



## City of St. Pete Beach

Community Development  
Department

155 Corey Avenue  
St. Pete Beach, Florida 33706

727-363-9241

[www.stpetebeach.org](http://www.stpetebeach.org)

### INFORMATION ON TEMPORARY USES

***What is a temporary use permit?*** The purpose of a temporary use permit is to allow activities that are not intended to be permanent. The maximum time limit for temporary use permits is ninety (90) days, subject to one (1) extension for a period of up to thirty (30) days.

***How do I apply for a temporary use permit?*** An applicant for a temporary use permit must submit the following documents to the Community Development Department:

- A complete and signed application. Incomplete applications will not be processed and will be returned.
- A parcel map locating the existing use and proposed temporary use.
- A completed and signed agent authorization form if someone else will be representing the property owner at the public hearing.
- Cash or check made payable to the City of St. Pete Beach for the amount of the application: \$50. The City is not equipped to accept debit or credit card transactions at this time.
- Any additional information requested by staff.

***\*The applicant is required to carry general liability insurance of \$1,000,000 per occurrence for bodily injury and property damage and name the City as an additional insured.***

***What is the process for temporary use permits?*** After receiving a temporary use permit application, staff has ten (10) days to review it for completeness. If the application is complete, it will be forwarded to the Technical Review Committee (TRC) for approval. The TRC is made up of representatives from various City departments. Their schedule is as follows:

## Technical Review Committee Deadlines

The Technical Review Committee meets the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month at 10:00am in the Community Development Department conference room.

<b>Application Due Date</b>	<b>Meeting Date</b>
May 27, 2015	June 3, 2015
June 10, 2015	June 17, 2015
June 24, 2015	July 1, 2015
July 8, 2015	July 15, 2015
July 29, 2015	August 5, 2015
August 12, 2015	August 19, 2015
August 26, 2015	September 2, 2015
September 9, 2015	September 16, 2015
September 30, 2015	October 7, 2015
October 14, 2015	October 21, 2015
October 28, 2015	November 4, 2015
November 11, 2015	November 18, 2015
November 25, 2015	December 2, 2015
December 9, 2015	December 16, 2015



Community Development  
Department  
155 Corey Avenue  
St. Pete Beach, Florida 33706  
727.363.9241  
[www.stpetebeach.org](http://www.stpetebeach.org)

## TEMPORARY USE PERMIT APPLICATION

Case Number: \_\_\_\_\_

### PROPERTY FOR PROPOSED TEMPORARY USE

Legal Description: \_\_\_\_\_

Parcel ID \_\_\_\_\_

Address \_\_\_\_\_

Current Zoning: \_\_\_\_\_ FLUM Designation: \_\_\_\_\_ Lot Area: \_\_\_\_\_

Existing Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

### APPLICANT/AGENT:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### PROPERTY OWNER:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**DETAILS OF THE REQUEST: Include length of time requested and hour of the day the use will be utilized** (Add additional sheets if necessary)

---

---

---

---

---

---

---

---



**Owner's Authorization for Agent**  
Community Development Department  
City of St. Pete Beach, Florida

I/WE \_\_\_\_\_  
(print name of property owner)

hereby authorize \_\_\_\_\_  
(print name of agent)

to represent me/us in an application for \_\_\_\_\_  
(type of application: variance, conditional use, zoning, etc.)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Print Name of Owner

\_\_\_\_\_  
Print Name of Owner

The forgoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_  
2015, by \_\_\_\_\_ who is personally known \_\_\_\_\_  
or produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Notary Signature) (Date)

My Commission Expires \_\_\_\_\_