July 1, 2012

City of St. Pete Beach
Community Development Department
155 Corey Avenue
St. Pete Beach, Florida 33706

RE: Lien Searches

To Whom It May Concern:

In order to serve you more effectively, the City of St. Pete Beach has revised its lien inquiry process.

Effective July 1, 2012 your agency will be charged $40.00 for each request submitted. All requests received by this office after July 1, 2012 will be considered acknowledgement of the new fee and will be billed at $40.00 per request. Attached to this letter is the current form to use when requesting the information. Please submit requests by e-mail to twilkerson@stpetebeach.org or by regular mail to:

City of St. Pete Beach
c/o Tina Wilkerson
155 Corey Avenue
St. Pete Beach, Florida 33706

All requests will be itemized and an invoice will be mailed to you at the end of each month with payment to be made within 14 days. If payment is not received by next billing cycle, your account will be frozen and no requests will be granted until all payments have been received.

If you should have any questions feel free to contact me at 727-363-9212.

We thank you in advance for your cooperation and understanding.

Sincerely,

Tina Wilkerson
Permit Tech

Attachment: Lien Request Form
CITY OF ST. PETE BEACH
Permit/Lien Request

Request Date: __________________参考编号________________________

Firm Requesting Information: ______________________________________

Representative’ Name: ____________________________________________

Billing Address: ______________

E-Mail Address: __________________

Telephone Number: _____________________________________________

Lien/Permit/Code Violation search fee $40.00, you will be billed monthly for all requests. Please be sure we have current and correct billing information.

Information you are receiving and being charged for by the City of St. Pete Beach is information on City Liens. Records on other property encumbrances are not maintained by the City of St. Pete Beach.

PROPERTY INFORMATION:

Street Address: ______________________________

Parcel ID #: ________________________________

Owner(s) Name: ______________________________

OUTSTANDING LIENS: ________________________________

ACTIVE/EXPIRED PERMITS: _________________________

CODE VIOLATIONS: ________________________________

COMMENTS: ________________________________

THE CITY OF ST. PETE BEACH ASSUMES NO LIABILITY FOR ERRORS OR OMISSIONS HEREIN.

City of St. Pete Beach • 155 Corey Avenue • St. Pete Beach, Florida, 33706 • (727) 363-9212
twilkerson@stpetebeach.org