

# UPDATED 7/13/2020: INSPECTION GUIDELINES DUE TO COVID-19

Until Further Notice, we are only performing “in person” inspections for:

- FEMA compliant new construction
- FEMA substantial improvements (elevated structures) OR
- EXTERIOR inspections (OR you may choose one of the 3 options below)

For all other inspections, please read below to understand your options:

## OPTION 1:

We can offer **ZOOM** for some inspections listed below. Please refer to the “Virtual **ZOOM** Inspection Procedures” on our web page to schedule a remote inspection with an inspector. We have calendars for Residential and Commercial inspections. Please note: Condos are commercial. **This is Option 1 in the Covid-19 Info Box.**

- All Final Inspections for Equipment Change Outs
- All Solar Panel Inspections (if any equipment is inside)
- All Rough Inspections for additions and alterations (non FEMA compliant) ◦ Electrical roughs, underground ◦ Mechanical roughs, ducts ◦ Plumbing roughs, shower pan, tub set, sewer service, water service ◦ Gas rough pressure test ◦ Insulation ◦ Drywall ◦ Non-Structural Framing
- Commercial Firewalls ◦ **NOTE: Firewalls must also be inspected by the Fire Marshal, Kelly Intzes, who can be reached at (727) 363-9205.**
- All Final Inspections for additions and alterations
- Interior Structural (load bearing) Framing including trusses, headers/beams/posts – **ZOOM** inspection OR letter of inspection from licensed professional engineer or architect (if residential)
- Any Other Interior Structural Inspections – **ZOOM** inspection OR letter of inspection from licensed professional engineer or architect (if residential)

## OPTION 2:

We also accept notarized compliance letters from license holders in their trade only OR stamped engineer\* or architect\* letters (\*required for all structural inspections) attesting they have personally performed the inspection and it meets FBC 2017 (or for electrical NEC 2014). We also need a video or photos of the work in a zip file to accompany the letter. Please refer to the Sample Compliance Letter and Instructions for Uploading Files on our web page. Homeowners & employees are not allowed to write compliance letters unless they are licensed in that category of work. **This is Option 2 in the Covid-19 Info Box.**

- Window, Door & Shutter Inspections – extend permit **OR** upload letter of compliance from license holder (photos are not necessary). **ZOOM** is **NOT** possible for window inspections.

**OPTION 3:**

If you prefer to extend a permit until we return to the field and can perform your inspections, please fill out the Permit Extension Request form on our webpage and email [afarrington@stpetebeach.org](mailto:afarrington@stpetebeach.org). **This is Option 3 in the Covid-19 Info Box.**