

CITY OF ST. PETE BEACH, FLORIDA



THE SUNSET CAPITAL OF FLORIDA

Budget for Fiscal Year Ending

September 30, 2012

Acknowledgements

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MISSION STATEMENT

The City of St. Pete Beach and its municipal government exist to provide, promote and preserve a superior social, economic and physical environment through responsible and informed use of citizen resources and fair and professional administration and enforcement of municipal plans, statutes and regulations.

CORE VALUES

- A Family-Friendly Beach Community Atmosphere
- Accountable & Efficient Use of Public Resources and Sound Fiscal Management
- Environmental Sustainability
- Ethics, Integrity, Quality Service & Courageous Leadership
- Excellence
- Innovation & Creativity
- Partnership with Government, Residents & Business Community
- Public Safety
- Quality of Life
- Quality of Visual Environment
- The City's Heritage
- The Sanctity, Preservation & Protection of the Beach & Access to the Beach for All
- Transparency in Government

Budget Document Overview

The budget document is prepared to provide the reader with financial, policy, organizational and operational information about the City. It begins with a letter by the City Manager briefly outlining the major developments that were considered in this year's budget, and is followed by sections (described below) that explain each component of the budget. For convenience, there is also a glossary of key terms attached at the end of the document.

Introduction

The first section of the budget is the Introduction. This provides a summary of this year's budget (Budget-in-Brief) and relates important information concerning the City's form of government, budgetary process, budget and financial management policies, short and long term goals for the City. A complete review of this section will give the reader a firm understanding of City operations.

Community Information

The next section is meant to acquaint the reader with the community. Here you will find a wealth of information about the City's history, demographics, major employers, neighborhoods, facilities and parks.

Revenue and Expenditure Data

This section conveys revenue and expenditure data for the three budgets that comprise the City's total annual budget: operating, enterprise, and capital. Included herein is a description of each major revenue and expenditure stream, followed by a historical account of each.

Departmental Budgets

Public services are provided through the following departments: City Commission, City Clerk, City Manager and Attorney, Finance and Library, Information Technology, Community Development, Police, Fire, and Public Services. This section outlines the responsibilities and documents the line-item budgets by each department.

Enterprise Budgets

There are several public services that are supported almost entirely by service charges: reclaimed water, wastewater and stormwater. This section outlines the responsibilities and documents the line-item budgets for these services.

Capital Improvement Program

The final section of the budget covers capital investment. Planned five years in advance, the Program includes capital projects and purchases in excess of \$25,000. This may include items such as infrastructure, vehicles or computer equipment.

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September 27, 2011

Honorable Mayor and City Commissioners:

I am pleased to submit the Fiscal Year 2012 operating budget for the City of St. Pete Beach. The format presented is similar to that used previously and details the \$22,511,200 in revenue and \$22,848,461 in expenditures projected for the coming year. The City of St. Pete Beach budget development is a year round process, with City departments constantly reviewing revenue and expenditures.

General Fund

Revenues

- The FY2011/12 budget provides for an increase in the current operating millage rate which is equal to the City's roll-back rate. This rate will offset the loss in revenues due to our fourth consecutive year of declining property values. Revenue is expected to increase from utility taxes and franchise fees, County EMS reimbursement and parking.
- All other revenue sources increase or decrease slightly, resulting in a net increase of revenues of \$635,511.

Expenses

The FY2011/12 budget provides for a reduction in personnel for the fourth consecutive year. Two previously full-time positions are now part-time (Human Resources and Recreation). In addition a full-time position was eliminated in Parks; however, the monies are budgeted for contractual work while consideration is given on filling the position.

- People Cost – The collective bargaining agreements (CBA) are in their third and final year with all three unions. The police and general employee contracts call for a 2% increase effective October 1. MAPS employees are also eligible for a 2% increase based on their evaluations. In addition, these employees are eligible to receive up to a 2% merit



increase on their employment anniversary. The fire department employees covered by the IAFF CBA are eligible for a step increase on their anniversary date. The overall cost for these increases is projected to be \$212,000. The contributions to the three defined benefit pension plans as required by our actuarial study to meet our funding obligations results in a \$351,630 cost increase with no increase in benefits due primarily to poor investment returns. We are currently bargaining with all three unions over future benefits to reduce plan costs and unfunded liability. Employee health insurance is budgeted at the same amount as the current year. Renewal is not scheduled until January 1, 2012 and any increase in cost will require a reduction in benefit or some agreed upon contribution by the employee. Unemployment costs have leveled out slightly after a number of years with considerable employee layoffs.

- Operating Costs – Professional/Contractual costs have increased \$66,805. With the elimination of a full time position in public services, some work has been contracted out, such as painting of city facilities (\$25,000) and various other projects within the parks division (\$25,000). This line item also includes the trimming of Washingtonia's (\$27,000). City commission did eliminate the lobbyist which resulted in a reduction of \$32,500. Extra legal fees were reduced \$5,000. It is anticipated that most of the lawsuits relating to development issues will be resolved. Electric costs decreased \$42,000. This is net of the savings realized thru the energy efficiency grant and a 3% increase proposed by Progress Energy. Repairs and maintenance – Other increased \$60,000. Smaller repairs and maintenance to the street, sidewalk and alley work previously funded thru the CIP has been moved to general maintenance within the general fund. Other expenses include fireworks for the fourth of July (\$21,000). The City received a free show in FY 2011 due to a malfunction by the fireworks company the previous year. Fuel costs are increased \$24,887 in anticipation of increased gas prices.
- Capital – The transfer amount from the general fund to the Capital Improvement Fund increased from \$475,000 to \$925,000 in fiscal year 2012. This increase is to help fund projects such as the comprehensive plan implementation (\$50,000), Corey Avenue Street Project (\$300,000), permitting for a city marina (\$50,000) and Pass-A-Grille Way engineering (\$50,000). Also included in additional capital is the purchase of parking meters for Pass-A-Grille Way (\$26,000), traffic homicide equipment (\$20,000), replacement of SCBA bottles for the fire department (\$28,000) and a cover for the city pool (\$16,367).
- Debt – The parking system lease has been paid in full and results in a reduction of \$60,588 in debt expenditures.

Wastewater Fund

Revenues

- The budget does not reflect a rate increase.

Expenditures

- People costs reflect the reallocation of personnel costs as outlined in our recent rate study. Total number of staffing remains unchanged.
- Overall expenditures for professional & contractual, electric and operating expenses have been decreased \$123,000 to reflect historical cost.
- Wastewater Treatment reflects a slight increase but is subject to an adjustment after the "true up" of costs at the end of the fiscal year.
- Funds are budgeted for repayment of the loan from the general fund, line cleaning and sealing, manhole replacement, engineering and design costs related to the sub-aqueous crossing and planning for other long range improvement projects.

Reclaimed Water Fund

Revenues

- The budget reflects a 14% rate increase.

Expenses

- People costs reflect the reallocation of personnel between the various utilities to reflect actual time spent. Total number of staffing remains unchanged.
- All other expenses change very little from the previous year.

Stormwater Fund

Revenues

- The City established a stormwater fund mid-year in fiscal year 2010. A \$36 non-ad valorem assessment has been placed on all properties located in the City of St. Pete Beach. Estimated revenues to be received from the assessment are \$255,475.

Expenses

- Initial expenses are related to the overall management of the fund, the establishment of a second tier stormwater assessment that will be fair and equitable for all, and the updating of our comprehensive stormwater management plan.

Capital Improvement Program (CIP) Fund

Revenues

- The CIP Program is funded primarily by the Penny for Pinellas, General Fund transfer and grants. The proposed CIP reflects a modest increase in revenues from the Penny for Pinellas sales tax revenues. The general Fund transfer is \$925,000 an increase of \$475,000 from the previous fiscal year transfer. Grant monies of \$285,000 are anticipated and \$182,279 of reserves is brought forward. In addition, \$170,000 is to be used towards the Gulf Boulevard improvement project which is anticipated to be reimbursed from Pinellas County as provided for in the proposed Gulf Boulevard inter-local agreement.

Expenses

- The two largest expenditures from the CIP are for the debt service on City Hall and the Community Center which total \$747,000. Funds have been increased to \$470,000 for the routine maintenance and upgrade of roads and alleys, while \$300,000 is designated for an upgraded streetscape of Corey Avenue from Gulf Boulevard to Boca Ciega Avenue and \$50,000 will be used for preliminary engineering for the reconstruction of Pass-A-Grille Way. Seawall repairs continue at the same funding level (\$75,000) while \$355,000 is available for landscape improvements on our main corridors. Two projects relating to the implementation of the Community Redevelopment Plan include the Gulf Boulevard multi-modal and beautification study (\$100,000) and development of an Economic Development Strategy (\$50,000). The final two projects are the demolition of the house at the recently purchased Egan property (\$25,000) and the replacement of the cover and fuel tank for the Police Department generator.

Conclusion

Local governments face three distinctly different challenges in these difficult financial times; 1) direct provision of municipal services; 2) maintenance of

municipal infrastructure; and 3) planning, coordinating and providing for ongoing community improvements. The extent to which these three areas are balanced is critical to the ongoing quality of life for the residents. The FY2011/12 budget reflects such an effort. Everyone continues to work hard to manage costs without severely impacting the level of service to the community. Critical areas such as public safety continue to be a priority without sacrificing community aesthetics or other services so critical to maintaining our small town fabric. The coming years will certainly present additional challenges but they will be lessened by the decisions and sacrifices made by the elected officials, staff and community in recent years.

I wish to thank the City Commission for your ongoing support and guidance in helping develop this budget. In addition, I wish to acknowledge and thank the Finance and Budget Review Committee for the time spent reviewing this document and their input. Special appreciation is extended to Elaine Edmunds, Finance Director for coordinating the budget process and to all the City employees that participated in preparing this document.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Michael P. Bonfield". The signature is written in dark ink and is positioned above the printed name and title.

Michael P. Bonfield
City Manager



THE SUNSET CAPITAL OF FLORIDA

Budget Process

Preparation of the budget is a major responsibility that claims long hours of staff time and the full attention of the department directors and City Manager during several months of the year. The document's principal aim is to give an accurate account of government finances. However, it also serves as the blueprint for current and future year activities; short and long term goals are reflected in the numbers that make up the budget. Simply put, the budget represents the City Manager, Staff, and Commission's best effort at aligning community resources and priorities.

The process moves through five basic stages: Preparation, Adoption, Execution and Review. The Budget Schedule details the timeline and procedures for the preparation and adoption of the FY12 budget. A summary of the stages is as follows:

Preparation - Departments submit budgetary requests to the Finance Director and City Manager. The Finance Director and City Manager then meet with the Department Directors to review priorities and evaluate the initial budget requests. After revisions are made the City Manager's proposed budget is submitted to the Finance & Budget Committee. Members of this committee perform an in-depth review of a department assigned to them. The committee then holds public workshops. A recommendation is then made from the committee to the City Commission with regards to any changes to the City Manager's proposed budget. The budget documents, along with the Finance & Budget Committee's recommendations are then forwarded to the City Commission.

Adoption - Public workshops are held by the City Commission to review the budget proposal. The City Manager and Department Directors review their budget proposals and answer questions from the Commission. Subsequently, public hearings are conducted by the Commission to solicit input from stakeholders. Changes to the budget proposal are made, if necessary, and the final budget is approved.

Execution – The budget is adopted by ordinance at the departmental level using the line-item budget format. Throughout the year revenues and expenditures are monitored to insure efficiency, transparency, and solvency.

Amendments – The City Manager is authorized to administratively approve transfers within the same department or line items within any department or division. The City Commission is also authorized to transfer funds by ordinance to any department: when appropriations to a department are insufficient, revenues exceed expectations, or funds from a previous fiscal year become available.

Review (Audit) - Appropriations lapse at year end (September 30). Budgeted amounts are as originally adopted, or as amended in accordance with City ordinances. A financial audit is conducted by an independent accounting firm appointed by the City Commission.

Budget Format and Policies

Format

The presentation, or format, of the budget is key to what it ultimately communicates to the public. As with past years, the City has elected to use a line-item format; planned expenditures are specified line by line (i.e. Postage \$500). Such a format places strong controls on spending, ensures a high level of transparency, and is relatively easy to administer.

The annual budget is organized on several different levels. First, the operating, enterprise, and capital budgets are segregated. This is because each has a distinct purpose and revenue stream: the operating budget covers general services and is supported principally by recurring tax revenues (i.e. parks maintenance); enterprise budgets cover specific, traditionally user fee supported services (i.e. wastewater); and the capital budget provides the funds to implement the annual capital improvements program (i.e. road construction).

In addition, the operating budget is also organized by department; capital improvement program by project; and the enterprise budgets are organized by the service they provide.

Policies

Budget policies are the guiding principles used in developing and implementing the annual budget. The City of St. Pete Beach must present a balanced budget to comply with Florida state law. Notwithstanding state law, however, the Commission and City Manager collaborate to devise budget policies that will advance City goals. The City Manager is responsible for maintaining financial procedures that are consistent with these policies.

Revenues - Project revenues conservatively; diversify revenue base; seek alternative funding sources in order to keep property taxes low; fund programs with user fees when appropriate; use the unreserved fund balance only when necessary and an adequate balance exists.

Unassigned Fund Balance - Maintain an unassigned fund balance for use in case of economic downturns, unanticipated expenditures or unexpected events, such as natural disasters.

Debt - Restrict the use of debt for short term recurring capital expenditures as much as possible and reserve the use of debt financing for large scale capital improvements. Repayment terms on debt should not exceed the useful life of the capital purchase.

Operating Budget - Provide adequate appropriations to maintain current service levels; improve operational efficiencies through productivity improvements; estimate and provide for additional operating expenditures as needed to support the Capital Improvements Program.

Capital Improvements Program - The City maintains a five year capital improvement program. During the budget process departments submit requests for capital improvements. These requests are evaluated independently from the operating and enterprise budgets. Approval of requests is dependent on long term capital needs, equity, and funding availability.

Undesignated Revenues - If excess revenues are received during the budget year, they will be used to meet fund balance requirements and then capital funds or other non-recurring expenditures.

Investment - The City has structured its investment objectives to include the safety of capital, liquidity of funds, and investment income. Surplus public funds may be invested or reinvested in securities on the "Authorized Investments" list. Additionally, internal controls to prevent losses, fraud, employee error, misrepresentation by third parties, or imprudent actions by investment administrators, have been established and are updated periodically.

Personnel

The City has 104 full time and 20 part time positions. The City has eliminated one full Public Properties Worker III and reduced the Human Resource position to part time. Altogether, the city has eliminated 29 positions since fiscal year 2007. Previous positions eliminated were in a variety of divisions and were the result of the action by the State Legislature to reduce property taxes combined with decreasing property values.

The current organizational structure is comprised of seven Departments, City Clerk, Finance, Information Technology, Community Development, Public Services, Police and Fire/Rescue reporting to the City Manager.

Capital Improvement Program

A five year capital improvement plan was developed and submitted during the budget process for inclusion in the Annual Budget. The process allows for a separate evaluation, review and selection of capital projects, as well as the identification of revenue sources to be used. This process enables the administration and City Commission to evaluate the long term capital needs of our community and subsequently enhance the objective decision-making in the selection and financing of capital projects.

General Fund

Revenues

The FY12 Budget is based on a millage rate of 2.8569. This is an increase of .1851 mills over the previous year's millage, and is the City's calculated "roll-back" rate for ad valorem tax. The "roll-back" rate is the millage rate that is required to generate the same amount of revenue as the previous year. Since property values have continued to decline, the millage rate had to be increased to generate the same amount of revenue. An increase in franchise and utility tax revenues, county EMS revenues, metered parking revenue and court related revenue has resulted in an overall increase of \$635,511. These increases were partially offset by decreases in business tax receipts and building permit revenue as well as decreases in interest income. Also included in this year's budget is revenue from the St. Pete Beach Classic of \$96,550. This additional revenue however is offset by a corresponding increase in costs to host the event. The budget as presented provides for no increase or decrease to the general fund's unassigned reserves. The City was able to balance the budget by adopting the roll-back rate and cutting back expenditures while maintaining current service levels for citizens. The City uses a variety of methods to estimate revenues. The majority of the intergovernmental revenues is established contractual amounts or based on estimates provided by the State of Florida. The Franchise, Utility and Telecommunications taxes are based on prior year revenues and modified based on anticipated rate increases of the utility providers. The recreational revenues are based on prior year usage and modified by anticipated changes in the quantity of programs planned or changes in the fee structure. The permit estimates are based on known projects with an estimated timetable for their completion.

Expenditures

Expenditures are classified in four general categories: People Costs, Operational Costs Capital Outlay and Debt Service. Overall, expenditures for FY 12 are budgeted at 7.5% higher than the previous year. A 2% Cost of Living adjustment as well as a 2% salary increase is budgeted for employees in the General and Police unions as well as MAPS employees for FY12. The fire department employees covered by the IAFF CBA are eligible for a step increase on their anniversary date. The overall cost for these increases is projected to be \$212,000. Health Insurance premiums will be held at the same rate as the previous year. There is an increase in retirement costs for those employees participating in one of the three defined benefit plans offered by the City of St. Pete Beach.

Fund Balance Analysis

In compliance with Governmental Account Standards Board (GASB) 54, the General Fund Balance is segregated into five categories: Non-spendable, restricted, committed, assigned and unassigned. "Non-Spendable and Restricted Fund Balances" are used to segregate net financial assets that are not spendable or available for appropriation. Examples of reserves are debt service, inventory, prepaid expenditures and long term accounts receivables. "Committed Fund Balance" is amounts where the City Commission has taken formal action to reserve monies for a specific purpose. "Assigned Fund Balance" are monies earmarked for a specific purpose by management. The remaining amount of the fund balance is the "Unassigned Fund Balance." At the end of FY10, the total unassigned portion of the fund balance was \$2,337,289. The unassigned funds are explained in the next section, along with projected balances. The unassigned portion which is available for appropriation is explained as follows.

GENERAL FUND BALANCE ANALYSIS

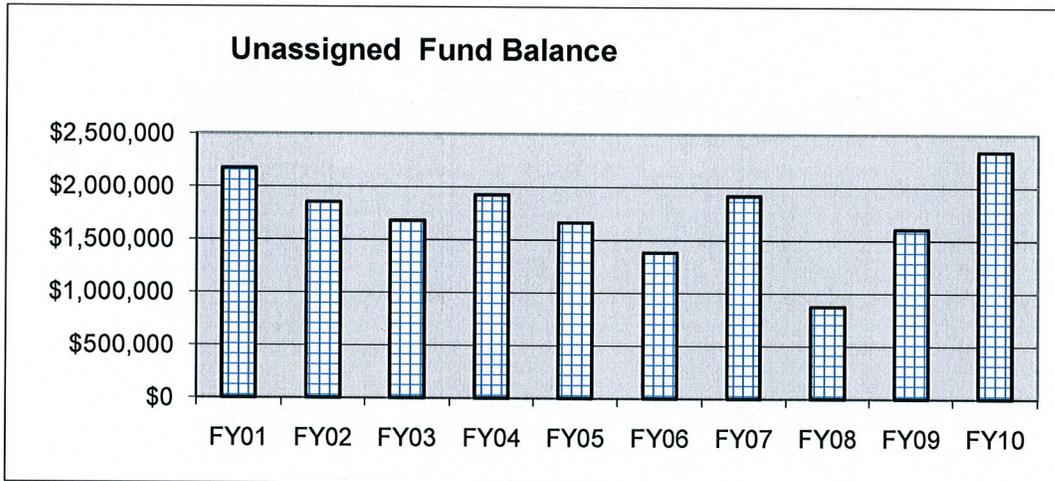
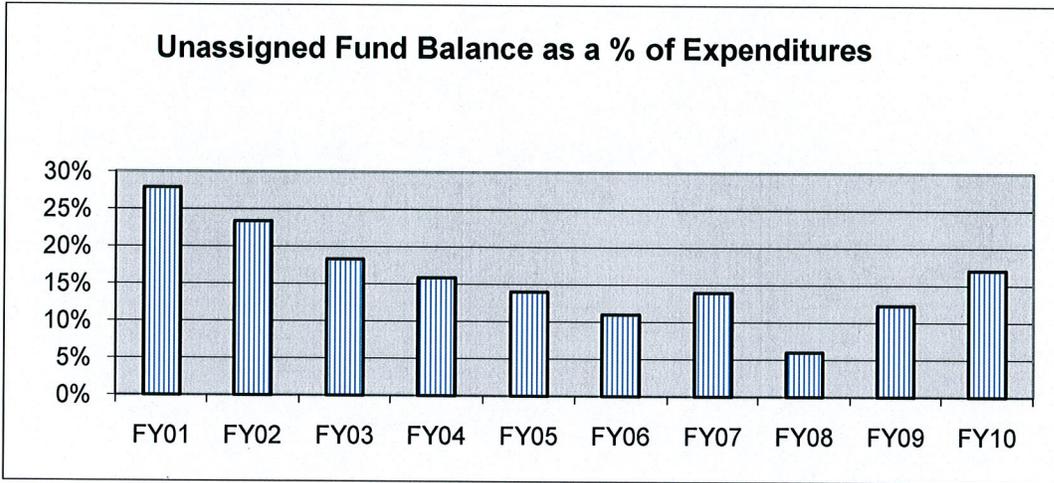
General Fund	FY05	FY06	FY07	FY08	FY09	FY10
Non Spendable/ Restricted	\$689,545	\$643,156	\$1,043,929	\$1,676,977	\$1,567,841	\$1,332,323
Assigned	\$1,008,118	\$1,046,199	\$875,358	\$849,870	\$794,400	\$668,445
Unassigned Fund Balance	\$1,664,906	\$1,382,313	\$1,918,278	\$875,024	\$1,606,868	\$2,337,289
Expenditures	\$12,053,931	\$12,980,952	\$13,973,895	\$13,924,182	\$13,101,146	\$13,506,515
Unassigned fund balance as a % of Expenditures	14%	11%	14%	6%	12%	17%

Assigned Funds - The City Manager continues to develop a long-term approach to financial security through the establishment of various assigned funds, a mechanism to provide necessary and anticipated funds for future needs. The Assignment in the Fund Balance as shown in the last City Audit of \$668,445 was for future vehicle replacement costs and compensated absences.

Assignments are intended to serve two purposes:

1. To establish a designation providing a stream of investment revenue for future use.
2. To isolate future expenditures so that focus on policy issues and programs is readily discernable.

The chart below expresses the city's fund balance as a percentage of expenditures. The second chart shows the actual fund balance from FY01 to FY10.



Debt Schedule

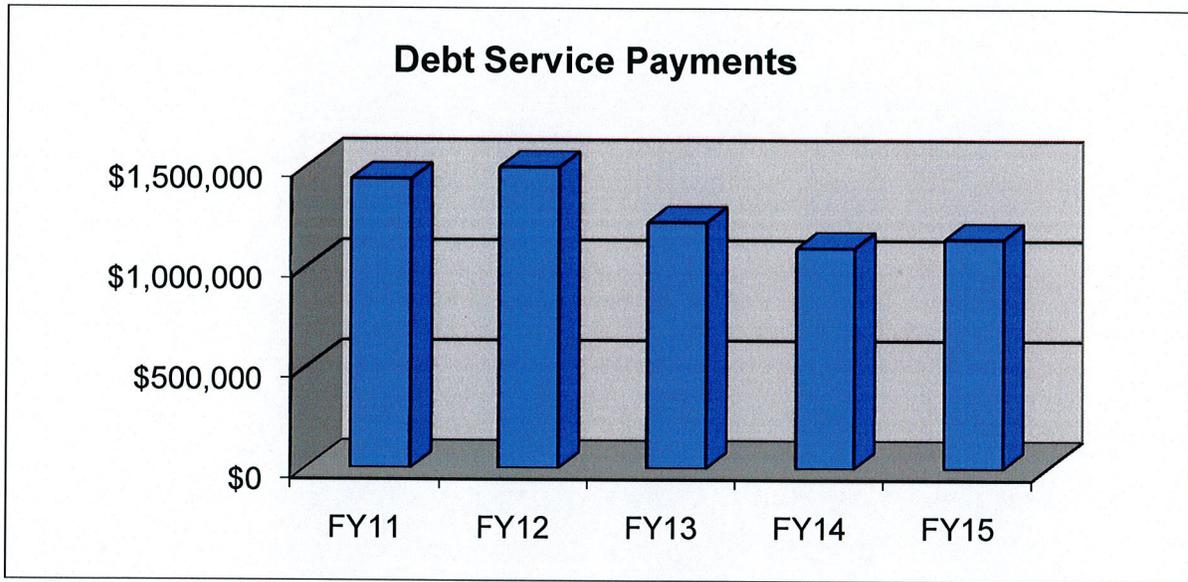
The outstanding debts of the City of St. Pete Beach are administered through the annual appropriation process. The City's estimated total general long term debt (\$10,222,576) as a percentage of taxable assessed valuation (\$2,276,358,472) at the end of the most recent audited year of FY10 was .45%. Another ratio to consider is the ratio of debt service to operating revenues which historically has ranged from 3 to 5% up until FY07 when the City took on debt for the Community Center. This additional debt has resulted in an increase in the debt service to operating revenues to 12%. The City has debt effective FY12 of \$8,534,647 which is .38% of FY12 taxable assessed valuation.

Debt payments are budgeted in the General Fund, Capital Projects Fund, Wastewater Fund and Reclaimed Water Fund. The following chart summarizes the City's debt schedule payments:

Estimated City of St. Pete Beach Debt Service Payments

Debt	Revenue Source	FY11	FY12	FY13	FY14	FY15	FY16-FY20	FY21-FY25
U.S. Bank, N.A.	General Fund General Obligation Bond	\$145,000	\$155,000	\$160,000	\$0	\$0	\$0	\$0
Florida Municipal Loan Council	Penny for Pinellas	\$275,000	\$285,000	\$0	\$0	\$0	\$0	\$0
Florida Dept. of Environmental Protection	Reclaimed Water & Debt Service Funds	\$501,474	\$519,287	\$537,734	\$556,836	\$576,617	\$0	\$0
Florida Dept. of Environmental Protection	Wastewater Fund	\$13,173	\$13,580	\$14,000	\$14,433	\$14,879	\$81,592	\$55,791
Florida Dept. of Environmental Protection	Wastewater Fund	\$167,803	\$172,194	\$176,700	\$181,324	\$186,069	\$1,005,985	\$1,029,792
Florida Municipal Loan Council	Penny for Pinellas	\$305,000	\$320,000	\$335,000	\$345,000	\$365,000	\$1,205,000	\$0
Various Capital Leases	General Fund	\$31,294	\$32,834	\$0	\$0	\$0	\$0	\$0
Total		\$1,438,744	\$1,497,895	\$1,223,434	\$1,097,593	\$1,142,565	\$2,292,577	\$1,085,583

The chart below shows the debt requirements for the City.



FINANCIAL MANAGEMENT POLICIES

Balanced Budget Policy

The City of St. Pete Beach recognizes the need for fiscal responsibility and that a balanced operating budget is the cornerstone of fiscal responsibility. Annual operating expenditures which include personnel costs, operating expenses, capital expenses and transfers will be fiscally balanced with revenues or income estimates that can be reasonable and normally projected to be received during the fiscal year. New programs or changes in policies that would require the expenditure of additional operating funds will be funded through reduction in programs existing programs of lower priority or through adjustments to rates, service charges or taxes.

Fund Balance Policy

Since the City of St. Pete Beach is a barrier island community, it is imperative that the City maintain an adequate fund balance. The City's fund balance had been depleted in previous years and it is difficult to build reserves in the current economic environment. An unassigned fund balance of three months of operating appropriations for the general fund has been established as a goal so that the city will be prepared in the event of a natural disaster. The City of St. Pete Beach estimated unassigned fund balance amount of \$3,088,319 at the end of fiscal year 2011 represents eleven weeks of reserve (21%) and is short of the goal three month goal. Through sound fiscal management, the City hopes to conservatively add to this balance until the economy recovers.

Debt Policy

Long term borrowing will not be used to finance current operations or normal maintenance. The City shall strive to maintain a high reliance on pay-as-you-go financing for capital improvements for all funds with the exception of the wastewater and reclaimed water funds. The City may borrow money, contract loans and issue bonds pursuant to the provisions of the Florida Statutes.

Capital Improvement Program Policy

A five year capital improvement plan is developed annually to analyze all anticipated capital expenditures by year and identify associated funding sources. The plan is reviewed annually and adjusted for any funding source deviations from the original projection. Additionally all forecasted capital expenditures are reviewed to ensure that the improvement is necessary in the projected timeframe.

The Mayor and City Commission formally authorize each individual expenditure from the Capital Improvement Fund prior to the actual commencement of the project.

Investment Policy

It is the policy of the City of St. Pete Beach to manage and invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs and conforming to all state statutes governing the investment of public funds.

The City is empowered by Florida Statute 218.415(16) and the Code of Ordinances to invest in the following types of securities which shall be invested to provide sufficient liquidity to pay obligations as they come due:

1. The State of Florida Local Government Surplus Funds Trust Fund (SBA – State Board of Administration).
2. Florida Municipal Investment Trust Funds (FMIVT)
3. Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
4. Investment-bearing time deposits or savings accounts in qualified public depositories.
5. Direct obligation of the U.S. Government Treasury.
6. Certificates, notes, bonds, or bills of the United States, or other obligations of the United States or its Agencies.
7. Obligation of government-sponsored corporations which are eligible as collateral for advances to member banks as determined by the Board of Governors of the Federal Reserve.

8. Collateralized Mortgage Obligations with very accurately defined maturities issued by the Federal Agencies and Instrumentalities.
9. Bankers Acceptance guaranteed by banking institutions with bank rating of "AA" on its long-term debt.
10. Commercial paper having received an A1/P1 or higher rating by a nationally recognized rating agency.
11. Non-negotiable Certificates of Deposit and Bank Investment Contracts which can be insured, collateralized at the Federal Reserve or Qualify as state qualified public deposits as defined by the Florida Statutes.
12. Taxable or tax-exempt government bonds, notes or other obligations of investment grade quality.
13. Repurchase agreements with primary dealers with the City's primary state certified qualified public depository.

Periodic training and education opportunities will be provided to those staff members responsible for the investment function of the City of St. Pete Beach. Those officials responsible for making investment decisions must complete no less than eight (8) hours of continuing education in subjects or courses of study related to investment practices and products on an annual basis.

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal controls structure shall be designed to provide reasonable assurance that these objectives are met.

Significant Accounting Policies

The accounting policies of the City of St. Pete Beach conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Organization of Accounts

The City organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. These funds are grouped into three fund types and ten account group categories as follows:

Governmental Funds Types:

- General Fund – accounts for financial resources which are not required to be accounted for in another fund.

- Special Revenue Funds – Account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specific purposes.
 - ❖ Capital Projects Fund
 - ❖ Police Confiscation Fund
 - ❖ Transportation Impact Fee Fund

Proprietary Fund Types:

- Enterprise Funds – An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services.
 - ❖ Wastewater Fund
 - ❖ Reclaimed Water Fund
 - ❖ Stormwater Fund

Fiduciary Funds Types:

- Fiduciary Funds – Account for the assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units.
 - ❖ Police Pension Fund
 - ❖ Firefighter Pension Fund
 - ❖ General Employee Pension Fund

Measurement and Focus

Governmental Fund Types:

- General and Special Revenue Funds are accounts for on a “spending” or “financial flow” measurement focus. Accordingly, reported undesignated fund balances represent available, spendable or appropriable resources.

Proprietary Fund Types:

- These funds are accounted for using the flow of economic resources measurement focus. Enterprise funds are used to account for those operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that a periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Fiduciary Fund Types:

- Agency and Expendable Trust Funds are accounted for like Governmental Fund Types. Pension Trust Funds are accounted for on a cost of services or "capital maintenance" measurement focus. Agency Funds are custodial in nature and do not involve operations. Operating statements for Pension Trust Funds use an income determination measurement focus and therefore report increases (revenues) and decreases (expenses) in total economic net worth.

Basis for Accounting

Basis for accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The modified accrual basis of accounting is followed by all Governmental Fund types. Fiduciary Fund Types and Proprietary Fund Types use a full accrual basis for accounting.

Under the modified accrual basis, expenditures other than un-matured interest on general long-term debt are recognized at the time liabilities are incurred, if measurable. Revenues are recognized in the accounting period when they become measurable and available. Revenues susceptible to accrual are utility charges for services and interest income. Under the full accrual basis, revenues are recognized when earned and expenses recognized when incurred.

Reserves/Restrictions

Reserves/Restrictions indicate that a portion of the fund balance is not appropriable for expenditure or is legally segregated for a specific future use.

Committed

Committed funds are self-imposed limitations set in place prior to the end of the period. The limitation imposed is at the highest level of decision making that requires formal action at the same level to remove. This level for St. Pete Beach is reached by ordinance.

Assignments

Assignments are limitations resulting from an intended use. These limitations are typically usually determined by management.

Pensions

All of the government's full time employees participate in separate retirement plans which are single employer defined benefit pension plans. They systems also provide disability and survivor's benefits. Benefits are determined by category and length of services as follows:

- Police Officers – normal retirement at the earlier of age 55 or the completion of 25 years of service; 3.2% of average monthly earnings times years of service.
- Firefighters – normal retirement at the earlier of age 55 or the completion of 25 years of service; 3.4% of average monthly earnings times years of service.
- General Employees - normal retirement at the earlier of age 55 or the completion of 25 years of service; 2.25% of average monthly earnings times years of service.

The pension benefit obligations are determined as part of an actuarial valuation of the plan for all employees. The City's funding policy is to provide for periodic employer contributions as actuarially determined rates. These rates are expressed as percentages of annual covered payroll which, when combined with the employee and state contributions, are designed to accumulate to pay benefits when due.

Certain management employees have opted to participate in a self directed 401a plan. The City contributes between 10% and 15% dependent on the position. Employees are immediately vested in the plan.

FINANCIAL STRUCTURE

Fund Description

The City of St. Pete Beach utilizes a fund structure as outlined in the accounting regulations that govern units of local government. A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Funds are divided into various types according to the legal restrictions imposed upon them by their uses. The following is the fund structure contained in the Fiscal Year 2012 Budget for the City of St. Pete Beach.

1. Governmental Funds – accounted for on a “spending” or current “financial flow” measurement focus. Accordingly, the budgeted fund balances provide an indicator of available, spendable, or appropriate resources.

A. General Fund – The general fund of a government unit serves as the primary reporting vehicle for current government operations including police, fire, parks, recreation, library, public works and general administration. The general fund accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.

B. Special Revenue Funds – The special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The special revenue fund budgeted and included in this document is the Capital Projects Fund.

Although the following special revenue funds are part of the City’s fund structure, they are **not budgeted** and therefore, are not presented in this document.

- Police Confiscation Fund
- Debt Service Fund
- Transportation Impact Fee Fund

2. Proprietary Funds – The Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The Enterprise funds budgeted and included in this document are:

- Wastewater Fund
- Reclaimed Water Fund
- Stormwater Fund

3. Fiduciary Funds – Fiduciary Funds account for assets held by the City in a trustee capacity. Trust funds account for assets held by the government under the terms of a formal trust agreement. Pension Trust Funds are accounted for using a current financial resources measurement focus. Although the following Fiduciary funds are part of the City’s fund structure, they are **not budgeted** and therefore, are not presented in this document.

- Police Officer Pension Fund
- Firefighter Pension Fund
- General Employee Pension Fund

***RELATED FINANCIAL
INFORMATION***

BUDGET SUMMARY TOTAL FOR CITY
--

Estimated Revenues:	Actual FY 2010	Budgeted FY 2011	Budgeted FY 2012
Taxes			
Ad Valorem	5,655,614	5,650,995	5,628,059
Special Assessment	-	280,476	255,475
Franchise Fees	1,291,867	1,238,000	1,332,000
Utility Taxes	1,635,698	1,530,000	1,638,000
Communication Service Tax	602,344	655,000	605,000
Licenses & Permits	494,634	471,700	464,700
Impact Fees	17,898	37,000	13,200
Intergovernmental Revenues	3,678,096	4,503,000	3,924,266
Charges for Services	6,655,067	6,417,177	7,062,354
Fines & Forfeitures	148,132	165,000	197,800
Miscellaneous	487,979	367,700	425,346
Debt Proceeds	875,000	-	-
Sale of Surplus Capital Assets	52,231	20,000	40,000
Transfers	475,000	475,000	925,000
Total Revenues	22,069,560	21,811,048	22,511,200
Cash & Restricted Balances brought Forward (Appropriated)	412,596	-	337,261
Total Estimated Revenues & Balances	22,482,156	21,811,048	22,848,461
Appropriated Expenditures:			
General Government	2,117,335	1,929,945	1,731,705
Community Development	581,496	616,502	751,766
Library	534,198	536,432	519,670
Public Safety	7,002,115	7,512,287	7,545,113
Physical Environment	4,023,719	5,306,027	4,473,083
Public Services	2,918,229	1,748,388	3,021,573
Parks & Recreation	1,314,165	1,917,501	1,666,391
Debt Service	2,000,609	1,595,598	2,214,160
Transfer to Other Funds	475,000	475,000	925,000
Total Appropriated Expenditures:	20,966,866	21,637,680	22,848,461

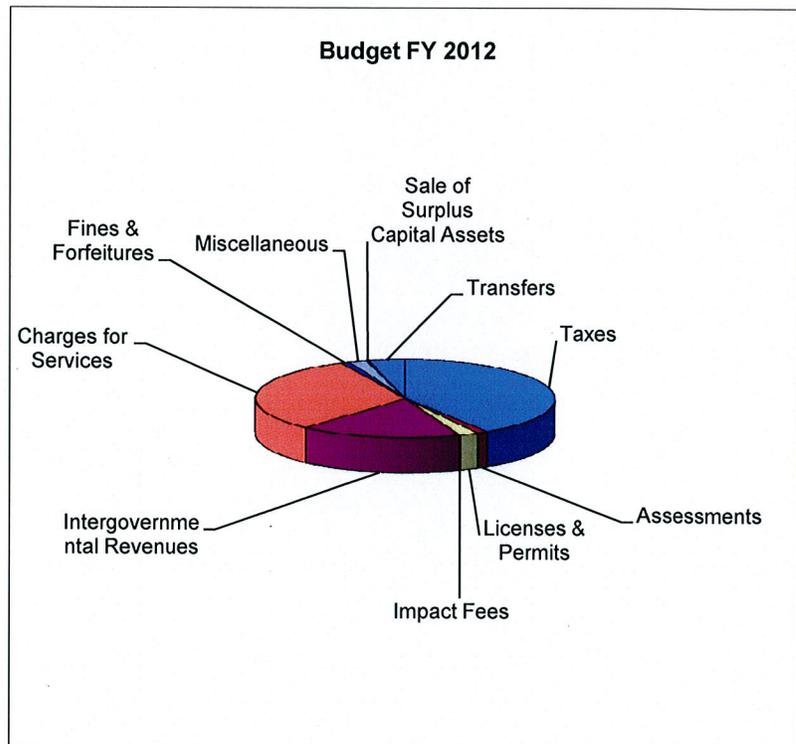
**TOTAL CITY
REVENUES BY SOURCE**

COMPARISON BY SOURCE

Revenue Classification	Budgeted FY 2011	Budgeted FY 2012	Dollar Change	Percentage Change
Taxes				
Ad Valorem	5,650,995	5,628,059	(22,936)	-0.41%
Assessments	280,476	255,475	(25,001)	-8.91%
Franchise Fees	1,238,000	1,332,000	94,000	7.59%
Utility Taxes	1,530,000	1,638,000	108,000	7.06%
Communication Service Tax	655,000	605,000	(50,000)	-7.63%
Licenses & Permits	471,700	464,700	(7,000)	-1.48%
Impact Fees	37,000	13,200	(23,800)	-64.32%
Intergovernmental Revenues	4,503,000	3,924,266	(578,734)	-12.85%
Charges for Services	6,417,177	7,062,354	645,177	10.05%
Fines & Forfeitures	165,000	197,800	32,800	19.88%
Miscellaneous	367,700	425,346	57,646	15.68%
Debt Proceeds	-	-	-	0.00%
Sale of Surplus Capital Assets	20,000	40,000	20,000	100.00%
Transfers	475,000	925,000	450,000	94.74%
Total	\$ 21,811,048	\$ 22,511,200	\$ 700,152	3.21%

PERCENTAGE OF REVENUES BY SOURCE:

Revenue Classification	%
Taxes	40.88%
Assessments	1.13%
Licenses & Permits	2.06%
Impact Fees	0.06%
Intergovernmental Revenues	17.43%
Charges for Services	31.37%
Fines & Forfeitures	0.88%
Miscellaneous	1.89%
Sale of Surplus Capital Assets	0.18%
Transfers	4.11%



100.00%

**TOTAL CITY
SUMMARY BY CATEGORY & FUNCTION**

Expenditure Classification	Actual FY 2009	Actual FY 2010	Budgeted FY 2011	Budgeted FY 2012
Personnel Services	10,070,325	9,825,919	9,916,895	10,259,880
Operating Expenses	6,786,130	6,768,374	6,946,896	7,143,893
Capital Outlay	670,472	1,776,934	2,703,291	2,305,528
Debt Service	1,956,237	2,120,639	1,595,598	2,214,160
Transfers - Interfund	497,101	475,000	475,000	925,000
Reserves/Other	-	-	-	-
Total Expenditures	<u>\$ 19,980,265</u>	<u>\$ 20,966,866</u>	<u>\$ 21,637,680</u>	<u>\$ 22,848,461</u>

Percentage of Total Expenditures:

Personnel Services	50.40%	46.86%	45.83%	44.90%
Operating Expenses	33.96%	32.28%	32.11%	31.27%
Capital Outlay	3.36%	8.47%	12.49%	10.09%
Debt Service	9.79%	10.11%	7.37%	9.69%
Transfers - Interfund	2.49%	2.27%	2.20%	4.05%
Reserves/Other	0.00%	0.00%	0.00%	0.00%
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>

SUMMARY BY FUNCTION

Expenditure Classification	Actual FY 2009	Actual FY 2010	Budgeted FY 2011	Budgeted FY 2012
General Government	2,070,203	2,117,335	1,929,945	1,731,705
Community Development	616,831	581,496	616,502	751,766
Library	587,953	534,198	536,432	519,670
Public Safety	6,818,290	7,002,115	7,512,287	7,545,113
Physical Environment	4,075,337	4,023,719	5,306,027	4,473,083
Public Services	1,868,193	2,918,229	1,748,388	3,021,573
Parks & Recreation	1,490,120	1,314,165	1,917,501	1,666,391
Debt Service	1,956,237	2,000,609	1,595,598	2,214,160
Transfer to Other Funds	497,101	475,000	475,000	925,000
	<u>19,980,265</u>	<u>20,966,866</u>	<u>21,637,680</u>	<u>22,848,461</u>

Percentage of Total Expenditures:

General Government	10.36%	10.10%	8.92%	7.58%
Community Development	3.09%	2.77%	2.85%	3.29%
Library	2.94%	2.55%	2.48%	2.27%
Public Safety	34.13%	33.40%	34.72%	33.02%
Physical Environment	20.40%	19.19%	24.52%	19.58%
Public Services	9.35%	13.92%	8.08%	13.22%
Parks & Recreation	7.46%	6.27%	8.86%	7.29%
Debt Service	9.79%	9.54%	7.37%	9.69%
Transfer to Other Funds	2.49%	2.27%	2.20%	4.05%
	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE TOTAL CITY
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Expenditure Classification	Actual FY 2009	Actual FY 2010	Budgeted FY 2011	Budgeted FY 2012
Beginning Fund Balance	\$6,912,281	\$6,912,281	\$7,507,080	\$7,680,448
Revenues:				
Taxes				
Ad Valorem	6,057,622	5,655,614	5,650,995	5,628,059
Special Assessment	-	-	280,476	255,475
Franchise Fees	1,224,333	1,291,867	1,238,000	1,332,000
Utility Taxes	1,401,759	1,635,698	1,530,000	1,638,000
Communication Service Tax	655,803	602,344	655,000	605,000
Licenses & Permits	455,394	494,634	471,700	464,700
Impact Fees	-	17,898	37,000	13,200
Intergovernmental Revenues	3,689,253	3,678,096	4,503,000	3,924,266
Charges for Services	5,817,120	6,655,067	6,417,177	7,062,354
Fines & Forfeitures	163,951	148,132	165,000	197,800
Miscellaneous	566,342	487,979	367,700	425,346
Debt Proceeds	269,843	875,000	-	-
Sale of Surplus Capital Assets	31,746	52,231	20,000	40,000
Transfers	497,101	475,000	475,000	925,000
Total Revenues	<u>20,830,267</u>	<u>22,069,560</u>	<u>21,811,048</u>	<u>22,511,200</u>
Expenditures:				
General Government	2,070,203	2,117,335	1,929,945	1,731,705
Community Development	616,831	581,496	616,502	751,766
Library	587,953	534,198	536,432	519,670
Public Safety	6,818,290	7,002,115	7,512,287	7,545,113
Physical Environment	4,075,337	4,023,719	5,306,027	4,473,083
Public Services	1,868,193	2,918,229	1,748,388	3,021,573
Parks & Recreation	1,490,120	1,314,165	1,917,501	1,666,391
Debt Service	1,956,237	2,000,609	1,595,598	2,214,160
Transfer to Other Funds	497,101	475,000	475,000	925,000
Total Expenditures	<u>19,980,265</u>	<u>20,966,866</u>	<u>21,637,680</u>	<u>22,848,461</u>
Ending Fund Balance:				
Non-Spendable	1,435,502	1,195,467	966,498	966,498
Restricted	3,529,555	3,142,057	2,644,099	2,644,099
Committed	-	-	-	-
Assigned	834,600	668,445	660,112	660,112
Unassigned	1,112,624	2,501,111	\$3,409,739	\$3,072,478
Total	<u>\$6,912,281</u>	<u>\$7,507,080</u>	<u>\$7,680,448</u>	<u>\$7,343,187</u>

BUDGET SUMMARY GENERAL FUND
--

Estimated Revenues:	<u>Actual FY 2010</u>	<u>Budgeted FY 2011</u>	<u>Budgeted FY 2012</u>
Taxes			
Ad Valorem	5,655,614	5,650,995	5,628,059
Franchise Fees	1,291,867	1,238,000	1,332,000
Utility Taxes	1,635,698	1,530,000	1,638,000
Communication Service Tax	602,344	655,000	605,000
Licenses & Permits	494,634	471,700	464,700
Intergovernmental Revenues	2,694,399	2,546,943	2,711,341
Charges for Services	1,512,469	1,556,805	1,753,008
Fines & Forfeitures	148,132	165,000	197,800
Interest	6,260	10,000	3,000
Rental Income	210,320	266,300	280,296
Miscellaneous	98,726	56,500	169,550
Debt Proceeds	-	-	-
Transfers	-	-	-
Total Revenues	<u>14,350,463</u>	<u>14,147,243</u>	<u>14,782,754</u>
Cash & Restricted Balances brought Forward (Appropriated)	<u>-</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues & Balances	<u><u>\$ 14,350,463</u></u>	<u><u>\$ 14,147,243</u></u>	<u><u>\$ 14,782,754</u></u>
 Appropriated Expenditures:			
General Government	2,117,335	1,789,094	1,731,705
Community Development	581,496	616,502	601,766
Library	534,198	536,432	519,670
Public Safety	6,841,625	7,082,036	7,470,113
Public Services	1,776,271	1,673,368	1,771,573
Parks & Recreation	1,314,165	1,409,901	1,591,390
Debt Service	341,425	169,150	171,537
Transfer to Other Funds	475,000	475,000	925,000
Total Appropriated Expenditures:	<u><u>\$ 13,981,515</u></u>	<u><u>\$ 13,751,483</u></u>	<u><u>\$ 14,782,754</u></u>

GENERAL FUND SUMMARY BY CATEGORY

Expenditure Classification	Actual FY 2009	Actual FY 2010	Budgeted FY 2011	Budgeted FY 2012
Personnel Services	9,547,978	9,318,149	9,373,804	9,645,488
Operating Expenses	3,553,168	3,656,685	3,535,441	3,723,201
Capital Outlay	131,965	190,256	137,500	317,528
Debt Service	169,113	341,425	229,738	171,537
Transfers - Interfund	400,000	475,000	475,000	925,000
Reserves/Other	-	-	-	-
Total Expenditures	<u><u>\$ 13,802,224</u></u>	<u><u>\$ 13,981,515</u></u>	<u><u>\$ 13,751,483</u></u>	<u><u>\$ 14,782,754</u></u>

Percentage of Total Expenditures:

Personnel Services	69.18%	66.65%	68.17%	65.25%
Operating Expenses	25.74%	26.15%	25.71%	25.19%
Capital Outlay	0.96%	1.36%	1.00%	2.15%
Debt Service	1.23%	2.44%	1.67%	1.16%
Transfers - Interfund	2.90%	3.40%	3.45%	6.26%
Reserves/Other	0.00%	0.00%	0.00%	0.00%
Total	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>	<u><u>100.00%</u></u>

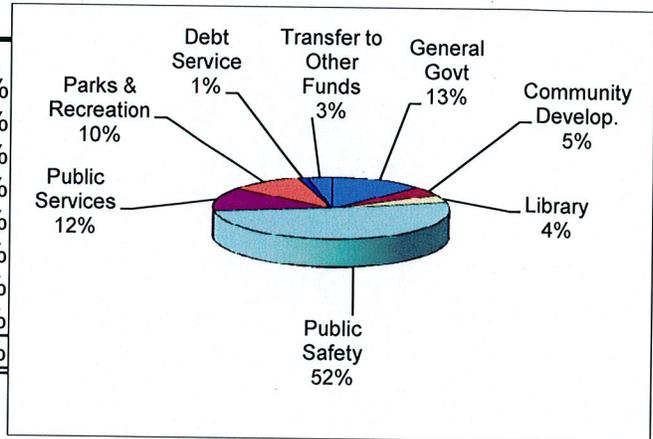
**GENERAL FUND
EXPENDITURES BY FUNCTION**

COMPARISON BY FUNCTION

Expenditure Classification	Budgeted FY 2011	Budgeted FY 2011	Dollar Change	Percentage Change
General Government	1,789,094	1,731,705	(57,389)	-3.21%
Community Development	616,502	601,766	(14,736)	-2.39%
Library	536,432	519,670	(16,762)	-3.12%
Public Safety	7,082,036	7,470,113	388,077	5.48%
Public Services	1,673,368	1,771,573	98,205	5.87%
Parks & Recreation	1,409,901	1,591,390	181,489	12.87%
Debt Service	169,150	171,537	2,387	1.41%
Transfer to Other Funds	475,000	925,000	450,000	94.74%
	<u>13,751,483</u>	<u>14,782,754</u>	<u>1,031,271</u>	<u>7.50%</u>

PERCENTAGES OF EXPENDITURES BY FUNCTION

Expenditure Classification	Percentage
General Govt	13.01%
Community Develop.	4.48%
Library	3.90%
Public Safety	51.50%
Public Services	12.17%
Parks & Recreation	10.25%
Debt Service	1.23%
Transfer to Other Funds	3.45%
Total Expenditures	<u>100.00%</u>



SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GENERAL FUND
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Expenditure Classification	Actual FY 2009	Actual FY 2010	Budgeted FY 2011	Budgeted FY 2012
Beginning Fund Balance	\$ 3,401,871	\$3,969,109	\$ 4,338,057	\$4,733,817
Revenues:				
Taxes				
Ad Valorem	5,888,489	5,655,614	5,650,995	5,628,059
Franchise Fees	1,224,333	1,291,867	1,238,000	1,332,000
Utility Taxes	1,401,759	1,635,698	1,530,000	1,638,000
Communication Service Tax	655,803	602,344	655,000	605,000
Licenses & Permits	455,394	494,634	471,700	464,700
Intergovernmental Revenues	2,740,603	2,694,399	2,546,943	2,711,341
Charges for Services	1,572,766	1,512,469	1,556,805	1,753,008
Fines & Forfeitures	163,701	148,132	165,000	197,800
Interest	6,044	6,260	10,000	3,000
Rental Income	170,567	210,320	266,300	280,296
Miscellaneous	90,003	98,726	56,500	169,550
Transfers	-	-	-	-
Total Revenues	<u>14,369,462</u>	<u>14,350,463</u>	<u>14,147,243</u>	<u>14,782,754</u>
Expenditures:				
General Government	2,029,207	2,117,335	1,789,094	1,731,705
Community Development	610,481	581,496	616,502	601,766
Library	587,953	534,198	536,432	519,670
Public Safety	6,818,290	6,841,625	7,082,036	7,470,113
Public Services	1,697,060	1,776,271	1,673,368	1,771,573
Parks & Recreation	1,490,120	1,314,165	1,409,901	1,591,390
Debt Service	169,113	341,425	169,150	171,537
Transfer to Other Funds	400,000	475,000	475,000	925,000
Total Expenditures	<u>13,802,224</u>	<u>13,981,515</u>	<u>13,751,483</u>	<u>14,782,754</u>
Ending Fund Balance:				
Non-Spendable	1,369,778	1,134,260	777,991	492,721
Restricted	198,063	198,063	198,063	198,063
Committed	-	-	-	-
Assigned	794,400	668,445	60,112	60,112
Unassigned	1,606,868	\$2,337,289	\$ 3,697,651	\$3,982,921
Total	<u>\$3,969,109</u>	<u>\$4,338,057</u>	<u>\$4,733,817</u>	<u>\$4,733,817</u>

CITY OF ST. PETE BEACH

DATE INCORPORATED:	1957
FORM OF GOVERNMENT:	Council/Manager
AREA:	2.25 square miles
POPULATION:	10,026
GOVERNING BODY:	City Commission Mayor with a 3 year term and 4 Commissioners with 2 year over- lapping terms.
ADMINISTRATION:	City Manager, City Clerk and City Attorney appointed by the City Commission.
SERVICES:	A full service city including professional administration, community development finance, library, parks, recreation, fire, police, public works, wastewater and reclaimed water. Wastewater is treated by the City of St. Petersburg. Sanitation and recycling are contracted through Waste Services, Inc. and public transportation is provided by a county wide public transportation system. In 1990, the City joined the Pinellas County Public Library Cooperative and residents have access to county wide library facilities at no extra cost. Water is provided by Pinellas County.
LOCATION:	On the west coast of Florida, The City of St. Pete Beach is located in southern Pinellas County. The City is located on the beautiful beaches of the Gulf of Mexico.
REGISTERED VOTERS:	6,807
PERCENT VOTED IN LAST ELECTION:	49.3%

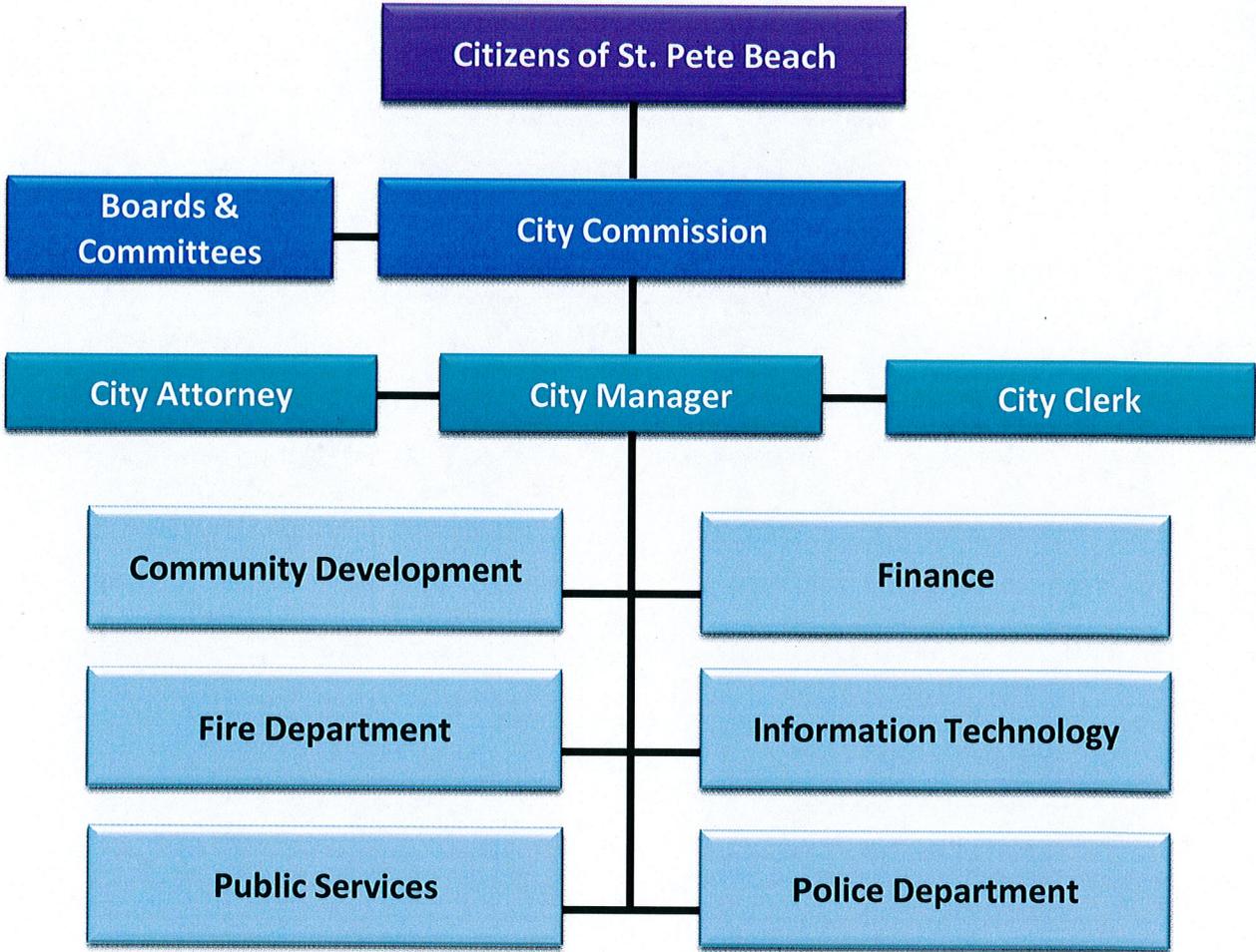
**CITY OF ST. PETE BEACH
DEMOGRAPHIC AND ECONOMIC STATISTICS
10 YEAR COMPARISON**

Year	Population	Per Capita Personal Income	Median Age	Unemployment Rate
2010	10,026	\$ 49,260	56.8	12.1%
2009	10,121	\$ 48,518	56.4	11.1%
2008	10,192	\$ 47,090	55.9	7.1%
2007	10,085	\$ 38,085	44.1	4.3%
2006	10,032	\$ 35,607	44.2	3.4%
2005	9,989	\$ 39,513	44.0	3.8%
2004	9,985	\$ 35,938	43.6	4.4%
2003	9,978	\$ 32,408	43.4	5.2%
2002	9,960	\$ 31,321	43.6	5.5%
2001	9,932	\$ 34,539	43.0	4.1%

PRINCIPAL EMPLOYERS

Employer	Employees	Rank
Tradewinds Island Resorts	650	1
Don Cesar Beach Resort	550	2
Sirata Beach Resort	300	3
City of St. Pete Beach	119	4
Fortune Hotels	100	5
Grand Plaza Hotel	100	6
Hurricane Lounge, Inc.	100	7
Sanpiper Hotels & Suites	99	8
Beachcomber Beach	85	8
Dolphin Beach Resort	83	10

**City of St. Pete Beach
Organization Chart**



**CITY OF ST. PETE BEACH
FY 12 PERSONNEL SUMMARY**

DEPARTMENT/ DIVISION	FY07	FY08	FY09	FY10	FY11	FY12	FY11 to FY12 Change	% chg in Dept
City Clerk	4.5	4.5	3.5	3.625	3.125	3.125	0	0%
City Manager	5	4	3	3	3	2.5	-0.5	-17%
Finance	4	4	3	3	4	4	0	0%
Parking Enforcement	0	0	0	0	2	2	0	0%
Library	8.5	7	7	6	6.5	6.5	0	0%
Information Technology	2.2	2.2	2.8	2.8	1.8	1.8	0	0%
Planning	3	3	3	2	2	2	0	0%
Building Services	8	6	4.625	4	4	4	0	0%
Police	43	44	37	36	33	33	0	0%
Fire	32	32	30	29.75	29.75	29.75	0	0%
Public Services - Administration	1.25	1.25	2.8	2.8	1.75	1.7	-0.05	-3%
Building Maintenance	3	3	2.25	3.125	3.125	3.125	0	0%
Streets	7	5	2.5	3	3	3	0	0%
Parks	6	6	5	4	4	3	-1	-25%
Recreation	11.25	14.5	13.2	11.61	10.8	10.6	-0.2	-2%
TOTAL FOR GENERAL FUND IN FULL TIME EQUIVALENTS	138.7	136.45	119.675	114.71	111.85	110.1	-1.75	-2%
Wastwater	6.8	6.8	3.375	5.95	5.45	5.35	-0.1	-2%
Reclaimed	0.75	0.75	2.375	1.45	1.9	1.5	-0.4	-21%
Stormwater	0	0	1.65	0	0.1	0.65	0.55	N/A
TOTAL ALL FUNDS IN FULL TIME EQUIVALENTS	146.25	144	127.075	122.11	119.3	117.6	-1.7	-1%

CITY OF ST. PETE BEACH
2011/2012 Budget Preparation Schedule

January 28, 2011	Departments given CIP & VRP for review & update
February 11, 2011	CIP & VRP Sheets due to Finance for review
February 25, 2011	E-mail Departments forms for budget submittals
March 11, 2011	Budget sheets due to Finance for review
March 25, 2011	Budget due from Finance to City Manager
April 11 – 15, 2011	City Manager to review budget with Departments
June 1, 2011	Property Appraiser delivers estimate of taxable values
June 3, 2011	Finance to have completed changes to budget
June 30, 2011	Deliver Budget to City Commission & F & B Committee
July 1, 2011	Property Appraiser delivers preliminary taxable values
July 18 – July 22, 2011	Finance & Budget Review Committee meetings to formulate recommendations for City Commission
July 12, 2011	City Commission to adopt tentative millage rate
August 4, 2011	Advise Property Appraiser of tentative millage rate
August 2011	Commission to workshop budget
September 14, 2011	First Public Hearing on Budget (Special Meeting)
September 25, 2011	Budget ad to adopt final budget & millage placed
September 27, 2011	Final Hearing on Budget (Special Meeting)
September 29, 2011	Forward ordinance adopting final millage to P/A & T/C
October 5, 2011	Certification of final tax roll received from Property Appraiser
October 7, 2011	Send final millage rate to Property Appraiser's Office
October 12, 2011	Certify compliance to Department of Revenue

ORDINANCE NO. 2011-23

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA; ADOPTING A FINAL MILLAGE RATE FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2012: PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETE BEACH, FLORIDA, DOES ORDAIN:

Section 1. That a millage levy of 2.8569 general and operative levy and 0.0895 debt service levy is hereby fixed and adopted for the fiscal year of the City ending on September 30, 2012 and shall be placed upon the total taxable assessed valuation of property of any kind liable for and subject to taxation by the City of St. Pete Beach, Florida, including real and personal property, lying within the City of St. Pete Beach, Florida.

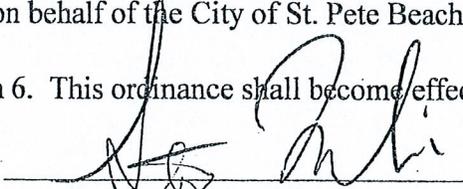
Section 2. Said monies as raised by the levy of 2.8569 mills, estimated at \$5,456,522 shall be used for the general operation of the City of St. Pete Beach including, but not limited to, salaries, insurance and energy costs and transfers for capital projects for the afore-mentioned fiscal period.

Section 3. Said monies as raised by the levy of 0.0895 mills, estimated at \$171,537, shall be used to pay debt service on the general obligation bonds issued by the City for the Police Building.

Section 4. The operating millage rate is equal to the rolled-back rate, computed pursuant to the TRIM Act (Section 200.065(1) Florida Statutes) which represents an equivalent amount in property tax collections as the previous year.

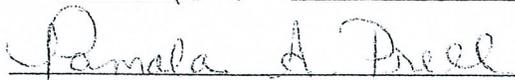
Section 5. That a certified copy of this ordinance shall be forwarded to the Tax Assessor of Pinellas County, Florida, together with a request that the aforementioned levies be made by his/her office on behalf of the City of St. Pete Beach for the Fiscal Year 2011-2012.

Section 6. This ordinance shall become effective immediately upon its final passage.


Steve McFarlin, Mayor

FIRST READING:	<u>9-14-11</u>
PUBLISHED	<u>9-25-11</u>
FINAL READING:	<u>9-27-11</u>
PUBLIC HEARING:	<u>9-27-11</u>
RE-HEARING PUBLISHED:	<u>10-23-11</u>
FINAL READING:	<u>10-25-11</u>
PUBLIC HEARING:	<u>10-25-11</u>

I, Pamala Prell, Deputy City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this 25th day of October, 2011.


Pamala Prell, Deputy City Clerk

ORDINANCE NO. 2011-24

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA; ADOPTING A BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2012; PROVIDING APPROPRIATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 166.241 Florida Statute requires each municipality to adopt a budget and make appropriations for each fiscal year; and

WHEREAS, Section 2.218(b) City Charter provides that the appropriation ordinance shall state in clear and precise terms that the budget is adopted by reference and is made a part of the ordinance and that the amounts therein are appropriated for the purposes and for the accounts indicated; and

WHEREAS, the City Manager has submitted a proposed annual budget to the City Commission as required by Section 4.04(e) of the City Charter; and

WHEREAS, the City Commission deems the proposed expenditures necessary and proper for the operation of the City Government and to provide for the health, safety, and welfare of its citizens.

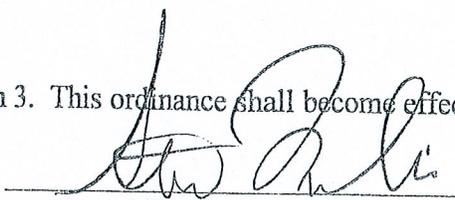
THE CITY OF ST. PETE BEACH, FLORIDA, DOES ORDAIN:

Section 1. The annual budget for the Fiscal Year beginning October 1, 2011 and ending September 30, 2012, as attached hereto as Exhibit "A" ("the Budget") is adopted by reference and is made a part of this ordinance and the amounts thereon are appropriated for the purposes and for the accounts thereon indicated. The Budget adopts and appropriates the sums of money appropriated for expenditures within each fund as indicated below and as further described in as Exhibit A for the Fiscal Year ending on September 30, 2012:

General Fund	\$14,782,754
Wastewater Fund	\$ 4,301,031
Reclaimed Water	\$ 1,212,201
Stormwater Fund	\$ 255,475
Capital Improvement	\$ 2,297,000

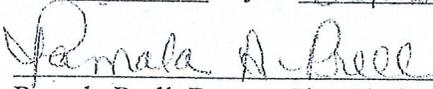
Section 2. That for the period of October 1, 2011 through September 30, 2012 all monies of the City shall be expended as appropriated herein and in accordance with the City Charter and ordinances of the City.

Section 3. This ordinance shall become effective immediately upon its final passage.


Steve McFarlin, Mayor

FIRST READING:	<u>9-14-11</u>
PUBLISHED	<u>9-25-11</u>
FINAL READING:	<u>9-27-11</u>
PUBLIC HEARING:	<u>9-27-11</u>
RE-HEARING PUBLISHED:	<u>10-23-11</u>
FINAL READING:	<u>10-25-11</u>
PUBLIC HEARING:	<u>10-25-11</u>

I, Pamala Prell, Deputy City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this 25th day of October, 2011.


Pamala Prell, Deputy City Clerk



THE SUNSET CAPITAL OF FLORIDA

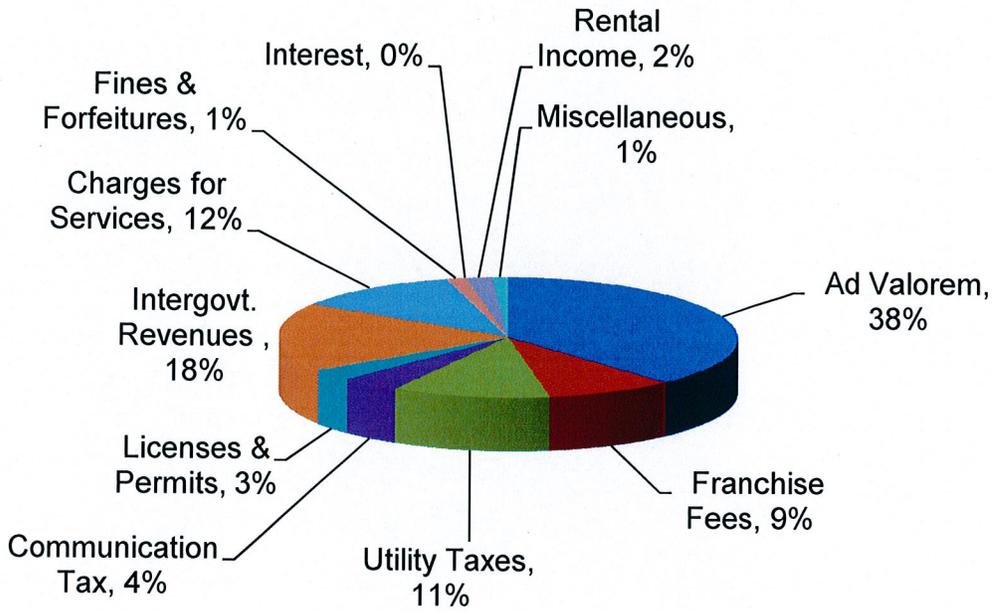
FY 2012 GENERAL FUND REVENUES

Account #	DESCRIPTION	FY07 Actual	FY08 Actual	FY09 Actual	FY 10 Actual	FY11 Budget	FY12 Budget	% of FY12 Budget	% chg. FY11 to 12
.001.311.000	Ad Valorem Tax	6,860,373	6,492,590	5,888,489	5,487,289	5,481,845	5,456,522	36.9%	-0.5%
.001.311.000	Ad Valorem Tax - Debt Service	174,000	170,383	169,133	168,325	169,150	171,537	1.2%	1.4%
	Total-Ad Valorem	7,034,373	6,662,973	6,057,622	5,655,614	5,650,995	5,628,059	38.1%	-0.4%
.001.312.410	Pinellas Co. Gas Tax	88,496	133,095	128,949	139,354	135,000	135,000	0.9%	0.0%
.001.312.510	State Excise Tax - Fire Pen	219,868	217,261	148,341	201,907	148,000	178,000	1.2%	20.3%
.001.312.520	State Excise Tax - Police Pen	80,972	117,090	76,519	74,058	77,000	74,000	0.5%	-3.9%
	General Govt. Taxes	80,972	117,090	76,519	74,058	77,000	387,000	2.6%	402.6%
.001.314.100	Utility Tax-Elect	1,080,315	1,094,847	1,135,150	1,336,815	1,250,000	1,340,000	9.1%	7.2%
.001.314.300	Utility Tax-Water	213,440	222,673	211,437	245,870	225,000	245,000	1.7%	8.9%
.001.314.400	Utility Tax-Gas	48,583	59,142	55,173	53,013	55,000	53,000	0.4%	-3.6%
.001.315.000	Telecomm Tax	651,002	655,744	655,803	602,344	655,000	605,000	4.1%	-7.6%
	Total-Utility Taxes	1,993,340	2,032,406	2,057,562	2,238,042	2,185,000	2,243,000	15.2%	2.7%
.001.316.000	Business Tax Receipts	104,284	108,779	107,350	105,469	107,000	100,000	0.7%	-6.5%
.001.322.100	Building Permits	459,816	269,711	247,600	279,293	275,000	275,000	1.9%	0.0%
.001.322.200	Plan Review Fees	121,398	102,002	67,109	75,442	80,000	80,000	0.5%	0.0%
.001.322.250	Fire Inspect Fees	-	28,220	8,520	6,102	8,500	8,500	0.1%	0.0%
.001.322.400	Sign Permits	25,325	24,308	23,616	22,902	0	0	0.0%	#DIV/0!
.001.322.600	Tree Removal Permits	2,700	1,075	1,200	1,150	1,200	1,200	0.0%	0.0%
	Total-Licences & Permits	713,523	534,095	455,394	490,358	471,700	464,700	3.1%	-1.5%
.001.323.100	Franchise Fee-Elect	1,104,115	1,078,828	1,185,052	1,260,830	1,203,000	1,300,000	8.8%	8.1%
.001.323.400	Franchise Fee-Gas	24,967	24,828	25,412	21,038	25,000	22,000	0.1%	-12.0%
.001.323.700	Franchise Fee-Solid Waste	10,000	10,529	10,006	10,000	10,000	10,000	0.1%	0.0%
	Total-Franchise Fees	1,139,082	1,114,185	1,220,470	1,291,867	1,238,000	1,332,000	9.0%	7.6%
.001.325.200	Radon Surcharge	72	102	31	428	50	500	0.0%	900.0%
.001.329.000	Property Registration Fee	-	-	-	4,275	0	4,275	0.0%	#DIV/0!
.001.331.200	Federal Grant	-	-	-	61,509	71,793	81,531	0.6%	13.6%
.001.334.200	State Grant-Public Safety	92,235	70,955	71,435	69,296	-	-	0.0%	#DIV/0!
.001.334.490	State DOT Lights Grant	45,715	47,858	49,532	52,095	50,000	53,000	0.4%	6.0%
.001.334.720	State Aid-Library	17,913	7,590	785	0	0	0	0.0%	#DIV/0!
.001.335.120	State Revenue Share	198,178	194,602	187,484	187,092	190,000	190,000	1.3%	0.0%
.001.335.122	State Rev. Share Motor	73,835	72,604	75,230	76,525	70,000	76,330	0.5%	9.0%
.001.335.150	Alcoholic Bev Lic	34,710	37,145	43,051	33,839	40,000	33,000	0.2%	-17.5%
.001.335.180	State Sales Tax	558,172	530,500	484,524	480,771	490,000	490,000	3.3%	0.0%
.001.335.210	State FireFighter Supp.	5,401	5,640	6,240	7,330	0	9,000	0.1%	#DIV/0!
.001.335.490	Fuel Tax Refund	-	-	3,326	3,891	0	4,000	0.0%	#DIV/0!
.001.337.100	Local Government Grants	4,140	7,527	7,591	31,930	0	0	0.0%	#DIV/0!
.001.337.700	Pinellas Library Coop	250,929	238,666	216,185	189,759	173,525	166,633	1.1%	-4.0%
	Total-Intergovt. Revenu	1,281,300	1,213,189	1,145,385	1,198,311	1,085,318	1,107,769	7.5%	2.1%
.001.341.100	Record Legal Inst	7	-	-	-	0	0	0.0%	#DIV/0!
.001.341.200	P & Z Board Fees	10,090	9,150	11,785	9,117	11,000	9,000	0.1%	-18.2%
.001.341.300	Sale of Maps	35	-	19	104	0	0	0.0%	#DIV/0!
.001.341.310	Copy Charges	7,777	7,851	7,139	6,747	7,500	6,500	0.0%	-13.3%
.001.341.320	Admin Fee-Sewer	178,630	183,990	189,510	195,195	201,051	207,083	1.4%	3.0%
.001.341.340	Admin Fee-Reclaimed Water	106,986	110,196	113,502	116,907	120,414	124,026	0.8%	3.0%
.001.341.360	Admin Fee - Stormwater	-	-	-	10,879	10,700	12,774	0.1%	19.4%
	Total-General Govt Revenue	303,525	311,187	321,955	338,948	350,665	359,383	2.4%	2.5%
.001.342.100	Police Services	63,744	80,563	41,031	57,217	44,225	50,000	0.3%	13.1%
.001.342.200	Fire Services	3,010	11,394	3,474	2,678	3,375	3,375	0.0%	0.0%
.001.342.400	County EMS Reimbur	898,235	1,177,018	1,227,747	1,108,691	1,101,575	1,216,072	8.2%	10.4%
.001.342.402	County EMS Incentive	6,425	5,875	9,200	-	-	-	0.0%	#DIV/0!
.001.343.910	Lot Mowing	-	368	125	-	500	-	0.0%	-100.0%
	Total-Public Safety Fees	971,414	1,275,218	1,281,577	1,168,586	1,149,675	1,269,447	8.6%	10.4%
.001.344.500	Parking Facilities	507,046	663,939	725,570	664,587	700,000	844,000	5.7%	20.6%
.001.344.501	Parking Facil.-Co.	105,764	128,481	138,145	117,634	128,000	145,000	1.0%	13.3%
.001.344.550	Parking Decals	67,635	78,196	77,943	83,005	78,000	103,000	0.7%	32.1%
	Total-Transport Revenue	680,445	870,616	941,658	865,226	906,000	1,092,000	7.4%	20.5%
.001.347.100	Library Fees	29,496	28,069	30,183	27,427	30,000	27,000	0.2%	-10.0%
.001.347.200	Rec/Pool Cards	34,221	50,945	20,556	10,625	20,000	15,000	0.1%	-25.0%
.001.347.220	Rec Fees-Staff led programs	26,201	110,107	94,270	90,407	93,500	90,000	0.6%	-3.7%
.001.347.221	Fitness Room/Gym-Daily Fee	-	-	-	5,252	-	5,000	0.0%	#DIV/0!
.001.347.230	Rec Fees-Sports Leagues	6,142	11,615	15,970	12,600	17,000	17,000	0.1%	0.0%
.001.347.240	Rec Fees-Instructors	12,304	12,590	38,263	26,871	43,000	30,000	0.2%	-30.2%
.001.347.310	Art/Goods Sales Revenue	616	426	1,736	380	2,000	1,000	0.0%	-50.0%
.001.347.500	Facility Cleanup/Staffing Fee	759	6,235	8,548	5,089	-	7,000	0.0%	#DIV/0!
.001.347.550	Pool Admissions	10,791	33,703	23,588	27,211	10,000	20,000	0.1%	100.0%
.001.347.561	Pool Programs	1,328	10,205	18,629	28,050	35,000	35,000	0.2%	0.0%
	Total-Culture and Recreation	121,858	263,894	251,743	233,911	250,500	247,000	1.7%	-1.4%
.001.349.900	Other Charges	1,580	1,520	1,538	1,249	1,540	1,250	0.0%	-18.8%
	Total-Other Charges for Service	1,580	1,520	1,538	1,249	1,540	1,250	0.0%	-18.8%

FY 2012 GENERAL FUND REVENUES

Account #	DESCRIPTION	FY07 Actual	FY08 Actual	FY09 Actual	FY 10 Actual	FY11 Budget	FY12 Budget	% of FY12 Budget	% chg. FY11 to 12
.001.351.100	Court Fines	91,109	95,484	76,936	65,725	75,000	65,000	0.4%	-13.3%
.001.351.300	Police Education	5,443	5,415	4,340	3,769	4,000	3,800	0.0%	-5.0%
.001.354.100	Special Master	900	2,800	300	1,425	1,000	4,000	0.0%	300.0%
.001.359.200	Parking Tickets	111,432	81,239	71,405	63,308	70,000	110,000	0.7%	57.1%
.001.359.900	Other Fines	16,974	21,864	11,096	15,330	15,000	15,000	0.1%	0.0%
	Total-Court Related Revenue	225,858	206,802	164,077	149,557	165,000	197,800	1.3%	19.9%
.001.361.100	Interest	134,358	72,555	6,044	6,260	10,000	3,000	0.0%	-70.0%
.001.362.200	Rent-Community Center	4,341	45,162	54,865	53,123	100,000	100,000	0.7%	0.0%
.001.362.300	Rent- Merry Pier	29,451	32,454	30,501	32,275	29,600	35,453	0.2%	19.8%
.001.362.450	Rent-PAG/Upham Concess	93,865	72,148	52,878	93,849	106,500	106,344	0.7%	-0.1%
.001.362.460	Rent-PAG Deck Area	948	5,026	13,358	10,387	10,000	12,000	0.1%	20.0%
.001.362.710	Rent-Warren Webster	5,839	6,457	7,228	3,600	2,500	5,000	0.0%	100.0%
.001.362.720	Rent-Don Vista	1,605	7,944	1,074	7,201	6,000	6,000	0.0%	0.0%
.001.362.800	Rent-Gym	-	100	2,083	4,425	-	-	0.0%	#DIV/0!
.001.362.810	Rent-Ballfields	320	30	105	140	-	-	0.0%	#DIV/0!
.001.362.820	Rent-Parks	2,483	5,054	5,655	5,320	5,500	5,500	0.0%	0.0%
.001.362.830	Rent - Pool	2,200	7,888	5,079	11,399	6,200	10,000	0.1%	61.3%
	Total-Rent/Interest Revenue	275,410	254,818	178,869	227,979	276,300	283,297	1.9%	2.5%
.001.365.000	Scrap Sales	23,575	9,221	31,746	52,231	20,000	40,000	0.3%	100.0%
.001.366.200	Donations-Fire	-	-	2,500	-	0	0	0.0%	#DIV/0!
.001.366.300	Donations-Police	-	126	-	-	-	-	0.0%	#DIV/0!
.001.366.400	Donations-Library	1,031	1,238	1,260	3,937	1,000	2,000	0.0%	100.0%
.001.366.450	Library- (Memorials)	4,175	2,603	2,158	405	2,000	500	0.0%	-75.0%
.001.366.500	Donations-Recreation	3,420	2,106	13,679	1,900	2,000	2,000	0.0%	0.0%
.001.366.550	Donations-Parks(Adopt-program)	3,000	6,386	3,395	6,200	4,000	5,000	0.0%	25.0%
.001.366.560	Donations-Parks	1,105	2,000	174	370	500	500	0.0%	0.0%
.001.366.575	SPB Classic	-	-	-	-	-	96,550	0.7%	#DIV/0!
.001.366.650	Donations-Sister City	24	61	200	-	-	-	0.0%	#DIV/0!
.001.366.600	Donations-City Projects	-	6,500	14,426	-	-	-	0.0%	#DIV/0!
.001.366.720	Priv.Grants-LS-Parks	1,000	-	-	-	-	-	0.0%	#DIV/0!
.001.366.730	Priv.Grants-LS-Library	2,000	2,000	2,000	100	2,000	0	0.0%	-100.0%
.001.369.000	Miscellaneous	13,432	9,569	15,000	7,714	10,000	8,000	0.1%	-20.0%
.001.369.150	Hurricane Reimburse	-	-	-	(5,263)	-	-	0.0%	#DIV/0!
.001.369.910	Wcomp. Reimbursement	21,263	17,954	7,618	31,117	15,000	15,000	0.1%	0.0%
	Total-Donations/Misc. Revenues	52,762	41,810	86,538	67,594	41,500	169,550	1.1%	308.6%
.001.384.000	Loan & Bond Proceeds	-	-	-	-	-	-	0.0%	#DIV/0!
	Total-Loan & Bond Proceeds	-	-	-	0	0	0	0.0%	#DIV/0!
TOTAL - REVENUES		14,875,442	14,899,803	14,240,908	14,001,300	13,849,193	14,782,254	100.0%	6.7%
TOTAL - ALL FUNDING SOURCES		14,875,442	14,899,803	14,240,908	14,001,300	13,849,193	14,782,254	100.0%	6.7%

FY 12 General Fund Sources



This chart shows the source of funding for General Fund expenses. The largest sources are ad valorem taxes, intergovernmental revenues and utility taxes.

REVENUE TYPE

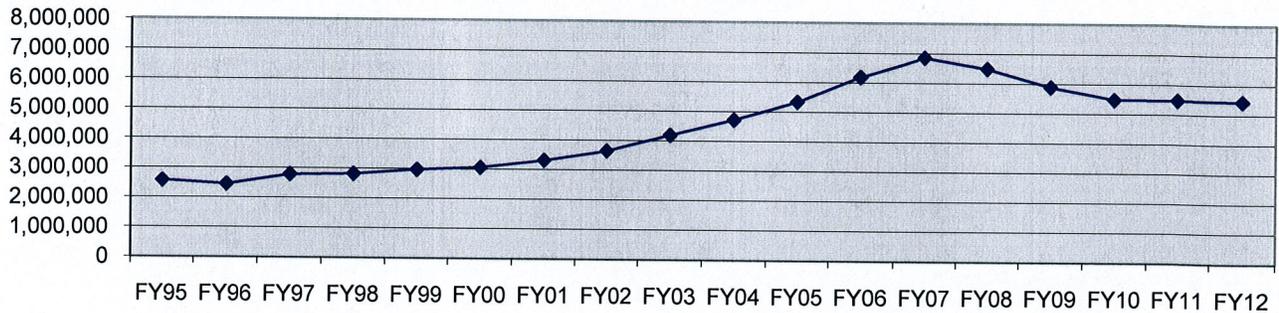
Ad Valorem Taxes

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.001.311.000	Ad Valorem	\$6,860,373	\$6,492,590	\$5,888,489	\$5,487,289	\$5,481,845	\$5,456,522
.001.311.100	Ad Valorem - Debt Svce.	\$174,000	\$170,383	\$169,133	\$168,325	\$169,150	\$171,537
	Total Ad Valorem	\$7,034,373	\$6,662,973	\$6,057,622	\$5,655,614	\$5,650,995	\$5,628,059
	City Millage	2.6000	2.3764	2.3764	2.4834	2.6718	2.8569
	Debt Service Millage	0.0656	0.0599	0.0661	0.0754	0.0894	0.0895
	Total Millage	2.6656	2.4363	2.4425	2.5588	2.7612	2.9464

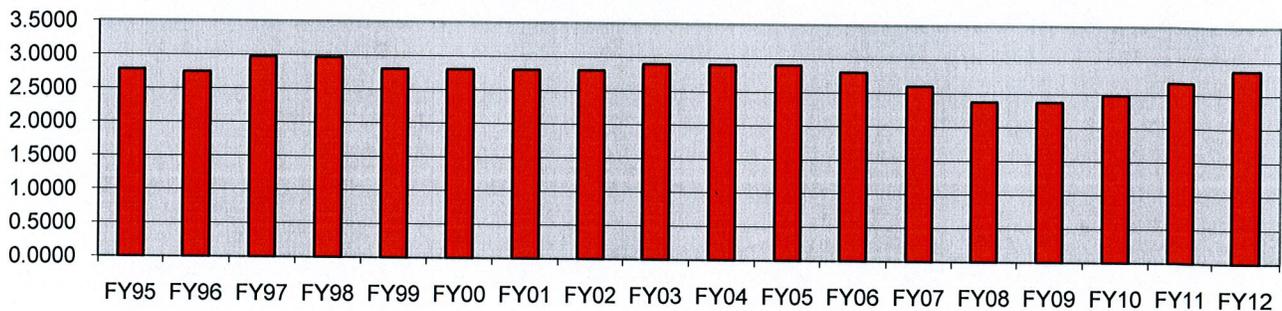
Ad Valorem taxes are assessed by applying the millage rate to every \$1,000 of taxable property. The operating millage rate for FY 12 is 2.5569. The FY 12 millage rate is 6.9% higher than the previous year. The Debt Service millage pertains to construction of a new police department building. This millage was approved by the voters in 1993. Due to the recent economic downturn, property values have declined for the third straight year. Estimated revenues are projected at 96.5% of total estimated revenues to allow for discounts for early payment.

The total estimated taxable property value in the city is \$1,986,290,067. This includes new construction of \$2,742,167. This is a 6.6% reduction from the previous year.

Ad Valorem - Operating



Millage Rate - Operating



REVENUE TYPE

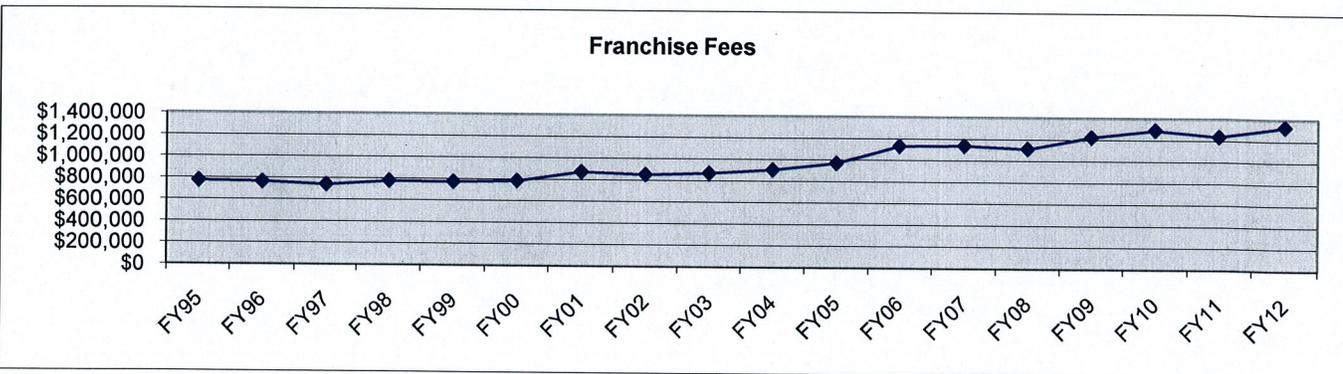
Franchise Fees

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.001.323.100	Electric	\$1,104,115	\$1,078,828	\$1,185,053	\$1,260,830	\$1,203,000	\$1,300,000
.001.323.400	Gas	\$24,967	\$24,828	\$29,274	\$21,037	\$25,000	\$22,000
.001.323.700	Solid Waste	\$10,000	\$10,529	\$10,006	\$10,000	\$10,000	\$10,000
	Total	\$1,139,082	\$1,114,185	\$1,224,333	\$1,291,867	\$1,238,000	\$1,332,000

Franchise fees are paid by the utility companies for the right to do business in the city. Revenues are derived from the following franchises:

Progress Energy - 6% of gross receipts
Peoples Gas - 6% of gross receipts

Waste Services - Flat Dollar Fee of \$10,000 for city franchise



REVENUE TYPE

Utility Taxes

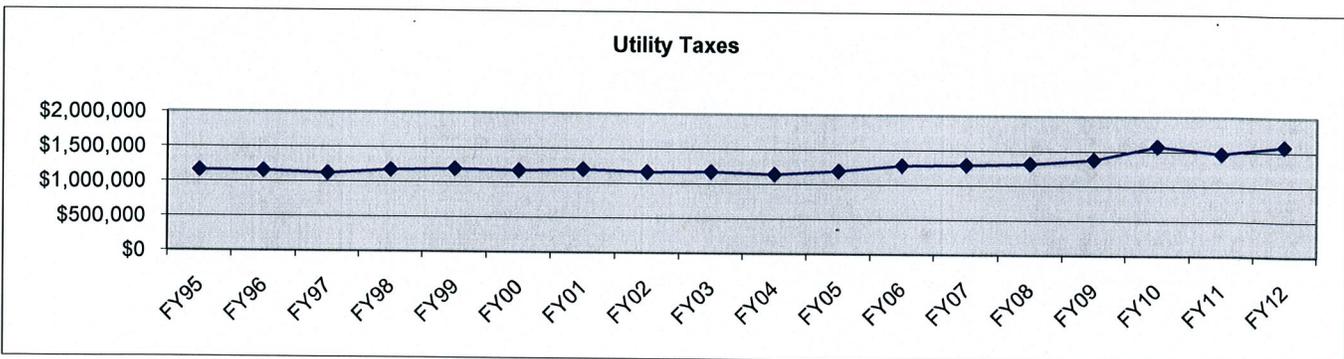
Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.001.314.100	Electric	\$1,080,315	\$1,094,847	\$1,135,149	\$1,336,815	\$1,250,000	\$1,340,000
.001.314.300	Water	\$213,440	\$222,673	\$211,437	\$245,870	\$225,000	\$245,000
.001.314.400	Gas	\$48,583	\$59,142	\$55,173	\$53,013	\$55,000	\$53,000
	Total	\$1,342,338	\$1,376,662	\$1,401,759	\$1,635,698	\$1,530,000	\$1,638,000

Utility taxes are levied on the purchase of utilities within the city. Revenues are based on the following:

Electric - 10%

Water - 10%

Gas - 10%

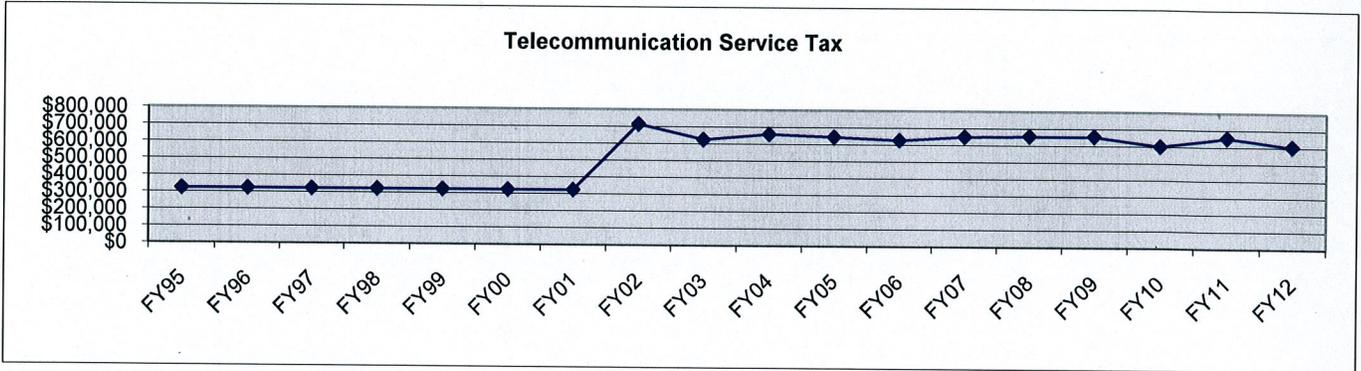


REVENUE TYPE

Telecommunication Services Tax

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.001.315.000	Telecommunications Tax	\$651,002	\$655,744	\$655,803	\$602,344	\$655,000	\$605,000
	Total	\$651,002	\$655,744	\$655,803	\$602,344	\$655,000	\$605,000

Telecommunication service tax is a 6.3% tax on all telecommunication services including telephone, cable, satellite, cellular and pagers.



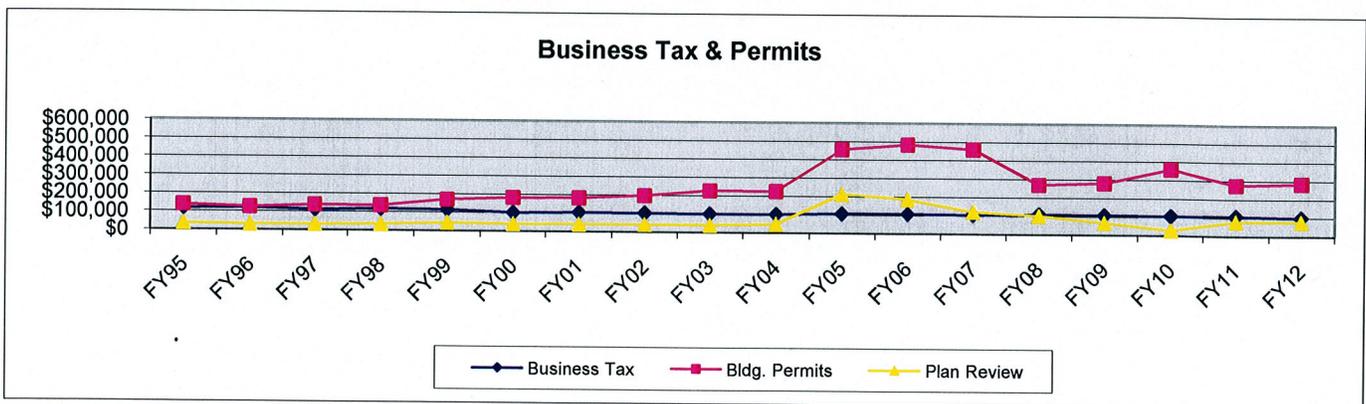
REVENUE TYPE

Licenses & Permits

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.001.321.000	Business Tax Receipts	\$104,284	\$108,779	\$107,350	\$105,469	\$107,000	\$100,000
.001.322.100	Building Permits	\$459,816	\$269,711	\$280,935	\$359,607	\$275,000	\$284,700
.001.322.200	Plan Review	\$121,398	\$102,002	\$67,109	\$29,558	\$80,000	\$80,000
	Total	\$685,498	\$480,492	\$455,394	\$494,634	\$462,000	\$464,700

Business Tax Receipts are charged for all businesses, professions, and occupations operating within the city as specified in the Municipal Code of Ordinances, Chapter 78.

Building permits are issued by the Building Services division for the construction, alteration, or addition to any building or structure in the City. Plan review fees are charged for the review of site plans. License and permit fees are used to regulate business activities in the city as well as to produce revenue.



REVENUE TYPE

Intergovernmental Revenues

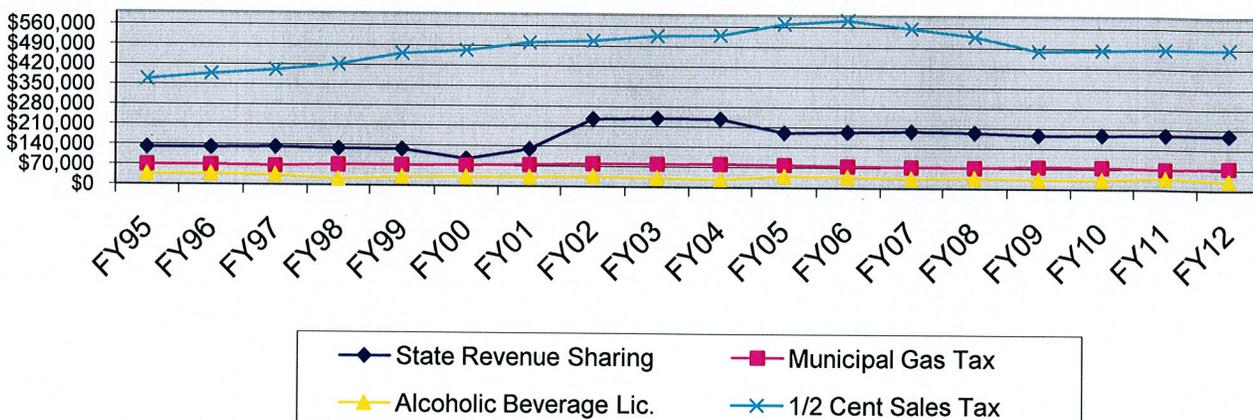
Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.001.335.120	State Revenue Sharing	\$198,178	\$194,602	\$187,092	\$188,792	\$190,000	\$190,000
.001.335.122	Municipal Gas Tax	\$73,835	\$72,604	\$76,525	\$76,204	\$70,000	\$76,330
.001.335.140	Alcoholic Beverage Lic.	\$34,710	\$37,145	\$33,839	\$33,482	\$40,000	\$33,000
.001.335.180	1/2 Cent Sales Tax	\$558,172	\$530,500	\$480,771	\$485,227	\$490,000	\$490,000
.001.335.230	Firefighter Education	\$5,401	\$5,640	\$7,330	\$6,729	\$0	\$9,000
State Revenues		\$870,296	\$840,491	\$785,557	\$790,434	\$790,000	\$798,330
.001.337.310	Local Option Gas Tax	\$88,496	\$133,095	\$128,949	\$139,354	\$135,000	\$135,000
.001.337.700	Pinellas Library Coop	\$250,929	\$238,666	\$216,185	\$189,759	\$173,525	\$166,633
.001.342.400	County EMS Reimburse.	\$898,235	\$1,177,018	\$1,227,747	\$1,108,691	\$1,101,575	\$1,216,072
Local Govt. Revenues		\$1,237,660	\$1,548,779	\$1,572,881	\$1,437,804	\$1,410,100	\$1,517,705
Total		\$2,107,956	\$2,389,270	\$2,358,438	\$2,228,238	\$2,200,100	\$2,316,035

Intergovernmental revenues are categorized above in two broad categories: state revenues and local government revenues.

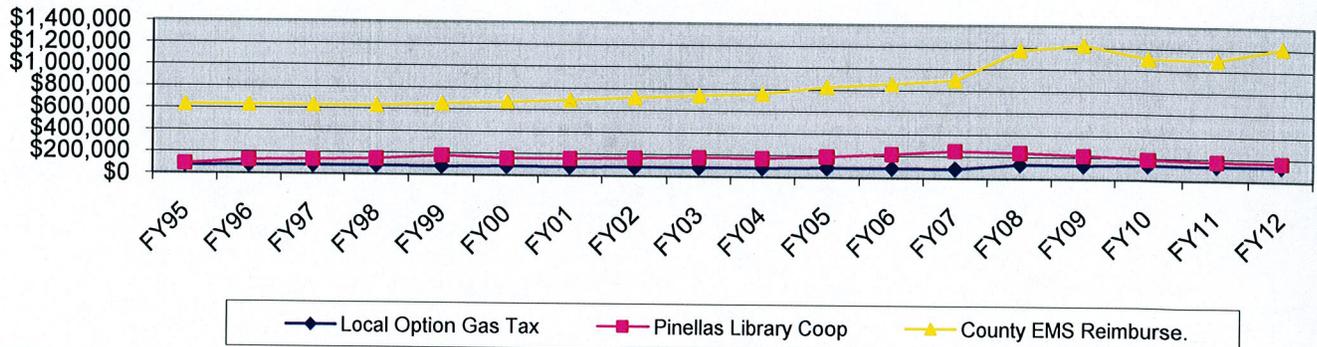
State revenue sharing is comprised of 1.3409% of sales tax collection, 12.5% of state alternative fuel user decal fee collections, and the net collection from the one cent municipal fuel tax. Revenues are distributed based on population. The alcoholic beverage license tax is assessed on manufacturers, distributors, vendors and sales agents of alcoholic beverages. 38% of the proceeds collected within the municipality are returned to the municipality. The state distributes 9.5% of the 1/2 cent sales tax to cities and counties based on population. The sales tax is sensitive to economic conditions.

The Pinellas County Local Option Gas Tax is distributed by the county based on population. The City joined the Pinellas Public Library Cooperative in October 1990 and revenues are received for use at the library based on circulation and history of library expenditures. Pinellas County EMS reimbursement is based on the First Responder Agreement with Pinellas County for providing emergency medical services.

Intergovernmental State Shared Revenues



Local Intergovernmental Revenues

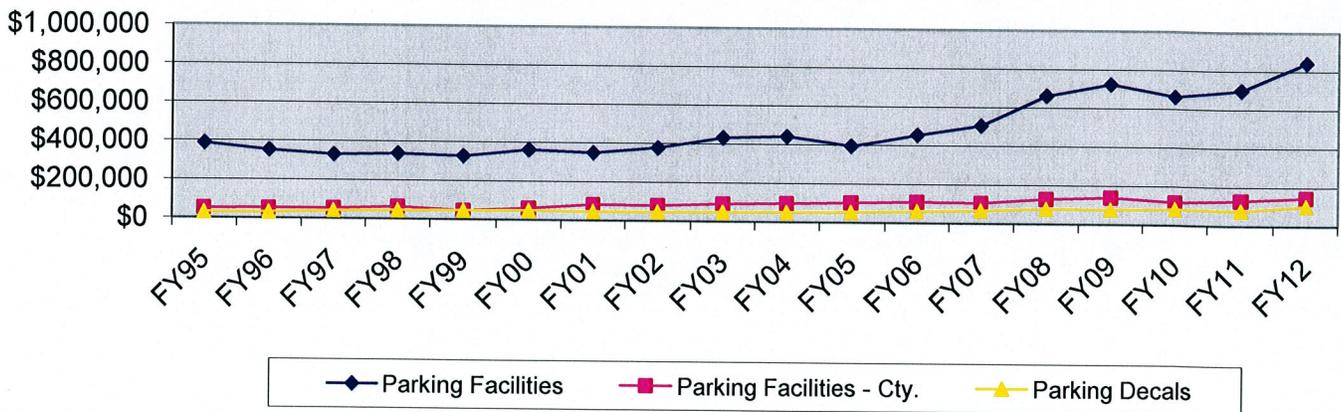


REVENUE TYPE Transportation Revenue

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY11 Budget
.001.344.500	Parking Facilities	\$507,046	\$663,939	\$725,570	\$664,587	\$700,000	\$844,000
.001.344.501	Parking Facilities - Cty.	\$105,764	\$128,481	\$138,145	\$117,634	\$128,000	\$145,000
.001.344.550	Parking Decals	\$67,635	\$78,196	\$77,943	\$83,005	\$78,000	\$103,000
	Total	\$680,445	\$870,616	\$941,658	\$865,226	\$906,000	\$1,092,000

Transportation revenue is derived from parking meter pay stations and parking decals sold by the City. There are 1,336 metered parking spaces in the City. Annual parking decals are also sold to residents and non-residents for use in metered parking spaces. The City shares pay station revenues received from the Pinellas County lot with Pinellas County on a 50% city/50% county split. The City's share is to offset costs associated with maintenance of the parking lot as well as collection of revenues from the pay stations. Revenues are affected by weather conditions.

Transportation Revenue



REVENUE TYPE

Recreation Fees

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.001.347.200	Memberships	\$34,221	\$50,945	\$20,556	\$10,625	\$20,000	\$15,000
.001.347.220	Children's Programs	\$26,201	\$110,107	\$94,270	\$90,407	\$93,500	\$90,000
.001.347.230	Sports Leagues	\$6,142	\$11,615	\$15,970	\$12,600	\$17,000	\$17,000
.001.347.240	Contracted Classes	\$12,304	\$12,590	\$38,263	\$26,871	\$43,000	\$30,000
.001.347.560	Pool Programs	\$12,119	\$43,908	\$42,217	\$55,261	\$45,000	\$55,000
	Total	\$90,987	\$229,165	\$211,276	\$195,764	\$218,500	\$207,000

A new Community Center was constructed and opened during fiscal year 2007. The facility includes an aquatics center and increased areas for recreation programs.

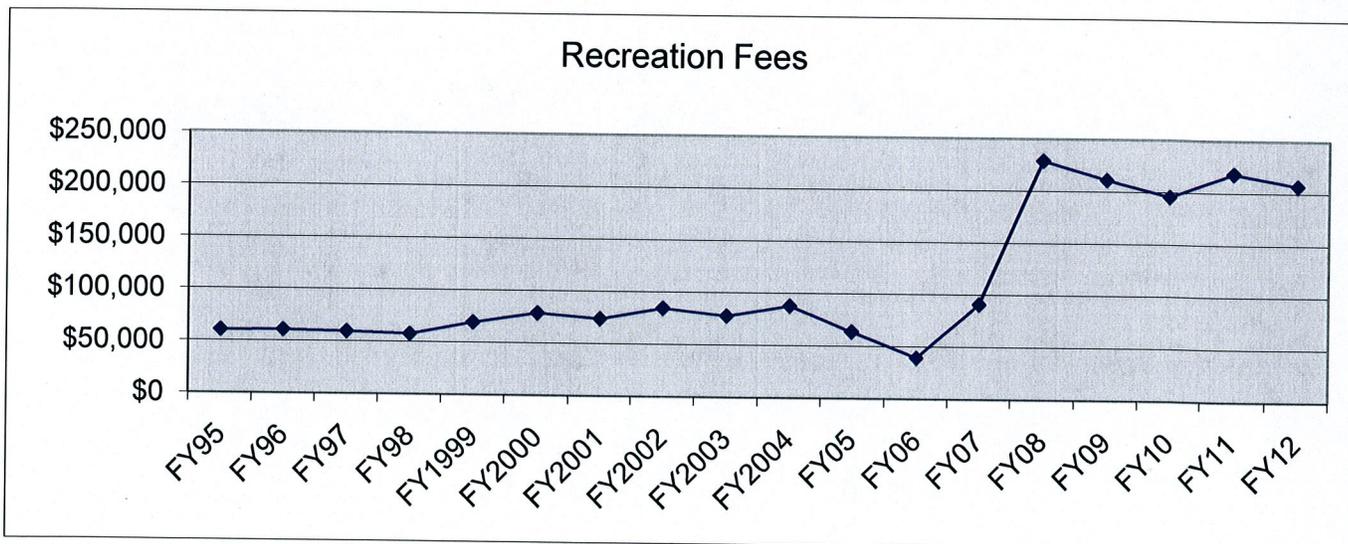
Recreation Membership cards are sold to residents and non-residents to allow them to access the pool.

Children's programs include staff led programs for after school, school break periods and summer camp.

Sports Leagues are adult leagues coordinated by the City.

Contracted class fees are based on registration for classes run by instructors who the City contracts with to run a specific program. Fees vary based on activity and resident status.

Pool programs include swim lessons, junior lifeguard lessons and various other aquatic programs.

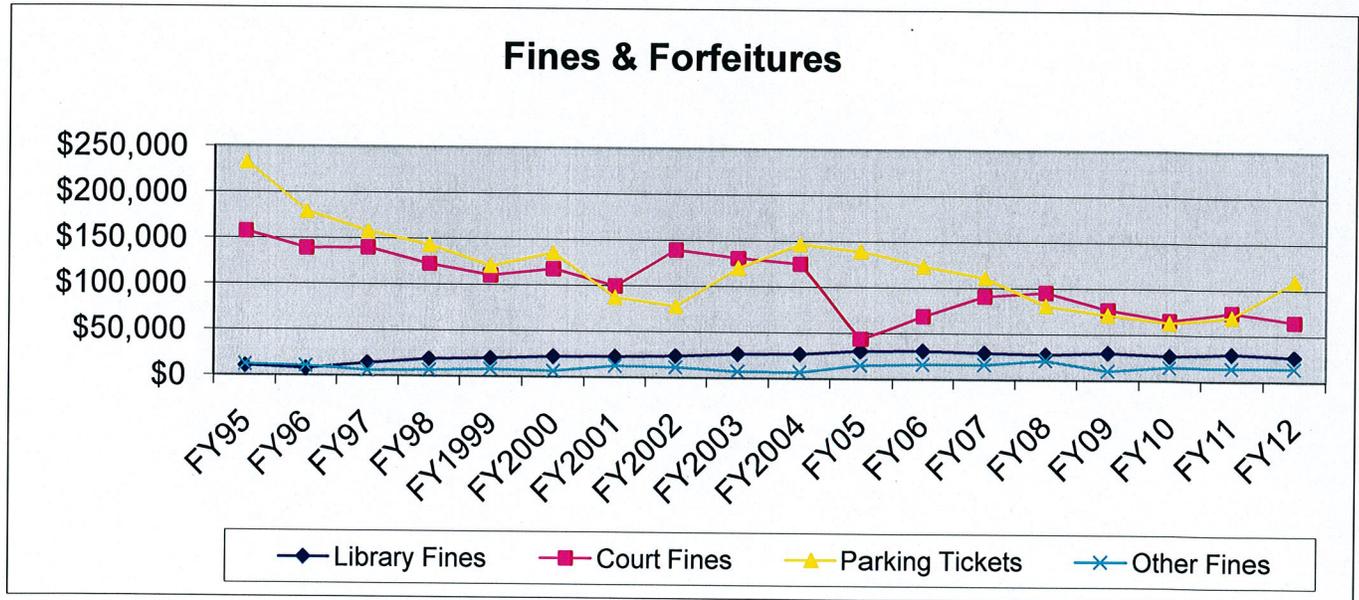


REVENUE TYPE

Fines & Forfeitures

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY09 Budget	FY11 Budget	FY12 Budget
.001.347.100	Library Fines	\$29,496	\$28,069	\$30,183	\$27,427	\$30,000	\$27,000
.001.351.100	Court Fines	\$91,109	\$95,484	\$76,936	\$65,725	\$75,000	\$65,000
.001.359.200	Parking Tickets	\$111,432	\$81,239	\$71,405	\$63,308	\$70,000	\$110,000
.001.359.900	Other Fines	\$16,974	\$21,864	\$11,096	\$15,330	\$15,000	\$15,000
	Total	\$249,011	\$226,656	\$189,620	\$171,790	\$190,000	\$217,000

Library fines are based on penalties for library circulation materials returned late, lost or damaged.
 Court fines are revenues received from violations issued by the City of St. Pete Beach police department.
 Parking tickets are revenues received from violations issued by the parking enforcement officer as well as the officers of the police department.
 Other fines are fines associated with code enforcement infractions.

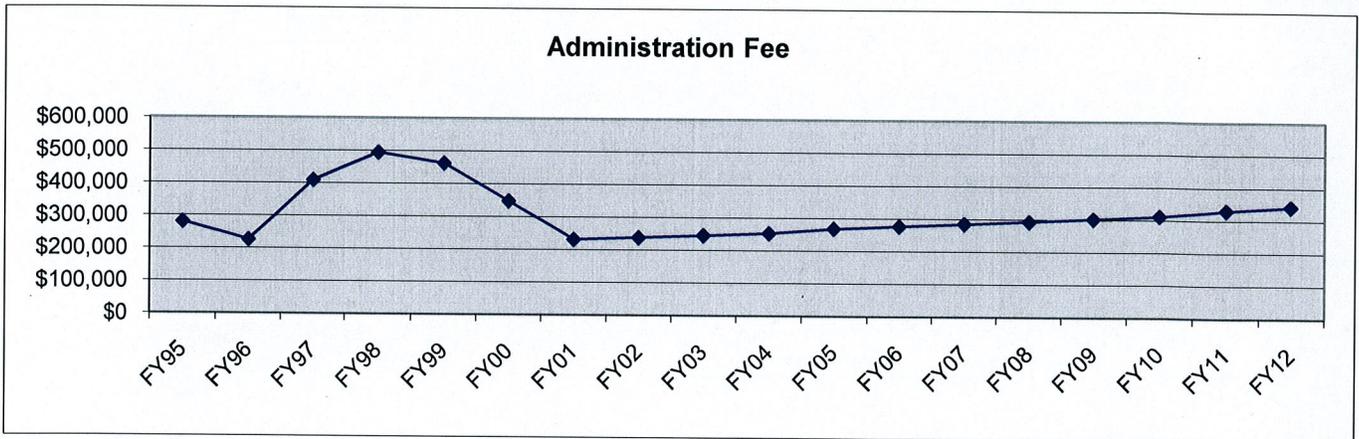


REVENUE TYPE

Administration Fee

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
001.349.200	Wastewater	\$178,630	\$183,990	\$189,510	\$195,195	\$201,051	\$207,083
.001.349.300	Reclaimed	\$106,986	\$110,196	\$113,502	\$116,907	\$120,414	\$124,026
.001.349.360	Stormwater	\$0	\$0	\$0	\$10,879	\$10,700	\$12,774
	Total	\$285,616	\$294,186	\$303,012	\$322,981	\$332,165	\$343,883

The wastewater, reclaimed, and stormwater funds are charged an administration fee to offset costs for various support departments such as the City Manager, Finance and Information Technology. The amount charged has been increased 3% annually starting in FY 2000.

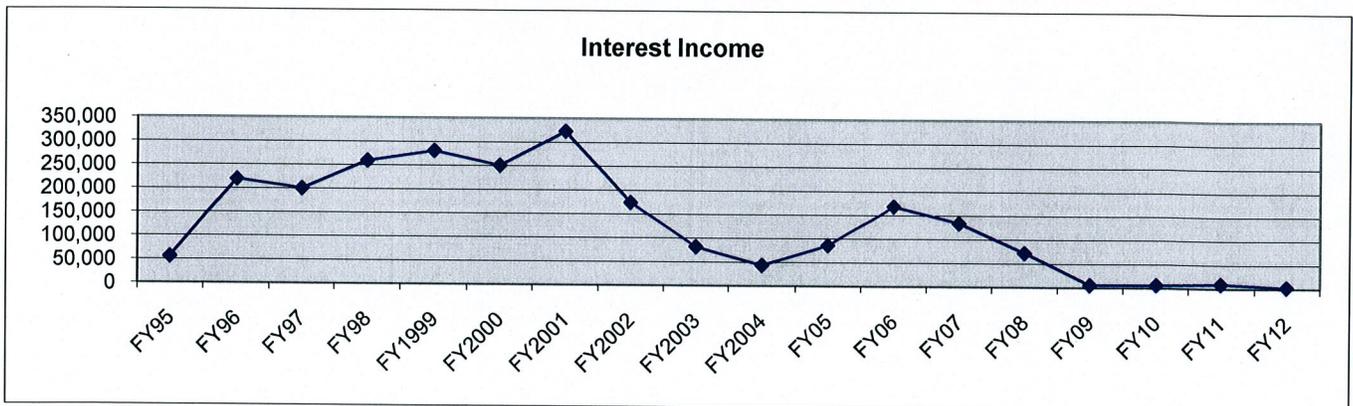


REVENUE TYPE

Interest Income

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.001.361.100	Interest Income	\$134,358	\$72,555	\$6,044	\$6,260	\$10,000	\$3,000
	Total	\$134,358	\$72,555	\$6,044	\$6,260	\$10,000	\$3,000

Interest earned in the General Fund is dependent on rates and the fund balance. The decrease in recent fiscal years is due to a lower amount of fund balance available as well as the downturn in the economy.

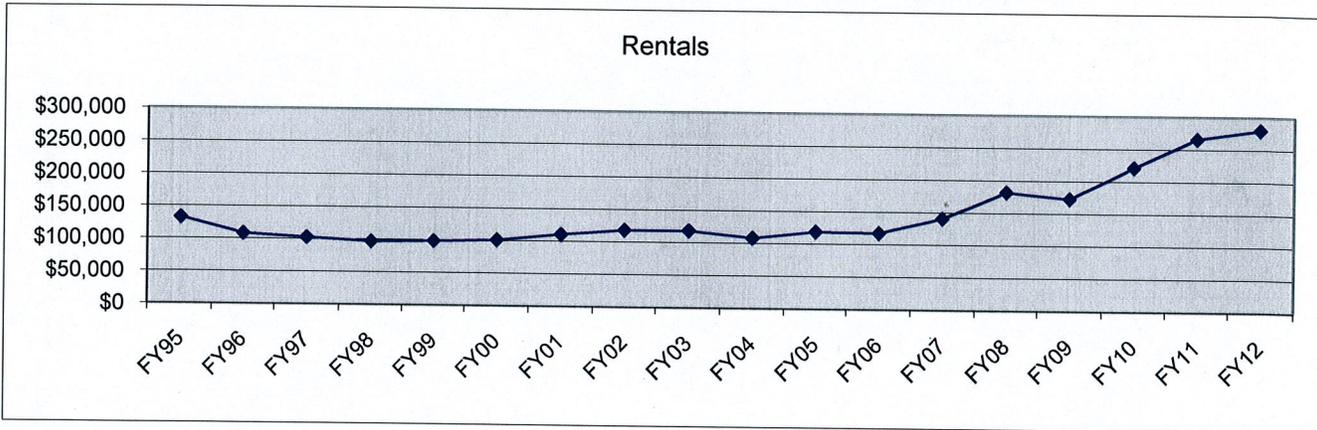


REVENUE TYPE

Rental Income

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.001.362.300	Merry Pier	\$29,451	\$32,454	\$30,501	\$32,275	\$29,600	\$35,453
001.349.200	PAG/Upham Concession	\$93,865	\$72,148	\$52,878	\$93,849	\$116,500	\$106,344
.001.362.900	Community Center	\$4,341	\$45,162	\$54,865	\$53,123	\$100,000	\$100,000
.001.362.830	Community Pool	\$2,200	\$7,888	\$5,079	\$11,399	\$6,200	\$10,000
	Other Miscellaneous	\$11,195	\$24,611	\$29,502	\$31,073	\$14,000	\$28,500
	Total	\$141,052	\$182,263	\$172,825	\$221,719	\$266,300	\$280,297

The City has various facilities available for rental. The miscellaneous line item listed above includes Pass-A-Grille deck area, the Warren Webster and Don Vista facilities, the gymnasium, ballfields and parks.

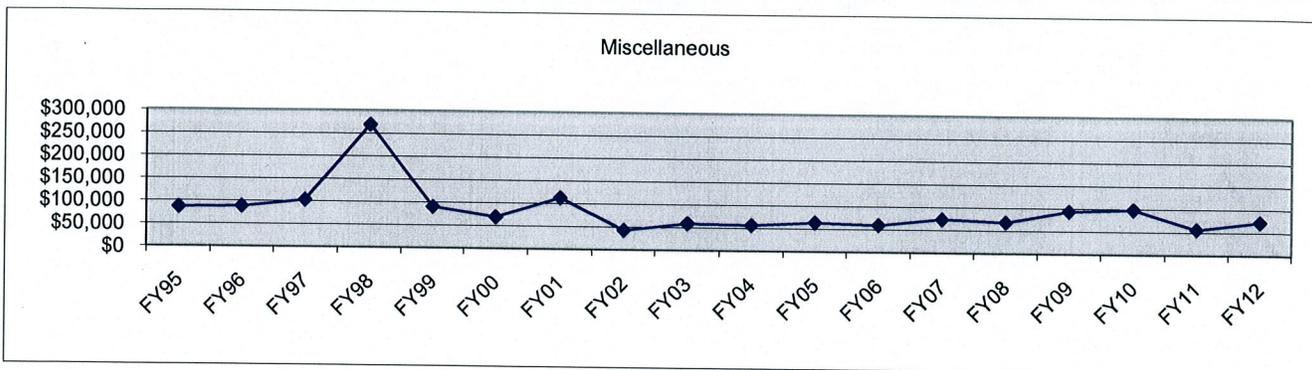


REVENUE TYPE

Miscellaneous

Account #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.001.363.260	Workers Comp. Reimb.	\$21,263	\$17,954	\$7,618	\$31,117	\$15,000	\$15,000
.001.365.000	Scrap Sales	\$23,575	\$9,221	\$31,746	\$52,231	\$20,000	\$40,000
.001.366.000	Donations	\$15,755	\$32,241	\$39,792	\$12,912	\$11,500	\$10,000
.001.369.000	Miscellaneous	\$13,432	\$9,569	\$15,000	\$2,451	\$10,000	\$8,000
	Total	\$74,025	\$68,985	\$94,156	\$98,711	\$56,500	\$73,000

Workers Compensation reimbursements are received from the insurance company to offset the cost of salaries paid to employees on a workers compensation claim. Scrap Sale revenues are derived from the sale of goods which are no longer usable to the city. Donations may be dedicated toward a particular purchase. Miscellaneous revenue includes hurricane re-entry tags, title searches, and vending machine commissions.

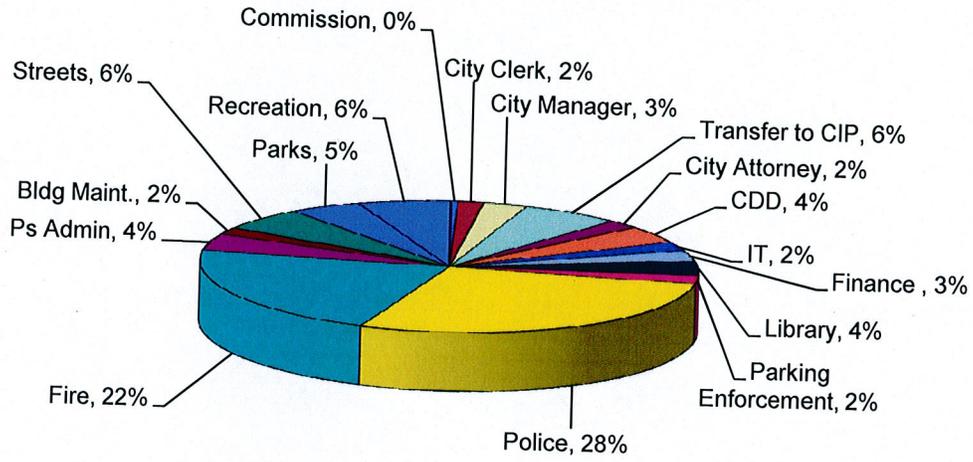


1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
2	Proposed	General	Comm	Clerk	Attorney	Manager	Planning	Build Serv	FAT IT	FAT Fin	Library	Parking	Police	Fire Suppress	Fire - EMS	CS Rec
3	Fund	5000	5101	5301	5201	5401	5402	5501	5601	5602	5603	5701	5801	5802	6106	
3	Exec. Salary	5110	29,700	0	0	0	0	0	0	0	0	0	0	0	0	0
4	Salaries	5120	0	157,457	0	210,189	162,852	229,901	126,198	255,786	252,352	79,678	1,867,153	900,101	787,533	352,589
6	Other Wages	5130	0	300	0	300	0	1,235	988	9,351	3,652	748	143,778	44,136	13,282	22,617
7	Overtime	5140	0	0	0	0	0	0	0	0	0	869	90,885	36,798	24,985	0
8	Reimbursable Overtim	5145	0	0	0	0	0	0	0	0	0	0	32,621	2,660	525	0
12	F I C A	5210	0	12,068	0	15,192	12,458	17,682	9,730	19,317	19,584	6,219	163,193	89,733	48,359	28,706
13	Retirement	5220	0	7,850	0	23,751	18,219	44,686	29,472	22,722	36,975	18,517	822,241	315,280	188,036	25,701
14	Pension - State Fds	5225	0	0	0	0	0	0	0	0	0	0	74,000	178,000	0	0
15	Employee Ins.	5230	0	20,385	0	30,419	16,252	36,429	17,018	34,835	25,252	21,063	259,506	124,873	74,171	32,245
16	Worker Comp.	5240	0	448	0	628	559	4,649	240	678	731	433	58,764	41,932	24,240	10,325
17	Unemployment	5250	0	0	0	15,000	0	0	0	0	0	0	0	0	0	0
18	People Costs		29,700	198,509	0	295,478	210,340	334,581	183,647	342,689	338,546	127,528	3,512,141	1,733,516	1,161,131	472,184
19	Pro. & Contract	5310	0	11,000	0	5,000	0	10,000	17,000	15,000	24,000	15,000	66,200	1,780	0	20,000
20	Legal Retainer	5311	0	0	65,000	0	0	0	0	0	500	0	0	0	0	0
21	Planning & Engineer	5312	0	0	0	0	1,500	0	0	0	0	0	0	0	0	0
22	NPDES Consulting	5313	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23	Extra Legal - Labor	5314	0	0	25,000	0	0	0	0	0	0	0	0	0	0	0
24	Extra Legal Fees	5315	0	0	205,000	0	0	0	0	0	0	0	0	0	0	0
25	Auditing	5320	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27	Bus Subsidy	5343	0	0	0	0	0	0	0	18,692	831	0	0	0	1,719	0
28	Donations	5349	18,250	0	0	0	0	0	0	0	0	0	0	0	0	0
29	Travel & Training	5400	6,000	2,500	0	3,600	2,250	3,000	3,000	2,900	2,000	0	13,000	9,240	0	2,380
30	T&T 2nd \$	5402	0	0	0	0	0	0	0	0	0	0	4,000	0	0	0
32	Citywide Tuition Reim	5406	0	0	0	0	0	0	0	0	0	0	0	0	0	0
33	Telephone	5410	0	1,500	0	1,500	900	3,540	900	1,200	9,000	24,500	26,420	7,000	0	4,000
34	Postage	5420	800	500	0	800	1,000	2,250	100	1,440	500	0	1,400	600	0	500
35	Electric	5431	0	0	0	0	0	0	0	0	24,523	0	42,125	22,660	0	71,680
36	Water	5432	0	0	0	0	0	0	0	0	500	0	1,085	2,400	0	9,600
37	Reclaimed Water	5433	0	0	0	0	0	0	0	0	140	0	325	350	0	0
38	Solid waste disposal	5434	0	0	0	0	0	0	0	0	0	0	0	0	0	0
40	Vehicle Rental	5441	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41	Audio Book Rental	5445	0	0	0	0	0	0	0	0	0	0	0	0	0	12,000
42	Submerged Land Leas	5447	0	0	0	0	0	0	0	0	7,500	0	0	0	0	0
43	Equip. Rent	5449	0	0	0	3,048	0	0	0	0	0	0	5,000	0	0	0
44	Insurance	5450	0	0	69,967	0	1,570	0	0	26,130	1,045	36,468	25,976	7,207	0	5,500
45	R&M Buildings	5461	0	0	0	0	0	0	0	5,000	0	12,000	19,450	0	79,165	
46	R&M Equip	5462	0	300	0	2,500	500	1,250	51,409	400	400	42,500	14,150	16,800	4,250	24,100
47	R&M Vehicles	5463	0	0	1,000	0	2,250	0	0	0	0	1,000	30,000	16,650	13,950	2,000
48	R&M Marine	5465	0	0	0	0	0	0	0	0	0	0	2,000	0	0	0
50	R&M Other	5469	0	0	0	0	0	0	0	0	0	0	0	0	0	0
51	Duplicating	5470	2,300	1,000	0	1,500	1,200	3,000	300	1,800	7,500	0	500	500	0	500
52	Classified Advert.	5482	0	0	0	0	5,500	1,000	0	750	0	0	500	1,000	0	0
53	Promotional Act.	5489	0	0	0	3,000	0	0	0	0	3,000	0	0	0	0	15,000
54	Promo - City Events	5490	0	0	0	0	0	0	0	0	0	0	0	0	0	86,600
55	Legal Advert	5491	0	8,500	0	0	0	0	0	0	0	0	0	0	0	0
56	Election Expense	5493	0	20,000	0	0	0	0	0	0	0	0	1,000	0	0	0
57	Spec. Investig.	5495	0	0	0	0	0	0	0	0	0	0	0	0	0	0
58	Prisoners Board	5496	0	0	0	0	0	0	0	0	0	0	100	0	0	0
59	Employee Recog	5497	0	0	0	3,000	0	0	0	0	0	0	0	0	0	0
60	Other Expenses	5499	1,500	400	0	19,865	0	0	0	800	5,000	9,000	4,000	1,875	0	15,000
61	Office Supplies	5510	1,000	1,800	0	3,000	300	2,500	700	4,000	4,000	500	11,000	1,500	0	5,200
62	Uniforms	5521	0	0	0	0	0	500	0	0	0	500	12,000	10,497	4,470	2,750
63	Fuel	5522	0	0	0	1,903	0	4,985	0	0	0	2,786	58,350	8,360	10,890	3,175
64	Small Tools	5524	0	0	0	0	0	250	0	0	0	0	0	1,000	0	0
65	K-9 Expense	5525	0	0	0	0	0	0	0	0	0	0	0	0	0	0
66	Safety Gear	5526	0	0	0	0	0	0	0	0	0	0	0	0	0	0
67	Agricult Supplies	5527	0	0	0	0	0	0	0	0	0	0	0	15,700	0	0
68	Adoption Suppl	5528	0	0	0	0	0	0	0	0	0	0	0	0	0	0
69	Operating Supp.	5529	0	500	0	500	1,500	2,650	44,652	1,000	5,000	57,000	5,500	20,000	0	36,000
71	Emergency Mgt. Fund	5531	0	0	0	0	0	0	0	0	0	0	0	500	0	0
72	Pubs & Memberships	5540	5,151	750	0	2,530	2,250	1,200	675	1,500	600	0	1,655	4,190	1,475	2,735
75	Operating Costs		35,001	48,750	295,000	122,713	16,900	39,945	118,736	49,482	128,124	153,831	348,778	188,028	43,961	403,385
77	Buildings	5621	0	0	0	0	0	0	0	0	0	0	0	0	0	0
78	Vehicles	5641	0	0	0	0	0	0	0	0	0	0	90,000	13,500	13,500	0
79	Furniture	5642	0	0	0	0	0	0	0	0	0	0	0	0	0	0
80	Office Equip.	5643	0	0	0	0	0	0	0	0	0	0	0	0	0	0
81	EMS Incentive	5647	0	0	0	0	0	0	0	0	0	0	0	0	0	0
82	Other Equip.	5649	0	0	0	0	0	0	12,000	0	0	26,000	20,000	38,200	0	19,328
84	Other Than Buildings	5653	0	0	0	0	0	0	0	0	0	0	0	0	0	0
85	Books-Circulation	5660	0	0	0	0	0	0	0	0	50,000	0	0	0	0	0
86	Books-Circulation	5661	0	0	0	0	0	0	0	0	0	0	0	0	0	0
87	Memorial Books	5662	0	0	0	0	0	0	0	0	5,000	0	0	0	0	0
88	Trans. to C.I.P. Fund	5695	0	0	0	0	0	0	0	0	0	0	0	0	0	0
89	Capital Outlay		0	0	0	0	0	0	12,000	0	55,000	26,000	110,000	51,700	13,500	19,328
90	Equip Loan	5700	0	0	0	0	0	0	0	0	0	0	0	0	0	0
92	Parking System Lease	5708	0	0	0	0	0	0	0	0	0	0	0	0	0	0
93	Prin.-GO Bond	5712	0	0	0	0	0	0	0	0	0	0	0	0	0	0
95	Int.-GO Bond	5722	0	0	0	0	0	0	0	0	0	0	155,000	0	0	0
105	Capital Transfer	5911	0	0	0	925,000	0	0	0	0	0	0	16,537	0	0	0
106	Debt Service		0	0	0	925,000	0	0	0	0	0	0	171,537	0	0	0
107	Department Total															

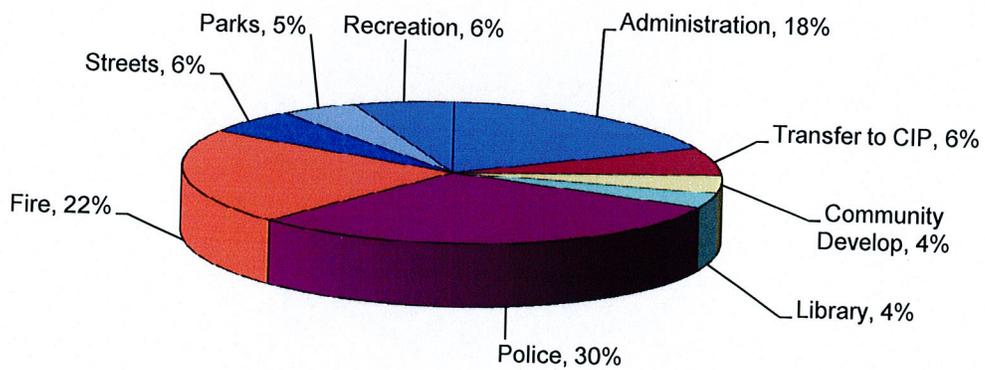
	A	B	Q	S	T	U	V	W
1	FY2012	General	CS Parks	CS Admin	CS Bldg	CS Street	GEN FUND	% FY11
2	Proposed	Fund	6104	6101	6102	6103	FY12 TOTAL	Budget
3	Exec Salary	5110	0	0	0	0	29,700	0.2%
4	Salaries	5120	122,562	116,186	105,377	117,152	5,843,067	39.5%
6	Other Wages	5130	0	0	0	6,809	247,196	1.7%
7	Overtime	5140	1,340	0	523	492	155,892	1.1%
8	Reimbursable Overtim	5145	0	0	0	0	35,805	0.2%
12	F I C A	5210	9,478	8,888	8,101	9,521	478,231	3.2%
13	Retirement	5220	50,250	18,119	19,773	28,194	1,669,787	11.3%
14	Pension - State Fds	5225	0	0	0	0	252,000	
15	Employee Ins.	5230	24,797	18,682	7,367	15,034	758,329	5.1%
16	Worker Comp.	5240	4,928	1,629	2,822	7,475	160,481	1.1%
17	Unemployment	5250	0	0	0	0	15,000	0.1%
18	People Costs		213,356	163,605	143,964	184,676	9,645,488	65.2%
19	Pro. & Contract	5310	267,100	0	31,350	117,500	600,930	4.1%
20	Legal Retainer	5311	0	0	0	0	65,500	0.4%
21	Planning & Engineer	5312	0	2,500	0	0	4,000	0.0%
22	NPDES Consulting	5313	0	0	0	0	0	0.0%
23	Extra Legal - Labor	5314	0	0	0	0	25,000	
24	Extra Legal Fees	5315	0	0	0	0	205,000	1.4%
25	Auditing	5320	0	0	0	0	21,242	0.1%
27	Bus Subsidy	5343	0	420,000	0	0	420,000	2.8%
28	Donations	5349	0	0	0	0	18,250	0.1%
29	Travel & Training	5400	1,000	2,000	0	1,000	53,870	0.4%
30	T&T 2nd \$	5402	0	0	0	0	4,000	0.0%
32	Citywide Tuition Reim	5406	0	0	0	0	0	0.0%
33	Telephone	5410	7,500	2,500	750	1,500	92,710	0.6%
34	Postage	5420	0	300	0	0	10,190	0.1%
35	Electric	5431	14,472	6,438	23,474	345,050	550,422	3.7%
36	Water	5432	12,480	432	394	0	26,891	0.2%
37	Reclaimed Water	5433	46,000	0	0	0	46,815	0.3%
38	Solid waste disposal	5434	0	0	300	65,000	66,300	0.4%
40	Vehicle Rental	5441	0	0	0	0	12,000	0.1%
41	Audio Book Rental	5445	0	0	0	0	7,500	0.1%
42	Submerged Land Lease	5447	0	0	0	0	0	0.0%
43	Equip. Rent	5449	1,500	1,450	0	0	16,498	0.1%
44	Insurance	5450	12,372	8,124	30,011	11,690	309,725	2.1%
45	R&M Buildings	5461	50,000	6,000	12,000	0	128,550	0.9%
46	R&M Equip.	5462	2,000	0	0	500	142,459	1.0%
47	R&M Vehicles	5463	1,500	0	600	8,500	77,450	0.5%
48	R&M Marine	5465	0	0	0	0	2,000	0.0%
50	R&M Other	5469	0	0	0	100,000	100,000	0.7%
51	Duplicating	5470	0	250	0	0	20,350	0.1%
52	Classified Advert.	5482	0	0	0	0	8,750	0.1%
53	Promotional Act.	5489	0	21,000	0	0	42,000	0.3%
54	Promo - City Events	5490	0	0	0	0	86,600	0.6%
55	Legal Advert	5491	0	0	0	0	8,500	0.1%
56	Election Expense	5493	0	0	0	0	20,000	0.1%
57	Spec. Investig.	5495	0	0	0	0	1,000	0.0%
58	Prisoners Board	5496	0	0	0	0	100	0.0%
59	Employee Recog	5497	0	0	0	0	3,000	0.0%
60	Other Expenses	5499	0	0	0	0	57,440	0.4%
61	Office Supplies	5510	0	2,250	0	0	37,750	0.3%
62	Uniforms	5521	1,800	0	1,050	1,350	34,917	0.2%
63	Fuel	5522	7,015	0	3,160	9,505	110,129	0.7%
64	Small Tools	5524	1,250	0	1,000	1,000	4,500	0.0%
65	K-9 Expense	5525	0	0	0	0	0	0.0%
66	Safety Gear	5526	0	0	0	0	15,700	0.1%
67	Agricult. Supplies	5527	15,400	0	0	0	15,400	0.1%
68	Adoption Supples	5528	2,000	0	0	0	2,000	0.0%
69	Operating Supp.	5529	9,250	750	10,000	28,000	222,302	1.5%
71	Emergency Mgt. Fund	5531	0	0	0	0	500	0.0%
72	Pubs & Memberships	5540	500	750	0	0	25,961	0.2%
75	Operating Costs		453,139	474,744	114,089	690,595	3,723,201	25.2%
77	Buildings	5621	0	0	0	0	0	0.0%
78	Vehicles	5641	20,000	0	0	0	137,000	0.9%
79	Furniture	5642	0	0	0	0	0	0.0%
80	Office Equip.	5643	0	0	0	0	0	0.0%
81	EMS Incentive	5647	0	0	0	0	0	0.0%
82	Other Equip.	5649	10,000	0	0	0	126,528	0.8%
84	Other Than Buildings	5653	0	0	0	0	0	0.0%
85	Books-Circulation	5660	0	0	0	0	50,000	0.3%
86	Books-Circulation	5661	0	0	0	0	0	0.0%
87	Memorial Books	5662	0	0	0	0	5,000	0.0%
88	Trans. to C.I.P. Fund	5695	0	0	0	0	0	0.0%
89	Capital Outlay		30,000	0	0	0	317,528	2.1%
90	Equip Loan	5700	0	0	0	0	0	0.0%
92	Parking System Lease	5708	0	0	0	0	0	0.0%
93	Prin.-GO Bond	5712	0	0	0	0	155,000	1.0%
95	Int.-GO Bond	5722	0	0	0	0	16,537	0.1%
105	Capital Transfer	5911	0	0	0	0	925,000	6.3%
106	Debt Service		0	0	0	0	1,096,537	7.4%
107	Department Total		696,494	638,249	258,053	875,271	14,782,754	100.0%

WHERE THE MONEY GOES

**FY 2012
COSTS BY DEPARTMENT/DIVISION**



**FY 2012
Costs by Function**

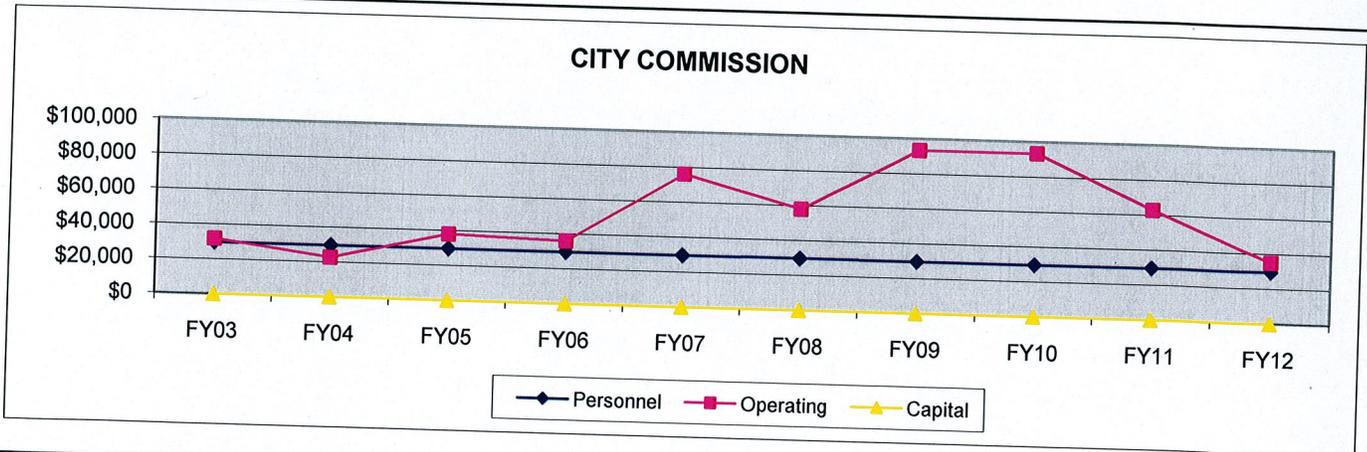


EXPENDITURES

City Commission

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.5000.511.	Personnel	\$29,700	\$29,784	\$29,700	\$29,700	\$29,700	\$29,700
.5000.511.	Operating	\$76,125	\$57,920	\$93,470	\$93,470	\$62,901	\$35,001
.5000.511.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$105,825	\$87,704	\$123,170	\$123,170	\$92,601	\$64,701

The City Commission is vested with all of the legislative powers of the City. The commission consists of four commissioners and a mayor-commissioner.

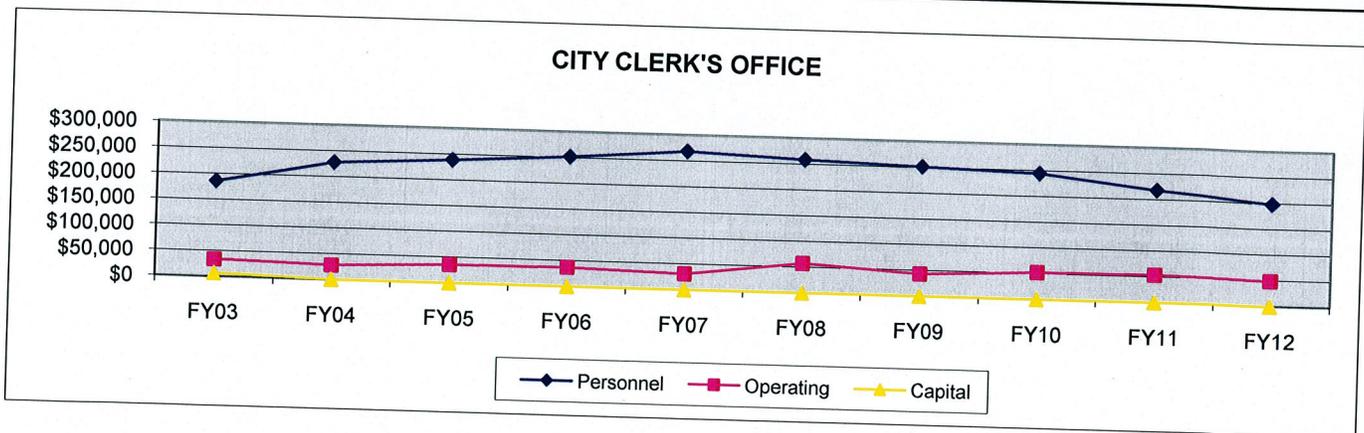


EXPENDITURE

City Clerk's Office

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.5101.512.	Personnel	\$268,674	\$258,776	\$251,600	\$244,736	\$217,982	\$198,509
.5101.512.	Operating	\$30,516	\$56,865	\$42,676	\$51,853	\$53,448	\$48,750
.5101.512.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$299,190	\$315,641	\$294,276	\$296,589	\$271,430	\$247,259

The City Clerk's office is responsible for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission.

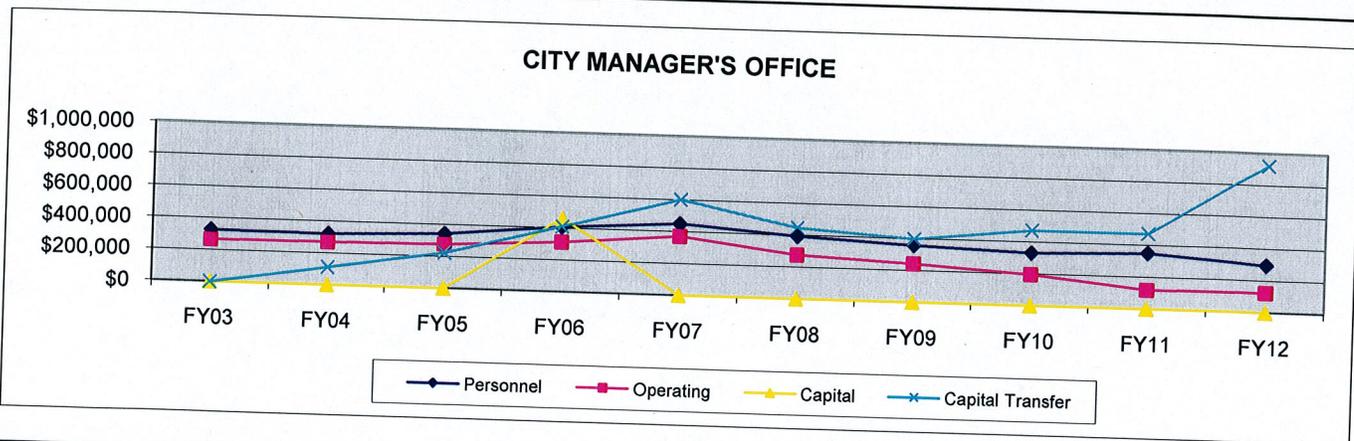


EXPENDITURES

City Manager's Office

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.5201.512.	Personnel	\$450,271	\$393,830	\$358,246	\$332,270	\$351,171	\$295,478
.5201.512.	Operating	\$370,794	\$276,438	\$241,268	\$194,886	\$117,940	\$122,713
.5201.512.	Capital	\$0	\$0	\$0	\$0	\$0	\$0
.5201.512.	Capital Transfer	\$604,500	\$450,000	\$400,000	\$475,000	\$475,000	\$925,000
Total		\$1,425,565	\$1,120,268	\$999,514	\$1,002,156	\$944,111	\$1,343,191

By Charter the City Manager is the chief administrative office of the city. The City Manager is responsible to the commission for administration of all city affairs.

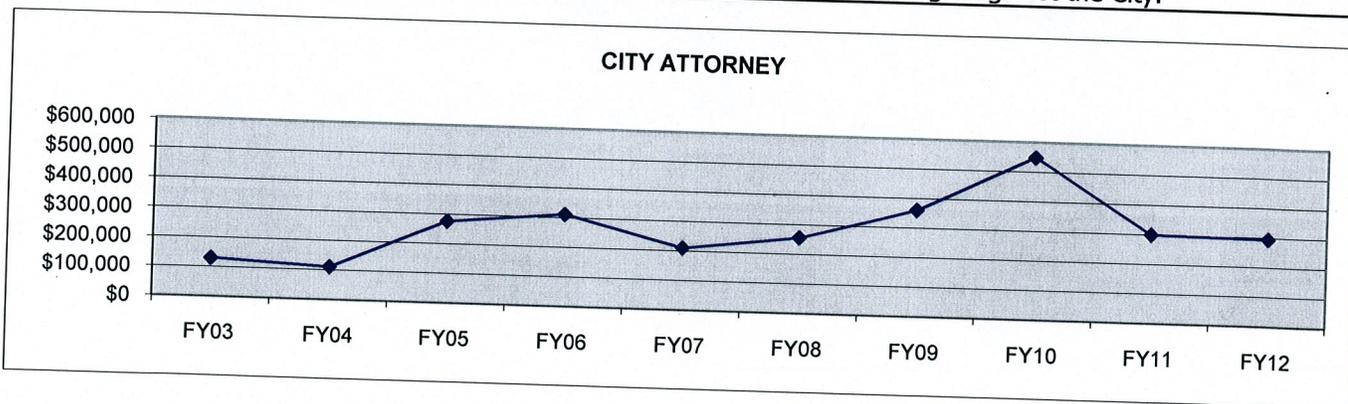


EXPENDITURE

CITY ATTORNEY

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.5301.514.	Basic Legal	\$63,196	\$64,799	\$61,519	\$63,236	\$65,000	\$65,000
.5301.514.	Extra Legal	\$144,017	\$189,793	\$298,744	\$481,814	\$235,000	\$205,000
.5301.514.	Other	\$2,140	\$1,384	\$0	\$4,127	\$0	\$25,000
Total		\$209,353	\$255,976	\$360,263	\$549,177	\$300,000	\$295,000

The City Attorney drafts ordinances, contract preparation and review and attends City Commission or other board meetings. The Attorney also defends the City in any lawsuits that may be brought against the City.

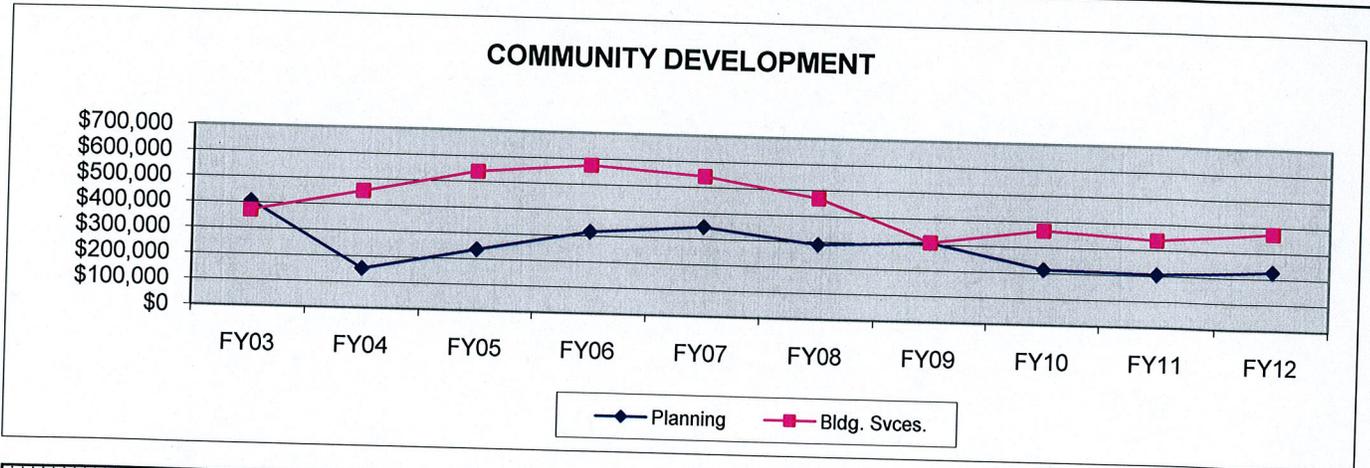


EXPENDITURES

Community Development

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.5401.515	Planning	\$348,052	\$290,372	\$307,564	\$215,629	\$206,851	\$227,240
.5402.524	Building Services	\$544,374	\$469,624	\$309,266	\$365,868	\$338,641	\$374,526
		\$892,426	\$759,996	\$616,830	\$581,497	\$545,492	\$601,766

The Community Development Department provides assistance in planning, zoning and land use management. It also provides permitting, collection of business tax receipts, construction inspections and code enforcement.

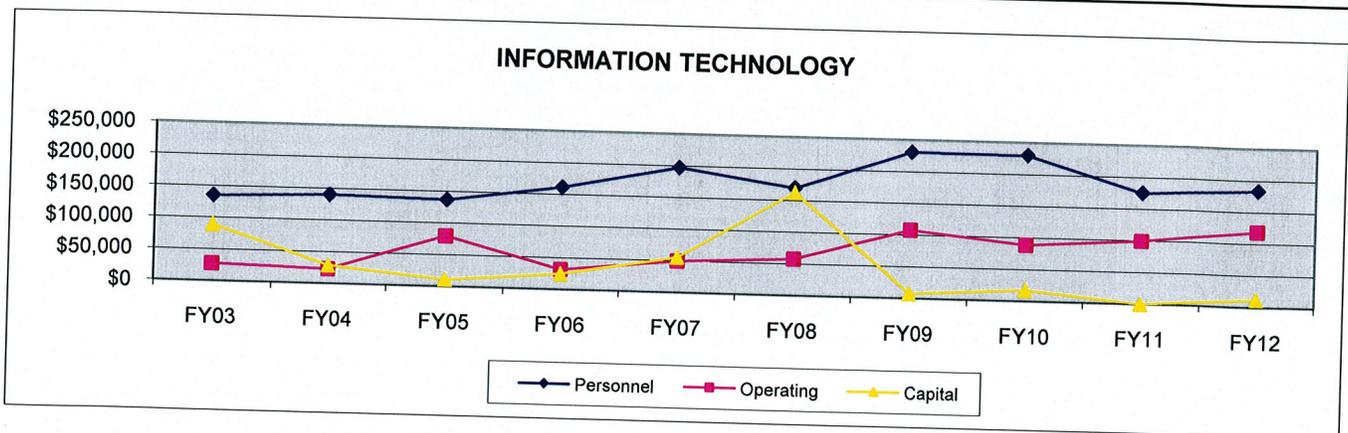


EXPENDITURE

INFORMATION TECHNOLOGY

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.5501.513	Personnel	\$197,240	\$169,741	\$230,953	\$230,237	\$175,388	\$183,647
.5501.513	Operating	\$49,362	\$57,477	\$107,639	\$88,592	\$99,434	\$118,736
.5501.513	Capital	\$55,486	\$163,283	\$7,542	\$17,551	\$0	\$12,000
	Total	\$302,088	\$390,501	\$346,134	\$336,380	\$274,822	\$314,383

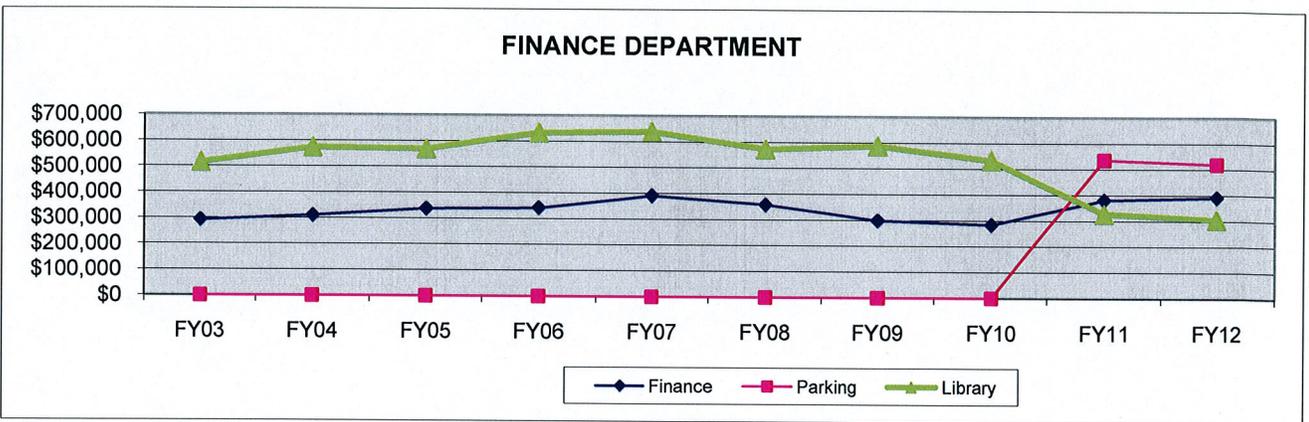
Information Technology partners with other city departments to provide valued systems and services to support the delivery of services to the St. Pete Beach community.



EXPENDITURES
Finance Department

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.5601.513	Finance	\$391,411	\$358,590	\$299,417	\$284,366	\$381,129	\$392,171
.5602.571	Library	\$639,951	\$574,366	\$587,953	\$534,198	\$536,432	\$519,670
.5603.521	Parking Enforcement	\$0	\$0	\$0	\$0	\$328,863	\$307,359
		<u>\$1,031,362</u>	<u>\$932,956</u>	<u>\$887,370</u>	<u>\$818,564</u>	<u>\$1,246,424</u>	<u>\$1,219,200</u>

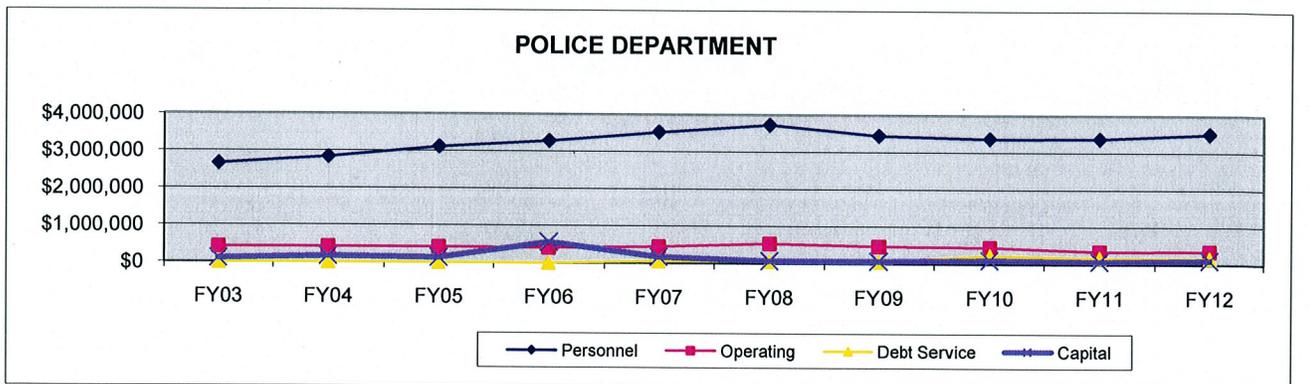
The Finance division is responsible for the administration of the financial affairs of the City. The Library division furnishes programs, and print and non-print materials to residents and non-residents. Parking Enforcement empties and maintains the city's parking meters and issues citations for parking violations.



EXPENDITURE
Police

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.5501.513	Personnel	\$3,531,037	\$3,730,937	\$3,450,276	\$3,376,494	\$3,379,456	\$3,512,141
.5501.513	Operating	\$446,087	\$533,635	\$462,786	\$442,357	\$343,499	\$348,778
.5501.513	Debt Service	\$60,599	\$60,599	\$60,596	\$232,907	\$169,150	\$171,537
.5501.513	Capital	\$173,647	\$70,771	\$69,216	\$104,710	\$77,500	\$110,000
Total		<u>\$4,211,370</u>	<u>\$4,395,942</u>	<u>\$4,042,874</u>	<u>\$4,156,468</u>	<u>\$3,969,605</u>	<u>\$4,142,456</u>

The Police Department is a full-service department providing patrol, detective, marine patrol, community response advisory line, special and support services to the City.

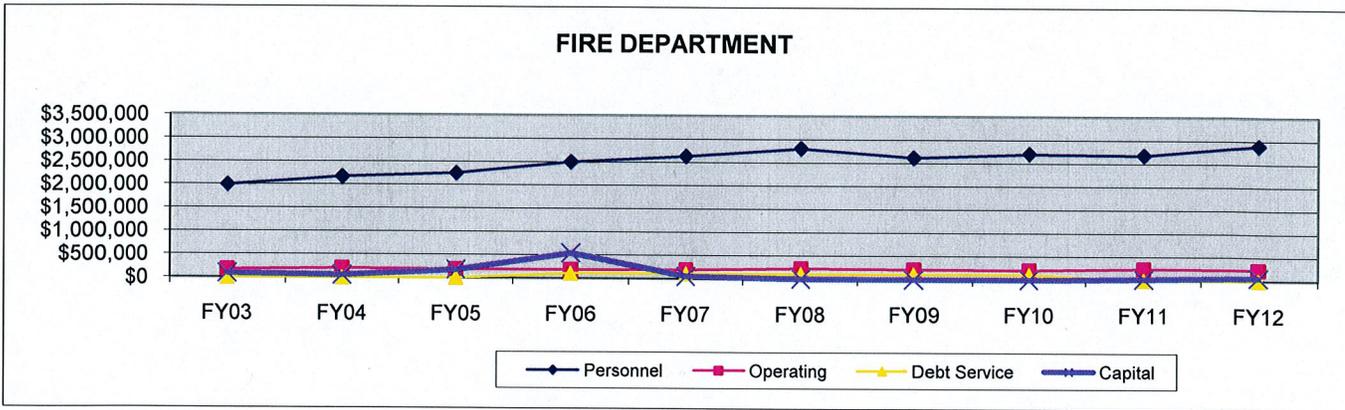


EXPENDITURES

Fire

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.5801.522	Personnel	\$2,634,570	\$2,809,040	\$2,620,814	\$2,707,275	\$2,684,712	\$2,894,646
.5801.522	Operating	\$193,413	\$225,626	\$213,360	\$209,422	\$243,006	\$231,989
.801.522	Debt Service	\$108,517	\$108,517	\$108,517	\$108,517	\$0	\$0
.5801.522	Capital	\$57,149	\$9,838	\$1,839	\$1,367	\$25,000	\$65,200
		<u>\$2,993,649</u>	<u>\$3,153,021</u>	<u>\$2,944,530</u>	<u>\$3,026,581</u>	<u>\$2,952,718</u>	<u>\$3,191,835</u>

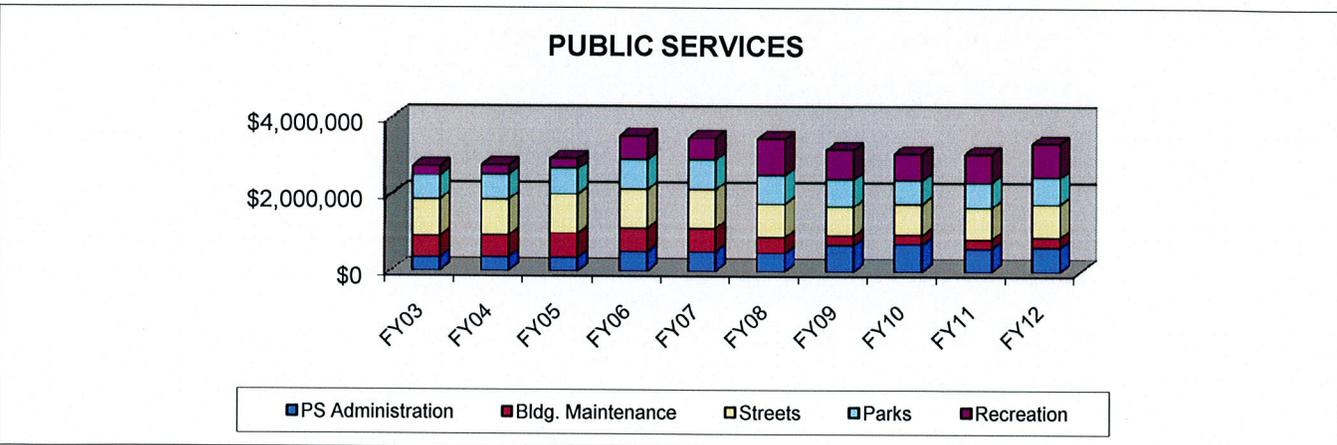
The Fire Department provides the community with emergency medical service, fire protection and suppression services.



EXPENDITURE

Public Services - All Divisions

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.6101.519	Administration	\$513,525	\$477,848	\$689,811	\$716,215	\$600,703	\$638,249
.6102.519	Building Maintenance	\$607,666	\$414,156	\$245,245	\$238,053	\$242,002	\$258,053
.6103.541	Streets	\$1,018,474	\$879,912	\$762,005	\$822,004	\$830,663	\$875,271
.6104.572	Parks	\$779,565	\$752,085	\$712,645	\$613,596	\$658,143	\$696,494
.6106.572	Recreation	\$571,149	\$948,814	\$781,013	\$700,570	\$751,758	\$894,897
Total		<u>\$3,490,379</u>	<u>\$3,472,815</u>	<u>\$3,190,719</u>	<u>\$3,090,438</u>	<u>\$3,083,269</u>	<u>\$3,362,964</u>

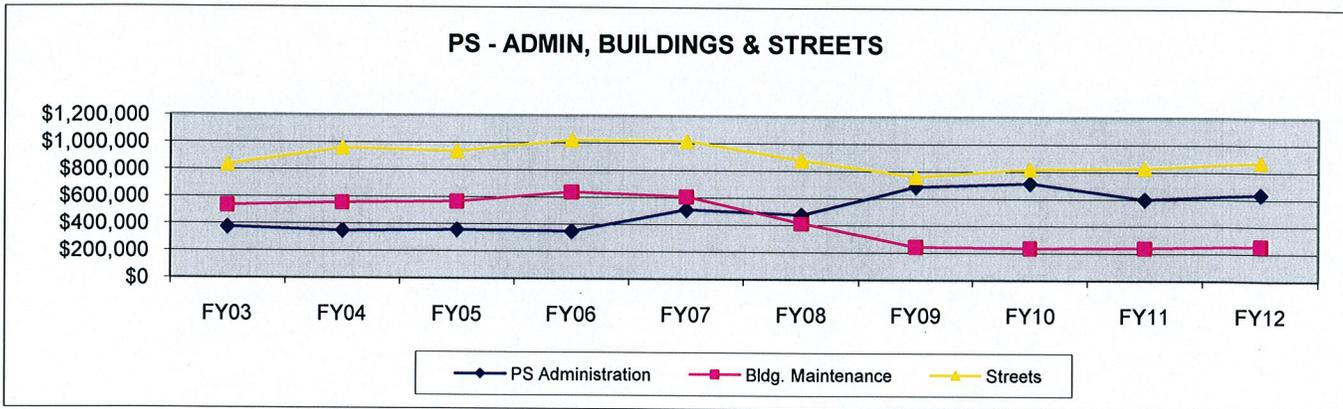


EXPENDITURE

Public Svces - Administration, Building Maintenance, Streets

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.6101.519	P.S. Administration	\$513,525	\$477,848	\$689,811	\$716,215	\$600,703	\$638,249
.6102.519	Building Maintenance	\$607,666	\$414,156	\$245,245	\$238,053	\$242,002	\$258,053
.5501.513	Streets	\$1,018,474	\$879,912	\$762,005	\$822,044	\$830,663	\$875,271
Total		\$2,139,665	\$1,771,916	\$1,697,061	\$1,776,312	\$1,673,368	\$1,771,573

The Public Service Administration division oversees the operations of building maintenance, streets, parks, recreation, wastewater and stormwater. Building Maintenance is responsible for all City buildings. The Streets division is responsible for, maintenance and repair of streets, alleys, storm drains, sidewalks and beaches.

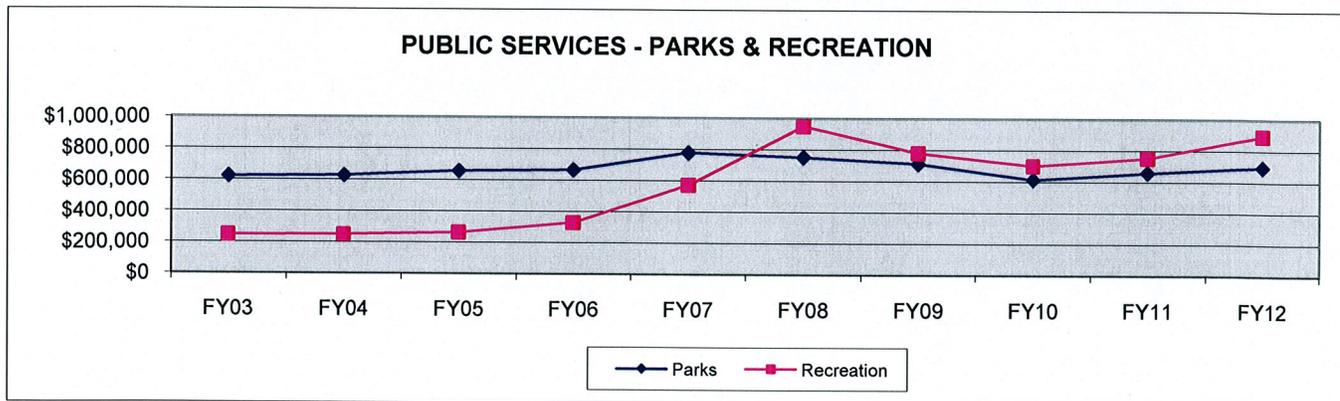


EXPENDITURE

Public Services - Parks and Recreation

Division #	Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Budget
.6104.572	Parks	\$779,565	\$752,085	\$712,645	\$613,596	\$658,143	\$696,494
.6106.572	Recreation	\$571,149	\$948,814	\$781,013	\$700,570	\$751,758	\$894,897
Total		\$1,350,714	\$1,700,899	\$1,493,658	\$1,314,166	\$1,409,901	\$1,591,391

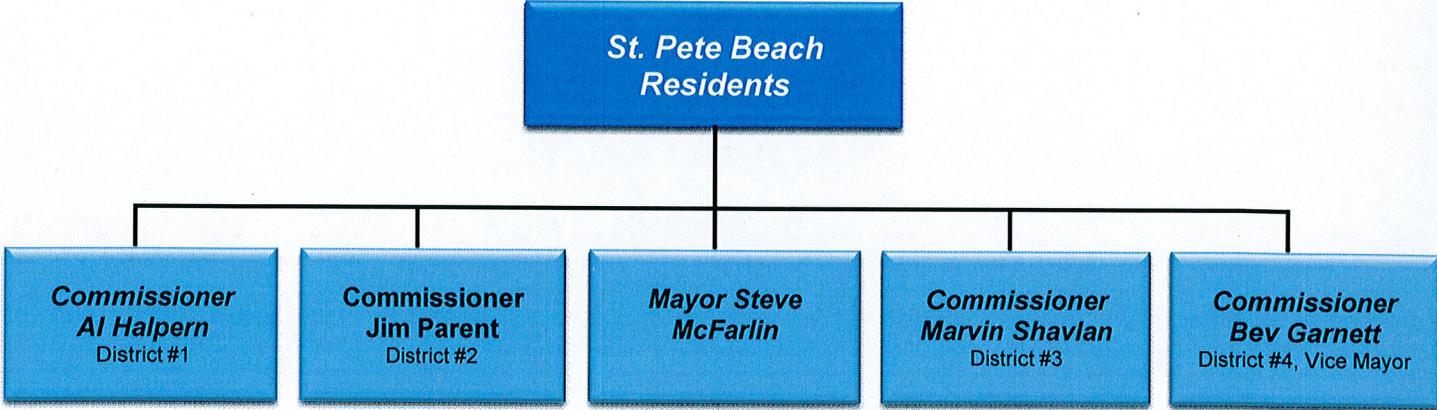
The Parks division is responsible for repair and maintenance of City owned parks. The Recreation division provides recreational opportunities for children and adults and plans special events for community enjoyment.





THE SUNSET CAPITAL OF FLORIDA

CITY COMMISSION



**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
CITY COMMISSION**

MISSION

By the Charter of the City of St. Pete Beach, the City Commission is vested with all of the legislative powers of the City. The City Commission consists of four Commissioners and a Mayor-Commissioner. The City Commission is empowered to adopt, amend, and repeal ordinances and resolutions, levy taxes, grant, renew or extend franchises; set service or user fees for municipal services; authorize the borrowing of money; and appoint various Board and Committee members, a City Clerk, a City Manager and a City Attorney. The City Commission is also responsible for the establishment of goals and direction of the City and approval of all policies for the City.

The Commission is prohibited from dictating the appointment or removal of any City administrative officer or employee whom the City Manager is empowered to appoint. The Commission is prohibited from interference with administration except for the purpose of inquiries and investigations.

Action Items

- Develop and implement short and long term financial plan
- Develop and implement strategic plan

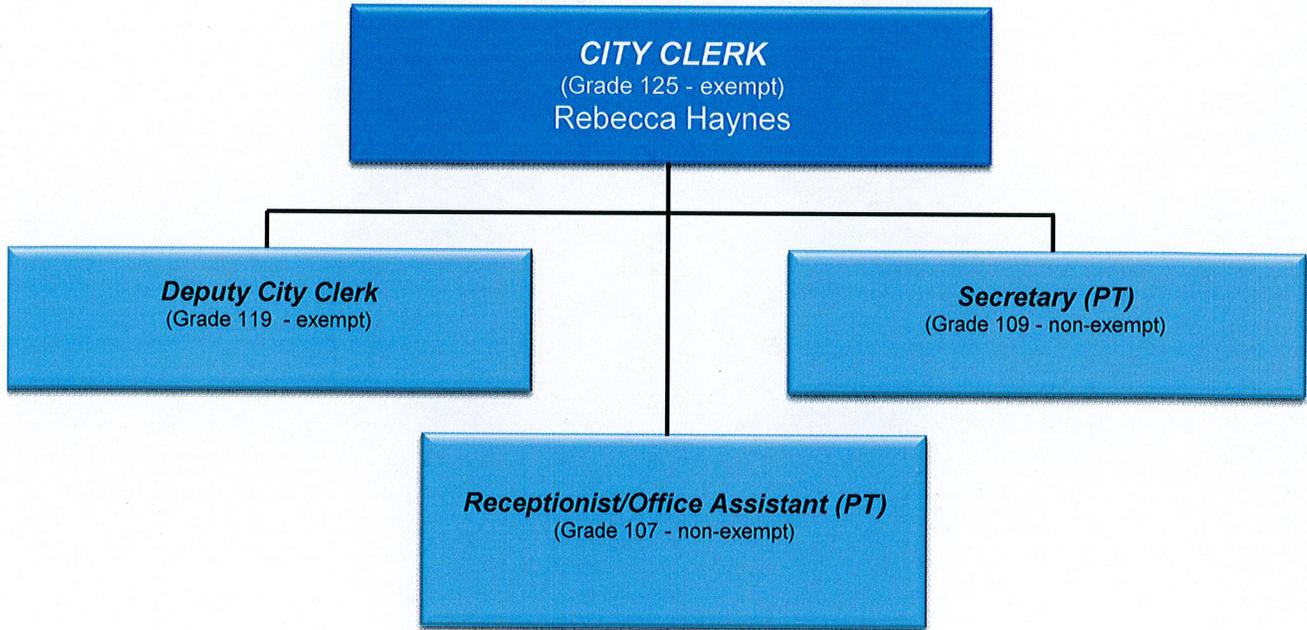
**CITY OF ST. PETE BEACH
 FY 12 PERSONNEL SUMMARY
 CITY COMMISSION**

POSITION	FY07	FY08	FY09	FY10	FY11	FY12
Mayor	1	1	1	1	1	1
Commissioner District 1	1	1	1	1	1	1
Commissioner District 2	1	1	1	1	1	1
Commissioner District 3	1	1	1	1	1	1
Commissioner District 4	1	1	1	1	1	1
TOTAL	5	5	5	5	5	5

CITY OF ST. PETE BEACH
FY2012 Budget
City Commission
001-5000-511

ACCOUNT	Dept	FY07	FY08	FY09	FY10	FY11	FY11	FY12	FY12	% Change FY11 adj To FY12
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5000-511	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Executive Salaries	5110	29,700	29,784	29,700	29,700	29,700	29,700	29,700	29,700	0.0%
People Costs		29,700	29,784	29,700	29,700	29,700	29,700	29,700	29,700	0.0%
Professional/Contractual	5310	0	48,687	60,000	60,000	32,500	32,500	0	0	-100.0%
Donations	5349	10,750	13,250	13,250	13,250	13,250	13,250	18,250	18,250	37.7%
Travel & Training	5400	6,879	3,171	6,045	9,602	6,000	6,000	6,000	6,000	0.0%
Postage	5420	1,198	726	1,462	444	1,200	1,200	800	800	-33.3%
Duplicating	5470	2,085	2,977	1,457	2,136	2,300	2,300	2,300	2,300	0.0%
Promotional Activities	5489	5,016	796	4,722	0	0	0	0	0	#DIV/0!
Other Expenses	5499	1,345	1,032	1,493	1,028	1,500	1,500	1,500	1,500	0.0%
Office Supplies	5510	1,192	1,287	249	700	1,000	1,000	1,000	1,000	0.0%
Publications & Memberships	5540	5,039	4,199	4,876	5,096	5,151	5,151	5,151	5,151	0.0%
Operational Costs		33,504	76,125	93,554	92,256	62,901	62,901	35,001	35,001	-44.4%
Capital Outlay		0	0	0	0	0	0	0	0	#DIV/0!
DEPARTMENT TOTAL		63,204	105,909	123,254	121,956	92,601	92,601	64,701	64,701	-30.1%

CITY CLERK'S OFFICE



**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
CITY CLERK**

MISSION

By the Charter of the City of St. Pete Beach, "the City Clerk shall keep and have responsibility for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission." The City Clerk manages the contract for city elections; distributes City Commission agenda packets; coordinates a records management program, document imaging system and bound book program; prepares and publishes legal advertisements and notices of meetings; creates and maintains a video and audio library for City Commission meetings and other meetings as necessary; supervises the codification of ordinances; writes, indexes and files the minutes for the City Commission; writes, indexes, files and maintains the official minutes of all City Commission appointed boards and committees; coordinates scheduling of the City Commission Chambers; and provides administrative support.

PROGRAMS

MAYOR/COMMISSION – The office acts as a liaison for the citizens in their communications to the Mayor and Commission. Staff serves as administrative staff support to the Mayor and Commission. Staff prepares, maintains, and controls the City Commission Budget which includes coordinating travel and training for the Mayor/Commission. Staff serves as recording secretary for all boards and committees of the City.

AGENDA POSTING & DISTRIBUTION – City Clerk's Staff posts the agenda for the City Commission and other boards and committees on the web page, the bulletin boards at the Library and City Hall.

ELECTIONS – City Elections are held on the second Tuesday of March each year and runoff elections are held if necessary. The Clerk's Office prepares a manual for potential candidates that advises them of the procedures for running for office, coordinates the election process with the Pinellas County Supervisor of Elections, places all legal advertisements, public notices and serves as the Supervisor of Municipal Elections. The Clerk's Office provides forms and information to Political Committees. This includes information regarding filing dates for treasurers' reports and other information as necessary. The Clerk's Office provides information regarding the process of a citizens' petition initiative. Petitions are submitted to the City Clerk and signatures are then verified by the Supervisor of Elections. After verification, petitions are submitted to the City Commission for their consideration.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
CITY CLERK**

RECORDS MANAGEMENT PROGRAM – The Clerk’s Staff has embarked on a project of document imaging the City Commission Records, as well as other pertinent records in the custody of the Clerk. With our new technology a network backup is created each day. It is our intention to expand for the allowance of public access to records. To date more than 50,000 pages have been scanned into and indexed to the system. Microfilm of older records is stored in the clerk’s office. With new technology, incoming mail to the Commission has increased significantly. Staff maintains such public records as necessary and available.

PUBLIC RECORDS REQUESTS – The City Clerk’s Office is the central location for public records requests for the City. Requests are made for copies of items, including paper, DVD’s, audio CD’s and email messages. The Clerk’s Office accepts the requests and forwards them to the appropriate parties for response.

CITY COMMISSION & BOARD MEETINGS – The Clerk’s Office is responsible for set up for meetings of the Commission and other boards. Staff ensures that audio recordings are made of each meeting. For the City Commission and some boards and committees, the Clerk’s Staff, in cooperation with the Information Technology Department, ensures that live broadcast and video recording of meetings is accomplished. A new streaming video system went online in July 2008. It provides another layer of accessibility to the citizens of our Community.

PUBLIC SERVICE BULLETIN BOARD – Staff is responsible for maintaining the Bulletin Board on Channel 615. Staff adds information and updates information when necessary. Notices of all City Boards and Committees meetings are posted on a bulletin board on the outside of City Hall. Notices for all boards and committees meetings are also posted at the St. Pete Beach Public Library.

BID PROCESS – The City Clerk prepares mails and publishes the Notice of Bids for various projects, services and/or equipment. The bid packages are given out by the City Clerk’s Office and the sealed bids are received, opened and maintained by the City Clerk. The bids are opened in the City Commission Chambers and the City Clerk ensures that audio recordings of the proceeding are made.

COMMISSION CHAMBERS – Clerk’s staff is responsible for managing and distributing the schedule for the City Commission Chambers.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
CITY CLERK**

NOTARY SERVICE – Employees are notaries and can perform notary services including marriages.

Action Items

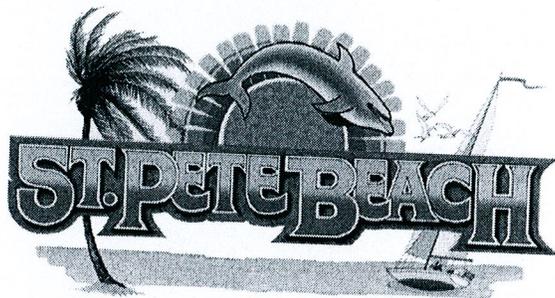
- Continue to produce minutes in a timely manner by a policy of Action Oriented Minutes in lieu of Summary Minutes.
- Develop and implement a citywide records management plan which will include an inventory of all City records, an assessment of needs and a plan of action for the next couple of years.
- Develop a procedures manual, including as much information as possible, about the actions required to be taken by the Clerk's Staff.
- Revise job descriptions for each position in the Department to more accurately define duties.

**CITY OF ST. PETE BEACH
 FY 12 PERSONNEL SUMMARY
 CITY CLERK**

POSITION	FY07	FY08	FY09	FY10	FY11	FY12
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Secretary	1	1	0	1	0.75	0.75
Secretary	1	1	1	0	0	0
Receptionist	0.5	0.5	0.5	0.5	0.375	0.375
TOTAL	4.5	4.5	3.5	3.5	3.125	3.125

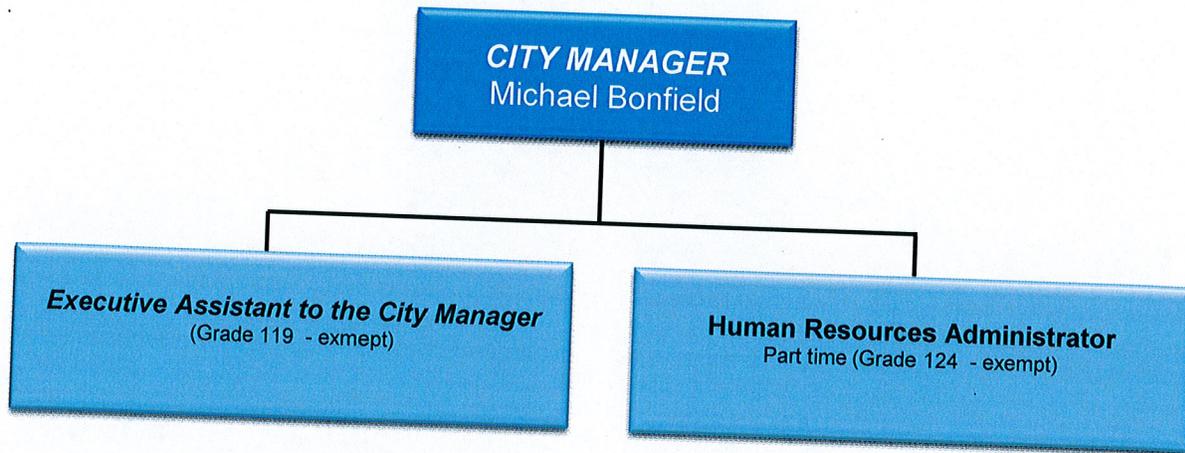
CITY OF ST. PETE BEACH
FY2012 Budget
City Clerk
001-5101-512

ACCOUNT	Dept Acct. # 5101-512	FY07 Actual Expend	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Approved Budget	FY11 Adjusted Budget	FY12 Manager Proposed	FY12 Adopted Budget	% Change FY11 adj To FY12
Salaries & Wages	5120	192,148	172,236	171,653	166,792	159,170	159,170	157,457	157,457	-1.1%
Other Wages	5130	13	8,720	97	947	300	300	300	300	0.0%
Overtime	5140	244	0	0	0	0	0	0	0	0.0%
FICA Tax	5210	13,514	12,442	11,988	11,718	12,199	12,199	12,068	12,068	-1.1%
Retirement	5220	26,065	32,974	45,500	35,878	24,640	24,640	7,850	7,850	-68.1%
Employee Insurance	5230	36,010	31,726	21,814	20,382	21,225	21,225	20,385	20,385	-4.0%
Workers Compensation	5240	680	678	548	387	448	448	448	448	0.0%
People Costs		268,674	258,776	251,600	236,103	217,982	217,982	198,509	198,509	-8.9%
Professional & Contractu	5310	8,599	7,498	27,353	19,552	13,500	13,500	11,000	11,000	-18.5%
Travel & Training	5400	4,670	2,829	2,198	2,945	2,500	2,500	2,500	2,500	0.0%
Telephone	5410	665	814	903	834	2,395	2,395	1,500	1,500	-37.4%
Postage	5420	198	285	173	129	600	600	500	500	-16.7%
R&M Equipment	5462	0	50	196	0	300	300	300	300	0.0%
Duplicating	5470	883	3,494	667	344	1,000	1,000	1,000	1,000	0.0%
Legal Advertising	5491	6,895	10,815	8,458	7,300	8,500	8,500	8,500	8,500	0.0%
Election Expenses	5493	2,589	24,770	304	27,984	20,000	20,000	20,000	20,000	0.0%
Other Expenses	5499	292	1,212	26	581	400	400	400	400	0.0%
Office Supplies	5510	2,886	2,783	1,553	1,051	1,800	1,800	1,800	1,800	0.0%
Uniforms	5521	223	0	0	0	0	0	0	0	#DIV/0!
Operating Supplies	5529	2,188	1,581	264	1,035	1,500	1,500	500	500	-66.7%
Publications & Membersl	5540	426	734	583	440	953	953	750	750	-21.3%
Operational Costs		30,516	56,865	42,676	62,196	53,448	53,448	48,750	48,750	-8.8%
Office Equipment	5643	0	0			0	0	0	0	#DIV/0!
Capital Outlays		0	0	0	0	0	0	0	0	N/A
DEPARTMENT TOTAL		299,190	315,641	294,276	298,299	271,430	271,430	247,259	247,259	-8.9%



THE SUNSET CAPITAL OF FLORIDA

CITY MANAGER'S OFFICE



**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
CITY MANAGER**

MISSION

By the Charter of the City of St. Pete Beach, the City Manager shall be the Chief Administrative Officer of the city. The City Manager is responsible to the City Commission for administration of all city affairs placed in the manager's charge by or under the charter. The City Manager shall appoint, suspend or remove all city employees and appointed administrative officials provided for under the Charter and ordinances of the City.

PROGRAMS

CITY ADMINISTRATION - The Administration provides overall direction and supervision for all city departments and is responsible for advising and carrying out policies established by the City Commission. Activities include: signing of contracts on behalf of the City pursuant to the provisions of appropriations ordinances; prepare and submit the annual budget and capital program to the City Commission.

HUMAN RESOURCES ADMINISTRATION - This division is responsible for the utilization of the city's human resources. Activities include: maintenance of city personnel files; formulation and implementation of practices and policies; training and development programs; compliance with all local, state and federal labor and employment laws; provides orientation for new employees; processes, administers, explains and updates benefits; coordinate with the Finance Department regarding payroll information and insurance billings; and promotes good employee relations and actively discourages discrimination at all levels.

Action Items

- Continually seek grants and other sources of funding to offset cost and/or to maintain or increase the quality of life for St. Pete Beach residents and visitors.
- Assist employees in adjusting to the reduced staffing levels through training and analysis.
- Promote partnering with other communities/organizations to pool resources to offset cost and aid in maintaining or increasing levels of service.
- Promote an "open door" policy for all residents and employees to maintain a good working relationship.

**CITY OF ST. PETE BEACH
 FY 12 PERSONNEL SUMMARY
 CITY MANAGER**

POSITION	FY07	FY08	FY09	FY10	FY11	FY12
City Manager	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1
Public Information Officer	1	0	0	0	0	0
Human Resources Administrator	1	1	1	1	1	0.5
Secretary	1	1	0	0	0	0
TOTAL	5	4	3	3	3	2.5

CITY OF ST. PETE BEACH
FY2012 Budget
City Manager
001-5201-512

ACCOUNT	Dept Acct. # 5201-512	FY07 Actual Expend	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Approved Budget	FY11 Adjusted Budget	FY12 Dept Proposed	FY12 Adopted Budget	% Change FY11 adj To FY12
Salaries & Wages	5120	319,039	257,597	237,672	233,077	237,087	237,087	210,189	210,189	-11.3%
Other Wages	5130	13	6,403	18	795	300	300	300	300	0.0%
Overtime	5140	73	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	21,581	18,729	17,156	16,514	17,348	17,348	15,192	15,192	-12.4%
Retirement	5220	41,524	33,132	30,036	29,224	29,685	29,685	23,751	23,751	-20.0%
Employee Insurance	5230	54,816	45,705	39,108	36,501	37,523	37,523	30,419	30,419	-18.9%
Workers' Compensation	5240	1,059	894	763	542	628	628	628	628	0.0%
Unemployment	5250	12,165	31,370	33,493	15,618	28,600	28,600	15,000	15,000	-47.6%
People Costs		450,271	393,830	358,246	332,270	351,171	351,171	295,478	295,478	-15.9%
Professional & Contractua	5310	12,203	11,291	15,772	7,975	5,000	5,000	5,000	5,000	0.0%
Travel & Training	5400	2,912	3,304	1,977	3,220	3,600	3,600	3,600	3,600	0.0%
Citywide Tuition Reimb	5406	10,244	6,408	2,335	1,779	0	0	0	0	#DIV/0!
Telephone	5410	2,575	1,807	1,304	1,458	2,330	2,330	1,500	1,500	-35.6%
Postage	5420	2,220	783	637	239	1,300	1,300	800	800	-38.5%
Equipment Rental	5449	8,943	6,192	6,292	3,728	3,048	3,048	3,048	3,048	0.0%
Insurance	5450	258,941	192,619	186,312	145,951	69,967	69,967	69,967	69,967	0.0%
R&M Equipment	5462	-3,294	-1,769	465	454	2,500	2,500	2,500	2,500	0.0%
R&M Vehicles	5463	1,166	64	148	1,031	500	500	1,000	1,000	100.0%
Duplicating	5470	1,683	1,042	1,214	823	1,500	1,500	1,500	1,500	0.0%
Promotional Activities	5489	14,171	2,435	350	0	0	0	3,000	3,000	#DIV/0!
Employee Recognition	5497	13,423	1,710	2,018	790	3,000	3,000	3,000	3,000	0.0%
Other Expenses	5499	34,439	41,003	17,452	20,751	17,365	17,365	19,865	19,865	14.4%
Office Supplies	5510	3,908	2,585	1,652	3,089	3,000	3,000	3,000	3,000	0.0%
Uniforms	5521	0	0	0	0	0	0	0	0	#DIV/0!
Fuel	5522	1,835	2,232	1,044	1,473	1,800	1,800	1,903	1,903	5.7%
Operating Supplies	5529	1,867	2,574	37	318	500	500	500	500	0.0%
Publications & Membershi	5540	3,558	2,158	2,259	1,808	2,530	2,530	2,530	2,530	0.0%
Operational Costs		370,794	276,438	241,268	194,886	117,940	117,940	122,713	122,713	4.0%
Buildings	5621	0	0	0	0	0	0	0	0	0.0%
Other Equipment	5649	0	0	0	0	0	0	0	0	0.0%
Capital Transfer	5911	604,500	450,000	400,000	475,000	475,000	475,000	475,000	925,000	94.7%
Capital Outlay		604,500	450,000	400,000	475,000	475,000	475,000	475,000	925,000	94.7%
DEPARTMENT TOTAL		1,425,565	1,120,268	999,514	1,002,157	944,111	944,111	893,191	1,343,191	42.3%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
CITY MANAGER**

Operating Costs

.5310 Professional/Contractual \$5,000

Contract for three new general employee medical exams (\$750); 10 commercial driver random drug testing (\$350); seven new employee FDLE background checks (\$161); two after hours on call drug screens (\$200) plus allowance for consultants as needed (\$3,539).

.5400 Travel/Training \$3,600

Florida City Managers Association conference (\$1,000); International City Manager's Conference (\$2,000); local seminars for Human Resource Administrator (\$300); local seminars for Executive Assistant (\$300).

.5406 Citywide Tuition Reimbursement \$0

This account is for tuition reimbursement allowance for all city employees. No reimbursement budgeted for this fiscal year.

.5410 Telephone \$1,500

This account is for regular and long distance telephone service.

.5420 Postage \$800

This account is for routine office mail.

.5449 Equipment Rental \$3,048

This account is for the operating lease for one copier.

.5450 Insurance \$69,967

This account is for comprehensive general liability, errors and omissions and auto insurance (\$67,117); employee assistance program (\$2,850).

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
CITY ATTORNEY**

MISSION

The City Attorney is the chief legal advisor of the City. The City Attorney provides legal counsel to the City Commission and the Administration with respect to legal matters that affect government operations. The City Attorney either represents the City in administrative or court litigation, or is responsible for securing other legal counsel to represent the City.

The City Attorney shall review all documents, bonds and other instruments pertaining to City business and shall approve or disapprove as to form, sufficiency, and correctness. No contract with the City shall take effect until it has been endorsed and approved by the City Attorney.

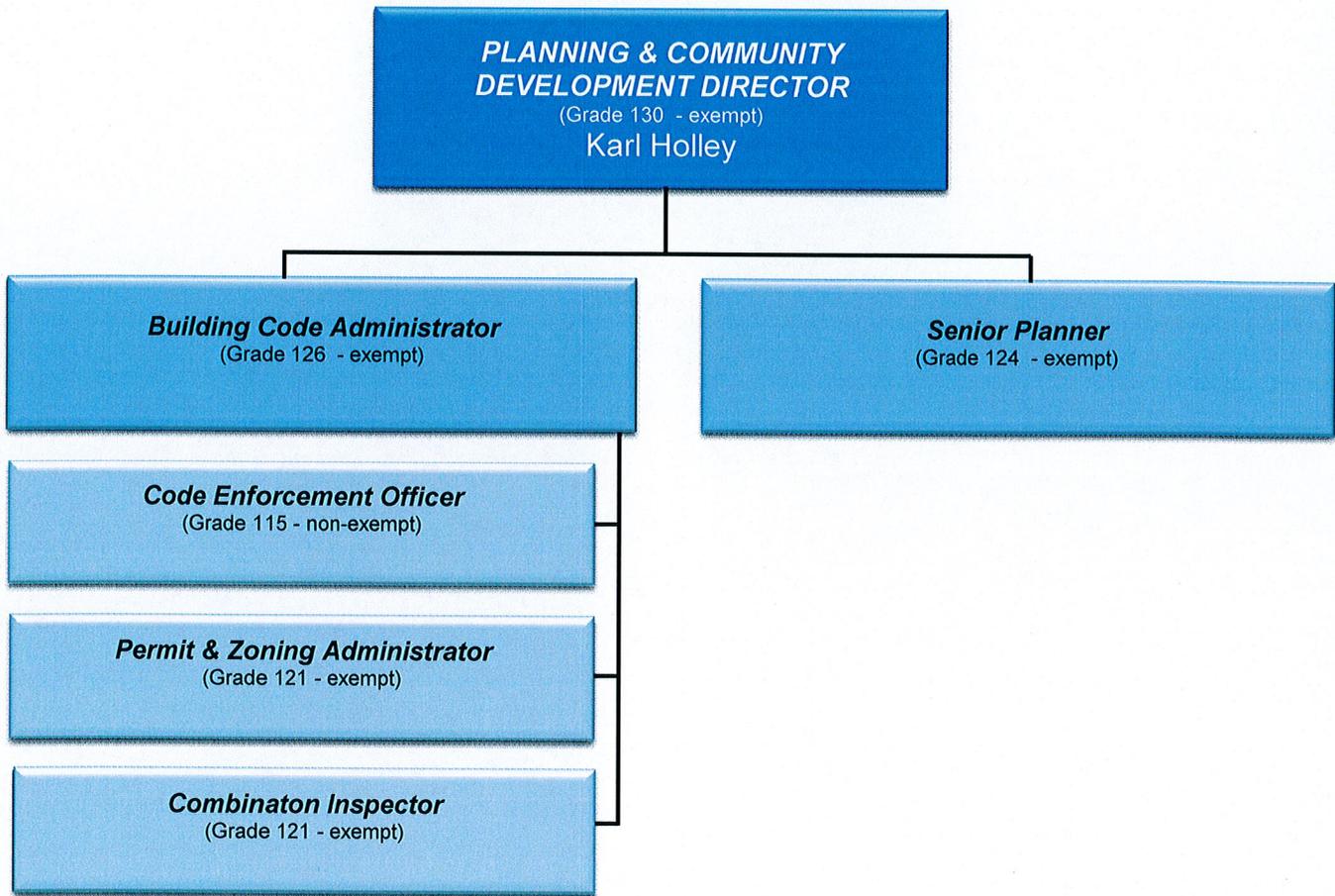
CITY OF ST. PETE BEACH
FY2012 Budget
City Attorney
001-5301-514

ACCOUNT	Dept	FY07	FY08	FY09	FY10	FY11	FY11	FY12	FY12	% Change FY11adj To FY12
	Acct.#	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5301-514	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	
Professional/Contract	5310		0	0	3,905	0	0	0	0	
Basic Legal Services	5311	63,196	64,799	61,519	63,236	65,000	65,000	65,000	65,000	0.0%
Extra Legal - Labor	5314	0	0	0	0	0	0	0	25,000	#DIV/0!
Extra Legal	5315	144,017	189,793	298,744	481,814	235,000	235,000	135,000	205,000	-42.6%
Settlement Costs	5321	936	0	0	0	0	0	0	0	#DIV/0!
Postage	5420	1,204	0	0	85	0	0	0	0	-100.0%
Duplicating	5470	0	1,384	0	137	0	0	0	0	#DIV/0!
DEPARTMENT TOTAL		209,353	255,976	360,263	549,177	300,000	300,000	200,000	295,000	-1.7%



THE SUNSET CAPITAL OF FLORIDA

COMMUNITY DEVELOPMENT DEPARTMENT





THE SUNSET CAPITAL OF FLORIDA

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
COMMUNITY DEVELOPMENT – PLANNING**

MISSION

The mission of the City of St. Pete Beach Community Development Department is to ensure the future quality of life of the City by providing professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of Planning, Zoning, Land Use management, economic development and strategic decision making. This is accomplished through the provision of analysis and the use of professional judgment and experience to inform the public and guide the policy development process. The Department provides research and planning to assist the City Commission in determining long-range strategies for future beautification, development and redevelopment programs. The department also administers the zoning and variance processes and performs a variety of program and project planning activities which impact municipal development and growth, and the resource allocation process. The Department collects, organizes, analyzes, and interprets data and indicators regarding municipal conditions and determines consistency with City's Comprehensive Plan and Land Development Regulations. The Department formulates and recommends procedures, guidelines, alternatives, code revisions, and priorities for implementing City codes and regulations, as well as other plans and projects. The Department provides staff support to the Planning Board, the Board of Adjustment and the Historic Preservation Board.

Action Items

- Development of strategies and plans for aesthetic and pedestrian mobility improvement in the Gulf Blvd. and Cory Avenue corridors.
- Development and implementation of statutes and procedures to facilitate and regulate environmentally sustainable development practices, including "Green Building Programs."
- Development and implementation of revised land development regulations to address policy changes associated with the amended Comprehensive Plan adopted by voters in June 2008.
- Development and implementation of design standards for new commercial and residential development in the Pass-a-Grille area of the City.

**CITY OF ST. PETE BEACH
 FY 12 PERSONNEL SUMMARY
 PLANNING**

POSITION	FY07	FY08	FY09	FY10	FY11	FY12
Community Development Director	1	1	1	1	1	1
Senior Planner	1	1	1	1	1	1
Zoning Administrator	1	1	1	0	0	0
TOTAL	3	3	3	2	2	2

CITY OF ST. PETE BEACH
FY2012 Budget
Community Development - Planning
001-5401-515

ACCOUNT	Div	FY07	FY08	FY09	FY10	FY11	FY11	FY12	FY12	% Change
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	FY11 adj
	5401-515	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	To FY12
Salaries & Wages	5120	208,062	194,248	213,649	153,257	157,970	157,970	162,852	162,852	3.1%
Vehicle Allowance	5125	2,802	54	0	0	0	0	0	0	N/A
Other Wages	5130	28,078	679	0	770	0	0	0	0	N/A
FICA Tax	5210	16,661	13,879	15,819	11,187	12,085	12,085	12,458	12,458	3.1%
Retirement	5220	27,152	25,198	34,977	17,166	17,692	17,692	18,219	18,219	3.0%
Employee Insurance	5230	27,240	26,934	24,791	17,693	18,544	18,544	16,252	16,252	-12.4%
Workers Compensation	5240	768	678	669	483	559	559	559	559	0.0%
People Costs		310,762	261,670	289,906	200,555	206,850	206,850	210,340	210,340	1.7%
Professional & Contractua	5310	23,487	12,011	5,500	3,213	12,500	12,500	0	0	-100.0%
Planning & Engineering	5312	0	0	135	0	1,500	1,500	1,500	1,500	0.0%
Travel & Training	5400	3,338	1,577	3,108	835	2,250	2,250	2,250	2,250	0.0%
Telephone	5410	424	178	186	204	900	900	900	900	0.0%
Postage	5420	661	475	32	69	1,000	1,000	1,000	1,000	0.0%
R&M Equipment	5462	0	0	0	0	500	500	500	500	0.0%
Duplicating	5470	2,424	666	773	782	1,200	1,200	1,200	1,200	0.0%
Classified Advertising	5482	3,768	8,500	5,378	8,204	5,500	5,500	5,500	5,500	0.0%
Office Supplies	5510	0	163	135	0	300	300	300	300	0.0%
Uniforms	5521	150	0	0	0	0	0	0	0	#DIV/0!
Operating Supplies	5529	226	3,282	330	0	1,500	1,500	1,500	1,500	0.0%
Publications & Membersh	5540	2,812	1,850	2,081	1,768	2,250	2,250	2,250	2,250	0.0%
Operational Costs		37,290	28,702	17,659	15,073	29,400	29,400	16,900	16,900	-42.5%
Capital Outlays		0	0	0	0	0	0	0	0	0.0%
DIVISION TOTAL		348,052	290,372	307,564	215,629	236,250	236,250	227,240	227,240	-3.8%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
COMMUNITY DEVELOPMENT – PLANNING**

Operating Costs

.5310 Professional/Contractual \$0

.5312 Planning/ Engineering \$1,500

These funds are for ongoing planning studies and are used for Land Development Regulation Update and Maintenance, Future Land Use Map Amendments, Comprehensive Plan Technical Studies, Comprehensive Zoning Map Amendments and preparation of development/redevelopment proposals throughout the city. (Note: Planning and Engineering services will be required on an ad hoc basis for projects which will only be identified during the course of the fiscal year).

.5400 Travel/Training \$2,250

These figures are based on estimated annual conference expenditures and new obligations for mandatory professional training for two employees. Specific training opportunities include the Florida Chapter of the American Planning Association Annual Conference, the Florida Planning and Zoning Association Annual Conference and the Florida Department of Community Affairs Annual Growth Management Training.

.5410 Telephone \$900

Regular and long distance telephone service.

.5420 Postage \$1,000

This account is for routine office mail and postage costs associated with the Board of Adjustment, the Planning Board and the Historic Preservation Board.

.5462 R & M Equipment \$500

This account is for maintenance of equipment such as copiers and fax machines.

.5470 Duplicating \$1,200

This account is for routine office duplicating.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

MISSION

The activities of the Community Development Department are intended to ensure the health, safety and welfare of the community through the application of planning and engineering processes and techniques. The Community Development Director who reports directly to the City Manager oversees the department. The department provides technical assistance to several advisory and quasi-judicial boards and committees, as well as the City Commission.

BUILDING SERVICES PROGRAMS

SITE INSPECTION COORDINATION SERVICES - Responsible for coordinating the site plan review and inspection services of a private provider. This scope of services will include the review of site construction drawings for consistency with the development order granting variances to land development regulations, the review of site construction drawings for consistency with the City's civil engineering standards, periodic inspections to verify that site construction is proceeding in accordance with the approved site construction drawings and the City's civil engineering standards and final site and landscape design inspection prior to the issuance of the final Certificate of Occupancy (CO).

BUILDING PLAN REVIEW AND INSPECTIONS – Responsible for the enforcement of Federal, State and City construction and building codes. Duties include plan review, field inspections for compliance with applicable codes, regulations and laws and policy recommendations/implementation.

BUSINESS TAX/CONTRACTOR LICENSING - Responsible for licensing of all business operations within the City of St. Pete Beach. This includes the collection of taxes, registration of businesses located outside of the corporate limits and contractor registration. Other items duties include the issuance of special event, solicitation, vehicle for hire permits and signage renewals.

Action Items

- Perform a sign study of all commercial properties.
- Continue to close out expired permits by reinstatement of fees and final inspections.
- Respond to any FEMA final report outstanding substantial improvement violations to maintain a Community Rating System class of 8, providing a 10% discount on flood insurance.

**CITY OF ST. PETE BEACH
 FY 12 PERSONNEL SUMMARY
 BUILDING SERVICES**

POSITION	FY07	FY08	FY09	FY10	FY11	FY12
Building Services Supervisor	1	1	1	1	1	1
Code Enforcement Inspector	1	1	1	1	1	1
Administrative Assistant	1	1	0	0	0	0
Zoning/Permit Clerk	0	0	0	1	1	1
Building Inspector	2	1	1	1	1	1
Permit Technician II	2	1	1	0	0	0
Permit Technician I	0	0	0.625	0	0	0
CRS/Licensing Administrator	1	1	0	0	0	0
TOTAL	8	6	4.625	4	4	4

CITY OF ST. PETE BEACH
FY2012 Budget
Community Development - Building Services
001-5402-524

ACCOUNT	Div	FY07	FY08	FY09	FY10	FY11	FY11	FY12	FY12	% Change
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Adopted	
	5402-524	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	FY11 adj To FY12
Salaries & Wages	5120	269,926	236,458	181,634	218,688	221,555	221,555	229,901	229,901	3.8%
Other Wages	5130	-534	25,415	4,014	1,089	0	0	1,235	1,235	#DIV/0!
Overtime	5140	0	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	19,909	18,851	13,710	15,993	16,949	16,949	17,682	17,682	4.3%
Retirement	5220	48,885	43,978	45,292	55,199	59,132	59,132	44,686	44,686	-24.4%
Employee Insurance	5230	49,607	42,369	31,350	38,363	36,357	36,357	36,429	36,429	0.2%
Workers Compensation	5240	6,365	4,817	5,495	4,012	4,649	4,649	4,649	4,649	0.0%
People Costs		394,159	371,888	281,493	333,345	338,642	338,642	334,581	334,581	-1.2%
Professional & Contractu	5310	98,007	24,770	4,530	11,979	10,000	10,000	10,000	10,000	0.0%
Extra Legal Fees	5315	27	324	196	0	0	0	0	0	#DIV/0!
Travel & Training	5400	4,883	3,952	1,013	650	3,000	3,000	3,000	3,000	0.0%
Telephone	5410	4,189	2,994	2,902	2,624	3,540	3,540	3,540	3,540	0.0%
Postage	5420	1,627	2,048	2,332	3,667	2,250	2,250	2,250	2,250	0.0%
Insurance	5450	0	0	0	0	1,570	1,570	1,570	1,570	0.0%
R&M Equipment	5462	0	4	0	0	1,250	1,250	1,250	1,250	0.0%
R&M Vehicles	5463	3,289	1,379	924	1,149	2,250	2,250	2,250	2,250	0.0%
Duplicating	5470	3,368	3,344	1,799	4,156	3,000	3,000	3,000	3,000	0.0%
Classified Advertising	5482	0	800	1,317	614	1,000	1,000	1,000	1,000	0.0%
Office Supplies	5510	2,193	1,693	668	2,515	2,500	2,500	2,500	2,500	0.0%
Uniforms	5521	1,013	0	0	80	500	500	500	500	0.0%
Fuel	5522	6,160	4,710	2,671	3,655	4,000	4,000	4,985	4,985	24.6%
Small Tools	5524	0	178	6	0	250	250	250	250	0.0%
Operating Supplies	5529	3,118	7,352	857	973	4,500	4,500	2,650	2,650	-41.1%
Publications & Member	5540	1,798	570	2,209	461	2,000	2,000	1,200	1,200	-40.0%
Operational Costs		129,672	54,118	21,423	32,523	41,610	41,610	39,945	39,945	-4.0%
Vehicle Replac. Plan	5641	20,543	0	0	0	0	0	0	0	#DIV/0!
Office Equipment	5643	0	43,618	6,350	0	0	0	0	0	#DIV/0!
Capital Outlays		20,543	43,618	6,350	0	0	0	0	0	#DIV/0!
DIVISION TOTAL		544,374	469,624	309,266	365,868	380,252	380,252	374,526	374,526	-1.5%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
COMMUNITY DEVELOPMENT – BUILDING SERVICES**

Operating Costs

.5310 Professional/Contractual \$10,000

These funds are designated for professional services related to processing and sending out business tax notices (\$2,300); Special Magistrate fees to hear cases that go before the code enforcement board (\$6,300) and miscellaneous plan review and inspection services on an as needed basis when inspectors are on vacation or out sick (\$1,400).

.5400 Travel/Training \$3,000

These funds are for Code Enforcement annual certification (\$750); code and building technology courses for continuing education credits (\$1,500) and miscellaneous local seminars (\$750).

.5410 Telephone \$3,540

Regular and long distance telephone service plus charges for four Nextel phones.

.5420 Postage \$2,250

This account is for routine office mail which includes mailings for renewal notices for business tax receipts.

.5450 Insurance \$1,570

This account is automobile insurance on three vehicles used in this department.

.5462 R & M Equipment \$1,250

This account is for maintenance of equipment such as copiers and fax machines.

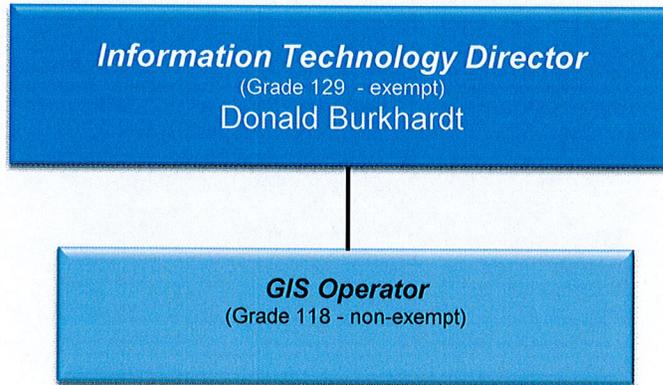
.5462 R & M Vehicles \$2,250

This account is for maintenance of three departmental vehicles.



THE SUNSET CAPITAL OF FLORIDA

INFORMATION TECHNOLOGY DEPARTMENT



**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
INFORMATION TECHNOLOGY**

MISSION

The Information Technology Department partners with our city departments to provide valued systems and services to support the delivery of services to the St Pete Beach community. The rapidly evolving requirements of our community require an enterprise-wide information technology management strategy to achieve significant benefits through the centralized control and management of technology resources.

PROGRAMS

VOICE AND DATA INFRASTRUCTURE

The City's network and technical infrastructure has become a critical component in the City's delivery of service to citizens. The Technology Division is responsible for the operation, maintenance and replacement of the software applications and hardware components. Individual components of this infrastructure are tied together through a series of networks. These networks carry both voice and data communications. The adoption of new technologies allows increased capabilities while reducing the cost of operations.

The reliance placed on our network infrastructure requires continuous monitoring and updates throughout the year in order to recognize and eliminate attacks. The City's network is actively monitored and staff trained to keep current on new hacking methodologies and protection schemes.

DESKTOP COMPUTER & PHONE SUPPORT

These are the hands-on tools that employees use to service our community. The Technology Department responds to all calls for support involving, hardware, software and peripherals. Support for phones, fax machines and copiers are also addressed from installation, operation, and repair.

APPLICATION SERVICES

The Technology Department supports a wide range of network-based services including Email communications, database management as well as web services. The City's web site (www.stpetebeach.org) allows economical presentation of information to our community. The publishing of information on the Internet allows our part-time residents to stay informed while they are out of town and is also a good source of information to our many visitors.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
INFORMATION TECHNOLOGY**

AUDIO / VISUAL SYSTEM

Functions include maintenance and calibration of SPB-TV 615 broadcast equipment.

Action Items

- Strengthen communications between internal and external stakeholders by incorporating innovative technology to the City systems.
- Increase productivity by integrating innovative technology and evaluating business functions and processes to provide ease of access to information shared by internal and external stakeholders.
- Reduce the amount of "down time" to the City systems due to power outages and hardware failures.

**CITY OF ST. PETE BEACH
 FY 12 PERSONNEL SUMMARY
 INFORMATION TECHNOLOGY**

POSITION	FY07	FY08	FY09	FY10	FY11	FY12
Information Technology Director	1	1	1	1	1	1
Desktop Support Technician	1	1	1	1	0	0
G.I.S. Technician	0.2	0.2	0.8	0.8	0.8	0.8
TOTAL	2.2	2.2	2.8	2.8	1.8	1.8

CITY OF ST. PETE BEACH
FY2012 Budget
Information Technology Department
001-5501-513

ACCOUNT	Dept Acct. #	FY07 Actual 5501-513 Expend	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Approved Budget	FY11 Adjusted Budget	FY12 Manager Proposed	FY12 Adopted Budget	% Change FY11 adj To FY12
Salaries & Wages	5120	130,445	120,134	165,235	162,848	122,794	122,794	126,198	126,198	2.8%
Other Wages	5130	18,811	941	1,061	3,122	0	0	988	988	#DIV/0!
Overtime	5140	59	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	10,738	8,398	12,153	12,162	9,394	9,394	9,730	9,730	3.6%
Retirement	5220	18,915	19,716	27,010	28,653	25,973	25,973	29,472	29,472	13.5%
Employee Insurance	5230	17,805	20,134	24,985	23,078	16,987	16,987	17,018	17,018	0.2%
Workers Compensation	5240	467	418	509	374	240	240	240	240	0.0%
People Costs		197,240	169,741	230,953	230,237	175,388	175,388	183,647	183,647	4.7%
Professional & Contractual	5310	3,847	259	0	0	16,700	16,700	17,000	17,000	1.8%
Travel & Training	5400	519	3,892	2,414	2,256	3,500	3,500	3,000	3,000	-14.3%
Telephone	5410	1,298	1,639	1,028	1,181	900	900	900	900	0.0%
Postage	5420	85	50	0	18	100	100	100	100	0.0%
R&M Equipment	5462	21,897	18,768	58,354	60,731	50,327	50,327	51,409	51,409	2.1%
Duplicating	5470	211	98	41	62	300	300	300	300	0.0%
Classified Advertising	5482	0	0	0	0	0	0	0	0	#DIV/0!
Office Supplies	5510	139	10,310	321	559	1,700	1,700	700	700	-58.8%
Uniforms	5521	162	0	0	0	0	0	0	0	#DIV/0!
Operating Supplies	5529	21,079	22,299	45,256	23,610	25,232	25,232	44,652	44,652	77.0%
Publications & Memberships	5540	125	162	225	175	675	675	675	675	0.0%
Operational Costs		49,362	57,477	107,639	88,592	99,434	99,434	118,736	118,736	19.4%
Furniture	5642	0	0	0	0	0	0	0	0	N/A
Office Equipment	5643	0	0	0	0	0	0	0	0	0.0%
Other Equipment	5649	55,486	163,283	7,542	17,551	0	0	12,000	12,000	#DIV/0!
Capital Outlay		55,486	163,283	7,542	17,551	0	0	12,000	12,000	#DIV/0!
DEPARTMENT TOTAL		302,089	390,501	346,135	336,380	274,822	274,822	314,383	314,383	14.4%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
INFORMATION TECHNOLOGY**

Operating Costs

.5310 Professional/Contractual \$17,000

Expenditures in this account are associated with contractual services with Granicus hosting of the streaming video (\$10,200); Granicus Media Vault Service (\$1,200), Tyler Technology supporting online data disaster recovery for INCODE system (\$5,300), hosting of the City's website (\$300).

.5400 Travel/Training \$3,000

This account includes technology conferences (\$2,000) and IT staff training (\$1,000).

.5410 Telephone \$900

This account is for regular and long distance telephone service.

.5420 Postage \$100

This account is for routine office mail.

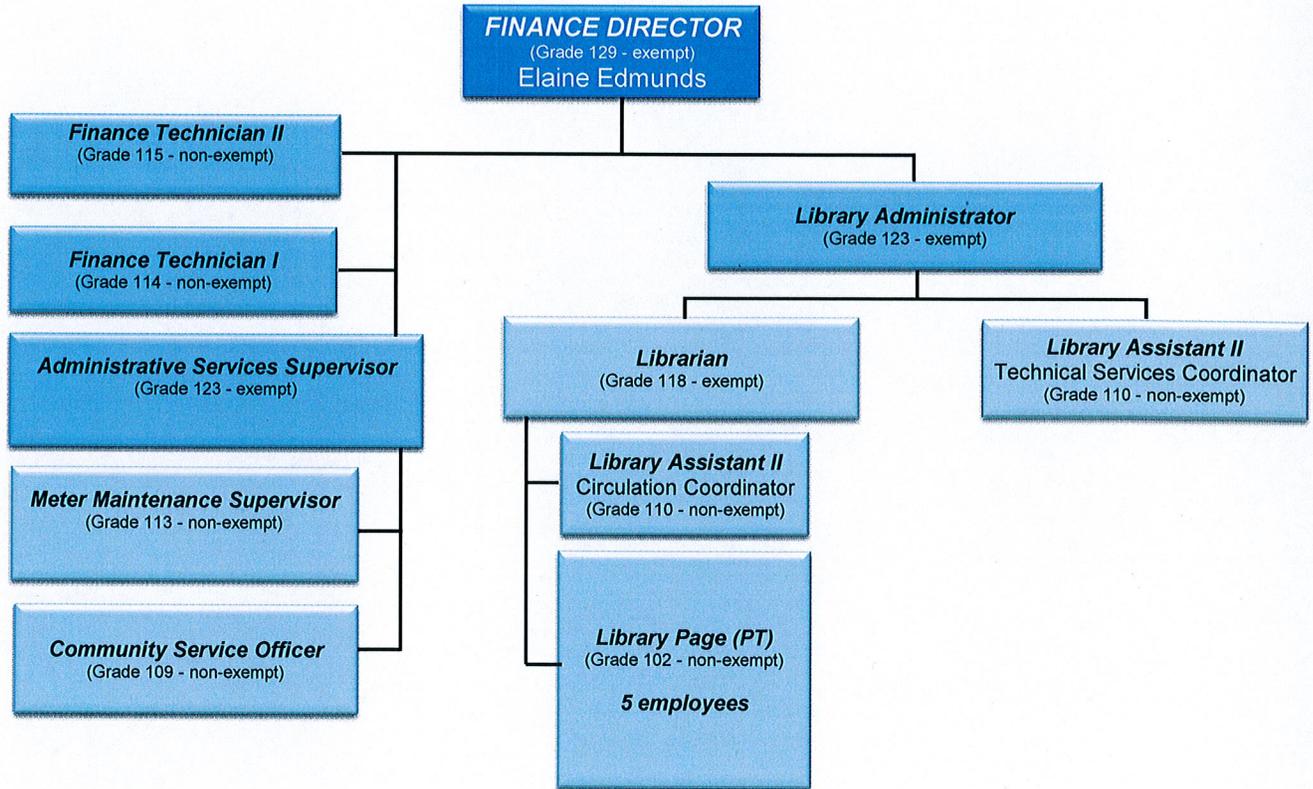
.5462 R & M Equipment \$51,409

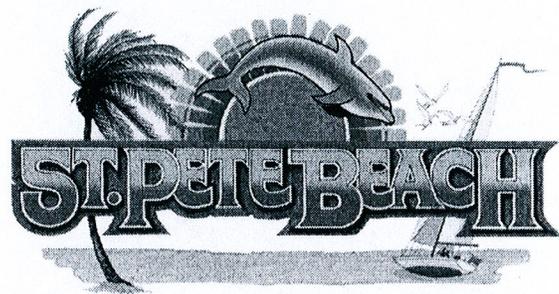
This account is for service contracts for hardware and software support such as AV system Maintenance (\$9,785); PBX Phone System Maintenance (\$5,824); Incode (financial \$17,500 and work order \$2,500); GeoDecision for Community Development (\$2,000); LaserFiche Document Imaging (\$2,800), LaserFiche Agenda Manager (\$1,700); GIS system maintenance (\$10,500 less \$4,200 charged to wastewater) and miscellaneous hardware (\$3,000).

.5470 Duplicating \$300

This account is for routine office duplicating.

FINANCE DEPARTMENT





THE SUNSET CAPITAL OF FLORIDA

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
FINANCE**

MISSION

Under the supervision of the Finance Director, the mission of the Finance Department is to provide competent and comprehensive financial services for the City Administration to enable all departments to work in the best interests of our community. The division provides relevant, timely financial information to the public, decision makers and to City management. The Finance division is responsible for safeguarding of the City's assets through appropriate controls.

PROGRAMS

BUDGETING COMPLIANCE - Expenditure and encumbrance level and authority monitoring as well as compliance for supplemental appropriations and transfers.

BUDGET PREPARATION - This involves preparation of the budget packets, draft, and final published versions of the budget. It includes oversight of the document flow. It also involves helping the departments meet their program requirements in the most cost-effective ways possible and such management studies as are assigned throughout the fiscal year.

CASH RECEIPTS PROCESSING - This involves processing of city cash receipts as well as accounting and reconciling.

INVESTMENTS – The Finance Director is responsible for managing and investing public funds in a manner that preserves principal while maintaining liquidity and generating income to meet the City projected cash needs.

FIXED ASSET CONTROL - This program controls expenditures for fixed assets, additions, deletions, perpetual inventory, data base preparation and oversight of annual physical inventory required by state law. Coordinate the disposal of fixed assets city-wide through auction.

FINANCIAL REPORTING - providing monthly revenue, expenditure & encumbrance reports, and balance sheets. Presently includes quarterly general ledger activity reports, year-end summary of expenditures and revenues, and oversight and coordination of the annual audit and comprehensive annual financial report.

PAYROLL provides auditing of all departments' time sheets, master file maintenance, preparation and transmittal of payroll input, and reconciliation of

CITY OF ST. PETE BEACH
FISCAL YEAR 2012
FINANCE

output, checking account, and tax reports. Also includes the tracking of pension information and unemployment/worker compensation reporting.

PURCHASING/CASH DISBURSEMENTS - This program involves verification and inputting of purchase orders, invoices, and authorization for payment, reconciliation of vendor accounts, preparation of payments and reconciliation of bank accounts. Serve as purchasing agent for items purchased city-wide to ensure the best possible pricing. Seek out and assist on best prices for larger items purchased by the City.

UTILITY BILLING provides changes in service, complete rate changes, maintenance of approximately 7,000 record database, inquiry coordination and refunds for the Wastewater and Reclaimed Water Systems.

GRANT MANAGEMENT – search for grant opportunities city-wide. Assist departments in preparation of grant applications. Monitor and follow up with paperwork and requests for payments for all grants in the City.

PARKING ENFORCEMENT – oversee parking enforcement division including personnel, pay stations and parking ticket collections.

Action Items

- Increase investment earnings
- Decrease credit card transaction fees to City
- Development Finance Department Procedures Manual

**CITY OF ST. PETE BEACH
 FY 12 PERSONNEL SUMMARY
 FINANCE**

POSITION	FY07	FY08	FY09	FY10	FY11	FY12
Finance Director	1	1	1	1	1	1
Finance Assistant	1	1	0	0	0	0
Administrative Svces Supervisor*	0	0	0	0	1	1
Finance Technician II	1	1	1	1	1	1
Finance Technician I	1	1	1	1	1	1
TOTAL	4	4	3	3	4	4

* Transfer of a position from the Police Department

CITY OF ST. PETE BEACH
FY2012 Budget
Finance Department
001-5601-513

ACCOUNT	Div	FY07	FY08	FY09	FY10	FY11	FY11	FY12	FY12	% Change
	Acct. #	Actual	Actual	Actual	Actual	Approved	Adjusted	Manager	Approved	FY11 adj
	5601-513	Expend	Expend	Expend	Expend	Budget	Budget	Proposed	Budget	To FY12
Salaries & Wages	5120	222,942	204,251	191,886	188,874	250,129	250,129	255,786	255,786	2.3%
Other Wages	5130	29,854	23,001	1,718	1,508	300	300	9,351	9,351	3016.8%
FICA Tax	5210	17,951	16,227	13,845	14,072	19,158	19,158	19,317	19,317	0.8%
Retirement	5220	34,675	27,397	26,437	27,707	35,168	35,168	22,722	22,722	-35.4%
Employee Insurance	5230	36,182	33,927	27,854	21,848	35,982	35,982	34,835	34,835	-3.2%
Workers Compensation	5240	856	766	613	432	678	678	678	678	0.0%
People Costs		342,460	305,569	262,354	254,442	341,415	341,415	342,689	342,689	0.4%
Professional & Contractual	5310	450	0	7,002	2,638	0	0	15,000	15,000	#DIV/0!
Accounting & Auditing	5320	19,400	20,250	18,600	16,813	21,414	21,414	18,692	18,692	-12.7%
Travel & Training	5400	391	2,317	2,495	1,312	3,400	3,400	2,900	2,900	-14.7%
Telephone	5410	326	281	186	429	1,500	1,500	1,200	1,200	-20.0%
Postage	5420	1,326	1,343	1,167	1,259	1,500	1,500	1,440	1,440	-4.0%
R&M Equipment	5462	15,575	8,846	329	332	500	500	400	400	-20.0%
Duplicating	5470	1,321	1,104	1,143	1,668	2,500	2,500	1,800	1,800	-28.0%
Classified Advertising	5482	514	715	585	736	600	600	750	750	25.0%
Other Expenses	5499	1,191	8,392	534	573	800	800	800	800	0.0%
Office Supplies	5510	4,478	5,269	3,876	2,434	5,000	5,000	4,000	4,000	-20.0%
Uniforms	5521	219	0	0	0	0	0	0	0	#DIV/0!
Operating Supplies	5529	1,733	2,719	43	771	1,000	1,000	1,000	1,000	0.0%
Publications & Memberships	5540	2,027	1,785	1,103	960	1,500	1,500	1,500	1,500	0.0%
Operational Costs		48,950	53,021	37,064	29,924	39,714	39,714	49,482	49,482	24.6%
Capital Outlay		0	#DIV/0!							
DEPARTMENT TOTAL		391,411	358,590	299,417	284,366	381,129	381,129	392,171	392,171	2.9%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
FINANCE**

Operating Costs

.5320 Professional/Contractual \$15,000

Estimated amount required to hire a consultant to prepare request for qualifications/proposals for City insurance including property, crime, boiler & machinery, general liability, auto liability, public official liability, employment practices liability and workers compensation.

.5320 Accounting/Auditing \$18,692

Audit fee for annual audit required by Florida Statute totals \$29,500. This balance of the fee is recorded in the library (\$831); EMS division of fire (\$1,719); wastewater fund (\$6,851), reclaimed water fund (\$962) and stormwater (\$445).

.5400 Travel/Training \$2,900

Florida Government Finance Officer's Association conference in Orlando (\$900); Grant seminars (\$300); Incode training (\$1,500) and miscellaneous seminars (\$200).

.5410 Telephone \$1,200

This account is for regular and long distance telephone service.

.5420 Postage \$1,440

This account is for routine office mail.

.5462 R & M Equipment \$400

This account is for service contract for invoice perforator (\$330) and miscellaneous repairs.

.5470 Duplicating \$1,800

This account is for routine office duplicating, printing of annual budget and Comprehensive Annual Financial Report.



THE SUNSET CAPITAL OF FLORIDA

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
LIBRARY**

MISSION

The St. Pete Beach Library exists to provide residents of all ages with activities and access to materials which will satisfy their informational and recreational needs and promote education.

Library services are available to citizens of St. Pete Beach, qualified property owners and, as a result of a special Inter-local Agreement first signed in 1989, persons living in areas participating in the Pinellas Public Library Cooperative (PPLC). Non-residents can purchase full borrowing privileges for an annual fee of \$100, or \$25 per quarter. Membership in the PPLC affords St. Pete Beach patrons a robust reciprocal borrowing program among public libraries throughout the county. The online catalog is the gateway to the St. Pete Beach Library's collections as well as materials in other Pinellas County libraries and affords remote access to our patrons via the World Wide Web: www.spblibrary.org.

The City of St. Pete Beach has full control of the funding and operation of the Library. The Library is a division of the Finance Department, with the Library Administrator reporting directly to the Finance Director. A *Library Advisory Committee* (LAC) was established via City Code Article V, Section 22-136 through 22-143. The LAC membership is made up of one representative from each of the four city districts and one at-large representative appointed by the mayor. The Library also has a very active *Friends of the Library* support organization as well as an effective volunteer program.

PROGRAMS

A full range of library services are available for patrons, including Circulation, Reciprocal borrowing from county-wide consortial network, Reference Assistance, Readers Advisory, access to and assistance with electronic/internet resources, current periodicals subscriptions and print and media collections developed to fulfill specific needs of our community users. The Library is currently open 5 days a week, with hours of operation very much dependent on staffing levels.

A variety of programming is offered, including Toddler Storytime, Summer Reading programs customized to youth grade-levels, Book Discussion groups, Authors' visits, Tech Talk Series, and occasional special events and displays focused on literature and culture. A monthly calendar of programs is available in print, on the Library's webpage, and appears in several local publications.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
LIBRARY**

Action Items

- To enhance self-sufficiency of patrons
- To ensure a clean, attractive, and accessible physical environment
- To create an ongoing learning environment for staff
- To re-evaluate Collection Development/Management practice; make adjustments/additions/deletions as needed
- To review, define, and/or initiate policies and procedures
- To advance outreach activities through quality programming and promotional activities

**CITY OF ST. PETE BEACH
 FY 12 PERSONNEL SUMMARY
 LIBRARY**

POSITION	FY07	FY08	FY09	FY10	FY11	FY12
Library Administrator	1	1	1	1	1	1
Librarian	2	1	1	1	1	1
Librarian I	1	1	1	1	1	0
Library Assistant II	2	2	2	1	1	2
Library Page	2.5	2	2	2	2.5	2.5
TOTAL	8.5	7	7	6	6.5	6.5

CITY OF ST. PETE BEACH
FY2012 Budget
Library Division
001-5602-571

ACCOUNT	Div. Acct.# 5602-571	FY07 Actual Expend	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Approved Budget	FY11 Adjusted Budget	FY12 Manager Proposed	FY12 Approved Budget	% Change FY11 adj To FY12
Salaries & Wages	5120	306,164	273,189	284,366	234,651	246,551	246,551	252,352	252,352	2.4%
Other Wages	5130	17,828	998	8,382	15,820	2,585	2,585	3,652	3,652	41.3%
Overtime	5140	0	0	0	0	0	0	0	0	#DIV/0!
FICA Tax	5210	24,469	20,383	21,839	18,728	19,060	19,060	19,584	19,584	2.8%
Retirement	5220	35,748	33,871	56,729	49,137	50,180	50,180	36,975	36,975	-26.3%
Employee Insurance	5230	42,771	40,365	38,719	25,376	25,192	25,192	25,252	25,252	0.2%
Workers Compensation	5240	1,132	907	877	632	731	731	731	731	0.0%
People Costs		428,112	369,713	410,911	344,344	344,299	344,299	338,546	338,546	-1.7%
Professional & Contractual	5310	32,537	37,478	14,886	19,369	20,000	20,000	24,000	24,000	20.0%
Basic Legal Services	5311	500	500	500	0	500	500	500	500	0.0%
Auditing	5320	1,600	1,600	1,600	1,485	1,530	1,530	831	831	-45.7%
Travel & Training	5400	2,355	1,477	91	338	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	5,374	8,861	8,394	7,513	10,650	10,650	9,000	9,000	-15.5%
Postage	5420	498	551	236	299	500	500	500	500	0.0%
Electricity	5431	22,085	20,016	26,646	29,740	27,000	27,000	24,523	24,523	-9.2%
Water	5432	177	197	186	192	530	530	500	500	-5.7%
Reclaimed Water	5433	138	138	138	139	144	144	140	140	-2.8%
Audio Book Rental	5445	6,050	7,996	7,500	0	8,000	8,000	7,500	7,500	-6.3%
Insurance	5450	50,000	46,478	42,396	41,259	26,130	26,130	26,130	26,130	0.0%
Facility Maintenance	5461	7,559	6,315	3,447	9,242	5,000	5,000	5,000	5,000	0.0%
R&M Equipment	5462	0	0	360	0	400	400	400	400	0.0%
Duplicating	5470	6,020	6,053	9,956	7,204	10,000	10,000	7,500	7,500	-25.0%
Classified Advertising	5482	1,194	0	0	0	0	0	0	0	#DIV/0!
Promotional Activities	5489	5,822	5,588	2,026	2,286	3,500	3,500	3,000	3,000	-14.3%
Other Expenses	5499	29	5	0	1,789	6,750	6,750	5,000	5,000	-25.9%
Office Supplies	5510	2,569	3,134	3,519	2,938	3,500	3,500	4,000	4,000	14.3%
Uniforms	5521	535	0	0	0	0	0	0	0	#DIV/0!
Operating Supplies	5529	13,033	7,295	3,042	8,508	5,000	5,000	5,000	5,000	0.0%
Publications & Memberships	5540	1,498	685	695	75	1,000	1,000	600	600	-40.0%
Operational Costs		159,574	154,367	125,617	132,376	132,134	132,134	126,124	126,124	-4.5%
Other Equipment	5649	0	0	0	3,894	0	0	0	0	#DIV/0!
Capital Improvements	5650					0	0	0	0	#DIV/0!
Books for Circulation	5660	29,026	46,899	47,091	49,939	55,000	55,000	50,000	50,000	-9.1%
Books for Circulation	5661	17,913	1,284	0	0	0	0	0	0	#DIV/0!
Memorial Books	5662	5,326	2,103	4,333	3,645	5,000	5,000	5,000	5,000	0.0%
Capital Outlays		52,265	50,286	51,424	57,478	60,000	60,000	55,000	55,000	-8.3%
DIVISION TOTAL		639,951	574,366	587,953	534,198	536,433	536,433	519,670	519,670	-3.1%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
LIBRARY DIVISION**

Operating Costs

.5310 Professional/Contractual \$24,000

Contracts for lawn and pest control services, security monitoring, all cataloging/processing, cleaning service and staff parking.

.5311 Basic Legal Services \$500

This account is to pay the City Attorney for library related expenses.

.5320 Accounting/Auditing \$831

The library's share of the annual audit.

.5400 Travel/Training \$2,000

Florida Library Association conference; Florida Public Library Directors Conference and mileage to PPLC meetings and free workshops.

.5410 Telephone \$9,000

This account is for regular and long distance telephone service and direct access to the Internet via cable modem.

.5420 Postage \$500

This account is for routine office mail.

.5431 Electricity \$24,523

Projected annual cost of electric service to the library anticipating a 3% increase per Progress Energy less projected saving from energy efficiency grant (\$5,862).

.5432 Water \$500

Projected annual cost of water and sewer service to the library.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
PARKING ENFORCEMENT DIVISION**

MISSION

The Finance Department oversees the efficient and effective operations of the Parking Enforcement Division in order to consistently deliver the highest quality of service and maintain infrastructure to our community.

PROGRAMS

The Parking Enforcement Division performs the services listed below:

- Maintain and repair parking meters throughout the City.
- Maintain pay stations located throughout the City.
- Collect monies from pay stations and parking meters to be deposited to City account.
- Issue parking tickets for parking violations throughout the City.

Action Items

- Conduct an inventory and inspection of all City parking meters and pay stations.
- Work with Cale Parking for improved maintenance agreement on city pay stations.
- Continue to monitor and issue tickets for parking violations.
- To find, create and implement parking solutions throughout the City.

**CITY OF ST. PETE BEACH
 FY 12 PERSONNEL SUMMARY
 PARKING ENFORCEMENT**

POSITION	FY07	FY08	FY09	FY10	FY11	FY12
Meter Maintenance Worker*					1	1
Community Service Worker*					1	1
TOTAL	0	0	0	0	2	2

* Positions transferred from Police Department

CITY OF ST. PETE BEACH
FY2012 Budget
Parking Enforcement
001-5603-521

ACCOUNT	Dept Acct. #	FY07 Actual Expend	FY08 Actual Expend	FY09 Actual Expend	FY10 Actual Expend	FY11 Approved Budget	FY11 Adjusted Budget	FY12 Dept. Request	FY12 Adopted Budget	% Change FY11 adj To FY12
Salaries & Wages	5120					77,511	77,511	79,678	79,678	2.8%
Other Wages	5130					677	677	748	748	10.3%
Overtime	5140					2,575	2,575	869	869	-66.2%
Reimbursable Overtime	5145	<i>Division previously included in Police Department</i>				0	0	0	0	#DIV/0!
FICA Tax	5210					6,178	6,178	6,219	6,219	0.7%
Retirement	5220					27,284	27,284	18,517	18,517	-32.1%
Employee Insurance	5230					21,312	21,312	21,063	21,063	-1.2%
Workers Compensation	5240					433	433	433	433	0.0%
People Costs		0	0	0	0	135,970	135,970	127,528	127,528	-6.2%
Professional & Contractual	5310					15,000	15,000	15,000	15,000	0.0%
Telephone	5410					24,360	24,360	24,500	24,500	0.6%
Insurance	5450					1,045	1,045	1,045	1,045	0.0%
R&M Equipment	5462					32,500	32,500	42,500	42,500	30.8%
R&M Vehicles	5463					1,000	1,000	1,000	1,000	0.0%
Duplicating	5470					0	0	0	0	#DIV/0!
Other Expense	5499					0	0	9,000	9,000	#DIV/0!
Office Supplies	5510					1,000	1,000	500	500	-50.0%
Uniforms	5521					500	500	500	500	0.0%
Fuel	5522					650	650	2,786	2,786	328.6%
Operating Supplies	5529					56,250	56,250	57,000	57,000	1.3%
Publications & Membership	5540					0	0	0	0	#DIV/0!
Operational Costs		0	0	0	0	132,305	132,305	153,831	153,831	16.3%
Vehicle Replac Plan	5641					0	0	0	0	#DIV/0!
Other Equipment	5649					0	0	26,000	26,000	#DIV/0!
Capital Outlays		0	0	0	0	0	0	26,000	26,000	#DIV/0!
Parking System Lease	5708					60,588	60,588	0	0	-100.0%
Interest Parking System	5723					0	0	0	0	#DIV/0!
Debt and Other		0	0	0	0	60,588	60,588	0	0	-100.0%
DEPARTMENT TOTAL		0	0	0	0	328,863	328,863	307,359	307,359	-6.5%

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
PARKING ENFORCEMENT DIVISION**

Operating Costs

.5310 Professional/Contractual \$15,000

Parking citation program costs to include fees for ticket collection, processing equipment, equipment leases, and a web hosting site.

.5410 Telephone \$24,500

Annual parking and pay station web hosting and cellular line connections for 34 pay stations, cellular phones and related fees for enforcement officers.

.5450 Insurance \$1,045

This account is auto insurance on two parking enforcement vehicles.

.5462 R & M Equipment \$42,500

Annual maintenance contract and paper replacement for 34 pay stations (\$40,000); and miscellaneous parts for pay stations, meters and other related equipment not covered by contract (\$2,500).

.5463 R & M Vehicles \$1,000

Account expenditures include the cost to maintain vehicles not covered under maintenance agreements.

.5499 Other Expense

Repaint – Renumber 900 metered parking spaces. **\$9,000**

.5510 Office Supplies \$500

This account is for purchasing of routine office supplies.

.5521 Uniforms \$500

Purchase and replacement of uniforms for two parking employees.

**CITY OF ST. PETE BEACH
FISCAL YEAR 2012
PARKING ENFORCEMENT DIVISION**

.5521 **Fuel** **\$2,786**

Purchase of fuel for one vehicle. Second vehicle is electric. Based on prior year's history at \$3.70/gallon (\$3.50 after discounts).

.5529 **Operating Supplies** **\$57,000**

This account is for credit card fees charged for the processing of credit card transactions through the 34 pay stations which averages \$4,500 per month as well as miscellaneous supplies.

.5649 **Other Equipment** **\$26,000**

Purchase and replacement of (80) Parking meters along Pass A Grille Way (\$23,000); purchase and installation of one heavy duty dollar to change vending machine (\$3,000).

.5708 **Parking System Lease** **\$0**

No monies budgeted for this line item. Lease/Purchase of the existing 34 Pay stations paid in full.