinances and criminal codes, and education of the citizenry.

CITY OF ST. PETE BEACH
FY2014 Budget
Law Enforcement
001-5701-521

ACCOUNT	Dept Acct. #	FY09 Actual 5701-521 Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Approved Budget	FY13 Adjusted Budget	FY14 Manager Proposed	FY14 Adopted Budget	% Change FY13adj To FY14
Salaries & Wages	5120	2,004,543	1,977,959	1,844,178	1,712,205	1,809,855	485,785	0	0	-100.0%
Other Wages	5130	183,298	113,500	182,963	158,290	150,485	328,320	0	0	-100.0%
Overtime	5140	112,384	86,555	110,450	156,483	113,957	29,077	0	0	-100.0%
Reimbursable Overtime	5145	32,267	40,805	37,843	58,755	30,311	1,749	0	0	-100.0%
FICA Tax	5210	170,448	161,713	159,163	153,757	160,488	160,488	0	0	-100.0%
Retirement	5220	486,865	578,720	641,913	792,782	1,222,329	1,222,329	520,436	520,436	-57.4%
Police Pension St. Funds	5225	76,519	74,058	72,175	92,536	72,175	72,175	92,536	92,536	28.2%
Employee Insurance	5230	314,352	292,903	255,546	225,032	253,823	195,459	0	0	-100.0%
Workers Compensation	5240	69,599	50,280	50,081	57,988	58,764	58,764	0	0	-100.0%
People Costs		3,450,276	3,376,494	3,354,312	3,407,829	3,872,187	2,554,146	612,972	612,972	-76.0%
Professional & Contractual	5310	75,907	65,996	72,234	50,415	44,518	1,540,394	2,127,477	2,127,477	38.1%
Travel & Training	5400	9,341	7,499	14,307	11,441	13,000	13,000	0	0	-100.0%
Travel & Training 2nd \$	5402	945	846	884	4,178	4,000	4,000	0	0	-100.0%
Telephone	5410	43,306	42,543	23,454	25,334	27,612	27,612	1,595	1,595	-94.2%
Postage	5420	1,073	893	497	435	1,400	1,400	0	0	-100.0%
Electricity	2431	60,685	47,683	44,029	42,705	43,073	43,073	25,000	25,000	-42.0%
Water	5432	390	399	1,104	1,200	1,122	1,122	312	312	-72.2%
Reclaimed	5433	258	259	323	368	366	366	395	395	8.0%
Stormwater	5434	0	0	0	2,575	2,575	2,575	2,665	2,665	3.5%
Equipment Rentals	5449	3,989	5,077	4,918	4,588	5,000	5,000	0	0	-100.0%
Insurance	5450	16,700	13,238	36,206	37,071	40,115	40,115	36,005	36,005	-10.2%
R&M Bldgs & Grounds	5461	14,525	11,535	13,186	10,565	22,600	22,600	6,000	6,000	-73.5%
R&M Equipment	5462	57,616	63,685	23,903	22,476	18,558	18,558	0	0	-100.0%
R&M Vehicles	5463	28,883	29,237	31,461	34,700	30,000	30,000	0	0	-100.0%
R&M Vehicles-Marine	5465	1,084	979	2,419	2,781	2,000	2,000	0	0	-100.0%
Duplicating	5470	29	21	81	45	500	500	0	0	-100.0%
Classified advertising	5482	992	-99	679	198	500	500	0	0	-100.0%
Special Investigations	5495	1,000	1,000	1,000	1,000	1,000	1,000	0	0	-100.0%
Prisoners Board	5496	32	0	0	0	100	100	0	0	-100.0%
Other Expense	5499	2,253	2,179	1,845	2,848	4,000	4,000	0	0	-100.0%
Office Supplies	5510	10,658	12,423	7,473	5,889	11,000	11,000	0	0	-100.0%
Uniforms	5521	10,972	13,295	9,273	9,924	18,500	31,930	0	0	-100.0%
Fuel	5522	43,683	46,741	50,224	51,746	66,672	9,609	0	0	-100.0%
Operating Supplies	5529	76,646	74,557	14,875	8,883	5,500	5,500	0	0	-100.0%
Publications & Membership	5540	1,818	2,369	2,744	1,186	1,655	1,655	0	0	-100.0%
Operational Costs		462,786	442,357	357,118	332,552	365,366	1,817,609	2,199,449	2,199,449	21.0%
Buildings	5621	0	0	0	0	0	0	0	0	0.0%
Vehicle Replac Plan	5641	24,915	38,080	60,751	95,073	114,500	0	0	0	0.0%
Other Equipment	5649	44,301	66,630	38,905	13,500	20,000	298	4,000	4,000	1242.3%
Capital Outlays		69,216	104,710	99,656	108,573	134,500	298	4,000	4,000	1242.3%
Parking System Lease	5708	53,606	56,352	0	0	0	0	0	0	0.0%
1993 GO Bond Principal	5712	0	140,000	145,000	155,000	160,000	160,000	0	0	-100.0%
1993 GO Bond Interest	5722	0	32,308	24,958	17,346	8,400	8,400	0	0	-100.0%
Interest Parking System	5723	6,990	4,247	0	0	0	0	0	0	0.0%
Debt and Other		60,596	232,907	169,958	172,346	168,400	168,400	0	0	-100.0%
DEPARTMENT TOTAL		4,042,874	4,156,468	3,981,043	4,021,300	4,540,453	4,540,453	2,816,421	2,816,421	-38.0%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
LAW ENFORCEMENT**

Operating Costs

.5310 Professional/Contractual \$2,127,477

This account covers the costs associated with the law enforcement services contract with the Pinellas County Sheriff's Office. This amount reflects an anticipated .3% increase over the FY13 contract and adds an additional \$50,000 to cover the costs associated with contracting for additional deputies when needed during holidays, tourist season and special events.

.5410 Telephone \$1,595

This account is for forwarding old dispatch telephone number to the Pinellas County Sheriff's office and for one emergency phone placed at the old police facility.

.5431 Electricity \$25,000

Projected annual cost of electric service to the police station This amount reflects a decrease from FY 2013. Though unoccupied the HVAC and elevator systems are still in operation and some lighting remains on.

.5432 Water \$312

Projected annual cost of water and sewer service to the police station.

.5433 Reclaimed \$395

Projected annual cost of reclaimed water service to the police station.

.5434 Stormwater \$2,665

Annual cost of city assessment for police building.

.5450 Insurance \$36,005

This account is for property, flood and wind insurance.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
LAW ENFORCEMENT**

.5461	Facility Maintenance	\$6,000
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This account is for maintenance of the air conditioning system, plumbing and electrical (\$1,600); elevator maintenance (\$2,500); fire alarm, sprinkler and extinguisher testing (\$700); pest control service, inspections and treatments (\$1,200).

CAPITAL OUTLAY

.5649	Other Equipment	\$4,000
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The City is eligible to apply annually for non-matching FDLE Justice Assistance Grant Monies. This amount covers the costs associated with the initial purchase of the approved grant funded - law enforcement related equipment that gets reimbursed to the City at the closure of the grant project.

.5712	1993 GO Bond Principal	\$0
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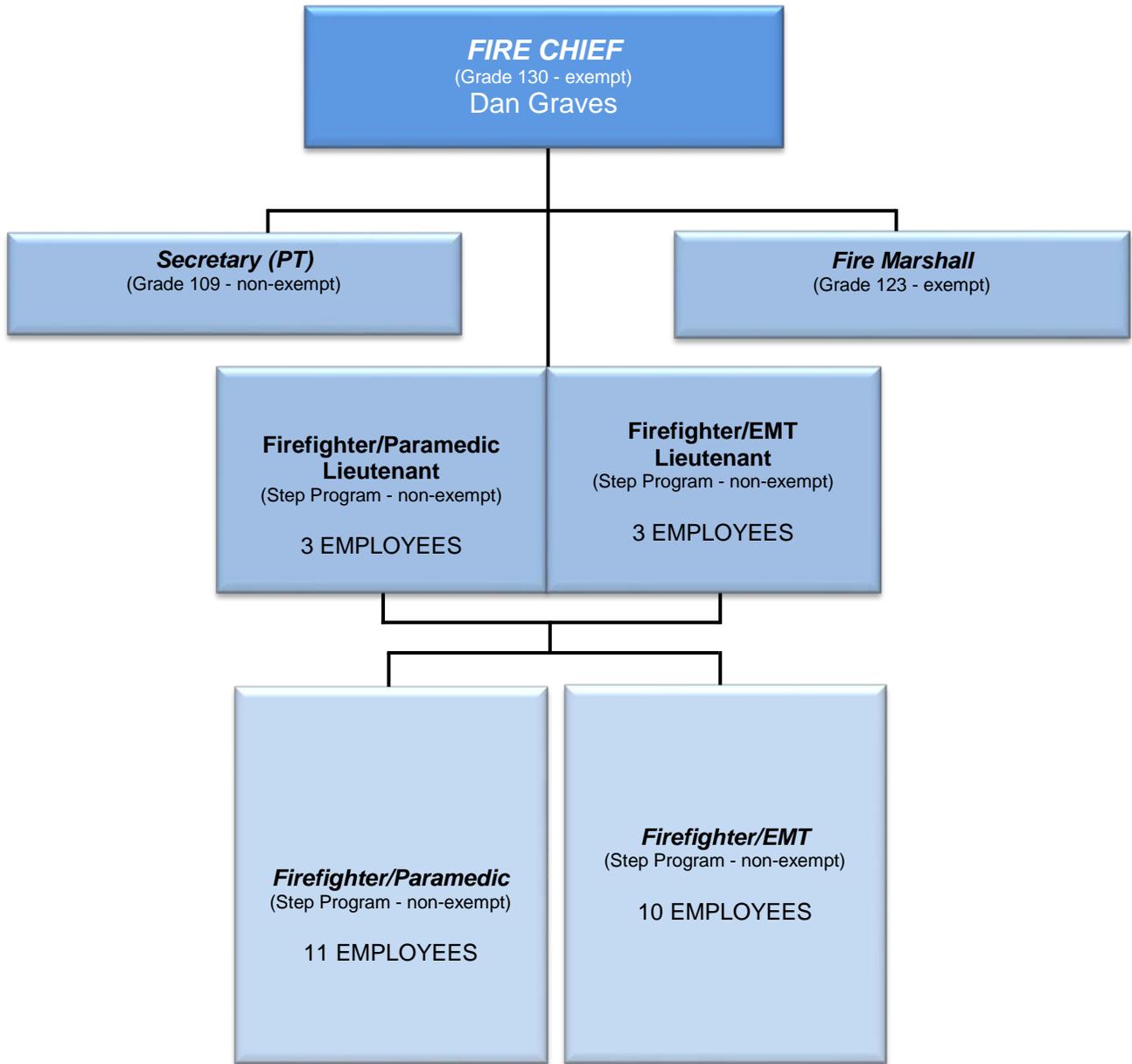
The bond was paid off date in 2013.

.5722	1993 GO Bond Interest	\$0
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The bond was paid off date in 2013.



FIRE DEPARTMENT





**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
FIRE DEPARTMENT**

MISSION

To Protect the Public Through Reducing or Preventing Personal Injury or Property Damage Due to Fire, Medical Emergency, Disaster, or other Life Hazard by Providing Public Education, Incident Prevention and Emergency Response Services.

PROGRAMS

FIRE PREVENTION/DISASTER EDUCATION - The Fire Department is dedicated to providing programs to the public concerning fire prevention, safety education and disaster planning. Annually the Department attempts to reach as many residents and visitors with our safety message as possible.

TACTICAL SURVEY AND SMOKE DETECTOR PROGRAMS - The Tactical Survey program is designed to allow fire fighters to visit each commercial building in the City annually. The fire crews use this opportunity to be familiar each commercial building and to update tactical pre-plan drawings. The Smoke Detector Program provides smoke detectors for our residents.

EMERGENCY MANAGEMENT PROGRAM - The Fire Rescue Department is the lead agency within the City for managing the City's Emergency Management Plan (CEMP). During declared disasters, the Fire Chief functions as the City's Emergency Manager providing direction to all City Departments.

FIRE PREVENTION/SUPPRESSION - In calendar year 2012, Fire Department personnel were dispatched to 516 response requests which include fire alarms, structure fires, vehicle fires and other service calls.

EMERGENCY MEDICAL SERVICES – In calendar year 2012 Fire Department crews were dispatched to 1,958 response requests which include medical emergency calls, auto crashes, water rescues and other related EMS calls.

FIRE & EMS TRAINING – All Fire Department personnel are required to attend continuing medical and fire fighting training programs to maintain licensure and proficiencies. Emergency Medical Technicians and Paramedics attend required training programs provided by the St. Petersburg College under the direction of the County Medical Director.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
FIRE DEPARTMENT**

Fire training is managed through our participation in several programs which include in-house through company drills, computer based fire training programs and through the Pinellas County Training group. These continuing education training programs provide the Fire Department personnel with the required training needed to be efficient and effective.

Action Items

- Perform annual Tactical Surveys of all commercial properties.
- Update Tactical Survey drawings.
- Enhance Fire Fighter training through participation in the multijurisdictional mid-county fire training consortium.
- Complete the rehabilitation of fire station 22 and start the rehabilitation of fire station 23.
- Develop specifications for the replacement of the City's 1996 Reserve engine with a new Advanced Life Support (ALS) capable vehicle.
- Provide enhanced officer (command level) training for personnel through our participation with the National Fire Academy.

**CITY OF ST. PETE BEACH
FY 14 PERSONNEL SUMMARY
FIRE**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Fire Chief	1	1	1	1	1	1
Deputy Fire Chief	1	1	0	0	0	0
Lieutenant Paramedics	2	2	2	2	2	3
Lieutenant EMT	4	4	4	4	4	3
Fire Marshall	1	1	1	1	1	1
Fire Inspector	0	0	0	0	0	0
Firefighter/Paramedic	10	10	10	10	10	11
Firefighter/EMT	11	11	11	11	11	10
Administrative Assistant	0	0	0	0	0	0
Secretary	0	0.75	0.75	0.75	0.75	0.7
TOTAL	30	30.75	29.75	29.75	29.75	29.7

CITY OF ST. PETE BEACH
FY2014 Budget
Fire Department - Fire Suppression
001-5801-522

ACCOUNT	Dept	FY09	FY10	FY11	FY12	FY13	FY13	FY14	FY14	% Chg
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	FY13adj
	5801-522	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	To FY14
Salaries & Wages	5120	1,664,048	881,247	881,831	870,436	840,840	840,840	826,568	826,568	-1.7%
Other Wages	5130	72,180	73,654	66,198	51,006	42,755	42,755	36,112	36,112	-15.5%
Overtime	5140	61,911	41,738	28,885	58,698	44,719	44,719	35,464	35,464	-20.7%
Overtime - Inspections		0	0	3,065	8,412	10,000	10,000	8,807	8,807	-11.9%
Reimbursable Overtime	5145	2,466	3,253	1,680	2,794	2,854	2,854	1,579	1,579	-44.7%
FICA Tax	5210	132,101	85,727	85,697	87,874	89,082	89,082	86,981	86,981	-2.4%
Retirement	5220	257,922	214,204	211,472	303,266	430,246	430,246	371,685	371,685	-13.6%
Fire Pension State Tax	5225	148,341	178,259	171,912	199,867	171,912	171,912	199,867	199,867	16.3%
Employee Insurance	5230	208,783	119,875	114,848	116,024	118,991	118,991	167,003	167,003	40.3%
Workers Compensation	5240	73,063	36,193	32,154	38,193	41,932	41,932	46,125	46,125	10.0%
People Costs		2,620,814	1,634,149	1,597,742	1,736,570	1,793,332	1,793,332	1,780,191	1,780,190	-0.7%
Professional & Contractual	5310	23,175	350	6,627	4,652	7,821	7,821	8,884	8,884	13.6%
Travel & Training	5400	5,243	5,987	8,005	11,192	9,620	9,620	9,620	9,620	0.0%
Telephone	5410	5,859	9,042	5,106	5,139	7,000	7,000	5,385	5,385	-23.1%
Postage	5420	269	373	584	243	600	600	600	600	0.0%
Electric	5431	22,642	22,939	20,384	19,716	23,170	23,170	20,000	20,000	-13.7%
Water	5432	1,006	1,124	3,309	3,845	4,122	4,122	4,160	4,160	0.9%
Reclaimed	5433	276	277	346	393	396	396	427	427	7.7%
Equipment Rental	5449	0	0	0	65	680	680	0	0	0.0%
Stormwater Fee	5434	0	0	0	676	680	680	765	765	12.5%
Insurance	5450	21,903	19,931	32,283	25,583	25,975	25,975	28,640	28,640	10.3%
Facility Maintenance	5461	21,776	18,981	25,526	15,988	20,200	20,200	22,200	22,200	9.9%
R&M Equipment	5462	18,143	14,949	13,705	19,438	16,800	16,800	12,000	12,000	-28.6%
R&M Vehicles	5463	19,812	26,006	16,705	22,679	16,650	16,650	14,000	14,000	-15.9%
Duplicating	5470	21	1	8	216	500	500	500	500	0.0%
Classified Advertising	5482	0	0	966	0	1,000	1,000	0	0	-100.0%
Other Expenses	5499	585	0	0	0	625	625	0	0	-100.0%
Office Supplies	5510	4,676	3,105	4,071	1,720	2,000	2,000	2,000	2,000	0.0%
Uniforms	5521	11,985	11,720	12,108	4,818	10,500	10,500	10,500	10,500	0.0%
Fuel	5522	13,129	9,557	10,696	13,772	11,845	11,845	12,910	12,910	9.0%
Small Tools	5524	679	0	193	975	1,000	1,000	1,000	1,000	0.0%
Safety Gear	5526	10,929	12,118	16,759	14,720	15,700	15,700	17,800	17,800	13.4%
Operating Supplies	5529	24,972	15,566	29,028	34,758	20,000	20,000	20,000	20,000	0.0%
Emergency Mgt Supplies	5531	338	0	0	0	500	500	500	500	0.0%
Publications & Membership	5540	5,943	1,582	1,860	2,511	6,415	6,415	6,415	6,415	0.0%
Operational Costs		213,360	173,608	208,270	203,099	203,119	203,119	198,306	198,306	-2.4%
Vehicles	5641	0	0	0	756,088	0	0	0	0	0.0%
EMS Incentive	5647	1,838	1,367	0	0	0	0	0	0	0.0%
Other Equipment	5649	0	0	6,660	10,929	69,000	69,000	50,000	50,000	-27.5%
Capital Outlays		1,838	1,367	6,660	767,017	69,000	69,000	50,000	50,000	-27.5%
Veh/Equip Lease Prin	5700	99,716	104,023	0	0	0	0	0	0	0.0%
Veh/Equip Lease Inte	5740	8,802	4,494	0	0	0	0	0	0	0.0%
Debt Service		108,517	108,517	0	0	0	0	0	0	0.0%
DEPARTMENT TOTAL		2,944,530	1,917,641	1,812,672	2,706,686	2,065,451	2,065,451	2,028,497	2,028,495	-1.8%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
FIRE DEPARTMENT – FIRE SUPPRESSION**

Operating Costs

.5310 Professional/Contractual \$8,884

This account is the estimated cost of medical exams for new personnel (\$1,120) as well as workers compensation related drug testing (\$410), required annual fire fighter physicals (\$400.00 each) and the availability of flu shots for personnel (\$250.00).

.5400 Travel/Training \$9,620

The Department has a training program for field personnel, officers and command staff to enable personnel to maintain proficiency in current job skills as well as enhancement of job skills through conference and training seminars. Training programs are designed to meet or exceed required training to maintain the City's current ISO rating of 4. Approximations for training are as follows: Fire Chief (\$1,300), Fire Marshal (\$1,220), Fire Officer Training (\$1,100) and fire suppression training for fire personnel (\$6,000).

.5410 Telephone \$5,385

This account is for regular and long distance telephone service and cellular telephones for personnel and units. The Fire Chief receives a phone allowance of \$25/mo.

.5420 Postage \$600

This account is for routine office mail.

.5431 Electricity \$20,000

This category covers the projected annual cost of electric service to fire stations #22 and #23.

.5432 Water \$4,160

This category covers the projected annual cost of potable water service to fire Stations #22 and #23.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
FIRE DEPARTMENT – FIRE SUPPRESSION**

.5531	Emergency Management Fund	\$500
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This account is to be used to supply the department with needed Emergency Management (EM) training and equipment.

.5540	Publications/Memberships	\$6,415
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Memberships including Florida Fire Chiefs Association, Pinellas County Chief Association, Bay Area Infection Control, Pinellas Advances Life Support, various memberships/Life Safety Codes for Fire Marshal, NFPA membership.

Publications include Journal of Emergency Medical Services, various building and fire code books and general subscription upgrades, IFSTA Manual updates and State licenses re-certifications.

Public education includes fire prevention educational materials for fire prevention week; schools, station tours and other educational materials.

Target Safety Solutions training membership at \$2,225. This online training program is a countywide integrated training program designed to provide the department with the required training and training hours mandated by ISO.

CAPITAL OUTLAY

.5641	Vehicle/Equipment	\$0
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A squad truck will be purchased this year using monies from the Capital Projects Fund.

.5643	Capital Outlay - Other	\$50,000
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This category covers the capital cost to replace one thermal imaging camera (\$12,000), a replacement vehicle computer (\$4,000) for a Fire vehicle and to replace the front apparatus bay doors at station 23 (\$34,000).

CITY OF ST. PETE BEACH
FY2014 Budget
Fire Department - Emergency Medical Services
001-5802-522

ACCOUNT	Div.	FY08	FY10	FY11	FY12	FY13	FY13	FY14	FY14	% Change FY13 adj To FY14
	Acct.#	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5802-522	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120		767,086	741,076	761,320	801,395	801,395	819,650	819,650	2.3%
Other Wages	5130		20,440	23,718	18,863	14,406	14,406	18,407	18,407	27.8%
Overtime	5140	<i>Fire</i>	26,010	16,376	37,770	30,735	30,735	28,310	28,310	-7.9%
Reimbursable Overtime	5145	<i>Supp.</i>	315	898	1,754	1,702	1,702	0	0	-100.0%
FICA Tax	5210	<i>Budget</i>	46,072	44,074	43,550	47,876	47,876	48,505	48,505	1.3%
Retirement	5220		128,592	138,528	191,577	258,781	258,781	234,151	234,151	-9.5%
Employee Insurance	5230		66,787	69,738	74,416	79,893	79,893	91,323	91,323	14.3%
Workers Compensation	5240		17,824	24,240	24,240	26,664	26,664	29,330	29,330	10.0%
People Costs		0	1,073,126	1,058,647	1,153,491	1,261,452	1,261,452	1,269,676	1,269,676	0.7%
Professional & Contractual	5310		0	0	0	5,262	5,262	5,400	5,400	2.6%
Accounting/Auditing	5321		1,247	1,284	1,719	1,719	1,719	1,719	1,719	0.0%
Travel & Training	5400		0	0	0	0	0	0	0	0.0%
Telephone	5410		0	0	0	0	0	0	0	0.0%
Postage	5420		0	0	0	0	0	0	0	0.0%
Insurance	5450		8,877	7,204	7,207	7,927	7,927	7,927	7,927	0.0%
R&M Equipment	5462		0	8,031	2,997	4,250	4,250	5,000	5,000	17.6%
R&M Vehicles	5463		12,808	15,894	25,444	13,950	13,950	15,000	15,000	7.5%
Duplicating	5470		0	0	0	0	0	0	0	0.0%
Classified Advertising	5482		0	0	0	0	0	0	0	0.0%
Promotional Activities	5489		0	0	0	0	0	0	0	0.0%
Other Expenses	5499		221	0	0	0	0	0	0	0.0%
Office Supplies	5510		0	0	0	0	0	0	0	0.0%
Uniforms	5521		4,739	5,733	2,428	4,470	4,470	4,470	4,470	0.0%
Fuel	5522		7,922	11,262	11,095	11,170	11,170	11,170	11,170	0.0%
Operating Supplies	5529		0	0	0	0	0	0	0	0.0%
Publications & Memberships	5540		0	2,908	256	1,310	1,310	2,000	2,000	52.7%
Operational Costs		0	35,814	52,316	51,146	50,058	50,058	52,686	52,686	5.2%
Buildings	5620		0	0	0	0	0	0	0	0.0%
Vehicles	5641		0	0	15,604	150,000	150,000	0	0	-100.0%
Furniture	5642		0	0	0	0	0	0	0	0.0%
Office Equipment	5643		0	0	0	0	0	0	0	0.0%
Other Equipment	5649		0	0	0	0	0	0	0	0.0%
Capital Improvements	5650		0	0	0	0	0	0	0	0.0%
Capital Outlays		0	0	0	15,604	150,000	150,000	0	0	-100.0%
DIVISION TOTAL		0	1,108,940	1,110,963	1,220,241	1,461,510	1,461,510	1,322,362	1,322,362	-9.5%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
FIRE DEPARTMENT – EMERGENCY MEDICAL SERVICES**

.5230 Employee Insurance \$91,323

Insurance is budgeted at projected rates for health, life and dental insurance for full time employees.

.5240 Workers Compensation \$29,330

This is the estimated rate for personnel based on the various risk levels associated with each job classification.

Operating Costs

.5310 Professional/Contractual \$5,400

This account is the estimated cost of medical exams for new personnel (\$560) as well as workers compensation related drug testing (\$114), required annual fire fighter physicals (\$385.00 each) and the availability of flu shots for personnel (\$150.00).

.5321 Accounting/Auditing \$1,719

This account is for the auditing expenses associated with providing EMS through a contract with Pinellas County. This expense is calculated at 6% of overall budget less fire state pension monies.

.5450 Insurance \$7,927

This account is for comprehensive general liability insurance.

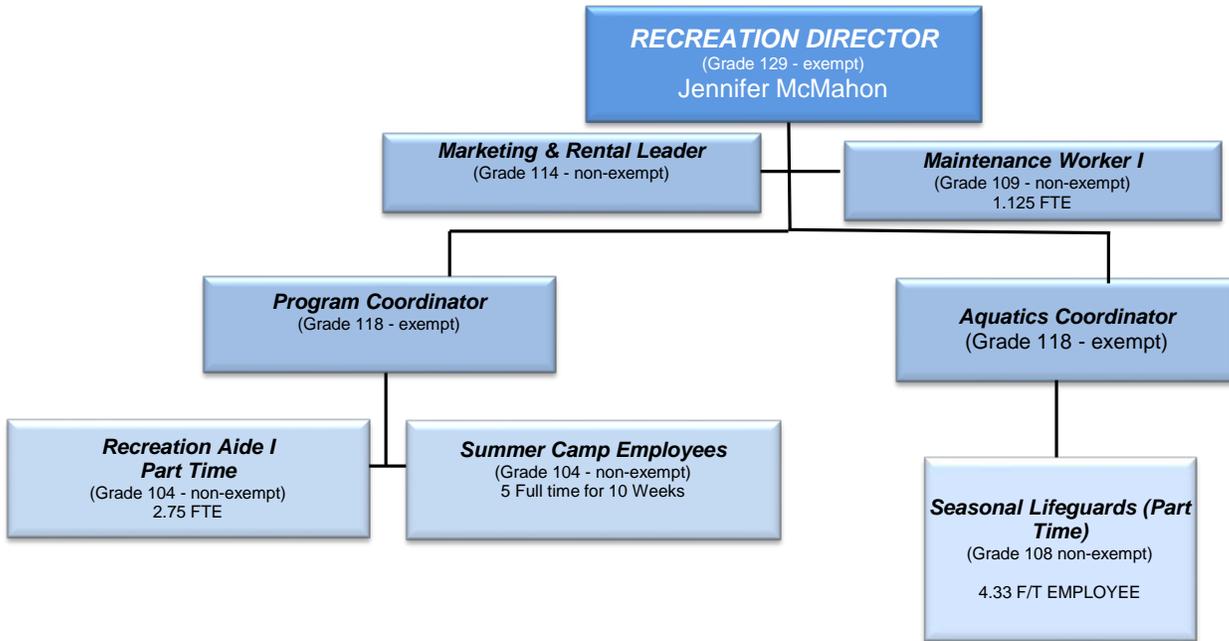
.5462 R & M Equipment \$5,000

This account covers the cost of repairs to EMS equipment.

.5463 R & M Vehicles \$15,000

This account is for 80% of engine repairs (\$13,600) and normal maintenance costs for EMS coordinator's vehicle (\$350).

RECREATION DEPARTMENT



**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
RECREATION DEPARTMENT – RECREATION**

MISSION

In partnership with our citizens, the Recreation Department provides a plethora of comprehensive recreational programs, facilities and services that strive to enrich the quality of life for present and future generations.

PROGRAMS

CHILDREN'S PROGRAMS: Children's Programs provide care through various organized activities for the children of St. Pete Beach and the surrounding communities during the time that the children are out of school. There is a licensed after school program and summer program open to youth who have completed kindergarten through 8th Grade. The pool offers swimming lessons and exercise classes for all ages.

ATHLETICS PROGRAMS: The Recreation Division organizes team sports for St. Pete Beach residents and the surrounding communities, which include pickle ball, table tennis, tennis, adult basketball leagues, and adult softball leagues. The pool will host the St. Pete Beach (West Coast Aquatics) swim team and a Master Swim Team.

PROGRAMS: Physical fitness, yoga, dance, music, SilverSneakers, water exercise instruction and/or supervision, language classes, children's play groups, tae kwon do, swimming lessons, scuba lessons, art programs, and much more.

SPECIAL EVENTS: Concerts in the Park, Beach Clean-Ups, Holiday Land & Marine Parade, Tree Lighting, Halloween Egg Haunt, Yard Sales, Senior Excursions, Dive-In-Movies, Underwater Egg Hunt and The 100 Artist Show for local artists and more.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 PUBLIC SERVICES - RECREATION**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Recreation Administrator	1	1	1	1	0	0
Recreation Director	0	0	0	0	1	1
Administrative Assistant	0	0	0	0	0	0
Marketing & Rental Leader	1	1	1	1	1	1
Program Coordinator	1	1	1	1	1	1
Aquatics Coordinator	1	1	1	1	1	1
Recreation Assistant	1	1	0	0	0	0
Part Time Rec Aide I	2.4	2.1	1.7	1.5	1.8	2.75
Summer Enrichment Staff	1.5	0.96	0.96	0.96	0.96	0.77
Lifeguard	1	0.65	0	0	0	0
Lifeguards Part time	3.3	2.9	4.15	4.15	4.6	4.33
Maintenance Worker I	(formerly budgeted in Building Maintenance)				0	1.125
TOTAL	13.2	11.61	10.81	10.61	11.36	12.975

CITY OF ST. PETE BEACH
FY2014 Budget
Recreation Department
001-6106-572

ACCOUNT	Div. Acct.# 6106-572	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Approved Budget	FY13 Adjusted Budget	FY14 Manager Proposed	FY14 Adopted Budget	% Change FY13 adj To FY14
Salaries & Wages	5120	379,986	359,718	347,504	379,469	393,354	393,354	434,216	434,216	10.4%
Other Wages	5130	181	2,505	246	23,912	0	0	2,585	2,585	#DIV/0!
Overtime	5140	0	435	222	250	0	0	0	0	0.0%
FICA Tax	5210	28,574	27,438	26,137	30,239	30,092	30,092	33,415	33,415	11.0%
Retirement	5220	38,081	19,951	21,103	27,745	41,854	41,854	45,788	45,788	9.4%
Employee Insurance	5230	37,046	27,841	30,150	32,647	35,925	35,925	55,956	55,956	55.8%
Workers Compensation	5240	11,069	8,912	8,799	11,371	10,325	10,325	11,358	11,358	10.0%
People Costs		494,937	446,801	434,160	505,634	511,549	511,549	583,318	583,318	14.0%
Professional & Contractual	5310	17,756	18,982	19,656	22,641	25,000	25,000	25,000	25,000	0.0%
Contract Instructors	5315	0	0	0	659	52,500	52,500	38,500	38,500	-26.7%
Travel & Training	5400	335	236	1,154	2,229	5,000	5,000	5,000	5,000	0.0%
Telephone	5410	3,429	2,346	3,154	2,831	4,000	4,000	2,890	2,890	-27.8%
Postage	5420	424	348	279	159	500	500	300	300	-40.0%
Electricity	5431	82,126	76,888	65,743	63,567	73,293	73,293	65,000	65,000	-11.3%
Water/Sewer	5432	5,744	6,458	19,114	21,433	16,052	16,052	23,171	23,171	44.4%
Stormwater	5434	0	0	0	613	615	615	740	740	20.3%
Vehicle Rental	5441	0	0	0	8,463	18,000	18,000	18,000	18,000	0.0%
Equipment Rental	5449	1,765	923	1,258	2,091	2,000	2,000	2,000	2,000	0.0%
Insurance	5450	59,185	58,905	88,003	80,363	98,608	98,608	101,435	101,435	2.9%
R&M Buildings & Grounds	5461	26,061	21,263	25,155	25,138	24,100	24,100	34,000	34,000	41.1%
R&M Equipment	5462	12,059	4,718	3,734	10,126	6,500	6,500	9,000	9,000	38.5%
R&M Vehicles	5463	1,488	1,356	2,273	1,768	3,000	3,000	3,000	3,000	0.0%
Duplicating	5470	7	3	821	141	1,000	1,000	1,000	1,000	0.0%
Classified Advertising	5482	0	0	0	45	0	0	0	0	0.0%
Promotional	5489	16,174	12,906	14,574	17,106	20,000	20,000	20,000	20,000	0.0%
Promotional - SPB Classic	5490	0	0	54,429	70,620	86,600	86,600	0	0	-100.0%
Other Expenses	5499	13,060	14,231	9,077	14,325	16,750	16,750	16,750	16,750	0.0%
Office Supplies	5510	2,931	2,250	2,758	3,685	6,000	6,000	4,000	4,000	-33.3%
Uniforms	5521	1,253	1,890	2,544	1,959	4,000	4,000	4,400	4,400	10.0%
Fuel	5522	1,584	2,366	2,728	3,166	5,000	5,000	4,390	4,390	-12.2%
Operating Supplies	5529	29,359	27,052	31,967	40,497	36,000	36,000	38,000	38,000	5.6%
Field Trip Reimbursements	5530	0	0	0	1,769	0	0	0	0	0.0%
Camp Store	5533	0	0	0	0	0	0	6,000	6,000	#DIV/0!
Publications & Memberships	5540	669	651	740	2,813	3,000	3,000	3,000	3,000	0.0%
Operational Costs		275,409	253,769	349,160	398,207	507,518	507,518	425,577	425,576	-16.1%
Other Equipment	5649	10,667	0	0	16,603	34,000	34,000	21,500	21,500	-36.8%
Capital Outlays		10,667	0	0	16,603	34,000	34,000	21,500	21,500	-36.8%
DIVISION TOTAL		781,013	700,570	783,321	920,444	1,053,067	1,053,067	1,030,395	1,030,395	-2.2%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
RECREATION DEPARTMENT**

Operating Costs

.5310 Professional/Contractual \$25,000

This account is for umpires/referees and scorekeepers needed for softball and basketball leagues, summer camp and lifeguard employee drug testing; yearly staff finger printing, yearly permitting for the pool, Senior Bus driver and American Society of Composers, Authors and Publishers (ASCAP) fees, Digital EEL Website Host and City sponsored event cleaning.

.5315 Contract Instructors \$38,500

This amount is equal to 70% of the gross amount collected (\$55,000) for contract classes held at city facilities.

.5400 Travel & Training \$5,000

Florida Parks and Recreation Association (FRPA) local district workshops and yearly conference, cardiopulmonary resuscitation (CPR) certifications and additional pool lifeguard training as needed or required.

.5410 Telephone \$2,890

This account is for regular and long distance telephone service and cell phone service for this Division as well as a \$25/mo. Phone allowance for the Director.

.5420 Postage \$300

This account is for general correspondence done specifically for the division.

.5431 Electricity \$65,000

Projected annual cost for the Community Center Complex and Warren Webster building.

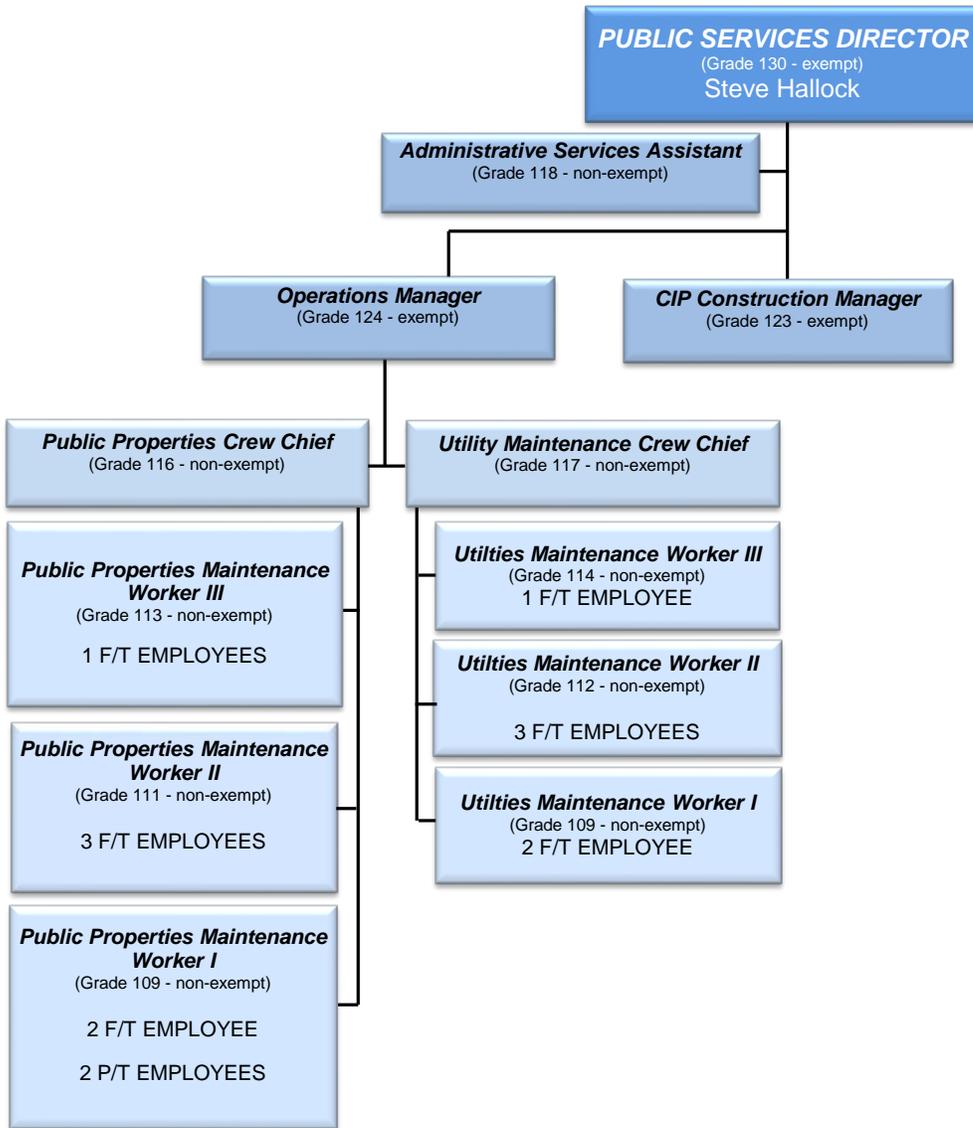
.5432 Water & Wastewater \$23,171

Annual cost for the Community Center Complex and Warren Webster building.

CITY OF ST. PETE BEACH
FISCAL YEAR 2014
RECREATION DEPARTMENT



PUBLIC SERVICES DEPARTMENT





**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES – ADMINISTRATION**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Administrative Division provides senior management and administrative support to all Department functions in the form of planning, organizing, staffing, leading and controlling. The Division also performs the services listed below:

- Divisions entail Administration, Building Maintenance, Streets, Parks, Wastewater, Reclaimed Water, Stormwater and most Capital Improvement Projects (CIPs).
- Hurricane, storm event and red tide planning, response and recovery.
- Beach maintenance and cleaning operations.
- Solid waste and recycling contract management and programs.
- PSTA bus contract management and programs.
- Asset management inventories and Geographic Information System (GIS) layers of all physical properties and infrastructure of the City.
- Management and oversight of major construction projects.
- General support services internal and external of the organization.
- Coordination and cooperation with outside organizations (e.g. FDOT, FDEP, MPO, Pinellas County, City of St. Petersburg, etc.) as needed and appropriate to address City concerns.

Action Items

- Continue to seek efficiencies and cost saving throughout the Department while maintaining service level.
- Continue asset management program to inventory and evaluate all City assets so that best management practices can be utilized and short and long range plans updated.
- Manage and oversee all CIP projects so that they are well planned and constructed within budget and timeline.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 PUBLIC SERVICES - ADMINISTRATION**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Public Services Director	0.6	0.6	0.55	0.5	0.5	0.5
Administrative Assistant	0.6	0.6	0.6	0.5	0.5	0.5
Operations Manager	0.6	0.6	0.6	0.5	0.5	0.5
CIP Construction Manager	1	1	0	0.2	0.2	0.2
TOTAL	2.8	2.8	1.75	1.7	1.7	1.7

CITY OF ST. PETE BEACH
FY2014 Budget
Public Services - Administration
001-6101-519

ACCOUNT	Div. Acct.#	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Approved Budget	FY13 Adjusted Budget	FY14 Manager Approved	FY14 Adopted Budget	% Change FY13 adj To FY14
Salaries & Wages	5120	191,907	163,517	111,411	113,980	113,557	113,557	116,396	116,396	2.5%
Other Wages	5130	6,277	44,245	3,929	0	0	0	517	517	#DIV/0!
FICA Tax	5210	13,169	15,153	8,427	8,122	8,687	8,687	8,944	8,944	3.0%
Retirement	5220	35,978	16,259	15,405	9,414	9,365	9,365	9,599	9,599	2.5%
Employee Insurance	5230	23,202	20,908	14,935	15,566	16,555	16,555	17,491	17,491	5.7%
Workers Compensation	5240	1,801	1,406	1,388	1,609	1,629	1,629	1,792	1,792	10.0%
People Costs		272,335	261,489	155,495	148,690	149,793	149,793	154,739	154,739	3.3%
Planning & Engineering	5312	406	5,919	1,340	520	2,000	2,000	2,000	2,000	0.0%
Bus Service Support	5343	373,587	421,233	403,579	355,822	420,000	420,000	423,090	423,090	0.7%
Travel & Training	5400	1,003	1,227	1,865	254	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	1,746	2,317	2,645	1,944	2,500	2,500	2,625	2,625	5.0%
Postage	5420	239	202	1,100	479	1,100	1,100	1,000	1,000	-9.1%
Electricity	5431	8,578	7,895	7,397	7,440	6,583	6,583	7,600	7,600	15.4%
Water/Sewer	5432	212	247	714	769	782	782	821	822	5.1%
Submerged Land Lease	5447	23,629	468	8,431	2,663	2,530	2,530	1,950	1,950	-22.9%
Equipment Rental	5449	432	1,297	756	50	1,450	1,450	0	0	-100.0%
Insurance	5450	0	0	7,763	8,377	8,124	8,124	14,337	14,337	76.5%
Facility Maintenance	5461	2,663	8,781	6,273	12,076	5,000	5,000	5,000	5,000	0.0%
Duplicating	5470	20	439	363	113	375	375	250	250	-33.3%
Classified Advertising	5482	873	0	1,378	239	0	0	0	0	0.0%
Other Expenses	5499	0	2,367	9	20,992	22,000	22,000	26,000	26,000	18.2%
Office Supplies	5510	1,658	1,347	2,640	1,504	2,000	2,000	1,500	1,500	-25.0%
Operating Supplies	5529	217	136	99	70	500	500	500	500	0.0%
Publications & Memberships	5540	742	852	288	483	750	750	750	750	0.0%
Operational Costs		416,003	454,726	446,639	413,795	477,694	477,694	489,423	489,424	2.5%
Furniture	5642	0	0	0	0	0	0	0	0	0.0%
Office Equipment	5643	1,473	0	1,400	0	0	0	0	0	0.0%
Capital Outlays		1,473	0	1,400	0	0	0	0	0	0.0%
DIVISION TOTAL		689,811	716,215	603,534	562,485	627,487	627,487	644,162	644,162	2.7%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – ADMINISTRATION**

Operating Costs

.5312 Planning/Engineering \$2,000

Miscellaneous consulting related to CIP planning, and outside engineering review of development site plans for infrastructure impacts when deemed necessary.

.5343 Bus Service Support \$423,090

This account is for contract with Pinellas Suncoast Transit Authority to provide public transportation within the city limits of the City of St. Pete Beach.

.5400 Travel/Training \$2,000

Funds in this account are used for travel and training for the Director and office personnel to maintain certifications and improve Department operations.

.5410 Telephone \$2,625

This account is for regular and long distance telephone service and cell phone service for this Division.

.5420 Postage \$1,000

This account is for routine office mail. All postage for the Department is consolidated in Administration with the exception of the enterprise funds.

.5431 Electricity \$7,600

Projected annual cost of electric service to the Public Services Building.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – ADMINISTRATION**

.5529 Operating Supplies \$500

This account is for equipment and other supplies for completion of special projects as requested by the City Commission and City Manager.

.5540 Publications/Memberships \$750

This account is for the Director's professional publications and memberships such as the American Public Works Association and technical publications as needed.



**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – BUILDING MAINTENANCE**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Building Maintenance performs the services listed below:

- Troubleshoot and repair electric, plumbing and facility problems.
- Contract with outside service providers for tasks as needed.
- Monitor and make necessary adjustments to building environment controls.
- Perform routine janitorial work on various City facilities.

Action Items

- Work with all City Departments to ensure that all facilities are operating at the highest energy efficiency.
- Work with all City Departments to monitor and maintain facilities in a cost effective manner.
- Utilize environmentally sensitive cleaning equipment and products whenever and wherever appropriate.
- Promote recycling activities in all City facilities.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 PUBLIC SERVICES - BUILDING MAINTENANCE**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Public Properties Worker III	1	1	1	1	1	1
Public Properties Worker I	1.25	2.125	2.125	2.125	2.125	1
TOTAL	2.25	3.125	3.125	3.125	3.125	2

CITY OF ST. PETE BEACH
FY2014 Budget
Public Services - Building Maintenance
001-6102-519

ACCOUNT	Div.	FY09	FY10	FY11	FY12	FY13	FY13	FY14	FY14	% Change FY13 adj To FY14
	Acct.#	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	6102-519	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	93,325	101,361	100,695	100,335	104,229	104,229	75,878	75,878	-27.2%
Other Wages	5130	890	1,658	266	341	0	0	0	0	0.0%
Overtime	5140	263	254	1,107	274	513	513	186	186	-63.7%
FICA Tax	5210	8,376	8,011	7,846	7,758	8,013	8,013	5,819	5,819	-27.4%
Retirement	5220	13,163	15,045	16,553	19,878	30,789	30,789	35,321	35,321	14.7%
Employee Insurance	5230	7,610	6,894	6,859	6,866	7,366	7,366	9,831	9,831	33.5%
Workers Compensation	5240	3,648	2,436	2,405	2,787	2,822	2,822	3,104	3,104	10.0%
People Costs		127,275	135,660	135,730	138,240	153,732	153,732	130,139	130,139	-15.3%
Professional & Contractual	5310	12,129	4,378	11,000	26,827	12,000	12,000	12,000	12,000	0.0%
Telephone	5410	1,548	1,601	788	766	750	750	730	730	-2.7%
Postage	5420	304	0	101	0	0	0	0	0	0.0%
Electricity	5431	35,214	34,287	28,664	24,461	24,002	24,002	24,500	24,500	2.1%
Water/Sewer	5432	244	326	722	824	924	924	858	858	-7.1%
Stormwater	5434	0	0	0	965	965	965	1,022	1,022	5.9%
Insurance	5450	36,268	29,262	31,070	30,507	34,177	34,177	26,200	26,200	-23.3%
Facility Maintenance	5461	11,881	12,659	13,446	23,452	12,000	12,000	12,000	12,000	0.0%
R&M Equipment	5462	0	0	194	0	0	0	0	0	0.0%
R&M Vehicles	5463	172	125	90	559	500	500	500	500	0.0%
Classified Advertising	5482	400	0	0	0	0	0	300	300	#DIV/0!
Office Supplies	5510	0	0	-31	0	0	0	0	0	0.0%
Uniforms	5521	722	1,100	688	752	1,050	1,050	600	600	-42.9%
Fuel	5522	861	1,299	1,862	2,658	2,200	2,200	3,100	3,100	40.9%
Small Tools	5524	862	685	1,000	955	800	800	800	800	0.0%
Operating Supplies	5529	15,892	16,668	13,768	12,384	13,500	13,500	10,000	10,000	-25.9%
Operational Costs		116,497	102,392	103,364	125,111	102,868	102,868	92,610	92,610	-10.0%
Vehicles	5641	0	0	0	0	0	0	0	0	0.0%
Office Equipment	5643	1,473	0	0	0	0	0	0	0	0.0%
Capital Outlays		1,473	0	0.0%						
DIVISION TOTAL		245,245	238,053	239,094	263,351	256,600	256,600	222,749	222,749	-13.2%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – BUILDING MAINTENANCE**

People Costs

.5120 Salaries & Wages \$78,878

This account reflects one full time position and four part time positions totaling 2 FTEs. Two part time positions were transferred to the Recreation Department. Budget includes a 2.5% average merit increase.

.5120 Other Wages \$0

.5140 Overtime \$186

A small amount is set aside for building emergencies during off duty hours.

.5210 FICA Tax \$5,819

FICA is budgeted at 7.65% of salaries and overtime.

.5220 Retirement \$35,321

Retirement is budgeted at 73% for one full time employee participating in the defined benefit plan.

.5230 Employee Insurance \$9,831

Insurance is budgeted at projected rates for health, life and dental insurance for one full time employee.

.5240 Workers Compensation \$3,104

This is the estimated rate based on the risk level for the job classification.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – BUILDING MAINTENANCE**

Operating Costs

.5310 Professional/Contractual \$12,000

This account is exterior window cleaning, carpet cleaning, and other routine and emergency professional services as required for City Hall.

.5410 Telephone \$730

This account is for regular and long distance telephone service and cell phone service for this Division.

.5431 Electricity \$24,500

Projected annual cost for electric for City Hall.

.5432 Water & Wastewater \$858

Projected annual cost of water and wastewater service to City Hall.

.5434 Stormwater \$1,022

Annual assessment for City Hall property.

.5450 Insurance \$26,200

This account is for the comprehensive general liability, property, flood and wind insurance for City Hall.

.5461 Facility Maintenance \$12,000

This account is for the following maintenance activities at City Hall: annual inspection of the elevator; general air conditioning, electrical, plumbing, windows, doors, painting and repairs; pest control service; fire alarm monitoring, sprinkler and fire extinguisher testing; and miscellaneous repairs.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – STREETS**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Streets Division performs the services listed below:

- Beach and waterfront cleaning, maintenance and trash collection.
- Street system operation, maintenance and repair.
- Pedestrian and bicycle system operation, maintenance and repair.
- Maintenance and repair of all street lighting, signage and signals.

Action Items

- Beach remains the top priority and they have never looked better. Seek ways to increase the level of service even more.
- Using street, alley and sidewalk inventories prioritize and complete minor repairs and assist with development of major projects.
- Using street sign inventory continue replacing signage to meet new FHWA recommendations.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 PUBLIC SERVICES - STREETS**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Public Properties Crew Chief	0	1	1	1	1	1
Public Properties Worker III	0.5	1	1	1	1	0
Public Properties Worker II	2	0	0	0	0	1
Public Properties Worker I	0	1	1	1	1	1
TOTAL	2.5	3	3	3	3	3

CITY OF ST. PETE BEACH
FY2014 Budget
Public Works - Streets
001-6103-541

ACCOUNT	Div. Acct.#	FY09	FY10	FY11	FY12	FY13	FY13	FY14	FY14	% Change FY13 adj To FY14
		Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Approved	
6103-541		Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Approved	
Salaries & Wages	5120	105,235	113,463	114,210	118,763	96,822	96,822	97,476	97,476	0.7%
Other Wages	5130	1,506	4,283	2,616	5,908	2,585	2,585	0	0	-100.0%
Overtime	5140	3,524	611	768	797	494	494	557	557	12.8%
FICA Tax	5210	8,174	9,098	9,037	9,656	7,642	7,642	7,500	7,500	-1.9%
Retirement	5220	18,892	21,588	23,656	28,351	62,837	62,837	71,157	71,157	13.2%
Employee Insurance	5230	23,257	24,792	15,814	14,035	14,986	14,986	33,313	33,313	122.3%
Workers Compensation	5240	9,242	6,038	6,371	7,383	7,475	7,475	8,223	8,223	10.0%
People Costs		169,830	179,873	172,472	184,895	192,841	192,841	218,226	218,226	13.2%
Professional/Contractual	5310	124,644	88,970	110,425	110,536	95,000	117,500	100,000	100,000	-14.9%
NPDES Consulting	5313	8,590	0	409	0	0	0	0	0	0.0%
Travel & Training	5400	0	0	180	657	1,000	1,000	1,000	1,000	0.0%
Telephone	5410	2,830	2,765	1,371	1,043	1,500	1,500	820	820	-45.3%
Electricity	5431	325,890	335,540	332,366	335,265	352,814	345,050	340,000	340,000	-1.5%
Solid Waste Disposal	5434	55,337	60,377	61,167	59,379	63,800	65,000	65,000	65,000	0.0%
Equipment Rental	5449	0	0	150	400	0	0	0	0	#DIV/0!
Insurance	5450	0	0	11,577	11,883	11,577	11,690	10,262	10,262	-12.2%
R&M Equipment	5462	499	453	243	1	500	500	500	500	0.0%
R&M Vehicles	5463	10,177	7,792	7,300	6,986	8,500	8,500	8,500	8,500	0.0%
R&M Other	5469	31,842	45,831	58,843	74,159	100,000	100,000	100,000	100,000	0.0%
Classified Advertising	5482	0	0	187	0	0	0	0	0	0.0%
Uniforms	5521	1,789	1,126	1,180	1,284	1,350	1,350	1,350	1,350	0.0%
Fuel	5522	4,466	7,576	9,286	10,210	8,000	9,505	12,000	12,000	26.2%
Small Tools	5524	157	246	1,130	736	1,000	1,000	1,000	1,000	0.0%
Operating Supplies	5529	24,482	27,353	27,752	14,617	28,000	28,000	28,000	28,000	0.0%
Operational Costs		590,702	578,030	623,564	627,155	673,041	690,595	668,432	668,432	-3.2%
Vehicles	5641	0	64,101	88,410	0	0	0	0	0	#DIV/0!
Office Equipment	5643	1,473	0	0	0	0	0	0	0	0.0%
Capital Lease-Vehicles	5700	0	0	0	0	0	0	0	0	0.0%
Capital Outlays		1,473	64,101	88,410	0	0	0	0	0	#DIV/0!
DIVISION TOTAL		762,005	822,004	884,446	812,050	865,882	883,436	886,658	886,658	0.4%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – STREETS**

Operating Costs

.5310 Professional/Contractual \$100,000

Traffic signal maintenance (\$60,000), Holiday decorations (\$35,000), and GIS services (\$5,000).

.5400 Travel & Training \$1,000

Professional public works training for personnel.

.5410 Telephone \$820

This account is for regular and long distance telephone service and cell phone service for this Division.

.5431 Electricity \$340,000

Projected annual cost for streetlights and traffic signals.

.5434 Solid Waste Disposal \$65,000

Beach and street trash and recycling collection contract (\$60,000) and miscellaneous beach cleaning and trash collection (\$5,000).

.5450 Insurance \$10,262

Portion of property insurance assigned to assets pertaining to streets as well as auto liability insurance.

.5462 R & M Equipment \$500

This account is for oils, lubricants, tires, batteries etc. for chain saws, generator, pavement saws, and cement mixer.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – STREETS**

.5463 R & M Vehicles \$8,500

This amount is for general repairs and maintenance of 7 vehicles; brakes, batteries, tires, tune-ups, belts and normal servicing. Also, this includes 2 high maintenance vehicles: front-end loader and bucket truck. The front-end loader requires service 2 times per year; the bucket truck must be taken to the dealer to be certified and serviced.

.5469 R & M Other \$100,000

This account is for street sign replacement (\$25,000) smaller repairs and maintenance to streets, sidewalks and alleys not funded within the CIP (\$70,000); and miscellaneous emergency and unforeseen repairs (\$5,000).

.5521 Uniforms \$1,350

This account is for uniforms including safety shoes for three full time employees.

.5522 Fuel \$12,000

\$3.75 per gallon diesel and \$4.00 per gallon regular.

.5524 Small Tools \$1,000

This account is for the purchase of tools and minor equipment.

.5529 Operating Supplies \$28,000

This account is includes the purchase of cement, mortar, nails, nuts, bolts, lumber, chalk, stain, sealer, plywood, wire ties, right-to-know data, rain gear, safety vests, goggles, flash lights, batteries, barricades, cones, sand bags, swivels, chain link fence repairs, blue fence, aluminum, metal, rivets, recycled benches, swim buoys, beach trash cans, meter post replacement, galvanized pipe, special cantilever brackets and stainless steel strapping for power poles, channel posts, shell, cold patch and signs.

.5641 Vehicles \$40

No vehicles replaced this fiscal year.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – PARKS**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Parks Division performs the services listed below:

- Operation, maintenance and repair of all City owned parks, athletic fields, tennis/basketball courts, playgrounds, right-of-ways, medians, beach landscaping, building landscaping, irrigation, lighting, and restrooms.

Action Items

- Focus on being more proactive with landscape maintenance so that all green spaces are safe, inviting and friendly to all user groups.
- Build partnerships with stakeholders, e.g. Southwest Little League and community groups, to maintain or improve the City's green space.
- Using tree and park inventories prioritize and complete minor repairs and assist with development of major projects.
- Identify and create new parks throughout the City whenever the opportunity arises.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 PUBLIC SERVICES - PARKS**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Public Properties Crew Chief	1	0	0	0	0	0
Public Properties Worker III	1	1	1	0	0	0
Public Properties Worker II	3	3	3	3	3	3
TOTAL	5	4	4	3	3	3

CITY OF ST. PETE BEACH
FY2014 Budget
Public Services - Parks
001-6104-572

ACCOUNT	Div. Acct.# 6104-572	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Approved Budget	FY13 Adjusted Budget	FY14 Manager Proposed	FY14 Approved Budget	% Change FY13 adj To FY14
Salaries & Wages	5120	179,480	146,863	138,508	122,849	121,443	121,443	124,403	124,403	2.4%
Other Wages	5130	3,560	1,459	63	32	0	0	0	0	#DIV/0!
Overtime	5140	1,732	581	1,197	778	1,314	1,314	482	482	-63.3%
FICA Tax	5210	13,340	10,568	9,752	8,067	9,391	9,391	9,554	9,554	1.7%
Retirement	5220	52,919	49,237	49,091	50,008	78,816	78,816	90,814	90,814	15.2%
Employee Insurance	5230	39,179	33,570	31,722	26,381	28,421	28,421	36,590	36,590	28.7%
Workers Compensation	5240	8,340	5,505	5,436	3,655	4,928	4,928	5,421	5,421	10.0%
People Costs		298,550	247,783	235,769	211,769	244,313	244,313	267,264	267,264	9.4%
Professional & Contractual	5310	207,453	209,088	208,820	266,744	241,373	241,373	275,000	275,000	13.9%
Travel & Training	5400	1,362	1,649	749	1,184	1,000	1,000	1,500	1,500	50.0%
Telephone	5410	4,044	7,432	7,283	5,580	5,200	5,200	710	710	-86.3%
Electric	5431	12,967	13,249	14,420	15,829	14,798	14,798	16,000	16,000	8.1%
Water	5432	3,946	4,121	21,720	19,321	19,122	19,122	20,800	20,800	8.8%
Reclaimed Water	5433	39,823	39,745	43,680	52,580	48,792	48,792	60,912	60,912	24.8%
Stormwater	5434	0	0	0	1,366	1,370	1,370	2,240	2,240	63.5%
Equipment Rental	5449	861	596	1,476	0	1,500	1,500	1,500	1,500	0.0%
Insurance	5450	0	0	12,136	17,757	12,136	12,136	17,944	17,944	47.9%
Facility Maintenance	5461	57,739	53,763	50,132	55,761	50,000	50,000	50,000	50,000	0.0%
R&M Equipment	5462	1,934	1,989	3,267	867	2,000	2,000	2,000	2,000	0.0%
R&M Vehicles	5463	1,900	1,892	1,402	906	1,500	1,500	1,500	1,500	0.0%
Classified Advertising	5482	0	0	0	285	0	0	0	0	0.0%
Other Expenses	5499	0	0	0	402	0	0	0	0	0.0%
Uniforms	5521	2,219	1,761	1,270	1,580	1,800	1,800	1,350	1,350	-25.0%
Fuel	5522	5,464	5,968	7,994	5,981	8,000	8,000	6,750	6,750	-15.6%
Small Tools	5524	1,269	1,205	1,679	1,136	1,250	1,250	1,250	1,250	0.0%
Agricultural Supplies	5527	28,960	11,750	15,530	13,703	15,400	15,400	15,500	15,500	0.6%
Adoption Supplies	5528	1,173	1,889	4,050	1,155	4,000	4,000	4,000	4,000	0.0%
Operating Supplies	5529	8,893	9,238	11,750	13,049	10,000	10,000	15,000	15,000	50.0%
Publications & Memberships	5540	318	480	480	50	500	500	500	500	0.0%
Operational Costs		380,325	365,813	407,836	475,236	439,741	439,741	494,457	494,456	12.4%
Vehicles	5641	33,770	0	0	14,183	0	0	0	0	0.0%
Other Equipment	5649	0	0	0	21,570	0	0	0	0	0.0%
Improv. O/T. Buildings	5700	0	0	0	16,416	20,000	20,000	0	0	-100.0%
Capital Outlays		33,770	0	0	52,169	20,000	20,000	0	0	-100.0%
DIVISION TOTAL		712,645	613,596	643,605	739,174	704,054	704,054	761,720	761,720	8.2%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – PARKS**

Operating Costs

.5310 Professional/Contractual \$275,000

This account is general maintenance of parks and public green spaces, medians, and ROW (\$150,000); tree trimming (\$60,000);trimming Washingtonias (\$27,000); park restroom security (\$9,000); mulch blowing; Horan and Egan Park fertilizing and pest control, and miscellaneous professional services such as electrical, plumbing and facility repairs. Maintenance and tree contracts go out to bid this fiscal year and we project cost increases.

.5400 Travel & Training \$1,500

Various annual seminars and workshops for personnel to stay current on up-to-date Best Management Practices as well as continuing education to maintain certifications.

.5410 Telephone \$710

This account is for regular and long distance telephone service and cell phone service for this Division.

.5431 Electricity \$16,000

Projected annual cost for parks including shelter and park lighting and irrigation time clocks.

.5432 Water & Wastewater \$20,800

This account is to supply park facilities containing water fountains, restrooms and fish cleaning tables with potable water.

.5433 Reclaimed Water \$60,912

This account is to supply approximately 75 sites with 105 irrigation systems in city parks, medians, right-of-ways and facilities.

.5434 Stormwater \$2,240

Annual city assessment for park facilities.

CITY OF ST. PETE BEACH
FISCAL YEAR 2014
PUBLIC SERVICES DEPARTMENT – PARKS



**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
WASTEWATER FUND**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Wastewater Division responsibilities include the construction, operation, maintenance and repair of the City owned wastewater collection system. The wastewater collection system consists of 38.7 miles of gravity sewer, 751 manholes, 2.8 miles of force main, 2 pump stations, 14 lift stations, and averages 2.58 Million Gallons per Day (MGD). Wastewater Treatment is performed at the City of St. Petersburg's Northwest Water Reclamation Facility.

Action Items

- Reconstruction of lift station #2 is the highest priority; all capital dollars will be focused on it.
- Coordinate with street projects to try and prevent cutting newly installed pavement due to needed wastewater projects.
- Pay back the general fund and other loans as scheduled; maintain financial health and stability within the enterprise fund.
- Rate adjustment based on increase or decrease in treatment cost identified in the FY 2011 True-Up. This year we are proposing a 4% increase.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 PUBLIC SERVICES - WASTEWATER**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Public Services Director	0.225	0.25	0.25	0.25	0.25	0.25
Operations Manager	0.225	0.25	0.25	0.25	0.25	0.25
Administrative Services Asst.	0.225	0.25	0.25	0.25	0.25	0.25
Utility Permit Administrator	0.5	1	0	0	0	0
CIP Construction Manager	0	0	0.5	0.4	0.4	0.4
Utility Crew Chief	0.5	1	1	1	1	1
Utilities Worker III	1	1	1	1	1	1
Utilities Worker II	0.5	2	2	1	1	1
Utilities Worker I	0	0	0	1	1	1
GIS Technician	0.2	0.2	0.2	0.2	0.2	0
TOTAL	3.375	5.95	5.45	5.35	5.35	5.15

**CITY OF ST. PETE BEACH
FY 2014 BUDGET
WASTEWATER REVENUES**

ACCOUNT #	DESCRIPTION	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY 2012 Actual	FY2013 Budget	FY2014 Budget	% of Revenue	% Change FY13 to FY14
101.331.350	Federal Grant				0	0	0	0.0%	#DIV/0!
101.343.510	Sewer Service Charge	3,719,270	4,541,288	4,596,119	4,737,866	4,598,838	4,803,269	99.7%	4.4%
101.361.100	Interest Income	953	497	0	-358	100	500	0.0%	400.0%
101.363.210	Connection Fee-Residential	33,920	6,000	4,000	4,110	2,000	5,000	0.1%	150.0%
101.363.220	Connection Fee-Commercial	0	9,468	4,514	156	10,000	10,000	0.2%	0.0%
101.369.000	Misc. Revenues	0	0	378	0	0	0	0.0%	#DIV/0!
101.246.000	Vehicle Replace Plan	0	0	0	0	0	0	0.0%	#DIV/0!
101.271.000	Unreserved Fund Balance	0	0	0	0	0	0	0.0%	#DIV/0!
TOTAL REVENUES		3,754,143	4,557,252	4,605,011	4,741,774	4,610,938	4,818,769	100.0%	4.5%

Over 50% of the Wastewater Fund expenditures are to the City of St. Petersburg for wastewater treatment. In FY 2012-13 the City of St. Petersburg O&M rate increased to \$1,981 per million gallons (from a rate of \$1,908 per million gallons) and the capital charges increased to \$52,765 per month (from a charge of \$43,707 per month), for a net increase, based on projected flows of 7.8%. The City of St. Pete Beach policy is to adjust rates based on price index and pass-through costs of wastewater treatment to ensure adequate revenue to offset needed expenditures. As a result, staff is proposing a 4% rate increase in FY 2013-14 due to the increase in wastewater treatment costs

CITY OF ST. PETE BEACH
FY2014 Budget
Public Services - Wastewater Fund
101-6107-535

ACCOUNT	Div. Acct.#	FY09 Actual	FY10 Actual	FY11 Actual	FY13 Actual	FY13 Approved	FY13 Adjusted	FY14 Manager	FY14 Adopted	% Change FY13 adj To FY14
	6107-535	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Salaries & Wages	5120	175,531	277,304	237,602	239,664	239,886	239,886	230,857	230,857	-3.8%
Other Wages	5130	19,550	29,084	23,551	31,208	18,739	18,739	20,115	20,115	7.3%
Overtime	5140	5,004	9,280	14,168	31,061	8,517	8,517	25,611	25,611	200.7%
FICA Tax	5210	15,313	22,473	20,202	21,997	20,436	20,436	21,159	21,159	3.5%
Retirement	5220	52,239	61,271	68,027	74,223	114,920	114,920	118,388	118,388	3.0%
Employee Insurance	5230	22,758	25,488	38,111	41,194	55,100	55,100	52,816	52,816	-4.1%
Workers Compensation	5240	3,466	2,520	2,488	2,876	2,912	2,912	3,203	3,203	10.0%
People Costs		293,860	427,421	404,147	442,223	460,510	460,510	472,149	472,149	2.5%
Professional & Contractual	5310	29,457	23,430	43,586	180,924	56,000	56,000	50,000	50,000	-10.7%
Accounting & Auditing	5320	3,000	4,455	5,589	6,851	6,851	6,851	7,194	7,194	5.0%
Travel & Training	5400	6,579	1,844	629	170	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	4,185	3,958	3,895	3,914	4,225	4,225	2,265	2,265	-46.4%
Postage	5420	12	0	0	0	0	0	0	0	#DIV/0!
Electricity	5431	80,248	79,873	76,629	91,987	80,279	80,279	93,000	93,000	15.8%
Water	5432	1,963	2,462	2,586	1,804	4,532	4,532	2,350	2,350	-48.1%
Wastewater Treatment	5434	2,502,482	2,311,114	1,948,628	2,403,269	2,195,187	2,195,187	2,474,683	2,474,683	12.7%
True up St. Pete Treatment	5435	0	0	0	20,996	0	0	0	0	#DIV/0!
Insurance	5450	44,014	47,556	31,884	32,097	31,884	31,884	29,721	29,721	-6.8%
Facility Maintenance	5461	1,238	1,625	1,092	684	2,000	2,000	2,000	2,000	0.0%
R&M Equipment	5462	25,871	43,332	22,279	22,449	30,000	30,000	30,000	30,000	0.0%
R&M Vehicles	5463	1,420	8,158	5,391	3,283	6,000	6,000	6,000	6,000	0.0%
Duplicating	5470	2,446	1,191	1,543	0	1,600	1,600	0	0	-100.0%
Classified Advertising	5482	0	635	145	236	0	0	0	0	#DIV/0!
Other Expenses	5499	6,625	1,708	0	174	2,500	2,500	2,500	2,500	0.0%
Office Supplies	5510	1,016	209	100	516	750	750	750	750	0.0%
Uniforms	5521	1,898	2,807	2,128	2,149	2,250	2,250	2,250	2,250	0.0%
Fuel	5522	5,312	6,182	6,069	6,240	9,500	9,500	7,480	7,480	-21.3%
Small Tools	5524	936	625	299	1,387	1,000	1,000	1,000	1,000	0.0%
Operating Supplies	5529	17,428	20,950	10,860	16,434	19,000	19,000	15,000	15,000	-21.1%
Publications & Memberships	5540	476	536	896	548	1,200	1,200	1,000	1,000	-16.7%
Operational Costs		2,736,607	2,562,650	2,164,227	2,796,113	2,456,758	2,456,758	2,729,193	2,729,193	11.1%
Manhole Replacement	5631	20,625	0	0	57,407	0	0	50,000	50,000	#DIV/0!
Lift Station R & R	5632	7,980	146,923	13,590	337,635	575,000	575,000	1,565,000	1,565,000	172.2%
Sewer I & I	5633	0	137,308	7,470	48,966	0	0	100,000	100,000	#DIV/0!
Sub Aqueous	5634	0	0	251,646	0	0	0	0	0	0.0%
Vehicles	5641	0	0	45,787	0	5,500	5,500	0	0	-100.0%
Other Equipment	5649	18,493	0	11,285	488	0	0	0	0	0.0%
Transfer to CIP	5695	0	0	0	0	0	0	100,000	100,000	#DIV/0!
Repayment to General Fd.	5696	100,000	238,566	238,566	285,270	324,640	324,640	0	0	-100.0%
Capital Lease - Vehicles	5700	28,428	29,827	31,294	32,834	0	0	0	0	0.0%
DEP Loan Debt Service	5714	12,446	12,828	13,222	13,629	13,580	13,580	14,433	14,433	6.3%
Interest - DEP Loan	5724	6,988	6,621	6,471	5,821	5,869	5,869	5,016	5,016	-14.5%
Interest - Master Lift	5725	77,870	78,959	74,943	70,721	66,610	66,610	62,253	62,253	-6.5%
Interest Expense - VAC	5726	6,021	4,623	3,155	1,615	0	0	0	0	0.0%
DEP Loan Debt 2005	5727	164,871	163,217	167,505	161,646	155,496	155,496	159,854	159,854	2.8%
Automation Share	5900	1,473	0	0	0	0	0	0	0	0.0%
Administration Fee	5910	189,510	195,195	201,051	207,083	213,295	213,295	219,694	219,694	3.0%
Capital Outlays		634,706	1,014,067	1,065,986	1,223,115	1,359,990	1,359,990	2,276,250	2,276,250	67.4%
DIVISION TOTAL		3,665,172	4,004,138	3,634,360	4,461,450	4,277,258	4,277,258	5,477,592	5,477,592	28.1%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
WASTEWATER FUND**

Operating Costs

.5310 Professional/Contractual \$50,000

This account is for professional and contractual services by vendors for routine and emergency repairs for the entire wastewater collection system, billing services from Pinellas County and GIS services as required.

.5320 Accounting & Auditing \$7,194

Wastewater fund's portion of annual audit fee.

.5400 Travel & Training \$2,000

Seminars and training programs needed for receiving and retaining certification as Wastewater Collection System Technicians through the Florida Water & Pollution Control Operators Association.

.5410 Telephone \$2,265

Funds in this account are expended on local, long distance and cell phone service for this Division. In addition to standard telephone service three (3) auto alarm systems for master stations, and other communication equipment, such as Supervisory Control and Data Acquisition systems are included in this line item.

.5431 Electricity \$93,000

Electrical consumption for seventeen (17) pump stations.

.5432 Water \$2,350

This line item is for daily water usage at Master Pump Station #1 to furnish water for the odor control system. The remainder of the account is for wet well wash downs at the other sixteen (16) pump stations and for metered usage during wastewater line cleaning with the Jet-Truck.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
WASTEWATER FUND**

.5641	Vehicles	\$0
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No vehicles being purchased this year.

.5695	Transfer to CIP	\$100,000
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Monies to be used toward the Pass-A-Grille Way project.

.5696	Repayment to General Fund	\$0
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The entire General Fund loan has now been paid off.

.5700	Vehicle Lease	\$0
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Jet-Truck lease paid in full. City owns it now.

.5714	DEP Loan – Debt Service	\$14,433
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This amount is for debt service on 2003 State Revolving Fund loan.

.5724	DEP Loan – Interest	\$5,016
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This amount is for debt service interest on 2003 State Revolving Fund loan.

.5725	DEP Loan – Interest	\$62,253
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This amount is for debt service interest on 2005 State Revolving Fund loan.

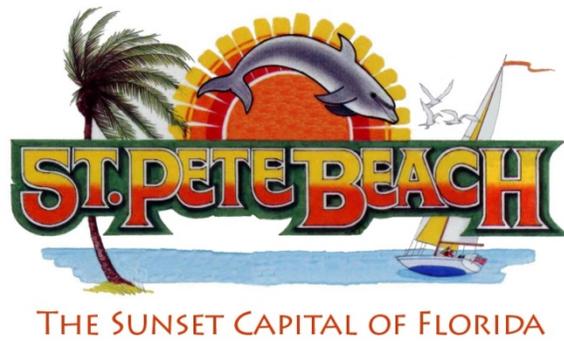
.5727	DEP Loan – Debt Service	\$159,854
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This amount is for debt service on 2005 State Revolving Fund loan.

.5910	Administrative Fee	\$219,694
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Charges for administrative services to the Wastewater Fund, such as general management and administration, finance, personnel, budgeting, risk management, City Clerk services, building maintenance etc.

CITY OF ST. PETE BEACH
FISCAL YEAR 2014
WASTEWATER FUND



**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
RECLAIMED WATER FUND**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

The Reclaimed Water Division is responsible for the operation and maintenance of the system through a contractual arrangement with Pinellas County Utilities. In addition, we maintain a customer database and issue permits allowing residents and occupants to use reclaimed water. The reclaimed water system services approximately 2,900 customers. The program averages 3.0 Million Gallons per Day (MGD) and has resulted in a substantial decrease of potable (drinking) water usage within the City since it was established. This has saved City property owners substantial money toward irrigation and proven the City is a good environmental steward by reducing our usage of the region's drinking water supply.

Action Items

- Coordinate with street projects to try and prevent cutting newly installed pavement due to reclaimed water breaks.
- Pay back the general fund and other loans as scheduled; maintain financial health and stability within the enterprise fund.
- Rate adjustment of 8% due to increased expenditures on repairing pipe breaks, replacing suspect pipe and needed capital improvement projects.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 PUBLIC SERVICES - RECLAIMED**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Public Services Director	0.125	0.15	0.15	0.1	0.1	0.1
Operations Manager	0.125	0.15	0.15	0.1	0.1	0.1
Administrative Services Asst.	0.125	0.15	0.15	0.1	0.1	0.1
CIP Construction Manager	0	0	0.45	0.2	0.2	0.2
Water Pollution Control Super.	0.5	0	0	0	0	0
Utility Crew Chief	0.375	0	0	0	0	0
Utility Maintenance Worker III	0.375	0	0	0	0	0
Utility Maintenance Worker II	0.75	1	1	1	1	1
TOTAL	2.375	1.45	1.9	1.5	1.5	1.5

CITY OF ST. PETE BEACH
 FY 2013 BUDGET
 RECLAIMED WATER REVENUES

ACCOUNT#	DESCRIPTION	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	FY2014 Budget	% of Revenue	% Change FY13 to FY14
102.329.100	Recl Wtr Permits	180	150	0	125	0	0	0.0%	#DIV/0!
102.329.200	Connection Related Fee	0	0	0	1,125	0	1,125		
102.343.310	Recl Wtr Service Charges	525,084	591,590	683,605	781,555	732,245	844,000	62.1%	15.3%
102.361.100	Interest Income	57	56	0	9,616	100	600	0.0%	500.0%
102.369.000	Misc.	0	0	0	0	0	0	0.0%	#DIV/0!
102.363.210	Impact Fees-Residential	2,200	2,230	1,350	1,275	1,350	1,250	0.1%	-7.4%
102.363.220	Impact Fees-Commercial	0	200	75	0	75	0	0.0%	-100.0%
102.369.200	Pine Co. Electric Reimb	21,435	9,571	14,122	12,963	14,122	13,000	1.0%	-7.9%
102.369.900	Other - US Treasuries	500,000	500,000	500,000	500,000	500,000	500,000	36.8%	0.0%
TOTAL ALL FUNDING SOURCES		1,048,956	1,103,797	1,199,152	1,306,660	1,247,892	1,359,975	100.0%	9.0%

Due to the age and condition of the reclaimed water distribution system we experienced a significant spike in repair costs in FY 2012. This resulted in us not being able to make the \$71,176 General Fund loan payment so the Reclaimed Water Fund still owes the General Fund \$415,496. In addition the Reclaimed water fund was in the red \$189,743 in the FY 2012 audit. While This would appear to indicate a 20-25% rate increase is needed, staff is only recommending an 8% rate increase in FY 21013-14. This is based on the fact the debt service payment is being paid off in December 2014, which will free up an additional \$97,101 each year. Coupled with the rate increase this should allow the Reclaimed Water Fund to slowly recover and meet its obligations.

CITY OF ST. PETE BEACH
FY2014 Budget
RECLAIMED WATER FUND Public Services - Reclaimed Water
102-6108-537

ACCOUNT	Div. Acct.# 6108-537	FY09 Actual Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Approved Budget	FY13 Adjusted Budget	FY14 Manager Approved	FY14 Adopted Budget	% Change FY13 adj To FY14
Salaries & Wages	5120	139,390	57,430	81,561	62,989	63,392	63,392	64,986	64,986	2.5%
Other Wages	5130	18,421	1,975	3,543	2,102	0	0	517	517	#DIV/0!
Overtime	5140	4,718	1,263	2,356	1,576	1,422	1,422	841	841	-40.9%
FICA Tax	5210	11,781	4,564	6,410	4,991	4,958	4,958	5,075	5,075	2.4%
Retirement	5220	30,786	13,167	17,342	15,980	23,689	23,689	2,776	2,776	-88.3%
Employee Insurance	5230	21,596	10,725	14,620	12,832	12,388	12,388	12,861	12,861	3.8%
Workers Compensation	5240	1730	1761	1734	1506	2,030	2,030	2,233	2,233	10.0%
People Costs		228,422	90,886	127,565	101,977	107,879	107,879	89,289	89,289	-17.2%
Professional & Contractual	5310	76,433	125,458	105,918	228,203	125,000	125,000	150,000	150,000	20.0%
Accounting & Auditing	5320	2,350	4,000	9,120	962	962	962	1,010	1,010	5.0%
Travel & Training	5400	37	0	0	0	100	100	0	0	-100.0%
Telephone	5410	452	375	326	369	450	450	510	510	13.3%
Postage	5420	46	35	0	19	50	50	0	0	-100.0%
Electricity	5431	37,389	26,333	33,558	30,588	28,820	28,820	38,410	38,410	33.3%
Reclaimed Water	5433	63,769	66,185	95,296	82,787	95,000	95,000	85,000	85,000	-10.5%
Insurance	5450	0	0	2,449	3,437	2,226	2,226	1,973	1,973	-11.4%
R&M Bldgs & Grounds	5461	159	0	0	50	100	100	0	0	-100.0%
R&M Vehicles	5463	0	0	54	225	300	300	300	300	0.0%
Duplicating	5470	0	0	2	0	0	0	0	0	0.0%
Office Supplies	5510	0	91	0	0	100	100	0	0	-100.0%
Uniforms	5521	0	0	195	272	400	400	400	400	0.0%
Fuel	5522	957	1,139	1,941	2,215	2,500	2,500	1,600	1,600	-36.0%
Operating Supplies	5529	1,084	1,641	731	7,147	1,000	1,000	10,000	10,000	900.0%
Publications & Memberships	5540	35	0	0	0	0	0	0	0	0.0%
Transfer to Reserves	5590	0	0	0	0	12,000	12,000	0	0	-100.0%
Operational Costs		182,711	225,258	249,591	356,274	269,008	269,008	289,203	289,203	7.5%
Vehicle	5641	0	0	0	0	26,500	26,500	0	0	-100.0%
Other Equipment	5649	16,523	0	15,626	44,769	0	0	0	0	0.0%
Capital Improvements	5655	0	0	0	0	48,700	48,700	38,000	38,000	-22.0%
Transfer to CIP	5695	0	0	0	0	0	0	62,000	62,000	0.0%
Repayment to General Fund	5696	0	0	0	0	71,176	71,176	71,176	71,176	0.0%
Debt Service Payment	5700	97,101	97,101	82,267	597,101	597,101	597,101	597,101	597,101	0.0%
Automation Share	5900	1,473	0	0	0	0	0	0	0	0.0%
Administration Fee	5910	113,502	116,907	120,414	124,026	70,452	70,452	72,566	72,566	3.0%
Capital Outlays		228,599	214,008	218,306	765,896	813,929	813,929	840,843	840,843	3.3%
DIVISION TOTAL		639,732	530,152	595,463	1,224,147	1,190,816	1,190,816	1,219,335	1,219,335	2.4%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
RECLAIMED WATER FUND**

Operating Costs

.5310 Professional/Contractual \$150,000

This account is to pay Pinellas County for the operation and maintenance per inter-local agreement and other contractors as necessary. Their maintenance includes leak repair and emergency generator tests. Operations include treatment, pumping, engineering, inspections and utility billing. City staff has taken over street patching after leak repairs are made by Pinellas County. We project this will aid in keeping repair costs down in this line item.

.5320 Accounting & Auditing \$1,010

Reclaimed Water Fund's portion of annual audit fee.

.5400 Travel & Training \$0

No travel or training related to reclaimed water this year.

.5410 Telephone \$510

Funds in this account are expended on local, long distance and cell phone service for this Division. In addition to standard telephone service one (1) additional line for a remote telemetry unit to send pump station information to Pinellas County is funded.

.5420 Postage \$0

Sending letters is rare with email today. Any needed postage will be taken out of Administration Division.

.5431 Electricity \$38,410

These funds are for the annual estimated shared cost with Pinellas County to operate the booster pump station, motors, air conditioning and monitoring equipment in accordance with an inter-local agreement.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
RECLAIMED WATER FUND**

.5433 Reclaimed Water Treatment \$85,000

Inter-local agreement to provide treated reclaimed water pumped from the Pinellas County South Cross Bayou Wastewater Treatment Facility.

.5450 Insurance \$1,973

Property insurance costs related to the motor control building.

.5461 Facility Maintenance \$0

With recent capital improvements, we do not project any needed maintenance this year.

.5463 R & M Vehicles \$300

Funding for one (1) vehicle used for locates and reclaimed water tasks.

.5521 Uniforms \$400

Uniform including safety shoes for one (1) full time employee that works in the field.

.5522 Fuel \$1,600

Budget based on \$4.00 per gallon for regular.

.5529 Operating Supplies \$10,000

This account is to be used to purchase "Band-it" supplies, service boxes, hose connection assemblies, paint, signs, glue, washers and fittings. Increased this year to purchase cold patch to perform street patching after leak repairs are made by Pinellas County.

.5590 Transfer to Reserves \$0

Proposing a balanced budget this year that ensures debt payment is made and monies are available to perform some capital improvements in conjunction with street projects.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
RECLAIMED WATER FUND**

.5641	Vehicle Replacement Plan	\$0
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Only one (1) vehicle in reclaimed water and it is not scheduled for replacement until next fiscal year.

.5655	Capital Improvements	\$38,000
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Replace reclaimed water pipes and connections when needed in conjunction with street projects.

.5695	Transfer to CIP	\$62,000
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Monies to be used toward Blind Pass Road Project (\$12,000) and Pass-A-Grille Way (\$50,000).

.5696	Repayment to General Fund	\$71,176
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This amount is for debt service on past General Fund loans.

.5700	Debt Service Payment	\$597,101
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In FY 2003 the city simplified the presentation of this fund. On the expenditure side only the necessary debt service transfer is shown under this line item.

.5910	Administrative Fee	\$72,566
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Charges for administrative services to the Reclaimed Water Fund, such as general management and administration, finance, personnel, budgeting, risk management, City Clerk services, building maintenance etc.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
STORMWATER FUND**

MISSION

The Public Services Department oversees the efficient and effective operations of the Public Properties and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community.

PROGRAMS

Realizing that much of the stormwater collection system is outdated, ineffective, or nearing the end of its lifespan and a significant investment is needed to maintain, repair and improve it, the City put in place a special assessment to fund a stormwater utility. This mechanism ensures a dedicated funding source is in place to properly operate and maintain the stormwater collection system and provide related essential municipal services. The special assessment is two tiered to cover fixed and variable costs and the money can only be used for the stormwater utility.

Action Items:

- Meet current and pending National Pollutant Discharge Elimination System (NPDES) stormwater permit requirements.
- An inventory of all stormwater discharges has been completed. This showed significant blockage in many discharges. The top priority is to clean and televise all discharges which should immediately improve drainage.
- The Stormwater Master Plan was updated in 2013. This included a list of needed capital improvements that will be completed in this and future fiscal years.
- The City has 175 separate drainage basins of various sizes. We modeled the original 25 that were studied 20 years ago because it is cost prohibitive to model all 175. However, we plan to budget money in future years to model some basins every fiscal year until the entire City has been completed.
- Stormwater collection system repairs and maintenance, including slip lining of pipes, and repair, replacement and installation of catch basins, manholes and pipes.
- Environmental awareness and protection of the stormwater collection system, e.g. posting signage on catch basin to discourage illegal dumping and following up on reports of illegal dumping.

**CITY OF ST. PETE BEACH
 FY 14 PERSONNEL SUMMARY
 PUBLIC SERVICES - STORMWATER**

POSITION	FY09	FY10	FY11	FY12	FY13	FY14
Public Services Director	0	0	0.05	0.15	0.15	0.15
Operations Manager	0	0	0	0.15	0.15	0.15
Administrative Assistant	0	0	0	0.15	0.15	0.15
CIP Construction Manager	0	0	0.05	0.2	0.2	0.2
TOTAL	0	0	0.1	0.65	0.65	0.65

**CITY OF ST. PETE BEACH
FY 2014 BUDGET
STORMWATER REVENUES**

ACCOUNT #	DESCRIPTION	FY2009	FY 10	FY2011	FY2012	FY2013	FY2014	% of Revenue	% Change FY13 to FY14
		Actual	Actual	Actual	Actual	Budget	Budget		
103.331.620	Federal Grant FEMA	0	0	0	2,722	0	0	#DIV/0!	#DIV/0!
103.334.620	State Grants	0	0	0	454	0	0	0.0%	#DIV/0!
103.343.510	Stormwater Assess.	0	0	264,560	268,612	255,475	269,000	43.4%	5.3%
103.343.520	Stormwater 2nd Tier	0	0	0	341,954	350,000	350,000	56.5%	0.0%
103.345.900	Mitigation App. Fee	0	0	0	400		0	#DIV/0!	#DIV/0!
103.361.100	Interest Income	0	0	0	-97	0	300	0.0%	#DIV/0!
103.363.210	Impact Fees	0	0	0	0	0	0	0.0%	#DIV/0!
103.369.000	Misc. Revenues	0	0	0	27	0	0	0.0%	#DIV/0!
103.271.000	Unreserved Fund Balance	0	0	0	0	0	0	0.0%	#DIV/0!
TOTAL REVENUES		0	0	264,560	614,071	605,475	619,300	100.0%	2.3%

All of the stormwater non-advalorem assessment collected is dedicated to City stormwater O&M and capital improvements and cannot be used for any other purpose. Each year a public hearing must be held and a resolution passed in order to collect the revenue. The City expects to collect \$619,000 for Fiscal Year 2013-14. The assessment will be imposed at the rate of #38.27 per parcel for tier 1 plus \$47.09 per ERU for iter 2, which are the same amounts as the previous fiscal year. With the Stormwater Fund now established it is staff's goal to leverage this revenue by applying for and receiving cooperative funding from the Southwest Florida Water Management District (SWFWMD).

CITY OF ST. PETE BEACH
FY2014 Budget
STORMWATER FUND Public Services - Stormwater
103-6108-537

ACCOUNT	Div. Acct.#	FY09 Actual 6108-537 Expend	FY10 Actual Expend	FY11 Actual Expend	FY12 Actual Expend	FY13 Approved Budget	FY13 Adjusted Budget	FY14 Manager Approved	FY14 Adopted Budget	% Change FY13 adj To FY14
Salaries & Wages	5120	0	8,713	6,089	48,301	41,377	41,377	42,411	42,411	2.5%
Other Wages	5130	0	0	357	0	0	0	517	517	#DIV/0!
Overtime	5140	0	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	0	667	381	3,295	3,165	3,165	3,283	3,284	3.8%
Retirement	5220	0	871	671	3,646	3,540	3,540	3,629	3,629	2.5%
Employee Insurance	5230	0	0	86	5,024	6,508	6,508	5,207	5,207	-20.0%
Workers Compensation	5240	0	415	865	734	990	990	1,089	1,089	10.0%
People Costs		0	10,666	8,449	61,000	55,580	55,580	56,136	56,136	1.0%
Professional & Contractual	5310	0	79,534	127,321	79,490	59,824	59,824	75,000	75,000	25.4%
Planning & Engineering	5312	0	0	0	46,971	40,000	40,000	10,000	10,000	-75.0%
NPDES Consulting	5313	0	8,798	6,300	9,121	10,775	10,775	10,000	10,000	-7.2%
Accounting/Auditing	5320	0	0	0	4,000	745	745	782	782	5.0%
Travel & Training	5400	0	0	0	676	0	0	500	500	0.0%
Telephone	5410	0	0	0	0	0	0	0	0	0.0%
Postage	5420	0	0	0	10,136	0	0	0	0	0.0%
Electricity	5431	0	0	0	0	0	0	0	0	0.0%
Reclaimed Water	5433	0	0	0	0	0	0	0	0	0.0%
Insurance	5450	0	0	0	0	0	0	0	0	0.0%
R&M Bldgs & Grounds	5461	0	0	0	0	0	0	0	0	0.0%
R&M Vehicles	5463	0	0	0	0	0	0	300	300	#DIV/0!
R&M - Other	5469	0	0	0	0	0	0	0	0	0.0%
Duplicating	5470	0	0	0	200	0	0	0	0	0.0%
Advertising	5482	0	0	0	3,771	0	0	4,200	4,200	#DIV/0!
Other Expenses	5499	0	0	0	205	0	0	0	0	0.0%
Office Supplies	5510	0	0	0	0	0	0	0	0	0.0%
Uniforms	5521	0	0	0	0	0	0	0	0	#DIV/0!
Fuel	5522	0	0	0	0	0	0	1,600	1,600	#DIV/0!
Small Tools	5524	0	0	0	0	0	0	0	0	0.0%
Operating Supplies	5529	0	0	0	18,521	18,000	18,000	7,500	7,500	-58.3%
Publications & Memberships	5540	0	0	0	1,106	0	0	0	0	0.0%
Transfer to Reserves	5590	0	0	0	0	0	0	0	0	0.0%
Operational Costs		0	88,332	133,621	174,196	129,344	129,344	109,882	109,882	-15.0%
Vehicle	5641	0	0	0	0	0	0	0	0	0.0%
Other Equipment	5649	0	0	0	7,261	0	0	0	0	0.0%
Repayment to General Fund	5650	0	0	0	0	0	0	0	0	0.0%
Capital Improvements	5655	0	0	0	36,170	350,000	350,000	0	0	-100.0%
Transfer to CIP	5695	0	0	0	0	0	0	0	725,000	0.0%
Administration Fee	5910	0	10,879	10,700	12,774	70,452	70,452	72,566	72,566	3.0%
Capital Outlays		0	10,879	10,700	56,205	420,452	420,452	72,566	797,566	89.7%
DIVISION TOTAL		0	109,877	152,770	291,402	605,376	605,376	238,584	963,584	59.2%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
STORMWATER FUND**

People Costs

.5120 Salaries & Wages \$42,411

This account reflects 15% of the Public Services Director, Operations Manager and Administrative Assist time and 20% of the CIP Construction Manager's time.

.5130 Other Wages \$517

Supplement paid to one employee who has opted not to be covered by health insurance plan.

.5210 FICA Tax \$3,284

FICA is budgeted at 7.65% of salaries and other wages.

.5220 Retirement \$3,629

Retirement is budgeted 10% for .35 full time employee in the defined contribution plan and 12% for .15 full time employee in the defined contribution plan. One employee is participating in the DROP plan and therefore no contribution is required.

.5230 Employee Insurance \$5,207

Insurance is budgeted at projected rates for health, life and dental insurance for 1.65 full time employees.

.5240 Workers Compensation \$1,089

This is the estimated rate based on the risk level for the job classification.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
STORMWATER FUND**

Operating Costs

.5310 Professional/Contractual \$75,000

Legal, consulting and Pinellas County fees related to the annual stormwater assessment; street sweeping contract; stormwater outfall clearing/cleaning; routine and emergency stormwater collection system repairs and maintenance.

.5312 Planning/Engineering \$10,000

The City has 175 separate drainage basins of various sizes.

.5313 NPDES Consulting \$10,000

Compliance for National Pollutant Discharge Elimination System (NPDES) permit.

.5320 Accounting & Auditing \$782

Stormwater Fund's portion of annual audit fee.

.5400 Travel & Training \$500

Training required under NPDES stormwater permit.

.5410 Telephone \$0

No monies have been budgeted for this line item.

.5463 R&M Vehicles \$300

Funding for one (1) vehicle used for stormwater tasks.

.5482 Advertising \$4,200

Required public notices for the annual stormwater special assessment.

CITY OF ST. PETE BEACH
FISCAL YEAR 2014
STORMWATER FUND



**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CAPITAL IMPROVEMENT PLAN**

Introduction

The City Charter requires the City Manager to prepare and submit to the City Commission a Capital Improvement Plan (CIP) every year. The CIP shows all the projects scheduled for the next five years.

The Capital Improvement Plan (CIP) has been separated into two parts. The first part pertains to general fund type activities. The second part pertains to the Enterprise Funds. The funding sources for the CIP five year program are from designated funds which are restricted for certain purposes such as infrastructure, new capital facilities, etc. Descriptions of these funds are listed on the following page. The projects proposal sheets name the projects and give a description of the project, show if the expenditures are for acquisition, design engineering or construction. The page also shows the funding sources for each project and any increase operating costs associated with the project.

CIP Fiscal year 2014 to 2018

The adopted CIP for FY 2014 to 2018 includes projects totaling \$14,799,875 for general fund type activities and \$9,901,000 for enterprise fund projects for a total amount of \$24,700,875. Of this amount \$3,119,875 and \$1,790,000 are included in FY 2014 for general fund type activities and enterprise funds respectively. This document includes Expenditure/Project summary with offsetting funding sources.

The CIP is a five year planning document for significant capital projects. Projects are not included unless they have the full support of the City Commission and have an identified funding source. In order to ensure that sufficient funds will be available, the CIP process begins with the formulation of the detailed revenue, expenditure and working capital projections for all CIP projects for the five year period of the CIP. When sufficient funding is not available, the project is either deferred to a later year, deleted, or additional funding is identified. The latter may include a new revenue source or an increase in an existing revenue.

Projecting revenues, expenditures and working capital for a five-year period, developing a capital improvement program for the same period, and then developing an annual operating budget based, in part, on these two processes, form the components of a five-year financial plan that is updated annually. This financial planning process has transformed the orientation of both the staff and elected officials to having a multi-year rather than a one year focus.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CAPITAL IMPROVEMENT PLAN**

Capital Outlay

The Capital Project section which follows the CIP Revenue section lists all capital items which have been requested by departments for Fiscal Year 2014 and is sorted by year and department.

Funding Source Descriptions

Transportation Impact Fee – The Transportation Impact Fee is established as a Special Revenue Fund which accounts for the receipt and expenditure of the City's share of the County-wide Transportation Impact Fee Levied on new construction. The City collects the funds and remits 48% to the County, the City retaining 52%. Out of the City share 48% remains in the Special Revenue Fund and 4% is administration fee which is accounted for in the General Fund. These funds may only be used for new capital growth related to transportation facilities.

Local Option Sales Tax (Penny for Pinellas) – The Local Option Sales Tax is established as a Capital Project Fund which accounts for the receipt and expenditure of the City's portion of the Local Option Infrastructure Surtax (One cent sales tax) levied by Pinellas County. The City receives a portion of the proceeds based on an interlocal agreement between the City and the County. The proceeds can only be utilized for infrastructure projects and to purchase public safety vehicles with useful lives of at least five years.

Grants – Grants are sought to aide in the funding of projects. This is often used as a match for capital improvement projects. The project is only pursued if the grant is secured.

SRF Loans – This refers to the State Revolving Loan program. Monies received from this program are used toward wastewater projects.

Interfund Transfer – Revenues received from an interfund transfer are from the general fund each year. These funds are dedicated to items approved by the City Commission in the Capital Improvement Plan.

Donations – Contributions made by private citizens for a specific project.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CAPITAL IMPROVEMENT PLAN**

MAJOR PROJECT DESCRIPTIONS

Following is a description of the projects included in the FY14 Capital Improvement budget. Capital projects are defined as projects that have an estimated cost of \$25,000 or more or require more than one year for completion.

<u>Project</u>	<u>Amount</u>	<u>Description</u>
Fire Truck – mini pumper	\$80,000	Replacement vehicle. First payment in 5 year lease – total cost \$400,000
Street Rehabilitation	\$50,000	Repairs to specific areas as outlined on detailed capital improvement worksheet.
Seawall Repairs	\$100,000	Repairs to specific areas as outlined on detailed capital improvement worksheet.
Bayway Landscaping	\$243,000	Landscaping to coincide with FDOT pedestrian improvement projects & completion of Bayway Bridge.
Beach Walk-Overs	\$50,000	Replacement of deteriorating walk-overs.
Pass-A-Grille Way	\$350,000	Engineering costs for reconstruction of Pass-A-Grille Way.
Florida Department of Transportation Landscaping	\$27,500	Reimbursement agreement for city-wide rehabilitation of existing state road landscape projects.
Blind Pass Road	\$1,187,000	Narrowing road to 11ft. lanes, installing new curb and 6 ft. sidewalk on both sides as well as new drainage system
Egan Park	\$225,000	Replacement of ball park field lighting

**CITY OF ST. PETE BEACH
FISCAL YEAR 2014
CAPITAL IMPROVEMENT PLAN**

Playground Resurfacing	\$50,000	Resurfacing of Lazarillo Park.
Community Center Debt	\$445,000	Annual debt payment – loan thru 2018.
Community Center Docks	\$312,375	Installation of 12 transient docks at Community Center.
Wastewater Pumps – Lift Station #1	\$415,000	Replacement of 2 pumps at main lift station #1.
Manhole Replacement	\$50,000	Ongoing program.
Lift Station #2	\$1,150,000	Station Rehabilitation.
Wastewater Inflow & Infiltration	\$100,000	Ongoing program.
Reclaimed Water System	\$75,000	Ongoing program.

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

General Fund Totals:

DEPARTMENT: All Departments

PROJECT COST SCHEDULE							
	Current FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design	25,000	442,500	300,000	65,000	65,000	65,000	937,500
Documents/permits	0	18,375	0	0	0	0	18,375
Land acquisition	0	0	600,000	0	0	0	600,000
Loan Payments	445,000	525,000	525,000	525,000	525,000	525,000	2,625,000
Construction	1,252,850	1,884,000	4,570,000	2,235,000	585,000	585,000	9,859,000
Alleys	0	50,000	50,000	50,000	50,000	50,000	250,000
Capital Equipment	25,000	200,000	50,000	0	110,000	150,000	510,000
Other (Specify):	0	0	0	0	0	0	0
SUBTOTAL	1,747,850	3,119,875	6,095,000	2,875,000	1,335,000	1,375,000	14,799,875

FUNDING Requested							
General Fund	925,000	1,040,375	1,295,692	986,413	440,648	452,467	4,215,595
Penny for Pinellas	762,850	725,000	839,308	863,587	894,352	922,533	4,244,780
Due from Stormwater	0	725,000					725,000
Due from Wastewater	0	100,000					100,000
Due from Reclaimed	0	62,000	0		0	0	62,000
Grant Monies	60,000	417,500	510,000	525,000	0	0	1,452,500
Pinellas County	0	50,000	0	0	0	0	50,000
Donations	0	0	200,000	500,000	0	0	700,000
CIP Reserves	0	0	3,250,000	0	0	0	3,250,000
TOTAL	1,747,850	3,119,875	6,095,000	2,875,000	1,335,000	1,375,000	14,799,875

FUNDING Available							
General Fund	925,000	1,825,000	1,825,000	1,825,000	1,825,000	1,825,000	
Penny for Pinellas	762,850	821,450	846,094	871,476	897,621	924,549	
Due from Stormwater	0	725,000					
Due from Wastewater	0	100,000					
Due from Reclaimed	0	62,000					
Grant Monies	60,000	417,500	510,000	525,000	0	0	
Pinellas County	0	50,000	0	0	0	0	
Donations	0	0	200,000	500,000			
CIP Reserves	561,608	400,000	1,281,075	(1,432,832)	(586,355)	801,265	
TOTAL	2,309,458	4,400,950	4,662,169	2,288,645	2,136,265	3,550,815	

FUNDING Difference							
General Fund	0	784,625	529,308	838,587	1,384,352	1,372,533	
Penny for Pinellas	0	96,450	6,786	7,889	3,269	2,016	
Due from Stormwater	0	0	0	0	0	0	
Due from Wastewater	0	0	0	0	0	0	
Due from Reclaimed	0	0	0	0	0	0	
Grant Monies	0	0	0	0	0	0	
Pinellas County	0	0	0	0	0	0	
CIP Reserves	561,608	400,000	(1,968,925)	(1,432,832)	(586,355)	801,265	
TOTAL	561,608	1,281,075	(1,432,832)	(586,355)	801,265	2,175,815	

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Fire Mini-Pumper

DEPARTMENT: Fire
DIVISION: Fire Suppression

PROJECT DESCRIPTION:
Replacement of Firetruck paid thru penny for pinellas monies

LOCATION:

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Loan Payments		\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 400,000
Construction							
Capital Equipment							\$ -
Other (Specify):							
SUBTOTAL	\$	\$ 80,000	\$ 400,000				

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Penny for Pinellas		\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 400,000
General Fund							
CIP Reserves							\$ -
TOTAL	\$	\$ 80,000	\$ 400,000				

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Street Rehab

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

An updated citywide pavement assessment was completed in 2013 for planning purposes . Utilizing this, the Stormwater Master Plan, reclaimed water break analysis, and wastewater collection system video prioritize milling and paving projects citywide to address infrastructure concerns.

Street Rehab CIP will pay for street work, e.g. milling and paving, and the enterprise funds will pay for any improvements needed to their systems, e.g. stormwater improvements, reclaimed water replacement, and wastewater pipe and manhole lining.

LOCATION: citywide

LIFE EXPECTANCY OF PROJECT: 20 years for streets and 40 years for utilities

COST ESTIMATE METHOD (SOURCE): citywide level of service

PROJECT COST SCHEDULE

	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
Legal/permits							
Land acquisition							
Land preparation							
Construction			\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,000,000
Alleys		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Other (Specify):							
SUBTOTAL	\$	\$ 50,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,450,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Revenue		\$ 50,000	\$ 285,692	\$ 261,413	\$ 230,648	\$ 202,467	\$ 1,030,220
Penny for Pinellas			\$ 314,308	\$ 338,587	\$ 369,352	\$ 397,533	\$ 1,419,780
TOTAL		\$ 50,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,450,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Seawall Repairs

DEPARTMENT: Public Services
DIVISION: Streets

PROJECT DESCRIPTION:

Being a barrier island the city owns a significant amount of seawalls . City staff inspects them annually and prioritizes based on approved funding. A full replacement of the seawall located at 59th avenue on the north and south sides is planned.

LOCATION: Citywide

LIFE EXPECTANCY OF PROJECT: 25 years

COST ESTIMATE METHOD (SOURCE): FY2013 actual seawall bids

PROJECT COST SCHEDULE

	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design Legal/permits Land acquisition Land preparation	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000
Construction Capital Equipment Other (Specify):	\$ 70,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$ 425,000
SUBTOTAL	\$ 80,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

OPERATING COSTS (Itemize)

TOTAL							

FUNDING SOURCES (Itemize)

General Revenue	\$ 80,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
TOTAL	\$ 80,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014- FY2018**

PROJECT TITLE: Bayway Landscaping

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION: The FDOT grant has been approved. Landscaping to coincide with FDOT Pedestrian Improvement Projects and the completion of the Bayway Bridge.

LOCATION: Bayway Bridge

LIFE EXPECTANCY OF PROJECT: 50+ yrs

COST ESTIMATE METHOD (SOURCE): Staff Review/Current Market Pricing

PROJECT COST SCHEDULE

	Current FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Construction		\$ 243,000					\$ 243,000
Equipment Rental							
Contingency 10%							
SUBTOTAL	\$0	\$ 243,000	-	-	-	-	\$ 243,000

OPERATING COSTS (Itemize)							
	Current FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	TOTAL FY14-18
SUBTOTAL							
TOTAL							

FUNDING SOURCES (Itemize)							
	Current FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	TOTAL FY14-18
General revenue		\$ 73,000					\$ 73,000
FDOT Grant		\$ 170,000					\$ 170,000
TOTAL	\$0	\$ 243,000	\$ -	\$ -	\$ -	\$ -	\$ 243,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Beach Walk-overs

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

The county has budgeted \$50,000 for beach walk-over repairs and improvements in the city. Many of the city's beach walk-overs have deteriorated over time due to the elements. The city plans to leverage this grant money and begin to affect needed repairs and/or replacement. Every walk-over will be re-inspected at the start of FY2014 and the ones in the poorest condition addressed first.

LOCATION: citywide

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): level of effort

PROJECT COST SCHEDULE

	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design							\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 50,000					\$ 50,000
Capital Equipment							
Contingency							
SUBTOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
FDOT Grant							\$ -
Pinellas County General Fund		\$ 50,000					\$ 50,000
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Pass-A-Grille Way Reconstruction

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

Complete reconstruction of Pass-A-Grille Way from Maritana to 19th Ave. Proposed project will provide two traffic lanes, while installing new sidewalks and bike lanes to greatly enhance the intermodal transportation. City stormwater, wastewater, and reclaimed water improvements will need to be incorporated into the project and funded by the enterprise funds. We expect the County will wish to make drinking water

LOCATION: Roadway between Maritana and 19th Avenue

LIFE EXPECTANCY OF PROJECT: 20 Years

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design	\$125,900	\$ 350,000					\$ 350,000
Legal/permits							
Land acquisition							
Land preparation							
Construction			\$3,250,000				\$3,250,000
Capital Equipment							
Other (Explain):							\$ -
SUBTOTAL	\$125,900	\$ 350,000	\$3,250,000	\$ -	\$ -	\$ -	\$3,600,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Due from Stormwater	43525	\$ 100,000					
Due from Wastewater	34075	\$ 100,000					
Due from Reclaimed	3435	\$ 50,000					
General revenue	\$44,865	\$ 100,000					\$ 100,000
CIP Reserves			\$3,250,000				\$3,250,000
TOTAL	\$125,900	\$ 350,000	\$3,250,000	\$ -	\$ -	\$ -	\$3,600,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: FDOT Landscaping

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

The city receives \$60,000 per year in landscape grants from FDOT to be used on SR 699 (Gulf Blvd and Blind Pass Road). The grant monies can not be used for lighting, electrical or irrigation costs, but these costs are reimbursable by the County under an Interlocal agreement. In FY2014 we plan to make landscape improvements on the roadsides of Blind Pass Road.

LOCATION:

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Contractor pricing

PROJECT COST SCHEDULE

	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design	\$ 5,000	\$ 2,500	\$ 5,000				\$ 7,500
Legal/permits							
Land acquisition							
Land preparation							
Construction	\$ 55,000	\$ 25,000	\$ 55,000				\$ 80,000
Capital Equipment							
Contingency							
SUBTOTAL	\$ 60,000	\$ 27,500	\$ 60,000	\$ -	\$ -	\$ -	\$ 87,500

OPERATING COSTS (Itemize)

TOTAL							

FUNDING SOURCES (Itemize)

FDOT Grant	\$ 60,000	\$ 27,500	\$ 60,000				\$ 87,500
							\$ -
TOTAL	\$ 60,000	\$ 27,500	\$ 60,000	\$ -	\$ -	\$ -	\$ 87,500

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Blind Pass Road

DEPARTMENT: Public Services

DIVISION: Streets

PROJECT DESCRIPTION:

Narrowing road to 11' lanes, installing new curb and six foot sidewalk on both sides, installing new stormwater drainage system. 71st Avenue from BPR east to seawall - installing new outfall with upsized pipe capacity to meet future needs of surrounding stormwater basins.

LOCATION: Gulf Boulevard to 73rd Avenue

LIFE EXPECTANCY OF PROJECT: 20 Years

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design							\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$1,187,000					\$1,187,000
Capital Equipment							
Other (Explain):							\$ -
SUBTOTAL	\$0	\$1,187,000	\$ -	\$ -	\$ -	\$ -	\$1,187,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Due from Stormwater		\$ 625,000					\$ 625,000
Due from Wastewater		\$ -					\$ -
Due from Reclaimed		\$ 12,000					\$ 12,000
General revenue		\$ 350,000					\$ 350,000
Penny for Pinellas		\$ 200,000					\$ 200,000
TOTAL	\$0	\$1,187,000	\$ -	\$ -	\$ -	\$ -	\$1,187,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Egan Park
PROJECT #

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:

Capital equipment in the amount of \$150,000 for replacing Egan ball field lighting and netting.

Complete design engineering and obtain permits for Egan Park improvements including relocation of the boat ramp, adding additional parking, and stormwater improvements. Completing the design engineering should aid in securing both park and stormwater grant monies to offset construction costs.

LOCATION: 9101 Blind Pass Rd.
LIFE EXPECTANCY OF PROJECT: 15 years
COST ESTIMATE METHOD (SOURCE): Vendors

PROJECT COST SCHEDULE							
	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design		\$ 75,000					\$ 75,000
Legal/permits							
Land acquisition							
Land preparation							
Construction			\$ 595,000				\$ 595,000
Capital Equipment		\$ 150,000					\$ 150,000
Other (Specify):							
SUBTOTAL		\$ 225,000	\$ 595,000	\$ -	\$ -		\$ 820,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund		\$ 225,000	\$ 345,000				\$ 570,000
Grants			\$ 250,000				\$ 250,000
TOTAL		\$ 225,000	\$ 595,000	\$ -	\$ -		\$ 820,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Playground Equipment Replacement

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:

FY2017 Replace playground Equipment at Vina Del Mar Park
FY2018 Replace playground Equipment at McKenney Park

LOCATION: Vina Del Mar and McKenney

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Current Market Pricing

PROJECT COST SCHEDULE

	Current FY 2013	FY2014	FY2015	FY2016	FY2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment					\$ 110,000	\$ 150,000	\$ 260,000
Other (Specify):							
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 150,000	\$ 260,000
OPERATING COSTS (Itemize)							
City Commission							
City Clerk							
City Manager							
Community Development							
Finance							
TOTAL	\$ -						
FUNDING SOURCES (Itemize)							
General Fund					\$ 110,000	\$ 150,000	\$ 260,000
Penny for Pinellas							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 150,000	\$ 260,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Playground Resurfacing

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION:

Due to old age and condition two playground surfaces have deteriorated over the years and must be replaced. We plan to minimize surface area and switch to a less expensive, and more durable, poured in place Child Safe Product. We will address Lazarillo in 2014 and McKenney in 2015.

LOCATION: Various

LIFE EXPECTANCY OF PROJECT: 15 years

COST ESTIMATE METHOD (SOURCE): Vendor

PROJECT COST SCHEDULE

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment		\$ 50,000	\$ 50,000				\$ 100,000
Other (Specify):							
SUBTOTAL	\$0	\$ 50,000	\$ 50,000				\$ 100,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
General Fund	\$0	\$ 50,000	\$ 50,000				\$ 100,000
TOTAL	\$0	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 100,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Hurley Field Renovation
PROJECT #

DEPARTMENT: Public Services
DIVISION: Parks

PROJECT DESCRIPTION: Renovate Hurley Park Baseball field.

Irrigation: \$30,000
Sod: \$6000
Playground: \$25,000
Scoreboard: \$6,000
Fencing: \$12,000
Concession Stand \$21,000

LOCATION: Hurley Park (1501 Gulf Way)

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Similar Projects

PROJECT COST SCHEDULE

	Current FY 2013	FY2014	FY2015	FY2016	FY2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction				\$ 100,000			\$ 100,000
Capital Equipment							
Other (Specify):							
SUBTOTAL		\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000

OPERATING COSTS (Itemize)							
	Current FY 2013	FY2014	FY2015	FY2016	FY2017	FY 2018	TOTAL FY14-18
TOTAL							

FUNDING SOURCES (Itemize)							
	Current FY 2013	FY2014	FY2015	FY2016	FY2017	FY 2018	TOTAL FY14-18
General Revenue				\$ 75,000			\$ 75,000
FRDAP Grant				\$ 25,000			\$ 25,000
TOTAL		\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Community Center

DEPARTMENT: Recreation

DIVISION:

PROJECT DESCRIPTION: Annual Debt Payment for Community Center Complex
Loan Payments thru 2018

LOCATION: 7701 Boca Ciega Drive

LIFE EXPECTANCY OF PROJECT: 40+ years

COST ESTIMATE METHOD (SOURCE): Actual construction costs and debt

PROJECT COST SCHEDULE

	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction							
Capital Equipment							
Loan Payments	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$2,225,000
SUBTOTAL	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$2,225,000
OPERATING COSTS (Itemize)							
TOTAL Expenses (Net)							
FUNDING SOURCES (Itemize)							
Penny for Pinellas	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$2,225,000
CIP Reserve							
Grants							
Loan							
TOTAL	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$445,000	\$2,225,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Community Center Dock

DEPARTMENT: Recreation
DIVISION:

PROJECT DESCRIPTION:

The City has been awarded \$220,000 Boating Infrastructure Grant for 12 slip transient dock located at the Community Center. Permitting and design are a lengthy process and started in FY2012, but is expected to be complete in FY2014. There is \$18,375 in permitting and design costs that the city will need to pay directly that are outside of the current consultant contract.

LOCATION: Horan Park adjacent to Community Center

LIFE EXPECTANCY OF PROJECT: 20 Years

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design							
Legal/permits		\$ 18,375					\$ 18,375
Land acquisition							
Land preparation							
Construction		\$ 294,000					\$ 294,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$0	\$ 312,375					\$ 312,375
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Grant Funding		\$ 220,000					\$ 220,000
General revenue		\$ 92,375					\$ 92,375
Penny for Pinellas							\$ -
CIP Reserves							\$ -
TOTAL	\$0	\$ 312,375	\$ -	\$ -			\$ 312,375

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Upham Beach Concession
PROJECT #

DEPARTMENT: Public Services
DIVISION: Building Maintenance

PROJECT DESCRIPTION:
The deck is aged and in need of replacement.
OR
Restrooms to be constructed somewhere in Pass A Grille

LOCATION: 6850 Beach Plaza

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2013	FY2014	FY2015	FY2016	FY2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction			\$ 85,000				\$ 85,000
Capital Equipment							
Other (Specify):							
SUBTOTAL		\$ -	\$ 85,000				\$ 85,000
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
	Current FY 2013	FY2014	FY2015	FY2016	FY2017	FY 2018	TOTAL FY14-18
General Revenue			\$ 85,000				\$ 85,000
TOTAL		\$ -	\$ 85,000	\$ -			\$ 85,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Library Expansion

DEPARTMENT: Administrative Services
DIVISION: Library

PROJECT DESCRIPTION:

The city received a \$200,000 grant for a comprehensive expansion and renovation of the Library facility and adjacent parking area. A preliminary project concept has been developed with the assistance of an architect working pro bono. To implement this plan abutting property will need to be acquired.

LOCATION: 365 73rd Avenue

LIFE EXPECTANCY OF PROJECT: 30 years

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Engineering/Design			\$ 230,000				\$ 230,000
Legal/permits							
Land acquisition			\$ 600,000				\$ 600,000
Land preparation							
Construction				\$1,550,000			\$ 1,550,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$0	\$ -	\$ 830,000	\$1,550,000	\$ -	\$ -	\$ 2,380,000
OPERATING COSTS (Itemize)							
TOTAL					\$ -		\$ -

FUNDING SOURCES (Itemize)							
	Current FY 2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
Library Reserve							\$ -
Donations			\$ 200,000	\$ 500,000			\$ 700,000
Grants			\$ 200,000	\$ 500,000			\$ 700,000
General Revenue			\$ 430,000	\$ 550,000			\$ 980,000
TOTAL	\$0	\$ -	\$ 830,000	\$1,550,000	\$ -	\$ -	\$ 2,380,000



**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

Wastewater Summary

DEPARTMENT: Public Services
DIVISION: Wastewater

PROJECT DESCRIPTION:

LOCATION:

LIFE EXPECTANCY: Ongoing

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design	\$ 575,000	\$ -	\$ 61,000	\$ -	\$ -	\$ -	\$ 61,000
Legal/permits		\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Land acquisition							
Land preparation							
Construction		\$ 1,300,000	\$ 2,400,000	\$ 1,350,000	\$ 525,000	\$ 550,000	\$ 6,125,000
Capital Equipment		\$ 415,000					\$ 415,000
Other (Specify):							
SUBTOTAL	\$ 575,000	\$ 1,715,000	\$ 2,486,000	\$ 1,350,000	\$ 525,000	\$ 550,000	\$ 6,626,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Wastewater Fund	\$ 575,000	\$ 1,715,000	\$ 2,486,000	\$ 1,350,000	\$ 525,000	\$ 550,000	\$ 6,626,000
Grants							
Wastewater Reserves		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 575,000	\$ 1,715,000	\$ 2,486,000	\$ 1,350,000	\$ 525,000	\$ 550,000	\$ 6,626,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Pump Replacement

DEPARTMENT: Public Services
DIVISION: Wastewater

PROJECT DESCRIPTION:
Replacement of 2 pumps at lift station #1 plus new controls and wet well modifications.

LOCATION: citywide

LIFE EXPECTANCY OF PROJECT 20 years

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design							\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction							\$ -
Capital Equipment		\$ 415,000					\$ 415,000
Other (Specify):	\$ -						
SUBTOTAL	\$ -	\$ 415,000	\$ -	\$ -	\$ -	\$ -	\$ 415,000

OPERATING COSTS (Itemize)							
	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
TOTAL							

FUNDING SOURCES (Itemize)							
	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
Wastewater Fund		\$ 415,000	\$ -	\$ -	\$ -	\$ -	\$ 415,000
Grants							
SRF Loan							
TOTAL	\$ -	\$ 415,000	\$ -	\$ -	\$ -	\$ -	\$ 415,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Manhole Replacement

DEPARTMENT: Public Services

DIVISION: Wastewater

PROJECT DESCRIPTION:

In conjunction with street projects line or replace manholes. Utilize Wastewater Reserves if needed.
FY2015 - Pass-A-Grille Way FY2016 - Boca Ciega Drive

LOCATION: Citywide

LIFE EXPECTANCY OF PROJECT 30 years

COST ESTIMATE METHOD (SOURCE): Staff Review/Current Market Pricing

PROJECT COST SCHEDULE

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 50,000	\$ 200,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 600,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$ -	\$ 50,000	\$ 200,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 600,000

OPERATING COSTS (Itemize)

TOTAL							

FUNDING SOURCES (Itemize)

Wastewater Fund		\$ 50,000	\$ 200,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 600,000
SRF Loan							
TOTAL	\$ -	\$ 50,000	\$ 200,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 600,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Lift Station 2

DEPARTMENT: Public Services

DIVISION: Wastewater

PROJECT DESCRIPTION:

Lift station #2 is by far our highest priority. Design engineering and permitting (\$169,500) were began in FY2013. While we can fund this project with available Wastewater Fund monies, this will be a significant reduction in Wastewater Reserves. An SRF loan to address needed wastewater CIPs may be a better option.

LOCATION: 55th Ave and Gulf Blvd

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design	\$144,500						\$ -
Legal/permits	\$25,000						\$ -
Land acquisition							
Land preparation							
Construction		\$ 1,150,000					\$ 1,150,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$169,500	\$ 1,150,000	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000

OPERATING COSTS (Itemize)

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
TOTAL							

FUNDING SOURCES (Itemize)

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
Wastewater Fund	\$169,500	\$ 1,150,000					\$1,150,000
Wastewater Reserves							
TOTAL	\$169,500	\$ 1,150,000	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Lift Station #3

DEPARTMENT: Public Services

DIVISION: Wastewater

PROJECT DESCRIPTION:

Lift Station #3 is a high priority as the remaining piece of the backbone of the wastewater pumping system. The aged systems are in need of total replacement. Force main #3 needs to be mapped and evaluated. Design engineering and permitting (\$157,000) were began in FY2013. This project may exhaust the Wastewater Reserves depending on needed FY2014 CIP expenditures. An SRF loan to address needed wastewater CIPs may be a better option.

LOCATION: 3304 East DeBazan Ave/Lazarillo Park

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design	\$132,000		\$ 61,000				\$ 61,000
Legal/permits	\$25,000		\$ 25,000				\$ 25,000
Land acquisition							
Land preparation							
Construction			\$ 1,400,000				\$ 1,400,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$157,000	\$ -	\$ 1,486,000	\$ -	\$ -	\$ -	\$ 1,486,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Wastewater Fund	\$157,000		\$ 1,486,000				\$ 1,486,000
SRF loan							\$ -
TOTAL	\$157,000	\$ -	\$ 1,486,000	\$ -	\$ -	\$ -	\$ 1,486,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Lift Station R & R

DEPARTMENT: Public Services

DIVISION: Wastewater

PROJECT DESCRIPTION:

Lift stations 6, 9, 12 and 14 need to be completely rehabilitated. The pumps are routinely plugged. It might be wise to utilize an SRF loan to address lift stations 2, 3, 6, 9, 12, and 14 all at one time. Wastewater Fund could then focus on funding wastewater work related to street projects.

LOCATION: citywide

LIFE EXPECTANCY OF PROJECT 20 years

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design	\$ 76,000						
Legal/permits							
Land acquisition							
Land preparation							
Construction				\$ 600,000	\$ 100,000	\$ 100,000	\$ 800,000
Capital Equipment							
Other (Specify):	\$ -						
SUBTOTAL	\$ 76,000	\$ -	\$ -	\$ 600,000	\$ 100,000	\$ 100,000	\$ 800,000

OPERATING COSTS (Itemize)

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
TOTAL							

FUNDING SOURCES (Itemize)

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
Wastewater Fund	\$ 76,000	\$ -	\$ -	\$ 600,000	\$ 100,000	\$ 100,000	\$ 800,000
Grants							
SRF Loan							
TOTAL	\$ 76,000	\$ -	\$ -	\$ 600,000	\$ 100,000	\$ 100,000	\$ 800,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Sewer I & I Repairs

DEPARTMENT: Public Services

DIVISION: Wastewater

PROJECT DESCRIPTION:

In conjunction with street projects line and/or replace wastewater pipe as needed to seal up the collection system and stop Inflow and Infiltration (I & I). Utilize Wastewater Reserves if needed.
FY2015 - Pass-A-Grille Way FY2016 - Boca Ciega Drive

LOCATION: Citywide

LIFE EXPECTANCY OF PROJECT: 30 years

COST ESTIMATE METHOD (SOURCE): Staff Review/Current Market Pricing

PROJECT COST SCHEDULE

	Current FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design							
Legal/permits							
Land acquisition							
Land preparation							
Construction		\$ 100,000	\$ 800,000	\$ 600,000	\$ 325,000	\$ 350,000	\$ 2,175,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$ -	\$ 100,000	\$ 800,000	\$ 600,000	\$ 325,000	\$ 350,000	\$ 2,175,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Wastewater Fund		\$ 100,000	\$ 800,000	\$ 600,000	\$ 325,000	\$ 350,000	\$ 2,175,000
SRF Loan							
TOTAL	\$ -	\$ 100,000	\$ 800,000	\$ 600,000	\$ 325,000	\$ 350,000	\$ 2,175,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE:
Reclaimed Improvements

DEPARTMENT: Public Services
DIVISION: Reclaimed

PROJECT DESCRIPTION:

Replace reclaimed water connections and pipes when needed in conjunction with street projects.

Last debt service payment is in December 2014, which will free up an additional \$100,000 per year to put toward needed CIPs.

LOCATION:

LIFE EXPECTANCY: Ongoing

COST ESTIMATE METHOD (SOURCE):

PROJECT COST SCHEDULE							
	Current FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design							\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction	\$ 48,700	\$ 75,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 875,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$ 48,700	\$ 75,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 875,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Reclaimed	\$ 48,700	\$ 75,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 875,000
SRF Loan							
TOTAL	\$ 48,700	\$ 75,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 875,000

**CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2014 - FY2018**

PROJECT TITLE: Stormwater Improvements

DEPARTMENT: Public Services
DIVISION: Stormwater

PROJECT DESCRIPTION:

Stormwater Master Plan was updated in 2012. This includes a list of CIPs. Projects will be prioritized in conjunction with needed street, park, wastewater and reclaimed water improvements.

With a dedicated stormwater revenue the city expects to be able to leverage this funding and obtain 50/50 grants from SWFWMD for stormwater related projects.

LOCATION: citywide

LIFE EXPECTANCY OF PROJECT: 50 years

COST ESTIMATE METHOD (SOURCE): Staff Review/Current Market Pricing

PROJECT COST SCHEDULE

	Current FY 2012	FY2014	FY2015	FY2016	FY2017	FY2018	TOTAL FY14-18
CAPITAL COSTS							
Plan /Engineer/Design							\$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction	\$350,000		\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,400,000
Capital Equipment							
Other (Specify):							
SUBTOTAL	\$350,000	\$ -	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,400,000

OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Stormwater Funds	\$350,000	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,200,000
SWFWMD Grants		\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,200,000
TOTAL	\$350,000	\$ -	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 2,400,000



**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 33
(6 vehicles not being replaced)

DEPARTMENT: General Fund Summary

COST SCHEDULE										
Department:	Total # of Vehicles	# of Take Home Cars	Replace. Year	FY2013	FY2014	FY2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
City Manager	2	1	Var.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,000
Community Develop	3	1	Var.	\$ -	\$ -	\$ 20,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 65,000
Parking Enforcement	3	0	Var.	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ 30,000
Fire	9	2	Var.	\$150,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$120,000	\$ 440,000
Public Svce - Bldgs	2	0	Var.	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 60,000
Public Svce - Streets	7	0	Var.	\$ -	\$ -	\$ 30,000	\$ 40,000	\$ 75,000	\$ -	\$ 145,000
Public Svce - Parks	5	0	Var.	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ 40,000	\$ 110,000
Public Svce - Recrea	2	0	Var.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	33	4		\$150,000	\$ 80,000	\$195,000	\$185,000	\$185,000	\$223,000	\$ 868,000

FUNDING SOURCES (Itemize)										
Penny for Pinellas				\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 400,000
General Fund				\$150,000	\$ -	\$115,000	\$105,000	\$105,000	\$143,000	\$ 468,000
County EMS				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL				\$150,000	\$ 80,000	\$195,000	\$185,000	\$185,000	\$223,000	\$ 868,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 2
(1 vehicle not being replaced)

DEPARTMENT: City Manager
DIVISION:

COST SCHEDULE

Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2013	FY2014	FY2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
200/4336	2011 Ford Fusion	CM	20,000	2018	\$ -						\$ 18,000
100/4648	2002 Ford Expedition	Pool Car	67,328	no replac	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUBTOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,000

FUNDING SOURCES (Itemize)											
General Fund				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,000
TOTAL				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 3

DEPARTMENT: Community Develop
DIVISION: Building Services

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2013	FY2014	FY2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
129/4872	2007 Ford Escape	Building Inspec	76,200	2015	\$ -		\$20,000				\$ 20,000
141/7953	2007 Ford Explorer	Bldg. Official	42,077	2017	\$ -				\$15,000	\$15,000	\$ 30,000
142/8415	2008 Ranger Pickup	Code Enforce.	21,086	2016	\$ -			\$15,000			\$ 15,000
SUBTOTAL					\$ -	\$ -	\$20,000	\$15,000	\$15,000	\$15,000	\$ 65,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas General Fund				\$ -	\$ -	\$ -	\$15,000	\$ -	\$15,000	\$ -
					\$ -	\$ -	\$20,000	\$15,000	\$15,000	\$15,000	\$ 65,000
TOTAL					\$ -	\$ -	\$20,000	\$15,000	\$15,000	\$15,000	\$ 65,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 3

DEPARTMENT: Finance
DIVISION: Parking Enforcement

COST SCHEDULE

Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2013	FY2014	FY2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
1383	2010 Gem Electric	Parking		no replac	\$ -						\$ -
102/8374	2005 Ford Ranger	Parking	63,273	2015	\$ -		\$ 15,000				\$ 15,000
140/8062	2004 Ranger Pickup	Parking	46,294	2016	\$ -			\$ 15,000			\$ 15,000
SUBTOTAL					\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 30,000

FUNDING SOURCES (Itemize)											
Penny for Pinellas					\$ -	\$ -	\$ -		\$ -		\$ -
General Fund					\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 30,000
TOTAL					\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 30,000

**CITY OF ST. PETE BEACH
EQUIPMENT REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 9
(2 vehicles not being replaced)

DEPARTMENT: Fire
DIVISION:

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2013	FY2014	FY2015	FY2016	FY 2017	FY 2018	TOTAL FY14-2018
SB400/6995	2013 Ford Explorer	Fire Marshall	3,334	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SB401/9952	2001 Ford Expedition	Inspector	44,638	no replac	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SB100/4556	2013 Ford Explorer	Fire Chief	10,315	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E23/570	1996 Pierce Engine	Station # 22	53,139	2014	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 400,000
S22/	2013 Squad	Station # 22	New	2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
R23/8125	2112 Ford Rescue	New Rescue	on order	2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
R23/7866	2001 Rescue Vehicle	Station # 23	46,635	no replac	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T23/7571	2012 E-1 Ladder	Station # 23	1,076	2032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E22/6359	2006 Pierce Engine	Station # 22	37,991	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
U23/3257	2005 Chevy Suburban	District Chief	18,795	2015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
U22/8224	2000 Ford 250 P/U	Station # 22	19,544	2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
SUBTOTAL					\$ 150,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 120,000	\$ 440,000

* Originally slated for no replacement

FUNDING SOURCES (Itemize)										
Penny for Pinellas				\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 400,000
General Fund				\$ 150,000					\$ 40,000	\$ 40,000
County EMS										\$ -
TOTAL				\$ 150,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 120,000	\$ 440,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 2

DEPARTMENT: Public Services
DIVISION: Building Maintenance

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2013	FY2014	FY2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
141/8184	2008 Ford F-250	Building Maint.	23,450	2018	\$ -					\$30,000	\$ 30,000
171/2984	2004 Chevy Silverado	Building Maint.	39,473	2014	\$ -		\$30,000				\$ 30,000
SUBTOTAL					\$ -	\$ -	\$30,000	\$ -	\$ -	\$30,000	\$ 60,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -	\$ -			\$ -	\$ -
	General Fund				\$ -	\$ -	\$30,000	\$ -	\$ -	\$30,000	\$ 60,000
TOTAL					\$ -	\$ -	\$30,000	\$ -	\$ -	\$30,000	\$ 60,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 7

DEPARTMENT: Public Services
DIVISION: Streets

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2013	FY2014	FY2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
139/2767	2001 Ford F750 Dump	Streets	13,157	2017	\$ -				\$ 75,000		\$ 75,000
132/4976	2004 Ford 350 Utility	Streets	41,194	2016	\$ -			\$ 40,000			\$ 40,000
BC/2412	2010 Beach Cleaner	Streets	n/a	2025	\$ -						\$ -
131/6069	2005 Ford F-150 PU	Streets	60,909	2012	\$ -		\$ 30,000				\$ 30,000
138/2698	2008 John Deere Loader	Streets	n/a	2023	\$ -						\$ -
144/5113	2011 Bucket Truck	Streets	3,469	2021	\$ -						\$ -
0585	2010 John Deere Tractor	Streets	1,764	2025	\$ -						\$ -
SUBTOTAL					\$ -	\$ -	\$ 30,000	\$ 40,000	\$ 75,000	\$ -	\$145,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	General Fund				\$ -	\$ -	\$ 30,000	\$ 40,000	\$ 75,000	\$ -	\$145,000
TOTAL					\$ -	\$ -	\$ 30,000	\$ 40,000	\$ 75,000		\$145,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 5

DEPARTMENT: Public Services
DIVISION: Parks

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2013	FY2014	FY2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
175/8185	2009 Ford - F350 PU	Parks	25,065	2018	\$ -					\$40,000	\$ 40,000
178/8969	2003 Silverado 2500HD	Parks	71,304	2015	\$ -		\$35,000				\$ 35,000
Cart/3137	2011 Gator Utility Veh	Parks	1,360	2022	\$ -						\$ -
Tract/1425	1999 John Deere Tractor	Parks	776	2016	\$ -			\$35,000			\$ 35,000
177/2100	2009 Ford 350 Utility	Parks	11,429	2024	-						\$ -
SUBTOTAL					\$ -	\$ -	\$35,000	\$35,000	\$ -	\$40,000	\$ 110,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas General Fund				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -	\$35,000	\$35,000	\$ -	\$40,000	\$ 110,000
TOTAL					\$ -	\$ -	\$35,000	\$35,000	\$ -	\$40,000	\$ 110,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 2
(2 vehicles not being replaced)

DEPARTMENT: Public Services
DIVISION: Recreation

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	FY2013	FY2014	FY2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
184/9891	1999 Chevy Van	Recreation	41,785	no replac	\$ -						
185/623	2001 Chevy Suburban	Recreation	48,412	no replac							\$ -
SUBTOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	General Fund				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 3

DEPARTMENT: Public Services
DIVISION: Wastewater

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	Balance Forward	FY2014	FY2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
160/6422	2012 Ford F-250 PU	Staff	9,845	2022							\$ -
166/6493	2005 Ford Sewer Cleaner	Staff	8,982	2015		\$ -	\$ 275,000				\$ 275,000
145/5807	2006 Ford E - 350	Staff	12,076	2016				\$ 50,000			\$ 50,000
SUBTOTAL						\$ -	\$ 275,000	\$ 50,000	\$ -	\$ -	\$ 325,000

FUNDING SOURCES (Itemize)											
	Penny for Pinellas				\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	Wastewater Fund				\$ -	\$ -	\$ 275,000	\$ 50,000	\$ -	\$ -	\$ 325,000
	Wastewater Vehicle Reserves										
TOTAL						\$ -	\$ 275,000	\$ 50,000	\$ -	\$ -	\$ 325,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 1

DEPARTMENT: Public Services
DIVISION: Reclaimed Water

COST SCHEDULE											
Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	Balance Forward	FY2014	FY2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
180/7267 162/7599	2002 Ford Ranger 2003 Ford F-150	Staff Staff	76,498 72,422	2014 no replac			\$25,000				\$ 25,000
SUBTOTAL					\$ -	\$ -	\$25,000	\$ -	\$ -	\$ -	\$ 25,000

FUNDING SOURCES (Itemize)											
	Reclaimed Fund				\$ -		\$25,000	\$ -	\$ -	\$ -	\$ 25,000
	Reclaimed Reserve										\$ -
TOTAL					\$ -	\$ -	\$25,000	\$ -	\$ -	\$ -	\$ 25,000

**CITY OF ST. PETE BEACH
VEHICLE REPLACEMENT PLAN
FY2014 - FY2018**

TOTAL NUMBER OF VEHICLES: 0

DEPARTMENT: Public Services
DIVISION: Stormwater

COST SCHEDULE

Vehicle # / ID	VEHICLE:	Assigned To:	Current Mileage	Replace. Year	Balance Forward	FY2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL FY14-2018
162/xxxx	F-350 Utility Truck	Staff	0	2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES (Itemize)											
	Stormwater Fund				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Glossary

Accrual Basis - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax - A tax levied on the assessed value of real property. This tax is also known as property tax.

Amortization - (1) Gradual reduction, redemption or liquidation of the balance of an account according to a specified schedule of times and amounts. (2) Provision for the extinguishment of a debt by means of a Debt Service Fund.

Appropriation - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose. An appropriation is usually limited in amount and as to the time when it may be expended.

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes.

Available Fund Balance - This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget - A budget in which planned funds available equal planned expenditures.

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Improvement Budget - A budget including those approved capital improvement projects contained in the five-year Capital Improvement Program.

Capital Improvement Project - A project involving the construction, purchase or renovation of land, buildings, streets, or other physical structures resulting in a fixed

asset or an improvement to a fixed asset with a life expectancy of at least five years which has a one-time acquisition cost of \$25,000 or more.

Capital Improvement Element - That portion of the Capital Improvements Plan which is necessary to meet the requirements of the Growth Management Act.

Capital Improvement Program - A comprehensive long-range schedule of approved capital improvements indicating priority in terms of need and ability to finance.

Capital Expenditure - The purchase, acquisition or construction of any item having a unit cost of \$2,500 or more with a useful life of at least one year. Typical capital outlay includes vehicles, computers, equipment, facilities, etc.

Consumer Price Index - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of cost of living and economic inflation.

Debt Limit - The maximum amount of gross or net debt which is legally permitted.

Debt Service - The payment of principal and interest on borrowed funds, such as bonds.

Department - An organizational unit responsible for carrying out a major governmental function, such as Fire or Public Services.

Encumbrance - An amount of money committed for the payment of goods and services not yet received or paid for.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. For the City this ranges from October 1 through September 30.

Fixed Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Full Faith and Credit - A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full faith and credit bonds.

Full-Time Position - A position which qualifies for full City benefits, required to work 40 hours per week. Also included are full-time fire personnel working 56 hours per week.

Fund - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose.

Fund Balance - Unspent funds that can be included as a funding source in the following year's budget.

Fund Type - In governmental accounting, all funds are classified into eight generic fund types; General; Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

GAAP - Generally accepted accounting principles as propagated by the Governmental Accounting Standards Board.

General Fund - A fund containing revenues such as property taxes not designated by law for a special purpose. Some of the departments that are part of the General Fund include City Manager's Office, Fire and Public Services.

General Obligation Bonds - Bonds for payment of which the full faith and credit of the issuing government are pledged.

Goal - A long-range desirable results attained by achieving objectives designed to implement a strategy.

Grants - Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.

Homestead Exemption - Pursuant to the Florida State Constitution, the first \$50,000 of assessed value of a home which the owner occupies as a principal residence is exempt from the property tax.

Impact Fee - A charge to a developer for infrastructure improvements that must be provided by the local government to serve the new development.

Interfund Transfer - Payment from one fund to another fund primarily for services provided.

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlement, shared revenues or payments in lieu of taxes.

Line Item - A specific item or group of similar items defined in a unique account in the financial records. Revenue and expenditures are anticipated and appropriated at this

level. This is the lowest level of detail at which justification is reviewed and decisions are made.

Millage - The tax rate on real property based on \$1 per \$1,000 of assessed property value.

Objective - Something to be accomplished that is described in specific, well-defined, and measurable terms.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled. The use of an annual operating budget is required by law.

Operating Costs - Expenses for such items as expendable supplies, contractual services, and utilities.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution.

Part-Time Position - Part-time employees work less than forty hours per week and are not entitled to full-time employee benefits.

People Cost - Refers to all costs directly associated with employees, including salaries and fringe benefits.

Performance Measures - Specific quantitative and qualitative measures of work performed toward meeting an objective of the department.

Program - A distinct function of city government provided to the public or a function providing support to the direct services of other departments.

Property Tax - A tax levied on the assessed value of real property. This tax is also known as ad valorem tax.

Reclassification - The moving of an existing position from one personnel classification (title) to another based on study by the Human Resources Administrator that the person is performing the duties of a classification other than that in which the employee is currently placed.

Reserve - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriated for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution - A special or temporary order of a legislative body; and order of a legislative body requiring less legal formality than an ordinance or statute.

Revenues - An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in internal service funds.

Rolled-Back Rate - Under Florida law, as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

Special Assessment - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund - A type of fund used to account for the proceeds of a specific revenue source that are legally restricted to expenditures for specified purposes.

Taxable Value - The assessed value of property minus the homestead exemption and any other exemptions which may be applicable.

Temporary Position - A temporary position is filled for a specified period of time, is not permanent in nature, and does not qualify for regular City benefits.

TRIM - Truth in millage.

Trust and Agency Fund - A type of fund used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other government and/or other funds.

Trust Funds - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other government and/or other funds.

User Charges - The payment of a fee for direct receipt of a public service by the party benefitting from the service.

Utility Tax - A tax levied by the City on the customers of various utilities such as electricity, telephone, gas and water.



City of St. Pete Beach
Classification & Compensation Plan
October 1, 2013 through September 30, 2014
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>
101	Annual	\$ 17,815.20	\$ 26,954.72	<i>No positions in this classification</i>	
	Hourly	\$ 8.565	\$ 12.959		
102	Annual	\$ 18,705.44	\$ 28,296.32	Library Page	CWA
	Hourly	\$ 8.993	\$ 13.604		
103	Annual	\$ 19,641.44	\$ 29,714.88	<i>No positions in this classification</i>	
	Hourly	\$ 9.443	\$ 14.286		
104	Annual	\$ 20,623.20	\$ 31,185.44	Recreation Aide I	CWA
	Hourly	\$ 9.915	\$ 14.993		
105	Annual	\$ 21,654.88	\$ 32,755.84	Recreation Aide II	CWA
	Hourly	\$ 10.411	\$ 15.748		
106	Annual	\$ 22,736.48	\$ 34,401.12	<i>No positions in this classification</i>	
	Hourly	\$ 10.931	\$ 16.539		
107	Annual	\$ 23,874.24	\$ 36,125.44	Library Assistant I Receptionist/Office Assistant Recreation Assistant	CWA CWA CWA
	Hourly	\$ 11.478	\$ 17.368		
108	Annual	\$ 25,068.16	\$ 37,924.64	Parking Enforcement Officer Seasonal Lifeguards	CWA CWA
	Hourly	\$ 12.052	\$ 18.233		
109	Annual	\$ 26,322.40	\$ 39,821.60	Public Properties Maintenance Worker I Utilities Maintenance Worker I Community Service Officer Secretary	CWA CWA CWA CWA
	Hourly	\$ 12.655	\$ 19.145		
110	Annual	\$ 27,639.04	\$ 41,799.68	Library Assistant II	CWA
	Hourly	\$ 13.288	\$ 20.096		

City of St. Pete Beach
Classification & Compensation Plan
October 1, 2012 through September 30, 2013
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>
111	Annual	\$ 29,020.16	\$ 43,902.56	Public Properties Maintenance Worker II	CWA
	Hourly	\$ 13.952	\$ 21.107		
112	Annual	\$ 30,469.92	\$ 46,080.32	Utilities Maintenance Worker II	CWA
	Hourly	\$ 14.649	\$ 22.154	Recording Secretary	CWA
113	Annual	\$ 31,994.56	\$ 48,384.96	Public Properties Maintenance Worker III	CWA
	Hourly	\$ 15.382	\$ 23.262	Meter Maintenance Supervisor	CWA
114	Annual	\$ 33,594.08	\$ 50,816.48	Finance Technician I	CWA
	Hourly	\$ 16.151	\$ 24.431	Recreation Leader II	CWA
				Utilities Maintenance Worker III	CWA
115	Annual	\$ 35,274.72	\$ 53,349.92	Finance Technician II	CWA
	Hourly	\$ 16.959	\$ 25.649	Records Supervisor	CWA
				Code Enforcement Administrator	CWA
116	Annual	\$ 37,036.48	\$ 56,010.24	Public Properties Crew Chief	CWA
	Hourly	\$ 17.806	\$ 26.928		
117	Annual	\$ 38,889.76	\$ 58,824.48	Utilities Maintenance Crew Chief	CWA
	Hourly	\$ 18.697	\$ 28.281		
118	Annual	\$ 40,834.56	\$ 61,761.44	Administrative Services Assistant	MAPS
	Bi-Weekly	\$ 1,570.56	\$ 2,375.44	Librarian	MAPS
	Hourly	\$ 19.632	\$ 29.693	Recreation Program Coordinator	MAPS
				Aquatics Coordinator	MAPS
				Zoning & Permitting Administrator	MAPS

City of St. Pete Beach
Classification & Compensation Plan
October 1, 2012 through September 30, 2013
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>
119	Annual	\$ 42,875.04	\$ 64,850.24	Deputy City Clerk	MAPS
	Bi-Weekly	\$ 1,649.04	\$ 2,494.24	Executive Assistant to the City Manager	MAPS
	Hourly	\$ 20.613	\$ 31.178		
<hr/>					
120	Annual	\$ 45,019.52	\$ 68,095.04	Urban Planner	MAPS
	Bi-Weekly	\$ 1,731.52	\$ 2,619.04		
	Hourly	\$ 21.644	\$ 32.738		
<hr/>					
121	Annual	\$ 47,261.76	\$ 71,487.52	Combination Inspector	MAPS
	Bi-Weekly	\$ 1,817.76	\$ 2,749.52		
	Hourly	\$ 22.722	\$ 34.369		
<hr/>					
122	Annual	\$ 49,624.64	\$ 75,060.96	Information Technology Specialist	
	Bi-Weekly	\$ 1,908.64	\$ 2,886.96		
	Hourly	\$ 23.858	\$ 36.087		
<hr/>					
123	Annual	\$ 52,106.08	\$ 78,815.36	Administrative Services Supervisor	MAPS
	Bi-Weekly	\$ 2,004.08	\$ 3,031.36	Fire Marshall	MAPS
	Hourly	\$ 25.051	\$ 37.892	Library Administrator CIP Construction Manager	MAPS MAPS
<hr/>					
124	Annual	\$ 53,639.04	\$ 81,132.48	Human Resources Administrator	MAPS
	Bi-Weekly	\$ 2,063.04	\$ 3,120.48	Senior Planner	MAPS
	Hourly	\$ 25.788	\$ 39.006	Operations Manager	MAPS
<hr/>					
125	Annual	\$ 56,320.16	\$ 85,190.56	City Clerk	MAPS
	Bi-Weekly	\$ 2,166.16	\$ 3,276.56		
	Hourly	\$ 27.077	\$ 40.957		
<hr/>					
126	Annual	\$ 59,134.40	\$ 89,448.32	Building Code Administrator	MAPS
	Bi-Weekly	\$ 2,274.40	\$ 3,440.32		
	Hourly	\$ 28.430	\$ 43.004		

City of St. Pete Beach
Classification & Compensation Plan
October 1, 2012 through September 30, 2013
(MAPS, CWA, FOP Staff Positions)

<u>Grade</u>		<u>Minimum</u>	<u>Maximum</u>	<u>Position</u>	<u>Status</u>
127	Annual	\$ 62,092.16	\$ 93,920.32	<i>No positions in this classification</i>	
	Bi-Weekly	\$ 2,388.16	\$ 3,612.32		
	Hourly	\$ 29.852	\$ 45.154		
<hr/>					
128	Annual	\$ 65,197.60	\$ 98,616.96	<i>No positions in this classification</i>	
	Bi-Weekly	\$ 2,507.60	\$ 3,792.96		
	Hourly	\$ 31.345	\$ 47.412		
<hr/>					
129	Annual	\$ 68,456.96	\$ 103,546.56	Recreation Director	MAPS
	Bi-Weekly	\$ 2,632.96	\$ 3,982.56		
	Hourly	\$ 32.912	\$ 49.782		
<hr/>					
130	Annual	\$ 71,880.64	\$ 108,725.76	Fire Chief	MAPS
	Bi-Weekly	\$ 2,764.64	\$ 4,181.76	Planning & Community Development Directo	MAPS
	Hourly	\$ 34.558	\$ 52.272	Public Services Director	MAPS
				Administrative Services Director	MAPS

Appendix I

Firefighter/EMT														
B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
\$ 39,431.39	\$ 41,402.82	\$ 43,473.25	\$ 45,645.60	\$ 47,928.61	\$ 50,325.18	\$ 50,325.18	\$ 51,833.60	\$ 51,833.60	\$ 51,833.60	\$ 51,833.60	\$ 53,566.24	\$ 53,566.24	\$ 53,566.24	\$ 55,173.23
\$ 13,541	\$ 14,218	\$ 14,929	\$ 15,675	\$ 16,459	\$ 17,282	\$ 17,282	\$ 17,800	\$ 17,800	\$ 17,800	\$ 17,800	\$ 18,395	\$ 18,395	\$ 18,395	\$ 18,947

Firefighter/Paramedic														
B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
\$ 44,463.33	\$ 46,688.10	\$ 49,020.61	\$ 51,472.51	\$ 54,046.72	\$ 56,749.06	\$ 56,749.06	\$ 58,452.58	\$ 58,452.58	\$ 58,452.58	\$ 58,452.58	\$ 60,179.39	\$ 60,179.39	\$ 60,179.39	\$ 61,984.77
\$ 15,269	\$ 16,033	\$ 16,834	\$ 17,676	\$ 18,560	\$ 19,488	\$ 19,488	\$ 20,073	\$ 20,073	\$ 20,073	\$ 20,073	\$ 20,666	\$ 20,666	\$ 20,666	\$ 21,286

Lieutenant Firefighter/EMT				
A	B	C	D	G
\$ 53,953.54	\$ 55,572.61	\$ 57,238.27	\$ 58,956.35	\$ 61,315.07
\$ 18,528	\$ 19,084	\$ 19,656	\$ 20,246	\$ 21,802

Lieutenant Firefighter/Paramedic				
A	B	C	D	G
\$ 56,650.05	\$ 58,350.66	\$ 60,100.77	\$ 61,903.50	\$ 64,378.50
\$ 19,454	\$ 20,038	\$ 20,639	\$ 21,258	\$ 22,892

Inspector															
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
\$ 39,248.51	\$ 41,210.93	\$ 43,271.48	\$ 45,435.05	\$ 47,706.81	\$ 50,092.15	\$ 52,596.75	\$ 52,596.75	\$ 52,596.75	\$ 54,174.66	\$ 54,174.66	\$ 54,174.66	\$ 55,799.90	\$ 55,799.90	\$ 55,799.90	\$ 57,473.89
\$ 18,869	\$ 19,813	\$ 20,804	\$ 21,844	\$ 22,936	\$ 24,083	\$ 25,287	\$ 25,287	\$ 25,287	\$ 26,046	\$ 26,046	\$ 26,046	\$ 26,827	\$ 26,827	\$ 26,827	\$ 27,632