



Pre-Bid

Landscape Improvements – Bayway

02/19/2014

1:00PM

Make Sure to Sign the Sign-In Sheet

Only those companies whose name appears on the sign-in sheet will be allowed to bid on this contract. This is a mandatory pre-bid meeting.

Introductions

- Renee Cooper – CIP Construction Manager
- Steve Hallock – Public Services Director

City Website

Addenda will be posted on the City website. Refer back to the City website, www.stpetebeach.org (click on Current City Projects), for the latest information.

General Information

- Proposals are to be turned into the City Clerk's office at City Hall – 155 Corey Ave. on March 13th, 2014, by 10 AM.

Bid Submittals

- Bid Submittals shall include but not be limited to the following, refer back to the RFP for further details on all items that shall be submitted:
 - Bidder's Contract Proposal Form
 - Bid Schedule, Price, Product Information (if applicable)
 - Project Schedule
 - References and Qualifications (refer to section III of the RFP)
 - Certificate of Insurance
 - Bid Bond – 5%
 - Contractor Proof of State or County License – contractor must have State license registered in Pinellas County in order to complete work in St. Pete Beach. Refer to <http://www.pcclb.com> for more details.
 - List of Subcontractors (include insurance and licensing information)
 - Contractor Education and Training
 - Acknowledgement of Addenda
 - Vendor Form

Failure to submit the required bid submittals could result in a contractor's bid being deemed incomplete or non-compliant with bid specifications and will not be reviewed for price.

Bid Review and Award

- As per the RFP, the City of St. Pete Beach reserves the right to reject any and all proposals or parts of proposals or accept any proposal or part thereof deemed to be in the best interests to the City of St. Pete Beach. The City of St. Pete beach also retains the right of selecting separate contractors for any particular bid item.
- Be sure to review page 16 of the RFP on Bid Review. This is a Request for Proposal therefore the City will be reviewing the proposals for not only competitive bid price, but also the contractor's qualifications and ability to complete the scope of work. The City plans to award the project to the most responsible, qualified bidder with the most competitive bid price, otherwise known as the lowest qualified bidder.
- The Public Services Department anticipates recommending the contract for City Commission award in April, 2014. These meetings take place on the 2nd & 4th Tuesdays of every month.

Scope of Work

- All labor, equipment, and materials to complete irrigation and landscaping as per the design by Genesis Group.
- Contractor is responsible for all utility locates, field measurement, review of existing conditions, MOT, stormwater BMPs, erosion control, etc.
- Refer to General Notes and other requirements for additional detailed scope as noted in the Landscape Plans and Irrigation Plans.
- This project is funded through an FDOT Beautification Grant. All applicable FDOT specifications, rules, and regulations do apply. This includes FNGLA certification.
- There will be NO substitutions allowed for plant material. All plants, plant placement, etc.; have been previously approved by FDOT for this specific project.
- Schedule: This project cannot begin until FDOT has completed the Bayway Bridge project.

Questions

- Submit all questions, in writing, by March 3rd, 2014, 8:00AM. Submit to Renee Cooper, CIP Construction Manager – r.cooper@stpetebeach.org. Any questions received after the deadline will not be responded to.