

## **Instructions for Uploading Permit Applications**

1. Go to our Online Permitting web page and select Current or Historical Permit OR copy and paste this URL into your browser:

<http://www.stpetebeach.org/city-department/community-development/online-permitting.html>

2. Enter your permit number in the Search box and select Permit # in the Search By box and click the Search button

3. When it pulls up your permit, click on the permit number to open the permit

4. Scroll to the bottom and click Choose Files to select the files you want to upload. Once they are selected, click the Upload button to attach them

We will contact you if anything further is needed or if your permit is approved.