



## RECREATION AIDE

### **General Definition of Work:**

Performs responsible human support work involving a variety of activities related to recreation program implementation; does related work as required. Work is performed under regular supervision Recreation Program Coordinator.

### **Essential Functions/Typical Tasks:**

**Assisting with a variety of youth and adult recreation programs; ensuring safety of program participants; maintaining records; preparing reports.**

*(The following tasks are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)*

- Assists in the development and execution of a variety of recreational activities
- Enforces established rules and regulations to maintain order and discipline
- Assists in program implementation and special events.
- Monitors rentals.
- Sets up and takes down equipment used in recreation programs and rentals.
- May be required to work weekends and evenings.
- Assist with front desk operations
- Assist in general facility cleaning
- Performs related tasks as required.

### **Knowledge, Skills and Abilities:**

Demonstrates interest in quality recreational activities; initiative and resourcefulness; ability to physically participate in all program activities; ability to communicate in written and oral form; ability to establish and maintain effective working relationships with associates, program participants and the general public.

### **Education and Experience:**

Any combination of education and experience equivalent to completion of the tenth grade and some experience related to recreational activities.

### **Physical Requirements:**

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects; work requires stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, use of measuring devices, assembly or fabrication of parts at or within arms length, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, noise, hazards, and atmospheric conditions.

### **Special Requirements:**

Possession of an appropriate driver's license valid in the State of Florida, CDL and CDA certifications desired, but not required . Possession of first aid and CPR certification within six months of hire.

**Pay Grade:** 104

**Status:** Non-exempt, CWA

**Revised:** September 2018