Ordinance 2017-20

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; PROVIDING FOR READING IN ITS ENTIRETY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes section 166.241 requires the adoption of a budget each fiscal year; and

WHEREAS, the amount available from taxation and other sources, including balances brought forward from prior years, must equal the total appropriations for expenditures and reserves; and

WHEREAS, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational unit which are at least at the level of detail required for the annual financial report required under Florida Statutes section 218.32(1); and

WHEREAS, the adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except as pursuant to the adopted budget; and

WHEREAS, the City of St. Pete Beach fiscal year 2018 budget is balanced; is presented at the level of detail required to file the annual financial report; and shall regulate expenditures of the City for the period beginning October 1, 2017 and ending September 30, 2018.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH FLORIDA, HEREBY ORDAINS:

SECTION 1. The fiscal year 2018 budget document, attached hereto as Exhibit A ("the Budget"), is adopted by reference and is made a part of this ordinance. The Budget provides line item detail appropriating the sources and uses of funds summarized below:

General Fund:	$20,086,038
Building Fund:	$717,000
Capital Improvement Fund:	$8,062,500
Wastewater Fund:	$10,044,365
Reclaimed Water Fund:	$863,200
Stormwater Fund:	$1,814,124
Total:	$41,587,227

SECTION 2. This ordinance shall take effect immediately upon final adoption.

FIRST READING:	**09/05/2017**
PUBLISHED:	**09/01/2017**
SECOND READING:	**09/19/2017**
PUBLIC HEARING:	**09/19/2017**

CITY COMMISSION, CITY OF ST. PETE BEACH, FLORIDA.

Alan Johnson, Mayor

I, Rebecca C. Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this 19th day of September, 2017.

Rebecca C. Haynes, City Clerk

APPROVED AS TO LEGAL FORM AND CORRECTNESS:

City Attorney
Andrew Dickman, Esq.

CITY OF ST. PETE BEACH
FISCAL YEAR 2018 TENTATIVE BUDGET

THE SUNSET CAPITAL OF FLORIDA

GENERAL FUND
ORGANIZATIONAL SUMMARY

THE SUNSET CAPITAL OF FLORIDA

Acknowledgements:

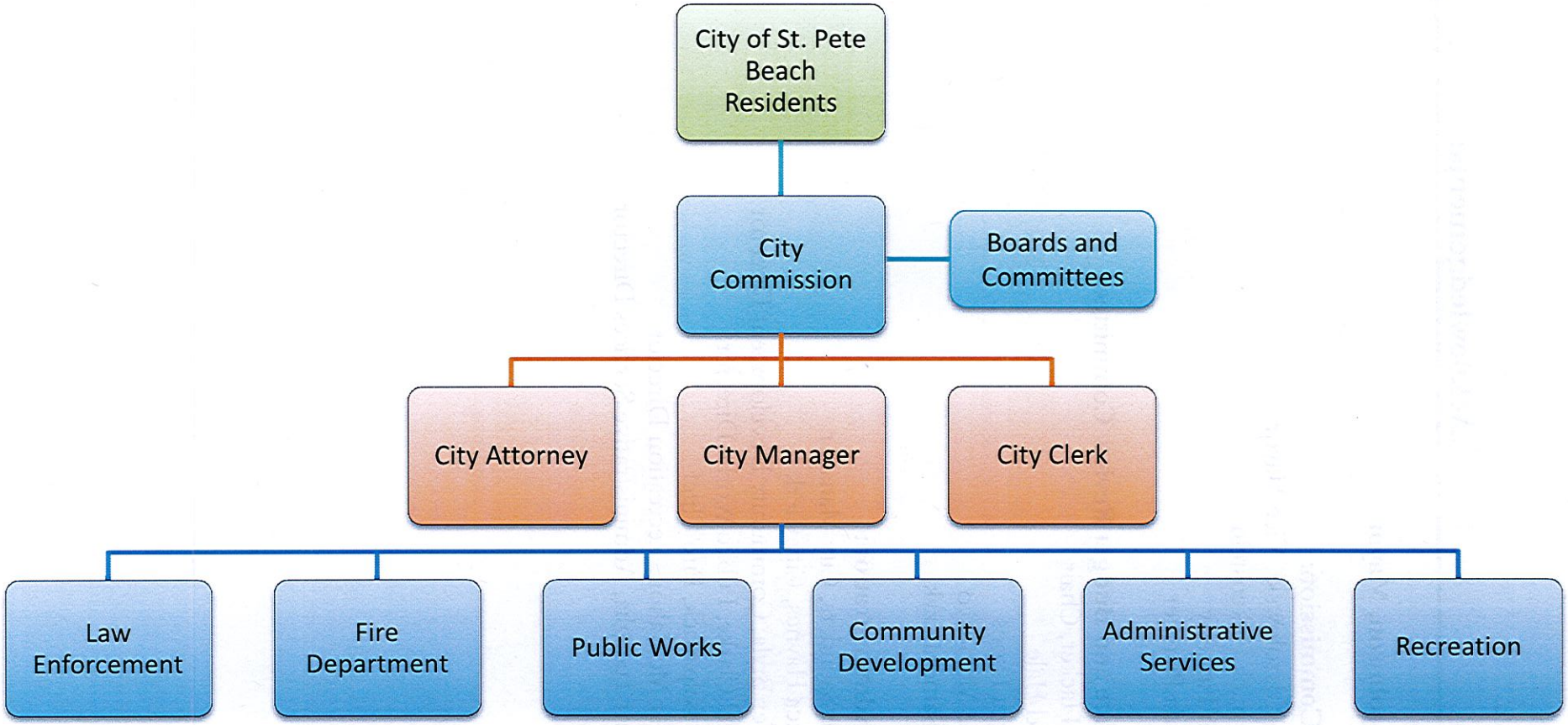
Alan Johnson, Mayor

City Commission:
Ward Friszolowski, Vice Mayor
Domonick Falkenstein
Teresa Finnerty
Melinda Pletcher

Finance and Budget Review Committee:
Mary Hacker, Chair
Harold Hale
Rebecca Lyons
Joanne Melodayo
John Samorajczyk

City Administration:
Wayne Saunders, City Manager
Rebecca Haynes, City Clerk
Jennifer Bryla, Community Development Director
Michael Clarke, Public Works Director
James Kilpatrick, Fire Chief
Jennifer McMahon, Recreation Director
Vincent Tenaglia, Administrative Services Director

City of St. Pete Beach
FY 2018 Budget
Organizational Chart



MISSION STATEMENT:

The City of St. Pete Beach and its municipal government exist to provide, promote and preserve a superior social, economic and physical environment through responsible and informed use of citizen resources and fair and professional administration and enforcement of municipal plans, statutes and regulations.

CORE VALUES:

- A Family-Friendly Beach Community Atmosphere
- Accountable & Efficient Use of Public Resources and Sound Fiscal Management
- Environmental Sustainability
- Ethics, Integrity, Quality Service & Courageous Leadership
- Excellence
- Innovation & Creativity
- Partnership with Government, Residents & Business Community
- Public Safety
- Quality of Life
- Quality of Visual Environment
- The City's Heritage
- The Sanctity, Preservation & Protection of the Beach & Access to the Beach for All
- Transparency in Government

BUDGET SUMMARY

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2018 Budget
Summary

REVENUE:

General Fund

- Ad Valorem: Based on a 7.3% estimated increase in property values, the City will generate over $563,000 in new revenue by maintaining the current millage rate of 3.1500.
- Franchise Fees: 7.1% estimated decrease. The City experienced a 6.5% decrease in electric franchise fees in fiscal year (FY) 2016, while FY 2017 collections continue to decline. Planned rate increases by Duke Energy have been postponed.
- Transportation: City-owned parking facilities are experiencing a 36% year-over-year increase through June. The City adopted Ordinance 2017-10 in July, recognizing unanticipated revenue for FY 2017. FY 2018 estimates are nearly equivalent to the FY 2017 amended totals.
- Court Related: Ordinance 2017-10 also amended FY 2017 parking citation revenue by adding $40,000 in unanticipated revenue. FY 2018 estimates for parking citations are nearly equivalent to the FY 2017 amended totals.
- Rent: 6.8% increase. Community Center revenue has grown over each of the past three fiscal years. Through May, Community Center rent exceeded annual estimates for FY 2017.
- Interest Earnings: 50% estimated increase based on higher prevailing market rates and plans to reevaluate the City's cash management strategy.
- Miscellaneous: 65.8% decrease due to the non-recurring nature of anticipated FY 2017 donations for the City's 60th Anniversary.

Building Fund

The FY 2018 budget includes a new special revenue fund reporting the proceeds generated and costs incurred by the City's administration of the Florida Building Code.

- Building Permits: $700,000 estimated revenue. Pinellas County communities have been experiencing significant construction growth over the last several years. FY 2017 permit fees through June exceed FY 2016 total collections.

Capital Improvement Fund

- Penny for Pinellas: 0.7% estimated increase. Although collections have grown by an average of 6.2% over the past five years, the rate of growth has declined sharply over the past year (3.0%) and particularly over the last six months (2.6%).
- Interlocal Agreement: Revenue forecasts coincide with projected capital improvement spending. FY 2018 includes the second phase of funding relating to Gulf Blvd. electric utility undergrounding in the amount of $4,500,000.

- Intergovernmental: 94.8% decrease. This revenue source is entirely contingent upon non-recurring grant schedules. FY 2018 revenue includes a $120,000 grant from FDEP relating to dune walkover reconstruction and $50,000 from FRDAP for playground equipment.
- Interest Earnings: $20,000 estimated revenue. Revenue will continue to be generated on unexpended debt proceeds and available reserves through the construction phase of capital projects.

Wastewater Fund

- Charges for Service: 8.8% increase, including the adoption of an 8.25% rate increase for FY 2018.
- Miscellaneous: $1,000,000 increase funded by State of Florida appropriations. Funding will be applied to the Sewer Expansion South project.

Reclaimed Water Fund

- Total estimated revenue is virtually unchanged, with the exception of a 30.6% decrease in electric reimbursements from Pinellas County based on current and prior year experience.

Stormwater Fund

- Charges for Service: 6.8% increase, assuming adoption of planned rate increases (3% for Tier 1 and 13.5% for Tier 2).

PERSONNEL SUMMARY:

The FY 2018 budget includes 5.92 new full-time equivalent (FTE) positions, allocated as follows:

- Finance: 0.63 FTE increase
- Code Enforcement: 1.40 FTE increase
- Public Works
  - Administration: 0.20 FTE decrease
  - Streets Maintenance: 0.18 FTE decrease
  - Parks Maintenance: 3.70 FTE increase
  - Beach Maintenance: 0.67 FTE increase
- Recreation: 0.25 FTE increase
- Wastewater Fund: 0.15 FTE decrease
- Reclaimed Water Fund: 0.05 FTE decrease
- Stormwater Fund: 0.15 FTE decrease

Total personnel costs including wage increases, retirement contributions, health insurance premiums, overtime, and other pay are proposed to increase $382,255 (4.0%).

CITYWIDE EXPENDITURE ASSUMPTIONS:

- Wage increases: 3%
- Defined benefit retirement plan contribution rates:
  - Fire pension: 31.4%
  - General employees: 80.4%
- Defined contribution retirement plan rates:
  - City Manager: 15%
  - Department directors: 12%
  - MAPS employees: 10%
- Health insurance cost increase: 6.5%
- Liability premium increases:
  - Flood insurance: 20% increase
  - General liability: 10% increase
  - Workers' compensation: 17% increase
- Electric utility service costs:
  - Based on current and prior year experience. Tentative Duke Energy rate increases have been postponed.
- Water and wastewater utility service costs:
  - Based on current and prior year experience
- Reclaimed water utility service costs:
  - Based on current and prior year experience
- Stormwater utility service costs:
  - Assumes adoption of planned rate increases
- Fuel costs:
  - Regular: $2.39/gallon
  - Diesel: $2.77/gallon
  - According to the U.S. Energy Information Administration, regular gasoline prices are projected to increase less than 1% for FY 2018 while diesel fuel prices are estimated to increase approximately 7%. Adjustments are incorporated for historical experience, new vehicles, staffing changes, or other operational issues that may affect consumption.

GENERAL FUND EXPENDITURES:

Charter Officers

- City Commission: 15% decrease
  - Expenditures associated with Beach Goes Pops have been reallocated from the City Commission budget to the Recreation Department.
- City Clerk: 0.2% decrease

- Personnel costs reflect a mid-year salary adjustment for the City Clerk, offset by several operating budget reductions.

- City Manager: 5.8% increase
  - Vehicle replacement allocation has been updated to include a new $9,000 contribution.
- City Attorney: 11.6% decrease
  - Legal services budget reflects a 27.8% increase based on current and prior year experience, while funding for witness fees has been removed. Settlement costs associated with the Anderson case declined 32.6% per the established payment schedule.

Community Development

- Planning: 12.5% decrease
  - Funding for professional services includes a reduction of $49,000 as consistent with current and prior year experience.
- Code Enforcement: 26.3% increase
  - Following July workshop discussions with the Finance & Budget Committee and the City Commission, two new positions were added to provide staff the ability to proactively identify code enforcement issues.

Administrative Services

- Finance: 6.3% decrease
  - Accounting and auditing fees were re-allocated and weighted in proportion to total fund/division expenditures, reducing the Finance Department's share by 21.5%.
  - Staff plans to evaluate the City's banking, investment, and financial advisory relationships. Funding is provided to facilitate the RFP process. The associated operating cost increase is offset by personnel cost reductions following the retirement of a long-tenured employee.
  - One new part-time position is budgeted to assist in the segregation of duties identified as a concern by the City's financial auditors.
- Information Technology: 1.2% decrease
  - The FY 2018 budget includes a new software-specific account intended to improve the management and analysis of ongoing licensing fees. Non-recurring fees for Microsoft Office licenses have been removed from the budget.
- Library: 2.0% decrease
  - Personnel costs declined following the retirement of a long-tenured employee, while the operating budget was scrutinized to better reflect historical costs.
  - Equipment rentals include a net reduction of $6,500, as staff will be requesting to purchase equipment outright in FY 2017 rather than leasing through FY 2019 as initially proposed.

- Parking Enforcement: 9.4% increase
  - The growth of the City's parking enforcement operation has generated additional costs for parking ticket processing and credit card transaction fees. The installation of 114 new single-space meters will increase wireless service fees over 70%. Capital outlay includes funding for the replacement of 11 centralized pay stations.

Law Enforcement: 0.4% increase

- Pinellas County Sheriff's Office implemented staffing changes in FY 2017 generating nearly $140,000 in annualized cost savings. The proposed budget seeks to utilize this savings and increase the current level of service to include one additional full-time community policing deputy. Additional funds for special events and beach patrol, previously included in professional/contractual services, are now separated out into new accounts for management purposes.

Fire Department

- Fire Suppression: 0.8% decrease
  - Operating and capital cost increases are offset by personnel savings related to the Fire pension plan; the FY 2017 budget included $241,451 to fund non-recurring actuarial assumption changes. The vehicle replacement allocation has been updated to include contributions totaling $369,890, an increase of over 350%.
- Emergency Medical Services: 1.9% increase
  - Personnel costs include an 8.6% increase following the implementation of the IAFF contract and step plan agreed upon in FY 2017.

Public Works

- Administration: 2.2% increase
  - Costs associated with the beach trolley service contract will increase 7% per Pinellas Suncoast Transit Authority's contract proposal.
- Facilities Maintenance: 10.8% increase
  - New capital outlay expenditures include the scheduled replacement of a 2008 Ford F-250 ($37,400) and 2004 Chevy Silverado ($19,000).
- Streets Maintenance: 27.8% decrease
  - The City has traditionally facilitated traffic signal maintenance by using revenue received from FDOT to fund a service contract with Pinellas County. Effective FY 2018, FDOT will coordinate directly with Pinellas County and the City will forego the associated revenue ($38,760) and expenditures ($50,091).

- Parks Maintenance: 28.5% increase
  - Personnel costs include the introduction of three new positions and the full costs of one position previously allocated across several divisions. Pension contribution rates for the new positions are 80.4%.
- Beach Maintenance: 67.5% increase
  - Capital outlay expenditures include the acquisition of an all-terrain garbage truck intended to improve the City's level of service for beach pickup.
  - Allocated staff costs include a net addition of 0.67 FTEs.

Recreation: 9.2% decrease

- Operating cost reductions include $35,000 associated with the City's 60th Anniversary.
- Capital outlay funding declined 73.5% due to the non-recurring status of FY 2017 pool heating equipment replacements.
- Part-time staff costs include 10 additional maintenance hours per week (0.25 FTE).

BUILDING FUND EXPENDITURES:

Building Services: 25.2% increase

- Operating costs include a new $75,000 fee to recover General Fund costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources.
- Personnel costs reflect the reclassification of several positions, which are further impacted by 80.4% pension contributions for FY 2018.
- Vehicle replacement plan contributions will commence in FY 2018 following the acquisition of a new vehicle in FY 2017.

CAPITAL IMPROVEMENT FUND EXPENDITURES:

The Capital Improvement Fund includes capital outlay reflected in the Capital Improvement Plan (CIP) totaling $6,428,000. Debt service costs include the final payments due on Community Center debt ($442,068), final lease obligations on a 1996 Pierce Fire Engine ($80,001), and the third year of service on 2015 Capital Improvement Revenue Bonds ($746,869).

ENTERPRISE FUND EXPENDITURES:

Wastewater Fund: 13.9% decrease

- Wastewater treatment costs are estimated to increase $475,000 due to a 26.12% rate increase proposed by the City of St. Petersburg.
- Capital outlay funding increased 23.5% per the projects identified and scheduled in the CIP.

- There are no transfers scheduled from the Wastewater Fund in FY 2018. The prior year total included $846,763 for Pass-a-Grille Way Phase II, $317,060 for Blind Pass Road, and $1,804,073 to re-balance debt proceeds.

Reclaimed Water Fund: 35.5% decrease

- Allocated staff costs include a net reduction of 0.05 FTEs.
- There are no capital transfers scheduled from the Reclaimed Water Fund in FY 2018. The prior year total included $481,785 for Pass-a-Grille Way Phase II. Repayments to the General Fund will continue in the amount of $71,176.

Stormwater Fund: 64.8% decrease

- Allocated staff costs include a net reduction of 0.15 FTEs.
- Professional/contractual service expenditures include a new $25,000 program to address stormwater inflow and infiltration issues.
- NPDES consulting service estimates have been reduced to more accurately reflect historical costs.
- Capital outlay funding increased 504.7% per the projects identified and scheduled in the CIP.
- There are no transfers scheduled from the Stormwater Fund in FY 2018. The prior year total included $3,436,605 for Pass-a-Grille Way Phase II and $811,734 for Blind Pass Road.

RESERVES:

Following are the estimated ending fund balances based on the proposed budget:

- General Fund: $6,124,781
- Building Fund: $0
- Capital Improvement Fund: $379,260
- Wastewater Fund: $307,768
- Reclaimed Water Fund: $1,052,877
- Stormwater Fund: $1,346,159

General Fund unassigned balance is commonly used to evaluate whether a government has sufficient capacity and flexibility to manage unanticipated costs or budgetary shortfalls. The City of St. Pete Beach has traditionally sought to maintain unassigned fund balance equivalent to three months (25%) of General Fund expenditures. Projected ending balance for FY 2018 represents 38% of General Fund expenditures.

City of St. Pete Beach
FY 2018 Budget
Financial Impact Summary

	General Fund	Building Fund	Capital Improvement Fund	Wastewater Fund	Reclaimed Water Fund	Stormwater Fund	Total
Beginning balance:							
Estimated available reserves	4,764,370	-	13,698	48,445	1,003,183	2,067,883	7,897,579
Unexpended debt proceeds	-	-	-	2,756,020	-	-	2,756,020
Total	**$ 4,764,370**	**$ -**	**$ 13,698**	**$ 2,804,465**	**$ 1,003,183**	**$ 2,067,883**	**$ 10,653,599**
FY 2018 budget summary:							
Revenue	19,541,387	702,500	5,672,500	7,547,668	863,200	1,092,400	35,419,655
Transfers in	544,651	14,500	2,390,000	-	-	-	2,949,151
Expenditures	(15,860,651)	(717,000)	(7,696,938)	(10,044,365)	(742,330)	(1,814,124)	(36,875,408)
Transfers out	(2,864,975)	-	-	-	(71,176)	-	(2,936,151)
Net	$ 1,360,411	$ -	$ 365,562	$ (2,496,697)	$ 49,694	$ (721,724)	$ (1,442,753)
Fund balance:							
Debt proceeds to be appropriated	-	-	-	(2,756,020)	-	-	(2,756,020)
Appropriated to (from) reserves	1,360,411	-	365,562	259,323	49,694	(721,724)	1,313,267
Total	$ 1,360,411	$ -	$ 365,562	$ (2,496,697)	$ 49,694	$ (721,724)	$ (1,442,753)
Ending balance:							
Estimated available reserves	6,124,781	-	379,260	307,768	1,052,877	1,346,159	9,210,845
Unexpended debt proceeds	-	-	-	-	-	-	-
Total	**$ 6,124,781**	**$ -**	**$ 379,260**	**$ 307,768**	**$ 1,052,877**	**$ 1,346,159**	**$ 9,210,845**

City of St. Pete Beach
FY 2018 Budget

Personnel Summary

Budgeted Full-time Equivalent (FTE) Positions

Department/Division	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
City Commission	5.00	5.00	5.00	5.00	5.00	5.00	0.00	0.0%
City Clerk	3.00	2.88	2.88	2.73	2.75	2.75	0.00	0.0%
City Manager	2.50	3.00	3.00	3.00	3.00	3.00	0.00	0.0%
Finance	4.00	4.00	4.00	4.00	3.00	3.63	0.63	21.0%
Parking Enforcement	2.00	2.00	2.20	3.00	3.35	3.35	0.00	0.0%
Library	6.70	7.43	7.15	7.15	7.15	7.15	0.00	0.0%
IT	0.80	1.00	1.00	2.00	2.00	2.00	0.00	0.0%
Planning	2.00	2.00	2.00	2.70	3.90	3.90	0.00	0.0%
Code Enforcement	1.00	0.00	0.00	0.00	1.45	2.85	1.40	96.6%
Building Services	2.00	2.00	2.00	2.30	5.65	0.00	-5.65	-100.0%
Law Enforcement	33.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Fire	29.75	29.70	32.00	32.00	35.00	35.00	0.00	0.0%
Public Works Admin.	1.70	1.70	1.70	1.70	2.35	2.15	-0.20	-8.5%
Facility Maintenance	3.13	2.00	2.00	2.50	3.00	3.00	0.00	0.0%
Streets Maintenance	3.00	2.00	2.00	3.65	2.33	2.15	-0.18	-7.7%
Parks Maintenance	3.00	3.00	3.00	3.10	2.30	6.00	3.70	160.9%
Beach Maintenance	0.00	0.00	0.00	0.00	2.33	3.00	0.67	28.8%
Recreation	11.36	12.98	13.83	15.14	15.34	15.59	0.25	1.6%
Total General Fund	113.94	80.68	83.76	89.97	99.90	100.52	0.62	0.6%
Building Services	0.00	0.00	0.00	0.00	0.00	5.65	5.65	-
Total Building Fund	0.00	0.00	0.00	0.00	0.00	5.65	5.65	-
Wastewater	5.35	5.15	5.15	4.65	5.35	5.20	-0.15	-2.8%
Reclaimed	1.50	1.50	1.50	1.50	1.35	1.30	-0.05	-3.7%
Stormwater	0.65	0.65	1.65	2.10	3.15	3.00	-0.15	-4.8%
Total Enterprise Funds	7.50	7.30	8.30	8.25	9.85	9.50	-0.35	-3.6%
TOTAL PERSONNEL	**121.44**	**87.98**	**92.06**	**98.22**	**109.75**	**115.67**	**5.92**	**5.4%**

City of St. Pete Beach
FY 2018 Budget
Personnel Summary

Budgeted Personnel Costs

Department/Division	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change ($)	FY 2018 Change (%)
City Commission	31,972	31,972	32,103	32,097	32,049	32,066	17	0.1%
City Clerk	186,885	173,733	175,122	185,893	187,983	189,492	1,509	0.8%
City Manager	335,623	344,669	351,496	337,913	347,666	372,668	25,002	7.2%
Finance	344,442	373,891	379,565	368,458	332,135	318,939	(13,196)	-4.0%
Parking Enforcement	141,560	209,419	137,760	219,741	247,772	243,924	(3,848)	-1.6%
Library	359,025	380,902	415,042	452,812	389,387	386,235	(3,152)	-0.8%
IT	194,391	69,505	68,904	139,775	148,647	152,924	4,277	2.9%
Planning	195,031	176,383	178,405	220,651	302,595	299,763	(2,832)	-0.9%
Code Enforcement	-	-	-	-	129,802	171,754	41,952	32.3%
Building Services	354,722	380,539	374,671	379,047	491,900	-	(491,900)	-100.0%
Law Enforcement	3,872,187	612,972	645,510	579,763	699,940	690,808	(9,132)	-1.3%
Fire	3,054,784	3,049,866	3,333,959	3,428,657	3,781,906	3,752,112	(29,794)	-0.8%
Public Works Admin.	149,793	154,739	155,100	139,977	206,873	207,494	621	0.3%
Facility Maintenance	153,732	130,139	132,907	167,554	200,785	201,368	583	0.3%
Streets Maintenance	192,841	218,226	196,482	267,757	187,151	158,563	(28,588)	-15.3%
Parks Maintenance	244,313	267,264	236,390	256,995	184,291	464,937	280,646	152.3%
Beach Maintenance	-	-	-	-	162,087	193,701	31,614	19.5%
Recreation	511,549	583,318	609,004	636,928	682,370	686,436	4,066	0.6%
Total General Fund	$ 10,322,850	$ 7,157,537	$ 7,422,420	$ 7,814,018	$ 8,715,339	$ 8,523,184	$ (192,155)	-2.2%
Building								
Total Building Fund	-	-	-	-	-	556,565	556,565	-
	$ -	$ -	$ -	$ -	$ -	$ 556,565	$ 556,565	-
Wastewater	460,510	472,149	529,980	479,703	493,673	506,721	13,048	2.6%
Reclaimed	107,880	89,289	92,602	92,479	114,606	110,452	(4,154)	-3.6%
Stormwater	55,580	56,136	116,387	137,201	208,379	217,330	8,951	4.3%
Total Enterprise Funds	$ 623,970	$ 617,574	$ 738,969	$ 709,383	$ 816,658	$ 834,503	$ 17,845	2.2%
TOTAL PERSONNEL	**$ 10,946,820**	**$ 7,775,111**	**$ 8,161,389**	**$ 8,523,401**	**$ 9,531,997**	**$ 9,914,252**	**$ 382,255**	**4.0%**

GENERAL FUND
REVENUE AND EXPENDITURES

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2018 Budget
General Fund Revenue
Fund 001

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Budget	FY17 - FY18 Change (%)	FY17 - FY18 Change ($)
Ad Valorem Tax	311.000	6,306,206	5,694,314	6,783,032	7,235,035	7,762,445	7,762,445	8,325,470	7.3%	563,025
Ad Valorem Tax: Debt Service	311.000	168,400	-	-	-	-	-	-	-	-
Ad Valorem Tax		**$ 6,474,606**	**$ 5,694,314**	**$ 6,783,032**	**$ 7,235,035**	**$ 7,762,445**	**$ 7,762,445**	**$ 8,325,470**	**7.3%**	**$ 563,025**
Pinellas County Gas Tax	312.410	131,214	131,110	135,402	139,227	136,000	136,000	140,600	3.4%	4,600
State Excise Tax: Fire Pension	312.510	196,803	209,930	182,199	178,044	182,199	182,199	178,044	-2.3%	(4,155)
State Excise Tax: Police Pension	312.520	80,851	88,047	87,677	86,942	87,677	87,677	86,942	-0.8%	(735)
General Government Tax		**$ 408,868**	**$ 429,086**	**$ 405,277**	**$ 404,213**	**$ 405,876**	**$ 405,876**	**$ 405,586**	**-0.1%**	**$ (290)**
Utility Tax: Electric	314.100	1,242,465	1,314,149	1,300,813	1,330,716	1,310,000	1,310,000	1,320,500	0.8%	10,500
Utility Tax: Water	314.300	244,529	261,094	271,374	279,699	275,000	275,000	284,000	3.3%	9,000
Utility Tax: Gas	314.400	40,268	57,401	57,917	57,426	58,000	58,000	57,500	-0.9%	(500)
Communication Services Tax	315.000	554,939	579,087	537,533	513,918	540,000	540,000	501,400	-7.1%	(38,600)
Utility Tax		**$ 2,082,201**	**$ 2,211,732**	**$ 2,167,637**	**$ 2,181,759**	**$ 2,183,000**	**$ 2,183,000**	**$ 2,163,400**	**-0.9%**	**$ (19,600)**
Business Tax Receipts	316.000	94,410	95,721	93,846	98,804	105,000	105,000	100,000	-4.8%	(5,000)
Building Permits *(see Building Fund)*	322.100	313,380	362,869	430,649	504,475	700,000	700,000	-	-100.0%	(700,000)
Plan Review Fees	322.200	73,834	104,680	122,076	164,589	210,300	210,300	240,000	14.1%	29,700
Fire Inspection Fees	322.250	49,875	60,780	47,275	35,475	65,000	65,000	45,000	-30.8%	(20,000)
Tree Removal Permits	322.600	575	2,100	2,775	2,650	1,000	1,000	2,000	100.0%	1,000
Miscellaneous Permits	322.700	-	-	-	315	-	-	-	-	-
FOG Inspection Fees	329.301	-	-	-	-	-	-	1,200	-	1,200
Licenses and Permits		**$ 532,074**	**$ 626,150**	**$ 696,621**	**$ 806,308**	**$ 1,081,300**	**$ 1,081,300**	**$ 388,200**	**-64.1%**	**$ (693,100)**
Franchise Fee: Electric	323.100	1,067,548	1,138,705	1,171,813	1,095,536	1,174,125	1,174,125	1,087,000	-7.4%	(87,125)
Franchise Fee: Gas	323.400	17,867	16,440	13,831	15,324	14,580	14,580	15,600	7.0%	1,020
Franchise Fee: Solid Waste	323.700	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.0%	-
Franchise Fees		**$ 1,105,415**	**$ 1,175,145**	**$ 1,205,644**	**$ 1,130,860**	**$ 1,208,705**	**$ 1,208,705**	**$ 1,122,600**	**-7.1%**	**$ (86,105)**

City of St. Pete Beach
FY 2018 Budget
General Fund Revenue
Fund 001

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Budget	FY17 - FY18 Change (%)	FY17 - FY18 Change ($)
Radon Surcharge *(see Building Fund)*	325.200	1,350	(1,302)	3,785	2,572	1,350	1,350	-	-100.0%	(1,350)
Registration Fee: Property	329.000	8,625	14,150	16,725	12,975	11,250	11,250	10,000	-11.1%	(1,250)
Federal Grant: Public Safety	331.200	15,011	-	2,810	-	-	-	-	-	-
Federal Grant: FEMA	331.620	88,985	-	-	-	-	-	-	-	-
State Grant: Public Safety	334.200	7,181	2,259	-	-	-	-	-	-	-
State Grant: DOT Lights	334.490	62,118	66,556	70,173	93,275	70,200	70,200	54,415	-22.5%	(15,785)
State Grant: Historic Preservation	334.910	-	-	41,050	-	-	-	-	-	-
State Grant: FEMA	334.620	14,831	-	-	-	-	-	-	-	-
State Revenue Sharing	335.120	196,528	200,552	210,949	208,648	215,000	215,000	211,300	-1.7%	(3,700)
State Revenue Sharing: Motor Fuel	335.122	70,524	68,802	62,023	64,926	65,000	65,000	66,000	1.5%	1,000
Alcoholic Beverage Licenses	335.150	37,099	31,593	38,910	34,554	40,000	40,000	40,000	0.0%	-
Half Cent Sales Tax	335.180	513,577	539,946	567,057	634,191	587,371	587,371	608,600	3.6%	21,229
State Firefighter Supplemental	335.210	7,745	7,309	10,673	8,993	10,920	10,920	10,920	0.0%	-
Fuel Tax Refund	335.490	2,867	2,439	1,947	2,661	2,000	2,000	2,500	25.0%	500
Local Government Grants	337.100	7,196	7,212	29,577	8,626	-	-	-	-	-
Pinellas County Library Co-op	337.700	162,137	153,237	154,130	170,028	150,488	176,324	183,100	3.8%	6,776
Intergovernmental		**$ 1,195,774**	**$ 1,092,753**	**$ 1,209,809**	**$ 1,241,449**	**$ 1,153,579**	**$ 1,179,415**	**$ 1,186,835**	**0.6%**	**$ 7,420**
Recording Fees	341.100	37	54	-	-	100	100	-	-100.0%	(100)
Planning and Zoning Board Fees	341.200	23,287	17,198	22,970	25,797	46,000	46,000	46,000	0.0%	-
Copy Charges	341.310	6,496	6,472	6,132	5,411	6,000	6,000	5,500	-8.3%	(500)
Admin Service Fee: Building Fund	341.318	-	-	-	-	-	-	75,000	-	75,000
Admin Service Fee: Wastewater	341.320	213,295	219,694	226,285	233,074	240,066	240,066	247,300	3.0%	7,234
Admin Service Fee: Reclaimed	341.340	70,452	72,566	74,743	76,985	79,295	79,295	81,700	3.0%	2,405
Admin Service Fee: Stormwater	341.360	70,452	72,566	74,743	76,985	79,295	79,295	81,700	3.0%	2,405
General Government		**$ 384,019**	**$ 388,549**	**$ 404,872**	**$ 418,252**	**$ 450,756**	**$ 450,756**	**$ 537,200**	**19.2%**	**$ 86,444**
Police Services	342.100	3,035	-	-	-	-	-	-	-	-

City of St. Pete Beach
FY 2018 Budget
General Fund Revenue
Fund 001

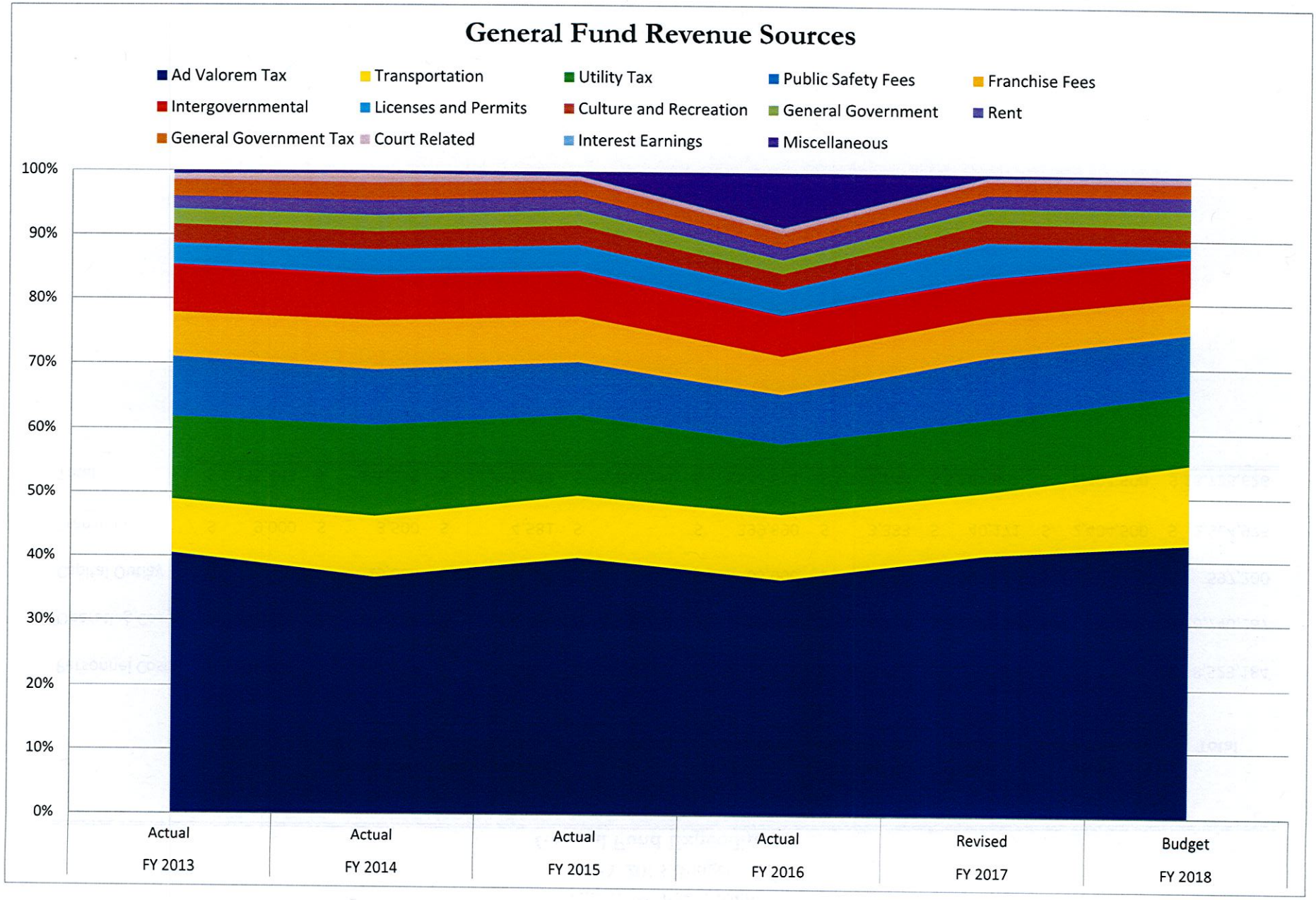
Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Budget	FY17 - FY18 Change (%)	FY17 - FY18 Change ($)
Pinellas County EMS	342.400	1,445,699	1,317,862	1,355,080	1,513,490	1,793,631	1,613,631	1,746,066	8.2%	132,435
EMS Capital Reimbursement	342.401	-	-	-	-	-	180,000	32,500	-81.9%	(147,500)
Public Safety Fees		**$ 1,448,734**	**$ 1,317,862**	**$ 1,355,080**	**$ 1,513,490**	**$ 1,793,631**	**$ 1,793,631**	**$ 1,778,566**	**-0.8%**	**$ (15,065)**
Parking Facilities	344.500	1,102,156	1,188,145	1,341,960	1,616,153	1,592,156	1,992,156	1,975,000	-0.9%	(17,156)
Parking Facilities: Pinellas County	344.501	163,678	184,020	209,773	295,480	221,407	401,407	404,000	0.6%	2,593
Parking Decals	344.550	85,039	108,440	117,864	118,421	90,000	90,000	88,900	-1.2%	(1,100)
Transportation		**$ 1,350,873**	**$ 1,480,605**	**$ 1,669,597**	**$ 2,030,054**	**$ 1,903,563**	**$ 2,483,563**	**$ 2,467,900**	**-0.6%**	**$ (15,663)**
Library Fees	347.100	26,771	31,355	33,347	27,062	32,000	32,000	29,600	-7.5%	(2,400)
Pool: Admissions	347.550	45,899	44,763	42,548	47,245	48,000	48,000	50,000	4.2%	2,000
Pool: Programs	347.561	35,600	42,931	29,021	17,992	33,000	33,000	36,000	9.1%	3,000
Pool: Instructor Fees	347.570	8,910	16,231	17,002	24,542	20,000	20,000	22,000	10.0%	2,000
Pool: Store Sales	369.100	1,408	135	1,902	3,744	3,000	3,000	3,000	0.0%	-
Recreation/Pool Cards	347.200	13,859	7,025	7,380	6,335	8,000	8,000	8,000	0.0%	-
Recreation: Staff-led Program Fees	347.220	181,830	170,946	196,886	182,945	205,000	205,000	205,000	0.0%	-
Recreation: Sports League Fees	347.230	15,050	6,650	7,700	6,800	7,500	7,500	7,500	0.0%	-
Recreation: Instructor Fees	347.240	41,798	50,826	101,861	114,328	90,000	90,000	99,000	10.0%	9,000
Recreation: Camp Store Sales	369.110	4,504	15,430	19,607	20,030	20,000	20,000	22,000	10.0%	2,000
Fitness Room/Gym: Daily Fee	347.221	10,945	15,957	17,549	19,968	20,000	20,000	22,000	10.0%	2,000
Field Trip Payments	347.224	-	-	-	4,823	-	-	-	-	-
St. Pete Beach Classic	347.400	63,864	-	-	-	-	-	-	-	-
Special Events: Reimbursement	347.420	9,526	14,802	12,829	9,049	15,000	15,000	10,000	-33.3%	(5,000)
Special Events: Permit Fees	347.425	-	-	8,640	14,625	45,000	45,000	22,000	-51.1%	(23,000)
Facility Cleanup/Staffing Fee	347.500	1,830	878	290	-	-	-	-	-	-
Camps (Tax Exempt)	347.554	-	-	-	2,485	-	-	-	-	-
Culture and Recreation		**$ 461,794**	**$ 417,929**	**$ 496,562**	**$ 501,973**	**$ 546,500**	**$ 546,500**	**$ 536,100**	**-1.9%**	**$ (10,400)**

City of St. Pete Beach
FY 2018 Budget
General Fund Revenue
Fund 001

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Budget	FY17 - FY18 Change (%)	FY17 - FY18 Change ($)
Court Fines	351.100	20,753	10,537	8,445	4,863	1,500	1,500	5,000	233.3%	3,500
Police Education	351.300	1,118	695	-	-	-	-	-	-	-
Special Master	354.100	4,657	800	5,938	3,582	3,000	3,000	10,000	233.3%	7,000
Parking Tickets	359.200	93,971	74,652	74,756	134,352	90,000	130,000	131,500	1.2%	1,500
Other Fines	359.900	16,913	136,632	16,204	2,537	5,000	5,000	7,000	40.0%	2,000
Court Related		**$ 137,412**	**$ 223,317**	**$ 105,342**	**$ 145,334**	**$ 99,500**	**$ 139,500**	**$ 153,500**	**10.0%**	**$ 14,000**
Community Center	362.200	118,732	158,241	176,456	177,922	160,000	160,000	180,000	12.5%	20,000
Lease: Merry Pier	362.300	36,265	37,171	38,100	39,053	40,029	40,029	41,030	2.5%	1,001
Lease: Concessions	362.450	110,524	112,598	120,181	132,462	136,893	136,893	140,999	3.0%	4,107
Lease: Pass-a-Grille Deck	362.460	11,445	10,452	5,335	10,178	6,000	6,000	6,000	0.0%	-
Warren Webster	362.710	4,929	5,354	5,270	3,672	7,500	7,500	8,600	14.7%	1,100
Rent: Don Vista	362.720	5,880	9,384	5,696	6,500	6,000	6,000	6,000	0.0%	-
Rent: Gymnasium	362.800	375	200	475	-	500	500	-	-100.0%	(500)
Rent: Ballfields	362.810	180	-	-	-	700	700	700	0.0%	-
Rent: Parks	362.820	9,760	7,606	7,375	7,245	10,000	10,000	10,000	0.0%	-
Rent: Pool (Taxable)	362.830	21,657	22,258	21,522	5,167	23,000	23,000	25,000	8.7%	2,000
Rent: Pool (Tax Exempt)	362.831	-	-	-	10,300	-	-	-	-	-
Rent: Other	362.900	2,602	1,200	1,200	1,200	1,200	1,200	-	-100.0%	(1,200)
Rent		**$ 322,349**	**$ 364,463**	**$ 381,611**	**$ 393,699**	**$ 391,822**	**$ 391,822**	**$ 418,330**	**6.8%**	**$ 26,508**
Investment Income	361.100	9,844	9,880	14,728	31,396	20,000	20,000	30,000	50.0%	10,000
Interest Earnings		**$ 9,844**	**$ 9,880**	**$ 14,728**	**$ 31,396**	**$ 20,000**	**$ 20,000**	**$ 30,000**	**50.0%**	**$ 10,000**
Insurance Recovery	364.490	8,008	13,860	17,490	6,107	-	-	-	-	-
Scrap Sales	365.000	19,056	4,400	23,615	12,850	5,000	5,000	5,000	0.0%	-
Donation: Library	366.400	2,179	700	1,424	534	500	500	500	0.0%	-
Donations: Recreation	366.500	3,800	2,505	14,957	2,911	15,000	15,000	2,000	-86.7%	(13,000)

City of St. Pete Beach
FY 2018 Budget
General Fund Revenue
Fund 001

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Budget	FY17 - FY18 Change (%)	FY17 - FY18 Change ($)
Donations: Special Events	366.600	-	-	3,000	-	35,000	35,000	-	-100.0%	(35,000)
Donations: Parks (Adopt Program)	366.550	3,441	6,330	5,000	5,000	5,000	5,000	-	-100.0%	(5,000)
Library Memorials	366.450	329	175	980	458	500	500	200	-60.0%	(300)
St. Pete Beach Classic	366.575	35,350	-	-	-	-	-	-	-	-
Robotics Donations	366.576	-	-	-	6,275	-	-	-	-	-
Miscellaneous	369.000	10,532	12,410	39,874	31,857	10,000	10,000	10,000	0.0%	-
Settlements	369.300	-	-	-	1,600,000	-	-	-	-	-
Cash Over/Short	369.400	-	-	-	270	-	-	-	-	-
Workers Comp Reimbursement	369.910	4,128	13,242	9,401	13,014	10,000	10,000	10,000	0.0%	-
Other Charges	349.900	70	-	-	-	-	-	-	-	-
Miscellaneous		**$ 86,893**	**$ 53,621**	**$ 115,742**	**$ 1,679,276**	**$ 81,000**	**$ 81,000**	**$ 27,700**	**-65.8%**	**$ (53,300)**
Total Revenue		**$ 16,000,856**	**$ 15,485,407**	**$ 17,011,554**	**$ 19,713,098**	**$ 19,081,677**	**$ 19,727,513**	**$ 19,541,387**	**-0.9%**	**$ (186,126)**
VRP Contributions	381.103	-	-	-	-	175,000	175,000	473,475	170.6%	298,475
Repayment from Reclaimed Fund	381.103	-	-	-	-	-	-	71,176	-	71,176
Other Financing Sources		**$ -**	**$ -**	**$ -**	**$ -**	**$ 175,000**	**$ 175,000**	**$ 544,651**	**211.2%**	**$ 369,651**
Total Funding Sources		**$ 16,000,856**	**$ 15,485,407**	**$ 17,011,554**	**$ 19,713,098**	**$ 19,256,677**	**$ 19,902,513**	**$ 20,086,038**	**0.9%**	**$ 183,525**

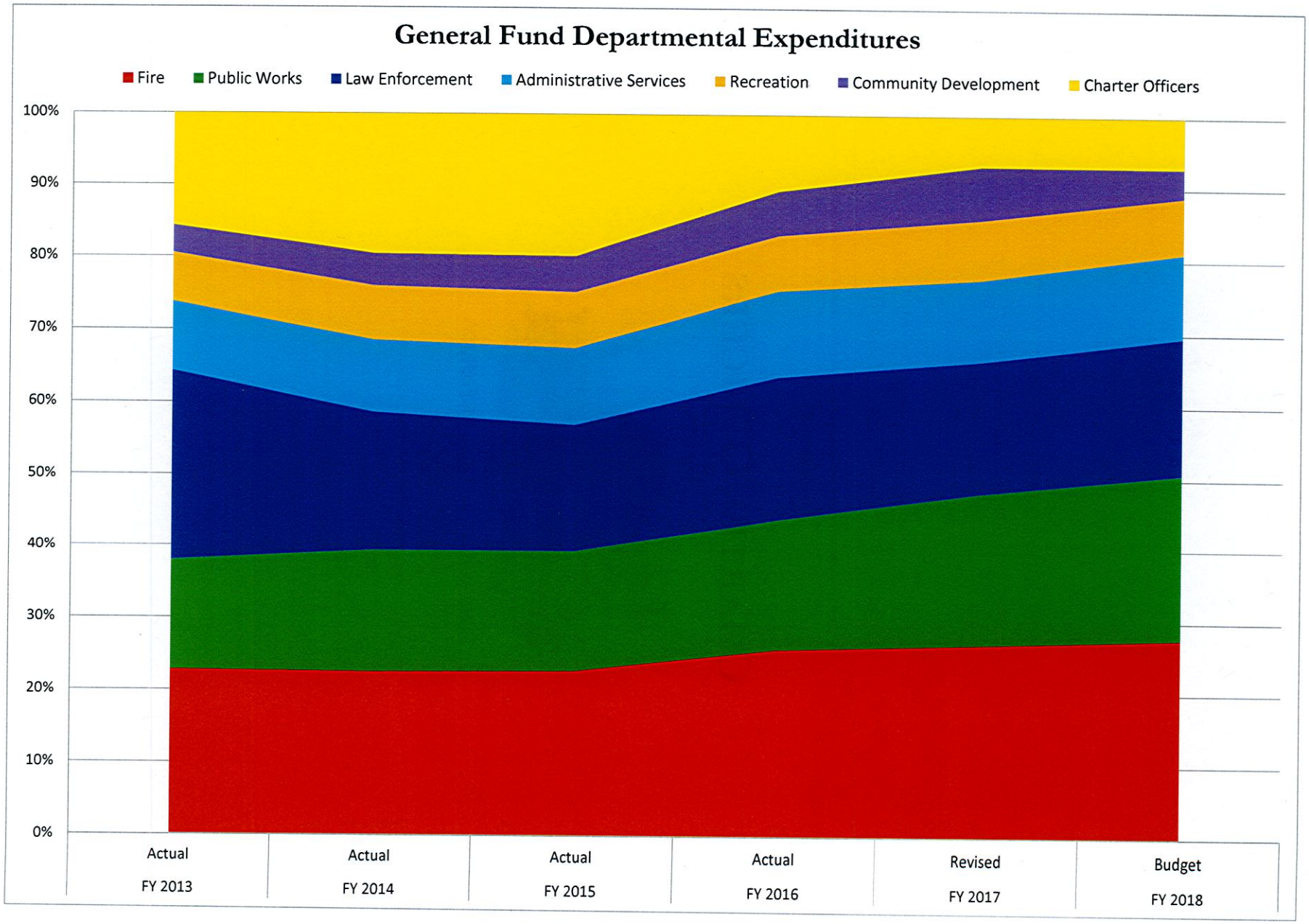

General Fund Revenue Sources
Ad Valorem Tax
Transportation
Utility Tax
Public Safety Fees
Franchise Fees
Intergovernmental
Licenses and Permits
Culture and Recreation
General Government
Rent
General Government Tax
Court Related
Interest Earnings
Miscellaneous
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
Actual FY 2013
Actual FY 2014
Actual FY 2015
Actual FY 2016
Revised FY 2017
Budget FY 2018

City of St. Pete Beach
FY 2018 Budget

General Fund Expenditures

Summary

	Charter Officers	Community Development	Administrative Services	Law Enforcement	Fire Department	Recreation Department	Public Works	Non-Departmental	Total
Personnel Costs	$ 594,226	$ 471,517	$ 1,102,022	$ 690,808	$ 3,752,112	$ 686,436	$ 1,226,063	$ -	$ 8,523,184
Operating Costs	$ 551,917	$ 161,222	$ 604,240	$ 2,379,272	$ 301,609	$ 544,479	$ 2,197,528	$ -	$ 6,740,267
Capital Outlay	$ -	$ 19,000	$ 180,300	$ -	$ 65,000	$ 29,000	$ 303,900	$ -	$ 597,200
Transfers	$ 9,000	$ 3,500	$ 4,581	$ -	$ 399,890	$ 3,333	$ 40,171	$ 2,404,500	$ 2,864,975
Total	**$ 1,155,143**	**$ 655,239**	**$ 1,891,143**	**$ 3,070,080**	**$ 4,518,611**	**$ 1,263,248**	**$ 3,767,662**	**$ 2,404,500**	**$ 18,725,626**

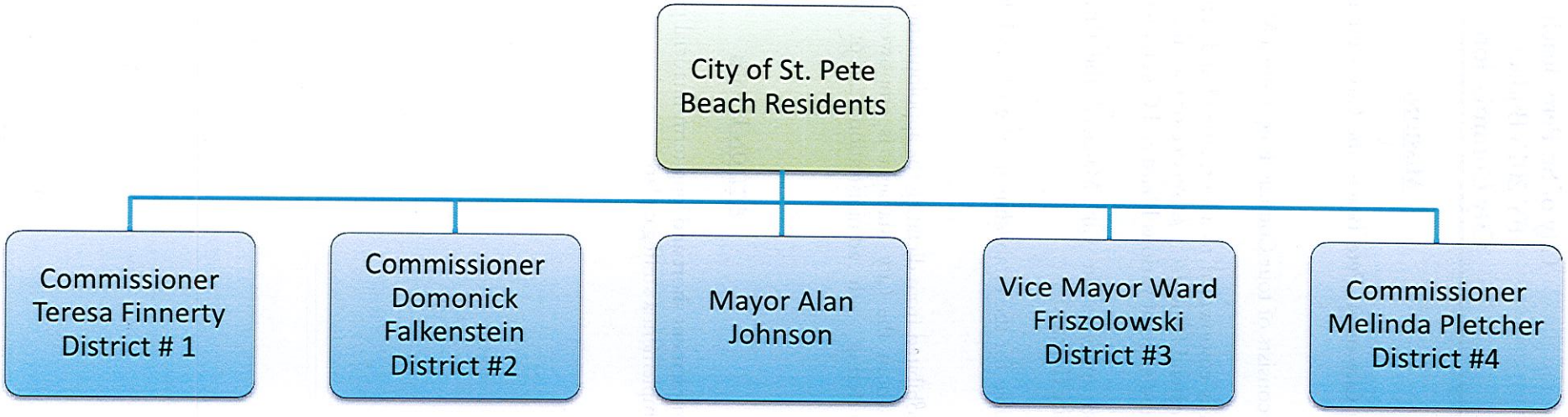

General Fund Departmental Expenditures
Fire
Public Works
Law Enforcement
Administrative Services
Recreation
Community Development
Charter Officers
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
Actual FY 2013
Actual FY 2014
Actual FY 2015
Actual FY 2016
Revised FY 2017
Budget FY 2018

CHARTER OFFICERS

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2018 Budget
City Commission



City Commission

MISSION:

By the Charter of the City of St. Pete Beach, the City Commission is vested with the legislative powers of the City.

The City Commission consists of four Commissioners and a Mayor-Commissioner.

The City Commission is empowered to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user fees for municipal services; authorize the borrowing of money; and appoint various Board and Committee members.

The City Commission appoints the City Manager, the City Clerk, and the City Attorney in accordance with the City Charter.

They are also responsible for the establishment of goals and direction of the City, and approve all policies for the City.

The Commission is prohibited from dictating the appointment or removal of any City administrative officer or employee whom the City Manager is empowered to appoint. The Commission is prohibited from interfering with administration except for the purpose of inquiries and investigations.

ACTION ITEMS:

- Develop and implement short and long term financial plans
- Develop and implement a strategic plan

City Commission

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Mayor	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 1	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 2	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 3	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Commissioner District 4	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Total	5.00	5.00	5.00	5.00	5.00	5.00	0.00	0.0%

City of St. Pete Beach
FY 2018 Budget
City Commission

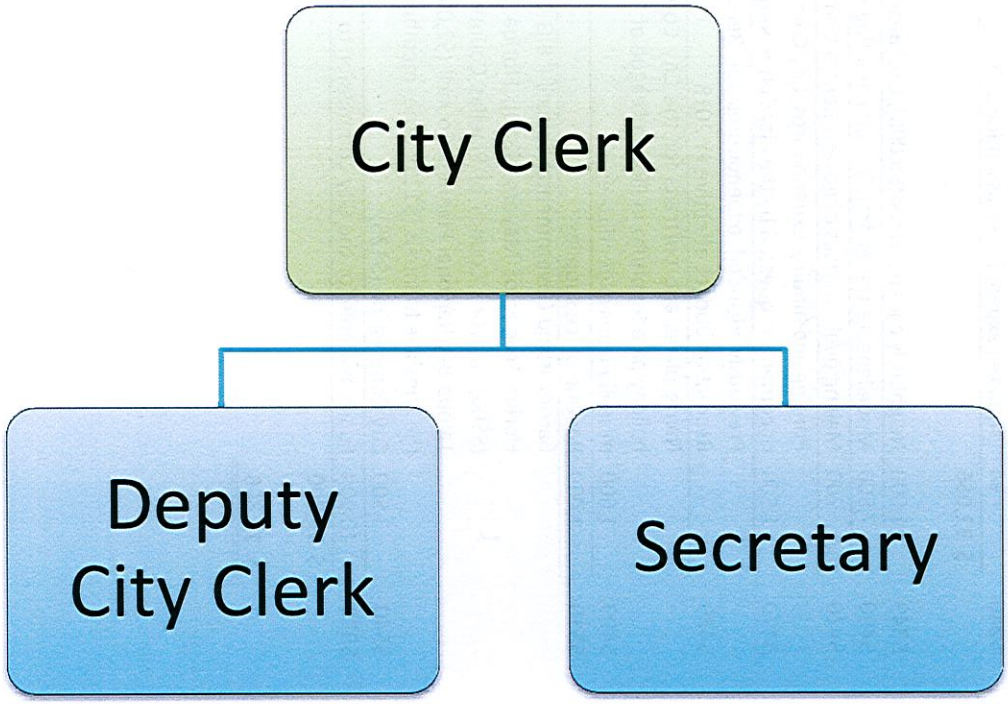
001-5000-511

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Executive Salaries	5110	29,700	29,203	29,700	29,157	29,700	29,700	29,700	29,700	0.0%
FICA Expense	5210	2,272	2,234	2,272	2,232	2,272	2,272	2,272	2,272	0.0%
Workers Compensation	5240	-	-	116	117	77	77	94	94	22.1%
Personnel Costs		**$ 31,972**	**$ 31,437**	**$ 32,088**	**$ 31,507**	**$ 32,049**	**$ 32,049**	**$ 32,066**	**$ 32,066**	**0.1%**
Donations	5349	28,470	13,350	8,799	11,000	11,000	11,000	11,000	11,000	0.0%
Travel & Training	5400	2,350	4,976	4,561	9,054	7,500	7,500	7,500	7,500	0.0%
Postage	5420	37	4	-	347	200	200	200	200	0.0%
Duplicating	5470	812	849	1,038	1,038	1,500	1,500	1,500	1,500	0.0%
Promotional Activities	5489	-	62	-	12,500	12,500	12,500	12,500	-	-100.0%
Other Expenses	5499	4,392	2,984	3,522	1,818	1,500	1,500	1,600	1,600	6.7%
Office Supplies	5510	62	63	70	86	1,000	1,000	1,000	1,000	0.0%
Publications & Memberships	5540	5,744	4,491	5,137	4,995	5,500	5,500	5,500	5,500	0.0%
Contingency	5599	-	-	5,000	5,000	10,000	10,000	10,000	10,000	0.0%
Operating Costs		**$ 41,867**	**$ 26,779**	**$ 28,127**	**$ 45,837**	**$ 50,700**	**$ 50,700**	**$ 50,800**	**$ 38,300**	**-24.5%**
Total		**$ 73,839**	**$ 58,216**	**$ 60,215**	**$ 77,344**	**$ 82,749**	**$ 82,749**	**$ 82,866**	**$ 70,366**	**-15.0%**

City of St. Pete Beach
FY 2018 Budget
City Commission
001-5000-511

Account Description	Account	FY 2018 Proposed	Line Item Description
Executive Salaries	5110	29,700	City Commission salaries and wages per City Charter provision 3.04; monthly expenditures budgeted in the amount of $75 for the Mayor-Commissioner and $50 for each Commissioner
FICA Expense	5210	2,272	FICA contributions at 7.65% of salary
Workers Compensation	5240	94	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 32,066**	
Donations	5349	11,000	Neighborly care network ($8,000); Gulf Beaches Historical Museum ($3,000)
Travel & Training	5400	7,500	Miscellaneous travel, training, and meeting expenditures
Postage	5420	200	Mailing public notices of government actions
Duplicating	5470	1,500	Printing and binding expenditures, City Commission meeting agenda packets, and other documents requested by the City Commission
Promotional Activities	5489	-	Previously included expenditures for Beach Goes Pops, which are included in the Recreation budget effective FY 2018
Other Expenses	5499	1,600	Name plates and portraits for the City Commission for display in City Hall; candy for holiday parade; photo in Florida League of Cities' annual magazine; cooler rental; other miscellaneous expenditures
Office Supplies	5510	1,000	Routine office supplies
Publications & Memberships	5540	5,500	Barrier Island Governmental Council ("BIG-C") ($250); Florida League of Cities ($1,100); Florida League of Mayors ($350); Florida Shore and Beach Preservation Association ($500); Mayor's Council of Pinellas County ($150); Suncoast League of Cities ($500); Tampa Bay Regional Planning Council ($2,000); Florida Statutes ($400); Government in the Sunshine Manuals ($125); other memberships and/or publications requested by the City Commission ($125)
Contingency	5599	10,000	Funds available for the City Commission to allocate for unanticipated items
Operating Costs		**$ 38,300**	
Total		**$ 70,366**	

City of St. Pete Beach
FY 2018 Budget
City Clerk's Office



City Clerk

MISSION:

In accordance with the City Charter, the City Clerk is appointed by and reports to the City Commission as one of three charter officials. The City Clerk is the custodian of the City Seal and "shall keep and have responsibility for the care and custody of the books, records, papers, legal documents and journals of proceedings of the City Commission."

The employees of the City Clerk's Office are committed to serving the City Commission and advisory board members, city staff, residents and visitors. City Clerk personnel attend and record all public meetings, prepare legal advertising, supervise municipal elections and ensure that the City's records are open for inspection by the public. We are committed to accountability and transparency, and to providing excellent customer service.

PROGRAMS:

Mayor/Commission: The City Clerk's Office operates as a liaison between elected officials and their constituents. Staff members serve as administrative support to the Mayor and Commission and as recording secretary during public meetings for the Commission and all advisory boards and committees of the City. The City Clerk prepares and monitors the Commission and Clerk budgets.

Elections: The City Clerk serves as Election Administrator for all municipal elections in accordance with the City Charter and Florida Statutes. Municipal elections are held in accordance with the City Charter on the second Tuesday of March each year and runoff elections are held when necessary. The Clerk's Office prepares a comprehensive informational manual, with all required forms and documents, for potential candidates that outline the qualification process. Information on current elections is available through City Clerk's Department on the City's website and is updated throughout the election process.

Custodian of Public Records: Staff electronically images the current and historical records in the custody of the City Clerk to ethically and impartially preserve and maintain the official records of the City. Election records, agenda packets, minutes, ordinances, and resolutions are available on our website allowing for easier and more transparent access to the public. Staff members participate in professional training on records management and continuously update the City-wide management and retention program.

Public Records Requests: The City Clerk's Office is the City's central location for public records requests and receives an average of three requests per day, 365 days a year. Requests are made for copies of items in any format including paper, audio and visual recordings, electronic, etc. The Clerk's Office receives the requests for public records and processes each request as expeditiously as possible in accordance with Chapter 119 of the Florida Statutes. A form is available on our website to assist in more accurately defining records requested, but it is not mandatory the form be completed to process the request.

City Commission, Committee and Board Meetings: Staff members in the City Clerk's Office are responsible for the preparation of regular and special Commission, committee and board meetings. Staff ensures meetings are properly noticed, recorded and published through the City's website, and available through an electronic subscription. Action minutes are prepared for subsequent board approval. In cooperation with the IT Division, the Clerk's Office strives to ensure that a live broadcast and video recording of each meeting is completed and published on the City's website, thereby providing for another layer of accessibility to the citizens of our community.

Legal Advertising and Bid Process: The City Clerk's Office prepares and publishes legal advertising for all public hearings such as ordinance adoption, land use changes and variances; and bid notices for capital improvement projects, equipment and/or services.

Notary Service: Employees are Notaries Public and can perform related services, including Declaration of Domicile.

Ancillary Services: The City Clerk is the Custodian of the City's Seal. The City Clerk staff members are responsible for managing and distributing the calendar schedule for the City Commission Chambers.

ACTION ITEMS:

- Ensure adherence to legislative guidelines in accordance with Florida Statutes.
- Accurately capture the conduct of official proceedings of the commission and advisory boards, ensuring minutes are maintained and made available to the public.
- Continue to improve transparency through the use of electronic media by increasing documents available on the website.
- Finalize the reorganization of the file system, continue to upgrade and improve the City-wide records management plan, and provide an on-going assessment of needs and a plan of action for the future.
- Continue to update the Policies and Procedures Manual with new and/or revised actions regarding responsibilities the office members are mandated to perform.
- Continue to cross-train employees to enable us to better serve our customers.

City of St. Pete Beach
FY 2018 Budget
City Clerk

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Secretary	0.00	0.00	0.00	0.73	0.75	0.75	0.00	0.0%
Receptionist	1.00	0.88	0.88	0.00	0.00	0.00	0.00	-
Total	3.00	2.88	2.88	2.73	2.75	2.75	0.00	0.0%

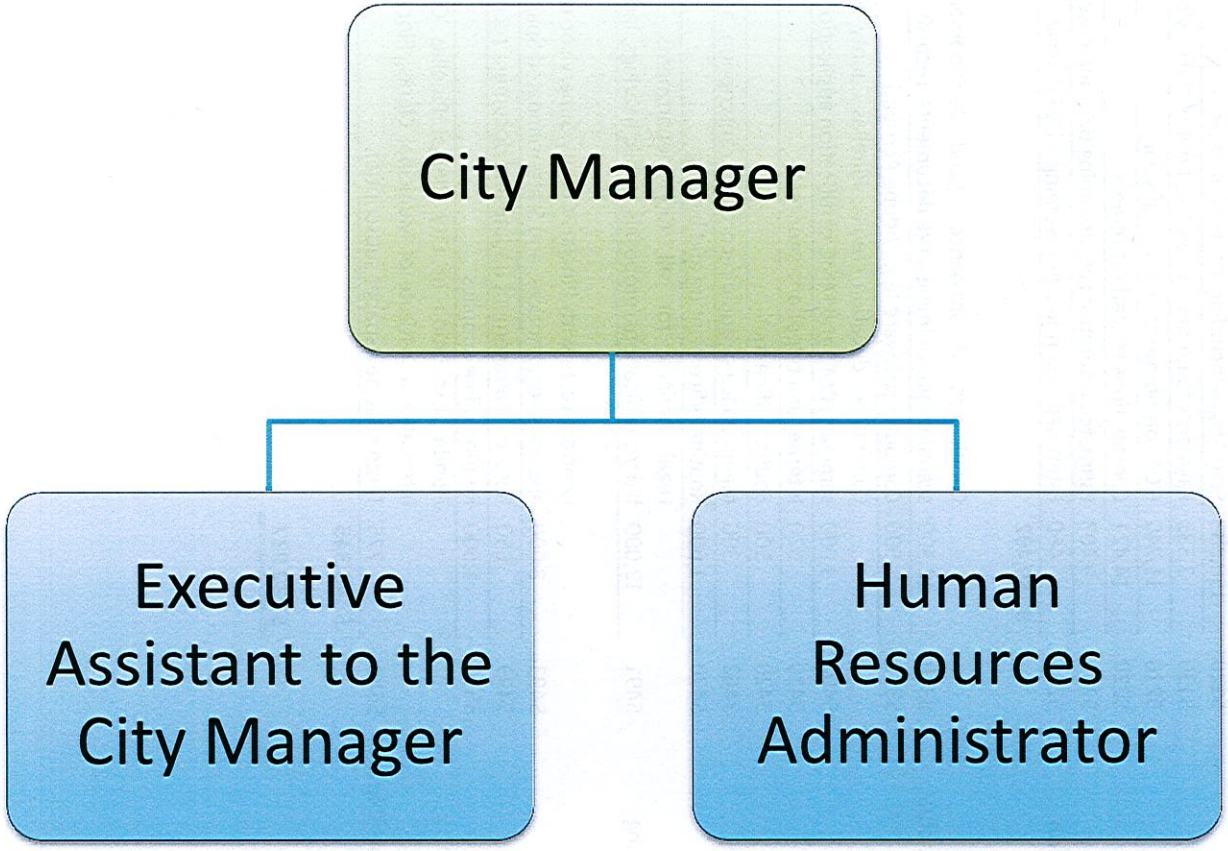
City of St. Pete Beach
FY 2018 Budget
City Clerk
001-5101-512

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	113,874	115,737	134,103	129,790	144,075	144,075	150,883	150,883	4.7%
Other Wages	5130	2,195	4,024	1,378	2,867	2,585	2,585	2,585	2,585	0.0%
FICA Tax	5210	8,631	8,868	9,409	9,872	11,219	11,219	11,740	11,740	4.6%
Retirement	5220	19,270	29,236	12,607	13,035	13,325	13,325	14,421	14,421	8.2%
Employee Insurance	5230	11,259	11,928	22,760	10,411	16,404	16,404	9,404	9,403	-42.7%
Workers Compensation	5240	445	753	477	470	375	375	460	460	22.8%
Personnel Costs		**$ 155,674**	**$ 170,546**	**$ 180,734**	**$ 166,445**	**$ 187,983**	**$ 187,983**	**$ 189,493**	**$ 189,492**	**0.8%**
Professional & Contractual	5310	17,924	7,898	23,056	12,295	12,500	12,500	12,775	12,500	0.0%
Software	5330	-	-	-	-	-	-	-	500	-
Travel & Training	5400	4,165	1,262	3,971	3,173	4,240	4,240	5,430	5,000	17.9%
Telephone	5410	801	761	724	698	580	580	620	620	6.9%
Postage	5420	328	166	483	358	500	500	500	500	0.0%
R&M Equipment	5462	-	-	-	-	300	300	300	300	0.0%
Duplicating	5470	640	642	1,046	1,151	1,000	1,000	1,000	1,000	0.0%
Legal Advertising	5491	6,377	7,506	10,185	8,098	12,500	12,500	12,500	12,000	-4.0%
Election Expenses	5493	978	6,191	3,673	3,366	10,380	10,380	8,000	8,000	-22.9%
Other Expenses	5499	213	303	196	505	600	600	650	650	8.3%
Office Supplies	5510	1,345	1,710	1,451	4,640	1,500	1,500	1,500	1,500	0.0%
Operating Supplies	5529	848	258	366	-	500	500	500	-	-100.0%
Publications & Memberships	5540	752	562	1,140	831	690	690	775	775	12.3%
Operating Costs		**$ 34,369**	**$ 27,260**	**$ 46,290**	**$ 35,114**	**$ 45,290**	**$ 45,290**	**$ 44,550**	**$ 43,345**	**-4.3%**
Office Equipment	5643	-	-	-	4,893	-	-	-	-	-
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ 4,893**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
Total		**$ 190,043**	**$ 197,806**	**$ 227,023**	**$ 206,453**	**$ 233,273**	**$ 233,273**	**$ 234,043**	**$ 232,837**	**-0.2%**

City of St. Pete Beach
FY 2018 Budget
City Clerk
001-5101-512

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	150,883	Staff wages including 3% merit increases
Other Wages	5130	2,585	Payments to employees who opt out of the City's health insurance program
FICA Tax	5210	11,740	FICA contributions at 7.65% of salary
Retirement	5220	14,421	Contributions to staff retirement
Employee Insurance	5230	9,403	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	460	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 189,492**	
Professional & Contractual	5310	12,500	Codification of ordinances, Land Development Code, and Comprehensive Plan; scanning/microfilming large documents; records management consultant fees
Software	5330	500	Computer software (e.g., Adobe Acrobat)
Travel & Training	5400	5,000	Continuing education credits; Pinellas County Municipal Clerks Association meetings; seminars; CMC and MMC certification applications
Telephone	5410	620	Internet and telephone service
Postage	5420	500	Routine office mail
R&M Equipment	5462	300	Maintenance of audio recording, transcription, and A/V equipment
Duplicating	5470	1,000	Routine office printing and binding
Legal Advertising	5491	12,000	Legal notices for all City departments including ordinances, requests for bids/qualifications/proposals, public hearings, land use changes, etc.
Election Expenses	5493	8,000	Contract costs with Pinellas County Supervisor of Elections for District 1 and District 3 elections, legal notices, and State-mandated Spanish translation of election documents
Other Expenses	5499	650	Records management update and document recording fees
Office Supplies	5510	1,500	Routine office supplies
Publications & Memberships	5540	775	Florida Association of City Clerks; Pinellas County Municipal Clerks' Association; International Institute of Municipal Clerks; Florida Records Management Association; Tampa Bay newspaper subscription
Operating Costs		**$ 43,345**	
Total		**$ 232,837**	

City of St. Pete Beach
FY 2018 Budget
City Manager's Office



City Manager

MISSION:

By the Charter of the City of St. Pete Beach, the City Manager shall be the Chief Administrative Officer of the organization. The City Manager is responsible to the City Commission for administration of all city affairs placed in the manager's charge by or under the charter. The City Manager shall appoint, suspend or remove all employees and appointed administrative officials provided for under the Charter and ordinances of the City.

PROGRAMS:

City Administration: City Administration provides overall direction and supervision for all departments and is responsible for advising and carrying out policies established by the City Commission. Activities include signing of contracts on behalf of the City pursuant to the provisions of appropriations ordinances, and submitting the annual budget and capital program to the City Commission.

Human Resources Administration: This division is responsible for the utilization of the city's human resources. Activities include: maintenance of city personnel files; formulation and implementation of practices and policies; training and development programs; compliance with all local, state and federal labor and employment laws; provides orientation for new employees; processes, administers, explains and updates benefits; coordinate with the Administrative Services Department regarding payroll information and insurance billings; and promotes good employee relations and actively discourages discrimination at all levels.

ACTION ITEMS:

- Promote an "open door" policy for all residents and employees to maintain good working relationships

City of St. Pete Beach
FY 2018 Budget

City Manager

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
City Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Human Resources Administrator	0.50	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Total	2.50	3.00	3.00	3.00	3.00	3.00	0.00	0.0%

City of St. Pete Beach
FY 2018 Budget
City Manager
001-5201-512

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	243,350	202,175	223,826	253,664	263,746	263,746	270,967	285,080	8.1%
Auto Allowance	5125	-	-	5,654	5,769	6,000	6,000	6,000	6,000	0.0%
Other Wages	5130	3,049	68,714	16,356	2,485	2,585	2,585	2,585	2,585	0.0%
FICA Tax	5210	17,877	19,203	18,916	17,931	18,397	18,397	18,486	18,691	1.6%
Retirement	5220	30,154	32,820	28,928	32,627	33,190	33,190	34,252	36,308	9.4%
Employee Insurance	5230	33,327	36,228	17,409	15,826	23,062	23,062	20,847	23,162	0.4%
Workers Compensation	5240	624	1,055	978	966	686	686	842	842	22.8%
Unemployment	5250	12,666	10,557	74	-	-	-	-	-	-
Personnel Costs		**$ 341,047**	**$ 370,751**	**$ 312,140**	**$ 329,268**	**$ 347,666**	**$ 347,666**	**$ 353,979**	**$ 372,668**	**7.2%**
Professional & Contractual	5310	11,731	9,336	51,716	48,164	20,000	20,000	16,000	16,000	-20.0%
Travel & Training	5400	4,996	905	8,012	5,542	7,000	7,000	7,500	7,500	7.1%
Citywide Tuition Reimbursement	5406	-	-	2,798	3,782	7,500	7,500	7,500	7,500	0.0%
Telephone	5410	1,379	925	1,720	1,679	1,540	1,540	1,556	1,556	1.0%
Postage	5420	221	136	129	135	500	500	500	500	0.0%
Equipment Rental	5449	6,994	8,621	6,389	4,293	10,624	10,624	10,624	10,624	0.0%
Insurance	5450	61,953	65,308	64,588	68,940	77,976	77,976	73,742	73,742	-5.4%
R&M - Equipment	5462	3,963	3,372	6,556	5,463	4,812	4,812	6,000	6,000	24.7%
R&M - Vehicles	5463	396	1,268	255	238	1,000	1,000	1,000	1,000	0.0%
Duplicating	5470	319	423	124	65	1,000	1,000	1,000	1,000	0.0%
Employee Recognition	5497	812	-	2,293	4,935	5,000	5,000	6,000	6,000	20.0%
Other Expenses	5499	14,604	45,512	14,300	95	2,000	2,000	2,000	2,000	0.0%
Office Supplies	5510	2,978	3,078	3,103	3,093	3,500	3,500	3,500	3,500	0.0%
Fuel	5522	2,246	1,806	278	258	350	350	350	350	0.0%
Operating Supplies	5529	131	120	10	13	500	500	500	500	0.0%
Publications & Memberships	5540	1,569	1,639	2,712	2,064	2,500	2,500	2,500	2,500	0.0%
Operating Costs		**$ 114,290**	**$ 142,448**	**$ 164,984**	**$ 148,760**	**$ 145,802**	**$ 145,802**	**$ 140,272**	**$ 140,272**	**-3.8%**
Capital Transfer	5911	1,325,000	1,825,000	1,904,000	-	-	-	-	-	-
Capital Outlay		**$ 1,325,000**	**$ 1,825,000**	**$ 1,904,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
Vehicle Replacement Plan	5644	-	-	-	-	-	-	9,000	9,000	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 9,000**	**$ 9,000**	**-**
Total		**$ 1,780,337**	**$ 2,338,199**	**$ 2,381,124**	**$ 478,028**	**$ 493,468**	**$ 493,468**	**$ 503,251**	**$ 521,940**	**5.8%**

City of St. Pete Beach
FY 2018 Budget
City Manager
001-5201-512

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	285,080	Staff wages including 3% merit increases
Auto Allowance	5125	6,000	City Manager's vehicle allowance per contract
Other Wages	5130	2,585	Payments to employees who opt out of the City's health insurance program
FICA Tax	5210	18,691	FICA contributions at 7.65% of salary
Retirement	5220	36,308	Contributions to staff retirement
Employee Insurance	5230	23,162	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	842	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 372,668**	
Professional & Contractual	5310	16,000	New employee medical exams and background screens; CDL random drug testing; after hours on-call drug screens; administrative fee for short-term disability monitoring; scanning services; allowance for consultants as needed
Travel & Training	5400	7,500	Professional conferences and training
Citywide Tuition Reimbursement	5406	7,500	Tuition reimbursement for all City employees
Telephone	5410	1,556	Internet, telephone service, and cell phone allowance
Postage	5420	500	Routine office mail
Equipment Rental	5449	10,624	Copier and postage machine operating leases
Insurance	5450	73,742	General liability including 10% increase; errors and omissions policy; auto insurance; employee assistance program
R&M - Equipment	5462	6,000	Maintenance of office equipment as needed
R&M - Vehicles	5463	1,000	Repairs and maintenance for the City Hall pooled vehicle
Duplicating	5470	1,000	Routine office printing and binding
Employee Recognition	5497	6,000	Luncheons, longevity awards, etc.
Other Expenses	5499	2,000	Miscellaneous expenses
Office Supplies	5510	3,500	Routine office supplies
Fuel	5522	350	City Hall pooled vehicle fuel expenditures
Operating Supplies	5529	500	Miscellaneous supplies
Publications & Memberships	5540	2,500	Various memberships
Operating Costs		**$ 140,272**	
Vehicle Replacement Plan	5644	9,000	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 9,000**	
Total		**$ 521,940**	

City Attorney

MISSION:

The City Attorney is the chief legal advisor of the City. The City Attorney provides legal counsel to the City Commission and the Administration with respect to legal matters that affect government operations. The City Attorney either represents the City in administrative or court litigation, or is responsible for securing other legal counsel to represent the City.

The City Attorney shall review all documents, bonds and other instruments pertaining to City business and shall approve or disapprove as to form, sufficiency, and correctness. No contract with the City shall take effect until it has been endorsed and approved by the City Attorney.

City of St. Pete Beach
FY 2018 Budget
City Attorney

001-5301-514

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Professional & Contractual	5310	1,425	8,542	24,876	10,000	50,000	50,000	50,000	-	-100.0%
Legal Services	5311	65,974	77,676	190,793	208,661	180,000	180,000	180,000	230,000	27.8%
Extra Legal - Labor	5314	92,417	20,852	7,489	2,107	10,000	10,000	10,000	-	-100.0%
Extra Legal	5315	251,344	195,981	47,496	434,389	-	-	-	10,000	-
Settlement Costs	5321	8,000	-	156,500	133,500	133,500	133,500	133,500	90,000	-32.6%
Postage	5420	-	-	-	116	-	-	-	-	-
Duplicating	5470	304	-	-	-	-	-	-	-	-
Operating Costs		**$ 419,465**	**$ 303,051**	**$ 427,154**	**$ 788,773**	**$ 373,500**	**$ 373,500**	**$ 373,500**	**$ 330,000**	**-11.6%**
Total		**$ 419,465**	**$ 303,051**	**$ 427,154**	**$ 788,773**	**$ 373,500**	**$ 373,500**	**$ 373,500**	**$ 330,000**	**-11.6%**

City of St. Pete Beach
FY 2018 Budget
City Attorney

001-5301-514

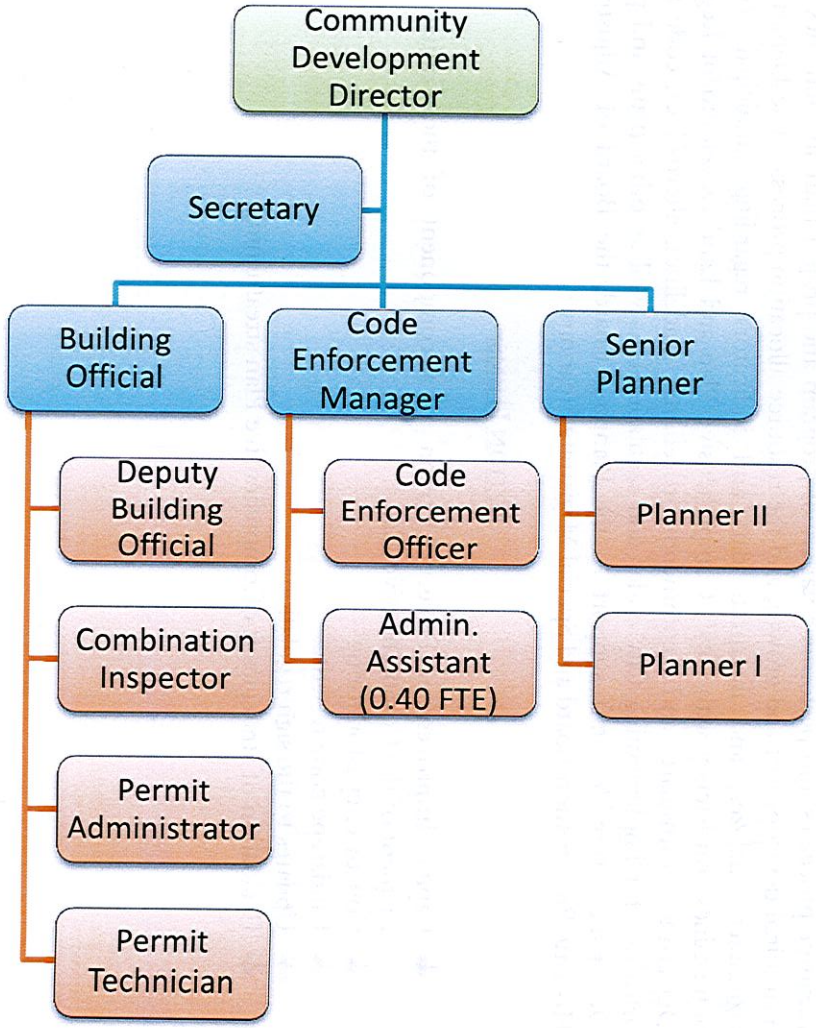
Account Description	Account	FY 2018 Proposed	Line Item Description
Legal Services	5311	230,000	Contractual City Attorney services: drafting ordinances, contract preparation and/or review, attendance of City Commission and/or board meetings, legal research and counseling, etc.
Extra Legal	5315	10,000	As-needed services including labor attorney and pension attorney
Settlement Costs	5321	90,000	Stipulation agreement costs per funding schedule
Operating Costs		**$ 330,000**	
Total		**$ 330,000**	

COMMUNITY DEVELOPMENT

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2018 Budget
Community Development



Community Development: Planning

MISSION:

The mission of the City of St. Pete Beach Community Development Department is to ensure the future quality of life of the City residents by providing professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of Planning, Zoning, Land Use management, economic development and strategic decision making. This is accomplished through the provision of analysis and the use of professional judgment and experience to inform the public and guide the policy development process. The Department provides research and planning to assist the City Commission in determining long-range strategies for future beautification, development and redevelopment programs. The department also administers the zoning and variance processes and performs a variety of program and project planning activities which impact municipal development and growth, and the resource allocation process. The Department collects, organizes, analyzes, and interprets data and indicators regarding municipal conditions and determines consistency with City's Comprehensive Plan and Land Development Regulations. The Department formulates and recommends procedures, guidelines, alternatives, code revisions, and priorities for implementing City codes and regulations, as well as other plans and projects. The Department provides staff support to the Planning Board, the Board of Adjustment and the Historic Preservation Board and Special Magistrate Hearings.

ACTION ITEMS:

- Capital Improvement Project adoption as a component of the Capital Improvement Element of the Comprehensive Plan
- Concurrency Monitoring
- Landscape code re-writes
- Updates to the sign regulation
- Evaluation of strategies for Comprehensive Plan streamlining.

City of St. Pete Beach
FY 2018 Budget

Community Development: Planning

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Community Development Director	1.00	1.00	1.00	1.00	0.50	0.50	0.00	0.0%
Senior Planner	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Planner II	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Urban Planner	1.00	1.00	1.00	0.00	0.00	0.00	0.00	-
Permitting & Zoning Administrator	0.00	0.00	0.00	0.20	0.00	0.00	0.00	-
Zoning & Permitting Technician	0.00	0.00	0.00	0.50	0.50	0.00	-0.50	-100.0%
Planner I	0.00	0.00	0.00	0.00	0.00	0.50	0.50	-
Secretary	0.00	0.00	0.00	0.00	0.90	0.90	0.00	0.0%
Total	2.00	2.00	2.00	2.70	3.90	3.90	0.00	0.0%

City of St. Pete Beach
FY 2018 Budget
Community Development: Planning

001-5401-515

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	120,898	81,183	94,878	158,139	202,761	202,761	206,944	206,944	2.1%
Other Wages	5130	246	5,954	-	-	-	-	-	-	-
FICA Tax	5210	9,243	6,549	7,369	11,667	15,523	15,523	15,843	15,843	2.1%
Retirement	5220	13,093	8,829	13,066	26,734	48,926	48,926	40,806	40,806	-16.6%
Employee Insurance	5230	12,980	13,799	16,036	25,652	34,858	34,858	35,523	35,523	1.9%
Workers Compensation	5240	555	940	507	503	527	527	647	647	22.7%
Personnel Costs		**$ 157,014**	**$ 117,253**	**$ 131,856**	**$ 222,695**	**$ 302,595**	**$ 302,595**	**$ 299,763**	**$ 299,763**	-0.9%
Professional & Contractual	5310	3,500	63,123	3,871	7,232	129,000	149,000	100,000	100,000	-32.9%
Planning & Engineering	5312	18,249	-	147,286	86,317	-	15,600	-	-	-100.0%
Software	5330	-	-	-	-	-	-	-	7,500	-
Travel & Training	5400	3,996	2,460	1,597	1,944	5,600	5,600	5,000	5,000	-10.7%
Telephone	5410	575	436	-	692	930	930	709	709	-23.8%
Postage	5420	1,040	-	-	217	1,500	1,500	1,500	1,500	0.0%
Insurance	5450	-	-	15	-	-	-	-	-	-
R&M - Equipment	5462	-	-	-	62	-	-	-	-	-
Duplicating	5470	655	1,301	-	3,141	5,000	5,000	5,000	5,000	0.0%
Classified Advertising	5482	5,218	85	1,023	-	500	500	500	500	0.0%
Other Expenses	5499	-	-	857	-	-	-	-	-	-
Office Supplies	5510	118	1,314	-	168	1,000	1,000	1,000	1,000	0.0%
Uniforms	5521	-	-	539	92	-	-	-	-	-
Operating Supplies	5529	516	-	-	1,791	1,000	1,000	5,000	1,000	0.0%
Publications & Memberships	5540	1,363	612	1,011	509	2,000	2,000	2,000	2,000	0.0%
Operating Costs		**$ 35,230**	**$ 69,331**	**$ 156,199**	**$ 102,165**	**$ 146,530**	**$ 182,130**	**$ 120,709**	**$ 124,209**	-31.8%
Total		**$ 192,244**	**$ 186,585**	**$ 288,056**	**$ 324,860**	**$ 449,125**	**$ 484,725**	**$ 420,472**	**$ 423,972**	-12.5%

City of St. Pete Beach
FY 2018 Budget
Community Development: Planning
001-5401-515

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	206,944	Staff wages including 3% merit increases
FICA Tax	5210	15,843	FICA contributions at 7.65% of salary
Retirement	5220	40,806	Contributions to staff retirement
Employee Insurance	5230	35,523	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	647	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 299,763**	
Professional & Contractual	5310	100,000	Land Development Regulation update and maintenance; Future Land Use Map amendments; Comprehensive Plan technical studies; Comprehensive Zoning Map amendments; preparation of development/redevelopment proposals throughout the City. FY 2018 request includes funding for consultant expertise in review of redevelopment plans and professional services related to ongoing projects and development interests more often for mapping and GIS work. Also includes funds for consultant input in the "Landscape Code" re-writes.
Software	5330	7,500	Three Accela licenses
Travel & Training	5400	5,000	Continuing education credits; Florida Chapter of the American Planning Association annual conference; Florida Planning and Zoning Association annual conference
Telephone	5410	709	Internet, telephone service, and cell phone allowance
Postage	5420	1,500	Routine office mail
Duplicating	5470	5,000	Routine office printing and binding
Classified Advertising	5482	500	Advertising costs for vacant positions as necessary
Office Supplies	5510	1,000	Routine office supplies
Operating Supplies	5529	1,000	Supplies as required for day-to-day operations of the division
Publications & Memberships	5540	2,000	Reference materials and professional memberships for staff and members of the Board of Adjustment, Planning Board, and Historic Preservation Board
Operating Costs		**$ 124,209**	
Total		**$ 423,972**	

City of St. Pete Beach
FY 2018 Budget

Community Development: Building Services

Budgeted Full-time Equivalent (FTE) Positions

Reported in the Building Fund effective FY 2018

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Community Development Director	0.00	0.00	0.00	0.00	0.25	0.00	-0.25	-100.0%
Building Code Administrator	1.00	1.00	1.00	1.00	1.00	0.00	-1.00	-100.0%
Permitting & Zoning Administrator	1.00	1.00	1.00	0.80	0.80	0.00	-0.80	-100.0%
Secretary	0.00	0.00	0.00	0.00	0.10	0.00	-0.10	-100.0%
Building Inspector	0.00	0.00	0.00	0.00	2.00	0.00	-2.00	-100.0%
Zoning & Permitting Technician	0.00	0.00	0.00	0.50	0.50	0.00	-0.50	-100.0%
Planner I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Permit Technician	0.00	0.00	0.00	0.00	1.00	0.00	-1.00	-100.0%
Total	2.00	2.00	2.00	2.30	5.65	0.00	-1.00	-100.0%

City of St. Pete Beach
FY 2018 Budget

Community Development: Building Services

001-5402-524

Reported in the Building Fund effective FY 2018

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	234,870	227,145	221,262	219,956	286,790	286,790	323,824	-	-100.0%
Other Wages	5130	-	5,396	15,927	446	-	-	-	-	-
Overtime	5140	-	-	83	10	-	-	-	-	-
FICA Tax	5210	16,720	16,735	16,921	16,360	21,945	21,945	24,778	-	-100.0%
Retirement	5220	67,786	69,609	74,597	82,788	124,716	124,716	143,600	-	-100.0%
Employee Insurance	5230	38,624	34,844	36,600	35,782	52,846	52,846	55,194	-	-100.0%
Workers Compensation	5240	4,619	7,811	6,141	6,064	5,603	5,603	6,879	-	-100.0%
Personnel Costs		**$ 362,619**	**$ 361,539**	**$ 371,531**	**$ 361,406**	**$ 491,900**	**$ 491,900**	**$ 554,275**	**$ -**	**-100.0%**
Professional & Contractual	5310	16,806	94,454	108,204	41,545	16,102	30,239	22,000	-	-100.0%
Software	5330	-	-	-	-	-	-	-	-	-
Travel & Training	5400	1,761	60	1,580	2,233	3,157	3,157	4,500	-	-100.0%
Telephone	5410	2,501	2,174	2,861	2,975	2,615	2,615	2,776	-	-100.0%
Postage	5420	1,845	1,757	2,987	4,153	500	500	500	-	-100.0%
Insurance	5450	1,384	1,514	1,460	1,574	2,600	2,600	2,434	-	-100.0%
R&M - Equipment	5462	-	-	-	392	-	-	-	-	-
R&M - Vehicles	5463	1,382	2,490	2,576	3,952	4,000	4,000	2,500	-	-100.0%
Duplicating	5470	5,818	4,859	4,502	4,463	1,000	1,000	1,000	-	-100.0%
Classified Advertising	5482	700	1,127	-	-	2,000	2,000	500	-	-100.0%
Office Supplies	5510	2,931	1,221	2,308	1,773	1,500	1,500	1,500	-	-100.0%
Uniforms	5521	519	-	100	433	1,000	1,000	1,500	-	-100.0%
Fuel	5522	3,807	3,072	2,076	1,689	3,500	3,500	2,945	-	-100.0%
Small Tools	5524	211	16	26	-	100	100	100	-	-100.0%
Operating Supplies	5529	421	3,048	2,810	3,372	1,000	1,000	2,000	-	-100.0%
Publications & Memberships	5540	210	134	1,461	1,120	1,125	1,125	1,525	-	-100.0%
Operating Costs		**$ 40,297**	**$ 115,924**	**$ 132,952**	**$ 69,674**	**$ 40,199**	**$ 54,336**	**$ 45,780**	**$ -**	**-100.0%**
Vehicle	5641	-	-	-	-	19,000	19,000	19,000	-	-100.0%
Office Equipment	5643	-	-	-	58,327	-	7,600	-	-	-100.0%
Vehicle Replacement Plan	5644	-	-	-	-	-	-	13,000	-	-
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ 58,327**	**$ 19,000**	**$ 26,600**	**$ 32,000**	**$ -**	**-100.0%**
Total		**$ 402,916**	**$ 477,463**	**$ 504,483**	**$ 489,406**	**$ 551,099**	**$ 572,836**	**$ 632,055**	**$ -**	**-100.0%**

Community Development: Code Enforcement

MISSION:

The Mission of the Code Enforcement Division is to serve the citizens of St Pete Beach by ensuring compliance with all adopted City codes through providing effective public contact and education, building cooperative partnerships throughout our community, and enforcing the law in an equitable and impartial manner.

Our goal is to promote a positive image of Code Enforcement to our community and our allied City Departments by fostering a culture that is helpful, approachable, knowledgeable and of the highest integrity.

PROGRAMS:

Foreclosed or Vacant Properties: Code Enforcement reviews reports of vacant homes within the City of St. Pete Beach neighborhoods that are not being maintained, due to absentee owners or general neglect. Community Development will send an Officer out to address the complaint.

Neglected Properties: Code Enforcement actively addresses vacant, neglected and foreclosed homes through a comprehensive enforcement program aimed at eliminating the blight associated with these properties and working with property owners to have properties rehabilitated and re-occupied.

Neighborhood Livability: In conjunction with other City departments, Code Enforcement coordinates and investigates neighborhood livability concerns related to transient occupancy, general visual blight, unlicensed vendors, encampments and other public nuisance violations in the community.

ACTION ITEMS:

- Coordination with Planning and Building Division to improve knowledge of codes and relay a consistent message to citizens of St. Pete Beach.
- Bring properties that continue to have Notice of Violation to the Special Magistrate for case judgement.
- Continue to coordinate with the Sheriff's office to develop an optimal partnership with the City of St. Pete Beach.

City of St. Pete Beach
FY 2018 Budget

Community Development: Code Enforcement

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Community Development Director	0.00	0.00	0.00	0.00	0.25	0.25	0.00	0.0%
Permitting & Zoning Administrator	0.00	0.00	0.00	0.00	0.20	0.20	0.00	0.0%
Code Enforcement Manager	0.00	0.00	0.00	0.00	0.00	1.00	1.00	-
Code Enforcement Officer	1.00	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Administrative Assistant	0.00	0.00	0.00	0.00	0.00	0.40	0.40	-
Total	1.00	0.00	0.00	0.00	1.45	2.85	1.40	96.6%

City of St. Pete Beach
FY 2018 Budget

Community Development: Code Enforcement

001-5403-524

Reported in the Building Services Division prior to fiscal year 2016

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	-	-	-	-	74,182	74,182	80,971	132,046	78.0%
Other Wages	5130	-	-	-	-	-	-	2,585	2,585	-
FICA Tax	5210	-	-	-	-	5,704	5,704	6,421	10,328	81.1%
Retirement	5220	-	-	-	-	36,698	36,698	8,534	12,791	-65.1%
Employee Insurance	5230	-	-	-	-	11,851	11,851	4,161	12,326	4.0%
Workers Compensation	5240	-	-	-	-	1,367	1,367	1,678	1,678	22.8%
Personnel Costs		**$ -**	**$ -**	**$ -**	**$ -**	**$ 129,802**	**$ 129,802**	**$ 104,350**	**$ 171,754**	**32.3%**
Professional & Contractual	5310	-	-	-	98,211	27,000	27,000	34,000	27,000	0.0%
Software	5330	-	-	-	-	-	-	-	2,500	-
Travel & Training	5400	-	-	-	-	1,000	1,000	1,000	1,000	0.0%
Telephone	5410	-	-	-	-	1,232	1,232	1,200	1,200	-2.6%
Postage	5420	-	-	-	-	1,000	1,000	1,000	1,000	0.0%
Insurance	5450	-	-	-	-	866	866	953	953	10.0%
Duplicating	5470	-	-	-	-	500	500	500	500	0.0%
Classified Advertising	5482	-	-	-	760	-	-	-	-	-
Office Supplies	5510	-	-	-	12	200	200	300	300	50.0%
Uniforms	5521	-	-	-	-	300	300	300	300	0.0%
Fuel	5522	-	-	-	-	1,560	1,560	1,040	1,560	0.0%
Operating Supplies	5529	-	-	-	-	500	500	3,000	500	0.0%
Publications & Memberships	5540	-	-	-	-	200	200	200	200	0.0%
Operating Costs		**$ -**	**$ -**	**$ -**	**$ 98,983**	**$ 34,358**	**$ 34,358**	**$ 43,493**	**$ 37,013**	**7.7%**
Vehicle	5641	-	-	-	-	19,000	19,000	-	19,000	0.0%
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ -**	**$ 19,000**	**$ 19,000**	**$ -**	**$ 19,000**	**0.0%**
Vehicle Replacement Plan	5644	-	-	-	-	-	-	3,500	3,500	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,500**	**$ 3,500**	**-**
Total		**$ -**	**$ -**	**$ -**	**$ 98,983**	**$ 183,160**	**$ 183,160**	**$ 151,343**	**$ 231,267**	**26.3%**

City of St. Pete Beach
FY 2018 Budget

Community Development: Code Enforcement

001-5403-524

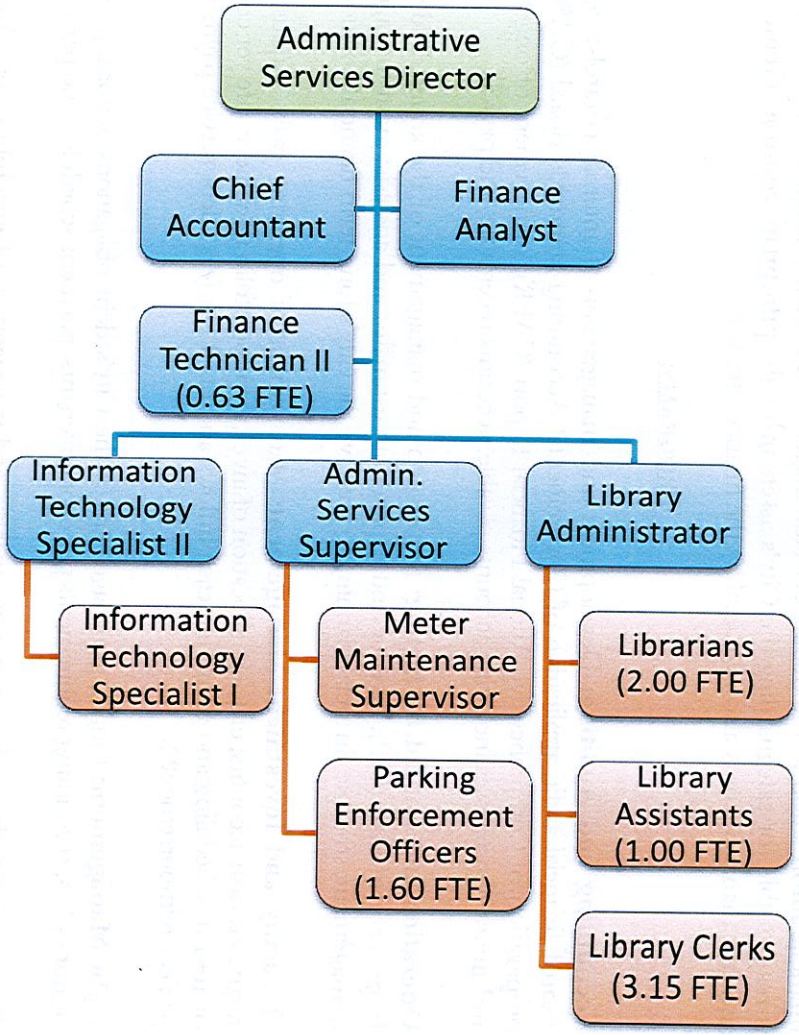
Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	132,046	Staff wages including 3% merit increases
Other Wages	5130	2,585	Payments to employees who opt out of the City's health insurance program
FICA Tax	5210	10,328	FICA contributions at 7.65% of salary
Retirement	5220	12,791	Contributions to staff retirement
Employee Insurance	5230	12,326	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	1,678	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 171,754**	
Professional & Contractual	5310	27,000	Special Magistrate contract; property abatement fees
Software	5330	2,500	Accela software license
Travel & Training	5400	1,000	Continuing education credits
Telephone	5410	1,200	Internet, telephone service, and cell phone allowance
Postage	5420	1,000	Routine office mail
Insurance	5450	953	Auto insurance
Duplicating	5470	500	Routine office printing and binding
Office Supplies	5510	300	Routine office supplies
Uniforms	5521	300	Code Enforcement Officer uniforms
Fuel	5522	1,560	Estimated fuel costs based on expenditure history
Operating Supplies	5529	500	Supplies as required for day-to-day operations of the division
Memberships	5540	200	Reference materials and professional memberships for staff
Operating Costs		**$ 37,013**	
Vehicle	5641	19,000	Vehicle for new Code Enforcement Officer position
Capital Outlay		**$ 19,000**	
Vehicle Replacement Plan	5644	3,500	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 3,500**	
Total		**$ 231,267**	

ADMINISTRATIVE SERVICES

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2018 Budget
Administrative Services



Administrative Services: Finance

MISSION:

The Administrative Services Department oversees the Finance, Information Technology, Library, and Parking Enforcement functions for the City of St. Pete Beach. While each Division has its own budget, the overall supervisory responsibility for all four functions rests with the Administrative Services Director whose salary is reported in the Finance Division.

Under the supervision of the Administrative Services Director, the mission of the Finance Division is to provide competent and comprehensive financial services for City Administration to enable all departments to work in the best interests of our community. The division provides relevant, timely financial information to the public, decision makers and to City management. The Finance division is responsible for safeguarding the City's assets through appropriate controls. Grant administration and risk management is also managed by the finance division.

PROGRAMS:

Accounting and Auditing: Development and management of internal controls; coordination of annual financial audit; application of Governmental Accounting Standards Board (GASB) statements; preparation of Comprehensive Annual Financial Report (CAFR); management of ongoing accounting and financial processes including accounts payable, accounts receivable, and payroll.

Operating and Capital Budgeting: Preparation and management of the annual budget and Capital Improvement Plan (CIP); revenue and expenditure estimates and analysis; grant management; project management; strategic financial planning to preserve the City's long-term financial position.

Treasury and Investment Management: Management of operating cash, surplus balances, and restricted cash accounts; efficient allocation of investment portfolio to achieve safe yet competitive rates of return; scheduling and managing cash inflows and outflows (e.g., debt service payments and capital project reimbursements).

Debt Management: Ongoing management of the City's debt obligations, reporting requirements to bondholders, accounting requirements per debt covenants, payment schedules, and parity requirements.

Procurement: Processing, reporting, analysis, and management of encumbrances. Administration of City's purchasing policy, including coordination of bid/RFP processes, approval of requisitions and purchase orders, and supervision of employee purchasing card program.

ACTION ITEMS:

- Hire part-time assistance to address concerns raised by the City's financial auditors regarding segregation of duties.
- Seek reduced costs, higher investable balances, and/or more competitive rates of return via comprehensive evaluation of the City's banking, investment, and financial advisory relationships.

- Evaluate financial policies pertaining to fund balance, procurement, investments, debt management, and revenue management.
- Work with staff to integrate long-term IT, budgeting, and CIP planning processes.
- Prepare Comprehensive Annual Financial Report (CAFR) internally, including development of financial statement templates.
- Prepare budget document for submittal to the Government Finance Officers Association for consideration of the Distinguished Budget Award.

Administrative Services: Finance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Administrative Services Director	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Chief Accountant	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Administrative Services Supervisor	1.00	1.00	1.00	1.00	0.00	0.00	0.00	-
Finance Analyst	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Finance Technician II	1.00	2.00	2.00	2.00	0.00	0.63	0.63	-
Finance Technician I	1.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Total	4.00	4.00	4.00	4.00	3.00	3.63	0.63	21.0%

City of St. Pete Beach
FY 2018 Budget
Administrative Services: Finance

001-5601-513

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	256,956	264,107	258,387	223,725	225,167	225,167	247,937	247,937	10.1%
Other Wages	5130	13	228	16,588	14	-	-	-	-	-
Overtime	5140	96	38	46	2	-	-	-	-	-
FICA Tax	5210	18,754	19,301	20,138	16,583	17,248	17,248	18,990	18,990	10.1%
Retirement	5220	44,691	49,811	51,598	53,362	59,983	59,983	24,542	24,542	-59.1%
Employee Insurance	5230	36,822	37,369	35,067	29,524	29,152	29,152	26,752	26,752	-8.2%
Workers Compensation	5240	674	1,139	1,036	1,023	585	585	718	718	22.7%
Personnel Costs		**$ 358,005**	**$ 371,994**	**$ 382,861**	**$ 324,233**	**$ 332,135**	**$ 332,135**	**$ 318,939**	**$ 318,939**	**-4.0%**
Professional & Contractual	5310	2,756	10,471	13,000	8,075	8,000	8,000	15,000	15,000	87.5%
Accounting & Auditing	5320	13,600	17,374	18,696	15,783	22,755	22,755	23,234	17,866	-21.5%
Travel & Training	5400	3,336	4,227	2,875	4,330	6,050	6,050	7,600	7,600	25.6%
Telephone	5410	1,070	1,375	1,720	1,678	1,240	1,240	1,256	1,256	1.3%
Postage	5420	1,335	1,251	1,196	1,082	1,300	1,300	1,300	1,300	0.0%
Duplicating	5470	1,892	2,846	2,480	4,630	3,000	3,000	3,200	3,200	6.7%
Classified Advertising	5482	395	542	869	575	600	600	600	600	0.0%
Other Expenses	5499	1,285	835	943	864	900	900	900	900	0.0%
Office Supplies	5510	3,133	2,748	2,241	1,469	3,000	3,000	3,000	3,000	0.0%
Operating Supplies	5529	305	-	-	211	6,000	6,000	-	-	-100.0%
Memberships	5540	994	859	879	1,173	1,500	1,500	1,500	1,500	0.0%
Operating Costs		**$ 30,101**	**$ 42,528**	**$ 44,899**	**$ 39,870**	**$ 54,345**	**$ 54,345**	**$ 57,590**	**$ 52,222**	**-3.9%**
Furniture	5642	-	-	-	-	4,000	9,518	-	-	-100.0%
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,000**	**$ 9,518**	**$ -**	**$ -**	**-100.0%**
Total		**$ 388,107**	**$ 414,522**	**$ 427,759**	**$ 364,103**	**$ 390,480**	**$ 395,998**	**$ 376,529**	**$ 371,161**	**-6.3%**

City of St. Pete Beach
FY 2018 Budget
Administrative Services: Finance

001-5601-513

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	247,937	Staff wages including 3% merit increases
FICA Tax	5210	18,990	FICA contributions at 7.65% of salary
Retirement	5220	24,542	Contributions to staff retirement
Employee Insurance	5230	26,752	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	718	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 318,939**	
Professional & Contractual	5310	15,000	Funding increase to facilitate staff's goal of evaluating the City's banking, investment, and financial advisory relationships
Accounting & Auditing	5320	17,866	$37,000 financial auditing fees per contract; allocated across several cost centers, including: Finance, EMS, Library, Wastewater Fund, Reclaimed Water Fund, and Stormwater Fund
Travel & Training	5400	7,600	Continuing education credits; Government Finance Officers Association (GFOA) annual conference; FGFOA annual conference; FGFOA School of Government Finance; Incode financial system annual conference
Telephone	5410	1,256	Internet, telephone service, and cell phone allowance
Postage	5420	1,300	Routine office mail
Duplicating	5470	3,200	Routine office printing and binding
Classified Advertising	5482	600	Annual TRIM advertisement in Tampa Bay Times
Other Expenses	5499	900	TRIM fees billed by Pinellas County Tax Collector
Office Supplies	5510	3,000	Routine office supplies
Publications & Memberships	5540	1,500	GFOA membership and associated fees for budget and CAFR excellence awards; FGFOA membership; FGFOA Gulf Coast chapter membership; American Payroll Association membership; Sam's Club City account
Operating Costs		**$ 52,222**	
Total		**$ 371,161**	

Administrative Services: Information Technology

MISSION:

The Information Technology Division partners with our departments to provide valued systems and services to support the delivery of services to the St Pete Beach community. The rapidly evolving requirements of our community require an enterprise-wide information technology management strategy to achieve significant benefits through the centralized control and management of technology resources.

PROGRAMS:

Voice and Data Infrastructure: The City's network and technical infrastructure has become a critical component in the City's delivery of service to citizens. The Technology Division is responsible for the operation, maintenance and replacement of the software applications and hardware components. Individual components of this infrastructure are tied together through a series of networks. These networks carry both voice and data communications. The adoption of new technologies allows increased capabilities while reducing the cost of operations.

The reliance placed on our network infrastructure requires continuous monitoring and updates throughout the year in order to recognize and eliminate attacks. The City's network is actively monitored and staff trained to keep current on new hacking methodologies and protection schemes.

Desktop Computer & Phone Support: These are the hands-on tools that employees use to service our community. The Technology Division responds to all calls for support involving, hardware, software and peripherals. Support for phones, fax machines and copiers are also addressed from installation, operation, and repair.

Application Services: The Technology Division supports a wide range of network-based services including Email communications, database management as well as web services. The City's web site (www.stpetebeach.org) allows economical presentation of information to our community. The publishing of information on the Internet allows our part-time residents to stay informed while they are out of town and is also a good source of information to our many visitors.

Audio/Visual System: Functions include maintenance and calibration of SPB-TV 615 broadcast equipment.

ACTION ITEMS:

- Continue to enhance audio and video transmissions of commission chamber meetings and meeting rooms.
- Improve current disaster recovery plans and processes.
- Assist in implementation of improved software programs in various departments.
- Upgrade the City's Exchange Email server.
- Improve the storage, archiving, and retrieval of digital media based on the City's record retention policy.

City of St. Pete Beach
FY 2018 Budget

Administrative Services: Information Technology

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Information Technology Director	1.00	0.00	0.00	0.00	0.00	0.00	0.00	-
IT Specialist II	0.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
IT Specialist I	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
GIS Technician	0.80	0.00	0.00	0.00	0.00	0.00	0.00	-
Total	0.80	1.00	1.00	2.00	2.00	2.00	0.00	0.0%

City of St. Pete Beach
FY 2018 Budget

Administrative Services: Information Technology

001-5501-513

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	49,861	50,956	52,229	106,390	108,742	108,742	112,004	112,004	3.0%
FICA Tax	5210	3,796	3,875	3,972	7,821	8,319	8,319	8,568	8,568	3.0%
Retirement	5220	4,409	5,096	5,223	10,639	10,875	10,875	11,200	11,200	3.0%
Employee Insurance	5230	6,047	7,129	7,316	17,892	20,428	20,428	20,805	20,805	1.8%
Workers Compensation	5240	238	403	203	200	283	283	347	347	22.6%
Personnel Costs		**$ 64,351**	**$ 67,458**	**$ 68,943**	**$ 142,942**	**$ 148,647**	**$ 148,647**	**$ 152,924**	**$ 152,924**	**2.9%**
Professional & Contractual	5310	69,628	26,535	26,799	41,252	38,130	38,130	36,100	6,000	-84.3%
Software	5330	-	-	-	-	-	-	-	75,000	-
Travel & Training	5400	123	551	518	783	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	5,860	8,282	8,440	7,582	7,930	7,930	5,778	5,778	-27.1%
Postage	5420	83	-	-	3	50	50	50	50	0.0%
R&M - Equipment	5462	36,355	35,618	33,733	27,S50	34,305	35,880	37,400	-	-100.0%
Duplicating	5470	1	14	106	474	25	25	50	50	100.0%
Office Supplies	5510	30	52	55	393	50	50	50	50	0.0%
Operating Supplies	5529	26,219	25,194	22,429	17,219	30,000	30,000	25,000	17,500	-41.7%
Publications & Memberships	5540	-	-	-	-	-	-	S0	50	-
Operating Costs		**$ 138,299**	**$ 96,247**	**$ 92,080**	**$ 95,256**	**$ 112,490**	**$ 114,065**	**$ 106,478**	**$ 106,478**	**-6.7%**
Other Equipment	5649	-	15,872	53,428	14,277	30,000	33,108	33,000	33,000	-0.3%
Capital Outlay		**$ -**	**$ 15,872**	**$ 53,428**	**$ 14,277**	**$ 30,000**	**$ 33,108**	**$ 33,000**	**$ 33,000**	**-0.3%**
Total		**$ 202,651**	**$ 179,578**	**$ 214,452**	**$ 252,475**	**$ 291,137**	**$ 295,820**	**$ 292,402**	**$ 292,402**	**-1.2%**

City of St. Pete Beach
FY 2018 Budget

Administrative Services: Information Technology

001-5501-513

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	112,004	Staff wages including 3% merit increases
FICA Tax	5210	8,568	FICA contributions at 7.65% of salary
Retirement	5220	11,200	Contributions to staff retirement
Employee Insurance	5230	20,805	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	347	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 152,924**	
Professional & Contractual	5310	6,000	Consultant services on an as-needed basis
Software	5330	75,000	Incode Financial; LaserFiche Document Imaging; LaserFiche Agenda Manager; Granicus hosting of streaming video & Media Vault; Tyler Technology supporting online data disaster recovery for Incode system; Public Stuff; Timeclock Plus; GFI Fax Maker; Anti-Virus; Anti-Spyware; Firewall subscriptions; hosting of the City website
Travel & Training	5400	2,000	Staff training and development
Telephone	5410	5,778	Internet, telephone, and cell phone service
Postage	5420	50	Routine office mail
Duplicating	5470	50	Routine office printing and binding
Office Supplies	5510	50	Routine office supplies
Operating Supplies	5529	17,500	Miscellaneous hardware for employee workstations and Commission Chambers A/V room
Publications & Memberships	5540	50	Reference materials and professional memberships for staff
Operating Costs		**$ 106,478**	
Other Equipment	5649	33,000	Commission Chambers A/V equipment ($10,000); upgrading Exchange/e-mail system ($10,000); disaster recovery storage ($10,000)
Capital Outlay		**$ 33,000**	
Total		**$ 292,402**	

Administrative Services: Library

MISSION:

The St. Pete Beach Library contributes to the quality of life by providing the community with intellectual, recreational, civic, virtual and cultural engagement.

PROGRAMS:

The St. Pete Beach Library provides residents of all ages with activities and access to materials in multiple formats which will satisfy their informational and recreational needs, support educational programs, and promote lifelong learning.

Library services are available to residents of St. Pete Beach, qualified property owners and, as a result of an Inter-local Agreement among public libraries within the county, persons living in areas participating in the Pinellas Public Library Cooperative (PPLC). Non-residents (including seasonal visitors) can purchase full borrowing privileges for an annual fee of $100, or $25 per quarter. Membership in the PPLC affords St. Pete Beach Library patrons a robust reciprocal borrowing program among the 14 member libraries. SirsiDynix, the new, shared online catalog, is the gateway to the St. Pete Beach Library's collections as well as circulating materials in other Pinellas County libraries. The Library also maintains webpages on the City website: www.stpetebeach.org and in various social media venues, including Facebook, Pinterest, Twitter, all of which are frequently updated with current information and multiple hotlinks to useful resources.

The City of St. Pete Beach has full control of the funding and operation of the Library. The Library is a division of the Administrative Services Department, with the Library Administrator reporting directly to the Administrative Services Director. A *Library Advisory Committee* (LAC) was established via City Code Article V, Section 22-136 through 22-143. The LAC membership is made up of one representative from each of the four city districts and one at-large representative appointed by the mayor. The Library also has a very active *Friends of St. Pete Beach Library* support organization as well as an effective volunteer program.

A full range of library services are available for patrons, including circulation, reciprocal borrowing from county-wide consortial network, reference assistance, reader's advisory, access to and assistance with electronic/internet resources, including burgeoning e-government sites; wide variety of access technologies including a variety of mobile devices; and current periodical subscriptions. Print, large-print, and media collections are developed and maintained to fulfill specific needs of our community users. The Library is currently open 6 days a week, with hours of operation determined annually, dependent on FY funding and staffing levels.

A variety of programming is offered, including Toddler Storytime, Summer Reading programs customized to youth grade-levels; Adult Book Discussion groups, Authors' visits, Tech forums, relevant, topical presentations, and occasional special events and thematic displays focused on Library collections and culture. A monthly calendar of programs is available in print, on the Library's webpage, via social media, and advertised in several local publications.

ACTION ITEMS:

- To advance digital literacy
- To promote and enhance public access to knowledge and ideas
- To provide an enriched, relevant, comfortable, and safe environment
- To foster civic engagement
- To seek strategic partnerships
- To ensure equitable access

City of St. Pete Beach
FY 2018 Budget

Administrative Services: Library

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Library Administrator	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Librarian	1.00	1.00	1.00	2.00	2.00	2.00	0.00	0.0%
Librarian I	1.00	1.00	1.00	0.00	0.00	0.00	0.00	-
Library Assistant	1.00	1.00	1.00	2.00	1.00	1.00	0.00	0.0%
Library Clerk	2.70	3.43	3.15	2.15	3.15	3.15	0.00	0.0%
Total	6.70	7.43	7.15	7.15	7.15	7.15	0.00	0.0%

City of St. Pete Beach
FY 2018 Budget
Administrative Services: Library

001-5602-571

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	255,101	265,126	275,578	251,807	269,668	269,668	259,359	259,359	-3.8%
Other Wages	5130	2,585	3,553	8,712	20,506	2,585	2,585	-	-	-100.0%
Overtime	5140	-	-	-	-	-	-	400	400	-
FICA Tax	5210	19,253	20,067	20,731	20,110	20,827	20,827	19,869	19,869	-4.6%
Retirement	5220	57,574	61,677	81,297	51,524	58,264	58,264	60,686	60,686	4.2%
Employee Insurance	5230	26,787	25,453	39,241	32,083	37,342	37,342	45,060	45,060	20.7%
Workers Compensation	5240	726	1,228	1,070	1,056	701	701	861	861	22.8%
Personnel Costs		**$ 362,026**	**$ 377,103**	**$ 426,628**	**$ 377,086**	**$ 389,387**	**$ 389,387**	**$ 386,235**	**$ 386,235**	**-0.8%**
Professional & Contractual	5310	26,048	30,751	29,150	26,526	40,000	42,400	40,000	32,500	-23.3%
Software	5330	-	-	-	-	-	-	-	5,650	-
Basic Legal Services	5311	-	-	-	-	500	500	500	500	0.0%
Accounting & Auditing	5320	831	521	500	820	1,036	1,036	1,058	663	-36.0%
Travel & Training	5400	2,613	1,807	1,627	3,718	5,000	5,500	7,000	6,000	9.1%
Telephone	5410	7,664	7,456	7,453	7,200	7,500	7,000	4,496	4,496	-35.8%
Postage	5420	157	271	134	247	200	200	200	200	0.0%
Electricity	5431	21,781	22,663	22,471	21,943	23,070	23,070	23,000	22,500	-2.5%
Water	5432	597	725	869	538	785	785	867	867	10.4%
Reclaimed Water	5433	197	212	212	177	215	215	215	215	0.0%
Stormwater Assessment	5434	510	510	510	644	726	726	980	980	35.0%
Audio Book Rental	5445	6,806	7,009	5,649	4,352	6,750	6,750	6,750	6,000	-11.1%
Equipment Rental	5449	-	-	-	-	7,450	7,450	7,990	-	-100.0%
Insurance	5450	28,860	32,508	33,148	37,714	44,627	44,627	49,560	49,560	11.1%
Facility Maintenance	5461	11,531	14,780	12,078	16,115	12,000	12,000	20,000	12,000	0.0%
R&M - Equipment	5462	520	-	-	1,662	1,500	1,500	-	950	-36.7%
Duplicating	5470	2,078	1,379	1,245	1,069	2,000	2,000	2,000	2,000	0.0%
Classified Advertising	5482	359	349	-	215	-	-	-	-	-
Promotional Activities	5489	4,734	3,879	5,210	2,933	4,000	4,000	6,000	4,000	0.0%
Other Expenses	5499	2,348	1,144	1,149	4,709	2,900	2,900	3,150	-	-100.0%
Office Supplies	5510	4,011	4,598	4,870	3,503	7,000	7,000	7,000	7,000	0.0%
Operating Supplies	5529	4,834	2,410	2,791	6,602	3,000	3,000	5,100	4,900	63.3%
Credit Card Processing Fees	5531	-	-	-	-	-	-	-	200	-
Publications & Memberships	5540	455	258	510	696	600	600	750	750	25.0%
Operating Costs		**$ 126,932**	**$ 133,230**	**$ 129,578**	**$ 141,383**	**$ 170,859**	**$ 173,259**	**$ 186,616**	**$ 161,931**	**-6.5%**
Books for Circulation	5660	54,180	55,574	57,960	60,684	60,000	60,000	62,000	62,000	3.3%
Memorial Books	5662	4,120	3,997	3,663	1,962	5,000	5,000	5,000	5,000	0.0%
Capital Outlay		**$ 58,300**	**$ 59,571**	**$ 61,623**	**$ 62,646**	**$ 65,000**	**$ 65,000**	**$ 67,000**	**$ 67,000**	**3.1%**
Total		**$ 547,258**	**$ 569,904**	**$ 617,829**	**$ 581,115**	**$ 625,246**	**$ 627,646**	**$ 639,851**	**$ 615,166**	**-2.0%**

City of St. Pete Beach
FY 2018 Budget
Administrative Services: Library
001-5602-571

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	259,359	Staff wages including 3% merit increases
Overtime	5140	400	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	19,869	FICA contributions at 7.65% of salary
Retirement	5220	60,686	Contributions to staff retirement
Employee Insurance	5230	45,060	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	861	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 386,235**	
Professional & Contractual	5310	32,500	Security monitoring; cataloging/processing via PPLC; cleaning service; staff parking agreement fees
Software	5330	5,650	SirsiDynix integrated library system; licensing renewals for reservation station and self check-out station; wi-fi printing; DeepFreeze; Web Clarity
Basic Legal Services	5311	500	Allocated City Attorney fees for library-specific issues
Accounting & Auditing	5320	663	Allocated fees for the City's annual financial audit
Travel & Training	5400	6,000	Florida Library Association conference; American Library Association conference; Public Library Association conference; Florida Public Library Directors annual meeting; mileage to attend PPLC meetings and workshops; Countywide Staff Development Day
Telephone	5410	4,496	Internet and telephone service
Postage	5420	200	Routine office mail
Electricity	5431	22,500	Projected annual cost of electric service
Water	5432	867	Projected annual cost of water and sewer service
Reclaimed Water	5433	215	Projected annual cost of reclaimed water service
Stormwater Assessment	5434	980	City of St. Pete Beach stormwater assessment for library property, including planned rate increase
Audio Book Rental	5445	6,000	Rental of audiobooks in Playaway format; purchase of audiobooks on CD
Insurance	5450	49,560	General liability and property insurance, including 10% increase
Facility Maintenance	5461	12,000	Examples include: air conditioning system, pest control, upholstery, carpet cleaning, plumbing, electrical, lighting, fire alarm, door maintenance, and replacement of furnishings
R&M - Equipment	5462	950	iPad kiosk extended parts warranty
Duplicating	5470	2,000	Routine office printing and binding
Promotional Activities	5489	4,000	Examples include: library brochures, bookmarks, user instructional aides, program guides, materials for children's summer activities, and special projects
Office Supplies	5510	7,000	Routine office supplies
Operating Supplies	5529	4,900	Supplies as required for day-to-day operations of the division
Credit Card Processing Fees	5531	200	Fees incurred to process credit card transactions
Publications & Memberships	5540	750	American Library Association; Public Library Association; Florida Library Association; Amazon Prime; Florida Humanities Council; Corey Avenue Business Association
Operating Costs		**$ 161,931**	
Books for Circulation	5660	62,000	"Best sellers", new and replacement adult titles - both fiction and non-fiction, core reference volumes, juvenile picture books, easy readers, board books, juvenile and young adult fiction and non-fiction, Florida collection, large-print, periodicals, media including DVDs and music CDs.

City of St. Pete Beach
FY 2018 Budget
Administrative Services: Library

001-5602-571

Account Description	Account	FY 2018 Proposed	Line Item Description
Memorial Books	5662	5,000	Bobsin Trust Collection; tribute books; speaker honorariums
Capital Outlay		**$ 67,000**	
Total		**$ 615,166**	

Administrative Services: Parking Enforcement

MISSION:

The Administrative Services Department oversees the operations of the Parking Enforcement Division to provide a safe, effective, and efficient use of City parking resources. This mission is a combined effort of parking regulation enforcement, parking meter maintenance and collection, parking space allocation, payment processing and issuance of parking citations.

PROGRAMS:

Customer Service: Provide directional assistance, signage, and markings as necessary to facilitate an intuitive parking experience for visitors and tourists.

Maintenance and Repair: Ongoing management of 125 single and double space parking meters, and 35 multi-space parking pay stations.

Collections: Counting and sorting coins from pay stations and parking meters to be deposited to the City's bank account.

Enforcement: Consistent, equitable, and efficient patrol of the City's parking operation, including issuance and processing of citations.

ACTION ITEMS:

- Continue to provide a positive parking experience while maintaining the parking system and enforcing, in a fair and equitable manner.
- Continue to find, create and implement parking solutions throughout the City.
- Concentrate on improvement in three areas: customer service, educating the public, and productivity.

City of St. Pete Beach
FY 2018 Budget

Administrative Services: Parking Enforcement

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Administrative Services Supervisor	0.00	0.00	0.00	0.80	0.75	0.75	0.00	0.0%
Meter Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Parking Enforcement Officer	0.00	0.00	1.20	1.20	1.60	1.60	0.00	0.0%
Community Services Worker	1.00	1.00	0.00	0.00	0.00	0.00	0.00	-
Total	2.00	2.00	2.20	3.00	3.35	3.35	0.00	0.0%

City of St. Pete Beach
FY 2018 Budget

Administrative Services: Parking Enforcement

001-5603-521

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	91,975	86,413	76,612	119,709	143,918	143,918	145,384	145,384	1.0%
Other Wages	5130	714	4,738	369	-	1,452	1,452	1,452	1,452	0.0%
Overtime	5140	1,231	101	829	1,396	863	863	1,000	1,000	15.9%
FICA Tax	5210	6,052	6,125	5,287	8,682	11,210	11,210	11,433	11,433	2.0%
Retirement	5220	30,946	35,570	37,804	39,277	59,071	59,071	52,775	52,775	-10.7%
Employee Insurance	5230	22,749	18,179	12,762	16,253	28,427	28,427	28,404	28,404	-0.1%
Workers Compensation	5240	430	728	4,723	4,663	2,831	2,831	3,476	3,476	22.8%
Personnel Costs		**$ 154,098**	**$ 151,854**	**$ 138,385**	**$ 189,980**	**$ 247,772**	**$ 247,772**	**$ 243,924**	**$ 243,924**	**-1.6%**
Professional & Contractual	5310	30,098	18,643	20,112	38,138	27,600	27,600	30,000	30,000	8.7%
Training	5400	-	-	368	39	400	400	400	400	0.0%
Telephone	5410	24,002	25,151	25,453	26,058	28,100	28,100	47,850	47,850	70.3%
Insurance	5450	921	1,007	976	1,047	1,184	1,184	1,109	1,109	-6.3%
R&M - Equipment	5462	49,125	38,314	37,083	40,987	40,000	40,000	40,000	40,000	0.0%
R&M - Vehicles	5463	1,887	2,334	1,988	1,232	1,500	1,500	1,450	1,450	-3.3%
Duplicating	5470	-	-	116		100	100	100	100	0.0%
Other Expense	5499	801	114	1,522	2,144	2,500	2,500	2,500	2,500	0.0%
Office Supplies	5510	516	388	399	191	600	600	600	600	0.0%
Uniforms	5521	751	593	39	773	600	600	600	600	0.0%
Fuel	5522	4,505	4,234	3,740	3,425	4,500	4,500	4,000	4,500	0.0%
Operating Supplies	5529	69,712	74,120	113,929	156,893	120,000	120,000	154,500	-	-100.0%
Credit Card Processing Fees	5531	-	-	-	-	-	-	-	154,500	-
Operating Costs		**$ 182,319**	**$ 164,898**	**$ 205,723**	**$ 270,927**	**$ 227,084**	**$ 227,084**	**$ 283,109**	**$ 283,609**	**24.9%**
Vehicles	5641	-	-	15,994	19,938	-	-	-	-	-
Other Equipment	5649	-	-	55,925	55,125	79,000	79,000	80,300	80,300	1.6%
Capital Outlay		**$ -**	**$ -**	**$ 71,919**	**$ 75,063**	**$ 79,000**	**$ 79,000**	**$ 80,300**	**$ 80,300**	**1.6%**
Vehicle Replacement Plan	5644	-	-	-	-	5,800	5,800	4,581	4,581	-21.0%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,800**	**$ 5,800**	**$ 4,581**	**$ 4,581**	**-21.0%**
Total		**$ 336,416**	**$ 316,752**	**$ 416,027**	**$ 535,970**	**$ 559,656**	**$ 559,656**	**$ 611,914**	**$ 612,414**	**9.4%**

City of St. Pete Beach
FY 2018 Budget

Administrative Services: Parking Enforcement

001-5603-521

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	145,384	Staff wages including 3% merit increases
Other Wages	5130	1,452	Lump-sum merit payment for employees reaching pay grade maximum
Overtime	5140	1,000	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	11,433	FICA contributions at 7.65% of salary
Retirement	5220	52,775	Contributions to staff retirement
Employee Insurance	5230	28,404	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	3,476	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 243,924**	
Professional & Contractual	5310	30,000	Parking citation program including fees for ticket collection and processing, ticket enforcement hardware, back office web hosting, and 24-hour automated payment/information system
Training	5400	400	Staff development and training
Telephone	5410	47,850	Parking pay station cellular line connections for 35 pay stations and 115 single/double space meters; wireless connection fees for meter alarms and diagnostics; wireless service for citation issuance devices; staff cell phones; supervisor cell phone allowance
Insurance	5450	1,109	Auto insurance
R&M - Equipment	5462	40,000	Pay station extended warranty program for 35 stations; receipt paper; miscellaneous repairs and parts; batteries; coin counter/sorter maintenance
R&M - Vehicles	5463	1,450	Repair and maintenance of vehicles assigned to division
Duplicating	5470	100	Routine office printing and binding
Other Expense	5499	2,500	Examples include: replacement of worn or damaged parking informational signs, parking restriction signs, and repainting parking space lettering/numbering as needed
Office Supplies	5510	600	Routine office supplies
Uniforms	5521	600	Parking Enforcement Officer uniforms
Fuel	5522	4,500	Estimated fuel costs based on expenditure history
Credit Card Processing Fees	5531	154,500	Fees incurred to process credit card transactions
Operating Costs		**$ 283,609**	
Other Equipment	5649	80,300	Replacement of 11 pay stations and concrete bases to complete the three-year replacement plan for each of the City's 35 centralized pay stations
Capital Outlay		**$ 80,300**	
Vehicle Replacement Plan	5644	4,581	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 4,581**	
Total		**$ 612,414**	

LAW ENFORCEMENT

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

Law Enforcement

MISSION:

The City of St. Pete Beach entered into a contract with the Pinellas County Sheriff's Office effective January 6, 2013. Prior to that time the City of St. Pete Beach had its own full-service police department.

There are deputies on duty in St. Pete Beach twenty-four hours a day, seven days a week. There is also a community police officer assigned to our City.

Duties include responding to requests for service, performing preliminary investigations, and enforcement of traffic laws. Deputies promote public safety programs, and provide for investigation of crimes and attempted crimes against persons and property. Services also include the identification and apprehension of criminals, the preparation of court cases for the prosecution of criminal offenders, and the recovery of stolen property. In addition, the Pinellas County Sheriff's Department is also responsible for the collection, preservation and identification of physical evidence for use in court.

The City Manager is the liaison between Pinellas County Sheriff's Office and the City. The contract is administered to ensure the health, safety, and welfare of the community through the enforcement of laws, ordinances and criminal codes, and education of the citizenry.

City of St. Pete Beach
FY 2018 Budget
Law Enforcement
001-5701-521

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	452,107	55,000	-	-	-	-	-	-	-
Other Wages	5130	356,180	-	-	-	-	-	-	-	-
Overtime	5140	29,077	-	-	-	-	-	-	-	-
Reimbursable Overtime	5145	1,749	-	-	-	-	-	-	-	-
FICA Tax	5210	61,933	4,208	-	-	-	-	-	-	-
Retirement	5220	1,146,500	588,182	479,391	533,195	612,263	612,263	603,866	603,866	-1.4%
Police Pension State Funds	5225	80,851	88,047	87,677	86,942	87,677	87,677	86,942	86,942	-0.8%
Employee Insurance	5230	77,268	-	-	-	-	-	-	-	-
Workers Compensation	5240	58,379	-	-	-	-	-	-	-	-
Personnel Costs		**$ 2,264,044**	**$ 735,436**	**$ 567,068**	**$ 620,137**	**$ 699,940**	**$ 699,940**	**$ 690,808**	**$ 690,808**	**-1.3%**
Professional & Contractual	5310	1,571,132	2,122,869	2,198,947	2,270,603	2,356,463	2,356,463	2,202,814	2,303,888	-2.2%
Special Event Service	5325	-	-	-	-	-	-	22,500	35,000	-
Beach Patrol Service	5326	-	-	-	-	-	-	-	40,000	-
Travel & Training	5400	71	-	-	-	-	-	-	-	-
Travel & Training (2nd)	5402	481	-	-	-	-	-	-	-	-
Telephone	5410	7,710	1,457	1,074	516	1,075	1,075	184	184	-82.9%
Postage	5420	152	-	93	21	200	200	100	100	-50.0%
Electricity	5431	33,074	-	-	-	-	-	-	-	-
Water	5432	621	-	-	-	-	-	-	-	-
Reclaimed	5433	368	-	-	-	-	-	-	-	-
Stormwater	5434	2,665	-	-	-	-	-	-	-	-
Equipment Rentals	5449	963	-	-	-	-	-	-	-	-
Insurance	5450	35,485	-	-	-	-	-	-	-	-
R&M - Buildings & Grounds	5461	15,016	-	-	-	-	-	-	-	-
R&M - Equipment	5462	2,058	-	-	-	-	-	-	-	-
R&M - Vehicles	5463	5,519	-	-	-	-	-	-	-	-
Duplicating	5470	265	105	27	48	100	100	100	100	0.0%
Special Investigations	5495	(870)	-	-	-	-	-	-	-	-
Other Expenses	5499	1,017	-	-	-	-	-	-	-	-
Office Supplies	5510	231	-	-	-	-	-	-	-	-
Uniforms	5521	781	-	-	-	-	-	-	-	-
Fuel	5522	10,220	-	-	-	-	-	-	-	-
Operating Supplies	5529	2,122	2,175	2,970	-	-	-	-	-	-
Operating Costs		**$ 1,689,080**	**$ 2,126,605**	**$ 2,203,111**	**$ 2,271,188**	**$ 2,357,838**	**$ 2,357,838**	**$ 2,225,698**	**$ 2,379,272**	**0.9%**
Other Equipment	5649	6,962	116	-	-	-	-	-	-	-
Capital Outlay		**$ 6,962**	**$ 116**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
1993 GO Bond - Principal	5712	160,000	-	-	-	-	-	-	-	-
1993 GO Bond - Interest	5722	9,208	-	-	-	-	-	-	-	-
Debt and Other		**$ 169,208**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
Total		**$ 4,129,293**	**$ 2,862,158**	**$ 2,770,179**	**$ 2,891,325**	**$ 3,057,778**	**$ 3,057,778**	**$ 2,916,506**	**$ 3,070,080**	**0.4%**

City of St. Pete Beach
FY 2018 Budget
Law Enforcement
001-5701-521

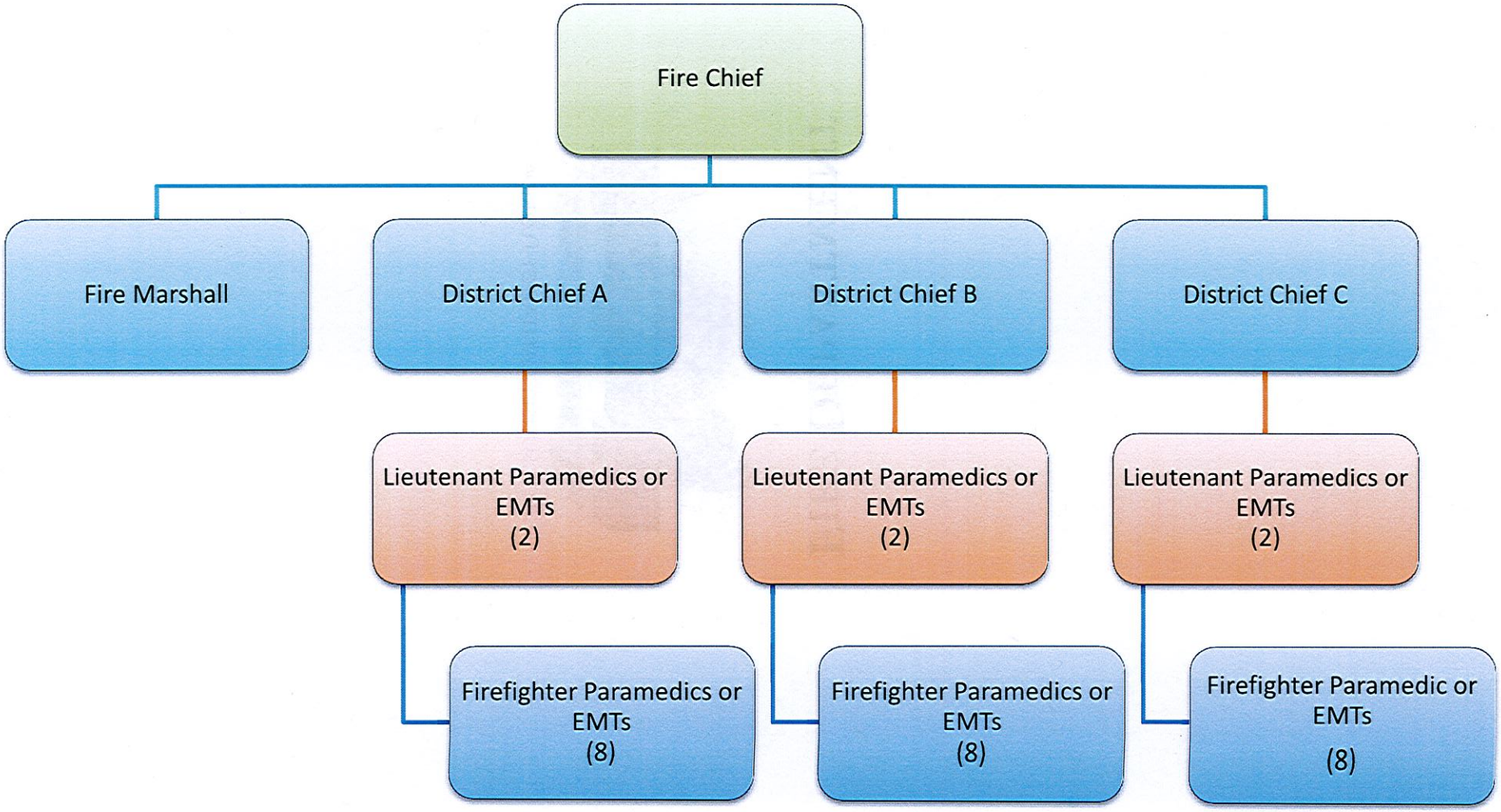
Account Description	Account	FY 2018 Proposed	Line Item Description
Retirement	5220	603,866	City contribution towards police pension fund liability. Allocation is derived from most recent actuarial valuation and includes an additional $39,075 for one former police dispatcher participating in the general employee pension plan
Police Pension State Funds	5225	86,942	Pass-through funding contributed to the police pension fund; equivalent amount is recognized as General Fund revenue
Personnel Costs		**$ 690,808**	
Professional & Contractual	5310	2,303,888	Law enforcement contract with Pinellas County Sheriff's Office (PCSO). FY 2018 contract reflects the addition of one full-time Community Policing Deputy intended to increase neighborhood patrol and beach patrol.
Special Event Service	5325	35,000	Funding provided to supplement the City's contract with PCSO for special event coverage; previously included in Professional & Contractual services
Beach Patrol Service	5326	40,000	Funding provided to supplement the City's contract with PCSO for peak-season beach patrol; previously included in Professional & Contractual services
Telephone	5410	184	Call forwarding from the former City of St. Pete Beach police line to PCSO
Postage	5420	100	Routine office mail
Duplicating	5470	100	Routine office printing and binding
Operating Costs		**$ 2,379,272**	
Total		**$ 3,070,080**	

FIRE DEPARTMENT

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2018 Budget
Fire Department



Fire Department

MISSION:

To protect the public through reducing or preventing personal injury or property damage due to fire, medical emergency, disaster, or other life hazard by providing public education, incident prevention and emergency response services.

VISION:

The vision of St. Pete Beach Fire & Rescue is:

"To set the standard for health, safety, and professionalism in public safety."

Our vision sets the goal for our department and helps keep us on the proper path.

PROGRAMS:

Fire Prevention/Disaster Education: The Fire Department is dedicated to providing programs to the public concerning fire prevention, safety education and disaster planning. Annually the Department attempts to reach as many residents and visitors with our safety message as possible.

Tactical Survey and Smoke Detector Programs: The Tactical Survey program is designed to allow fire fighters to visit each commercial building in the City annually. The fire crews use this opportunity to be familiar each commercial building and to update tactical pre-plan drawings. The Smoke Detector Program provides smoke detectors for our residents.

Emergency Management Program: The Fire Rescue Department is the lead agency within the City for managing the City's Emergency Management Plan (CEMP). During declared disasters, the Fire Chief functions as the City's Emergency Manager providing direction to all City Departments.

Fire Prevention/Suppression: In calendar year 2016, Fire Department personnel were dispatched to 611 response requests which included fire alarms, structure fires, vehicle fires and other service calls.

Emergency Medical Services: In calendar year 2016 Fire Department crews were dispatched to 2,498 response requests which included medical emergency calls, auto crashes, water rescues and other related EMS calls.

Fire & EMS Training: All Fire Department personnel are required to attend continuing medical and fire fighting training programs to maintain licensure and proficiencies. Emergency Medical Technicians and Paramedics attend required training programs provided by Pinellas County EMS under the direction of the County Medical Director.

Fire training is managed through our participation in several programs which include in-house through company drills, computer based fire training programs and through the Pinellas County Training group. These continuing education training programs provide the Fire Department personnel with the required training needed to be efficient and effective.

ACTION ITEMS:

- Perform annual Tactical Surveys of all commercial properties.
- Enhance Firefighter training through participation in the multi-jurisdictional mid-county fire training consortium.
- Provide enhanced officer (command level) training for personnel through our participation in the National Fire Academy.

City of St. Pete Beach
FY 2018 Budget
Fire Department

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
District Chief	0.00	0.00	3.00	3.00	3.00	3.00	0.00	0.0%
Lieutenant Paramedic	2.00	2.00	2.00	4.00	4.00	4.00	0.00	0.0%
Lieutenant EMT	4.00	4.00	4.00	2.00	2.00	2.00	0.00	0.0%
Fire Marshall	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Firefighter Paramedic	10.00	10.00	10.00	11.00	14.00	14.00	0.00	0.0%
Firefighter EMT	11.00	11.00	11.00	10.00	10.00	10.00	0.00	0.0%
Secretary	0.75	0.70	0.00	0.00	0.00	0.00	0.00	-
Total	29.75	29.70	32.00	32.00	35.00	35.00	0.00	0.0%

City of St. Pete Beach
FY 2018 Budget
Fire Department: Fire Suppression
001-5801-522

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	826,490	768,197	919,895	912,305	948,930	948,930	1,010,663	1,010,663	6.5%
Other Wages	5130	45,771	60,973	92,615	40,965	37,444	37,444	38,344	38,344	2.4%
Overtime	5140	45,950	74,015	59,028	46,067	62,835	62,835	57,126	55,000	-12.5%
Overtime - Inspections	5141	10,996	15,274	17,010	20,450	16,429	16,429	23,957	23,957	45.8%
Overtime - Reimbursable	5145	2,214	4,161	1,334	1,085	1,183	1,183	1,691	1,691	42.9%
FICA Tax	5210	82,590	75,115	87,003	81,347	102,885	102,885	108,135	108,135	5.1%
Retirement	5220	428,557	382,598	380,108	413,299	641,859	641,859	395,086	395,086	-38.4%
Fire Pension State Funds	5225	196,803	209,930	182,199	178,044	182,199	182,199	178,044	178,044	-2.3%
Employee Insurance	5230	145,720	107,191	137,915	153,551	169,476	169,476	173,348	173,348	2.3%
Workers Compensation	5240	43,789	85,933	68,255	67,443	72,763	72,763	89,338	89,338	22.8%
Personnel Costs		**$ 1,828,880**	**$ 1,783,388**	**$ 1,945,363**	**$ 1,914,556**	**$ 2,236,003**	**$ 2,236,003**	**$ 2,075,732**	**$ 2,073,606**	**-7.3%**
Professional & Contractual	5310	7,753	7,361	1,468	648	10,384	14,130	10,384	10,384	-26.5%
Software	5330	-	-	-	-	-	-	-	2,500	-
Travel & Training	5400	5,049	4,352	11,805	7,602	12,230	12,230	12,230	10,000	-18.2%
Telephone	5410	6,366	6,120	5,871	5,181	5,520	5,520	5,872	5,872	6.4%
Postage	5420	503	255	141	363	600	600	600	600	0.0%
Electricity	5431	17,890	19,415	19,533	17,737	19,240	19,240	17,800	17,800	-7.5%
Water	5432	3,507	3,553	4,510	3,697	5,010	5,010	5,100	5,100	1.8%
Reclaimed	5433	393	425	425	354	425	425	425	425	0.0%
Stormwater	5434	763	763	763	969	1,089	1,089	1,470	1,470	35.0%
Rentals	5449	65	75	75	75	1,800	1,800	-	-	-100.0%
Insurance	5450	25,128	28,617	28,613	33,231	40,153	40,153	47,014	47,014	17.1%
Facility Maintenance	5461	29,943	27,201	11,705	32,550	26,700	26,700	26,700	26,700	0.0%
R&M - Equipment	5462	17,112	15,429	15,499	16,918	14,465	14,465	14,465	14,465	0.0%
R&M - Vehicles	5463	15,715	3,257	17,764	34,889	18,150	18,150	25,000	25,000	37.7%
Duplicating	5470	972	1,174	1,128	1,432	500	500	1,000	1,000	100.0%
Classified Advertising	5482	-	505	614	1,992	-	-	-	-	-
Other Expenses	5499	-	206	-	153	-	-	-	-	-
Office Supplies	5510	1,677	1,953	793	1,557	2,000	2,000	2,000	2,000	0.0%
Uniforms	5521	6,742	8,723	8,291	9,068	11,145	13,646	10,700	10,750	-21.2%
Fuel	5522	14,530	13,943	14,006	10,712	12,000	12,000	15,340	12,000	0.0%
Small Tools	5524	1,059	1,925	140	1,398	1,000	1,000	1,000	1,000	0.0%
Safety Gear	5526	19,999	16,069	19,754	25,524	20,300	20,300	20,500	20,500	1.0%
Operating Supplies	5529	45,232	24,886	16,099	12,119	20,000	20,000	20,000	20,000	0.0%
Emergency Management	5531	-	-	-	-	500	500	1,500	1,500	200.0%
Publications & Memberships	5540	3,925	4,799	3,620	2,909	8,000	8,000	8,600	8,000	0.0%
Operating Costs		**$ 224,324**	**$ 191,008**	**$ 182,617**	**$ 221,078**	**$ 231,211**	**$ 237,458**	**$ 247,700**	**$ 244,080**	**2.8%**
Buildings	5621	-	5,980	-	-	35,000	35,000	70,000	-	-100.0%
Other Equipment	5649	38,316	48,778	-	55,666	120,000	120,000	-	-	-100.0%
Equipment Reserve	5655	-	-	25,000	-	-	-	-	-	-
Capital Outlay		**$ 38,316**	**$ 54,758**	**$ 25,000**	**$ 55,666**	**$ 155,000**	**$ 155,000**	**$ 70,000**	**$ -**	**-100.0%**
Vehicle Replacement Plan	5644	-	-	50,000	-	81,500	81,500	369,890	369,890	353.9%
Transfers Out		**$ -**	**$ -**	**$ 50,000**	**$ -**	**$ 81,500**	**$ 81,500**	**$ 369,890**	**$ 369,890**	**353.9%**
Total		**$ 2,091,521**	**$ 2,029,154**	**$ 2,202,980**	**$ 2,191,300**	**$ 2,703,714**	**$ 2,709,961**	**$ 2,763,322**	**$ 2,687,576**	**-0.8%**

City of St. Pete Beach
FY 2018 Budget

Fire Department: Fire Suppression

001-5801-522

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	1,010,663	Staff wages including 3% merit increases, less relief staffing allocation for EMS division per Pinellas County funding agreement ($292,763)
Other Wages	5130	38,344	Health insurance opt-out payments; IAFF contractual payments including educational incentive pay, Acting Lieutenant pay, Shift Commander pay, Driver pay, and FLSA pay
Overtime	5140	55,000	Estimated annual overtime to provide maintain minimum staffing during scheduled and unscheduled employee absences
Overtime - Inspections	5141	23,957	Overtime paid to firefighters performing inspections on off-shift days
Overtime - Reimbursable	5145	1,691	Reimbursable overtime for special events
FICA Tax	5210	108,135	FICA contributions at 7.65% of salary
Retirement	5220	395,086	Pension plan contributions at 31.4% of pensionable wages
Fire Pension State Funds	5225	178,044	Pass-through funding contributed to the fire pension fund; equivalent amount is recognized as General Fund revenue
Employee Insurance	5230	173,348	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	89,338	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 2,073,606**	
Professional & Contractual	5310	10,384	Firefighter physicals and flu shots
Software	5330	2,500	Accela software license
Travel & Training	5400	10,000	Continuing education to maintain and develop job skills
Telephone	5410	5,872	Internet, telephone, and cell phone service
Postage	5420	600	Routine office mail
Electricity	5431	17,800	Projected annual cost of electric service
Water	5432	5,100	Projected annual cost of water and sewer service
Reclaimed	5433	425	Projected annual cost of reclaimed water service
Stormwater Assessment	5434	1,470	City of St. Pete Beach stormwater assessment for Fire Station properties, including planned rate increase
Insurance	5450	47,014	General liability and flood insurance, including 10% and 20% increases, respectively; property insurance; wind insurance
Facility Maintenance	5461	26,700	Examples include: electrical appliances, refrigerators, vacuums, ceiling fans, emergency generator servicing and repairs, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, elevator, fire alarm, sprinkler and extinguisher testing, vehicle bay door servicing and repairs, and pest control
R&M - Equipment	5462	14,465	Repair and maintenance of Motorola radio system per contract, testing for air tank filling system per contract, calibration of MSA testing unit, and MSA 2nd stage regulator replacement
R&M - Vehicles	5463	25,000	Repair and maintenance of apparatus and rescue vehicles via City of Seminole Fleet Maintenance Division, which is staffed with Emergency Vehicle Technician mechanics and offers highly competitive rates; mandated yearly pump certifications; aerial and ground ladder certifications
Duplicating	5470	1,000	Routine office printing and binding
Office Supplies	5510	2,000	Routine office supplies
Uniforms	5521	10,750	Firefighter uniforms and cleaning
Fuel	5522	12,000	Estimated fuel costs based on expenditure history
Small Tools	5524	1,000	Specialty tools required for day-to-day operations including Fire Marshall-specific items

City of St. Pete Beach
FY 2018 Budget
Fire Department: Fire Suppression
001-5801-522

Account Description	Account	FY 2018 Proposed	Line Item Description
Safety Gear	5526	20,500	Replacement of 6 sets of bunker gear annually; cleaning and repair of existing bunker gear; purchase of boots, helmets, hoods, and gloves
Operating Supplies	5529	20,000	Supplies as required for day-to-day operations of the division
Emergency Management	5531	1,500	Emergency management training and equipment
Publications & Memberships	5540	8,000	Memberships include: Target Safety Solutions training, Florida Chiefs Association, Pinellas County Chiefs Association, Bay Area Infection Control, Pinellas Advanced Life Support, NFPA, Fire Marshall memberships, and Life Safety Codes. Publications include: Journal of Emergency Medical Services, building and fire code books and subscription updates, IFSTA Manual updates, and State license re-certifications.
Operating Costs		**$ 244,080**	
Vehicle Replacement Plan	5644	369,890	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 369,890**	
Total		**$ 2,687,576**	

City of St. Pete Beach
FY 2018 Budget

Fire Department: Emergency Medical Services

001-5802-522

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	810,450	819,650	785,883	937,940	948,941	948,941	1,059,788	1,059,788	11.7%
Other Wages	5130	22,112	18,407	27,552	30,383	19,404	19,404	18,326	18,326	-5.6%
Overtime	5140	27,364	28,310	52,449	73,647	81,092	81,092	76,636	70,000	-13.7%
Overtime - Reimbursable	5145	-	-	3,256	1,037	-	-	1,579	1,579	-
FICA Tax	5210	42,223	48,505	47,905	60,489	57,884	57,884	66,785	66,785	15.4%
Retirement	5220	255,103	234,151	276,547	294,844	244,602	244,602	240,846	240,846	-1.5%
Employee Insurance	5230	82,242	91,323	81,535	108,610	107,047	107,047	114,446	114,446	6.9%
Workers Compensation	5240	24,357	29,330	60,460	69,984	86,933	86,933	106,736	106,736	22.8%
Personnel Costs		**$ 1,263,851**	**$ 1,269,676**	**$ 1,335,588**	**$ 1,576,934**	**$ 1,545,903**	**$ 1,545,903**	**$ 1,685,142**	**$ 1,678,506**	**8.6%**
Professional & Contractual	5310	4,428	3,515	-	699	8,500	8,500	8,500	7,000	-17.6%
Accounting & Auditing	5320	1,719	1,719	1,719	1,897	2,500	2,500	2,553	1,903	-23.9%
Telephone	5410	-	-	-	106	-	-	-	-	-
Insurance	5450	6,989	8,619	7,575	9,642	12,728	12,728	11,918	11,918	-6.4%
R&M - Equipment	5462	9,428	4,916	2,292	80	5,000	5,000	5,000	5,000	0.0%
R&M - Vehicles	5463	18,567	14,229	12,923	15,732	15,200	15,200	15,200	15,200	0.0%
Uniforms	5521	2,629	4,243	4,112	4,561	5,900	5,915	5,900	5,900	-0.3%
Fuel	5522	11,746	10,318	8,006	6,304	15,000	15,000	7,708	7,708	-48.6%
Publications & Memberships	5540	2,570	614	2,410	75	2,900	2,900	2,900	2,900	0.0%
Operating Costs		**$ 58,076**	**$ 48,173**	**$ 39,037**	**$ 39,096**	**$ 67,728**	**$ 67,743**	**$ 59,679**	**$ 57,529**	**-15.1%**
Vehicles	5641	150,000	-	-	-	180,000	180,000	65,000	65,000	-63.9%
Other Equipment	5649	-	-	-	-	-	2,579	35,000	-	-100.0%
Capital Outlay		**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ 180,000**	**$ 182,579**	**$ 100,000**	**$ 65,000**	**-64.4%**
Vehicle Replacement Plan	5644	-	-	-	-	-	-	30,000	30,000	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**	**$ 30,000**	**-**
Total		**$ 1,471,927**	**$ 1,317,849**	**$ 1,374,625**	**$ 1,616,030**	**$ 1,793,631**	**$ 1,796,225**	**$ 1,844,821**	**$ 1,831,035**	**1.9%**

City of St. Pete Beach
FY 2018 Budget

Fire Department: Emergency Medical Services

001-5802-522

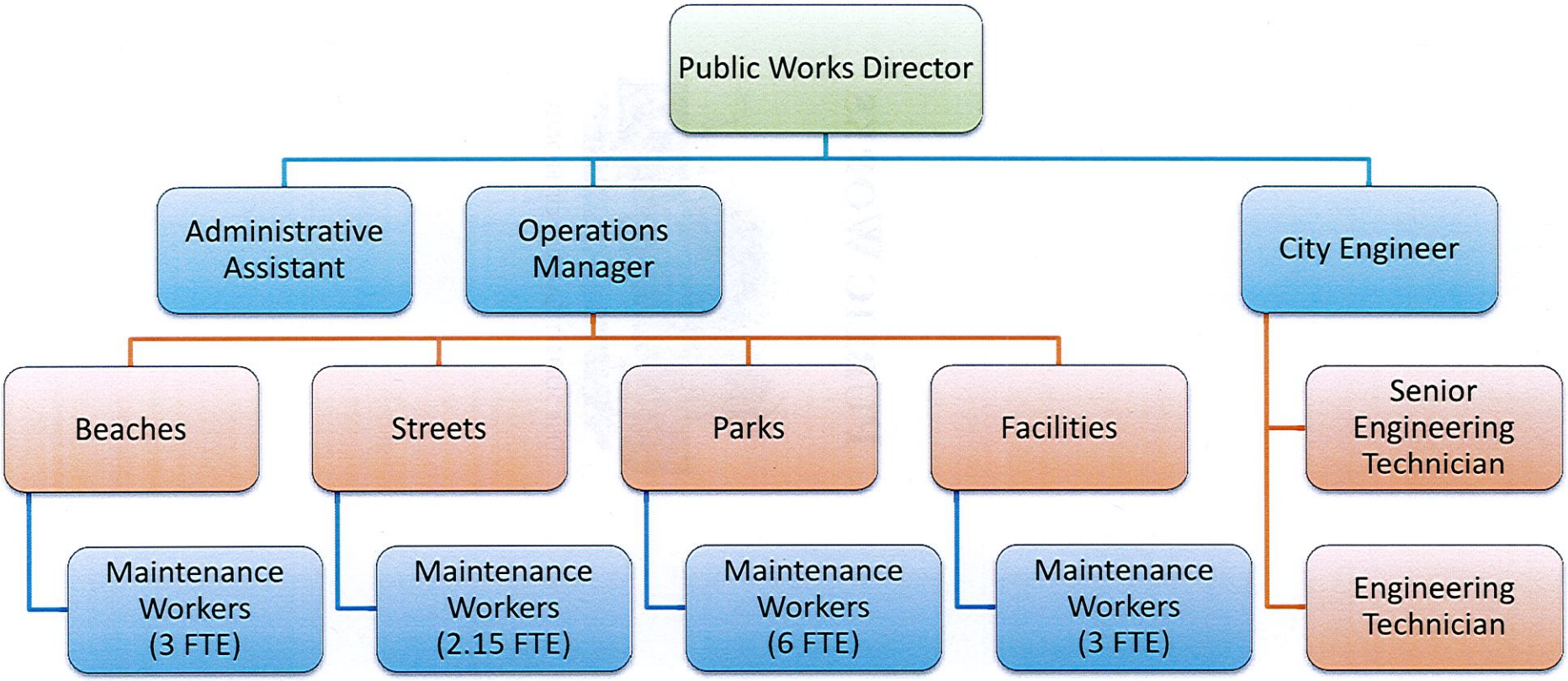
Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	1,059,788	Staff wages including 3% merit increases, plus relief staffing allocation for EMS division per Pinellas County funding agreement ($292,763)
Other Wages	5130	18,326	Health insurance opt-out payments; IAFF contractual payments including educational incentive pay, Acting Lieutenant pay, Shift Commander pay, Driver pay, and FLSA pay
Overtime	5140	70,000	Estimated annual overtime to provide maintain minimum staffing during scheduled and unscheduled employee absences
Overtime - Reimbursable	5145	1,579	Reimbursable overtime for special events
FICA Tax	5210	66,785	FICA contributions at 7.65% of salary
Retirement	5220	240,846	Pension plan contributions at 31.4% of pensionable wages
Employee Insurance	5230	114,446	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	106,736	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 1,678,506**	
Professional & Contractual	5310	7,000	Firefighter physicals and flu shots
Accounting & Auditing	5320	1,903	Allocated fees for the City's annual financial audit
Insurance	5450	11,918	General liability insurance, including 10% increase
R&M - Equipment	5462	5,000	Repair and maintenance of EMS equipment
R&M - Vehicles	5463	15,200	Repair and maintenance of Rescue apparatus and EMS Coordinator vehicle
Uniforms	5521	5,900	Firefighter uniforms and cleaning
Fuel	5522	7,708	Estimated fuel costs based on expenditure history
Publications & Memberships	5540	2,900	State EMS license; vehicle permits; ACLS; ITLS certifications
Operating Costs		**$ 57,529**	
Vehicles	5641	65,000	Replacement of 2005 Chevy Suburban. Cost to be reimbursed 50% by Pinellas County ($32,500 included in General Fund revenue).
Capital Outlay		**$ 65,000**	
Vehicle Replacement Plan	5644	30,000	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 30,000**	
Total		**$ 1,831,035**	

PUBLIC WORKS

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2018 Budget
Public Works



Public Works: Administration

MISSION:

Provide Reliable Exceptional Public Services

PROGRAMS:

The Administrative Division provides senior management and administrative support to all Department functions in the form of leading, planning, organizing and staffing. Functional areas include administration, capital improvement program management, maintenance of City streets, parks, beaches and facilities; maintenance and operations of the wastewater, stormwater and reclaimed water systems; and municipal custodial services. The Division also performs the following services:

- Emergency planning, response and recovery for hurricanes, storm events, red tide and other disasters
- Contract management of solid waste and recycling collection
- Contract management for street cleaning
- Contract coordination with the Pinellas Suncoast Transit Authority
- Asset inventory and management
- Work Order Management and Geographical Information System capabilities
- Contract management for all construction projects and maintenance programs
- Issuance of right of way permits and tree permits
- Engineering coordination and cooperation with external organizations including FDOT, FDEP, MPO, Pinellas County, City of St. Petersburg, Corps of Engineers and other agencies as required.
- General engineering and maintenance support for any other requirements internal or external to the organization

ACTION ITEMS:

- Change the department name from Public Services to Public Works
- Revise and Energize our Mission Statement to: Provide Reliable Exceptional Public Services
- Revise the Program Manager position to City Engineer
- Align the organization with the functional missions
- Add three new positions; convert two positions
- Begin implementation of a Work Order and GIS interface system
- Begin the process of American Public Works Association accreditation
- Standardize infrastructure maintenance requirements within the Capital Improvement Plan
- Perform analysis of contract services for consideration of in-house performance
- Review and update the City infrastructure inventory

City of St. Pete Beach
FY 2018 Budget
Public Works: Administration

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Public Works Director	0.50	0.50	0.50	0.50	0.55	0.55	0.00	0.0%
Administrative Assistant	0.50	0.50	0.50	0.00	0.55	0.55	0.00	0.0%
Secretary	0.00	0.00	0.00	0.50	0.00	0.00	0.00	-
Operations Manager	0.50	0.50	0.50	0.50	0.55	0.55	0.00	0.0%
Engineering Technician	0.00	0.00	0.00	0.00	0.35	0.25	-0.10	-28.6%
CIP Construction Manager	0.20	0.20	0.20	0.20	0.00	0.00	0.00	-
City Engineer	0.00	0.00	0.00	0.00	0.35	0.25	-0.10	-28.6%
Total	1.70	1.70	1.70	1.70	2.35	2.15	-0.20	-8.5%

City of St. Pete Beach
FY 2018 Budget

Public Works: Administration

001-6101-519

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	115,694	111,946	82,538	93,820	153,560	153,560	145,588	145,588	-5.2%
Automobile Allowance	5125	-	-	-	-	1,320	1,320	1,320	1,320	0.0%
Other Wages	5130	378	1,746	9,997	4,102	-	-	1,422	1,422	-
Overtime	5140	-	-	-	-	-	-	-	1,500	-
FICA Tax	5210	8,274	8,518	6,884	7,270	11,869	11,869	11,283	11,283	-4.9%
Retirement	5220	9,397	10,143	18,943	9,666	16,472	16,472	25,890	25,890	57.2%
Employee Insurance	5230	15,232	13,161	14,808	14,162	23,253	23,253	20,001	20,001	-14.0%
Workers Compensation	5240	1,618	2,737	408	402	399	399	490	490	22.7%
Personnel Costs		**$ 150,593**	**$ 148,251**	**$ 133,577**	**$ 129,423**	**$ 206,873**	**$ 206,873**	**$ 205,994**	**$ 207,494**	**0.3%**
Professional & Contractual	5310	-	-	1,528	2,633	-	-	-	-	-
Planning & Engineering	5312	1,143	270	3,810	-	40,000	40,000	40,000	25,000	-37.5%
Software	5330	-	-	-	-	-	-	-	23,200	-
Bus Service Support	5343	411,106	415,975	443,219	468,912	501,198	501,198	501,198	531,749	6.1%
Travel & Training	5400	2,374	1,923	226	3,761	8,000	8,000	5,000	5,000	-37.5%
Telephone	5410	2,827	1,944	1,477	1,754	11,372	11,372	11,375	11,375	0.0%
Postage	5420	150	31	606	119	500	500	500	500	0.0%
Electricity	5431	6,918	7,074	6,319	6,239	6,560	6,560	6,045	6,300	-4.0%
Water & Sewer	5432	769	874	848	1,777	1,020	1,020	840	840	-17.6%
Stormwater Assessment	5434	-	666	666	-	1,123	1,123	1,516	1,516	35.0%
Submerged Land Lease	5447	1,949	7,856	4,871	4,097	8,000	8,000	8,000	8,000	0.0%
Insurance	5450	12,871	19,118	15,814	21,840	25,802	25,802	28,100	28,100	8.9%
Facility Maintenance	5461	4,240	6,221	12,503	9,953	5,000	5,000	5,000	5,000	0.0%
R&M - Equipment	5462	3,689	603	-	-	700	700	1,500	800	14.3%
Duplicating	5470	-	410	224	245	4,000	4,000	4,000	1,500	-62.5%
Classified Advertising	5482	-	917	590	2,028	1,000	1,000	3,000	1,000	0.0%
Promotional	5489	21,000	25,000	25,688	-	-	-	-	-	-
Other Expenses	5499	-	-	-	2,506	1,000	1,000	1,000	1,000	0.0%
Office Supplies	5510	1,562	1,374	663	887	1,500	1,500	4,000	4,000	166.7%
Small Tools	5524	228	-	-	317	-	-	-	-	-
Operating Supplies	5529	397	402	770	2,935	20,900	20,900	25,000	5,000	-76.1%
Publications & Memberships	5540	370	994	369	620	1,500	1,500	1,500	1,500	0.0%
Operating Costs		**$ 471,593**	**$ 491,651**	**$ 520,191**	**$ 530,623**	**$ 639,175**	**$ 639,175**	**$ 647,574**	**$ 661,380**	**3.5%**
Vehicles	5641	-	-	-	-	19,000	19,000	-	-	-100.0%
Other Equipment	5643	-	-	-	9,711	-	-	15,000	15,000	-
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ 9,711**	**$ 19,000**	**$ 19,000**	**$ 15,000**	**$ 15,000**	**-21.1%**
Total		**$ 622,186**	**$ 639,902**	**$ 653,768**	**$ 669,757**	**$ 865,048**	**$ 865,048**	**$ 868,568**	**$ 883,874**	**2.2%**

City of St. Pete Beach
FY 2018 Budget
Public Works: Administration
001-6101-519

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	145,588	Staff wages including 3% merit increases
Automobile Allowance	5125	1,320	Public Works Director's allowance per contract
Other Wages	5130	1,422	Payments to employees who opt out of the City's health insurance program
Overtime	5140	1,500	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	11,283	FICA contributions at 7.65% of salary
Retirement	5220	25,890	Contributions to staff retirement
Employee Insurance	5230	20,001	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	490	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 207,494**	
Planning & Engineering	5312	25,000	Consulting services on an as-needed basis; engineering and design assistance; review of development site plans as needed
Software	5330	23,200	One Accela license; allocation of FacilityDude work order management system; Five ArcGIS licenses
Bus Service Support	5343	531,749	Beach Trolley service per Pinellas Suncoast Transit Authority contract
Travel & Training	5400	5,000	Staff development and training
Telephone	5410	11,375	Internet, telephone, and cell phone service; cell phone allowance; wireless connections for 20 iPads
Postage	5420	500	Routine office mail
Electricity	5431	6,300	Projected annual cost of electric service at Public Works building
Water & Sewer	5432	840	Projected annual cost of water and sewer service
Stormwater Assessment	5434	1,516	City of St. Pete Beach stormwater assessment for Public Works building, including planned rate increase
Submerged Land Lease	5447	8,000	State of Florida fees for Merry Pier submerged land lease
Insurance	5450	28,100	Property insurance for Public Works building and contents
Facility Maintenance	5461	5,000	Examples include: elevator maintenance and inspections, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, pest control, and fire extinguisher testing
R&M - Equipment	5462	800	Repairs and maintenance of equipment as needed
Duplicating	5470	1,500	Routine office printing and binding
Classified Advertising	5482	1,000	Advertising costs for vacant positions as necessary
Other Expenses	5499	1,000	Miscellaneous expenses for as-needed items
Office Supplies	5510	4,000	Routine office supplies
Operating Supplies	5529	5,000	Three large screen wall-mounted monitors and associated computers for emergency and contract operations, incorporating GIS visible layers; miscellaneous equipment for completion of special projects as requested by the City Commission and City Manager
Publications & Memberships	5540	1,500	American Public Works Association publications and memberships, technical publications, and reference materials as needed
Operating Costs		**$ 661,380**	
Other Equipment	5643	15,000	Emergency operations radio and headset communications system, and one color printer
Capital Outlay		**$ 15,000**	
Total		**$ 883,874**	

Public Works: Facilities Maintenance

MISSION:

Provide Reliable Exceptional Public Services

PROGRAMS:

The Facilities Maintenance Division maintains the public buildings including:

- City Hall
- Public Works
- Community Center
- Aquatic Center
- Warren Webster Building
- Don Vista Cultural Arts Center
- Upham Beach Concession Stand
- Library
- Fire Station No. 22
- Fire Station No. 23
- Pass-a-Grille Beach Concession Stand
- Park Restrooms
- Park Pavilions
- Merry Pier
- Shuffleboard Court Building

City Hall facility maintenance is funded out of this cost center. Maintenance costs for all other public facilities are allocated to the appropriate user department.

ACTION ITEMS:

- Work with all City Departments to monitor and maintain facilities in a cost effective manner.
- Develop an energy efficiency and savings portfolio for all primary facilities and implement a long range plan to optimize energy efficiency.
- Develop a facility maintenance portfolio for routine and capital maintenance and repair requirements for each facility.
- Perform preventative maintenance for building systems including HVAC and controls, electrical, security, doors and plumbing.
- Develop Scope of Work for contract work on large scale repairs such as roofs, boilers, HVAC and other structural elements.
- Monitor routine maintenance contract performance including fire extinguisher, sprinkler head and alarm checks, elevator inspections, pest control, water and air filter changes, window cleaning and carpet cleaning.
- Perform custodial services.
- Order, receive, store and distribute supplies.

Public Works: Facilities Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Public Properties Crew Chief	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Public Properties Worker III	1.00	1.00	1.00	1.00	0.00	0.00	0.00	-
Public Properties Worker I	0.00	0.00	0.00	0.50	1.00	1.00	0.00	0.0%
Public Properties Worker (part-time)	2.13	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Total	3.13	2.00	2.00	2.50	3.00	3.00	0.00	0.0%

City of St. Pete Beach
FY 2018 Budget
Public Works: Facilities Maintenance
001-6102-519

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	98,830	79,088	75,404	87,785	109,820	109,820	106,013	106,013	-3.5%
Other Wages	5130	-	250	-	-	-	-	1,452	1,452	-
Overtime	5140	174	802	518	1,657	560	560	1,657	1,657	195.9%
FICA Tax	5210	7,594	6,138	5,848	6,391	8,444	8,444	8,348	8,348	-1.1%
Retirement	5220	31,296	35,492	36,169	44,939	60,046	60,046	60,700	60,700	1.1%
Employee Insurance	5230	7,762	7,120	7,297	9,882	16,270	16,270	16,267	16,267	0.0%
Workers Compensation	5240	2,803	4,742	4,999	4,935	5,645	5,645	6,931	6,931	22.8%
Personnel Costs		**$ 148,460**	**$ 133,631**	**$ 130,235**	**$ 155,589**	**$ 200,785**	**$ 200,785**	**$ 201,368**	**$ 201,368**	**0.3%**
Professional & Contractual	5310	4,001	7,163	1,293	1,939	10,000	12,036	15,000	10,000	-16.9%
Telephone	5410	740	607	592	681	565	565	680	680	20.4%
Postage	5420	6	-	-	-	-	-	-	-	-
Electricity	5431	22,132	56,608	31,570	20,978	26,410	26,410	19,470	20,500	-22.4%
Water & Sewer	5432	863	1,726	1,654	1,086	1,220	1,220	1,265	1,265	3.7%
Reclaimed Water	5433	-	397	397	88	398	398	100	100	-74.9%
Stormwater Assessment	5434	1,022	1,688	1,688	2,119	2,840	2,840	3,834	3,834	35.0%
Insurance	5450	25,654	64,493	84,152	92,140	104,618	104,618	103,921	103,921	-0.7%
Facility Maintenance	5461	13,386	19,116	10,846	6,012	10,000	10,000	10,000	10,000	0.0%
R&M - Vehicles	5463	854	943	327	1,161	1,000	1,000	1,000	1,000	0.0%
Classified Advertising	5482	-	-	-	318	-	-	-	-	-
Office Supplies	5510	14	-	-	-	-	-	-	-	-
Uniforms	5521	1,017	529	736	1,107	1,350	1,350	1,350	1,350	0.0%
Fuel	5522	2,487	2,957	2,003	1,622	2,500	2,500	2,300	2,300	-8.0%
Small Tools	5524	1,036	691	874	1,080	1,100	1,100	7,000	5,000	354.5%
Operating Supplies	5529	7,363	12,823	15,283	18,076	15,000	15,000	22,000	22,000	46.7%
Operating Costs		**$ 80,575**	**$ 169,741**	**$ 151,414**	**$ 148,407**	**$ 177,001**	**$ 179,037**	**$ 187,920**	**$ 181,950**	**1.6%**
Vehicles	5641	-	-	-	-	-	-	56,400	56,400	-
Vehicle Replacement Plan	5644	-	-	-	-	17,000	17,000	-	-	-100.0%
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ -**	**$ 17,000**	**$ 17,000**	**$ 56,400**	**$ 56,400**	**231.8%**
Total		**$ 229,035**	**$ 303,372**	**$ 281,649**	**$ 303,997**	**$ 394,786**	**$ 396,822**	**$ 445,688**	**$ 439,718**	**10.8%**

City of St. Pete Beach
FY 2018 Budget
Public Works: Facilities Maintenance

001-6102-519

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	106,013	Staff wages including 3% merit increases
Other Wages	5130	1,452	Payments to employees who opt out of the City's health insurance program
Overtime	5140	1,657	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	8,348	FICA contributions at 7.65% of salary
Retirement	5220	60,700	Contributions to staff retirement
Employee Insurance	5230	16,267	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	6,931	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 201,368**	
Professional & Contractual	5310	10,000	Exterior window cleaning; carpet cleaning; professional services as required for City Hall maintenance
Telephone	5410	680	Internet, telephone, and cell phone service
Electricity	5431	20,500	Projected annual cost of electric service at City Hall
Water & Sewer	5432	1,265	Projected annual cost of water and sewer service
Reclaimed Water	5433	100	Projected annual cost of reclaimed water service
Stormwater Assessment	5434	3,834	City of St. Pete Beach stormwater assessment for City Hall property, including planned rate increase
Insurance	5450	103,921	City Hall general liability and flood insurance including 10% and 20% increases, respectively; property insurance; wind insurance
Facility Maintenance	5461	10,000	Examples include: elevator maintenance and inspections, air conditioning system, electrical, plumbing, windows, doors, painting and roof repairs, pest control, and fire extinguisher testing
R&M - Vehicles	5463	1,000	Repair and maintenance of vehicles assigned to division
Uniforms	5521	1,350	Uniforms for staff allocated to this division
Fuel	5522	2,300	Estimated fuel costs based on expenditure history
Small Tools	5524	5,000	Items used to maintain City facilities, such as: power tools, meters, test equipment, shovels, drills, wrenches, saws, ladders, and vacuums
Operating Supplies	5529	22,000	Items used at all City facilities excluding library, including: light bulbs, ballasts, paper supplies, trash liners, soaps, deodorants, personnel protection equipment, and cleaners
Operating Costs		**$ 181,950**	
Vehicles	5641	56,400	Replacement of 2008 Ford F-250 ($37,400) and 2004 Chevy Silverado ($19,000)
Capital Outlay		**$ 56,400**	
Total		**$ 439,718**	

Public Works: Streets Maintenance

MISSION:

Provide Reliable Exceptional Public Services

PROGRAMS:

The Streets Maintenance Division maintains the City-owned street system including asphalt and concrete streets, curbs, gutters, sidewalks, aprons and alley ways.

ACTION ITEMS:

- Perform street maintenance including pothole repair and striping.
- Develop a sign inventory to maintain, replace, remove and install street signage.
- Repair minor concrete sidewalks, curb and gutter damage.
- Coordinate the repair of street lights, cross walk lights and traffic signal devices.
- Implement appropriate maintenance of traffic signage and control when needed.
- Install and remove holiday banners, lights and signs.
- Install and maintain appropriate pole brackets for banners, lights and signs.
- Perform shell alley maintenance.
- Remove graffiti from street facilities; coordinate with the Sherriff's department for gang identification.
- Coordinate for the correction of man hole cover elevations with appropriate utility owners.
- Remove dead animals from city streets and right of way.

City of St. Pete Beach
FY 2018 Budget
Public Works: Streets Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Public Properties Crew Chief	1.00	0.00	0.00	0.15	0.33	0.00	-0.33	-100.0%
Public Properties Worker III	1.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Public Properties Worker II	0.00	1.00	1.00	1.00	1.00	0.00	-1.00	-100.0%
Public Properties Worker I	1.00	1.00	1.00	2.50	1.00	2.00	1.00	100.0%
Technician	0.00	0.00	0.00	0.00	0.00	0.15	0.15	-
Total	3.00	2.00	2.00	3.65	2.33	2.15	-0.18	-7.7%

City of St. Pete Beach
FY 2018 Budget

Public Works: Streets Maintenance

001-6103-541

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	94,812	84,867	86,298	108,391	82,739	82,739	65,687	65,687	-20.6%
Other Wages	5130	596	1,245	919	2,755	-	-	-	-	-
Overtime	5140	693	3,146	4,482	9,733	2,378	2,378	5,338	5,338	124.5%
FICA Tax	5210	7,166	6,698	6,321	8,808	6,511	6,511	5,437	5,437	-16.5%
Retirement	5220	61,091	59,820	65,170	82,438	62,491	62,491	52,812	52,812	-15.5%
Employee Insurance	5230	24,508	24,735	29,913	32,587	23,376	23,376	17,433	17,433	-25.4%
Workers Compensation	5240	7,426	12,713	12,773	12,607	9,656	9,656	11,856	11,856	22.8%
Personnel Costs		**$ 196,292**	**$ 193,224**	**$ 205,874**	**$ 257,319**	**$ 187,151**	**$ 187,151**	**$ 158,563**	**$ 158,563**	**-15.3%**
Professional & Contractual	5310	92,035	110,274	140,210	109,453	140,000	147,181	120,000	80,000	-45.6%
Software	5330	-	-	-	-	-	-	-	10,000	
Travel & Training	5400	261	259	75	491	1,000	1,000	1,000	1,000	0.0%
Telephone	5410	794	526	425	547	446	446	995	995	123.1%
Electricity	5431	325,486	328,815	338,151	325,520	337,500	337,500	320,825	325,600	-3.5%
Solid Waste Disposal	5434	60,510	61,869	63,068	63,357	17,600	17,600	17,600	17,600	0.0%
Equipment Rental	5449	350	-	-	2,731	-	-	-	-	-
Insurance	5450	10,207	11,157	10,788	11,609	13,118	13,118	12,285	12,285	-6.4%
R&M - Equipment	5462	403	467	1,019	1,014	1,000	1,000	1,500	1,500	50.0%
R&M - Vehicles	5463	8,278	8,422	16,925	12,678	10,000	10,000	10,000	10,000	0.0%
R&M - Other	5469	95,803	89,781	117,495	66,436	155,000	262,858	155,000	155,000	-41.0%
Classified Advertising	5482	-	505	-	-	-	-	-	-	-
Other Expenses	5499	-	-	-	374		-	-	-	-
Uniforms	5521	1,350	1,471	1,215	1,279	900	900	900	900	0.0%
Fuel	5522	10,082	10,366	6,790	5,751	7,500	7,500	7,700	6,750	-10.0%
Small Tools	5524	1,000	1,102	945	995	1,000	1,000	8,500	1,000	0.0%
Operating Supplies	5529	28,925	17,656	29,986	27,978	28,390	38,494	42,000	42,000	9.1%
Operating Costs		**$ 635,485**	**$ 642,670**	**$ 727,092**	**$ 630,213**	**$ 713,454**	**$ 838,597**	**$ 698,305**	**$ 664,630**	**-20.7%**
Vehicles	5641	-	-	-	67,025	80,000	80,000	-	-	-100.0%
Equipment	5643	-	4,988	-	-	-	-	-	7,500	-
Improvements	5650	-	-	-	-	50,000	50,000	-	-	-100.0%
Capital Outlay		**$ -**	**$ 4,988**	**$ -**	**$ 67,025**	**$ 130,000**	**$ 130,000**	**$ -**	**$ 7,500**	**-94.2%**
Vehicle Replacement Plan	5644	-	-	-		19,250	19,250	18,107	18,107	-5.9%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ 19,250**	**$ 19,250**	**$ 18,107**	**$ 18,107**	**-5.9%**
Total		**$ 831,777**	**$ 840,882**	**$ 932,967**	**$ 954,557**	**$ 1,049,855**	**$ 1,174,998**	**$ 874,975**	**$ 848,800**	**-27.8%**

City of St. Pete Beach
FY 2018 Budget
Public Works: Streets Maintenance

001-6103-541

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	65,687	Staff wages including 3% merit increases
Overtime	5140	5,338	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	5,437	FICA contributions at 7.65% of salary
Retirement	5220	52,812	Contributions to staff retirement
Employee Insurance	5230	17,433	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	11,856	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 158,563**	
Professional & Contractual	5310	80,000	Signal replacement; pavement/markings; buoys; miscellaneous engineering. Effective FY 2018, the City will no longer facilitate the street light maintenance program between FDOT and Pinellas County, resulting in offsetting revenue and expenditure reductions.
Software	5330	10,000	GIS services previously included in Professional & Contractual services
Travel & Training	5400	1,000	Staff development and training
Telephone	5410	995	Internet, telephone, and cell phone allowance
Electricity	5431	325,600	Projected annual cost of electric service for street lights and traffic signals
Solid Waste Disposal	5434	17,600	Street trash and recycling collection contract ($12,000); miscellaneous beach cleaning and trash collection ($5,600)
Insurance	5450	12,285	Property and auto insurance
R&M - Equipment	5462	1,500	Examples include: oils, lubricants, tires, batteries, pavement saws, cement mixer maintenance, and generator maintenance
R&M - Vehicles	5463	10,000	Repair and maintenance of vehicles assigned to division, including two high maintenance vehicles: front-end loader and bucket truck
R&M - Other	5469	155,000	Street sign replacement ($15,000); small repairs and maintenance to streets, sidewalks, and alleys not funded within the CIP ($100,000); spot markings ($35,000); miscellaneous emergency and unforeseen repairs ($5,000)
Uniforms	5521	900	Uniforms for staff allocated to this division
Fuel	5522	6,750	Estimated fuel costs based on expenditure history
Small Tools	5524	1,000	Asphalt seal equipment including dust control
Operating Supplies	5529	42,000	Examples include: cement, mortar, nails, nuts, bolts, lumber, chalk, stain, sealer, plywood, wire ties, rain gear, safety vests, goggles, flash lights, barricades, cones, sand bags, swivels, fencing, metals, rivets, pipes, brackets, shell, cold patches, and signs
Operating Costs		**$ 664,630**	
Equipment	5643	7,500	Crack sealant equipment
Capital Outlay		**$ 7,500**	
Vehicle Replacement Plan	5644	18,107	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 18,107**	
Total		**$ 848,800**	

Public Works: Parks Maintenance

MISSION:

Provide Reliable Exceptional Public Services

PROGRAMS:

The Parks Maintenance Division maintains the public parks and associated facilities including playground equipment, tennis, basketball and shuffleboard courts, benches, fences, signs, parking areas, grills, trash and recycling receptacles, lighting, irrigation systems, grounds maintenance and planting care.

ACTION ITEMS:

- Develop a park portfolio for each park to specify routine facility maintenance requirements.
- Develop a short and long range facility repair and replacement portfolio for each park.
- Monitor and inspect contract landscaping and custodial work for adherence to contract specifications.
- Perform routine safety inspections of playground equipment and facilities.
- Ensure dog waste bag stations are supplied.
- Develop, update and maintain a tree inventory.
- Perform landscaping maintenance including tree and bush trimming and removal, turf management, pesticide application, fertilization, disease, insect and weed control, mowing and planting.
- Remove graffiti from park facility surfaces; coordinate with the Sherriff's department for gang identification.

Public Works: Parks Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Public Properties Crew Chief	0.00	0.00	0.00	0.10	0.33	0.00	-0.33	-100.0%
Public Properties Worker III	0.00	0.00	0.00	0.00	0.00	1.00	1.00	-
Public Properties Worker II	0.00	0.00	0.00	3.00	1.00	3.00	2.00	200.0%
Public Properties Worker I	3.00	3.00	3.00	0.00	1.00	2.00	1.00	100.0%
Total	3.00	3.00	3.00	3.10	2.33	6.00	3.67	157.5%

City of St. Pete Beach
FY 2018 Budget
Public Works: Parks Maintenance

001-6104-572

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	123,632	126,622	127,911	133,282	81,115	97,115	210,447	210,447	116.7%
Other Wages	5130	49	1,014	477	1,724	-	-	1,317	1,317	-
Overtime	5140	1,222	3,212	929	9,017	4,465	4,465	8,413	8,413	88.4%
Reimbursable Overtime	5145	-	-	923	584	-	-	-	-	-
FICA Tax	5210	8,437	8,541	8,603	9,917	6,547	13,067	16,844	16,844	28.9%
Retirement	5220	79,640	77,575	59,826	67,479	62,186	72,666	170,114	170,114	134.1%
Employee Insurance	5230	30,500	31,475	33,736	35,071	26,198	30,253	53,157	53,157	75.7%
Workers Compensation	5240	4,896	8,129	7,309	7,215	3,780	3,780	4,645	4,645	22.9%
Personnel Costs		**$ 248,376**	**$ 256,568**	**$ 239,714**	**$ 264,289**	**$ 184,291**	**$ 221,346**	**$ 464,937**	**$ 464,937**	**110.0%**
Professional & Contractual	5310	241,247	265,639	238,611	218,598	267,500	242,236	242,236	144,855	-40.2%
Travel & Training	5400	758	357	285	1,058	1,000	1,000	1,000	1,000	0.0%
Telephone	5410	735	582	532	580	446	446	445	445	-0.2%
Postage	5420	-	21	-	-	-	-	-	-	-
Electricity	5431	13,270	12,422	12,141	10,532	11,415	11,415	10,100	10,400	-8.9%
Water	5432	17,445	18,100	18,884	24,731	20,980	20,980	16,975	20,000	-4.7%
Reclaimed Water	5433	56,368	60,868	60,166	50,811	60,200	60,200	70,925	70,925	17.8%
Stormwater Assessment	5434	2,239	2,790	2,863	3,750	4,858	4,858	6,558	6,558	35.0%
Equipment Rental	5449	706	973	-	2,082	1,500	1,500	1,500	1,500	0.0%
Insurance	5450	14,355	9,225	9,940	12,105	15,191	15,191	18,945	18,945	24.7%
Facility Maintenance	5461	68,308	50,393	65,180	86,086	100,000	101,940	100,000	180,000	76.6%
R&M - Equipment	5462	3,130	2,025	2,623	2,082	3,500	3,500	3,500	3,500	0.0%
R&M - Vehicles	5463	614	1,779	2,023	1,796	1,500	1,500	3,500	3,500	133.3%
Other Expenses	5499	47	-	-	761	-	-	-	-	-
Uniforms	5521	1,383	1,146	1,310	1,046	900	900	900	900	0.0%
Fuel	5522	6,176	7,007	5,776	5,906	5,000	5,000	7,500	6,000	20.0%
Small Tools	5524	1,250	1,290	1,301	1,009	1,500	1,500	2,000	2,000	33.3%
Agricultural Supplies	5527	12,117	14,600	17,612	28,105	30,000	30,000	30,000	30,000	0.0%
Adoption Supplies	5528	4,319	2,394	-	-	4,000	4,000	4,000	4,000	0.0%
Operating Supplies	5529	5,075	7,884	19,448	27,381	35,000	35,000	35,000	35,000	0.0%
Publications & Memberships	5540	-	-	25	-	500	500	500	500	0.0%
Operating Costs		**$ 449,543**	**$ 459,494**	**$ 458,721**	**$ 478,419**	**$ 564,990**	**$ 541,666**	**$ 555,584**	**$ 540,028**	**-0.3%**
Vehicles	5641	-	-	34,879	-	35,000	35,000	45,000	45,000	28.6%
Other Equipment	5649	-	-	9,500	13,642	-	20,992	-	-	-100.0%
Other Improvements	5700	9,217	-	-	-	-	-	-	-	-
Capital Outlay		**$ 9,217**	**$ -**	**$ 44,379**	**$ 13,642**	**$ 35,000**	**$ 55,992**	**$ 45,000**	**$ 45,000**	**-19.6%**
Vehicle Replacement Plan	5644	-	-	-	-	9,000	9,000	13,984	13,984	55.4%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ 9,000**	**$ 9,000**	**$ 13,984**	**$ 13,984**	**55.4%**
Total		**$ 707,136**	**$ 716,062**	**$ 742,813**	**$ 756,350**	**$ 793,281**	**$ 828,004**	**$ 1,079,506**	**$ 1,063,949**	**28.5%**

City of St. Pete Beach
FY 2018 Budget
Public Works: Parks Maintenance

001-6104-572

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	210,447	Staff wages including 3% merit increases
Other Wages	5130	1,317	Payments to employees who opt out of the City's health insurance program
Overtime	5140	8,413	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	16,844	FICA contributions at 7.65% of salary
Retirement	5220	170,114	Contributions to staff retirement
Employee Insurance	5230	53,157	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	4,645	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 464,937**	
Professional & Contractual	5310	144,855	Contractual parks maintenance in Districts 3 and 4; miscellaneous services such as electrical, plumbing, and facility repairs
Travel & Training	5400	1,000	Staff development and training
Telephone	5410	445	Staff cell phone service
Electricity	5431	10,400	Projected annual cost of electric service for parks, park shelters, park lighting, and irrigation time clocks
Water	5432	20,000	Projected annual cost of water and sewer service for water fountains, restrooms, and fish cleaning tables at public parks
Reclaimed Water	5433	70,925	Projected annual cost of reclaimed water service at approximately 75 sites with 105 irrigation systems in City parks, medians, rights-of-way, and facilities
Stormwater Assessment	5434	6,558	City of St. Pete Beach stormwater assessment for public park property, including planned rate increase
Equipment Rental	5449	1,500	Examples include: skid loader, trencher, lifts, roller, and auger
Insurance	5450	18,945	Flood insurance, including 20% increase; property insurance; auto insurance
Facility Maintenance	5461	180,000	Citywide irrigation supplies; hardware, electrical, sign materials, benches, lumber, clay, and bases for 3 fields; tennis nets for 9 courts; basketball goals and nets for 3 courts; miscellaneous repairs for all facilities, including items such as: park restroom maintenance, general electrical, plumbing, windows, doors, painting and roof repairs, wood deck and rail waterproofing, dock and piling repair for Merry Pier, beach showers, fire extinguisher testing, public restroom floor tile and grout restoration, and pest control
R&M - Equipment	5462	3,500	Repair and maintenance of small power equipment: Toro ball field machine, John Deere 4600 tractor, Gator utility vehicle, turf spreader/sprayer, chain saws, and trimmers
R&M - Vehicles	5463	3,500	Repair and maintenance of vehicles assigned to division
Uniforms	5521	900	Uniforms for staff allocated to this division
Fuel	5522	6,000	Estimated fuel costs based on expenditure history
Small Tools	5524	2,000	Examples include: power blowers, power spreaders, hand power tools, shovels, rakes, brooms, chain saws, and hedge trimmers
Agricultural Supplies	5527	30,000	Plant, turf, and tree care/replacement
Adoption Supplies	5528	4,000	Memorial benches at public parks
Operating Supplies	5529	35,000	Examples include: park and facility accessories, hardware, flags, picnic tables, grills, drinking fountains, and trash receptacles
Publications & Memberships	5540	500	Florida Nursery and Allied Trades Society; Florida Institute of Parks Personnel; International Society of Arboriculture
Operating Costs		**$ 540,028**	

City of St. Pete Beach
FY 2018 Budget
Public Works: Parks Maintenance

001-6104-572

Account Description	Account	FY 2018 Proposed	Line Item Description
Vehicles	5641	45,000	Replacement of 2009 Ford F-350
Capital Outlay		**$ 45,000**	
Vehicle Replacement Plan	5644	13,984	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 13,984**	
Total		**$ 1,063,949**	

Public Works: Beach Maintenance

MISSION:

Provide Reliable Exceptional Public Services

PROGRAMS:

The Beach Maintenance Division maintains the public beaches, sand dunes and associated facilities including sand dune walk-overs, showers, trash and recycling containers, benches, signs and the sand wall and the associated infrastructure at the Pass-a-Grille beach.

ACTION ITEMS:

- Coordinate with Pinellas County, Florida Fish and Wildlife, Sherriff representatives and others to ensure all activities on the beach are conducted in accordance with applicable laws and ordinances.
- Monitor daily contracted garbage and recycling collection. Add a second daily pick-up with city employees from Memorial Day weekend to Labor Day weekend.
- Remove sea deposited debris including crab traps, wood, dead fish and other aquatic detritus washed onto the beach by tidal action at the high water mark on weekdays.
- Manage the sand dunes planting restoration program including sea oat planting and invasive species removal.
- Remove debris and trash blown or thrown onto the sand dunes.
- Maintain the dune walkovers and showers.
- Work with Parking Enforcement staff to help maintain beach parking areas at Pass-a-Grille and Upham, monitoring garbage removal, pay stations, and other beach infrastructure.
- Be involved in public education and answer questions about ordinance prohibitions and threatening and docile animal species.
- Initiate removal of concrete debris in and around the 1st Avenue Jetty and replace with natural rock as needed.
- Monitor and maintain the sidewalk and fishing pier at 1st Avenue.

City of St. Pete Beach
FY 2018 Budget

Public Works: Beach Maintenance

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Public Properties Crew Chief	0.00	0.00	0.00	0.00	0.33	0.00	-0.33	-100.0%
Public Properties Worker II	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Public Properties Worker I	0.00	0.00	0.00	0.00	1.00	2.00	1.00	100.0%
Total	0.00	0.00	0.00	0.00	2.33	3.00	0.67	28.8%

City of St. Pete Beach
FY 2018 Budget

Public Works: Beach Maintenance

001-6105-572

Reported in the Streets Division prior to fiscal year 2017

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	-	-	-	-	87,741	87,741	98,151	98,151	11.9%
Other Wages	5130	-	-	-	-	1,317	1,317	1,317	1,317	0.0%
Overtime	5140	-	-	-	-	3,048	3,048	3,964	3,964	30.1%
FICA Tax	5210	-	-	-	-	7,046	7,046	7,913	7,913	12.3%
Retirement	5220	-	-	-	-	32,625	32,625	43,616	43,616	33.7%
Employee Insurance	5230	-	-	-	-	26,221	26,221	33,720	33,720	28.6%
Workers Compensation	5240	-	-	-	-	4,089	4,089	5,020	5,020	22.8%
Personnel Costs		**$ -**	**$ -**	**$ -**	**$ -**	**$ 162,087**	**$ 162,087**	**$ 193,701**	**$ 193,701**	**19.5%**
Waste Disposal	5435	-	-	-	-	54,000	54,000	54,000	54,540	1.0%
Equipment Rental	5449	-	-	-	-	1,000	1,000	1,000	1,000	0.0%
Facility Maintenance	5461	-	-	-	-	50,000	50,000	50,000	50,000	0.0%
R&M - Equipment	5462	-	-	-	-	6,000	6,000	6,000	6,000	0.0%
R&M - Vehicles	5463	-	-	-	-	1,000	1,000	1,000	1,000	0.0%
Other Expenses	5499	-	-	-	-	2,000	2,000	2,000	2,000	0.0%
Uniforms	5521	-	-	-	-	900	900	900	900	0.0%
Fuel	5522	-	-	-	-	2,500	2,500	2,500	2,500	0.0%
Small Tools	5524	-	-	-	-	600	600	600	600	0.0%
Operating Supplies	5529	-	-	-	-	31,000	31,000	31,000	31,000	0.0%
Operating Costs		**$ -**	**$ -**	**$ -**	**$ -**	**$ 149,000**	**$ 149,000**	**$ 149,000**	**$ 149,540**	**0.4%**
Vehicles	5641	-	-	-	-	-	-	180,000	180,000	-
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 180,000**	**$ 180,000**	**-**
Vehicle Replacement Plan	5644	-	-	-	-	6,100	6,100	8,080	8,080	32.5%
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,100**	**$ 6,100**	**$ 8,080**	**$ 8,080**	**32.5%**
Total		**$ -**	**$ -**	**$ -**	**$ -**	**$ 317,187**	**$ 317,187**	**$ 530,781**	**$ 531,321**	**67.5%**

City of St. Pete Beach
FY 2018 Budget
Public Works: Beach Maintenance
001-6105-572

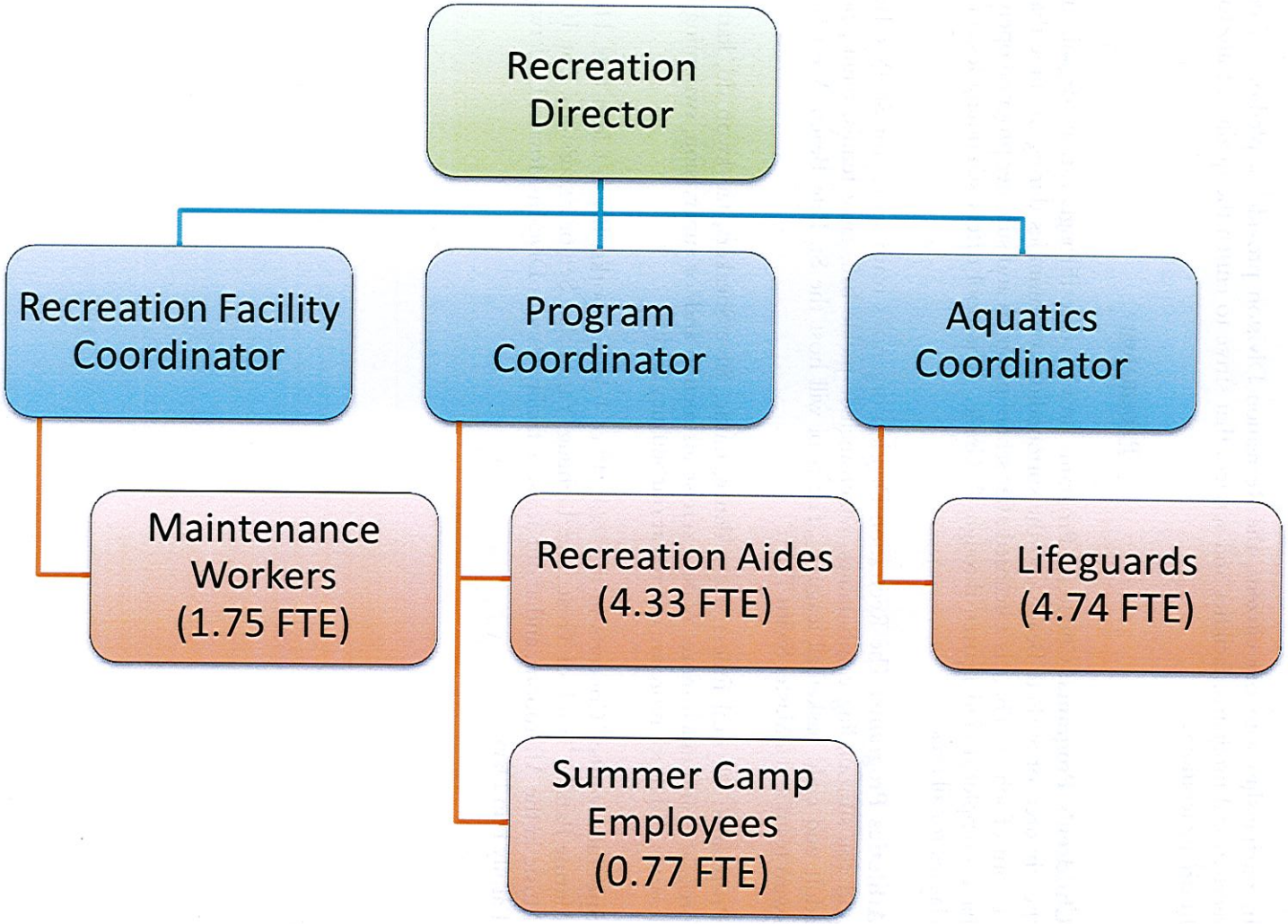
Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	98,151	Staff wages including 3% merit increases
Other Wages	5130	1,317	Payments to employees who opt out of the City's health insurance program
Overtime	5140	3,964	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	7,913	FICA contributions at 7.65% of salary
Retirement	5220	43,616	Contributions to staff retirement
Employee Insurance	5230	33,720	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	5,020	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 193,701**	
Waste Disposal	5435	54,540	Contractual fee for beach pickup service
Equipment Rental	5449	1,000	Temporary tractor rentals as needed
Facility Maintenance	5461	50,000	Replacement of guard/handrails at beach access points ($30,000); paint and supplies to refurbish Gulf Way sand wall ($20,000)
R&M - Equipment	5462	6,000	Repair and maintenance of the beach tractor, beach rake, and other equipment
R&M - Vehicles	5463	1,000	Repair and maintenance of vehicles assigned to division
Other Expenses	5499	2,000	Miscellaneous expenses for as-needed items
Uniforms	5521	900	Uniforms for staff allocated to this division
Fuel	5522	2,500	Estimated fuel costs based on expenditure history
Small Tools	5524	600	Funding available if needed
Operating Supplies	5529	31,000	Materials needed for dune maintenance and trash removal, invasive species control supplies, trash cans, beach signage, fencing, and beach shower supplies
Operating Costs		**$ 149,540**	
Vehicles	5641	180,000	New Broyhill all-terrain garbage truck
Capital Outlay		**$ 180,000**	
Vehicle Replacement Plan	5644	8,080	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 8,080**	
Total		**$ 531,321**	

RECREATION

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2018 Budget
Recreation



Recreation

MISSION:

In partnership with our citizens, the Recreation Division provides a plethora of comprehensive recreational programs, facilities and services that strive to enrich the quality of life for present and future generations.

PROGRAMS:

Children's Programs: Children's Programs provide care through various organized activities for the children of St. Pete Beach and the surrounding communities during the time that the children are out of school. There is a licensed after school program and summer program open to youth who have completed kindergarten through 8th Grade. The pool offers swimming lessons and exercise classes for all ages.

Athletics Programs: The Recreation Division organizes team sports for St. Pete Beach residents and the surrounding communities, which include pickle ball, table tennis, tennis, pee-wee sports, adult and child basketball leagues. The pool will host the St. Pete Beach (West Coast Aquatics) swim team and a Master Swim Team.

Programs: Physical fitness, yoga, dance, music, SilverSneakers, tae kwon do, karate, zumba, art programs and much more. Water exercise instruction and/or supervision, swimming lessons, scuba lessons and much more are offered at our aquatics facility.

Special Events: Concerts in the Park, 4th of July Fireworks, Beach Clean-Ups, Holiday Land & Marine Parade, Trunk or Treat, Tree Lighting, Yard Sales, Senior Excursions, The 100 Artist Show, Music in the Afternoons, and at our aquatics facility there is Dive-In-Movies, Underwater Egg Hunt, Family Fun Days.

City of St. Pete Beach
FY 2018 Budget

Recreation

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Recreation Administrator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Recreation Director	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Marketing & Rental Leader	1.00	1.00	1.00	0.00	0.00	0.00	0.00	-
Recreation Facility Coordinator	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.0%
Program Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Aquatics Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Lifeguard	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.0%
Rec Aide (part-time)	1.80	2.75	3.60	4.33	4.33	4.33	0.00	0.0%
Summer Enrichment Staff	0.96	0.77	0.77	0.77	0.77	0.77	0.00	0.0%
Lifeguard (part-time)	4.60	4.33	4.33	4.54	3.74	3.74	0.00	0.0%
Maintenance Worker I	0.00	1.13	1.13	1.50	1.50	1.75	0.25	16.7%
Total	11.36	12.98	13.83	15.14	15.34	15.59	0.25	1.6%

City of St. Pete Beach
FY 2018 Budget
Recreation
001-6106-572

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages - Recreation	5120	414,828	467,271	492,203	335,786	344,368	344,368	353,530	353,530	2.7%
Salaries & Wages - Aquatics	5121	-	-	-	133,174	180,040	180,040	179,231	179,231	-0.4%
Other Wages	5130	-	201	2,788	4,364	-	-	-	-	-
Overtime	5140	103	246	89	510	-	-	-	-	-
FICA Tax	5210	30,818	34,975	36,555	36,072	40,117	40,117	40,128	40,128	0.0%
Retirement	5220	40,542	45,754	47,514	19,876	49,674	49,674	27,781	27,781	-44.1%
Employee Insurance	5230	38,683	42,990	56,535	43,658	54,565	54,565	61,815	69,065	26.6%
Workers Compensation	5240	10,257	17,349	7,178	7,085	13,606	13,606	16,701	16,701	22.7%
Personnel Costs		**$ 535,232**	**$ 608,785**	**$ 642,862**	**$ 580,525**	**$ 682,370**	**$ 682,370**	**$ 679,186**	**$ 686,436**	**0.6%**
Professional & Contractual	5310	34,603	44,642	34,644	24,269	43,100	43,100	43,100	29,700	-31.1%
Instructors - Aquatics	5316	-	-	-	13,811	14,000	14,000	15,400	15,400	10.0%
Instructors - Recreation	5317	33,388	44,134	90,811	83,936	63,000	63,000	69,300	69,300	10.0%
Software	5330	-	-	-	-	-	-	-	13,400	-
Travel & Training	5400	2,431	5,060	11,663	7,690	6,000	6,000	6,000	6,000	0.0%
Telephone	5410	3,245	2,805	3,035	2,847	3,440	3,440	3,883	3,883	12.9%
Postage	5420	289	114	109	66	300	300	300	300	0.0%
Electricity	5431	59,484	68,107	73,666	64,042	73,000	73,000	57,395	64,100	-12.2%
Water & Sewer	5432	24,282	26,582	30,358	30,041	27,948	27,948	30,121	30,121	7.8%
Stormwater Assessment	5434	736	1,162	1,162	1,461	1,952	1,952	2,635	2,635	35.0%
Vehicle Rental	5441	14,701	17,654	16,296	16,296	18,000	18,000	18,000	18,000	0.0%
Equipment Rental	5449	6,987	3,004	2,250	2,055	2,000	2,000	2,700	2,700	35.0%
Insurance	5450	92,890	75,945	75,904	57,543	67,145	67,145	63,185	63,185	-5.9%
R&M - Buildings & Grounds	5461	29,881	38,777	28,653	30,619	53,500	56,265	53,500	53,500	-4.9%
R&M - Equipment	5462	8,332	17,145	14,792	15,332	13,000	13,000	13,000	13,000	0.0%
R&M - Vehicles	5463	2,119	2,077	2,541	778	3,000	3,000	3,000	3,000	0.0%
Duplicating	5470	964	621	926	-	1,000	1,000	1,000	1,000	0.0%
Classified Advertising	5482	-	780	631	637	750	750	750	750	0.0%
Promotional	5489	24,309	19,762	23,877	49,814	23,000	23,000	23,000	23,000	0.0%
Promotional - SPB Classic	5490	88,785	-	-	1,179	-	-	-	-	-
Other Expenses - Anniversary	5498	-	-	-	-	35,000	35,000	-	-	-100.0%
Other Expenses	5499	17,400	16,250	8,923	19,091	45,000	45,000	45,000	3,500	-92.2%
Office Supplies	5510	3,850	3,364	3,776	2,311	4,000	4,000	4,000	4,000	0.0%
Uniforms	5521	2,558	3,840	3,090	2,503	4,000	4,000	4,000	4,000	0.0%
Fuel	5522	4,293	5,028	3,335	2,267	4,500	4,500	3,800	3,800	-15.6%
Operating Supplies - Aquatics	5528	-	-	-	16,658	22,000	22,000	30,000	22,000	0.0%
Operating Supplies - Recreation	5529	49,717	55,158	52,376	32,451	37,295	37,295	43,000	22,000	-41.0%
Field Trip Reimbursements	5530	-	-	-	5,887	-	-	-	-	-
Camp Store - Aquatics	5532	-	-	-	1,856	2,000	2,000	2,000	2,000	0.0%
Camp Store - Recreation	5533	1,342	7,396	11,560	7,081	9,000	9,000	9,000	9,000	0.0%
Publications & Memberships	5540	4,046	5,043	3,311	5,613	7,205	7,205	7,205	7,205	0.0%
Special Events	5550	-	-	-	-	-	-	-	54,000	-
Operating Costs		**$ 510,630**	**$ 464,449**	**$ 497,689**	**$ 498,134**	**$ 584,135**	**$ 586,900**	**$ 554,274**	**$ 544,479**	**-7.2%**
Vehicles	5643	-	-	-	-	30,000	30,000	-	-	-100.0%
Other Equipment	5649	20,059	21,703	43,704	44,031	88,000	91,857	-	29,000	-68.4%
Capital Outlay		**$ 20,059**	**$ 21,703**	**$ 43,704**	**$ 44,031**	**$ 118,000**	**$ 121,857**	**$ -**	**$ 29,000**	**-76.2%**
Vehicle Replacement Plan	5644	-	-	-	-	-	-	3,333	3,333	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,333**	**$ 3,333**	**-**
Total		**$ 1,065,921**	**$ 1,094,937**	**$ 1,184,254**	**$ 1,122,690**	**$ 1,384,505**	**$ 1,391,127**	**$ 1,236,793**	**$ 1,263,248**	**-9.2%**

City of St. Pete Beach
FY 2018 Budget
Recreation
001-6106-572

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages - Recreation	5120	353,530	Recreation staff wages including 3% merit increases
Salaries & Wages - Aquatics	5121	179,231	Aquatics staff wages including 3% merit increases
FICA Tax	5210	40,128	FICA contributions at 7.65% of salary
Retirement	5220	27,781	Contributions to staff retirement
Employee Insurance	5230	69,065	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	16,701	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 686,436**	
Professional & Contractual	5310	30,000	Umpires/referees and scorekeepers ($11,000); employee drug testing ($150); staff finger printing ($400); Senior bus driver ($2,100); Authors and Publishers (ASCAP) fees ($350); brochure printing ($4,000); miscellaneous photographer, graphic designer, electrical, After Care, Camp Specialty Instructors ($8,700); health department permitting ($3,000)
Instructors - Aquatics	5316	15,400	70% of gross fees collected ($22,000) for contracted classes held at City facilities
Instructors - Recreation	5317	69,300	70% of gross fees collected ($99,000) for contracted classes held at City facilities
Software	5330	13,100	RecTrack software maintenance and support ($13,100); digital EEL Website Host ($300)
Travel & Training	5400	6,000	FRPA local district workshops and yearly conferences ($4,000); CPR certifications ($200); CDA course ($200); Directors credential ($200); CDL renewals ($300); After Care trainings ($500); additional lifeguard training as required ($500)
Telephone	5410	3,883	Internet, telephone, and cell phone allowance
Postage	5420	300	Routine office mail
Electricity	5431	64,100	Projected annual cost of electric service at the Community Center Complex and Warren Webster building
Water & Sewer	5432	30,121	Projected annual cost of water and sewer service at the Community Center Complex and Warren Webster building
Stormwater Assessment	5434	2,635	City of St. Pete Beach stormwater assessment, including planned rate increase, at the Community Center Complex, Warren Webster building, and Don Vista building
Vehicle Rental	5441	18,000	Annual lease of two buses for senior trip excursions and recreation activities
Equipment Rental	5449	2,700	Copier service agreement ($2,000); lift rentals for facility maintenance ($500)
Insurance	5450	63,185	General liability and flood insurance, including 10% and 20% increases, respectively; property insurance; auto insurance
R&M - Buildings & Grounds	5461	53,500	Repair and maintenance at the Community Center Complex, Warren Webster building, and Don Vista building including: elevator annual maintenance and inspections, fire alarm maintenance, air condition system, general building repairs, pest control, and power washing. FY 2018 specific funding includes $10,000 for the replacement of fire sprinklers and $9,500 for replacement of flooring and the front counter in the recreation office.
R&M - Equipment	5462	13,000	Repair and maintenance for recreation equipment, such as basketball goals, volleyball equipment, and weight room equipment
R&M - Vehicles	5463	3,000	Repair and maintenance of vehicles assigned to division
Duplicating	5470	1,000	Routine office printing and binding
Classified Advertising	5482	750	Advertising costs for vacant positions as necessary
Promotional	5489	23,000	Advertising: inserts ($5,000); banners ($500); social media ads ($350); flyers ($600); concerts ($8,000); holiday events ($2,000); after care and summer camp ($2,000); classifieds ($200); program/classes ($1,000); miscellaneous ($350)
Other Expenses	5499	3,500	Various costs associated with the aquatics facility

City of St. Pete Beach
FY 2018 Budget
Recreation
001-6106-572

Account Description	Account	FY 2018 Proposed	Line Item Description
Office Supplies	5510	4,000	Routine office supplies
Uniforms	5521	4,000	Recreation staff polo shirts, summer camp and year-round staff shirts, and lifeguard swimsuits
Fuel	5522	3,800	Estimated fuel costs based on expenditure history
Operating Supplies - Aquatics	5528	22,000	Pool chemicals ($13,000); tables/chairs ($1,000); safety equipment ($1,000); program equipment ($2,000); miscellaneous ($2,000); certification for classes offered ($3,000)
Operating Supplies - Recreation	5529	22,000	After care supplies ($3,000); t-shirts for summer camp ($3,000); camp supplies ($4,000); sports equipment ($2,000); tables/chairs ($3,000); trophies ($1,200); miscellaneous ($5,800)
Camp Store - Aquatics	5532	2,000	Cost of snack items purchased for resale to pool patrons
Camp Store - Recreation	5533	9,000	Cost of snack items purchased for resale to summer camp and after school program participants
Publications & Memberships	5540	7,205	FRPA membership ($480); three National Recreation and Parks Association memberships ($495); LERN membership ($400); Florida Festivals and Event Association membership ($225); Constant Contact ($405); Wedding Wire ($5,000); miscellaneous ($200)
Special Events	5550	54,000	Entertainment for City events ($10,000); valet service ($2,500); event supplies and equipment ($4,000); July 4 fireworks ($25,000); Beach Goes Pops ($12,500)
Operating Costs		**$ 544,479**	
Other Equipment	5649	29,000	Equipment replacements: pool cover in lap swim area ($8,000); iron wrought outdoor tables/chairs ($10,000); Stair Stepper fitness machine ($11,000)
Capital Outlay		**$ 29,000**	
Vehicle Replacement Plan	5644	3,333	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 3,333**	
Total		**$ 1,263,248**	

NON-DEPARTMENTAL

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

City of St. Pete Beach
FY 2018 Budget
Non-Departmental

001-9618-581

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Transfer to Stormwater Fund	5996	-	-	-	-	100,000	100,000	-	-	-100.0%
Transfer to Building Fund	5997	-	-	-	-	-	-	-	14,500	-
Transfer to Wastewater Fund	5998	-	-	-	-	-	1,200,000	-	-	-100.0%
Transfer to Capital Fund	5999	-	-	-	1,975,000	2,564,000	3,209,836	-	2,390,000	-25.5%
Other Equipment	5649	-	-	-	-	-	-	-	-	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ 1,975,000**	**$ 2,664,000**	**$ 4,509,836**	**$ -**	**$ 2,404,500**	**-46.7%**
Total		**$ -**	**$ -**	**$ -**	**$ 1,975,000**	**$ 2,664,000**	**$ 4,509,836**	**$ -**	**$ 2,404,500**	**-46.7%**

City of St. Pete Beach
FY 2018 Budget
Non-Departmental
001-9618-581

Account Description	Account	FY 2018 Proposed	Line Item Description
Transfer to Building Fund	5997	14,500	Funding required to balance Building Fund budget
Transfer to Capital Fund	5999	2,390,000	Contributions to fund capital projects and build reserves in the Capital Improvement Fund
Transfers Out		**$ 2,404,500**	
Total		**$ 2,404,500**	

BUILDING FUND

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

Building Fund

FY 2018 UPDATE:

Effective FY 2018, the Building Fund is established as a special revenue fund reporting the proceeds generated and costs incurred by the City's administration of the Florida Building Code. Prior year revenue and expenditures are reported in the General Fund.

MISSION:

The Building Division's mission is to ensure the health, safety and welfare of the community through the application of engineering processes and techniques. The Community Development Director who reports directly to the City Manager oversees the division.

PROGRAMS:

Site Inspection Coordination Services: Responsible for coordinating the plan review and inspection services of a private provider including the review of site construction drawings for consistency with the Florida Building Code, the review of site construction drawings for consistency with the City's civil engineering standards, periodic inspections to verify that site construction is proceeding in accordance with the approved site construction drawings and the City's civil engineering standards and final site and landscape design inspection prior to the issuance of the final Certificate of Occupancy (CO).

Building Plan Review and Inspections: Responsible for the enforcement of Federal, State and City construction and building codes. Duties include plan review, field inspections for compliance with applicable codes, regulations and laws and policy recommendations/implementation.

Business Tax / Contractor Licensing: Responsible for licensing of all business operations within the City of St. Pete Beach. This includes the collection of taxes, registration of businesses located outside of the corporate limits and contractor registration. Other duties include the issuance of solicitation, vehicle for hire permits and signage renewals.

Parking Permits: Issue parking decals, hang tags and passes.

ACTION ITEMS:

- Implementation of new building software which will provide more efficient customer service.
- Close out expired permits by reinstatement of fees and final inspections.
- Work with the Community Rating System to insure that we keep our current classification of "6" for a 20% reduction on Flood Insurance and pursue further activities to obtain a classification of "5" for a 25% reduction.

City of St. Pete Beach
FY 2018 Budget

Building Fund Revenue

Fund 201

Reported in the General Fund prior to FY 2018

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Budget	FY17 - FY18 Change (%)	FY17 - FY18 Change ($)
Building Permits	322.100	-	-	-	-	-	-	700,000	-	700,000
Radon Surcharge	325.200	-	-	-	-	-	-	2,500	-	2,500
Licenses and Permits		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$702,500**		**$ 702,500**
Total Revenue		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$702,500**	**-**	**702,500**
Transfer from General Fund	381.001	-	-	-	-	-	-	14,500	-	14,500
Other Financing Sources		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 14,500**		**$ 14,500**
Total Funding Sources		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$717,000**	**-**	**717,000**

City of St. Pete Beach
FY 2018 Budget
Building Fund

Budgeted Full-time Equivalent (FTE) Positions

Reported in the Community Development Department Building Services Division prior to FY 2018

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Community Development Director	0.00	0.00	0.00	0.00	0.00	0.25	0.25	-
Building Official	0.00	0.00	0.00	0.00	0.00	1.00	1.00	
Permitting & Zoning Administrator	0.00	0.00	0.00	0.00	0.00	0.80	0.80	-
Secretary	0.00	0.00	0.00	0.00	0.00	0.10	0.10	-
Deputy Building Official	0.00	0.00	0.00	0.00	0.00	1.00	1.00	-
Building Inspector	0.00	0.00	0.00	0.00	0.00	1.00	1.00	-
Planner I	0.00	0.00	0.00	0.00	0.00	0.50	0.50	-
Permit Technician	0.00	0.00	0.00	0.00	0.00	1.00	1.00	-
Total	0.00	0.00	0.00	0.00	0.00	5.65	5.65	-

City of St. Pete Beach
FY 2018 Budget

Building Fund Expenditures

201-5402-524

Reported in the Community Development Department Building Services Division prior to FY 2018

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	-	-	-	-	-	-	-	325,042	-
Other Wages	5130	-	-	-	-	-	-	-	-	-
Overtime	5140	-	-	-	-	-	-	-	-	-
FICA Tax	5210	-	-	-	-	-	-	-	24,871	-
Retirement	5220	-	-	-	-	-	-	-	144,579	-
Employee Insurance	5230	-	-	-	-	-	-	-	55,194	-
Workers Compensation	5240	-	-	-	-	-	-	-	6,879	-
Personnel Costs		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 556,565**	**-**
Professional & Contractual	5310	-	-	-	-	-	-	-	22,000	-
Software	5330	-	-	-	-	-	-	-	10,000	-
Travel & Training	5400	-	-	-	-	-	-	-	4,000	-
Telephone	5410	-	-	-	-	-	-	-	2,776	-
Postage	5420	-	-	-	-	-	-	-	500	-
Insurance	5450	-	-	-	-	-	-	-	2,434	-
R&M - Equipment	5462	-	-	-	-	-	-	-	-	-
R&M - Vehicles	5463	-	-	-	-	-	-	-	2,500	-
Duplicating	5470	-	-	-	-	-	-	-	1,000	-
Classified Advertising	5482	-	-	-	-	-	-	-	500	-
Office Supplies	5510	-	-	-	-	-	-	-	1,500	-
Uniforms	5521	-	-	-	-	-	-	-	1,000	-
Fuel	5522	-	-	-	-	-	-	-	2,000	-
Small Tools	5524	-	-	-	-	-	-	-	100	-
Operating Supplies	5529	-	-	-	-	-	-	-	800	-
Credit Card Processing Fees	5531								1,200	
Publications & Memberships	5540	-	-	-	-	-	-	-	1,125	-
Administration Fee	5910	-	-	-	-	-	-	-	75,000	-
Operating Costs		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 128,435**	**-**
Vehicle	5641	-	-	-	-	-	-	-	19,000	-
Office Equipment	5643	-	-	-	-	-	-	-	-	-
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 19,000**	**-**
Vehicle Replacement Plan	5644	-	-	-	-	-	-	-	13,000	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 13,000**	**-**
Total		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 717,000**	**-**

City of St. Pete Beach
FY 2018 Budget
Building Fund Expenditures
201-5402-524

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	325,042	Staff wages including 3% merit increases
FICA Tax	5210	24,871	FICA contributions at 7.65% of salary
Retirement	5220	144,579	Contributions to staff retirement
Employee Insurance	5230	55,194	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	6,879	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 556,565**	
Professional & Contractual	5310	22,000	Contractual building plan review and/or inspection services as needed
Software	5330	10,000	Four Accela licenses
Travel & Training	5400	4,000	Continuing education credits; building technology courses; local seminars for building officials and floodplain managers
Telephone	5410	2,776	Internet, telephone service, and cell phone allowance
Postage	5420	500	Routine office mail
Insurance	5450	2,434	Auto insurance
R&M - Vehicles	5463	2,500	Repair and maintenance of vehicles assigned to division
Duplicating	5470	1,000	Routine office printing and binding
Classified Advertising	5482	500	Advertising costs for vacant positions as necessary
Office Supplies	5510	1,500	Routine office supplies
Uniforms	5521	1,000	Uniforms for staff allocated to this division
Fuel	5522	2,000	Estimated fuel costs based on expenditure history
Small Tools	5524	100	Inspection tools as needed
Operating Supplies	5529	800	Specialty items including computer hardware and film to issue business tax ID badges for taxi drivers and solicitors
Credit Card Processing Fees	5531	1,200	Fees incurred to process credit card transactions
Publications & Memberships	5540	1,125	Memberships including: Building Association of Florida, International Code Council, American Society of Floodplain Managers, Florida Association of Occupational Licensing Officials, and NFPA. Publications as a required component of CR5 criteria.
Administration Fee	5910	75,000	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		**$ 128,435**	
Vehicle	5641	19,000	Replacement of 2007 Ford Explorer
Capital Outlay		**$ 19,000**	
Vehicle Replacement Plan	5644	13,000	Per vehicle replacement plan (VRP) schedule
Transfers Out		**$ 13,000**	
Total		**$ 717,000**	

CAPITAL IMPROVEMENT FUND

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

Capital Improvement Fund

DESCRIPTION:

The Capital Improvement Fund is a special revenue fund accounting for debt service and capital outlay associated with the City's governmental funds (i.e., General Fund and Building Fund). It is closely aligned with the Capital Improvement Plan (CIP), yet stands alone as its own self-balancing set of accounts.

Revenue sources include the City's allocated share of Penny for Pinellas sales tax proceeds, transfers in from the General Fund, and non-recurring items such as grant awards.

Expenditures include planning and engineering services required to initiate major construction projects, capital outlay identified in the CIP, and debt service.

FY 2018 UPDATE:

Fiscal year 2018 non-recurring revenue sources include the following:

- $4,500,000 per the City's interlocal agreement with Pinellas County for Gulf Blvd. electrical improvements.
- $120,000 from the Florida Department of Environmental Protection (FDEP) for reconstruction of dune walkovers at 16th Ave.
- $50,000 from the Florida Recreation Development Assistance Program (FRDAP) for playground equipment.

General Fund transfers into the Capital Improvement Fund total $2,390,000. This will allow funds to be accumulated for future infrastructure spending, with fiscal year 2018 year-end reserves estimated at $379,260.

Two of the City's long-term financing obligations will conclude in FY 2018. Final payments are scheduled on the Community Center and a 1996 Pierce Fire Engine.

City of St. Pete Beach
FY 2018 Budget

Capital Improvement Fund Revenue

Fund 301

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Budget	FY17 - FY18 Change (%)	FY17 - FY18 Change ($)
Penny for Pinellas	312.100	804,221	858,293	923,839	971,639	1,976,000	1,976,000	982,500	-50.3%	(993,500)
Interlocal Agreement	312.101	-	-	-	-	-	-	4,500,000	-	4,500,000
Local Option Sales Tax		**$ 804,221**	**$ 858,293**	**$ 923,839**	**$ 971,639**	**$ 1,976,000**	**$ 1,976,000**	**$5,482,500**	**177.5%**	**$ 3,506,500**
County reimbursement	337.300	89,273	-	-	97,134	1,414,207	1,414,207	-	-100.0%	(1,414,207)
State Grant	334.390	-	-	-	-	1,500,000	1,500,000	-	-100.0%	(1,500,000)
State Grant: FDOT	334.400	261,228	-	-	203,347	60,000	60,000	-	-100.0%	(60,000)
State Grant FDEP	334.480							120,000	-	120,000
State Grant: FRDAP	334.485		-	-	-	-	-	50,000	-	50,000
Local Grant: Other	337.000	-	-	-	716,544	152,865	272,865	-	-100.0%	(272,865)
Intergovernmental		**$ 350,501**	**$ -**	**$ -**	**$1,017,025**	**$ 3,127,072**	**$ 3,247,072**	**$ 170,000**	**-94.8%**	**$ (3,077,072)**
Donations	366.800	-	-	-	-	47,135	47,135	-	-100.0%	(47,135)
Private Grants: Parks	366.720	-	4,050	-	-	-	-	-	-	-
Miscellaneous		**$ -**	**$ 4,050**	**$ -**	**$ -**	**$ 47,135**	**$ 47,135**	**$ -**	**-100.0%**	**$ (47,135)**
Interest earnings	361.100	(107)	(500)	452	35,189	-	38,000	20,000	-47.4%	(18,000)
Interest Earnings		**$ (107)**	**$ (500)**	**$ 452**	**$ 35,189**	**$ -**	**$ 38,000**	**$ 20,000**	**-47.4%**	**$ (18,000)**
Total Revenue		**$1,154,615**	**$ 861,843**	**$ 924,291**	**$2,023,853**	**$ 5,150,207**	**$ 5,308,207**	**$5,672,500**	**6.9%**	**364,293**
Debt Proceeds	384.000	-	-	13,031,807	-	-	-	-	-	-
Transfer from General Fund	381.001	1,325,000	1,825,000	1,904,000	1,975,000	2,564,000	3,209,000	2,390,000	-25.5%	(819,000)
Transfer from Wastewater Fund	381.101	12,575	100,000	69,774	147,044	1,163,823	2,967,896	-	-100.0%	(2,967,896)
Transfer from Reclaimed Water Fund	381.102	3,435	50,000	22,700	-	481,785	481,785	-	-100.0%	(481,785)
Transfer from Stormwater Fund	381.103	43,390	100,000	100,137	-	4,248,339	4,248,339	-	-100.0%	(4,248,339)
Other Financing Sources		**$1,384,400**	**$2,075,000**	**$15,128,418**	**$2,122,044**	**$ 8,457,947**	**$10,907,020**	**$2,390,000**	**-78.1%**	**$ (8,517,020)**
Total Funding Sources		**$2,539,015**	**$2,936,843**	**$16,052,709**	**$4,145,897**	**$13,608,154**	**$16,215,227**	**$8,062,500**	**-50.3%**	**(8,152,727)**

City of St. Pete Beach
FY 2018 Budget
Capital Improvement Fund Expenditures
301-8000-590

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Requested	FY 2018 Proposed
Professional & Contractual	5310	27,243	303,767	260,130	4,300	1,000,000	1,000,000	250,000	393,375
Other Equipment	5649	-	15,459	-	22,825	-	-	-	-
Capital Improvements	5650	1,253,570	1,368,125	1,532,422	6,618,550	16,093,011	24,414,991	6,003,000	6,034,625
Capital Outlay		**$ 1,280,813**	**$ 1,687,351**	**$ 1,792,552**	**$ 6,645,675**	**$ 17,093,011**	**$ 25,414,991**	**$ 6,253,000**	**$ 6,428,000**
Transfer to Wastewater Fund	5697	-	-	-	-	-	2,000,000	-	-
Transfers Out		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000,000**	**$ -**	**$ -**
Fire Truck Lease (Principal)	5700	-	77,010	72,930	74,637	76,383	76,383	78,171	78,171
Fire Truck Lease (Interest)	5740	-	8,866	1,193	5,363	3,617	3,617	1,830	1,830
Community Center DS (Principal)	5719	335,000	345,000	365,000	385,000	400,000	400,000	420,000	420,000
Community Center DS (Interest)	5729	109,150	95,750	78,500	60,250	41,000	41,000	21,000	21,000
Community Center DS (Fees)	5736	-	-	-	-	4,000	4,000	1,068	1,068
CIRB Series 2015 DS (Principal)	5735	-	-	-	315,000	245,000	245,000	250,000	250,000
CIRB Series 2015 DS (Interest)	5730	-	-	-	434,681	502,769	502,769	496,869	496,869
Debt Issuance Costs	5737	3,040	2,239	3,370	2,451	-	-	-	-
Debt Service		**$ 447,190**	**$ 528,865**	**$ 520,993**	**$1,277,382**	**$ 1,272,769**	**$ 1,272,769**	**$ 1,268,938**	**$ 1,268,938**
Total		**$1,728,003**	**$2,216,216**	**$2,313,545**	**$7,923,057**	**$18,365,780**	**$28,687,760**	**$7,521,938**	**$7,696,938**

WASTEWATER FUND

THE SUNSET CAPITAL OF FLORIDA

Wastewater Fund

MISSION:

Provide Reliable Exceptional Public Services

PROGRAMS:

The Wastewater Division operates, maintains and repairs the City owned wastewater collection system which consists of 2.8 miles of force main, 41.5 miles of gravity lines, 751 manholes, 3 pump stations and 14 lift stations. The system transmits an average of 2.64 million gallons per day to the Water Reclamation Facility in the City of St. Petersburg.

ACTION ITEMS:

- Perform significant repairs to the pipe system to eliminate Infiltration and Inundation
- Complete design of the four gravity line cross-overs on Gulf Boulevard
- Complete the reconstruction of Lift Stations 8 and 16
- Complete the installation of a check valve in the pipe exiting Pump Station #1
- Begin Design on the reconstruction of Lift Stations 13 and 14
- Implement a comprehensive pump rehabilitation program schedule
- Validate the pipe system configuration and location of manholes
- Develop and implement a manhole inspection program
- Develop and implement a pipe inspection program
- Utilize new task order maintenance and repair contract for pipe and manholes
- Maintain operational coordination with Treasure Island, Pinellas County and St. Petersburg

City of St. Pete Beach
FY 2018 Budget
Wastewater Fund Revenue

Fund 101

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Budget	FY17 - FY18 Change (%)	FY17 - FY18 Change ($)
Service Charges*	343.510	4,679,616	5,048,037	5,218,696	5,806,807	6,008,874	6,008,874	6,535,000	8.8%	526,126
Connection Fee - Residential	324.210	1,035	1,035	1,035	3,070	1,000	1,000	2,668	166.8%	1,668
Charges for Service		**$ 4,680,651**	**$ 5,049,072**	**$ 5,219,731**	**$ 5,809,877**	**$ 6,009,874**	**$ 6,009,874**	**$ 6,537,668**	**8.8%**	**$ 527,794**
Miscellaneous	369.000	-	-	-	30	-	-	-	-	-
State Appropriation	369.005	-	-	-	-	-	-	1,000,000	-	1,000,000
Miscellaneous		**$ -**	**$ -**	**$ -**	**$ 30**	**$ -**	**$ -**	**$ 1,000,000**		**$ 1,000,000**
Interest Earnings	361.100	806	823	3,802	20,333	5,000	5,000	10,000	100.0%	5,000
Interest Earnings		**$ 806**	**$ 823**	**$ 3,802**	**$ 20,333**	**$ 5,000**	**$ 5,000**	**$ 10,000**	**100.0%**	**$ 5,000**
Total Revenue		**$ 4,681,456**	**$ 5,049,895**	**$ 5,223,533**	**$ 5,830,240**	**$ 6,014,874**	**$ 6,014,874**	**$ 7,547,668**	**25.5%**	**$ 1,532,794**
Debt Proceeds	384.000	-	-	2,232,000	-	-	-	-		-
Transfer from Capital Fund	381.301	-	-	-	-	-	2,000,000	-	-100.0%	(2,000,000)
Transfer from General Fund	381.902	-	-	-	-	-	1,200,000	-	-100.0%	(1,200,000)
Other Financing Sources		**$ -**	**$ -**	**$ 2,232,000**	**$ -**	**$ -**	**$ 3,200,000**	**$ -**	**-100.0%**	**$ (3,200,000)**
Total Funding Sources		**$ 4,681,456**	**$ 5,049,895**	**$ 7,455,533**	**$ 5,830,240**	**$ 6,014,874**	**$ 9,214,874**	**$ 7,547,668**	**-18.1%**	**$ (1,667,206)**

*Service fee includes an 8.25% rate increase to complete the three-year phased in rate adjustment initiated in FY 2016.

City of St. Pete Beach
FY 2018 Budget
Wastewater Fund

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Public Works Director	0.25	0.25	0.25	0.25	0.25	0.25	0.00	0.0%
Operations Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.00	0.0%
Administrative Assistant	0.25	0.25	0.00	0.25	0.25	0.25	0.00	0.0%
Secretary	0.00	0.00	0.25	0.00	0.00	0.00	0.00	-
CIP Construction Manager	0.40	0.40	0.40	0.40	0.00	0.00	0.00	-
City Engineer	0.00	0.00	0.00	0.00	0.40	0.40	0.00	0.0%
Senior Engineering Technician	0.00	0.00	0.00	0.00	0.40	0.40	0.00	0.0%
Crew Chief	1.00	1.00	1.00	0.50	0.80	0.00	-0.80	-100.0%
Utilities Maintenance Worker III	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Utilities Maintenance Worker II	1.00	1.00	1.00	1.00	2.00	2.00	0.00	0.0%
Utilities Maintenance Worker I	1.00	1.00	1.00	1.00	0.00	0.00	0.00	-
GIS Technician	0.20	0.00	0.00	0.00	0.00	0.00	0.00	-
Technician	0.00	0.00	0.00	0.00	0.00	0.65	0.65	-
Total	5.35	5.15	5.15	4.65	5.35	5.20	-0.15	-2.8%

City of St. Pete Beach
FY 2018 Budget
Wastewater Fund Expenditures
101-6107-535

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	232,230	222,770	223,882	215,355	234,336	234,336	257,960	257,960	10.1%
Vehicle Allowance	5125	-	-	-	-	600	600	600	600	0.0%
Other Wages	5130	22,356	25,256	28,760	19,015	20,082	20,082	11,583	11,583	-42.3%
Overtime	5140	41,515	44,017	15,489	17,520	13,061	13,061	9,908	9,908	-24.1%
FICA Tax	5210	21,459	21,904	18,844	17,376	22,712	22,712	21,414	21,414	-5.7%
Retirement	5220	107,916	116,721	131,802	116,281	132,746	132,746	136,442	136,442	2.8%
Employee Insurance	5230	45,239	45,444	61,314	56,909	64,111	64,111	59,586	59,586	-7.1%
Workers Compensation	5240	3,182	4,893	7,987	8,009	6,025	6,025	9,228	9,228	53.2%
Personnel Costs		**$ 473,897**	**$ 481,004**	**$ 488,079**	**$ 450,465**	**$ 493,673**	**$ 493,673**	**$ 506,721**	**$ 506,721**	**2.6%**
Professional & Contractual	5310	77,389	87,177	203,289	110,314	110,000	110,000	100,000	110,300	0.3%
Accounting & Auditing	5320	9,411	7,194	7,245	7,500	1,491	1,491	1,522	9,932	566.1%
Software	5330	-	-	-	-	-	-	-	14,700	-
Travel & Training	5400	-	35	1,660	1,062	2,000	2,000	2,000	2,000	0.0%
Telephone	5410	3,158	2,535	2,478	2,955	2,780	2,780	2,995	2,995	7.7%
Postage	5420	14	-	49	-	-	-	-	-	-
Electricity	5431	81,186	96,437	85,023	73,946	76,020	76,020	73,945	75,000	-1.3%
Water	5432	2,736	2,743	4,948	5,126	5,643	5,643	5,985	5,985	6.1%
Wastewater Treatment	5434	2,534,445	2,804,639	2,683,079	2,861,664	2,674,233	2,674,233	2,674,233	2,972,490	11.2%
True Up - St. Pete Treatment	5435	(114,292)	(351,574)	(201,477)	(356,720)	-	-	-	-	-
Equipment Rental	5449	-	87,439	1,186	277,968	12,000	12,000	12,000	12,000	0.0%
Insurance	5450	33,498	35,250	34,208	33,646	39,519	39,519	34,660	34,660	-12.3%
Facility Maintenance	5461	1,575	928	2,027	395,316	5,000	5,000	10,000	10,000	100.0%
R&M - Equipment	5462	32,190	15,562	22,109	10,768	30,000	30,000	30,000	20,000	-33.3%
R&M - Vehicles	5463	2,112	5,442	4,738	3,546	5,000	5,000	5,000	5,000	0.0%
Duplicating	5470	-	516	-	-	-	-	-	-	-
Classified Advertising	5482	-	505	53	-	-	-	-	-	-
Other Expenses	5499	530	-	999	8,345	2,500	2,500	12,000	2,500	0.0%
Office Supplies	5510	578	786	787	282	750	750	750	750	0.0%
Uniforms	5521	1,976	1,644	1,880	1,363	1,350	1,350	1,350	1,350	0.0%
Fuel	5522	6,582	10,348	5,980	6,696	6,500	6,500	7,000	7,000	7.7%
Small Tools	5524	2,141	224	736	39	1,000	1,000	1,000	1,000	0.0%
Operating Supplies	5529	6,578	10,469	23,395	28,897	15,000	15,000	15,000	15,000	0.0%
Publications & Memberships	5540	595	395	330	30	500	500	500	500	0.0%
Administration Fee	5910	213,295	219,694	226,285	233,074	240,066	240,066	247,268	247,268	3.0%
Operating Costs		**$ 2,895,698**	**$ 3,038,385**	**$ 3,111,008**	**$ 3,705,817**	**$ 3,231,352**	**$ 3,231,352**	**$ 3,237,208**	**$ 3,550,430**	**9.9%**
Information Technology	5629	-	-	-	-	-	-	105,000	105,000	-
Lift Station R&R	5632	258,744	1,895,950	1,646,136	941,353	320,000	798,198	340,000	340,000	-57.4%
Inflow & Infiltration Repairs	5633	346,674	-	5,597	464,048	2,200,000	2,354,503	1,300,000	1,300,000	-44.8%
Sub-Aqueous Improvements	5634	4,550	-	-	-	-	-	175,000	175,000	-
Pump Replacement	5635	-	-	-	714,231	40,000	43,570	180,000	-	-100.0%
Valve Vault Repair	5638	-	-	-	-	160,000	160,000	310,000	150,000	-6.3%
Force Main	5635	-	20,630	53,754	-	-	-	-	-	-
Sewer Expansion North	5639	-	-	-	-	500,000	435,000	100,000	100,000	-77.0%
Sewer Expansion South	5640	-	-	-	-	500,000	435,000	3,000,000	3,000,000	589.7%
Vehicles	5641	28,068	-	-	-	50,000	50,000	-	-	-100.0%
Vehicle Replacement Plan	5644	-	-	-	-	5,250	5,250	-	-	-100.0%
Other Equipment	5649	-	79,379	-	5,224	9,000	9,000	129,000	129,000	1333.3%
Capital Outlay		**$ 638,036**	**$ 1,995,959**	**$ 1,705,486**	**$ 2,124,856**	**$ 3,784,250**	**$ 4,290,521**	**$ 5,639,000**	**$ 5,299,000**	**23.5%**
Transfer to Capital Fund	5695	12,575	100,000	69,774	147,044	1,163,823	2,967,896	-	-	-100.0%

City of St. Pete Beach
FY 2018 Budget
Wastewater Fund Expenditures
101-6107-535

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Repayment to General Fund	5696	324,640	-	-	-	-	-	-	-	-
Transfers Out		**$ 337,215**	**$ 100,000**	**$ 69,774**	**$ 147,044**	**$ 1,163,823**	**$ 2,967,896**	**$ -**	**$ -**	**-100.0%**
Capital Lease Principal	5700	-	-	-	-	71,368	71,368	69,471	69,471	-2.7%
Capital Lease Interest	5726	-	-	-	5,695	5,797	5,797	7,694	7,694	32.7%
2003 DEP Loan - Principal	5714	14,048	14,534	14,924	15,383	15,855	15,855	16,343	16,343	3.1%
2003 DEP Loan - Interest	5724	5,384	4,952	4,506	4,047	3,594	3,594	3,107	3,107	-13.6%
2005 DEP Loan Principal	5727	155,496	159,581	163,773	168,075	165,911	165,911	177,022	177,022	6.7%
2005 DEP Loan - Interest	5725	66,528	62,270	58,158	53,777	56,196	56,196	45,084	45,084	-19.8%
Bank Note - Principal	5728	-	-	-	162,000	174,000	174,000	182,000	182,000	4.6%
Bank Note - Interest	5729	-	-	89,211	198,897	194,488	194,488	187,493	187,493	-3.6%
Debt Service		**$ 241,455**	**$ 241,338**	**$ 330,573**	**$ 607,874**	**$ 687,209**	**$ 687,209**	**$ 688,214**	**$ 688,214**	**0.1%**
Total		**$ 4,586,303**	**$ 5,856,686**	**$ 5,704,919**	**$ 7,036,056**	**$ 9,360,307**	**$ 11,670,651**	**$ 10,071,143**	**$ 10,044,365**	**-13.9%**

City of St. Pete Beach
FY 2018 Budget
Wastewater Fund Expenditures

101-6107-535

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	257,960	Staff wages including 3% merit increases
Vehicle Allowance	5125	600	Public Works Director's allowance per contract
Other Wages	5130	11,583	Health insurance opt-out, lump sum payments at pay range max, and stand by pay
Overtime	5140	9,908	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	21,414	FICA contributions at 7.65% of salary
Retirement	5220	136,442	Contributions to staff retirement
Employee Insurance	5230	59,586	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	9,228	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 506,721**	
Professional & Contractual	5310	110,300	Contractual services for routine and/or emergency repairs; professional engineering services; Pinellas County utility billing fees. FY 2018 includes a new $25,000 program to address inflow and infiltration issues.
Accounting & Auditing	5320	9,932	Allocated fees for the City's annual financial audit
Software	5330	14,700	GIS services ($10,000); PumpWatch ($4,000); allocation of FacilityDude work order management system ($700)
Travel & Training	5400	2,000	Staff development and training to maintain or achieve certification as Wastewater Collection System Technicians via Florida Water & Pollution Control Operators Association
Telephone	5410	2,995	Internet, telephone, and cell phone service; cell phone allowance; service for 3 auto alarm systems at master stations; Supervisory Control and Data Acquisition system service
Electricity	5431	75,000	Projected annual cost of electric service for 17 pump/lift stations
Water	5432	5,985	Projected annual cost of water and sewer service, including daily consumption at Master Pump Station to furnish water for the odor control system; wet well wash-downs at the other 16 pump/lift stations; metered usage during wastewater line cleaning with the jet-truck.
Wastewater Treatment	5434	2,972,490	The City is obligated by an agreement with the City of St. Petersburg to pay for wastewater treatment. The FY 2018 budget reflects a 26.12% rate increase imposed by the City of St. Petersburg.
Equipment Rental	5449	12,000	Temporary pumps during storm-related emergencies
Insurance	5450	34,660	Property, auto, and pollution liability
Facility Maintenance	5461	10,000	Plumbing, electrical, and landscaping supplies at the 17 pump/lift stations; painting of pump station 1 is scheduled
R&M - Equipment	5462	20,000	Repair and maintenance including preventive and scheduled service at 17 pump/lift stations (pumps, motors, controls, valves, pipes, rails, electrical systems, and grease removal equipment) and other equipment (point repairs, camera equipment, and jet-truck equipment)
R&M - Vehicles	5463	5,000	Repair and maintenance of vehicles assigned to division
Other Expenses	5499	2,500	Repair and maintenance of vehicles assigned to division, including the leased jet-truck and repairs to the TV truck and recording equipment
Office Supplies	5510	750	Routine office supplies
Uniforms	5521	1,350	Uniforms for staff allocated to this division
Fuel	5522	7,000	Estimated fuel costs based on expenditure history
Small Tools	5524	1,000	Purchase and/or replacement of tools and minor equipment as needed

City of St. Pete Beach
FY 2018 Budget
Wastewater Fund Expenditures
101-6107-535

Account Description	Account	FY 2018 Proposed	Line Item Description
Operating Supplies	5529	15,000	Examples include: mineral spirits, degreaser, deodorizer for daily use at all stations, welding and cutting supplies, lubricants, test kit supplies, traffic control devices, TV camera bulbs and CDs, gloves, sterile hand towels, soaps, fittings, manhole rings, risers and covers, fertilizer for odor control system, grease control bacteria enzymes to meet state and federal standards, PVC pipe and fittings, and cast iron pipe
Publications & Memberships	5540	500	Florida Water Pollution Control Operators Association; American Public Works Association; trade manuals and publications
Administration Fee	5910	247,268	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		**$ 3,550,430**	
Information Technology	5629	105,000	GIS Integration System ($40,000) and Flow Monitoring System ($65,000) per CIP
Lift Station R&R	5632	340,000	Per CIP
Inflow & Infiltration Repairs	5633	1,300,000	Per CIP
Sub-Aqueous Improvements	5634	175,000	Per CIP
Valve Vault Repair	5638	150,000	Per CIP
Sewer Expansion North	5639	100,000	Per CIP
Sewer Expansion South	5640	3,000,000	Per CIP
Other Equipment	5649	129,000	Pump Replacement Stock ($120,000) per CIP; vac truck safety headset operating system ($9,000)
Capital Outlay		**$ 5,299,000**	
Capital Lease Principal	5700	69,471	Year two of five year lease schedule for vac truck
Capital Lease Interest	5726	7,694	Year two of five year lease schedule for vac truck
2003 DEP Loan - Principal	5714	16,343	Scheduled debt service on 2003 State Revolving Fund loan
2003 DEP Loan - Interest	5724	3,107	Scheduled debt service on 2003 State Revolving Fund loan
2005 DEP Loan Principal	5727	177,022	Scheduled debt service on 2005 State Revolving Fund loan
2005 DEP Loan - Interest	5725	45,084	Scheduled debt service on 2005 State Revolving Fund loan
Bank Note - Principal	5728	182,000	Scheduled debt service on 2015 CenterState bank loan
Bank Note - Interest	5729	187,493	Scheduled debt service on 2015 CenterState bank loan
Debt Service		**$ 688,214**	
Total		**$10,044,365**	

RECLAIMED WATER FUND

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

Reclaimed Water Fund

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Reclaimed Water Division operates, repairs, and maintains the reclaimed water system through a contractual arrangement with Pinellas County Utilities. The system services approximately 2,900 customers delivering an average of 3.0 million gallons per day of irrigation water. Utilization of Reclaimed Water reduces the consumption of potable water resulting in considerable savings for property owners and reduces the island's dependency on the regional drinking water supply.

Action Items:

- Issue permits to hook up or disconnect to the reclaimed water system
- Maintain the customer data base
- Perform utility locates for construction projects
- Coordinate with road construction projects to implement repairs to prevent cutting newly installed pavement

City of St. Pete Beach
FY 2018 Budget

Reclaimed Water Fund Revenue

Fund 102

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Budget	FY 17 to 18 Change (%)	FY 17 to 18 Change ($)
Service Charges	343.310	775,886	842,702	846,638	844,000	848,622	845,000	845,000	845,000	0.0%	-
Impact Fees - Residential	324.210	1,275	1,200	1,650	1,200	1,125	900	900	1,200	33.3%	300
Impact Fees - Commercial	324.220	-	225	-	225	150	300	300	200	-33.3%	(100)
Permits	329.100	-	525	-	-	735	-	-	200	-	200
Disconnection fee	329.200	-	-	-	-	450	-	-	-	-	-
Charges for Service		**$ 777,161**	**$ 844,652**	**$ 848,288**	**$ 845,425**	**$ 851,082**	**$ 846,200**	**$ 846,200**	**$ 846,600**	**0.0%**	**$ 400**
Miscellaneous	369.000	-	-	985	-	-	-	-	-	-	-
County Electric Reimbursement	369.200	21,900	18,452	20,174	18,452	14,717	20,174	20,174	14,000	-30.6%	(6,174)
Other Financing Sources	369.900	-	-	25	-	-	-	-	-	-	-
Miscellaneous		**$ 21,900**	**$ 18,452**	**$ 21,184**	**$ 18,452**	**$ 14,717**	**$ 20,174**	**$ 20,174**	**$ 14,000**	**-30.6%**	**$ (6,174)**
Interest Earnings	361.100	726	980	1,189	1,000	1,232	2,600	2,600	2,600	0.0%	-
Interest Earnings		**$ 726**	**$ 980**	**$ 1,189**	**$ 1,000**	**$ 1,232**	**$ 2,600**	**$ 2,600**	**$ 2,600**	**0.0%**	**$ -**
Total Revenue		**$ 799,787**	**$ 864,084**	**$ 870,661**	**$ 864,877**	**$ 867,031**	**$ 868,974**	**$ 868,974**	**$ 863,200**	**-0.7%**	**$ (5,774)**

City of St. Pete Beach
FY 2018 Budget

Reclaimed Water Fund

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Public Works Director	0.10	0.10	0.10	0.10	0.05	0.05	0.00	0.0%
Operations Manager	0.10	0.10	0.10	0.10	0.05	0.05	0.00	0.0%
Administrative Assistant	0.10	0.10	0.10	0.00	0.05	0.05	0.00	0.0%
Secretary	0.00	0.00	0.00	0.10	0.00	0.00	0.00	-
CIP Construction Manager	0.20	0.20	0.20	0.20	0.00	0.00	0.00	-
City Engineer	0.00	0.00	0.00	0.00	0.05	0.05	0.00	0.0%
Senior Engineering Technician	0.00	0.00	0.00	0.00	0.05	0.05	0.00	0.0%
Crew Chief	0.00	0.00	0.00	0.00	0.10	0.00	-0.10	-100.0%
Utilities Maintenance Worker II	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Technician	0.00	0.00	0.00	0.00	0.00	0.05	0.05	-
Total	1.50	1.50	1.50	1.50	1.35	1.30	-0.05	-3.7%

City of St. Pete Beach
FY 2018 Budget
Reclaimed Water Fund Expenditures
102-6108-537

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	65,261	63,800	60,512	63,826	57,779	57,779	56,649	56,649	-2.0%
Vehicle Allowance	5125	-	-	-	-	-	-	120	120	-
Other Wages	5130	1,609	3,499	4,527	2,406	3,233	3,233	2,040	2,040	-36.9%
Overtime	5140	843	2,110	340	57	1,288	1,288	55	55	-95.7%
FICA Tax	5210	4,949	5,300	4,789	4,870	4,767	4,767	4,496	4,496	-5.7%
Retirement	5220	15,234	2,797	4,460	3,109	34,230	34,230	33,991	33,991	-0.7%
Employee Insurance	5230	11,305	10,025	11,968	12,561	11,781	11,781	11,083	11,083	-5.9%
Workers Compensation	5240	2,218	3,411	1,747	1,752	1,528	1,528	2,018	2,018	32.1%
Personnel Costs		**$ 101,420**	**$ 90,942**	**$ 88,343**	**$ 88,581**	**$ 114,606**	**$ 114,606**	**$ 110,452**	**$ 110,452**	**-3.6%**
Professional & Contractual	5310	173,521	167,832	221,582	210,725	230,000	230,000	230,000	229,300	-0.3%
Accounting & Auditing	5320	962	1,010	440	1,900	1,728	1,728	1,764	1,205	-30.3%
Software	5330	-	-	-	-	-	-	-	700	-
Telephone	5410	688	256	213	203	240	240	230	230	-4.2%
Postage	5420	-	-	4	-	-	-	-	-	-
Electricity	5431	49,772	37,527	44,339	33,747	51,612	51,612	27,135	42,200	-18.2%
Reclaimed Water	5433	73,310	61,146	70,574	87,383	65,000	65,000	65,000	65,000	0.0%
Insurance	5450	1,963	2,289	1,843	2,008	2,269	2,269	2,069	2,069	-8.8%
R&M - Buildings & Grounds	5461	92	-	-	75,339	-	-	-	-	-
R&M - Equipment	5462	-	-	-	-	-	-	-	-	-
R&M - Vehicles	5463	1,034	538	425	1,766	500	500	500	500	0.0%
Other Expenses	5499	34		-	-	-	-	-	-	-
Uniforms	5521	449	335	182	124	450	450	500	500	11.1%
Fuel	5522	1,990	2,492	1,150	953	2,000	2,000	1,000	1,000	-50.0%
Operating Supplies	5529	12,776	7,602	828	1,982	5,000	5,000	5,000	5,000	0.0%
Administration Fee	5910	70,452	72,566	74,743	76,985	79,295	79,295	81,674	81,674	3.0%
Operating Costs		**$ 387,044**	**$ 353,594**	**$ 416,323**	**$ 493,115**	**$ 438,094**	**$ 438,094**	**$ 414,872**	**$ 429,378**	**-2.0%**
Vehicle	5641	-	-	-	24,166	-	-	-	-	-
Vehicle Replacement Plan	5644	-	-	-	-	5,250	5,250	-	-	-100.0%
Other Equipment	5649	-	-	-	-	-	-	2,500	2,500	-
Capital Improvements	5655	-	-	-	75,339	25,000	149,661	200,000	200,000	33.6%
Capital Outlay		**$ -**	**$ -**	**$ -**	**$ 99,505**	**$ 30,250**	**$ 154,911**	**$ 202,500**	**$ 202,500**	**30.7%**
Transfer to Capital Fund	5695	3,435	50,000	1,831	-	481,785	481,785	-	-	-100.0%
Repayment to General Fund	5696	71,176	71,176	-	-	71,176	71,176	71,176	71,176	0.0%
Transfers Out		**$ 74,611**	**$ 121,176**	**$ 1,831**	**$ -**	**$ 552,961**	**$ 552,961**	**$ 71,176**	**$ 71,176**	**-87.1%**
Debt Service Payment	5714	597,101	597,101	576,600	-	-	-	-	-	-
Debt Service		**$ 597,101**	**$ 597,101**	**$ 576,600**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
Total		**$ 1,160,176**	**$ 1,162,813**	**$ 1,083,096**	**$ 681,201**	**$ 1,135,911**	**$ 1,260,572**	**$ 799,000**	**$ 813,506**	**-35.5%**

City of St. Pete Beach
FY 2018 Budget
Reclaimed Water Fund Expenditures
102-6108-537

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	56,649	Staff wages including 3% merit increases
Vehicle Allowance	5125	120	Public Works Director's allowance per contract
Other Wages	5130	2,040	Health insurance opt-out pay; standby pay
Overtime	5140	55	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	4,496	FICA contributions at 7.65% of salary
Retirement	5220	33,991	Contributions to staff retirement
Employee Insurance	5230	11,083	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	2,018	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 110,452**	
Professional & Contractual	5310	229,300	Operation and maintenance billing from Pinellas County per interlocal agreement; Pinellas County utility billing fees
Accounting & Auditing	5320	1,205	Allocated fees for the City's annual financial audit
Software	5330	700	Allocation of FacilityDude work order management system
Telephone	5410	230	Internet, telephone, and cell phone service; cell phone allowance; service for remote telemetry unit to send pump station information to Pinellas County
Electricity	5431	42,200	Projected annual cost of electric service to operate the booster pump station, motors, air conditioning system, and monitoring equipment in accordance with an interlocal agreement
Reclaimed Water	5433	65,000	Interlocal agreement to provide treated reclaimed water pumped from Pinellas County South Cross Bayou Wastewater Treatment Facility
Insurance	5450	2,069	Property insurance for motor control building
R&M - Vehicles	5463	500	Repair and maintenance of vehicles assigned to division
Uniforms	5521	500	Uniforms for staff allocated to this division
Fuel	5522	1,000	Estimated fuel costs based on expenditure history
Operating Supplies	5529	5,000	Examples include: "band-it" supplies, service boxes, hose connection assemblies, paint, signs, glue, washers, and fittings
Administration Fee	5910	81,674	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		**$ 429,378**	
Other Equipment	5649	2,500	Magnetic manhole cover lifting hoist, truck-mounted. Designed to reduce exposure to injury.
Capital Improvements	5655	200,000	Per CIP
Capital Outlay		**$ 202,500**	
Repayment to General Fund	5696	71,176	Debt service due on past General Fund loans
Transfers Out		**$ 71,176**	
Total		**$ 813,506**	

STORMWATER FUND

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

Stormwater Fund

Mission:

Provide Reliable Exceptional Public Services

Programs:

The Stormwater Water Division operates, repairs, and maintains the stormwater system consisting of storm drain inlets, a pipe conveyance system, and outfall devices. The system also contains storm water baffle boxes, catch basins, rain gardens and retention basins designed to hold back stormwater from rushing into the bay. This allows solids, floating debris and chemicals to be cleaned out or absorbed in a natural water purification process before entering the ground water system or the bay.

Action Items:

- Continue to partner with the County and South West Florida Water Management District on grant opportunities to improve our system.
- Complete an inventory of the system to design a comprehensive maintenance plan
- Continue to model Stormwater basins to improve the drainage program and reduce street flooding
- Meet our National Pollutant Discharge Elimination System (NPDES) permit requirements

City of St. Pete Beach
FY 2018 Budget
Stormwater Fund Revenue

Fund 103

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Budget	FY 17 to 18 Change (%)	FY 17 to 18 Change ($)
Tier 1 Assessment*	343.510	285,899	286,538	290,668	415,611	427,944	427,944	436,500	2.0%	8,556
Tier 2 Assessment**	343.520	351,351	349,625	354,300	446,867	589,992	589,992	650,900	10.3%	60,908
Charges for Service		**$ 637,250**	**$ 636,163**	**$ 644,968**	**$ 862,478**	**$ 1,017,936**	**$ 1,017,936**	**$ 1,087,400**	**6.8%**	**$ 69,464**
Federal Grant FEMA	331.620	84,344	-	-	-	-	-	-	-	-
State Grants	334.620	14,057	-	-	1,040,782	2,981,242	2,981,242	-	-100.0%	(2,981,242)
Debt Proceeds	381.100	-	-	3,000,000	-	-	-	-	-	-
Miscellaneous		**$ 98,401**	**$ -**	**$ 3,000,000**	**$ 1,040,782**	**$ 2,981,242**	**$ 2,981,242**	**$ -**	**-100.0%**	**$ (2,981,242)**
Interest Earnings	361.100	100	(182)	824	7,746	5,000	5,000	5,000	0.0%	-
Interest Earnings		**$ 100**	**$ (182)**	**$ 824**	**$ 7,746**	**$ 5,000**	**$ 5,000**	**$ 5,000**	**0.0%**	**$ -**
Total Revenue		**$ 735,751**	**$ 635,981**	**$ 3,645,791**	**$ 1,911,006**	**$ 4,004,178**	**$ 4,004,178**	**$ 1,092,400**	**-72.7%**	**$ (2,911,778)**
Transfer from General Fund	381.901	-	-	-	-	100,000	100,000	-	-100.0%	(100,000)
Transfers In		**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**	**$ 100,000**	**$ -**	**-100.0%**	**$ (100,000)**
Total Funding Sources		**$ 735,751**	**$ 635,981**	**$ 3,645,791**	**$ 1,911,006**	**$ 4,104,178**	**$ 4,104,178**	**$ 1,092,400**	**-73.4%**	**$ (3,011,778)**

*Tier 1 assessment includes a 3.0% rate increase to continue the four-year phased in rate adjustment initiated in FY 2017. The rate is charged on a fixed, per-parcel basis. The fiscal year 2018 assessment will be imposed at the rate of $58.86 per parcel.

**Tier 2 assessment includes a 13.5% rate increase to continue the four-year phased in rate adjustment initiated in FY 2017. The rate is based upon the amount of impervious surface area attributable to each parcel, as measured by Equivalent Residential Units (ERU). The fiscal year 2018 assessment will be imposed at the rate of $90.19 per ERU.

City of St. Pete Beach
FY 2018 Budget
Stormwater Fund

Budgeted Full-time Equivalent (FTE) Positions

Position	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2018 Change (FTE)	FY 2018 Change (%)
Public Works Director	0.15	0.15	0.15	0.15	0.15	0.15	0.00	0.0%
Operations Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.00	0.0%
Administrative Assistant	0.15	0.15	0.15	0.00	0.15	0.15	0.00	0.0%
Secretary	0.00	0.00	0.00	0.15	0.00	0.00	0.00	-
CIP Construction Manager	0.20	0.20	0.20	0.20	0.00	0.00	0.00	-
City Engineer	0.00	0.00	0.00	0.00	0.20	0.20	0.00	0.0%
Project Manager	0.00	0.00	0.00	0.20	0.20	0.00	-0.20	-100.0%
Senior Engineering Technician	0.00	0.00	0.00	0.00	0.20	0.20	0.00	0.0%
Crew Chief	0.00	0.00	0.00	0.25	0.10	0.00	-0.10	-100.0%
Utilities Maintenance Worker II	0.00	0.00	0.00	0.00	0.00	1.00	1.00	-
Utilities Maintenance Worker I	0.00	0.00	1.00	1.00	2.00	0.00	-2.00	-100.0%
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00	1.00	1.00	-
Technician	0.00	0.00	0.00	0.00	0.00	0.15	0.15	-
Total	0.65	0.65	1.65	2.10	3.15	3.00	-0.15	-4.8%

City of St. Pete Beach
FY 2018 Budget
Stormwater Fund Expenditures
103-6108-537

Description	Account	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Revised	FY 2018 Request	FY 2018 Proposed	FY 17 to 18 Change (%)
Salaries & Wages	5120	42,493	39,716	45,362	74,817	114,190	114,190	117,719	117,719	3.1%
Vehicle Allowance	5125	-	-	-	-	-	-	390	390	-
Other Wages	5130	378	1,172	3,366	6,791	1,760	1,760	3,623	3,623	105.9%
Overtime	5140	-	-	647	6,234	2,568	2,568	3,132	3,132	22.0%
FICA Tax	5210	2,969	3,109	3,476	6,465	9,100	9,100	9,529	9,529	4.7%
Retirement	5220	3,554	3,715	14,642	33,436	51,525	51,525	55,587	55,587	7.9%
Employee Insurance	5230	5,291	4,328	9,442	16,262	26,982	26,982	27,168	27,168	0.7%
Workers Compensation	5240	1,082	1,664	156	158	2,254	2,254	182	182	-91.9%
Personnel Costs		**$ 55,766**	**$ 53,703**	**$ 77,091**	**$ 144,163**	**$ 208,379**	**$ 208,379**	**$ 217,330**	**$ 217,330**	**4.3%**
Professional & Contractual	5310	134,517	72,742	94,060	69,557	100,000	140,021	100,000	124,300	-11.2%
Planning & Engineering	5312	54,904	4,188	199	800	10,000	10,000	10,000	10,000	0.0%
NPDES Consulting	5313	4,763	9,298	7,732	10,240	17,340	17,340	17,340	11,000	-36.6%
Accounting & Auditing	5320	87	782	-	1,000	6,728	6,728	6,869	5,431	-19.3%
Software	5330	-	-	-	-	-	-	-	700	-
Travel & Training	5400	593	1,103	(736)	520	2,500	2,500	2,500	2,500	0.0%
Telephone	5410	-	49	70	138	173	173	345	345	99.4%
Postage	5420	-	-	3,632	-	500	500	500	500	0.0%
R&M - Vehicles	5463	-	300	86	837	2,000	2,000	2,500	2,000	0.0%
R&M - Other	5469	-	16,223	-	-	-	-	-	-	-
Advertising	5482	-	-	1,676	318	-	-	-	-	-
Other Expenses	5499	-	-	-	-	-	-	25,000	-	-
Uniforms	5521	-	-	-	397	900	900	900	900	0.0%
Fuel	5522	-	-	-	-	250	250	250	750	200.0%
Small Tools	5524	-	-	-	577	500	500	500	500	0.0%
Operating Supplies	5529	140	52	4,856	3,547	5,000	5,000	10,000	10,000	100.0%
Publications & Memberships	5540	-	240	593	-	500	500	500	500	0.0%
Administration Fee	5910	70,452	72,566	74,743	76,985	79,295	79,295	81,674	81,674	3.0%
Operating Costs		**$ 265,455**	**$ 177,541**	**$ 186,911**	**$ 164,916**	**$ 225,686**	**$ 265,707**	**$ 258,878**	**$ 251,100**	**-5.5%**
IT	5629	-	-	-	-	-	-	40,000	40,000	-
Vehicle	5641	10,916	-	-	-	-	-	-	-	-
Vehicle Replacement Plan	5644	-	-	-	-	5,250	5,250	-	-	-100.0%
Other Equipment	5649	-	9,894	61,066	-	-	-	-	-	-
Capital Improvements	5655	130,304	54,876	61,066	240,535	175,000	175,000	800,000	1,050,000	500.0%
Capital Outlay		**$ 141,219**	**$ 64,770**	**$ 122,132**	**$ 240,535**	**$ 180,250**	**$ 180,250**	**$ 840,000**	**$ 1,090,000**	**504.7%**
Transfer to Capital Fund	5695	43,390	100,000	100,137	-	4,248,339	4,248,339	-	-	-100.0%
Transfers Out		**$ 43,390**	**$ 100,000**	**$ 100,137**	**$ -**	**$ 4,248,339**	**$ 4,248,339**	**$ -**	**$ -**	**-100.0%**
Bank Note - Principal	5715	-	-	-	84,000	171,000	171,000	176,000	176,000	2.9%
Bank Note - Interest	5716	-	-	-	87,788	84,768	84,768	79,694	79,694	-6.0%
Debt Service		**$ -**	**$ -**	**$ -**	**$ 171,788**	**$ 255,768**	**$ 255,768**	**$ 255,694**	**$ 255,694**	**0.0%**
Total		**$ 505,831**	**$ 396,014**	**$ 486,272**	**$ 721,402**	**$ 5,118,422**	**$ 5,158,443**	**$ 1,571,902**	**$ 1,814,124**	**-64.8%**

City of St. Pete Beach
FY 2018 Budget
Stormwater Fund Expenditures
103-6108-537

Account Description	Account	FY 2018 Proposed	Line Item Description
Salaries & Wages	5120	117,719	Staff wages including 3% merit increases
Vehicle Allowance	5125	390	Public Works Director's allowance per contract
Other Wages	5130	3,623	Health insurance opt-out pay; standby pay
Overtime	5140	3,132	Estimated annual overtime expenditures for hourly employees
FICA Tax	5210	9,529	FICA contributions at 7.65% of salary
Retirement	5220	55,587	Contributions to staff retirement
Employee Insurance	5230	27,168	Estimated insurance cost assuming 6.5% increase
Workers Compensation	5240	182	Estimated expenditures assuming 17% increase
Personnel Costs		**$ 217,330**	
Professional & Contractual	5310	124,300	Pinellas County fees relating to annual stormwater assessments; street sweeping contract; stormwater outfall clearing/cleaning; routine and emergency stormwater collection system repairs and maintenance. FY 2018 includes a new $25,000 program to address inflow and infiltration issues.
Planning & Engineering	5312	10,000	Professional engineering services as may be needed to maintain the City's 175 separate drainage basins of various sizes
NPDES Consulting	5313	11,000	Compliance for National Pollutant Discharge Elimination System (NPDES) permit
Accounting & Auditing	5320	5,431	Allocated fees for the City's annual financial audit
Software	5330	700	Allocation of FacilityDude work order management system
Travel & Training	5400	2,500	Staff development and training required under NPDES permit
Telephone	5410	345	Internet, telephone, and cell phone service
Postage	5420	500	Routine office mail
R&M - Vehicles	5463	2,000	Repair and maintenance of vehicles assigned to division
Uniforms	5521	900	Uniforms for staff allocated to this division
Fuel	5522	750	Estimated fuel costs based on expenditure history
Small Tools	5524	500	Purchase and/or replacement of tools and minor equipment as needed
Operating Supplies	5529	10,000	Metals and supplies for minor stormwater collection system repairs that can be performed in-house by staff; systematic replacement of broken curbs and grates of various lengths
Publications & Memberships	5540	500	Membership in regional trade group
Administration Fee	5910	81,674	General Fund billing to recover costs relating to legislative processes, administrative oversight, legal guidance, and internal service support from finance, IT, and human resources
Operating Costs		**$ 251,100**	
IT	5629	40,000	GIS Integration System per CIP
Capital Improvements	5655	1,050,000	Per CIP: Alley Improvements ($100,000); Stormwater Improvements ($600,000); Boca Ciega Isle Drive Stormwater Improvements ($350,000)
Capital Outlay		**$ 1,090,000**	
Bank Note - Principal	5715	176,000	Scheduled debt service on 2015 CapitalOne bank loan
Bank Note - Interest	5716	79,694	Scheduled debt service on 2015 CapitalOne bank loan
Debt Service		**$ 255,694**	
Total		**$ 1,814,124**	

CAPITAL IMPROVEMENT PLAN (CIP)

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

Introduction

The City Charter requires the City Manager to prepare and submit to the City Commission a Capital Improvement Plan (CIP) every year. The CIP is a five-year planning document for significant capital projects scheduled over a five-year planning period. Project proposal sheets describe the projects and illustrate whether expenditures are intended for acquisition, design, engineering, or construction. Funding sources are matched for each project and, when applicable, the associated operating costs of a project are identified.

Projects are not included unless they have the full support of the City Commission and have an identified funding source. In order to ensure that sufficient funds will be available, staff begins the CIP process by calculating working capital projections and evaluating the impact of current spending on fund balance. This financial planning process has transformed the orientation of both staff and elected officials to having a long-term rather than single year focus. When available funds are insufficient to support an identified project, new revenue must be generated or the project will be deferred to a later year.

Following are the identified funding sources for planning purposes, which are sufficient to balance the FY 2018 CIP:

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Funding Sources Available						
Capital Projects Fund (GF Transfer)	2,390,000	2,500,000	2,500,000	2,500,000	2,500,000	12,390,000
Capital Projects Fund (Penny for Pinellas)	982,500	244,000	-	-	-	1,226,500
Wastewater Fund	4,290,000	920,000	700,000	480,000	480,000	6,870,000
Reclaimed Water Fund	200,000	200,000	200,000	200,000	200,000	1,000,000
Stormwater Fund	1,090,000	800,000	1,050,000	1,050,000	800,000	4,790,000
Debt Proceeds	-	2,000,000	-	-	-	2,000,000
Interlocal Agreement	4,500,000	-	-	-	-	4,500,000
Grants	170,000	-	250,000	250,000	-	670,000
State Appropriation	1,000,000	-	-	-	-	1,000,000
Total	**$ 14,622,500**	**$ 6,664,000**	**$ 4,700,000**	**$ 4,480,000**	**$ 3,980,000**	**$ 34,446,500**
Funding Sources Requested						
Capital Projects Fund (GF Transfer)	1,388,648	640,000	2,077,500	1,900,000	900,000	6,906,148
Capital Projects Fund (Penny for Pinellas)	369,352	720,000	-	-	-	1,089,352
Wastewater Fund	4,290,000	920,000	700,000	480,000	480,000	6,870,000
Reclaimed Water Fund	200,000	200,000	200,000	200,000	200,000	1,000,000
Stormwater Fund	1,090,000	800,000	1,050,000	1,050,000	800,000	4,790,000
Debt Proceeds	-	2,000,000	-	-	-	2,000,000
Interlocal Agreement	4,500,000	-	-	-	-	4,500,000
Grants	170,000	-	250,000	250,000	-	670,000
State Appropriation	1,000,000	-	-	-	-	1,000,000
Total	**$ 13,008,000**	**$ 5,280,000**	**$ 4,277,500**	**$ 3,880,000**	**$ 2,380,000**	**$ 28,825,500**
Balance	**$ 1,614,500**	**$ 1,384,000**	**$ 422,500**	**$ 600,000**	**$ 1,600,000**	**$ 5,621,000**

Introduction

FUNDING SOURCES:

Capital Improvement Fund: Funding is derived primarily from two sources: Penny for Pinellas revenue and transfers in from the General Fund. The Penny for Pinellas is a local option sales tax levied by Pinellas County. The City of St. Pete Beach receives a portion of the proceeds, which are restricted for the purpose of infrastructure improvements and public safety vehicles with estimated useful lives exceeding five years. The current installment of the Penny for Pinellas tax is scheduled to expire in December 2019. No projects beyond the expiration of the current Penny are currently identified.

Enterprise Funds: Each of the Wastewater, Reclaimed Water, and Stormwater Funds are established to recover their cost of operations, including associated capital improvements. Rates or fees must be managed at sufficient levels to fund projects financed by enterprise funds.

Debt Proceeds: Debt financing is projected in the amount of $2,000,000 to be issued via the Wastewater Fund and assigned to the Sewer Expansion South project.

Interlocal Agreement: The Gulf Blvd. Electric Undergrounding project includes funding derived from a specific agreement between Pinellas County and the Barrier Islands Government Council to fund improvements on or adjacent to Gulf Blvd. Funds are generated at the County level from the Penny for Pinellas local option sales tax and allocated to local communities in proportion to their Gulf Blvd. linear mileage.

Grants: Grants are sought to aide in the funding of projects and are often used as a match for capital improvement projects. Grant-funded projects are pursued only if grant funding is secured.

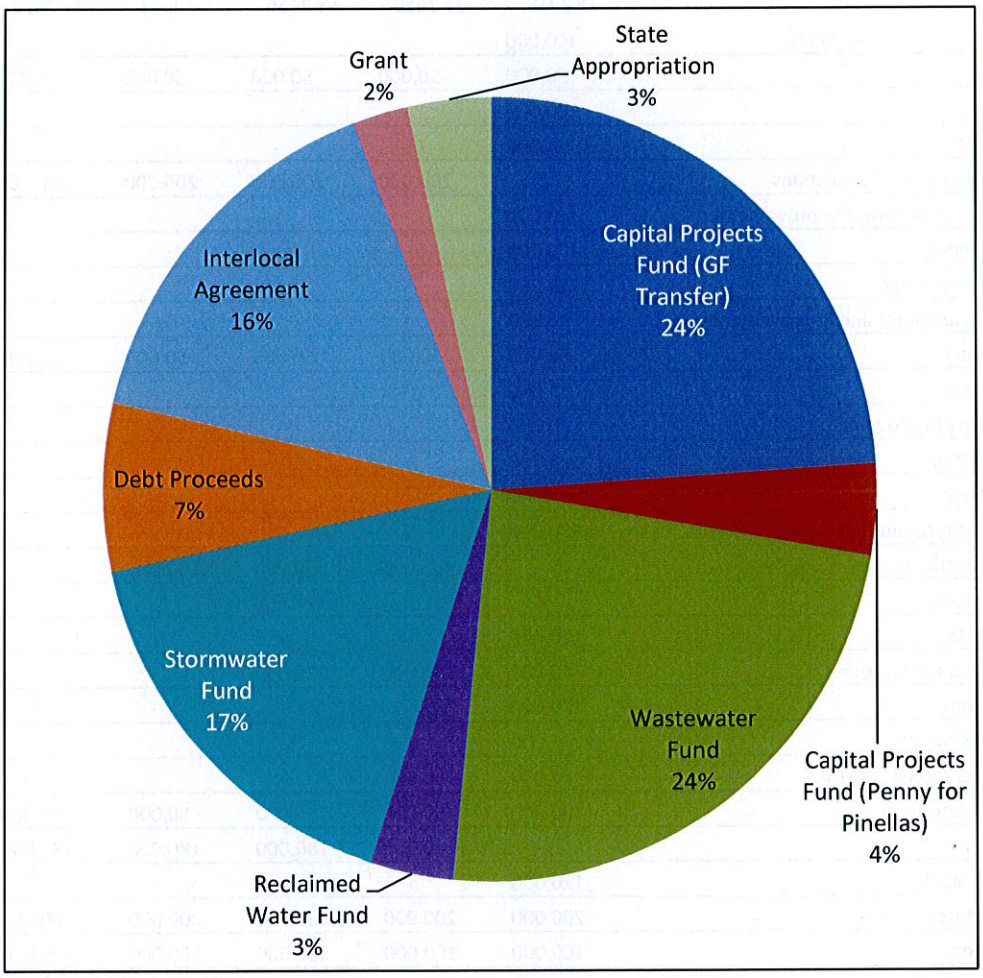
State Appropriation: The City secured $1,000,000 through the State of Florida for sewer improvements. Funding is assigned to the Sewer Expansion South project.

City of St. Pete Beach
FY 2018 - FY 2022 Capital Improvement Plan

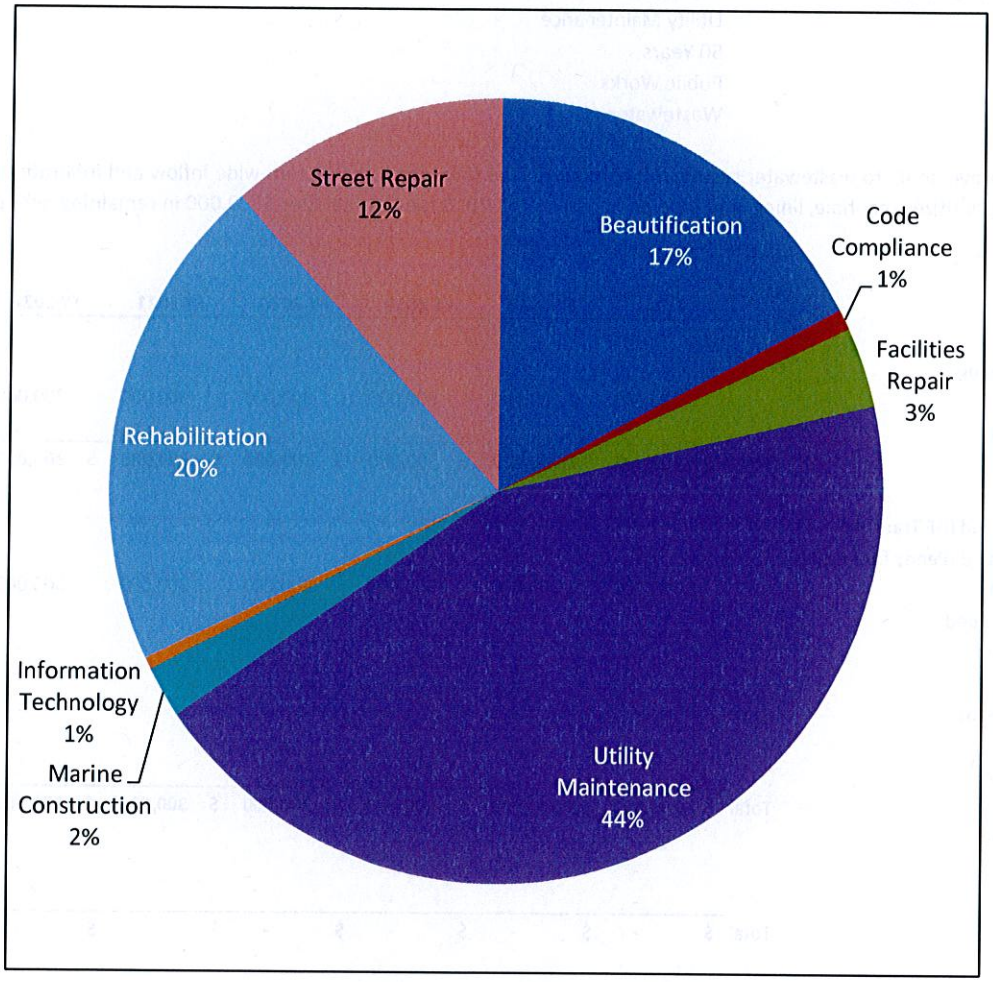
Summary

Project Description	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
1st Ave. Jetty and Beach Improvements	100,000	-	-	-	-	100,000
ADA Plan	50,000	50,000	50,000	50,000	50,000	250,000
Alley Improvements	100,000	-	-	-	-	100,000
Beach Rinse Stations	70,000	-	-	-	-	70,000
Blind Pass Stormwater Basin Connections	-	200,000	200,000	200,000	200,000	800,000
Boca Ciega Isle Drive Stormwater Improvements	350,000	-	-	-	-	350,000
Don Vista Improvements	100,000	-	-	-	-	100,000
Dune Walkover Replacement	120,000	-	-	-	-	120,000
Facilities Security Assessment and Improvement	30,000	-	-	-	-	30,000
Facility Improvements	50,000	50,000	50,000	50,000	50,000	250,000
Fire Department Dock	35,000	-	-	-	-	35,000
Fire Station 22 Facility Improvements	40,000	-	-	-	-	40,000
Flow Monitoring System	65,000	-	-	-	-	65,000
GIS Integration System	80,000	-	-	-	-	80,000
Gulf Blvd. Electric Undergrounding	4,500,000	-	-	-	-	4,500,000
Gulf Winds Drive Reconstruction	-	400,000	1,500,000	1,500,000	-	3,400,000
Hurley Field Renovation	-	-	177,500	-	-	177,500
Library Improvements	100,000	-	-	-	-	100,000
Lift Station Repair and Replacement	340,000	240,000	220,000	-	-	800,000
Pass-a-Grille Restrooms	120,000	-	-	-	-	120,000
Place Making Improvements	75,000	-	-	-	-	75,000
Playground Equipment Replacement	88,000	60,000	-	-	-	148,000
Public Property Beautification	100,000	50,000	50,000	50,000	50,000	300,000
Pump Rehabilitation	-	180,000	180,000	180,000	180,000	720,000
Pump Replacement Stock	120,000	-	-	-	-	120,000
Reclaimed Water Improvements	200,000	200,000	200,000	200,000	200,000	1,000,000
Seawall Rehabilitation	100,000	100,000	100,000	100,000	100,000	500,000
Sewer Expansion North	100,000	-	-	-	-	100,000
Sewer Expansion South	3,000,000	2,000,000	-	-	-	5,000,000
Stormwater Improvements	600,000	600,000	600,000	600,000	600,000	3,000,000
Street Rehabilitation	750,000	650,000	650,000	650,000	650,000	3,350,000
Sub-Aqueous Condition Assessment	175,000	-	-	-	-	175,000
Valve Vault Repair	150,000	-	-	-	-	150,000
Wastewater Inflow and Infiltration Repairs	1,300,000	500,000	300,000	300,000	300,000	2,700,000
Total	**$13,008,000**	**$5,280,000**	**$4,277,500**	**$3,880,000**	**$2,380,000**	**$28,825,500**
Funding Sources						
Capital Projects Fund (GF Transfer)	1,388,648	640,000	2,077,500	1,900,000	900,000	6,906,148
Capital Projects Fund (Penny for Pinellas)	369,352	720,000	-	-	-	1,089,352
Wastewater Fund	4,290,000	920,000	700,000	480,000	480,000	6,870,000
Reclaimed Water Fund	200,000	200,000	200,000	200,000	200,000	1,000,000
Stormwater Fund	1,090,000	800,000	1,050,000	1,050,000	800,000	4,790,000
Debt Proceeds	-	2,000,000	-	-	-	2,000,000
Interlocal Agreement	4,500,000	-	-	-	-	4,500,000
Grants	170,000	-	250,000	250,000	-	670,000
State Appropriation	1,000,000	-	-	-	-	1,000,000
Total	**$13,008,000**	**$5,280,000**	**$4,277,500**	**$3,880,000**	**$2,380,000**	**$28,825,500**

Funding Sources



Funding Uses



Wastewater Inflow and Infiltration Repairs

Priority Rank: 1
FY 2018 - FY 2022 Total Cost: $2,700,000
Project Type: Utility Maintenance
Useful Life: 50 Years
Department: Public Works
Division: Wastewater
Description:

Priority-based improvements to wastewater system infrastructure. The City received a system-wide inflow and infiltration study in fiscal year 2017, which prioritizes manhole, lining, and pipe point repairs. FY 2018 funding includes $800,000 in remaining debt proceeds from a 2015 loan.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	2,200,000	1,300,000	500,000	300,000	300,000	300,000	2,700,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 2,200,000**	**$ 1,300,000**	**$ 500,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 2,700,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	2,200,000	1,300,000	500,000	300,000	300,000	300,000	2,700,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 2,200,000**	**$ 1,300,000**	**$ 500,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 2,700,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	1	1.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	4	4.80
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	5	5.75
Total			**78.05**

Pump Replacement Stock

Priority Rank:	2
FY 2018 - FY 2022 Total Cost:	$120,000
Project Type:	Utility Maintenance
Useful Life:	Estimate pending
Department:	Public Works
Division:	Wastewater

Description:

"Change out" pumps reduce service interruption and the associated emergency maintenance cost. One surplus pump for each of the five different types currently in service will be acquired.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Capital Equipment	-	120,000	-	-	-	-	120,000
Total	$ -	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	120,000	-	-	-	-	120,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	5	5.75
Total			**77.25**

Sub-Aqueous Condition Assessment

Priority Rank: 2
FY 2018 - FY 2022 Total Cost: $175,000
Project Type: Utility Maintenance
Useful Life: Estimate pending
Department: Public Works
Division: Wastewater
Description:
Condition assessment of all force mains to plan future maintenance and replacement. Project includes a highly detailed assessment of the force main leading from pump station no. 1.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	175,000	-	-	-	-	175,000
Construction	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ 175,000	$ -	$ -	$ -	$ -	$ 175,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	175,000	-	-	-	-	175,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 175,000	$ -	$ -	$ -	$ -	$ 175,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	5	5.75
Total			**77.25**

Boca Ciega Isle Drive Stormwater Improvements

Priority Rank: 4
FY 2018 - FY 2022 Total Cost: $350,000
Project Type: Utility Maintenance
Useful Life: Estimate pending
Department: Public Works
Division: Stormwater
Description:

Improvements in stormwater basin 6F identified in the Stormwater Master Plan. This basin contains 5.8 acres in a residential zone and comprises the east end of Boca Ciega Isle.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	30,000	-	-	-	-	30,000
Construction	-	320,000	-	-	-	-	320,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	350,000	-	-	-	-	350,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	3	3.60
Ongoing Operation Costs	1.00	3	3.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	3	3.45
Total			76.55

Fire Station 22 Facility Improvements

Priority Rank: 5
FY 2018 - FY 2022 Total Cost: $40,000
Project Type: Facilities Repair
Useful Life: Estimate pending
Department: Fire
Division: Fire Suppression
Description:
Station 22 facility upgrades to ensure current safety (NFPA compliant) and code issues are mitigated. Upgrades include a fire alarm, sprinkler system, and fire wall separation between the living quarters and apparatus bay.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	40,000	-	-	-	-	40,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	40,000	-	-	-	-	40,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	3	3.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	3	3.45
Total			**72.95**

Lift Station Repair and Replacement

Priority Rank: 6
FY 2018 - FY 2022 Total Cost: $800,000
Project Type: Rehabilitation
Useful Life: 25 Years
Department: Public Works
Division: Wastewater
Description:

Priority-based improvements to wastewater lift stations. Project costs are expected to be similar for each lift station, with construction scheduled for the fiscal year subsequent to completion of engineering. Anticipated project schedule includes construction of lift stations no. 8, 16, and 13 in fiscal years 2017-2018; lift stations no. 11 and 13 in fiscal year 2019; lift station nos. 14 and 15 in fiscal year 2020.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	510,198	120,000	20,000	-	-	-	140,000
Construction	288,000	220,000	220,000	220,000	-	-	660,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ 798,198	$ 340,000	$ 240,000	$ 220,000	$ -	$ -	$ 800,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	798,198	340,000	240,000	220,000	-	-	800,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ 798,198	$ 340,000	$ 240,000	$ 220,000	$ -	$ -	$ 800,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	1	1.00
Cost of Project	1.00	1	1.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	4	4.80
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	4	4.60
Total			71.80

Alley Improvements

Priority Rank: 7
FY 2018 - FY 2022 Total Cost: $100,000
Project Type: Utility Maintenance
Useful Life: Estimate pending
Department: Public Works
Division: Stormwater
Description:
Replacement of the existing eastern north-south shell alley between 21st and 22nd Avenue in Pass-a-Grille with a new concrete alley, designed to convey stormwater to the newly installed stormwater collection system on Pass-a-Grille Way.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	-	100,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	100,000	-	-	-	-	100,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	2	3.00
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	3	3.60
Ongoing Operation Costs	1.00	2	2.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	2	2.30
Total			**69.90**

ADA Plan

Priority Rank: 8
FY 2018 - FY 2022 Total Cost: $250,000
Project Type: Code Compliance
Useful Life: 25 Years
Department: Public Works
Division: Facilities/Parks/Streets
Description:
ADA access and compliance improvements as needed.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	100,000	-	-	-	-	-	-
Construction	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ 150,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Funding Sources							
Capital Projects Fund (GF Transfer)	150,000	50,000	50,000	50,000	50,000	50,000	250,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ 150,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	1	1.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	4	4.00
Generates Revenue	1.20	3	3.60
Generates Cost Savings	1.20	2	2.40
Ongoing Operation Costs	1.00	2	2.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	4	4.40
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	4	4.60
Total			**68.50**

Gulf Winds Drive Reconstruction

Priority Rank: 9
FY 2018 - FY 2022 Total Cost: $3,400,000
Project Type: Street Repair/Utilities Maintenance
Useful Life: 25 Years
Department: Public Works
Division: Streets

Description:

Reconstruction of Gulf Winds from 70th Ave. to Gulf Blvd. including wastewater, stormwater, reclaimed water, drinking water, underground electric service, streetscaping, and bike lanes. Gulf Winds Drive is a heavily trafficked roadway that runs through residential neighborhoods. Traffic calming with defined bicycle lanes and pedestrian walkways will significantly improve safety. City staff will pursue grant assistance from the Southwest Florida Water Management District (SWFWMD).

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	400,000	-	-	-	400,000
Construction	-	-	-	1,500,000	1,500,000	-	3,000,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ -	$ 400,000	$ 1,500,000	$ 1,500,000	$ -	$ 3,400,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	1,000,000	1,000,000	-	2,000,000
Capital Projects Fund (Penny for Pinellas)	-	-	400,000	-	-	-	400,000
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	250,000	250,000	-	500,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	250,000	250,000	-	500,000
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ -	$ 400,000	$ 1,500,000	$ 1,500,000	$ -	$ 3,400,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	1	1.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	1	1.00
Cost of Project	1.00	3	3.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	4	4.80
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	5	5.75
Total			**65.05**

Sewer Expansion North

Priority Rank: 10
FY 2018 - FY 2022 Total Cost: $100,000
Project Type: Rehabilitation
Useful Life: 25 Years
Department: Public Works
Division: Wastewater
Description:

This project is one of two that are designed to restore capacity to the wastewater system. A new force main will run from pump station no. 2 to no. 1, with total costs estimated at $6,000,000. Project financing reflects a public-private partnership with the Tradewinds Resort to fund capital outlay in exchange for the receipt of future revenue streams. Staff anticipates awarding professional engineering services in support of the project.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	435,000	100,000	-	-	-	-	100,000
Construction	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Total	$ 435,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	435,000	100,000	-	-	-	-	100,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ 435,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	3	4.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	2	2.00
Cost of Project	1.00	0	0.00
Generates Revenue	1.20	2	2.40
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	1	1.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	5	5.75
Total			**64.65**

Sewer Expansion South

Priority Rank: 10
FY 2018 - FY 2022 Total Cost: $5,000,000
Project Type: Rehabilitation
Useful Life: 25 Years
Department: Public Works
Division: Wastewater
Description:

This project is one of two that are designed to restore capacity to the wastewater system. A new force main will connect to the existing one at 37th Ave. at Gulf Blvd. and run to pump station no. 2. The City is scheduled to receive $1,000,000 from the State of Florida for this project in FY 2018. Financing plan anticipates utilizing $2,000,000 in remaining proceeds from a 2015 loan and borrowing an additional $2,000,000 to complete the project funding.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	435,000	-	-	-	-	-	-
Construction	-	3,000,000	2,000,000	-	-	-	5,000,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 435,000**	**$ 3,000,000**	**$ 2,000,000**	**$ -**	**$ -**	**$ -**	**$ 5,000,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	435,000	2,000,000	-	-	-	-	2,000,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	2,000,000	-	-	-	2,000,000
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	1,000,000	-	-	-	-	1,000,000
Total	**$ 435,000**	**$ 3,000,000**	**$ 2,000,000**	**$ -**	**$ -**	**$ -**	**$ 5,000,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	3	4.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	2	2.00
Cost of Project	1.00	0	0.00
Generates Revenue	1.20	2	2.40
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	1	1.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	5	5.75
Total			**64.65**

Valve Vault Repair

Priority Rank: 12
FY 2018 - FY 2022 Total Cost: $150,000
Project Type: Utility Maintenance
Useful Life: 40 Years
Department: Public Works
Division: Wastewater
Description:

The combined valve vault where the outflow from the Cities of Treasure Island and St. Pete Beach enter the City of St. Petersburg's wastewater system are frozen in the open position. This project will install a new 20-inch valve. A follow-on project is required to install a second valve with a check valve between them for future maintenance and operational requirements.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	60,000	-	-	-	-	-	-
Construction	100,000	150,000	-	-	-	-	150,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 160,000**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	160,000	150,000	-	-	-	-	150,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 160,000**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	1	1.50
Regulatory Mandate	1.50	5	7.50
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	0	0.00
Cost of Project	1.00	3	3.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	5	5.75
Total			**59.25**

Street Rehabilitation

Priority Rank: 13
FY 2018 - FY 2022 Total Cost: $3,350,000
Project Type: Street Repair
Useful Life: 25 Years
Department: Public Works
Division: Streets
Description:

Citywide street paving and alley shelling. City staff determines annual priorities based on updated condition reports. The recommended budget amount should gradually increase the City's overall Pavement Condition Index (PCI). Comprehensive approach taking into consideration the condition of all infrastructure when prioritizing. Street and alley inventories updated in FY 2015.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	40,000	50,000	50,000	50,000	50,000	240,000
Construction	250,000	710,000	600,000	600,000	600,000	600,000	3,110,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 250,000**	**$ 750,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 3,350,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	380,648	330,000	650,000	650,000	650,000	2,660,648
Capital Projects Fund (Penny for Pinellas)	250,000	369,352	320,000	-	-	-	689,352
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 250,000**	**$ 750,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 3,350,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	2	2.00
Cost of Project	1.00	3	3.00
Generates Revenue	1.20	3	3.60
Generates Cost Savings	1.20	5	6.00
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	4	5.00
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	3	3.30
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	3	3.45
Total			**58.90**

Flow Monitoring System

Priority Rank: 14
FY 2018 - FY 2022 Total Cost: $65,000
Project Type: Information Technology
Useful Life: Estimate pending
Department: Public Works
Division: Wastewater
Description:

Existing meter only measures cumulative flow for monthly volume billing. There is no record of wet weather events or capability to monitor inflow and infiltration improvements. The new system will record flows continuously and historically with computer monitoring.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Capital Equipment	-	65,000	-	-	-	-	65,000
Total	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ 65,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	65,000	-	-	-	-	65,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ 65,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	1,000	1,000	1,000	1,000	1,000	5,000
Total	$ -	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 5,000

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	4	4.80
Ongoing Operation Costs	1.00	2	2.00
Age or Condition of Existing	1.00	0	0.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	3	3.30
Synergy with Other Projects	1.10	3	3.30
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	0	0.00
Total			56.40

GIS Integration System

Priority Rank: 15
FY 2018 - FY 2022 Total Cost: $80,000
Project Type: Information Technology
Useful Life: Estimate pending
Department: Public Works
Division: Wastewater/Stormwater
Description:
Camera system integrated with GIS mapping for exact pipe and infrastructure location. Software system integrates with the Work Order Management System for mapping maintenance.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	5,000	-	-	-	-	5,000
Construction	-	-	-	-	-	-	-
Capital Equipment	-	75,000	-	-	-	-	75,000
Total	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	40,000	-	-	-	-	40,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	40,000	-	-	-	-	40,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	2,500	2,500	2,500	2,500	2,500	12,500
Total	$ -	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 12,500

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	2	2.00
Age or Condition of Existing	1.00	0	0.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	0	0.00
Total			56.00

Library Improvements

Priority Rank: 16
FY 2018 - FY 2022 Total Cost: $100,000
Project Type: Facilities Repair
Useful Life: 40 Years
Department: Administrative Services
Division: Library
Description:

Facility condition is deteriorating and in need of repairs. Previous funding was designated for roof replacement and other repairs as outlined in the building analysis study. Fiscal year 2018 request includes HVAC replacement.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	10,000	-	-	-	-	10,000
Construction	365,065	90,000	-	-	-	-	90,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ 365,065	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Funding Sources							
Capital Projects Fund (GF Transfer)	365,065	100,000	-	-	-	-	100,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ 365,065	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	4	6.00
Employee Health & Safety	1.50	4	6.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	3	3.00
Generates Revenue	1.20	1	1.20
Generates Cost Savings	1.20	5	6.00
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	4	4.40
Synergy with Other Projects	1.10	4	4.40
Strategic Goal	1.10	1	1.10
Comprehensive Plan Component	1.15	0	0.00
Total			54.60

Reclaimed Water Improvements

Priority Rank: 17
FY 2018 - FY 2022 Total Cost: $1,000,000
Project Type: Utility Maintenance
Useful Life: 40 Years
Department: Public Works
Division: Reclaimed
Description:
Capital improvements to the City's reclaimed water system. Repair locations are coordinated with street repaving (mill and fill) projects. The City contracts for repairs with Pinellas County.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	25,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 25,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	25,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 25,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	1	1.50
Employee Health & Safety	1.50	1	1.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	3	3.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	4	4.80
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	4	4.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	5	5.75
Total			**54.55**

Pump Rehabilitation

Priority Rank: 18
FY 2018 - FY 2022 Total Cost: $720,000
Project Type: Utility Maintenance
Useful Life: Estimate pending
Department: Public Works
Division: Wastewater
Description:
Systematic rehabilitation of pumps in 3-5 lift stations annually.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	180,000	180,000	180,000	180,000	720,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ -	$ 180,000	$ 180,000	$ 180,000	$ 180,000	$ 720,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	180,000	180,000	180,000	180,000	720,000
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ -	$ 180,000	$ 180,000	$ 180,000	$ 180,000	$ 720,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	4	4.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	2	2.00
Age or Condition of Existing	1.00	2	2.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	0	0.00
Total			54.50

Dune Walkover Replacement

Priority Rank: 19
FY 2018 - FY 2022 Total Cost: $120,000
Project Type: Marine Construction
Useful Life: Estimate pending
Department: Public Works
Division: Beaches
Description:
Dune walkover replacement at 16th Avenue to meet FDEP requirements.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	10,000	-	-	-	-	10,000
Construction	-	110,000	-	-	-	-	110,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ **120,000**	$ -	$ -	$ -	$ -	$ **120,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	120,000	-	-	-	-	120,000
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ **120,000**	$ -	$ -	$ -	$ -	$ **120,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	3	4.50
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	0	0.00
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	0	0.00
Total			**53.30**

Pass-a-Grille Restrooms

Priority Rank: 20
FY 2018 - FY 2022 Total Cost: $120,000
Project Type: Utility Maintenance
Useful Life: 40 Years
Department: Public Works
Division: Parks
Description:
Addition of new restrooms at Pass-a-Grille Beach at a location to be determined. City staff will pursue grant assistance from the Florida Recreation Development Assistance Program (FRDAP).

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	20,000	-	-	-	-	20,000
Construction	-	100,000	-	-	-	-	100,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ **120,000**	$ -	$ -	$ -	$ -	$ **120,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	120,000	-	-	-	-	120,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ **120,000**	$ -	$ -	$ -	$ -	$ **120,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	4	6.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	2	2.50
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	4	4.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	4	4.40
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	1	1.15
Total			**49.20**

Playground Equipment Replacement

Priority Rank: 21
FY 2018 - FY 2022 Total Cost: $148,000
Project Type: Facilities Repair
Useful Life: 15 Years
Department: Public Works
Division: Parks

Description:

Replacement of existing playground equipment in McKenny and Hurley parks in FY 2018 and FY 2019, respectively. Parks are assessed annually by a Certified Playground Inspector for safety. City staff will pursue grant assistance from the Florida Recreation Development Assistance Program (FRDAP).

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Capital Equipment	-	88,000	60,000	-	-	-	148,000
Total	$ -	$ 88,000	$ 60,000	$ -	$ -	$ -	$ 148,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	38,000	60,000	-	-	-	98,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	50,000	-	-	-	-	50,000
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 88,000	$ 60,000	$ -	$ -	$ -	$ 148,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	2	2.40
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	4	5.00
Public Demand	1.10	4	4.40
Synergy with Other Projects	1.10	2	2.20
Strategic Goal	1.10	2	2.20
Comprehensive Plan Component	1.15	1	1.15
Total			48.60

Stormwater Improvements

Priority Rank: 22
FY 2018 - FY 2022 Total Cost: $3,000,000
Project Type: Utility Maintenance
Useful Life: 40 Years
Department: Public Works
Division: Stormwater
Description:

Ongoing improvements to the City's stormwater infrastructure. Repair locations are prioritized based on stormwater flooding throughout the City. City staff will pursue grant assistance from the Southwest Florida Water Management District (SWFWMD).

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	175,000	600,000	600,000	600,000	600,000	600,000	3,000,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 175,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	**$ 3,000,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	175,000	600,000	600,000	600,000	600,000	600,000	3,000,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 175,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	**$ 3,000,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	3	4.50
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	2	2.50
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	0	0.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	3	3.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	5	5.50
Comprehensive Plan Component	1.15	5	5.75
Total			**48.50**

Seawall Rehabilitation

Priority Rank: 23
FY 2018 - FY 2022 Total Cost: $500,000
Project Type: Marine Construction
Useful Life: 50 Years
Department: Public Works
Division: Parks
Description:
Seawall repair and replacement in accordance with established level of service. City staff review inventory and prioritize project locations annually.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	45,000	30,000	30,000	30,000	30,000	30,000	150,000
Construction	155,000	70,000	70,000	70,000	70,000	70,000	350,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 200,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	200,000	100,000	100,000	100,000	100,000	100,000	500,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 200,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	4	6.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	1	1.20
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	4	5.00
Public Demand	1.10	3	3.30
Synergy with Other Projects	1.10	2	2.20
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	2	2.30
Total			**48.15**

Fire Department Dock

Priority Rank: 24
FY 2018 - FY 2022 Total Cost: $35,000
Project Type: Facilities Repair
Useful Life: 20 Years
Department: Fire
Division: EMS
Description:
Infrastructure improvements to the City-owned area across from Station 22 to facilitate the operation of Fire Boat 22 (100% County-funded vessel). Improvements include a dock, boat lift, and all required electrical equipment.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	35,000	-	-	-	-	35,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	35,000	-	-	-	-	35,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	2	2.00
Age or Condition of Existing	1.00	0	0.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	3	3.30
Synergy with Other Projects	1.10	2	2.20
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	2	2.30
Total			48.10

Hurley Field Renovation

Priority Rank: 25
FY 2018 - FY 2022 Total Cost: $177,500
Project Type: Facilities Repair
Useful Life: 25 Years
Department: Public Works
Division: Parks
Description:

Due to appearance and condition, City staff recommends the renovation of Hurley Park baseball field including improvements to storage, fencing, fields, restrooms, concession stand, and lighting. Hurley Park is the primary staging ground for the General Contractor working on the Pass-a-Grille Way reconstruction project, which could impact the scope and schedule of field renovations. City staff will pursue grant assistance from the Florida Recreation Development Assistance Program (FRDAP).

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	26,625	-	-	26,625
Construction	-	-	-	150,875	-	-	150,875
Capital Equipment	-	-	-	-	-	-	
Total	$ -	$ -	$ -	$ 177,500	$ -	$ -	$ 177,500
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	177,500	-	-	177,500
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ 177,500	$ -	$ -	$ 177,500
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	2	3.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	3	3.75
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	4	4.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	2	2.40
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	2	2.20
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	1	1.15
Total			**47.65**

Blind Pass Stormwater Basin Connections

Priority Rank: 26
FY 2018 - FY 2022 Total Cost: $800,000
Project Type: Utility Maintenance
Useful Life: Estimate pending
Department: Public Works
Division: Stormwater
Description:

The Blind Pass Road stormwater system is designed to connect 7 flood control basins. This project will connect the first basin to the new twin 60' stormwater pipes. Anticipated project schedule includes one basin per year for the next 7 years until the project is complete. City staff will pursue grant assistance from the Southwest Florida Water Management District (SWFWMD).

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	15,000	15,000	15,000	15,000	60,000
Construction	-	-	185,000	185,000	185,000	185,000	740,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 800,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	200,000	200,000	200,000	200,000	800,000
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 800,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	1	1.50
Frequent Problems	1.25	2	2.50
Ability to Finance	1.00	2	2.00
Cost of Project	1.00	2	2.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	2	2.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	4	5.00
Public Demand	1.10	0	0.00
Synergy with Other Projects	1.10	4	4.40
Strategic Goal	1.10	4	4.40
Comprehensive Plan Component	1.15	3	3.45
Total			**47.25**

Beach Rinse Stations

Priority Rank: 27
FY 2018 - FY 2022 Total Cost: $70,000
Project Type: Facilities Repair
Useful Life: Estimate pending
Department: Public Works
Division: Beaches
Description:
Installation of visitor rinse stations at locations to be determined.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	5,000	-	-	-	-	5,000
Construction	-	-	-	-	-	-	-
Capital Equipment	-	65,000	-	-	-	-	65,000
Total	$ -	$ **70,000**	$ -	$ -	$ -	$ -	$ **70,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	70,000	-	-	-	-	70,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ **70,000**	$ -	$ -	$ -	$ -	$ **70,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	500	500	500	500	500	2,500
Total	$ -	$ **500**	$ **500**	$ **500**	$ **500**	$ **500**	$ **2,500**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	0	0.00
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	1	1.20
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	0	0.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	5	5.50
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	0	0.00
Total			**46.75**

Facilities Security Assessment and Improvement

Priority Rank: 28
FY 2018 - FY 2022 Total Cost: $30,000
Project Type: Facilities Repair
Useful Life: Estimate pending
Department: Public Works
Division: Facilities
Description:
Facility security improvements.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	5,000	5,000	-	-	-	-	5,000
Construction	25,000	25,000	-	-	-	-	25,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 30,000**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	30,000	30,000	-	-	-	-	30,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 30,000**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	500	500	500	500	500	2,500
Total	**$ -**	**$ 500**	**$ 500**	**$ 500**	**$ 500**	**$ 500**	**$ 2,500**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	0	0.00
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	1	1.00
Age or Condition of Existing	1.00	0	0.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	0	0.00
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	0	0.00
Total			**41.05**

1st Ave. Jetty and Beach Property Improvements

Priority Rank: 29
FY 2018 - FY 2022 Total Cost: $100,000
Project Type: Beautification
Useful Life: Estimate pending
Department: Public Works
Division: Beaches
Description:
Project scope includes jetty railing improvements and concrete riprap replacement with natural rock steps.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	4,000	-	-	-	-	4,000
Construction	-	96,000	-	-	-	-	96,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ **100,000**	$ -	$ -	$ -	$ -	$ **100,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	100,000	-	-	-	-	100,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ **100,000**	$ -	$ -	$ -	$ -	$ **100,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	0	0.00
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	4	4.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	5	5.50
Synergy with Other Projects	1.10	0	0.00
Strategic Goal	1.10	0	0.00
Comprehensive Plan Component	1.15	0	0.00
Total			**40.75**

Don Vista Improvements

Priority Rank: 30
FY 2018 - FY 2022 Total Cost: $100,000
Project Type: Facilities Repair
Useful Life: 25 Years
Department: Recreation
Division: Recreation
Description:

Previous improvements included facility stucco repair. Fiscal year 2018 request includes HVAC replacement and other repairs per the inspection report. City staff will pursue historical building grants for funding assistance.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	10,000	-	-	-	-	10,000
Construction	100,000	90,000	-	-	-	-	90,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Funding Sources							
Capital Projects Fund (GF Transfer)	100,000	100,000	-	-	-	-	100,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	5	7.50
Employee Health & Safety	1.50	5	7.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	5	6.25
Ability to Finance	1.00	0	0.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	2	2.50
Public Demand	1.10	2	2.20
Synergy with Other Projects	1.10	0	0.00
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	0	0.00
Total			**39.25**

Facility Improvements

Priority Rank: 31
FY 2018 - FY 2022 Total Cost: $250,000
Project Type: Facilities Repair
Useful Life: 14 Years
Department: Public Works
Division: Facilities
Description:
Staff has assessed Citywide facilities to determine needs for miscellaneous repairs and improvements. Annual funding reflects an increase from $35,000 in prior years to $50,000 beginning in FY 2018.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	35,000	50,000	50,000	50,000	50,000	50,000	250,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 35,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	35,000	50,000	50,000	50,000	50,000	50,000	250,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 35,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	0	0.00
Employee Health & Safety	1.50	1	1.50
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	0	0.00
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	5	5.00
Age or Condition of Existing	1.00	5	5.00
Public Benefit	1.25	3	3.75
Public Demand	1.10	2	2.20
Synergy with Other Projects	1.10	1	1.10
Strategic Goal	1.10	1	1.10
Comprehensive Plan Component	1.15	1	1.15
Total			**30.80**

Public Property Beautification

Priority Rank: 32
FY 2018 - FY 2022 Total Cost: $300,000
Project Type: Beautification
Useful Life: Estimate pending
Department: Public Works
Division: Facilities
Description:
Public facility improvements.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	-	-	-	-	-	-
Construction	-	100,000	50,000	50,000	50,000	50,000	300,000
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 300,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	100,000	50,000	50,000	50,000	50,000	300,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 300,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	500	500	500	500	500	2,500
Total	$ -	$ 500	$ 500	$ 500	$ 500	$ 500	$ 2,500

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	0	0.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	0	0.00
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	3	3.00
Public Benefit	1.25	4	5.00
Public Demand	1.10	4	4.40
Synergy with Other Projects	1.10	2	2.20
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	0	0.00
Total			27.90

Gulf Blvd. Electric Undergrounding

Priority Rank: 33
FY 2018 - FY 2022 Total Cost: $4,500,000
Project Type: Beautification
Useful Life: 50 Years
Department: Public Works
Division: Streets
Description:

Undergrounding of electric utility lines adjacent to Gulf Blvd. utilizing funding available through an interlocal agreement with Pinellas County. Project schedule is contingent upon the ability to develop an effective conduit path for utility lines.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	1,100,000	250,000	-	-	-	-	250,000
Construction	-	4,250,000	-	-	-	-	4,250,000
Capital Equipment	-	-	-	-	-	-	-
Total	**$ 1,100,000**	**$ 4,500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,500,000**
Funding Sources							
Capital Projects Fund (GF Transfer)	-	-	-	-	-	-	-
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	1,100,000	4,500,000	-	-	-	-	4,500,000
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	**$ 1,100,000**	**$ 4,500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,500,000**
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	2,500	2,500	2,500	2,500	2,500	12,500
Total	**$ -**	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 12,500**

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	0	0.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	0	0.00
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	1	1.00
Generates Revenue	1.20	1	1.20
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	1	1.00
Public Benefit	1.25	4	5.00
Public Demand	1.10	4	4.40
Synergy with Other Projects	1.10	3	3.30
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	1	1.15
Total			**25.35**

Place Making Improvements

Priority Rank: 34
FY 2018 - FY 2022 Total Cost: $75,000
Project Type: Beautification
Useful Life: Estimate pending
Department: Public Works
Division: Facilities
Description:
Commonly themed entryway improvements, including signage and other components for place making purposes.

	Prior	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	CIP Total
Capital Costs							
Planning/Engineering	-	9,375	-	-	-	-	9,375
Construction	-	65,625	-	-	-	-	65,625
Capital Equipment	-	-	-	-	-	-	-
Total	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
Funding Sources							
Capital Projects Fund (GF Transfer)	-	75,000	-	-	-	-	75,000
Capital Projects Fund (Penny for Pinellas)	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-
Reclaimed Water Fund	-	-	-	-	-	-	-
Stormwater Fund	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
Interlocal Agreement	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-
State Appropriation	-	-	-	-	-	-	-
Total	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
Operational Impact							
Personnel Costs	-	-	-	-	-	-	-
Operating Costs	-	500	500	500	500	500	2,500
Total	$ -	$ 500	$ 500	$ 500	$ 500	$ 500	$ 2,500

Priority Ranking

Criteria:	Weighting	Priority	Score
Public Health & Safety	1.50	0	0.00
Employee Health & Safety	1.50	0	0.00
Regulatory Mandate	1.50	0	0.00
Frequent Problems	1.25	0	0.00
Ability to Finance	1.00	5	5.00
Cost of Project	1.00	5	5.00
Generates Revenue	1.20	0	0.00
Generates Cost Savings	1.20	0	0.00
Ongoing Operation Costs	1.00	0	0.00
Age or Condition of Existing	1.00	0	0.00
Public Benefit	1.25	5	6.25
Public Demand	1.10	3	3.30
Synergy with Other Projects	1.10	0	0.00
Strategic Goal	1.10	3	3.30
Comprehensive Plan Component	1.15	0	0.00
Total			22.85

VEHICLE REPLACEMENT PLAN (VRP)

ST. PETE BEACH

THE SUNSET CAPITAL OF FLORIDA

Introduction

In connection with the Capital Improvement Plan (CIP), the City of St. Pete Beach annually adopts a Vehicle Replacement Plan (VRP) intended to identify current and future fleet service demands. The fleet summary page identifies replacement years and costs for each of the City's 41 pieces of equipment, while the funding schedule serves as a mechanism to fund vehicle replacements incrementally. The impact to the annual operating budget is minimized by scheduling and reserving funds in advance; all contributions and distributions identified in the VRP ultimately net to zero.

Department/Division	Vehicles
City Manager	1
Building Services	3
Code Enforcement	1
Parking Enforcement	2
Fire	9
EMS	2
Recreation	2
Facilities Maintenance	2
Streets Maintenance	5
Parks Maintenance	5
Beach Maintenance	2
Wastewater	5
Reclaimed Water	1
Stormwater	1
Total	**41**

City of St. Pete Beach

FY 2018 - FY 2022 Vehicle Replacement Plan

Fleet Summary

Vehicle Description	Vehicle ID	Fund	Department/Division	Replacement Year	Replacement Cost
2011 Ford Fusion	200/4336	General	City Manager	FY 2020	$ 18,000
2017 Nissan Frontier	-	General	Code Enforcement	FY 2026	$ 28,000
2015 Nissan Frontier	102	General	Parking Enforcement	FY 2025	$ 20,000
2016 Nissan Frontier	140/8062	General	Parking Enforcement	FY 2026	$ 20,000
2013 Ford Explorer	SB 400/6995	General	Fire	FY 2021	$ 40,000
2001 Ford Explorer	SB 401/9952	General	Fire	FY 2019	$ 40,000
2013 Ford Explorer	SB 100/4556	General	Fire	FY 2020	$ 40,000
2013 Squad	S 22	General	Fire	FY 2028	$ 500,000
2012 Ford Rescue	R 23/8125	General	Fire	FY 2023	$ 190,000
2012 E-1 Ladder	T 23/7571	General	Fire	FY 2032	$ 950,000
2006 Pierce Engine	E 22/6359	General	Fire	FY 2021	$ 500,000
2000 Ford F-250	U 22/8224	General	Fire	FY 2019	$ 40,000
2017 Ford Rescue	M 22	General	EMS	FY 2024	$ 180,000
2005 Chevy Suburban	U 23/3257	General	EMS	FY 2018	$ 65,000
2001 Chevy Suburban (no replacement)	185/623	General	Recreation	N/A	$ -
2017 GMC Savana	-	General	Recreation	FY 2027	$ 30,000
2008 Ford F-250	141/8184	General	Facilities Maintenance	FY 2018	$ 37,400
2004 Chevy Silverado	171/2984	General	Facilities Maintenance	FY 2018	$ 19,000
2001 Ford F-750	139/2767	General	Streets Maintenance	FY 2017	$ 80,000
2015 Ford F-350	132/4976	General	Streets Maintenance	FY 2025	$ 36,000
2008 John Deere Loader	138/2698	General	Streets Maintenance	FY 2023	$ 36,750
2011 Bucket Truck	144/5113	General	Streets Maintenance	FY 2021	$ 30,000
2010 John Deere Tractor	0585	General	Streets Maintenance	FY 2025	$ 28,000
2009 Ford F-350	175/8185	General	Parks Maintenance	FY 2018	$ 45,000
2015 Ford F-250	178/8969	General	Parks Maintenance	FY 2025	$ 32,000
2011 Gator AUV Cart	3137	General	Parks Maintenance	FY 2022	$ 10,000
2009 Ford F-350	177/2100	General	Parks Maintenance	FY 2024	$ 35,000
2017 John Deere Excavator	-	General	Parks Maintenance	FY 2027	$ 35,000
2010 Beach Cleaner	2412	General	Beach Maintenance	FY 2025	$ 28,000
2005 Ford F-150	131 / 6069	General	Beach Maintenance	FY 2023	$ 28,000
2007 Ford Explorer	141/7953	Building	Building Services	FY 2018	$ 19,000
2008 Ford Ranger	142/8415	Building	Building Services	FY 2019	$ 19,000
2017 Nissan Frontier	-	Building	Building Services	FY 2026	$ 28,000
1996 Pierece Engine (lease)	E 23/570	Capital Improvement	Fire	FY 2024	$ -
2013 Ford F-250	160/6422	Wastewater	Wastewater	FY 2023	$ 25,000
Vac Truck Sewer Cleaner (lease)	166/6493	Wastewater	Wastewater	FY 2021	$ 400,000
2008 John Deere Loader	138/2698	Wastewater	Wastewater	FY 2023	$ 20,000
2017 Ford Cargo Van	-	Wastewater	Wastewater	FY 2028	$ 50,000
2015 Ford F-150	180/7267	Reclaimed Water	Relcaimed Water	FY 2025	$ 28,000
Utility Crane Truck (allocation)	882/9674	Wastewater	Wastewater	FY 2023	$ 27,300
Utility Crane Truck (allocation)	882/9674	Stormwater	Stormwater	FY 2023	$ 27,300
Total Vehicles:	**41**			**Total Cost:**	**$ 3,784,750**

City of St. Pete Beach
FY 2018 - FY 2022 Vehicle Replacement Plan

Funding Schedule

Department/Division	Replacement Year	Beginning Balance	FY 2017 Adjustments	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
City Manager								
2011 Ford Fusion	FY 2020	-	-	9,000	9,000	(18,000)	-	-
City Manager Total		**$ -**	**$ -**	**$ 9,000**	**$ 9,000**	**$ (18,000)**	**$ -**	**$ -**
Building Services								
2007 Ford Explorer	FY 2018	-	19,000	(19,000)	-	-	-	-
2008 Ford Ranger	FY 2019	-	9,500	9,500	(19,000)	-	-	-
2017 Nissan Frontier	FY 2026	-	-	3,500	3,500	3,500	3,500	3,500
Building Services Total		**$ -**	**$ 28,500**	**$ (6,000)**	**$ (15,500)**	**$ 3,500**	**$ 3,500**	**$ 3,500**
Code Enforcement								
2017 Nissan Frontier	FY 2026	-	-	3,500	3,500	3,500	3,500	3,500
Code Enforcement Total		**$ -**	**$ -**	**$ 3,500**	**$ 3,500**	**$ 3,500**	**$ 3,500**	**$ 3,500**
Parking Enforcement								
2015 Nissan Frontier	FY 2025	-	2,900	2,443	2,443	2,443	2,443	2,443
2016 Nissan Frontier	FY 2026	-	2,900	2,138	2,138	2,138	2,138	2,138
Parking Enforcement Total		**$ -**	**$ 5,800**	**$ 4,580**	**$ 4,580**	**$ 4,580**	**$ 4,580**	**$ 4,580**
Fire								
2013 Ford Explorer	FY 2021	-	-	13,333	13,333	13,334	(40,000)	-
2001 Ford Explorer	FY 2019	-	20,000	20,000	(40,000)	-	-	-
2013 Ford Explorer	FY 2020	-	-	20,000	20,000	(40,000)	-	-
2013 Squad	FY 2028	25,000	-	47,500	47,500	47,500	47,500	47,500
2012 Ford Rescue	FY 2023	-	21,500	33,700	33,700	33,700	33,700	33,700
2012 E-1 Ladder	FY 2032	-	35,000	65,357	65,357	65,357	65,357	65,357
2006 Pierce Engine	FY 2021	25,000	25,000	150,000	150,000	150,000	(500,000)	-
2000 Ford F-250	FY 2019	-	20,000	20,000	(40,000)	-	-	-
Fire Total		**$ 50,000**	**$ 121,500**	**$ 369,890**	**$ 249,890**	**$ 269,891**	**$ (393,443)**	**$ 146,557**
EMS								
2017 Ford Rescue	FY 2024	-	-	30,000	30,000	30,000	30,000	30,000
2005 Chevy Suburban	FY 2018	-	65,000	(65,000)	-	-	-	-
EMS Total		**$ -**	**$ 65,000**	**$ (35,000)**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**
Recreation								
2001 Chevy Suburban	FY 2017	15,000	(15,000)	-	-	-	-	-
2017 GMC Savana	FY 2027	-	-	3,333	3,333	3,333	3,333	3,333
Recreation Total		**$ 15,000**	**$ (15,000)**	**$ 3,333**	**$ 3,333**	**$ 3,333**	**$ 3,333**	**$ 3,333**
Facilities Maintenance								
2008 Ford F-250	FY 2018	12,000	25,400	(37,400)	-	-	-	-
2004 Chevy Silverado	FY 2018	10,000	9,000	(19,000)	-	-	-	-
Facilities Maintenance Total		**$ 22,000**	**$ 34,400**	**$ (56,400)**	**$ -**	**$ -**	**$ -**	**$ -**

City of St. Pete Beach
FY 2018 - FY 2022 Vehicle Replacement Plan

Funding Schedule

Department/Division	Replacement Year	Beginning Balance	FY 2017 Adjustments	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Streets Maintenance								
2001 Ford F-750	FY 2017	40,000	(40,000)	-	-	-	-	-
2015 Ford F-350	FY 2025	4,500	4,500	3,857	3,857	3,857	3,857	3,857
2008 John Deere Loader	FY 2023	5,250	5,250	5,250	5,250	5,250	5,250	5,250
2011 Bucket Truck	FY 2021	6,000	6,000	6,000	6,000	6,000	(30,000)	-
2010 John Deere Tractor	FY 2025	3,500	3,500	3,000	3,000	3,000	3,000	3,000
Streets Maintenance Total		**$ 59,250**	**$ (20,750)**	**$ 18,107**	**$ 18,107**	**$ 18,107**	**$ (17,893)**	**$ 12,107**
Parks Maintenance								
2009 Ford F-350	FY 2018	-	45,000	(45,000)	-	-	-	-
2015 Ford F-250	FY 2025	4,000	4,000	3,429	3,429	3,429	3,429	3,429
2011 Gator AUV	FY 2022	-	-	2,500	2,500	2,500	2,500	(10,000)
2009 Ford F-350	FY 2024	5,000	5,000	4,167	4,167	4,167	4,167	4,167
2017 John Deere Excavator	FY 2027		-	3,889	3,889	3,889	3,889	3,889
Parks Maintenance Total		**$ 9,000**	**$ 54,000**	**$ (31,016)**	**$ 13,984**	**$ 13,984**	**$ 13,984**	**$ 1,484**
Beach Maintenance								
2010 Beach Cleaner	FY 2025	3,500	3,500	3,000	3,000	3,000	3,000	3,000
2005 Ford F-150	FY 2023	-	2,600	5,080	5,080	5,080	5,080	5,080
Beach Maintenance Total		**$ 3,500**	**$ 6,100**	**$ 8,080**	**$ 8,080**	**$ 8,080**	**$ 8,080**	**$ 8,080**
Net Total		**$ 158,750**	**$ 279,550**	**$ 288,075**	**$ 324,975**	**$ 336,976**	**$ (344,358)**	**$ 213,142**