



Sign In Sheet
Mandatory Pre-Bid Meeting
RFP for Lift Stations #5, 6, 9, & 12 Rehabilitation
2/4/14 – 9:30AM

Name	Company	Phone	Fax	E-Mail
Martin Whitt	Hinterland Group	561-640-3503	561-640-3504	crogers@hinterlandgroup.com dduke1@hinterlandgroup.com
Wayne White Jamison Tondreault	Kimley-Horn	813-635-5545 813-635-5541		Wayne.white@kimley-horn.com Jamison.tondreault@kimley-horn.com
Manny Juncal	Rain for Rent	863-701-4157		mjuncal@rainforrent.com
Mike Keenan	Holland Pump	321-217-3503		mikek@hollandpump.com
Steve von Gontard	MWI Pump	813-388-3271		stevenv@mwicorp.com
Greg Doan	TLC Diversified	941-722-0621	941-722-1382	gdoan@tlcdiversified.com
Kevin McLaughlin	Rowland, Inc	727-545-3815	727-546-8464	K.mclaughlin@rowland-inc.com
Cory Peary Tom Evans	TEE	863-619-3789	863-619-8098	cp@tomevans.com te@tomevans.com
D. Kloote	Kloote Contracting, Inc.	727-785-6800	727-789-5544	dkloote@aol.com dave@kloote.com
Dave Benevides	City of St. Pete Beach			



Pre-Bid Meeting

RFP for Lift Stations #5, 6, 9, 12 Rehabilitation

02/04/14

9:30AM

1. Introductions

- A. Renee Cooper – CIP Construction Manager, City of St. Pete Beach
- B. Dave Benevides – Utilities Crew Chief, City of St. Pete Beach
- C. Steve Hallock – Public Services Director, City of St. Pete Beach
- D. Wayne White, P.E. & Jamison Tondreault, E.I.– Kimley-Horn and Associates, Inc.

2. General Information

- A. Proposals are due by February 20th, 2014, 10:00AM, at the Office of the City Clerk in City Hall (155 Corey Ave.).
- B. Pre-bid is mandatory. Anyone who doesn't appear on the sign-in sheet will not be able to bid the project.

3. Scope of Work

- A. Refer to scope of work provided in the RFP, starting on Page 6 and continuing through page 7 of the RFP.
- B. Refer to Lift Station #5, 6, 9, and 12 Drawings and Specifications dated Jan. 2014.
- C. The City may elect to purchase the pump equipment. If indeed that is the case, further details will be available via addendum.

4. Permitting

- A. FDEP is in the process of reviewing the plans and issuing permits for this project.

5. Power Upgrades

- A. Duke Energy is currently working on the plan for three-phase power upgrades to each station. This will not be completed until mid-late February.

6. Bypass Pumping

- A. The contractor is responsible for bypass pumping during the lift station project. Bypass pumps will need to meet the City's noise ordinance (sound attenuated). Back-up pump and dialed alarm (to notify the contractor) are also required.
- B. Station #12 is currently on bypass. MWI is the bypass pump supplier at that station for the City. Once mobilized at Station #12, the contractor can either take over the existing bypass system that is in place or bring in an alternate system.

7. Jobsite Locations and MOT

- A. Contractors must be aware that while most of these stations do occupy City ROW, with the exception of Station #12, they also reside adjacent to residents’ front yards and neighborhood streets. Care should be taken to stay within the City ROW and to keep a clean jobsite.
- B. Special consideration should be given to Station #12 as the wet well sits in FDOT ROW while the controls and electrical sit in City ROW. While not anticipated, any lane restrictions/closures or sidewalk closures will require FDOT notifications and/or MOT permits.

8. Bid Submittals

- A. Bid Submittals shall include but not be limited to the following, refer back to the RFP for further details on all items that shall be submitted:
 - 1. Bidder’s Contract Proposal Form
 - 2. Bid Schedule, Price, Product Information (if applicable)
 - 3. Project Schedule
 - 4. References and Qualifications (refer to section III of the RFP)
 - 5. Certificate of Insurance
 - 6. Bid Bond – 5%
 - 7. Contractor Proof of State or County License – contractor must have State license registered in Pinellas County in order to complete work in St. Pete Beach. Refer to <http://www.pcclb.com> for more details.
 - 8. List of Subcontractors (include insurance and licensing information)
 - 9. Contractor Education and Training
 - 10. Acknowledgement of Addenda
 - 11. Vendor Form

Failure to submit the required bid submittals could result in a contractor’s bid being deemed incomplete or non-compliant with bid specifications and will not be reviewed for price.

9. Bid Review

Be sure to review page 16 of the RFP on Bid Review. This is a Request for Proposal therefore the City will be reviewing the proposals for not only competitive bid price, but also the contractor’s qualifications and ability to complete the scope of work. The City plans to award the project to the most responsible, qualified bidder with the most competitive bid price, otherwise known as the lowest qualified bidder.

10. Bid Award

The Public Services Department anticipates recommending the contract for City Commission award in March, 2014. These meetings take place on the 2nd & 4th Tuesdays of every month.

11. Questions/Comments

Submit all questions, in writing, by February 11th, 2014, 8:00AM. Submit to Renee Cooper, CIP Construction Manager – r.cooper@stpetebeach.org. Any questions received after the deadline will not be responded to.

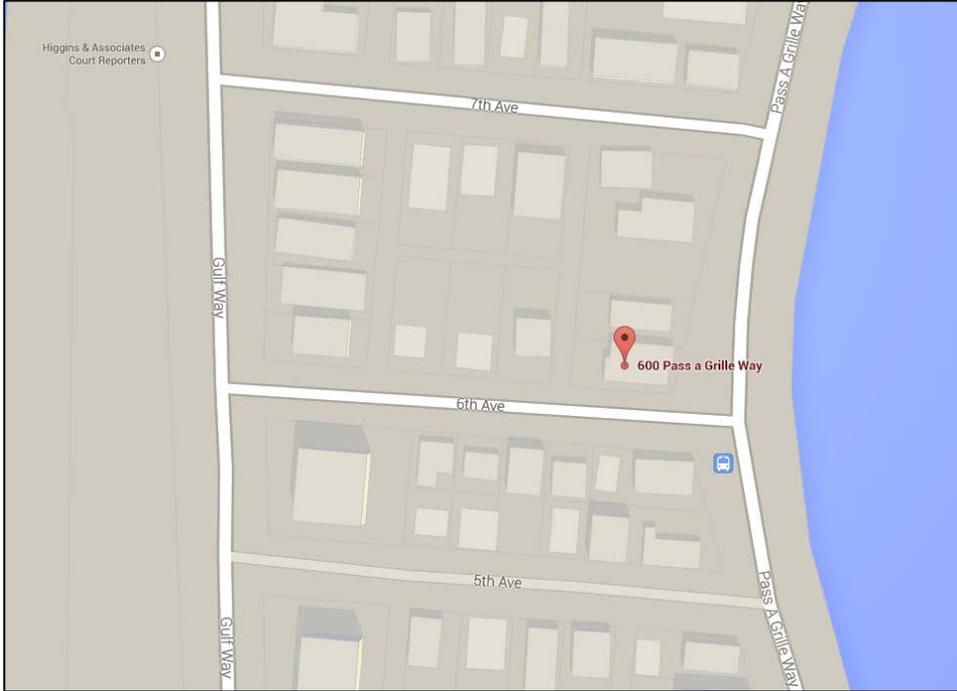
12. City Website

www.stpetebeach.org

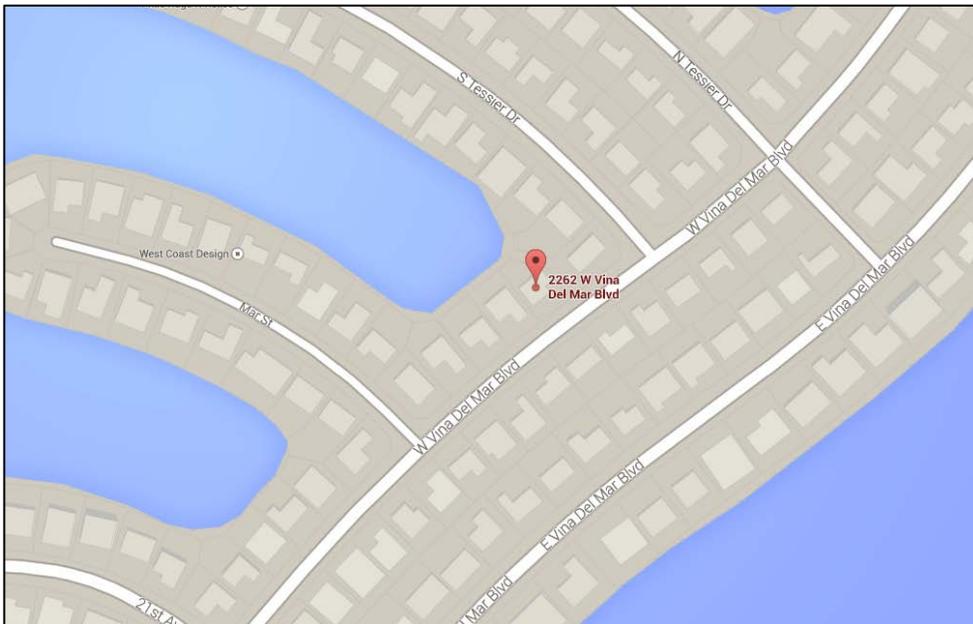
To view all project updates and project documents, click on **Read More** under **Current City Projects**. All addenda will be posted to the City's website.

13. Site Visit following the Meeting

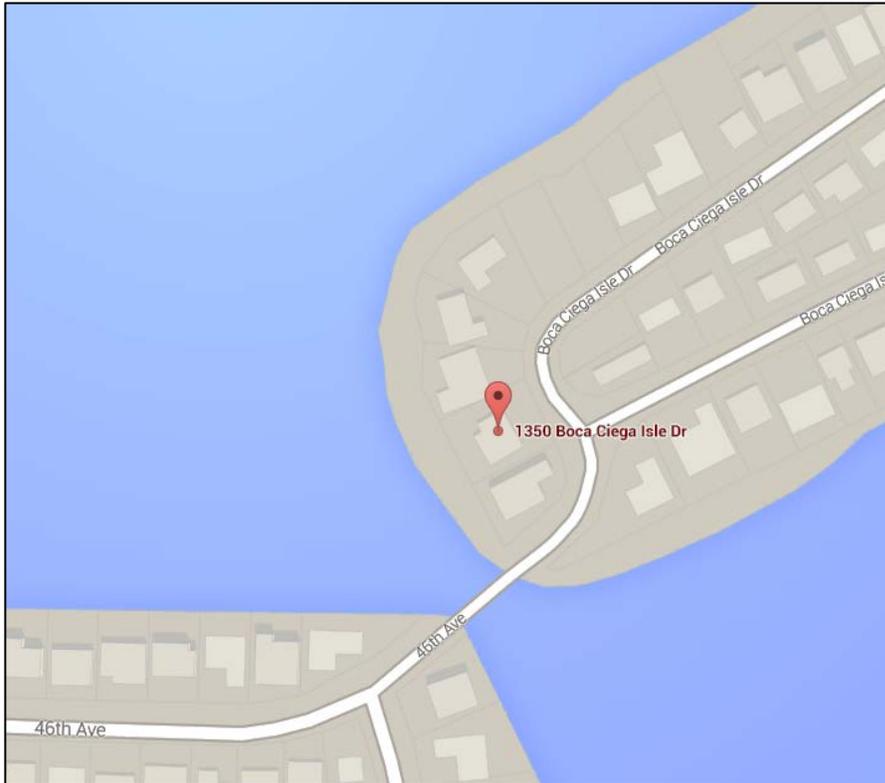
Lift Station #5: 600 Pass-A-Grille Way



Lift Station #6: 2262 W. Vina Del Mar Blvd.



Lift Station #9: 1350 Boca Ciega Isle Dr.



Lift Station #12: 9300 Blind Pass Rd.

